

City of Hale Center – Regular City Council Meeting Agenda
LeMond Community Center, 110 E Stevenson, Hale Center, TX 79041
7:00 P.M. – Tuesday – November 10, 2020

IN ACCORDANCE WITH ORDER OF THE OFFICE OF THE GOVERNOR ISSUED MARCH 13, 2020, THE CITY COUNCIL OF THE CITY OF HALE CENTER, TEXAS, WILL CONDUCT THE MEETING SCHEDULED FOR NOVEMBER 10, 2020, 7:00 P.M., AT LeMOND COMMUNITY CENTER – IN ORDER TO ADVANCE THE PUBLIC HEALTH GOAL OF LIMITING FACE-TO-FACE MEETINGS (ALSO CALLED “SOCIAL DISTANCING”) TO SLOW THE SPREAD OF THE CORONAVIRUS (COVID-19), THERE WILL BE LIMITED PUBLIC ACCESS TO THE LOCATION DESCRIBED ABOVE. THIS MEETING AGENDA AND THE AGENDA PACKET, ARE POSTED ONLINE AT <http://www.cityofhalecenter.com/PUBLIC-NOTICE.html>

A. CALL TO ORDER / WELCOME GUESTS / PLEDGE OF ALLEGIANCE / INVOCATION

B. ELECTION:

- 1) Canvass election results
- 2) Administer Oath of Office for elected officials

C. PUBLIC COMMENT: 1) Members of the public who wish to submit Public Comment on agenda items must send their written comments via email to cityhall@cityofhalecenter.com by noon November 10, 2020. The subject must be in the following format: “Public Comment, [item number] – November 10, 2020.” All emails must include your name and addresses. Call 806-839-2411 for assistance. An opportunity for the public to address the City Council on any subject not on the Agenda. In accordance with the Texas Open Meetings Act, the City Council may not discuss issues or make any decision at this time. Issues raised may be referred to City staff for research and possible future action.

D. CONSENT AGENDA

- 1) Approve minutes of Regular Council Meeting 10/13/2020
- 2) Approve monthly department report(s): ~~Police Department / Municipal Court / Hale Center EDC / Hale Center EMS / Hale Center Library / Hale Center Vol Fire Dept~~
- 3) Review and approve financial reports for October 2020

E. REGULAR AGENDA

- 1) Non action item report on selection of engineer for TxCDBG grant project
- 2) Review and approve annual contract with Paw Pals
- 3) Non action item to discuss opportunity for possible tax freeze ordinance
- 4) Non action item for report on SCADA system
- 5) Discuss and respond to COVID-1
- 6) City Manager Administrative Report
 - a. Update on CJD grant(s), body armor and vehicle
 - b. Update on LeMond
 - c. Update on Caudle Lake Trail grant
 - d. Codification details
 - e. Update on Solid Waste grant
- 7) Consider items to be placed on City Council meeting agenda for 12/8/2020 city council meeting

F. ADJOURNMENT

POSTED:_____TIME:_____

ATTEST:_____

The Council may enter closed session at any time during the meeting in accordance with the Open Meetings Act, Gov. Code 551. This meeting is also being conducted in accordance with the Disabilities Act (42 U.S.C. of 1991). The facility where the meeting is held is wheelchair accessible and handicapped parking is available. Other handicapped services are available upon request if received at least 48 hours prior to the meeting.

City of Hale Center
Regular City Council Meeting Minutes
Tuesday, October 13, 2020

Attendance: Mayor W.H. Johnson, Councilmembers: Christine Reyna, Mario Martinez, Karen Boyce Absent: Mayor Pro-Tem Janet Peoples, Richard Castillo

Others Present: City Manager, Mike Cypert; City Secretary, Patricia Isaguirre; City Attorney, Lanny Voss; Public Works Director, Johnny Ruiz; Hale Center News, Dee Rice; Israel Flores; Republic Services, Lance Hasbrouck and Mallory Carl

Mayor W.H. Johnson called meeting to order at 7:01 pm with a quorum present. The Pledge of Allegiance was led by City Secretary Isaguirre, invocation was given by City Manager Cypert.

PUBLIC COMMENT: Lance Hasbrouck, Republic Services, stopped by just to touch base with the council and to introduce Mallory Carl. Mallory is the contact person for this area, Lance wanted to introduce her. None action item.

Councilperson Boyce made a motion, Councilperson Reyna seconded, to approve entire contents of the Consent Agenda, minutes of the Regular City Council meeting held September 8, 2020, monthly department reports along with financial reports. Motion passed unanimously.

Councilperson Boyce made a motion, Councilperson Reyna seconded, to approve Chief of Police Richardson's appointment of Reserve Officer, Israel Flores. Motion passed unanimously.

Councilperson Martinez made a motion, Councilperson Reyna seconded, to amend the Police Department Reserve Program by adding two (2) additional positions for a total of five (5) reserve officers in the program. Motion passed unanimously.

Councilperson Martinez made a motion, Councilperson Reyna seconded, to approve interlocal agreement with South Plains Association of Governments (SPAG) to provide administration services for Texas Department of Agriculture (TDA) 2021-2022 Community Development Block Grant (CDBG) application. City Attorney Voss approved as legally appropriate. Motion passed unanimously.

Councilperson Reyna made a motion, Councilperson Boyce seconded to approve annual contracts with Hale Center EMS, Hale Center Senior Citizens and Hale Center Volunteer Fire Department. Motion passed unanimously.

Councilperson Reyna made a motion, Councilperson Boyce seconded to approve Resolution 13092020A authorizing filing of grant application with South Plains Association of Governments (SPAG) for a Regional Solid Waste Grant program. Motion passed unanimously.

