

**FARMERSVILLE ECONOMIC DEVELOPMENT CORPORATION**

**AGENDA - REVISED**

**March 19th, 2015; 7:00 p.m.**

**City Hall Council Chambers**

- I. Call to Order**
- II. Recognition of Citizens and Visitors**
- III. Business Items for Discussion and Possible Action**
  - A. Receive report on status of State Highway 380 reconstruction project from Lake Lavon to the Collin/Hunt county line.
  - B. Discussion and possible action regarding request for Façade Grant Extension.
  - C. Update regarding Collin College Campus
  - D. Receive report on status of Collin College Small Business Development Center regarding assisting small businesses.
  - E. Discussion and possible action regarding proposed City of Farmersville wastewater facility engineer.
  - F. Discussion and possible action regarding Farmersville Towne Centre Planner
  - G. Consideration and possible action regarding items for payment.
  - H. Consideration and possible action regarding financial statements for February 2015, and required budget amendments.
  - I. Consideration and possible approval of the minutes of the February 19th, 2015 meeting.
- IV. Discussion in Contemplation of Placing Items on Future Agenda**
- V. Adjournment**
  - No action may be taken on comments received under "Recognition of Visitors".
  - The Board may vote and/or act upon each of the items listed in the Agenda.

*The Farmersville Economic Development Board (4A) reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.175-183 (Deliberations about Homeland Security Issues,) and as authorized by the Texas Tax Code, including, but not limited to, Section 321.3022 (Sales Tax Information)*

*Persons with disabilities who plan to attend this meeting and who may need assistance should contact the City Secretary at 972- 782-6151 or Fax 972-782-6604 at least two (2) working days prior to the meeting so that appropriate arrangements can be made. Handicap Parking is available in the front and rear parking lot of the building.*

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in

the regular posting place of the City Hall building for Farmersville, Texas, in a place and manner convenient and readily accessible to the general public at all times, and said Notice was posted March 13th, 2015 by 5:00 P.M. and remained so posted continuously at least 72 hours proceeding the scheduled time of said meeting.



Daphne Hamlin/EDC Liaison



**TO:** Economic Development Corporation  
**FROM:** Daphne Hamlin, Finance Director  
**DATE:** March 19th, 2015  
**SUBJECT:** Receive report on status of the State Highway 380

Receive report on status of the State Highway 380 reconstruction project from Lake Lavon to the Collin/Hunt County Line.

**ACTION:** No action informational purpose only.



TO: Economic Development Corporation  
FROM: Daphne Hamlin, Finance Director  
DATE: March 19th, 2015  
SUBJECT: Façade Grant Extension

Received request from Doris Williams for an extension on the Façade Grant located at 101 Candy Street.

**ACTION: Approve or Deny request for extension**



TO: Economic Development Corporation  
FROM: Daphne Hamlin, Finance Director  
DATE: March 19th, 2015  
SUBJECT: Collin College Campus

Update regarding Collin College Campus

**ACTION: No action informational purpose only.**



TO: Economic Development Corporation  
FROM: Daphne Hamlin, Finance Director  
DATE: March 19th, 2015  
SUBJECT: Small Business Development

Receive a report regarding Collin College Small Business Development Center regarding assisting small businesses.

**ACTION: No action informational purpose only.**



TO: Economic Development Corporation  
FROM: Daphne Hamlin, Finance Director  
DATE: March 19th, 2015  
SUBJECT: Wastewater Facility

Consideration and possible action regarding proposed City of Farmersville  
Wastewater Facility Engineer

**ACTION: Approve or disapprove regarding proposed wastewater facility  
engineer with a recommendation to City Council**



TO: Economic Development Corporation  
FROM: Daphne Hamlin, Finance Director  
DATE: March 19<sup>th</sup>, 2015  
SUBJECT: Farmersville Towne Centre

Discussion and possible action regarding Farmersville Towne Centre  
Concept Planner recommendation

**ACTION: Approve or disapprove the Farmersville Towne Centre Concept  
Planner, with a recommendation to City Council.**





**TO:** Economic Development Corporation  
**FROM:** Daphne Hamlin, Finance Director  
**DATE:** March 19th, 2015  
**SUBJECT:** Items listed for payment

Discussion and possible action regarding items listed for payment

- 1) Collin College (\$7,500.00)
- 2) Small Business and Entrepreneurship Conference (\$500.00)
- 3) City of Farmersville (\$455.74) meeting expenses

**ACTION:** Approve or disapprove items listed for payment



**SPONSOR INVOICE**

**Small Business and Entrepreneurship Conference 2015**

(SBECON15) Management Department  
College of Business  
Texas A&M University-Commerce  
P.O. Box 3011, Commerce, TX 75428

Thank you for being a sponsor for our conference. This is our 4th annual conference and we are planning for a day of exciting and informative panels and workshops for small businesses and entrepreneurs in our region.

