



Freeport Planning Department
P.O. BOX 339 * 16040 BUSINESS 331 * FREEPORT, FLORIDA 32439

APPLICATION FOR MINOR REPLAT OR LOT SPLIT

Applicability: Any person desiring to merge two lots into one parcel or to create two parcels out of one parcel is required to make application to the Freeport Planning Department

A developer or owner requesting a minor replat or lot split shall submit the following materials with this form, including the required application fee:

1. Proof of Ownership
2. Owner's Affidavit allowing Agent to act on Owner's behalf for purposes of processing this application.
3. Parcel Identification Number
4. Land Description and a statement of acreage or square footage of a) the original lot and b) of each proposed lot
5. Letter of sewer and water availability from the Billing Department
6. Three (3) 8 1/2" X 11"/14" signed/sealed/dated copies of the survey of the property prior to the replat/split, including existing structures, wetlands, FEMA designations, water bodies, etc.
7. Three (3) copies of a scaled drawing showing the intended division, prepared by a professional land surveyor registered in the state of Florida.
8. Application Fee: \$250.00.

The City of Freeport reserves the right to request additional information which may be necessary for the review and completion of this application.

Owner's Name:

Owner's Mailing Address:

Owner's Phone Number:

Owner's Fax Number:

Owner's Agent:

Agent's Address:
Agent's Phone Number
Agent's fax Number:
Parcel Identification Number (from the Property Appraiser's Office):
Physical 911 Address of Property:
Public Sewer Provider:
Public Water Provider:
Land description, and a statement of acreage or square footage of 1)the original parcel(s) and 2) the proposed parcel(s):

This proposed Lot Replat / Lot Split has been reviewed for compliance with the City of Freeport's Land Development Code and Comprehensive Plan.

 Signature of Property Owner(s) Date Printed Name of Owner

State of _____ County of _____

The foregoing instrument was acknowledged before me this _____ day of ____, year of

_____, by _____, who () did () did not take an oath.

He/she is (_____) personally known to me, (_____) produced current Florida/Other driver's license, and/or (_____) produced current _____ identification.

 Signature of Notary Public Date Printed Name of Notary Public
 Commission Expires Commission No. (Notary seal must be affixed)

This lot split as proposed is hereby approved / denied.

Comment:

Planning & Zoning Official Signature

Date of Signature

THIS LOT REPLAT / LOT SPLIT MUST BE RECORDED IN THE CLERK OF COURT'S OFFICE AND A COPY RETURNED TO THE FREEPORT PLANNING DEPARTMENT IN ORDER TO BE DEEMED OFFICIAL BY THE CITY OF FREEPORT.