

**FARMERSVILLE CITY PARKS AND RECREATIONS BOARD  
AGENDA  
FEBRUARY 2ND, 2023, AT 5:00 P.M.  
CITY COUNCIL CHAMBERS  
205 S. MAIN ST.  
FARMERSVILLE, TX 75442**

**WATCH THE LIVE BROADCAST**

This meeting will be broadcast live through the City's website and by telephone. Members of the public who wish to watch this meeting, and not speak or participate in the discussion, may watch the live broadcast by

1. Going to the City's website.
2. Clicking on "GOVERNMENT."
3. Clicking on "AGENDAS AND MINUTES."
4. Clicking on the "[click here](#)" link that is located to the right of "LIVE STREAMING."

**I. PRELIMINARY MATTERS**

- A. Call to Order, Roll Call, Prayer, and Pledge of Allegiance

**II. PUBLIC TESTIMONY REGARDING AGENDA ITEMS**

- A. If you wish to address the Parks and Recreations Board, please fill out a "Speaker Sign-Up Card" and present it to Staff Liaison, preferably before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, any person wishing to address the Parks and Recreation Board for items listed as public hearings will be recognized when the public hearing is opened. Anyone wishing to address the Parks and Recreation Board regarding any non-public hearing item on the agenda for this meeting is asked to speak at this time with a time limit of 3 minutes per person per item.

**III. APPROVE MINUTES**

- A. January 5th, 2023.
- B. January 12th, 2023. (Special Meeting)

**IV. INFORMATIONAL ITEMS**

These Information Items are intended solely to keep the Board apprised of information related to board events and actions. Board members who serve as a liaison to a particular board or commission may report to the Board regarding the body's most recent and/or upcoming meetings and activities. Board members may

also deliberate and/or request further information or clarification regarding any one or more of the items contained in this provision. Board approval of, or action on, these items is not required or requested. **Matters that require Board action shall be considered and acted on only if an item related thereto is included in the Regular Agenda.**

#### **PARKS AND RECREATIONS BOARD ACTIVITIES**

- **Little League Baseball contract expires** January 31st, 2023.
- **Opening Day of Rails to Trails (Trail Day)** / April 22nd, 2023.
- **Arbor Day** / April 22nd, 2023.
- **Summer Series Music in the Park** / June 2nd, July 7th, and August 4th, 2023. (\$3,500.00 left in budget for 2022 - 2023)
- **Winter Series Music in the Park**

#### **V. REGULAR AGENDA**

- A. Final debrief on signs placed on the Chaparral Trail from Gavin Dillon.
- B. Consider, discuss, and act upon Little League Football Cheer Contract.
- C. Consider, discuss, and act upon ordering / design banner for Rails to Trails. (Trail Day)
- D. Consider, discuss, and act upon proposed vendors and music / bands for Summer Series Music in the Park.
- E. Consider, discuss, and act upon Chaparral Trail status of funding project.
- F. Consider, discuss, and act upon improvements on backstop at JW Spain Complex.
- G. Consider, discuss, and act upon regarding JW Spain Complex improvements.

#### **VI. CITY UPDATE FROM BEN WHITE CITY MANAGER / MIKE SULLIVAN ASSISTANT CITY MANAGER**

- Related to Parks and Recreations Board activities.

#### **VII. DISCUSSION OF PLACING ITEMS ON FUTURE AGENDAS**

## VIII. ADJOURNMENT

No action may be taken on comments received under "Recognition of Visitors." The Board may vote and/or act upon each of the items listed on the agenda.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretive service must be made 48 hours prior to this meeting. Please contact me at 972-782-6151 or fax 972-782-6604 for further information.

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the front window of the City Hall building for Farmersville, Texas, in a place and manner convenient and readily accessible to the public always, and said Notice was posted on January 30th, 2023, by 5:00 PM and remained so posted continuously at least 72 hours proceeding the scheduled time of said meeting.

