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To the Owners/Operators of Non-Residential Entities within the City of Freeport:

The City of Freeport annually produces information regarding all non-residential activity within the incorporated limits of the City. This includes all commercial businesses, industrial businesses, professional offices, personal service businesses, and all non-profit/not-for-profit organizations including churches, service organizations, day-cares, government agencies and clubs. The information needed is very general in nature and is used for future land use planning and economic development.

The City also maintains a current business and service directory on the City of Freeport Website (www.freeportflorida.gov) for the convenience of its citizens and visitors, based on this information.

In order to cover administrative maintenance of this information the City is charging an annual \$25 fee. Please remit the attached form with a check/money order for \$25, payable to the City of Freeport. If you have multiple non-residential structures/businesses/uses within the City, you or your tenants will need to submit one form and fee per non-residential structure/ business/use/unit within a multi-unit structure. These forms may be copied for tenant distribution.

You can drop off the attached form to the Planning & Zoning Dept. at Freeport City Hall or you may mail this information to:

Attn: Business/Non-Residential Registration
City of Freeport/Planning & Zoning Dept.
P.O. Box 339
Freeport, Florida 32439

This form and fee must be re-submitted each year. Even if you choose not to be published in the City Website Business Registration Directory, you are required to submit the form with the \$25 registration fee. Please note a non-publish preference on the form for submittal if you opt not to be included in the website business directory. A registration acknowledgement letter will be mailed to you.

The established deadline for submittal of this information is **December 31st**.