COVID-19, non-action item, Council consensus is, due to critical staffing in City Hall offices, doors are to remain closed to the public until further notice. City Manager Cypert explained he completed

a grant in order to recoup wages for the Police Department due to they are considered critical staffing thus qualifying them for grant. Grant total is approximately \$23,000.00.

City Manager Cypert gave updates on the following:

- a. Sealcoat delay, now scheduled for June 2021;
- b. Update on LeMond, will continue project, however, the recent hurricanes have impacted the budget by increasing building material costs but will keep the council posted;
- c. Update on park trail grant, there are two (2) grants, waiting to receive payment; and have made a grant amendment from surplus funds in the amount of approximately \$23,000.00
- d. Marquee, has been repaired

Mayor Johnson announced break at 7:44 pm, prior to Executive Session.

Mayor announced, at 7:51 pm, entering into Executive Session, in accordance with Texas Government Code, Section 551.072, deliberations about Real Property.

Mayor Johnson announced, at 8:11 pm, exiting Executive Session and reconvening into Open Session - in accordance with Texas Government Code. No action was taken.

Items for placement on next council meeting scheduled for November 10, 2020.

- a. Paw Pals service annual agreement

Mayor Johnson adjourned the meeting at 8:12 p.m.

Signed this _____ day of _____, 2020

W.H. Johnson, Mayor

Patricia Isaguirre, TRMC, City Secretary

City of Hale Center
Municipal Court Council Report
From 10/1/2020 to 10/31/2020

11/3/2020 1:32 PM

Violations by Type

Traffic	Penal	City Ordinance	Parking	Other	Total
22	0	0	0	1	23

Financial

State Fees	Court Costs	Fines	Tech Fund	Building Security	Total
\$927.28	\$371.18	\$1,545.00	\$39.43	\$48.31	\$2,931.20

Warrants

Issued	Served	Closed	Total
0	0	1	1

FTAs/NPTAs

FTAs	VPTAs	Total
0	0	0

Dispositions

Paid	Non-Cash Credit	Dismissed	Driver Safety	Deferred	Total
12	0	0	3	0	15

Trials & Hearings

Jury	Bench	Appeal	Total
0	0	0	0

Omni/Scofflaw/Collection

Omni	Scofflaw	Collections	Total
0	0	0	0

HALE CENTER ECONOMIC DEVELOPMENT CORPORATION

Revenue and Expense for 10/01/20 through 10/31/20

VISTA BANK CHECKING ACCOUNT 05116937

09/30/20	111,606.16
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REVENUE/RECEIPTS

Sales Tax Payment for October	3,239.78
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TOTAL RECEIPTS	3,239.78
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EXPENSES

TOTAL EXPENSES	.00
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Checking Account Balance 09/30/20	114,845.94
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CERTIFICATE OF DEPOSIT VISTA BANK 09/30/20	101,491.69
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Interest paid 10/20	58.23
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VALUE OF CERTIFICATE OF DEPOSIT 09/30/20	101,549.92
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TOTAL HOLDINGS 10/31/20	216,395.86
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[illegible][illegible]

HALECENTER

Unit Responses by Incident

Alarm Date Between {10/01/2020} And {10/31/2020}

Unit	Response Code	Notified	Arrival	Reaction	Response	F M R O
20-0000035 10/14/202013:23:00						
138 Off-road vehicle or heavy equipment fire						
county road 225 and county road sun 1/2 mile south and 1/4 mile east into field						
TRUCK1 Brush Truck		13:23:00	13:34:00	00:00:00	00:11:00	X
TRUCK6 Brush Truck		13:23:00	13:34:00	00:00:00	00:11:00	X
Responses: 2						
	<u>Reaction Times</u>	<u>Response Times</u>				
	Average 00:00:00	Average 00:11:00				
	Lowest 00:00:00	Lowest 00:11:00				
	Highest 00:00:00	Highest 00:11:00				

20-0000036 10/15/202003:04:00						
171 Cultivated grain or crop fire						
fm 2337 & fm 1914						
TRUCK1 Brush Truck		03:04:00	03:18:00	00:00:00	00:14:00	X
TRUCK6 Brush Truck		03:04:00	03:18:00	00:00:00	00:14:00	X
SUBUR2 02 Suburban		03:04:00	03:18:00	00:00:00	00:14:00	X
Responses: 3						
	<u>Reaction Times</u>	<u>Response Times</u>				
	Average 00:00:00	Average 00:14:00				
	Lowest 00:00:00	Lowest 00:14:00				
	Highest 00:00:00	Highest 00:14:00				

**CITY OF HALE CENTER
HALE CENTER, TEXAS
MONTHLY REPORT OF BANK BALANCES
November 2, 2020**

Bank Account Balances

(Demand Deposits)

36.57%

Operational Account	0502219	0.05%	\$133,837.40
EFT/ACH Account	7018764	0%	\$1.00
Water 2060 I&S MMA	7018664	0.05%	\$10,503.24
FAST Grant Acct	7018756	0%	\$1.00
Back the Blue	7018059	0%	\$1,754.28
PD Training	7018804	0%	\$796.29
Total			\$146,893.21

Schedule of Investments

(Time Deposits)

63.43%

Budget	Fund	Account	Origin	Date	Current	Length	Original	Current Value
Certificate of Deposit		6318810		2/19/16	0.70%	3 Month	\$100,000.00	\$102,003.00
Certificate of Deposit		6324212		11/9/16	0.70%	6 Month	\$150,000.00	\$152,745.10
Totals							\$250,000.00	\$254,748.10

Total Cash Accounts	\$146,893.21
Total Investments	\$254,748.10
Total Cash and Investments	\$401,641.31



Mike Cypert
City Manager

This report complies with the City's Investment Policy and all federal, state, and local statutes, rules, or regulations.

