

**MINUTES OF THE REGULAR MEETING OF THE FLEMING FIRE DISTRICT
MAY 28, 2024**

A regular meeting of the Board of Fire Commissioners of the Fleming Fire District was held on May 28, 2024, at the Fleming Fire Station Company 1 in Fleming NY.

Roll Call

Commissioners in attendance:

- James Corl
- William Pipher
- John Sheftic
- Adam Young

Commissioners absent:

- Chris Janssen

Others in attendance:

- Zach Longstreth of Pinsky Law
- Fire Chief Scott Kehoe
- Deputy Fire Chief Rick Saxton
- Matt Kidd, President of Fire Company 1

Call to Order

The meeting was called to order by Chair John Sheftic at 7:32 p.m.

Approval of Minutes

Upon motion made by Commissioner Sheftic and seconded by Commissioner Pipher, the minutes of the Regular Meeting of April 30, 2024, as presented by District Secretary James Corl are approved.

	YES	NO	ABSTAIN	ABSENT
Commissioner James Corl	X			
Commissioner Chris Janssen				X
Commissioner William Pipher	X			
Commissioner John Sheftic	X			
Commissioner Adam Young	X			

Finance

Commissioner Young is continuing his work to recruit a Treasurer for the district.

Bills

Commissioner Young presented the Abstract of Audited Vouchers for the month and bills for review. (Copy attached.)

Balance sheets through April 30, 2024, and through May 28, 2024 were presented and reviewed. (Copies attached.)

Upon motion made by Commissioner Young and seconded by Commissioner Sheftic, the following bills are approved.

• Adams & Son, Inc.	\$	192.00
• Colden Enterprises, Inc.	\$	3,692.68
• Fleming Fire Department No. 1 Inc.	\$	2,072.49
• Fleming Volunteer Fire Department Co #2	\$	1,229.43
• J.P.B. Fire Services, Inc.	\$	918.98
• Jerome Fire Equipment Co., Inc.	\$	2,129.50
• Municipal Emergency Services, Inc.	\$	9,229.00
• Pinsky Law Group, PLLC	\$	13,226.25
• Repair Plus LLC	\$	782.59
• Tenkate Grant Services LLC	\$	2,000.00
• TBMC, LLC – Finger Lakes	\$	951.53
• Fleming Volunteer Fire Department Co #2	\$	1,345.35
	TOTAL	\$ 37,769.80

	YES	NO	ABSTAIN	ABSENT
Commissioner James Corl	X			
Commissioner Chris Janssen				X
Commissioner William Pipher	X			
Commissioner John Sheftic	X			
Commissioner Adam Young	X			

Committee Reports

Financial

No report.

New Equipment

No report.

Personnel

No report.

Communications

Chief's Report:

- Received a price for a new Rescue/Pumper. Will be discussed under new business.
- The Chief has received calls from vendors about lateness of bill payment. Discussion:
 - The board needs to develop a more efficient system.
 - All the current bills of current concern are to be paid this evening.
 - Once Nicole at Pinsky Law gets a batch, we will be notified and Commissioner Pipher can pick them up as he is in Syracuse a couple of times a week.
 - The board can then audit and sign them ahead of time.
- New tires for the ladder truck are to be installed on Friday, June 7.
- The new Tanker/Pumper 2 is to be delivered the first week of August. \$11,000.00 will be due for “associated equipment.” When do we get the bond money for the balance?

New Members

No report.

Unfinished Business

Ambulance 2 and Squad 4

Attorney Longstreth provided the required form for returning these two vehicles to ownership by Fleming Fire Company No 2. The return was approved at the April meeting. Forms were signed by Chair Sheftic and will be submitted to Company 2. (Copy attached.)

Letterhead

Chief Kehoe submitted a draft form for a district letterhead. It looked good to board members.

Credit Cards

Credit cards in the fire district's name are needed for the purchase of unleaded gasoline. District policy allows the use of credit cards. Fuel-only cards are available at Speedway and Pit Stop.

Fuel – Municipal Cooperation Agreement

Attorney Longstreth submitted an updated Municipal Cooperation Agreement form to be used to propose to the Town of Fleming the use of its property for the location of a district diesel tank. The form was signed by Chair Sheftic and is ready for submission to the town. (Copy attached.)

I am Responding

Chief Kehoe reports that this is a work in progress.

Definition of Active Member

This also is a work in progress.

Budget

The board will need to target July as a time to begin construction of the 2025 budget.

[Attorney Longstreth left the meeting at this time.]

New Business

Rescue/Pumper

District Chief Kehoe reported that he received an estimated cost for replacement of Rescue/Pumper 1 with a new vehicle at \$ 1,282,580. Delivery would take place in 2026 if a motor is available, otherwise in 2027. This price comes through Sourcewell and represents a pre-bid price that meets the federal and state standards. Purchase will require a public hearing and bonding.

Insurance

Commissioner Pipher reported that he received an email from Adams Insurance regarding Fire Company 1's request from Cayuga Lake National Bank's request for the fire company to serve beer at the bank's one-hundred-sixty year celebration. Company 1 will get a liquor license for the event which will take place at Emerson Park. Commissioner Pipher will seek attorney Longstreth's advice concerning district liability and the need for insurance. The event will take place on July 5.

Public Comment

It was reported that Mary Beth Gleason, who serves as the comptroller for the City of Auburn, advises that she would accept appointment as the Fleming District Treasurer for an annual fee of \$ 10,000.00

Adjournment

Upon motion by Commissioner Sheftic and seconded by Commissioner Young, the meeting adjourned at 8:19 p.m.

	YES	NO	ABSTAIN	ABSENT
Commissioner James Corl	X			
Commissioner Chris Janssen				X
Commissioner William Pipher	X			
Commissioner John Sheftic	X			
Commissioner Adam Young	X			

Minutes taken and recorded by:



James A. Corl, Secretary