

**FARMERSVILLE CITY PARKS AND RECREATIONS BOARD
MINUTES
OCTOBER 6TH, 2022, AT 5:00 P.M.
CITY COUNCIL CHAMBERS
205 S. MAIN ST.
FARMERSVILLE, TX 75442**

I. PRELIMINARY MATTERS

- Call to Order by Bryan Wood at 5:04PM
- Roll Call Present: Bryan Wood, Misty Wiebold, Beverly Mondy, Jason Casada, Marty Shelton, and Lynn McCrary. Absent: Kiel Cathey. Also, present Council Liaison Ted Wagner, City Manager Ben White, and Staff Audrey Rubadue.
- Prayer was led by Beverly Mondy, and Pledge of Allegiance was led by Bryan Wood.

II. PUBLIC TESTIMONY REGARDING AGENDA ITEMS

- No one spoke under this item.

III. APPROVE MINUTES

- A. August 4th, 2022 (these minutes were approved at the September 1st, meeting therefore they did not need approval at this meeting. This was a clerical error.) The correct date for minutes that still need approval is for September 1st, 2022, and this will be included on the next agenda with approval for the minutes for October 6th, meeting minutes.

IV. REGULAR AGENDA

A. "Consider a recommendation to the City Council of an Eagle Scout Project presented by Gavin Dillon."

Mr. White introduced Gavin Dillon.

Gavin Dillon gave a presentation explaining his project for Chaparral Trail workout stations with slides, prices, and time frame for his Eagle Scout project and answered questions from the Parks and Recreations Board.

- **Jason Casada** made a motion to approve.
- **Lynn McCrary** seconded motion to approve.
- Motion carried.

B. "Consider a recommendation to the City Council for a Historical Monument Gussie Nell Davis to be placed on the town square west of the gazebo presented by Councilman Williams."

Mr. Willimas gave the history and background of Gussie Nell Davis and answered questions from the Parks and Recreations Board.

- **Misty Wiebold** made a motion to approve.
- **Jason Casada** seconded the motion to approve.
- Motion carried.

C. **“Consider, discuss, and act upon placement of the Old School house on City Property.”**

Mr. White updated the Parks and Recreations Board on this matter and suggested getting a sponsor from 4B to come to a meeting and give more information about the project.

- **Jason Casada** made motion to table the discussion until 4B sponsor can attend meeting.
- **Bryan Wood** stated we will table item C until we have 4B sponsor.

D. **“Consider, discuss, and act upon JW Spain Concession.”**

Mr. White updated the Parks and Recreations Board on this matter and confirmed the budget for JW Spain Concession is \$35,700.00.

Mr. McCray gave information on the price of hood vent, fryer, window, and painting of the building etc.

Mr. White stated that Mike Sullivan, Assistant City Manager, will work with Mr. McCrary, purchasing the items moving forward.

- **Beverly Mondy** made a motion to move forward with purchases.
- **Jason Casada** seconded the motion to approve.
- Motion carried.

E. **“Consider, discuss, and act upon Master plan for JW Spain and bids.”**

Mr. Wood gave background information on the master plan with timelines and asked about having to get bids.

Mr. White stated if the purchase is below \$50,000 can move forward based on a 3-bid scenario anything above that amount has to go through a formal bid process.

Mr. McCrary agreed to work with Mr. Sullivan and bring in bid proposals for the next meeting.

Mr. White went over the cost for the Parks Master Planning that was provided by Mark Bowers from Kimley-Horn.

F. **“Consider, discuss, and act upon Winter series Music in the Park”**

- **Jason Casada** made a motion to contract Blandelles Band to perform Friday December 2nd, 2022, for \$1,150.00.
- **Lynn McCrary** seconded the motion to approve.
- Motion carried.

G. **“Consider, discuss, and act upon 4B grants.”**

- Little League Improvement
- JW Spain Concession Improvements and Equipment
- Arbor Day
- Music in the Park
- Opening Day of Rails to Trails
- Open Space Grants

Mr. White and the members of the Parks and Recreations Board discussed the items above and no action was taken.

H. **“Consider, discuss, and act upon review of Little League Football and Cheer contract.”**

Brittany Jones came forward to speak on this item.

No action was taken on this item.

I. **“Consider, discuss, and act upon review of Little League Baseball Contract.”**

No action was taken on this item.

V. **CITY UPDATE FROM BEN WHITE**

No update given.

VI. **DISCUSSION OF PLACING ITEMS ON FUTURE AGENDAS**

- Repairing or / Replacement of the fencing at JW Spain Complex
- Coordinating future projects with city entities / Chamber of Commerce
- Opening Day of Rails to Trails
- Contract for Little League Football / Cheer contract
- Contract for Little League Baseball

VII. **ADJOURNMENT**

- **Jason Casada** made a motion for adjournment.
- **Lynn McCrary** seconded motion.
- Motion carried adjourned the meeting at 6:52 p.m.



