



**FARMERSVILLE CITY COUNCIL
REGULAR SESSION AGENDA
October 11, 2016, 6:00 P.M.
Council Chambers, City Hall
205 S. Main Street**

I. PRELIMINARY MATTERS

- Call to Order, Roll Call, Prayer and Pledge of Allegiance
- Announcements
 - Calendar of upcoming holidays and meetings

II. PUBLIC COMMENT

Anyone wanting to speak on any items that are not the subject of a Public Hearing on this agenda is asked to speak at this time, with an individual time limit of three (3) minutes. This forum is limited to a total of thirty (30) minutes. If a speaker inquires about an item that is not included on this Agenda, the City Council or City Staff may only respond with: (1) a statement of specific factual information; (2) a recitation of existing policy; (3) a suggestion that the speaker meet with City Staff to discuss the matter; or (4) a proposal that the item be placed on the agenda of a future meeting.

III. CONSENT AGENDA

Items in the Consent Agenda consist of non-controversial or "housekeeping" items required by law. Council members may request prior to a motion and vote on the Consent Agenda that one or more Items be withdrawn from the Consent Agenda and considered individually. Following approval of the Consent Agenda, excepting the items requested to be removed, the City Council will consider and act on each item so withdrawn individually.

Consider, discuss, and act on the following matters, minutes and reports, which consideration and discussion may also include or pertain to individual items and projects set forth in such matters, minutes and reports, as well as related background information and plans for future completion, performance or resolution as may be

necessary to understand such individual items and projects and the City's related operation:

- A. City Manager's Report
- B. City Council Minutes
- C. Police Department Report
- D. Code Enforcement/Animal Control Report
- E. Fire Department Report
- F. Municipal Court Report
- G. Warrant Officer Report
- H. Public Works Report
- I. Library Report
- J. Texoma Housing Partners Board

IV. INFORMATIONAL ITEMS

These Informational Items are intended solely to keep the City Council apprised of the actions and efforts of the various boards and commissions serving the City of Farmersville. Council members may deliberate and/or request further information or clarification regarding any one or more of the items contained in this provision. City Council approval of, or action on, these items is not required or requested.

Consider, discuss, and act on the following matters, minutes and reports, which consideration and discussion may also include or pertain to individual items and projects set forth in such matters, minutes and reports, as well as related background information and plans for future completion, performance or resolution as may be necessary to understand such individual items and projects and the City's related operation:

- A. FEDC (4A) Meeting Minutes
- B. FEDC (4A) Financial Report
- C. FCDC (4B) Meeting Minutes
- D. FCDC (4B) Financial Report
- E. Planning and Zoning Minutes

V. REGULAR AGENDA

- A. Consider, discuss, and act upon a request regarding a private lift station situated on property owned by Marshall Furr, owner of Farmersville Physical Therapy
- B. Consider, discuss, and act upon an Interlocal Agreement between the County of Collin and the City of Farmersville regarding the Charles J. Rike Memorial Library
- C. Consider, discuss, and act upon a proposed policy related to the Farmersville Logo
- D. Discussion regarding the TML convention
- E. Discussion regarding matters from the Strategic Planning Session and any necessary future City Council action(s)
- F. Update regarding proposal for City Planner services by City Manager

G. Consider, discuss, and act upon unincorporated areas within the confines of the City corporate limits

VI. EXECUTIVE SESSION - Discussion of Matters Permitted by Texas Government Code Chapter 551:

A. Section 551.071, CONSULTATION WITH CITY ATTORNEY

1. Discussion regarding matters protected by the Attorney-Client Privilege:

A. Temporary Certificate of Occupancy issued for Farmersville ISD Football Stadium and letter requesting release from agreement and issuance of Final Certificate of Occupancy

VII. RECONVENE FROM EXECUTIVE SESSION AND DISCUSS/CONSIDER/ACT ON MATTERS DISCUSSED IN EXECUTIVE SESSION PERMITTED BY SECTIONS 551.071 OF THE TEXAS GOVERNMENT CODE

VIII. REQUESTS TO BE PLACED ON FUTURE AGENDAS

IX. ADJOURNMENT

Dated this the 7th day of October, 2016.




Diane C. Piwko

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.175-183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Code, including, but not limited to, Section 321.3022 (Sales Tax Information).

Persons with disabilities who plan to attend this meeting and who may need assistance should contact the City Secretary at 972-782-6151 or Fax 972-782-6604 at least two (2) working days prior to the meeting so that appropriate arrangements can be made. Handicap Parking is available in the front and rear parking lot of the building.

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in the regular posting place of the City Hall building for Farmersville, Texas, in a place and

manner convenient and readily accessible to the general public at all times, and said Notice was posted October 7, 2016 by 5:00 P.M. and remained so posted continuously at least 72 hours proceeding the scheduled time of said meeting.



Paula Jackson, Interim City Secretary

I. Preliminary Matters

October

2016

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|---|---------------------------------------|-----------|--|--------|---|
| 25 | 26 | 27 | 28 | 29 | 30 | 1 |
| | | | | | | Old Time Saturday |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| | | COURT Main Street Board 5 PM | | | | City Strategic Planning Session 9am |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| | FCDC (4B) 5:45pm | City Council Meeting 6pm | | | | Mini RAT 3 day race begins |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| | Parks Board 4pm P&Z 6:30 pm FISD School Board 7pm | | | FEDC (4A) 7pm | | Trick-it-up Bike Ride Scare around the Square |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| | | City Council Meeting 6pm | | Library/Civic Center Board 4:30pm B&PS 6pm | | |
| 30 | 31 | 1 | 2 | 3 | 4 | 5 |
| | | | | | | |

November

2016

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|-------------------------------------|------------------------------------|-----------|---|---|----------|
| 30 | 31 | 1 | 2 | 3 | 4 | 5 |
| | | COURT | | | | |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| | | City Council Meeting 6pm | | | FISD Veterans Day | |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| | FCDC (4B) 5:45pm P&Z 7 pm | COURT Main Street Board 5pm | | FEDC (4A) 7pm | | |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| | FISD Board meeting 7PM | | | Thanksgiving Holiday City Offices Closed | Thanksgiving Holiday City Offices Closed | |
| 27 | 28 | 29 | 30 | 1 | 2 | 3 |
| | | City Council Meeting 6pm | | | | |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| | | | | | | |

II. Public Comment

III. Consent Agenda

| | |
|------------------------------|--|
| Agenda Section | Consent Agenda |
| Section Number | III.A |
| Subject | City Manager's Report |
| To | Mayor and Council Members |
| From | Ben White, City Manager |
| Date | October 11, 2016 |
| Attachment(s) | Report |
| Related Link(s) | http://www.farmersvilletx.com/government/agendas_and_minutes/city_council_meetings.php |
| Consideration and Discussion | City Council discussion as required. |
| Action | <ul style="list-style-type: none"> • Motion/second/vote <ul style="list-style-type: none"> <input type="checkbox"/> Approve <input type="checkbox"/> Approve with Updates <input type="checkbox"/> Disapprove • Motion/second/vote to continue to a later date. _____ <ul style="list-style-type: none"> <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove • Move item to another agenda. _____ • No motion, no action |



City Manager Monthly Report

City Manager General

1. Attended the following meetings:

| Meeting Description | Attended |
|---|----------|
| City Council Meeting | 2 |
| Farmersville Economic Development Corporation (FEDC) | 1 |
| Farmersville Community Development Corporation (FCDC) | 1 |
| Planning and Zoning Commission | 0 |
| Citizens Advisory Committee | 0 |
| Parks and Recreation Board | 0 |
| Main Street Board | 1 |
| Downtown Merchants Meeting | 0 |
| Capital Improvements Advisory Commission | 0 |
| Building and Property Standards Meeting | 1 |
| Senior Citizens Advisory Commission | 0 |
| Farmersville Volunteer Fire Department | 1 |
| Realtors Meeting | 0 |
| Chamber of Commerce Board Meeting | 0 |
| Chamber of Commerce Networking Meeting | 0 |
| Farmersville Riding Club | 0 |
| Texoma Housing Partners | 1 |
| Northeast Texas Trail Association (NETT) | 0 |

Ordinances and Ordinance Changes

1. Backlog

a. New

- i. 2016/2017 budget related ordinances (complete)
- ii. Knox boxes
- iii. Create preservation ordinance (in-work)
- iv. Tree ordinance (in-work)

b. Change

- i. Revise the City's Thoroughfare Plan and the City's design standards to remove areas of disagreement between the documents. (in work)
- ii. Specifications for: water, wastewater, electrical, etc. (in-work)
- iii. Sign ordinance

Contracts/Interlocal Agreements

1. Backlog
 - a. Solid Waste. (complete)
 - b. Recycle. (complete)
 - c. Main Street grant for downtown accessibility and drainage. Application complete. Awaiting award.
 - d. Collin County Open Space grant. Application complete. Awaiting award.
 - e. Major League Baseball Tomorrow Fund grant for J.W. Spain.
 - f. Administrative, management and engineering agreements for the CDBG and Main Street grants. (complete)

Planning

1. Request for Qualifications for Planning Engineer. (In-work)
2. Strategic planning session set for 8 Oct 2016.

Policy/Procedural Changes

1. Backlog
 - a. Information Technology policy.
 - b. Financial procedure. Accounts payable process.

Personnel Related Matters

1. Karina Diaz hired as contract labor to help while hiring a new city secretary.
2. Interviews set up for new city secretary starting week of 10 Oct 2016. Three interviews pending.

Customer Service Window

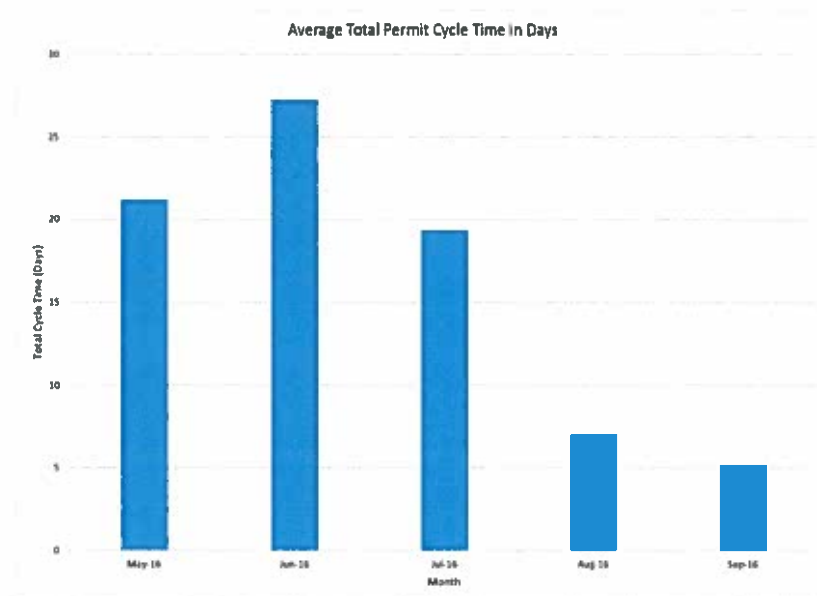
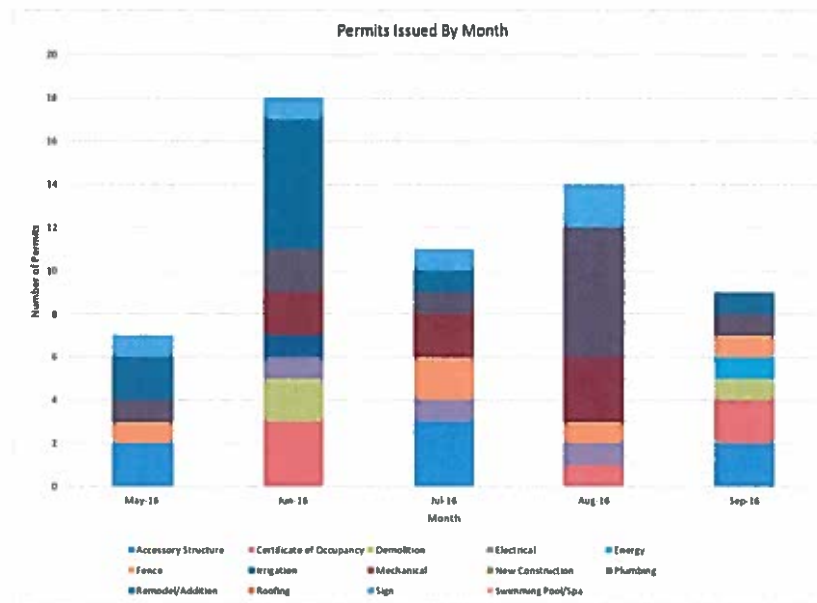
1. No new news.

Budget/Finance

1. 2016/2017 budget process complete.
2. 2016/2017 tax rate process complete.
3. 2015/2016 processing and procedures audit complete. Final audit scheduled for January 2017.
4. Open enrollment for insurance complete.

Development Services

1. See metrics following.



Information Technology

1. Fiber optic network
 - a. Kick-off meeting accomplished
 - b. iWire365 continues working on fiber optic study.
2. City Hall Technology Center
 - a. National Telesystems installation of IT related cabling in City Hall 95% complete.
 - b. Upgraded power.
 - c. Installed 2 new racks for switch/communications and servers.
 - d. Currently working on recabling outdoor antenna lines, Spectrum cable, and telephone service cable.
 - e. Receiving quotes for new security camera system.
3. Other projects
 - a. Hardware and software review audit (95% complete)
 - b. Install software/hardware upgrades for enhanced cyber security (80% complete)
 - c. Implementation of standardized document management structure. (20% complete)
 - d. Currently working on transferring files and directories to the RAID SAN. (55% complete)

Special Events/Projects

1. Old Time Saturday coming up 1 Oct 2016.

| | |
|------------------------------|--|
| Agenda Section | Consent Agenda |
| Section Number | III.B |
| Subject | City Council Minutes |
| To | Mayor and Council Members |
| From | Ben White, City Manager |
| Date | October 11, 2016 |
| Attachment(s) | Council Minutes Dated 12 July 2016 and 27 Sep 2016 |
| Related Link(s) | http://www.farmersvilletx.com/government/agendas_and_minutes/city_council_meetings.php |
| Consideration and Discussion | City Council discussion as required. |
| Action | <ul style="list-style-type: none"> • Motion/second/vote <ul style="list-style-type: none"> <input type="checkbox"/> Approve <input type="checkbox"/> Approve with Updates <input type="checkbox"/> Disapprove • Motion/second/vote to continue to a later date. _____ <ul style="list-style-type: none"> <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove • Move item to another agenda. _____ • No motion, no action |



**FARMERSVILLE CITY COUNCIL
REGULAR SESSION MINUTES
for
July 12, 2016, 6:00P.M.**

I. PRELIMINARY MATTERS

- Mayor Piwko called the meeting to order at 6:00pm. Council members John Klostermann, Donny Mason, Michael Hesse, Mike Hurst, and Leaca Caspari were all present, as were City Staff members Chief Morris, Sargent Alford, and attorney, Alan Lathrom. Jason Dean led the invocation and Mayor Piwko led the pledges to the United States flag and Texas flag.
- Announcements/Calendar of upcoming holidays and meetings
 - Successful Prayer Meeting of several nomination of the First Baptist Church on Sunday.
 - There will be another Downtown Prayer Service that will begin at 6:30pm.
 - VFW will be hosting a Charity Softball Tournament on July 30th.
 - National Register public information meeting on July 20th at 5pm.
 - 4B will hold a budget workshop on July 25th at 5:45pm in council chambers
 - WFAA TV will be in town on Friday July 16th for a public interest segment
 - There will be a Parks & Recreation Board Meeting held on July 18th at 4pm

II. PUBLIC COMMENT

- Darrell Moore stated that there is a VFW service organization petition for relief of 1 of 2 electric bills so that the money could be placed into relief funds.
- Becky Rohr stated that since May 18th, brush limbs needed to be removed. City Manager Ben White agreed to look into situation.
- Clayton stated that a total of \$42,000 have been raised and \$42,000 matched.

III. CONSENT AGENDA

- Mayor Piwko pulled Police Department Report for further discussion, but moved to Code Enforcement regarding report.
- Motion to approve all other reports including Code Enforcement/Animal Control Report, Fire Department Report, Library Report and Main Street Report was made by council member Leaca Caspari.
- 2nd to approve was made by John Klostermann
- All council members voted in favor thereby approving the above reports.
- Item A: Police Department Report: Piwko asked Alford about the lawn mowing sign by IACC on highway 380 to which he responded he was not aware of the situation's status yet. Piwko also asked if the report for the ordinance can be sorted by address instead of incident number, and he responded that it is very difficult. Michael Hesse asked about wanting to see repeat offenders report. Brian responded that it is not a new report, but a supplement and that follow-ups and tracking does not show up on a monthly report. A report can be done every 3 months. Code enforcement has hit every address.
 - Motion to approve was made by John Klostermann
 - 2nd to approve was made by Mike Hurst
 - All council members were in favor thereby approving the City Financial Report.

IV. INFORMATIONAL ITEMS

- Leaca Caspari pulled item E.: Planning and Zoning Commission Minutes and Michael Hesse pulled Item H.: City Manager's Verbal Report.
- Motion to approve all other reports including items A, B, C, D, F AND G was made by council member Leaca Caspari.
- 2nd to approve was made by John Klostermann
- All council members voted in favor thereby approving the above reports.
- Item E: Caspari asked why minutes letter was sent to P&Z in April. City Manager Ben White responded that it originally went because of inconsistencies in enforcement letter. She then asked if issues were addressed and Mayor Piwko responded that indeed some issues were addressed.
- Motion to approve Item E was made by John Klostermann
- 2nd to approve was made by Michael Hesse
- Item H: Michael Hesse suggested that a report be added on City Manager's verbal report on equipment that was replaced or repaired. He then gave an example about a damaged truck in a shop. Attorney Alan Lathrom ordered to move forward and put it on future agendas.
- There was no motion and no action on item H.

V. PUBLIC HEARING AND FIRST READING OF ORDINANCE

- Mayor Piwko opened public hearing to consider, discuss, and act upon the first reading of Ordinance # O-2016-0712-001 and asked anyone from the audience for any comments. No one came forward.
- City Manager Ben White stated that this has been a long time coming and that this ultimately brings our specifications in alignment with each other. He also said that it is more transportable for the public works employees, along with added index and a lot of notes which has brought across standard details to provide consistency and resolve discrepancies. City Manager then stated that it is a big item to him because it provides a single document to hand to people and that following this there will be a standards of design specifications booklet. He noted that there is a hierarchy of laws to be followed such as state law and other authorities. Mayor Piwko then asked if this ordinance will handle repair actions to which Ben replied that it handles repairs to an extent but deals mostly with new construction.
- Eddy Daniel stated that all cities have standards or design manuals. This is especially for new growth, so developer can look at this and find clear and concise information. State standards, city, and NCTCOG rules that have to be followed. Ben replied that this reflects what already they currently do; just documenting in a better way. Also, Eddy Daniel stated that these items are not gold-plated, but are very much standard.
- Mike Hurst asked if the installer is responsible for cost and gave an example about ATMOS being responsible for repairing, to which Eddy Daniel complied. Hurst also asked if they must use parts specifically made by USA and Daniel responded that it is a standard of industry. Hurst then proceeded to inquire why contractors of a bid item were held to use these brands, to which Ben White replied that it is this way because they know the brands, and that it's the way they want to do things so that things last and city does not have maintenance issues. Hesse then proceeded to ask if this can be deviated if a better product comes out and so that they will not limit people and they can come to them and they can decide if quality is there. Ben replied that it will go through an update once a year or every two years.
- Piwko proceeded to ask if the ordinance must change when lamp posts do so. Ben White stated that yes, because that is how they maintain consistency and make it easier for repairs. Piwko then asked if Camden Park does not have to adhere to this to which attorney Alan responded that it depends since there may be a case where they have to follow. Eddy Daniels stated that everything Camden Park has in their package will substantially meet these standards. Piwko stated that there is nothing in the ordinance that mentions utilities underground and Eddy replied that

that will be forthcoming in written specifications. Ben White also stated that electrical specifications are not ready yet and Eddy said that when updating design manuals everything must be updated as they were dated from 2006.

- Motion to approve was made by Michael Hesse
- 2nd to approve was made by Mike Hurst
- All council members were in favor thereby approving 1st reading

VI. REGULAR AGENDA

A. Consider, discuss, and act upon a request from the Planning and Zoning Commission that City Council pursue the research and creation of a preservation ordinance for the City's historic downtown area

- Klostermann said this stems from re-building in downtown; Piwko asked Alan to research and also for him and Mary Tate to look at samples.
- Piwko also requested P&Z do the initial reviews
- Motion to approve was made by John Klostermann
- 2nd to approve was made by Donny Mason
- All council members were in favor thereby approving the direction of P&Z to direct staff to draft ordinance.

B. Consider, discuss, and act upon the Caddo Waterline Connection and Water Purchase and Sale Agreement

- Ben White stated that this has been years in the making and that U.S government will pay for all costs and that additionally, a 2in tap is sufficient.
- Piwko asked if there is a purpose since there is no future development, and Ben White replied that US Army Corp of Engineers have the right to ask for whatever they want and this happened to be what they have asked for.
- Alan stated that there is the ability to put a larger line and they will still pay for 2in cost. This can be done in case there are people in the future who want to tap in, they can do so.
- Piwko then proceeded to ask if the US Army Corp cannot sell water off this to which Alan replied no, since they are not licensed to do so.
- Motion to approve was made by John Klostermann
- 2nd to approve was made by Leaca Caspari
- All council members were in favor thereby approving Item B.

C. Consider, discuss, and act upon amending certain provisions of the International Fire Code, as previously amended, through the amendment of Sec. 29-55 of the Farmersville Code

- Ben White stated that there is a section in a paragraph in Farmersville code that cannot be found in the 2009 International Fire Code. Ben stated that Fire Marshall's

suggestion is to strike entire paragraph from Farmersville code because it is more restrictive in that it mentions 6,000 square feet as opposed to 12,000 square feet stated in International Fire Code. He also advised staff to come up with ordinance that deletes this issue and also have the Fire Marshall speak to nuisances.

- Mayor Piwko said she is concerned that remodels would be affected and Ben White suggested Fire Marshall can address later.
 - No motion, no action
- D. Consider, discuss, and act upon a contract amendment with Collin County to provide fire inspection and fire plan review for the 2016-2017 fiscal year
- Mayor Piwko asked if city is collecting on these costs because as a building owner, she had not been charged. Ben White replied that Fire Marshall bills property owners, and agrees to look into it.
 - Motion to approve was made by Mike Hurst
 - 2nd to approve was made by Donny Mason
 - All council members were in favor thereby approving contract amendment (Item D.)
- E. Consider, discuss, and act upon a proposed boundary agreement between the City of Farmersville and the City of Princeton
- Piwko stated that Ben White and her met with the Mayor and City Manager of Princeton to see if the city would move boundary east so that they may deal with IACC cemetery since technically the cities do not touch. Piwko says that this does not seem to be feasible.
 - Ben White stated that in order to expand limits, stripping of annex must occur. Leaca Caspari stated that over the past year, cities have agreed on boundaries within last 6 months. She stated that she believes that they are teetering on some issues and they should move on.
 - No motion, no action
- F. Consider, discuss, and act upon the service of Charter Communications, formerly Time Warner, and its acquisition of Bright House
- Ben White stated that this is an informational item only. John Klostermann asked if they rent from them to which Ben White responded that currently only franchise agree, but this could be considered in the future.
 - No motion, no action
- G. Consider, discuss, and act upon tree maintenance and removal procedures in the historic downtown area and parkway areas throughout the City including the reconsideration of an earlier discussion regarding the removal and relocation of certain trees located in front of 100 and 101 McKinney Street occupied respectively by Red Door Antiques and Carrie's Floral Creations
- Leaca Caspari stated that she requested an overall tree ordinance for the city but said this was not what she was looking for. She stated that she would take this specifically and direct staff to research tree

ordinances. Caspari also mentioned that this tree had some safety issues because trees are blocking stop signs.

- Mayor Piwko stated that some safety concerns are outside her front door based on sign placement not tree.
- John Klostermann asked who placed stop sign to which Ben White city, but it must meet speculations. Leaca Caspari stated that the stop sign is not visible because of the tree. She also said that city should not be spending so much time on this that it hinders them from doing their job to trim tree.
- Ben White stated that live oak trees are not meant to be next to maintenance building because of safety issues involving rubbing against building that gives several reasons not to have trees there. He states that he does not care who owns the building or what color the building is, his priority is to take care of city safety. He came to the conclusion to remove tree and replace with trees at a different location, then place something more sizeable in the same spot.
- Hurst then asked if same issues will arise with the signs in the center of the street, to which Ben replied that these have room to grow, but if there were a decision to remove those, he would like to speak with downtown merchants.
- Linda Barnette stated that both trees under discussion have been trimmed and look good. She suggested that if they are talking about preservation and beautification, the trees set the city apart. She stated that they need to be preserved and maintained, not cut down. Piwko replied that trees are most definitely welcomed. Donna Williams stated that last council approved a person to come in and made this an issue of discussion. Mike Hurst states that they make a suggestion to trim the tree and come back to this later. Caspari then stated that she does not want to micro manage staff so that they cannot do their job. Hurst declared that everyone stop bickering and trim the tree.
- Mayor Piwko declared to sign the issue. 1st motion to approve the removal of tree is made by Leah Caspari, to which then Diane Piwko stated that Ben White and Adah Leah have had complaints about removal. Leaca Caspari suggested she remove the motion until downtown merchants are consulted to which Ben White agreed. Katherine Hershey asked if trees could not be pruned to grow around building, and Ben replied that that will come with time.
- Action: Trim tree and research tree ordinance

H. Consider, discuss, and act upon accepting a private donation in the amount of \$250.00 given to the Farmersville Volunteer Fire Department

- Motion to approve was made by John Klostermann
- 2nd to approve was made by Leaca Caspari
- All council members were in favor thereby approving Item H.

VII. BUDGET WORKSHOP UPDATES

- After presentation of PowerPoint, Ben White stated that city cannot afford anything; they are just trying to sustain at this time. He said it is not prudent at this point to add another position or items until they can afford to get money to the general fund. Piwko stated that they could have saved \$12,000 on mowing contract but discussion was dismissed. Ben said in order to move forward, they will do what is needed to maintain a balanced budget and keep staff raises.
- Piwko agreed with keeping fireman and staff increases, and Daphne Hamlin stated that the strategy is to not take away from enterprise funds, and that she is hoping electrical fund will perform.
- Hesse stated that \$93,000 for mowing is a lot and that there are ways to save money. He stated that he signs a lot of checks and he wonders where some of it is going. In addition, Hesse stated that the city should be able to hire temporary help and that there are ways to cut. Ben White replied to Hesse by assuring he has done it both ways and that there is a lot of overhead. Hesse then stated that they have done it successfully before and that things can be looked at more closely to save money. He then tells everyone to be open-minded. Ben white suggested he would be happy to review end of year contract on how much was actually spent. He then asked if their strategy is okay, and assured he is trying to balance amounts before adding anything.
- John Klostermann stated that no Public Works Director be added, and to keep Fireman. Donny Mason suggested no public works director, and to keep fireman along with staff raises. Hurst stated that they balance budget as close as they can since these are bigger issues than a tree and other big issues need to be within their boundaries and make some head way. Leaca Caspari suggested some decisions need to be deferred to city staff on issues that they deal with every day. She also stated that it is not in the cards right now to add things; only what is necessary.
- Diane Piwko stated that city keep fireman, staff raises, street construction, let go of Public Works Director, and keep matching grant. Ben White interrupted by saying that with her additions, he would have to cut personnel. Caspari stated that everyone is going to have to suck it up. Diane, confused, asked there was a deficit last meeting and now, to which Daphne Hamlin replied yes. Mike Hurst asked what revenue was expected from Camden Park, and what capacity can be handled. Eddy Daniels also proceeded to ask when revenue can be expected from Camden Park if they started today. Since it takes about 1-2 years to construct, and they are not going to get build out for five years. It will probably be 100 homes per year. Hurst replies that 100 homes a year would be great and that they need to be ready with infrastructure. Eddy stated that he reviewed the plan for wastewater in order to plan so that they are ready.
- Ben White stated that they put numbers together for 500 homes and possible revenue.

VIII. EXECUTIVE SESSION 9:04pm excused for session.

IX. RECONVENE FROM EXECUTIVE SESSION AND DISCUSS/CONSIDER/ACT ON MATTERS DISCUSSED IN EXECUTIVE SESSION PERMITTED BY SECTIONS 551.071 OF THE TEXAS GOVERNMENT CODE at 10:25pm.

- No action needed to be taken

X. REQUESTS TO BE PLACED ON FUTURE AGENDAS

- Michael Hesse requested Equipment report.
- Mike Hurst requested updates on formerly adopted Robert's Rule of Order and on Tree Ordinance discussion.

XI. ADJOURNMENT

Meeting was adjourned at 10:39pm.

APPROVE:

Diane C. Piwko

ATTEST:

Paula Jackson, Interim City Secretary



**FARMERSVILLE CITY COUNCIL
REGULAR SESSION MINUTES
for
September 27, 2016, 6:00P.M.**

I. PRELIMINARY MATTERS

- Mayor Piwko called the meeting to order at 6:00pm. Council members John Klostermann, Donny Mason, Mike Hurst, and Leaca Caspari were all present. Council member Michael Hesse was not present. Prayer was led by Reverend Benny Mondy of Gallaway Memorial Church followed by pledges to the United States flag and Texas flag.
- Announcements/Calendar of upcoming holidays and meetings
 - Mayor Piwko requested that the October calendar be changed to reflect the school board meeting that will be on the 17th not the 24th

II. PUBLIC COMMENT

- Judy Brandon made a request to mayor and council that when the Community Recycle Service is brought up she be able to speak on that behalf.

III. CONSENT AGENDA

- Item A: City Council Minutes:
 - Mayor Piwko asked that an incorrect comment be stricken from the minutes that stated, "Mr. Pollard replied that small amount of flood insurance was purchased."
 - Motion to approve correction was made by Mike Hurst
 - 2nd to approve was made by Donny Mason
- Item B: City Financial Report:
 - Financial Report was presented by Finance Director Daphne Hamlin
 - Motion to approve report was made by John Klostermann

- 2nd to approve was made by Donny Mason
- All council members voted in favor thereby approving the report

IV. INFORMATIONAL ITEMS

Item A: City Manager's Verbal Report:

- Ben White stated that the City Secretary has resigned and ads have been put out in addition to he has been in contact with Stacey Kemp with Collin County to see if they can send applicants over. Paula Jackson has agreed to serve as Interim in the meantime.
- Contracts for solid waste and recycle are a go and are ready to sign. Solid waste will be Sanitation Solutions and recycle will remain as Community Waste Disposal. Ben stated that Old Time Saturday is Saturday and the city is very involved with this event. He stated that public works has done a lot of preparation work and Paula Jackson does a lot of work to make this day happen. Ben also stated that sewer work on highway 78 and Maple Street is using bond money. Jackson Street will be started and public works will be replacing an old galvanized line still in place, then street repair will begin.
- Mayor Piwko then asked Ben White if the street would be closed at any time. Ben stated he would ask the contractor in charge to keep it to a minimum. City Manager also said he would warn the property owners about the situation and let them know that they may need to find places to park their vehicles elsewhere. Also, school signs will be placed on the white stripe on the curbs.
- Mike Hurst asked about the speed zone at Pendleton/Hwy 78 and Sycamore/Hwy 78. Ben replied that every sign will be replaced and made correctly. He said that the process would start in 2-3 weeks and they will do elementary, intermediate, junior high and high school.
- Mayor Piwko asked about the hiring of the new city secretary, and asked if the two applicants human resources has are worth interviewing now. Ben White explained that he had not read the applications and it may take anywhere from 3 weeks to a month to initiate the interview process, since he wanted to make sure they hire a qualified person. Mayor Piwko then stated she would like to get something done prior to the TML conference which is on October 4-7. Ben replied that that would not happen that quickly. Mayor Piwko stated that she would like to see herself and a council member present during the interviews.

V. PUBLIC HEARING AND FIRST READING OF ORDINANCE

Item A: Consider, discuss, and act upon the first reading of Ordinance # O-2016-0927-001 to adopt amendments made to the Master Fee Schedule

- Ben White informed the mayor and council that the water increase was the pass through from NTMWD which the city gets every year.

- On recycle costs, there has not been an increase since 2011. For the drop-off recycle, Progressive was the provider and charged the city nothing and also paid for someone man the drop-off location. Ben White also stated that the cost to customers will go from \$.35 cents to \$1. With that, he also stated that the total cost for refuse pickup will go from \$17.08 to \$20.29 for garbage, curbside recycle, HHW and drop-off recycle. Mayor Piwko asked why the electric rates are on these for change and Ben explained that it was just to clean up the verbiage and that the rates have not changed.
- Motion to approve was made by Leaca Caspari
- 2nd to approve was made by John Klostermann
- All council members were in favor thereby approving Item A.

Item B: Consider, discuss and act upon ordinance O-2016-0927-002 granting a Solid Waste Collection Franchise to Sanitation Solutions

- Motion to approve Item B was made by Mike Hurst
- 2nd to approve was made by Donny Mason
- All council members were in favor thereby approving Item B

VI. REGULAR AGENDA

- A. Consider, discuss, and act upon a private a private lift station at the property of Marshall Farr, owner of Farmersville Physical Therapy
 - This item was delayed until a later date
 - No motion, no action
- B. Consider, discuss, and act upon the continuation of the Community Recycle Service Program
 - Ben White stated that they have done a great job. Mayor Piwko asked if the city would need to staff the drop off center. Ben replied that no because CWD will pay for someone to work the center on Saturdays and the city will pay for the container to be emptied, for the portlet and electric for compactor.
 - Mayor Piwko explained to the council that they need to be careful and be aware that the citizens of Farmersville are paying for this service for the county residents to use also.
 - Leaca Caspari stated that the people that use this service may be in the county but they serve on Farmersville city boards and commissions and shop in its stores.
 - Judy Brandon asked to speak and she stated that last year's tonnage report from Progressive Waste was \$42,000. Judy stated that she has worked for the recycle program in Farmersville for 30 years and the last 16 years have been at the city maintenance yard. As for the aluminum, Progressive

always let them keep it and the money goes to the food pantry. She stated that last year it amounted to \$1,000.

- John Klostermann stated that it also gives a place for community service to be worked off. Judy replied by stating that the recycle center is approved by Collin County in order to have community service people.

C. Consider, discuss, and act upon approving the awarded contract for city solid waste collection services

- Ben White stated that there would be some small changes regarding franchise fees. He stated that everyone should have a copy of the contract along with the fee in front of them. Ben also pointed out that Sanitation Solutions have added in street sweeping once a year free to the city. Also, for the first year they will demo three structures and haul away free. For the following year, they will offer three demos and the city will pay the haul fees. Mike Hurst asked the city attorney if Sanitation Solutions had plenty of insurance coverage to which Attorney Alan Lathrom replied yes.
- Ben White stated that Michael Hesse had some concerns about the timing of the emptying of the dumpsters by Sanitation Solutions, which he stated will start around 5:30pm-6pm. Ben White also claimed that his dumpsters have already been changed out and that poly carts are being changed that week.
- Motion to approve was made by Leaca Caspari
- 2nd to approve was made by John Klostermann
- All council members were in favor thereby approving Item C

D. Consider, discuss, and act upon approving the awarded contract for Citywide Recycle/ Household Hazardous Waste Collection Services

- Ben White asked the council to approve the contract and give the city manager approval to make any changes necessary
- Motion to approve was made by Donny Mason
- 2nd to approve was made by Mike Hurst
- All council members were in favor thereby approving Item D

E. Consider, discuss, and act upon a contract for City IT Administration Services

- Motion to approve was made by Donny Mason
- 2nd to approve was made by Mike Hurst
- All council members were in favor thereby approving item E

F. Consider, discuss, and act upon filling an open board position for the Planning & Zoning Commission.

- Donny Mason made a motion that Todd Rolan be appointed
- Leaca Caspari brought up that Todd Rolan had resigned for the board less than a year ago and that they do not have a new application for him. She then stated that the only new application they have on file is of Matt Crowder and Mayor Piwko stated that he does not reside in the city limits.

- Donny Mason withdrew his motion
 - Mike Hurst advised that the city needs to call around and get the word out. He stated that there is a need for board members so he suggests city staff put it on the website and recruit people who want to serve.
 - No motion, no action
- G. Consider, discuss, and act upon updates to the property located on 140, 148 and 150 on S. Main Street
- Police Chief Sullivan stated that on August 26, 2016 the owner was cited for all the debris. A new order was then issued to test the concrete to see if it can be built on in the future.
 - Mayor Piwko requested that the city keep an eye on the drainage coming across the lot, and in addition, that the city fix the big hole in the sidewalk.
 - No motion, no action
- H. Consider, discuss, and act upon appointing an Interim City Secretary.
- Motion to place Paula Jackson as Interim city secretary was made by John Klostermann
 - 2nd to approve was made by Leaca Caspari
 - All council members were in favor thereby approving Paula Jackson as Interim city secretary

VII. REQUESTS TO BE PLACED ON FUTURE AGENDAS

- Mayor Piwko requested that everyone attending TML conference come back with observations
- Leaca Caspari requested communication with board and commissions
- Hurst requested street truck and trailer parking
- Mayor Piwko requested report on approved planner

VIII. ADJOURNMENT

Meeting was adjourned at 7:26pm

Paula Jackson, Interim City Secretary

| | |
|------------------------------|--|
| Agenda Section | Consent Agenda |
| Section Number | III.C |
| Subject | Police Department Report |
| To | Mayor and Council Members |
| From | Ben White, City Manager |
| Date | October 11, 2016 |
| Attachment(s) | Police Department Report |
| Related Link(s) | http://www.farmersvilletx.com/government/agendas_and_minutes/city_council_meetings.php |
| Consideration and Discussion | City Council discussion as required. |
| Action | <ul style="list-style-type: none"> • Motion/second/vote <ul style="list-style-type: none"> <input type="checkbox"/> Approve <input type="checkbox"/> Approve with Updates <input type="checkbox"/> Disapprove • Motion/second/vote to continue to a later date. _____ <ul style="list-style-type: none"> <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove • Move item to another agenda. _____ • No motion, no action |



Farmersville Police Department
134 North Washington Street
Farmersville, TX 75442
972-782-6141

Farmersville Police Department Monthly Report September-16

Total Calls For Service: **383**

Tier 1 Crimes

Robbery: **0**
Assault: **1**
Theft: **4**
Burglary: **0**
Motor Vehicle Theft: **0**

Tier 2 Crimes

Forgery: **0**
Fraud: **0**
Criminal Mischief: **1**
Weapons: **0**
DWI: **4**
Public Intoxication: **1**
Disorderly Conduct: **1**
Drugs: **4**

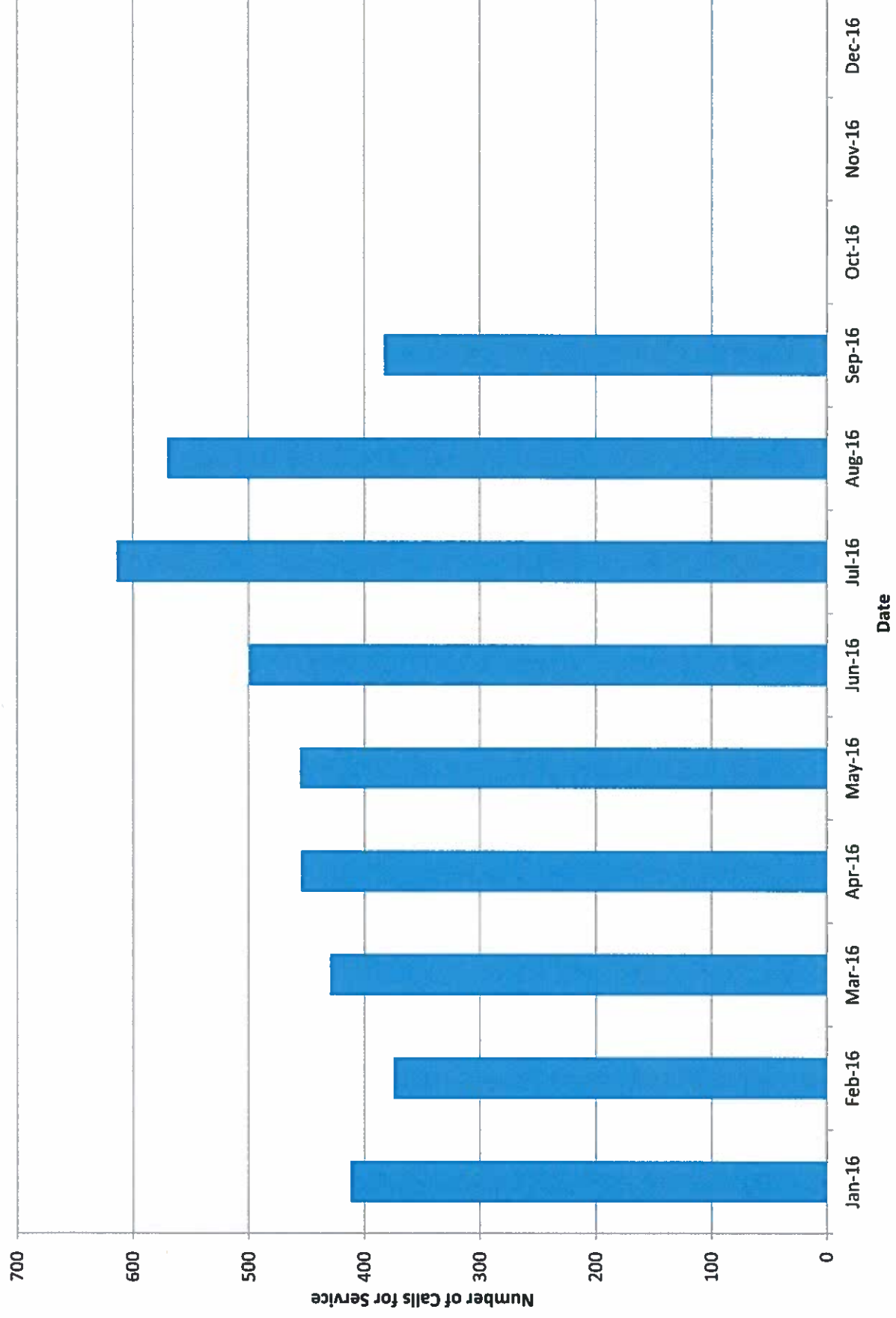
Miscellaneous

Traffic Stops: **190**
Citations: **0 (0 violations)**
Alarms: **6**
Major Accidents: **1**
Minor Accidents: **5**
Agency Assist: **25**

