

**CITY OF FARMERSVILLE  
CITIZEN ADVISORY COMMITTEE AGENDA  
December 14, 2015  
6:30 P.M.<sup>1</sup>, COUNCIL CHAMBERS, CITY HALL**

**I. PRELIMINARY MATTERS**

- Call to Order, Roll Call

**II. ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

- A. Consider, discuss and review planning-related issues and the City's Comprehensive Plan and the submission of recommendations to City Council regarding such discussions.

**III. ADJOURNMENT**

*The Citizen Advisory Committee reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Sections 551.071 (Consultation with Attorney).*

*Persons with disabilities who plan to attend this meeting and who may need assistance should contact the City Secretary at 972-782-6151 or Fax 972-782-6604 at least two (2) working days prior to the meeting so that appropriate arrangements can be made. Handicap Parking is available in the front and rear parking lot of the building.*

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in the regular posting place of the City Hall building for Farmersville, Texas, in a place and manner convenient and readily accessible to the general public at all times, and said Notice was posted on December 11, 2015, by 5:00 P.M. and remained so posted continuously at least 72 hours proceeding the scheduled time of said meeting.

**Dated this the 11<sup>th</sup> day of December, 2015.**



Bryce Thompson, Chairman



Edie Sims, City Secretary

<sup>1</sup> Or immediately following the conclusion of the Planning and Zoning Commission meeting.



**Transportation Goal 6:** Coordinate with regional agencies to plan for future road and trail connections.

Strategy	Action	Timing	Responsibility
6.1	Coordinate with the Texas Department of Transportation to further develop the state highway system.	Ongoing	City Manager and City Engineer
6.2	Coordinate with Collin County to further develop the County road system.	Ongoing	City Manager and City Engineer
6.3	Coordinate with the Northeast Texas Trail Coalition (NETTC) to develop the Chaparral Trail.	Ongoing	City Manager and City Engineer

## Utilities and Public Facilities

**Water Goal 1:** Provide a safe and dependable water system that provides high quality service to existing residents and plans for future growth.

Strategy	Action	Timing	Responsibility	
1.1	Continue to review and update existing city standards for consistency with North Central Texas Council of Governments and Texas Commission on Environmental Quality.	Ongoing	City Manager, Public Works and City Engineer	
1.2	Make necessary improvements to comply with established local, North Central Texas Council of Governments and Texas Commission on Environmental Quality Standards.	1.2.1: As development occurs, analyze impact on capacity and modify as needed.	Ongoing	City Manager, Public Works and City Engineer
		1.2.2: Review, evaluate and update standards and requirements at least every 3 to 5 years, or as needed to accommodate changes.	3-5 years	City Manager, Public Works and City Engineer
1.3	Improve water line capacity along US 380 and SH 78.	Ongoing	City Manager, Public Works and City Engineer	
1.4	Continue to improve water system to support current and future improved Insurance Service Organization (ISO) ratings.	Ongoing	City Manager, Public Works and City Engineer	



<b>1.5</b>	Construct additional water towers to support future growth.		6+ years	City Manager, Public Works
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**Water Goal 2:** Explore funding mechanisms to efficiently pay for needed improvements

<b>Strategy</b>	<b>Action</b>	<b>Timing</b>	<b>Responsibility</b>	
<b>2.1</b>	Update Water Impact Fees.	Immediate	City Engineer	
<b>2.2</b>	Consider Tax Increment Reinvestment Zone funding as available.	1.2.1: As development occurs, analyze impact on capacity and modify as needed.	Ongoing	City Manager, Public Works and City Engineer
		1.2.2: Review, evaluate and update standards and requirements at least every 3 to 5 years, or as needed to accommodate changes.	3-5 years	City Manager, Public Works and City Engineer
<b>2.3</b>	Take advantage of the opportunity to joint venture with developer/ others for water improvements as appropriate.	Ongoing	City Manager	

**Sewer Goal 1:** Provide a dependable sewer system that provides high quality service to existing residents and plans for future growth.

<b>Strategy</b>	<b>Action</b>	<b>Timing</b>	<b>Responsibility</b>	
<b>1.1</b>	Continue to review and update existing city standards to provide for consistency with North Central Texas Council of Governments and Texas Commission on Environmental Quality.	Ongoing	City Manager, Public Works and City Engineer	
<b>1.2</b>	Make necessary improvements to comply with established local, North Central Texas Council of Governments and Texas Commission on Environmental Quality standards.	1.2.1: As development occurs, analyze impact on capacity and modify as needed.	Ongoing	City Manager, Public Works and City Engineer
		1.2.2: Review, evaluate and update standards and requirements at least every 3 to 5 years, or as needed to accommodate changes.	3-5 years	City Manager, Public Works and City Engineer
<b>1.3</b>	Fully utilize existing permitted sewer plant capacity.	1-2 years	City Manager, Public Works and City Engineer	



