

Grant County Planning & Zoning Agenda  
Regular meeting November 9, 2023

R Ternes called the meeting to order at 10:00 am MT

**Members Present:** Robert Ternes, Brendan Becher, Barb Kraft, Vern Straub, Matt Hager  
& AlRoy Hochhalter.

**Absent:** Robert Larson

**Tax Equalization Director:** Jackie Steinmetz

**Deputy Tax Director:** Kayla Ulmer

**Public Present:** none

Vern moved and Barb second to approve the agenda. All aye. Motion carries

Matt moved and Vern second to approve the meeting minutes. All aye. Motion carries

Barb moved and Brendan second to approve the Public Hearing meeting minutes. All aye. Motion carries

**Old Business:**

Discussion on when a permit is needed, was tabled from October Meeting.

Discussion on Floodplain Ordinance- adoption date needed to be changed. Nov 1<sup>st</sup> Commissioners meeting, the Commissioners adopted November 16<sup>th</sup>, 2023 as the date the Floodplain map(s) were adopted into the Ordinance. Waiting for Tyler Spomer (The National Flood Insurance Program Coordinator for North Dakota Water Resources) to provide Grant County with an ordinance template that follows FEMA's requirements for the County's ordinance.

**New Business:**

Matt moved to approve the building permit for Jerome Wollman, 6816 E Schatz LN, Schatz 2<sup>nd</sup> Subdivision. Block 1 Lot 10. Build a 44'x78' 2 story house with attached garage. (Completion date: November 9, 2024) Second by Barb. All in favor. Motion carries. Permit #SZ2-11092023-A issued.

Discussion was held on when a Building Permit is required. Matt moved to approve the following statement: Permits are not required for the maintenance of an existing structure if the original size does not change, regardless of materials. Second by Barb. All in favor. Motion carries.

Jackie to look into advertising for Public Hearing. Can it just be posted on windows and website, or does it need to be in the newspaper as well.

Matt moved and Brendan second to adjourn the meeting @ 10:54 am MT. All in favor. Motion carried.

Next regular meeting scheduled for December 14th, 2023 @ 10:00 am MT.

---

Robert Ternes, Chairman

---

Jackie Steinmetz, Tax Eq. Director