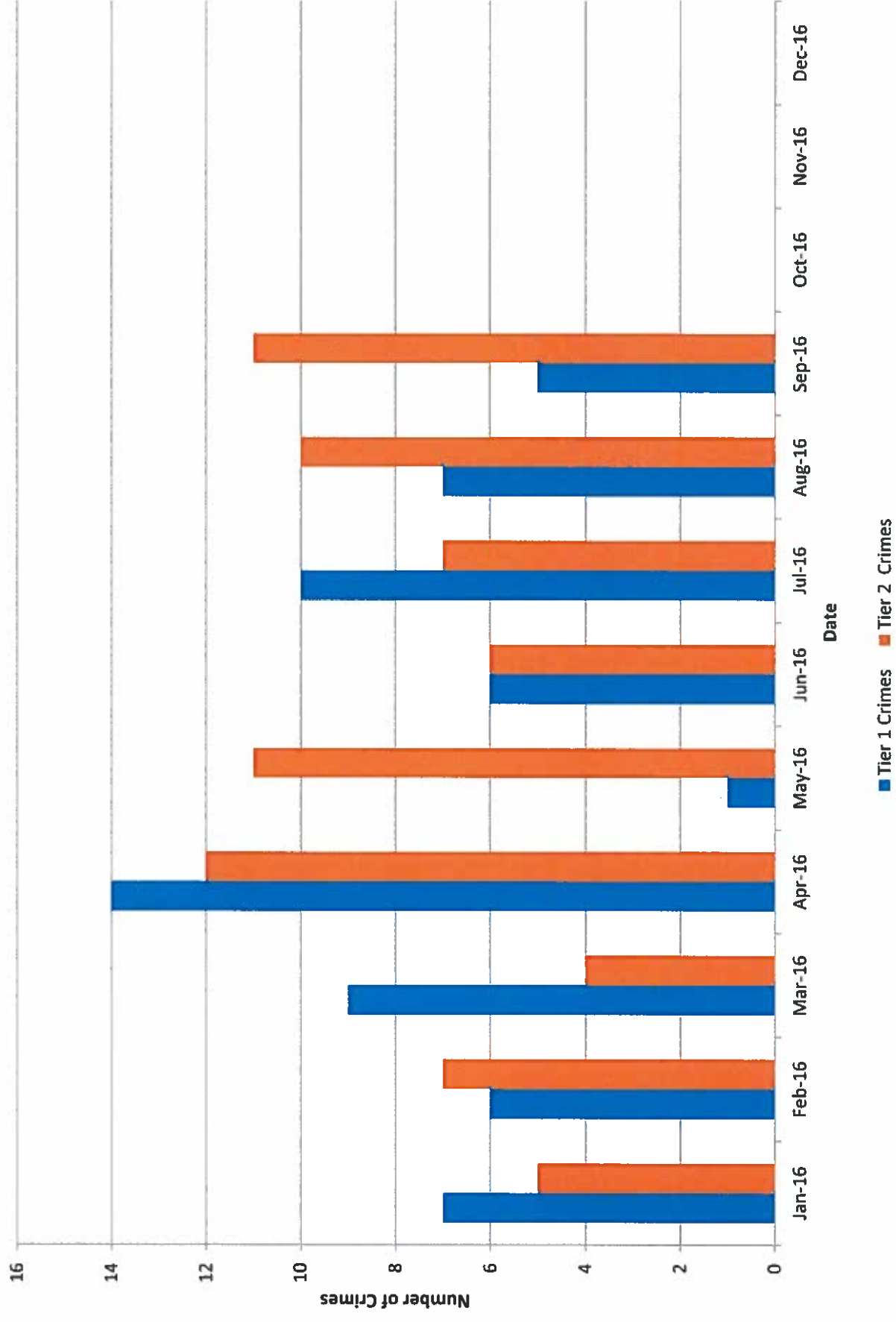
Cases filed with the District Attorney's Office:

Felony: **9**
Misdemeanor: **3**

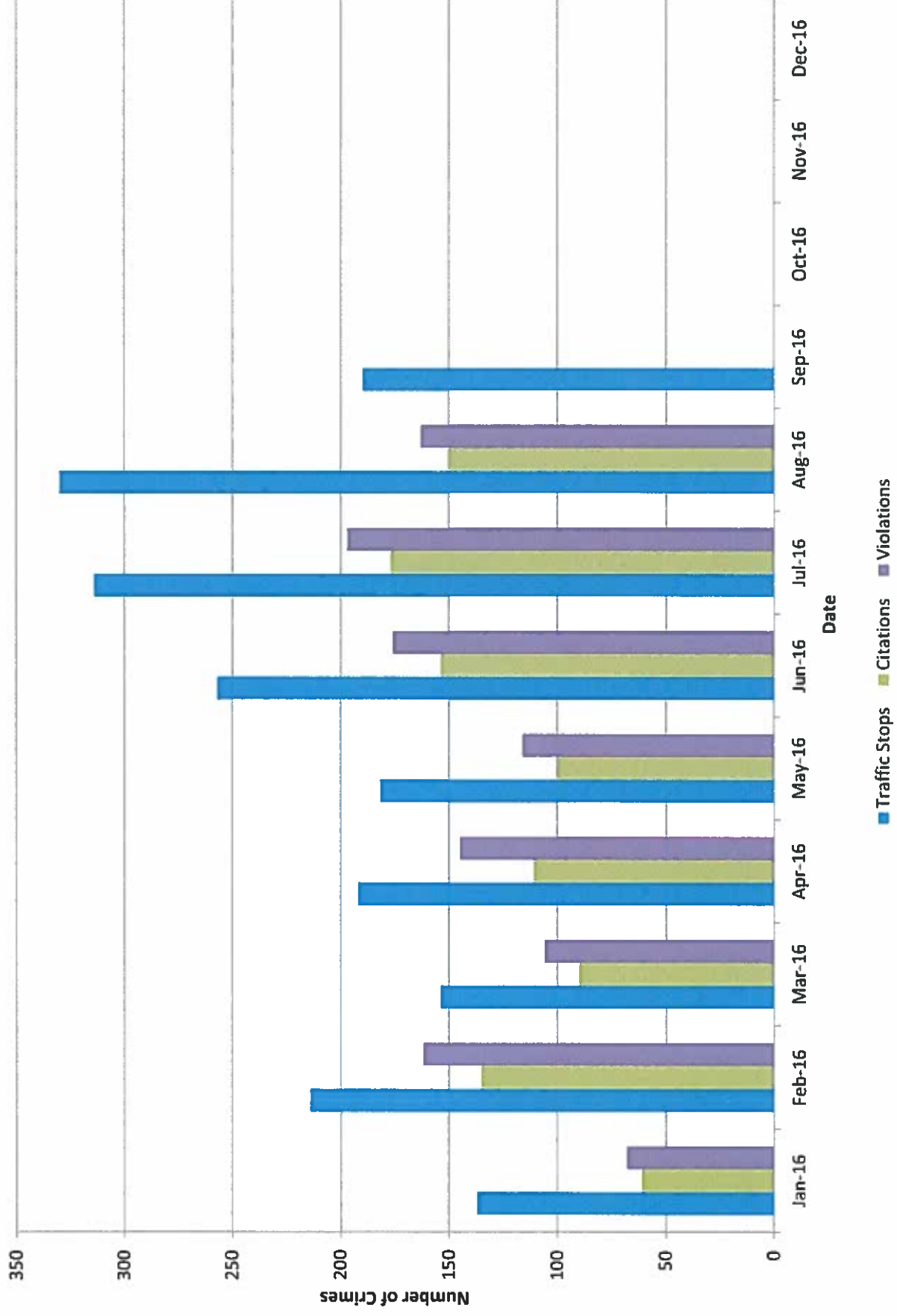
Police Department Calls for Service



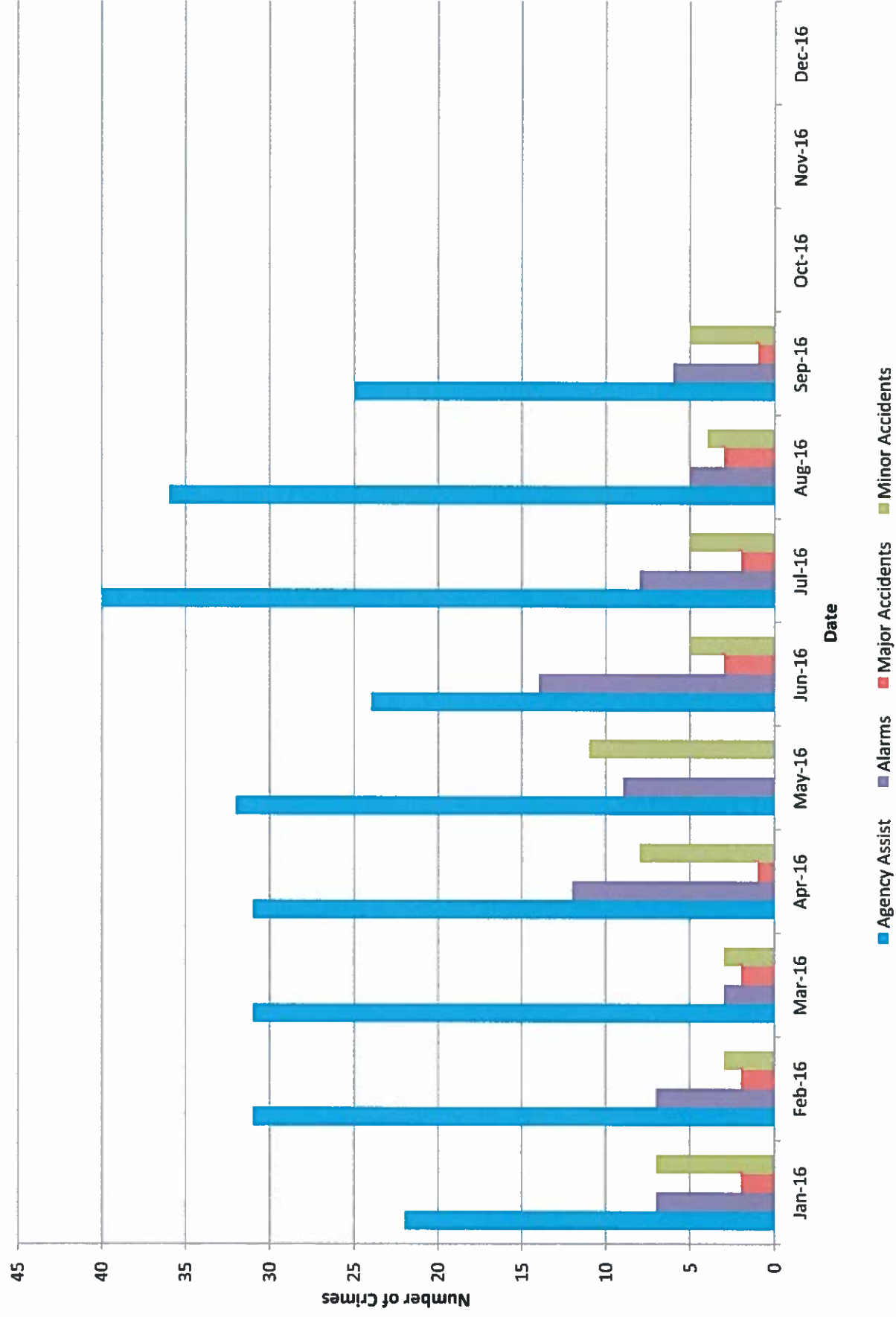
Uniform Crime Reporting



Traffic Enforcement



Police Activity



| | |
|------------------------------|--|
| Agenda Section | Consent Agenda |
| Section Number | III.D |
| Subject | Code Enforcement/Animal Control Report |
| To | Mayor and Council Members |
| From | Ben White, City Manager |
| Date | October 11, 2016 |
| Attachment(s) | Code Enforcement Report Animal Control Report |
| Related Link(s) | http://www.farmersvilletx.com/government/agendas and minutes/city council meetings.php |
| Consideration and Discussion | City Council discussion as required. |
| Action | <ul style="list-style-type: none"> • Motion/second/vote <ul style="list-style-type: none"> <input type="checkbox"/> Approve <input type="checkbox"/> Approve with Updates <input type="checkbox"/> Disapprove • Motion/second/vote to continue to a later date. _____ <ul style="list-style-type: none"> <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove • Move item to another agenda. _____ • No motion, no action |

Incidents Report -FARMERSVILLE POLICE DEPARTMENT

Sorted by Incident Number, Supp ID, Agency, Report Date

Report Date : 09/01/2016 00:00 - 09/30/2016 23:59

Officer : Brooks, C. DIXON, K

| Incident # / Officer | Report Date | Description | Incident Address | Victims | Subjects | Offenses | Status |
|--|------------------|---|--|---------|----------|----------|-------------------------------|
| 00-01314(11) DIXON, K | 09/26/2016 00:00 | PROPERTY MANAGEMENT BOARD MEETING 9/22/16 | 309 MURCHSON STREET FARMERSVILLE, TX 75442 | | | | ACTIVE |
| 15-00011(13) DIXON, K | 09/28/2016 00:00 | RECHECK FOR CITY ORDINANCE | 406 HILL FARMERSVILLE, TX 75442 | | | | CLOSED |
| 15-001330(4) DIXON, K | 09/02/2016 00:00 | REPAIRED RECHECK FOR ORDINANCE VIOLATION-CERTIFIED LETTER RETURNED WILL SEND REGULAR MAIL | 15 MURCHSON STREET FARMERSVILLE, TX 75442 | | | | REFERRED TO MUNICIPAL COUR |
| 15-001371(6) DIXON, K | 09/26/2016 00:00 | PROPERTY MANAGEMENT BOARD MEETING 9/22/2016 | 214 WOODARD STREET FARMERSVILLE, TX 75442 | | | | REFERRED TO PROPERTY BOAR |
| 15-001442(2) DIXON, K | 09/26/2016 00:00 | CITY ORDINANCE VIOLATION-SPOKE WITH OWNER | 123 N SH 78 FARMERSVILLE, TX 75442 | | | | NOV ISSUED - OPEN |
| 15-001498(3) DIXON, K | 09/02/2016 00:00 | RECHECK FOR ORDINANCE VIOLATION-SKIRTING STILL NOT UP | 117 WOODARD FARMERSVILLE, TX 75442 | | | | NOV ISSUED - OPEN |
| 15-001500(4) DIXON, K | 09/07/2016 00:00 | RECHECK FOR ORDINANCE VIOLATION-DEBRIS AND FURNITURE STILL IN CARPORT | 206 WOODARD STREET FARMERSVILLE, TX 75442 | | | | REFERRED TO MUNICIPAL COUR |
| 15-001527(6) DIXON, K | 09/26/2016 00:00 | PROPERTY MANAGEMENT BOARD MEETING 9/22/16 | 150 S MAIN STREET FARMERSVILLE, TX 75442 | | | | REFERRED TO PROPERTY BOAR |
| 15-001531(3) DIXON, K | 09/27/2016 00:00 | RECHECK FOR CITY ORDINANCE | 313 E AUDIE MURPHY WAY FARMERSVILLE, TX 75442 | | | | CLOSED |
| 15-001542(3) DIXON, K | 09/30/2016 00:00 | VIOLATION-GRASS MOWED RECHECK CITY ORDINANCE VIOLATION-DEBRIS AND BRUSHCLEANED UP | 211 MAPLE STREET FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 15-001545(3) DIXON, K | 09/06/2016 00:00 | RECHECK FOR ORDINANCE VIOLATION- GRASS MOWED | 816 ORANGE FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 15-001546(7) DIXON, K | 09/26/2016 00:00 | | 15 PR 800 FARMERSVILLE, TX 75442 | | | | CLOSED |
| 15-001547(1) DIXON, K | 09/20/2016 00:00 | CERTIFIED LETTER, PROBABLE CAUSE, SEARCH WARRANT | 206 HERRON STREET FARMERSVILLE, TX 75442 | | | | REFERRED TO PROPERTY BOAR |
| 15-001548(1) DIXON, K | 09/20/2016 00:00 | CERTIFIED LETTER, PROBABLE CAUSE, SEARCH WARRANT | 508 NEATHERY STREET FARMERSVILLE, TX 75442 | | | | REFERRED TO PROPERTY BOAR |
| 15-001549(2) DIXON, K | 09/20/2016 00:00 | SEARCH WARRANT OBTAINED AND EXECUTED | 215 SID NELSON FARMERSVILLE, TX 75442 | | | | REFERRED TO PROPERTY BOAR |
| 15-001562(3) DIXON, K | 09/13/2016 00:00 | RECHECK FOR ORDINANCE VIOLATION-GRASS MOWED | 205 ROLLING HILLS STREET FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 15-001571(2) DIXON, K | 09/02/2016 00:00 | CITY ORDINANCE VIOLATION-SPOKE W/OWNER MOWTIME WILL TAKE CARE OF ISSUE | 413 S MAIN FARMERSVILLE, TX 75442 | | | | NOV ISSUED - OPEN |
| 15-001571(3) DIXON, K | 09/22/2016 00:00 | COMPLAINT-TREE LEANING AND NEEDS TRIMMING | 413 S MAIN FARMERSVILLE, TX 75442 | | | | NOV ISSUED - OPEN |
| 10/06/2016 16:19 | | | | | | | 1 of 7 |

| Incident # / Officer | Report Date | Description | Incident Address | Victims | Subjects | Offenses | Status |
|---------------------------------|------------------|---------------------------------------|----------------------------|---------|----------|----------|------------------|
| <u>16-001572(1)</u> DIXON, K | 09/22/2016 00:00 | CITY ORDINANCE | 891 AUDIE MURPHY | | | | WARNING ISSUED |
| <u>16-001577(1)</u> DIXON, K | 09/02/2016 00:00 | VIOLATION-SIGN PERMIT | FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| | | RECHECK ON ORDINANCE | 317 COLLEGE STREET | | | | |
| | | VIOLATION-BRUSH STILL | FARMERSVILLE, TX 75442 | | | | |
| | | PRESENT | | | | | |
| <u>16-001577(2)</u> DIXON, K | 09/07/2016 00:00 | RECHECK FOR ORDINANCE | 317 COLLEGE STREET | | | | NOV ISS - CLOSED |
| | | VIOLATION-BRUSH REMOVED | FARMERSVILLE, TX 75442 | | | | |
| <u>16-001579(1)</u> DIXON, K | 09/02/2016 00:00 | RECHECK FOR ORDINANCE | 10 E AUDIE MURPHY WAY | | | | NOV ISS - CLOSED |
| | | VIOLATION-DEBRIS REMOVED | FARMERSVILLE, TX 75442 | | | | |
| <u>16-001581(1)</u> DIXON, K | 09/02/2016 00:00 | RECHECK FOR ORDINANCE | 610 S RIKE | | | | NOV ISS - CLOSED |
| | | VIOLATION-WEED EATING | FARMERSVILLE, TX 75442 | | | | |
| | | DONE | | | | | |
| <u>16-001582(2)</u> DIXON, K | 09/02/2016 00:00 | RECHECK FOR ORDINANCE | 420 E AUDIE MURPHY HIGHWAY | | | | NOV ISS - CLOSED |
| | | VIOLATION-GRASS MOWED | FARMERSVILLE, TX 75442 | | | | |
| <u>16-001583(1)</u> DIXON, K | 09/02/2016 00:00 | RECHECK FOR ORDINANCE | 415 S RIKE | | | | NOV ISS - CLOSED |
| | | VIOLATION-GRASS MOWED | FARMERSVILLE, TX 75442 | | | | |
| <u>16-001584(1)</u> DIXON, K | 09/02/2016 00:00 | RECHECK FOR ORDINANCE | 411 S RIKE STREET | | | | NOV ISS - CLOSED |
| | | VIOLATION-FURNITURE STILL | FARMERSVILLE, TX 75442 | | | | |
| | | PRESENT | | | | | |
| <u>16-001584(2)</u> DIXON, K | 09/27/2016 00:00 | RECHECK FOR ORDINANCE | 411 S RIKE STREET | | | | NOV ISS - CLOSED |
| | | VIOLATION PRIOR TO CITATION-FURNITURE | FARMERSVILLE, TX 75442 | | | | |
| | | REMOVED | | | | | |
| <u>16-001587(1)</u> DIXON, K | 09/02/2016 00:00 | RECHECK FOR ORDINANCE | 409 JOUETTE | | | | CLOSED |
| | | VIOLATION-BRUSH REMOVED | FARMERSVILLE, TX 75442 | | | | |
| <u>16-001588(1)</u> DIXON, K | 09/02/2016 00:00 | RECHECK FOR ORDINANCE | 508 PARK STREET | | | | NOV ISS - CLOSED |
| | | VIOLATION-DEBRIS STILL ON | FARMERSVILLE, TX 75442 | | | | |
| | | PROCHAND TALL GRASS | | | | | |
| <u>16-001590(1)</u> DIXON, K | 09/02/2016 00:00 | RECHECK FOR ORDINANCE | 13 N Hamilton | | | | CLOSED |
| | | VIOLATION-GRASS MOWED | FARMERSVILLE, TX 75442 | | | | |
| <u>16-001591(1)</u> DIXON, K | 09/02/2016 00:00 | RECHECK FOR ORDINANCE | 512 JACKSON | | | | NOV ISS - CLOSED |
| | | VIOLATION-GRASS MOWED | FARMERSVILLE, TX 75442 | | | | |
| <u>16-001593(1)</u> DIXON, K | 09/02/2016 00:00 | RECHECK FOR ORDINANCE | 411 JACKSON | | | | NOV ISS - CLOSED |
| | | VIOLATION-GRASS MOWED | FARMERSVILLE, TX 75442 | | | | |
| <u>16-001595(1)</u> DIXON, K | 09/02/2016 00:00 | RECHECK FOR ORDINANCE | 312 AUSTIN STREET | | | | CLOSED |
| | | VIOLATION-BRUSH REMOVED | FARMERSVILLE, TX 75442 | | | | |
| <u>16-001596(1)</u> DIXON, K | 09/02/2016 00:00 | RECHECK FOR CITY ORDINANCE | 117 MURCHISON | | | | NOV ISS - CLOSED |
| | | VIOLATION-BRUSH REMOVED | FARMERSVILLE, TX 75442 | | | | |
| <u>16-001598(1)</u> DIXON, K | 09/02/2016 00:00 | RECHECK FOR ORDINANCE | 417 SUMMIT STREET | | | | NOV ISS - CLOSED |
| | | VIOLATION-GRASS MOWED | FARMERSVILLE, TX 75442 | | | | |
| <u>16-001599(1)</u> DIXON, K | 09/02/2016 00:00 | RECHECK FOR ORDINANCE | 311 COLLEGE STREET | | | | NOV ISS - CLOSED |
| | | VIOLATION-GRASS MOWED | FARMERSVILLE, TX 75442 | | | | |
| <u>16-001600(1)</u> DIXON, K | 09/02/2016 00:00 | RECHECK FOR ORDINANCE | 308 COLLEGE STREET | | | | NOV ISS - CLOSED |
| | | VIOLATION-GRASS MOWED | FARMERSVILLE, TX 75442 | | | | |
| <u>16-001601(1)</u> DIXON, K | 09/02/2016 00:00 | RECHECK FOR ORDINANCE | 301 COLLEGE STREET | | | | NOV ISS - CLOSED |
| | | VIOLATION-GRASS MOWED | FARMERSVILLE, TX 75442 | | | | |
| <u>16-001602(1)</u> DIXON, K | 09/02/2016 00:00 | RECHECK FOR ORDINANCE | 504 ORANGE STREET | | | | NOV ISS - CLOSED |
| | | VIOLATION-TREE REMOVED. | FARMERSVILLE, TX 75442 | | | | |
| | | GRASS NOT CUT & TV STILL AT CURB | | | | | |
| 10/06/2016 16:19 | | | | | | | 2 of 7 |

| Incident # / Officer | Report Date | Description | Incident Address | Victims | Subjects | Offenses | Status |
|--------------------------|------------------|--|---|---------|----------|----------|----------------------|
| 15-001602(2) DIXON, K | 09/27/2015 00:00 | RECHECK FOR ORDINANCE VIOLATIONS-TREE AND TV REMOVED, YARD WEDEATED | 504 ORANGE STREET FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 15-001603(1) DIXON, K | 09/02/2015 00:00 | RECHECK FOR ORDINANCE VIOLATION-APPLIANS REMOVED | 106-B BEECH STREET UNIT B FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 15-001604(2) DIXON, K | 09/12/2015 00:00 | CITY ORDINANCE VIOLATION RECHECK-PERMIT NOT OBTAINED | 606 S MAIN STREET FARMERSVILLE, TX 75442 | | | | NOV ISSUED - OPEN |
| 15-001605(1) DIXON, K | 09/30/2015 00:00 | RECHECK FOR CITY ORDINANCE | 000 BEECH FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 15-001606(1) DIXON, K | 09/09/2015 00:00 | VIOLATION-GRASS MOWED RECHECK FOR ORDINANCE | 1412 PECAN CREEK FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 15-001607(1) DIXON, K | 09/09/2015 00:00 | EATING DONE RECHECK FOR ORDINANCE | 1405 PECAN CREEK FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 15-001608(1) DIXON, K | 09/09/2015 00:00 | VIOLATION-GRASS MOWED RECHECK FOR ORDINANCE | 1411 PECAN CREEK DRIVE FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 15-001609(1) DIXON, K | 09/08/2015 00:00 | VIOLATION-GRASS MOWED RECHECK FOR ORDINANCE | 201 NEATHERY FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 15-001610(1) DIXON, K | 09/09/2015 00:00 | VIOLATIONS-BRUSH AND TREE LIMBS REMOVED RECHECK FOR ORDINANCE | 212 NEATHERY STREET FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 15-001611(1) DIXON, K | 09/09/2015 00:00 | VIOLATION-TAIL GRASS-GRASS MOWED RECHECK FOR ORDINANCE | 214 NEATHERY STREET FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 15-001612(1) DIXON, K | 09/30/2015 00:00 | VIOLATION-GRASS MOWED RECHECK FOR ORDINANCE | 313 S JOHNSON STREET FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 15-001613(1) DIXON, K | 09/09/2015 00:00 | VIOLATION-GRASS MOWED RECHECK FOR CITY ORDINANCE | 405 NEATHERY STREET FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 15-001614(1) DIXON, K | 09/09/2015 00:00 | VIOLATION-BRUSH REMOVED CITY ORDINANCE VIOLATION RECHECK-BRUSH REMOVED | 502 MIMOSA STREET FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 15-001615(1) DIXON, K | 09/09/2015 00:00 | CITY ORDINANCE VIOLATION RECHECK-BRUSH AND DEBRIS REMOVED | 307 S WASHINGTON STREET FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 15-001616(1) DIXON, K | 09/02/2015 00:00 | RECHECK FOR ORDINANCE VIOLATION-GRASS MOWED | 425 SHERRY LANE FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 15-001617(1) DIXON, K | 09/02/2015 00:00 | RECHECK FOR ORDINANCE VIOLATION-TREE SUMPS AND BRUSH REMOVED | 607 YUCCA FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 15-001618(1) DIXON, K | 09/02/2015 00:00 | RECHECK FOR ORDINANCE VIOLATION-GRASS MOWED | 318 N Hamilton FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 15-001619(1) DIXON, K | 09/30/2015 00:00 | RECHECK FOR ORDINANCE VIOLATION-GRASS MOWED | 308 HAUGHTON STREET FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 15-001620(1) DIXON, K | 09/02/2015 00:00 | RECHECK FOR ORDINANCE VIOLATION-CARS MOVED | 513 JACKSON STREET FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 15-001621(1) DIXON, K | 09/02/2015 00:00 | RECHECK FOR ORDINANCE VIOLATION-DEBRIS REMOVED | 601 N MAIN STREET FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 15-001622(1) DIXON, K | 09/02/2015 00:00 | RECHECK FOR ORDINANCE VIOLATION-BRUSH STILL IN SIDE YARD | 108 HALE STREET FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 15-001623(2) DIXON, K | 09/22/2015 00:00 | RECHECK FOR ORDINANCE VIOLATION-BRUSH | 108 HALE STREET FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 10/06/2016 16:19 | | | | | | | 3 of 7 |

| Incident # / Officer | Report Date | Description | Incident Address | Victims | Subjects | Offenses | Status |
|--------------------------|------------------|--|--|---------|----------|----------|-------------------------------|
| 16-001621(1) DIXON, K | 09/02/2016 00:00 | RECHECK FOR ORDINANCE | 315N WASHINGTON STREET FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 16-001621(1) DIXON, K | 09/02/2016 00:00 | VIOLATION-TRUCK MOVED | 311N WASHINGTON STREET FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 16-001631(1) DIXON, K | 09/07/2016 00:00 | VIOLATION-GRASS MOWED | 502 N MAIN STREET FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 16-001631(1) DIXON, K | 09/02/2016 00:00 | RECHECK FOR ORDINANCE | 610 S RIKE FARMERSVILLE, TX 75442 | | | | REFERRED TO MUNICIPAL COUR |
| 16-001631(1) DIXON, K | 09/22/2016 00:00 | VIOLATIONS-TALL GRASS, PARKING IN FRONT YARD | 610 S RIKE FARMERSVILLE, TX 75442 | | | | REFERRED TO MUNICIPAL COUR |
| 16-001631(1) DIXON, K | 09/02/2016 00:00 | RECHECK FOR ORDINANCE | 208 JOUETTE STREET FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 16-001631(1) DIXON, K | 09/14/2016 00:00 | VIOLATION-TALL GRASS | 208 JOUETTE STREET FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 16-001631(1) DIXON, K | 09/02/2016 00:00 | RECHECK FOR ORDINANCE | 305 COLLEGE FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 16-001631(1) DIXON, K | 09/07/2016 00:00 | CITY ORDINANCE | 305 COLLEGE FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 16-001631(1) DIXON, K | 09/06/2016 00:00 | RECHECK FOR ORDINANCE | 400 RAYMOND STREET Farmersville, TX 75442 | | | | CLOSED |
| 16-001631(1) DIXON, K | 09/09/2016 00:00 | VIOLATION-REPAIRING UPSTAIRS WALKWAY | 400 RAYMOND STREET Farmersville, TX 75442 | | | | CLOSED |
| 16-001631(1) DIXON, K | 09/07/2016 00:00 | CITY ORDINANCE | 202 HALE STREET FARMERSVILLE, TX 75442 | | | | REFERRED TO MUNICIPAL COUR |
| 16-001631(1) DIXON, K | 09/07/2016 00:00 | VIOLATION-PILE OF DEBRIS IN SIDE YARD | 303 WINDOM STREET FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 16-001641(1) DIXON, K | 09/07/2016 00:00 | CITY ORDINANCE | 108 COLLIN FARMERSVILLE, TX 72544 | | | | NOV ISS - CLOSED |
| 16-001641(1) DIXON, K | 09/07/2016 00:00 | BACKYARD | 10 COLLIN FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 16-001641(1) DIXON, K | 09/07/2016 00:00 | CITY ORDINANCE | 101 WOODWARD FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 16-001641(1) DIXON, K | 09/07/2016 00:00 | VIOLATION-TALL GRASS | 308 COLLEGE STREET FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 16-001641(1) DIXON, K | 09/07/2016 00:00 | CITY ORDINANCE | 309 PROSPECT STREET FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 16-001641(1) DIXON, K | 09/07/2016 00:00 | VIOLATIONS-BRUSH IN FRONT YARD, DEBRIS IN CARPORT | 517 N MAIN STREET FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 16-001641(1) DIXON, K | 09/14/2016 00:00 | CITY ORDINANCE | 102 S BUCKSKIN STREET FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 16-001641(1) DIXON, K | 09/09/2016 00:00 | VIOLATION-FURNITURE, MATTRESS AND DEBRIS AT CURB | | | | | |
| 16-001641(1) DIXON, K | 09/09/2016 00:00 | RECHECK ORDINANCE | | | | | |
| 16-001641(1) DIXON, K | 09/09/2016 00:00 | VIOLATION-DEBRIS REMOVED FROM CURB | | | | | |
| 16-001641(1) DIXON, K | 09/09/2016 00:00 | CITY ORDINANCE | | | | | |
| 16-001641(1) DIXON, K | 09/09/2016 00:00 | VIOLATION-TALL GRASS IN BACKYARD | | | | | |
| 10/06/2016 16:19 | | | | | | | 4 of 7 |

| Incident # / Officer | Report Date | Description | Incident Address | Victims | Subjects | Offenses | Status |
|--------------------------|------------------|--|--|---------|----------|----------|-------------------------------|
| 16-001647(0) DIXON, K | 09/09/2016 00:00 | CITY ORDINANCE VIOLATION-TALL GRASS | 15 N BUCKSKIN FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 16-001648(0) DIXON, K | 09/09/2016 00:00 | CITY ORDINANCE VIOLATION-TALL GRASS, PILE OF DEBRIS | 16 WOODWARD STREET FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 16-001649(0) DIXON, K | 09/09/2016 00:00 | CITY ORDINANCE VIOLATIONS-NEED TO WEED EAT, 2 TRUCKS PARKED IN SIDE YARD | 314 ROLLING HILLS FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 16-001650(0) DIXON, K | 09/09/2016 00:00 | CITY ORDINANCE VIOLATION-TALL GRASS | 315 ROLLING HILLS FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 16-001651(0) DIXON, K | 09/09/2016 00:00 | CITY ORDINANCE VIOLATION-TALL GRASS | 208 ROLLING HILLS FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 16-001652(0) DIXON, K | 09/09/2016 00:00 | CITY ORDINANCE VIOLATION-TALL GRASS | 205 ROLLING HILLS STREET FARMERSVILLE, TX 75442 | | | | WARNING ISSUED |
| 16-001652(1) DIXON, K | 09/22/2016 00:00 | RECHECK FOR ORDINANCE VIOLATION-POOL CLEAR, NO WATER IN BUCKETS | 205 ROLLING HILLS STREET FARMERSVILLE, TX 75442 | | | | WARNING ISSUED |
| 16-001653(0) DIXON, K | 09/09/2016 00:00 | CITY ORDINANCE VIOLATION-TALL GRASS | 202 FARR HILL LANE FARMERSVILLE, TX 75442 | | | | REFERRED TO MUNICIPAL COUR |
| 16-001654(0) DIXON, K | 09/12/2016 00:00 | CITY ORDINANCE VIOLATION-TALL GRASS | 410 JOUETTE FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 16-001655(0) DIXON, K | 09/13/2016 00:00 | CITY ORDINANCE VIOLATION-TALL GRASS | 204 N WASHINGTON FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 16-001656(0) DIXON, K | 09/13/2016 00:00 | CITY ORDINANCE VIOLATION-TALL GRASS | 303 S Hamilton FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 16-001657(0) DIXON, K | 09/13/2016 00:00 | CITY ORDINANCE VIOLATION-LARGE PILE OF BRUSH AT SIDE OF CARPORT & PILE OF DEBRIS IN CARPORT | 412 MCKINNEY STREET FARMERSVILLE, TX 75442 | | | | NOV ISSUED - OPEN |
| 16-001658(0) DIXON, K | 09/13/2016 00:00 | CITY ORDINANCE VIOLATION-NEED TO WEED EAT PROPERTY & APPLIANCE ON PORCH | 107 N Hamilton STREET FARMERSVILLE, TX 75442 | | | | REFERRED TO MUNICIPAL COUR |
| 16-001659(0) DIXON, K | 09/13/2016 00:00 | CITY ORDINANCE VIOLATION-TALL GRASS | 613 MAPLE STREET FARMERSVILLE, TX 75442 | | | | WARNING ISSUED |
| 16-001660(0) DIXON, K | 09/13/2016 00:00 | CITY ORDINANCE VIOLATION-TALL GRASS, PILE OF BRUSH AND TREE DOWN | 121 N LINCOLN STREET FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 16-001661(0) DIXON, K | 09/13/2016 00:00 | CITY ORDINANCE VIOLATION-APPLIANCES IN SIDE YARD, BRUSH IN BACK YARD | 212 CANDY STREET FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 16-001662(0) DIXON, K | 09/13/2016 00:00 | CITY ORDINANCE VIOLATION-TALL GRASS | 121 WINDOM FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 16-001663(0) DIXON, K | 09/13/2016 00:00 | CITY ORDINANCE VIOLATION-TALL GRASS | 119 N LINCOLN FARMERSVILLE, TX 75442 | | | | CLOSED |
| 16-001664(0) DIXON, K | 09/14/2016 00:00 | CITY ORDINANCE VIOLATION-TALL GRASS | 104 SHORT STREET FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 16-001665(0) DIXON, K | 09/14/2016 00:00 | CITY ORDINANCE VIOLATION-TALL GRASS | 403 JACKSON STREET FARMERSVILLE, TX 75442 | | | | REFERRED TO MUNICIPAL COUR |
| 10/06/2016 16:19 | | | | | | | 5 of 7 |

| Incident # / Officer | Report Date | Description | Incident Address | Victims | Subjects | Offenses | Status |
|---------------------------|------------------|--|---|---------|----------|----------|-------------------------------|
| 16-001686(0) DIXON, K | 09/14/2016 00:00 | CITY ORDINANCE VIOLATION-PILE OF BRUSHIN BACK YARD | 711N MAIN FARMERSVILLE, TX 75447 | | | | NOV ISS - CLOSED |
| 16-001687(0) DIXON, K | 09/14/2016 00:00 | CITY ORDINANCE VIOLATION-TALL GRASS | 517 N MAIN STREET FARMERSVILLE, TX 75442 | | | | CLOSED |
| 16-001688(0) DIXON, K | 09/14/2016 00:00 | CITY ORDINANCE VIOLATION-TALL GRASS | 219 N MAIN FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 16-001689(0) DIXON, K | 09/14/2016 00:00 | CITY ORDINANCE VIOLATION-PILE OF BRUSHIN BACK YARD | 419 N Hamilton FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 16-001690(0) DIXON, K | 09/14/2016 00:00 | CITY ORDINANCE VIOLATION-BRUSH AND LIMBS IN FRONT YARD | 410 N Hamilton STREET FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 16-001691(0) DIXON, K | 09/19/2016 00:00 | CITY ORDINANCE VIOLATION-HOME BUSINESS IN DRIVEWAY | 202 S RIKE STREET FARMERSVILLE, TX 75442 | | | | REFERRED TO MUNICIPAL COUR |
| 16-001692(0) DIXON, K | 09/20/2016 00:00 | CITY ORDINANCE VIOLATION-LARGE PILE OF BRUSHIN SIDE YARD | 314 HOUSTON FARMERSVILLE, TX 75442 | | | | NOV ISSUED - OPEN |
| 16-001693(0) DIXON, K | 09/20/2016 00:00 | CITY ORDINANCE VIOLATION-PILE OF DEBRIS IN FRONT YARD AND SIDE YARD | 211 HOUSTON STREET FARMERSVILLE, TX 75442 | | | | REFERRED TO MUNICIPAL COUR |
| 16-001694(0) DIXON, K | 09/20/2016 00:00 | CITY ORDINANCE VIOLATION-TALL GRASS | 218 N MAIN STREET FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 16-001695(0) DIXON, K | 09/20/2016 00:00 | CITY ORDINANCE VIOLATION-TALL GRASS | 302 N MAIN STREET FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 16-001696(0) DIXON, K | 09/22/2016 00:00 | CITY ORDINANCE VIOLATION-TIRES PILED UP | 1010 MCKINNEY FARMERSVILLE, TX 75442 | | | | WARNING ISSUED |
| 16-001697(0) DIXON, K | 09/22/2016 00:00 | CITY ORDINANCE VIOLATION-SIGNS ON TELEPHONE POLES | 310 N RIKE STREET FARMERSVILLE, TX 75442 | | | | CLOSED |
| 16-001698(0) Brooks, C | 09/22/2016 00:00 | Dog taken from the Farmersville holding facility | 1201 ELM FARMERSVILLE, TX 75442 | | | | NOV ISSUED - OPEN |
| 16-001699(0) DIXON, K | 09/22/2016 00:00 | CITY ORDINANCE VIOLATION-TALL GRASS | 405 HILL FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 16-001700(0) DIXON, K | 09/22/2016 00:00 | CITY ORDINANCE VIOLATION-TALL GRASS | 213 HILL STREET FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 16-001701(0) DIXON, K | 09/22/2016 00:00 | CITY ORDINANCE VIOLATION-TALL GRASS | 000 ORANGE FARMERSVILLE, TX 75442 | | | | WARNING ISSUED |
| 16-001702(0) DIXON, K | 09/22/2016 00:00 | CITY ORDINANCE VIOLATION-TALL GRASS | 303 ORANGE FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 16-001703(0) DIXON, K | 09/22/2016 00:00 | CITY ORDINANCE VIOLATION-TALL GRASS | 218 N WASHINGTON STREET FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 16-001704(0) DIXON, K | 09/27/2016 00:00 | CITY ORDINANCE VIOLATION-TALL GRASS IN BACK YARD | 413 S RIKE STREET FARMERSVILLE, TX 75442 | | | | NOV ISSUED - OPEN |
| 16-001705(0) DIXON, K | 09/27/2016 00:00 | CITY ORDINANCE VIOLATION - TALL GRASS | 314 SUMMIT STREET FARMERSVILLE, TX 75442 | | | | NOV ISSUED - OPEN |
| 16-001706(0) DIXON, K | 09/27/2016 00:00 | CITY ORDINANCE VIOLATIONS-PARKING SIDE YARD, TALL GRASS, DEBRIS/BRUSHIN SIDE YARD | 302 E Santa Fe FARMERSVILLE, TX 75442 | | | | WARNING ISSUED |
| 10/06/2016 16:19 | | | | | | | 6 of 7 |

| Incident # / Officer | Report Date | Description | Incident Address | Victims | Subjects | Offenses | Status |
|--|------------------|--|---|---------|----------|----------|----------------------|
| 16-001688(01) DIXON, K | 09/27/2016 00:00 | CITY ORDINANCE VIOLATION-TALL GRASS, TOILET ON PORCH & NO PROPERTY NUMBER ON HOUSE | 216 E Santa Fe STREET FARMERSVILLE, TX 75442 | | | | NOV ISS - CLOSED |
| 16-001689(01) DIXON, K | 09/28/2016 00:00 | CITY ORDINANCE COMPLAINT-SEWER GAS | 421 SHERRY LANE FARMERSVILLE, TX 75442 | | | | CLOSED |
| 16-001690(01) Brooks, C | 09/28/2016 00:00 | The grass needs to be cut sending a citation 09/28/2016 | 701 S SH 78 HIGHWAY FARMERSVILLE, TX 75442 | | | | NOV ISSUED - OPEN |
| 16-001691(01) DIXON, K | 09/29/2016 00:00 | CITY ORDINANCE VIOLATION-TALL GRASS | 207 MAPLE FARMERSVILLE, TX 75442 | | | | NOV ISSUED - OPEN |
| 16-001692(01) DIXON, K | 09/29/2016 00:00 | POSSIBLE ORDINANCE VIOLATION-BLOCKED PARKING SPACES | 102 MCKINNEY STREET FARMERSVILLE, TX 75442 | | | | CLOSED |
| 16-001693(01) DIXON, K | 09/30/2016 00:00 | POSSIBLE ORDINANCE VIOLATION-PEOPLE LIVING IN GARAGE | 407 SHERRY LANE FARMERSVILLE, TX 75442 | | | | WARNING ISSUED |
| 16-001694(01) DIXON, K | 09/30/2016 00:00 | CITY ORDINANCE VIOLATION-TO MANY ANIMALS | 211 HILL STREET FARMERSVILLE, TX 75442 | | | | WARNING ISSUED |
| 130 Records Selected 10/06/2016 16:19 | | | | | | | 7 of 7 |

