



**FARMERSVILLE CITY COUNCIL  
SPECIAL SESSION AGENDA  
April 3, 2018, 6:00 P.M.  
Council Chambers, City Hall  
205 S. Main Street**

**I. PRELIMINARY MATTERS**

- Call to Order, Roll Call, Prayer and Pledge of Allegiance
- Announcements
  - Calendar of upcoming holidays and meetings
  - The Texas Department of Transportation will hold public hearings for the Proposed Improvements to U.S. 380 from Denton County Line to Hunt County Line on Thursday, April 26, 2018; Tuesday, May 1, 2018; and Thursday, May 3, 2018. For specific times and locations please see the notice posted in this agenda or on the City Hall window.

**II. PUBLIC COMMENT**

Anyone wanting to speak is asked to speak at this time, with an individual time limit of three (3) minute. This forum is limited to a total of thirty (30) minutes. If a speaker inquires about an item, the City Council or City Staff may only respond with: (1) a statement of specific factual information; (2) a recitation of existing policy; or (3) a proposal that the item be placed on the agenda of a future meeting.

**III. CONSENT AGENDA**

Items in the Consent Agenda consist of non-controversial or "housekeeping" items required by law. Council members may request prior to a motion and vote on the Consent Agenda that one or more Items be withdrawn from the Consent Agenda and considered individually. Following approval of the Consent Agenda, excepting the items requested to be removed, the City Council will consider and act on each item so withdrawn individually.

- A. City Council Minutes
- B. City Financial Report

- C. City Manager's Verbal Report
  - Update on Historic Preservation Ordinance
  - Update on Camden Park wastewater
  - Update regarding the RV Park along the Chaparral Trail

#### **IV. INFORMATIONAL ITEMS**

These Informational Items are intended solely to keep the City Council apprised of the actions and efforts of the various boards and commissions serving the City of Farmersville. Council members may deliberate and/or request further information or clarification regarding any one or more of the items contained in this provision. City Council approval of, or action on, these items is not required or requested.

- A. Texoma Housing Authority Documents

#### **V. READING OF ORDINANCES**

- A. Consider, discuss and act upon the second reading of Ordinance #O-2018-0313-002 approving a tariff authorizing an annual rate review mechanism as a substitution for the annual interim rate adjustment process defined by Section 104.301 of the Texas Utilities Code, and as negotiated between Atmos Energy Corp., Mid-Tex Division and the Steering Committee of Cities served by Atmos; requiring the company to reimburse cities' reasonable ratemaking expenses.
- B. Consider, discuss and act upon the first and only reading of Ordinance #O-2018-0403-001 regarding a proposed amendment to the Budget to allocate funds for the grant match for contract #7217129 for certain drainage issues around and about the location occupied by the Candy Kitchen and to transfer certain monies from the general fund reserves to the general fund operating account to facilitate the grant match.

#### **VI. REGULAR AGENDA**

- A. Consider, discuss and act upon the J.W. Spain Complex Little League contract.
- B. Update from the City Amenities Board.
- C. Consider, discuss and act upon Gantt chart of staff time for working on Camden Park, Big D Concrete, and other projects.
- D. Consider, discuss and act upon Texas-New Mexico property at the entrance of Camden Park.
- E. Consider, discuss and act upon Resolution #R-2018-0403-001 regarding the renewal of the City Investment Policy.
- F. Consider, discuss and act upon proposal for new police vehicle.

- G. Consider, discuss and act upon Resolution #R-2018-0403-002 regarding the sale of surplus items for the Police Department.
- H. Consider, discuss and act upon Resolution #R-2018-0403-003 regarding the National Incident-Based Reporting System Grant for the Police Department.
- I. Consider, discuss and act upon an easement that grants the City of Farmersville the non-exclusive easement and right to construct, reconstruct and perpetually maintain sanitary sewer facilities and all necessary appurtenances on property along U.S. Highway 380 belonging to Jesus Tapia Villalba and Alejandro Tapia Villalba.
- J. Consider, discuss and act upon two agreements between the City of Farmersville and Jesus Tapia Villalba and Alejandro Tapia Villalba allowing sewer taps on the owner's property in exchange for a sanitary sewer easement.
- K. Consider, discuss and act upon an interlocal agreement with Collin County regarding Road and Bridge improvements within the City of Farmersville.

**VII. DISCUSSION OF MATTERS PERMITTED BY THE FOLLOWING SECTIONS OF TEXAS GOVERNMENT CODE CHAPTER 551:**

**A. Section 551.071, Consultation with Attorney**

- 1. Consultation with City Attorney regarding laws and issues applicable to cemeteries and plats and the plat of the cemetery proposed by the Islamic Association of Collin County in the City's ETJ

**VIII. RECONVENE FROM EXECUTIVE SESSION AND DISCUSS/CONSIDER/ACT ON MATTERS DISCUSSED IN EXECUTIVE SESSION PERMITTED BY SECTION 551.071 OF THE TEXAS GOVERNMENT CODE.**

**IX. REQUESTS TO BE PLACED ON FUTURE AGENDAS**

**X. ADJOURNMENT**

**Dated this the 29<sup>th</sup> day of March, 2018.**



**Diane C. Piwko, Mayor**

*The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.175-183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Code, including, but not limited to, Section 321.3022 (Sales Tax Information).*

*Persons with disabilities who plan to attend this meeting and who may need assistance should contact the City Secretary at 972-782-6151 or Fax 972-782-6604 at least two (2) working days prior to the meeting so that appropriate arrangements can be made. Handicap Parking is available in the front and rear parking lot of the building.*

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in the regular posting place of the City Hall building for Farmersville, Texas, in a place and manner convenient and readily accessible to the general public at all times, and said Notice was posted March 29, 2018 by 5:00 P.M. and remained so posted continuously at least 72 hours proceeding the scheduled time of said meeting.



Sandra Green, City Secretary



## **I. Preliminary Matters**

# APRIL 2018

| SUNDAY | MONDAY   | TUESDAY   | WEDNESDAY   | THURSDAY  | FRIDAY  | SATURDAY  |
|--------|--|---|---|---|---|---|
| 1      | 2  | 3   | 4   | 5   | 6   | 7   |
|        |  | City Council<br>Special Meeting<br>6:00 pm              |   | Last Day to<br>Register to Vote -<br>General Election<br><br>City Amenities<br>Board Meeting<br>4:15 pm           |   | Farmers & Fleas<br>9:00 am                              |
| 8      | 9  | 10  | 11  | 12  | 13  | 14  |
|        | Main Street<br>Meeting 4:45 pm<br><br>FCDC (4B)<br>Meeting 5:45 pm   | Municipal Court<br>9:00 am                              |   |   |   | Community Shed<br>Sale 8:00 am                          |
| 15     | 16   | 17  | 18  | 19  | 20  | 21  |
|        | P&Z Meeting 6:30<br>pm   | City Council<br>Special Meeting<br>6:00 pm              |   | FEDC (4A)<br>Meeting 6:30 pm<br><br>Candidates'<br>Forum 7:00 pm  |   | Police<br>Association Gala                              |
| 22     | 23   | 24  | 25  | 26  | 27  | 28  |
|        | Early Voting -<br>General Elections<br>8:00 am -5:00 pm<br><br>Farmersville School<br>Board Meeting 7:00<br>pm | Early Voting -<br>General Elections<br>8:00 am -5:00 pm | Early Voting -<br>General Elections<br>8:00 am -5:00 pm | Early Voting -<br>General Elections<br>8:00 am -5:00 pm<br><br>Building & Property<br>Standards Meeting<br>6:00pm | Early Voting -<br>General<br>Elections 8:00 am -<br>5:00 pm | Early Voting -<br>General Elections<br>8:00 am -5:00 pm |
| 29     | 30   |   |   |   |   |   |
|        | Early Voting -<br>General Elections<br>7:00 am -7:00 pm  |   |   |   |   |   |

# MAY 2018

| SUNDAY | MONDAY   | TUESDAY  | WEDNESDAY  | THURSDAY  | FRIDAY   | SATURDAY   |
|--------|--|--|--|---|--|--|
|        |  | 1  | 2  | 3   | 4  | 5  |
|        |  | Early Voting -<br>General Elections<br>7:00 am -7:00 pm                                |  | City Amenities<br>Board Meeting<br>4:15 pm  |  | Election Day<br>Cinco de Mayo<br>Celebration 11:00 am<br>FFA Banquet<br><br>Farmers & Fleas<br>9:00 am |
| 6      | 7  | 8  | 9  | 10  | 11   | 12   |
|        | Main Street<br>Meeting 4:45 pm<br><br>FCDC (4B)<br>Meeting 5:45 pm                     | City Council<br>Meeting 6:00 pm  |  |   |  |  |
| 13     | 14   | 15   | 16   | 17  | 18   | 19   |
|        | Early Voting for<br>Democratic &<br>Republican Primary<br>Runoff Election 7 am<br>7 pm | Early Voting for<br>Democratic &<br>Republican Primary<br>Runoff Election 7 am<br>7 pm | Early Voting for<br>Democratic &<br>Republican Primary<br>Runoff Election 7 am<br>7 pm | FEDC (4A)<br>Meeting 6:30 pm<br>(@ Best Center)<br><br>Early Voting for<br>Democratic &<br>Republican Primary<br>Runoff Election 7 am<br>7 pm | Early Voting for<br>Democratic &<br>Republican Primary<br>Runoff Election 7 am<br>7 pm | Fire Department<br>Fish Fry  |
| 20     | 21   | 22   | 23   | 24  | 25   | 26   |
|        | P&Z Meeting 6:30<br>pm   | City Council<br>Meeting 6:00 pm  |  | FHS Graduation  |  |  |
| 27     | 28   | 29   | 30   | 31  |  |  |
|        | City Offices<br>Closed -<br>Memorial Day   | Municipal Court<br>9:00 am   |  |   |  |  |

# JUNE 2018

| SUNDAY | MONDAY   | TUESDAY                         | WEDNESDAY | THURSDAY   | FRIDAY | SATURDAY  |
|--------|--|---------------------------------|-----------|--|--------|---|
|        |  |                                 |           |  | 1      | 2   |
|        |  |                                 |           |  |        | Farmers & Fleas<br>9:00 am<br>Yard of Yard<br>Sales 9:00 am<br><br>Summer Car<br>Show & Music<br>Fest 9:00 am |
| 3      | 4  | 5                               | 6         | 7  | 8      | 9   |
|        |  |                                 |           | City Amenities<br>Board Meeting<br>4:15 pm           |        |   |
| 10     | 11   | 12                              | 13        | 14   | 15     | 16  |
|        | Main Street<br>Meeting 4:45 pm<br><br>FCDC (4B)<br>Meeting 5:45 pm | City Council<br>Meeting 6:00 pm |           |  |        |   |
| 17     | 18   | 19                              | 20        | 21   | 22     | 23  |
|        | P&Z Meeting 6:30<br>pm   | Municipal Court<br>9:00 am      |           | FEDC (4A)<br>Meeting 6:30 pm                         |        | Audie Murphy<br>Day & Parade  |
| 24     | 25   | 26                              | 27        | 28   | 29     | 30  |
|        |  | City Council<br>Meeting 6:00 pm |           | Building &<br>Property<br>Standars Meeting<br>6:00pm |        |   |



# JULY 2018

| SUNDAY | MONDAY   | TUESDAY   | WEDNESDAY   | THURSDAY   | FRIDAY | SATURDAY                   |
|--------|--|---|---|--|--------|----------------------------|
| 1      | 2  | 3   | 4   | 5  | 6      | 7                          |
|        |  |   | City Office Closed<br>- Holiday<br><br>Sparks of<br>Freedom | City Amenities<br>Board Meeting<br>4:15 pm         |        | Farmers & Fleas<br>9:00 am |
| 8      | 9  | 10  | 11  | 12   | 13     | 14                         |
|        | Main Street<br>Meeting 4:45 pm<br><br>FCDC (4B)<br>Meeting 5:45 pm | Municipal Court<br>9:00 am<br><br>City Council<br>Meeting 6:00 pm |   |  |        |                            |
| 15     | 16   | 17  | 18  | 19   | 20     | 21                         |
|        | P&Z Meeting 6:30<br>pm   |   |   | FEDC (4A)<br>Meeting 6:30 pm                       |        |                            |
| 22     | 23   | 24  | 25  | 26   | 27     | 28                         |
|        |  | Municipal Court<br>9:00 am<br><br>City Council<br>Meeting 6:00 pm |   | Building & Property<br>Standards Meeting<br>6:00pm |        |                            |
| 29     | 30   | 31  | 1   | 2  | 3      | 4                          |
|        |  |   |   |  |        |                            |



## NOTICE OF PUBLIC MEETINGS

### **Proposed Improvements to US 380 from Denton County Line to Hunt County Line Collin County, Texas**

**CSJs: 0135-11-022, 0135-02-059, 0135-03-048, 0135-04-032, 0135-05-026**

The Texas Department of Transportation (TxDOT) is conducting a feasibility study for improvements to US 380 through Collin County, a distance of approximately 32 miles. **TxDOT will conduct three public meetings to discuss and receive public comments on the proposed project. All three meetings will present the same information and will be held in an open house format with no formal presentation.** Representatives from TxDOT and project consultants will be available to answer questions about the proposed project improvements. The meeting dates, times, and locations are listed below.

**Thursday, April 26, 2018**

**6:00 p.m. to 8:00 p.m.**

**Sheraton McKinney  
1900 Gateway Boulevard  
McKinney, Texas 75070**

**Tuesday, May 1, 2018**

**6:00 p.m. to 8:00 p.m.**

**Princeton High School  
1000 E. Princeton Drive  
Princeton, TX 75407**

**Thursday, May 3, 2018**

**6:00 to 8:00 p.m.**

**Rogers Middle School  
1001 Coit Road  
Prosper, TX 75078**

The purpose of the study is to analyze potential roadway options for US 380, including improving the existing alignment or utilizing new alignments. Alignment options could require additional right-of-way to accommodate the project.

Study data and maps showing roadway alignments options will be available for viewing at the public meetings. This information will also be available for public inspection Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m. at the TxDOT Dallas District. Meeting information will also be available online at [www.Drive380.com](http://www.Drive380.com).

All interested persons are invited to attend any of these public meetings. Written or electronic comments from the public are requested and will be accepted for a period of 15 calendar days. Written comments may be submitted either in person at the public meeting, online, or by mail to: Stephen Endres, P.E., TxDOT Dallas District Office, 4777 East US Highway 80, Mesquite, TX 75150-6643, or by email addressed to [Stephen.Endres@txdot.gov](mailto:Stephen.Endres@txdot.gov). **Written comments must be postmarked on or before Friday, May 18, 2018 to be included in the documentation of the public meeting.**

The public meeting will be conducted in English. Persons interested in attending the meetings who have special communication or accommodation needs, such as the need for an interpreter, are encouraged to contact the TxDOT Dallas District Public Information Office at (214) 320-4480. Requests should be made at least two days prior to the public meeting. TxDOT will make every reasonable effort to accommodate these needs. If you have general questions or concerns regarding the proposed project, you may contact the TxDOT project manager, Mr. Stephen Endres, P.E. by phone at (214) 320-4469 or by email at [Stephen.Endres@txdot.gov](mailto:Stephen.Endres@txdot.gov).

*The environmental review, consultation, and other actions required by applicable Federal environmental laws for this project are being, or have been, carried-out by TxDOT pursuant to 23 U.S.C. 327 and a Memorandum of Understanding dated December 16, 2014, and executed by FHWA and TxDOT.*

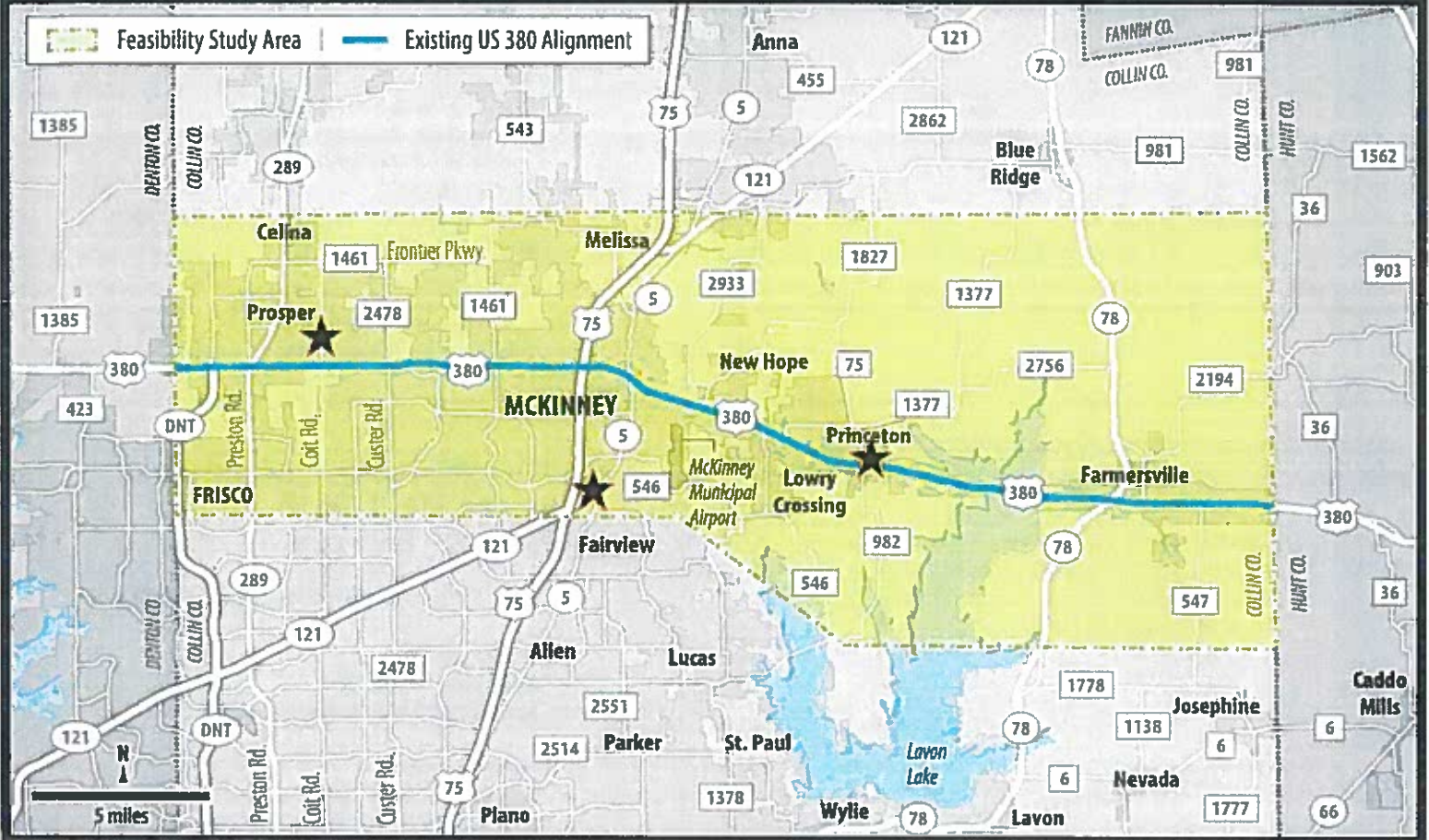


# US 380 Collin County Feasibility Study

## Proposed Improvements to US 380

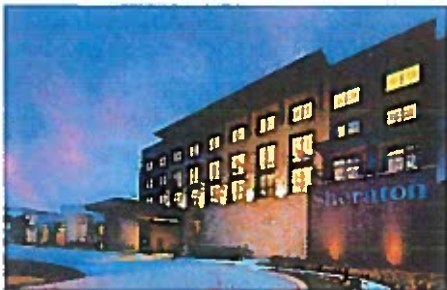
### Public Open House Meetings

## MEETING LOCATIONS



**TxDOT will be hosting a series of Public Meetings to discuss the future of US 380.**  
**For more information about the study, visit [www.Drive380.com](http://www.Drive380.com)**

**No admission or parking fees will be charged. These are free events.**



★ **Sheraton McKinney**  
 Conference Center Ballroom  
 Thursday, April 26, 2018  
 6:00 p.m. - 8:00 p.m.



★ **Princeton High School**  
 Atrium and Cafeteria  
 Tuesday, May 1, 2018  
 6:00 p.m. - 8:00 p.m.



★ **Rogers Middle School**  
 Cafeteria and Gym  
 Thursday, May 3, 2018  
 6:00 p.m. - 8:00 p.m.

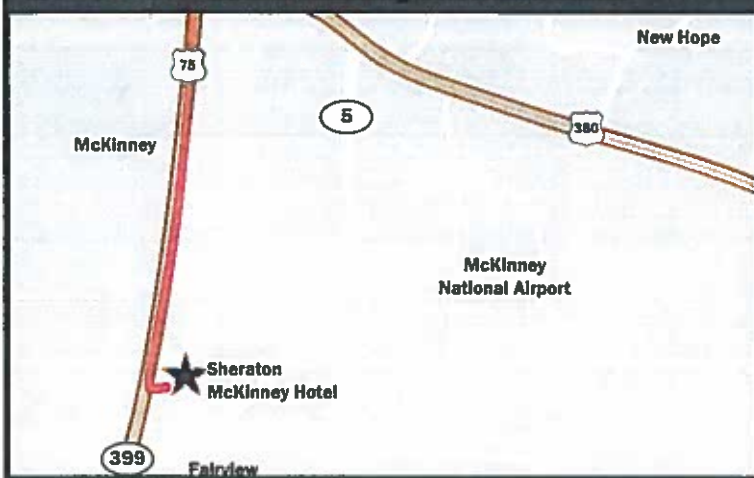
**\*Please see back of page for directions to each meeting venue**

Contact information: TxDOT, Stephen Endres, P.E., [Stephen.Endres@txdot.gov](mailto:Stephen.Endres@txdot.gov), (214) 320-4469



## US 380 Collin County Feasibility Study - Public Meetings

### OPEN HOUSE - Sheraton McKinney Conference Center



### ★ Sheraton McKinney Conference Center

Thursday, April 26, 2018

6:00 p.m. - 8:00 p.m.

**1900 Gateway Blvd., McKinney, TX 75070**

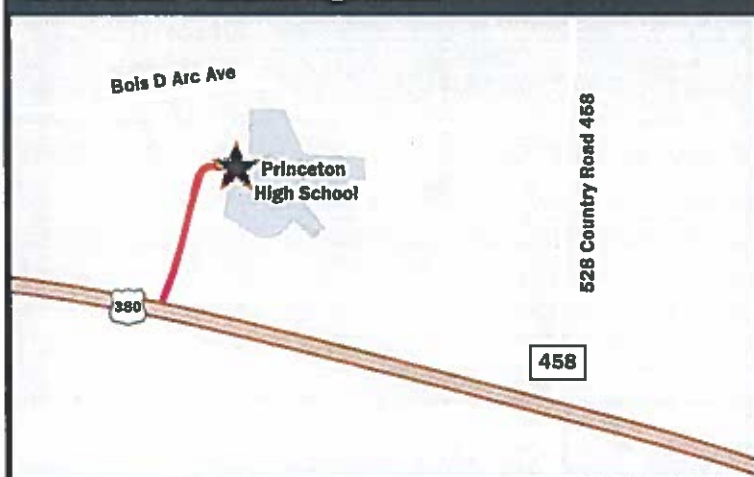
#### From the East

- Head west on E. University Drive (US 380)
- Turn south on Highway 5/North McDonald St.
- Take the West Spur 399 exit
- Take exit for Medical Center Road  
- hotel is on the right

#### From the West

- Head east on E. University Drive (US 380) and turn south on US 75
- Turn the ramp to SH5
- Take the exit to North US 75
- Take ramp for Frontage Road
- Turn right on Gateway Blvd. - hotel is on the right

### OPEN HOUSE - Princeton High School



### ★ Princeton High School Cafeteria

Tuesday, May 1, 2018

6:00 p.m. - 8:00 p.m.

**1000 E Princeton Dr, Princeton, TX 75407**

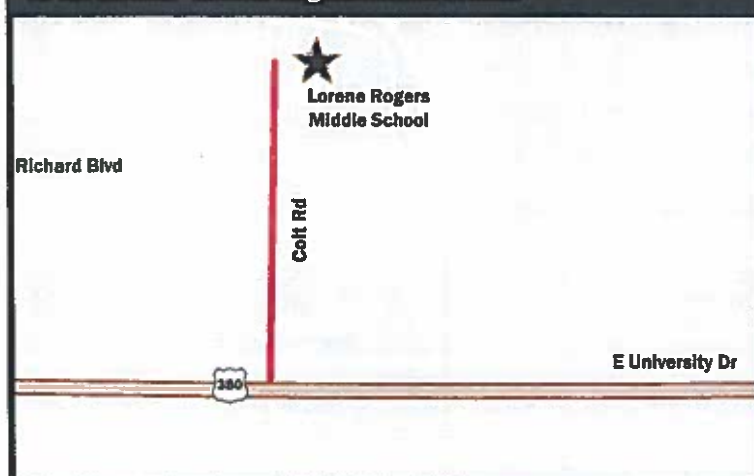
#### From the East

- Head west on US 380
- Just past CR458, school is on right

#### From the West

- Head east on US 380
- After you pass 4th St., school is located on the left

### OPEN HOUSE - Lorene Rogers Middle School



### ★ Lorene Rogers Middle School

Thursday, May 3, 2018

6:00 p.m. - 8:00 p.m.

