

**CITY OF FARMERSVILLE  
PARKS AND RECREATION BOARD MINUTES  
NOVEMBER 21, 2013**

The Farmersville Parks and Recreation Board met in regular session on November 21, 2013 at 6:00 p.m. at City Hall with the following members present: Chairman Mark Vincent, Glenn Bagwill, Autumn Barton, Marianne Politz and Todd Rolen. City Manager Ben White and staff member Christi Dowdy were also present.

**CALL TO ORDER**

Chairman Mark Vincent called the meeting to order at 6:00 pm, and roll was called by Christi Dowdy who announced that a quorum was present.

**APPROVAL OF MINUTES**

A motion was made by Todd Rolen to approve minutes from the October 29, 2013 meeting and a second was made by Mark Vincent. Motion passed all in favor.

**CONSIDER, DISCUSS AND ACT UPON PARTIAL FUNDING OF DOWNTOWN CHRISTMAS LIGHTS**

City Manager Ben White addressed the Board in regards to updating the downtown Christmas decorations. Recently the 4B Board has relinquished the Christmas decorating to the City. The Board has agreed to fund \$2,000 per year for this purpose. City Council member Michael Carr owns a commercial decorating company, and was asked to submitted a quote for purchasing led lighting and installing the decorations. Several boards were asked to contribute to the initial purchase and the City will pay the yearly labor fee to install the decorations. The Parks Board was asked to help fund the project at a cost of \$2,500. A motion was made by Glenn Bagwill to help fund the project and a second was made by Marianne Politz. The motion passed all in favor.

**CONSIDER, DISCUSS AND ACT UPON DESIGN OF A CENTRAL ADOPT-A-SPOT SIGN AND LOCATION FOR SAID SIGN**

Several examples of enclosed outdoor signs were submitted to the Board by City Staff. The Board agreed on an enclosed bulletin board with hinged door from SCHOOLSin.com. The sign will be placed on the west side of the downtown square Gazebo and the design will complement the downtown area.

A motion was made by Todd Rolen and seconded by Glenn Bagwill to move forward and purchase the sign. Motion passed all in favor.

#### **CONSIDER, DISCUSS AND ACT UPON CHAPARRAL TRAIL KIOSK DESIGN**

After reviewing a rendering from K&B Steel, the Board agreed to keep the design similar. The kiosk will have a galvanized roof with tongue and grove cedar underneath. The kiosk will be powder coated in a deep brown color. The Board agreed to remove the biking and hiking emblems along the side of the sign. The Adopt-A-Spot participants who have adopted spots along the Chaparral Trail will be listed on one side of the kiosk, and maps and other pertinent information will be listed on the other.

A motion was made by Autumn Barton to approve the kiosk design. The motion was seconded by Todd Rolen and passed all in favor.

#### **CONSIDER, DISCUSS AND ACT UPON ACCEPTING DONATION FROM THE FARMERSVILLE CHAMBER OF COMMERCE FOR USE ON THE CHAPARRAL TRAIL**

The Board was informed that the City Council had received word that the Chamber of Commerce had made a donation to the Parks Board of \$1,000 for use on the Chaparral Trail. The money can be used to purchase trash receptacles for the trail.

#### **CONSIDER, DISCUSS AND ACT UPON TRASH RECEPTACLE DESIGN FOR THE CHAPARRAL TRAIL**

Several examples of trash receptacles were submitted to the Board by City Staff. The trash receptacles are 32 gallon and are similar to those placed along the downtown square. Glenn Bagwill moved to approve Option 2 and the motion was seconded by Autumn Barton. Motion passed all in favor.

#### **CONSIDER, DISCUSS AND ACT UPON BENCH DESIGN FOR THE CHAPARRAL TRAIL**

Examples of bench styles were also presented to the Board. The steel benches will be 6-feet long and black in color. The Board agreed upon Option 2 and a motion was made by Todd Rolen to move forward with the design. The motion was seconded by Marianne Politz and passed all in favor.

#### **DISCUSSION OF PLACING ITEMS ON FUTURE AGENDAS**

The Board will not meet in December. The Riding Club Agreement and a future Trail clean-up date are among the items to be placed on the agenda.



## **ADJOURNMENT**

The meeting was adjourned at 6:46 p.m. by Mark Vincent.

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Mark Vincent, Chairperson