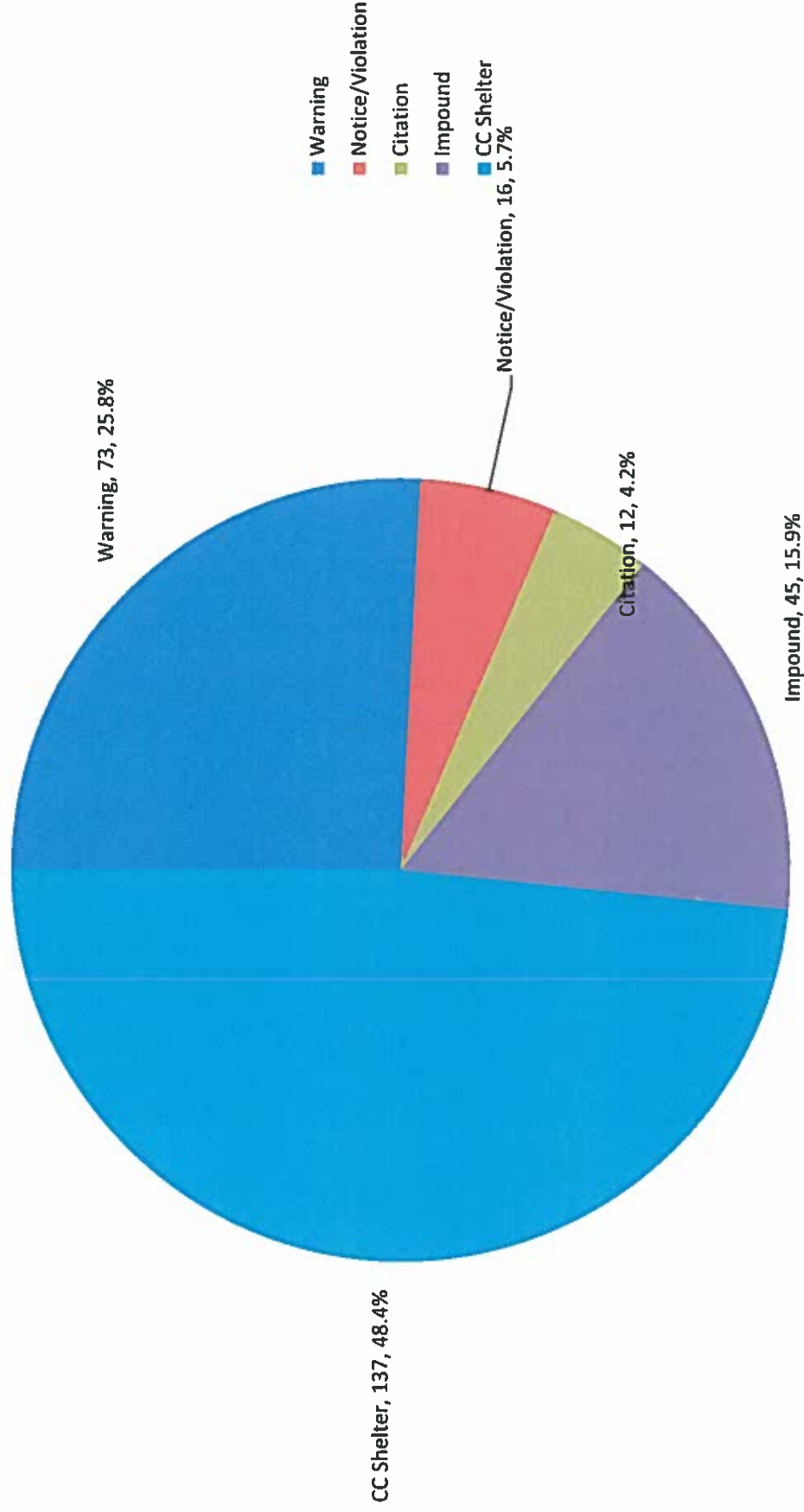
**FARMERSVILLE POLICE DEPARTMENT
PUBLIC SERVICE OFFICER: ANIMAL CONTROL MONTHLY REPORT**

| DATE | TYPE OF CALL | ADDRESS | VIOLATION | WARNING | NOTICE/VIOL | CITATION | IMPOUND | CC SHELTER | CFS# |
|------------|-------------------|---------------------|-------------------|---------|-------------|----------|---------|------------|------|
| 9/1/2016 | Loose Dog | 311 S. Hamilton | Pound | | | | X | | |
| 9/1/2016 | Loose Dog | 601 Jackson | Pound | | | | X | | |
| 9/1/2016 | Pick Up Dogs | Pound | CCAS (2) | | | | | X | |
| 9/1/2016 | Loose Cattle | CR 558 | Put Up | | | | | | |
| 9/10/2016 | Loose Dog | Jackson | Unable to Locate | | | | | | |
| 9/11/2016 | Loose Cattle | CR 607 | Unable to Locate | | | | | | |
| 9/11/2016 | Injured Dog | CR 2194 | Unable to Locate | | | | | | |
| 09/06/2016 | Dead cat | Hyw 78 | Picked up | | | | | | |
| 09/06/2016 | Possum | 107 Summit | Picked up | | | | | | |
| 09/06/2016 | Dead cat | Hyw 380 | Picked up | | | | | | |
| 09/06/2016 | Loose dog | 620 N. Main | Picked up | | | | | X | |
| 09/06/2016 | Loose dog | 811 S. Main | Picked up | | | | | X | |
| 09/06/2016 | Loose dog | 114 College | Picked up | | | | | X | |
| 09/06/2016 | Loose pig | 311 Raymond St. | Put back up | X | | | | | |
| 09/07/2016 | Loose dog | 508 Sid Nelson | Picked up | | | | | X | |
| 09/07/2016 | Loose dog | 122 College | UTL | | | | | | |
| 09/07/2016 | Loose dog | 408 Neathery | returned to owner | X | | | | | |
| 09/07/2016 | Loose dog | 122 College | Picked up | | | | X | | |
| 09/07/2016 | Animal crully | 211 Hale St. | Picked up | | X | | | | |
| 09/08/2016 | Dead cat | N. Rike | Picked up | | | | | | |
| 09/08/2016 | Loose dog | 134 N. Washington | Picked up | | X | | | | |
| 09/08/2016 | Barking Dogs | 310 Jouette | Got with owner | X | | | | | |
| 09/08/2016 | Loose dog | Buckskin | UTL | | | | | | |
| 09/12/2016 | Hurt dog | N. Main & 2194 | UTL | | | | | | |
| 09/12/2016 | Loose dog | 313 S. Hamilton | Return to owner | X | | | | | |
| 9/12/2016 | Sick Bob Cat | Jackson | Disposed Of | | | | | | |
| 9/15/2016 | Loose Cattle | SH 78 | Unable to Locate | | | | | | |
| 9/13/2016 | Dead Cat | 510 N. Main | Disposed of | | | | | | |
| 9/13/2016 | Loose Dog | Neathery | Pound | | | | X | | |
| 9/13/2016 | Loose Dog | 514 Neathery | Pound | | | | X | | |
| 9/14/2016 | Pick Up Dog | Pound | CCAS | | | | | X | |
| 9/15/2016 | Kitten | N. Main | CCAS | | | | | X | |
| 9/16/2016 | Pick Up Dog | Pound | Returned to Owner | X | | | | | |
| 9/16/2016 | Hurt Dog | Maple | Unable to Locate | | | | | | |
| 9/16/2016 | Loose Dog | Murchison | CCAS | | | | | X | |
| 9/19/2016 | Loose Dog | Intermediate School | Returned to Owner | X | | | | | |
| 9/19/2015 | Welfare Check | 607 Waterford | Dog Ok | | | | | | |
| 9/24/2015 | Loose Dog | 719 Maple | Unable to Locate | | | | | | |
| 9/26/2016 | Stray Cat/Kittens | 206 Neathery | CCAS (2) | | | | | X | |
| 9/27/2016 | Loose Dog | PR 100 | Pound | | | | X | | |
| 9/28/2016 | Loose Goat | Summit | Unable to Locate | | | | | | |
| 9/28/2016 | Loose Goat | S.Main | Unable to Locate | | | | | | |
| 9/29/2016 | Pick Up Dog | Pound | CCAS | | | | | X | |
| 9/29/2016 | Loose Dogs | Murchison | Pound | | | | X | | |
| 9/29/2015 | Loose Dog | Tatum | Unable to locate | | | | | | |
| 9/29/2016 | Pick Up Dogs | Pound | CCAS (2) | | | | | X | |

Animal Control Activity Results

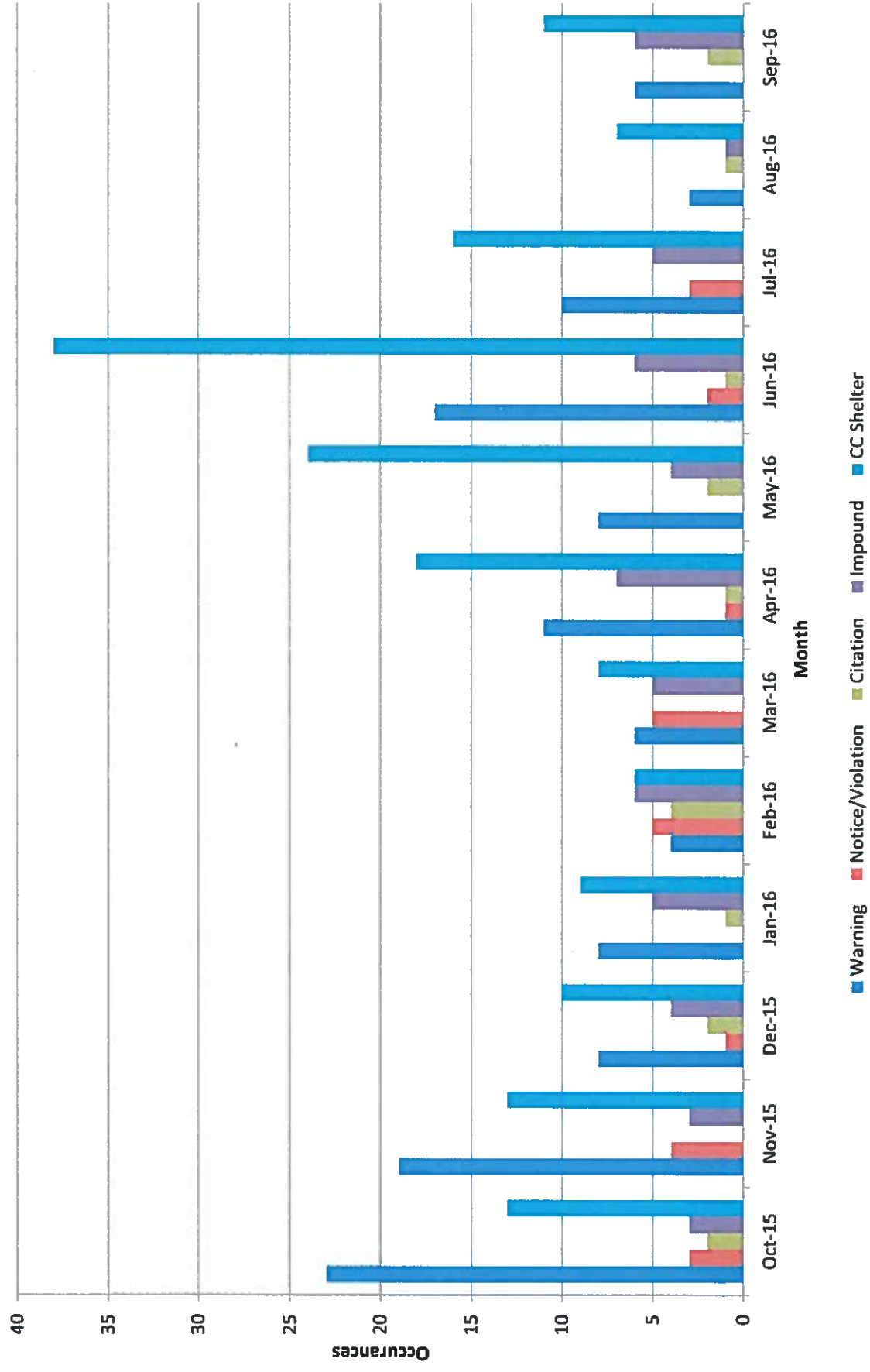
Farmersville Police Department

Cumulative, Calendar Year 2016



Animal Control Activity Results

Farmersville Police Department



| | |
|------------------------------|--|
| Agenda Section | Consent Agenda |
| Section Number | III.E |
| Subject | Fire Department Report |
| To | Mayor and Council Members |
| From | Ben White, City Manager |
| Date | October 11, 2016 |
| Attachment(s) | Fire Department Report |
| Related Link(s) | http://www.farmersvilletx.com/government/agendas_and_minutes/city_council_meetings.php |
| Consideration and Discussion | City Council discussion as required. |
| Action | <ul style="list-style-type: none"> • Motion/second/vote <ul style="list-style-type: none"> <input type="checkbox"/> Approve <input type="checkbox"/> Approve with Updates <input type="checkbox"/> Disapprove • Motion/second/vote to continue to a later date. _____ <ul style="list-style-type: none"> <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove • Move item to another agenda. _____ • No motion, no action |

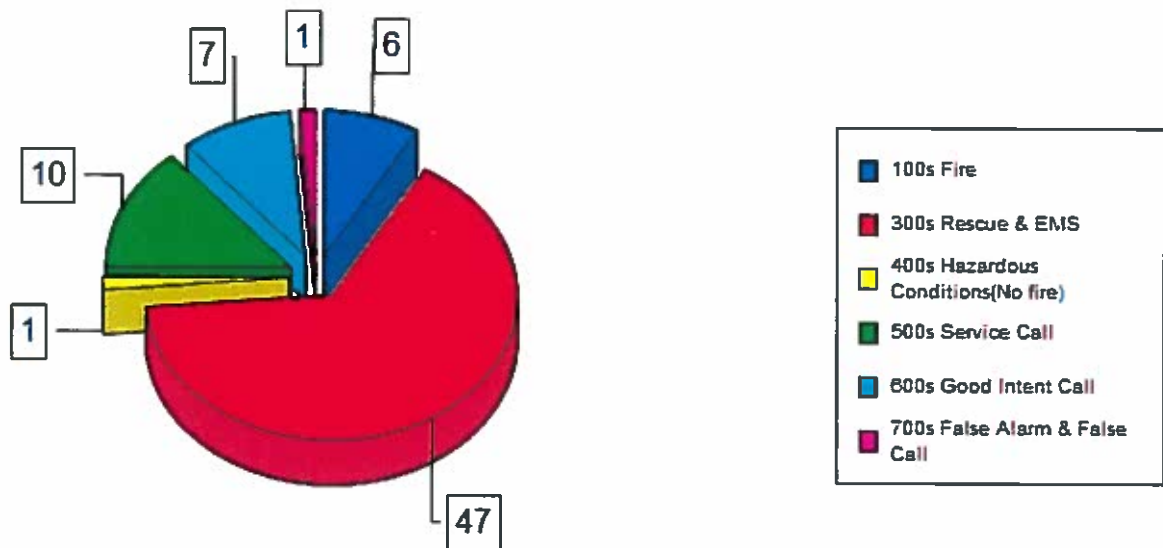
**FARMERSVILLE FIRE DEPARTMENT
CITY COUNCIL REPORT
SEPTEMBER 2016**

1. Public Safety Sunday was held September 11th at the Trinity First Baptist Church of Farmersville. The event was a great success and enjoyed by all.
2. The Annual SCBA (self-contained breathing apparatus) was conducted and all units successfully passed.
3. A career day was conducted at the Junior High School. Careers in Fire as well as EMS were discussed with students as well as a tour of an engine.
4. The department participated in Farmersville's National Night Out held at the Onion Shed by police and fire personnel.

KIM R. MORRIS
Farmersville Fire Chief

Farmersville Fire Department Mutual Aid Responses





Graphed Items are sorted by Incident Type

Type Of Incident:

Total Of Incidents:

Percentage Value:

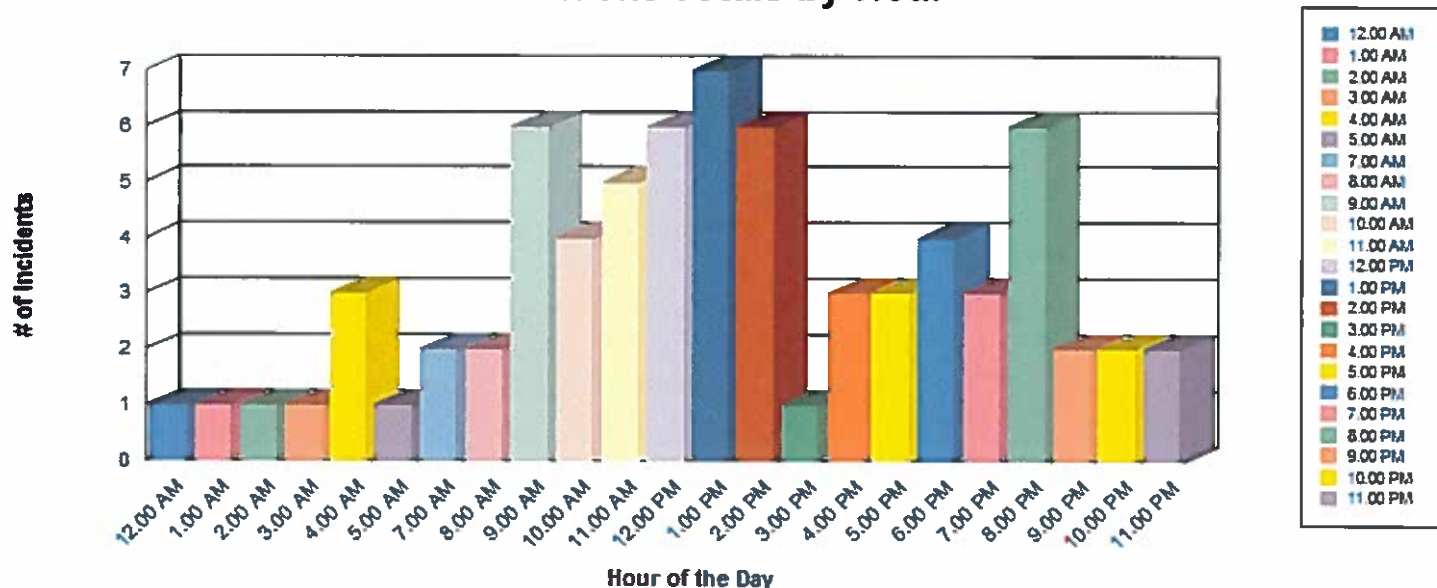
| | | |
|--|----|--------|
| 100 Series-Fire | 6 | 8.33% |
| 300 Series-Rescue & EMS | 47 | 65.28% |
| 400 Series-Hazardous Conditions(No fire) | 1 | 1.39% |
| 500 Series-Service Call | 10 | 13.89% |
| 600 Series-Good Intent Call | 7 | 9.72% |
| 700 Series-False Alarm & False Call | 1 | 1.39% |

Grand Total: 72

Type Of Incident Most Frequent: 300 Series-Rescue & EMS

Print Date: 10/5/2016

Incident Totals by Hour



Hour of the Day: 12.00 AM

Total # of Incidents: 1.00 % of Total Incidents: 1.39%

Hour of the Day: 1.00 AM

Total # of Incidents: 1.00 % of Total Incidents: 1.39%

Hour of the Day: 2.00 AM

Total # of Incidents: 1.00 % of Total Incidents: 1.39%

Hour of the Day: 3.00 AM

Total # of Incidents: 1.00 % of Total Incidents: 1.39%

Hour of the Day: 4.00 AM

Total # of Incidents: 3.00 % of Total Incidents: 4.17%

Hour of the Day: 5.00 AM

Total # of Incidents: 1.00 % of Total Incidents: 1.39%

Hour of the Day: 7.00 AM

Total # of Incidents: 2.00 % of Total Incidents: 2.78%

Hour of the Day: 8.00 AM

Total # of Incidents: 2.00 % of Total Incidents: 2.78%

Hour of the Day: 9.00 AM

Total # of Incidents: 6.00 % of Total Incidents: 8.33%

Hour of the Day: 10.00 AM

Total # of Incidents: 4.00 % of Total Incidents: 5.56%

Hour of the Day: 11.00 AM

Total # of Incidents: 5.00 % of Total Incidents: 6.94%

Hour of the Day: 12.00 PM

Total # of Incidents: 6.00 % of Total Incidents: 8.33%

| | | |
|----------------------------------|--------------|------------------------------------|
| Hour of the Day: 1.00 PM | | |
| Total # of Incidents: | 7.00 | % of Total Incidents: 9.72% |
| Hour of the Day: 2.00 PM | | |
| Total # of Incidents: | 6.00 | % of Total Incidents: 8.33% |
| Hour of the Day: 3.00 PM | | |
| Total # of Incidents: | 1.00 | % of Total Incidents: 1.39% |
| Hour of the Day: 4.00 PM | | |
| Total # of Incidents: | 3.00 | % of Total Incidents: 4.17% |
| Hour of the Day: 5.00 PM | | |
| Total # of Incidents: | 3.00 | % of Total Incidents: 4.17% |
| Hour of the Day: 6.00 PM | | |
| Total # of Incidents: | 4.00 | % of Total Incidents: 5.56% |
| Hour of the Day: 7.00 PM | | |
| Total # of Incidents: | 3.00 | % of Total Incidents: 4.17% |
| Hour of the Day: 8.00 PM | | |
| Total # of Incidents: | 6.00 | % of Total Incidents: 8.33% |
| Hour of the Day: 9.00 PM | | |
| Total # of Incidents: | 2.00 | % of Total Incidents: 2.78% |
| Hour of the Day: 10.00 PM | | |
| Total # of Incidents: | 2.00 | % of Total Incidents: 2.78% |
| Hour of the Day: 11.00 PM | | |
| Total # of Incidents: | 2.00 | % of Total Incidents: 2.78% |
| Grand Total Incidents: | 72.00 | |

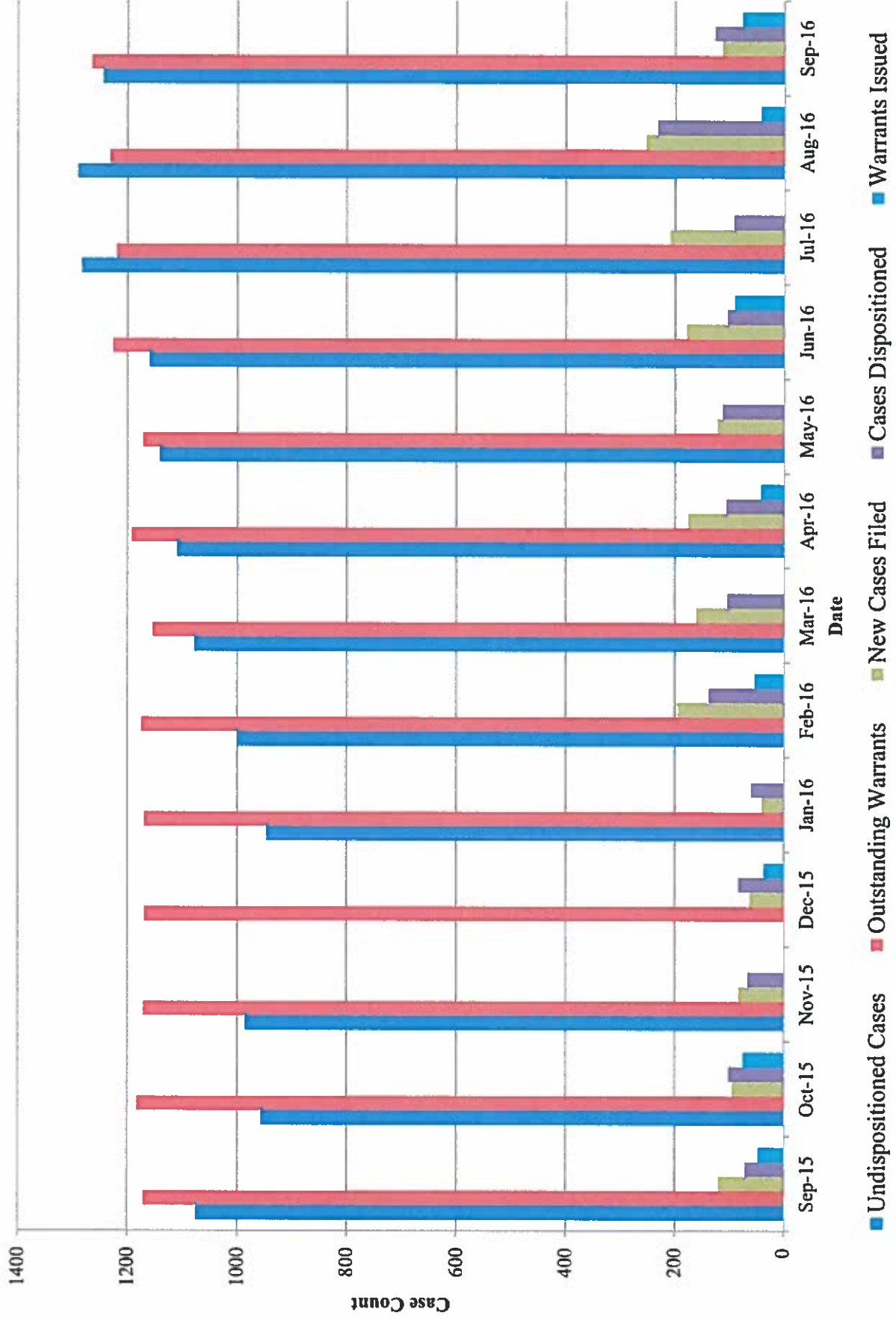
| | |
|------------------------------|--|
| Agenda Section | Consent Agenda |
| Section Number | III.F |
| Subject | Municipal Court Report |
| To | Mayor and Council Members |
| From | Ben White, City Manager |
| Date | October 11, 2016 |
| Attachment(s) | Municipal Court Report |
| Related Link(s) | http://www.farmersvilletx.com/government/agendas_and_minutes/city_council_meetings.php |
| Consideration and Discussion | City Council discussion as required. |
| Action | <ul style="list-style-type: none"> • Motion/second/vote <ul style="list-style-type: none"> <input type="checkbox"/> Approve <input type="checkbox"/> Approve with Updates <input type="checkbox"/> Disapprove • Motion/second/vote to continue to a later date. _____ <ul style="list-style-type: none"> <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove • Move item to another agenda. _____ • No motion, no action |

FARMERSVILLE MUNICIPAL COURT

MONTHLY REPORT SEPTEMBER 2016

| | |
|---|-------------|
| Cases Filed | 113 |
| Class C Complaints Received | 0 |
| Dispositions Prior to Trial | 88 |
| Pre-Trial Hearings Held | 0 |
| Non-Jury Trials Held | 0 |
| Jury Trials Held | 0 |
| Cases Dismissed | |
| After Driving Safety Course | 11 |
| After Deferred Disposition | 2 |
| After Proof of Financial Responsibility | 4 |
| Compliance Dismissal | 17 |
| Dismissed by Prosecutor | 0 |
| Dismissed by Prosecutor (Cause PD) | 0 |
| Dismissed by Prosecutor (Cause CE) | 0 |
| Number of Disposed Cases | 127 |
| Total Revenue | \$25,390.80 |
| Total Kept by City | \$15,730.31 |
| Total Remitted to State | \$9,660.49 |

Municipal Court Case and Warrant Rate



| | |
|------------------------------|--|
| Agenda Section | Consent Agenda |
| Section Number | III.G |
| Subject | Warrant Officer Report |
| To | Mayor and Council Members |
| From | Ben White, City Manager |
| Date | October 11, 2016 |
| Attachment(s) | Warrant Officer Report |
| Related Link(s) | http://www.farmersvilletx.com/government/agendas_and_minutes/city_council_meetings.php |
| Consideration and Discussion | City Council discussion as required. |
| Action | <ul style="list-style-type: none"> • Motion/second/vote <ul style="list-style-type: none"> <input type="checkbox"/> Approve <input type="checkbox"/> Approve with Updates <input type="checkbox"/> Disapprove • Motion/second/vote to continue to a later date. _____ <ul style="list-style-type: none"> <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove • Move item to another agenda. _____ • No motion, no action |

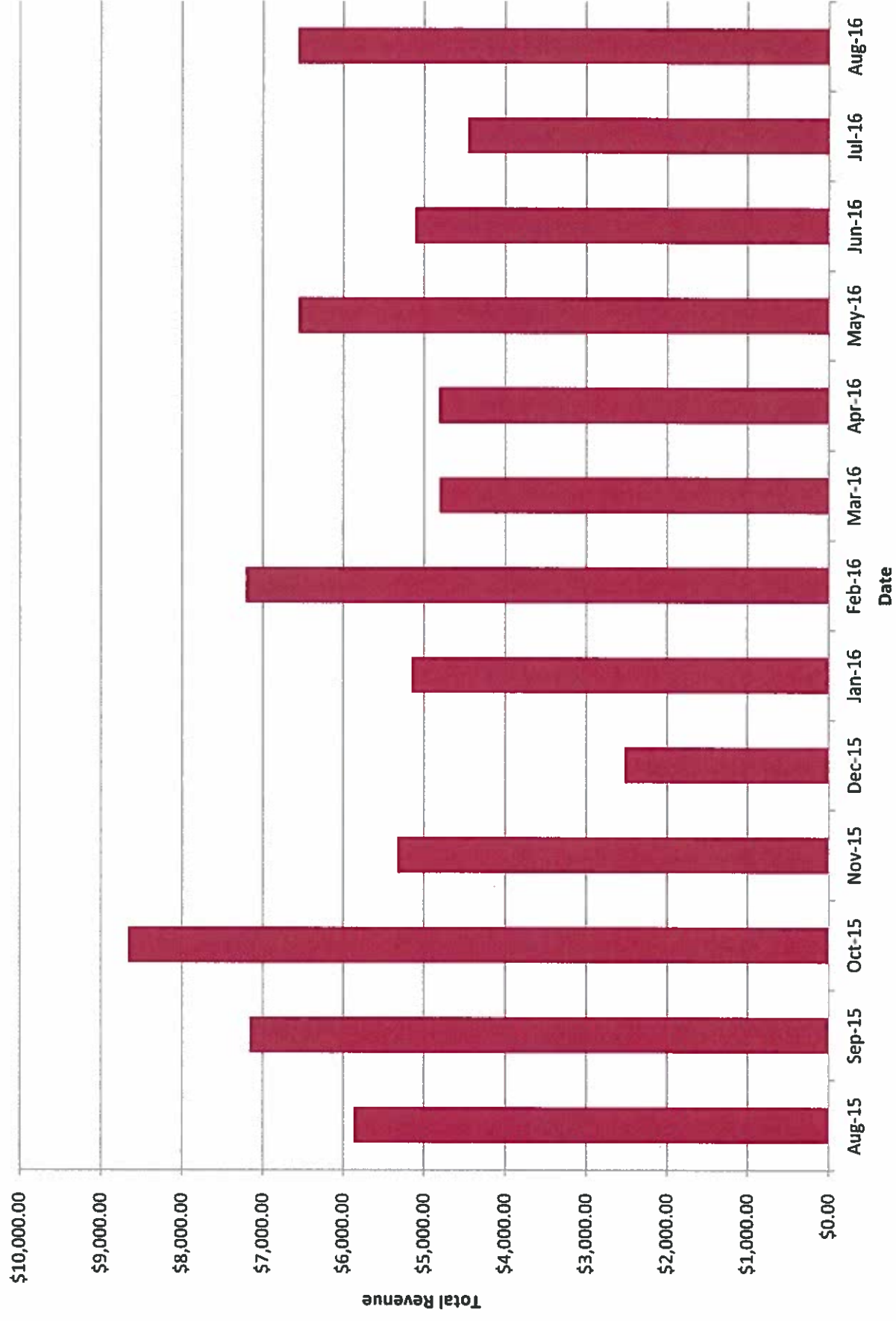


FARMERSVILLE MUNICIPAL COURT WARRANT OFFICER REPORT

SEPTEMBER 2016

| | |
|-------------------------------------|--------------|
| Total Outstanding Warrants | 1265 |
| Total Due from Outstanding Warrants | \$384,907.85 |
| New Warrants Issued by Court | 76 |
| Total Warrants Cleared | 16 |
| Warrants Cleared by Arrest | 2 |
| Total on Payment Plan | 172 |
| Total Warrant Revenue | \$4,904.50 |
| Total Time Served Credit | \$1,052.10 |
| Total Cash Payments/Bonds Applied | \$3,852.40 |
| | |
| Service Attempts (Including Served) | 16 |
| Process Served | 16 |

Total Warrant Revenue

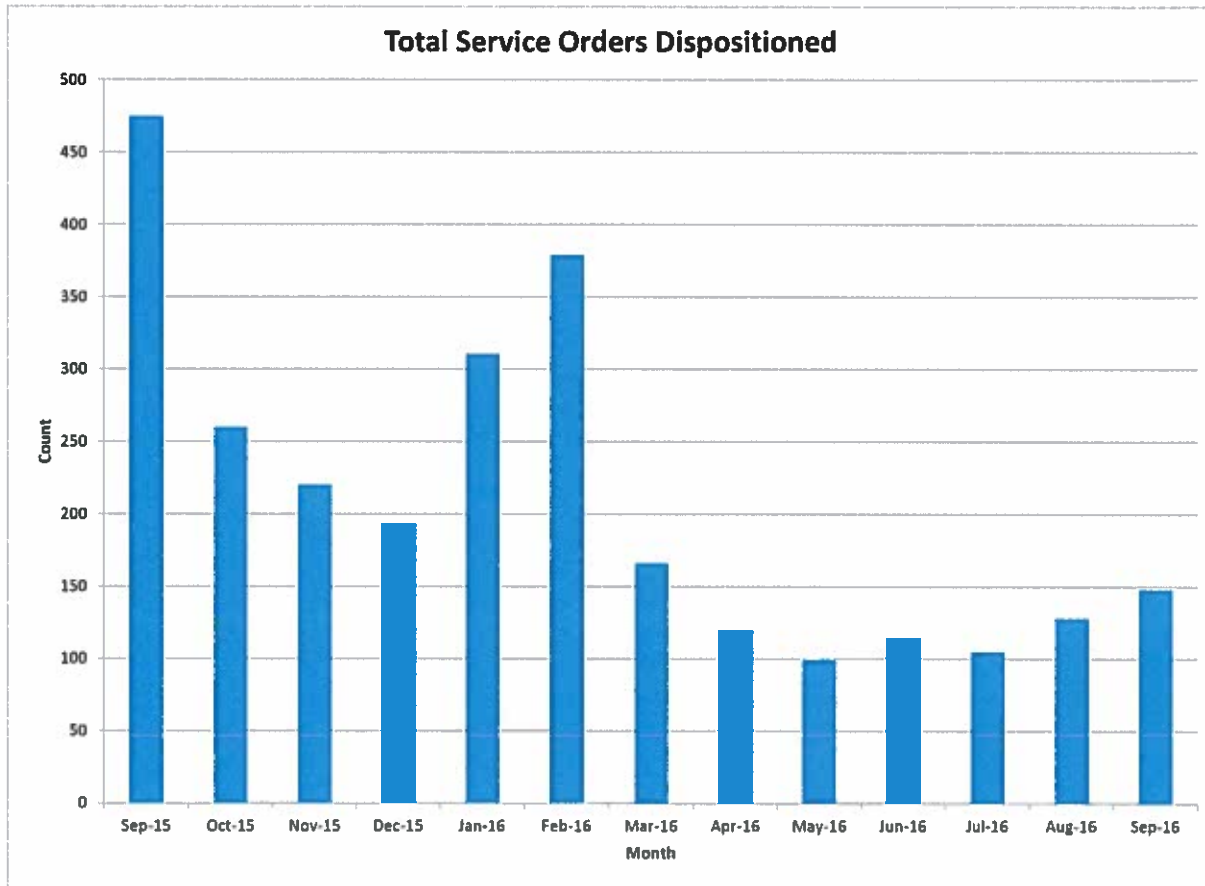


| | |
|------------------------------|--|
| Agenda Section | Consent Agenda |
| Section Number | III.H |
| Subject | Public Works Report |
| To | Mayor and Council Members |
| From | Ben White, City Manager |
| Date | October 11, 2016 |
| Attachment(s) | Public Works Report |
| Related Link(s) | http://www.farmersvilletx.com/government/agendas_and_minutes/city_council_meetings.php |
| Consideration and Discussion | City Council discussion as required. |
| Action | <ul style="list-style-type: none"> • Motion/second/vote <ul style="list-style-type: none"> <input type="checkbox"/> Approve <input type="checkbox"/> Approve with Updates <input type="checkbox"/> Disapprove • Motion/second/vote to continue to a later date. _____ <ul style="list-style-type: none"> <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove • Move item to another agenda. _____ • No motion, no action |



Public Works Monthly Report

Service Order Status



| Service Order Group | Sep-15 | Oct-15 | Nov-15 | Dec-15 | Jan-16 | Feb-16 | Mar-16 | Apr-16 | May-16 | Jun-16 | Jul-16 | Aug-16 | Sep-16 |
|-----------------------|------------|------------|------------|------------|------------|------------|------------|------------|-----------|------------|------------|------------|------------|
| Utility Billing | 53 | 36 | 33 | 36 | 42 | 42 | 56 | 52 | 57 | 50 | 45 | 48 | 67 |
| Street System | 4 | 2 | 6 | 8 | 2 | 0 | 7 | 5 | 3 | 2 | 7 | 5 | 5 |
| Water System | 47 | 11 | 46 | 22 | 15 | 49 | 6 | 7 | 4 | 12 | 7 | 13 | 24 |
| Waste Water System | 1 | 2 | 1 | 7 | 7 | 0 | 1 | 3 | 1 | 2 | 2 | 2 | 2 |
| Storm Water System | 0 | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Property and Building | 4 | 4 | 0 | 2 | 1 | 0 | 1 | 1 | 0 | 0 | 0 | 0 | 1 |
| Electrical System | 346 | 180 | 121 | 92 | 214 | 268 | 70 | 18 | 4 | 25 | 20 | 20 | 23 |
| Refuse System | 18 | 15 | 8 | 20 | 25 | 18 | 18 | 18 | 18 | 18 | 18 | 23 | 19 |
| Projects | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Vehicles | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Public Works | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Miscellaneous | 2 | 5 | 5 | 6 | 5 | 2 | 7 | 16 | 12 | 5 | 6 | 17 | 7 |
| Total | 475 | 260 | 220 | 193 | 311 | 379 | 166 | 120 | 99 | 114 | 105 | 128 | 148 |

Note:

1. Number of outstanding service orders, 20 days or older (backlog): 35

2. Number of elevated service orders: 0 completed, 0 outstanding

Public Works General

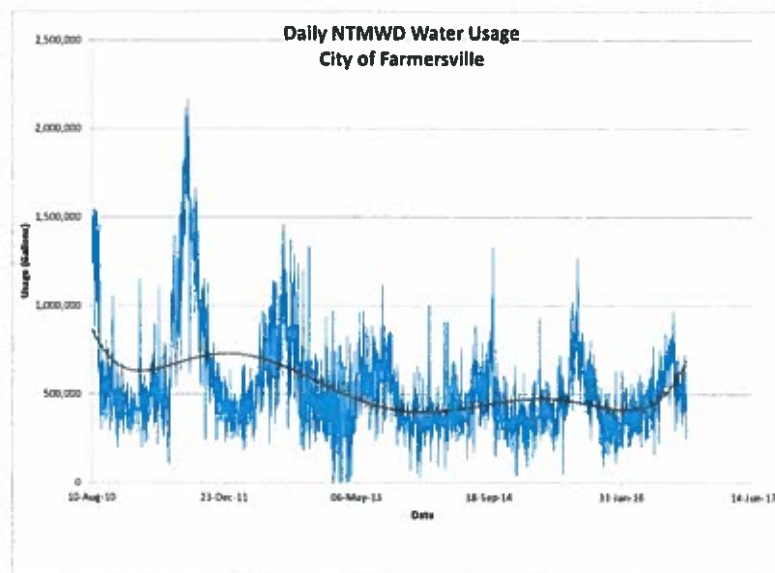
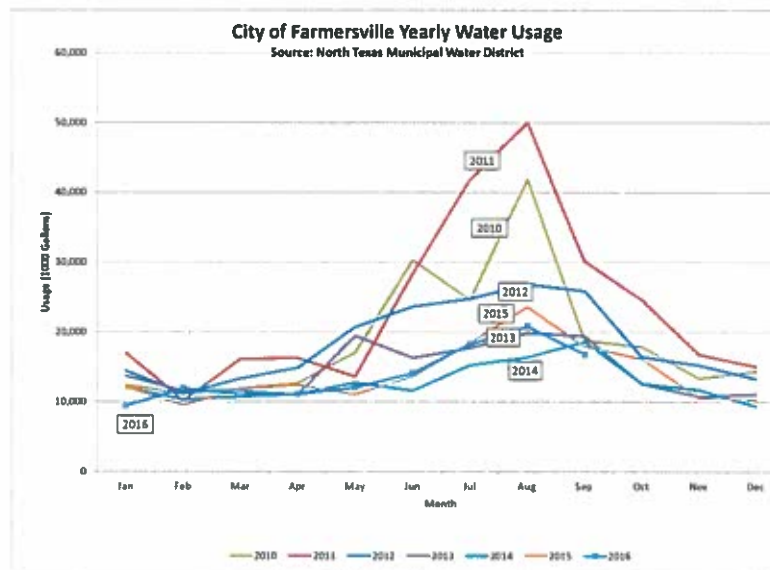
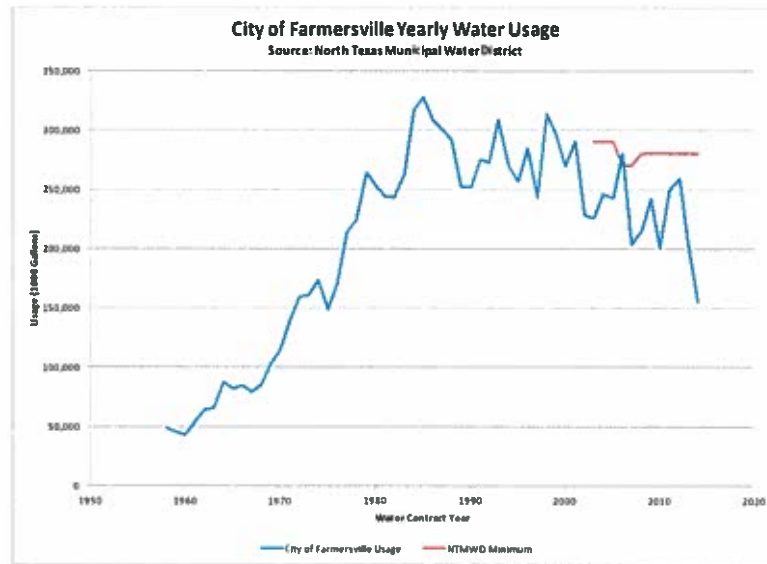
1. No increase in lost time accidents for the year.
 - a. Total Number for 2015-2016: 0
2. Total lost days for 2015-2016: 0
 - a. Accidents in Month: None

Street System

1. Completed repair of bad asphalt section at Wright Street and Main Street.
2. Project Backlog
 - a. Suggested maintenance resurfacing and panel replacement (priority order).
 - i. Jackson Street, construction to begin in October 2016
 - ii. North Washington Street by intermediate school, drainage issues
 - iii. Maple Street
 - iv. South Rike Street, Railroad Tracks to Herron
 - v. Hale Street
 - vi. Gaddy Street, King Street to Windom Street
 - vii. Farmersville Parkway Panel Replacement at Washington.
 - viii. Prospect
 - ix. Old Josephine Highway
 - x. Beene Street
 - xi. Lee Street
 - xii. Lincoln Street
 - xiii. Merit Street between Houston Street and Murchison Street
 - b. Install ADA compliant sidewalks and parking downtown. Grant application complete. Awaiting Main Street Grant funding.
 - c. Replace sidewalk in front of Independent Bank to remove existing pea gravel sidewalk
 - d. Install new school zone signs and crossing markings. (In-work)
 - e. Institute railroad silent crossings.
3. GO Bond related projects. See project status below.
4. US 380 Highway Project status.
 - a. Walnut Street Crossing: Nov 2016.
 - b. Main/Summit Street Crossing: Nov 2016.