**1001 Colt Rd, Prosper, TX 75078**

#### From the East

- Head west on US-380 W/W University Dr
- Turn right onto Colt Rd
- Destination will be on the right

#### From the West

- Head east on US-380 W/W University Dr
- Turn left onto Colt Rd
- Destination will be on the right

## **II. Public Comment**

|                              |  |
|------------------------------|--|
| Agenda Section               | Public Comment   |
| Section Number               | II   |
| Subject                      | Public Comment   |
| To                           | Mayor and Council Members  |
| From                         | Ben White, City Manager  |
| Date                         | April 3, 2018  |
| Attachment(s)                | Farmersville City Council Meeting Minutes  |
| Related Link(s)              | <a href="http://www.farmersvilletx.com/government/agendas_and_minutes/city_council_meetings.php">http://www.farmersvilletx.com/government/agendas_and_minutes/city_council_meetings.php</a>  |
| Consideration and Discussion | Anyone wanting to speak is asked to speak at this time, with an individual time limit of three (3) minute. This forum is limited to a total of thirty (30) minutes. If a speaker inquiries about an item, the City Council or City Staff may only respond with: (1) a statement of specific factual information; (2) a recitation of existing policy; or (3) a proposal that the item be placed on the agenda of a future meeting. |
| Action                       | NA   |

### **III. Consent Agenda**

|                              |  |
|------------------------------|--|
| Agenda Section               | Consent Agenda   |
| Section Number               | III.A  |
| Subject                      | City Council Minutes   |
| To                           | Mayor and Council Members  |
| From                         | Ben White, City Manager  |
| Date                         | April 3, 2018  |
| Attachment(s)                | Farmersville City Council Meeting Minutes  |
| Related Link(s)              | <a href="http://www.farmersvilletx.com/government/agendas_and_minutes/city_council_meetings.php">http://www.farmersvilletx.com/government/agendas_and_minutes/city_council_meetings.php</a>  |
| Consideration and Discussion | City Council discussion as required.   |
| Action                       | <ul style="list-style-type: none"> <li>• Motion/second/vote <ul style="list-style-type: none"> <li><input type="checkbox"/> Approve</li> <li><input type="checkbox"/> Approve with Updates</li> <li><input type="checkbox"/> Disapprove</li> </ul> </li> <li>• Motion/second/vote to continue to a later date. _____ <ul style="list-style-type: none"> <li><input type="checkbox"/> Approve</li> <li><input type="checkbox"/> Disapprove</li> </ul> </li> <li>• Move item to another agenda. _____</li> <li>• No motion, no action</li> </ul> |





**FARMERSVILLE CITY COUNCIL  
REGULAR SESSION MINUTES  
For  
March 13, 2018, 6:00 P.M.**

**I. PRELIMINARY MATTERS**

- Mayor Piwko called the meeting to order at 6:00 p.m. Council members Craig Overstreet, Donny Mason, Mike Hurst, Todd Rolen and Michael Hesse were all present. City staff members Ben White, Sandra Green, Paula Jackson, Kim Morris, Daphne Hamlin, Rick Ranspot, Mike Sullivan, Reagan Rothenberger, Trisha Dowell and City Attorney Alan Lathrom were also present.
- Prayer was led by Kim Morris, Fire Chief of the City of Farmersville, followed by the pledges to the United States flag and the Texas flag.
  - Calendar of upcoming holidays and meetings was presented in the agenda packet.
  - City offices will be closed on Friday, March 30<sup>th</sup> in observance of Good Friday.
  - Due to staff being out of town for training, there will only be one City Council meeting in April. The date of the meeting will April 10<sup>th</sup>.
  - The Chamber of Commerce Annual Banquet will be held at the Party Venue in Greenville on Friday, March 23<sup>rd</sup> at 7:00 p.m.
  - There is a Regional Transportation Online Input Opportunity at [www.nctcoq.org/input](http://www.nctcoq.org/input) from March 12 - April 10, 2018.
  - Mayor Piwko stated the Council received an invitation from the City of Josephine for the unveiling of their new City Hall on Saturday, March 24<sup>th</sup> at 1:00 p.m.
  - Mayor Piwko read the Proclamation for the Rails-to-Trails Opening Day.

## **II. PUBLIC COMMENT**

- Mayor Piwko stated John Hart asked for an update on the Islamic Cemetery. She explained at the last meeting the Council had received a request from the attorneys for the IACC to justify the engineering for the water table area. The City has responded to that request. There were some comments sent back to the IACC concerning their engineer's drawings. The most recent rainfall that has occurred was approximately only half of what the 100 year floodplain would have been. Additionally, the IACC has asked that since they are working on negotiations if the City would extend the approval of the concept plan and the preliminary plat that are set to expire in March and April. Council granted them an extension until August 2018, as long as negotiations continue. She indicated the latest correspondence sent to them from the City Attorney was regarding the issues they did not address prior to Christmas.
- Nadine Winterrowd who resides on CR 656 addressed Council and asked the City Council to place an item on a future agenda. She stated the property next to her was bought by the Sugar Hill, LLC and the owners are wanting to put in an RV park and bed & breakfast on the location. She stated her property has deed restrictions to where mobile homes and RV parks would not be allowed. She indicated her property was originally carved out of the property that Sugar Hill, LLC purchased. She stated the owner's also want to have a direct access to the Chaparral Trail. She spoke to the County Fire Marshall and she stated he was concerned about them being connected to the trail. So, she met with Ben White and spoke to Mayor Piwko. After all the discussions, she was told they were thinking of having some full time campers, temporary campers, and some bungalows. If the owners of the property do not annex she was told a wall would be built along the trail. She emphasized they live in a residential area and it is not commercialized and they do not want this built around their home. She pleaded that the Council just take all of those issues into consideration if the property owner's come before the City at a later time.
- Dennis Winterrowd who also lives on CR 656 addressed Council about his concerns regarding the possible RV Park. He explained he wanted to expand on what his wife spoke about. He stated he is a private person and bought his property because of its location and because of the Chaparral Trail. He believes his property is being threatened by the proposed RV Park. He was told by the owners of Sugar Hill, LLC that they have already wandered around on his property and he does not want an RV park were short term renters may venture on to his property as well.

- Mayor Piwko stated Ben White met with Sugar Hill, LLC for a pre-development meeting. She asked Ben White to address fencing around the property with the owners of the RV Park.
- Ben White indicated the topic of them having a fence was already brought up.
- John Politz who resides at 211 Hill Street addressed Council and stated he was in attendance to inform the members about the bullying of the Mayor at the last FCDC (4B) meeting. He explained he volunteers at several Main Street events and is the current 4B President. He wanted the Council to know the Mayor has told the Main Street Manager he could not attend a subcommittee of the Chamber of Commerce which is the Merchant's Initiative (MI) meetings. Mr. Politz explained the Main Street Manager, Reagan Rothenberger, works for the FCDC (4B). In the Main Street Manager's job description it states he can attend any meetings and it should be his decision which of those he feels is beneficial. He inquired as to when the item of the Mayor giving directions to the Main Street Manager was spoken about in an open meeting. He pointed out that rumors have been heard that these discussions are being held in the donut shop across from the High School or in Mr. George Crump's house and they would be in violation of the Open Meetings Act.
- Mary Berry who lives at 350 CR 699 and owns a business at 406 McKinney Street addressed Council and stated that at the last 4B meeting Mr. Politz argued that Mayor Piwko had overstepped her authority by telling the Main Street Manager not to attend the MI meetings. She indicated Mr. Politz went on to threaten to revoke the funding for the Main Street Manager position. She continued by saying that Mr. Politz's comments seem to state that he believes the Main Street Manager works for 4B, the Community Development Corporation. She believes that assumption is an error. The Main Street Program requires the City have a Main Street Manager. The Community Development Corporation does fund the position, but it is the Main Street Board that provides the broader vision for Farmersville's programs. The job description for the Main Street Manager is a document created by the Main Street Board. The City Manager is the one who gives the day-to-day directions to the Main Street Manager. She indicated that Mr. Politz is the ex-officio member to the Main Street Board. Randy Rice, who is the Main Street Board President, made sure the work was processed in the absence of a Main Street Manager. He was heard to say he spent more than 60 hours a week doing the job. Adah Leah Wolf, the previous Main Street Manager, used to work at least 40 hours a week making sure the job was done. She explained she did not feel like the Mayor

overstepped her authority at all. She indicated it is no longer an issue because only committee members are allowed to attend MI meetings in the future.

- Mayor Piwko pointed out to people in the audience that Mary Berry is the Vice-President of the Main Street Board.

### III. CONSENT AGENDA

Items in the Consent Agenda consist of non-controversial or "housekeeping" items required by law. Council members may request prior to a motion and vote on the Consent Agenda that one or more Items be withdrawn from the Consent Agenda and considered individually. Following approval of the Consent Agenda, excepting the items requested to be removed, the City Council will consider and act on each item so withdrawn individually.

- Mayor Piwko pulled the Police Report. Michael Hesse wanted the Code Enforcement/Animal Control Report pulled. Mike Hurst wanted to pull the City Council Minutes from 2-13-18 to clarify something, and Craig Overstreet pulled the Public Works Report.
  - Motion to approve reports B, E, F, G, I, J and K made by Craig Overstreet
  - 2<sup>nd</sup> to approve was Michael Hurst
  - All council members voted in favor
- Mike Hurst addressed the City Council Minutes for 2-13-18. He wanted to clarify a misunderstanding going around town. He explained the tax abatement for Ted Zadeh would be performance based. He stated he wanted to point out the minutes accurately reflected how the Council would require certain performance standards if the tax abatement was approved. The Ordinance would have to be changed and nothing is set in concrete. He explained it would not matter if it was a Walmart, Kmart, or other major store or business, the Council would still want it performance based. He stated the Council just wants what is best for Farmersville.
- Mayor Piwko inquired about the 400 impound parking stickers indicated on the Police Department Report. She wanted to know if the police department was doing something different with the stickers and why there were so many.
- Chief Mike Sullivan stated they just ran out of the stickers.
- Mayor Piwko asked how many they go through a year.
- Chief Sullivan stated he was not sure of the exact number, but that amount of stickers will be enough for a while. He explained there was also some legislative changes that needed to be shown on the stickers.

- Michael Hesse referenced the Code Enforcement Report and asked about the door hangers. He wanted to know if those violations were shown on the report. He explained that in another report he had seen previously it stated if a door hanger was left or a warning issued. He pointed out he would like the reports to reflect that information.
- Chief Mike Sullivan stated the police officers stepped up their efforts on code enforcement last month, but he would have it included in the reports. He explained that it was generated, but must have been let out of the reports.
- Craig Overstreet wanted to point out information on the Public Works Report. He wanted to state how staff has worked hard to lessen the outstanding work orders to 14 days out. He also stated there were no public works accidents and wanted everyone to realize the outstanding job being done.
- Mayor Piwko also explained the Library staff did a great job re-opening the library without any issues. She stated they had put in a lot of time and hard work.
  - Motion to approve reports A, C, D and H made by Craig Overstreet
  - 2<sup>nd</sup> to approve was Donny Mason
  - All council members voted in favor

#### **IV. INFORMATIONAL ITEMS**

These Informational Items are intended solely to keep the City Council apprised of the actions and efforts of the various boards and commissions serving the City of Farmersville. Council members may deliberate and/or request further information or clarification regarding any one or more of the items contained in this provision. City Council approval of, or action on, these items is not required or requested.

- A. FEDC (4A) Meeting Minutes
- B. FEDC (4A) Financial Report
- C. FCDC (4B) Meeting Minutes
- D. FCDC (4B) Financial Report
- E. Main Street Board Minutes
- F. Main Street Report
- G. Planning & Zoning Commission Minutes
  - Motion to approve all made by Donny Mason
  - 2<sup>nd</sup> to approve was Todd Rolen
  - All council members voted in favor

## V. READING OF ORDINANCES

- A. Consider, discuss and act upon first and only reading of Ordinance #O-2018-0313-001 granting Texas-New Mexico Power Company the non-exclusive right to use and occupy rights-of-ways within the City of Farmersville for the construction and operation of an electric transmission and distribution system within Texas-New Mexico Power Company's Certificate of Convenience and Necessity.
- Ben White stated the City resurrected this item because of old Ordinance wording and because it is an old document that needs to be renewed. He explained he and Alan Lathrom have gone over several points and they would like to make some recommendations for changes. In Section 4 they want a change so Texas-New Mexico Power Company could not expand into our customer area. A paragraph would be added to indicate this change and it would certify that no expansion would occur without a permit by the City.
  - Mayor Piwko indicated the contract would be valid until 2023.
  - Ben White stated there is also a blank in the document for the rate to be entered on page 8. He stated Texas-New Mexico Power Company suggested the rate of \$0.0014013 per kWh, but the City believes that is low. There are other cases where they have gone as high as \$0.0036796 in other cities. He wants the opportunity to negotiate the rate with Texas-New Mexico. He has spoken to Attorney Jeffrey Gay and he wants to work with him to see about the rates others are paying.
  - Mayor Piwko asked what the amount of rental income was each year.
  - Ben White stated he did not have the number available, but he explained he would not go below the rate suggested.
    - Motion to approve with the addition of paragraph as stated and negotiated rate made by Donny Mason
    - 2<sup>nd</sup> to approve was Mike Hurst
    - All council members voted in favor
- B. Consider, discuss and act upon the first reading of Ordinance #O-2018-0313-002 approving a tariff authorizing an annual rate review mechanism as a substitution for the annual interim rate adjustment process defined by Section 104.301 of the Texas Utilities Code, and as negotiated between Atmos Energy Corp., Mid-Tex Division and the Steering Committee of Cities served by Atmos; requiring the company to reimburse cities' reasonable ratemaking expenses.
- Ben White stated there is a Steering Committee that negotiates the best rates possible. We typically do not get involved with that and we rely on the Steering Committee. If City Council wants someone from the City to join the Steering Committee we could do that, but they would have to attend several meetings.

- Mayor Piwko asked about Section 2 and if the RRM Tariff document was supposed to be added.
- Ben White stated it should have been added to the document, but it would be added.
- Sandra Green stated she would add it for the second reading.
  - Motion to approve the first reading of the Ordinance made by Mike Hurst
  - 2<sup>nd</sup> to approve was Todd Rolen
  - All council members voted in favor

## VI. REGULAR AGENDA

- A. Consider, discuss, and act upon the J.W. Spain Little League Contract with the City of Farmersville.
  - Mayor Piwko indicated that Marvin Smith was not in the audience, but he had sent a text to Todd Rolen that indicated he would be late because of work. She stated they would move the item to the end of the agenda.
- B. Consider, discuss, and act upon boundary agreement with the City of Nevada.
  - Ben White stated the items in blue on the document were the comments that came from the City of Nevada. He explained that Alan Lathrom did not feel like we needed to accept the changes in Section 2.02 regarding the first marked area because they were not necessary. Also in Sections 3.02 through 3.04 we thought it was important to indicate there was a map that had been included with the agreement. He explained if the City of Nevada just referred to the map instead of using directions in the document that might be helpful and clearer.
  - Michael Hesse asked if Section 3.01 did that.
  - Ben White stated they do refer to the Exhibit in that section. He explained the wording in the other sections regarding the directions is the concern. He suggested that Alan Lathrom visit with the City of Nevada's attorney to work out the agreement.
  - Mayor Piwko asked if there was any reason the boundaries were not referenced using the county roads.
  - Ben White indicated the map refers to them, but that is why Sections 3.02 through Section 3.04 should refer to the map.
  - Mike Hurst asked if the map shows the boundary lines as they exist now and have for years.
  - Ben White explained the map included with the agreement has been the one the City has used for the past several years.

- Sandra Green stated she pulled the map from the signed City of Princeton agreement to use for the bordering cities.
- Mike Hurst asked if Blue Ridge was still wanting their boundaries to come down further south.
- Ben White stated the City is still in negotiations with the City of Blue Ridge.
- Sandra Green stated the City of Blue Ridge had indicated the agreement would go before their City Council in April.
- Michael Hesse asked if the roadways were included then what would happen if they change or move the roads.
- Ben White stated the only other way he knew that it could be done would be by metes and bounds. He explained Michael Hesse was correct and the county roads could change.
- Mike Hurst asked if the boundaries shown on the map were certified through the county.
- Ben White stated the county does not recognize them.
- Mayor Piwko indicated that if the map was done by metes and bounds it would be more difficult because one of the boundaries is over the lake.
- Ben White explained the original plan was to follow Sister Grove Creek were it used to run. He was unsure as to whether there was a metes and bounds done for that.
- Alan Lathrom indicated the map is just an idea of where the ETJ would generally be located. It would not extend the city limits. The annexation later down the road would go by metes and bounds of the property.
- Ben White asked if the document would hold up in a court of law.
- Alan Lathrom explained it probably would because it gives the City a general location.
- Ben White stated the boundary locations are just going to depend on how detailed the Council would like the map to be.
- Mike Hurst asked if the map was basically Farmersville's school district area.
- Ben White stated it follows Farmersville's school district, the fire department area and the zip codes.
- Mike Hurst asked if the boundaries shown were what the City was going to stick to.
- Ben White stated just north of Nevada is what we are generally worried about with this agreement. He explained if the Council wanted to make everything line up in the end then the City could come back with an amendment to the agreement at that time.
- Ben White explained the Mayor of Josephine seemed to like the idea of the document because they are expanding and it gives them a guide.



- Alan Lathrom indicated he would like the wording changed to reflect mediation would be done in 90 days compared to 30 days. He stated he feels that 30 days is not enough time to find a mediator and hold the mediation.
- Mayor Piwko instructed staff to move forward with negotiations.

C. Update regarding the crossing guard stations.

- Chief Sullivan stated he looked into this after some comments were made on Facebook regarding one of their guards who was always out in bad weather. The crossing guard that was discussed in the comments does not own a car and she rides her bike to and from her station every day. He wanted to look at different options that were available for a shelter. He stated he found a British phone booth and the funds to purchase it were donated by Jeff and Stephanie Hurst. Bodywerks in Farmersville has volunteered to replace the glass. The plan is to place the booth on the side of Gaddy Street where you could see both ways.
- Mayor Piwko asked what the color of the booth was going to be.
- Chief Mike Sullivan stated it was going to be red.
- Mayor Piwko asked if the City could have a plaque inside to acknowledge the people who donated money and time for the booth.
- Chief Sullivan stated he could do that.

D. Update on the bullet proof glass in reception area of City Hall.

- Ben White stated we received the glass but it was incorrect. We sent it back and the company went into immediate production at their loss. They are now using a different vendor to temper the glass and drill the holes and they have indicated the new glass will be received later in the week.
- Mayor Piwko asked again if Marvin Smith had made it to the meeting to discuss the Little League contract.
- He was not in attendance.

## VII. EXECUTIVE SESSION

- Mayor Piwko read the below statement and indicated the Council would recess into Executive Session at 6:57 p.m.

Discussion of matters permitted by the following sections of Texas Government Code Chapter 551:

A. Section 551.071, Consultation with Attorney

1. Consultation with City Attorney regarding laws and issues applicable to cemeteries and plats and the plat of the cemetery proposed by the Islamic Association of Collin County in the City's ETJ

B. Section 551.072, Deliberation Regarding Real Property

1. Acquisition of 0.346 acres of land containing an electrical substation
2. Discussion regarding right-of-way on Hamilton Street

C. Section 551.086, Deliberation Regarding Public Power Utility Competitive Matters

1. Acquisition of electrical substation

**VIII. RECONVENE FROM EXECUTIVE SESSION AND DISCUSS/CONSIDER/ACT ON MATTERS DISCUSSED IN EXECUTIVE SESSION PERMITTED BY SECTIONS 551.071, 551.072 AND 551.086 OF THE TEXAS GOVERNMENT CODE.**

- Mayor Piwko stated the Council would reconvene from Executive Session at 7.19 p.m. and no action would be taken.
- Mayor Piwko checked again to see if Marvin Smith had arrived at the meeting.
- Todd Rolen stated he had received a text message from him that indicated he had just left work, but he would not receive the insurance information until the next day.
- Mayor Piwko indicated the item would need to be delayed until the next agenda.

**IX. REQUESTS TO BE PLACED ON FUTURE AGENDAS**

- Craig Overstreet asked for an update on the Historic Preservation Ordinance.
- Mike Hurst wanted an update on Camden and the wastewater system.
- Mayor Piwko wanted a chart showing staffing times regarding placing the systems in for Camden Park, Big D Concrete, Summit Street, Caddo Park, and other projects.
- Craig Overstreet also wanted an update on the development meeting with the RV park in the ETJ next to the Chaparral Trail,

**X. ADJOURNMENT**

Meeting was adjourned at 7:21 p.m.

APPROVE:

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Diane C. Piwko, Mayor

ATTEST:

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Sandra Green, City Secretary

|                              |  |
|------------------------------|--|
| Agenda Section               | Consent Agenda   |
| Section Number               | III.B  |
| Subject                      | City Financial Report  |
| To                           | Mayor and Council Members  |
| From                         | Ben White, City Manager  |
| Date                         | April 3, 2018  |
| Attachment(s)                | City Financial Report  |
| Related Link(s)              | <a href="http://www.farmersvilletx.com/government/agendas_and_minutes/city_council_meetings.php">http://www.farmersvilletx.com/government/agendas_and_minutes/city_council_meetings.php</a>  |
| Consideration and Discussion | City Council discussion as required.   |
| Action                       | <ul style="list-style-type: none"> <li>• Motion/second/vote <ul style="list-style-type: none"> <li><input type="checkbox"/> Approve</li> <li><input type="checkbox"/> Approve with Updates</li> <li><input type="checkbox"/> Disapprove</li> </ul> </li> <li>• Motion/second/vote to continue to a later date. _____ <ul style="list-style-type: none"> <li><input type="checkbox"/> Approve</li> <li><input type="checkbox"/> Disapprove</li> </ul> </li> <li>• Move item to another agenda. _____</li> <li>• No motion, no action</li> </ul> |

## **MEMO**

**To:** Benjamin White, City Manager  
**From:** Daphne Hamlin, City Accountant  
**Date:** March 21st, 2018  
**Subject:** February 2018 Budget Report

The monthly budget report will focus on the analysis of budgetary variances of the revenues and expenditures of each of the major operating funds and project the impact on available fund balance. As a benchmark for comparison, we'll bear in mind that as of the end of February 4/12 months or 41.67% of the fiscal year has passed. For revenues and expenditures occurring evenly throughout the year, we expect to have used or collected close the 41.67% level, and to have 58.33% remaining budget for the remaining of the year.

Presented in this format are: 1) an executive summary describing current budget issues, 2) budgetary comparison schedules of each major operating fund of the city, and 3) a fiscal year to date activity summary for cash and investments.

### **Executive Summary**

The major operating funds that are part of the annual operating budget of the city are the general, water & wastewater, refuse, and electric funds.

#### **General Fund**

Total revenues in the general fund are 57.37% collected and total expenses are 46.57%.

Ad Valorem collections currently received is 100.76%. Delinquent Ad Valorem received is 95.38%

Permits & Inspections total collected 22.11%

Sales Tax current collection rate of 31.44%. Currently not meeting projections will continue to monitor

Municipal Court Revenues current collection rate of 48.19%.

Interest Earned is slowly on the rebound, still exceeding expectations, current collection rate 124.01%

### Refuse Fund

Total revenues are 41.68% and total expenses are 36.12%.

### Water & Wastewater Fund

Total revenues for the Water Fund are 33.92% Water expenses in Administration are 48.31%. Water Department overall expenditures are 34.31%

Total revenues for the Wastewater Fund are 39.58% Wastewater expenses are 35.26%.

### Electric Fund

Total revenues are 34.10%; the expenses are at 40.72%, includes transfers to general fund.

### Cash Summary

The cash summary is attached.

# SUMMARY OF CASH BALANCES FEBRUARY 2018

ACCOUNT: FNB (0815)

|                              | Interest Earned  | Restricted         | Assigned               | Account Balance        |
|------------------------------|------------------|--------------------|------------------------|------------------------|
| <b>Clearing Accounts</b>     |                  |                    |                        |                        |
| General Fund                 |                  |                    | \$ 311,751.68          |                        |
| Permit Fund                  |                  |                    | \$ (48,865.01)         |                        |
| Refuse Fund                  |                  |                    | \$ 28,300.34           |                        |
| Water Fund                   |                  |                    | \$ (554,161.68)        |                        |
| Wastewater Fund              |                  |                    | \$ 647,969.21          |                        |
| Electric Fund                |                  |                    | \$ (641,830.18)        |                        |
| CC Child Safety              |                  | \$ 23,047.95       |                        |                        |
| 2012 Bond                    |                  | \$ 176,472.24      |                        |                        |
| Waterwaste Bond Fund         |                  | \$ (257,199.13)    |                        |                        |
| Law Enf Training             |                  | \$ 1,874.31        |                        |                        |
| Disbursement Fund            |                  | \$ 2,835.98        |                        |                        |
| Library Donation Fund        |                  | \$ 2,587.80        |                        |                        |
| Court Tech/Sec               |                  | \$ 9,803.17        |                        |                        |
| Civic Ctr/Library Repair     |                  | \$ (12,593.35)     |                        |                        |
| JW Spain Grant               |                  | \$ 47,879.48       |                        |                        |
| Radio Note                   |                  | \$ (114,255.00)    |                        |                        |
| Grants                       |                  | \$ (6,971.73)      |                        |                        |
| CC Bond Farmersville Parkway |                  | \$ 180,000.86      |                        |                        |
| CC Bond Floyd                |                  | \$ (49,667.75)     |                        |                        |
| Equipment Replacement        |                  | \$ 5,322.29        |                        |                        |
| Interest Earned              | \$ 289.95        |                    |                        |                        |
| <b>TOTAL:</b>                | <b>\$ 289.95</b> | <b>\$ 9,137.12</b> | <b>\$ (256,835.64)</b> | <b>\$ (247,698.52)</b> |

|  |                  |                      |  |                      |
|--|------------------|----------------------|--|----------------------|
| <b>Debt Service Accounts</b>                         |                  |                      |  |                      |
| County Tax Deposit (FNB 0807)(Debt Service)          | \$ 395.04        | \$ 262,552.21        |  |                      |
| Debt Service Reserve (Texpool 0014 ) (2 months rsv ) | \$ 112.62        | \$ 109,387.60        |  |                      |
| <b>TOTAL:</b>  | <b>\$ 507.66</b> | <b>\$ 371,939.81</b> |  | <b>\$ 371,939.81</b> |

|   |                    |                        |             |                        |
|---|--------------------|------------------------|-------------|------------------------|
| <b>Appropriated Surplus Investment Accounts</b>           |                    |                        |             |                        |
| Customer meter deposits (Texpool 0008)                    | \$ 112.46          | \$ 109,176.00          |             |                        |
| Camden Park Escrow Account(Texstar 1130)                  | \$ 461.38          | \$ 445,375.96          |             |                        |
| 2012 G/O Bond, streets, water, wastewater (Texstar 0120 ) | \$ 1,143.84        | \$ 1,104,131.86        |             |                        |
| <b>TOTAL:</b>   | <b>\$ 1,717.68</b> | <b>\$ 1,658,683.82</b> | <b>\$ -</b> | <b>\$ 1,658,683.82</b> |

|  |                    |                        |                     |                        |
|--|--------------------|------------------------|---------------------|------------------------|
| <b>Unassigned Surplus Investment Accounts</b>        |                    |                        |                     |                        |
| Gen Fund Acct. (Texpool 0004)( Reso. 90 Day Reserve) | \$ 893.42          | \$ 866,700.00          |                     |                        |
| Water/WW Fund (Texpool 0003)(Operating 90 day)       | \$ 618.69          | \$ 600,799.66          |                     |                        |
| Water/WW Fund (Texpool 00017)(Capital)               | \$ 786.97          | \$ 764,226.87          |                     |                        |
| Elec. Fund (Texpool 0005) (Operating)                | \$ 51.54           | \$ 50,000.00           |                     |                        |
| Elec. Fund (Texpool 0016)(Capital)                   | \$ 334.71          | \$ 325,017.22          |                     |                        |
| Elec. Surcharge (Texpool 0015)                       | \$ 126.37          | \$ 122,695.83          |                     |                        |
| Money Market Acct. (FNB 092)                         | \$ 8.46            |                        | \$ 73,499.25        |                        |
| <b>TOTAL:</b>  | <b>\$ 2,820.16</b> | <b>\$ 2,729,439.58</b> | <b>\$ 73,499.25</b> | <b>\$ 2,802,938.83</b> |

|   |  |                        |                        |                        |
|---|--|------------------------|------------------------|------------------------|
| <b>Contractor Managed Accounts Nonspendable</b> |  |                        |                        |                        |
| NTMWD Sewer Plant Maint. Fund                   |  | \$ 18,100.17           |                        |                        |
| <b>TOTAL APPROPRIATED SURPLUS</b>               |  | <b>\$ 18,100.17</b>    | <b>\$ -</b>            | <b>\$ 18,100.17</b>    |
| <b>TOTAL CASH &amp; INVESTMENT ACCOUNTS</b>     |  | <b>\$ 4,787,300.50</b> | <b>\$ (183,336.39)</b> | <b>\$ 4,603,964.11</b> |

## SUMMARY OF CASH BALANCES FEBRUARY 2018

| FEDC 4A Board Investment & Checking Account       |    |                 |    |                     |
|---|----|-----------------|----|---------------------|
| FEDC 4A Checking Account (Independent Bank 7909)  | \$ | 6.69            | \$ | 191,905.38          |
| FEDC 4A Investment Account (Texpool 0001)         | \$ | 904.22          | \$ | 878,063.10          |
| FEDC 4A Certificate of Deposit (Independent Bank) | \$ | 127.39          | \$ | 250,000.00          |
| <b>TOTAL:</b>                                     | \$ | <b>1,038.30</b> | \$ | <b>1,319,968.48</b> |

| FCDC 4B Board Investment & Checking Account      |    |              |    |                   |
|--|----|--------------|----|-------------------|
| FCDC 4B Checking Account (Independent Bank 3035) | \$ | 11.11        | \$ | 302,994.22        |
| FCDC 4B Investment Account (Texpool 0001)        | \$ | 88.72        | \$ | 86,136.34         |
| <b>TOTAL:</b>                                    | \$ | <b>99.83</b> | \$ | <b>389,130.56</b> |

| TIRZ Account                    |    |               |    |                   |
|---------------------------------|----|---------------|----|-------------------|
| County Tax Deposits (FNB 01276) | \$ | 259.79        | \$ | 237,742.16        |
| <b>TOTAL:</b>                   | \$ | <b>259.79</b> | \$ | <b>237,742.16</b> |

Note: Salmon color used to indicate an item dedicated to a specific project or need

Note: Standard & Poor's Rating Service assigned A+/long-term stable rating to Farmersville, Texas

I hereby certify that the City of Farmersville's Investment Portfolio is in compliance with the City's investment strategy as expressed in the City's Investment Policy (Resolution 99-17, and with relevant provisions of the law.