Please make note of our web address at [www.tamuc.edu/sbecon](http://www.tamuc.edu/sbecon). Information about SBECON15 and participant registration can be found there.

Please make checks payable to TAMU-C Foundation and send to the above address.

**Sponsorship Levels:**

1 ~ Lion Partner	\$100 – 999
2 ~ Angel Partner	\$1000 – 2999
3 ~ Venture Partner	\$3000 – 4999
4 ~ Keynote Partner	\$5000 – 7999
5 ~ IPO Advisor	\$8000 and above

**Thank you for your support.**

***SBECON15 Team***



February 12, 2015

Mrs Edie Sims, City Secretary  
City of Farmersville  
205 S. Main Street  
Farmersville, TX 75442

Dear Edie:

A big thank you to the Farmersville EDC and the City of Farmersville for being a sponsor our 4<sup>th</sup> annual Small Business and Entrepreneurship Conference (SBECON). This Small Business Conference is aimed at reaching out to small businesses, startups, and entrepreneurs in our region to offer an opportunity for education, discussion, and networking.

We have attached an invoice for your sponsorship and request that you respond with both the level of sponsorship and any names of VIP guests you have invited and registered. We will do our best to have name tags prepared in advance for them. Remember that they will need to register at [www.tamuc.edu/sbecon](http://www.tamuc.edu/sbecon) before February 19 so that we can include them in our plans for lunch.

If you have questions or need additional information, please feel free to contact Mrs. Tammie Bellotte at 903.886.5703. You may also check the above website for additional information.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Bob Collins".

Bob Collins  
Chair, SBECON Planning Committee  
College of Business and Entrepreneurship  
Texas A&M University-Commerce  
903.468.8188  
[Bob.collins@tamuc.edu](mailto:Bob.collins@tamuc.edu)

Management Department

[P.O. Box 3011 \\* Commerce, TX, 75429-3011\\*Phone: 903.886.5703\\*Fax: 903.886.5702\\*www.tamuc.edu](mailto:Management@tamuc.edu)

A Member of The Texas A&M University System

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**FOUNDATION**

January 28, 2015

Dear Friends,

You have made a difference! This past year has been one of change and growth, and your gifts to the Collin College Foundation throughout 2014 enabled us to help more students than ever.

Through your generosity along with that of other donors, not only did the Foundation award almost 550 scholarships (yes, that's a new record), but also the Foundation offered two separate scholarship cycles to students to ensure that as many students as possible had an opportunity to apply for scholarships.

During this milestone year, the college celebrated a Jack Kent Cook Scholar, a Carnegie Texas Professor of the Year, The Tech Titan Award for the Engineering Technology Department, and the Foundation received the largest single donation for scholarships from local philanthropists, Roger and Jody Lawler. In addition to reaching new heights, the college also bid farewell to long-time president, Cary A. Israel.

Going forward, the college will celebrate its 30<sup>th</sup> anniversary all year long, starting with our biggest fundraiser of the year, the Stetson & Stiletto Standoff on Feb. 21. Later in the year, the college will open the Cary A. Israel Health Science Center, a three-story, 125,000-square-foot health science center that will feature an expansive simulation lab for health science students as well as classrooms and faculty offices at the Central Park Campus in McKinney. You can also expect to hear more about The Pride: Collin College's Official Association for Alumni and Friends and be on the lookout for an exclusive offer to dine with our culinary students in the Red Room at the Preston Ridge Campus in Frisco.

We look forward to all that 2015 brings and gratefully acknowledge your support of Collin College students. As you look over your enclosed annual giving statement, please know that your gift has truly changed the lives of our future scholars, working professionals, parents and neighbors.