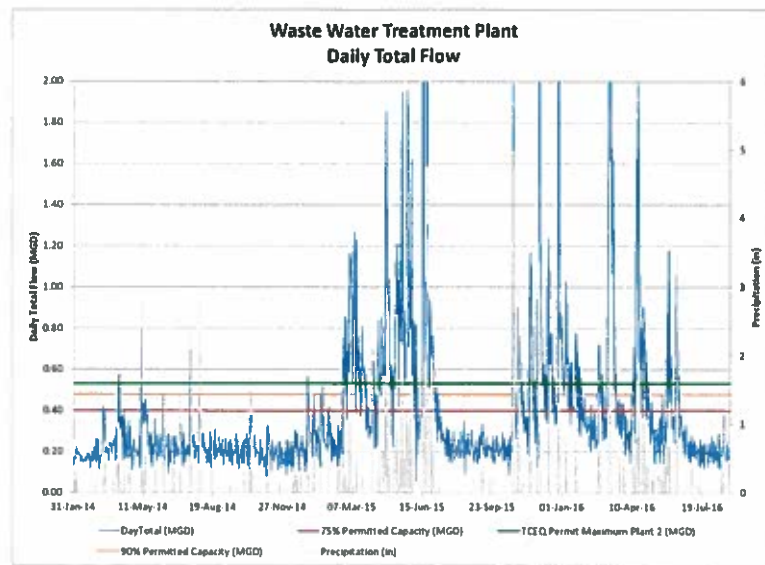
Water System

1. Project backlog
 - a. GO Bond related engineering. See project status below.
 - b. Replace cast iron/galvanized water lines:
 - i. Jackson Street (In-work)
 - ii. Windom Street from 7th Street alley to Sycamore
 - iii. Rike Street between Summit and Hill
 - iv. Hill Street between Orange and Bois D' Arc
 - v. Lee Street
 - c. Recoat/rehab north elevated water tank.
 - d. Transfer NTMWD customers to CoF along Hwy 380.
 - e. Waterline extension for Caddo Park.
2. Continuing to deploy new automated meter reading system. The following meters have been deployed:
 - a. West of SH78
 - b. East of Floyd Road
 - c. FM 2194, Willowbrook, and Merit Road (north of Murchison)
 - d. Pecan Creek
 - e. 100% of the meters along SH78.
 - f. Lincoln Heights.
 - g. Currently working on meters north of US 380 in area bounded by Summit, South Main, Audie Murphy Parkway, Floyd.
3. Meter Report (1418 + 6):
 - a. Residential Meters (1181 + 1)
 - b. Commercial Meters (185, +1)
 - c. Industrial Meters (26, +0)
 - d. Public Meters (20, + 0)
 - e. Wholesale Meters (6, +0)
4. Consumption Report (Calendar Year Start 18 Dec 2015), 19 August thru 20 September 2016, 31 days)
 - a. Inflow (NTMWD), Calendar Year to Date: 123,940,000
 - b. Inflow (NTMWD), Month: 15,250,000
 - c. Unmetered Usage, Calendar Year to Date: 2,165,303 gallons
 - d. Unmetered Usage, Month: 450,380 gallons
 - e. Real Losses, Calendar Year to Date: 0 gallons
 - f. Real Losses, Month: 0 gallons
 - g. Usage, Calendar Year to Date 117,879,228 gallons
 - h. Usage, Month: 14,767,487
 - i. Usage, Average Daily Water Usage for the Month: 492,250 gallons
 - j. Calendar Year Water Loss Percentage (to date): 3.14%



Waste Water System

1. Project backlog:
 - a. Community Development Block Grant (CDBG) to fund sewer system project. See project status below.
 - b. GO Bond related engineering. See project status below.
2. Wastewater Treatment Plant Status
 - a. Availability of CWSRF: complete
 - b. CWSRF Application: Jul 2016 – Aug 2016:
 - c. CWSRF Approval: Oct 2016
 - d. CWSRF Engineering Report: Jul 2016 – Oct 2016
 - e. CWSRF Environmental Report: Jul 2016 – Oct 2016
 - f. CWSRF Loan Closing: Nov 2016
 - g. Plant 1, Plant 2, Lift Station, SCADA Design Engineering: Dec 2016 – Mar 2017
 - h. Interceptor, Plant 3 Engineering: Dec 2016 – Dec 2017
 - i. Bid Process (Plant 1, Plant 2, Lift Station, SCADA): Apr 2017 – May 2017
 - j. Construction (Plant 1, Plant 2, Lift Station, SCADA): Jun 2017 – Dec 2017
3. Infiltration project list:
 - a. Replace crushed clay tile line between MH119 and MH129. Downstream of MH129, between 150 and 200 feet. Recommend replacing 200 feet of line downstream of MH129. This is a 15" line.
 - b. Point Repair, 1746 Rike Street.
 - c. Replace floor and top of MH119. Install bolt-down top. Pipe to south may be bad.
 - d. Replace floor and top of MH290. Replace section of line after MH290 for at least 40. Install bolt-down top.
 - e. Replace floor and top of MH128. Install bolt-down top.
 - f. Rehabilitate manhole 277. Replace chimney (raise by 12"), ring, and lid.
 - g. Fix break in 10" line in front of Gaddy Center approximately 485 feet south of MH11.
 - h. Re-route MH271 to MH175 under building at corner of Main Street and West Santa Fe.
 - i. Replace plastic liner in MH34.
 - j. Replace plastic liner in MH138.
 - k. Replace MH150.
 - l. Replace MH158.
 - m. Replace ring and cover on MH25.



Storm Water System

1. Project backlog:
 - a. Currently on hold concerning drainage issue behind Hurst Antiques. Main Street grant approval has been pushed back to Nov 2016.
 - b. Drainage issues behind May Furniture building.

Property and Buildings

1. City Hall
 - a. City Hall reconstruction is proceeding forward. Sheetrock, tape/bed, and texture is complete in storage closets, City Manager's office, hallway, and Paula's office. IT rewiring is 90% complete.
 - b. Wiring between generator and City Hall is in-work along with the installation of the new generator.
 - c. Backlog: Mark front door ramp area with yellow warning stripes.
 - d. Backlog: Upgrade parking lot to address ADA requirements at front entrance.
 - e. Backlog: Additional window tinting.
 - f. Backlog: Fix upstairs window.
2. Chamber of Commerce
 - a. Backlog: Upgrade parking lot to address ADA requirements at front entrance.
3. Public Works Annex
 - a. No new news.
4. JW Spain
 - a. No new news.
5. Onion Shed
 - a. No new news.
6. Historical Center
 - a. No new news.
7. Charles R. Curington Public Safety Building
 - a. Brick on north side of building in need of replacement. Guillermo Alvarez to start this project in October 2016.
8. Chaparral Trail

- a. Worked on washed out sections to improve drainage ditches.
- 9. Riding Arena.
 - a. No new news.
- 10. Public Works Service Center
 - a. No new news.
- 11. Rambler Park.
 - a. Backlog: Move gazebo closer to splash pad.
 - b. Backlog: Sidewalk connector to the gazebo.
- 12. North Lake
 - a. No new news.
- 13. South Lake Park
 - a. Backlog: The following items are due for replacement/maintenance:
 - i. Repair/remove broken portal.
 - ii. Replace hanging bars, 10.
 - iii. Replace missing grill, qty 2.
 - iv. Replace bench at the boat ramp.
 - v. Replace weak boards on fishing pier.
 - vi. Improve hose bib installation
- 14. Civic Center/Library
 - a. Backlog: Handicap ramp compliance issues.
 - b. Backlog: Handicap parking striping and signage.
- 15. Best Center
 - a. Backlog: Change locks.
- 16. Senior Center
 - a. Backlog: Concrete for entrance area.
 - b. Backlog: Lights for the parking lot.
- 17. City Park
 - a. Backlog: The following items are due for replacement/maintenance
 - i. Need more engineered wood fiber for slide.
 - ii. Remove rock from underneath playground equipment and replace with engineered wood fiber.
 - iii. Rehabilitate bridge over storm water creek.
- 18. Downtown
 - a. Backlog: Install banner mounts.
- 19. Install historical markers for the following items:
 - a. Backlog: Old city standpipe location.
 - b. Backlog: Ramblers Baseball Park.
 - c. Backlog: Old Train Depot site.
 - d. Backlog: Downtown square, William Gotcher
 - e. Backlog: Looney-Dowlin First Public School

Electrical System

- 1. Meter Report (1565 + 1)
 - a. Residential Meters (1272+ 0)
 - b. Commercial Meters (232 + 1)

- c. Industrial Meters (16)
- d. Public Meters (45)
- 2. Consumption Report (Month 19 August thru 20 September 2016, 30 days)
 - a. Usage, Month: 3,241,108 kW-Hr.
- 3. Fusing and segmentation project. Fusing design is complete. Sectionalizing approach is currently being engineered. This project will help increase system reliability. Progress on the TNMP back up feed tie in has no new updates as coordination between Sharyland and TNMP continue with no notable news to report.
- 4. McCord continues working on electrical system standards.
- 5. Backlog: Install statement billing
- 6. Backlog: Install average billing
- 7. Tree Trimming
 - a. 100 Block of Jackson
 - b. 200 Block of S Rike
 - c. 600 Block of N Washington
 - d. 300 Block of Murchison
 - e. 400 Block of N Washington
- 8. Pole change outs and new poles
 - a. 200 Block of Hill
- 9. Wire upgrade. Copper to aluminum/resizing
 - a. Jackson St. Project; converted 2 spans of copper primary to ACSR (Aluminum Conductor Steel Reinforced) conductor.
- 10. Transformer resizing.
 - a. Sent 26 old/damaged transformers off to be recycled. This represents the number of transformers that were taken out of service since last October. This also represents the number of transformers that were either went bad, or were removed due to being the wrong size for the application they were in and were determined not to have enough life expectancy left to put them back in the system.
- 11. Capital Projects
 - a. Began construction phase of upgrading the overhead feed to city hall/annex, to an underground configuration, including considerations for other utilities such as telephone, fiber optics, cabtv, etc. Transformer has arrived from manufacturer. The backup generator has also been delivered. The majority of the material required is in with some metering components still to arrive. The riser pole has been set and crew has completed cutting concrete, excavating, and installing conduit in the city hall parking lot for both electrical service and communication conductors. Due to erosion concerns, the old retaining wall next to the annex was removed and the ground was leveled. The new slope exposed some drainage concerns and to eliminate the pad for the generator will need to be modified by raising it an additional six inches. Once complete, the project will move forward to pulling in and terminating conductors, testing the generator connections and programming the auto transfer switch, and "bumping" over the existing transformer to the new, then eliminating the old overhead construction.
 - b. Jackson Street project is complete. Installed new poles, eliminated open wire secondary, eliminated copper conductors and installed larger aluminum steel core, consolidated transformers and sized accordingly, replaced old tattered services with new cross fiber

triplex services, pulled old poles, transferred foreign utilities such as cabtv & phone, and fused appropriately.

12. Lighting upgrades

- a. 1200 Block of Willow Ln.
- b. 200 Block of Jackson
- c. Chaparral Trail
- d. Farmersville Parkway

13. Fusing & Sectionalizing.

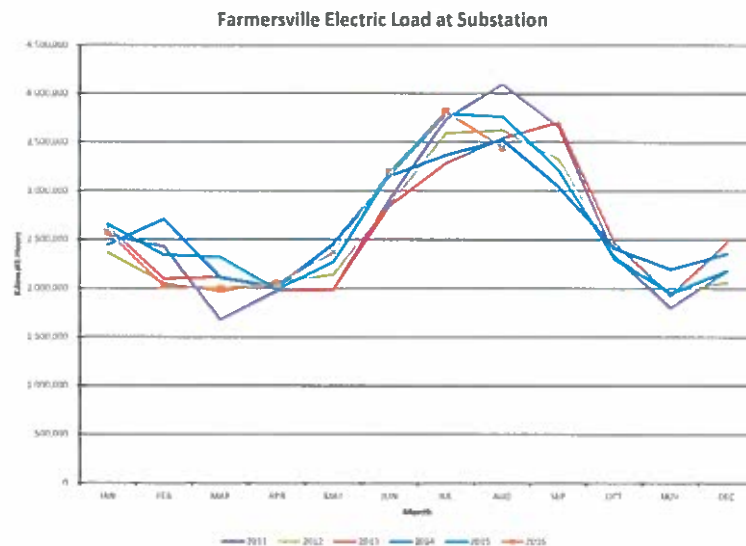
- a. The capacitor bank located near Hwy 78 and McKinney St. has been taken off line. Metering components are on order to upgrade the existing bank.

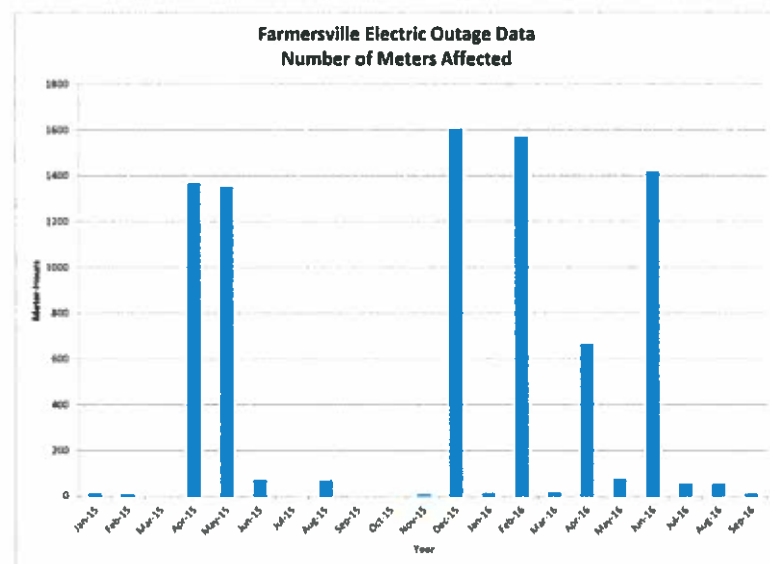
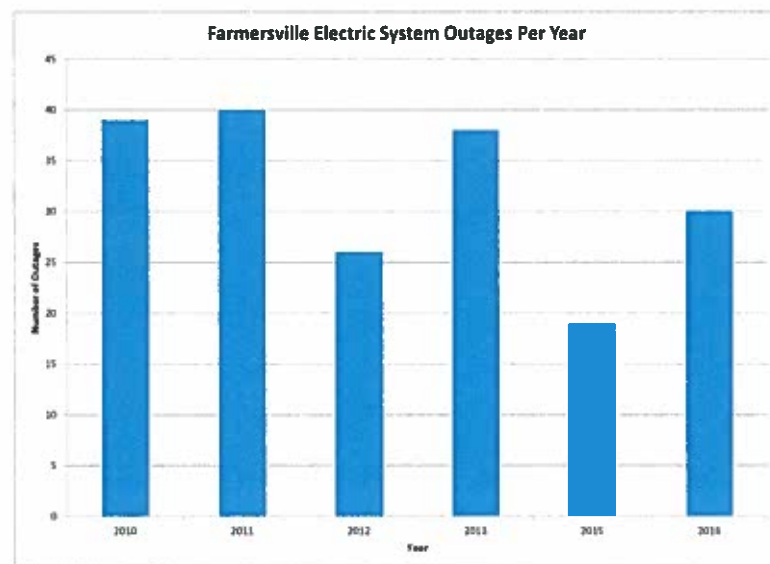
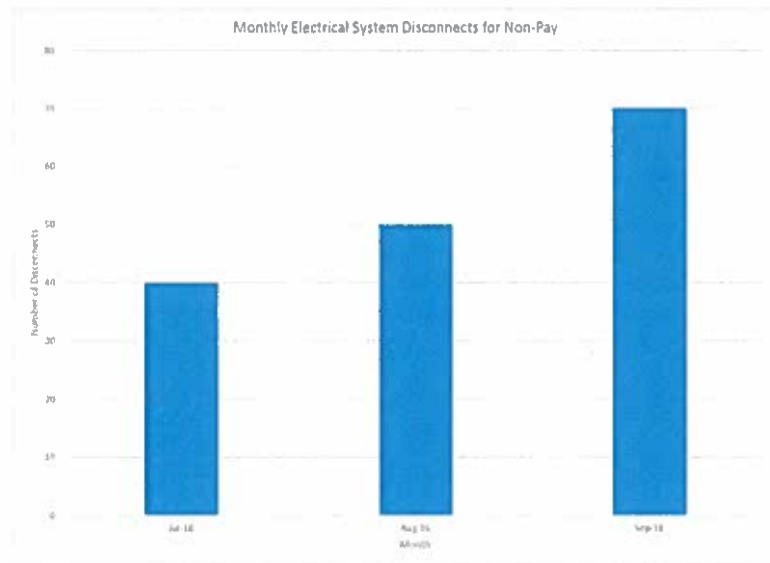
14. Removal of open wire secondary. (replaced with triplex unless omitted)

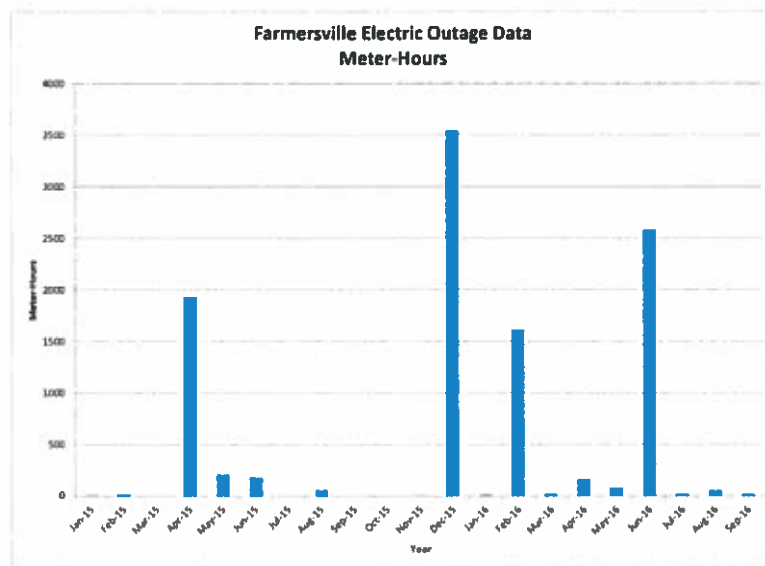
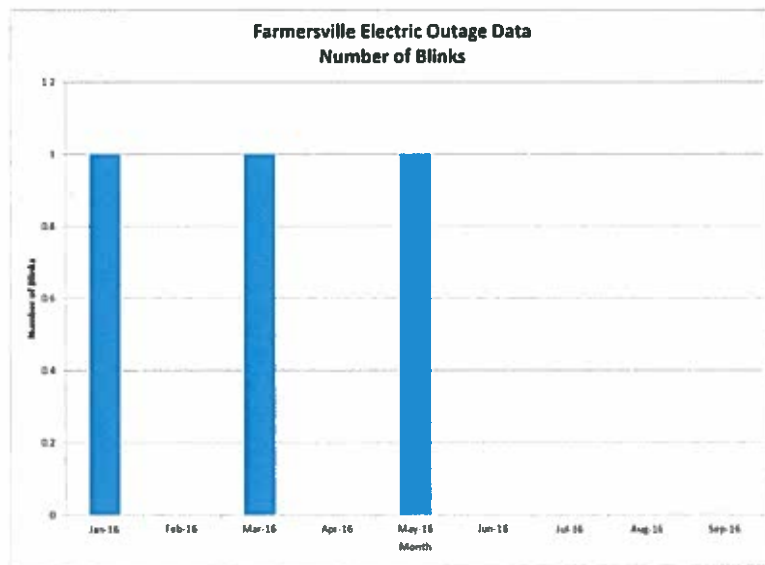
- a. Jackson St. Project; removed 1 span of open wire secondary and replaced with triplex.

15. Automated Meter Infrastructure System

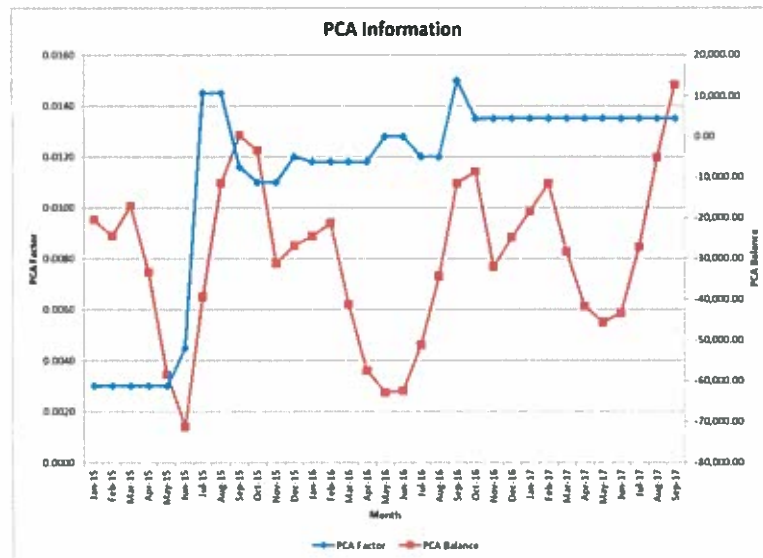
- a. To date, approximately 1428 meters have been replaced with smart meters. To date, approximately 98% of the single phase meters are smart meters, while roughly 10% of the city's poly phase meters are smart meters. No more meters will be ordered for fiscal 2016. An order has been placed for 100 polyphase (commercial) meters. Once installed, this should increase the polyphase smart meter saturation to roughly 80%. Manual reads which used to 24 to 32 hours, now take approximately 3 to 4 hours. Re-reads and misreads have reduced accordingly. Once the new shipment of polyphase meters arrive and are installed, that amount of time will reduce to roughly an hour, and will also increase the overall accuracy rate on monthly meter reads. The goal of a 100% AMI system for the city is almost complete!







| DATE OFF | TIME OFF | DATE ON | TIME ON | HOURS | ADDRESS | Feeder | TROUBLE | CAUSE |
|------------|----------|------------|---------|-------|---------------------|--------|-----------------|----------------------|
| 09/21/2016 | 18:18 | 09/21/2016 | 18:25 | 0.11 | 300 BLOCK OF WINDOM | 1 | PART LIGHTS OUT | BURNT UP CONNECTIONS |
| 09/13/2016 | 8:19 | 09/13/2016 | 11:36 | 3.28 | JACKSON @ MRCHISON | 1 | CLEARANCE | POLE CHANGE OUT |



Refuse System

1. Contracts signed with Sanitation Solutions and CWD. Completed changeover.

Vehicles/Tools

1. High Value Equipment Lost/Damage/Stolen/Repair Report
 - a. Electrical truck windshield
 - b. City Manager truck windshield
2. Retrofit of old water truck complete.

Special Projects/Loans/Grants

| Description | Total Project Estimate | City's Share | Estimated Construction Begin Date | Estimated Construction Completion Date | Comments and Status |
|---|------------------------|----------------------------|-----------------------------------|--|---|
| Waste Water System Community Development Block Grant (CDBG) | \$275,000 | \$41,250 (Cash from Bond) | Oct -15 | Oct - 16 | Original project complete. Bore project complete. Processing completion paperwork to close out project. |
| Collin County Open Space Grant | \$300,000 | \$150,000 | Mar-17 | Dec-17 | Grant application turned in. Awaiting response in Oct 2016. |
| Main Street Grant | \$325,000 | \$75,000 (Cash) | Nov-16 | Jul-17 | Grant application complete. Awaiting grant award. |
| Waste Water Clean Water State Revolving Fund | \$4,830,000 | Loan, 100% | | | Applying for loan. |
| Waste Water Treatment Plant State Participation | \$17,000,000 | Loan, 100% | On-Hold | On-Hold | On hold awaiting project turn on |
| Street System Community Development Block Grant (CDBG) | \$275,000 | \$27,500 (In-Kind or Cash) | Jul-18 | Dec-19 | First phase of grant application is complete. Final phase grant application due: 9 Feb 2017 Target Street: South Rike Street |
| Farmersville Parkway Phase III Collin County Bond | \$3,800,000 | \$1,900,000 | On-Hold | On-Hold | On hold awaiting matching funding, 50%. |
| Floyd Street Extension Collin County Bond | \$200,000 | \$100,000 | On-Hold | On-Hold | On hold awaiting matching funding, 50% |

General Obligation Bond Projects

| Project Number | Project Name | Current Budget | Actual Bond CTD | Status | Construction Start Date | Construction End Date |
|---------------------------------------|---|----------------|-----------------|--------------|-------------------------|-----------------------|
| Street Projects | | | | | | |
| 1 | Sycamore Street Panel Replacement (Hwy 78 to Jackson) | 156,119 | 156,119 | Complete | Apr-13 | Aug-14 |
| 2 | Orange Street Overlay (380 to Old Josephine, Partially County Funded) | 59,589 | 59,589 | Complete | Oct-14 | Nov-14 |
| 3 | CR557 Overlay (US 380 to SH 78), Majority County Funded | 1,486 | 1,486 | Complete | Oct-12 | Jul-13 |
| 4 | Westgate Overlay (Hwy 78 to Wilcoxson) | 203,627 | 203,627 | Complete | Dec-13 | May-14 |
| 5 | Hamilton Overlay (McKinney to Yucca) | 390,540 | 390,540 | Complete | May-14 | Sep-14 |
| 6 | Hamilton Street Overlay (Yucca to Gaddy) | | | Complete | May-14 | Sep-14 |
| 7 | Central Overlay (College to Prospect) | 103,607 | 103,607 | Complete | Apr-14 | May-14 |
| 8 | Beech Street Overlay (Main to Beene) | 249,160 | 249,160 | Complete | Aug-14 | Oct-14 |
| 9 | Windom Overlay (Maple to McKinney) | 48,053 | 48,053 | Complete | Nov-14 | Nov-14 |
| 10 | South Washington Overlay (Farmersville Parkway to Sid Nelson) | 95,291 | 95,291 | Complete | Mar-15 | Sep-15 |
| 11 | Sid Nelson Overlay (South Washington to Hamilton) | 220,861 | 220,861 | Complete | Aug-15 | Oct-15 |
| 12 | Hamilton Street (380 to Farmersville Parkway) | 1,384,000 | 30,830 | Engineering | Jan-17 | Jun-17 |
| 13 | Santa Fe Reconstruct (Johnson to Main) | 238,600 | 238,600 | Complete | Mar-15 | Sep-15 |
| 14 | Locust Street Overlay | 97,248 | 97,248 | Complete | Aug-15 | Sep-15 |
| 15 | Street Signs and Installation | 95,000 | 17,669 | Construction | Dec-15 | Mar-17 |
| 16 | Jackson/Sycamore Street Reconstruction | 240,000 | 240,000 | Planning | Sep-16 | Oct-16 |
| Street Projects Total | | 3,583,181 | 2,152,680 | 1,422,320 | | |
| Street Projects GO Bond Allocation | | 3,575,000 | | | | |
| Water Projects | | | | | | |
| 16 | North ET/North Main Street | 828,266 | 828,266 | Complete | Apr-14 | Feb-15 |
| 17 | Sycamore St/Hwy 78/N Washington | | | Complete | Apr-14 | Oct-14 |
| 18 | Hamilton St | 24,737 | 24,737 | Complete | Jun-14 | Jul-14 |
| 19 | Houston/Austin Street | 207,334 | 207,334 | Complete | Jul-15 | Oct-15 |
| 20 | Automated Meter Reading System | 520,000 | 442,029 | Construction | Mar-13 | Dec-16 |
| 21 | Bob Tedford Drive | 99,380 | 99,380 | Complete | Nov-14 | Mar-15 |
| 22 | S Washington/Sante Fe | 135,970 | 135,970 | Complete | Jun-15 | Aug-15 |
| 23 | CR 608/CR 609 | | | | | |
| Wastewater Projects | | | | | | |
| 24 | S Main & Abbey – Gravity Main | 18,750 | 13,750 | Complete | Oct-15 | Feb-16 |
| 25 | Hwy 78 & Maple St – Gravity Main | 18,750 | 13,750 | Complete | Oct-15 | Feb-16 |
| 26 | Hwy 78 & CR 611 – Gravity Main | 18,750 | 13,750 | Complete | Oct-15 | Feb-16 |
| 27 | Floyd St – Lift Station | 75,000 | 3,090 | Engineering | Dec-16 | Apr-17 |
| 28 | Sycamore – Gravity Main | 16,497 | 16,497 | Complete | May-13 | Jul-13 |
| 29 | Hamilton St - Gravity Main | 16,608 | 16,607 | Complete | Jun-14 | Jul-14 |
| 30 | Hwy 380 & Welch Dr – Gravity Main | | | | | |
| 31 | Hwy 380 (AFI to Floyd St) – Lift Station & Force Main | 550,000 | 22,807 | Engineering | Sep-16 | Apr-17 |
| 32 | Locust – Gravity Main | | | | | |
| Water and Wastewater Projects Total | | 2,530,042 | 1,837,967 | 562,033 | | |
| Water and Wastewater Projects GO Bond | | 2,400,000 | | | | |

| | |
|------------------------------|--|
| Agenda Section | Consent Agenda |
| Section Number | III.I |
| Subject | Library Report |
| To | Mayor and Council Members |
| From | Ben White, City Manager |
| Date | October 11, 2016 |
| Attachment(s) | Library Report |
| Related Link(s) | http://www.farmersvilletx.com/government/agendas_and_minutes/city_council_meetings.php |
| Consideration and Discussion | City Council discussion as required. |
| Action | <ul style="list-style-type: none"> • Motion/second/vote <ul style="list-style-type: none"> <input type="checkbox"/> Approve <input type="checkbox"/> Approve with Updates <input type="checkbox"/> Disapprove • Motion/second/vote to continue to a later date. _____ <ul style="list-style-type: none"> <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove • Move item to another agenda. _____ • No motion, no action |



Charles J. Rike Memorial Library
203 Orange Street, Farmersville, Texas
www.rikelibrary.com - facebook.com/rikelibrary
972-782-6681

September - 2016

| | |
|---|--------------|
| Circulation: | 2,452 |
| Computer Users: | 248 |
| Wi-Fi User Estimate: | 134 |
| Visitors: | 1,989 |
| Inter-library Loan | |
| Books loaned to other libraries: | 0 |
| Books borrowed for our patrons: | 3 |
| Patrons Saved \$ * | \$ 31,697.77 |
| New Patrons: | 29 |
| Volunteer Hours Donated: | 29 hours |

Fiscal Year 2015/2016 Totals

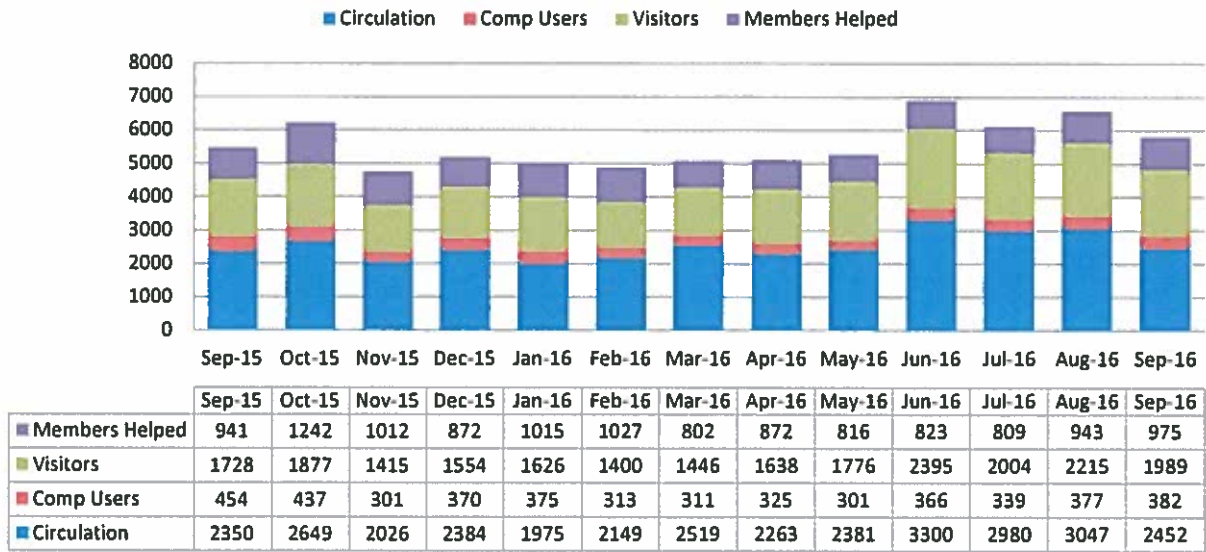
| | |
|---------------------------------|-----------------------------|
| Circulation: | 30,125 |
| Computer Users: | 4,197 |
| Visitors: | 21,335 |
| ILL - Loaned: | 19 |
| ILL - Borrowed: | 49 |
| Patrons Saved \$: | \$ 403,124.24 |
| New Patrons: | 260 |
| Volunteer hours donated: | 343 hours 10 minutes |

We have received our official notification letter from the State Library and Archives Commission that the Charles. J. Rike Memorial Library has been accredited and will be a fully qualified member of the Texas State Library System for State Fiscal year 2017 (September 1, 2016 through August 31, 2017).

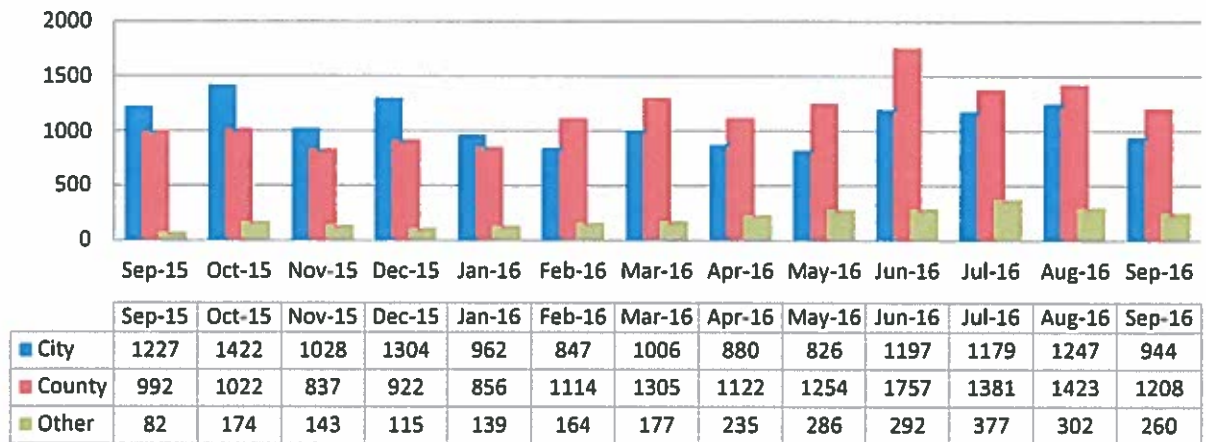
Upcoming Events:

- Little Free Library Grand Opening – Saturday, October 15, 2016 at 2:15pm at the Gazebo on the Square.
- Halloween goodie bags for kids at the Library – October 29, 2016.

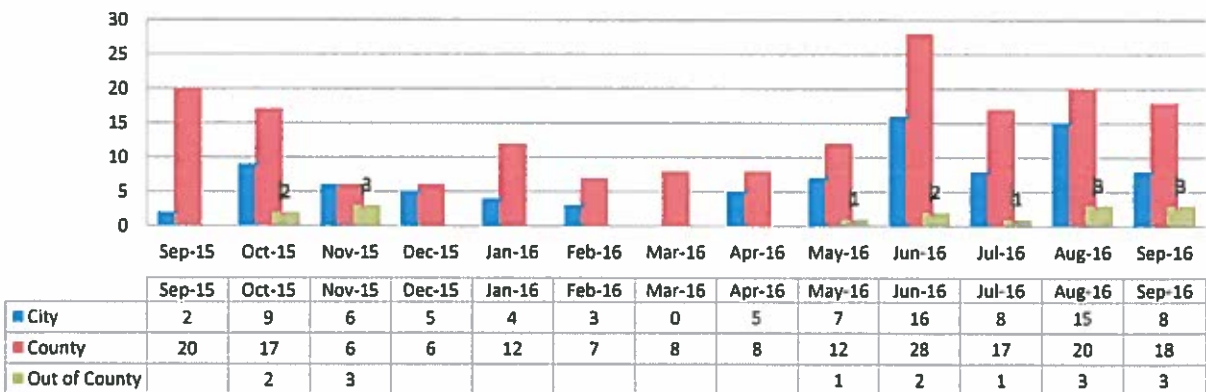
Library Usage



Circulation by Member Type



New Members





August 15, 2016

Dear Trisha Dowell:

This letter serves as the official notification that Charles J Rike Memorial Library has been accredited and will be a fully qualified member of the Texas Library System for State Fiscal Year 2017: September 1, 2016 through August 31, 2017.

The library is eligible for participation in the TexShare card program, the TexShare databases, statewide interlibrary loan program (ILL), and the federal E-Rate program. The library is also eligible to apply for our competitive grants. More information may be found on the following webpages:

Lorenzo de Zavala
State Archives and
Library Building

1201 Brazos Street
Austin, Texas
78701

P.O. Box 12927
Austin, Texas
78711-2927

www.tsl.texas.gov

Commission Chairman
Michael C. Waters

Members
Sharon T. Carr
F. Lynwood Givens
Larry G. Holt
Romanita Matta-Barrera
Wm. Scott McAfee
Martha Wong

Director and Librarian
Mark Smith

Assistant State Librarian
Gloria Meraz

Accreditation Rules <http://tinyurl.com/TxAccreditationCriteria>

TexShare <http://www.tsl.texas.gov/texshare/>

ILL <https://www.tsl.texas.gov/landing/ill.html>

E-Rate <https://www.tsl.texas.gov/ld/funding/usf.html>

Competitive Grant
Programs <https://www.tsl.texas.gov/ld/funding/index.html>

All of the information from the 2015 Annual Reports will be published on our website, and can be accessed here: <https://www.tsl.texas.gov/ld/pubs/pls/index.html>. The Annual Report Planning Calculator, which includes your library's Maintenance of Effort (MOE) and preliminary population assignment, will be available on our website this Fall.

If our office may be of assistance to you in any way, please contact me (smalek@tsl.texas.gov, 512-463-5532), or Valicia Greenwood (vgreenwood@tsl.texas.gov, 512-463-5466), or through our Texas-only toll free number, 800-252-9386.

The Texas State Library and Archives Commission staff congratulates you on your library's accreditation.

Sincerely,

Stacey L. Malek
Program Coordinator
Library Development & Networking Division

TSLAC
Preserving yesterday
Informing today
Inspiring tomorrow

| | |
|------------------------------|--|
| Agenda Section | Consent Agenda |
| Section Number | III.J |
| Subject | Texoma Housing Partners Board |
| To | Mayor and Council Members |
| From | Ben White, City Manager |
| Date | October 11, 2016 |
| Attachment(s) | Texoma Housing Partners Board Agenda Dated 15 September 2016 |
| Related Link(s) | http://www.farmersvilletx.com/government/agendas_and_minutes/city_council_meetings.php |
| Consideration and Discussion | City Council discussion as required. |
| Action | <ul style="list-style-type: none"> • Motion/second/vote <ul style="list-style-type: none"> <input type="checkbox"/> Approve <input type="checkbox"/> Approve with Updates <input type="checkbox"/> Disapprove • Motion/second/vote to continue to a later date. _____ <ul style="list-style-type: none"> <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove • Move item to another agenda. _____ • No motion, no action |



TEXOMA HOUSING PARTNERS

BELLS - BONHAM - CELESTE - ECTOR - FARMERSVILLE - GUNTER - HONEY GROVE - HOWE - LADONIA - POTTSBORO
PRINCETON - SAVOY - TIOGA - TOM BEAN - TRENTON - VAN ALSTYNE - WHITEWRIGHT - WINDOM

September 15, 2016

MEMORANDUM

TO: Members of the Texoma Housing Partners' Board of Commissioners & Mayors

FROM: Susan Ensley, Program Manager 

SUBJECT: Board Meeting

A meeting of the Texoma Housing Partners' Board of Commissioners has been scheduled for Monday, September 26, 2016, at 5:30 PM at the Bonham Housing Authority offices located at 810 W. 16th in Bonham. An Agenda Packet is enclosed of your review.

The meeting and dinner will start promptly at 5:30 PM. Please contact me if you have any questions or need additional information.

Se

Enclosure



- A. Call to Order & Declaration of a Quorum
- B. Invocation and Pledges
- C. Approval of Minutes: Approve Meeting Minutes for March and May 2016
- D. TCOG Executive Director's Comments
- E. Public Housing Director's Report
 - a. Occupancy Report- Susan Ensley
 - b. New Construction update- Allison Reider
 - c. Audit Committee- Allison Reider
 - d. Presentation of Financial data update- Becky Miles
- F. Consent

All items on Consent Agenda are considered to be routine by the Texoma Housing Partners' Board and will be enacted with one motion. There will not be separate discussion of these items unless a member of the Governing Body or a citizen so requests, in which event these items will be removed from the general order of business and considered in normal sequence.

 - 1. March - July 2016 Liabilities (AF): Authorize the Secretary/Treasurer to make payments in the amounts as listed.
Lori Cannon, CPA Consultant - page 3
- G. Action
 - 1. Approve HUD required updates to the Occupancy Policy
Allison Reider, Client Services Director - page 32
 - 2. Ratify adjustment posted to the various partners of THP general ledgers as of March 31, 2016.
Becky Miles, CPA
 - 3. FYE 2017 Budget Status Update: Accept recommendation, if any, regarding FYE 2017 budget
Mindl Jones, TCOG Senior Financial Analyst
Lori Cannon, CPA Consultant - page 48
- H. Citizens to be Heard
- I. Adjourn

APPROVAL


Allison Minton, Client Services Director

MINUTES OF THE SPECIAL MEETING OF THE
TEXOMA HOUSING PARTNERS
BOARD OF COMMISSIONERS
Monday, May 9, 2016

Members Present: Betty Childress (Van Alstyne); JoAnna Duevel (Bells); Glenn Lee (Honey Grove); Marty Burke (Celeste); Lori Clayton (Bonham); Allen West (Whitewright); Virgil Cornwell (Savoy); JoAnn Duncan (Trenton); Frank Budra (Pottsboro); Tracy Teel, (Ector); Charlene Robinson (Tioga)

Staff Present: Allison Minton, Randy McBroom Ph.D., Susan Ensley, Jan Knight, Susie Harper, Mike Hayes, Melody Michaud

A. Chairperson Betty Childress called the meeting to order and a quorum was declared of the Board of Commissioners at 5:30 P.M.

B. Invocation and Pledges.

C. Chairperson Betty Childress addressed the board and informed them she called the special meeting to discuss the letter she prepared to be submitted to the TCOG Board. She went on to say she had concerns that the TCOG board as a whole had not acted to end the administrative process regarding the terminated TCOG Finance Director and that the lingering allegations of Fraud, Waste, and Abuse were damaging the stellar reputation of THP. She also expressed concerns regarding a TCOG board member who openly stated he did not philosophically support the vision and mission of the programs TCOG administered which includes the THP program. The letter was handed out to each board member and Chairperson Childress asked Allison Minton to read the letter to the board. Once Ms. Minton completed reading the letter, Chairperson Childress asked for comments or any suggested edits from the board. No revisions were suggested. Discussion was had among the board members which included, among other things, asking if the TCOG board was required to complete ethics training. At the completion of the discussion a motion was made by Lori Clayton (Bonham) to submit the written comments to the TCOG board, it was seconded by Marty Burke (Celeste) and passed unanimously.