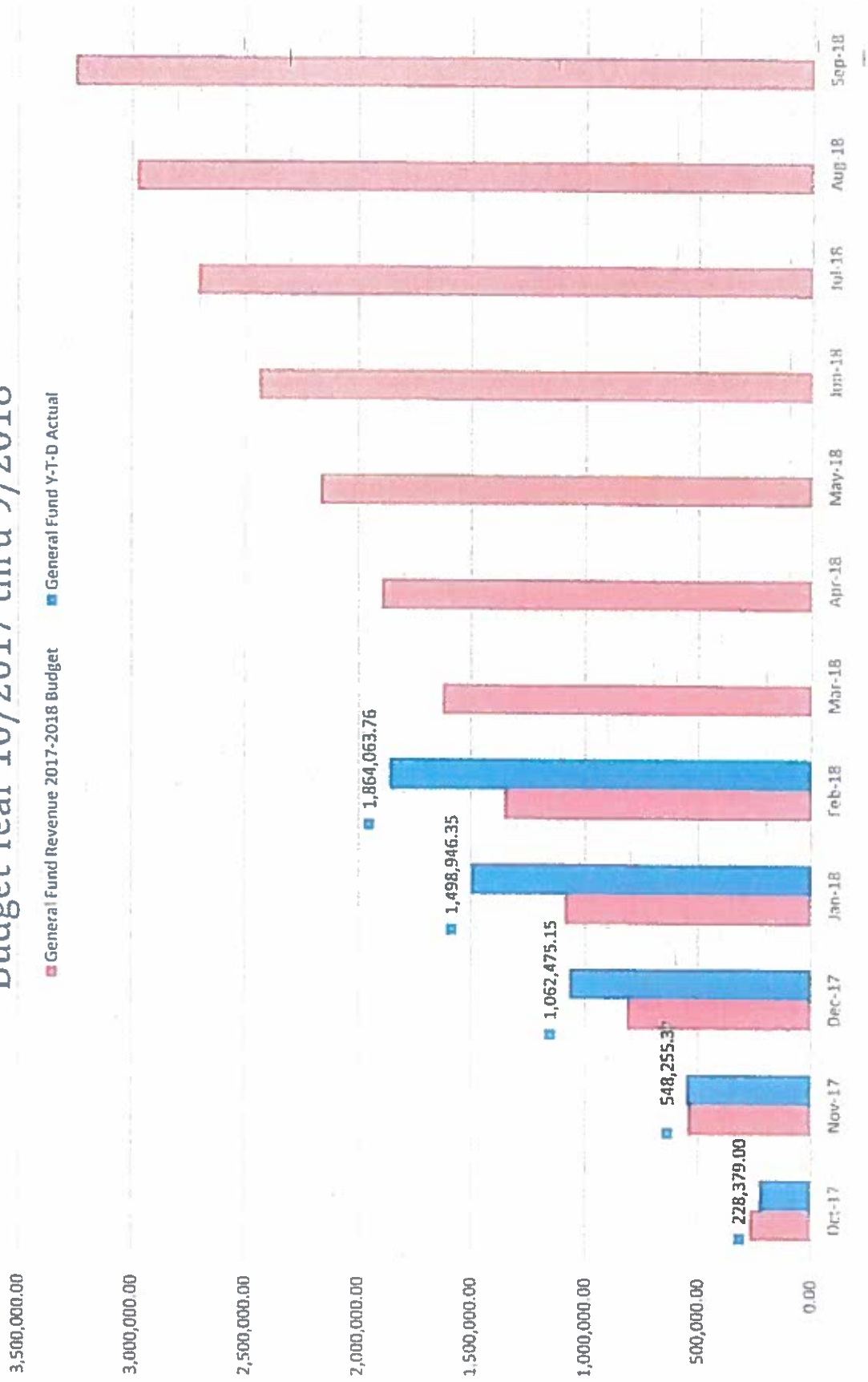
The Public Funds Investment Act (Sec.2256.008) requires the City's Investment Officer to obtain 10 hrs. of continuing education each period from a source approved by the governing body. Listed below are courses Daphne Hamlin completed to satisfy that requirement:

Daphne Hamlin  
Daphne Hamlin, City Investment Officer

07-2017 NCTCOG - Public Funds Inv Act.



# General Fund Revenue Progress Budget Year 10/2017 thru 9/2018



# General Fund Expense Budget Year 10/2017 thru 9/2018



# Sales Tax Chart Comparison

■ 2016/2017FY ■ 2017/2018FY ■ Budget

700,000

600,000

500,000

400,000

300,000

200,000

100,000

0

OCT

NOV

DEC

JAN

FEB

MAR

APR

MAY

JUN

JUL

AUG

SEP

■ 582,271

■ 542,838

■ 486,340

■ 434,617

■ 395,518

■ 343,297

■ 288,753

■ 249,314

■ 191,107

■ 155,655

■ 110,845

■ 50,138,645

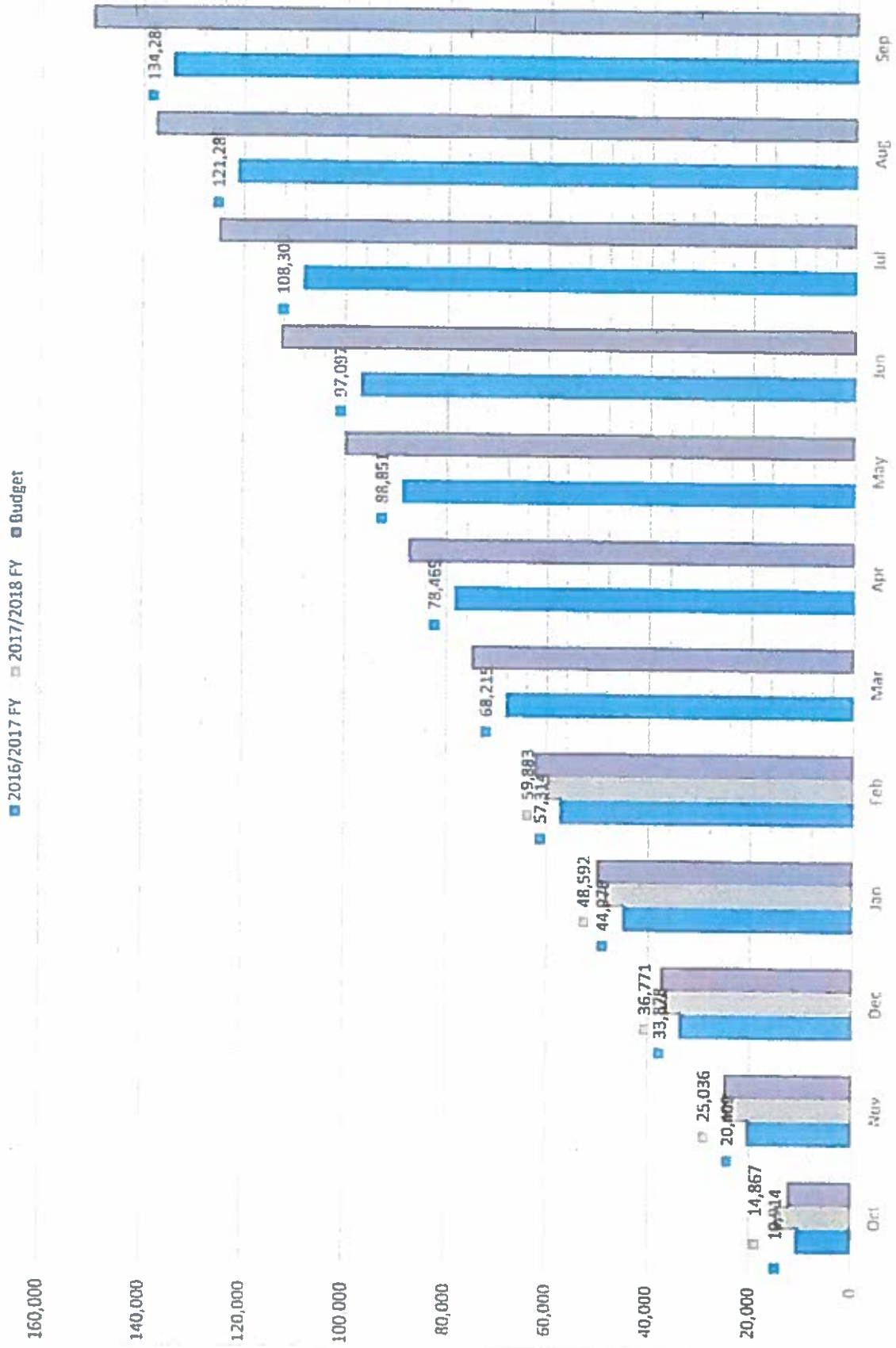
77.

1.8

4.7

15.0

# Municipal Court Revenue Comparison Chart



CITY OF FARMERSVILLE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: FEBRUARY 28TH, 2018

100-GENERAL FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

|                               | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|-------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <u>REVENUE SUMMARY</u>        |                   |                   |                        |                     |                   |                 |
| 00-REVENUE                    | 3,249,427         | 365,117.41        | 1,864,064.33           | 0.00                | 1,385,362.67      | 57.37           |
| TOTAL REVENUES                | 3,249,427         | 365,117.41        | 1,864,064.33           | 0.00                | 1,385,362.67      | 57.37           |
| <u>EXPENDITURE SUMMARY</u>    |                   |                   |                        |                     |                   |                 |
| 00-TRANSFER OUT               |                   |                   |                        |                     |                   |                 |
| CAPITAL EXPENDITURES          | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TRANSFERS                     | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL 00-TRANSFER OUT         | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 11-MAYOR & CITY COUNCIL       |                   |                   |                        |                     |                   |                 |
| PERSONNEL SERVICES            | 2,040             | 170.00            | 810.00                 | 0.00                | 1,230.00          | 39.71           |
| CONTRACTS & PROF. SVCS        | 1,000             | 0.00              | 0.00                   | 0.00                | 1,000.00          | 0.00            |
| MAINTENANCE                   | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| MISCELLANEOUS                 | 11,800            | 0.00              | 5,630.00               | 0.00                | 6,170.00          | 47.71           |
| CAPITAL EXPENDITURES          | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL 11-MAYOR & CITY COUNCIL | 14,840            | 170.00            | 6,440.00               | 0.00                | 8,400.00          | 43.40           |
| 12-ADMINISTRATION             |                   |                   |                        |                     |                   |                 |
| PERSONNEL SERVICES            | 275,981           | 21,969.80         | 116,401.40             | 0.00                | 159,579.60        | 42.18           |
| CONTRACTS & PROF. SVCS        | 199,200           | 10,818.81         | 67,618.10              | 0.00                | 131,581.90        | 33.94           |
| MAINTENANCE                   | 85,573            | 5,796.18          | 33,768.40              | 0.00                | 51,804.60         | 39.46           |
| UTILITIES                     | 22,925            | 2,387.29          | 9,301.41               | 0.00                | 13,623.59         | 40.57           |
| SUPPLIES                      | 23,000            | 2,173.63          | 6,114.86               | 0.00                | 16,885.14         | 26.59           |
| MISCELLANEOUS                 | 41,000            | 10,425.88         | 22,111.21              | 0.00                | 18,888.79         | 53.93           |
| CAPITAL EXPENDITURES          | 8,850             | 0.00              | 10,220.08              | 399.61              | 1,769.69          | 120.00          |
| TRANSFERS                     | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL 12-ADMINISTRATION       | 656,529           | 53,571.59         | 265,535.46             | 399.61              | 390,593.93        | 40.51           |
| 14-MUNICIPAL COURT            |                   |                   |                        |                     |                   |                 |
| PERSONNEL SERVICES            | 149,407           | 10,979.48         | 64,613.02              | 0.00                | 84,793.98         | 43.25           |
| CONTRACTS & PROF. SVCS        | 25,250            | 1,250.00          | 7,657.30               | 0.00                | 17,592.70         | 30.33           |
| MAINTENANCE                   | 12,206            | 510.36            | 6,153.82               | 0.00                | 6,052.18          | 50.42           |
| UTILITIES                     | 1,200             | 140.13            | 764.09                 | 0.00                | 435.91            | 63.67           |
| SUPPLIES                      | 8,000             | 287.39            | 2,520.21               | 0.00                | 5,479.79          | 31.50           |
| MISCELLANEOUS                 | 8,500             | 399.11            | 4,964.62               | 0.00                | 3,535.38          | 58.41           |
| CAPITAL EXPENDITURES          | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL 14-MUNICIPAL COURT      | 204,563           | 13,566.47         | 86,673.06              | 0.00                | 117,889.94        | 42.37           |
| 15-LIBRARY                    |                   |                   |                        |                     |                   |                 |
| PERSONNEL SERVICES            | 129,303           | 10,598.31         | 56,495.89              | 0.00                | 72,807.11         | 43.69           |
| CONTRACTS & PROF. SVCS        | 0                 | 0.00              | 114.60                 | 0.00                | 114.60            | 0.00            |
| MAINTENANCE                   | 33,555            | 1,842.91          | 16,225.79              | 0.00                | 17,329.21         | 48.36           |
| UTILITIES                     | 10,000            | 598.94            | 3,497.45               | 0.00                | 6,502.55          | 34.97           |
| SUPPLIES                      | 3,200             | 0.00              | 785.97                 | 0.00                | 2,414.03          | 24.56           |

CITY OF FARMERSVILLE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: FEBRUARY 28TH, 2018

100-GENERAL FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

|                        | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| MISCELLANEOUS          | 6,500             | 13.50             | 2,941.13               | 0.00                | 3,558.87          | 45.25           |
| CAPITAL EXPENDITURES   | 15,000            | 356.20            | 2,961.04               | 1,989.88            | 10,049.08         | 33.01           |
| TRANSFERS              | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL 15-LIBRARY       | 197,558           | 13,409.86         | 83,021.87              | 1,989.88            | 112,546.25        | 43.03           |
| 16-CIVIC/CENTER        |                   |                   |                        |                     |                   |                 |
| UTILITIES              | 16,000            | 10,322.56         | 13,641.48              | 0.00                | 2,358.52          | 85.26           |
| TOTAL 16-CIVIC/CENTER  | 16,000            | 10,322.56         | 13,641.48              | 0.00                | 2,358.52          | 85.26           |
| 21-POLICE DEPT.        |                   |                   |                        |                     |                   |                 |
| PERSONNEL SERVICES     | 858,957           | 67,218.06         | 369,532.28             | 0.00                | 489,424.72        | 43.02           |
| CONTRACTS & PROF. SVCS | 73,235            | 71.00             | 33,927.50              | 0.00                | 39,307.50         | 46.33           |
| MISCELLANEOUS          | 1,000             | 0.00              | 348.97                 | 0.00                | 651.03            | 34.90           |
| MAINTENANCE            | 72,960            | 4,637.22          | 29,168.63              | 3,343.70            | 40,447.67         | 44.56           |
| UTILITIES              | 44,500            | 2,500.51          | 13,965.63              | 0.00                | 30,534.37         | 31.38           |
| SUPPLIES               | 48,600            | 2,465.12          | 25,465.64              | 0.00                | 23,134.36         | 52.40           |
| MISCELLANEOUS          | 25,000            | 1,976.29          | 18,931.15              | 0.00                | 6,068.85          | 75.72           |
| CAPITAL EXPENDITURES   | 0                 | 1,186.18          | 4,167.43               | 0.00                | 4,167.43          | 0.00            |
| TRANSFERS              | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL 21-POLICE DEPT.  | 1,124,252         | 77,682.02         | 495,507.23             | 3,343.70            | 625,401.07        | 44.37           |
| 22-FIRE DEPT.          |                   |                   |                        |                     |                   |                 |
| PERSONNEL SERVICES     | 197,552           | 13,004.32         | 79,682.47              | 0.00                | 117,869.53        | 40.33           |
| CONTRACTS & PROF. SVCS | 39,560            | 9,514.95          | 19,669.90              | 0.00                | 19,890.10         | 49.72           |
| MISCELLANEOUS          | 500               | 0.00              | 0.00                   | 0.00                | 500.00            | 0.00            |
| MAINTENANCE            | 33,620            | 647.32            | 11,056.49              | 83.52               | 22,479.99         | 33.14           |
| UTILITIES              | 2,200             | 211.98            | 1,119.84               | 0.00                | 1,080.16          | 50.90           |
| SUPPLIES               | 33,200            | 613.02            | 5,511.58               | 0.00                | 27,688.42         | 16.60           |
| MISCELLANEOUS          | 17,000            | 869.00            | 18,316.38              | 0.00                | 1,316.38          | 107.74          |
| CAPITAL EXPENDITURES   | 10,000            | 3,633.00          | 106,210.62             | 0.00                | 96,210.62         | 1,062.11        |
| TRANSFERS              | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL 22-FIRE DEPT.    | 333,632           | 28,493.59         | 241,567.28             | 83.52               | 91,981.20         | 72.43           |
| 34-STREET SYSTEM       |                   |                   |                        |                     |                   |                 |
| PERSONNEL SERVICES     | 128,237           | 11,170.21         | 65,769.56              | 0.00                | 62,467.44         | 51.29           |
| CONTRACTS & PROF. SVCS | 10,300            | 0.00              | 1,489.80               | 0.00                | 8,810.20          | 14.46           |
| MISCELLANEOUS          | 126,000           | 3,828.11          | 16,393.13              | 3,364.90            | 106,241.97        | 15.68           |
| MAINTENANCE            | 3,500             | 583.04            | 3,363.04               | 0.00                | 136.96            | 96.09           |
| UTILITIES              | 6,700             | 488.40            | 2,734.00               | 0.00                | 3,966.00          | 40.81           |
| SUPPLIES               | 7,500             | 459.96            | 4,082.66               | 0.00                | 3,417.34          | 54.44           |
| MISCELLANEOUS          | 1,500             | 0.00              | 422.80                 | 0.00                | 1,077.20          | 28.19           |
| CAPITAL EXPENDITURES   | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL 34-STREET SYSTEM | 283,737           | 16,529.72         | 94,254.99              | 3,364.90            | 186,117.11        | 34.41           |
| 60-PUBLIC WORKS BLDG   |                   |                   |                        |                     |                   |                 |
| PERSONNEL SERVICES     | 69,893            | 8,571.60          | 63,648.33              | 0.00                | 6,244.67          | 91.07           |
| CONTRACTS & PROF. SVCS | 13,500            | 0.00              | 5,464.44               | 0.00                | 8,035.56          | 40.48           |
| MISCELLANEOUS          | 36,000            | 3,380.48          | 20,281.34              | 217.00              | 15,501.66         | 56.94           |
| MAINTENANCE            | 5,000             | 749.45            | 1,844.45               | 0.00                | 3,155.55          | 36.89           |
| UTILITIES              | 22,090            | 2,540.76          | 10,345.41              | 0.00                | 11,744.59         | 46.83           |

CITY OF FARMERSVILLE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: FEBRUARY 28TH, 2018100-GENERAL FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

|                                   | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|-----------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| SUPPLIES                          | 500               | 0.00              | 0.00                   | 0.00                | 500.00            | 0.00            |
| MISCELLANEOUS                     | 250               | 0.00              | 209.87                 | 0.00                | 40.13             | 83.95           |
| CAPITAL EXPENDITURES              | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TRANSFERS                         | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL 60-PUBLIC WORKS BLDG        | 147,233           | 15,242.29         | 101,793.84             | 217.00              | 45,222.16         | 69.29           |
| 39-PARKS                          |                   |                   |                        |                     |                   |                 |
| PERSONNEL SERVICES                | 47,790            | 2,700.86          | 26,773.67              | 0.00                | 21,016.33         | 56.02           |
| CONTRACTS & PROF. SVCS            | 71,750            | 0.00              | 8,735.00               | 0.00                | 63,015.00         | 12.17           |
| MISCELLANEOUS                     | 20,000            | 1,002.70          | 9,429.07               | 6,427.45            | 4,143.48          | 79.28           |
| MAINTENANCE                       | 16,500            | 1,059.50          | 5,170.48               | 0.00                | 11,329.52         | 31.34           |
| UTILITIES                         | 78,850            | 2,988.12          | 13,804.54              | 0.00                | 65,045.46         | 17.51           |
| SUPPLIES                          | 5,500             | 0.00              | 1,181.50               | 0.00                | 4,318.50          | 21.48           |
| MISCELLANEOUS                     | 500               | 0.00              | 0.00                   | 0.00                | 500.00            | 0.00            |
| CAPITAL EXPENDITURES              | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL 39-PARKS                    | 240,890           | 7,751.18          | 65,094.26              | 6,427.45            | 169,368.29        | 29.69           |
| 71-DEBT SERVICE                   |                   |                   |                        |                     |                   |                 |
| DEBT SERVICE                      | 167,071           | 39,052.51         | 107,766.47             | 0.00                | 59,304.53         | 64.50           |
| TRANSFERS                         | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL 71-DEBT SERVICE             | 167,071           | 39,052.51         | 107,766.47             | 0.00                | 59,304.53         | 64.50           |
| TOTAL EXPENDITURES                | 3,386,305         | 275,791.79        | 1,561,295.94           | 15,826.06           | 1,809,183.00      | 46.57           |
| REVENUE OVER/(UNDER) EXPENDITURES | ( 136,878)        | 89,325.62         | 302,768.39             | ( 15,826.06)        | ( 423,620.33)     | 209.63-         |



CITY OF FARMERSVILLE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: FEBRUARY 28TH, 2018

