

LEGAL NOTICE
REQUEST FOR PROPOSALS TO PROVIDE
CONSTRUCTION SERVICES FOR THE RENOVATION OF THE
MCDONOUGH PUBLIC LIBRARY - MCDONOUGH, GA

The Henry County Library System seeks proposals from General Contractors to provide construction services for renovations to the McDonough Public Library. The project includes interior alterations to the existing 18,000 sf library space. The scope includes but is not limited to the following:

- New interior room enclosures for a study room, multi-purpose room, staff workroom, and storage
- Removal of existing raised floor sections, floor transitions, and associated below-floor wiring
- Rerouting of wiring to above the ceiling
- Replacement of targeted interior finishes
- Supplemental decorative lighting
- New wayfinding
- New millwork including circulation desks and staff work stations

As a result of this RFP, the Henry County Library System intends to enter into a contract with the selected Contractor to supply the construction services noted.

However, this intent in no manner obligates the Henry County Library System to any services offered until a valid written contract is fully executed by both parties. The Henry County Library System reserves the right to reject any or all proposals in whole or in part, to award any item, or total proposal, and to waive informality or technical defects, if it is deemed to be in the best interest of the Henry County Library System.

The Proposal and Qualifications Form, Proposal Tabulation Form, reference Evaluation Scoresheet, sample contract, and Construction Documents may be accessed on or after Friday, 29th September 2023 by clicking the underlined link or typing the following address:

<https://www.dropbox.com/scl/fo/3bwfdwv78ogyum24bdkd/h?rlkey=6cwi552uycjs04oy1o645xv6a&dl=0>

A mandatory Pre-Proposal Conference for all interested General Contractors will be held at the project site at 10:00 AM on Thurs, 12th October 2023. Subcontractors are also welcome. Interested Contractors will meet at the parking lot of the McDonough Public Library at 1001 Florence McGarity Boulevard, McDonough, GA 30252. The library will also be made available for Subcontractor walkthroughs from 10:00 AM – 12:00 PM on Mon, 16th October 2023.

Questions regarding the proposal process, scope of work, clarifications, etc. should be directed via email to the Architect as an RFI. Requests for Information must be received by the Architect no later than 5:00 PM, Thurs, 19th October 2023. All RFIs should be compiled by the Contractor and submitted to the Architect in consolidated form. Architect contact: Lori Bork Newcomer, Principal, Architectural Collaborative. Email address: lori@arcollab.net, Phone: 706.410.5215.

Responses to all RFIs shall be posted as an addendum no later than Tuesday, 24th October 2023.

Proposals must be submitted in a sealed envelope with 1 print copy of the completed Proposal and Qualifications Form, the Proposal Tabulation Form, and one thumb drive or CD containing a digital pdf file of these two forms in addition to the information requested in section 4 of the Proposal and Qualifications Form.

Proposals are to be delivered to:

Architectural Collaborative
1328 Prince Avenue, 2nd Floor
Athens, GA 30606

Attn: Lori Bork Newcomer (706-410-5215)

All proposals must be received for review and evaluation no later than 3:00 PM on Monday, 30th October 2023. Proposals received after this deadline will not be accepted.

Proposals will be evaluated by a committee of Georgia Public Library, Henry County Library System, and Henry County staff and the Architect based upon qualifications and pricing. The contract shall be awarded to the Contractor evaluated to be the most responsible and responsive, at the discretion of the committee.

Contractors will be allowed to withdraw their proposal at any time prior to the deadline for receipt of proposals. The Contractor must submit a written withdrawal request signed by the Contractor's duly authorized representative.

No proposal may be withdrawn within sixty (60) days of the date of the proposal opening. Should there be reason why the contract cannot be awarded within the specified period, the time may be extended by mutual agreement between the Henry County Library System and the Contractor.

Kathryn Pillatzki, Director
Henry County Library System