D. Adjourn- the meeting was adjourned at 6:10 pm.

Texoma Housing Partners
 Check/Voucher Register - Checks Last Month
 From 3/1/2016 Through 3/31/2016

| | | | | |
|-------|--------------------|----------------------------|----------|----------|
| 42562 | FEBRUARY 2016 | ARANDAY, JOVITA G. | 3/9/2016 | 800.00 |
| 42563 | VA 4 & 1506 BONHAM | KEVIN GILLASPIA | 3/9/2016 | 870.00 |
| 42564 | HG 24 & INV 022416 | BRIAN KIETH ERWIN | 3/9/2016 | 425.00 |
| 42565 | INV001494926 | MARKS PLUMBING PARTS | 3/9/2016 | 8.40 |
| 42566 | INV 9143767844 | HD SUPPLY FACILITIES MAINT | 3/9/2016 | 634.35 |
| 42567 | INV 2153 & 2154 | UNDERWOOD INC. | 3/9/2016 | 3,139.99 |
| 42568 | INV 9483 | THE FANNIN COUNTY LEADER I | 3/9/2016 | 60.00 |

Texoma Housing Partners
Check/Voucher Register - Checks Last Month
From 3/1/2016 Through 3/31/2016

| | | | | |
|-------|-------------------------|-------------------|-----------|-------|
| 42617 | B1603010785 | AMERIPOWER | 3/16/2016 | 79.06 |
| 42618 | PET DEPOSIT REFUND | PHYLLIS JARAMILLO | 3/16/2016 | 50.00 |
| 42619 | REFUND SECURITY DEPOSIT | LEONESSA SAMPSON | 3/16/2016 | 41.00 |
| 42620 | REFUND SECURITY DEPOSIT | CHARLOTTE LOVING | 3/16/2016 | 50.31 |
| 42621 | REFUND SECURITY DEPOSIT | ANNA ADAMS | 3/16/2016 | 24.50 |
| 42622 | REFUND SECURITY DEPOSIT | CLIFFORD PARKER | 3/16/2016 | 39.81 |

Texoma Housing Partners
Check/Voucher Register - Checks Last Month
From 3/1/2016 Through 3/31/2016

| | | | | |
|-------|-------------------|-------------------------|-----------|----------|
| 42669 | 22036913-22036920 | SCHENDEL PEST SERVICES | 3/23/2016 | 2,162.50 |
| 42670 | ENTER AP | KOOL LUNCHES PROGRAM | 3/23/2016 | 500.00 |
| 42671 | INV 104587 | LANDLORDLOCKS.COM, INC. | 3/23/2016 | 3,718.08 |
| 42672 | HONEY GROVE #58 | BRIAN KIETH ERWIN | 3/30/2016 | 390.00 |
| 42673 | ENTER AP | KEVIN GILLASPIA | 3/30/2016 | 485.00 |
| 42674 | INV #4 | GUTTER MAN GUTTERS | 3/30/2016 | 1,138.84 |
| 42675 | INV 4291 | SYNOVIA SOLUTIONS | 3/30/2016 | 160.00 |

Texoma Housing Partners
Check/Voucher Register
1110 - Cash - THP General Unrestricted
From 4/1/2016 Through 4/30/2016

| Check | Effecti... Date | Vendor | Transaction Description | Amount |
|-------|--------------------|--|----------------------------|-----------|
| 42726 | 4/6/2016 | AMSCO SUPPLY | INV 3099082 | 95.12 |
| 42731 | 4/6/2016 | APPLIANCE PARTS DEPOT | INV 1494354-01 | 25.12 |
| 42728 | 4/6/2016 | BAKER DISTRIBUTING LLC | INV Q514956 | 436.70 |
| 42725 | 4/6/2016 | BRIAN KIETH ERWIN | HONEY GROVE 36 | 390.00 |
| 42713 | 4/6/2016 | BUDRA, FRANK | THP BOARD TRAVEL | 44.85 |
| 42714 | 4/6/2016 | BURKE, MARTY | THP BOARD TRAVEL | 26.45 |
| 42715 | 4/6/2016 | CHILDRESS, BETTY | THP BOARD TRAVEL | 34.50 |
| 42707 | 4/6/2016 | CITY OF CELESTE | CELESTE WATER BILL | 1,575.07 |
| 42736 | 4/6/2016 | CITY OF HOWE | 0217 | 1,648.40 |
| 42737 | 4/6/2016 | CITY OF HOWE | 3069 | 809.58 |
| 42735 | 4/6/2016 | CITY OF TIOGA | 26631 | 358.28 |
| 42708 | 4/6/2016 | CITY OF WINDOM | WINDOM WATER BILL | 371.12 |
| 42716 | 4/6/2016 | CORNWELL, VIRGIL | THP BOARD TRAVEL | 13.80 |
| 42717 | 4/6/2016 | DUEVEL, JOANNA | THP BOARD TRAVEL | 19.55 |
| 42718 | 4/6/2016 | DUNCAN, JOANNE | THP BOARD TRAVEL | 17.25 |
| 42734 | 4/6/2016 | ENSLEY, SUSAN | TRAVEL EXPENSE | 371.30 |
| 42719 | 4/6/2016 | GLASS, PAMELA | THP BOARD TRAVEL | 54.05 |
| 42732 | 4/6/2016 | HD SUPPLY FACILITIES MAINTENANCE LTD. | INV 9144509045 | 2,468.63 |
| 42730 | 4/6/2016 | HOME DEPOT USA INC. DBA THE HOME DEPOT | INV 5013476 | 29.98 |
| 42724 | 4/6/2016 | KEVIN GILLASPIA | CELESTE 9 & LADONIA 19 | 790.00 |
| 42711 | 4/6/2016 | LANCE, SAN JUANITA | MARCH ABE | 380.00 |
| 42729 | 4/6/2016 | LANDLORDLOCKS.COM, INC. | INV 105648 | 883.32 |
| 42720 | 4/6/2016 | LEE, GLENN | THP BOARD TRAVEL | 19.55 |
| 42721 | 4/6/2016 | OLIVER, LORETTA | THP BOARD TRAVEL | 14.38 |
| 42722 | 4/6/2016 | ROBINSON, CHARLENE | THP BOARD TRAVEL | 69.00 |
| 42706 | 4/6/2016 | SADE POWELL | REFUND OVERCHARGED RENT | 684.00 |
| 42733 | 4/6/2016 | TAYLOR, LOU ANN | TRAVEL EXPENSE | 220.07 |
| 42738 | 4/6/2016 | TEXOMA COUNCIL OF GOVERNMENTS | ADMIN CHGS 3/1-3/31/16 | 97,442.76 |
| 42712 | 4/6/2016 | TEXOMA PRINT SERVICES | INV 357181 | 142.64 |
| 42709 | 4/6/2016 | VERIZON BUSINESS | 6000014711X26 | 8.02 |
| 42710 | 4/6/2016 | VERIZON BUSINESS | 6000014712X26 | 58.78 |
| 42727 | 4/6/2016 | WALKER & SON | MARCH 2016 INVOICE | 275.00 |
| 42723 | 4/6/2016 | WEST, ALLEN | THP BOARD TRAVEL | 23.00 |
| 42757 | ...2/2016 | AMERIPOWER | B1604060220 | 251.90 |
| 42763 | ...2/2016 | APPLIANCE PARTS DEPOT | 1486896-01 | 39.95 |
| 42743 | ...2/2016 | ARANDAY, JOVITA G. | MARCH CLEANING | 825.00 |
| 42754 | ...2/2016 | ATMOS ENERGY COMPANY | 4014692627 | 37.22 |
| 42755 | ...2/2016 | ATMOS ENERGY COMPANY | 4015121661 | 36.09 |
| 42751 | ...2/2016 | BAKER DISTRIBUTING LLC | Q566125 | 49.34 |

Texoma Housing Partners
Check/Voucher Register
1110 - Cash - THP General Unrestricted
From 4/1/2016 Through 4/30/2016

| Check | Effecti... Date | Vendor | Transaction Description | Amount |
|-------|--------------------|-------------------------------------|--------------------------------|----------|
| 42746 | ...2/2016 | NORTH TEXAS PAINT AND RENTAL CENTER | 35315,34743,35309 | 324.20 |
| 42776 | ...2/2016 | PAULINE THOMPSON | NEGATIVE RENTS | 115.00 |
| 42793 | ...2/2016 | RENESIA McGEE | NEGATIVE RENTS | 27.00 |
| 42795 | ...2/2016 | RUTH, ANGELA | NEGATIVE RENTS | 118.00 |
| 42778 | ...2/2016 | SABRINA CARTER | NEGATIVE RENTS | 27.00 |
| 42801 | ...2/2016 | SAIGILIE McGUFFIN | NEGATIVE RENTS | 48.00 |
| 42797 | ...2/2016 | SHELLIE JENNINGS | NEGATIVE RENTS | 129.00 |
| 42761 | ...2/2016 | SMITH FEED-SEED AND HARDWARE | MARCH 2016 | 103.60 |
| 42777 | ...2/2016 | STEPHANIE CARROLL | NEGATIVE RENTS | 107.00 |
| 42798 | ...2/2016 | TENISHA EVERIDGE | NEGATIVE RENTS | 35.00 |
| 42770 | ...2/2016 | TEXOMA PRINT SERVICES | 57245 | 128.23 |
| 42786 | ...2/2016 | TINA PAYNE | NEGATIVE RENTS | 50.00 |
| 42783 | ...2/2016 | TRACY JERRELL | NEGATIVE RENTS | 87.00 |
| 42748 | ...2/2016 | TRINITY TIRE | 2897 | 316.00 |
| 42749 | ...2/2016 | UNDERWOOD INC. | 2186 | 719.13 |
| 42775 | ...2/2016 | VAIL, BRANDY | NEGATIVE RENTS | 30.00 |
| 42742 | ...2/2016 | WASTE MANAGEMENT SHERMAN HAULING | 2458005-1000-1 | 95.97 |
| 42764 | ...2/2016 | WHITEWRIGHT HARDWARE LLC | 28185,28187,28464 | 40.20 |
| 42789 | ...2/2016 | WILLIAMS, DANIELE | NEGATIVE RENTS | 36.00 |
| 42762 | ...2/2016 | XRH, INC. DBA CROSSROADS HARDWARE | T32937 | 30.74 |
| 42805 | ...8/2016 | AMERIPOWER | B1603150316 | 187.59 |
| 42421 | ...0/2016 | AMY TOTTEROW | NEGATIVE RENTS | (29.00) |
| 42827 | ...0/2016 | ATMOS ENERGY COMPANY | 3024803819 | 27.08 |
| 42828 | ...0/2016 | ATMOS ENERGY COMPANY | 3039821512 | 43.82 |
| 42811 | ...0/2016 | BRIAN KIETH ERWIN | TB 4 | 350.00 |
| 42465 | ...0/2016 | BROOKLYN BURK | REFUND SECURITY DEPOSIT/CREDIT | (117.00) |
| 42206 | ...0/2016 | CARPENTER, QUENTIN | NEGATIVE RENT | (43.00) |
| 42825 | ...0/2016 | CHRISTINA ROWE | REFUND OF SECURITY DEPOSIT | 24.00 |
| 42405 | ...0/2016 | CLARK, JENNIFER | NEGATIVE RENTS | (27.00) |
| 42216 | ...0/2016 | COMPTON, LASHONDA | NEGATIVE RENT | (24.00) |
| 42823 | ...0/2016 | DAMILLYA M. JACKSON | RESIDENT STIPEND | 150.00 |
| 42818 | ...0/2016 | DENNARDS WESTERN WEAR | ORDER #79157 | 99.75 |
| 42809 | ...0/2016 | DENNARDS WESTERN WEAR | INV 641/2 | 798.00 |
| 42817 | ...0/2016 | GENERAL ELECTRIC COMPANY | INV 82-467895 | 4,140.00 |
| 42814 | ...0/2016 | HANSEN PEST CONTROL | INV 07013206 | 595.00 |
| 42813 | ...0/2016 | JC's LANDSCAPING | INV 11310 | 2,580.00 |
| 42806 | ...0/2016 | JERRY BUTLER | REFUND OF SECURITY DEPOSIT | 50.00 |
| 42131 | ...0/2016 | KATHRYN VILLARREAL | REFUND SECURITY DEPOSIT | (54.93) |
| 42210 | ...0/2016 | KELSI WILKERSON | NEGATIVE RENT | (27.00) |

Texoma Housing Partners
Check/Voucher Register
1110 - Cash - THP General Unrestricted
From 4/1/2016 Through 4/30/2016

| <u>Check</u> | <u>Effecti... Date</u> | <u>Vendor</u> | <u>Transaction Description</u> | <u>Amount</u> |
|--------------|----------------------------|---------------|--|-------------------|
| | | | Total 1110 - Cash - THP General Unrestricted | 184,932.94 |
| Report Total | | | | <u>184,932.94</u> |

Texoma Housing Partners
 Check/Voucher Register - Checks Last Month
 From 5/1/2016 Through 5/31/2016

| | | | | |
|-------|----------------|-----------------------|-----------|--------|
| 42901 | NEGATIVE RENTS | BORDEN, SAMANTHA | 5/11/2016 | 27.00 |
| 42902 | 6000014712X26 | VERIZON BUSINESS | 5/11/2016 | 59.68 |
| 42903 | 6000014711X26 | VERIZON BUSINESS | 5/11/2016 | 3.29 |
| 42904 | TRAVEL EXP | MICHAUD, MELODY | 5/11/2016 | 8.10 |
| 42905 | 987840 | TEXOMA CARE | 5/11/2016 | 103.00 |
| 42906 | 1011543-01 | APPLIANCE PARTS DEPOT | 5/11/2016 | 167.50 |
| 42907 | 364946145 | SUPPLYWORKS | 5/11/2016 | 296.20 |

Texoma Housing Partners
Check/Voucher Register - Checks Last Month
From 5/1/2016 Through 5/31/2016

| | | | | |
|-------|-------------------|-----------------------------|-----------|----------|
| 42957 | INV 16204 & 16211 | GUNTER LUMBER | 5/18/2016 | 10.39 |
| 42958 | INV 64X01116 | BRAY, JOSH / SANITATION SOI | 5/18/2016 | 1,082.52 |
| 42959 | INV 9144599413 | HD SUPPLY FACILITIES MAINT | 5/18/2016 | 406.65 |
| 42960 | INV 191101 | VAN ALSTYNE HARDWARE CO. | 5/18/2016 | 2.68 |
| 42961 | INV 1011310-01 | APPLIANCE PARTS DEPOT | 5/18/2016 | 148.14 |
| 42962 | INV 29145 | WHITEWRIGHT HARDWARE LLC | 5/18/2016 | 13.99 |
| 42963 | INV 13021 | JIM'S SMALL ENGINE | 5/18/2016 | 77.02 |

Texoma Housing Partners
Check/Voucher Register - Checks Last Month
From 5/1/2016 Through 5/31/2016

43013 INV 56482

TEXOMA PRINT SERVICES

5/25/2016

0.00

Report Total

177,402.03

Texoma Housing Partners
Check/Voucher Register - Checks Last Month
From 6/1/2016 Through 6/30/2016

| | | | | |
|-------|---------------------------------|-------------------------|----------|----------|
| 43059 | 6000014712X26 | VERIZON BUSINESS | 6/7/2016 | 55.40 |
| 43060 | 6000014711X26 | VERIZON BUSINESS | 6/7/2016 | 3.85 |
| 43061 | TRAVEL EXP | MICHAUD, MELODY | 6/7/2016 | 86.40 |
| 43062 | LADONIA WATER BILLS | CITY OF LADONIA | 6/7/2016 | 1,397.00 |
| 43063 | REFUND SEC/PET DEPOSITS | ESTATE OF DAVID RUSHING | 6/7/2016 | 100.00 |
| 43064 | REFUND OF SECURITY/PET DEPOSITS | GARY SPINELL | 6/7/2016 | 275.00 |

Texoma Housing Partners
Check/Voucher Register - Checks Last Month
From 6/1/2016 Through 6/30/2016

| | | | | |
|-------|-----------------------------|-----------------------------|-----------|----------|
| 43111 | INV 5/24 & 5/28/2016 | WALKER & SON | 6/14/2016 | 1,170.43 |
| 43112 | MAY 2016 | LOWE'S COMPANIES INC. | 6/14/2016 | 431.59 |
| 43113 | 7022594,1062703 | HOME DEPOT USA INC. DBA THI | 6/14/2016 | 43.00 |
| 43114 | T40868,T40880,T41678,T43803 | XRH,INC. DBA CROSSROADS HA | 6/14/2016 | 53.64 |
| 43115 | FV8 & FV30 | KEVIN GILLASPIA | 6/14/2016 | 830.00 |
| 43116 | SAVOY #20 | BRIAN KIETH ERWIN | 6/14/2016 | 365.00 |
| 43117 | INV 107359 | LANDLORDLOCKS.COM, INC. | 6/14/2016 | 687.16 |

Texoma Housing Partners
Check/Voucher Register - Checks Last Month
From 6/1/2016 Through 6/30/2016

| | | | | |
|--------------|-------------|---------------------|-----------|-------------------|
| 43184 | WATER BILLS | CITY OF TOM BEAN | 6/29/2016 | 1,304.11 |
| 43185 | WATER BILLS | CITY OF HONEY GROVE | 6/29/2016 | 3,030.26 |
| 43186 | 102632783 | CABLE ONE | 6/29/2016 | <u>154.05</u> |
| Report Total | | | | <u>213,419.43</u> |

Texoma Housing Partners
Check/Voucher Register - Checks Last Month
From 7/1/2016 Through 7/31/2016

| | | | | |
|-------|---------------------|----------------------------|-----------|--------|
| 43235 | INV 9146865419 | HD SUPPLY FACILITIES MAINT | 7/13/2016 | 92.72 |
| 43236 | ACCT 20015 | GOINS LUMBER CO. INC | 7/13/2016 | 28.78 |
| 43237 | SECURITY DEP REFUND | BILL MILAM | 7/13/2016 | 75.00 |
| 43238 | TRAVEL EXP | ENSLEY, SUSAN | 7/13/2016 | 368.62 |
| 43239 | B1606290158 | AMERIPOWER | 7/13/2016 | 148.00 |
| 43240 | NEGATIVE RENT | KASEE MITCHELL | 7/13/2016 | 104.00 |
| 43241 | NEGATIVE RENT | JESSIE MURPHY | 7/13/2016 | 115.00 |

Texoma Housing Partners
Check/Voucher Register - Checks Last Month
From 7/1/2016 Through 7/31/2016

| | | | | |
|-------|---------------------|----------------------------|-----------|----------|
| 43290 | INV 2356 | LOPEZ, VICTOR / LOPEZ LAND | 7/20/2016 | 6,145.00 |
| 43291 | 7187859204947559607 | EXXON MOBIL | 7/20/2016 | 2,049.74 |
| 43292 | 1202 CHINER | BRIAN KIETH ERWIN | 7/20/2016 | 535.00 |
| 43293 | ENTER AP | TEXOMA HOUSING PARTNERS | 7/27/2016 | 112.00 |
| 43294 | 3024803819 | ATMOS ENERGY COMPANY | 7/27/2016 | 20.44 |
| 43295 | STIPEND | DAMILLYA M. JACKSON | 7/27/2016 | 150.00 |
| 43296 | STIPEND | WILLIAMS, DUDLEY | 7/27/2016 | 150.00 |



TO: THP Board of Commissioners
FROM: Allison Minton, Client Services Director *AM*
DATE: September 9, 2016
RE: Occupancy Policies

RECOMMENDATION

Adopt updated Occupancy Policies as presented.

BACKGROUND

Texoma Housing Partners (THP) is the nation's first consortium and has been nationally recognized as a HUD Best Practice recipient. Through an administrative contract, TCOG provides the day to day management of the 18 cities currently participating in the consortium. Joining together and combining resources has produced significant economies of scale; both financially and in staff capacity, which in turn strengthens the program. THP is made up of the following cities: Bells, Bonham, Celeste, Ector, Farmersville, Gunter, Honey Grove, Howe, Ladonia, Pottsboro, Princeton, Savoy, Tioga, Tom Bean, Trenton, Van Alstyne, Whitewright and Windom.

DISCUSSION

The Department of Housing and Urban Development (HUD) published a notice on April 7, 2016 entitled "Streamlining Administrative Regulations for Programs Administered by Public Housing Agencies, also known as the streamlining rule." This new rule includes provisions which are intended to streamline processes thereby reducing administrative burden. Public Housing Agencies are required to adopt the mandatory changes and include them in the Public Housing Occupancy Policy. Attached is an overview of each change.

BUDGET

This item has no budgetary impact.

Attachment B: Definition of extremely low-income families

Regulation: 24 CFR §§5.603, 903.7, and 960.102

Programs to which this provision applies: Housing Choice Voucher (including project-based voucher), public housing, Section 8 Moderate Rehabilitation

Description of change: These regulations have been revised to reflect the new statutory definition of an extremely low-income (ELI) family. Section 238 of HUD's FY 2014 Appropriations Act¹ amended Section 3 of the United States Housing Act of 1937 (42 U.S.C. 1437a) to define ELI families as very low-income families whose income does not exceed the higher of 30 percent of the area median income or the federal poverty level. The federal poverty level provision in the definition of ELI families does not apply in the case of public housing agencies or projects located in Puerto Rico or any other territory or possession of the United States.

Background: Previously, there was no statutory definition of ELI families, and the regulatory definition did not take the federal poverty level into consideration. The adoption of a statutory definition that takes the federal poverty level into account is intended to increase access to HUD rental assistance for working-poor families in areas where median incomes are so low that a family with a full-time worker may have an income that exceeds 30 percent of the area median income, even though the family's income is below the federal poverty level. The revised definition ensures that such a family will not be skipped over on the waiting list as a result of the ELI admission targeting requirements in the public housing and Housing Choice Voucher programs. For the public housing program, not less than 40 percent of the units that become available per PHA fiscal year must be made available for occupancy by ELI families. For the HCV program, not less than 75 percent of new admissions from the PHA waiting list during the PHA fiscal year must be ELI families.

HUD determines the ELI limits for all areas in the United States annually. New Housing Choice Voucher and public housing income limits are generally issued in March. The ELI limits are available at the following Web site: <https://www.huduser.gov/portal/datasets/fmr.html>.

PHAs do not need to research the federal poverty level to comply with the ELI definition, since the HUD-published ELI dollar amounts are calculated in accordance with the new definition and reflect the higher of 30 percent of area median income or the federal poverty level for the metro area or non-metropolitan county. The ELI limits for each metropolitan area and non-metro county are listed by dollar amount and family size. When calculating the ELI limits, HUD uses the poverty guidelines issued by the Department of Health and Human Services for the 48 contiguous states and the District of Columbia (lower 48 states), Alaska, and Hawaii.

In some communities with very low median incomes, the federal poverty level may equal or exceed the very low-income (VLI) limit for some or all household sizes. (In general, a VLI family is defined as a family whose income does not exceed 50 percent of the area median income.) In these relatively rare instances, the ELI limit is set at the VLI limit, and consequently any family whose income meets the VLI limit also qualifies as an ELI family. From a practical

¹ HUD's 2014 Appropriations Act is Title II of Division L of Public Law 113-76, 128 Stat. 5, approved January 17, 2014.

Attachment C: Exclusion of mandatory education fees from income

Regulation: 24 CFR §5.609(b)(9)

Programs to which this provision applies: Housing Choice Voucher (including project-based voucher), public housing, Section 8 Moderate Rehabilitation

Description of change: This provision amends the definition of “income” to exclude from calculations of individual income any financial assistance received for mandatory fees and charges (in addition to tuition). Notice PIH 2015–21 provides guidance as to what constitutes such fees. The notice discusses the definitions of tuition and fees used by the Department of Education, provides examples on calculating income, and explains how to verify fee information.

For the *public housing program*, there is no change. The example below shows how financial assistance is treated in the public housing program.

Kim, a 22 year–old, married, participant in the public housing program, is enrolled in a nursing program at her local community college. She is receiving \$7,000 in financial assistance to cover the full cost of tuition and fees of \$6,000 for the academic year. The \$6,000 includes:

- \$2,500 in tuition per semester (total \$5,000) *plus*
- \$500 in individual fees (total \$1,000)—athletic fee, writing laboratory fee, student center fee, science laboratory fee, technology fee—charged to every student per semester.

In this example, the full amount of financial assistance Kim receives (\$7,000) while participating in the program continues to be excluded from her annual income pursuant to 24 CFR § 5.609(c)(6).

For *section 8 programs* (HCV, PBV, Sec. 8 Mod. Rehab.), the amended definition of “income” may result in a change in how such income is calculated, as explained in the example below:

Kim, a 22 year–old, married, participant in a section 8 program, is enrolled in a nursing program at her local community college. She is receiving \$7,000 in financial assistance to cover the full cost of tuition and fees of \$6,000 for the academic year. The \$6,000 includes:

- \$2,500 in tuition per semester (total \$5,000) *plus*
- \$500 in individual fees (total \$1,000)—athletic fee, writing laboratory fee, student center fee, science laboratory fee, technology fee—charged to every student per semester.

In this example, the excess \$1,000 (\$7,000 – \$6,000) Kim received in financial assistance will be included in her annual income in accordance with 24 CFR 5.609(b)(9).

Under HUD’s previous definition of tuition, Kim’s housing authority might have considered her income from financial assistance in excess of tuition to be \$2,000 (excess of \$1,000, as calculated above, plus total fees of \$1,000) if her college’s definition of tuition did not

Attachment E: Earned income disregard

Regulation: 24 CFR §§5.617, 960.255

Programs to which this provision applies: Housing Choice Voucher (including project-based voucher), public housing

Description of change: The new regulatory provisions limit to 24 straight months the time period during which a family member is eligible to receive the benefit of the earned income disregard (EID), which streamline the administration of the EID by eliminating the requirement for PHAs to track family member changes in employment over a 4-year period. There are no changes to EID eligibility criteria, the benefit amount of the EID, the single lifetime eligibility requirement, or the ability of the applicable family member to stop and restart employment during the eligibility period.

Under the previous regulations, families were eligible to receive the EID benefit for no more than 24 months, which could be spread across a 48-month time period to account for potential changes in the employment status of the family member whose original employment caused the family to be eligible for EID. PHAs were required to track the employment of such family members and stop and start the EID benefit accordingly. The final rule provides:

- Once a family member is determined to be eligible for the EID, the 24-calendar month period starts;
- If the family member discontinues the employment that initially qualified the family for the EID, the 24-calendar month period continues;
- During the 24-calendar month period, EID benefits are recalculated based on changes to family member income and employment (no change from current practice);
- During the first 12-calendar month period, a PHA must exclude all increased income resulting from the qualifying employment of the family member. After the first 12-calendar month period, the PHA must exclude from annual income of the family at least 50 percent of any increase in income of such family member as a result of employment over the family member's income before the qualifying event (i.e., the family member's baseline income);
- The EID benefit is limited to a lifetime 24-month period for the qualifying family member;
- At the end of the 24 months, the EID ends regardless of how many months were "used."

Example: Illustration of differences between previous and new EID implementing regulations

| | EID under previous regulation | EID under this regulation |
|-----------------------------|---|---|
| January 2017 (month one) | Carl begins working and is eligible for EID. 100% of Carl's increase in earned income is excluded. | Carl begins working and is eligible for EID. 100% of Carl's increase in earned |

program participants, but these requirements may not be more restrictive than the minimum EID benefit required under 24 CFR §§5.617, 960.255.

Effective date: April 7, 2016

program. The expiration of the lease does not therefore impact when the PHA reconciles the credit with the family. Reconciliation should take place when the HAP contract terminates or shortly thereafter (i.e., no later than 30 calendar days after HAP contract termination).

Background: Prior to issuance of this regulation, utility reimbursements of any amount were required to be paid monthly.

Mandatory or discretionary: Discretionary. Prior to adopting this quarterly reimbursement provision, a PHA must amend any policies governing rental payments. The policy must state whether the PHA will make quarterly payments retroactively or prospectively. If the PHA will make payments retroactively, then the policy must state whether the PHA's hardship exemption will take the form of monthly reimbursement or quarterly prospective payment. The policy must include a statement about how the PHA will reconcile any outstanding reimbursement due to a family if the family leaves the program.

Effective date: April 7, 2016

This method of prorating assistance applies to new admissions and annual reexaminations after the effective date of the regulation.

The following tables provide examples of the impact of this provision.

Example 1: Family of 4 with an annual income of \$20,000, and one family member that is not eligible to receive subsidy. The 95th percentile TTP is \$548 while the flat rent is \$600. The applicable utility allowance is \$100 per month.

| Steps | Previous Requirements | Requirements in Streamlining Rule |
|---|--|-----------------------------------|
| Step 1: Determination of TTP | \$500 | \$500 |
| Step 2: Determination of Maximum Rent | 95 th percentile of all TTPs paid in the public housing program | Applicable flat rent |
| Step 3: Determination of Family Maximum Subsidy | $\$548 - \$500 = \$48$ | $\$600 - \$500 = \$100$ |
| Step 4: Determination of Member Maximum Subsidy | $\$48 \div 4 = \12 | $\$100 \div 4 = \25 |
| Step 5: Determination of Eligible Subsidy | $3 * \$12 = \36 | $3 * \$25 = \75 |
| Step 6: Determination of Mixed-Family TTP | $\$548 - \$36 = \$512$ | $\$600 - \$75 = \$525$ |
| Step 7: Determination of Mixed-Family Rent | $\$512 - \$100 = \$412$ | $\$525 - \$100 = \$425$ |

Example 2: Family of 4 with an annual income of \$20,000 and one family member that is not eligible to receive subsidy. The 95th percentile rent is \$400 and the flat rent is \$480. The applicable utility allowance is \$100 per month.

| Steps | Previous Requirements | Requirements in Streamlining Rule |
|---|--|-----------------------------------|
| Step 1: Determination of TTP | \$500 | \$500 |
| Step 2: Determination of Maximum Rent | 95 th percentile of all TTPs paid in the public housing program | Applicable flat rent |
| Step 3: Determination of Family Maximum Subsidy | $\$400 - \$500 = (\$100)$ | $\$480 - \$500 = (\$20)$ |
| Step 4: Determination of | $(\$100) / 4 = (\$25)$ | $(\$20) / 4 = (\$5)$ |

Attachment J: Public housing grievance procedures

Regulation: 24 CFR §§966.52 through 966.57

Program to which this provision applies: Public housing

Description of change: This provision eliminates many prescriptive requirements related to the process for obtaining a hearing and the procedures governing the hearing, and permits PHAs to establish local requirements regarding the process for obtaining a grievance hearing. This provision does not prevent a PHA from maintaining the current procedures in place immediately before this final rule. Rather, it eliminates many prescriptive requirements that are not statutory. Specifically, this provision:

- Redefines a hearing officer to include a single hearing officer or a panel of hearing officers;
- Eliminates specific procedures that a complainant must undertake to obtain a hearing;
- Eliminates the requirements related to how a PHA may choose a hearing officer, including the requirement to consult with residents about the PHA choice for the hearing officer;
- Requires PHAs to incorporate policies for selecting a hearing officer in the dwelling lease and to revise the lease accordingly;
- Eliminates the provision that outlines the consequences to a complainant for failure to properly request a hearing;
- Eliminates the requirements regarding how a grievance must be submitted in the informal settlement process;
- Eliminates a provision that would require an escrow deposit by the complainant in any grievance related to tenant rent;
- Eliminates a requirement that a hearing will be scheduled only after a complainant has adequately requested a hearing, completed an informal settlement process, and paid rent due into escrow if necessary;
- Eliminates the requirement that a hearing be conducted informally;
- Requires that a written notification specifying the time, place, and the procedures governing the hearing must be delivered to the complainant and the appropriate official;
- Eliminates the requirement that a PHA must make available for inspection a previous hearing officer decision for prospective complainants;
- Requires PHAs to create a log of hearing officer decisions and make the log available to the hearing officer, prospective complainants and his representative. At a minimum, the log must include: the date of the hearing decision, the general reason for the grievance hearing (failure



TO: THP Board of Commissioners
FROM: Lori Cannon, CPA
DATE: September 8, 2016
RE: THP FYE 2017 Budget Status Update

RECOMMENDATION

Accept recommendation regarding the Operating Budget for THP FYE 2017 Budget, if any.

BACKGROUND

Each THP Governing Body meeting, the Board is presented with a status update of the current fiscal year Operating and Capital budgets and afforded the opportunity to make desired changes those budgets as conditions warrant.

DISCUSSION

A Statement of Revenue and Expense for the Operating and Capital Budgets for FYE 2017 are attached, along with a Balance Sheet as of July 2016.

BUDGET

Finance does not recommend any budget adjustments for the THP Operating and Capital Budgets FYE 2017.

Texoma Housing Partners
Normal Trial Balance - Trial Balance FYE 03/31/2016
From 4/1/2015 Through 3/31/2016

| Account Code | Account Title | Debit Balance | Credit Balance |
|--------------|---------------------------------|---------------|----------------|
| 1110 | Cash - THP General Unrestricted | 698,354.45 | |
| 1112 | Cash - THP Savings Account | 1,303,900.83 | |
| 1150 | Certificates of Deposit | 95,581.42 | |
| 1390 | Prepaid Expenses | 30,000.00 | |
| 1510 | Receivables - Tenants | 9,486.23 | |
| 1595 | Receivables - Notes | 705,016.88 | |
| 1710 | Land | 54,252.00 | |
| 1720 | Buildings | 21,147,055.87 | |
| 1730 | Improvements | 7,186,728.21 | |
| 1740 | Equipment Dwelling | 148,885.62 | |
| 1750 | Equipment Non-Dwelling | 398,348.03 | |
| 1790 | Accumulated Depreciation | | 20,697,678.99 |
| 2110 | Accounts Payable Clearing | | 159,617.40 |
| 2130 | Accounts Payable | | 297.17 |
| 2710 | Deferred Revenue | | 8,183.74 |
| 2730 | Prepaid Tenant Rents | | 3,452.57 |
| 2750 | Tenant's Security Deposits | | 49,969.02 |
| 2770 | Payments in Lieu of Taxes | | 48,397.52 |
| 2910 | Notes Payable, Short Term | 44,398.41 | |
| 2911 | Notes Payable, Long Term | | 847,517.58 |
| 3110 | Net Assets | | 9,873,007.66 |
| 4110 | Dwelling Rental | | 1,079,069.19 |
| 4115 | Negative Rent | 17,451.43 | |
| 4130 | Grants | | 504,719.00 |
| 4150 | Subsidy | | 1,217,786.00 |
| 4910 | Interest Revenue | | 528.76 |
| 4930 | Other Revenue | | 33,526.36 |
| 4931 | Insurance Revenue | | 126,506.80 |
| 5110 | Direct Salaries - Headquarters | 88,939.04 | |
| 5120 | Direct Salaries - Field | 234,352.72 | |
| 5130 | Travel | 14,542.14 | |
| 5140 | 4140 Staff Training | 273.30 | |
| 5150 | Legal Fees | 614.16 | |
| 5151 | Court Costs | 1,608.10 | |
| 5170 | Audit Fees | 18,900.00 | |
| 5171 | Management Assessment | 32,360.00 | |
| 5180 | Indirect | 246,800.49 | |
| 5190 | Sundry | 47,092.68 | |
| 5191 | Social Services Supplies | 6,473.66 | |
| 5192 | GED Expenses | 2,930.00 | |
| 5193 | Office Supplies/Postage | 12,957.71 | |
| 5194 | Telephone/Cable Services | 18,855.69 | |
| 5198 | THP Board Meeting/Travel | 2,860.22 | |
| 5199 | Admin Facility Maintenance | 10,052.68 | |
| 5200 | Cell Phone | 846.38 | |
| 5201 | Software Service Agreement | 8,231.00 | |
| 5202 | IT Cost | 10,311.00 | |
| 5210 | Water | 148,461.14 | |
| 5220 | Electricity | 97,839.87 | |
| 5230 | Gas | 8,220.03 | |
| 5290 | Utilities - Sewer-Guardlights | 114,047.82 | |
| 5291 | Sanitation Service-Residential | 64,835.70 | |
| 5292 | Utility Connection Fee | 2,205.25 | |
| 5293 | Vehicle Expense | 43,926.29 | |
| 5294 | Insurance Expense | 110,051.20 | |
| 5310 | Maintenance Salaries | 311,220.29 | |

Texoma Housing Partners
Statement of Revenues and Expenditures
From 3/1/2016 Through 3/31/2016

| | | Total Budget - Original | Current Period Actual | Current Year Actual | Total Budget Variance - Original |
|--------------------------------|--------------------------------------|----------------------------|--------------------------|------------------------|-------------------------------------|
| Revenues | | | | | |
| 4110 | Dwelling Rental | 875,000.00 | 102,343.30 | 1,079,069.19 | 204,069.19 |
| 4115 | Negative Rent | (20,000.00) | (736.31) | (17,451.43) | 2,548.57 |
| 4130 | Grants | 504,719.00 | 0.00 | 504,719.00 | 0.00 |
| 4150 | Subsidy | 1,271,106.00 | 103,284.00 | 1,217,786.00 | (53,320.00) |
| 4910 | Interest Revenue | 1,500.00 | 88.52 | 528.76 | (971.24) |
| 4930 | Other Revenue | 110,123.00 | 528.48 | 33,288.10 | (76,834.90) |
| 4931 | INSURANCE REVENUE | 1.00 | 0.00 | 126,506.80 | 126,505.80 |
| | Total Revenues | 2,742,449.00 | 205,507.99 | 2,944,446.42 | 201,997.42 |
| Expenses | | | | | |
| Administration Salaries | | | | | |
| 5110 | Direct Salaries - Headquarters | 90,020.00 | 7,713.24 | 88,939.04 | 1,080.96 |
| 5120 | Direct Salaries - Field | 207,321.00 | 19,288.25 | 234,352.72 | (27,031.72) |
| 5180 | Indirect | 123,426.00 | 20,047.07 | 246,800.49 | (123,374.49) |
| 5430 | Employee Benefits Admin | 140,344.00 | 12,744.70 | 152,987.68 | (12,643.68) |
| | Total Administration Salaries | 561,111.00 | 59,793.26 | 723,079.93 | (161,968.93) |
| Administration Expenses | | | | | |
| 5130 | Travel | 20,000.00 | 1,105.00 | 14,542.14 | 5,457.86 |
| 5140 | 4140 Staff Training | 0.00 | 0.00 | 273.30 | (273.30) |
| 5150 | Legal Fees | 1,500.00 | 0.00 | 614.16 | 885.84 |
| 5151 | Court Costs | 2,000.00 | 0.00 | 1,608.10 | 391.90 |
| 5170 | Audit Fees | 18,000.00 | 0.00 | 18,900.00 | (900.00) |
| 5171 | Management Assessment | 32,360.00 | 0.00 | 0.00 | 32,360.00 |
| 5190 | Sundry | 42,000.00 | 1,120.90 | 47,092.68 | (5,092.68) |
| 5191 | Social Services Supplies | 10,000.00 | 687.85 | 6,422.22 | 3,577.78 |
| 5192 | GED Expenses | 4,000.00 | 380.00 | 2,930.00 | 1,070.00 |
| 5193 | Office Supplies/Postage | 15,000.00 | 1,290.88 | 12,957.71 | 2,042.29 |
| 5194 | Telephone/Cable Services | 20,000.00 | 233.86 | 18,855.69 | 1,144.31 |
| 5197 | Literacy Council | 10,000.00 | 0.00 | 0.00 | 10,000.00 |
| 5198 | THP Board Meeting/Travel | 4,000.00 | 529.85 | 2,860.22 | 1,139.78 |
| 5199 | Admin Facility Maintenance | 11,500.00 | 825.00 | 10,052.68 | 1,447.32 |
| 5200 | Cell Phone | 11,450.00 | 0.00 | 846.38 | 10,603.62 |
| 5201 | Software Service Agreement | 11,310.00 | 0.00 | 8,231.00 | 3,079.00 |
| 5202 | IT Cost | 15,000.00 | 1,187.00 | 10,311.00 | 4,689.00 |
| 5334 | Resident Stipend | 23,500.00 | 1,075.00 | 12,300.00 | 11,200.00 |
| 5540 | Interest Expense | 0.00 | 298.57 | 4,560.39 | (4,560.39) |
| 5615 | Security Costs | 10,450.00 | 0.00 | 6,600.00 | 3,850.00 |
| | Total Administration Expenses | 262,070.00 | 8,733.91 | 179,957.67 | 82,112.33 |
| Utilities | | | | | |
| 5210 | Water | 135,000.00 | 12,576.61 | 143,046.55 | (8,046.55) |
| 5220 | Electricity | 115,000.00 | 11,667.64 | 97,839.87 | 17,160.13 |
| 5230 | Gas | 12,000.00 | 809.84 | 8,146.30 | 3,853.70 |
| 5290 | Utilities - Sewer-Guardlights | 115,000.00 | 10,376.62 | 110,774.51 | 4,225.49 |
| 5291 | Sanitation Service-Residential | 66,000.00 | 5,585.96 | 63,104.62 | 2,895.38 |
| 5292 | Utility Connection Fee | 3,500.00 | 327.00 | 2,205.25 | 1,294.75 |
| | Total Utilities | 446,500.00 | 41,343.67 | 425,117.10 | 21,382.90 |
| Maintenance Salaries | | | | | |
| 5181 | Maintenance Indirect | 114,263.00 | 0.00 | 0.00 | 114,263.00 |
| 5310 | Maintenance Salaries | 317,224.00 | 24,770.72 | 311,220.29 | 6,003.71 |
| 5431 | Employee Benefits Maint | 149,729.00 | 11,691.78 | 147,289.14 | 2,439.86 |
| | Total Maintenance Salaries | 581,216.00 | 36,462.50 | 458,509.43 | 122,706.57 |
| Maintenance Expenses | | | | | |

Texoma Housing Partners
Balance Sheet
As of 7/31/2016

(In Whole Numbers)

| | <u>Current Year</u> |
|-------------------------------------|---------------------|
| Assets | |
| Current Assets | |
| Cash - THP General Unrestricted | 1,173,068 |
| Cash - THP Savings Account | 1,304,244 |
| Certificates of Deposit | 95,581 |
| Prepaid Expenses | 68,412 |
| Receivables - Tenants | <u>17,702</u> |
| Total Current Assets | 2,659,007 |
| Fixed Assets | <u>7,550,534</u> |
| Total Assets | <u>10,209,541</u> |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable Clearing | 199,725 |
| Prepaid Tenant Rents | 21,498 |
| Tenant's Security Deposits | 46,339 |
| Payments in Lieu of Taxes | <u>60,501</u> |
| Total Current Liabilities | 328,063 |
| Long-term Liabilities | <u>83,189</u> |
| Total Liabilities | <u>411,252</u> |
| Equity | |
| Beginning Balance | 9,350,217 |
| Year to Date | <u>448,072</u> |
| Total Equity | <u>9,798,289</u> |
| Total Liabilities and Equity | <u>10,209,541</u> |