## 100-GENERAL FUND

% OF YEAR COMPLETED: 41.67

| REVENUES                                 | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|--|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| 00-REVENUE                               |                   |                   |                        |                     |                   |                 |
| 100.00.5711.000 AD VALOREM TAX           | 765,442           | 170,335.67        | 771,263.90             | 0.00 (              | 5,821.90)         | 100.76          |
| 100.00.5712.000 CC CONV FEE COURT        | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 100.00.5713.000 DEL. TAX, PEN. & INT.    | 18,000            | 2,674.10          | 17,167.65              | 0.00                | 832.35            | 95.38           |
| 100.00.5714.000 CC CONV FEE UTILITY      | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 100.00.5715.000 TIRZ                     | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 100.00.5721.000 SALES TAX                | 588,515           | 40,270.74         | 185,005.67             | 0.00                | 403,509.33        | 31.44           |
| 100.00.5722.000 BEVERAGE TAX             | 2,600             | 0.00              | 1,020.64               | 0.00                | 1,579.36          | 39.26           |
| 100.00.5730.000 FRANCHISE FEES - GARBAGE | 38,500            | 2,723.75          | 13,571.53              | 0.00                | 24,928.47         | 35.25           |
| 100.00.5731.000 FRANCHISE FEES - GAS     | 28,000            | 0.00              | 26,563.81              | 0.00                | 1,436.19          | 94.87           |
| 100.00.5732.000 SKYBEAM                  | 63,720            | 4,860.00          | 24,300.00              | 0.00                | 39,420.00         | 38.14           |
| 100.00.5733.000 ELEC. FUND FRANCHISE FEE | 6,500             | 359.92            | 5,323.65               | 0.00                | 1,176.35          | 81.90           |
| 100.00.5734.000 FRANCHISE FEES - TELE.   | 4,500             | 4,391.24          | 5,277.64               | 0.00 (              | 777.64)           | 117.28          |
| 100.00.5735.000 FRANCHISE FEES - CABLE   | 13,000            | 0.00              | 0.00                   | 0.00                | 13,000.00         | 0.00            |
| 100.00.5736.000 FRANCHISE FEES - OTHER   | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 100.00.5741.000 PERMITS & INSPECTIONS    | 45,000            | 1,975.00          | 9,949.10               | 0.00                | 35,050.90         | 22.11           |
| 100.00.5741.001 ALCOHOL BEVERAGE PERMIT  | 0                 | 157.50            | 157.50                 | 0.00 (              | 157.50)           | 0.00            |
| 100.00.5742.000 PLANNING & ZONING FEES   | 2,000             | 0.00              | 0.00                   | 0.00                | 2,000.00          | 0.00            |
| 100.00.5743.000 FEES                     | 100               | 0.00              | 30.00                  | 0.00                | 70.00             | 30.00           |
| 100.00.5744.000 PENALTIES                | 150,000           | 11,290.90         | 59,884.20              | 0.00                | 90,115.80         | 39.92           |
| 100.00.5745.000 CNTY FIRE RUNS           | 106,287           | 0.00              | 51,215.53              | 0.00                | 55,071.47         | 48.19           |
| 100.00.5746.000 UNION SHED RENTAL        | 1,000             | 0.00              | 0.00                   | 0.00                | 1,000.00          | 0.00            |
| 100.00.5747.000 COUNTY LIBRARY FUND      | 15,960            | 0.00              | 0.00                   | 0.00                | 15,960.00         | 0.00            |
| 100.00.5748.000 MICRO CHIP PROGRAM       | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 100.00.5749.000 MUN. CT. BLDG. SECURITY  | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 100.00.5750.000 MAIN STREET EVENTS       | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 100.00.5751.000 MUN. CT. TECHNOLOGY FUND | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 100.00.5752.000 SENIOR CENTER DONATIONS  | 0 (               | 71.59)            | 108.75)                | 0.00                | 108.75            | 0.00            |
| 100.00.5754.000 GRANT PROCEEDS           | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 100.00.5758.000 T-MOBILE LEASE           | 16,747            | 1,395.64          | 5,582.56               | 0.00                | 11,164.44         | 33.33           |
| 100.00.5759.000 GAMING MACHINE LICENSE   | 0                 | 600.00            | 600.00                 | 0.00 (              | 600.00)           | 0.00            |
| 100.00.5760.000 SRO SUPPORT              | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 100.00.5762.000 INTEREST EARNED          | 4,500             | 1,183.37          | 5,580.29               | 0.00 (              | 1,080.29)         | 124.01          |
| 100.00.5763.000 FEDC 4A STAFF SUPPORT    | 600               | 0.00              | 0.00                   | 0.00                | 600.00            | 0.00            |
| 100.00.5764.000 FCDC IMPROVEMENTS        | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 100.00.5765.000 RENT E. TX. MED CTR.     | 12,000            | 0.00              | 5,395.64               | 0.00                | 6,604.36          | 44.96           |
| 100.00.5766.000 FEDC IMPROVEMENT FUND    | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 100.00.5767.000 OTHER REVENUE            | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 100.00.5768.000 S W BELL LEASE           | 7,200             | 1,116.61          | 0.00                   | 0.00                | 0.00              | 0.00            |
| 100.00.5769.000 OTHER INCOME             | 25,000            | 563.25            | 5,704.78               | 0.00                | 1,495.22          | 79.23           |
| 100.00.5770.000 C.C. CHILD SAFETY        | 0                 | 0.00              | 3,090.79               | 0.00                | 21,909.21         | 12.36           |
| 100.00.5771.000 ATHLETIC COMPLEX         | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 100.00.5772.000 PUBLIC WORKS REVENUE     | 0                 | 0.00              | 1,563.70               | 0.00 (              | 1,563.70)         | 0.00            |
| 100.00.5773.000 REVENUE RESCUE           | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 100.00.5774.000 ALARM FEE                | 500               | 25.00             | 75.00                  | 0.00                | 425.00            | 15.00           |
| 100.00.5775.000 TEXAS FOREST SERVICE GRA | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 100.00.5776.000 LIBRARY GRANT            | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 100.00.5777.000 BRICK CAMPAIGN           | 0                 | 0.00              | 50.00                  | 0.00 (              | 50.00)            | 0.00            |



CITY OF FARMERSVILLE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: FEBRUARY 28TH, 2018

## 100-GENERAL FUND

% OF YEAR COMPLETED: 41.67

| REVENUES                                 | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|--|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| 100.00.5778.000 PARK DEDICATION FEE      | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 100.00.5790.000 COURT EOY CORRECTION     | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 100.00.5791.000 4B SUPPORT REVENUE       | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 100.00.5792.000 ADM.SUPPORT CHARGES      | 20,710            | 1,725.82          | 8,629.10               | 0.00                | 12,080.90         | 41.67           |
| 100.00.5793.000 RENT RECEIVED            | 3,600             | 300.00            | 1,500.00               | 0.00                | 2,100.00          | 41.67           |
| 100.00.5794.000 CIVIC RENT               | 5,500             | 550.00            | 1,232.50               | 0.00                | 4,267.50          | 22.41           |
| 100.00.5795.000 4B SALARY                | 65,000            | 0.00              | 0.00                   | 0.00                | 65,000.00         | 0.00            |
| 100.00.5796.000 KCS RAILWAY MOWING       | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 100.00.5797.000 MARKETING                | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 100.00.5798.000 STEP PROGRAM             | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 100.00.5799.000 CAPITAL LEASE REFUNDING  | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 100.00.5939.000 FORESTRY SVC GRANT       | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 100.00.5940.000 INSURANCE CLAIM REFUND   | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 100.00.5991.000 TRANSFERS IN-OTHER FUNDS | 1,424,286         | 118,690.49        | 60,985.45              | 0.00                | 60,985.45         | 0.00            |
| 100.00.5992.000 SALE OF FIXED ASSETS     | 0                 | 0.00              | 593,452.45             | 0.00                | 830,833.55        | 41.67           |
| 100.00.5994.000 LEASE PURCHASE PROCEEDS  | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 100.00.5995.000 TRANSFERS-RESERVE        | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 100.00.5998.000 TRANS.IN- GEN.FND.SURPLU | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 100.00.5999.000 TRANS.IN-PARK IMP.SURPLU | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 100.00.5999.001 TIRZ TRANSFER OUT        | ( 185,340)        | 0.00              | 0.00                   | 0.00                | 185,340.00        | 0.00            |
| TOTAL 00-REVENUE                         | 3,249,427         | 365,117.41        | 1,864,064.33           | 0.00                | 1,385,362.67      | 57.37           |
| TOTAL REVENUE                            | 3,249,427         | 365,117.41        | 1,864,064.33           | 0.00                | 1,385,362.67      | 57.37           |

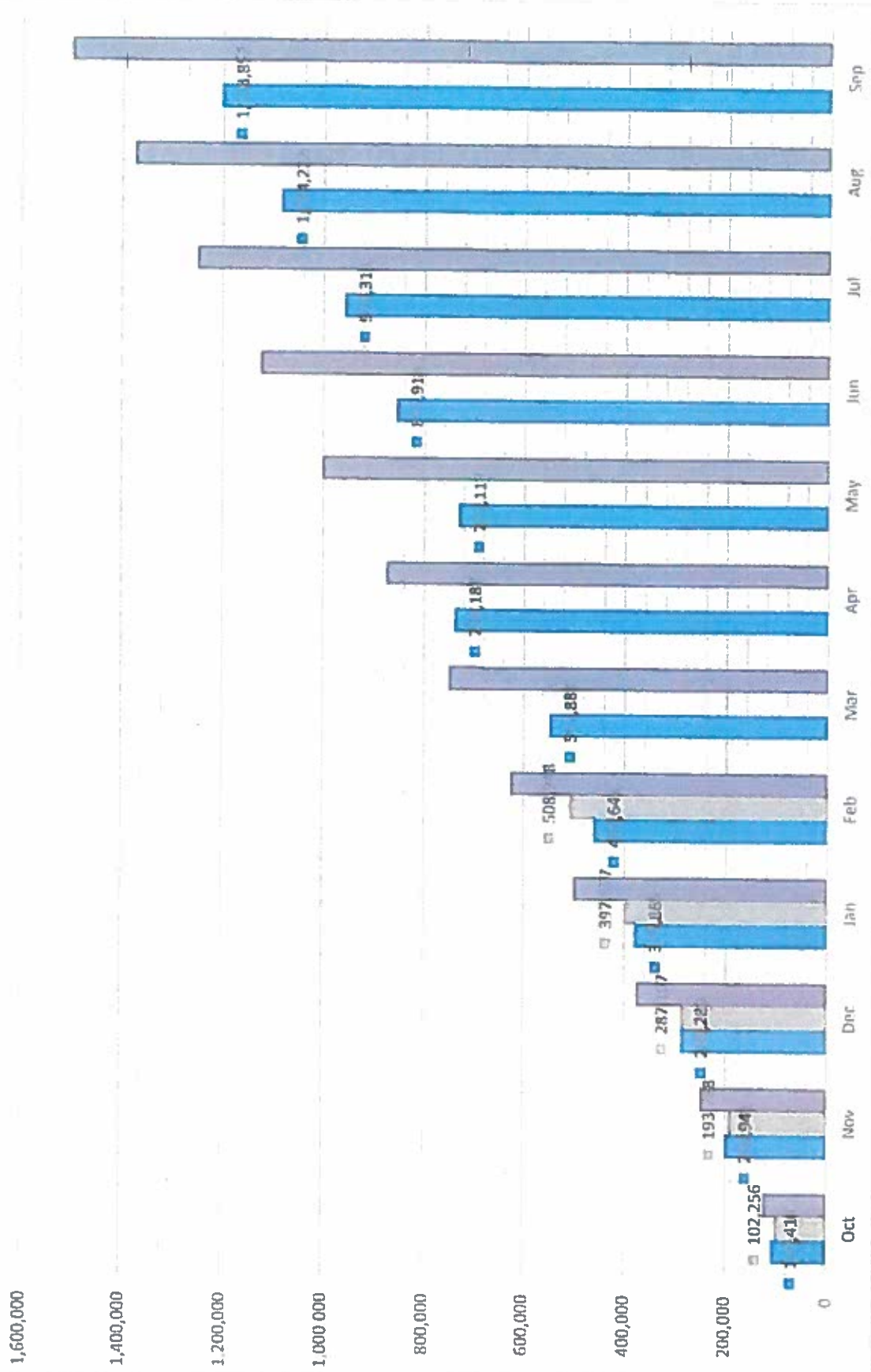
# Water Fund Expense

## Budget Year 10/2017 thru 9/2018



# Water Revenue Comparison Chart

■ 2016/2017 Actual ■ 2017/2018 Y-T-D ■ 2017-2018 Budget



700-WATER FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

|                                   | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|-----------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <u>REVENUE SUMMARY</u>            |                   |                   |                        |                     |                   |                 |
| 00-REVENUE                        | 1,500,286         | 111,071.21        | 508,948.02             | 0.00                | 991,337.98        | 33.92           |
| TOTAL REVENUES                    | 1,500,286         | 111,071.21        | 508,948.02             | 0.00                | 991,337.98        | 33.92           |
| <u>EXPENDITURE SUMMARY</u>        |                   |                   |                        |                     |                   |                 |
| 00-TRANSFER OUT                   | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TRANSFERS                         | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL 00-TRANSFER OUT             | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 12-ADMINISTRATION                 |                   |                   |                        |                     |                   |                 |
| PERSONNEL SERVICES                | 71,461            | 5,955.42          | 34,835.22              | 0.00                | 36,625.78         | 48.75           |
| CONTRACTS & PROF. SVCS            | 700               | 0.00              | 0.00                   | 0.00                | 700.00            | 0.00            |
| MAINTENANCE                       | 24,420            | 1,806.85          | 15,460.85              | 0.00                | 8,959.15          | 63.31           |
| UTILITIES                         | 6,350             | 463.58            | 1,785.80               | 0.00                | 4,564.20          | 28.12           |
| SUPPLIES                          | 1,000             | 12.99             | 1,012.89               | 0.00                | ( 12.89)          | 101.29          |
| MISCELLANEOUS                     | 10,500            | 220.24            | 2,192.44               | 0.00                | 8,307.56          | 20.88           |
| TOTAL 12-ADMINISTRATION           | 114,431           | 8,459.08          | 55,287.20              | 0.00                | 59,143.80         | 48.31           |
| 52-STORM WATER SYSTEM             |                   |                   |                        |                     |                   |                 |
| PERSONNEL SERVICES                | 0                 | 0.00              | 17.06                  | 0.00                | 17.06             | 0.00            |
| CONTRACTS & PROF. SVCS            | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| MISCELLANEOUS                     | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| UTILITIES                         | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| SUPPLIES                          | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| MISCELLANEOUS                     | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| CAPITAL EXPENDITURES              | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL 52-STORM WATER SYSTEM       | 0                 | 0.00              | 17.06                  | 0.00                | 17.06             | 0.00            |
| 35-WATER DEPT.                    |                   |                   |                        |                     |                   |                 |
| PERSONNEL SERVICES                | 259,407           | 15,246.87         | 89,468.35              | 0.00                | 169,938.65        | 34.49           |
| CONTRACTS & PROF. SVCS            | 94,655            | 9,867.96          | 46,001.65              | 1.00                | 48,652.35         | 48.60           |
| MISCELLANEOUS                     | 162,000           | 4,326.51          | 15,559.05              | 399.00              | 146,041.95        | 9.85            |
| MAINTENANCE                       | 5,500             | 1,246.51          | 3,568.01               | 0.00                | 1,931.99          | 64.87           |
| UTILITIES                         | 27,750            | 2,208.92          | 11,658.96              | 0.00                | 16,091.04         | 42.01           |
| SUPPLIES                          | 788,198           | 482.13            | 263,936.83             | 0.00                | 524,261.17        | 33.49           |
| MISCELLANEOUS                     | 14,000            | 9.87              | 8,112.04               | 0.00                | 5,887.96          | 57.94           |
| CAPITAL EXPENDITURES              | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TRANSFERS                         | 121,874           | 10,156.17         | 50,780.85              | 0.00                | 71,093.15         | 41.67           |
| TOTAL 35-WATER DEPT.              | 1,473,384         | 43,544.94         | 489,085.74             | 400.00              | 983,898.26        | 33.22           |
| TOTAL EXPENDITURES                | 1,587,815         | 52,004.02         | 544,390.00             | 400.00              | 1,043,025.00      | 34.31           |
| REVENUE OVER/(UNDER) EXPENDITURES | ( 87,529)         | 59,067.19         | ( 35,441.98)           | 400.00              | ( 51,687.02)      | 40.95           |

CITY OF FARMERSVILLE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: FEBRUARY 28TH, 2018

## 700-WATER FUND

% OF YEAR COMPLETED: 41.67

| REVENUES                                 | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|--|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| 00-REVENUE                               | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 700.00.5714.000 CC CONV. FEE             | 4,500             | 627.50            | 2,242.50               | 0.00                | 2,257.50          | 49.83           |
| 700.00.5743.000 CONNECT FEE              | 15,000            | 729.15            | 3,682.15               | 0.00                | 11,317.85         | 24.55           |
| 700.00.5744.000 PENALTIES                | 145,000           | 13,132.51         | 70,249.80              | 0.00                | 74,750.20         | 48.45           |
| 700.00.5745.000 AGREEMENTS AND CONTRACTS | 4,055             | 0.00              | 0.00                   | 0.00                | 4,055.00          | 0.00            |
| 700.00.5746.000 IMPACT FEE               | 1,128,501         | 84,086.91         | 416,922.81             | 0.00                | 711,578.19        | 36.94           |
| 700.00.5751.000 CITY WATER SALES         | 1,200             | 1,800.00          | 2,400.00               | 0.00                | 1,200.00          | 200.00          |
| 700.00.5753.000 WATER TAP FEES           | 4,030             | 739.61            | 3,495.23               | 0.00                | 534.77            | 86.73           |
| 700.00.5762.000 INTEREST EARNED          | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 700.00.5767.000 OTHER REVENUE            | 198,000           | 9,955.53          | 9,955.53               | 0.00                | 9,955.53          | 0.00            |
| 700.00.5769.000 OTHER REVENUE            | 1,500,286         | 0.00              | 0.00                   | 0.00                | 198,000.00        | 0.00            |
| 700.00.5993.000 TRANSFER IN              |                   | 111,071.21        | 508,948.02             | 0.00                | 991,337.98        | 33.92           |
| TOTAL 00-REVENUE                         |                   |                   |                        |                     |                   |                 |
| TOTAL REVENUE                            | 1,500,286         | 111,071.21        | 508,948.02             | 0.00                | 991,337.98        | 33.92           |

# Wastewater Fund Expense Budget Year 10/2017 thru 9/2018

1,200,000.00

WasteWater Fund Expense Budget 2017-2018    WasteWater Fund Y-T-D Actual

1,000,000.00

800,000.00

600,000.00

400,000.00

200,000.00

0.00



# City Sewer Sales Comparison Chart

■ 2016/2017-FY   ■ 2017/2018 Y-T-D Actual   ■ Budget 2017/2018

1,200,000

1,000,000

800,000

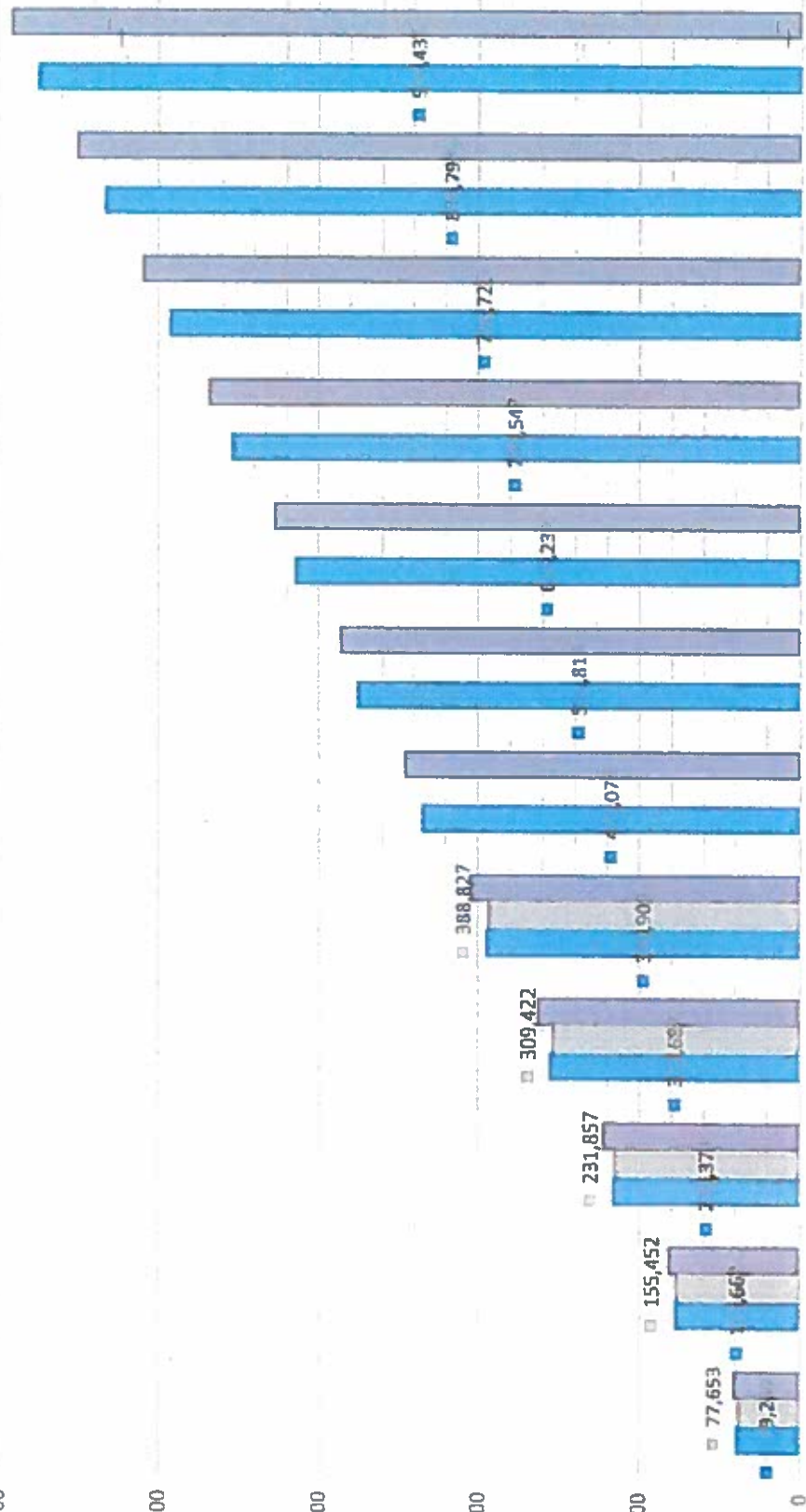
600,000

400,000

200,000

0

Oct Nov Dec Jan Feb Mar Apr May Jun Jul Aug Sep



705-WASTEWATER  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

|                                   | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|-----------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <u>REVENUE SUMMARY</u>            |                   |                   |                        |                     |                   |                 |
| 00-REVENUE                        | 1,007,938         | 82,254.28         | 398,975.28             | 0.00                | 608,962.72        | 39.58           |
| TOTAL REVENUES                    | 1,007,938         | 82,254.28         | 398,975.28             | 0.00                | 608,962.72        | 39.58           |
| <u>EXPENDITURE SUMMARY</u>        |                   |                   |                        |                     |                   |                 |
| 00-TRANSFER OUT                   |                   |                   |                        |                     |                   |                 |
| TRANSFERS                         | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL 00-TRANSFER OUT             | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 12-ADMINISTRATION                 |                   |                   |                        |                     |                   |                 |
| PERSONNEL SERVICES                | 70,483            | 1,388.59          | 10,314.40              | 0.00                | 60,168.60         | 14.63           |
| TOTAL 12-ADMINISTRATION           | 70,483            | 1,388.59          | 10,314.40              | 0.00                | 60,168.60         | 14.63           |
| 36-WASTEWATER SYSTEM              |                   |                   |                        |                     |                   |                 |
| PERSONNEL SERVICES                | 86,529            | 4,444.93          | 34,517.28              | 0.00                | 52,011.72         | 39.89           |
| CONTRACTS & PROF. SVCS            | 25,204            | 463.58            | 5,553.84               | 0.00                | 19,650.16         | 22.04           |
| MISCELLANEOUS                     | 74,000            | 215.00            | 12,881.24              | 343.00              | 60,775.76         | 17.87           |
| MAINTENANCE                       | 424,340           | 30,081.39         | 176,650.16             | 1.00                | 247,688.84        | 41.63           |
| UTILITIES                         | 13,375            | 1,195.95          | 4,659.06               | 0.00                | 8,715.94          | 34.83           |
| SUPPLIES                          | 5,500             | 459.97            | 3,357.66               | 0.00                | 2,142.34          | 61.05           |
| MISCELLANEOUS                     | 5,000             | 0.00              | 0.00                   | 0.00                | 5,000.00          | 0.00            |
| DEBT SERVICE                      | 50,727            | 0.00              | 0.00                   | 0.00                | 50,727.00         | 0.00            |
| CAPITAL EXPENDITURES              | 0                 | 0.00              | 1,824.75               | 0.00                | 1,824.75          | 0.00            |
| TRANSFERS                         | 252,780           | 21,065.00         | 105,325.00             | 0.00                | 147,455.00        | 41.67           |
| TOTAL 36-WASTEWATER SYSTEM        | 937,455           | 57,925.82         | 344,768.99             | 344.00              | 592,342.01        | 36.81           |
| TOTAL EXPENDITURES                | 1,007,938         | 59,314.41         | 355,083.39             | 344.00              | 652,510.61        | 35.26           |
| REVENUE OVER/(UNDER) EXPENDITURES | 0                 | 22,939.87         | 43,891.89              | 344.00              | 43,547.89         | 0.00            |



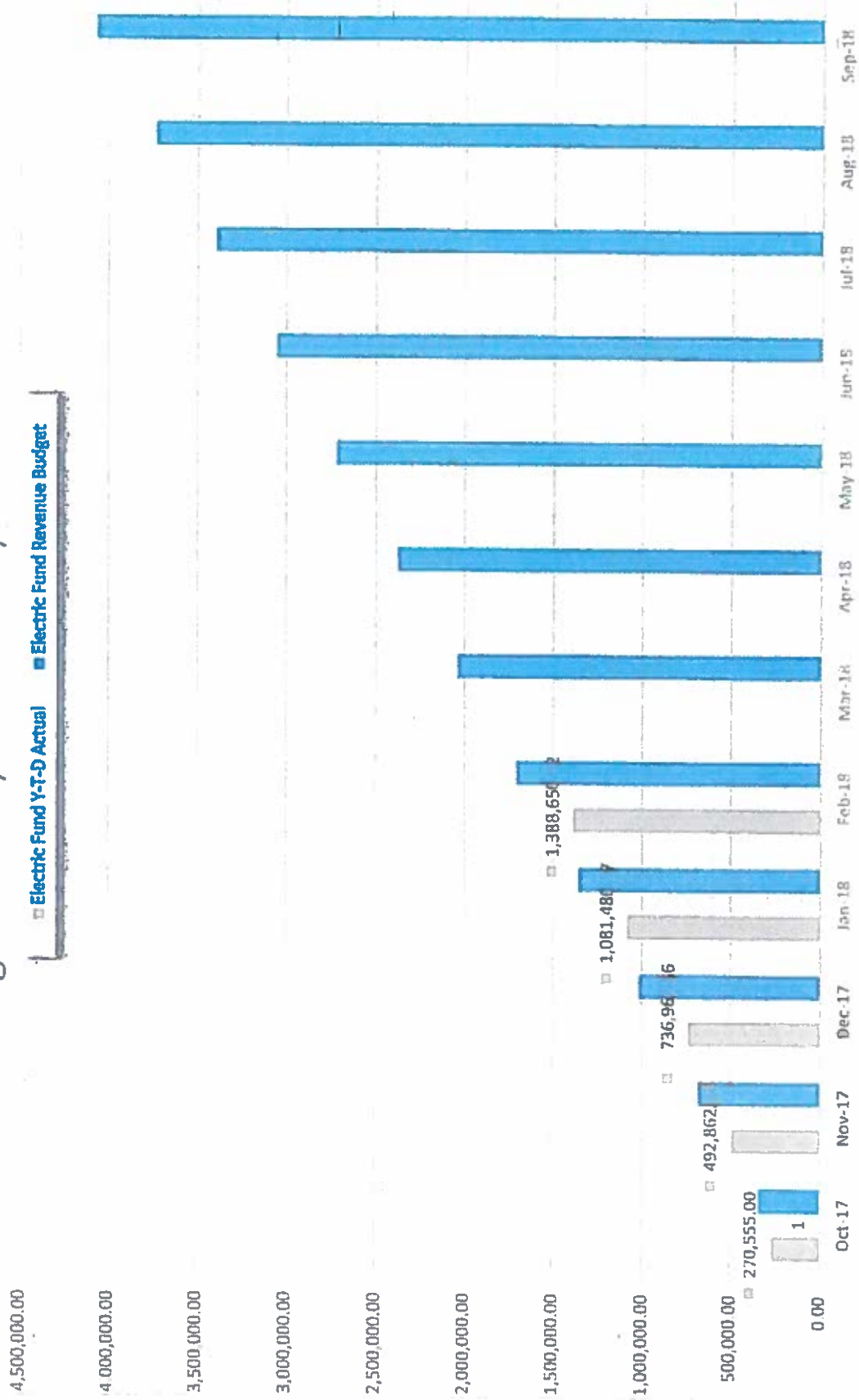
CITY OF FARMERSVILLE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: FEBRUARY 28TH, 2018

