

**FARMERSVILLE CITY COUNCIL
REGULAR SESSION AGENDA
September 22, 2015, 6:00 P.M.
Council Chambers, City Hall
205 S. Main Street**

I. PRELIMINARY MATTERS

- Call to Order, Roll Call, Prayer and Pledge of Allegiance
- Welcome guests and visitors: Anyone wanting to speak on any items that are not the subject of a Public Hearing on this agenda is asked to speak at this time, with an individual time limit of 3 minutes. This forum is limited to a total of 30 minutes. If a speaker inquires about an item that is not included on this Agenda the City Council, or City Staff, may only respond with: (1) a statement of specific factual information; (2) a recitation of existing policy; or, (3) a proposal that the item be placed on the agenda of a future meeting.
- Announcements relating to items of public interest: Announcements regarding local or regional civic and charitable events, staff recognition, commendation of citizens, traffic issues, upcoming meetings, awards, acknowledgement of meeting attendees, birthdays, and condolences.
 - Old Time Saturday is October 3rd with a full day of fun events
 - Scare Around the Shed will be held October 24th at the Onion Shed from 4pm – 7pm
 - Trick-It-Up Bike Ride will be held October 24th with 5 different styles of rides for the whole family

II. PUBLIC HEARING

- A. Public Hearing to consider, discuss and act upon a Specific Use Permit on a lease space located on Block 1, Tract 92 of the D.J. Jaynes Survey, Abstract No. 471, and which lease space is more commonly known as 1055 West Audie Murphy Parkway, Suite 133, Farmersville, Collin County, Texas, for the operation of a Banquet/Meeting Hall
- B. Public Hearing to consider, discuss and act upon a request to change the zoning on approximately 100.81 acres of land in the W. B. Williams Survey, Abstract No. 952, in the City of Farmersville, Collin County, Texas, from Planned Development (PD) District with Single-Family 3 (SF-3), Multi-Family 2 (MF-2) and Commercial (C) District uses to Planned Development District with Single-Family 3 (SF-3) District uses, Multi-Family 2 (MF-2) District uses and Commercial (C) District uses, and approving certain exceptions to the requirements established by the base zoning of Single-Family 3 (SF-3) District through an ordinance

III. READING OF ORDINANCES

- A. First Reading – Consider, discuss and act upon a Freedom of Information Act ordinance
- B. First Reading – Consider, discuss and act upon water rate increases due to a pass thru from North Texas Municipal Water District and annual review of the Master Fee Schedule

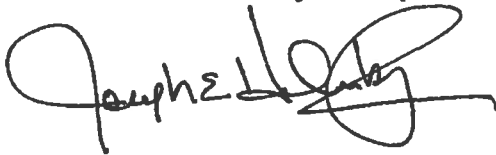
IV. REGULAR AGENDA

- A. Consider, discuss and act upon City Financial Reports
- B. Consider, discuss and act upon preliminary audit review from BrooksCardiel, PLLC
- C. Consider, discuss and act upon a Preliminary Plat for Camden Park, a Planned Development, containing approximately 100.81 acres of land in the W.B. Williams Survey, Abstract No. 952, in the City of Farmersville, Collin County, Texas
- D. Consider, discuss and act upon a Final Plat incident to the possible replatting of all or portions of Lots 1 through 5, Block A, of the Advanced Fixtures Addition, being approximately 25.382 acres of land in the William Hemphill Survey, Abstract No. 448, in the City of Farmersville, Collin County, Texas
- E. Consider, discuss and act upon a contract with TLC NetCon for IT services for Fiscal Year 2015-2016
- F. Consider, discuss and act upon an Interlocal agreement with the City of Frisco to purchase vests for the Police Department
- G. Consider, discuss and act upon a resolution that designates areas within the designated Main Street District as slum/blighted and in need of improvement
- H. Consider, discuss and act upon a resolution authorizing submission of an application to the Texas Department of Agriculture for a 2015 Texas Capital Fund – Main Street Program grant to construct drainage, electric, sidewalk, lighting and handicap-accessibility improvements in the designated Main Street District
- I. Consider, discuss and act upon a resolution adopting a public access plan to be utilized during infrastructure construction projects funded through the Texas Capital fund – Main Street Program
- J. Consider, discuss and act upon adopting a Citizen Participation Plan and Citizen Complaint Procedures to be followed during implementation of Texas Community Development Block Grant Program Texas Capital Fund projects
- K. Consider, discuss and act upon a resolution contracting with Government Capital Corporation for the purchase of two police vehicles completely equipped for service
- L. Consider, discuss and act upon various functions of committees/boards, including setting and reviewing goals; training and other committee/board requirements
- M. Update regarding ADA compliancy including grant projects
- N. Update on grant purchased equipment for the Police Department
- O. Update on downtown signage from TxDOT
- P. Update on Chaparral Trail projects
- Q. Update on street, water and wastewater General Obligation Bond projects
- R. Update on Highway 380 project

V. REQUEST FOR CONSIDERATION OF PLACING ITEMS ON FUTURE AGENDAS

VI. ADJOURNMENT

Dated this the 18th day of September, 2015.



Joseph E. Helmberger, P.E., Mayor

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.175-183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Code, including, but not limited to, Section 321.3022 (Sales Tax Information).

Persons with disabilities who plan to attend this meeting and who may need assistance should contact the City Secretary at 972-782-6151 or Fax 972-782-6604 at least two (2) working days prior to the meeting so that appropriate arrangements can be made. Handicap Parking is available in the front and rear parking lot of the building.

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in the regular posting place of the City Hall building for Farmersville, Texas, in a place and manner convenient and readily accessible to the general public at all times, and said Notice was posted September 18, 2015 by 5:00 P.M. and remained so posted continuously at least 72 hours proceeding the scheduled time of said meeting.



Edie Sims, City Secretary



Farmersville's 36th Annual Event Old Time Saturday



SAVE THE DATE And Join Us For Some of These Great Events & More...