Texoma Housing Partners
Statement of Revenues and Expenditures
From 7/1/2016 Through 7/31/2016

| | <u>Total Budget - Original</u> | <u>Current Period Actual</u> | <u>Current Year Actual</u> | <u>Total Budget Variance - Original</u> |
|----------------------------------|------------------------------------|----------------------------------|--------------------------------|---|
| Total Maintenance Salaries | <u>725,292.00</u> | <u>51,068.93</u> | <u>216,832.32</u> | <u>508,459.68</u> |
| Maintenance Expenses | | | | |
| 5293 Vehicle Expense | 45,000.00 | 2,876.25 | 7,251.67 | 37,748.33 |
| 5294 Casualty Loss | 1.00 | 0.00 | 0.00 | 1.00 |
| 5295 Staff Team Building Expense | 350.00 | 0.00 | 105.79 | 244.21 |
| 5320 Maintenance Materials | 238,000.00 | 10,025.95 | 45,923.73 | 192,076.27 |
| 5321 Grounds Maintenance | 10,000.00 | 0.00 | 32.12 | 9,967.88 |
| 5324 Site Improvement | 120,512.00 | 1,850.00 | 16,558.19 | 103,953.81 |
| 5325 Maintenance Office Expense | 3,000.00 | 171.57 | 360.29 | 2,639.71 |
| 5326 Maintenance Sundry | 13,400.00 | 629.92 | 3,613.57 | 9,786.43 |
| 5331 Make Ready | 62,000.00 | 2,220.00 | 16,203.00 | 45,797.00 |
| 5332 Pest Control | 50,000.00 | 2,311.31 | 40,743.93 | 9,256.07 |
| 5333 Landscape | 68,000.00 | 7,307.91 | 35,041.89 | 32,958.11 |
| 5391 Sanitation Service-Office | 12,000.00 | 0.00 | 2,165.04 | 9,834.96 |
| 5392 Small Tools and Equipment | <u>7,000.00</u> | <u>279.85</u> | <u>1,925.46</u> | <u>5,074.54</u> |
| Total Maintenance Expenses | 629,263.00 | 27,672.76 | 169,924.68 | 459,338.32 |
| Other Expense | | | | |
| 5410 Insurance | 65,000.00 | 0.00 | 0.00 | 65,000.00 |
| 5420 Payments in Lieu of Taxes | <u>60,501.00</u> | <u>60,500.80</u> | <u>60,500.80</u> | <u>0.20</u> |
| Total Other Expense | <u>125,501.00</u> | <u>60,500.80</u> | <u>60,500.80</u> | <u>65,000.20</u> |
| Total Expenses | <u>2,801,822.00</u> | <u>247,892.70</u> | <u>859,388.81</u> | <u>1,942,433.19</u> |
| Net Income/Loss | <u>0.00</u> | <u>458,288.94</u> | <u>448,072.45</u> | <u>448,072.45</u> |

Texoma Housing Partners
Detail of Proposed Resolution Approving the Write-off
of Internal Note Balances as of March 31, 2016
Actual Adjustment to the General Ledger

Write off Internal Note Balances

| | | | | | | |
|---------------------|-----------|------------|-------------|---------------------|------------|------------|
| Bells | 01 | 113 | 1595 | Receivables - Notes | | 20,662.87 |
| | 01 | 113 | 4998 | Transfers Out | 20,662.87 | |
| Bonham | 02 | 113 | 1595 | Receivables - Notes | | 195,678.61 |
| | 02 | 113 | 5190 | Sundry | 271.33 | |
| | 02 | 113 | 4998 | Transfers Out | 674,824.95 | |
| | 02 | 113 | 4999 | Transfers In | | 479,417.67 |
| Celeste | 03 | 113 | 1595 | Receivables - Notes | | 43,087.98 |
| | 03 | 113 | 4998 | Transfers Out | 43,087.98 | |
| Ector | 04 | 113 | 1595 | Receivables - Notes | | 28,234.46 |
| | 04 | 113 | 4998 | Transfers Out | 28,234.46 | |
| Farmersville | 05 | 113 | 1595 | Receivables - Notes | | 33,723.99 |
| | 05 | 113 | 4998 | Transfers Out | 33,723.99 | |
| Gunter | 06 | 113 | 1595 | Receivables - Notes | | 8,231.96 |
| | 06 | 113 | 4998 | Transfers Out | 8,231.96 | |
| Honey Grove | 07 | 113 | 1595 | Receivables - Notes | | 118,898.19 |
| | 07 | 113 | 4998 | Transfers Out | 118,898.19 | |
| Howe | 08 | 113 | 1595 | Receivables - Notes | | 39,805.58 |
| | 08 | 113 | 4998 | Transfers Out | 39,805.58 | |
| Ladonia | 09 | 113 | 1595 | Receivables - Notes | | 37,253.23 |
| | 09 | 113 | 4998 | Transfers Out | 37,253.23 | |
| Pottsboro | 10 | 113 | 1595 | Receivables - Notes | | 22,989.83 |
| | 10 | 113 | 4998 | Transfers Out | 22,989.83 | |
| Princeton | 11 | 113 | 1595 | Receivables - Notes | | 7,761.24 |
| | 11 | 113 | 4998 | Transfers Out | 7,761.24 | |
| Savoy | 12 | 113 | 1595 | Receivables - Notes | | 51,420.72 |
| | 12 | 113 | 4998 | Transfers Out | 51,420.72 | |
| Tom Bean | 13 | 113 | 1595 | Receivables - Notes | | 29,920.60 |
| | 13 | 113 | 2911 | Notes Payable | 53,035.75 | |
| | 13 | 113 | 4999 | Transfers In | | 23,115.15 |
| Trenton | 14 | 113 | 1595 | Receivables - Notes | | 21,434.42 |
| | 14 | 113 | 4998 | Transfers Out | 21,434.42 | |
| Van Alstyne | 15 | 113 | 4999 | Transfers In | | 592,050.51 |
| | 15 | 113 | 2911 | Notes Payable | 592,050.51 | |
| Whitewright | 16 | 113 | 1595 | Receivables - Notes | | 39,257.70 |
| | 16 | 113 | 4998 | Transfers Out | 39,257.70 | |
| Windom | 17 | 113 | 1595 | Receivables - Notes | | 6,655.50 |
| | 17 | 113 | 4998 | Transfers Out | 6,655.50 | |
| Meadows | 99 | 113 | 2911 | Notes Payable | 59,659.29 | |
| | 99 | 113 | 4999 | Transfers In | | 59,659.29 |

| | |
|--------------|--------------|
| 1,859,259.50 | 1,859,259.50 |
|--------------|--------------|

Texoma Housing Partners
Detail of Proposed Resolution Approving Write-off
of Internal Note Balances as of March 31, 2016
Explanation of Effect of Adjustment

Write off Internal Note Balances

Total Note Payable Balances written off which ultimately increased PHA equity.

| | | | | | Equity Increase |
|-------------|----|-----|------|---------------|----------------------------|
| Tom Bean | 13 | 113 | 2911 | Notes Payable | \$ 53,035.75 |
| Van Alstyne | 15 | 113 | 2911 | Notes Payable | 592,050.51 |
| Meadows | 99 | 113 | 2911 | Notes Payable | 59,659.29 |

Total Note Receivable Balances written off which ultimately decreased PHA equity

| | | | | | Equity Decrease |
|--------------|----|-----|------|---------------------|----------------------------|
| Bells | 01 | 113 | 1595 | Receivables - Notes | 20,662.87 |
| Bonham | 02 | 113 | 1595 | Receivables - Notes | 195,678.61 |
| Celeste | 03 | 113 | 1595 | Receivables - Notes | 43,087.98 |
| Ector | 04 | 113 | 1595 | Receivables - Notes | 28,234.46 |
| Farmersville | 05 | 113 | 1595 | Receivables - Notes | 33,723.99 |
| Gunter | 06 | 113 | 1595 | Receivables - Notes | 8,231.96 |
| Honey Grove | 07 | 113 | 1595 | Receivables - Notes | 118,898.19 |
| Howe | 08 | 113 | 1595 | Receivables - Notes | 39,805.58 |
| Ladonia | 09 | 113 | 1595 | Receivables - Notes | 37,253.23 |
| Pottsboro | 10 | 113 | 1595 | Receivables - Notes | 22,989.83 |
| Princeton | 11 | 113 | 1595 | Receivables - Notes | 7,761.24 |
| Savoy | 12 | 113 | 1595 | Receivables - Notes | 51,420.72 |
| Tom Bean | 13 | 113 | 1595 | Receivables - Notes | 29,920.60 |
| Trenton | 14 | 113 | 1595 | Receivables - Notes | 21,434.42 |
| Whitewright | 16 | 113 | 1595 | Receivables - Notes | 39,257.70 |
| Windom | 17 | 113 | 1595 | Receivables - Notes | 6,655.50 |

704,745.55

705,016.88

IV. Informational Items

| | |
|------------------------------|--|
| Agenda Section | Informational Items |
| Section Number | IV.A |
| Subject | FEDC (4A) Meeting Minutes |
| To | Mayor and Council Members |
| From | Ben White, City Manager |
| Date | October 11, 2016 |
| Attachment(s) | 4A Minutes |
| Related Link(s) | http://www.farmersvilletx.com/government/agendas_and_minutes/city_council_meetings.php |
| Consideration and Discussion | City Council discussion as required. |
| Action | <ul style="list-style-type: none"> • Motion/second/vote <ul style="list-style-type: none"> <input type="checkbox"/> Approve <input type="checkbox"/> Approve with Updates <input type="checkbox"/> Disapprove • Motion/second/vote to continue to a later date. _____ <ul style="list-style-type: none"> <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove • Move item to another agenda. _____ • No motion, no action |

FARMERSVILLE ECONOMIC DEVELOPMENT CORPORATION
MEETING MINUTES
August 18th, 2016

The Farmersville EDC met in regular session on August 18th, 2016 at 7:00 p.m. in the City Council Chambers of City Hall with the following members present: Kevin Meguire, Robbie Tedford, Randy Smith, George Crump, and Jason Lane. Staff members present were City Accountant Daphne Hamlin, City Manager Ben White. Special guest recognized, Mayor Diane Piwko, Councilman Mike Hurst, Lisa and Matt Crowder, and Donna Williams.

CALL TO ORDER

Chairman Meguire convened the meeting at 7:00 p.m. and announced a quorum was present.

RECOGNITION OF CITIZENS AND VISITORS

Special guest recognized, Mayor Diane Piwko, Councilman Mike Hurst, Lisa and Matt Crowder, and Donna Williams.

PUBLIC HEARING

Chairman Meguire opened the public hearing @ 7:00 to receive comments on the EDC 4A Proposed 2016-2017 Budget and Goals. With no proponents or opponents to present their view, Chairman Meguire closed the public hearing @7:01

Mr. Tedford motioned to approve the EDC 4A Proposed 2016-2017 Budget and Goals, Mr. Lane second the motion. Motion passed unanimously.

UPDATE REGARDING COLLIN COLLEGE CAMPUS

Chairman Meguire gave a brief review of the Collin College Scholarship Banquet he attended in show of support and recognition for Farmersville.

DISCUSSION AND POSSIBLE ACTION REGARDING AWARDED FACADE GRANT TO MATT AND LISA CROWDER.

Chairman Meguire reviewed the façade grant awarded to Matt and Lisa Crowder, showing the before and after pictures. Mr. Crump motioned to accept the completion of the façade grant and payment in the amount of \$8,677.00 to Matt and Lisa Crowder, Mr. Smith second the motion. Mr. Lane abstained. Motion passed

UPDATE REGARDING PROJECT MATILDA

Mr. White, City Manager started out by saying that City Accountant Daphne Hamlin receives emails on occasion from Dallas Regional Chamber who works with a consultant group representing companies seeking available land and buildings for relocation. Project Matilda was looking to establish an enterprise data center in the DFW area and looking for property for sale or to purchase existing warehouse.

Chairman Meguire sent out the info to area realtor to respond showing different areas available.

Mr. White discussed the pamphlet that was created a few years ago for such instances. The pamphlet gives informational facts of our City. Including tax rates, highway accessibility, etc.

Mr. White also mentioned within the same week Dallas Regional Chambers was working with a consultant group on a project. Project Peanut Butter is a food processing company seeking a new manufacturing/distribution facility in the DFW area.

Mr. White stated a pamphlet went out to both Project Matilda and Project Peanut Butter. Mr. White stated the pamphlet is on the website and welcomes any feedback in order to provide as much information as possible.

UPDATE REGARDING MARKETING PAMPHLET

Chairman Meguire stated that he and Mr. White met to discuss the marketing pamphlet. Chairman Meguire said we need to make more bullet points, try to get the average cost of area land market and compare to surrounding areas, showing the cost differences. Chairman Meguire suggested different pamphlets to target different businesses. Need to be ready to support growth and forecasting.

UPDATE REGARDING TRAINING FOR PUBLIC MEETINGS.

Ms. Hamlin reminded the EDC 4A Board regarding training for new members.

RECEIVE REPORT ON STATUS REGARDING PROPOSED CITY OF FARMERSVILLE WASTEWATER FACILITY

Mr. White said the application for the loan going forward. Daniel & Brown working on easements east and west side. Mr. White stated biggest item at this time is getting the loan approved. Time frame should be around November.

RECEIVE UPDATE REGARDING FIBER OPTIC CABLE FOR THE CITY OF FARMERSVILLE

Mr. White said I-365 consultant will have site survey this week. Mr. White said NCS Company working on procurement of fiber cable. Making sure cable is correct before purchasing and the size is enough for growth.

Mr. White said that I-365 may set up a data center in Farmersville at their cost. Looking for a five to ten thousand square foot facility. This would be a main business model used for rural areas.

DISCUSSION AND POSSIBLE ACTION REGARDING MARKETING COMMITTEE

Councilman Hurst said creating a marketing committee would be advantageous to the City. Handing out pamphlets, creating letters, going out to are realtors. Need to strategize to get people and businesses here in Farmersville. Main selling point is the new sewer plant.

Chairman Meguire suggested to have a focus group, bring in marketing groups to give a presentation. Mr. Crump said in the beginning EDC 4A strategized on the Industrial segment and CDC 4B on retail. Mr. Crump said we need to focus on the Industrial side.

Chairman Meguire said we need to find out what drives people to come to a town our size. Councilman Hurst offered to meet with the City Manager of Frisco who helped to bring Stone Briar Mall. We need to bring in someone who has already been thru the growth process. Give us a heads up on what to look for. Mr. Tedford agreed it would be better for us to speak with someone who has been thru this, very interested to speak with someone who has already faced these challenges.

DISCUSSION AND POSSIBLE ACTION REGARDING ITEMS FOR PAYMENT

Mr. Tedford motioned to approve items for payment as presented, Mr. Smith second the motion. All in favor. Motion passed unanimously.

CONSIDERATION AND POSSIBLE ACTION REGARDING FINANCIAL STATEMENT FOR JULY 2016, AND REQUIRED BUDGET AMENDMENTS

Mr. Lane motioned to approve the financial statements for July 2016 as presented Mr. Crump second the motion. All in favor. Motion passed unanimously.

CONSIDERATION AND POSSIBLE APPROVAL OF THE MINUTES OF THE JULY 13TH AND JULY 21ST, 2016 MEETING

Mr. Crump motioned to approve July 13TH and 21st, 2016 minutes as presented, Mr. Tedford second the motion. All in favor. Motion passed unanimously.

DISCUSSION IN CONTEMPLATION OF PLACING ITEMS ON FUTURE AGENDA

Invite 4B President to give update
Inflow and Infiltration

ADJOURNMENT

Meeting adjourned at 8:19p.m.

Kevin Meguire, President

ATTEST:

George Crump, Secretary

| | |
|------------------------------|--|
| Agenda Section | Informational Items |
| Section Number | IV.B |
| Subject | FEDC (4A) Financial Report |
| To | Mayor and Council Members |
| From | Ben White, City Manager |
| Date | October 11, 2016 |
| Attachment(s) | 4A Financial Report |
| Related Link(s) | http://www.farmersvilletx.com/government/agendas_and_minutes/city_council_meetings.php |
| Consideration and Discussion | City Council discussion as required. |
| Action | <ul style="list-style-type: none"> • Motion/second/vote <ul style="list-style-type: none"> <input type="checkbox"/> Approve <input type="checkbox"/> Approve with Updates <input type="checkbox"/> Disapprove • Motion/second/vote to continue to a later date. _____ <ul style="list-style-type: none"> <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove • Move item to another agenda. _____ • No motion, no action |

**Farmersville Economic Development Corp 4A
Investment and Budget Report**

September 2016

Prepared by: Daphne Hamlin

Farmersville Economic Development Corp 4A
September 2016

| | |
|-----------------------------------|---------------------|
| Statement Balance 9-1-2016 | \$130,228.98 |
|-----------------------------------|---------------------|

| | |
|----------------------------|--------------------|
| Deposits: | |
| Sales Tax: | \$42,831.11 |
| Cking Int .05% | \$5.87 |
| CD Interest | \$74.12 |
| Transfer to Texpool | |
| Cleared Checks | |

| | |
|-------------------------------------|---------------------|
| Statement balance 10-02-2016 | \$173,140.08 |
|-------------------------------------|---------------------|

Outstanding Transactions

| | |
|----------------------------|--|
| Sales Tax | |
| Transfer to Texpool | |
| CD Interest | |

| | |
|---------------------------|---------------------|
| Balance 10-07-2016 | \$173,140.08 |
|---------------------------|---------------------|

Farmersville Economic Development Corporation
Cumulative Income Statement
For the 12 Months Ended, September 30, 2016

| | FY 2016 Budget | October | November | December | January | February | March | April | May | June | July | August | September | YTD |
|---|-------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|----------------|--------------|
| Beginning Bank Balance | | \$42,963.31 | \$57,763.94 | \$41,892.45 | \$42,277.10 | \$38,852.13 | \$34,406.76 | \$ 39,868.31 | \$53,040.84 | \$78,789.07 | \$95,095.64 | \$114,810.16 | \$130,228.96 | \$- |
| Deposits | | | | | | | | | | | | | | \$- |
| Sales Tax Collections | \$200,000.00 | \$18,274.32 | \$23,766.13 | \$18,285.52 | \$15,274.17 | \$22,874.01 | \$16,761.24 | \$ 17,811.16 | \$27,577.49 | \$16,229.41 | \$19,638.41 | \$25,912.42 | \$42,831.11 | \$266,225.81 |
| Interest Income eking | \$1,100.00 | \$3.26 | \$2.86 | \$2.21 | \$1.87 | \$1.56 | \$1.48 | \$ 1.74 | \$3.27 | \$3.25 | \$4.19 | \$5.14 | \$5.87 | \$35.46 |
| Transfer from Texpool to First Bank | | | | | | | | | | | | | | \$- |
| Transfer funds to CD | | \$71.91 | \$74.32 | \$71.92 | \$74.19 | \$74.12 | \$69.33 | \$ 74.11 | \$71.72 | \$74.11 | \$71.72 | \$74.11 | \$74.12 | \$875.68 |
| Transfer to Texpool | | | | | | | | | | | | | | \$- |
| City of Farmersville Loan Repayment | | | | | | | | | | | | \$6,804.15 | | \$6,804.15 |
| CD Interest Earned | | | | | | | | | | | | | | \$- |
| Total Revenue | \$281,100.00 | \$101,342.84 | \$78,547.46 | \$60,252.10 | \$67,827.13 | \$59,801.76 | \$51,236.81 | \$57,783.34 | \$80,692.32 | \$95,098.64 | \$114,810.16 | \$147,405.90 | \$173,140.08 | \$272,740.90 |
| Expenses: | | | | | | | | | | | | | | |
| Administration | \$1,000.00 | | | | | | | | | | | \$1,000.00 | | \$1,000.00 |
| Meeting Expenses | \$1,000.00 | | | | | | | | | | | | | \$- |
| Dues/School/Travel | \$500.00 | | | | | | | | | | | | | \$- |
| Office Supplies | \$200.00 | | | | | | | | | | | | | \$- |
| Marketing/promotion Expenses | | | | | | | | | | | | | | \$- |
| Marketing/promotion Expenses/Adm | \$10,000.00 | | \$10,000.00 | | | \$7,500.00 | | \$500.00 | | | | \$7,500.00 | | \$10,000.00 |
| Collin College Sponsorship | \$7,500.00 | | | | | | | | \$1,903.25 | | | | | \$15,000.00 |
| Small Business Entrepreneurship Col | \$500.00 | | | | | | | | | | | | | \$500.00 |
| Legal Service | \$2,500.00 | | | | | | \$1,000.90 | | | | | | | \$1,903.25 |
| Farmersville Chamber | \$1,000.00 | | | | | | \$500.90 | | | | | | | \$1,000.00 |
| Farmersville Rotary | \$500.00 | | | | | | | | | | | | | \$500.00 |
| Total Expenditures | \$24,700.00 | \$10,000.00 | \$10,000.00 | \$- | \$7,500.00 | \$7,500.00 | \$1,500.00 | \$500.00 | \$1,903.25 | \$- | \$- | \$8,500.00 | | \$28,903.25 |
| Directive Business Incentives | | | | | | | | | | | | | | \$- |
| Zoning Ordinance Re-write | \$85,000.00 | | | | | | | | | | | | | \$- |
| Collin College Project (sewer/irrigation) | \$- | | | | | | | | | | | | | \$- |
| NTMWD Regional WW Treatment | \$195,000.00 | \$48,588.90 | \$24,695.00 | \$17,975.00 | \$20,775.00 | \$17,895.00 | \$9,872.50 | \$4,212.50 | | | | | | \$144,013.90 |
| Fiber Optic Study | \$20,000.00 | | | | | | | | | | | | | |
| Fiber Optic Cable | \$33,000.00 | | | | | | | | | | | | | |
| Industrial Park Infrastructure | \$- | | | | | | | | | | | | | \$- |
| West Side LRT Station | \$- | | | | | | | | | | | | | |
| Farmersville Towne Centre | \$30,000.00 | | | | | | | | | | | | | |
| Facade Grant Program | \$50,000.00 | | | | | | | | | | | | | |
| Total Development Cost | \$413,000.00 | \$48,588.90 | \$24,695.00 | \$17,975.00 | \$20,775.00 | \$17,895.00 | \$9,872.50 | \$4,212.50 | \$- | \$- | \$- | \$8,877.00 | | \$18,649.50 |
| | | | | | | | | | | | | | | \$182,583.40 |
| Total Expenditures | \$437,700.00 | \$48,588.90 | \$34,685.00 | \$17,975.00 | \$20,775.00 | \$23,385.00 | \$11,372.50 | \$4,712.50 | \$1,903.25 | \$- | \$- | \$17,177.00 | | \$191,466.65 |
| Revenue vs Expenditures | (\$26,600) | | | | | | | | | | | | | \$- |
| From Reserves | \$236,800.00 | | | | | | | | | | | | | \$- |
| Balance Budget | \$- | | | | | | | | | | | | | \$- |
| Total Expenditures | | \$48,588.90 | \$34,685.00 | \$17,975.00 | \$20,775.00 | \$23,385.00 | \$11,372.50 | \$4,712.50 | \$1,903.25 | \$- | \$- | \$17,177.00 | | \$191,466.65 |
| Ending Bank Balance | | \$52,783.94 | \$41,892.45 | \$42,277.10 | \$38,852.13 | \$34,406.76 | \$39,868.31 | \$53,040.84 | \$78,789.07 | \$95,098.64 | \$114,810.16 | \$130,228.96 | \$173,140.08 | |
| CD Investment | | \$250,000.00 | \$250,000.00 | \$250,000.00 | \$250,000.00 | \$250,000.00 | \$250,000.00 | \$250,000.00 | \$250,000.00 | \$250,000.00 | \$250,000.00 | \$250,000.00 | \$250,000.00 | \$250,000.00 |
| Texpool Balance | | \$816,985.88 | \$817,041.89 | \$817,138.53 | \$817,278.88 | \$817,427.31 | \$817,598.89 | \$817,770.46 | \$817,944.48 | \$818,133.24 | \$818,326.97 | \$818,523.27 | \$818,718.43 | |
| Interest Earned | | \$50.82 | \$56.01 | \$57.54 | \$60.16 | \$61.63 | \$63.11 | \$64.57 | \$66.03 | \$67.47 | \$68.93 | \$70.30 | \$71.71 | \$1,791.17 |
| Total Available Funds | | \$919,739.82 | \$908,934.34 | \$909,416.63 | \$904,131.81 | \$901,834.07 | \$907,466.20 | \$920,811.20 | \$946,737.55 | \$963,229.00 | \$983,337.13 | \$998,752.25 | \$1,041,888.51 | |

| | |
|------------------------------|--|
| Agenda Section | Informational Items |
| Section Number | IV.C |
| Subject | FCDC (4B) Meeting Minutes |
| To | Mayor and Council Members |
| From | Ben White, City Manager |
| Date | October 11, 2016 |
| Attachment(s) | 4B Minutes |
| Related Link(s) | http://www.farmersvilletx.com/government/agendas_and_minutes/city_council_meetings.php |
| Consideration and Discussion | City Council discussion as required. |
| Action | <ul style="list-style-type: none"> • Motion/second/vote <ul style="list-style-type: none"> <input type="checkbox"/> Approve <input type="checkbox"/> Approve with Updates <input type="checkbox"/> Disapprove • Motion/second/vote to continue to a later date. _____ <ul style="list-style-type: none"> <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove • Move item to another agenda. _____ • No motion, no action |

FARMERSVILLE COMMUNITY DEVELOPMENT CORPORATION BOARD (4B)

MINUTES ~ August 8, 2016

CALL TO ORDER, ROLL CALL AND RECOGNITION OF VISITORS

The Farmersville Community Development Corporation Board met on August 8, 2016 in the City Council Chambers at City Hall. President Donna Williams convened the meeting at 5:45 p.m. and announced that a quorum was present after roll call. The following board members were present: Donna Williams, Cynthia Craddock-Clark, Kim Potter, Katherine Hershey and John Politz. President Williams welcomed Main Street Manager Adah Leah Wolf, City Manager Ben White, City Council Liaison Leaca Caspari, John Hickman, Lisa Eastman, Jim Foy, Linda Foy, Bertie Neu, and Steve Caspari.

PUBLIC HEARING

RECEIVE PUBLIC COMMENT ON PROPOSED 4B BUDGET AND GOALS FOR 2017 FISCAL YEAR

A public hearing was opened by Donna Williams at 5:46 PM, to receive public comments on the proposed 4B budget and goals for the 2017 Fiscal Year. Speaking for were the following: Jim Foy spoke on behalf of the Farmersville Heritage Museum, thanking the 4B board for their continued support, and supporting the budget as a whole. John Hickman spoke on behalf of the Farmersville Chamber, thanking the 4b Board for their support of the Chamber. Bertie Neu spoke on behalf of the Farmersville Historical Society, indicating that 4B support will maintain the foundation work on the Bain Honaker House. President asked for speakers opposed to the proposed 4B Budget and Goals for the 2017 Fiscal Year and there were none. There being no further public comments, President Williams closed the public hearing at 5:48 PM.

CONSIDER, DISCUSS, AND ACT UPON THE FINAL 4B BUDGET AND GOALS FOR 2017 FISCAL YEAR

John Politz made a motion to approve the proposed 4B budget and goals for 2017 Fiscal Year as presented; motion was seconded by Kim Potter and passed unanimously.

CONSIDER FOR APPROVAL JULY 11, 2016 AND JULY 25, 2016 MEETING MINUTES

Kim Potter made a motion to approve the minutes of July 11, 2016 and July 25, 2016 as written. Motion was seconded by John Politz and passed unanimously.

CONSIDERATION AND POSSIBLE APPROVAL OF ITEMS FOR PAYMENT

Kim Potter made a motion to approve items presented for payment. Motion was seconded by Cynthia Craddock-Clark and passed unanimously. Donna Williams suggested including a work log on the invoices for Debbie Ranspot.

CONSIDERATION AND POSSIBLE ACTION REGARDING FINANCIAL STATEMENTS FOR JULY 2016 AND ANY REQUIRED BUDGET AMENDMENTS

Cynthia Craddock-Clark made a motion to approve the July 2016 financial statements as presented. Kim Potter seconded the motion, which passed unanimously.

MAIN STREET MANAGER UPDATE

Main Street Manager Adah Leah Wolf presented a written report for July 2016, and highlighted the following: The summer Main Street professional development sessions in Rockwall were attended by the Manager, Donna Williams, and Randy Rice and they were very informative and inspiring. The Main Street board has reorganized, with Anne Hall as President, Randy Rice as Vice President, and Kim Smith Cole as Secretary/ Treasurer. Manager attended the Marketing Committee meeting on July 18. Jonathan Hoar completed his Eagle Scout project, improving the slide landing area at City Park. The Crowder

building renovations are nearly completed at 119 S. Main Street. They will be opening "Simplexity" store in September. The Potter building is undergoing interior renovations after the fire damage. The fence along the Chaparral Trail between the trail head and College Street has been replaced, funded by 4B. A Public Information meeting was held on July 20, conducted by Judy De la Garza and Greg Smith from the Texas Historical Commission. The application is complete and goes to the State Board of Review in September. From there it goes to the National Park Service for final approval. There have already been several inquiries about the lease space at 113 McKinney Street. Spivey Cakes has closed and there is already a new tenant at 120 McKinney Street-Misty Dixon will be opening The Hay Loft, a boutique. Farmersville Family Medical Center is providing free snow cones on Tuesday from 3-6 PM. The DFW Yarn Crawl event will be from August 19-28. Fiber Circle and Fancy Fibers will be participating with special events. August 27 will see the classic cars going on their Bugtussle Trek gather downtown at 7:45AM. Adah Leah presented the Downtown Reinvestment Statistics graph showing yearly comparisons at the end of the second quarter. This is a good way to document economic impact, and it allows the Texas Main Street to show statewide progress as well.

Donna Williams commented that the Main Street training sessions in Rockwall were excellent, and showed that the Farmersville Main Street Program is doing well.

CITY MANAGER REPORT

City Manager Ben White presented a written report for July 2016, and highlighted the following: He thanked the board for its support of ongoing city projects and noted that all of these projects will help our community. We are working on a grant for the J.W. Spain Complex. The splash pad water cannons have held up well. The city is considering relocating the splash pad controls so that they will wear better. The slide work is complete in City Park-Jonathan Hoar did a good job with adding engineered wood fiber to the landing area. Ben is working with a company exploring options for a fiber optic loop that would connect City Hall, Library, Public Safety Building and Public Works. It would provide a huge improvement in internet speed and would allow the capability of security cameras as part of the system. There has been continued vandalism at Southlake Park. The Senior Center is in need of parking lot concrete and lighting improvements. Kevin Lisman has been hired as a fulltime Fire Department staff. TXDOT has approved warning lights near the schools on Highway 380. The railroad project continues. Code compliance is working with the owner of the fire damaged property downtown on the clean-up of the area.

DISCUSSION OF PLACING ITEMS ON FUTURE AGENDAS

The next meeting will be held on September 12, 2016 at 5:45 PM.

ADJOURNMENT

There being no further business, President Williams adjourned the meeting at 6:24 PM

Signatures:

Donna Williams, President

John Politz, Secretary

| | |
|------------------------------|--|
| Agenda Section | Informational Items |
| Section Number | IV.D |
| Subject | FCDC (4B) Financial Report |
| To | Mayor and Council Members |
| From | Ben White, City Manager |
| Date | October 11, 2016 |
| Attachment(s) | 4B Financial Report |
| Related Link(s) | http://www.farmersvilletx.com/government/agendas_and_minutes/city_council_meetings.php |
| Consideration and Discussion | City Council discussion as required. |
| Action | <ul style="list-style-type: none"> • Motion/second/vote <ul style="list-style-type: none"> <input type="checkbox"/> Approve <input type="checkbox"/> Approve with Updates <input type="checkbox"/> Disapprove • Motion/second/vote to continue to a later date. _____ <ul style="list-style-type: none"> <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove • Move item to another agenda. _____ • No motion, no action |

**Farmersville Community Development Corp 4B
Investment and Budget Report**

September 2016

Prepared by: Daphne Hamlin

Farmersville Community Development Corp 4B
September 2016

| | |
|-----------------------------------|--------------------------|
| Statement Balance 9-1-2016 | \$124,949.98 |
| Deposits: | |
| Sales Tax: | \$42,831.11 |
| Cking Int .05% | \$5.65 |
| Deposit | |
| Checks 2455-2456 | <u>\$(940.00)</u> |
| Balance 10-02-2016 | \$166,846.74 |

Outstanding Transactions

| | |
|----------------------------|-----------------------------------|
| Sales Tax | |
| Transfer to Texpool | |
| CD Interest | |
| Checks 2348 | \$(14.61) |
| checks 2453-2454 | \$(546.31) |
| Balance 10-07-2016 | <u><u>\$166,285.82</u></u> |

Farmersville Community Development Corporation
Financial Statement
For the Fiscal Year Ended September 30, 2016

10/7/2016

| | October | November | December | January | February | March | April | May | June | July | August | September |
|--|--------------|-------------|--------------|--------------|--------------|-------------|-------------|--------------|--------------|---------------|-------------|---------------|
| Beginning Bank Balance | 117,036.21 | \$87,009.06 | \$110,139.76 | \$114,755.07 | \$ 49,522.04 | \$69,706.75 | \$80,864.05 | \$78,914.04 | \$85,227.54 | \$ 100,966.76 | \$9,759.92 | 124,936.37 |
| Deposits: | | | | | | | | | | | | |
| Sales tax deposits | 18,274.32 | 23,756.33 | \$16,285.52 | 15,274.17 | 22,874.01 | \$16,761.24 | \$17,811.18 | \$27,577.49 | \$16,228.41 | \$ 19,838.41 | \$25,912.42 | \$ 42,831.11 |
| Interest income-bank | 4.50 | 4.28 | \$4.55 | 3.02 | 2.19 | \$3.04 | \$2.97 | \$2.81 | \$3.52 | \$ 3.93 | \$4.53 | \$ 5.85 |
| Transfer to TexPool | | | | | | | | | | | | |
| Transfer From Texpool to First Bank | | | | | | | | | | | | |
| Misc | 56.69 | | | | | | | | | | 750 | |
| Reimbursement for Main Street Mgr. | | | | | | | | | | | | |
| Adjusting Entry | | | | | | | | | | | | |
| Total Revenues | 135,371.72 | 110,769.39 | 128,429.83 | 130,032.26 | 72,398.24 | 86,471.03 | \$98,676.20 | \$106,494.34 | \$101,480.47 | \$120,608.10 | 128,428.87 | \$ 167,772.13 |
| (0.28) | | | | | | | | | | | | |
| Disbursements: | | | | | | | | | | | | |
| Main Street Personnel & Supplies | | | | \$ 61,591.00 | | | | | | | | |
| Personnel | \$ 364.48 | \$ 629.83 | \$ 1,109.22 | \$ 821.04 | \$ 181.49 | \$ 608.98 | \$ 131.98 | \$ 623.95 | \$ 484.71 | \$ 50.00 | \$ 481.50 | \$ 1,486.31 |
| Supplies | | | | | | | | | | | | |
| Miscellaneous | \$ 13,000.00 | | | | | | | | | | | |
| Marketing Program | | | | | | | | | | | | |
| Reimburse City for accounting | | | | | | | | | | | | |
| Collin College Scholarship sponsorship | | | | | \$ 2,500.00 | \$ 5,000.00 | | \$ 642.85 | | | \$ 1,000.00 | |
| Chamber of Commerce | | | | | | | | | | | | |
| May Taxes | | | | | | | | | | | | |
| Christmas Activities | | | | \$ 5,000.00 | | | | | | | | |
| Land Purchase | \$ 4,988.18 | | | \$ 4,988.18 | | | \$ 4,988.18 | | | \$ 4,988.18 | | |
| Fire Works | | | | | | | | | | | | |
| Bain Honaker House Restoration | \$ 5,000.00 | | | | | | | | | | | |
| Orion Shed Repair | | | | | | | | | | | | |
| Farmersville Heritage Museum | 25,000.00 | | | \$ 8,000.00 | | | | | | | | |
| Spain Athletic Complex | | | | | | | | \$20,000.00 | | | | |
| Spain Athletic Complex Drainage | | | | | | | \$2,200.00 | | | | | |
| Flagpole Lighting | | | | | | | \$5,000.00 | | | | | |
| Replace Fencing along Chap. Trail | | | | | | | | | | \$ 15,800.00 | | |
| Farmersville Parkway Flag Pole and Flags | | | | | | | | | | | | |
| Total Expenses | 48,362.66 | 629.63 | 1,109.22 | 80,510.22 | 2,691.49 | 5,608.98 | 17,330.16 | 21,268.80 | 494.71 | 20,848.18 | 1,491.50 | 1,486.31 |
| Ending Bank Balance | 87,009.06 | 110,139.76 | 127,320.61 | 49,522.04 | 69,706.75 | 80,864.05 | 81,348.04 | 85,227.54 | 100,966.76 | 99,759.92 | 124,936.37 | 166,285.82 |
| TEXPOOL Balance | 84,881.18 | \$84,885.92 | \$84,909.36 | \$84,928.62 | \$84,948.95 | \$84,972.55 | \$84,996.20 | \$85,020.73 | \$85,046.12 | \$ 85,072.74 | \$85,099.78 | \$ 85,126.37 |
| Interest income-TEXPOOL | 8.88 | \$ 7.74 | \$ 13.43 | \$ 19.27 | \$ 20.33 | \$ 23.60 | \$23.65 | \$24.53 | \$25.39 | \$ 26.62 | 27.04 | \$ 26.59 |
| Total Available Funds | 171,897.24 | 195,043.42 | 212,243.39 | 134,450.66 | 164,956.70 | 165,836.80 | 168,344.24 | 170,248.27 | 186,011.88 | 184,832.86 | 210,036.15 | 251,412.19 |

Signed:

10/7/2018

| | FY2016 | Budget | October | November | December | January | February | March | April | May | June | July | August | September | Actual YTD | % |
|--|--------|------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|--------------|------------|---------|
| Revenue: | | \$223,125 | \$18,274 | \$23,756 | \$18,286 | \$15,274 | \$22,874 | \$16,761 | \$17,811 | \$27,577 | \$16,229 | \$19,636 | \$25,912 | \$42,831.00 | \$265,223 | 118.87% |
| Sales Tax Collections | | \$ 500 | \$ 5 | \$ 4 | \$ 5 | \$ 3 | \$ 2 | \$ 3 | \$ 3 | \$ 3 | \$ 3 | \$ 4 | \$ 5 | \$ 5 | \$ 46 | 9.15% |
| Interest Income | | | | | | | | | | | | | | | | |
| Misc. | | | \$ 57 | | | | | | | | | | | | | |
| Reimbursement for Main Street Mgr. | | | | | | | | | | | | | | | | |
| Transfer from TEXPOOL for cash in bank | | | | | | | | | | | | | | | | |
| Total Revenue | | \$ 18,875 | \$ 18,336 | \$ 23,760 | \$ 18,291 | \$ 15,277 | \$ 22,876 | \$ 16,764 | \$ 17,814 | \$ 27,580 | \$ 16,232 | \$ 19,642 | \$ 25,917 | \$ 42,837.00 | \$ 265,326 | 109.41% |
| Expenses | | | | | | | | | | | | | | | | |
| Main Street Personnel & Supplies | | \$ 70,000 | \$ 365 | \$ 629 | \$ 1,109 | \$ 921 | \$ 181 | \$ 607 | \$ 132 | \$ 624 | \$ 485 | \$ 50 | 491 | 1,486 | 61,591 | 87.99% |
| Personnel | | | | | | | | | | | | | | | 7,100 | - |
| Supplies | | | | | | | | | | | | | | | | - |
| Miscellaneous | | \$ 2,000 | | | | | | | | | | | | | | 13,000 |
| Marketing Program | | \$ 13,000 | \$ 13,000 | | | | | | | | | | | | | 100.00% |
| Reimburse City for accounting | | \$ 1,000 | | | | | | | | | | | 1,000 | | 1,000 | 100.00% |
| Collin College Scholarship sponsorship | | \$ 2,500 | | | | \$ 2,500 | | | | | | | | | 2,500 | 100.00% |
| Chamber of Commerce | | \$ 5,000 | | | | | | \$ 5,000 | | | | | | | 5,000 | 100.00% |
| May Taxes | | \$ 1,000 | | | | | | | | \$ 643 | | | | | 643 | 64.30% |
| Christmas Activities | | \$ 5,000 | | | | \$ 5,000 | | | | | | | | | 5,000 | 100.00% |
| Land Purchase | | \$ 20,000 | \$ 4,998 | | | \$ 4,998 | | | \$ 4,998 | | \$ 4,998 | | | | 19,982 | 99.98% |
| Fire Works | | \$ 5,000 | | | | \$ 5,000 | | | \$ 5,000 | | | | | | 5,000 | 100.00% |
| Bain Honaker House Restoration | | \$ 5,000 | \$ 5,000 | | | | | | | | | | | | 5,000 | 100.00% |
| Union Shed Repair | | \$ 8,000 | | | | \$ 8,000 | | | | | | | | | 8,000 | 100.00% |
| Farmersville Heritage Museum | | \$ 25,000 | \$ 25,000 | | | | | | | | | | | | 25,000 | 100.00% |
| Spain Athletic Complex | | \$ 20,000 | | | | | | | | \$ 20,000 | | | | | 20,000 | 100.00% |
| Spain Athletic Complex Drainage | | \$ 2,200 | | | | | | | \$ 2,200 | | | | | | 2,200 | 100.00% |
| Flagpole Lighting | | \$ 5,000 | | | | | | | \$ 5,000 | | | | | | 5,000 | 100.00% |
| Farmersville Parkway Flag Pole and Flags | | \$ 15,000 | | | \$ 12,566 | | | | \$ 2,434 | | | | | | 15,000 | 100.00% |
| Replace fencing along Chap. Trail | | \$ 15,800 | | | | | | | | | | \$ 15,800 | | | 15,800 | 100.00% |
| Total Expenses | | \$ 220,500 | \$ 48,363 | \$ 629 | \$ 13,675 | \$ 80,510 | \$ 2,691 | \$ 5,607 | \$ 19,764 | \$ 21,267 | \$ 495 | \$ 20,848 | \$ 1,491 | \$ 1,486 | \$ 216,826 | 98.33% |
| Excess Revenue Over Expenses | | 22,000 | (30,027) | 23,131 | 4,616 | (65,233) | 20,185 | 11,157 | (1,950) | 6,313 | 15,737 | (1,206) | 24,426 | 41,351 | | |

| | |
|------------------------------|--|
| Agenda Section | Informational Items |
| Section Number | IV.E |
| Subject | Planning and Zoning Commission Minutes |
| To | Mayor and Council Members |
| From | Ben White, City Manager |
| Date | October 11, 2016 |
| Attachment(s) | Planning and Zoning Commission Minutes |
| Related Link(s) | http://www.farmersvilletx.com/government/agendas_and_minutes/city_council_meetings.php |
| Consideration and Discussion | City Council discussion as required. |
| Action | <ul style="list-style-type: none"> • Motion/second/vote <ul style="list-style-type: none"> <input type="checkbox"/> Approve <input type="checkbox"/> Approve with Updates <input type="checkbox"/> Disapprove • Motion/second/vote to continue to a later date. _____ <ul style="list-style-type: none"> <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove • Move item to another agenda. _____ • No motion, no action |



**CITY OF FARMERSVILLE
PLANNING AND ZONING COMMISSION MINUTES
for
September 19, 2016**

I. PRELIMINARY MATTERS

- Vice-Chairman Craig Overstreet presided over the meeting which was called to order at 6:30 pm. Commissioners Bishop, Jackson-Butler, Casada, and Overstreet were in attendance. Commissioners Thompson, Dillard, and Chandler were absent. Also in attendance were City Manager, Ben White, City Attorney, Alan Lathrom, Council Liaison, John Klostermann, Staff Liaison, Mary Tate, and Assistant to the City Manager, Paula Jackson. Mayor Piwko and Jim Foy attended as audience members. Mr. Overstreet offered the Invocation and led the pledges to the United States and Texas flags.
- Vice-Chairman Overstreet informed the Commission that Bryce Thompson has resigned from his position as a member and Chairman of the Planning & Zoning Commission. A replacement will be named shortly.

II. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

- A. Consider, discuss and act upon minutes from June 20, 2016 and July 6, 2016
- June 20, 2016 Minutes
 - Motion to approve was made by Sarah Jackson-Butler
 - 2nd to approve was made by Bobby Bishop
 - All in favor thereby approving the motion
 - July 6, 2016 Minutes
 - Motion to approve made by Bobby Bishop
 - 2nd to approve was made by Sarah Jackson-Butler
 - All in favor thereby approving the motion

III. WORK SESSION

- A. Consider, discuss and act upon establishing the parameters for a preservation ordinance
- The commissioners were provided with sample preservation ordinances prior to the meeting. This item was sent down to P&Z from Council, particularly in reaction to the loss of the structures on South Main Street during a fire last May. City Manager, Ben White, assisted in facilitating a

discussion as to what the commissioners deemed most important to retaining the character of Farmersville, specifically in regard to the downtown historic commercial district. Items discussed were new construction, building height, architectural continuity, right to light and air, materials, certificates of appropriateness, a review board, and enforcement. It was determined that the scope and details of the Paris, Texas, Historic Preservation Ordinance was most relevant to what the commissioners feel is the best way to preserve and maintain the building stock of the historic district. At this time, assistance will be requested from the City Attorney and the Texas Historical Commission to help make the Paris ordinance specific to Farmersville.