## 705-WASTEWATER

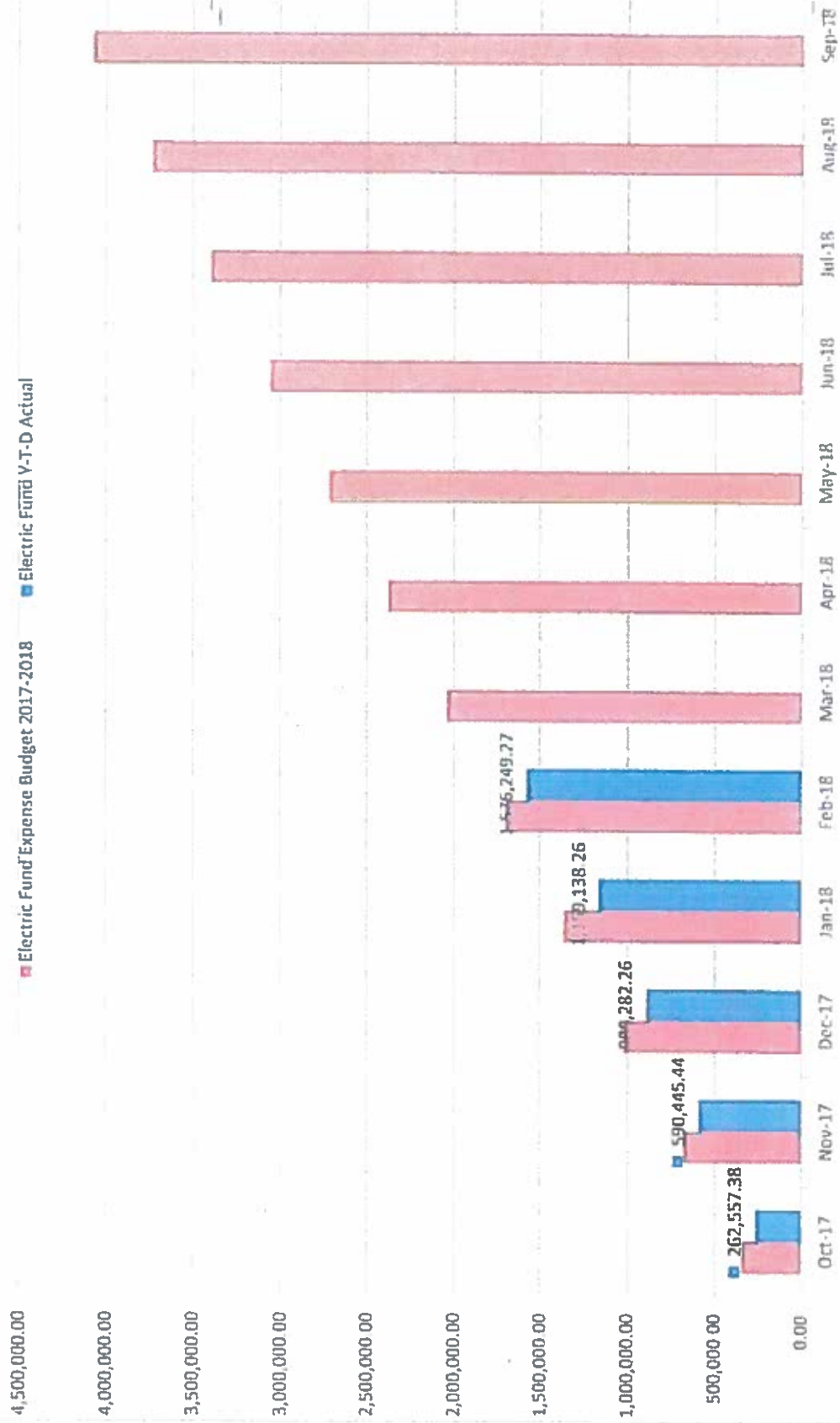
% OF YEAR COMPLETED: 41.67

| REVENUES                                 | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|--|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| 00-REVENUE                               |                   |                   |                        |                     |                   |                 |
| 705.00.5741.000 SEWER SALES              | 983,738           | 79,405.28         | 388,829.91             | 0.00                | 594,908.09        | 39.53           |
| 705.00.5743.000 FEES                     | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 705.00.5744.000 PENALTIES                | 15,000            | 862.03            | 4,632.19               | 0.00                | 10,367.81         | 30.88           |
| 705.00.5745.000 AGREEMENTS AND CONTRACTS | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 705.00.5746.000 IMPACT FEE               | 4,500             | 0.00              | 0.00                   | 0.00                | 4,500.00          | 0.00            |
| 705.00.5753.000 SEWER TAP FEE            | 1,200             | 1,200.00          | 1,800.00               | 0.00                | 600.00            | 150.00          |
| 705.00.5762.000 INTEREST EARNED          | 3,500             | 786.97            | 3,713.18               | 0.00                | 213.18            | 106.09          |
| 705.00.5767.000 OTHER REVENUE            | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 705.00.5768.000 SEWER BACKUP SERVICES    | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 705.00.5995.000 TRANSFER IN RESERVES     | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL 00-REVENUE                         | 1,007,938         | 82,254.28         | 398,975.28             | 0.00                | 608,962.72        | 39.58           |
| TOTAL REVENUE                            | 1,007,938         | 82,254.28         | 398,975.28             | 0.00                | 608,962.72        | 39.58           |

# Electric Fund Revenue Progress Budget Year 10/2017 thru 9/2018



# Electric Fund Expense Budget Year 10/2017 thru 9/2018



CITY OF FARMERSVILLE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: FEBRUARY 28TH, 2018

715-ELECTRIC FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

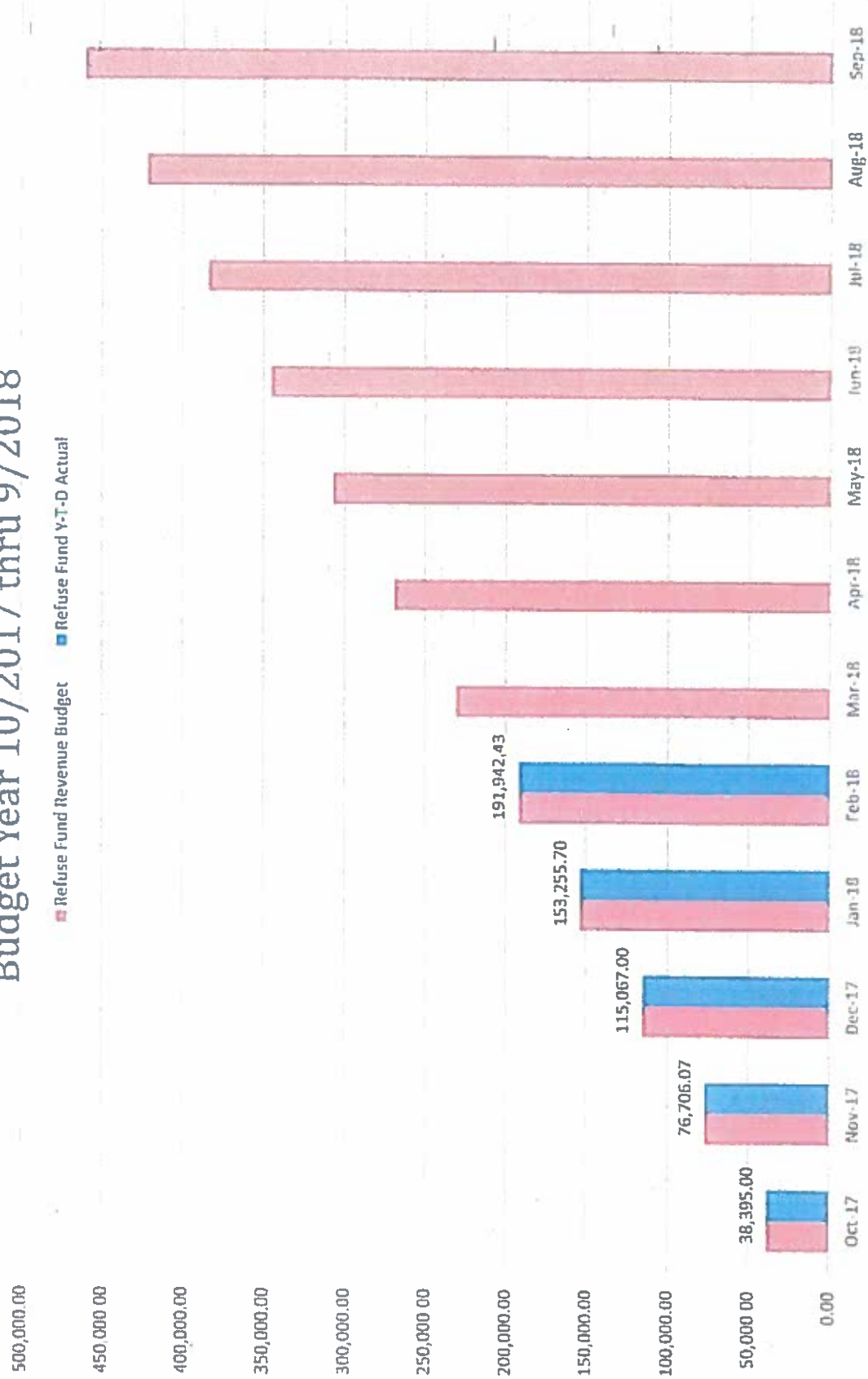
|                                   | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|-----------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <u>REVENUE SUMMARY</u>            |                   |                   |                        |                     |                   |                 |
| 00-REVENUE                        | 4,071,984         | 307,170.15        | 1,388,652.28           | 0.00                | 2,683,331.72      | 34.10           |
| TOTAL REVENUES                    | 4,071,984         | 307,170.15        | 1,388,652.28           | 0.00                | 2,683,331.72      | 34.10           |
| <u>EXPENDITURE SUMMARY</u>        |                   |                   |                        |                     |                   |                 |
| 12-ADMINISTRATION                 |                   |                   |                        |                     |                   |                 |
| PERSONNEL SERVICES                | 41,668            | 4,579.98          | 27,347.94              | 0.00                | 14,320.06         | 65.63           |
| TOTAL 12-ADMINISTRATION           | 41,668            | 4,579.98          | 27,347.94              | 0.00                | 14,320.06         | 65.63           |
| 37-ELECTRIC DEPT.                 |                   |                   |                        |                     |                   |                 |
| PERSONNEL SERVICES                | 457,434           | 37,935.07         | 204,613.65             | 0.00                | 252,820.35        | 44.73           |
| CONTRACTS & PROF. SVCS            | 89,600            | 5,597.81          | 19,511.61              | 0.00                | 70,088.39         | 21.78           |
| MISCELLANEOUS                     | 173,000           | 10,900.42         | 59,834.22              | 18,456.61           | 94,709.17         | 45.25           |
| MAINTENANCE                       | 19,132            | 2,670.33          | 6,700.95               | 0.00                | 12,431.05         | 35.02           |
| UTILITIES                         | 13,750            | 924.15            | 4,176.30               | 0.00                | 9,573.70          | 30.37           |
| SUPPLIES                          | 2,033,382         | 148,313.21        | 685,680.12             | 0.00                | 1,347,701.88      | 33.72           |
| MISCELLANEOUS                     | 26,455            | 794.38            | 3,940.10               | 0.00                | 22,514.90         | 14.89           |
| DEBT SERVICE                      | 128,357           | 127,128.50        | 127,578.50             | 0.00                | 778.50            | 99.39           |
| CAPITAL EXPENDITURES              | 150,000           | 0.00              | 45,530.59              | 63,522.92           | 40,946.49         | 72.70           |
| TRANSFERS                         | 939,206           | 78,267.16         | 391,335.80             | 0.00                | 547,870.20        | 41.67           |
| TOTAL 37-ELECTRIC DEPT.           | 4,030,316         | 412,531.03        | 1,548,901.84           | 81,979.53           | 2,399,434.63      | 40.47           |
| TOTAL EXPENDITURES                | 4,071,984         | 417,111.01        | 1,576,249.78           | 81,979.53           | 2,413,754.69      | 40.72           |
| REVENUE OVER/(UNDER) EXPENDITURES | 0                 | ( 109,940.86) (   | 187,597.50) (          | 81,979.53)          | 269,577.03        | 0.00            |

## 715-ELECTRIC FUND

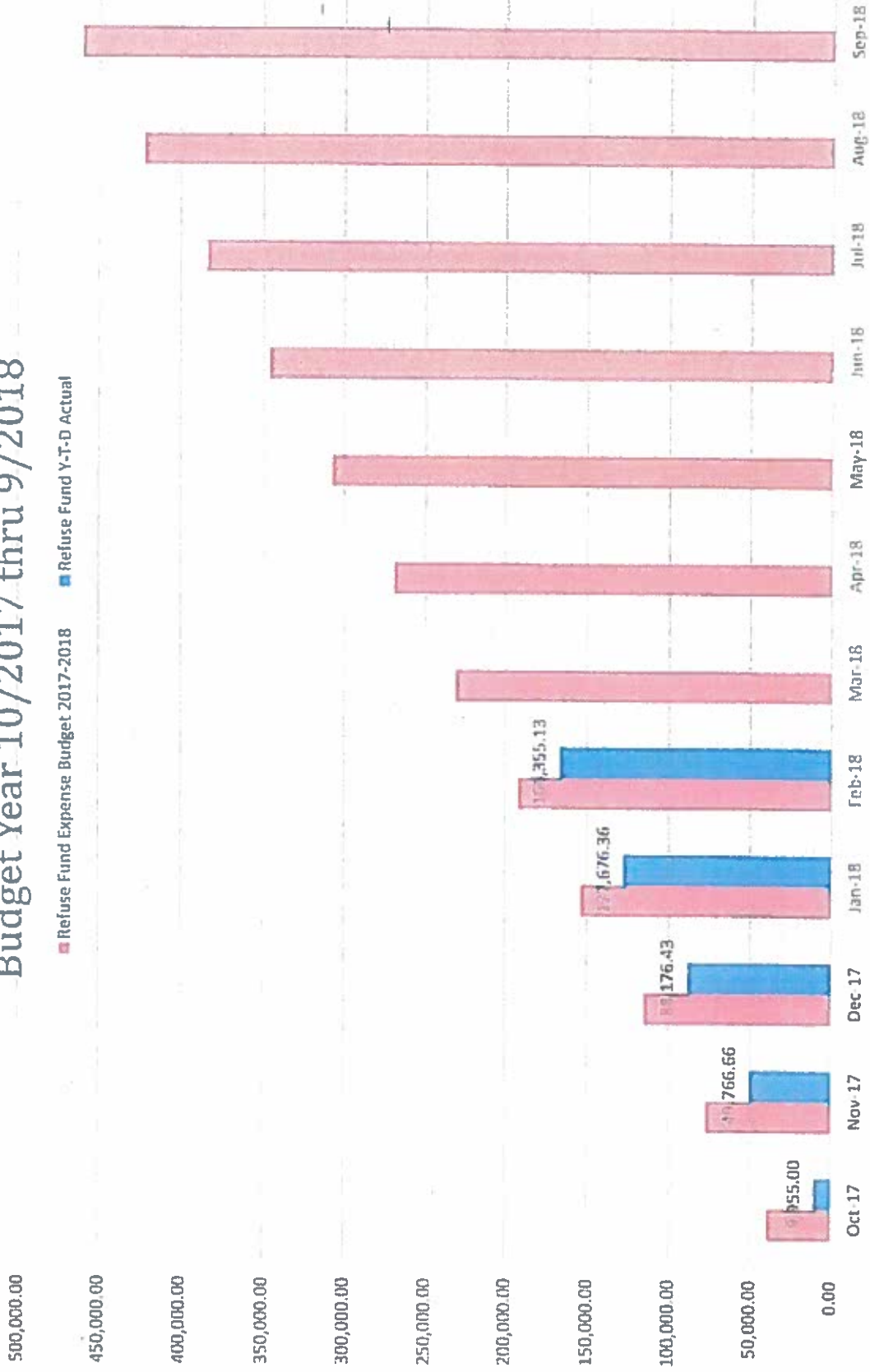
% OF YEAR COMPLETED: 41.67

| REVENUES                                 | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|--|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| 00-REVENUE                               |                   |                   |                        |                     |                   |                 |
| 715.00.5743.000 FEES                     | 7,000             | 447.50            | 2,392.50               | 0.00                | 4,607.50          | 34.18           |
| 715.00.5744.000 PENALTIES                | 50,000            | 3,585.57          | 14,749.56              | 0.00                | 35,250.44         | 29.50           |
| 715.00.5745.000 AGREEMENTS AND CONTRACTS | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 715.00.5751.000 ELECTRICITY SALES        | 3,497,485         | 282,422.24        | 1,244,667.07           | 0.00                | 2,252,817.93      | 35.59           |
| 715.00.5755.000 SURCHARGE                | 150,000           | 12,584.16         | 54,610.87              | 0.00                | 95,389.13         | 36.41           |
| 715.00.5757.000 PCA (POWER COST ADJ)     | 364,799           | 7,618.06          | 69,813.34              | 0.00                | 294,985.66        | 19.14           |
| 715.00.5762.000 INTEREST                 | 2,700             | 512.62            | 2,418.94               | 0.00                | 281.06            | 89.59           |
| 715.00.5767.000 OTHER REVENUE            | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 715.00.5799.000 4A SUPPORT               | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 715.00.5995.000 TRANSFER IN ELEC NOTE    | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 715.00.5998.000 TRANSFER IN RESERVES     | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL 00-REVENUE                         | 4,071,984         | 307,170.15        | 1,388,652.28           | 0.00                | 2,683,331.72      | 34.10           |
| TOTAL REVENUE                            | 4,071,984         | 307,170.15        | 1,388,652.28           | 0.00                | 2,683,331.72      | 34.10           |

# Refuse Fund Revenue Progress Budget Year 10/2017 thru 9/2018



# Refuse Fund Expense Budget Year 10/2017 thru 9/2018



CITY OF FARMERSVILLE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: FEBRUARY 28TH, 2018720-REFUSE FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

|                                   | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|-----------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <u>REVENUE SUMMARY</u>            |                   |                   |                        |                     |                   |                 |
| 00-REVENUE                        | 460,499           | 38,686.73         | 191,942.43             | 0.00                | 268,556.57        | 41.68           |
| TOTAL REVENUES                    | 460,499           | 38,686.73         | 191,942.43             | 0.00                | 268,556.57        | 41.68           |
| <u>EXPENDITURE SUMMARY</u>        |                   |                   |                        |                     |                   |                 |
| 32-REFUSE DEPT.                   |                   |                   |                        |                     |                   |                 |
| PERSONNEL SERVICES                | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| CONTRACTS & PROF. SVCS            | 347,673           | 29,276.61         | 119,344.40             | 0.00                | 228,328.60        | 34.33           |
| MISCELLANEOUS                     | 110,426           | 9,202.16          | 46,010.80              | 0.00                | 64,415.20         | 41.67           |
| MAINTENANCE                       | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| UTILITIES                         | 2,400             | 200.00            | 1,000.00               | 0.00                | 1,400.00          | 41.67           |
| MISCELLANEOUS                     | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| CAPITAL EXPENDITURES              | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TRANSFERS                         | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL 32-REFUSE DEPT.             | 460,499           | 38,678.77         | 166,355.20             | 0.00                | 294,143.80        | 36.12           |
| 35-WATER DEPT.                    |                   |                   |                        |                     |                   |                 |
| SUPPLIES                          | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL 35-WATER DEPT.              | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL EXPENDITURES                | 460,499           | 38,678.77         | 166,355.20             | 0.00                | 294,143.80        | 36.12           |
| REVENUE OVER/(UNDER) EXPENDITURES | 0                 | 7.96              | 25,587.23              | 0.00 (              | 25,587.23)        | 0.00            |



CITY OF FARMERSVILLE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: FEBRUARY 28TH, 2018

## 720-REFUSE FUND

% OF YEAR COMPLETED: 41.67

| REVENUES                                 | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|--|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| 00-REVENUE                               |                   |                   |                        |                     |                   |                 |
| 720.00.5743.000 FEES                     | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 720.00.5744.000 PENALTIES                | 7,500             | 387.42            | 1,966.83               | 0.00                | 5,533.17          | 26.22           |
| 720.00.5745.000 AGREEMENTS AND CONTRACTS | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 720.00.5751.000 RESIDENTIAL TRASH COLL   | 192,384           | 16,028.10         | 80,181.28              | 0.00                | 112,202.72        | 41.68           |
| 720.00.5752.000 COMMERCIAL TRASH COLLECT | 173,011           | 15,029.82         | 73,565.20              | 0.00                | 99,445.80         | 42.52           |
| 720.00.5755.000 RECYCLE                  | 81,018            | 6,715.89          | 33,598.62              | 0.00                | 47,419.38         | 41.47           |
| 720.00.5755.001 RECYCLE FRANCHISE FEE    | 0                 | 525.50            | 2,630.50               | 0.00                | 2,630.50          | 0.00            |
| 720.00.5762.000 INTEREST EARNED          | 6,346             | 0.00              | 0.00                   | 0.00                | 6,346.00          | 0.00            |
| 720.00.5767.000 OTHER REVENUE            | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 720.00.5768.000 BRUSH AND CHIPPING AND P | 240               | 0.00              | 0.00                   | 0.00                | 240.00            | 0.00            |
| 720.00.5770.000 HHW                      | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 720.00.5995.000 TRANSFER IN RES          | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL 00-REVENUE                         | 460,499           | 38,686.73         | 191,942.43             | 0.00                | 268,556.57        | 41.68           |
| TOTAL REVENUE                            | 460,499           | 38,686.73         | 191,942.43             | 0.00                | 268,556.57        | 41.68           |

|                              |  |
|------------------------------|--|
| Agenda Section               | Consent Agenda   |
| Section Number               | III.C  |
| Subject                      | City Manager's Verbal Report   |
| To                           | Mayor and Council Members  |
| From                         | Ben White, City Manager  |
| Date                         | April 3, 2018  |
| Attachment(s)                | None   |
| Related Link(s)              | <a href="http://www.farmersvilletx.com/government/agendas_and_minutes/city_council_meetings.php">http://www.farmersvilletx.com/government/agendas_and_minutes/city_council_meetings.php</a>  |
| Consideration and Discussion | <ul style="list-style-type: none"> <li>• Ben White to lead discussions on the following: <ul style="list-style-type: none"> <li>○ Update on Historic Preservation Ordinance</li> <li>○ Update on Camden Park wastewater</li> <li>○ Update regarding the RV Park along the Chaparral Trail</li> </ul> </li> <li>• City Council discussion as required.</li> </ul>   |
| Action                       | <ul style="list-style-type: none"> <li>• Motion/second/vote <ul style="list-style-type: none"> <li><input type="checkbox"/> Approve</li> <li><input type="checkbox"/> Approve with Updates</li> <li><input type="checkbox"/> Disapprove</li> </ul> </li> <li>• Motion/second/vote to continue to a later date. _____ <ul style="list-style-type: none"> <li><input type="checkbox"/> Approve</li> <li><input type="checkbox"/> Disapprove</li> </ul> </li> <li>• Move item to another agenda. _____</li> <li>• No motion, no action</li> </ul> |

## **IV. Informational Items**

|                              |  |
|------------------------------|--|
| Agenda Section               | Informational Items  |
| Section Number               | IV.A   |
| Subject                      | Texoma Housing Authority Documents   |
| To                           | Mayor and Council Members  |
| From                         | Ben White, City Manager  |
| Date                         | April 3, 2018  |
| Attachment(s)                | Texoma Housing Authority Documents   |
| Related Link(s)              | <a href="http://www.farmersvilletx.com/government/agendas_and_minutes/city_council_meetings.php">http://www.farmersvilletx.com/government/agendas_and_minutes/city_council_meetings.php</a>  |
| Consideration and Discussion | City Council discussion as required.   |
| Action                       | <ul style="list-style-type: none"> <li>• Motion/second/vote <ul style="list-style-type: none"> <li><input type="checkbox"/> Approve</li> <li><input type="checkbox"/> Approve with Updates</li> <li><input type="checkbox"/> Disapprove</li> </ul> </li> <li>• Motion/second/vote to continue to a later date. _____ <ul style="list-style-type: none"> <li><input type="checkbox"/> Approve</li> <li><input type="checkbox"/> Disapprove</li> </ul> </li> <li>• Move item to another agenda. _____</li> <li>• No motion, no action</li> </ul> |

**Texoma Housing Partners  
Occupancy/Vacancy  
All Cities**

| Property     | 0 BR      | 1 BR       | 2 BR       | 3 BR      | 4 BR      | Total<br>Units | Units<br>Offline | Total Units<br>Available | No.<br>Occupied | % Available<br>Occupied | Vacancies | Waiting List |
|--------------|-----------|------------|------------|-----------|-----------|----------------|------------------|--------------------------|-----------------|-------------------------|-----------|--------------|
| Bells        | 2         | 6          | 7          | 3         | 1         | 19             |                  | 19                       | 19              | 100%                    | 0         | 28           |
| Bonham       | 0         | 16         | 48         | 20        | 8         | 92             | 1                | 91                       | 90              | 99%                     | 1         | 67           |
| Celeste      | 0         | 13         | 7          | 4         | 0         | 24             |                  | 24                       | 24              | 100%                    | 0         | 16           |
| Ector        | 0         | 0          | 6          | 3         | 1         | 10             |                  | 10                       | 10              | 100%                    | 0         | 18           |
| Farmersville | 0         | 35         | 6          | 8         | 0         | 49             |                  | 49                       | 49              | 100%                    | 0         | 49           |
| Gunter       | 0         | 5          | 2          | 5         | 0         | 12             |                  | 12                       | 12              | 100%                    | 0         | 17           |
| Honey Grove  | 0         | 35         | 18         | 15        | 2         | 70             | 4                | 66                       | 64              | 97%                     | 2         | 17           |
| Howe         | 0         | 12         | 6          | 4         | 0         | 22             |                  | 22                       | 22              | 100%                    | 0         | 47           |
| Ladonia      | 0         | 4          | 10         | 5         | 1         | 20             | 1                | 19                       | 19              | 100%                    | 0         | 4            |
| Leonard      | 4         | 28         | 12         | 4         | 2         | 50             |                  | 50                       | 49              | 98%                     | 1         | 20           |
| Pottsboro    | 0         | 2          | 6          | 3         | 0         | 11             |                  | 11                       | 11              | 100%                    | 0         | 21           |
| Princeton    | 0         | 10         | 4          | 2         | 0         | 16             |                  | 16                       | 15              | 94%                     | 1         | 60           |
| Savoy        | 4         | 6          | 12         | 3         | 0         | 25             |                  | 25                       | 23              | 92%                     | 2         | 16           |
| Tom Bean     | 2         | 8          | 5          | 2         | 2         | 19             |                  | 19                       | 18              | 95%                     | 1         | 27           |
| Trenton      | 0         | 4          | 9          | 4         | 0         | 17             |                  | 17                       | 17              | 100%                    | 0         | 26           |
| Tioga        | 0         | 4          | 1          | 1         | 0         | 6              |                  | 6                        | 6               | 100%                    | 0         | 13           |
| Van Alstyne  | 0         | 8          | 10         | 2         | 0         | 20             |                  | 20                       | 19              | 95%                     | 1         | 57           |
| Whitewright  | 0         | 14         | 10         | 8         | 0         | 32             |                  | 32                       | 31              | 97%                     | 1         | 31           |
| Windom       | 0         | 2          | 2          | 2         | 0         | 6              |                  | 6                        | 6               | 100%                    | 0         | 5            |
| <b>Total</b> | <b>12</b> | <b>212</b> | <b>181</b> | <b>98</b> | <b>17</b> | <b>520</b>     | <b>6</b>         | <b>514</b>               | <b>504</b>      | <b>98%</b>              | <b>10</b> | <b>539</b>   |

As of March 2018

## THP BOARD OF COMMISSIONERS MEETING AGENDA

Bonham Administrative Office  
810 W. 16<sup>th</sup> St., Bonham, TX  
5:30 PM – Monday – March 19, 2018



**A. Call to Order & Declaration of a Quorum**

**B. Invocation and Pledges**

**C. Approval of Minutes:** Approve Meeting Minutes for January 2018

**D. Executive Director's Report**

- a. Welcome New Board Member
- b. Honey Grove Reconstruction Update
- c. Occupancy Report

**E. Consent**

All items on Consent Agenda are considered to be routine by the Texoma Housing Partners' Board and will be enacted with one motion. There will not be separate discussion of these items unless a member of the Governing Body or a citizen so requests, in which event these items will be removed from the general order of business and considered in normal sequence.

