

Tenant Newsletter for December 2019

TOPS Meets on Mondays 11:30 am to 1:30 pm in the Community Room

Resident Advisory Board Meeting — Tuesday, December 10th, 2019 from 10:00 to 11:00 a.m.

AHA Board Meeting — Tuesday, December 10th, 2019 from 11:30 a.m. to 1:00 p.m.

(If you wish to be put on the agenda, please contact the office)

December 24th **Christmas Eve** **AHA will be closing early at 11:00 a.m.**

December 25th **Christmas Day** **AHA & HCHA Offices Closed**

POT LUCK DINNER WILL BE ON

THURSDAY, DECEMBER 19TH AT 12:00 PM

Ham will be served as the main dish. Please bring a side dish and a \$2.00 contribution. There will also be a gift exchange of no more than \$5.00.

Snow Removal: Snow will NOT be cleared in between vehicles unless there is a large amount of snowfall (at least 3+ inches). In the case of a large snowfall, a notice would be posted on when vehicles would need to be moved out of the parking lot area so the snow removal contractor can clear the parking lot.

In the near future, you will be receiving an Emergency Procedures packet that will explain what you should do in case of an emergency (tornado, flood, fire, etc.). This packet will not cover every emergency scenario, but is meant to be a guide for you should an emergency situation arise on the property. It is recommended that you keep this packet somewhere where you can easily refer to it if necessary.

Do NOT put tires in the trash bins. The City of Aurora called recently and said that there were shredded tires in one of the dumpsters. The trash company does not accept tires.

Reminder: Work orders can be requested by filling out a work order form and placing in the drop box located in the laundry room. You can also call the office Monday through Friday 8:00 a.m. to 4:30 p.m. at 402-694-3292.

For emergency work orders after hours, call the maintenance on-call phone at 308-383-6156. If unable to reach someone at that number, call Richard Thomas at 402-340-5000.