B. Consider, discuss, and act upon establishing the parameters for a tree ordinance

- Council Liaison, John Klostermann, explained that this item was also passed to P&Z from City Council as a request from Councilman Leaca Caspari. Recent Council discussions focused primarily on the trees in the commercial district and how to maintain/preserve the trees. The Commissioners were provided with sample tree ordinances from the cities of Denton and Allen. Topics discussed were specific areas for a tree ordinance to be applied, such as commercial vs. residential areas, how many lots constitute a development, enforcement, private property rights, permitting, damaged trees, and debits and credits.. City Attorney, Alan Lathrom, provided some information on the how cities categorize trees for preservation based on their size and uniqueness to the region. The overall sentiment was that the Allen ordinance provided a good framework to develop an ordinance for commercial areas only at this time. A debit/credit system will not be in place as there were concerns that too many restrictions will prohibit future development. Fees for tree removal will only be applied to commercial developers.
- Meeting was dismissed for an Executive Session at 7:54 pm.

IV. EXECUTIVE SESSION: Discussion of Matters Permitted by Texas Government Code Chapter 551 as follows:

A. Section 551.071, **CONSULTATION WITH CITY ATTORNEY**

1. Conflict of Interest

- Regular Meeting reconvened at 8:03 pm.
- There was no discussion following the Executive Session.

IV. ADJOURNMENT

- The meeting was adjourned at 8:04 pm.

ATTEST:

APPROVE:

Paula Jackson, Interim City Secretary

Craig Overstreet, Vice-Chairman

| | |
|------------------------------|--|
| Agenda Section | Informational Items |
| Section Number | IV.F |
| Subject | Main Street Board Minutes |
| To | Mayor and Council Members |
| From | Ben White, City Manager |
| Date | October 11, 2016 |
| Attachment(s) | Main Street Board Minutes |
| Related Link(s) | http://www.farmersvilletx.com/government/agendas_and_minutes/city_council_meetings.php |
| Consideration and Discussion | City Council discussion as required. |
| Action | <ul style="list-style-type: none"> • Motion/second/vote <ul style="list-style-type: none"> <input type="checkbox"/> Approve <input type="checkbox"/> Approve with Updates <input type="checkbox"/> Disapprove • Motion/second/vote to continue to a later date. _____ <ul style="list-style-type: none"> <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove • Move item to another agenda. _____ • No motion, no action |

**Farmersville Main Street Board Minutes
August 16, 2016 City Hall**

The meeting was brought to order at 5:00 PM by Vice President Randy Rice. Present were board members Glenda Hart, Randy Rice, Kim Potter, and 4B representative Donna Williams. Also present were Main Street Manager Adah Leah Wolf, City Manager Ben White, Mayor Diane Piwko, and Councilman Leaca Caspari.

Consider for approval July 19, 2016 Meeting Minutes:

There was no discussion regarding the July 19, 2016 meeting minutes; the minutes were approved as presented.

Consider for approval July 2016 Financial Statement:

There was no discussion regarding the July 2016 financial statement; the statement was approved as presented.

Main Street Manager Monthly Update:

Adah Leah Wolf presented a written monthly report for July, and highlighted the following: Summer Main Street Professional Development sessions in Rockwall were attended by the manager as well as Randy Rice and Donna Williams. The sessions were excellent. New this year is the "Town Square Initiative" program which will create a statewide searchable data base to assist researchers and people looking for historic properties to purchase, and the addition of a Main Street staff person, who is a Small Business Development Specialist. Debbie Ranspot continues to provide administrative assistance as well as assistance in promoting the Farmers & Fleas Market. The Farmersville Heritage Museum is working with AFI on the design and construction of interior display fixtures. Information was provided to the LDS church to assist with their "Pioneer Day" program. Jonathan Hoar completed his Eagle Scout project which was to improve the landing area around the slide at City Park. The fence along the East side of the Chaparral Trail between the Trailhead and College Street has been replaced, funded by the Community Development Corporation. A public information meeting was presented by Texas Historical Commission staff members on July 20. They fielded questions, and explained that the National Register District application is complete and goes to the State Board of Review in September. From there it goes to the National Park Service for final approval. Misty Dixon has leased 120 Main Street for a boutique, "The Hay Loft." Matt and Lisa Crowder have completed the renovations on 119 S. Main Street and will be opening "Simplexity." The Porter Auto building was viewed and contains many boxes of storage files. The downtown merchants will meet at RE/MAX and 107 McKinney Street on Thursday morning at 9 am.




The Main Street reinvestment statistics graph was presented for comparison, completed at the end of the second quarter of this year. The current reinvestment total is over \$13,677,529. Before and after photos of the Crowder building (119 S. Main Street) were presented to show the completed façade renovations. Also shown

V. Regular Agenda

| | |
|------------------------------|--|
| Agenda Section | Regular Agenda |
| Section Number | V.A |
| Subject | Consider, discuss, and act upon a request regarding a private lift station situated on property owned by Marshall Furr, owner of Farmersville Physical Therapy |
| To | Mayor and Council Members |
| From | Ben White, City Manager |
| Date | October 11, 2016 |
| Attachment(s) | Map of area surrounding Farmersville Physical Therapy |
| Related Link(s) | http://www.farmersvilletx.com/government/agendas_and_minutes/city_council_meetings.php |
| Consideration and Discussion | A private lift station was installed at Farmersville Physical Therapy by the City of Farmersville over 10 years ago. The lift station recently needed repair action bringing up the question if maintenance should be performed by the City of Farmersville in the future for this private lift stations or any private lift stations. City Council discussion as required. |
| Action | <ul style="list-style-type: none"> • Motion/second/vote <ul style="list-style-type: none"> <input type="checkbox"/> Approve <input type="checkbox"/> Approve with Updates <input type="checkbox"/> Disapprove • Motion/second/vote to continue to a later date. _____ <ul style="list-style-type: none"> <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove • Move item to another agenda. _____ • No motion, no action |



Legend

-  1022 TX-78
-  Pole:
-  Untitled Path

1022 TX-78

Sycamore St

Clairmont St

78

700 ft

Google earth

© 2015 Google

| | |
|------------------------------|--|
| Agenda Section | Regular Agenda |
| Section Number | V.B |
| Subject | Consider, discuss, and act upon an Interlocal Agreement between the County of Collin and the City of Farmersville regarding the Charles J. Rike Memorial Library |
| To | Mayor and Council Members |
| From | Ben White, City Manager |
| Date | October 11, 2016 |
| Attachment(s) | Library Interlocal Agreement |
| Related Link(s) | http://www.farmersvilletx.com/government/agendas_and_minutes/city_council_meetings.php |
| Consideration and Discussion | City Council discussion as required. |
| Action | <ul style="list-style-type: none"> • Motion/second/vote <ul style="list-style-type: none"> <input type="checkbox"/> Approve <input type="checkbox"/> Approve with Updates <input type="checkbox"/> Disapprove • Motion/second/vote to continue to a later date. _____ <ul style="list-style-type: none"> <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove • Move item to another agenda. _____ • No motion, no action |

THE STATE OF TEXAS

COUNTY OF COLLIN

**INTERLOCAL AGREEMENT BETWEEN
THE COUNTY OF COLLIN
AND THE CITY OF FARMERSVILLE
REGARDING THE CHARLES J. RIKE MEMORIAL LIBRARY**

I.

This agreement is made and entered by and between Collin County, a political subdivision of the State of Texas, hereinafter referred to as the “**COUNTY**” and the City of Farmersville, a political subdivision of the State of Texas; hereinafter referred to as the “**CITY**”.

II.

The **COUNTY** and the **CITY** agree as follows:

The **COUNTY** is a duly organized political subdivision of the State of Texas engaged in the administration of County Government and related services for the benefit of the citizens and residents of Collin County.

The **CITY** is a duly organized political subdivision of the State of Texas engaged in the administration of City government and related services for the benefit of the citizens and residents of the City of Farmersville.

The Charles J. Rike Memorial Library, hereinafter referred to as the “**LIBRARY**”, is a department of the City established by the City Council for administering and providing library services for the general public in Farmersville and Collin County, Texas.

The undersigned officers or agents of the **COUNTY** and the **CITY** are properly authorized officials and agents and each has the necessary authority to execute this agreement on behalf of the **COUNTY** and **CITY** and that any necessary resolutions or orders extending said authority has been duly passed and are now in full force and effect.

The **COUNTY** agrees to fund the **CITY** for the benefit of the **LIBRARY** in the amount of \$14,308.33 for the 2017 fiscal year (October 2016 through September 2017) of the **COUNTY**, under the conditions and terms set out herein.

In exchange for said funds provided by the **COUNTY**, the **CITY** will provide the following services to the citizens of Collin County for the year of 2017:

The **LIBRARY** shall continue to provide full library services for residents of Collin County, Texas, without distinction between those who reside within or without an incorporated area of the county. "Full library services" shall mean access to all library materials made available to Farmersville residents. Notwithstanding the foregoing, City reserves the right to adopt and enforce rules and regulations regarding the use of the library facilities which make reasonable distinctions between Farmersville residents and non-residents. City may promulgate rules regarding general access to library materials, including internet access, in its sole discretion.

The **LIBRARY** shall perform such other functions and duties as may be required of it by law or by lawful authority.

All benefits and services provided by the **LIBRARY** and the administration of its program or programs shall be done in conformity with all State and Federal Laws and without regard to race, religion, gender or ethnic background of the persons being served, and without regard to the immigration status of the persons being served.

All funds provided to the **CITY** by the **COUNTY** under the terms of this agreement shall be used solely for library services to the public.

The **CITY** shall diligently prepare and keep accurate and current records of its board meetings, official actions and expenditures related to the **LIBRARY** and shall permit inspection and copying of said records by authorized agents of the Commissioners' Court, District Attorney and County Auditor of Collin County, Texas from 8:00 A.M. to 5:00 P.M. Monday through Friday of each week (except officially recognized holidays).

The **CITY** shall comply with the Texas Open Records Act and the Texas Open Meetings Act, provided that matters and records deemed confidential by law shall not be compromised.

For the aforementioned services provided by the **CITY**, the **COUNTY** agrees to pay to the **CITY** for the full performance of this agreement the annual amount of \$14,308.33. The **CITY** understands and agrees that payment by the **COUNTY** to the **CITY** shall be made in accordance with the normal and customary processes and business procedures of the **COUNTY**, and in conformance with applicable state law.

Neither of the parties to this agreement waives or shall be deemed hereby to waive any immunity or defense that would otherwise be available to it against claims arising from the exercise of governmental powers and functions. The **CITY** is not given authority by this contract to place the **COUNTY** under any manner of legal obligation to any third party, person, entity or agency, and is not hereby made an agent of the **COUNTY** for the purpose of incurring liability. The **CITY** does not have under this agreement authority or legal capacity to admit or confess error or liability on behalf of the **COUNTY**.

The effective date of this agreement shall be the day that it is signed by both parties.

This agreement and any of its terms and provisions, as well as the rights and duties of the parties hereto, shall be governed by the laws of the State of Texas.

In the event that any portion of this agreement shall be found to be contrary to law, it is the intent of the parties hereto that the remaining portions shall remain valid and in full force and effect to the extent possible.

COLLIN COUNTY

SIGNATURE: _____
Keith Self, Collin County Judge Date _____

CITY OF FARMERSVILLE

SIGNATURE: _____
Date _____

PRINT NAME: _____

TITLE: _____



Contract Amendment Ten (10)

Office of the Purchasing Agent
Collin County Administration Building
2300 Bloomdale Rd, Ste 3160
McKinney, TX 75071
972-548-4165

Vendor: City of Farmersville
205 S. Main St.
Farmersville, TX 75452

Effective Date 10/1/2016
Contract No. 10103-09
Contract Interlocal Agreement for the Facility
Construction and Use of an Animal Shelter
in Collin County

| | | | |
|-----------------------------|-----------|-----------------|------------------------|
| Awarded by Court Order No.: | | | <u>2006-891-09-26</u> |
| Contract Amendment No.: | <u>1</u> | Court Order No. | <u>2007-1009-11-13</u> |
| Contract Amendment No.: | <u>2</u> | Court Order No. | <u>2008-887-10-14</u> |
| Contract Amendment No.: | <u>3</u> | Court Order No. | <u>2009-585-08-10</u> |
| Contract Amendment No.: | <u>4</u> | Court Order No. | <u>2010-834-10-11</u> |
| Contract Amendment No.: | <u>5</u> | Court Order No. | <u>2011-686-09-19</u> |
| Contract Amendment No.: | <u>6</u> | Court Order No. | <u>2013-013-01-07</u> |
| Contract Amendment No.: | <u>7</u> | Court Order No. | <u>2013-963-11-18</u> |
| Contract Amendment No.: | <u>8</u> | Court Order No. | <u>2014-993-12-15</u> |
| Contract Amendment No.: | <u>9</u> | Court Order No. | <u>2016-020-01-04</u> |
| Contract Amendment No.: | <u>10</u> | Court Order No. | |

YOU ARE DIRECTED TO MAKE THE FOLLOWING AMENDMENT TO THIS CONTRACT

Agreement shall be in effect from October 1, 2016, continuing through and including September 30, 2017 at the below rate:

Total amount for fiscal year 2017: \$ 6,857.00

Except as provided herein, all terms and conditions of the contract remain in full force and effect and may only be modified in writing signed by both parties.

ACCEPTED BY:

CITY OF FARMERSVILLE

205 S. Main St.
Farmersville, TX 75452

SIGNATURE

TITLE:

DATE:

ACCEPTED AND AUTHORIZED BY
AUTHORITY OF COLLIN COUNTY
COMMISSIONERS' COURT

Collin County Administration Building
2300 Bloomdale Rd, Ste 3160
McKinney, Texas 75071

Michalyn Rains, CPPO, CPPB

Purchasing Agent

DATE:

| | |
|------------------------------|--|
| Agenda Section | Regular Agenda |
| Section Number | V.C |
| Subject | Consider, discuss, and act upon a proposed policy related to the Farmersville Logo |
| To | Mayor and Council Members |
| From | Ben White, City Manager |
| Date | October 11, 2016 |
| Attachment(s) | NA |
| Related Link(s) | http://www.farmersvilletx.com/government/agendas_and_minutes/city_council_meetings.php |
| Consideration and Discussion | Although our current logo is trademarked and copyrighted there is no written policy for how the logo may be used by organizations outside the City of Farmersville. This would include organizations like 4A, 4B, Chamber of Commerce, etc. Does the City of Farmersville want to create a logo policy pertaining to who can use the logo without written permission? City Council discussion as required. |
| Action | <ul style="list-style-type: none"> • Motion/second/vote <ul style="list-style-type: none"> <input type="checkbox"/> Approve <input type="checkbox"/> Approve with Updates <input type="checkbox"/> Disapprove • Motion/second/vote to continue to a later date. _____ <ul style="list-style-type: none"> <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove • Move item to another agenda. _____ • No motion, no action |

| | |
|------------------------------|--|
| Agenda Section | Regular Agenda |
| Section Number | V.D |
| Subject | Discussion regarding the TML convention |
| To | Mayor and Council Members |
| From | Ben White, City Manager |
| Date | October 11, 2016 |
| Attachment(s) | TML Brochure |
| Related Link(s) | http://www.farmersvilletx.com/government/agendas_and_minutes/city_council_meetings.php |
| Consideration and Discussion | City Council discussion as required. |
| Action | <ul style="list-style-type: none"> • Motion/second/vote <ul style="list-style-type: none"> <input type="checkbox"/> Approve <input type="checkbox"/> Approve with Updates <input type="checkbox"/> Disapprove • Motion/second/vote to continue to a later date. _____ <ul style="list-style-type: none"> <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove • Move item to another agenda. _____ • No motion, no action |



AUSTIN 2016

**TML ANNUAL CONFERENCE
AND EXHIBITION
OCTOBER 4-7, 2016**



FINAL PROGRAM



City of Austin

Steve Adler, Mayor

301 W. 2nd St., Austin, TX 78701
(512) 978-2100, Fax (512) 978-2120
steve.adler@austintexas.gov



Greetings:

On behalf of your capital city, I would like to welcome you to the 2016 TML Annual Conference, which will bring together almost 3,000 delegates from about 300 cities across Texas. Back home, you are mayors, city council members, city secretaries, city managers, and heads of city departments. Here at this conference, you will be doing your part to Keep Austin Weird. You might be new to being weird, so a word of advice from your mayor for the next few days: Drink plenty of water.

Austin is a magical city where good ideas become real. Willie Nelson came here to reinvent country music. Michael Dell reinvented the assembly line in his dorm room at the University of Texas. And John Mackey reinvented what grocery stores can be – all right here in Austin where Whole Foods was born. Great ideas are created at the crossroads where people from different backgrounds come together, and that's what will happen at our conference.

While you are here, I encourage you to embrace all that Austin has to offer. We are the Live Music Capital of the World! Visit our open air venues, parks, river walks, restaurants, and the many entertainment venues in South Austin that are within just a few blocks of the convention center. There is also Sixth Street, the Red River District, Downtown (the home of Austin City Limits stage), and the Market District. If you have time, can I suggest you take a swim in the spring-fed waters of the Barton Springs Pool? You won't regret it. Have a great time and learn why Austin is a favorite national and international destination.

Austin's colorful music and arts scene offers its guests a creative and innovative atmosphere, which I believe fosters the perfect climate for discovering and exploring out-of-the-box ideas and solutions. Austin is a lot of fun, but it's not Vegas. What happens in Austin doesn't stay in Austin. Take what you learn here back home and put those new ideas into action.

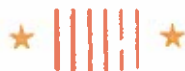
Sincerely,

Steve Adler
Mayor, City of Austin

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request.



Table of Contents



2 Letter from the Mayor of Austin

4 Thank You to Our Sponsors

6 Important Conference Information

7 TML Conference Agenda
and Affiliate Sessions

7 Tuesday, October 4
7 Wednesday, October 5
9 Thursday, October 6
14 Friday, October 7

16 City of Austin Mobile Tours

18 General Information

21 TML Board of Directors

23 Convention Center Floor Plans



Special Thanks to Our 2016 Sponsors

GOLD



SILVER



BRONZE

Bleyl & Associates
Bojorquez Law Firm, PC
City of Granbury
CROM, LLC

Frost
Grantworks, Inc.
HGACBuy
Huitt-Zollars, Inc.

PLATINUM



MasonryOrdinance.Com

You're building a legacy.

FATHOM™

Gexa ENERGY®
SOLUTIONS



BUILDING AMERICA®



Kofile Technologies, Inc.
LJA Engineering
Magna Flow Environmental
PARS

Philips Lighting
Preload, LLC
RBC Capital Markets

San Marcos Convention & Visitors Bureau
Siemens Industry, Inc.
Vigilant Solutions

Important Information

TML App

TML is excited to once again offer a mobile application that will have information on conference sessions, exhibitors, attendees, speakers, and more! You'll be able to use your iPhone, iPad, Android phone, or tablet to access this valuable information.

Search "TML2016" in the iTunes App Store or Android Market.

New this Year!

Be sure to stop by the App Help Booth near Delegate Registration.

A TML staff member will be there to answer app questions, assist in downloading, and hand out a prize for everyone who demonstrates they have it downloaded on their mobile device.

Exhibit Hall

Looking for a specific product or service but not sure where to start? Visit the Exhibitor section of the conference mobile app to search exhibitor listings by keyword or company name, and then pinpoint their booth location on the floor map. Or visit Exhibitor Information (located inside the exhibit hall, booth #978) where staff will help you locate exhibitors that meet your needs. Delegates can also pick up a traditional printed copy of the floor plan and a list of participating exhibitors at Delegate Registration or Exhibitor Information.



Make sure you checkout the 'I Am TML' wall in the Exhibit Hall and use #IAMTML when you post to social media!

Social Media and Hashtags

TML will be very active on social media during the conference, and we invite you to join the conversation. Follow us on Twitter, Instagram, and Facebook and use the hashtags #TMLAC2016 for conference information in general and #IAMTML when you're posting photos from the 'I Am TML' wall.



www.facebook.com/TexasMunicipalLeague



www.instagram.com/tml_texas



www.twitter.com/tml_texas



#TMLAC2016



#IAMTML

Tracks and Room Locations

City Showcase: We Can Do That!
Ballroom F

Community Engagement: Inspire Civic Participation
Ballroom G

Finance: Spark Revenue and Growth
Room 12 AB

Infrastructure: Today and into the Future
Room 17 AB

Planning: Building Cities That Enrich Lives
Room 18 AB

Professional Development: Discover Your Potential
Room 18 CD

Safety and Wellness: Fostering Livable Cities
Room 19 AB

Cell Phone Policy

As a courtesy to other attendees and our speakers, please be sure your phone is off or in silent mode during all conference events. When you need to use your phone, leave the meeting room and find an area where you will not disturb other participants. Thank you!

Location

Unless otherwise noted, all conference events will be held at the Austin Convention Center.

Agenda

The session descriptions below have been shortened to reduce our environmental impact. To review the full session description, please visit the conference app or website.

Tuesday, October 4

10:00 a.m.

TML Board of Directors Meeting

Ballroom E, Level 4

1:00-5:00 p.m.

Delegate Registration

Outside Exhibit Hall 4, Level 1

1:00-5:00 p.m.

Technology Center

Sponsored by Acadian Ambulance Service of Texas, LLC

Outside Exhibit Hall 4, Level 1

2:00 p.m.

TML Resolutions Committee Meeting

Ballroom G, Level 4

8:45-9:45 a.m.

FireFit

Room 9 ABC, Level 3

Join the City of Austin Fire Department's certified Peer Fitness trainers for a dynamic warm-up, exercise circuit, and morning stretch.

9:00 a.m.-4:00 p.m.

TML Guest Hospitality Suite

Room 16 AB, Level 4

10:00 a.m.

Refreshment Break

Sponsored by BNSF Railway

Ballroom D Foyer, Level 4



10:30 a.m.-Noon

Opening General Session and Presentation of Awards

Ballroom D, Level 4

Re-Imagining the 21st Century City

Futurist Mike Walsh will examine the shifting relationship between people and technology, and what it might mean for the cities of tomorrow.

Mike Walsh, Futurist and Global Strategist, CEO of Tomorrow

Noon-4:00 p.m.

Exhibit Hall Grand Opening

Exhibit Halls 3-5, Level 1

Noon-4:00 p.m.

Charging Stations

Sponsored by TXU Energy

Exhibit Halls 3-5, Level 1

Wednesday, October 5

6:30-8:00 a.m.

TML MultiState IEBP Morning Yoga "Conference Health Kickoff"

Room 9 ABC, Level 3

Jumpstart your conference with the TML MultiState IEBP's early morning yoga class lead by instructors from Mind Body Yoga Therapy in Austin. Yoga mats will be provided. Dress comfortably and bring your own water bottle and towel.

7:30 a.m.-5:00 p.m.

Delegate Registration

Outside Exhibit Hall 4, Level 1

7:30 a.m.-5:00 p.m.

Technology Center

Sponsored by Acadian Ambulance Service of Texas, LLC

Outside Exhibit Hall 4, Level 1

8:00-9:00 a.m.

Coffee Klatch

Sponsored by Focused Advocacy

Outside Exhibit Hall 4, Level 1

2:00-3:15 p.m. Concurrent Sessions

City Showcase

Ballroom F, Level 4

Legislative Outlook for 2017

Learn what issues are likely to be priorities in the 85th session of the Texas Legislature, and how TML and cities will work together to protect your authority to serve citizens.

TML Staff

Community Engagement

Ballroom G, Level 4

Affordable Housing as Economic Development

Explore the intersection of affordable housing and local economic development in this introduction to the Low Income Housing Tax Credit Program (LIHTC) in Texas.

Bobby Bowling, President, Texas Affiliation of Affordable Housing Providers; **Tim Irvine**, Executive Director, Texas Department of Housing and Community Affairs; and **David Nislovocchia**, Interim President and CEO, San Antonio Housing Authority

Finance

Room 12 AB, Level 4

Building World Class Organizations Through Sound Compensation and Benefit Strategies (presented courtesy of TMHRA — Texas Municipal Human Resources Association)

Join this lively and practical discussion on how to build sound compensation and benefits strategies in your organization.

Christi Tenter, Principal Human Resources Consultant, and **Jennifer Ramos**, Principal Human Resources Consultant, CPS HR Consulting

Infrastructure

Room 17 AB, Level 4

Texas Roads Are Crumbling Under the Weight of Heavy Trucks

Learn from the experts about the challenges that Texas cities and the state face because of overweight vehicles, including roadway preservation, capacity, safety, environment, and economic impact.

Louis Rigby, Mayor, City of La Porte; **Jolanda Prozzi**, Manager of Environment and Planning Program, Texas A&M Transportation Institute; and **David Brown**, Partner, Ewell, Brown, Blanke, & Knight LLP

Planning

Room 18 AB, Level 4

The Nuts and Bolts of Public Works (presented courtesy of TPWA — Texas Public Works Association)

A panel of public works professionals will explore topics of interest in the public works field.

Professional Development

Room 18 CD, Level 4

How to Manage the Media

Gain the knowledge and confidence to control every interaction with the media and ensure your message is the one that gets heard.

Tom Duerr, Senior Consultant, Rockford Gray

Safety and Wellness

Room 19 AB, Level 4

VINCIBLE — Removing the "IN" in Us: Saving Officers Through Intentional Practices (presented courtesy of TPCA — Texas Police Chiefs Association)

Agencies will learn specific measures to help reduce officers' deaths and injuries in the State of Texas in 2016 and future years.

Stan Standridge, Chief of Police, City of Abilene

3:15 p.m.

Refreshment Break

Sponsored by Freese and Nichols, Inc.
Level 4

3:30-4:45 p.m. Concurrent Sessions

City Showcase

Ballroom F, Level 4

City to City Success Stories: Community Identity and Sense of Place

Explore the value of community identity and sense of place as a means to drive economic development and civic pride.

Anne Culver, Executive Vice President, Scenic Texas; **Paul Stevens**, City Manager, City of Waxahachie; **Kate Silvas**, Executive Director, Economic Development Corporation, City of Converse; **Evan Duvall**, City Planner, City of Webster; and **Holly Gray-McPherson**, Mayor Pro Tem, City of Roanoke

Community Engagement

Ballroom G, Level 4

The Digital Age: Taming Your Text, Tweets, and Other Digital Records (presented courtesy of TMCA — Texas Municipal Clerks Association, Inc.)

Join the Texas Municipal Clerks Association for ideas and tips for managing digital records and information, including databases, emails, text, tweets, and social media records.

Corby Alexander, City Manager, and **Patrice Fogarty**, City Secretary, City of La Porte; and **Alan Bojorquez**, Principal, and **Laura Mueller**, Attorney, Bojorquez Law Firm, PC

Finance

Room 12 AB, Level 4

Impacts of Proposed Revenue Cap Legislation (presented courtesy of GFOAT — Government Finance Officers Association of Texas)

Examine the impact that recent proposals to cap property tax revenue would have on Texas cities. **Jon Weist**, Intergovernmental Services Manager, City of Irving; **Suzanne Bellsnyder**, City Manager, City of Spearman; and **Michael Rodgers**, CPA, Director of Finance and Administration, City of Webster

Infrastructure

Room 17 AB, Level 4

Assessing Flood Damage with ArcGIS Collector App (presented courtesy of TAGITM — Texas Association of Governmental Information Technology Managers)

Find out how a collector app can save time in collecting needed data, assessing flood damage, and creating maps of damaged areas.

Joan Hickey, GIS Enterprise Manager; **Katie Steele**,

GIS Analyst; and **Mat Peck**, GIS Manager of Public Services Technology Group, City of San Marcos

Planning

Room 18 AB, Level 4

Why Annex? (presented courtesy of TXAPA — Texas Chapter of the American Planning Association)

An expert panel will explore annexation beyond simply meeting state law, and delve into what makes good, sound annexation policy from a planning perspective.

Chance Sparks, AICP, Director of Planning, City of Buda; **Kimberley Mickelson**, AICP, Attorney and Planner, Olson and Olson, LLP; and **Craig Farmer**, FAICP, Planning and Development Director, City of Weatherford

Professional Development

Room 18 CD, Level 4

Reaching Your Personal Productivity Peak in a Political Environment

Discover practical techniques to reach your productivity peak by learning how to prioritize effectively, as well as the key components to improving personal, team, and organizational productivity in a political environment.

Brian Muir, President, The James Madison Group

Safety and Wellness

Room 19 AB, Level 4

Innovative City Strategies to Reduce Homelessness

Receive practical advice from cities that have successfully implemented programs to reduce the homelessness population in their cities.

Eric Samuels, President and CEO, Texas Homeless Network; **Bernadette Mitchell**, Director of Housing and Community Services Department, City of Dallas; and Representative from Austin Police Department, Homelessness Outreach Team

Affiliate Programs

Texas Association of Black City Council Members (TABCCM)

12:30-2:00 p.m.

Past Presidents' Luncheon

Huston-Tillotson University

900 Chicon Street

Austin, Texas 78702

Transportation provided

Texas Fire Chiefs Association (TFCA)

1:00 p.m.

Board Meeting

Room 14, Level 4

Thursday, October 6



7:30-8:45 a.m.

TML Risk Pools' Breakfast

(separate ticketed event)

Ballroom D, Level 4

7:30 a.m.-5:00 p.m.

Delegate Registration

Outside Exhibit Hall 4, Level 1

7:30 a.m.-5:00 p.m.

Technology Center

Sponsored by Acadian Ambulance Service of Texas, LLC

Outside Exhibit Hall 4, Level 1

8:00-9:00 a.m.

Continental Breakfast

Sponsored by Texas Municipal Retirement System

Exhibit Halls 3-5, Level 1

8:00 a.m.-4:00 p.m.

Exhibit Hall

Exhibit Halls 3-5, Level 1

8:00 a.m.-4:00 p.m.

Charging Stations

Sponsored by TXU Energy

Exhibit Halls 3-5, Level 1

9:00 a.m.-4:00 p.m.

TML Guest Hospitality Suite

Room 16 AB, Level 4

9:00-10:15 a.m. Concurrent Sessions

City Showcase

Ballroom F, Level 4

The Business of Governance in the Municipal "Corporation" (presented courtesy of TCMA — Texas City Management Association)

Learn how attention to key goals, strategies and tactics, bold planning, and clarity of assignments can help your city achieve vitality and provide value to stakeholders.

Paul Voelker, Mayor, and **Dan Johnson**, City Manager, City of Richardson

Community Engagement

Ballroom G, Level 4

Library Technology on Wheels (presented courtesy of TMLDA — Texas Municipal Library Directors Association)

This panel will discuss best practices and the

impact that library services such as literacy programs, technology access, workforce development training, enrichment programs, homework help, and English as a Second Language have on the community.

Eric P. Lashley, Library Director, City of Georgetown; **Gretchen Pruett**, Library Director, City of New Braunfels; and **Michelle Cervantes**, Library Director, City of Round Rock

Finance

Room 12 AB, Level 4

Public Finance: A Primer for Non-Finance Officials and Managers (presented courtesy of GFOAT — Government Finance Officers Association of Texas)

Learn from the experts about the basics of fund structure and budgeting, key fiscal policies, and the role of a city officer in financial accountability.

Karen Rhodes-Whitley, CPM, Budget Director, City of Plano; and **Martie Simpson**, CPA, Director of Finance, City of New Braunfels

Infrastructure

Room 17 AB, Level 4

Delivering Infrastructure: Life-Cycle Benefits and Taxpayer Value

Join panel members in a discussion of successful procurement practices, community engagement, job creation, and the local and regional impacts in the Denver metropolitan area.

Samuel Franco, Director, Texas Center for Alternative Finance and Procurement, Texas Facilities Commission; **Diane Barrett**, Chief Projects Officer, Office of Mayor Michael B. Hancock, City and County of Denver; and **Corbin Van Arsdale**, Councilmember, City of Cedar Park Planning; **Rodney Moss**, Regional Managing Director, Aon Risk Services Southwest, Inc.

Planning

Room 18 AB, Level 4

Legal Q&A

Meet the TML legal staff and ask the questions you've always wanted to have answered in this fun and informal session.

TML Legal Staff

Professional Development

Room 18 CD, Level 4

Conflict Resolution for Public Sector Leaders

Gain useful insight into how to resolve workplace conflict among your department and other departments, between employees, and between yourself and others.

Brian Muir, President, The James Madison Group

Safety and Wellness

Room 19 AB, Level 4

Municipal Drone Operations (presented courtesy of TAGITM — Texas Association of Governmental Information Technology Managers)

The City of College Station will discuss the FAA approval process for operations of a small unmanned aircraft system (sUAS) program the city is developing for use by city departments, and progress to date on developing this concept.

Ben Roper, IT Director, City of College Station

10:15 a.m.

Refreshment Break

Sponsored by Bandit of Texas

Levels 3, 4, and Exhibit Hall

10:30-11:45 a.m. Concurrent Sessions

City Showcase

Ballroom F, Level 4

Facebook and Twitter and Instagram, Oh My! — Social Media Survival Tips (presented courtesy of TAMIO — Texas Association of Municipal Information Officers)

Gain important tips on the best social media platforms and tools to use, how to use social media in emergency situations, and tips to foster citizen engagement.

Community Engagement

Ballroom G, Level 4

The Eyes of Housing Are Upon You (presented courtesy of TXAPA — Texas Chapter of the American Planning Association)

Learn why affordable housing needs to be part of your community planning, and explore recent developments in fair housing law, how it impacts your federal funds, and best practices for growth.

Kimberley Mickelson, AICP, Attorney and Planner, Olson and Olson, LLP; **Sallie Burchett**, AICP, Project Manager, Structure Development; and **Madison Sloan**, Attorney and Disaster Recovery and Fair Housing Project Director, Texas Appleseed

Finance

Room 12 AB, Level 4

Managing Growth Through Enforcement: The Two Sides of Licensing and Registration

Join the City of Austin staff in discussing the successes and challenges the various parties face regarding Short-Term Rental programs.

Elaine Garrett, Division Manager of Field Operations in Code Department, City of Austin; **Marcus Elliott**, Division Manager of Legal Support and Registration in Code Department, City of Austin; and **Patricia L. Link**, Senior Assistant City Attorney, City of Austin

Infrastructure

Room 17 AB, Level 4

Stronger Development Regulations

Hear how your city can overcome the political hurdles of developing stronger building standards, and about the

benefits of masonry standards in enhancing your community's sustainability, beauty, and safety.

Rudy Garza, Executive Vice President, Texas Masonry Council; **Carl Sherman**, City Manager, City of Hutchins; and **Nika Reinecke**, Director of Economic Development, City of Lewisville

Planning

Room 18 AB, Level 4

Post Disaster Damage Assessment: Lessons Learned (presented courtesy of BOAT — Building Officials Association of Texas)

Learn how damage assessment was accomplished after the tornados in North Texas, flooding in Wimberley, and the West fertilizer plant explosion in this eye-opening session where presenters will share best practices for damage assessment.

Jim Olk, Chief Building Official, City of Garland; and **Mike Olson**, Director of Community Services, City of McGregor

Professional Development

Room 18 CD, Level 4

Public Speaking: Presenting Without Losing Your Cool

The number one factor that keeps people from public speaking is fear. This session gets behind the nerves to show what fear is really about, what it means, and how to conquer it.

Joe Serio, President, Joe Serio Enterprises

Safety and Wellness

Room 19 AB, Level 4

Cities and Cybersecurity

A panel of experts will discuss the security measures that city officials and staff should take to protect their city and citizens against cyber attacks.

Elizabeth Rogers, Shareholder-Cybersecurity, Privacy and Crisis Management, Greenberg Traurig, LLP; **Anthony Tull**, IT Director, City of Granbury; **Larry Kitchens**, Councilmember, City of Hurst; and **Alex Corley**, Solution Architect, Amazon Web Services

Noon-1:45 p.m.

Delegate Luncheon and Keynote Speaker

(separate ticketed event)

Ballroom D, Level 4

Ticket



Body Language for Leaders

Discover the nonverbal signals people look for in leaders, ways to project confidence, as well as how to make a positive first impression and maximize the impact of body language.

Carol Kinsey Goman, Ph.D., Leadership Expert and Coach

2:00-3:15 p.m. Concurrent Sessions

City Showcase

Ballroom F, Level 4

What Works Cities and Better Governing Through Data and Evidence

Learn how Waco and Denton are leveraging the data they collect, and how all Texas cities can take advantage of the best practices happening in communities across the nation to deliver results for residents.

Andel Koester, Associate Director, What Works Cities; **Dale Fisseler**, City Manager, City of Waco; and **Bryan Langley**, Assistant City Manager, City of Denton

Community Engagement

Ballroom G, Level 4

Empowering Teens to Lead In Your Community

The City of Harker Heights will demonstrate how to truly listen to the youth in your community and empower teens to become active participants and leaders.

Lisa Youngblood, Library Director; **Joseph Molis**, Director of Planning and Development; **Billy Ray Hall Jr.**, Alternate Municipal Court Judge; and **Steve Carpenter**, Councilmember, City of Harker Heights

Finance

Room 12 AB, Level 4

Payday Lending Reform: Texas Cities Turn the Tide

This workshop will explore the issue of payday lending reform, and explain how you can bring better alternatives to high cost loans to your city with fair loans.

Ann Baddour, Director of Fair Financial Services Project, Texas Appleseed; **Howard Porter**, Program Manager, Community Loan Center of Texas; and **Nancy Berry**, Mayor, City of College Station

Infrastructure

Room 17 AB, Level 4

Conserve for Financial Health

Join Texas water policy experts and water utilities for a practical discussion of revenue, funding avenues, and your water utility.

Bech Bruun, Chairman, Texas Water Development Board; **Ed Archuleta**, Advisory Board Member, WaterSmart Software; and Former President and CEO, El Paso Water Utilities; **Craig A. Hrinkevich**, Managing Director at Municipal Products Group, Wells Fargo Securities; and **Dominique Gomez**, Director of Operations and Market Development, WaterSmart Software

Planning

Room 18 AB, Level 4

Economic Development in Austin

This panel of public and private experts will discuss how to look at local assets and needs, and create strategies to leverage investment and equity in five diverse areas of the economy.

Kevin Johns, AICP, Director of Economic Development, City of Austin; **Fred Schmidt**, Director of International Affairs, Capital Factory; **Greg Kiloh**, Seaholm Power Plant Redevelopment Manager, City of Austin; **Vicky Valdez**, Small Business Program Manager, City of Austin; **Meghan Wells**, Cultural Arts Division Manager, City of Austin; and **Brad Spies**, Brand Director, SXSW

Professional Development

Room 18 CD, Level 4

Succession Planning – Building a Leadership Pipeline

Gain an understanding of the 'brain-drain' implications, a practical game plan for designing your leadership pipeline, and strategies for managing the transition in generational leadership for effective succession planning.

Ron Holifield, Chief Executive Officer, Strategic Government Resources

Safety and Wellness

Room 19 AB, Level 4

Managing the Multi-Faceted Solutions to Healthcare Costs

Stay abreast of new developments and the strategies that need to be implemented to manage rising health-care costs and improve access.

Susan Smith, Executive Director, TML MultiState IEBP

3:15 p.m.

Refreshment Break

Sponsored by Oncor

Levels 3, 4, and Exhibit Hall

3:30-4:45 p.m. Concurrent Sessions**City Showcase**

Ballroom F, Level 4

Active Shooter Preparedness – You Can't Go Through It Alone

The increased frequency of shootings in public places underscores the importance of preparation and teamwork in public safety. The City of Wylie will demonstrate how to prepare for crisis and discuss the resources needed to make it all come together.

Mindy Manson, City Manager; **Brent Parker**, Fire Chief; and **Anthony Henderson**, Police Chief, City of Wylie

Community Engagement

Ballroom G, Level 4

H.B. 158 from Policy to Action (presented courtesy of TRAPS – Texas Recreation and Park Society)

This session will review H.B. 158 from the 84th Legislative Session and show how this policy has been put into action.

Dana Lagarde, Local Park Grant Manager; **Dan Reece**, Local Park Grant Coordinator; and **Lana Daniels**, Local Park Grant Coordinator, Texas Parks and Wildlife

Finance

Room 12 AB, Level 4

An Update on Purchasing Issues for Cities and TxPPA Efforts to Create a Unified Procurement Code for Texas (presented courtesy of TxPPA – Texas Public Purchasing Association)

Explore the genesis of the Texas Public Purchasing Association's efforts to create a unified procurement code, and the benefits that governmental entities will experience with the incorporation of more uniform codes in their procurement process.

David K. Setzer, CPSM, CPM, CWE, Director of Workforce Development and North Central Texas Council of Governments; and Executive Director, Workforce Solutions for North Central

Infrastructure

Room 17 AB, Level 4

The Mainstreaming of Solar Energy – Opportunities for Texas Cities

Learn how Texas municipalities are using solar, discuss local government regulatory and public policy issues, and discover how municipally-owned electric utilities are taking a leadership role in solar deployment.

Charlie Hemmeline, Executive Director, Texas Solar Power Association; and **Mark Zion**, Principal, Austin Projects & Policy, LLC

Planning

Room 18 AB, Level 4

A Path to Performance Excellence

The City of Tyler is on the journey to win the Texas Award for Performance Excellence, a prerequisite for the coveted Malcolm Baldrige National Quality Award. Attend this session for a candid discussion about the path to performance excellence.

Mac McGuire, Ph.D., Chief Executive Officer, Quality Texas; **Ed Broussard**, City Manager, and **Kristi Boyett**, Manager for Innovation and Organizational Development, City of Tyler

Safety and Wellness

Room 19 AB, Level 4

Top 10 Things You Should Know When Hiring a Fire Chief in Texas (presented courtesy of TFCA – Texas Fire Chiefs Association)

Gain valuable insight on the top 10 things every city official should know about the unique needs of the fire service of Texas cities.

