

REGULAR MEETING MINUTES OF THE FLEMING FIRE DISTRICT

A regular meeting of the Board of Fire Commissioners of the Fleming Fire District was held on August 22, 2023, at the Fleming Town Hall.

In attendance:

Commissioner James Corl
 Commissioner Chris Janssen
 Commissioner William Pipher
 Commissioner John Sheftic
 Commissioner Adam Young

Others in attendance:

Fire Chief Scott Kehoe
 Assistant Fire Chief William Breck
 Attorney Zachary E. Longstreth

The meeting was called to order by Chair John Sheftic at 7:30 p.m.

Upon motion made by Chris Janssen and seconded by Adam Young, the minutes of the Organizational Meeting of August 1, 2023 as presented by District Secretary James Corl were approved.

	YES	NO	ABSTAIN	ABSENT
Commissioner: James Corl			X	
Commissioner: Chris Jansen	X			
Commissioner: William Pipher	X			
Commissioner: John Sheftic	X			
Commissioner: Adam Young	X			

Old Business

Chair Sheftic reported that he is still waiting to receive specifications for Tanker/Pumper 2 from Company 2.

Rescue/Pumper 1

Chief Kehoe was invited to present an update on the specifications and process for the order of a new Rescue/Pumper 1. He presented a preliminary drawing from Ferrara and reported that Company 1 was choosing to go with a demo unit to save on cost. The current estimated cost is in the mid-900,000-dollar range. After some changes it is thought to cost around \$ 1 million. A copy of the preliminary drawing is attached to these minutes.

Company 1 Lease Proposal

Matthew Kidd, President of Fleming Fire Department Company #1 presented a proposal for District leasing of its property. Included on the proposal was a description of the building and equipment. A copy of the proposal is attached to these minutes.

2005 Safe Boat Defender

Mr. Kidd reported on the status of Company #1's 2005 Safe Boat Defender, which was damaged last year. It is expected that insurance will cover the damage. Mr. Kidd will manage this situation on behalf of Company 1. A written report on the repair status is attached to these minutes.

Company 2 Lease Proposal

Fire Chief Saxton submitted an outline of Company 2's lease proposal by text/email. A copy of the proposal is attached to these minutes.

Insurance

Mr. Pipher reported that he continues to work with Peter Adams of Adams Insurance concerning an insurance policy for the Fleming Fire District. Commissioner Pipher raised the question of the status of Ambulance 2. Will it continue as a transporting ambulance? This is an important issue for insurance consideration. Mr. Pipher proposed that a group made up of one or two commissioners and a small group of EMTs from Company 2 meet to initiate conversations about the future of A2.

Competitive Bidding

Board Attorney Longstreth advised the Board that the district may use either state or federal bids in selection of new vehicles and/or equipment. This will satisfy the requirement for competitive bidding. The Board may need to add this to the District Policy Manual.

September 5th Special Election

Preparations for the September 5th Special Election are under way. Two to four inspectors are required, and a Chief of Inspectors. Several names were suggested. They need to be registered voters in the Fleming Fire District. A suggestion was made to pay inspectors \$70.00 but this was not voted on. Names suggested are Barb Casper, Lynn Masters and Jaime Pipher. Commissioner Pipher agreed to get commitments from these, all residents of the fire district, and give that information to Fire District Secretary Corl.

District Treasurer

The consensus is that the district appoint a Treasurer and have Pinsky Law handle the books of the Fire District. A copy of a proposal submitted by email by Bradley Pinsky is attached to these minutes.

District Policy Manual

Chair John Sheftic asked Board members that as they read their way through the District Policy Manual that they let him know of any errors they find.

2024 Budget

The board has yet to receive 2024 budget numbers from attorney Brad Pinsky. It was noted that a line item needs to be included to cover the Company 2 SCBA debt. An email containing a summary of this debt is attached to these minutes.

Membership Lists

Lists of Active Members are needed from both fire companies.

New Business

Questions/Comments from Fire Chiefs

Chief Kehoe and Assistant Chief Breck both expressed concern that the district locate a place from which diesel fuel may be obtained 24 hours a day. Current vendors (Pit Stop and Speedway) do not offer this service.

Public Comments

Matthew Kidd – does the Board have any questions about department meetings? There were none.

Upon motion by James Corl, seconded by Chris Janssen, the meeting adjourned at 9:06 p.m.

	YES	NO	ABSTAIN	ABSENT
Commissioner: James Corl	X			
Commissioner: Chris Jansen	X			
Commissioner: William Pipher	X			
Commissioner: John Sheftic	X			
Commissioner: Adam Young	X			

Minutes taken and recorded by:



 James A. Corl
 Fire District Secretary