

**ORGANIZATIONAL MEETING MINUTES OF THE FLEMING FIRE DISTRICT**

At an Organizational meeting of the Board of Fire Commissioners of the Fleming Fire District held on August 1, 2023 at the Fleming Town Hall at 7:30 pm. The meeting was called to order by John Sheftic.

In attendance:

- Commissioner: James Corl
- Commissioner: Chris Janssen
- Commissioner: William Pipher
- Commissioner: John Sheftic
- Commissioner: Adam Young

- Also attending: Zachary Longstreth, Attorney
- Chiefs: Scott Kehoe, Rick Saxton

The oath office was administered by each commissioner by Attorney Zachary Longstreth of the Pinsky Law Group, PLLC. The Secretary (to be appointed) is to file these with the Clerk of the Town of Fleming immediately.

**Upon Motion made by Chris Janssen, seconded by William Pipher and discussion held, the following resolution was approved: be it resolved to nominate James Corl as Secretary. Poll of Commissioners:**

	YES	NO	ABSTAIN	ABSENT
Commissioner: James Corl			X	
Commissioner: Chris Jansen	X			
Commissioner: William Pipher	X			
Commissioner: John Sheftic	X			
Commissioner: Adam Young	X			

The Secretary temporarily chaired the meeting at which the chair was elected.

**Upon motion made by Chris Janssen, seconded by William Pipher, John Sheftic was appointed as Chair of the Fire District for the remainder of 2023.**

Upon appointment of Chair, the Secretary turned the meeting over to the new Chair for running the remainder of the meeting.

**Upon Motion made by William Pipher, seconded by Chris Janssen and discussion held, the following resolution was approved: be it resolved to appoint our Attorney as Bradley Pinsky and the Pinsky Law Group, PLLC at the hourly rate of \$290 for the remainder of 2023.**

	YES	NO	ABSTAIN	ABSENT
Commissioner: James Corl	X			
Commissioner: Chris Jansen	X			
Commissioner: William Pipher	X			
Commissioner: John Sheftic	X			
Commissioner: Adam Young	X			

**Upon Motion made by William Pipher, seconded by Adam Young and discussion held, the following resolution was approved: be it resolved to select the Auburn Citizen Advitiser as the Fire District’s official newspaper.**

	YES	NO	ABSTAIN	ABSENT
Commissioner: James Corl	X			
Commissioner: Chris Jansen	X			
Commissioner: William Pipher	X			
Commissioner: John Sheftic	X			
Commissioner: Adam Young	X			

**Upon Motion made by Chris Janssen, seconded by William Pipher and discussion held, the following resolution was approved: be it resolved to select Cayuga Lake National Bank as the District’s primary bank.**

	YES	NO	ABSTAIN	ABSENT
Commissioner: James Corl	X			
Commissioner: Chris Jansen	X			
Commissioner: William Pipher	X			
Commissioner: John Sheftic	X			
Commissioner: Adam Young	X			

**Upon Motion made by Chris Janssen, seconded by William Pipher and discussion held, the following resolution was approved: be it resolved to set the Commissioner’s Board Meeting dates as the 4th Tuesday of every Month at 7:30 pm to be held at the Fleming Town Hall for the balance of 2023.**

	YES	NO	ABSTAIN	ABSENT
Commissioner: James Corl	X			
Commissioner: Chris Jansen	X			
Commissioner: William Pipher	X			
Commissioner: John Sheftic	X			
Commissioner: Adam Young	X			

*The Secretary is hereby directed to place the notice of the annual meetings in the paper.*

**Upon Motion made by Chris Janssen, seconded by Adam Young and discussion held, the following resolution was approved (regarding increasing statutory spending limitation, as attached – Special Election to be held on September 5, 2023 between the hours of 6:00 and 9:00 p.m. at the Fleming Town Hall):**

	YES	NO	ABSTAIN	ABSENT
Commissioner: James Corl	X			
Commissioner: Chris Jansen	X			
Commissioner: William Pipher	X			
Commissioner: John Sheftic	X			
Commissioner: Adam Young	X			

**Upon Motion made by William Pipher, seconded by Chris Janssen and discussion held, the following resolution was approved (regarding the creation of reserve funds, as attached – Special Election to be held on September 5, 2023 between the hours of 6:00 and 9:00 p.m. at the Fleming Town Hall):**

	YES	NO	ABSTAIN	ABSENT
Commissioner: James Corl	X			
Commissioner: Chris Jansen	X			
Commissioner: William Pipher	X			
Commissioner: John Sheftic	X			
Commissioner: Adam Young	X			

