

FLEMING TOWN BOARD MEETING

October 16, 2023

Call to Order by Supervisor Don Oltz at 6:30 pm followed by the Pledge of Allegiance

Roll Call by Town Clerk, Anita Casper, found the following Board Members present:

Supervisor Don Oltz
Councilwoman Karen VanLiew
Councilman David MacDonald
Councilwoman Maureen Riester

Also present: Town Attorney, Michael Quill, Jr.

A motion to approve the minutes as presented by Town Clerk, Anita Casper, for September 11, 2023 was made by Councilman MacDonald, 2nd by Councilwoman VanLiew. Ayes 4-0. A motion to approve the minutes for September 18, 2023 was made by Councilwoman VanLiew, 2nd by Councilwoman Riester. Ayes 4-0. A motion to approve the minutes for October 4, 2023 was made by Councilman MacDonald, 2nd by Councilwoman VanLiew. Ayes 3-0; Councilwoman Riester abstained.

PUBLIC TO BE HEARD – Alex Guariglia, owner of Dacey’s Automotive on Rt. #34 took the podium stating that his water shutoff has not been located after several attempts by the town and the amount of water running beneath his building is compromising the integrity of the structure. Kerry Smith stated that he and his crew along with the Cayuga Water Authority have been there several times trying to find the shut off but, due to the large amount of metal in the ground, they were not successful. Kerry, along with Supervisor Oltz agreed that this problem should be turned over to the Cayuga Water Authority and Karl Rindfleisch and they will have to dig up the property until the shut off is found.

NEW BUSINESS:

- (a) Set Public Hearing for Batruch Special Use Permit for November 13, 2023 – A motion to approve the date was made by Councilwoman Riester, 2nd by Councilman MacDonald. Ayes 4-0.
- (b) Dog Control Agreement for 2024 – Suzie Tracy, Dog Control Officer, submitted a contract to the town for Dog Control Services and a separate contract for Dog Shelter services for 2024. A motion to approve the contracts was made by Councilman MacDonald, 2nd by Councilwoman Riester. Ayes 4-0.
- (c) Koester quote for upgrade of Pump Station #7 – A motion to approve was made by Councilwoman VanLiew, 2nd by Councilman MacDonald. Ayes 4-0.
- (d) Approve Kelly Anderson as bookkeeper \$24,000/year; preparation of 2024 budget \$3,500 – Kelly will be replacing Suzanne LeFever. She has knowledge of municipal bookkeeping, budget preparation and is familiar with Williamson’s Municipal Software. A motion to approve this hire was made by Councilman MacDonald, 2nd by Councilwoman VanLiew. Ayes 3-0; Councilwoman Riester abstained.

BUILDING CODES OFFICER – HAROLD GILFUS: Harold was present and submitted his monthly report.

ZONING OFFICER – BILL GABAK: Bill stated that the next ZBA meeting takes place on October 19, 2023 and he is currently working on a subdivision of the Chantel Marie property on West Lake Rd.

ASSESSOR – TAMMY SCHRAMM: Tammy was present and submitted her monthly report. Tammy stated that she has created a Google calendar to share with the Town Clerk enabling a more efficient process for scheduling appointments when new assessments come out.

UTILITIES DEPT – KARL RINDFLEISCH: Karl was absent. Supervisor Oltz stated that the manholes are currently being rehabbed; pump stations will be cleaned out; Koester will be meeting with Kerry Smith on 10/23/23 to fix pump station #7.

HIGHWAY/RECYCLING – KERRY SMITH: The brush pile will tentatively be closing on November 11, 2023 unless there is a stretch of unusually warm weather, then it will close on November 18th. Trucks and equipment are being power-washed in preparation for the spraying of a rust protection solution which will take place on Monday 10/23/23. The current pressure washer is very old and not working properly, therefore, Kerry had to rent a new unit. He also submitted a Procurement Worksheet to the board in order to purchase the new pressure washer as it is needed. He obtained 3 quotes and expressed he preferred to purchase the machine locally as it is superior to the other models quoted and would be convenient if servicing is required at any time. A motion to approve the purchase was made by Councilman MacDonald, 2nd by Councilwoman Riester. Ayes 4-0. The highway department is also clearing brush from the roadsides in preparation for plowing. The new plow the town ordered will not be ready for delivery until August 2024, therefore, the current plow truck has been sent out to be fixed and readied for the upcoming season.

REQUESTS AND COMMENTS OF THE BOARD – Supervisor Oltz stated he has received many questions regarding the budget item, “Foreign Fire Tax.” He explained the foreign fire tax program as set forth in New York Insurance Law §§ 9104 and 9105 requires foreign and alien insurance companies to pay a 2% tax on premiums written for insurance against loss or damage by fire on property located in the State.

BUDGET TRANSFERS/AMENDMENTS - None

Clerk’s Report – Motion made to approve by Councilwoman VanLiew, 2nd by Councilwoman Riester. Ayes 4-0.

Supervisor’s Report – None

Approval of Bills for Payment:

General Fund	\$15,800.32	Motion to approve by Councilwoman Riester, 2 nd by Councilwoman VanLiew. Ayes 4-0.
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Highway Fund	\$9,958.84	Motion to approve by Councilman MacDonald, 2 nd by Councilwoman Riester. Ayes 4-0.
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Water District #1	\$34,788.19	Motion to approve by Councilwoman VanLiew, 2 nd by Councilman MacDonald. Ayes 4-0.
Sewer Fund	\$18,756.56	Motion to approve by Councilwoman Riester, 2 nd by Councilman MacDonald. Ayes 4-0.
Refuse Fund	\$3,349.03	Motion to approve by Councilman MacDonald, 2 nd by Councilwoman VanLiew. Ayes 4-0.
Lighting Districts	\$92.70	Motion to approve by Councilwoman Riester, 2 nd by Councilman MacDonald. Ayes 4-0.

A motion to adjourn at 7:00 p.m. was made by Councilwoman Riester, 2nd by Councilman MacDonald. Ayes 4-0.

Respectfully Submitted by,
Anita Casper
Fleming Town Clerk