Account	Description	Budget	MTD	YTD	Variance	%
	Operating Revenues					
014007	Ad Valorem Taxes	268,352.00	21,553.25	21,553.25	246,798.75	8.03
014014	Ad Valorem Tax Discounts	-4,000.00	-584.54	-584.54	-3,415.46	14.61
014021	Ad Valorem P&I	4,500.00	360.94	360.94	4,139.06	8.02
014028	Delinquent Ad Valorem Taxes	11,000.00	916.56	916.56	10,083.44	8.33
014035	Delinquent Ad Valorem P&I	4,500.00	350.95	350.95	4,149.05	7.80
014042	Sales Tax	72,000.00	6,479.55	6,479.55	65,520.45	9.00
014049	Sales Tax EDC	36,000.00	3,239.78	3,239.78	32,760.22	9.00
014056	Franchise Fees	93,300.00	3,421.20	3,421.20	89,878.80	3.67
014063	Permits	4,450.00	357.00	357.00	4,093.00	8.02
014070	Food Permits	900.00			900.00	
014084	Interest Income	2,125.00	8.91	8.91	2,116.09	.42
014098	Animal Control Fees	2,600.00	25.00	25.00	2,575.00	.96
014105	Misc. Income	2,500.00			2,500.00	
014112	Leases and Rents	6,000.00			6,000.00	
014119	Sanitation Charges	161,500.00	13,332.00	13,332.00	148,168.00	8.26
014126	Landfill Fees	49,000.00	3,964.00	3,964.00	45,036.00	8.09
014133	Recycling Income	200.00	234.60	234.60	-34.60	117.30
014140	Mosquito Spray Fees	9,850.00	790.00	790.00	9,060.00	8.02
014147	Sale of Property	5,000.00			5,000.00	
014154	Municipal Court Fees	78,600.00	1,442.38	1,442.38	77,157.62	1.84
014161	Court Technology Fees	1,400.00	351.04	351.04	1,048.96	25.07
014168	Court Security Fees	1,125.00	26.88	26.88	1,098.12	2.39
014175	Transfer From Water Fund	111,613.00			111,613.00	
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	Operating Revenues	922,515.00	56,269.50	56,269.50	866,245.50	6.10
	Non-Operating Revenues					
014407	TP&W Trails Grant	23,725.00			23,725.00	
014414	FAST Grant	425,357.00	68,316.11	68,316.11	357,040.89	16.06
014421	Criminal Justice Grant - Vehic	34,830.00			34,830.00	
014428	Criminal Justice Grant - Body	2,520.00			2,520.00	
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	Non-Operating Revenues	486,432.00	68,316.11	68,316.11	418,115.89	14.04
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	Total Revenue	1,408,947.00	124,585.61	124,585.61	1,284,361.39	8.84
	TOTAL REVENUE	1,408,947.00	124,585.61	124,585.61	1,284,361.39	
	Administration					
015007	Appraisal Dist. Exp.	5,325.00	443.44	443.44	4,881.56	8.33
015014	Accounting	9,450.00			9,450.00	
015021	Attorney Fees	5,700.00			5,700.00	
015028	Legal Publications	2,000.00	382.20	382.20	1,617.80	19.11
015035	Codification	1,000.00			1,000.00	
015042	Dues, Registrations & Meetings	5,000.00	301.50	301.50	4,698.50	6.03
015049	Office Supplies	4,500.00	106.87	106.87	4,393.13	2.37
015056	Postage	1,000.00			1,000.00	

Account	Description	Budget	MTD	YTD	Variance	%
015063	Printing	500.00			500.00	
015077	Misc. Expense	1,000.00	49.00	49.00	951.00	4.90
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	Administration	35,475.00	1,283.01	1,283.01	34,191.99	3.62
	Nondepartmental					
015203	EMS Contract	48,000.00	4,000.00	4,000.00	44,000.00	8.33
015210	Fire Dept. Contract	9,900.00	825.00	825.00	9,075.00	8.33
015217	Library Contract	4,800.00	450.00	450.00	4,350.00	9.38
015224	Sr. Citizens Contract	6,000.00	500.00	500.00	5,500.00	8.33
015231	Civil Defense	5,000.00	73.39	73.39	4,926.61	1.47
015238	Hale Center EDC	34,612.00	3,239.78	3,239.78	31,372.22	9.36
015245	EMS Bld. Maint.	500.00			500.00	
015252	Fire Bld. Maint.	500.00			500.00	
015259	City Hall Bld. Maint.	500.00	44.34	44.34	455.66	8.87
015266	LeMond Bld. Maint	3,000.00			3,000.00	
015273	Environmental Health Insp.	1,500.00			1,500.00	
015280	Building Inspection Fees	1,800.00			1,800.00	
015287	General Insurance	13,880.00	3,546.63	3,546.63	10,333.37	25.55
015294	Utilities - Gas and Elect.	11,050.00	722.50	722.50	10,327.50	6.54
015301	Telephone/Internet	5,310.00	421.27	421.27	4,888.73	7.93
015308	Software / IT	4,000.00	226.86	226.86	3,773.14	5.67
015337	Capital Outlay - LeMond	15,000.00	2,273.44	2,273.44	12,726.56	15.16
015343	Capital Outlay - Fire	425,357.00	73,346.11	73,346.11	352,010.89	17.24
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	Nondepartmental	590,709.00	89,669.32	89,669.32	501,039.68	15.18
	Legislative					
015378	Dues Registrations & Meetings	12,000.00	139.00	139.00	11,861.00	1.16
015385	Election Expense	6,000.00			6,000.00	
015392	Council Stipends	2,400.00			2,400.00	
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	Legislative	20,400.00	139.00	139.00	20,261.00	.68
	Judicial					
015406	Dues, Registrations & Training	2,000.00			2,000.00	
015413	State Traffic Fees	29,600.00	2,209.06	2,209.06	27,390.94	7.46
015420	Prosecutor Fees	2,500.00			2,500.00	
015427	IT/Software	2,785.00			2,785.00	
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	Judicial	36,885.00	2,209.06	2,209.06	34,675.94	5.99
	Police					
015455	Dues, Registrations & Training	3,000.00	200.00	200.00	2,800.00	6.67
015462	Uniforms	1,500.00	101.40	101.40	1,398.60	6.76
015476	Software / IT	650.00			650.00	
015483	Supplies & Equipment	6,000.00	28.05	28.05	5,971.95	.47
015490	Vehicle Fuel	14,000.00	1,272.95	1,272.95	12,727.05	9.09
015497	Vehicle Maint.	4,500.00	80.45	80.45	4,419.55	1.79
015504	Misc. Expense	1,000.00			1,000.00	
015511	Criminal Justice Grant - Vehic	34,830.00			34,830.00	