**Dated this 30th, day of January 2023.**

*Audrey Rubadue*

Audrey Rubadue, City Staff Liaison



**FARMERSVILLE CITY PARKS AND RECREATIONS BOARD  
MINUTES**

**JANUARY 5TH, 2023, AT 5:00 P.M.**

**CITY COUNCIL CHAMBERS**

**205 S. MAIN ST.**

**FARMERSVILLE, TX 75442**

**I. PRELIMINARY MATTERS**

A. Call to Order by Kiel Cathey at 5:03 P.M.

B. Roll Call Present: Kiel Cathey, Lynn McCrary, Marty Shelton, Jason Casada, and Misty Wiebold. Also, present Council Liaison Ted Wagner, Assistant City Manager Mike Sullivan, and Staff Audrey Rubadue.

Beverly Mondy came in after the meeting started at 5:15 P.M.

Absent: Bryan Wood.

C. Prayer and Pledge of Allegiance was led by Kiel Cathey.

**II. PUBLIC TESTIMONY REGARDING AGENDA ITEMS**

A. No one spoke under this item.

**III. APPROVE MINUTES**

A. December 1st, 2022.

- **Jason Casada** made a motion to approve.
- **Marty Shelton** seconded the motion to approve.
- Motion carried.

**IV. REGULAR AGENDA**

A. **“Final debrief on signs placed on the Chaparral Trail from Gavin Dillon.”**

Mr. Cathey tabled this item till the next agenda.

- No action was taken on this item.

B. **“Consider, discuss, and act Little League Football Cheer Contract.”**

Mr. Sullivan updated the Parks and Recreations Board members on this item. Mr. Cathey tabled this item till the next agenda.

- No action was taken on this item.

C. **“Consider, discuss, and act upon ordering / design banner for Rails to Trails.”** (Trail Day)

The Parks and Recreations Board members discussed this item, and it was decided that Misty Wiebold would get prices and design ideas for banner.

- No action was taken on this item.

**D. “Consider, discuss, and act upon proposed vendors and music / bands for Summer Series Music in the Park.”**

The Parks and Recreations Board members discussed this item.

- No action was taken on this item.

**E. “Consider, discuss, and act upon Chaparral Trail status of funding project.”**

Mr. Sullivan updated the Parks and Recreations Board members on this item.

- No action was taken on this item.

**F. “Consider, discuss, and act upon improvements on backstop at JW Spain Complex.”**

Mr. McCrary updated the Parks and Recreations Board on this item. The Parks and Recreations Board discussed this item.

- No action was taken on this item.

**G. “Consider, discuss, and act upon JW Spain Complex improvements.”**

Mr. Wagner and Mr. McCrary updated the Parks and Recreations Board on this item and upcoming improvements.

- No action was taken on this item.

**V. CITY UPDATE FROM BEN WHITE CITY MANAGER / MIKE SULLIVAN ASSISTANT CITY MANAGER**

- Related to Parks and Recreations Board activities.

Mr. Sullivan updated the Parks and Recreations Board on this item.

**VI. DISCUSSION OF PLACING ITEMS ON FUTURE AGENDAS**

- Entire agenda to be placed on next agenda.
- Consider having special meeting to vote on exterior paint color for JW Spain Complex.

**VII. ADJOURNMENT**

- **Jason Casada** made a motion for adjournment.
- **Beverly Mondy** seconded motion.
- Motion carried adjourned the meeting at 6:06 p.m.

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City Staff Liaison

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Bryan Wood, Chairman

**FARMERSVILLE CITY PARKS AND RECREATIONS BOARD  
MINUTES**

**JANUARY 12TH, 2023, AT 5:00 P.M.**

**CITY COUNCIL CHAMBERS**

**205 S. MAIN ST.**

**FARMERSVILLE, TX 75442**

**I. PRELIMINARY MATTERS**

- Call to Order by Bryan Wood at 5:06 P.M.
- Roll Call Present: Lynn McCrary, Marty Shelton, Jason Casada, and Misty Wiebold. Also, present Council Liaison Ted Wagner, Assistant City Manager Mike Sullivan

Absent: Beverly Munday and Kiel Cathey.

