

FARMERSVILLE CITY PARKS AND RECREATIONS BOARD

AGENDA

APRIL 6TH, 2023, AT 5:00 P.M.

CITY COUNCIL CHAMBERS

205 S. MAIN ST.

FARMERSVILLE, TX 75442

WATCH THE LIVE BROADCAST

This meeting will be broadcast live through the City's website and by telephone. Members of the public who wish to watch this meeting, and not speak or participate in the discussion, may watch the live broadcast by

1. Going to the City's website.
2. Clicking on "GOVERNMENT."
3. Clicking on "AGENDAS AND MINUTES."
4. Clicking on the "[click here](#)" link that is located to the right of "LIVE STREAMING."

I. PRELIMINARY MATTERS

- A. Call to Order, Roll Call, Prayer, and Pledge of Allegiance

II. PUBLIC TESTIMONY REGARDING AGENDA ITEMS

- A. If you wish to address the Parks and Recreations Board, please fill out a "Speaker Sign-Up Card" and present it to Staff Liaison, preferably before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, any person wishing to address the Parks and Recreation Board for items listed as public hearings will be recognized when the public hearing is opened. Anyone wishing to address the Parks and Recreation Board regarding any non-public hearing item on the agenda for this meeting is asked to speak at this time with a time limit of 3 minutes per person per item.

III. APPROVE MINUTES

- A. March 9th, 2023. (Special Meeting)

IV. INFORMATIONAL ITEMS

These Information Items are intended solely to keep the Board apprised of information related to board events and actions. Board members who serve as a liaison to a particular board or commission may report to the Board regarding the body's most recent and/or upcoming meetings and activities. Board members may also deliberate and/or request further information or clarification regarding any

one or more of the items contained in this provision. Board approval of, or action on, these items is not required or requested. **Matters that require Board action shall be considered and acted on only if an item related thereto is included in the Regular Agenda.**

PARKS AND RECREATIONS BOARD ACTIVITIES

- **Little League Baseball contract expires January 31st, 2023.**
- **Opening Day of Trail Day / April 22nd, 2023.**
- **Arbor Day / April 22nd, 2023.**
- **Summer Series Music in the Park / June 2nd, July 7th, and August 4th, 2023.**
- **Winter Series Music in the Park**

V. REGULAR AGENDA

- A. Consider, discuss, and act upon changes made to the Little League Baseball Contract.
- B. Consider, discuss, and act upon Little League Football Cheer Contract.
- C. Consider, discuss, and act upon updates regarding vendors / entertainers for Music in the Park.
- D. Consider, discuss, and act upon updates regarding the signs / vendors / announcements / events / volunteers for Trail Day.
- E. Consider, discuss, and act upon donating tree seedlings for Arbor Day (Trail Day).
- F. Consider, discuss, and act upon appointing liaison(s) to oversee City assets under the purview of the Parks and Recreations board.
 - City Park
 - JW Spain Complex
 - Northlake Park
 - Rambler Park
 - Riding Arena
 - Southlake Park
- G. Consider, discuss, and act upon Chaparral Trail status of funding project.
- H. Status of City projects regarding JW Spain Complex improvements.

VI. CITY UPDATE FROM BEN WHITE CITY MANAGER / MIKE SULLIVAN ASSISTANT CITY MANAGER

- Related to Parks and Recreations Board activities.

VII. DISCUSSION OF PLACING ITEMS ON FUTURE AGENDAS

VIII. ADJOURNMENT

No action may be taken on comments received under "Recognition of Visitors." The Board may vote and/or act upon each of the items listed on the agenda.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretive service must be made 48 hours prior to this meeting. Please contact me at 972-782-6151 or fax 972-782-6604 for further information. I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the front window of the City Hall building for Farmersville, Texas, in a place and manner convenient and readily accessible to the public always, and said Notice was posted on April 3rd, 2023, by 5:00 PM and remained so posted continuously at least 72 hours preceding the scheduled time of said meeting.

Dated this 3rd, day of April 2023.

Audrey Rubadue

Audrey Rubadue, City Staff Liaison



**FARMERSVILLE CITY PARKS AND RECREATIONS BOARD
SPECIAL MEETING MINUTES
MARCH 9TH, 2023, AT 5:00 P.M.
CITY COUNCIL CHAMBERS
205 S. MAIN ST.
FARMERSVILLE, TX 75442**

I. PRELIMINARY MATTERS

- A. Call to Order by Bryan Wood at 5:03 P.M.
- B. Roll Call Present: Bryan Wood, Marty Shelton, Kiel Cathey, Jason Casada, and Misty Wiebold. Also, present Council Liaison Ted Wagner, City Manager Ben White, and Staff Audrey Rubadue. Beverly Mondy came in after the meeting started at 5:08 P.M.
Absent: Lynn McCrary.
- C. Pledge of Allegiance was led by Bryan Wood and Prayer was led by Jason Casada.

