

# FARMERSVILLE ECONOMIC DEVELOPMENT CORPORATION

## MEETING MINUTES

June 20th, 2012

The Farmersville EDC met in regular session on June 20th, 2012, at 12:00 p.m. at the City of Farmersville Council Chambers with the following members present: Eddy Daniel, Stefanie Hurst, Chris Lair, and Kevin McGuire. Staff members present were City Manager Ben White, City Secretary Edie Sims, City Accountant Daphne Hamlin, Intern Travis Pecht and Mayor Joe Helmberger.

### CALL TO ORDER

Eddy Daniel convened the meeting at 12:05 p.m. and announced that a quorum was present.

### RECOGNITION OF CITIZENS/VISITORS

Guests recognized was Mayor Joe Helmberger, City Secretary Edie Sims and Intern Travis Pecht.

### WELCOME INCOMING 4A EDC BOARD MEMBER AND ADMINISTER OATH OF OFFICE

Edie Sims administered oath of office to newly appointed 4A Board Member Kevin McGuire.

### REORGANIZE BOARD OF DIRECTORS BY ELECTING A PRESIDENT, VICE PRESIDENT AND SECRETARY FOR THE UPCOMING YEAR

Eddy Daniel opened the floor for President Nominations. Chris Lair nominated Robbie Tedford for 4A EDC Board President. On a motion by Stefanie Hurst to cease nominations and that Robbie Tedford be elected 4A EDC Board President by acclamation and a second by Chris Lair, Motion passed unanimously.

Chris Lair nominated Stefanie Hurst for 4A EDC Board Vice President. On a motion by Kevin McGuire to cease nominations and that Stefanie Hurst be elected 4A EDC Board Vice President by acclamation and a second by Chris Lair, Motion passed unanimously.

Stefanie Hurst nominated Chris Lair for 4A EDC Board Secretary. On a motion by Kevin McGuire to cease nominations and that Chris Lair be elected 4A EDC Board Secretary by acclamation and a second by Stefanie Hurst, Motion passed unanimously.

Eddy Daniel stepped down as President. Stefanie Hurst conducted balance of meeting due to Robbie Tedford absence.

### RECEIVE REPORTAON STATUS OF U.S HIGHWAY 380 RECONSTRUCTION PROJECT FROM LAKE LAVON TO THE COLLIN/HUNT COUNTY LINE.

Joe Helmberger said the last he heard from Brandon Sparkman that construction would begin in June. Joe Helmberger also stated that utilities along Hwy 380 are still being relocated.

### UPDATE REGARDING COMPREHENSIVE PLAN

Joe Helmberger said that there had been (3) three community meetings and they were very successful. Joe Helmberger stated the theme was community heritage, parks,



community was not against growth. Chris Lair attended the second meeting and advised there were a lot of discussions revolving around roof tops. Chris Lair said some comments about not a lot to do after five in Farmersville.

Joe Helmberger said the Public Hearings are scheduled in July for community input and comments.

Eddy Daniel said that he has spoken with Kimley Horn Engineering after the (3) three community meetings and commented they received a lot of helpful information.

Kevin McGuire asked what the next step is. Eddy Daniel said after the comprehensive plan is completed it will go before City Council for approval. Eddy Daniel said the comprehensive plan is scheduled for completion by the end of 2012 it will also include Impact fee information. Once Comprehensive plan is approved by City Council then the impact fees will be reviewed and updated based on the information received in the comprehensive plan and will go before City Council for approval early 2013.

Eddy Daniel said this will bring the City up to date having a comprehensive plan and impact fees in place. Eddy Daniel said that this is a living document and must be reviewed every (3-5) three to five year.

Eddy Daniel said it will set forth the new thorough fare plan, new zoning plan, and new land use plan. All this is very important for the City.

Kevin McGuire stated basically this is a business plan for the City. Eddy Daniel said yes, the comprehensive plan will have specific dates.

#### CONSIDERATION AND POSSIBLE ACTION REGARDING THE 2012-2013 ECONOMIC DEVELOPMENT BUDGET AND GOALS

Eddy Daniel stated that the 2012-2013 budgets must be adopted September 2012. Stefanie Hurst asked what is the \$5,000.00 amount budgeted in administration. Joe Helmberger said that is what 4A EDC Board pays for the City of Farmersville Administration.

Joe Helmberger asked for the marketing funds are kept in place. Stefanie Hurst asked if the TIRZ budget was amended. Daphne Hamlin stated TIRZ budget amount was amended in early 2012.

Stefanie suggested waiting for next scheduled meeting for 4A EDC Board input to complete 2012-2013 budgets and goals.

#### CONSIDERATION AND POSSIBLE ACTION REGARDING ECONOMIC PROFILE AS PROPOSED BY MUNDO & ASSOCIATES INC.

Joe Helmberger said he had spoken with Mundo & Associates in regards to creating an economic profile for the City. Joe Helmberger stated that this has been one of 4A EDC Boards goals.

Joe Helmberger said that he had spoken to Robbie Tedford in regards to the economic profile. Robbie Tedford had advised Joe Helmberger that when James Rice was the 4A EDC Director that he believed he had created an economic profile.

Joe Helmberger said that one of the 4A EDC goals is to attract new businesses to Farmersville. Joe Helmberger stated that the economic profile will compact the entire City's



information into one report for new developers looking into building or relocating to Farmersville.

Chris Lair asked how we would utilize this information. Joe Helmberger said we could post it to the City's website and have information available at the Chamber for distribution

DISCUSS AND APPOINT ECONOMIC DEVELOPMENT MEMBERS FOR BOARD MEETINGS OF COLLIN COLLEGE, NTMWD, COLLIN COUNTY AREA REALTORS AND THE COMMISSIONER'S COURT

The Board's schedule of the meetings for members to volunteer as follows:

NTMWD – Stefanie Hurst

Collin College – Bob Collins – updates the EDC Board regarding the proposed schedule for the Collin College Campus

Commission's Court – Eddy Daniel

Collin Co Area Realtor Meeting – Robbie Tedford

The Board will continue to review the schedule on a monthly basis.

CONSIDERATION AND POSSIBLE APPROVAL OF ITEMS FOR PAYMENT

On a motion by Chris Lair and second by Kevin McGuire the Board approved the invoices listed for payment. Motion carried unanimously.

CONSIDERATION AND POSSIBLE ACTION REGARDING FINANCIAL STATEMENTS FOR MAY 2012 AND REQUIRED BUDGET AMENDMENTS.

On a motion by Stefanie Hurst and a second by Chris Lair, the Board approved the financials for May 2012, Motion carried unanimously.

CONSIDERATION AND POSSIBLE APPROVAL OF THE MINUTES OF THE MAY 16<sup>TH</sup>. 2012 MEETING.


On a motion by Chris Lair and a second by Stefanie Hurst, the Board approved the meeting minutes of the May 16<sup>th</sup>. 2012 meeting. Motion carried unanimously.

DISCUSSION IN CONTEMPLATION OF PLACING ITEMS ON FUTURE AGENDA

Comprehensive Plan

ADJOURNMENT

On a motion by Chris Lair and a second by Kevin McGuire, The Board adjourned at 1:00 p.m.

  
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Robbie Tedford, President

ATTEST

  
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Chris Lair, Secretary