

**FLEMING TOWN BOARD MEETING**

**AUGUST 12, 2019**

Call to Order by Supervisor Don Oltz at 6:30 p.m. followed by the Pledge of Allegiance.

Roll Call by Town Clerk Jo Anne Cox found the following Board Members present:

Supervisor Don Oltz  
Councilman Jim Young  
Councilman David Ward  
Councilwoman Karen VanLiew  
Councilman Russ Bell                      Absent

Also present:    Town Attorney Michael D. Quill, Jr.

Motion to approve minutes from July 8, 2019 as presented by Town Clerk Jo Anne Cox was made by Councilman Ward, seconded by Councilwoman VanLiew. Ayes 4-0

Motion was made by Councilman Young to open the Public Hearing for expending funds from the Water Reserve account, seconded by Councilman Ward. Ayes 4-0

After no comment from the public, a motion was made by Councilman Young to close the Public Hearing for expending funds from the Water Reserve account, seconded by Councilman Ward. Ayes 4-0

Motion was made by Councilman Young to accept a **“Resolution WHEREAS, the Town of Fleming Water System Improvement Capital Project is complete and WHEREAS, per the Town’s Fiscal Advisors, there are anticipated final expenses that will exceed the current cash balance in the fund and; WHEREAS, the Town has a Water Line Repair Reserve Fund; To transfer from the Water Line Repair Reserve to the Capital Project fund, the amount necessary to cover final expenses for the project”**, seconded by Councilwoman VanLiew. This was approved on the following roll call:

Supervisor Oltz                                      Yes  
Councilwoman VanLiew                              Yes  
Councilman Ward                                      Yes  
Councilman Young                                      Yes

New Business:

- (a) The 1<sup>st</sup> Budget Workshop for 2020 was set for Tuesday, September 17<sup>th</sup> at 9:30 a.m.
- (b) Motion was made by Councilman Young to set Water/Sewer Units as presented by Water Clerk Cindy Schiminske, seconded by Councilwoman VanLiew. Ayes 4-0
- (c) Motion was made by Councilman Ward to approve a **“Resolution WHEREAS, the Town Board of the Town of Fleming at its monthly Town Board Meeting held on August 12, 2019, hereby petitions the Cayuga County Highway Department and New York State Department of Transportation to reduce the speed limit on Mill Street, Town of Fleming, Cayuga County, from 55 mph to 45 mph. This being in the interest of public safety and pursuant to Article 37, Section 1622 of the Vehicle and Traffic Law”**, seconded by Councilman Young. This was

approved on the following roll call:

Supervisor Oltz	Yes
Councilwoman VanLiew	Yes
Councilman Ward	Yes
Councilman Young	Yes

- (d) Motion was made by Councilman Ward to approve a **“Resolution reappointing Jeffrey Bartholomew to a 6-year term as the Town of Fleming sole appointed Assessor”**, seconded by Councilwoman VanLiew. Ayes 4-0
- (e) Motion was made by Councilman Young to approve effective immediately a **“Resolution adopting internal policies and procedures for the Town of Fleming relating to all procurements of goods and services not subject by law to competitive bidding”**, seconded by Councilman Ward. Ayes 4-0
- (f) Motion was made by Councilman Young to approve a **“Resolution to create a policy for Water Hauler Refunds”**, seconded by Councilman Ward. This was approved on the following roll call:

Supervisor Oltz	Yes
Councilman Young	Yes
Councilman Ward	Yes
Councilwoman VanLiew	Yes

- (g) Motion was made by Councilwoman VanLiew to approve a 2 Year Penn Power Contract, seconded by Councilman Ward. Ayes 4-0
- (h) Motion was made by Councilman Ward to approve the purchase of a generator from Penn Power Systems at an approximate cost of \$22,727.00, as well as a fee of \$5,500.00 from Saxton Electric, Inc. for Sewer Pump Station #1, seconded by Councilwoman VanLiew. Ayes 4-0  
Supervisor Oltz then asked Town Attorney Michael Quill to draft a letter from the town along with a copy of the letter from the County Health Department advising Mr. Ross of this procedure.

Building Code Enforcement Officer Harold Gilfus: Harold submitted his written reports as well as reviewing verbally with the board.

Zoning Officer Bill Gabak: Bill stated he has addressed many calls taken regarding various zoning issues. He also mentioned Mr. Cunningham reached out to him approximately ten days ago and he is slowly making progress and is putting forth good effort. Supervisor Oltz asked Bill, as well as Harold, if they had a chance to address the West Lake Road trailer park issues. They will be looking into it.

Assessor Jeff Bartholomew: Jeff has been working on Code Enforcements building permits. He is still working on Veteran exemptions. After the school tax bill goes out in September he will then begin working on next year's home values.

Highway/Recycling Kerry Smith: Kerry was not able to attend the meeting but relayed through the Supervisor that they are currently working on finishing up Mobbs Rd. and Glanville Rd. The culverts on Dietrich Rd. and Dougall Rd. will be worked on next.

Utilities Department John Carter: John stated Sewer & Water has been quiet. Next up is Holland Drive cleanouts.

Requests & Comments of the Board: Councilman Young questioned who is responsible in painting fire hydrants in the Fleming-Springport District. Supervisor Oltz will inquire at his meeting tomorrow with Springport.

Budget Transfers: Motion to approve made by Councilman Young, seconded by Councilman Ward. Ayes 4-0

Town Clerk's Report: Motion to approve made by Councilman Ward, seconded by Councilwoman VanLiew. Ayes 4-0

Supervisor's Report: Motion to approve made by Councilwoman VanLiew, seconded by Councilman Young. Ayes 4-0

Approval of Bills:

General Fund	\$9,529.03	Motion to approve made by Councilman Young, 2 <sup>nd</sup> by Councilman Ward. Ayes 4-0
Highway Fund	\$10,297.35	Motion to approve made by Councilwoman VanLiew, 2 <sup>nd</sup> by Councilman Ward. Ayes 3-0 Councilman Young abstained from this vote.
Water District #1	\$19,547.26	Motion to approve made by Councilwoman VanLiew, 2 <sup>nd</sup> by Councilman Young. Ayes 4-0
Sewer Fund	\$21,692.93	Motion to approve made by Councilman Ward, 2 <sup>nd</sup> by Councilwoman VanLiew. Ayes 4-0
Refuse Fund	\$1,446.12	Motion to approve made by Councilman Young, 2 <sup>nd</sup> by Councilwoman VanLiew. Ayes 4-0
Special Lighting	\$180.43	Motion to approve made by Councilman Young, 2 <sup>nd</sup> by Councilman Ward. Ayes 4-0

Adjournment was made by Councilman Ward, seconded by Councilwoman VanLiew. The time was 6:55 p.m. Ayes 4-0

Respectfully Submitted,

Fleming Town Clerk