- a. **January and February 2018 Liabilities:** Authorize the Secretary/Treasurer to make payments in the amounts as listed.

**F. Action**

- a. **Approve FYE 3/30/2018 Write-Offs**  
Susan Ensley, Deputy Executive Director page #13
- b. **Approve Tenure Policy**  
Allison Reider, Executive Director page #16
- c. **FYE 2018 Budget Status Update**  
Becky Miles, CPA Consultant page #17

**G. Citizens to be Heard**

**H. Adjourn**

**APPROVAL**

Allison Reider  
Executive Director

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact Susan Ensley at (903) 583-3336 two (2) work days prior to the meeting so that appropriate arrangements can be made. The above agenda was posted at the Bonham Housing Authority administrative offices in a place readily accessible to the general public and made available to the City Halls in the Texoma Housing Partners' cities on March 15, 2018.



*The Nation's First Affordable Housing Consortium*

MINUTES OF THE MEETING OF THE  
TEXOMA HOUSING PARTNERS  
BOARD OF COMMISSIONERS  
January 29, 2018

Members Present: Marty Burke (Celeste); Cliff Gibbs (Gunter); Les Cooks (Farmersville); Patti Kanegae (Tioga); Glen Lee (Honey Grove); Lori Clayton (Bonham); Libby Schroeder (Leonard); JoAnn Duncan (Trenton); Joanna Duevel (Bells); Loretta Oliver (Windom); Sherry Howard (Tom Bean)

Staff Present: Allison Reider, Susan Ensley, Mike Hayes, Susie Orman, Elizabeth Miles

- A. Chairman Burke called the meeting to order and a quorum was declared of the Board of Commissioners at 5:30 P.M.
- B. Invocation and Pledges
- C. A motion was made by Libby Schroeder to approve the minutes of the meeting of December 2017. The motion was seconded by Lori Clayton. Motion carried.
- D. Public Housing Director's Report: Allison Reider gave the Board an update on the maintenance program re-structure and provided them with a maintenance organizational chart. She also discussed the meeting with Cameron Alread, Architect, to approve the plans for the re-build of the burned units in Honey grove. Susan Ensley provided the occupancy report to the Board and reported a 98 % occupancy rate across the 19 properties.
- E. A motion was made by Glen Lee to approve the Consent items. This motion was seconded by JoAnn Duncan. Motion carried.
- F. Action
  1. Approve FYE 3/31/19 Budget: A motion was made by Libby Schroeder to approve the budget. The motion was seconded by Sherry Howard. Motion carried.
  2. Approve THP Vision/Mission Statement: Allison Reider provided the board with the proposed Vision/Mission Statement. Vision Statement: In Constant Pursuit; Mission Statement: By constantly pursuing and developing innovative strategies, THP will continue to be a proven expert in providing families quality rental housing and opportunities to enrich their lives. A motion was made by Patti Kanegae to approve both the Vision and Mission Statements. The motion was seconded by Les Cooks. Motion carried.
  3. Budget status update: Elizabeth Miles discussed the financials as of November/December 2017. She recommended no changes to the budget at this time.
- I. JoAnn Duncan made a motion to adjourn. It was seconded by Libby Schroeder. Adjourned by Chairman Burke at 6:40 PM.

MONTHLY LIABILITIES REPORT  
JANUARY 2018

Page 1 of 7

| Check Date | Vendor                        | Total Amount |
|------------|-------------------------------|--------------|
| 1/4/2018   | Alexander, Cassandra          | 21.00        |
| 1/4/2018   | AMERIPOWER                    | 5955.03      |
| 1/4/2018   | ARANDAY, JOVITA               | 1325.00      |
| 1/4/2018   | BIG BUCK MOWERS AND EQUIPMENT | 105.96       |
| 1/4/2018   | Jones, Billy                  | 150.00       |
| 1/4/2018   | BONHAM QUICK LUBE             | 257.50       |
| 1/4/2018   | VAIL, BRANDY                  | 66.00        |
| 1/4/2018   | Brigham, Jessica              | 29.00        |
| 1/4/2018   | CABLE ONE                     | 409.69       |
| 1/4/2018   | Carberry, Deborah             | 21.00        |
| 1/4/2018   | GONZALES, CG                  | 21.00        |
| 1/4/2018   | CHASE INK                     | 3309.49      |
| 1/4/2018   | CINTAS CORPORATION # 163      | 1012.80      |
| 1/4/2018   | CITY OF BELLS                 | 245.72       |
| 1/4/2018   | City of Celeste               | 1609.25      |
| 1/4/2018   | CITY OF HOWE                  | 2227.08      |
| 1/4/2018   | CITY OF LADONIA               | 1461.00      |
| 1/4/2018   | CITY OF TIOGA                 | 401.38       |
| 1/4/2018   | Coulston, Skylar              | 112.00       |
| 1/4/2018   | CROSSROADS HARDWARE           | 129.51       |
| 1/4/2018   | Cuba-Robinson, Sienna         | 21.00        |
| 1/4/2018   | CUBA, TAKMBERLY               | 21.00        |
| 1/4/2018   | DEALERS ELECTRICAL SUPPLY     | 23.30        |
| 1/4/2018   | FASTSIGNS                     | 119.08       |
| 1/4/2018   | Feagley, Jordan               | 126.00       |
| 1/4/2018   | FINNEY, CRYSTAL               | 21.00        |
| 1/4/2018   | FIX & FEED                    | 2017.28      |



MONTHLY LIABILITIES REPORT  
JANUARY 2018

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| Check Date | Vendor                     | Total Amount |
|------------|----------------------------|--------------|
| 1/4/2018   | Gilmore, Carrie            | 27.00        |
| 1/4/2018   | Hall, Gypsi                | 29.00        |
| 1/4/2018   | HALL, KELLI                | 112.00       |
| 1/4/2018   | Hollowell, Erica           | 126.00       |
| 1/4/2018   | HOME DEPOT CREDIT SERVICES | 713.97       |
| 1/4/2018   | RICE, JOYCE                | 160.00       |
| 1/4/2018   | Kimball, Rachel            | 21.00        |
| 1/4/2018   | LANDLORDLOCKS.COM, INC.    | 785.66       |
| 1/4/2018   | LOWE'S                     | 532.58       |
| 1/4/2018   | Thomison, Martha           | 125.00       |
| 1/4/2018   | MICHAUD, MELODY            | 67.41        |
| 1/4/2018   | Neff, Natalie              | 21.00        |
| 1/4/2018   | NATIONAL WHOLESALE SUPPLY  | 330.13       |
| 1/4/2018   | Obier, Elizabeth           | 38.00        |
| 1/4/2018   | OFFICE OF ATTORNEY GENERAL | 400.61       |
| 1/4/2018   | Pate, Amy                  | 21.00        |
| 1/4/2018   | Patterson, Carol           | 24.18        |
| 1/4/2018   | Powell, Sade               | 95.00        |
| 1/4/2018   | Brenda Price               | 150.00       |
| 1/4/2018   | Rhodes, Ashley             | 21.00        |
| 1/4/2018   | SAM'S LAWN RIDERS          | 14.50        |
| 1/4/2018   | Savage, Darius             | 21.00        |
| 1/4/2018   | SOUTHWEST NAHRO            | 900.00       |
| 1/4/2018   | Spiaries, Valerie          | 32.00        |
| 1/4/2018   | Stanley, Scottie           | 22.00        |
| 1/4/2018   | Steed, Kathy               | 121.98       |
| 1/4/2018   | SUPPLYWORKS                | 365.72       |

MONTHLY LIABILITIES REPORT  
JANUARY 2018

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| Check Date | Vendor                            | Total Amount |
|------------|-----------------------------------|--------------|
| 1/4/2018   | FLETCHER, TISHA                   | 29.00        |
| 1/4/2018   | TOSHIBA BUSINESS SOLUTIONS        | 515.00       |
| 1/4/2018   | Tovar, Victoria                   | 21.00        |
| 1/4/2018   | Waste Management                  | 249.00       |
| 1/4/2018   | WILLIAMS, DUDLEY                  | 29.00        |
| 1/4/2018   | Williams, Taylor                  | 139.00       |
| 1/4/2018   | Rogers-Gumbus, Paulette           | 75.00        |
| 1/11/2018  | Adams, Gaylon                     | 315.00       |
| 1/11/2018  | AMERPOWER                         | 670.06       |
| 1/11/2018  | APPLIANCE PARTS DEPOT             | 185.69       |
| 1/11/2018  | ATMOS ENERGY COMPANY              | 97.65        |
| 1/11/2018  | ATMOS ENERGY COMPANY              | 78.99        |
| 1/11/2018  | ATMOS ENERGY COMPANY              | 71.87        |
| 1/11/2018  | ATMOS ENERGY COMPANY              | 78.16        |
| 1/11/2018  | ATMOS ENERGY COMPANY              | 39.80        |
| 1/11/2018  | ATMOS ENERGY COMPANY              | 58.69        |
| 1/11/2018  | BAKER DISTRIBUTING LLC            | 552.74       |
| 1/11/2018  | BONHAM BUILDING SUPPLY            | 25.56        |
| 1/11/2018  | CABLE ONE                         | 105.40       |
| 1/11/2018  | CITY OF GUNTER                    | 517.74       |
| 1/11/2018  | City of Leonard                   | 1771.93      |
| 1/11/2018  | DIRECT ENERGY                     | 5.13         |
| 1/11/2018  | DIRECT ENERGY                     | 157.90       |
| 1/11/2018  | ENSLEY, SUSAN                     | 122.43       |
| 1/11/2018  | FARMERSVILLE GRAIN & HARDWARE CO. | 92.40        |
| 1/11/2018  | First Choice Power                | 31.73        |
| 1/11/2018  | HALL SUPPLY CO.                   | 38.11        |

MONTHLY LIABILITIES REPORT  
JANUARY 2018

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| Check Date | Vendor                      | Total Amount |
|------------|-----------------------------|--------------|
| 1/11/2018  | HARDWARE MART               | 18.88        |
| 1/11/2018  | HD SUPPLY                   | 254.50       |
| 1/11/2018  | NATIONAL WHOLESALE SUPPLY   | 520.23       |
| 1/11/2018  | O'REILLY AUTO PARTS         | 37.97        |
| 1/11/2018  | SANITATION SOLUTIONS, INC.  | 744.10       |
| 1/11/2018  | SMITH FEED, SEED & HARDWARE | 129.68       |
| 1/11/2018  | THA                         | 220.00       |
| 1/11/2018  | Town of Windom              | 370.52       |
| 1/17/2018  | AMERIPOWER                  | 75.74        |
| 1/17/2018  | AMERIPOWER                  | 82.42        |
| 1/17/2018  | AMERIPOWER                  | 693.04       |
| 1/17/2018  | ATMOS ENERGY COMPANY        | 109.71       |
| 1/17/2018  | ATMOS ENERGY COMPANY        | 53.83        |
| 1/17/2018  | ATMOS ENERGY COMPANY        | 57.63        |
| 1/17/2018  | Matthews, Dorothy           | 75.00        |
| 1/17/2018  | MARJEN TECHNOLOGY GROUP LLC | 4599.25      |
| 1/17/2018  | OFFICE OF ATTORNEY GENERAL  | 400.61       |
| 1/17/2018  | QUILL CORPORATION           | 214.55       |
| 1/17/2018  | QUILL CORPORATION           | 24.99        |
| 1/17/2018  | REIDER, ALLISON             | 65.95        |
| 1/17/2018  | SSD SYSTEM                  | 137.97       |
| 1/17/2018  | THA                         | 1575.00      |
| 1/17/2018  | TOSHIBA BUSINESS SOLUTIONS  | 40.00        |
| 1/17/2018  | UNUM LIFE INSURANCE         | 1097.24      |
| 1/17/2018  | UNUM LIFE INSURANCE         | 450.26       |
| 1/17/2018  | WALMART COMMUNITY/SYNCB     | 866.11       |
| 1/25/2018  | APPLIANCE PARTS DEPOT       | 209.27       |

MONTHLY LIABILITIES REPORT  
JANUARY 2018

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| Check Date | Vendor                                     | Total Amount |
|------------|--|--------------|
| 1/25/2018  | ATMOS ENERGY COMPANY                       | 31.41        |
| 1/25/2018  | ATMOS ENERGY COMPANY                       | 53.74        |
| 1/25/2018  | ATMOS ENERGY COMPANY                       | 79.62        |
| 1/25/2018  | BUDRA, FRANK                               | 53.41        |
| 1/25/2018  | Bush, Weston                               | 28.00        |
| 1/25/2018  | CHEM-SERV                                  | 309.80       |
| 1/25/2018  | Custom Glass & Mirror                      | 475.00       |
| 1/25/2018  | EXXON MOBIL                                | 2606.08      |
| 1/25/2018  | FIDELITY SECURITY LIFE INSURANCE CO        | 2313.68      |
| 1/25/2018  | Hayes, Mike                                | 28.00        |
| 1/25/2018  | MIDWAY LOCK & KEY                          | 76.00        |
| 1/25/2018  | NATIONAL WHOLESALE SUPPLY                  | 274.65       |
| 1/25/2018  | PHELPS, CHRISTINA                          | 90.62        |
| 1/25/2018  | PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC | 32.25        |
| 1/25/2018  | ROBERTS DECORATOR SUPPLY, INC.             | 432.45       |
| 1/25/2018  | Ryon, David                                | 28.00        |
| 1/25/2018  | SSD SYSTEM                                 | 139.00       |
| 1/25/2018  | SUPPLYWORKS                                | 868.61       |
| 1/25/2018  | SYNOVIA SOLUTIONS                          | 240.00       |
| 1/25/2018  | THE BREAKFAST STOP                         | 165.00       |
| 1/25/2018  | TML  | 14368.56     |
| 1/25/2018  | UNDERWOOD INC                              | 985.25       |
| 1/31/2018  | AFLAC                                      | 1005.34      |
| 1/31/2018  | AMERIPOWER                                 | 7418.54      |
| 1/31/2018  | APPLIANCE PARTS DEPOT                      | 46.44        |
| 1/31/2018  | AT&T MOBILITY                              | 1617.70      |
| 1/31/2018  | ATMOS ENERGY COMPANY                       | 94.11        |

MONTHLY LIABILITIES REPORT  
JANUARY 2018

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| Check Date | Vendor                     | Total Amount |
|------------|----------------------------|--------------|
| 1/31/2018  | ATMOS ENERGY COMPANY       | 46.43        |
| 1/31/2018  | ATMOS ENERGY COMPANY       | 536.50       |
| 1/31/2018  | ATMOS ENERGY COMPANY       | 56.95        |
| 1/31/2018  | BONHAM BUILDING SUPPLY     | 58.98        |
| 1/31/2018  | BURKE, MARTY               | 25.07        |
| 1/31/2018  | CABLE ONE                  | 408.70       |
| 1/31/2018  | CHASE INK                  | 2744.16      |
| 1/31/2018  | CINTAS CORPORATION # 163   | 871.47       |
| 1/31/2018  | CITY OF BELLS              | 200.39       |
| 1/31/2018  | City of Celeste            | 1694.75      |
| 1/31/2018  | CITY OF FARMERSVILLE       | 14.02        |
| 1/31/2018  | CITY OF FARMERSVILLE       | 11.73        |
| 1/31/2018  | CITY OF FARMERSVILLE       | 34.89        |
| 1/31/2018  | CITY OF HONEY GROVE        | 2662.03      |
| 1/31/2018  | CITY OF HOWE               | 2506.06      |
| 1/31/2018  | CITY OF TOGA               | 395.93       |
| 1/31/2018  | COOKS, LES                 | 41.42        |
| 1/31/2018  | CROSSROADS HARDWARE        | 156.14       |
| 1/31/2018  | DEALERS ELECTRICAL SUPPLY  | 197.50       |
| 1/31/2018  | DUEVEL, JOANNA             | 15.81        |
| 1/31/2018  | DUNCAN, JOANNE             | 17.44        |
| 1/31/2018  | GIBBS, CLIFF               | 61.04        |
| 1/31/2018  | HANSEN PEST CONTROL        | 2952.50      |
| 1/31/2018  | HOME DEPOT CREDIT SERVICES | 351.89       |
| 1/31/2018  | HOWARD, SHERRY             | 27.25        |
| 1/31/2018  | JACKSON, DAMILLYA          | 150.00       |
| 1/31/2018  | LEE, GLENN                 | 18.53        |

MONTHLY LIABILITIES REPORT  
JANUARY 2018

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| Check Date | Vendor                                     | Total Amount |
|------------|--|--------------|
| 1/31/2018  | LONG, LINDA                                | 360.00       |
| 1/31/2018  | MIDWAY LOCK & KEY                          | 162.00       |
| 1/31/2018  | NATIONAL WHOLESALE SUPPLY                  | 2637.24      |
| 1/31/2018  | OFFICE OF ATTORNEY GENERAL                 | 400.61       |
| 1/31/2018  | OLIVER, LORETTA                            | 13.63        |
| 1/31/2018  | ORMAN, SUSIE                               | 214.43       |
| 1/31/2018  | PAINTER, JONATHAN                          | 900.00       |
| 1/31/2018  | PHELPS, CHRISTINA                          | 25.07        |
| 1/31/2018  | QUILL CORPORATION                          | 90.75        |
| 1/31/2018  | REIDER, ALLISON                            | 96.54        |
| 1/31/2018  | RIFE, MYKAYLA                              | 200.00       |
| 1/31/2018  | ROBERTS DECORATOR SUPPLY, INC.             | 524.78       |
| 1/31/2018  | SCHROEDER, LIBBY                           | 21.80        |
| 1/31/2018  | SSD SYSTEM                                 | 103.80       |
| 1/31/2018  | Steed, Kathy                               | 165.68       |
| 1/31/2018  | Steed, Kathy                               | 118.00       |
| 1/31/2018  | SUPPLYWORKS                                | 610.24       |
| 1/31/2018  | TOSHIBA BUSINESS SOLUTIONS                 | 103.52       |
| 1/31/2018  | TOWNSEND, TERRI                            | 150.00       |
| 1/31/2018  | UNITED STATES TREASURY                     | 1404.39      |
| 1/31/2018  | WELLS FARGO VENDOR FINANCIAL SERVICES, LLC | 87.19        |
| 1/31/2018  | WILLIAMS, DUDLEY                           | 150.00       |

MONTHLY LIABILITIES REPORT  
FEBRUARY 2018

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| Check Date | Vendor                 | Total Amount |
|------------|------------------------|--------------|
| 2/1/2018   | Vissage, Amanda        | 141.00       |
| 2/1/2018   | CITY OF BELLS          | 25.03        |
| 2/1/2018   | CITY OF TOM BEAN       | 905.54       |
| 2/1/2018   | CITY OF WHITEWRIGHT    | 2313.83      |
| 2/1/2018   | ORMAN, SUSIE           | 41.42        |
| 2/1/2018   | Waldrum, Pauline       | 50.00        |
| 2/8/2018   | Alexander, Cassandra   | 21.00        |
| 2/8/2018   | ARANDAY, JOVITA        | 1065.00      |
| 2/8/2018   | ATMOS ENERGY COMPANY   | 73.79        |
| 2/8/2018   | Avery, Laura           | 73.00        |
| 2/8/2018   | BAKER DISTRIBUTING LLC | 1306.97      |
| 2/8/2018   | BDA ADMINISTRATORS     | 722.16       |
| 2/8/2018   | Beegle, Ashley         | 202.00       |
| 2/8/2018   | Jones, Billy           | 150.00       |
| 2/8/2018   | BONHAM QUICK LUBE      | 307.00       |
| 2/8/2018   | VAIL, BRANDY           | 66.00        |
| 2/8/2018   | Brigham, Jessica       | 29.00        |
| 2/8/2018   | Brown, Richard         | 22.00        |
| 2/8/2018   | BURKE, MARTY           | 25.07        |
| 2/8/2018   | Bush, Lydia            | 81.00        |
| 2/8/2018   | Bush, Weston           | 91.00        |
| 2/8/2018   | CABLE ONE              | 120.13       |
| 2/8/2018   | Carberry, Deborah      | 21.00        |
| 2/8/2018   | GONZALES, CG           | 21.00        |
| 2/8/2018   | Christian, Felisha     | 21.00        |
| 2/8/2018   | CITY OF GUNTER         | 516.04       |
| 2/8/2018   | CITY OF LADONIA        | 2968.84      |

MONTHLY LIABILITIES REPORT  
FEBRUARY 2018

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| Check Date | Vendor                            | Total Amount |
|------------|-----------------------------------|--------------|
| 2/8/2018   | City of Leonard                   | 1886.99      |
| 2/8/2018   | Coulston, Skylar                  | 112.00       |
| 2/8/2018   | Cuba-Robinson, Sienna             | 21.00        |
| 2/8/2018   | CUBA, TAKMBERLY                   | 21.00        |
| 2/8/2018   | Custom Glass & Mirror             | 222.58       |
| 2/8/2018   | COMPTON, DAN                      | 117.00       |
| 2/8/2018   | DIRECT ENERGY                     | 6.00         |
| 2/8/2018   | DIRECT ENERGY                     | 159.78       |
| 2/8/2018   | Edwards, Brenda                   | 66.00        |
| 2/8/2018   | Engler, Gordon                    | 28.00        |
| 2/8/2018   | ENSLEY, SUSAN                     | 236.43       |
| 2/8/2018   | FARMERSVILLE GRAIN & HARDWARE CO. | 136.81       |
| 2/8/2018   | Feagley, Jordan                   | 126.00       |
| 2/8/2018   | FINNEY, CRYSTAL                   | 21.00        |
| 2/8/2018   | First Choice Power                | 38.80        |
| 2/8/2018   | FIX & FEED                        | 3524.44      |
| 2/8/2018   | Gilmore, Carrie                   | 27.00        |
| 2/8/2018   | HALL SUPPLY CO.                   | 302.96       |
| 2/8/2018   | Hall, Gypsi                       | 29.00        |
| 2/8/2018   | HALL, KELLI                       | 112.00       |
| 2/8/2018   | HARDWARE MART                     | 10.19        |
| 2/8/2018   | Hollowell, Erica                  | 126.00       |
| 2/8/2018   | Kimball, Rachel                   | 21.00        |
| 2/8/2018   | LANDLORDLOCKS.COM, INC.           | 365.83       |
| 2/8/2018   | Simpson, Lisa                     | 175.10       |
| 2/8/2018   | LOWE'S                            | 453.73       |
| 2/8/2018   | GOROM, MARYNELL                   | 28.00        |



MONTHLY LIABILITIES REPORT  
FEBRUARY 2018

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| Check Date | Vendor                      | Total Amount |
|------------|-----------------------------|--------------|
| 2/8/2018   | McCLANAHAN AND HOLMES, LLP  | 17750.00     |
| 2/8/2018   | MICHAUD, MELODY             | 106.28       |
| 2/8/2018   | Neff, Natalie               | 21.00        |
| 2/8/2018   | ORMAN, SUSIE                | 98.00        |
| 2/8/2018   | Patterson, Carol            | 37.00        |
| 2/8/2018   | Powell, Sade                | 95.00        |
| 2/8/2018   | Brenda Price                | 150.00       |
| 2/8/2018   | Rhodes, Ashley              | 21.00        |
| 2/8/2018   | Ryon, David                 | 91.00        |
| 2/8/2018   | SAM'S LAWN RIDERS           | 80.00        |
| 2/8/2018   | SANITATION SOLUTIONS, INC.  | 744.10       |
| 2/8/2018   | Savage, Darius              | 42.00        |
| 2/8/2018   | SMITH FEED, SEED & HARDWARE | 206.32       |
| 2/8/2018   | STROUSE, SCOTT              | 91.00        |
| 2/8/2018   | FLETCHER, TISHA             | 29.00        |
| 2/8/2018   | Tovar, Victoria             | 21.00        |
| 2/8/2018   | Town of Windom              | 360.32       |
| 2/8/2018   | Vaughan, Brittney           | 26.00        |
| 2/8/2018   | Waste Management            | 249.00       |
| 2/8/2018   | WILLIAMS, DUDLEY            | 29.00        |
| 2/8/2018   | Williams, Taylor            | 139.00       |
| 2/8/2018   | Beasley, Terrence           | 132.00       |
| 2/8/2018   | BINSWANGER GLASS            | 400.00       |
| 2/15/2018  | ATMOS ENERGY COMPANY        | 45.79        |
| 2/15/2018  | ATMOS ENERGY COMPANY        | 84.84        |
| 2/15/2018  | ATMOS ENERGY COMPANY        | 69.70        |
| 2/15/2018  | ATMOS ENERGY COMPANY        | 81.38        |

MONTHLY LIABILITIES REPORT  
FEBRUARY 2018

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| Check Date | Vendor                                     | Total Amount |
|------------|--|--------------|
| 2/15/2018  | ATMOS ENERGY COMPANY                       | 58.00        |
| 2/15/2018  | ATMOS ENERGY COMPANY                       | 59.82        |
| 2/15/2018  | ATMOS ENERGY COMPANY                       | 71.37        |
| 2/15/2018  | Custom Glass & Mirror                      | 3015.00      |
| 2/15/2018  | EXXON MOBIL                                | 2967.63      |
| 2/15/2018  | OFFICE OF ATTORNEY GENERAL                 | 400.61       |
| 2/15/2018  | PAINTER, JONATHAN                          | 300.00       |
| 2/15/2018  | Wade, Patricia                             | 26.00        |
| 2/15/2018  | PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC | 190.89       |
| 2/15/2018  | RICOH USA, INC                             | 41.00        |
| 2/15/2018  | SSD SYSTEM                                 | 207.92       |
| 2/15/2018  | TOSHIBA BUSINESS SOLUTIONS                 | 103.52       |
| 2/15/2018  | UNUM LIFE INSURANCE                        | 1097.24      |
| 2/15/2018  | UNUM LIFE INSURANCE                        | 450.26       |
| 2/15/2018  | MILES, ELIZABETH A. CPA                    | 2900.00      |
| 2/15/2018  | MILES, ELIZABETH A. CPA                    | 2900.00      |



**TO:** THP Board of Commissioners  
**FROM:** Susan Ensley, THP Deputy Director 8E  
**DATE:** March 13, 2018  
**RE:** 3/31/18 Write Offs

**RECOMMENDATION**

Authorize Texoma Housing Partners staff to write off balances at the end of fiscal year 3/31/18.

