

FLEMING TOWN BOARD MEETING

January 9, 2023

Call to Order by Supervisor Don Oltz at 6:30 pm followed by the Pledge of Allegiance.

Roll Call by Town Clerk, Anita Casper, found the following Board Members present:

Supervisor Don Oltz
Councilwoman Karen VanLiew
Councilwoman Donna Gilfus
Councilman David MacDonald
Councilwoman Maureen Riester

Also present: Town Attorney, Michael D. Quill, Jr.

Motion to approve minutes as presented by Town Clerk, Anita Casper, for 12/28/22 was made by Councilwoman VanLiew, 2nd by Councilman MacDonald. Ayes 5-0.

ASSESSOR – TAMMY SCHRAMM - MONTHLY REPORT - Tammy went over her written report and then left the meeting.

Public Hearing/Specific Presentation: – Local Law 1 of 2023 – A motion was made to open a Public Hearing by Councilwoman Riester, 2nd by Councilwoman Gilfus. Ayes 5-0. Supervisor Oltz went over the short form Impact Assessment with regard to the Local Law 1 and a motion to approve was made by Councilman MacDonald, 2nd by Councilwoman Gilfus. Don then reviewed short form Determination of Significance and a motion was made to approve its negative declaration by Councilwoman VanLiew, 2nd by Councilman MacDonald. Local Law 1 of 2023 was approved on the following roll call vote:

Councilwoman Gilfus	Yes
Councilwoman Riester	Yes
Supervisor Oltz	Yes
Councilman MacDonald	Yes
Councilwoman VanLiew	Yes

A motion to close the Public Hearing was made by Councilman MacDonald, 2nd by Councilwoman VanLiew. Ayes 5-0.

New Business

- (a) Contracts & Appointments – Supervisor Oltz read the Addendum to the Agenda list of all Contracts for Renewal. A motion to approve was made by Councilman MacDonald, 2nd by Councilwoman VanLiew. Ayes 5-0. Don then went over the list of new Appointments to replace those that have expired 12/31/2023. Supervisor Oltz appointed JoAnn Cox to replace Kurt Lavin on the B.A.R. for a 5 year term. Councilman MacDonald made a motion to accept this

appointment, 2nd by Councilwoman VanLiew. Ayes 5-0. A motion was made to approve all other listed appointments by Councilwoman VanLiew, 2nd by Councilman MacDonald. Ayes 5-0.

(b) Appoint Lisa Schiminske as “Clerk PT” at \$40.00 per hour – Motion to approve was made by Councilwoman VanLiew, 2nd by Councilwoman Gilfus. Ayes 5-0.

(c) Consider Quote from Premier Payroll - The proposal was considered by the board and a motion to accept was made by Councilwoman Riester, 2nd by Councilwoman Gilfus. Ayes 5-0.

BUILDING CODES OFFICER – HAROLD GILFUS: Harold submitted his monthly report.

ZONING OFFICER – BILL GABAK: Bill was not in attendance, however, Supervisor Oltz stated that Chantel Marie wants to host a wedding at the venue this summer past the time that was agreed upon for all events there. Bill will be looking into this.

UTILITIES DEPT – KARL RINDFLEISCH: Karl stated that things are running very smoothly, however, there was a water main break on 12/24/22 but was taken care of immediately.

HIGHWAY/RECYCLING – KERRY SMITH: Kerry stated that his department is ready for winter weather; they have plenty of salt. More manhole pans have come in and they will be installed.

REQUESTS AND COMMENTS OF THE BOARD – Councilwoman Riester stated that the deadline has passed for CEDA applications for small business grants.

BUDGET TRANSFERS/AMENDMENTS - None

Clerk’s Report – Motion made to approve by Councilman MacDonald, 2nd by Councilwoman Riester. Ayes 5-0.

Supervisor’s Report – Motion made to approve by Councilwoman Gilfus, 2nd by Councilman MacDonald. Ayes 5-0.

Approval of Bills for Payment:

General Fund	\$37,486.63	Motion to approve by Councilman MacDonald, 2 nd Councilwoman VanLiew. Ayes 5-0
Highway Fund	\$7,187.40	Motion to approve by Councilwoman Riester, 2 nd Councilwoman Gilfus. Ayes 5-0
Water District #1	\$921.23	Motion to approve by Councilman MacDonald, 2 nd Councilwoman V. Ayes 5-0
Sewer Fund	\$1,398.72	Motion to approve by Councilwoman VanLiew , 2 nd Councilman MacDonald. Ayes 5-0

A motion to move into Executive Session at 6:51 p.m. was made by Councilwoman Riester, 2nd by Councilwoman Gilfus.

A motion to move back to Regular Session at 7:06 p.m. was made by Councilwoman Riester, 2nd by Councilman MacDonald.

No decisions were made in Executive Session.

Councilwoman Riester made a motion to adjourn at 7:08 p.m., 2nd by Councilwoman Gilfus. Ayes 5-0.

Respectfully Submitted by,

Anita Casper
Fleming Town Clerk