7-11am	Eastern Star Pancake Breakfast– Farmersville High
7:30-9:30am	Audie Murphy Hero Run Fun Run & 5K (Start at Onion Shed)
8am-3pm	Classic Car & Truck Show (City parking Lot across from First Baptist Church)
9am-5pm	Downtown Merchant Sidewalk Sales (On The Square)
9am-6pm	Arts Crafts, Children's Activities, Games & Food Booths (Onion Shed)
9am	FHS Hall of Fame Presentations (Pavillion on the Square)
9:30am	Flag Raising Ceremony—Boy Scouts (On the Square)
9:45am	Pet Parade (Independent Bank East Parking Lot)
10am	Old Time Saturday Parade (Around the Square)
11am-2pm	Bain-Honaker Historical House (College Street)
12pm	Western Shoot Out (City Park)
12-4pm	Lawn & Garden Tractor Pull Contest (Rike Field)
12-5pm	Carter Bloodcare Blood Drive (Bus At Best Center)
1pm-3pm	Rotary's "Money In The Haystack" (Game Area)
1-2pm	Pet Contest (East end of Onion Shed)
2pm	Western Shoot Out (City Park)
	Performance Groups (East end of Onion Shed)
2:30pm	Tamara's Dance Studio
2:45pm	Townsen Dance
3pm	Crowning of Little Mr. & Miss Old Time Saturday (East End of Onion Shed)
3:45pm	Western Shoot Out (City Park)
4-6pm	Live Auction & Drawing for Squares (East end of Onion Shed)
7-10pm	Street Dance with "Short Fuse"

OCTOBER 3, 2015

AUCTION ITEMS

Gift Certificates

Handmade
Items

Photography

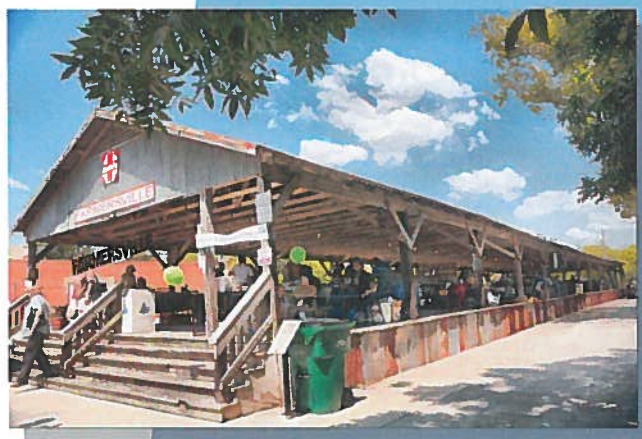
Antiques

Collectables

Tickets to
Sporting Events

And More

Over 80 food, service
and craft vendors lining
Main Street from the
Onion Shed to the
Square!



Live Music & Entertainment

FEATURING

Short Fuse

From 7-10 pm

**We have it all....breakfast, lunch, dinner and everything
in between! Spend the day in Farmersville
around the Historic Onion Shed with us!**

For Event Information, Chad Whitaker, Cello-Wrap 972-658-7378
For Vendor Information & Registration, Cynthia Craddock 469-422-2261

OCTOBER 3, 2015

Lone Star Legacy Gunfighters

Scare Around the Shed – October 24th

Sponsored by the [Farmersville Chamber of Commerce](#)



Vendors are welcome at Scare Around The Shed!

Spaces are available for \$30.00 – FREE to Chamber Members.

For More Information Please Email: lisa@farmersvillechamber.com

Trick It Up Bike Ride — Oct 24

Sponsored by [Farmersville Chamber of Commerce](#)

*Whether you ride for fun, for the challenge
or just the passion of pedaling, when you
ride in the Farmersville Trick It Up Bike Ride you will
see some beautiful country from our point of view.*

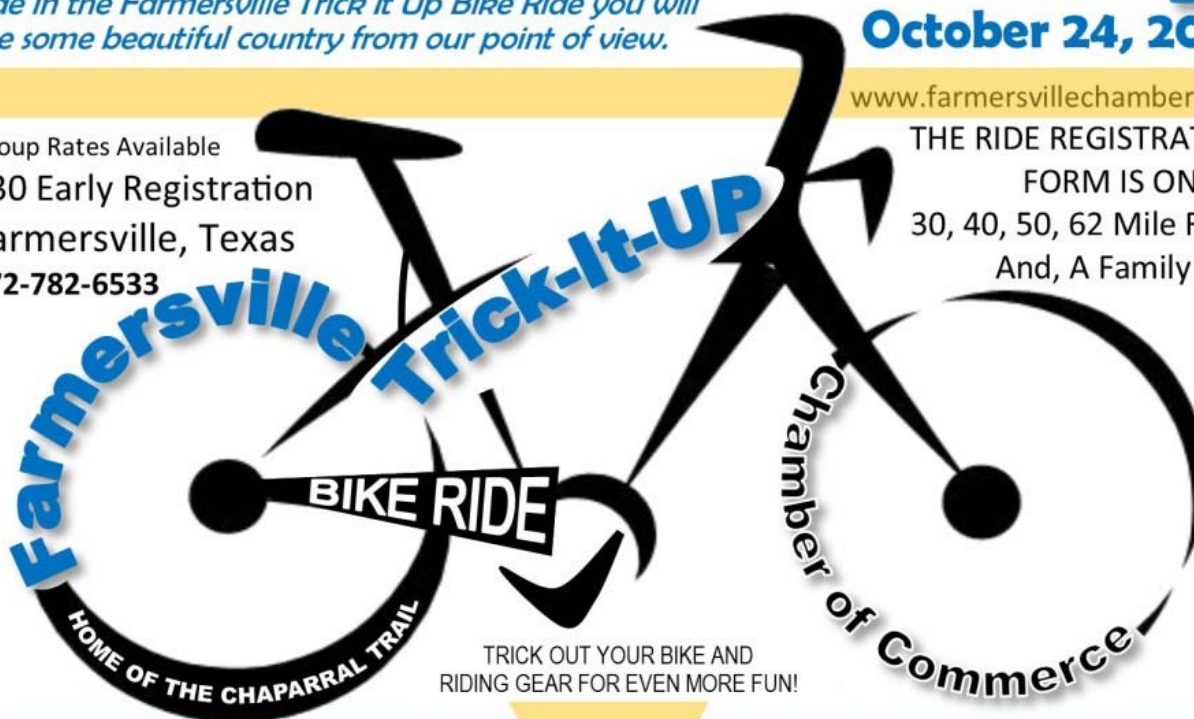
Trick It Up

October 24, 2015

www.farmersvillechamber.com

Group Rates Available
\$30 Early Registration
Farmersville, Texas
972-782-6533

THE RIDE REGISTRATION
FORM IS ONLINE
30, 40, 50, 62 Mile Rides
And, A Family Ride



TRICK OUT YOUR BIKE AND
RIDING GEAR FOR EVEN MORE FUN!

Farmersville Chamber of Commerce

Call if you want to be a Bike Sponsor.

The 2015 Farmersville Chamber of Commerce
5th Annual Trick It Up Bike Ride
October 24, 2015.



