

Grant Township Board

Special Meeting Minutes

May11, 2016

Opening

This special meeting of the Grant Township Board was called to order at 1:00 p.m. on May11, 2016 by Supervisor, Stanley VanSingel.

Board Members Present

Stanley VanSingel, Gladys VeltKamp, Edith Elsenheimer, Janet Lesley, and Edith Walton

Guest

Doynette Martis and Peter Haefner from Vredeveld and Haefner LLC.

Purpose of Meeting

To hear the proposal from Mr. Haefner regarding an audit of the general ledgers for the last three years.

Mr Haefner identified the scope of services that will be provided per his conversation on May 10, 2016 with Cliff Bloom, attorney. Findings will be reported to the board upon completion of the first 40 hrs. at agreed intervals thereafter. A draft of findings will be presented to the board before a final draft is completed. Any decisions as to additional years to be reviewed can be made later according to results and any recommendations by the firm. Any actions taken regarding the findings will be the sole responsibility of the board.

A motion to accept the proposal was made by Edith Walton and seconded by Gladys VeltKamp. All in favor and motion was carried

Work will be completed by Mr Haefner and one additional associate. No exact time could be established but estimate of under 3 weeks and under \$15K total cost

Peter will provide a list of needed items for them to begin. Reports were run from quick books to allow him to start looking before on site start date of 5/23/16.

Meeting adjourned at 1:55 p.m.

Minutes submitted by: Gladys M VeltKamp, Clerk