- Prayer and Pledge of Allegiance was led by Bryan Wood.

**II. PUBLIC TESTIMONY REGARDING AGENDA ITEMS**

- No one spoke under this item.

**III. REGULAR AGENDA- Special Meeting Called**

**Color of Concession stand. Previous meeting (01/05/2023), Board voted to let Misty Wiebold to provide direction and color of the concession stand. Special meeting was held (01/12/2023) to make decision on color to paint the concession stand before colder weather would delay painting before March 2023 Little League season.**

- **Bryan Wood** made a motion to approve to go with Misty Wiebold 2 color pallets (Gray shades).
- **Marty Shelton** seconded the motion to approve.
- Motion carried.

**IV. ADJOURNMENT**

- **Bryan Wood** adjourned meeting at 5:23 p.m.

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City Staff Liaison

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Bryan Wood, Chairman

## Audrey Rubadue

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**From:** Amy Hanks  
**Sent:** Wednesday, January 25, 2023 3:10 PM  
**To:** Audrey Rubadue  
**Cc:** Mike Sullivan  
**Subject:** FW: Keep Farmersville Beautiful Adopt-a-Spot  
**Attachments:** Adopt A Spot Program\_FVC\_rev2.pdf

Hi Audrey,

Will you please send this to the Parks Board Chairman so he can add this to the agenda to discuss.

This is her original email at the beginning of the email chain...

**From:** Rebecca Kleinman <[rkleinman@collin.edu](mailto:rkleinman@collin.edu)>  
**Sent:** Thursday, July 14, 2022 8:24 AM  
**To:** Loni Matthews <[l.matthews@farmersvilletx.com](mailto:l.matthews@farmersvilletx.com)>; Amy Hanks <[a.hanks@farmersvilletx.com](mailto:a.hanks@farmersvilletx.com)>  
**Subject:** Keep Farmersville Beautiful Adopt-a-Spot

**External Email: Do not click links or open attachments unless you know the content is safe.**

Dear City Services Coordinator,

I work at Collin College's Farmersville campus located on Audie Murphy and Collin Parkway. We would like to participate in the Keep Farmersville Beautiful Adopt-a-Spot litter pick up program and have our team pick up litter north and south of Audie Murphy. I have completed the form that I found on the City's website and have attached it. Please let me know what the next steps are in the process.

Thank you!

Best,  
Rebecca

**Rebecca Kleinman**  
Manager Science Labs  
Collin College  
Farmersville Campus  
501 S. Collin Parkway, #129F  
Farmersville, TX 75442  
(972) 549-6454  
[rkleinman@collin.edu](mailto:rkleinman@collin.edu)

Thanks a bunch,

Amy



## **Keep Farmersville Beautiful Announces The New Adopt-A-Spot Program!**

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The Keep Farmersville Beautiful Adopt-a-Spot Program hopes to encourage citizen participation in beautification and litter clean-ups of designated areas in our community at regular intervals. We hope that civic-minded individuals, organizations, and businesses will take the opportunity to participate in sharing in our Mission and Vision by creating a cleaner, more beautiful community.