TO: Mayor and Councilmembers

FROM: Ben White, City Manager

DATE: September 22, 2015

SUBJECT: Public Hearing to consider, discuss and act upon a Specific Use Permit on a lease space located on Block 1, Tract 92 of the D.J. Jaynes Survey, Abstract No. 471, and which lease space is more commonly known as 1055 West Audie Murphy Parkway, Suite 133, Farmersville, Collin County, Texas, for the operation of a Banquet/Meeting Hall

- Specific Use Permit regarding Banquet/Meeting Hall is attached for review.
- Ordinance for the Specific Use Permit is attached for review.
- Council approved the zoning use for Commercial and Highway Commercial with a Specific Use Permit by ordinance on June 9, 2015.
- Planning and Zoning Commission will meet on this topic 09/21/2015 and their recommendation will be presented at the Council meeting.

ACTION:

- 1) Open the Public Hearing and call the time.
- 2) Ask for those FOR the Specific Use Permit to come forward.
- 3) Ask for those OPPOSING the Specific Use Permit to come forward.
- 4) Close the Public Hearing and call the time.
- 5) Council to approve or disapprove the Specific Use Permit ordinance.



**CITY OF FARMERSVILLE
SPECIFIC USE PERMIT APPLICATION**

APPLICANT'S NAME: Rocio Nunez "SALON MR. G"
APPLICANT'S ADDRESS: Suite 133, Sugar Hill Center, 1055 Audie Murphy Parkway,
Farmersville, Tx. 75442
APPLICANT'S CONTACT NUMBERS: 469-288-4319
NAME OF OWNER: Phoenix Development, Inc.
ADDRESS OF OWNER: P. O. Box 392, Farmersville, Tx. 75442
LOCATION OF PROPERTY: Suite 133, 1055 Audi Murphy Parkway, Farmersville, Tx.

LEGAL DESCRIPTION OF PROPERTY:

ABS A0471 DJ JAYNES SURVEY, BLOCK, 1, TRACT 92

PLAT See attached drawing ADDITION: 1055 W. Audie Murphy Prkwy
SURVEY: not available NUMBER OF ACRES: 2.7578 Acres

For properties not in a recorded subdivision, submit a copy of a current survey or plat showing the properties proposed to be changed, and a complete legal field note description.

PROPOSED USE: Facility for special events such as birthday celebrations, wedding celebrations, other special occasion, etc ("Party Barn")

ATTACH A LETTER describing all processes and activities involved with the proposed uses.

ATTACH A SITE PLAN drawn to scale with the information listed on the back of this sheet.

THE EIGHT CONDITIONS listed on the back of this sheet **MUST** be met before City Council can grant a Specific Use Permit.

ATTACH THE APPROPRIATE FEE:

\$1,000 Retainer Fee to be used for all expenditures in conjunction with the Specific Use Permit. Any amount remaining will be refunded to the owner as designated above.

I, being the undersigned applicant, understand that all of the conditions, dimensions, building sizes, landscaping and parking areas depicted on the site plan shall be adhered to as amended and approved by the City Council.

SIGNATURE OF APPLICANT: _____

Date: _____

SIGNATURE OF OWNER: _____

Date: _____

(If not applicant)

INCLUDE THE FOLLOWING INFORMATION ON A SITE PLAN. THE PLAN MUST BE DRAWN TO SCALE.

- Boundaries of the area covered by the site plan.
- The location of each existing and proposed building and structure in the area covered by the site plan and the number of stories, height, roof line, gross floor area and location of building entrances and exits.
- The location of existing drainage ways and significant natural features.
- Proposed landscaping and screening buffers.
- The location and dimensions of all curb cuts, public and private streets, parking and loading areas, pedestrian walks, lighting facilities, and outside trash storage facilities.
- The location, height and type of each wall, fence, and all other types of screening.
- The location, height and size of all proposed signs.

THE ZONING ORDINANCE REQUIRES THAT THESE EIGHT CONDITIONS MUST BE MET BEFORE A SPECIFIC USE PERMIT CAN BE ISSUED:

- That the specific use will be compatible with and not injurious to the use and enjoyment of other property, nor significantly diminish or impair property values within the immediate vicinity; and
- That the establishment of the specific use will not impede the normal and orderly development and improvement of surrounding vacant property.
- That adequate utility, access roads, drainage and other necessary supporting facilities have been or will be provided.
- The design, location and arrangement of a" driveways and parking spaces provide for the safe and convenient movement of vehicular and pedestrian traffic without adversely affecting the general public or adjacent development.
- That adequate nuisance prevention measures have been or will be taken to prevent or control offensive odor, fumes, dust, noise and vibration.
- That directional lighting will be provided so as not to disturb or adversely affect neighboring properties.
- That there are sufficient landscaping and screening to insure harmony and compatibility with adjacent property
- That the proposed use is in accordance with the Comprehensive Plan.

**City of Farmersville
205 South Main
Farmersville, Tx. 75442**

To whom it concerns:

As required in your Specific Use Permit Application, this letter is provided to describe the proposed use of Suite 133 Sugar Hill Center, a building of approximately 2,877 square feet located at 1055 W. Audie Murphy Parkway, Farmersville, Texas.

This business will be known as Salon Mr. G and has been established to provide our clients with a location for celebrating special events including, but not limited to, birthday celebrations, wedding celebrations, or any other requested special event that our customers may need. This business does not and will not allow any illegal affairs during the course of any scheduled event. It is our intent to provide our customers with a location to celebrate their event within the law in a location that provides the space they need for those who will be attending the event. We will provide facilities such as tables and seating to accommodate the event.

We intend to do everything required to prevent excess noise and confine these events to Suite 133 and to the designated area outside behind the suite. At times, our clients may use the Gazebo in Sugar Hill Center for photographs to create memories of the specific event of our clients. During some events, we may hire a security guard to provide those attending and those businesses and people outside the event added protection.

Food and beverages may be brought in by those attending an event. It is to be noted that there is no onsite food preparation.

I understand that eight conditions must be met before a special use permit can be issued.