Account	Description	Budget	MTD	YTD	Variance	%
015518	Criminal Justice Grant - Body	2,520.00			2,520.00	
	Police	68,000.00	1,682.85	1,682.85	66,317.15	2.47
	Streets					
015532	Sealcoat Project	50,000.00			50,000.00	
015539	Engineering - Sealcoat	10,000.00			10,000.00	
015546	Street & Pothole Reair	14,500.00			14,500.00	
015553	Utilities - Street Lighting	26,500.00	3,114.22	3,114.22	23,385.78	11.75
015560	Street Base Materials	1,500.00			1,500.00	
015567	Street Sign Repairs	1,000.00			1,000.00	
015574	Equipment Maint.	11,490.00	10,221.96	10,221.96	1,268.04	88.96
015575	Equipment Purchases	3,800.00			3,800.00	
015581	Weed Control	3,500.00	219.50	219.50	3,280.50	6.27
015588	Spray License Fees & Training	1,500.00			1,500.00	
	Streets	123,790.00	13,555.68	13,555.68	110,234.32	10.95
	Parks					
015609	City Park Maint.	7,250.00			7,250.00	
015616	Grant Expense - TPW	23,725.00			23,725.00	
015623	Utilities - Parks	7,400.00	617.06	617.06	6,782.94	8.34
	Parks	38,375.00	617.06	617.06	37,757.94	1.61
	Sanitation					
015651	Contracted Alley Service	137,000.00	34,394.85	34,394.85	102,605.15	25.11
015658	Recycle Center Disposal	12,500.00	2,575.70	2,575.70	9,924.30	20.61
015665	Plainview Recycle Prog.	1,500.00			1,500.00	
015672	Tire Recycling	1,200.00			1,200.00	
015679	Vector Control (Mosq.)	5,000.00			5,000.00	
015686	Animal Control	2,500.00			2,500.00	
	Sanitation	159,700.00	36,970.55	36,970.55	122,729.45	23.15
	Non-Budgeted Expense					
	Total Operating Expense	1,073,334.00	146,126.53	146,126.53	927,207.47	13.61
	Payroll					
017007	Administrative Payroll	93,810.00	10,200.00	10,200.00	83,610.00	10.87
017014	Police Payroll	153,062.00	15,695.55	15,695.55	137,366.45	10.25
017021	Judicial Payroll	21,350.00	1,723.24	1,723.24	19,626.76	8.07
017028	Sanitation Payroll	7,675.00	893.80	893.80	6,781.20	11.65
017035	TML - Admin	5,320.00	369.75	369.75	4,950.25	6.95
017042	TML - Police	15,960.00	1,328.91	1,328.91	14,631.09	8.33
017056	TMRS - Admin	4,287.00			4,287.00	
017063	TMRS - Police	6,315.00			6,315.00	
017077	TWC - Admin	144.00			144.00	
017084	TWC - Police	576.00			576.00	
017091	TWC - Judicial	261.00	51.43	51.43	209.57	19.70
017098	TWC - Sanitation	123.00	25.85	25.85	97.15	21.02

Account	Description	Budget	MTD	YTD	Variance	%
017105	Workmans Comp	6,670.00	1,209.00	1,209.00	5,461.00	18.13
017175	HR Expense	250.00	225.00	225.00	25.00	90.00
017600	Payroll Tax (FICA)	19,810.00	2,181.21	2,181.21	17,628.79	11.01
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	Payroll	335,613.00	33,903.74	33,903.74	301,709.26	10.10
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	Total Payroll Expense	335,613.00	33,903.74	33,903.74	301,709.26	10.10
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	* CURRENT YEAR SURPLUS		-55,444.66	-55,444.66	55,444.66	
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11/2/2020