1.4	Continue to improve sewer collection system and identify sources of inflow and infiltration.	1.4.1: Identify and eliminate sources of inflow and infiltration.	1-2 years	City Manager, Public Works and City Engineer
		1.4.2: Prepare action plan to address sources of Inflow and infiltration.	1-2 years	City Manager, Public Works and City Engineer
		1.4.3: Replace clay tile pipe with PVC pipe as required. Replace clay pipe as part of the City's annual maintenance budget over a period of years.	Ongoing	City Manager, City Council
1.5	As growth continues, construct new wastewater treatment plant for the City at a location downstream of the existing plant.	1.5.1: Pursue the potential of participating in a future regional sewer treatment plant.	6+ years	City Manager and Mayor
		1.5.2: Begin the process for identifying the location of a new sewer treatment plant and obtaining a new wastewater discharge permit for the City, to be located in the Lake Lavon area.	3-5 years	City Manager and Mayor

**Sewer Goal 2:** Explore funding mechanisms to efficiently pay for needed improvements.

Strategy	Action	Timing	Responsibility
2.1	Update Sewer Impact Fees.	Immediate	City Engineer
2.2	As available, consider Tax Increment Reinvestment Zone funding.	Ongoing	City Manager
2.3	As appropriate, take advantage of the opportunity to joint venture with developer/others for a regional sewer treatment plant.	Ongoing	City Manger



**Electric Goal 1:** Provide a safe and efficient electric system that provides high quality service to existing residents and plans for future growth.

Strategy		Action	Timing	Responsibility
1.1	Continue to review and update services and standards to provide for safe, reliable and efficient capacity.	1.1.1: Develop inventory of electric system and determine value of system.	Immediate	City Manager
		1.1.2: Model electric system to determine capabilities and effectiveness of system.	Immediate	City Manager
		1.1.3: Evaluate effectiveness and quality of system.	Immediate	City Manager
		1.1.4: Determine requirement improvements and updating needs, including new subsystem and line needs.	1-2 years	City Manager
		1.1.5: Develop a plan for improving electric system.	1-2 years	City Manager
		1.1.6: Periodically review and update rates, fees and surcharges.	Ongoing	City Manager
1.2	Provide cost effective service.	1.2.1: Periodically review wholesale contract agreements and update contracts as needed.	Ongoing	City Council
		1.2.2: Provide for efficient back up supply and emergency connections.	Ongoing	City Manager and City Council
1.3	Provide cost effective and efficient maintenance and operations of electric system.	1.3.1: Assess maintenance needs and costs.	1-2 years	City Manager
		1.3.2: Review and update maintenance agreements and determine whether to continue outsourcing or pursue internal processes.	1-2 years	City Council

**Broadband Goal 1:** Incorporate technology across the City. Plan for and provide high-speed internet access and the most up-to-date digital infrastructure.

Strategy	Action	Timing	Responsibility
1.1	Develop a strategic plan for broadband deployment that includes creating a comprehensive business proposal to broadband providers. Such a plan could demonstrate to broadband providers that deployment is a sound business decision that would benefit both the providers and the community. Examples of what to include in a strategic planning process include the following elements and strategies: <ul style="list-style-type: none"> <li>Educating the community about the potential benefits of broadband service.</li> <li>Creating partnerships among community organizations and institutions that might benefit from broadband deployment.</li> <li>Systematic assessment and prioritization of the community's needs for broadband service.</li> <li>Consolidating demand within the community to make service profitable for broadband</li> <li>Providers and small participants could include individual consumers, businesses, educational institutions, health care facilities, and government agencies.</li> <li>Identifying an anchor tenant with adequate demand to spur infrastructure investment in broadband.</li> </ul>	3-5 years	City Manager and City Engineer



<b>1.2</b>	<p>Examine state, federal and private funding sources to implement consistent, quality broadband service across the city. Pursue public and private funding opportunities through such entities as:</p> <ul style="list-style-type: none"> <li>• The Broadband Technology Opportunities Program (BTOP), administered by the National Tele-communications and Information Administration in consultation with the Federal Communications Commission.</li> <li>• The Broadband Initiatives Program, administered through the Rural Utilities.</li> <li>• Service of the US Department of Agriculture.</li> <li>• Non-profits.</li> <li>• Local businesses.</li> </ul>		3-5 years	City Manager and City Engineer
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**Public Facility Goal 1:** Preserve and maintain existing public facilities, provide high quality service to existing residents and plan for future growth.

Strategy	Action	Timing	Responsibility	
<b>1.1</b>	Continue to analyze the current public service system, identify needs and gaps, and prepare to update and expand system as needed.		Ongoing	Public Works
<b>1.2</b>	Continue to preserve and maintain historic structures and make best use of them.		1-2 years	Main Street Program and Farmersville Historical Society
<b>1.3</b>	Update the Public Works Facility and duplicate fire, police and EMS services throughout Farmersville as growth occurs.		3-5 years	City Manager and Public Works
<b>1.4</b>	As the city grows, explore locating City Hall into a larger facility in the central area and continue to use the Old Electric Generating Plant as a public facility.		6+ years	City Manager and City Council