

**MINUTES OF REGULAR MEETING OF THE FLEMING FIRE DISTRICT
September 26, 2023**

A regular meeting of the Board of Fire Commissioners of the Fleming Fire District was held on September 26, 2023, at the Fleming Town Hall.

In attendance:

Commissioner	James Corl
Commissioner	William Pipher
Commissioner	John Sheftic
Commissioner	Adam Young

Absent:

Commissioner	Chris Janssen
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Others in attendance:

Fire Chief	Scott Kehoe
Fire Chief	Rick Saxton
Assistant Fire Chief	William Breck
Attorney	Zachary E. Longstreth

The meeting was called to order by Chair John Sheftic at 7:30 p.m.

Upon motion made by Commissioner Young and seconded by Commissioner Pipher, the minutes of the Regular Meeting of August 22, 2023, as presented by District Secretary James Corl were approved.

	YES	NO	ABSTAIN	ABSENT
Commissioner: James Corl	X			
Commissioner: Chris Jansen				X
Commissioner: William Pipher	X			
Commissioner: John Sheftic	X			
Commissioner: Adam Young	X			

Public Vote of September 5, 2023 - Results

District Secretary Corl read a report of the results of the Special Election held on September 5, 2023. A copy of the report is attached.

Budget

A considerable amount of time was taken to examine and amend the Proposed Budget for 2024.

Upon motion made by Commissioner Young and Seconded by Commissioner Pipher, the Proposed Budget in the amount of \$399,309.00 was adopted.

	YES	NO	ABSTAIN	ABSENT
Commissioner: James Corl	X			
Commissioner: Chris Janssen				X
Commissioner: William Pipher	X			
Commissioner: John Sheftic	X			
Commissioner: Adam Young	X			

Budget Hearing Date

Upon Motion made by Commissioner Pipher, seconded by Commissioner Young and discussion held, the following resolution was approved regarding adoption of the 2024 Budget:

RESOLVED, that a Public Hearing and Meeting regarding the adoption of the 2024 Budget be held on Tuesday, October 17, 2023 at 7:30 p.m. at the Fleming Fire Department Company #2, 5024 NY-34, Auburn NY.

	YES	NO	ABSTAIN	ABSENT
Commissioner: James Corl	X			
Commissioner: Chris Janssen				X
Commissioner: William Pipher	X			
Commissioner: John Sheftic	X			
Commissioner: Adam Young	X			

Consolidation Grants

This item was put off until a later meeting.

Old Business**TP2 Specs and Contract**

Commissioner Corl presented copies of specifications for the new TP2 on behalf of Company 2. The chassis has arrived at the manufacturer and Company 2 has 30 days to pay for it. The total cost of the contract is \$637,339.73. The cost of the chassis is \$262,939.73. The contract for the tanker was signed by Company 2 before the formation of the fire district. Voters approved a bond to pay for the tanker, but that will require a performance bond, and some way to pay for the chassis until the fire district gets underway. Chief Saxton discussed options that are being considered by Company 2. A copy of the contract is attached.

Station Leases

Company 1 presented its proposal for the leasing of its station by the district. A copy is attached.

Chief Saxton reported that Company 2 is working with its attorney to put its lease proposal in writing.

Equipment Transfer

This item was postponed until a later meeting.

Insurance

Commissioner Pipher presented the results of a study of property casualty insurance for the district. Merging insurance policies for the two fire companies into one will save approximately \$10,872.00. A copy of Mr. Pipher's study is attached.

Administrative Manual

Chair Sheftic noted that the Administrative Manual will need to be amended to reflect the bidding process using Bid Board, State or Federal bid.

Mr. Sheftic asked commissioners to report needed changes to the Manual to him.

District Treasurer.

Chair Sheftic reported that there has been no progress in finding a Treasurer for the district.

Firefighter Membership Lists

Matt Kidd from Company 1 presented its list of active members. A copy is attached.

Company 2 has yet to present its list of active members.

Registration Numbers Needed

The district must obtain an FDID number. Chief Kehoe offered to work on this.

Whether or not the district should apply to the NYS Department of Health for a state EMS number will depend on decisions yet to be made about the status of Ambulance 2 and the medical team at Company 2. Commissioner Corl reported that he has spoken with Chief Saxton of Company 2 about getting its medical team together to work on this.

Application for an Employer Identification Number (EIN) is underway.

New Business

Chiefs – Questions/Comments

- Chief Saxton reported that he had no questions or comments at this time.
- Chief Kehoe noted that funds must be available in 2024 for ladder testing and new truck tires for Truck 1.

Public – Questions/Comments

Matt Kidd from Company 1 raised a question about snow plowing. Currently the company pays one of its members to do this for them. Attorney Longstreth noted that the district cannot, by law, contract with its own members. Discussion followed regarding the ability to make agreements between the two fire companies or obtaining plowing service through the town.

Upon motion by Commissioner Young, seconded by Commissioner Pipher, the meeting adjourned at 9:35 p.m.

	YES	NO	ABSTAIN	ABSENT
Commissioner: James Corl	X			
Commissioner: Chris Janssen				X
Commissioner: William Pipher	X			
Commissioner: John Sheftic	X			
Commissioner: Adam Young	X			

Minutes taken and recorded by:


James A. Corl
Fire District Secretary

[For further information contact the Fire District Secretary at jimcorl3@mac.com]