 City Staff Liaison



 Bryan Wood, Chairman



2018-2019 2019-2020 2020-2021 2021-2022 2021-2022 2021-2022 2022-2023

		Actual	Actual	Actual	Current Budget	6 month Actual	Revised Budget	Proposed Budget
FUND 250 FCDC								
REVENUE								
42-ECONOMIC DEVELOPMENT								
250.42.5721.000	SALES TAX #B	251,118	289,925	328,380	300,000	185,946	300,000	300,000
250.42.5762.000	INTEREST EARNED #B	6,262	3,234	255	150	587	150	150
TOTAL FCDC REVENUE		257,380	293,159	328,635	300,150	186,533	300,150	300,150
250-EDC/CDC								
EXPENSES								
42-COMMUNITY DEVELOPMENT								
CONTRACTS & PROF. SVC.								
250.42.6210.000	PROFESSIONAL SERVICES	29,943	47,447	42,904	2,500	-	2,500	-
250.42.6211.000	LEGAL SERVICES #B	-	-	753	7,500	823	7,500	10,000
250.42.6212.000	AUDIT FEES #B	-	-	-	-	-	-	-
250.42.6214.000	ONION SHED EXPENSE	-	-	-	-	-	-	-
250.42.6215.000	START UP COST	-	-	-	-	-	-	-
250.42.6217.000	CHAMBER OF COMMERCE	15,000	15,000	20,000	25,000	-	25,000	15,000
250.42.6231.000	FLAGPOLES	-	-	-	-	-	-	-
TOTAL CONTRACTS & PROF. SVC.		44,943	62,447	63,657	35,000	823	35,000	25,000
CONST. MATL./TOOLS/EQUIP								
250.42.6317.000	TRANSFERS	-	-	-	-	-	-	-
TOTAL CONST. MATL./TOOL/EQUIP								
MAINTENANCE								
250.42.6361.000	BUILDING MAINT	-	150	-	-	-	-	-
250.42.6364.000	SOUND SYSTEM	-	4,505	482	500	164	500	-
250.42.6367.000	INFO TECH	708	1,169	617	-	-	-	-
250.42.6372.000	MISC	4,674	810	-	-	-	-	-
250.42.6375.000	IRRIGATIONS SYTEM	-	-	-	-	-	-	-
TOTAL MAINTENANCE		5,382	6,634	1,099	500	164	500	-
UTILITIES								
250.42.6472.000	TELEPHONE	-	-	-	-	-	-	-
TOTAL UTILITIES								
SUPPLIES								
250.42.6562.000	COF REIMBURSEMENT	1,000	1,000	-	2,500	-	2,500	1,000
250.42.6591.000	OFFICE SUPPLIES #B	2,657	2,525	1,053	-	-	-	-
250.42.6592.000	COLLIN COLLEGE SUPPOR	-	-	-	-	-	-	-
TOTAL SUPPLIES		3,657	3,525	1,053	2,500	-	2,500	1,000
PERSONNEL RELATED ITEMS								
250.42.6612.000	TRAVEL/SCHOOL/DUES #B	5,811	8,125	1,574	-	-	-	-
250.42.6621.000	SPECIAL EVENTS	-	-	150	500	-	500	-
250.42.6631.000	INSURANCE-4B	-	-	-	-	-	-	-
250.42.6651.000	ADVERTISING #B	959	676	603	-	-	-	-
250.42.6652.000	HISTORICAL MARKER FOR	-	-	-	-	-	-	-
250.42.6655.000	SPLASHPAD	-	-	-	-	-	-	-
TOTAL PERSONNEL RELATED ITEMS		6,770	8,801	2,327	500	-	500	-
SPECIAL PROJECTS SERVICE								
250.42.6719.000	SPAIN COMPLEX RENOVA	-	-	-	-	-	-	-
250.42.6721.000	MATCHING GRANT 72113	-	-	-	-	-	-	-
250.42.6722.000	MARKETING EXPENSE	7,975	13,324	11,300	8,400	3,950	8,400	10,000
250.42.6724.000	CHRISTMAS EXPENSE	-	8,755	15,000	-	-	-	-

I didn't forget about you, sorry for the delay! Please see below for what we suggest as good budget numbers for the Parks Master Planning. As always, please let me know if there are questions!

City Park – Update to Existing Plan (Assessment, Updated Master Plan and OPCC) - \$8,500

Rambler's Park - Update to Existing Plan (Assessment, Updated Master Plan and OPCC) - \$8,500

JW Spain Athletic Park - Assessment, Updated Master Plan and OPCC) - \$13,000

South Lake Park (Assessment, Updated Master Plan and OPCC) - \$10,000

North Lake Park (Assessment, New Master Plan and OPCC) - \$12,900

Chapparel Trail – Linear Park Upgrade - - \$6,500

Public Meetings Related to Individual Parks Master Plans - \$4,500 / Meeting (We are assuming you would group several parks together rather than having a separate meeting for every park.)

Comprehensive Plan Parks Section Update (Demographics, Conditions/Needs Assessment, Priorities – In Alignment with TPW Grant Requirements) - \$20,000 (Includes Public/Stakeholder Engagement)



Mark L. Bowers, ASLA, AICP, LEED AP BD+C

Kimley-Horn | 13455 Noel Road, Two Galleria Office Tower, Suite 700, Dallas, TX 75240

Direct: 972 776 1783 | Mobile: 214 802 8040

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From: Ben White <B.White@farmersvilletx.com>

Sent: Wednesday, September 7, 2022 4:09 PM

To: Bowers, Mark <mark.bowers@kimley-horn.com>

Subject: RE: Need Another Estimate

Sure.

Sincerely,

Benjamin (Ben) L. White, P.E., CPM
City Manager/Public Works Director
City of Farmersville

205 South Main Street, Farmersville, Texas 75442
Work: 972-782-6151, Mobile: 972-822-7044, Facsimile: 972-782-6604
Email: b.white@farmersvilletx.com, Website: www.farmersvilletx.com

From: Bowers, Mark <mark.bowers@kimley-horn.com>

Sent: Tuesday, September 6, 2022 5:04 PM