

Henry County Library System  
Board of Trustees Regular Meeting  
McDonough Library  
Board Minutes January 9, 2017

- Indicates action taken

#### CALL TO ORDER

The meeting was called to order by Dr. Gordon Baker at 5:35pm

In attendance: Library Board members Dr. Rita Bailey, Kathy Gilbert, Sandy McGarity, Dr. Gordon Baker, Mary Scroggs, Sharon Ponder, Kathy Gardner, & Marianne Morfoot. Library staff Carolyn Fuller, KW Thompson, Pam Bagby, Joy Caldwell, Deb Morris, Amanda Cox, LaDonna Poole, Phoenix Light, Kaye West, & Kathy Pillatzki.

Carolyn Fuller recognized Library Board Trustee Marianne Morfoot for serving over 30 years on the board.

#### ADDITIONS/APPROVAL OF AGENDA

Added to the agenda under New Business was a report on web filtering by Amanda Cox, budget review and information about hiring a consultant to develop a strategic plan.

- Motion to approve the amended agenda by Mary Scroggs, seconded by Kathy Gilbert

#### APPROVAL OF MINUTES

There were no additions to the minutes

- Motion to approve the minutes of the October 3, 2016 Board of Trustees regular meeting made by Kathy Gilbert, seconded by Mary Scroggs.



## DIRECTOR'S REPORT

Carolyn Fuller shared information regarding our collaboration with the City of Stockbridge, Downtown Development, the Annual Fall Festival and facility updates.

- Motion by Sandy McGarity to accept the Director's report, seconded Kathy Gilbert; motion approved.

## TREASURER'S FINANCIAL REPORTS

Deb Morris shared a financial report with a positive fund balance for the next six months.

- Motion by Kathy Gilbert to accept Treasurer's Financial Report, seconded by Mary Scroggs; motion approved.

## COMMITTEE REPORTS

There were no committee reports.

## OLD BUSINESS

Carolyn discussed the agreement to provide extended library hours at the Cochran Library from City of Stockbridge City Manager, Michael Harris.

## NEW BUSINESS

### Budget

Carolyn would look to achieve pay parity with Henry County employees over a two year period by requesting an additional \$300K in the 2018 budget request.

- Motion by Kathy Gilbert to accept Director's recommendation to request \$300K in 2018 budget request, seconded by Dr. Rita Bailey; motion approved



## Web Filtering

IT Network Administrator, Amanda Cox shared that Charter contacted her about library patrons illegally downloading music, movies and software on library computers. Blocking peer-to-peer file sharing should eliminate this activity.

- Motion by Kathy Gilbert to update our web filtering policy to include blocking peer-to-peer file sharing, seconded by Mary Scroggs; motion approved.

## Consultant for Strategic Plan

In conjunction with Rockdale County Library, Newton County Library and Flint River Regional Library, Carolyn would like to hire Minges and Associates to develop our strategic plan.

- Motion by Kathy Gilbert to hire Minges and Associates to develop library strategic plan, seconded by Mary Scroggs; motion approved.

## CONFIRMATION OF NEXT MEETING DATE

The next regular meeting of the Henry County Library System Board of Trustees will be held on February 6, 2017.

## ADJOURNMENT

Motion to adjourn at 7:02 pm by Kathy Gilbert, seconded by Mary Scroggs' motion approved.



