



**CITY OF FARMERSVILLE
PLANNING AND ZONING COMMISSION MINUTES
for
November 14, 2016**

I. PRELIMINARY MATTERS

- Vice-Chairman Craig Overstreet presided over the meeting which was called to order at 6:00 pm. Commissioners Craig Overstreet, Bobby Bishop, Sarah Jackson-Butler, Chad Dillard and Russell Chandler were in attendance. Commissioner Charles Casada was absent. Also in attendance were City Manager, Ben White; Attorney, Alan Lathrom; Council Liaison, John Klostermann; Staff Liaison, Assistant to the City Manager, Paula Jackson; and Mayor Piwko.
- Mr. Overstreet offered the Invocation and led the pledges to the United States and Texas flags.

II. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

- A. Minutes of the October 24th, 2016 meeting.
- Motion to approve was made by Bobby Bishop
 - Second by Sarah Jackson-Butler
 - Motion carried
- B. Reorganize Commission
1. Elect a Chairman and Vice Chair
Motion to elect Craig Overstreet Chairman and Sarah Jackson-Butler Vice-Chair was made by Bobby Bishop and a second by Chad Dillard.

III. WORK SESSION

- A. Consider, discuss and act upon the review and possible recommendations regarding establishing an Ordinance for Historic Preservation
Craig Overstreet – let the record show that Sarah Jackson-Butler and Mayor Diane Piwko both left the room due to a conflict of interest with both being owners of buildings in the Historic Down Town District.
- Craig Overstreet asked Ben White the City Manager and Attorney Alan Lathrom to speak and go over the information.

- Alan Lathrom stated that he has worked on the document from the Texas Historic Commission to make it fit Farmersville. Ben White stated that now the Commission will need to review and add or remove to make this Document fit.
- Craig explained that he feels Farmersville should have a Historic Preservation Ordinance but this document is too complex for Farmersville and is worried about being able to enforce. Craig would like to see a more user friendly ordinance.
- Bobby Bishop wants to review the document carefully and not put this in place just because someone wants it done.
- Ben White stated the City could have someone like Bureau Veritas and have them look at our standards and make sure they can be followed.
- Craig Overstreet stated he had issues with some of the definitions and ask Alan Lathrom to take a look and better define.
- Alan Lathrom also stated that the Board will need to be appointed.
- Ben White stated the P & Z Board would fall in line to cover this board with a few people from other boards.
- Alan Lathrom stated 5 to 7 people would be a good number. The City Council cannot be appointed to this board because they are the Board of Appeals. Mr. Lathrom like the idea of the P&Z as the Approval Board.
- Bobby Bishop says it would be easier to just put P&Z as the members. Alan added someone from the Main Street Board.
- Bobby Bishop wanted to know what the coverage would need to be.
- Alan Lathrom stated it could be city wide or just in an area. Mr. Lathrom also explained local and state rules which need to be followed. The Board will need 25% of the owner's approval.

Alan Lathrom will revamp the Ordinance and shorten it somewhat and bring it back to the Commission in January 23, 2017

IV. ADJOURNMENT

- The meeting was adjourned at 7:30 pm.

ATTEST:

APPROVE:


 Paula Jackson, Interim City Secretary


 Craig Overstreet, Vice-Chairman