**BACKGROUND**

In accordance with HUD requirements, each year the THP board is requested to approve the write offs of balances owed by previous residents. This action is taken to maintain THP financial records however; collections efforts continue as these balances are not forgiven. Balances include rent, damages, court costs, electric bills and any other damages assigned at the time of move out. Previous residents who leave the Texoma Housing Partners Program with a balance are not eligible for housing until these balances are paid in full.

**DISCUSSION**

The total FYE 3/31/18 amount budgeted for rental income is \$1,100,000. Actual anticipated rental income is \$1,355,644 or 19% higher than the budgeted amount which will more than offset the Write Off amount of \$11,378.28.

**BUDGET**

Total Write amount of \$11,378.28 represents 0.84% of rents collected.

| 2018 WRITE-OFFS |                  |            |                 |             |                    |                 |
|-----------------|------------------|------------|-----------------|-------------|--------------------|-----------------|
| CITY            | NAME             | DATE       | TYPE            | BALANCE DUE |                    |                 |
| BELLS           | Bethany Cecil    | 11/15/2017 | Evicted         | \$916.00    | 2018               |                 |
|                 |                  |            |                 |             | Total Write Offs   | \$ 11,378.28    |
|                 |                  |            |                 |             | Anticipated Rents  | \$ 1,354,372.00 |
|                 |                  |            |                 |             | Total % Write Offs | 0.84%           |
| BONHAM          | Sharon Aleman    | 7/11/2017  | Eviction        | \$1,104.31  | 2017               |                 |
|                 | Baylee Baker     | 8/30/2017  | Eviction        | \$97.11     | Total Write Offs   | \$ 9,734.32     |
|                 | Raymond Bell     | 4/5/2017   | Eviction        | \$1,655.45  | Anticipated Rents  | \$ 1,148,908.00 |
|                 | Sharlyn Brown    | 5/22/2017  | Skipped         | \$236.63    | Total % Write Offs | 0.85%           |
|                 | LeeAnn Fields    | 9/19/2017  | Eviction        | \$812.03    |                    |                 |
|                 | Ruth Ingram      | 6/15/2017  | Deceased        | \$155.07    |                    |                 |
|                 | Karina Martinez  | 6/1/2017   | Private Housing | \$2.18      |                    |                 |
|                 | Alexis Ramsey    | 1/23/2018  | Skipped         | \$80.61     |                    |                 |
|                 | Janetta Shelton  | 11/2/2017  | Deceased        | \$191.46    |                    |                 |
|                 | Cathy Wegley     | 7/17/2017  | Deceased        | \$46.41     |                    |                 |
|                 | Maresha Wilkes   | 10/10/2017 | Skipped         | \$178.94    |                    |                 |
|                 | Lois Henry       | 7/1/2017   | Deceased        | \$19.20     |                    |                 |
|                 | Gena Pinkston    | 8/11/2017  | Private Housing | \$72.46     |                    |                 |
|                 | Mary Rudd        | 12/4/2017  | Eviction        | \$19.32     |                    |                 |
|                 | Nichole Capehart | 8/3/2017   | Eviction        | \$570.46    |                    |                 |
|                 | Jamie Chavez     | 12/4/2017  | Eviction        | \$515.74    |                    |                 |
|                 | Teresa Todd      | 12/1/2017  | Private Housing | \$9.03      |                    |                 |
|                 |                  |            |                 | \$5,766.41  |                    |                 |
| CELESTE         | None             |            |                 | \$0.00      |                    |                 |
| ECTOR           | None             |            |                 | \$0.00      |                    |                 |
| FARMERSVILLE    | Vickie Brooks    | 1/2/2018   | Private Housing | \$158.00    |                    |                 |
|                 | Sylvia Cowan     | 10/10/2017 | Skipped         | \$335.00    |                    |                 |
|                 |                  |            |                 | \$493.00    |                    |                 |
| GUNTER          | None             |            |                 | \$0.00      |                    |                 |
| HONEY GROVE     | Lyneeka Caesar   | 10/7/2017  | Private Housing | \$245.00    |                    |                 |
|                 | Eddie McGee      | 5/11/2017  | Eviction        | \$255.00    |                    |                 |
|                 | Robert Steedman  | 1/15/2018  | Private Housing | \$254.00    |                    |                 |
|                 | Richard Wilburn  | 9/1/2017   | Deceased        | \$221.00    |                    |                 |
|                 | Ever Ceasar      | 3/1/2017   | Private Housing | \$323.00    |                    |                 |
|                 | Buddy Childress  | 5/9/2017   | Skipped         | \$203.00    |                    |                 |
|                 | James Wolfe      | 9/9/2017   | Eviction        | \$160.00    |                    |                 |
|                 |                  |            |                 | \$1,661.00  |                    |                 |

|             |                  |            |                  |             |
|-------------|------------------|------------|------------------|-------------|
| HOWE        | Sherry Barnard   | 5/11/2017  | Skipped          | \$512.00    |
| LADONIA     |                  |            |                  | \$0.00      |
| LEONARD     | Brianna Nobles   | 6/14/2017  | Private Housing  | \$160.00    |
|             | Irma Parker      | 12/12/2017 | Skipped          | \$176.00    |
|             |                  |            |                  | \$336.00    |
| PRINCETON   | Johnny Price     | 9/1/2017   | Private Housing  | \$14.00     |
| POTTSBORO   | Monica Mitchell  | 4/26/2017  | Private Housing  | \$89.00     |
|             | Tamara Parker    | 1/10/2018  | Eviction         | \$40.32     |
|             | Alaina Giron     | 8/15/2017  | Skipped          | \$111.00    |
|             |                  |            |                  | \$240.32    |
| SAVOY       | Melody McKibbin  | 2/6/2017   | Private Housing  | \$23.00     |
|             | Derrick Traylor  | 11/2/2017  | Private Housing  | \$22.00     |
|             | Richard Allen    | 6/15/2017  | Deceased         | \$85.00     |
|             |                  |            |                  | \$130.00    |
| TOM BEAN    | Jennifer Whicker | 11/20/2017 | Skipped          | \$849.00    |
|             | Katie Alford     | 12/21/2017 | Skipped          | \$436.00    |
|             |                  |            |                  | \$1,285.00  |
| TRENTON     | Jamie Brown      | 2/8/2016   | Eviction         | \$142.00    |
|             | Diane Garcia     | 6/26/2017  | Deceased         | \$85.45     |
|             |                  |            |                  | \$227.45    |
| TIOGA       | Willis Powell    | 10/16/2017 | Deceased         | \$96.64     |
| VAN ALSTYNE | Kellie Donaho    | 12/2/2017  | Deceased         | \$36.46     |
| WHITEWRIGHT |                  |            |                  | \$0.00      |
| WINDOM      | None             |            |                  | \$0.00      |
|             |                  |            | Total write offs | \$11,378.28 |

|              | RECOVERED           | BALANCES   |
|--------------|---------------------|------------|
| BELLS        | Matthew Alderson    | \$847.34   |
| BONHAM       | Donna McCoy Collins | \$40.78    |
|              | Amy Pate            | \$83.95    |
|              | Kyle Mays           | \$300.00   |
|              | Terry Patterson     | \$36.00    |
|              | Sabrina Frick       | \$122.00   |
| ECTOR        | Elizabeth Roper     | \$26.00    |
| FARMERSVILLE | Elvia Schwejda      | \$278.00   |
| HONEY GROVE  | LaPorcha Hart       | \$259.00   |
|              | Christy Cartmill    | \$202.00   |
|              | Wilicia Pittman     | \$64.00    |
| LADONIA      | Ja'Chasitee King    | \$56.00    |
|              |                     |            |
|              | TOTAL               | \$2,315.07 |



**TO:** THP Board of Commissioners  
**FROM:** Allison Reider, THP Executive Director  
**DATE:** March 13, 2018  
**RE:** Employee Tenure Awards

#### **RECOMMENDATION**

Approve Tenure Awards as outlined below.

#### **DISCUSSION**

In keeping with and expanding on the previous employee recognition staff received through TCOG, it is the recommendation of staff to establish the following tenure brackets and awards:

| <b>Number of Years Employed</b> | <b>Employee Tenure Award</b>    |
|---------------------------------|---------------------------------|
| 5 years of service              | Recognition Plaque              |
| 10 years of service             | Recognition Plaque and \$100.00 |
| 15 years of service             | Recognition Plaque and \$150.00 |
| 20 years of service             | Recognition Plaque and \$200.00 |
| 25 years of service             | Recognition Plaque and \$250.00 |
| 30 years of service             | Recognition Plaque and \$300.00 |
| 35 years of service             | Recognition Plaque and \$350.00 |
| 40 years of service             | Recognition Plaque and \$400.00 |

#### **BUDGET**

Funds are available in the operation budget.



**TO:** THP Board of Commissioners  
**FROM:** Elizabeth Miles, CPA  
**DATE:** March 12, 2018  
**RE:** THP FYE 2018 Budget Status Update

**RECOMMENDATION**

Accept recommendation regarding the Operating Budget for THP FYE 2018 Budget, if any.

**BACKGROUND**

Each THP Governing Body meeting, the Board is presented with a status update of the current fiscal year Operating and Capital budgets and afforded the opportunity to make desired changes those budgets as conditions warrant.

**DISCUSSION**

A Statement of Revenue and Expense for the Operating and Capital Budgets for FYE 2018 are attached, along with a Balance Sheet as of February 2018.

**BUDGET**

Finance does not recommend any budget adjustments for the THP Operating and Capital Budgets FYE 2018.

# Balance Sheet - THP Combined

Report Ending Date: 02/28/2018

Fund: 038, 088, 089, 091, 092, 093, 097, 100, 101, 107, 108, 115, 126, 127, 132, 133, 139, 199, 220, 221, 601, 602, 603, 900

## ASSETS

### Current Assets

|                               |              |
|-------------------------------|--------------|
| Cash in Bank - Checking       | 1,474,625.73 |
| Cash in Bank - Savings        | 1,305,874.43 |
| Certificates of Deposit       | 95,581.42    |
| Accounts Receivable - Tenants | 20,305.73    |
| Accounts Receivable - Other   | 12,488.29    |
| Interfund Due from/to         |              |
| Prepaid Expenses              | 45,111.91    |
| Inventory                     | 0.00         |

|                      |              |
|----------------------|--------------|
| Total Current Assets | 2,953,987.51 |
|----------------------|--------------|

### Fixed Assets

|                         |               |
|-------------------------|---------------|
| Land                    | 154,143.47    |
| Site Improvements       | 7,406,969.71  |
| Dwelling Structures     | 22,441,301.76 |
| Non Dwelling Structures | 0.00          |
| Vehicles and Equipment  | 608,386.13    |

|                          |                |
|--------------------------|----------------|
| Total Fixed Assets       | 30,610,801.07  |
| Accumulated Depreciation | -23,356,219.18 |

|                  |              |
|------------------|--------------|
| Net Fixed Assets | 7,254,581.89 |
|------------------|--------------|

|              |               |
|--------------|---------------|
| Total Assets | 10,208,569.40 |
|--------------|---------------|

### Liabilities and Net Assets

|                                   |            |
|-----------------------------------|------------|
| Accounts Payable                  | -49,096.10 |
| Tenant Security Deposits          | -47,589.02 |
| Payroll Withholdings              | 36,169.14  |
| Accrued Payroll                   | 0.00       |
| Accrued Compensated Absences      | 0.00       |
| PILOT Payable                     | -10,371.21 |
| Prepaid Tenant Rents              | 0.00       |
| Current Portion of Long Term Debt | 0.00       |



# Balance Sheet - THP Combined

Report Ending Date: 02/28/2018

Fund: 038, 088, 089, 091, 092, 093, 097, 100, 101, 107, 108, 115, 126, 127, 132, 133, 139, 199, 220, 221, 601, 602, 603, 900

|                                       |                       |
|---------------------------------------|-----------------------|
| <b>Total Current Liabilities</b>      | <b>-70,887.19</b>     |
| <b>Long Term Liabilities</b>          |                       |
| Mortgage Note - net of current        | -21,233.15            |
| <b>Total Long Term Liabilities</b>    | <b>-21,233.15</b>     |
| <b>Net Assets</b>                     |                       |
| Invested in Fixed Assets net of debt  | 0.00                  |
| Unrestricted Net Assets               | -9,608,709.86         |
| Net Income                            | -507,739.20           |
| <b>Total Net Assets</b>               | <b>-10,116,449.06</b> |
| <b>Total Liability and Net Assets</b> | <b>-10,208,569.40</b> |

# Income Statement - THP Combined

Report Ending Date: 02/28/2018

Fund: 038, 088, 089, 091, 092, 093, 097, 100, 101, 107, 108, 115, 126, 127, 132, 133, 139, 199, 220, 221, 601, 602, 603, 900

|                                 | This Month<br>Actual | This Month<br>Budget | Variance<br>Better (Worse) | Year-To-Date<br>Actual | Year-To-Date<br>Budget | Variance<br>Better (Worse) |
|---------------------------------|----------------------|----------------------|----------------------------|------------------------|------------------------|----------------------------|
| <b>Operating Revenue</b>        |                      |                      |                            |                        |                        |                            |
| Dwelling Rents                  | \$108164.55          | \$0.00               | \$108164.55                | \$1231915.37           | \$0.00                 | \$1231915.37               |
| Excess Utilities                | \$1976.66            | \$0.00               | \$1976.66                  | \$57590.87             | \$0.00                 | \$57590.87                 |
| Operating Subsidy               | \$111394.00          | \$0.00               | \$111394.00                | \$1300107.01           | \$0.00                 | \$1300107.01               |
| Capital Funds - Operations      | \$0.00               | \$0.00               | \$0.00                     | \$584911.00            | \$0.00                 | \$584911.00                |
| Interest Income                 | \$0.00               | \$0.00               | \$0.00                     | \$875.53               | \$0.00                 | \$875.53                   |
| Other Revenues                  | \$1785.56            | \$0.00               | \$1785.56                  | \$23765.95             | \$0.00                 | \$23765.95                 |
| <b>Total Operating Revenues</b> | <b>\$223320.77</b>   | <b>\$0.00</b>        | <b>\$223320.77</b>         | <b>\$3199165.73</b>    | <b>\$0.00</b>          | <b>\$3199165.73</b>        |
| <b>Operating Expenses</b>       |                      |                      |                            |                        |                        |                            |
| <b>Administrative</b>           |                      |                      |                            |                        |                        |                            |
| Administrative Salaries         | \$33755.30           | \$0.00               | -\$33755.30                | \$360354.18            | \$0.00                 | -\$360354.18               |
| Employee Benefits               | \$6918.31            | \$0.00               | -\$6918.31                 | \$156399.69            | \$0.00                 | -\$156399.69               |
| Travel                          | \$622.61             | \$0.00               | -\$622.61                  | \$15568.65             | \$0.00                 | -\$15568.65                |
| Accounting Fees                 | \$5800.00            | \$0.00               | -\$5800.00                 | \$39022.50             | \$0.00                 | -\$39022.50                |
| Auditing Fees                   | \$17750.00           | \$0.00               | -\$17750.00                | \$17750.00             | \$0.00                 | -\$17750.00                |
| IT Costs                        | \$588.90             | \$0.00               | -\$588.90                  | \$81895.80             | \$0.00                 | -\$81895.80                |
| Other Administrative Costs      | \$3651.79            | \$0.00               | -\$3651.79                 | \$251004.46            | \$0.00                 | -\$251004.46               |
| <b>Total Administrative</b>     | <b>\$69086.91</b>    | <b>\$0.00</b>        | <b>-\$69086.91</b>         | <b>\$921995.28</b>     | <b>\$0.00</b>          | <b>-\$921995.28</b>        |
| <b>Tenant Services</b>          |                      |                      |                            |                        |                        |                            |
| Tenant Services Salaries        | \$3584.65            | \$0.00               | -\$3584.65                 | \$21507.88             | \$0.00                 | -\$21507.88                |
| Employee Benefits               | \$617.72             | \$0.00               | -\$617.72                  | \$4803.27              | \$0.00                 | -\$4803.27                 |
| Other Tenant Services Costs     | \$478.58             | \$0.00               | -\$478.58                  | \$11001.50             | \$0.00                 | -\$11001.50                |
| <b>Total Tenant Services</b>    | <b>\$4680.95</b>     | <b>\$0.00</b>        | <b>-\$4680.95</b>          | <b>\$37312.65</b>      | <b>\$0.00</b>          | <b>-\$37312.65</b>         |

# Income Statement - THP Combined

Report Ending Date: 02/28/2018

Fund: 038, 088, 089, 091, 092, 093, 097, 100, 101, 107, 108, 115, 126, 127, 132, 133, 139, 199, 220, 221, 601, 602, 603, 900

|                               | This Month<br>Actual | This Month<br>Budget | Variance<br>Better (Worse) | Year-To-Date<br>Actual | Year-To-Date<br>Budget | Variance<br>Better (Worse) |
|-------------------------------|----------------------|----------------------|----------------------------|------------------------|------------------------|----------------------------|
| <b>Utilities</b>              |                      |                      |                            |                        |                        |                            |
| Water                         | \$15230.76           | \$0.00               | -\$15230.76                | \$143521.63            | \$0.00                 | -\$143521.63               |
| Electricity                   | \$419.76             | \$0.00               | -\$419.76                  | \$81415.57             | \$0.00                 | -\$81415.57                |
| Gas                           | \$1414.96            | \$0.00               | -\$1414.96                 | \$6892.65              | \$0.00                 | -\$6892.65                 |
| Sewer                         | \$8667.45            | \$0.00               | -\$8667.45                 | \$96096.19             | \$0.00                 | -\$96096.19                |
| Garbage                       | \$5361.03            | \$0.00               | -\$5361.03                 | \$64063.22             | \$0.00                 | -\$64063.22                |
| <b>Total Utilities</b>        | <b>\$31093.96</b>    | <b>\$0.00</b>        | <b>-\$31093.96</b>         | <b>\$391989.26</b>     | <b>\$0.00</b>          | <b>-\$391989.26</b>        |
| <b>Maintenance</b>            |                      |                      |                            |                        |                        |                            |
| Maintenance Salaries          | \$42975.56           | \$0.00               | -\$42975.56                | \$458446.41            | \$0.00                 | -\$458446.41               |
| Employee Benefits             | \$9435.16            | \$0.00               | -\$9435.16                 | \$188426.89            | \$0.00                 | -\$188426.89               |
| Materials                     | \$11645.17           | \$0.00               | -\$11645.17                | \$269247.77            | \$0.00                 | -\$269247.77               |
| Maintenance Contract Costs    | \$10861.27           | \$0.00               | -\$10861.27                | \$172922.70            | \$0.00                 | -\$172922.70               |
| Maintenance Vehicle Costs     | \$0.00               | \$0.00               | \$0.00                     | \$49016.82             | \$0.00                 | -\$49016.82                |
| Protective Services           | \$300.00             | \$0.00               | -\$300.00                  | \$5400.00              | \$0.00                 | -\$5400.00                 |
| <b>Total Maintenance</b>      | <b>\$75217.16</b>    | <b>\$0.00</b>        | <b>-\$75217.16</b>         | <b>\$1143460.59</b>    | <b>\$0.00</b>          | <b>-\$1143460.59</b>       |
| <b>General Expenses</b>       |                      |                      |                            |                        |                        |                            |
| Insurance                     | \$0.00               | \$0.00               | \$0.00                     | \$115832.38            | \$0.00                 | -\$115832.38               |
| PILOT                         | \$0.00               | \$0.00               | \$0.00                     | \$0.00                 | \$0.00                 | \$0.00                     |
| Collection Losses             | \$0.00               | \$0.00               | \$0.00                     | \$0.00                 | \$0.00                 | \$0.00                     |
| Interest Expense              | \$1505.43            | \$0.00               | -\$1505.43                 | \$2734.63              | \$0.00                 | -\$2734.63                 |
| <b>Total General Expenses</b> | <b>\$1505.43</b>     | <b>\$0.00</b>        | <b>-\$1505.43</b>          | <b>\$118567.01</b>     | <b>\$0.00</b>          | <b>-\$118567.01</b>        |
| <b>Depreciation</b>           | <b>\$0.00</b>        | <b>\$0.00</b>        | <b>\$0.00</b>              | <b>\$0.00</b>          | <b>\$0.00</b>          | <b>\$0.00</b>              |

# Income Statement - THP Combined

Report Ending Date: 02/28/2018

Fund: 038, 088, 089, 091, 092, 093, 097, 100, 101, 107, 108, 115, 126, 127, 132, 133, 139, 199, 220, 221, 601, 602, 603, 900

|                                       | This Month<br>Actual | This Month<br>Budget | Variance<br>Better (Worse) | Year-To-Date<br>Actual | Year-To-Date<br>Budget | Variance<br>Better (Worse) |
|---------------------------------------|----------------------|----------------------|----------------------------|------------------------|------------------------|----------------------------|
| <b>Total Operating Expenses</b>       | \$181584.41          | \$0.00               | -\$181584.41               | \$2613324.79           | \$0.00                 | -\$2613324.79              |
| <b>Net Income from Operations</b>     | -\$41736.36          | \$0.00               | \$41736.36                 | -\$585840.94           | \$0.00                 | \$585840.94                |
| <b>Other Revenue</b>                  |                      |                      |                            |                        |                        |                            |
| Insurance Proceeds                    | \$9887.68            | \$0.00               | \$9887.68                  | \$240507.22            | \$0.00                 | \$240507.22                |
| <b>Other Expenses</b>                 |                      |                      |                            |                        |                        |                            |
| Casualty Losses                       | \$0.00               | \$0.00               | \$0.00                     | \$62511.00             | \$0.00                 | -\$62511.00                |
| Capital Funds Non Operating           | \$0.00               | \$0.00               | \$0.00                     | \$0.00                 | \$0.00                 | \$0.00                     |
| CFP - Management Improvements         | \$0.00               | \$0.00               | \$0.00                     | \$0.00                 | \$0.00                 | \$0.00                     |
| CFP - Administration                  | \$0.00               | \$0.00               | \$0.00                     | \$0.00                 | \$0.00                 | \$0.00                     |
| CFP - Fees & Costs                    | \$0.00               | \$0.00               | \$0.00                     | \$6630.60              | \$0.00                 | -\$6630.60                 |
| CFP - Site Improvements               | \$0.00               | \$0.00               | \$0.00                     | \$44150.00             | \$0.00                 | -\$44150.00                |
| CFP - Dwelling Structures             | \$0.00               | \$0.00               | \$0.00                     | \$140815.00            | \$0.00                 | -\$140815.00               |
| CFP - Dwelling Equipment              | \$0.00               | \$0.00               | \$0.00                     | \$0.00                 | \$0.00                 | \$0.00                     |
| CFP - Non Dwelling Structures         | \$0.00               | \$0.00               | \$0.00                     | \$0.00                 | \$0.00                 | \$0.00                     |
| CFP - Non Dwelling Equipment          | \$0.00               | \$0.00               | \$0.00                     | \$65122.89             | \$0.00                 | -\$65122.89                |
| <b>Total Other Expenses</b>           | \$0.00               | \$0.00               | \$0.00                     | \$319229.49            | \$0.00                 | -\$319229.49               |
| <b>Net Other Revenue and Expenses</b> | -\$9887.68           | \$0.00               | \$9887.68                  | \$78722.27             | \$0.00                 | -\$78722.27                |
| <b>Net Income</b>                     | -\$51624.04          | \$0.00               | \$51624.04                 | -\$507118.67           | \$0.00                 | \$507118.67                |

## **V. Reading of Ordinances**

|                              |  |
|------------------------------|--|
| Agenda Section               | Reading of Ordinances  |
| Section Number               | V.A  |
| Subject                      | Consider, discuss and act upon the second reading of Ordinance #O-2018-0313-002 approving a tariff authorizing an annual rate review mechanism as a substitution for the annual interim rate adjustment process defined by Section 104.301 of the Texas Utilities Code, and as negotiated between Atmos Energy Corp., Mid-Tex Division and the Steering Committee of Cities served by Atmos; requiring the company to reimburse cities' reasonable ratemaking expenses.  |
| To                           | Mayor and Council Members  |
| From                         | Ben White, City Manager  |
| Date                         | April 3, 2018  |
| Attachment(s)                | Ordinance #O-2018-0313-002   |
| Related Link(s)              | <a href="http://www.farmersvilletx.com/government/agendas_and_minutes/city_council_meetings.php">http://www.farmersvilletx.com/government/agendas_and_minutes/city_council_meetings.php</a>  |
| Consideration and Discussion | City Council discussion as required.   |
| Action                       | <ul style="list-style-type: none"> <li>• Motion/second/vote <ul style="list-style-type: none"> <li><input type="checkbox"/> Approve</li> <li><input type="checkbox"/> Approve with Updates</li> <li><input type="checkbox"/> Disapprove</li> </ul> </li> <li>• Motion/second/vote to continue to a later date. _____ <ul style="list-style-type: none"> <li><input type="checkbox"/> Approve</li> <li><input type="checkbox"/> Disapprove</li> </ul> </li> <li>• Move item to another agenda. _____</li> <li>• No motion, no action</li> </ul> |

**CITY OF FARMERSVILLE  
ORDINANCE #O-2018-0313-002**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FARMERSVILLE, TEXAS, APPROVING A TARIFF AUTHORIZING AN ANNUAL RATE REVIEW MECHANISM ("RRM") AS A SUBSTITUTION FOR THE ANNUAL INTERIM RATE ADJUSTMENT PROCESS DEFINED BY SECTION 104.301 OF THE TEXAS UTILITIES CODE, AND AS NEGOTIATED BETWEEN ATMOS ENERGY CORP., MID-TEX DIVISION ("ATMOS MID-TEX" OR "COMPANY") AND THE STEERING COMMITTEE OF CITIES SERVED BY ATMOS; REQUIRING THE COMPANY TO REIMBURSE CITIES' REASONABLE RATEMAKING EXPENSES; ADOPTING A SAVINGS CLAUSE; DETERMINING THAT THIS ORDINANCE WAS PASSED IN ACCORDANCE WITH THE REQUIREMENTS OF THE OPEN MEETINGS ACT; DECLARING AN EFFECTIVE DATE; AND REQUIRING DELIVERY OF THIS ORDINANCE TO THE COMPANY AND LEGAL COUNSEL FOR THE STEERING COMMITTEE.**

**WHEREAS**, the City of Farmersville, Texas ("City") is a gas utility customer of Atmos Energy Corp., Mid-Tex Division ("Atmos Mid-Tex" or "Company"), and a regulatory authority with an interest in the rates and charges of Atmos Mid-Tex; and

**WHEREAS**, the City and similarly-situated Atmos Mid-Tex municipalities created the Steering Committee of Cities Served by Atmos ("Steering Committee") to efficiently address all rate and service matters associated with delivery of natural gas; and

**WHEREAS**, the Steering Committee formed an Executive Committee to direct legal counsel and to recommend certain specific actions to all aligned Atmos Mid-Tex Cities through resolution or ordinance; and

**WHEREAS**, pursuant to the terms of a November 2007 agreement between the Steering Committee and Atmos Mid-Tex that settled the Company's interim rate filing under Section 104.301 of the Texas Utilities Code (a "GRIP" rate case), the Steering Committee and the Company collaboratively developed a Rate Review Mechanism ("RRM") Tariff, ultimately authorized by the City in 2008, that allows for an expedited rate review process as a substitute for the GRIP process; and

**WHEREAS**, the City has kept some form of a RRM Tariff in place until 2017 when it adopted an ordinance approving an RRM Tariff filing settlement and specifically calling for termination of the existing RRM Tariff and negotiation of a replacement RRM Tariff following the Railroad Commission's decision in a then-pending Atmos Texas Pipeline case (GUD No. 10580); and

**WHEREAS**, the Steering Committee's Executive Committee has recently approved a settlement with the Company on the attached RRM Tariff that contains certain notable improvements, from a consumer perspective, over the prior RRM Tariff, including a reduced rate of return on equity, acceptance of certain expense adjustments made by the

Railroad Commission in the Order in GUD No. 10580, and the addition of two months to the time for processing a RRM Tariff application; and

**WHEREAS**, the RRM Tariff contemplates reimbursement of Cities' reasonable expenses associated with RRM Tariff applications; and

**WHEREAS**, the Steering Committee's Executive Committee recommends that all Steering Committee member cities adopt this ordinance and the attached RRM Tariff; and

**WHEREAS**, it has been agreed that the attached RRM Tariff is just, reasonable and in the public interest.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FARMERSVILLE, TEXAS, THAT:**

**Section 1. INCORPORATION OF FINDINGS**

The findings set forth in this Ordinance are hereby in all things approved.