**Upon Motion made by Chris Janssen, seconded by Adam Young and discussion held, the following resolution was approved (regarding financing/bonding of vehicles, as attached – Special Election to be held on September 5, 2023 between the hours of 6:00 and 9:00 p.m. at the Fleming Town Hall):**

	YES	NO	ABSTAIN	ABSENT
Commissioner: James Corl	X			
Commissioner: Chris Jansen	X			
Commissioner: William Pipher	X			
Commissioner: John Sheftic	X			
Commissioner: Adam Young	X			

**Upon Motion made by Chris Janssen, seconded by Adam Young and discussion held, the following resolution was approved: be it resolved to accept all of the equipment, vehicles, supplies and gear from the Fleming Fire Companies Nos. 1 & 2.**

Discussion included the reminder that there are outstanding loans for a Rescue/Pumper (Company 1) and Self Contained Breathing Apparatus (Company 2).

	YES	NO	ABSTAIN	ABSENT
Commissioner: James Corl	X			
Commissioner: Chris Jansen	X			
Commissioner: William Pipher	X			
Commissioner: John Sheftic	X			
Commissioner: Adam Young	X			

**Upon Motion made by William Pipher, seconded by James Corl and discussion held, the following resolution was approved: be it resolved to lease each firehouse from the Fire Companies for an amount to be negotiated, but that the Fire Companies for 2023 shall continue to pay all expenses.**

	YES	NO	ABSTAIN	ABSENT
Commissioner: James Corl	X			
Commissioner: Chris Jansen	X			
Commissioner: William Pipher	X			
Commissioner: John Sheftic	X			
Commissioner: Adam Young	X			

*The attorney was directed to draft a proposed lease for each fire company.*

**Upon Motion made by James Corl, seconded by Adam Young and discussion held, the following resolution was approved: be it resolved to adopt the Administrative Policy Manual as the Policy Manual of the District.**

	YES	NO	ABSTAIN	ABSENT
Commissioner: James Corl	X			
Commissioner: Chris Jansen	X			
Commissioner: William Pipher	X			
Commissioner: John Sheftic	X			
Commissioner: Adam Young	X			

**Upon Motion made by Chris Jansen, seconded by William Pipher and discussion held, the following resolution was approved: approve the following individuals as Chiefs:**

	<b>Fleming Company 1</b>	<b>Fleming Company 2</b>
Chief:	Scott Kehoe	Rick Saxton
Deputy Chief:	Brandon Pelc	
1st Assistant Chief:	Andrew Rotko	Bill Breck
2nd Assistant Chief:	Andrew Campbell	Mike Belcher

	YES	NO	ABSTAIN	ABSENT
Commissioner: James Corl	X			
Commissioner: Chris Jansen	X			
Commissioner: William Pipher	X			
Commissioner: John Sheftic	X			
Commissioner: Adam Young	X			

**Upon Motion made by James Corl, seconded by Adam Young and discussion held, the following resolution was approved: be it resolved to extend the town’s approval of agricultural district exemptions to the Fleming Fire District.**

	YES	NO	ABSTAIN	ABSENT
Commissioner: James Corl	X			
Commissioner: Chris Jansen	X			
Commissioner: William Pipher	X			
Commissioner: John Sheftic	X			
Commissioner: Adam Young	X			

A discussion followed between the Board, the Fire Chiefs and other attendees of the public regarding the need to be certain that insurance policies include Accident and Injury coverage and Cancer coverage.

Chief Kehoe of Company 1 raised a question about how the fire district’s and the state’s requirements for competitive bidding might apply to a vehicle that Company 1 is in negotiations for. The manufacturer has completed a competitive bidding process already. The Chief’s question was this: Will the district’s and the state’s policy require further competitive bidding? If so, it will increase the bid price significantly. Attorney Zachary Longstreth replied that he and the Pinsky Law Firm will research this matter and provide information for the Board.

**Upon motion made by Chris Jansen, seconded by Adam Young and discussion held the following resolution was made: be it resolved to close the meeting at 8:32 pm.**

	YES	NO	ABSTAIN	ABSENT
Commissioner: James Corl	X			
Commissioner: Chris Jansen	X			
Commissioner: William Pipher	X			
Commissioner: John Sheftic	X			
Commissioner: Adam Young	X			

**Minutes taken and recorded by:**

  
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 James Corl, Secretary