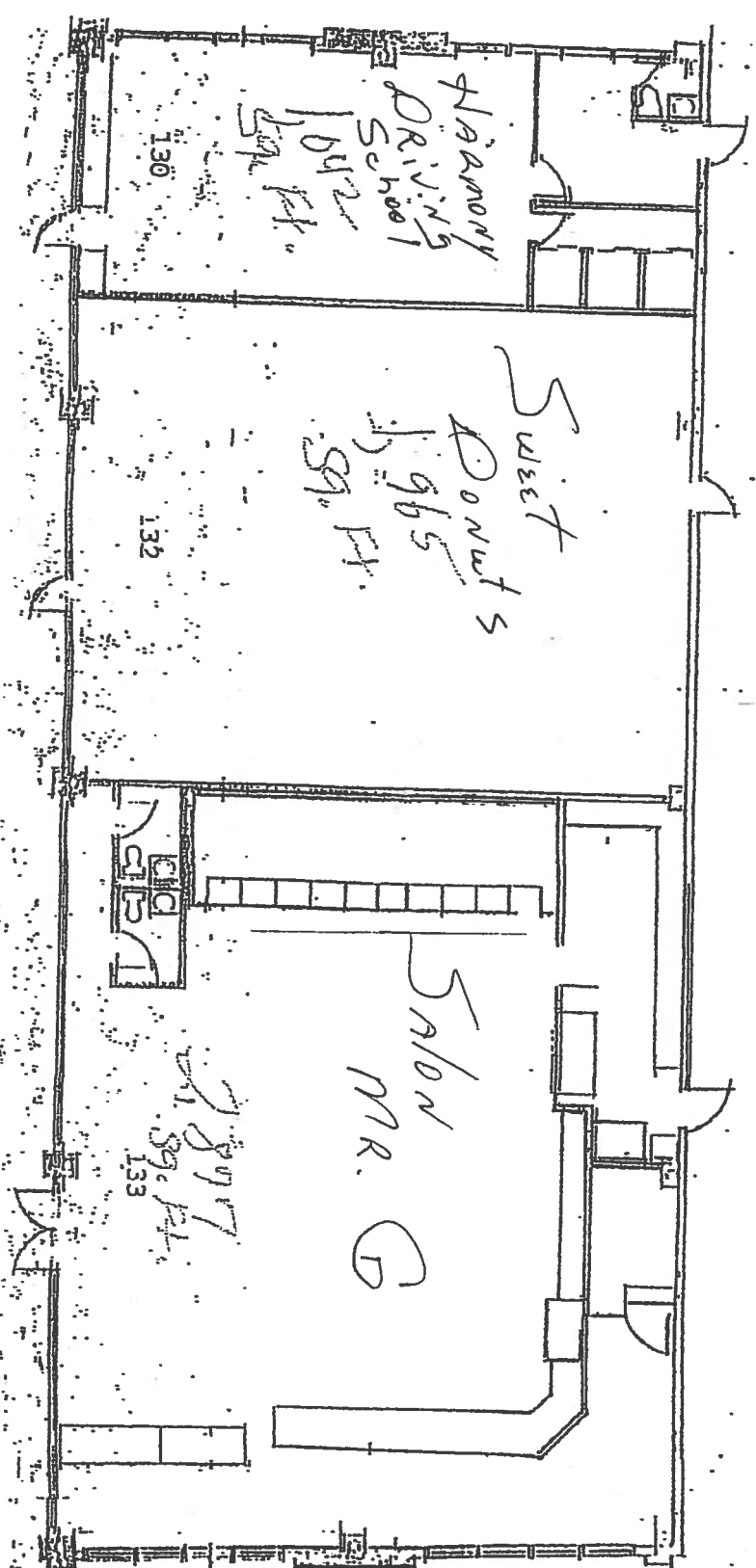
- RW* The first condition states "that the specific use will be compatible with and not injurious to the use and enjoyment of other property, nor significantly diminish or impair property values within the immediate vicinity." My business will be compatible with and not injurious to the use and enjoyment of other property, nor will it diminish, in any way, nor impair the property values in the vicinity.
- RW* The second condition states "that the establishment of the specific use will not impede the normal and orderly development and improvement of surrounding vacant property." This business will not impede any normal and orderly development and improvement of any surrounding property, vacant or otherwise.

- RN* The third condition states "that adequate utility, access roads, drainage and other necessary supporting facilities have been or will be provided." The location for this business is currently in compliance with all requirements of this condition.
- RN* The fourth condition states that "the design, location and arrangement of all driveways and parking spaces provide for the safe and convenient movement of vehicular and pedestrian traffic without adversely affecting the general public or adjacent development." There is adequate parking in Sugar Hill Center and the entrance and exit are clearly marked.
- RN* The fifth condition states "that adequate nuisance prevention measures have been or will be taken to prevent or control offensive odor, fumes, dust, noise and vibration." All necessary measures will be taken to prevent and eliminate order, fumes, noise and vibration. These measures may include monitoring by qualified security people.
- RN* The sixth condition states "that directional lighting will be provided so as not to disturb or adversely affect neighboring properties." This business has proper lighting that does not affect neighboring properties.
- RN* The seventh condition states "that there are sufficient landscaping and screening to insure harmony and compatibility with the adjacent property." The property in use is arranged in such a way so as not to distract from adjacent properties.
- RN* The eighth and final condition states "that the proposed use is in accordance with the Comprehensive Plan." The proposed use of this building is in accordance with the Comprehensive Plan.
- RN* Please see attached drawings as required. Also, please advise if other information is needed in able to obtain and new Certificate of Occupancy.