If you have any questions about the enclosed statement or would like more information, please feel free to contact me at [aevans@collin.edu](mailto:aevans@collin.edu) or (972) 599-3145.

With gratitude,

Amy M. Evans  
Executive Director

Enclosure

**Collin County Community College District Foundation, Inc.**  
**2014 Annual Statement and Tax Receipt**  
 Tax ID 75-2235755

Constituent Name	Date	Fund Description	Amount	Receipt Amount
Farmersville Economic Development Corp 205 S. Main Street Farmersville, TX 75442	1/22/2014	Spring Fundraiser/General Scholarship Fund	\$7,500.00	\$7,200.00
Total:				\$7,200.00

A difference in Amount and Receipt Amount may occur if goods or services (tickets) were provided.



Account 100 12.6494.000

Fiscal Year 2014-2015 Current

Account Name 4A EXPENSES

General | Balance | Budget | Budget Adjustments | History | Detail

No Filter Selections Made

Filter

Drag a column header here to group by that column

Date	Tran	Reference	Description	Amount	Vendor	Invoice	PO	Encumbrance	R.
10/28/2014	B02566	Deposit ...	4A MARKETING/REIMB	833.39CR				0.00	1
11/04/2014	A01554	CHK: 020...	C&S MEDIA, INC	128.25	5449	5933		0.00	2
11/30/2014	B02789	Bank Dft 1...	JALAPENO MEXICAN	40.59				0.00	3
11/30/2014	B02789	Bank Dft 1...	BROOKSHIRE	2.15				0.00	4
11/30/2014	B02789	Bank Dft 1...	BROOKSHIRE	79.54				0.00	5
11/30/2014	B02789	Bank Dft 1...	BROOKSHIRE	59.32				0.00	6
02/28/2015	B03918	Bank Dft 0...	BROOKSHIRE	22.47				0.00	7
02/28/2015	B03918	Bank Dft 0...	MR JIMS	23.63				0.00	8
02/28/2015	B03918	Bank Dft 0...	BROOKSHIRE	21.70				0.00	9

9 records

455.74CR

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daphne hamli



TO: Economic Development Corporation  
FROM: Daphne Hamlin, Finance Director  
DATE: March 19th, 2015  
SUBJECT: February 2015 Financial Statements

Consideration and possible action regarding financial statements for February 2015 and budget amendments.

**ACTION: Approve or disapprove the financial statements as presented**

Farmersville Economic Development Corp 4A  
Investment and Budget Report

February 2015

Prepared by: Daphne Hamlin



**Farmersville Economic Development Corp 4A**  
**February 2015**

<b>Statement Balance 2-1-2015</b>	<b>\$78,129.46</b>
<b>Deposits:</b>	
<b>Sales Tax:</b>	<b>\$20,323.58</b>
<b>Cking Int .05%</b>	<b>\$3.30</b>
<b>CD Interest</b>	<b>\$74.32</b>
<b>Transfer to Texpool</b>	
<b>Cleared Checks</b>	
<b>Transfer Fee</b>	
<b>Statement balance 3-1-2015</b>	<b>\$98,530.66</b>

**Outstanding Transactions**

**Sales Tax**  
**Transfer to Texpool**  
**CD Interest**  
**Check**

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<b>Balance 3-5-2015</b>	<b>\$98,530.66</b>
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TO: Economic Development Corporation  
FROM: Daphne Hamlin, Finance Director  
DATE: March 19th, 2015  
SUBJECT: Meeting minutes for February 19<sup>th</sup>, 2015

Consideration and possible approval of the minutes of February 19<sup>th</sup>, 2015 meeting.

**ACTION: Approve or disapprove the February 19<sup>th</sup>, 2015 as presented**

FARMERSVILLE ECONOMIC DEVELOPMENT CORPORATION  
MEETING MINUTES  
February 19<sup>th</sup>, 2015

The Farmersville EDC met in regular session on February 19th, 2015 at 7:00 p.m. in the City Council Chambers of City Hall with the following members present: Chairman Bob Collins, Chris Lair, Kevin Meguire and Kris Washam. Members absent were Robbie Tedford. Staff members present were City Manager Ben White, City Accountant Daphne Hamlin. Special guest recognized was Mayor Joe Helmsberger and Marta Frey with Collin College Small Business Development Center

CALL TO ORDER

Chairman Collins convened the meeting at 7:03 p.m. and announced a quorum was present.

