

**Hancock Meetinghouse Oversight Committee  
Meeting Minutes  
Friday, February 17, 2023  
Approved 3/3/2023**

**Members Present:** Neal Cass, Dave Drasba, Gary Ryer, Tom Shevenell, Ginger Smith

**Member Absent:** Amy Wilson

**Staff Present:** Tyler Howe-Director of Public Works

**CALL TO ORDER**

Dave Drasba called the meeting to order at 8:00 a.m. in the Town Hall (lower level of the Meetinghouse).

**APPROVAL OF THE MINUTES**

Mr. Shevenell moved to approve the meeting minutes from January 20, 2023. Mr. Ryer seconded the motion.

**VOTE:** Voting in favor, Cass, Drasba, Ryer, Shevenell, and Smith; no votes against. **Motion passed 5-0.**

**REVIEW OF UPDATED 2023 PROPOSED BUDGET**

Mr. Drasba presented an updated Proposed Budget for 2023 Work Plan as follows:

**Hancock Meetinghouse Oversight Committee**

**Proposed Budget for the 2023 Work Plan**

Updated: February 17, 2023

Item	Description	Estimated Cost	UPDATED Estimate	Town's %	Town's Est. Cost	Church's %	Church's Est. Cost
3.01	Replace exterior door north end first floor	\$3,500	\$6,200	100%	\$6,200	0%	\$0
3.02	Repair siding at north wall	\$2,000	\$3,200	50%	\$1,600	50%	\$1,600
3.03	Refinish first-floor-lobby floor	\$1,800	\$0	50%	\$0	50%	\$0
3.04	Repair kitchen ceiling	\$1,200	\$750	50%	\$375	50%	\$375
3.05	Consulting with Margaret Dillon of S.E.E.D.s	\$500	\$500	50%	\$250	50%	\$250
3.06	Secure main entry door closers	\$1,000	\$175	50%	\$88	50%	\$88
3.07	Repairs to slate roof	\$2,500	\$1,000	50%	\$500	50%	\$500
3.08	Thorough cleaning of clockworks	\$5,000	\$5,000				
3.09	Shade for first floor meeting room	\$2,200	\$2,200	100%	\$0	0%	\$0
3.10	Projection screen, Projector & Cabinet	\$3,550	\$3,550	100%	\$0	0%	\$0
3.11	Adjust stage lights	\$1,200	\$1,000	100%	\$0	0%	\$0
	Sub-total	\$24,450	\$23,575		\$9,013		\$2,813
	Contingency at 10%	\$2,000	\$2,000		\$900		\$300
	<b>Total Estimated Cost</b>	<b>\$26,450</b>	<b>\$25,575</b>				
	<b>Town's Estimated Portion</b>				<b>\$8,850</b>		<b>\$9,913</b>
	<b>Church's Estimated Portion</b>					<b>\$5,000</b>	<b>\$3,113</b>

The budget and changes were reviewed

- Replace exterior door north end first floor – the glass will be replaced in-kind with wired- glass, a new frame will be added and the trim will be removed and then put back on.

- Repair siding on north wall – About 100 sq ft of siding will be removed. Moisture is into the sheathing so this will be examined to determine why there is moisture.
- Lobby floor – This will not be refinished because in the not too distant future a new floor needs to be overlaid as the current floor is very thin. There was discussion as to whether the new floor could be lumber from the large tree that was removed.
- Kitchen ceiling – the estimate has gone down. The entire ceiling will be patch. It is one of the older ceilings in the building.
- Secure door – this is done and the weather stripping has been added. The cost was only \$175.
- Slate roof – Jimmy at S&C Painting now has a lift that can do this work so it can be done at a cost less than originally estimated.
- Town share is \$9,913 and the Church portion is \$3,113.

### **ITEMS FOR ANTICIPATED FUNDRAISING**

The remaining budget items are expected to be funded through donations. Mr. Drasba is gathering additional information before the items are presented to Hancock Improvement Association (HIA). Information is also be gathered on a NH Arts & Humanities Grant (Moose Plate). These items are:

- Thorough cleaning of clockworks – a written estimate is being obtained. Expected to be around \$5,000.
- Town Hall improvements
  - Install room darkening shades.
  - After discussion it was decided to pursue a large screen TV on a cart rather than a projector and screen.
  - Relocate track lighting
- Create a display with artifacts to show the Meetinghouse history. This possibly could be done by a joint committee including the Church and the Historical Society.

### **DRONE REVIEW UPDATE**

Woody Huntington used his drone to review the steeple and the roof. Things are basically OK. The biggest wear is at the bell level and the paint is starting to chip. There is less wear as you go up from there. The steeple will most likely need to be repainted at the eight year mark and there are railings that need to be repaired. The railing at the bell level were already replaced.

There was discussion about the iron rod that holds the weathervane and whether or not it needs to be straightened.

### **BUDGET RECOMMENDATION**

Mr. Shevenell moved to approve items 3.01, 3.02, 3.04, 3.06, and 3.07 in the proposed budget and to recommend to the Select Board that the town share come from the Meetinghouse Capital Reserve Fund. Mr. Ryer seconded the motion.

**VOTE:** Voting in favor, Cass, Drasba, Ryer, Shevenell, and Smith; no votes against. **Motion passed 5-0.**

**OTHER**

Mr. Drasba noted that records from the Meetinghouse project are in his computer. Mr. Howe said he could store those records.

It was decided that the committee will meet next on Friday, March 3, 2023 at 8:00 a.m. in the Meetinghouse.

There being no further business, the meeting adjourned at 8:45 a.m.

Respectfully submitted

Neal Cass