Fund Accounting

Period:Yr 21 Pd 01

City of Hale Center

Page: 1

Title: Actual vrs Budget - Period 1

Date: 11/02/2020 6:20 AM

Fund: 02, Water Fund

Account	Description	Budget	MTD	YTD	Variance	%
	Operating Revenues					
024007	Metered Water Sales	539,600.00	32,944.19	32,944.19	506,655.81	6.11
024014	Sewer Service Sales	150,000.00	12,425.00	12,425.00	137,575.00	8.28
024021	Late Fees	21,500.00	1,705.26	1,705.26	19,794.74	7.93
024028	Returned Check Fees		60.00	60.00	-60.00	
024035	ACH/CC Processing Fees	5,400.00	557.15	557.15	4,842.85	10.32
024056	Reconnection Fees	6,000.00	785.00	785.00	5,215.00	13.08
024063	Water Tap Fees	500.00			500.00	
024070	Misc. Income	3,500.00			3,500.00	
024200	Returns / Overread / Adj.		-2,683.05	-2,683.05	2,683.05	
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	Operating Revenues	726,500.00	45,793.55	45,793.55	680,706.45	6.30
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	Total Revenue	726,500.00	45,793.55	45,793.55	680,706.45	6.30
	TOTAL REVENUE	726,500.00	45,793.55	45,793.55	680,706.45	
	Administration					
025007	Accounting	9,450.00			9,450.00	
025014	Attorney Fees	5,700.00			5,700.00	
025021	Legal Publications	2,000.00			2,000.00	
025028	ACH/CC Expense	5,400.00			5,400.00	
025035	Dues, Registrations & Meetings	5,000.00	56.23	56.23	4,943.77	1.12
025042	Office Supplies	4,500.00	114.21	114.21	4,385.79	2.54
025049	Postage	5,500.00	313.25	313.25	5,186.75	5.70
025056	Printing	2,000.00			2,000.00	
025063	Equipment Leasing / Maint.	4,000.00	317.18	317.18	3,682.82	7.93
025070	Misc. Expense	1,000.00	49.00	49.00	951.00	4.90
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	Administration	44,550.00	849.87	849.87	43,700.13	1.91
	Nondepartmental					
025105	City Hall Maint.	500.00			500.00	
025112	General Insurance	13,880.00	3,546.62	3,546.62	10,333.38	25.55
025119	Utilities - Gas and Elect.	7,500.00	681.64	681.64	6,818.36	9.09
025126	Telephone/Internet	5,310.00	421.27	421.27	4,888.73	7.93
025133	Software / IT	4,000.00	517.41	517.41	3,482.59	12.94
025140	Contract Labor - Housekeeping	3,420.00			3,420.00	
025147	Pest Control	1,320.00	110.00	110.00	1,210.00	8.33
025154	Bond Principal USDA	7,000.00			7,000.00	
025161	Bond Interest USDA	10,200.00			10,200.00	
025168	Transfer to General Fund	111,613.00			111,613.00	
025175	Transfer to Capital Reserve	28,409.00			28,409.00	
025400	Returned Check / Rejected ACH		-537.15	-537.15	537.15	
		-----	-----	-----	-----	-----
	Nondepartmental	193,152.00	4,739.79	4,739.79	188,412.21	2.45

Account	Description	Budget	MTD	YTD	Variance	%
	Water / Sewer Maintenance					
025560	Dues, Registrations & Training	7,000.00	170.00	170.00	6,830.00	2.43
025567	Uniforms	2,800.00			2,800.00	
025581	Engineering Fees	6,000.00			6,000.00	
025588	State Fees & Permits	500.00			500.00	
025595	Production Utilities	31,600.00	3,240.24	3,240.24	28,359.76	10.25
025602	Lab Samples - Testing	5,000.00	602.27	602.27	4,397.73	12.05
025609	Building & Grounds Maint.	1,000.00			1,000.00	
025616	Vehicle & Equip. Fuel	14,000.00	820.30	820.30	13,179.70	5.86
025623	Vehicle Maint.	5,000.00	12,085.00	12,085.00	-7,085.00	241.70
025630	Equip. Maint.	7,000.00			7,000.00	
025631	Equip. Purchases	5,000.00	695.00	695.00	4,305.00	13.90
025644	Materials & Supplies	18,000.00	1,456.69	1,456.69	16,543.31	8.09
025651	Water Sewer Treatment	6,000.00			6,000.00	
025658	Utility Repairs & Maint.	65,000.00	314.91	314.91	64,685.09	.48
		-----	-----	-----	-----	-----
	Water / Sewer Maintenance	173,900.00	19,384.41	19,384.41	154,515.59	11.15
		-----	-----	-----	-----	-----
	Total Operating Expense	411,602.00	24,974.07	24,974.07	386,627.93	6.07
		-----	-----	-----	-----	-----
	Payroll					
027007	Administrative Payroll	83,050.00	9,883.03	9,883.03	73,166.97	11.90
027014	W/S Maint Payroll	162,025.00	20,104.01	20,104.01	141,920.99	12.41
027021	TML - Admin.	5,320.00	448.82	448.82	4,871.18	8.44
027028	TML - Maint.	26,600.00	1,771.88	1,771.88	24,828.12	6.66
027035	TMRS - Admin.	3,800.00			3,800.00	
027042	TMRS - Maint.	7,400.00			7,400.00	
027049	TWC - Admin.	288.00	92.27	92.27	195.73	32.04
027056	TWC - Maint.	720.00			720.00	
027063	Workmans Comp	6,670.00	1,209.00	1,209.00	5,461.00	18.13
027175	HR Expense	250.00			250.00	
027600	Payroll Tax Expense (FICA)	18,775.00	2,294.00	2,294.00	16,481.00	12.22
		-----	-----	-----	-----	-----
	Payroll	314,898.00	35,803.01	35,803.01	279,094.99	11.37
		-----	-----	-----	-----	-----
	Total Payroll Expense	314,898.00	35,803.01	35,803.01	279,094.99	11.37
	* CURRENT YEAR SURPLUS		-14,983.53	-14,983.53	14,983.53	
		=====	=====	=====	=====	=====