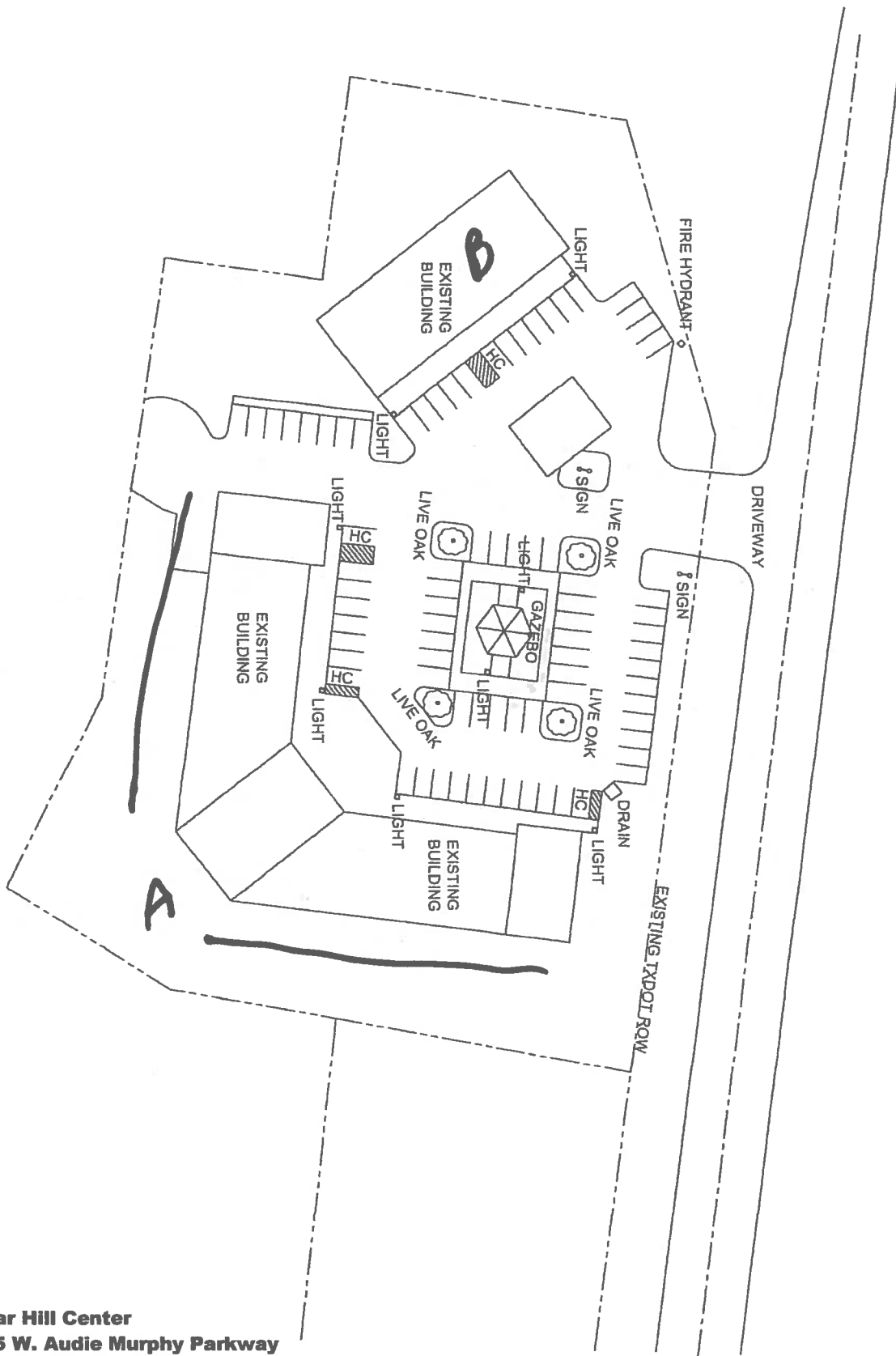
Sincerely,



Rocio Nunez, Owner
Salon Mr. G



Sugar Hill Retail Center
Building B



Sugar Hill Center
1055 W. Audie Murphy Parkway
Farmersville, Tx. 75442

SCALE : 1" = 50'



2014 PROPERTY TAX STATEMENT

ACCOUNT NUMBER

R647100109201

IF YOU ARE 65 YEARS OF AGE OR OLDER OR ARE DISABLED AND YOU OCCUPY THE PROPERTY DESCRIBED IN THIS DOCUMENT AS YOUR RESIDENCE HOMESTEAD, YOU SHOULD CONTACT THE APPRAISAL DISTRICT REGARDING ANY ENTITLEMENT YOU MAY HAVE TO A POSTPONEMENT IN THE PAYMENT OF THESE TAXES.

KENNETH L. MAUN
TAX ASSESSOR COLLECTOR
COLLIN COUNTY

P.O. BOX 8046
MCKINNEY, TEXAS 75070-8046
972-547-5020
METRO 972-424-1460 EXT. 5020

TO CORRECT AN ERROR IN OWNERSHIP, EXEMPTIONS OR JURISDICTIONS,
YOU MUST CONTACT THE CENTRAL APPRAISAL DISTRICT

OFFICE LOCATIONS

2300 BLOOMDALE RD. STE. 2324
MCKINNEY, TX 75071

920 E. PARK BLVD. STE. 100
PLANO, TX 75074

6101 FRISCO SQUARE BLVD. STE. 2000
FRISCO, TX 75034

OWNER NAME AND ADDRESS

131-1
TEDFORD SANDRA C & ROBERT A TEDFORD JR & W R FEAGI
615 CATTLE BARON RD
FAIRVIEW TX 75069-1981

PROPERTY DESCRIPTION

ABS A0471 D J JAYNES SURVEY, BLK 1, TRACT 92,
2.7578 ACRES

SITUS: 1055 W AUDIE MURPHY PKWY

OWNER ID: 0000800215

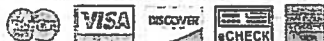
EXEMPTIONS:

Property Class	Land Value	Agricultural Exclusion	Improvement Value	Personal Property	Appraised Value (Market)	Homestead Cap	Assessed Value
Qualifying	0	0	0	0	0	0	0
Non Qualifying	300,324	0	674,676	0	975,000	0	975,000
Agricultural	0	0	0	0	0	0	0
Total	300,324	0	674,676	0	975,000	0	975,000

TAXING ENTITY	ASSESSED VALUE	EXEMPTION AMOUNT	TAXABLE VALUE	TAX RATE	CEILING YEAR	AMOUNT	TAXES BY ENTITY
COLLIN COUNTY	975,000	0	975,000	0.235000			2,291.25
FARMERSVILLE CITY	975,000	0	975,000	0.785736			7,660.93
FARMERSVILLE ISD	975,000	0	975,000	1.430895			13,951.23
COLLIN COLLEGE	975,000	0	975,000	0.081960			799.11

pd phoenix ck # 10585 12-6-14 mailed 12-8-14

Visit www.certifiedpayments.net to
pay by electronic check or credit card
Bureau code # 5475020



Convenience fee charged.
or call Certified Payments at 1-877-264-7533
credit card only - no electronic checks by phone

TAXES WILL BE DELINQUENT FEB. 1, 2015.
UNPAID TAXES WILL INCUR THE FOLLOWING
PENALTY & INTEREST, IF PAID IN:

FEBRUARY +7%	26,431.70
MARCH +9%	26,925.76

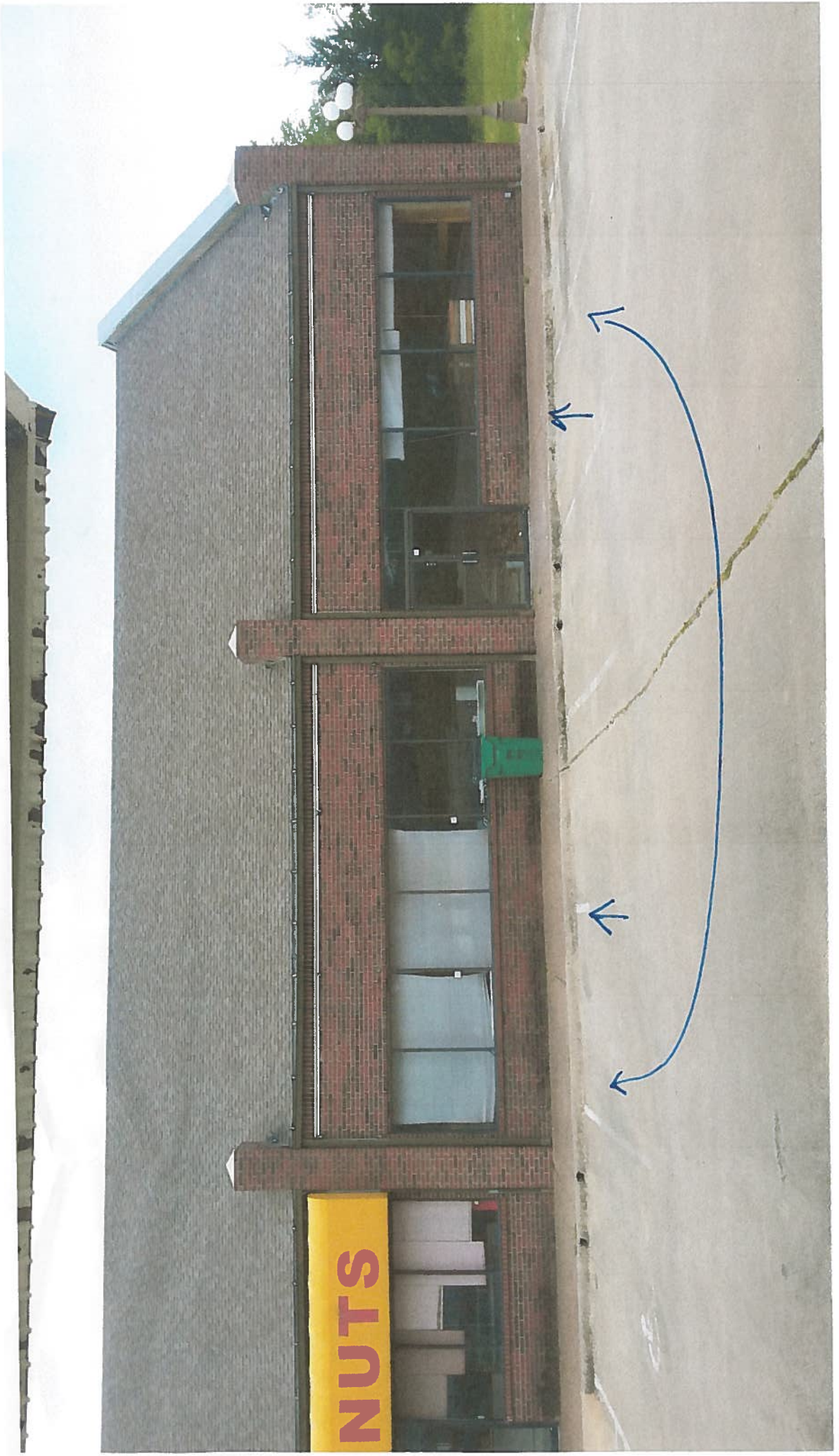
PARTIAL PAYMENTS ARE ACCEPTED BUT ANY UNPAID
TAXES WILL INCUR PENALTIES & INTEREST ON FEB.1ST

QTR INSTALLMENT
(if eligible - see reverse)

TOTAL TAXES DUE NOW

\$24,702.52

TAXES BECOME DELINQUENT
2/1/2015







**CITY OF FARMERSVILLE
ORDINANCE #2015-0922-001**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FARMERSVILLE, TEXAS, AMENDING THE OFFICIAL ZONING DISTRICT MAP OF THE COMPREHENSIVE ZONING ORDINANCE, ORDINANCE NO. 2004-01, AS AMENDED, BY CHANGING THE ZONING ON A LEASE SPACE LOCATED ON BLOCK 1, TRACT 92 OF THE D.J. JAYNES SURVEY, ABSTRACT NO. 471, AND WHICH LEASE SPACE IS MORE COMMONLY KNOWN AS 1055 WEST AUDIE MURPHY PARKWAY, SUITE 133, FARMERSVILLE, TEXAS 75442, FROM HIGHWAY COMMERCIAL (HC) DISTRICT USES TO HIGHWAY COMMERCIAL (HC) DISTRICT USES SUBJECT TO A SPECIAL USE PERMIT (SUP) FOR THE OPERATION OF A BANQUET/MEETING HALL; PROVIDING A PENALTY; PROVIDING FOR SEVERABILITY; PROVIDING A REPEALER CLAUSE; PROVIDING FOR PUBLICATION; PROVIDING ENGROSSMENT AND ENROLLMENT; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, after public notice and public hearing as required by law, the Planning and Zoning Commission of the City of Farmersville, Texas, has recommended a change in zoning classification of the property described herein and has recommended amending the official zoning map of the City of Farmersville, Texas, regarding the rezoning of the property hereinafter described; and

WHEREAS, all legal requirements, conditions, and prerequisites have been complied with prior to this case coming before the City Council of the City of Farmersville; and

WHEREAS, the City Council of the City of Farmersville, after public notice and public hearing as required by law, and upon due deliberation and consideration of the recommendation of the Planning and Zoning Commission of the City of Farmersville and of all testimony and information submitted during said public hearings, has determined that in the public's best interest and in support of the health, safety, morals, and general welfare of the citizens of the City, the zoning of the property described herein shall be changed and that the official zoning map of the City of Farmersville, Texas, should be amended to reflect the rezoning of the property herein described;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FARMERSVILLE, TEXAS.