RECOGNITION OF CITIZENS/VISITORS

Special guest recognized was Mayor Joe Helmsberger and Marta Frey with Collin College Small Business Development Center

RECEIVE REPORT ON STATUS OF STATE HIGHWAY 380  
RECONSTRUCTION PROJECT FROM LAKE LAVON TO THE COLLIN/HUNT COUNTY  
LINE

City Manager Ben White came before the Board stating there was not a lot to report on. Mr. White stated Orange Street is shut down for a while, maybe to the end of March 2015. Raymond Street is the only other street that's left to connect onto Highway 380.

UPDATE REGARDING COLLIN COLLEGE CAMPUS

Chairman Collins stated he had nothing new to report on the Collin College campus. Still in the process of hiring a new Collin College President. Chairman Collins stated the final interviews for the new Collin College President will be next week.

Mr. Meguire stated it was his understanding that the Farmersville Collin College Campus is not off the table. Mr. Meguire felt it would be a good idea to address this issue in the local paper that the Farmersville Collin College Campus is still coming. Chairman Collins suggested to set up an interview with the local paper and the new Collin College President. Mr. Meguire wanted to ensure that the Farmersville citizens are receiving the correct information regarding the Farmersville Collin College Campus.

PRESENTATION FROM MARTA FREY WITH THE COLLIN COLLEGE SMALL  
BUSINESS DEVELOPMENT CENTER REGARDING ASSISTING SMALL  
BUSINESSES.

Marta Frey Director of Collin County SBDC assist entrepreneurs with their existing businesses. Ms. Frey came before the EDC 4A Board at the request of Chairman Collins

and City Manager Ben White. Ms. Frey handed out fliers with information regarding how the SBDC assist with business owners with advice on how to start a business all the way to continued growth. Ms. Frey and Mr. White will meet next week with local business owners offering the services SBDC provides. Ms. Frey said there are a variety of services SBDC offers anywhere from offering classes to business owners to grants.

Chairman Collins asked after Ms. Frey and Mr. White visited with the local business owners to come back before the board to give an update on the feel of what kind of businesses does Farmersville have and the future of Farmersville businesses.

DISCUSSION AND POSSIBLE ACTION REGARDING PROPOSED CITY OF FARMERSVILLE WASTEWATER FACILITY.

Mr. White stated the evaluation team will meet on the 23<sup>rd</sup> to review request for qualifications. Mr. White stated at the next regular scheduled EDC 4A meeting information will be provided to assist with a recommendation to the City Council for the engineering firm chosen.

DISCUSSION AND POSSIBLE ACTION REGARDING LOCAL BUSINESS WASTEWATER FACILITY AND INCORPORATE INTO CITY LIMITS.

Mr. White stated that he will contact an attorney in regards to what it will take on acquiring the easements and the possibility of a written agreement between the City and the Business owner.

DISCUSSION AND POSSIBLE ACTION REGARDING FARMERSVILLE TOWNE CENTRE

Chairman Collins asked Mr. White for an update. Mr. White stated the evaluation team will meet on the 26<sup>th</sup> of March. Mr. White stated should have proposals evaluated and ready for the next regular EDC 4A scheduled meeting in order to make a recommendation to City Council.

CONSIDERATION AND POSSIBLE ACTION REGARDING FINANCIAL STATEMENTS FOR JANUARY 2015, AND REQUIRED BUDGET AMENDMENTS

Kris Washam motioned to approve the financial statements as presented Kevin Meguire seconding the motion. Motion carried unanimously.

CONSIDERATION AND POSSIBLE APPROVAL OF THE MINUTES OF THE JANUARY 15<sup>TH</sup>, 2015 MEETING

Kevin Meguire motioned to approve January 15<sup>th</sup>, 2015 minutes presented with Kris Washam seconding the motion. Motion carried unanimously.

DISCUSSION IN CONTEMPLATION OF PLACING ITEMS ON FUTURE AGENDA

Report from Ben White regarding SBDC

ADJOURNMENT

Kris Washam motioned to adjourn with Kevin Meguire seconding the motion at 8:15p.m.

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Bob Collins, President

ATTEST:

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Kris Washam, Secretary

DRAFT