### **PROGRAM GUIDELINES**

1. An **Application** must be completed, indicating all relevant contact information, group information if you are volunteering as part of a group, and adopt-a-spot area selection. The selection of a public area should be precise and clearly identifiable. A list of adopt-a-spot areas available is attached.
2. A **Liability Waiver** must be completed and submitted for each volunteer at the same time the application form is submitted.
3. All volunteers must sign up individually and submit separate Liability Waiver forms, even if you plan to pick up litter as part of a group effort.
4. All volunteers under the age of 18 will require parent/guardian signatures on sign-up and Liability Waiver forms. Volunteers under the age of 16 must be accompanied by adult supervision.
5. All volunteers will be expected to review and practice all safety recommendations provided by this program. Safety is a paramount concern.
6. All adopt-a-spot agreements are for a total of two (2) years. Once you enter into an agreement, you are asked to remove litter and maintain your respective area **monthly** and/or as needed. Volunteers are specifically encouraged to work as part of a recognizable group (family, business, church, club, civic, etc.) and to take appropriate measures to contain, store and dispose of all litter, debris, and yard trimmings collected during any clean-up event. If you are planning or having an extraordinary event that may require assistance with pick-up of your bagged litter collections, please contact City Hall at 972-782-6151 in advance to make appropriate arrangements.
7. Participants are required to track and report their clean-up activities and submit an Activity Report Form to the City of Farmersville so that information may be used for various reports and analysis.
8. Adopt -a-Spot areas are checked regularly. You will be notified if particular problem develop in your adopted area.
9. The City of Farmersville and Keep Farmersville Beautiful will provide participants with plastic trash bags and safety vests (if clean-up involves a street) prior to each clean-up.
10. The City of Farmersville reserves the right to preserve the integrity of the public right-of-way limiting the amount of adoptable spots in any given area.
11. The City of Farmersville, Keep Farmersville Beautiful, and the Farmersville Parks Board will not be responsible for any accident or injury that occurs to any member of any organization, or their property, that participates in the Adopt-a-Spot Program.

### **SAFETY GUIDELINES**

- Hold safety meetings with group prior to litter pick-up activities

- Make participants aware that they are working in a potentially dangerous environment and caution them to act accordingly
- Wear gloves and protective clothing and urge all participants to do so
- Wear safety vests and bright colored clothing for roadside cleanups
- Carpool to the Adopt-a-Spot area if possible to keep vehicles to a minimum
- Park vehicles away from the roadway
- Keep work group to a manageable size
- Closely supervise any youth groups. Volunteers age 12 and under should be discouraged from collecting litter in or near streets
- Do not remove any hazardous materials found on the site
- Stay clear of construction areas
- Do not pick-up litter on bridges and overpasses
- Do not pick up litter during inclement weather, hours of darkness or hours of peak traffic
- Be aware of possible contact with poisonous plants, stinging insects, fire ants and snakes
- Consider the possibility of any participant's known allergies prior to litter pick-up
- Do not allow participants to consume, possess or distribute alcoholic beverages while involved in litter pick-up
- Wear sunscreen and insect repellent
- Drink plenty of fluids in extreme temperatures
- Be aware of your surroundings and any potential hazards
- Use the "buddy system" and work in teams to maximize safety
- Discuss emergency procedures with your team and know locations and numbers of the nearest police, fire and emergency medical services

*The Parks Board encourages you to Adopt-A-Spot today!*

#### **AVAILABLE SPOTS**

City Park

Robbin Lamkin Memorial Splash Pad & Ramblers Park

Southlake Park

Riding Arena

J.W. Spain Athletic Complex

Farmersville Parkway (Between South Main Street & South Johnson Street)

Farmersville Parkway (Between South Johnson Street & Highway 78)

Chaparral Trail (divided into ½ mile sections)

#### **ADOPTED SPOTS**

Thank you for your participation in the Adopt-A-Spot Program:

Monument & Historical Marker at Intersection of Highway 78 & Farmersville Parkway—  
adopted by Farmersville High School Band

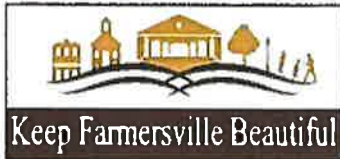
Gotcher & Neathery Street Intersection—Adopted by the Stroup Family