Period: Yr 21 Pd 01 to Yr 21 Pd 01

City of Hale Center

Page: 1

Title: Check Summary, Bank ID: 01, All Accounts

Date: 11/02/2020 6:22 AM

Format: Summary, All Accounts, Date Filter: 10/01/2020 to 10/30/2020

Check No.	Check Date	Period	Vendor No.	Invoice	Company	Amt Paid
46469	10/01/2020	2101	HC-EMS	10012020	Hale Center EMS	4000.00
46470	10/01/2020	2101	HC-FD	10012020	Hale Center Fire Dept.	825.00
46471	10/01/2020	2101	HC-LIB	10012020	Hale Center Library	450.00
46472	10/01/2020	2101	HC-SC	10012020	Hale Center Senior Citizens	500.00
46473	10/01/2020	2101	USPS	10012020	Postmaster	242.90
46488	10/02/2020	2101	OAG	20201002	OFFICE OF ATTORNEY GENERAL	380.77
46489	10/01/2020	2101	IRS	EFTPS10.1	Internal Revenue Service	4332.01
46490	10/06/2020	2101	GALLS	016474716	GALLS, LLC	101.40
46491	10/06/2020	2101	GEBO	09302020	GEBO DISTRIBUTING CO, INC	49.99
46492	10/06/2020	2101	HC-GIN	4259	HALE CENTER GIN	537.11
46493	10/06/2020	2101	HENLEY	09242020	HENLEY TIRE LLC	156.00
46494	10/06/2020	2101	KISER	09302020	Kiser Auto Parts	58.32
46495	10/06/2020	2101	MCCOY	09302020	McCoy's Building Supply	29.35
46496	10/06/2020	2101	MCDONA	10012020	MCDONALD TRADING POST	81.45
46497	10/06/2020	2101	OREIL	09282020	O'Reilly	228.86
46498	10/06/2020	2101	PLAINS	06024353	PLAINS GRAIN CO INC	219.50
46499	10/06/2020	2101	SIERRA	09-26-20	Sierra Springs	28.27
46500	10/06/2020	2101	SPAG	2021-HALE	SOUTH PLAINS ASSOC OF GOVERNMENTS	139.00
46501	10/06/2020	2101	SPPCA	10062020	SOUTH PLAINS POLICE CHIEFS ASSOC	25.00
46502	10/06/2020	2101	TERMIN	10012020	JCs Terminix Inc.	110.00
46503	10/06/2020	2101	TMLIRP	10012020	TML Intergovernmental Risk Pool	9511.25
46504	10/06/2020	2101	TRPLC	09302020	Triple C Waste Service, AR	11564.95
46505	10/06/2020	2101	VEXUS	09262020	VEXUS FIBER	436.80
46506	10/06/2020	2101	WALMAR	09242020	WALMART COMMUNITY/SYNCR	27.50
46507	10/06/2020	2101	XCEL	702859648	Xcel Energy	6086.86
46508	10/09/2020	2101	TX-COM	SEP2020	Texas Comptroller	4212.66
46509	10/13/2020	2101	AA-MC	09252020	MATTHEW COWLEY	75.00
46510	10/13/2020	2101	AAI	27725	Advanced Analysis, Inc	150.00
46511	10/13/2020	2101	CTSI	10012020	CTSI	453.72
46512	10/13/2020	2101	EML	20090053	Environmental Monitoring Lab., Inc.	120.00
46513	10/13/2020	2101	K.W.SH	2002194	K.W. Sharp, Inc.	1207.04
46514	10/13/2020	2101	LOPNS	09302020	Lowe's Pay n Save	117.87
46515	10/13/2020	2101	SPAG	2021-020	SOUTH PLAINS ASSOC OF GOVERNMENTS	281.50
46516	10/13/2020	2101	TWUA	MGONZALES	TEXAS WATER UTILITIES ASSOCIATION	170.00
46517	10/13/2020	2101	VER	9863912730	Verizon Wireless	405.74
46518	10/13/2020	2101	WTFXAM	10052020	WEST TEXAS FAMILY MEDICINE	75.00
46519	10/13/2020	2101	ZZ-DS	10132020	DIANA SHUPING	64.50
46520	10/13/2020	2101	ZZ-KC	10132020	KATHLEEN CERVANTEZ	25.26
46521	10/13/2020	2101	ZZ-KIC	10132020	KIMBERLY CARMONA	29.00
46523	10/13/2020	2101	ZZ-KK	10132020	KORI KAYLER	29.97
46524	10/13/2020	2101	COHC	101220	CITY OF HALE CENTER	5030.00
46525	10/14/2020	2101	AA-MC	09282020	MATTHEW COWLEY	75.00
46526	10/14/2020	2101	DATA	120815	Data-Line	138.50
46541	10/15/2020	2101	IRS	EFTPS10.16	Internal Revenue Service	4370.27
46542	10/15/2020	2101	OAG	10162020	OFFICE OF ATTORNEY GENERAL	565.39
46543	10/19/2020	2101	USPS	10192020	Postmaster	70.35
46544	10/19/2020	2101	ABS	136399	American Business Software	290.55
46545	10/19/2020	2101	ATMOS	10192020	Atmos	486.01
46546	10/19/2020	2101	DPC	7500211720	DPC INDUSTRIES, INC.	40.00
46547	10/19/2020	2101	DSHS	10052020	DSHS CENTRAL LAB MC2004	332.27
46548	10/19/2020	2101	HC-EDC	OCT2020	Hale Center EDC	3239.78
46549	10/19/2020	2101	HCAD	10152020	Hale County Appraisal Dist.	443.44
46550	10/19/2020	2101	OMNI	320-102095	OMNIBASE SERVICES OF TEXAS, LP	36.00
46551	10/19/2020	2101	PITBOW	3312236006	PITNEY BOWES GLOBAL FINANCIAL SVCS	178.68
46552	10/19/2020	2101	TMLBP	10192020	TML HEALTH	4089.10
46553	10/19/2020	2101	WEX	67970467	WEX Bank	1556.14