Mike Wisko, Fire Chief, City of Galveston; and **Danny Kistner**, Fire Chief, City of McKinney

4:45 p.m.
TML Business Meeting
 Room 18 AB, Level 4

Evening
Vendor Hospitality Events

Affiliate Programs

Association of Hispanic Municipal Officials (AHMO)
 Room 9 B, Level 3
 2:00-3:00 p.m.
 Membership Meeting

Texas Association of Black City Council Members (TABCCM)
 Room 8 C, Level 3
 2:00-5:00 p.m.
 Annual Meeting and Workshop

6:00-9:00 p.m.
 30th Anniversary Gala
 George Washington Carver Museum and Cultural Center
 1165 Angelina Street Austin, Texas 78702
 Transportation provided

Texas Association of Mayors, Councilmembers and Commissioners (TAMCC)
 Room 18 CD, Level 4
 4:45 p.m. (upon adjournment of the TML Business Meeting)
 Business Meeting and Elections

Texas Association of Municipal Health Officials (TAMHO)
 Room 8 B, Level 3
 9:00-9:15 a.m.
 Welcome and Introductions
Steve Killen, President, TAMHO

9:15-10:15 a.m.
 Animal Services Operations and Sheltering Considerations – Panel Discussion
Shannon DeRosa, Animal Services Manager, City of Longview; **Brent Brevard**, AIA, Facilities Manager, City of Longview; **Dennis Wooten**, Assistant Director of Health-Animal Services, City of Richardson; and **Kim Dowdy**, Director of Animal Care Design, Quorum Architects

10:15-10:30 a.m.
 Morning Break (all TML conference attendees)

10:35-11:35 a.m.
 The Effects of the Zika Virus on Municipal Operations
James "Jimmy" Garcia, City of Baytown

11:45 a.m.-12:15 p.m.
 Board Meeting

Texas City Attorneys Association (TCAA)
 Ballroom E, Level 4

Attendees of the entire session can earn 5 hours of MCLE credit (including 1 hour of ethics).
 8:00-9:00 a.m.
 Registration

9:00-9:15 a.m.
 Welcome and Opening Remarks
 TCAA President **Kathy Davis**, City Attorney, City of Killeen; and **Anne Morgan**, City Attorney, City of Austin

9:15-9:45 a.m.
 Dealing with EEOC Complaints
Ron Stutes, Potter Minton, Tyler (.5 hr)

9:45-10:15 a.m.
 Municipal Obligations under the Fair Housing Act
Trish Link, Assistant City Attorney, City of Austin (.5 hr)

10:15-10:30 a.m.
 Break

10:30-11:00 a.m.
 BBCA Appeal Group v. City of Houston – Is Home Rule Dead?
Loren Smith, Olson and Olson, Houston (.5 hr)

11:00-11:30 a.m.
 The Intersection of Federal Disability Law and Municipal Zoning
Steven Weller and **Gunnar Seaquist**, Bickerstaff Heath Delgado Acosta, Austin (.5 hr)

11:30 a.m.-Noon
 Ethics – Governing Body Training
Slater Elza, Underwood Law Firm, Amarillo (.5 hr)

Noon-1:45 p.m.
 TML Delegates Luncheon and Presentation (separate ticketed event) or Lunch on Your Own

2:00-2:15 p.m.
 Business Meeting
 Election of TCAA officers and passing of the gavel

2:15-2:45 p.m.

Municipal Court "Debtors Prison" Litigation

Chris Edwards, Assistant City Attorney, City of Austin; and **Sherry Statman**, Presiding Municipal Court Judge, City of Austin (.5 hr)

2:45-3:15 p.m.

Recent State Cases of Interest to Cities

Laura Mueller, Bojorquez Law Firm, Austin (.5 hr)

3:15-3:45 p.m.

Recent Federal Cases of Interest to Cities

Randy Montgomery, D. Randall Montgomery and Associates, Dallas (.5 hr)

3:45-4:00 p.m.

Break

4:00-4:30 p.m.

Legislative Forecast

TML Staff (.5 hr)

4:30-5:00 p.m.

Ethics – Speak Up? Or Shut Up? The Role of the City Attorney During a Meeting

Frank Garza, Davidson, Troilo, Ream and Garza; **Jay Doegey**, Executive Director, TCAP; and **Karen Brophy**, Senior Assistant City Attorney, City of Irving (.5 hr)

5:00 p.m.

Adjourn

Texas Municipal Library Directors Association (TMLDA)

Room 10 C, Level 3

1:00 p.m.

Board Meeting

Texas Municipal Utilities Association (TMUA)

Room 10 B, Level 3

9:00-10:15 a.m.

Open Forum

TMUA Board

10:30-11:45 a.m.

TCEQ Update

Jason Robinson, Rural Ombudsman, TCEQ

2:00-3:15 p.m.

Pipeline Monitoring/Water Loss Prevention

Jim McCain, Principal, McCain Waterworks Marketing; and **Jason Jones**, Business Development, McCain Waterworks Marketing

3:30-4:45 p.m.

Ensuring Future Growth: How to Successfully Balance Revenue Requirements and Water Conservation

Ed Archuleta, Advisory Board Member, WaterSmart Software; and Former President and CEO, El Paso Water Utilities

Texas Public Works Association (TPWA)

Room 8 A, Level 3

8:00 a.m.-5:00 p.m.

Board Meeting

Texas Recreation and Park Society (TRAPS)

Room 10 A, Level 3

10:30-11:45 a.m.

VOTE! How to Plan a Successful Community Recreation Center Bond Campaign

Steve Blackburn, AIA, LEED AP, Principal, Barker Rinker Seacat Architecture; and **Michael (Mick) Massey**, Texas Regional Director, Barker Rinker Seacat Architecture

2:00-3:15 p.m.

A Tale of Two Cities: New Paradigms for Providing Community Recreation Centers

Steve Blackburn, AIA, LEED AP, Principal, Barker Rinker Seacat Architecture; and **Michael (Mick) Massey**, Texas Regional Director, Barker Rinker Seacat Architecture

Friday, October 7

7:30-10:30 a.m.

Delegate Registration

Outside Exhibit Hall 4, Level 1

7:30-10:30 a.m.

Technology Center

Sponsored by Acadian Ambulance Service of Texas, LLC

Outside Exhibit Hall 4, Level 1

8:00-9:00 a.m.

Continental Breakfast

Sponsored by FirstSouthwest, a Division of HilltopSecurities

Exhibit Halls 3-5, Level 1

8:00-10:30 a.m.

Exhibit Hall

Exhibit Halls 3-5, Level 1

8:00-10:30 a.m.

Charging Stations

Sponsored by TXU Energy
Exhibit Halls 3-5, Level 1

9:00-10:15 a.m. Concurrent Sessions

City Showcase

Ballroom F, Level 4

A Case Study on Community Branding (presented by TAMIO – Texas Association of Municipal Information Officers)

In 2014, the City of Arlington launched its first new logo in more than 30 years, and adopted a tagline ripe with branding opportunities: The American Dream City. The Arlington team will discuss their successful branding initiative, from its planning stages to the many award-winning elements of the campaign.

Jay Warren, Communications and Marketing Manager, City of Arlington

Community Engagement

Ballroom G, Level 4

Increasing Transparency Through Technology

Attend this case study session to learn about two important transparency initiatives – an online message board and electronic campaign finance data initiative – implemented by the Austin City Clerk's Office.

Jannette Goodall, City Clerk, City of Austin; **Bob Guz**, Senior Business Process Consultant at Office of the City Clerk, City of Austin; **Kathryn Darnall**, Records Analyst at the Office of the City Clerk, City of Austin; and **Jerikay Gayle**, Open Government Division Chief in Law Department, City of Austin

Finance

Room 12 AB, Level 4

Municipal Revenue Sources: What the City Council Can Do to Generate Revenue

Gain an overview of the major sources of revenue for cities, some lesser-known sources of revenue that can be pursued by the city council, and the economic development tools that can broaden the tax base to increase municipal revenue.

Bill Longley, Legislative Counsel, Texas Municipal League

Professional Development

Room 18 CD, Level 4

Positive Interactions with Difficult People

Participants will learn not only how to deal with difficult people, but how to turn the situation around and create a positive outcome.

Joe Serio, President, Joe Serio Enterprises

9:15-10:15 a.m.

TML Board of Directors Meeting

Room 17 AB, Level 4

10:30-11:45 a.m.

Closing Delegate Brunch and Keynote Speaker

(separate ticketed event)

Ballroom D, Level 4

Ticket



TML Talk: Listening to Make Change

As one of the leaders behind the "Boston Miracle," Reverend Jeffrey Brown decided to listen, and not preach, to the young people in the community to bring about change. By including troubled kids in the conversation, he and other community leaders helped equip their youth with tools to decrease community violence.

In this closing TML Talk, Reverend Brown will share this story on how to communicate, collaborate, and strengthen our cities.

Reverend Jeffrey Brown, President, Rebuilding Every Community Around Peace





City of Austin Offers Mobile Tours to TML Conference Delegates

The City of Austin is excited to welcome thousands of city officials and staff from across the state to this year's TML Annual Conference and Exhibition. As part of the conference, registered delegates and their guests will have opportunity to participate in educational workshops and mobile tours that will offer a firsthand look at some of the city's most innovative programs, capital and redevelopment projects, and inherent beauty.

Space is limited and will be offered on a "first to sign up" basis. To sign up for a mobile tour, visit the City of Austin Host City Table in the TML conference registration area during these conference registration days/hours:

Tuesday, October 4
1:00–5:00 p.m.

Wednesday, October 5
7:30 a.m.–5:00 p.m.

Thursday, October 6
7:30 a.m.–5:00 p.m.

Friday, October 7
7:30–10:30 a.m.

City of Austin Mobile Tours Waller Creek District Bike Tour

Date: Wednesday, October 5
Time: 2:00–4:00 p.m.
Participants: 30
Cost: Free

The City of Austin, in partnership with the Waller Creek Conservancy, is developing a chain of parks around a restored Waller Creek in downtown Austin. Running from Waterloo Park at 15th Street to Lady Bird Lake, the new Waller Creek parks district will include more than 25 acres of newly designed and connected urban parks and public open space, and more than three miles of new hike and bike trails, along with engaging art and educational programming. Founded on the bedrock of great design, the revitalized Waller Creek will renew the natural environment, foster the creative arts, and nourish authentic and uplifting experiences that reflect Austin's

diversity and dynamic spirit. The Waller Creek Flood Control Tunnel Project will consist of a stormwater bypass tunnel that will address high priority flooding, erosion, and water quality problems along lower Waller Creek. The mile-long tunnel will safely convey floodwaters by capturing and redirecting floodwater from Waterloo Park to Lady Bird Lake. This project will create an opportunity to restore the creek and revitalize the Waller Creek District.

This workshop will include a presentation and tour highlighting the history and purpose of the Waller Creek Tunnel, and the City's partnership with the Waller Creek Conservancy, current programming, and future vision for the Waller Creek District. The two-mile long bike tour will provide attendees a firsthand view of the different components of the Waller Creek restoration effort, including the inlet facility in Waterloo Park, creekside inlet facilities at 4th and 8th Street, and the outlet facility along Lady Bird Lake, showcasing the current efforts to bring more awareness to the Waller Creek District along the way. Clothing suitable for biking is encouraged.

J.J. Seabrook Stream Restoration, Rain Garden, and Urban Trail Project

Date: Thursday, October 6

Time: 9:00-11:00 a.m.

Participants: 20-40

Cost: Free

The J.J. Seabrook Project improves water quality and stream function while creating a unique sense of place for the local community. Learn about how multiple departments worked together with the neighborhood to create this unique community asset. The tour will highlight the different components of the project, including the restored creek channel; habitat and spring enhancement features; native riparian landscape; green stormwater infrastructure; and the park and urban trail systems.

The project was guided by neighborhood visionaries and implemented by a multidisciplinary team led by watershed protection and included the public works, parks and recreation, and transportation departments. The project goals included: (1) restoring a stable, functional, and ecologically sustainable creek system by creating a complex riparian landscape and reconnecting the creek by replacing a culvert with a pedestrian bridge; (2) reducing pollution from urban runoff by providing rain gardens and vegetative swales within the contributing watershed and removing unnecessary impervious cover; (3) creating bicycle and pedestrian connectivity and calming vehicular traffic by reusing a vehicular roadway as an urban trail and replacing a culvert system with a pedestrian bridge; (4) providing a park trail system for the community to better utilize

the greenbelt; and (5) creating an aesthetically-pleasing place for the local community to enjoy in a natural setting.

Tour of Austin Water Treatment Plant #4

Date: Thursday, October 6

Time: 9:00-11:00 a.m.

Participants: 20-40

Cost: Free

Located on Lake Travis, Water Treatment Plant 4 (WTP4) is Austin's newest water treatment plant. Built to add needed redundancy and reliability to Austin Water's existing system and meet future water demands in one of the fastest growing cities in the country, WTP4 is capable of treating 50 million gallons per day (mgd) with room to expand to 300 mgd. This \$530 million multifaceted construction project is one of the most significant public works projects ever executed by the City of Austin. It includes an intake system in Lake Travis, a nine-foot diameter raw water tunnel with an access shaft excavated 350 feet below ground, a pump station, the treatment plant and a seven-foot diameter underground transmission main that travels 6.5 miles to connect the plant to one of the City's main reservoirs. At this LEED™ Silver facility, see a water treatment plant in action and learn what it takes to get water from its source to your tap. Attendees are encouraged to wear long pants and shoes with flat soles.

Edgar R. Fincher III Program Garden Tour

Date: Two tour options available: Wednesday, October 5 and Thursday, October 6

Times: 1:00-2:30 p.m. (Wednesday, October 5)

9:00-10:30 a.m. (Thursday, October 6)

Participants: 10-12 (each day)

Cost: Free

The Edgar R. Fincher III Program Garden was created as part of the Downtown Austin Community Court's (DACC) Community Service Restitution Program, designed to give offenders a creative opportunity to earn credit toward their community service and restitution obligations. Probationers and defendants work with crew leaders to grow and maintain small food crops that are then donated to local social service and non-profit organizations that provide meals to Austin's homeless population. Built to honor Edgar Ray Fincher III, a former DACC employee who passed away unexpectedly in July 2011, this garden is located adjacent to the Austin Police Department's East Substation, and is the result of collaboration between numerous city departments. It was created using reclaimed water and recycled materials (i.e. pallets, salvaged wood, water tanks, and a storage unit) provided by Austin Resource Recovery, Austin Code, Austin Fleet Services, and the Austin Parks and Recreation Department.

General Information

All events take place at the Austin Convention Center unless otherwise noted.

Delegate Registration

Outside Exhibit Hall 4, Level 1

Delegate registration will be open during the following hours:

Tuesday, October 4
1:00-5:00 p.m.

Wednesday, October 5
7:30 a.m.-5:00 p.m.

Thursday, October 6
7:30 a.m.-5:00 p.m.

Friday, October 7
7:30-10:30 a.m.

The delegate registration fee includes access to all educational sessions (excluding ticketed events), the Wednesday Exhibit Hall Grand Opening, exhibit hall access on Wednesday through Friday, and the Thursday TML Risk Pools' Breakfast (all tickets have been distributed), as well as a conference bag (provided by the Texas Masonry Council), and refreshment breaks.

One-day registration for Wednesday, Thursday, or Friday only includes access to all educational sessions, affiliate board and business meetings, exhibit hall access on the specified day, a conference bag, and refreshment breaks. One-day registrants will receive a badge pre-printed with their designated day. Please note that meal functions are *not* included in the one-day registration fee, and must be purchased separately. However, those who register for a single day (Wednesday, Thursday, or Friday) may only purchase tickets for an event on the day for which they registered.

Guest registration includes admission to all TML educational sessions (excluding separate, ticketed events), the Wednesday Exhibit Hall Grand Opening, exhibit hall access on Wednesday through Friday, and a conference bag.

Guest Hospitality Suite

Room 16 AB, Level 4

The Guest Hospitality Center will be open on Wednesday and Thursday from 9:00 a.m. to 4:00 p.m. You will find a variety of items for sale, including jewelry, purses, skin care products, and other fun items. Chair massages and light refreshments will also be available.

Meal Functions

A complimentary continental breakfast for all conference attendees will be provided in the exhibit hall on Thursday and Friday mornings from 8:00-9:00 a.m. Thursday's continental breakfast is sponsored by Texas Municipal Retirement System. FirstSouthwest, a Division of HilltopSecurities, will host the Friday continental breakfast.

Tickets must be purchased in advance for the Thursday Delegate Luncheon and the Friday Brunch. A ticket is required to attend the Thursday TML Risk Pools' Breakfast, but there is no charge (however, all tickets have now been distributed). Please check with TML registration staff for information on available tickets for the breakfast, lunch, and brunch. **There will be no refunds on purchased tickets.**

If you are in need of assistance of any kind, including special dietary needs (such as allergies, restrictions, or sensitivities to particular ingredients) or need mobility, audio-visual, or other assistance, please contact TML at training@tml.org. *Please note that you are responsible for the actual meal cost (the ticketed meal cost plus the difference between that and the specialized meal cost).*

2016 Exhibit Hall

Halls 3-5, Level 1

The 2016 TML exhibit hall provides delegates with the latest information on state-of-the-art technology, services, and all aspects of city operations. Wednesday's Grand Opening will offer registered delegates and guests the opportunity to view product demonstrations, and discuss the products and services with company representatives. As a registered delegate or guest, your name badge gives you access to the TML exhibit hall.

The exhibit hall is an integral part of the TML educational program. Please make time to visit with our exhibitors. They invested time and money to meet you in Austin, and answer your questions. Thank them for their efforts to support and strengthen our Texas cities.

Exhibit Hall Hours

Wednesday, October 5
Noon-4:00 p.m.
Grand Opening

Thursday, October 6
8:00 a.m.-4:00 p.m.

A continental breakfast, sponsored by Texas Municipal Retirement System, will be served in the exhibit hall from 8:00-9:00 a.m.

Friday, October 7
8:00-10:30 a.m.
(The exhibit hall officially closes at 10:30 a.m.)

A continental breakfast, sponsored by FirstSouthwest, a Division of HilltopSecurities, will be served in the exhibit hall from 8:00-9:00 a.m.

Affiliate Booths

Several TML affiliates have booths in the exhibit hall. Be sure to look for the booths sponsored by:

- Building Officials Association of Texas (BOAT)**
Booth 1227
- Government Finance Officers Association of Texas (GFOAT)**
Booth 507
- Texas Association of Governmental Information Technology Managers (TAGITM)**
Booth 1442
- Texas Court Clerks Association (TCCA)**
Booth 600
- Texas Municipal Clerks Association, Inc. (TMCA)**
Booth 512
- Texas Municipal Library Directors Association (TMLDA)**
Booth 1225
- Texas Police Chiefs Association (TPCA)**
Booth 1266
- Texas Public Purchasing Association (TxPPA)**
Booth 1051
- Texas Public Works Association (TPWA)**
Booth 1332

Shuttle Transportation

Beginning at noon on Tuesday, October 4, continuous shuttle service will be provided to and from the Austin Convention Center and the following hotels:

- Embassy Suites Austin – Downtown/Town Lake
- Hilton Garden Inn Austin Downtown
- Holiday Inn Express Downtown
- Hotel Indigo
- Hyatt Regency Austin
- InterContinental Stephen F. Austin Hotel
- Omni Austin Hotel Downtown
- Sheraton Austin Hotel at the Capitol

Please ask the hotel concierge for loading and unloading locations. Shuttle service will be available during the following times:

Tuesday, October 4
Noon-5:30 p.m.

Wednesday, October 5
7:00 a.m.-5:30 p.m.

Thursday, October 6
7:00 a.m.-6:30 p.m.

Friday, October 7
7:00 a.m.-1:00 p.m.

Parking

The Austin Convention Center has two parking garages. Rates vary and are subject to change. Below is a list of the garages within several blocks of the center. Please check rates prior to the conference or call the convention center for more information at 512-404-4000.

2nd Street Garage

201 East 2nd Street

Rates: \$8 (3-8 hours); \$11 (8-10 hours); \$19 (10-12 hours); and \$30 maximum (per day)

5th Street Garage

601 East 5th Street

Rates: \$8 (3-8 hours); \$11 (8-10 hours); \$19 (10-12 hours); and \$30 maximum (per day)

Handicap parking is available free of charge at any of the city maintained parking meters around downtown. You will need to have a disabled hangtag or license plate to park free of charge.

Public Transportation

Transportation to and from the Airport – The Austin Bergstrom International Airport is approximately 11 miles from the Austin Convention Center.

Taxi rides – Traveling with a friend? Up to four people can ride for the price of one. Approximate fares based on traffic (not including tips) to the downtown area from the airport range from \$25-\$38.

Capital Metro – If you're in town for a few days and want to take advantage of public transportation, Capital Metro has options for you including MetroBus, MetroRail (drops off in front of the Austin Convention Center), and more. Visit www.capmetro.org for more details.

No Printed Handouts

Concurrent session speakers were asked to provide their handouts in electronic form to TML. Handouts provided by speakers will be posted to the conference website and app for download. Please check the conference website at www.tmlconference.org for available handouts.

TML Mobile App

TML is excited to again offer a mobile application that will have information on conference sessions, exhibitors, attendees, speakers, and more! Search for "TML2016" in the iTunes App Store or Android Market, and tap to download. You'll be able to use your iPhone, iPad, Android phone, or tablet to access this valuable information.

Need help navigating the TML Annual Conference app? Stop by the TML App Help Desk near Delegate Registration; a TML staff member will help you download and navigate the app.

TML Credits

If you are an **elected city official** participating in the TML program, you can earn credit hours for attending the TML Annual Conference and Exhibition. If you would like to receive credits for the conference events you attend, please complete a continuing education form available at information tables near Delegate Registration. When completed, place the form in boxes located on the information tables, or submit it to TML after the conference. You may also visit www.tml.org to download a form, complete it, and mail it to TML. If you need help with your form, please call 512-231-7400 or email tml@tml.org.

Resolutions

Resolutions to be considered by TML member cities at the TML Business Meeting on Thursday will be available on Thursday in the TML Conference app, on the TML website, and in hard copy near TML Delegate Registration. In accordance with the TML Constitution, no resolution will be considered at the TML Business Meeting unless: (1) it was previously approved by the Resolutions Committee or TML Board; or (2) there is a two-thirds vote of the cities represented at the business meeting in favor of suspending the rule requiring prior approval of the Resolutions Committee.

The TML Business meeting is scheduled at 4:45 p.m. on Thursday, October 6, in Room 18 AB, Level 4 of the Austin Convention Center.

Technology Center and Charging Station

A Technology Center is located outside Delegate Registration. Computers and printers are available for use by delegates. The center is open during the same hours as Delegate Registration.

Charging Stations are located in the Exhibit Hall near booths 727 and 1537.

Host City Tables

Be sure to visit the City of Austin and the City of Houston (location of the 2017 TML Annual Conference and Exhibi-

tion) tables located near Delegate Registration.

First Aid

The First Aid Station is located near Delegate Registration. If you need medical attention, please go to Delegate Registration for help, or ask a TML staff member to contact a first aid representative for you.

Scooters

For those who need assistance, a limited number of motorized scooters are available on a first-come, first-served basis. Please inquire about the scooters at Delegate Registration.

Security

TML has taken reasonable precautions to ensure the safety of conference attendees. Please wear your TML conference badge at all times. This helps the League maintain a safe environment for you and other participants. Any person without an official TML badge should proceed to Delegate Registration. Thank you for your understanding.

Lost and Found

Please ask about lost and found items at Delegate Registration.

Non-Smoking Policy

The Austin Convention Center is a non-smoking facility. Smoking is permitted outside the facility only and a minimum of 50 feet from any entrance.

Survey

After the conference, an email survey will be sent to all conference participants for whom TML has an email address. Your feedback is important to us, and will be used in developing our 2017 Annual Conference program.

Save the Date!

Plan now to attend the **Texas Municipal League 105th Annual Conference and Exhibition in Houston on October 3-6, 2017.**

2016 TML Board of Directors

PRESIDENT

C. J. Wax, CMO, Mayor, Rockport

PRESIDENT-ELECT

Mary M. Dennis, CMO, Mayor, Live Oak

PAST PRESIDENTS

Nelda Martinez, Mayor, Corpus Christi

Jungus Jordan, Councilmember, Fort Worth

Leonard Reed, CMO, Mayor, Willis

Henry Wilson, Councilmember, Hurst

Terry Henley, Mayor Pro Tem, Meadows Place

Guy Goodson, City Attorney, Orange

DIRECTORS-AT-LARGE

Kathryn Wileman, Councilmember, Arlington

Steve Adler, Mayor, Austin

Colleen McIntyre, Councilmember, Corpus Christi

Mike Rawlings, Mayor, Dallas

Emma Acosta, City Representative, El Paso

Betsy Price, Mayor, Fort Worth

Larry V. Green, Councilmember, Houston

Ray Lopez, Councilmember, San Antonio

REGIONAL DIRECTORS

2-Charles Kelly, Mayor, Perryton

3-Lynn Buxkemper, Mayor Pro Tem, Slaton

4-John B. Love III, Councilmember, Midland

5-Michael R. Tugman, Commissioner, Burkburnett

6-Barbara Hooten, Mayor, Menard

7-Suzanne de Leon, Mayor, Balcones Heights

8-Holly Gray-McPherson, Mayor Pro Tem, Roanoke

9-Ric Holmes, Mayor Pro Tem, Morgan's Point Resort

10-Joyce Dalley, CMO, Mayor Pro Tem, Rockdale

11-Sara Post Meyer, Mayor, Cuero

12-Ramiro J. Rodriguez Jr., Mayor, Palmhurst

13-Marcus E. Knight, Mayor, Lancaster

14-Bert Miller, CMO, Mayor, Navasota

15-Phil Cory, Mayor, Tatum

16-W.L. Pate Jr., CMO, Councilmember, Beaumont

AFFILIATE DIRECTORS

Daniel Guerrero, Mayor, San Marcos
Association of Hispanic Municipal Officials

Scott McDonald, Building Official, Amarillo
Building Officials Association of Texas

Kent D. Pfeil, Chief Financial Officer, Richardson
Government Finance Officers Association of Texas

Stephen Mason, Councilmember, Cedar Hill
Texas Association of Black City Council Members

Belinda Mercado, Director of Information Systems, Corpus Christi
Texas Association of Governmental Information Technology Managers

Judy Freeman Chambers, CMO, Councilmember, Mexia
Texas Association of Mayors, Councilmembers and Commissioners

Richard Briley, Managing Director of Health and Code Compliance, Garland
Texas Association of Municipal Health Officials

Belinda Willis, Director of Communications and Marketing, Mansfield
Texas Association of Municipal Information Officers

Chance Sparks, Director of Planning, Buda
Texas Chapter of the American Planning Association

Kevin B. Laughlin, City Attorney, Highland Village
Texas City Attorneys Association

George T. Shackelford, City Manager, Tomball
Texas City Management Association

Landra Solansky, Municipal Court Administrator, Seguin
Texas Court Clerks Association

Steve D. Ross, Fire Chief, Haltom City
Texas Fire Chiefs Association

Lydia Lopez, City Secretary, Hewitt
Texas Municipal Clerks Association, Inc.

Luanne Hanford, Director of Human Resources, University Park
Texas Municipal Human Resources Association

Jana Prock, Library Director, Keller
Texas Municipal Library Directors Association

Todd Reck, Water Utilities Director, Irving
Texas Municipal Utilities Association

John Chancellor, Chief of Police, Shenandoah
Texas Police Chiefs Association

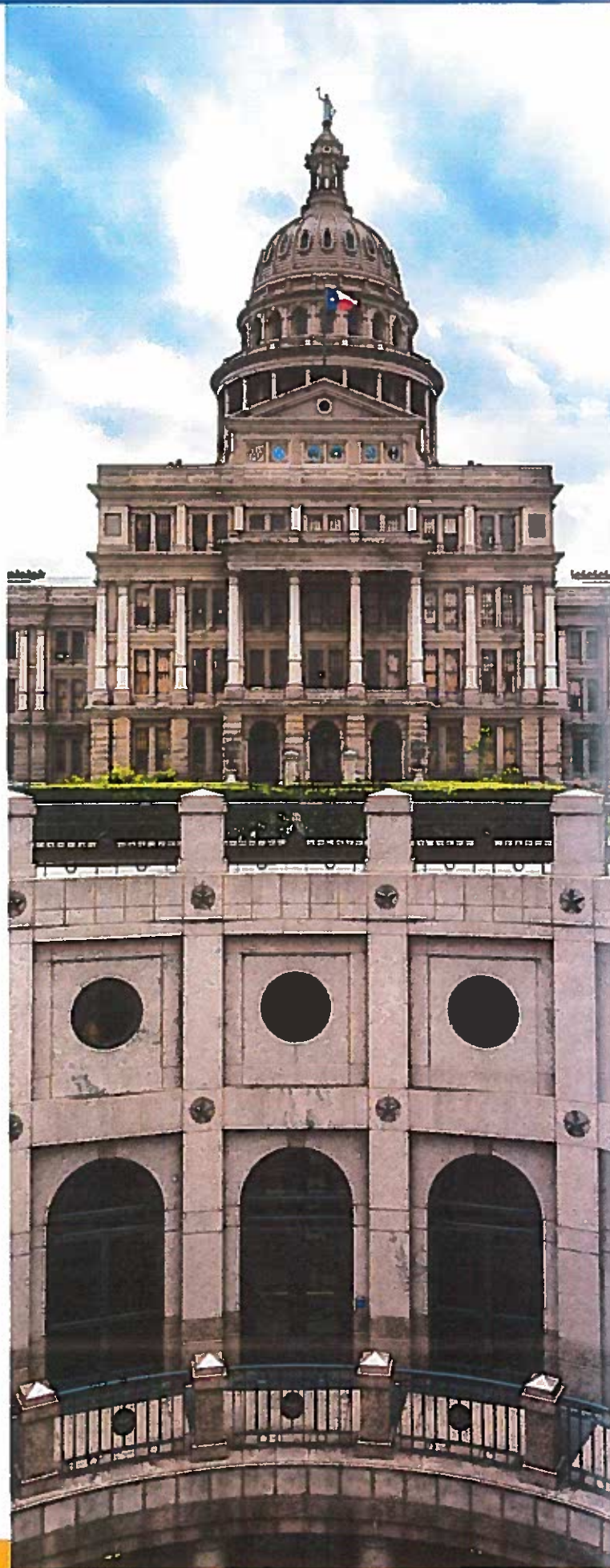
Sabrina Schmidt, Purchasing Coordinator, Pflugerville
Texas Public Purchasing Association

Shawn Poe, Director of Public Works, Rowlett
Texas Public Works Association

Pam Nelson, Community Services Director, The Colony
Texas Recreation and Park Society

EX-OFFICIO NON-VOTING INVITED REPRESENTATIVES
TML Intergovernmental Risk Pool
Mary Gauer, Harker Heights

TML MultiState Intergovernmental Employee Benefits Pool
James Stokes, City Manager, Deer Park



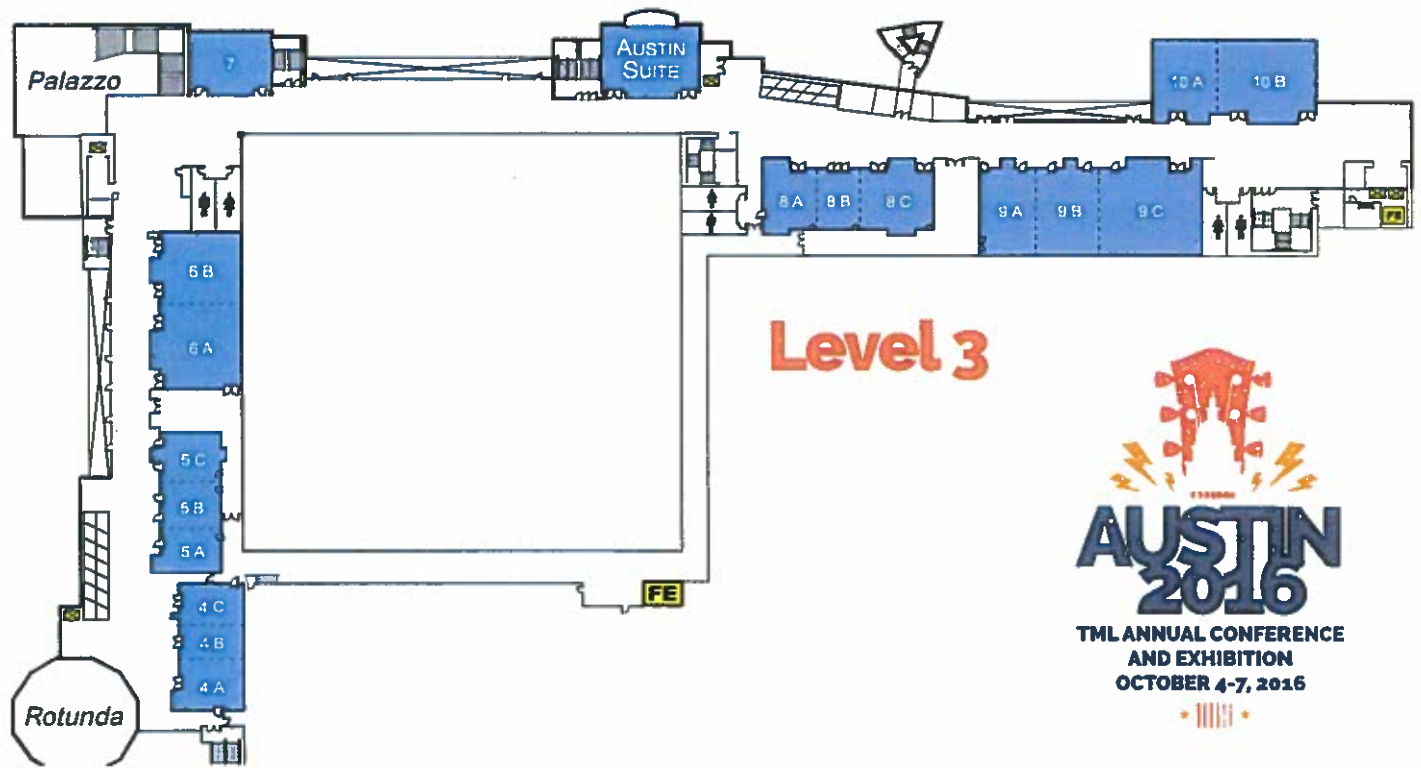


TML ANNUAL CONFERENCE
AND EXHIBITION
OCTOBER 4-7, 2016



Austin Convention Center Floorplan





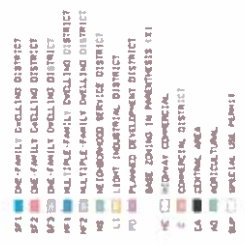
Level 4



| | |
|------------------------------|--|
| Agenda Section | Regular Agenda |
| Section Number | V.E |
| Subject | Discussion regarding matters from the Strategic Planning Session and any necessary future City Council action(s) |
| To | Mayor and Council Members |
| From | Ben White, City Manager |
| Date | October 11, 2016 |
| Attachment(s) | NA |
| Related Link(s) | http://www.farmersvilletx.com/government/agendas_and_minutes/city_council_meetings.php |
| Consideration and Discussion | City Council discussion as required. |
| Action | <ul style="list-style-type: none"> • Motion/second/vote <ul style="list-style-type: none"> <input type="checkbox"/> Approve <input type="checkbox"/> Approve with Updates <input type="checkbox"/> Disapprove • Motion/second/vote to continue to a later date. _____ <ul style="list-style-type: none"> <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove • Move item to another agenda. _____ • No motion, no action |

| | |
|------------------------------|--|
| Agenda Section | Regular Agenda |
| Section Number | V.F |
| Subject | Update regarding proposal for City Planner services by City Manager |
| To | Mayor and Council Members |
| From | Ben White, City Manager |
| Date | October 11, 2016 |
| Attachment(s) | NA |
| Related Link(s) | http://www.farmersvilletx.com/government/agendas_and_minutes/city_council_meetings.php |
| Consideration and Discussion | City Manager Ben White to brief council on the latest information regarding the acquisition of City Planner contractor. City Council discussion as required. |
| Action | <ul style="list-style-type: none"> • Motion/second/vote <ul style="list-style-type: none"> <input type="checkbox"/> Approve <input type="checkbox"/> Approve with Updates <input type="checkbox"/> Disapprove • Motion/second/vote to continue to a later date. _____ <ul style="list-style-type: none"> <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove • Move item to another agenda. _____ • No motion, no action |

| | |
|------------------------------|--|
| Agenda Section | Regular Agenda |
| Section Number | V.G |
| Subject | Consider, discuss, and act upon unincorporated areas within the confines of the City corporate limits |
| To | Mayor and Council Members |
| From | Ben White, City Manager |
| Date | October 11, 2016 |
| Attachment(s) | City of Farmersville Zoning Map |
| Related Link(s) | http://www.farmersvilletx.com/government/agendas_and_minutes/city_council_meetings.php |
| Consideration and Discussion | City Council discussion as required. |
| Action | <ul style="list-style-type: none"> • Motion/second/vote <ul style="list-style-type: none"> <input type="checkbox"/> Approve <input type="checkbox"/> Approve with Updates <input type="checkbox"/> Disapprove • Motion/second/vote to continue to a later date. _____ <ul style="list-style-type: none"> <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove • Move item to another agenda. _____ • No motion, no action |



CITY OF FARMERSVILLE
ZONING MAP
JULY 29, 2008



HELMBERGER ASSOCIATES INC.
CIVIL AND ENVIRONMENTAL ENGINEERS
 1000 GARDEN CITY BLVD. SUITE 1000 NEW YORK, NY 10017
 TEL: 212 692 9000 FAX: 212 692 9001

VI. Executive Session



EICHELBAUM WARDELL
HANSEN POWELL & MEHL, P.C.

4201 West Parmer Lane, Suite A-100, Austin, Texas 78727

P: (512) 476-9944 | F: (512) 472-2599

(800) 488-9045 | www.edlaw.com

David P. Hansen
Shareholder

September 20, 2016

Mayor Diane Piwko
205 S. Main Street
Farmersville, Texas 75442

Re: Satisfaction of Federal, State, and Local Laws, Codes, and Regulations Applicable to Landscaping, Irrigation, Fire Lane, and Accessible Parking.

Dear Mayor Piwko:

This letter is to request the issuance of a Full Certificate of Occupancy for the Farmersville Independent School District construction project constructed under building permit no. A346. This letter is to confirm the satisfaction of the requirements of all applicable laws, codes, and standards referenced by the Conditional Certificate of Occupancy which was issued on September 16, 2015 – No. 346-2015C.

As of the date of this letter, the Farmersville Independent School District has executed the landscaping and irrigation plan which was submitted to, and approved by, the City of Farmersville. For reference, the plan was submitted on February 25, 2016. The City approved the plan on April 21, 2016, and the project was completed on August 18, 2016.

The fire lane portion is also complete. Both the 2006 International Building Code and the City's standards defer to the authority of the Fire Marshal to establish standards for the design and construction of Fire Lanes. The City's guidance on fire lanes is as follows: "Fire Lanes shall be constructed as required by Fire Department Rules and Regulations."

Along with this letter, the District includes correspondence from the Collin County Fire Marshal. The correspondence titled "Fire Marshal's Office Inspection Report" is dated September 15, 2015, and it is signed by the Collin County Fire Marshal and reflects the Marshal's final approval of the project.

Finally, the parking portion of the project has been reviewed by the applicable state authorities and no exception has been made to the parking lot.

Thank you very much for your help and cooperation. If you have any questions concerning this request, please advise us so that we can provide you with the answers you require. We look forward to receiving a full certificate of occupancy in the near future.



EICHELBAUM WARDELL
HANSEN POWELL & MEHL, P.C.

Sincerely,

EICHELBAUM WARDELL
HANSEN POWELL & MEHL, P.C.

By 
David P. Hansen
dhansen@edlaw.com

cc: Mr. Jeff Adams
Superintendent
Farmersville ISD

Mr. Ben White
Farmersville City Manager



September 16, 2015

Via Hand Delivery with Conditional Certificate of Occupancy

Mr. Jeff Adams, Superintendent
Farmersville Independent School District
501A Hwy 78N
Farmersville, Texas 75442

RE: Conditional Certificate of Occupancy, 346-2015C
Farmersville High School Football Stadium

Dear Superintendent Adams,

This letter memorializes the agreement between the Farmersville Independent School District ("District") and the City of Farmersville, Texas, ("City") regarding the issuance of a Conditional Certificate of Occupancy for the remodeled Farmersville Independent School District Football Stadium situated at 601 Highway 78N, Farmersville, Texas (the "Stadium"). The Stadium is scheduled for its first game on September 18, 2015, for the Farmersville High School Fightin' Farmers' varsity football game against Bonham at 7:30 p.m.

There are three outstanding issues related to the opening of the remodeled Stadium that cannot be completed prior to September 16, 2015, and for which the District has requested an extension of time to complete. Consequently, the issuance of a Certificate of Occupancy for the remodeled Stadium shall be conditioned upon the District's full compliance with the City's then current regulations when the following required improvements are completed and finally approved by the City:

1. Concrete maneuvering areas and approaches allowing for ingress and egress to and from handicap parking spaces conforming to all City, State and federal rules, statutes, codes and regulations shall be added to facilitate the use of ADA required handicap parking spaces ("Handicap Parking Improvements"); and
2. A minimum twenty-four foot (24') wide continuous concrete fire lane conforming to all City, State and federal rules, statutes, codes and regulations shall be constructed between

the current hammerhead turnaround and an access point with a public roadway ("Firelane").

3. Landscaping, irrigation and associated maintenance utilities/equipment shall be installed conforming to all City, State and federal rules, statutes, codes and regulations.

The Landscaping Improvements (item 3 above) shall be designed and constructed by the District and finally approved by the City in accordance with all then applicable City, State and federal rules, statutes, codes and regulations on or before March 31, 2016.

The Handicap Parking Improvements and Firelane (items 1 and 2 above) shall be designed and constructed by the District and finally approved by the City in accordance with all then applicable City, State and federal rules, statutes, codes and regulations on or before September 11, 2017. If, however, the design(s) for the Handicap Parking Improvements and Firelane have been completed, submitted to the City, and approved by the City on or before September 11, 2017, the deadline for the District's construction and City's final acceptance of the Handicap Parking Improvements and Firelane shall automatically be extended until September 11, 2018. The City's issuance of the conditional Certificate of Occupancy shall be specifically conditioned upon the District's continuing maintenance of the "flexbase" firelane, signage and access points that have been installed to provide emergency access to the Stadium until such time as the Firelane has been constructed in accordance with all then applicable City, State and federal rules, statutes, codes and regulations and finally approved by the City.

Should any of the improvements mentioned, Handicap Parking Improvements, Firelane or Landscaping Improvements, be incomplete by the date identified herein-above, the conditional Certificate of Occupancy shall be revoked, unless the City has agreed in writing to an extension of the date or a modification of the requirements listed herein.

In addition, if the District fails or refuses to maintain the "flexbase" firelane, signage and access points, which improvements have been installed to provide emergency access to the Stadium, in a good and workmanlike condition following ten (10) business days' notice to cure issued by the City the conditional Certificate of Occupancy shall be revoked. Furthermore, the conditional Certificate of Occupancy shall be revoked immediately should the terms of this letter agreement be set aside or determined to be void and/or unenforceable under State or federal law.

If this letter agreement accurately reflects the agreement reached between the District and City, please execute this agreement in the place designated for your signature below.

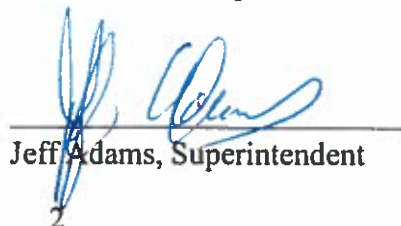
AGREED:

City of Farmersville, Texas



Benjamin L. White, City Manager

Farmersville Independent School District


Jeff Adams, Superintendent



City of Farmersville

CONDITIONAL CERTIFICATE OF OCCUPANCY

NO. 346-2015C DATE: 9/16 /2015

THIS BUILDING AND OR COMPLEX OF BUILDING CONSTRUCTED UNDER BUILDING PERMIT NO. A346 HAS BEEN INSPECTED AND DOES COMPLY WITH APPLICABLE ORDINANCES AND LAWS OF THE CITY OF FARMERSVILLE. THIS CONDITIONAL CERTIFICATE OF OCCUPANCY IS ISSUED SUBJECT TO THE CONDITIONS IN THE ATTACHED SEPTEMBER 16, 2015, LETTER TO MR. JEFF ADAMS, SUPERINTENDENT (FARMERSVILLE ISD) AND IS FURTHER VALID ONLY WHEN THE BUILDING IS OCCUPIED BY A USE WITHIN THE CLASSIFICATIONS AUTHORIZED BY THE BUILDING PERMIT AND APPLICABLE ZONING REGULATIONS.

NAME OF BUSINESS: **FARMERSVILLE ISD STUDIUM**

ADDRESS: 601 N. HWY 78

TYPE OF OCCUPANCY: **ATHLETIC FIELD**

BUILDING INSPECTOR: _____

FIRE MARSHAL: _____

VII. Reconvene from Executive Session

VIII. Requests to be Placed on Future Agendas

IX. Adjournment