Chaparral Trail Head to Mile Post 0.5—Adopted by the Farmersville Rotary Club

Chaparral Trail Mile Post 2.5 to 3.0—Adopted by Joe Helmberger Family

Chaparral Trail Mile Post 3.0 to 3.5—Adopted by Wes Morrow Family

Chaparral Trail Mile Post 4.5 to 5.0—Adopted by Todd Rolen Family



# Adopt-a-Spot Program

## APPLICATION

<i>Help Keep Farmersville Beautiful!</i>		Date <b>July 14, 2022</b>	
Last Name <b>Hopes</b>		First Name <b>Diana</b>	
Address <b>501 South Collin Parkway</b>			
City <b>Farmersville</b>		State <b>Texas</b>	Zip <b>75442</b>
Home Phone <b>Office (972) 549-6476</b>		Cell Phone <b>(214) 282-4072</b>	
Group Affiliation <b>Collin College, Farmersville Campus</b>			
Group Spokesperson <b>Rebecca Kleinman</b>			
Area you would like to adopt (please be specific) <b>South Collin Parkway north and south of Brookshire's.</b>			
<b>1/2 mile north and 1/2 mile south of Audie Murphy Pkwy.</b>			

Rebecca Kleinman (signed electronically)

July 14, 2022

Signature of Applicant

Date

**\*\*MUST HAVE WRITTEN CONSENT OF PARENT OR GUARDIAN IF VOLUNTEER IS UNDER AGE 16**

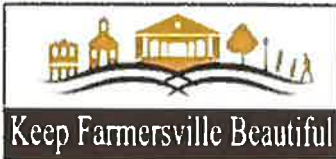
Signature of Parent

Date

<b>FOR OFFICE USE ONLY:</b>	
Date Accepted:	_____
Area Assigned:	_____
_____	
Liability Waiver Attached	<input type="checkbox"/> Yes <input type="checkbox"/> No
Accepted By:	_____

### RETURN APPLICATION TO:

City of Farmersville  
 Attention: Parks Board  
 205 South Main Street  
 Farmersville, TX 75442  
 972.782.6151



# Adopt-a-Spot Program

## HOLD HARMLESS RELEASE FORM

ORGANIZATION AND/OR INDIVIDUAL: \_\_\_\_\_

ADOPTED PARK/SPOT: \_\_\_\_\_

In consideration of the privilege of participating in the Adopt-A-Spot program ("Program") and recognizing that the activities related to performance of the Program may involve certain inherent dangers, I attest and verify that I have full knowledge of the risks involved in the Program, that I solely assume those risks, that I will, without limitation, assume and pay any medical and emergency expenses in the event of an accident, injury, illness or other incapacity, regardless of whether I have authorized such expenses. I do hereby agree to assume the risks attendant to such activity, to include but not limited to: property damage or personal injury to [myself/my child] as a result of motor vehicle accidents or collisions on either public streets or private property; property damage and/or personal injury to [myself/my child] resulting from the acts, errors, omissions or negligence of the Town, Town employees, third parties, [myself/my child] or other Program participants.

Further, I, on behalf of [myself/my child], and [my/my child's] heirs, executors, administrators and assigns, forever release and discharge any and all rights, demands, claims and causes of suit or action, known or unknown, whether arising now or in the future, that I may have against the City of Farmersville, and any other participating sponsors and officers, employees and agents of such parties, for any and all injuries, including death and property damage in any manner arising or resulting from my participation in the Program. Furthermore, I state that I have carefully read this release, know the contents of the release and signed the release of my own free will.

I specifically agree to indemnify the City for any and all claims by [myself my child], which may arise from, relate to or result from [my/my child's] participation in the Program. I agree to indemnify the City for property damage and/or personal injury to any of its employees and agents as a result of [my/my child's] participation in the Program. I hereby waive all claims, release, indemnify, defend and hold harmless the City, officials, agents and employees, in both their private and public capacities, from any and all liability, claims, suits, demands, or causes of action which may arise from [my/my child's] participation in the Program.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Printed name: \_\_\_\_\_

Child's printed name: \_\_\_\_\_

STATE OF TEXAS  
COUNTY OF COLLIN

BEFORE ME, a Notary Public, on this day personally appeared \_\_\_\_\_, known to me to be the person whose name is subscribed to the foregoing document and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Given under my hand and seal this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

(Notary Seal)

\_\_\_\_\_  
Notary Public