II. PUBLIC TESTIMONY REGARDING AGENDA ITEMS

- A. No one spoke under this item.

III. APPROVE MINUTES

- A. January 5th, 2023.
 - **Jason Casada** made motion to approve.
 - **Marty Shelton** seconded motion to approve.
 - Motion carried.
- B. January 12th, 2023. (Special Meeting)
 - **Kiel Cathey** made a motion to approve.
 - **Jason Casada** seconded the motion to approve.
 - Motion carried.

IV. REGULAR AGENDA

- A. **“Final debrief on signs placed on the Chaparral Trail from Gavin Dillon.”**

Mr. White stated that Gavin Dillon made Eagle Scout and updated the Parks and Recreations board on this item.
Mr. Wood tabled this item till the next agenda.

 - No action was taken on this item.
- B. **“Consider, discuss, and act Little League Baseball Contract.”**

Mr. White stated after speaking with Mr. McCrary they would like to have Mr. Lathrom modify paragraph in section 2 to allow Little League to substitute park improvement costs they pay with receipts for any portion of the total team fee they are obligated to pay for the Little League season.

- **Jason Casada** made a motion to approve.
- **Kiel Cathey** seconded the motion to approve.
- Motion carried.

C. “Consider, discuss, and act upon Little League Football Cheer Contract.”

Mr. White and Mr. Cathey updated the Parks and Receptions board on this item.

Mr. Wood tabled this item.

- No action was taken on this item.

D. Consider, discuss, and act upon annual Trails Day Event; to include, but not limited to;”

- **Ordering sign, banners, and promotional items.**

Ms. Wiebold updated the Parks and Receptions board on this item. Mr. Wood made motion that graphic on all banners be the new updated version and that the date on signs / banners moving forward will state 3rd Saturday in April.

- **Bryan Wood** made a motion to approve.
- **Jason Casada** seconded the motion to approve.
- Motion carried.

- **Planned activities, amenities, and collaborations.**

All the board members discussed these items. It was decided that Ms. Mondy will contact a different taco truck vendor and Mr. Casada will contact snow cone vendor.

- No action was taken on this item.

E. “Consider, discuss, and act upon proposed vendors and music / bands for Summer Series Music in the Park.”

Music / Bands

Mr. Casada suggested the following bands with amounts; Blandelles Band to play June 2nd, 2023 for \$1,200.00, Clay Potter Band to play on July 7th, 2023 for \$900.00, and Maylee Thomas Band to play August 4th, 2023 for \$800.00. Mr. Wood suggested using Jason Kane White & The Lonesome Band for July 7th, 2023 for \$1,500.00.

Mr. Wood made a recommendation to use Blandelles Band on June 2nd, for \$1,200.00, Jason Kane White and The Lonesome Band on July 7th, for \$1,500.00, and Maylee Thomas Band on August 4th, 2023 \$800.00.

- **Jason Casada** made a motion to approve.
- **Kiel Cathey** seconded the motion to approve.
- Motion carried.

Vendors

All board members discussed which food vendors to use for this item. Ms. Mondy recused herself from the vote due to conflict of interest. Mr. Wood made a motion to use Mondy Barbecue for the July 7th, date.

- **Bryan Wood** made a motion to approve.
- **Jason Casada** seconded the motion to approve.
- Motion carried.

Mr. Wood made a recommendation to use snow cones for all three events, and or Eddie Rays and JC Tacos for either June 2nd, or August 4th, dates dependent on which date works for each vendor.

- **Misty Wiebold** made a motion to approve.
- **Keil Cathey** seconded the motion to approve.
- Motion carried.

F. “Consider, discuss, and act upon Chaparral Trail status of funding project.”

Mr. White updated the Parks and Recreations Board members on this item.

- No action was taken on this item.

G. “Consider, discuss, and act upon improvements on backstop at JW Spain Complex.”

- Bryan Wood made a motion to table Item G for a future meeting.
- Marty Shelton seconded the motion to approve.
- Motion carried.

H. “Consider, discuss, and act upon JW Spain Complex improvements.”

Mr. White updated the Parks and Recreations Board on this item and upcoming improvements.

- No action was taken on this item.

V. CITY UPDATE FROM BEN WHITE CITY MANAGER / MIKE SULLIVAN ASSISTANT CITY MANAGER

- Related to Parks and Recreations Board activities.