Check No.	Check Date	Period	Vendor No.	Invoice	Company	Amt Paid
46554	10/19/2020	2101	XCEL	704813426	Xcel Energy	444.87
46555	10/20/2020	2101	QUILL	10077800	QUILL.COM	14.97
46556	10/27/2020	2101	TWC	2020_1027	TEXAS WORKFORCE COMMISSION	169.55
46557	10/27/2020	2101	ABERAD	1319	ABERNATHY ADVOCATE	382.20
46558	10/27/2020	2101	CARDSC	101620.1	CARD SERVICE CENTER	3605.53
46559	10/27/2020	2101	ELLIOT	962489401	ELLIOTT ELECTRIC SUPPLY	214.67
46560	10/27/2020	2101	GOODWI	32449	GOODWILL INDUSTRIES	98.00
46561	10/27/2020	2101	SPEC	SPEC101620	South Plains Electric Cooperative	1343.67
46562	10/27/2020	2101	SPTMCA	2021	SO. PLAINS CHAPTER OF TMCA, INC.	20.00
46563	10/27/2020	2101	TJD	44680	T.J. & D	3655.34
46564	10/27/2020	2101	WARREN	LB98261	WARREN CAT	18210.38
46565	10/27/2020	2101	XCEL	705289114	Xcel Energy	14.25
46580	10/30/2020	2101	OAG	20201030CS	OFFICE OF ATTORNEY GENERAL	565.39
46581	10/30/2020	2101	IRS	EFTPS10.30	Internal Revenue Service	4363.81
Total:						101583.66

Period: Yr 21 Pd 01 to Yr 21 Pd 01

Title: Check Summary, Bank ID: 06, All Accounts

Date: 11/02/2020 6:23 AM

Format: Summary, All Accounts, Date Filter: 10/01/2020 to 10/30/2020

Check No.	Check Date	Period	Vendor No.	Invoice	Company	Amt Paid
1001	10/06/2020	2101	COHC	10062020	CITY OF HALE CENTER	52346.11
1003	10/13/2020	2101	SPAG	FAST1	SOUTH PLAINS ASSOC OF GOVERNMENTS	21000.00
						=====
Total:						73346.11

Title: Payroll Earnings

Check No.	Check Date	Employee	Name	Total Hours	Total TX Wages	Reg Hours	Reg Wages	Overtime	Other Taxable	Other Nontaxable	Prepaid	Check Amt
46474	10/02/2020	G102	MICHAEL CYPERT	80.00	3,400.00	80.00	3,400.00					2,476.70
46475	10/02/2020	G201	BRANDON RICHARDSON	96.00	2,033.12	96.00	2,033.12					1,223.26
46476	10/02/2020	G202	DUSTIN WATERS	96.00	1,693.73	96.00	1,693.73					1,296.64
46477	10/02/2020	G203	MATTHEW COWLEY	96.00	1,505.00	96.00	1,505.00					1,163.15
46478	10/02/2020	G301	DAVID ROWELL	20.00	281.08	20.00	281.08					259.57
46479	10/02/2020	G303	ALEXANDRA HERNANDEZ	32.00	320.00	32.00	320.00					295.52
46480	10/02/2020	G401	ALBERTO QUINTERO	36.00	295.20	36.00	295.20					272.62
46481	10/02/2020	W101	PATRICIA ISAGUIRRE	80.00	1,929.15	80.00	1,929.15					1,490.03
46482	10/02/2020	W103	LISA RENFRO	78.00	1,345.50	78.00	1,345.50					1,137.20
46483	10/02/2020	W201	JOHNNY RUIZ	89.85	1,983.64	80.00	1,674.40	309.24				1,579.78
46484	10/02/2020	W202	JACK NEEDHAM	82.75	1,555.05	81.13	1,509.83	45.22				1,196.13
46485	10/02/2020	W203	MICHAEL GONZALES	81.10	1,299.03	79.90	1,270.41	28.62				1,128.40
46486	10/02/2020	W204	ARTHUR SANCHEZ	88.73	1,133.90	80.00	974.40	159.50				972.62
46487	10/02/2020	W205	ANDREW MARTINEZ	56.43	572.80	54.73	547.30	25.50				470.46
46527	10/16/2020	G102	MICHAEL CYPERT	80.00	3,400.00	80.00	3,400.00					2,476.70
46528	10/16/2020	G201	BRANDON RICHARDSON	96.00	2,033.12	96.00	2,033.12					1,223.26
46529	10/16/2020	G202	DUSTIN WATERS	96.00	1,693.73	96.00	1,693.73					1,296.64
46530	10/16/2020	G203	MATTHEW COWLEY	96.00	1,505.00	96.00	1,505.00					1,163.15
46531	10/16/2020	G301	DAVID ROWELL	20.00	281.08	20.00	281.08					259.57
46532	10/16/2020	G303	ALEXANDRA HERNANDEZ	32.00	320.00	32.00	320.00					295.52
46533	10/16/2020	G401	ALBERTO QUINTERO	36.00	295.20	36.00	295.20					272.62
46534	10/16/2020	W101	PATRICIA ISAGUIRRE	80.00	1,929.15	80.00	1,929.15					1,490.03
46535	10/16/2020	W103	LISA RENFRO	80.25	1,386.47	80.00	1,380.00	6.47				1,169.10
46536	10/16/2020	W201	JOHNNY RUIZ	82.90	1,788.26	77.82	1,628.77	159.49				1,430.34
46537	10/16/2020	W202	JACK NEEDHAM	89.78	1,761.81	80.00	1,488.80	273.01				1,353.16
46538	10/16/2020	W203	MICHAEL GONZALES	84.47	1,387.99	78.82	1,253.24	134.75				1,206.10
46539	10/16/2020	W204	ARTHUR SANCHEZ	76.57	938.92	76.57	932.62		6.30			808.93
46540	10/16/2020	W205	ANDREW MARTINEZ	83.12	876.68	80.00	800.00	46.80	29.88			582.66
46566	10/30/2020	G102	MICHAEL CYPERT	80.00	3,400.00	80.00	3,400.00					2,476.70
46567	10/30/2020	G201	BRANDON RICHARDSON	96.00	2,033.12	96.00	2,033.12					1,223.26
46568	10/30/2020	G202	DUSTIN WATERS	96.00	1,693.73	96.00	1,693.73					1,296.64
46569	10/30/2020	G203	MATTHEW COWLEY	96.00	1,505.00	96.00	1,505.00					1,163.15
46570	10/30/2020	G301	DAVID ROWELL	20.00	281.08	20.00	281.08					259.57
46571	10/30/2020	G303	ALEXANDRA HERNANDEZ	24.00	240.00	24.00	240.00					221.64
46572	10/30/2020	G401	ALBERTO QUINTERO	37.00	303.40	37.00	303.40					280.19
46573	10/30/2020	W101	PATRICIA ISAGUIRRE	80.00	1,929.15	80.00	1,929.15					1,490.03
46574	10/30/2020	W103	LISA RENFRO	79.05	1,363.61	79.05	1,363.61					1,151.31
46575	10/30/2020	W201	JOHNNY RUIZ	92.03	2,052.08	80.00	1,674.40	377.68				1,631.76
46576	10/30/2020	W202	JACK NEEDHAM	80.33	1,494.94	80.33	1,494.94					1,150.46

