

**FLEMING TOWN BOARD YEAR END MEETING
DECEMBER 28, 2022**

Call to Order by Supervisor Don Oltz at 6:30p.m. followed by the Pledge of Allegiance.

Roll Call by Town Clerk Anita Casper found the following Board Members present:

Supervisor Don Oltz
Councilwoman Karen VanLiew
Councilwoman Maureen Riester
Councilwoman Donna Gilfus
Councilman David MacDonald

Motion was made by Councilman MacDonald to approve minutes from 12/12/2022 as presented by Town Clerk Anita Casper, 2nd by Councilwoman VanLiew. Ayes 5-0.

NEW BUSINESS:

- (a) Appointing David MacDonald Deputy Supervisor – A motion was made to approve the appointment of David MacDonald as Deputy Supervisor by Councilwoman Riester, 2nd by Councilwoman Gilfus. Ayes 5-0.

REQUESTS AND COMMENTS OF THE BOARD:

Councilwoman Riester mentioned that the County has extended the application deadline for grants for small businesses affected by COVID-19 to December 31, 2022.

BUDGET TRANSFERS:

A motion to accept the budget transfers was made by Councilwoman VanLiew, 2nd by Councilman MacDonald. Ayes 5-0.

Motion was made by Councilman MacDonald for approval for Lisa Schiminske, Bookkeeper, to make additional necessary Budget Transfers to balance accounts at year end, 2nd by Councilwoman Gilfus. Ayes 5-0.

APPROVAL OF BILLS FOR PAYMENT:

General Fund	\$8,352.12	Motion to approve made by Councilman MacDonald, 2 nd by Councilwoman Riester. Ayes 5-0.
Highway Fund	\$16,060.38	Motion to approve made by Councilwoman Riester, 2 nd by Councilwoman Gilfus. Ayes 5-0.
Water District #1	\$20,883.49	Motion to approve made by Councilwoman VanLiew, 2 nd by Councilman MacDonald. Ayes 5-0.
Sewer Fund	\$4,168.69	Motion to approve made by Councilman MacDonald, 2 nd by Councilwoman Riester. Ayes 5-0.
Refuse Fund	\$2,498.12	Motion to approve made by Councilman MacDonald, 2 nd by Councilwoman Riester. Ayes 5-0.

Motion to move into Executive Session at 6:38 p.m. was made by Councilwoman Riester, 2nd by Councilwoman VanLiew. Ayes 5-0.

Motion to move out of Executive Session at 6:51 p.m. was made by Councilwoman Riester, 2nd by Councilwoman Gilfus. Ayes 5-0.

Motion to adjourn at 6:52 p.m. was made by Councilwoman Riester, 2nd by Councilwoman Gilfus. Ayes 5-0.

Respectfully Submitted,
Fleming Town Clerk