Mr. White updated the Parks and Recreations Board on this item and on Onion Shed and Rambler Park.

VI. DISCUSSION OF PLACING ITEMS ON FUTURE AGENDAS

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VII. ADJOURNMENT

- **Jason Casada** made a motion for adjournment.
- **Kiel Cathey** seconded motion.
- Motion carried adjourned the meeting at 6:23 p.m.

City Staff Liaison

Bryan Wood, Chairman

based on conduct that the City determines, in its sole discretion, to be objectionable or violative of the City's ordinances, policies, rules or regulations and any State or Federal rule, regulation, law or statute.

D. Preparation of Playing Fields

The Little League may begin preparation of the Playing Fields for the Playing Season at any time before the beginning of the Playing Season after notifying the City Manager, or his designee, of the Little League's intent to begin such work.

Section 2. City Fees

The Little League shall collect and pay to the City an amount equal to One Hundred Dollars (\$100.00) for each team that signs up to participate in each Little League Playing Season (the "Annual Fee Per Team") during the term and any extension or consensual extension of this Agreement. The Annual Fee Per Team participating in a Playing Season shall be due and owing to the City no later than sixty (60) days after the first regularly scheduled game of the applicable Playing Season. Supporting documentation regarding the participating teams shall be made available to the City no later than sixty (60) days after the first regularly scheduled game of the applicable Playing Season.

The total cumulative amount of the Annual Fee Per Team, identified hereinabove, that shall be paid to the City may be reduced by an amount equal to the documented costs (receipts) associated with any improvements that the Little League makes to the Playing Fields and the Complex provided that:

1. Any such improvements are over and above and in addition to the Little League's obligations and responsibilities required by this Agreement ("Improvements"); and
2. Before performing any Improvements, the Little League submits a plan identifying any Improvements that Little League proposes to perform to the City's Parks & Recreation Board and City Council; and
3. Before performing any Improvements, the City's Parks & Recreation Board and City Council both approve the Little League's plan to perform such Improvements; and
4. Upon completion of the performance of any Improvements, the City Manager or his designee inspects the Improvements to verify that the Improvements have been completed in a good and workmanlike manner and are reasonably safe for public use; and

5. Upon completion of the performance of any Improvements, the City's Parks & Recreation Board and City Council approve the final acceptance Little League's Improvements as satisfying the requirements of the previously approved plan.

Section 3. Grounds and Complex Maintenance

- A. In consideration of the privilege of using the Complex, the Little League agrees to be solely responsible for the inspection of the Complex and the Playing Fields for all Little League events. The Little League shall use its best efforts to prevent damage to any part or portion of the Complex and the Playing Fields. If, however, any part or portion of the Complex and/or the Playing Fields becomes damaged during the Little League's use of the Complex, Little League shall immediately notify the City Manager, or his designee, of such damage and cooperate with the City to arrange for the prompt repair of the Complex and/or the Playing Fields. The Little League shall also promptly notify the City Manager, or his designee, of any existing or developing hazardous or dangerous condition within and about the Complex and/or the Playing Fields.
- B. In further consideration for the privilege of using the Complex, the Little League specifically assumes any and all liability that may arise due to premises defects upon any or all improvements which exist within the Complex and the Playing Fields that are known to or become known to the Little League or are related to or arise out of Little League's use of the Complex, excluding normal wear and tear. The Little League agrees to accept the Complex in the condition in which it is found. City hereby disclaims and the Little League hereby accepts City's disclaimer of any warranty, express or implied, of the conditions or fitness for use of any portions of the Complex and Playing Fields for other than outdoor recreational activities.
- C. The Little League shall prepare and maintain all Playing Fields for Little League events. All Playing Fields must meet high-quality, safe, and presentable playing conditions from the beginning to the end of the Playing Season.
- D. The Little League shall pick up and remove trash and litter from the Playing Fields and bleacher areas at the end of each day on which the Little League hosts or holds one or more scheduled Little League games and/or team practices (each such day being a "Playing Day"). In addition, periodic cleaning shall be performed by the Little League at intervals between Playing Days, if necessary, to prevent a buildup of trash and litter at and about the Complex. **If the Little League does not comply with these requirements and allows trash and litter to be left on the Playing Fields after any Little League use, the City will impose a charge not to exceed \$200 per incident to the Little League.** The Little League will be responsible to pay said trash and litter removal fees within thirty days after receipt of notice of such charge. If the City charges the Little League a third time for the same incident or a similar type of incident, the City may at its discretion, immediately terminate this Agreement and not allow the