

**FLEMING TOWN BOARD MEETING  
DECEMBER 13, 2021**

Call to Order by Supervisor Don Oltz at 6:30 p.m. followed by the Pledge of Allegiance.

Roll Call by Town Clerk Jo Anne Cox found the following Board Members present:

Supervisor Don Oltz  
Councilwoman Karen VanLiew  
Councilwoman Maureen Riester  
Councilman Russ Bell  
Councilman David MacDonald

also present: Town Attorney Michael D. Quill, Jr.

Katlyn Anderson Executive Assistant for DuMond Farms

Motion was made by Councilwoman VanLiew to approve minutes from 11/4/2021, 2<sup>nd</sup> by Councilwoman Riester. Ayes 5-0. Motion to approve minutes from 11/8/2021 made by Councilman Bell, 2<sup>nd</sup> by Councilman MacDonald. Ayes 5-0.

A presentation was made via zoom by Kathy Saville of New York Cooperative Liquid Assets Securities System (NYCLASS). It is a short-term, highly liquid investment fund designed specifically for the public-sector. The Board asked questions and informed Kathy they will discuss further. If they have any other questions they will go through our Bookkeeper Lisa Schiminske as a liaison.

The Year End Meeting was set for Wednesday, December 29<sup>th</sup> at 6:30 p.m.

BUILDING CODES OFFICER-HAROLD GILFUS submitted his monthly report and addressed questions.

ZONING OFFICER-BILL GABAK reported he is still working on a regular basis with GBT Realtor out of Tennessee regarding the proposed Dollar General at the Merrifield Egg Farm location.

ASSESSOR-TAMMY SCHRAMN submitted her monthly report and addressed questions.

UTILITIES DEPARTMENT-JOHN CARTER was absent. Supervisor Oltz relayed the 1<sup>st</sup> of the year manholes will be worked on.

HIGHWAY/RECYCLING-KERRY SMITH spoke regarding the Shared Services Agreement with NYSDOT and informed the Board he will be going with the 2 year agreement. He mentioned that Randy should be here after the 1<sup>st</sup> of the year for tub grinding. Motion was made by Councilman Bell to allow Kerry to sign on with Hunt Engineering Firm at a cost of \$34,500.00 to take the lead for work on the Dietrich Road Bridge, 2<sup>nd</sup> by Councilwoman VanLiew. This was approved on the following roll call:

Councilman Bell	Yes
Councilwoman VanLiew	Yes
Councilwoman Riester	Yes
Councilman MacDonald	Yes
Supervisor Oltz	Yes

Motion to approve Budget Transfers/Amendments was made by Councilwoman VanLiew, 2<sup>nd</sup> by Councilman Bell. Ayes 5-0.

Motion to approve the Town Clerk's Report was made by Councilman Bell, 2<sup>nd</sup> by Councilman MacDonald. Ayes 5-0.

Motion to approve the Supervisor's Report was made by Councilman Bell, 2<sup>nd</sup> by Councilwoman Riester. Ayes 5-0.

BILLS FOR PAYMENT:

General Fund	\$47,733.53	Motion to approve was made by Councilwoman Riester, 2 <sup>nd</sup> by Councilwoman VanLiew. Ayes 5-0.
Highway Fund	\$36,872.30	Motion to approve made by Councilwoman VanLiew, 2 <sup>nd</sup> by Councilwoman Riester. Ayes 5-0.
Water District #1	\$48,149.17	Motion to approve made by Councilman Bell, 2 <sup>nd</sup> by Councilwoman Riester. Ayes 5-0.
Sewer Fund	\$86,792.86	Motion to approve made by Councilman Bell, 2 <sup>nd</sup> by Councilwoman Riester. Ayes 5-0.
Refuse Fund	\$1,864.95	Motion to approve made by Councilwoman VanLiew, 2 <sup>nd</sup> by Councilman MacDonald. Ayes 5-0.
Special Lighting District	\$202.70	Motion to approve was made by Councilwoman Riester, 2 <sup>nd</sup> by Councilman Bell. Ayes 5-0.

Motion to adjourn was made by Councilwoman VanLiew at 7:20 p.m., 2<sup>nd</sup> by Councilwoman Riester. Ayes 5-0.

Respectfully Submitted,  
Fleming Town Clerk