**Section 2. RRM TARIFF ADOPTED**

The attached RRM Tariff re-establishing a form of Rate Review Mechanism is just and reasonable and in the public interest and is hereby adopted.

**Section 3. ATMOS MID-TEX TO REIMBURSE CERTAIN REASONABLE EXPENSES**

Atmos Mid-Tex shall reimburse the Cities' reasonable expenses associated with adoption of this Ordinance and the attached RRM Tariff and in processing future RRM Tariff applications filed pursuant to the attached tariff.

**Section 4. REPEALER CLAUSE**

To the extent any resolution or ordinance previously adopted by the City is inconsistent with this Ordinance, it is hereby repealed.

**Section 5. APPROVED AT AN OPEN MEETING**

The meeting at which this Ordinance was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

**Section 6. SEVERABILITY**

If any one or more sections or clauses of this Ordinance is adjudged to be unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remaining provisions of this Ordinance, and the remaining provisions of this Ordinance shall be interpreted as if the offending section or clause never existed.



**Section 7. EFFECTIVE DATE**

This Ordinance shall become effective from and after its passage as provided by law.

**Section 8. DIRECTION TO CITY SECRETARY**

The City Secretary is hereby directed to send a copy of this Ordinance to Atmos Mid-Tex, care of Chris Felan, Vice President of Rates and Regulatory Affairs, Atmos Energy Corporation, Mid-Tex Division, 5420 LBJ Freeway, Suite 1862, Dallas, Texas 75240, and to Geoffrey Gay, General Counsel to Mid-Tex Cities, at Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Avenue, Suite 1900, Austin, Texas 78701.

**PASSED** on first reading on the 13<sup>th</sup> day of March, 2018, and second reading on the \_\_\_\_ day of \_\_\_\_\_, 2018 at properly scheduled meetings of the City Council of the City of Farmersville, Texas, there being a quorum present, and approved by the Mayor on the date set out below.

**APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2018.**

**APPROVED:**

**BY:** \_\_\_\_\_  
Diane C. Piwko  
Mayor

**ATTEST:**

\_\_\_\_\_  
Sandra Green  
City Secretary

**APPROVED AS TO FORM AND LEGALITY:**

\_\_\_\_\_  
Alan D. Lathrom  
City Attorney

**ATMOS ENERGY CORPORATION  
MID-TEX DIVISION**

|                        |  |                |
|------------------------|--|----------------|
| <b>RATE SCHEDULE:</b>  | <b>RRM – Rate Review Mechanism</b>   |                |
| <b>APPLICABLE TO:</b>  | <b>ALL CITIES IN THE MID-TEX DIVISION AS IDENTIFIED IN EXHIBIT A TO THIS RATE SCHEDULE</b> |                |
| <b>EFFECTIVE DATE:</b> | <b>Bills Rendered on and after 04/01/2018</b>  | <b>PAGE: 1</b> |

**I. Applicability**

Applicable to Residential, Commercial, Industrial, and Transportation tariff customers within the city limits of cities identified in Exhibit A that receive service from the Mid-Tex Division of Atmos Energy Corporation ("Company"). This Rate Review Mechanism ("RRM") provides for an annual adjustment to the Company's Rate Schedules R, C, I and T ("Applicable Rate Schedules"). Rate calculations and adjustments required by this tariff shall be determined on a System-Wide cost basis.

**II. Definitions**

"Test Period" is defined as the twelve months ending December 31 of each preceding calendar year.

The "Effective Date" is the date that adjustments required by this tariff are applied to customer bills. The annual Effective Date is October 1.

Unless otherwise provided in this tariff the term Final Order refers to the final order issued by the Railroad Commission of Texas in GUD No. 10170 and elements of GUD No. 10580 as specified in Section III below.

The term "System-Wide" means all incorporated and unincorporated areas served by the Company.

"Review Period" is defined as the period from the Filing Date until the Effective Date.

The "Filing Date" is as early as practicable, but no later than April 1 of each year.

**III. Calculation**

The RRM shall calculate an annual, System-Wide cost of service ("COS") that will be used to adjust applicable rate schedules prospectively as of the Effective Date. The Company may request recovery of its total cost of service but will include schedules showing the computation of any adjustments. The annual cost of service will be calculated according to the following formula:

$$\text{COS} = \text{OM} + \text{DEP} + \text{RI} + \text{TAX} + \text{CD}$$

Where:

OM = all reasonable and necessary operation and maintenance expenses from the Test Period adjusted for known and measurable items and prepared

**ATMOS ENERGY CORPORATION**  
**MID-TEX DIVISION**

|                        |  |                |
|------------------------|--|----------------|
| <b>RATE SCHEDULE:</b>  | <b>RRM – Rate Review Mechanism</b>   |                |
| <b>APPLICABLE TO:</b>  | <b>ALL CITIES IN THE MID-TEX DIVISION AS IDENTIFIED IN EXHIBIT A TO THIS RATE SCHEDULE</b> |                |
| <b>EFFECTIVE DATE:</b> | <b>Bills Rendered on and after 04/01/2018</b>  | <b>PAGE: 2</b> |

consistent with the rate making treatments approved in the Final Order. Incentive compensation (Management Incentive Plan, Variable Pay Plan and Long Term Incentive Plan) related to Atmos' Shared Services Unit will be applied consistent with treatment approved in GUD 10580. Additionally, O&M adjustments will be incorporated and applied as modified by a final order, not subject to appeal, issued by the Railroad Commission of Texas in subsequent rate cases involving the Atmos Mid-Tex or West Texas divisions. Known and measurable adjustments shall be limited to those changes that have occurred prior to the Filing Date. OM may be adjusted for atypical and non-recurring items. Shared Services allocation factors shall be recalculated each year based on the latest component factors used during the Test Period, but the methodology used will be that approved in the Final Order in GUD 10580.

**DEP** = depreciation expense calculated at depreciation rates approved by the Final Order. Additionally, if depreciation rates are approved in a subsequent final order, not subject to appeal, issued by the Railroad Commission of Texas for the Mid-Tex division those rates would be applicable for subsequent RRM filings.

**RI** = return on prudently incurred investment calculated as the Company's pretax return multiplied by rate base at Test Period end. Rate base is prepared consistent with the rate making treatments approved in the Final Order, and as in GUD 10580 as specifically related to capitalized incentive compensation (Management Incentive Plan, Variable Pay Plan and Long Term Incentive Plan) for Atmos' Shared Services Unit. However, no post Test Period adjustments will be permitted. Additionally, adjustments will be incorporated and applied as modified by a final order, not subject to appeal, issued by the Railroad Commission of Texas in subsequent rate cases involving the Atmos Mid-Tex or West Texas divisions. Pretax return is the Company's weighted average cost of capital before income taxes. The Company's weighted average cost of capital is calculated using the methodology from the Final Order including the Company's actual capital structure and long term cost of debt as of the Test Period end (adjusted for any known and measurable changes that have occurred prior to the filing date) and the return on equity of 9.8%. However, in no event will the percentage of equity exceed 58%. Regulatory adjustments due to prior regulatory rate base adjustment disallowances will be maintained. Cash working capital will be calculated using the lead/lag days approved in the Final Order. With respect to pension and other postemployment benefits, the Company will record a regulatory asset or liability for these costs until the amounts are included in the next annual rate adjustment implemented under this tariff. Each year, the Company's filing under this Rider RRM will clearly state the level of pension

**ATMOS ENERGY CORPORATION**  
**MID-TEX DIVISION**

|                        |  |                |
|------------------------|--|----------------|
| <b>RATE SCHEDULE:</b>  | <b>RRM – Rate Review Mechanism</b>   |                |
| <b>APPLICABLE TO:</b>  | <b>ALL CITIES IN THE MID-TEX DIVISION AS IDENTIFIED IN EXHIBIT A TO THIS RATE SCHEDULE</b> |                |
| <b>EFFECTIVE DATE:</b> | <b>Bills Rendered on and after 04/01/2018</b>  | <b>PAGE: 3</b> |

and other postemployment benefits recovered in rates.

**TAX** = income tax and taxes other than income tax from the Test Period adjusted for known and measurable changes occurring after the Test Period and before the Filing Date, and prepared consistent with the rate making treatments approved in the Final Order. Atmos Energy shall comprehensively account for, including establishing a regulatory liability to account for, any statutory change in tax expense that is applicable to months during the Test Period in the calculation to ensure recovery of tax expense under new and old income tax rates.

**CD** = interest on customer deposits.

#### **IV. Annual Rate Adjustment**

The Company shall provide schedules and work papers supporting the Filing's revenue deficiency/sufficiency calculations using the methodology accepted in the Final Order. The result shall be reflected in the proposed new rates to be established for the effective period. The Revenue Requirement will be apportioned to customer classes in the same manner that Company's Revenue Requirement was apportioned in the Final Order. For the Residential Class, 50% of the increase may be recovered in the customer charge. However, the increase to the Residential customer charge shall not exceed \$0.60 per month in the initial filing and \$0.70 per month in any subsequent year. The remainder of the Residential Class increase not collected in the customer charge will be recovered in the usage charge. For all other classes, the change in rates will be apportioned between the customer charge and the usage charge, consistent with the Final Order. Test Period billing determinants shall be adjusted and normalized according to the methodology utilized in the Final Order.

#### **V. Filing**

The Company shall file schedules annually with the regulatory authority having original jurisdiction over the Company's rates on or before the Filing Date that support the proposed rate adjustments. The schedules shall be in the same general format as the cost of service model and relied-upon files upon which the Final Order was based. A proof of rates and a copy of current and proposed tariffs shall also be included with the filing. The filing shall be made in electronic form where practical. The Company's filing shall conform to Minimum Filing Requirements (to be agreed upon by the parties), which will contain a minimum amount of information that will assist the regulatory authority in its review and analysis of the filing. The Company and regulatory authority will endeavor to hold a technical conference regarding the filing within twenty (20) calendar days after the Filing Date.

**ATMOS ENERGY CORPORATION  
MID-TEX DIVISION**

|                        |  |                |
|------------------------|--|----------------|
| <b>RATE SCHEDULE:</b>  | <b>RRM – Rate Review Mechanism</b>   |                |
| <b>APPLICABLE TO:</b>  | <b>ALL CITIES IN THE MID-TEX DIVISION AS IDENTIFIED IN EXHIBIT A TO THIS RATE SCHEDULE</b> |                |
| <b>EFFECTIVE DATE:</b> | <b>Bills Rendered on and after 04/01/2018</b>  | <b>PAGE: 4</b> |

A sworn statement shall be filed by an Officer of the Company affirming that the filed schedules are in compliance with the provisions of this Rate Review Mechanism and are true and correct to the best of his/her knowledge, information, and belief. No testimony shall be filed, but a brief narrative explanation shall be provided of any changes to corporate structure, accounting methodologies, allocation of common costs, or atypical or non- recurring items included in the filing.

**VI. Evaluation Procedures**

The regulatory authority having original jurisdiction over the Company's rates shall review and render a decision on the Company's proposed rate adjustment prior to the Effective Date. The Company shall provide all supplemental information requested to ensure an opportunity for adequate review by the relevant regulatory authority. The Company shall not unilaterally impose any limits upon the provision of supplemental information and such information shall be provided within seven (7) working days of the original request. The regulatory authority may propose any adjustments it determines to be required to bring the proposed rate adjustment into compliance with the provisions of this tariff.

The regulatory authority may disallow any net plant investment that is not shown to be prudently incurred. Approval by the regulatory authority of net plant investment pursuant to the provisions of this tariff shall constitute a finding that such net plant investment was prudently incurred. Such finding of prudence shall not be subject to further review in a subsequent RRM or Statement of Intent filing.

During the Review Period, the Company and the regulatory authority will work collaboratively and seek agreement on the level of rate adjustments. If, at the end of the Review Period, the Company and the regulatory authority have not reached agreement, the regulatory authority shall take action to modify or deny the proposed rate adjustments. The Company shall have the right to appeal the regulatory authority's action to the Railroad Commission of Texas. Upon the filing of an appeal of the regulatory authority's order relating to an annual RRM filing with the Railroad Commission of Texas, the regulatory authority having original jurisdiction over the Company's rates shall not oppose the implementation of the Company's proposed rates subject to refund, nor will the regulatory authority advocate for the imposition of a third party surety bond by the Company. Any refund shall be limited to and determined based on the resolution of the disputed adjustment(s) in a final, non-appealable order issued in the appeal filed by the Company at the Railroad Commission of Texas.

**ATMOS ENERGY CORPORATION**  
**MID-TEX DIVISION**

|                        |  |                |
|------------------------|--|----------------|
| <b>RATE SCHEDULE:</b>  | <b>RRM – Rate Review Mechanism</b>   |                |
| <b>APPLICABLE TO:</b>  | <b>ALL CITIES IN THE MID-TEX DIVISION AS IDENTIFIED IN EXHIBIT A TO THIS RATE SCHEDULE</b> |                |
| <b>EFFECTIVE DATE:</b> | <b>Bills Rendered on and after 04/01/2018</b>  | <b>PAGE: 5</b> |

In the event that the regulatory authority and Company agree to a rate adjustment(s) that is different from the adjustment(s) requested in the Company's filing, the Company shall file compliance tariffs consistent with the agreement. No action on the part of the regulatory authority shall be required to allow the rate adjustment(s) to become effective on October 1. To the extent that the regulatory authority does not take action on the Company's RRM filing by September 30, the rates proposed in the Company's filing shall be deemed approved effective October 1. Notwithstanding the preceding sentence, a regulatory authority may choose to take affirmative action to approve a rate adjustment under this tariff. In those instances where such approval cannot reasonably occur by September 30, the rates finally approved by the regulatory authority shall be deemed effective as of October 1.

To defray the cost, if any, of regulatory authorities conducting a review of the Company's annual RRM filing, the Company shall reimburse the regulatory authorities on a monthly basis for their reasonable expenses incurred upon submission of invoices for such review. Any reimbursement contemplated hereunder shall be deemed a reasonable and necessary operating expense of the Company in the year in which the reimbursement is made. A regulatory authority seeking reimbursement under this provision shall submit its request for reimbursement to the Company no later than December 1 of the year in which the RRM filing is made and the Company shall reimburse regulatory authorities in accordance with this provision on or before December 31 of the year the RRM filing is made.

To the extent possible, the provisions of the Final Order shall be applied by the regulatory authority in determining whether to approve or disapprove of Company's proposed rate adjustment.

This Rider RRM does not limit the legal rights and duties of a regulatory authority. Nothing herein shall abrogate the jurisdiction of the regulatory authority to initiate a rate proceeding at any time to review whether rates charged are just and reasonable. Similarly, the Company retains its right to utilize the provisions of Texas Utilities Code, Chapter 104, Subchapter C to request a change in rates. The provisions of this Rider RRM are implemented in harmony with the Gas Utility Regulatory Act (Texas Utilities Code, Chapters 101-105).

The annual rate adjustment process set forth in this tariff shall remain in effect during the pendency of any Statement of Intent rate filing.

**ATMOS ENERGY CORPORATION  
MID-TEX DIVISION**

|                        |  |                |
|------------------------|--|----------------|
| <b>RATE SCHEDULE:</b>  | <b>RRM – Rate Review Mechanism</b>   |                |
| <b>APPLICABLE TO:</b>  | <b>ALL CITIES IN THE MID-TEX DIVISION AS IDENTIFIED IN EXHIBIT A TO THIS RATE SCHEDULE</b> |                |
| <b>EFFECTIVE DATE:</b> | <b>Bills Rendered on and after 04/01/2018</b>  | <b>PAGE: 6</b> |

**VII. Reconsideration, Appeal and Unresolved Items**

Orders issued pursuant to this mechanism are ratemaking orders and shall be subject to appeal under Sections 102.001(b) and 103.021, et seq., of the Texas Utilities Code (Vernon 2007).

**VIII. Notice**

Notice of each annual RRM filing shall be provided by including the notice, in conspicuous form, in the bill of each directly affected customer no later than forty-five (45) days after the Company makes its annual filing pursuant to this tariff. The notice to customers shall include the following information:

- a) a description of the proposed revision of rates and schedules;
- b) the effect the proposed revision of rates is expected to have on the rates applicable to each customer class and on an average bill for each affected customer;
- c) the service area or areas in which the proposed rates would apply;
- d) the date the annual RRM filing was made with the regulatory authority; and
- e) the Company's address, telephone number and website where information concerning the proposed rate adjustment can be obtained.

|                              |  |
|------------------------------|--|
| Agenda Section               | Reading of Ordinances  |
| Section Number               | V.B  |
| Subject                      | Consider, discuss and act upon the first and only reading of Ordinance #O-2018-0403-001 regarding a proposed amendment to the Budget to allocate funds for the grant match for contract #7217129 for certain drainage issues around and about the location occupied by the Candy Kitchen and to transfer certain monies from the general fund reserves to the general fund operating account to facilitate the grant match.  |
| To                           | Mayor and Council Members  |
| From                         | Ben White, City Manager  |
| Date                         | April 3, 2018  |
| Attachment(s)                | Ordinance #O-2018-0403-001   |
| Related Link(s)              | <a href="http://www.farmersvilletx.com/government/agendas_and_minutes/city_council_meetings.php">http://www.farmersvilletx.com/government/agendas_and_minutes/city_council_meetings.php</a>  |
| Consideration and Discussion | <ul style="list-style-type: none"> <li>• Mayor Piwko and Mike Hurst will need to recuse themselves from discussion due to conflict of interest.</li> <li>• City Council discussion as required.</li> </ul>   |
| Action                       | <ul style="list-style-type: none"> <li>• Motion/second/vote <ul style="list-style-type: none"> <li><input type="checkbox"/> Approve</li> <li><input type="checkbox"/> Approve with Updates</li> <li><input type="checkbox"/> Disapprove</li> </ul> </li> <li>• Motion/second/vote to continue to a later date. _____ <ul style="list-style-type: none"> <li><input type="checkbox"/> Approve</li> <li><input type="checkbox"/> Disapprove</li> </ul> </li> <li>• Move item to another agenda. _____</li> <li>• No motion, no action</li> </ul> |



**CITY OF FARMERSVILLE  
ORDINANCE # O-2018-0403-001**

**AN ORDINANCE AMENDING THE BUDGET FOR THE FISCAL YEAR 2017 – 2018 IN ACCORDANCE WITH EXISTING STATUTORY REQUIREMENTS, APPROPRIATING THE VARIOUS AMOUNTS HEREIN; REPEALING ALL PRIOR ORDINANCES AND ACTIONS IN CONFLICT HERewith; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of Farmersville, Texas is a Type A General-Law Municipality located in Collin and Hunt Counties, established in accordance with the provisions of Chapter 6 of the Texas Local Government Code, and operating pursuant to the enabling legislation of the State of Texas; and

**WHEREAS**, the City Manager of the City of Farmersville has reviewed the budget that was adopted by the City Council for the Fiscal Year 2017 – 2018 ("Budget"); and

**WHEREAS**, the City Manager of the City of Farmersville believes the Budget requires certain amendments and has submitted to the Mayor and the City Council proposed amendment(s) to the Budget regarding the revenues and expenditures of conducting the affairs of said City, and providing a complete financial plan for the Fiscal Year 2017 – 2018; and,

**WHEREAS**, the City Council has determined that it is in the best interest of the City to amend the Fiscal Year 2017 – 2018 budget to adopt the proposed amendment to the Budget to allocate funds for the grant match for contract #7217129 for certain drainage issues around and about the location occupied by the Candy Kitchen and to transfer certain monies from the general fund reserves to the general fund operating account to facilitate the grant match.

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FARMERSVILLE, TEXAS, THAT:**

**SECTION 1. INCORPORATION OF FINDINGS**

The findings set forth above are found to be true and correct legislative and factual determinations of the City of Farmersville and are hereby approved and incorporated into the body of this Ordinance and made a part hereof for all purposes as if fully set forth herein.

**SECTION 2. BUDGET AMENDMENT ADOPTION**

From and after the effective date of this Ordinance, the amendments to the budget of the revenues and expenditures for the Fiscal Year 2017 – 2018 that are attached hereto as Exhibit "A" and incorporated herein by reference are hereby adopted and the budget for Fiscal Year 2017 – 2018 is hereby accordingly so amended and the amended budget for Fiscal Year 2017 – 2018 adopted.

**SECTION 3. SEVERABILITY**

It is hereby declared to be the intention of the City Council that the several provisions of this Ordinance are severable, and if any court of competent jurisdiction shall judge any provisions of this Ordinance to be illegal, invalid, or unenforceable, such judgment shall

not affect any other provisions of this Ordinance which are not specifically designated as being illegal, invalid or unenforceable.

#### **SECTION 4. REPEALER**

This Ordinance shall be cumulative of all other Ordinances, resolutions, and/or policies of the City, whether written or otherwise, and shall not repeal any of the provisions of those ordinances except in those instances where the provisions of those ordinances are in direct conflict with the provisions of this Ordinance. Any and all ordinances, resolutions, and/or policies of the City, whether written or otherwise, which are in any manner in conflict with or inconsistent with this Ordinance shall be and are hereby repealed to the extent of such conflict and/or inconsistency.

#### **SECTION 5. ENGROSSMENT AND ENROLLMENT**

The City Secretary of the City of Farmersville is hereby directed to engross and enroll this Ordinance by copying the exact Caption and the Effective Date clause in the minutes of the City Council of the City of Farmersville and by filing this Ordinance in the Ordinance records of the City.

#### **SECTION 6. SAVINGS**

All rights and remedies of the City of Farmersville are expressly saved as to any and all violations of the provisions of any Ordinances which have accrued at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such Ordinances, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

#### **SECTION 7. EFFECTIVE DATE**

This Ordinance shall take effect immediately upon its adoption and publication in accordance with and as provided by Texas law.

**PASSED** on first and only reading on the 27<sup>th</sup> day of March, 2018 at a properly scheduled meeting of the City Council of the City of Farmersville, Texas, there being a quorum present, and approved by the Mayor on the date set out below.

**APPROVED THIS 27<sup>th</sup> DAY OF MARCH, 2018.**

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Diane C. Piwko, Mayor

**ATTEST:**

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Sandra Green, City Secretary

## CITY OF FARMERSVILLE

## EXHIBIT A

2017-2018 BUDGET/REVISION (2) 03-08-2018

| GOVERNMENTAL FUNDS                  | ESTIMATED      |              |              | INTERFUND    | PROPOSED    |
|-------------------------------------|----------------|--------------|--------------|--------------|-------------|
|                                     | BEGINNING FUND | REVENUES     | EXPENDITURES | TRANSFERS IN | ENDING FUND |
|                                     | BALANCE        |              |              | (OUT)        | BALANCE     |
| General Fund                        | \$ 789,244     | \$ 1,800,831 | \$ 3,506,305 | \$ 1,448,596 | \$ 532,366  |
| Fund Balance Amendments             |                |              |              |              |             |
| <u>Grant Match contract 7217129</u> |                |              | \$ 57,000    |              |             |
| <u>Candy Kitchen</u>                |                |              |              |              |             |