Title: Payroll Earnings

Date: 11/02/2020

Check No.	Check Date	Employee	Name	Total Hours	Total TX Wages	Reg Hours	Reg Wages	Overtime	Other Taxable	Other Nontaxable	Prepaid	Check Amt
46577	10/30/2020	W203	MICHAEL GONZALES	81.13	1,298.95	80.00	1,272.00	26.95				1,128.34
46578	10/30/2020	W204	ARTHUR SANCHEZ	89.13	1,141.21	80.00	974.40	166.81				985.30
46579	10/30/2020	W205	ANDREW MARTINEZ	81.25	818.75	80.00	800.00	18.75				530.56
Totals:				3,077.87	58,499.63	3,007.35	56,684.66	1,778.79	36.18			44,978.77

CITY OF HALE CENTER, TEXAS

SERVICE AGREEMENT: PAW PALS ORGANIZATION

This agreement is made effective as of this 10th day of November 2020, between Paw Pals of Hale Center, an animal humane society, (hereinafter referred to as Paw Pals) and the City of Hale Center (hereinafter referred to as the City).

WHEREAS, Paw Pals, a volunteer organization which provides much needed care for impounded, strayed and surrendered animals for the Hale Center animal shelter; and

WHEREAS, Paw Pals and the City desire to have an agreement to provide for the care of present and future animal services;

NOW THEREFORE, the Parties agree as follows:

1. Paw Pals will be responsible for the holding and caring of impounded, strayed or abandoned animals; providing necessary food, sustenance and health care including vaccinations and physical exams as may be needed; providing adoption services for suitable animals through advertising, social media, public events, and any manner Paw Pals wishes to publicize its adoption services; and
2. All the administrative work that is associated with caring for stray and impounded animals; and
3. Paw Pals volunteers will have access to the shelter 24 hours a day, seven days a week; and
4. Paw Pals agrees to disseminate information to the public concerning the need for the proper care and treatment of dogs and cats; and
5. To advocate the prevention of needless birth of unwanted dogs and cats; and
6. Paw Pals has the right to charge adoption fees in which they determine to help recover their costs of vaccinations, micro-chipping, medical care, advertising and other costs associated with the care and adoption of the shelter animals; and
7. The City agrees to provide the necessary shelter and equipment to house such animals. The City further agrees to maintain and make any necessary repairs to the shelter; and
8. The City maintains the animal shelter as a "no kill" facility, except for animals that are severely injured, or diseased, in which medical care of the animal is not feasible and in which it would be in the best humane interest of the animal to be humanely euthanized; and
9. The City will be responsible for the capture of stray or abandoned animals inside the city limits of Hale Center. Paw Pals has the right to accept or deny surrendered animals from outside the city; and
10. Any animal at the shelter not claimed within ten (10) days shall be deemed abandoned and will become the property of Paw Pals.

This agreement shall be renewable annually and either party to this agreement may cancel this agreement upon thirty (30) days written notice.

The terms of this agreement shall become effective November 10, 2020.

Paw Pals of Hale Center

City of Hale Center

Alexa Atwood, President

W.H Johnson, Mayor

Attest:

Patricia Isaguirre, TRMC, City Secretary