SECTION 1: FINDINGS INCORPORATED

All of the above premises are found to be true and correct legislative and factual determinations of the City of Farmersville and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2: PROPERTY REZONED

From and after the effective date of this Ordinance, the property described herein shall be rezoned as set forth in this section, and the Official Zoning Map of the Comprehensive Zoning Ordinance, Ordinance No. 2004-01, as amended, of the City of Farmersville, Texas, is hereby amended and changed in the following particulars to reflect the action taken herein, and all other existing sections, subsections, paragraphs, sentences, definitions, phrases, and words of the City's Zoning Ordinance are not amended but shall remain intact and are hereby ratified, verified, and affirmed, in order to create a change in the zoning

classification of the property described herein, as follows:

That lease space located on Block 1, Tract 92 of the D.J. Jaynes Survey, Abstract No. 471, and which lease space is more commonly known as 1055 West Audie Murphy Parkway, Suite 133, Farmersville, Texas 75442, presently zoned Highway Commercial (HC) District uses, is hereby changed to Highway Commercial (HC) District uses subject to a Specific Use Permit (SUP) to allow for the operation of a banquet/meeting hall in accordance with the specific requirements contained in the City's Master Plan and Zoning Ordinance, and as stated herein and in the exhibits attached hereto.

SECTION 3: APPROVED SITE PLAN AND LANDSCAPE PLAN

The change in the zoning classification established and described in Section 2 herein shall be and is hereby made subject to compliance at all times with the following conditions and requirements:

1. The attached Site Plan, labeled Attachment "A," shall be an exhibit to the Specific Use Permit (SUP).
2. The attached Landscape Plan, labeled Attachment "B," shall be an exhibit to the Specific Use Permit (SUP).

SECTION 4: OFFICIAL ZONING MAP TO BE MODIFIED

It is directed that the official zoning map of the City of Farmersville be changed to reflect the zoning classification established by this Ordinance.

SECTION 5: REPEALER

This Ordinance shall be cumulative of all other Ordinances, resolutions, and/or policies of the City, whether written or otherwise, and shall not repeal any of the provisions of those ordinances except in those instances where the provisions of those ordinances are in direct conflict with the provisions of this Ordinance. Any and all Ordinances, resolutions, and/or policies of the City, whether written or otherwise, which are in any manner in conflict with or inconsistent with this Ordinance shall be and are hereby repealed to the extent of such conflict and/or inconsistency.

SECTION 6: SEVERABILITY

It is hereby declared to be the intent of the City Council that the several provisions of this Ordinance are severable. In the event that any court of competent jurisdiction shall judge any provisions of this Ordinance to be illegal, invalid, or unenforceable, such judgment shall not affect any other provisions of this Ordinance which are not specifically designated as being illegal, invalid, or unenforceable.

SECTION 7: PENALTIES FOR VIOLATION

Any person, firm, corporation or business entity violating this Ordinance shall be deemed guilty of a misdemeanor, and upon conviction thereof shall be fined any sum not exceeding Two Thousand Dollars (\$2,000.00). Each continuing day's violation under this Ordinance shall constitute a separate offense. The penal provisions imposed under this Ordinance shall not preclude the City of Farmersville from filing suit to enjoin the violation. The City of Farmersville retains all legal rights and remedies available to it pursuant to local, state and federal law.

SECTION 8: INJUNCTIVE RELIEF

Any violation of this ordinance can be enjoined by a suit filed in the name of the City of Farmersville in a court of competent jurisdiction, and this remedy shall be in addition to any

penal provision in this ordinance or in the Code of the City of Farmersville.

SECTION 9: PUBLICATION

The City Secretary is hereby directed to publish in the Official Newspaper of the City of Farmersville the Caption, Penalty, and Effective Date Clause of this Ordinance as required by Section 52.011 of the Local Government Code.

SECTION 10: ENGROSSMENT AND ENROLLMENT

The City Secretary of the City of Farmersville is hereby directed to engross and enroll this Ordinance by copying the exact Caption and the Effective Date Clause in the minutes of the City Council of the City of Farmersville, and by filing this Ordinance in the Ordinance records of the City.

SECTION 11: SAVINGS

All rights and remedies of the City of Farmersville are expressly saved as to any and all violations of the provisions of any Ordinances which have accrued at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such Ordinances, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

SECTION 12: EFFECTIVE DATE

This Ordinance shall take effect immediately from and after its passage and publication as required by law.

PASSED on first and final reading on the 22nd day of September, 2015, at a properly scheduled meeting of the City Council of the City of Farmersville, Texas, there being a quorum present, and approved by the Mayor on the date set out below.

APPROVED THIS 22nd DAY OF SEPTEMBER, 2015.

APPROVED:

Joseph E. Helmberger, P.E., Mayor

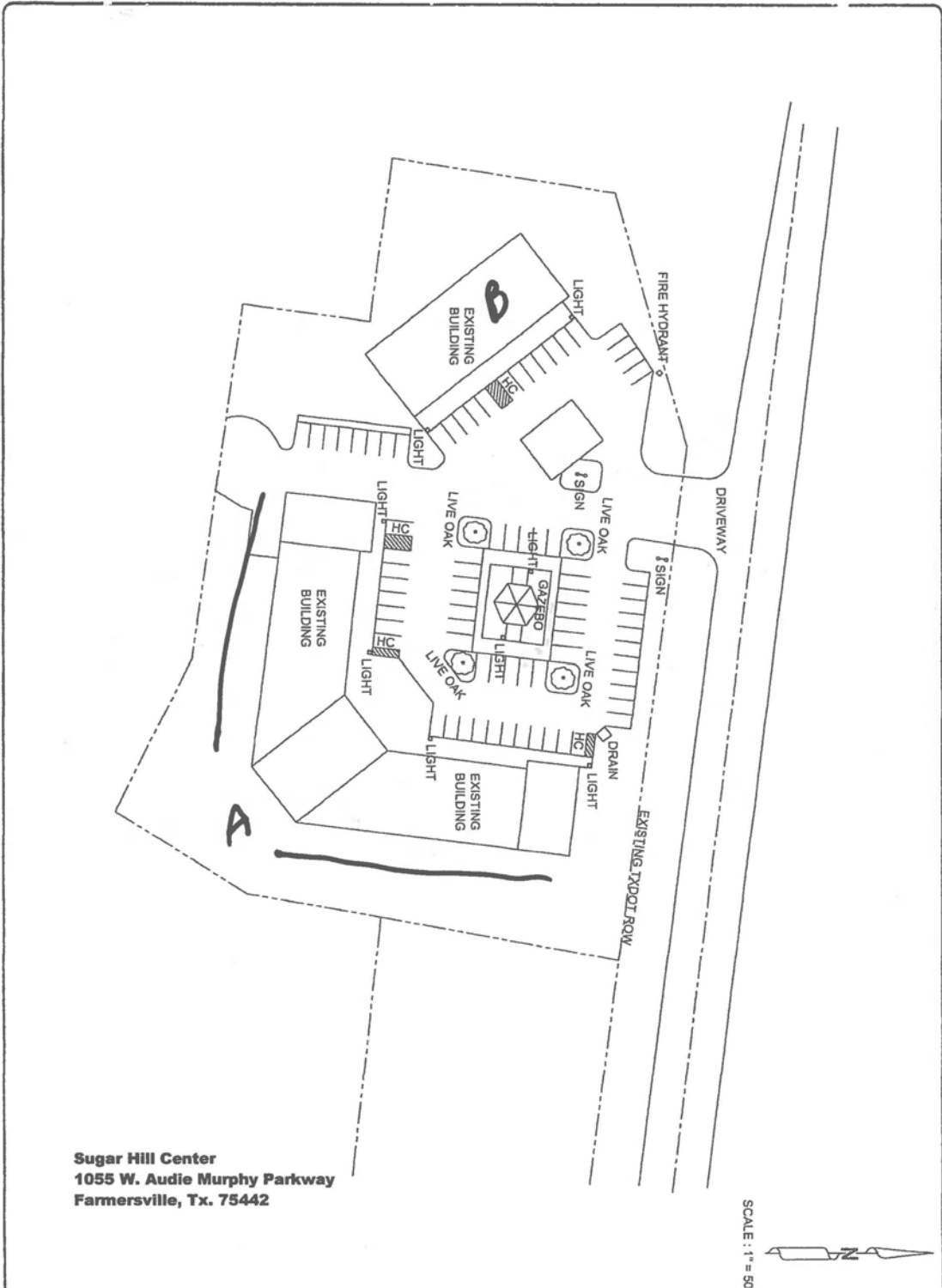
ATTEST:

Edie Sims, City Secretary

The site plan illustrates the layout of the Sugar Hill Center. It features three existing buildings: a large central building, a smaller building to the left, and another to the right. A central parking area is surrounded by these buildings and includes a gazebo, several live oak trees, and multiple light fixtures. A driveway runs along the right side of the property, adjacent to an existing road. A fire hydrant is located near the driveway. The plan also shows various signs, including a 'SUGAR HILL CENTER' sign, and landscaping elements like shrubs and a drain. The site is bounded by a dashed line, and a north arrow and scale (1" = 50') are provided for reference.

ATTACHMENT “B”

Landscape Plan





TO: Mayor and Councilmembers

FROM: Ben White, City Manager

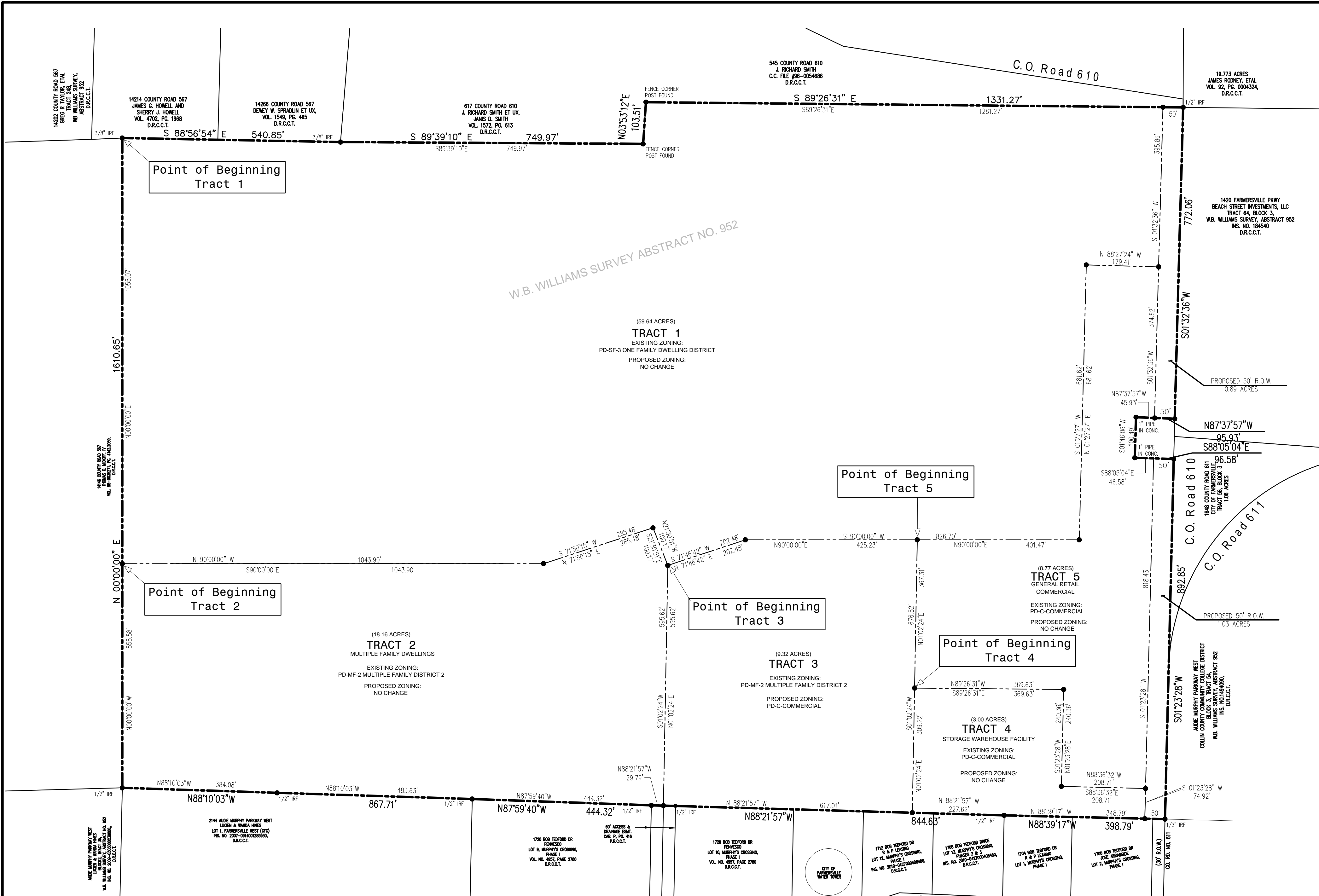
DATE: September 22, 2015

SUBJECT: Public Hearing to consider, discuss and act upon a request to change the zoning on approximately 100.81 acres of land in the W. B. Williams Survey, Abstract No. 952, in the City of Farmersville, Collin County, Texas, from Planned Development (PD) District with Single-Family 3 (SF-3), Multi-Family 2 (MF-2) and Commercial (C) District uses to Planned Development District with Single-Family 3 (SF-3) District uses, Multi-Family 2 (MF-2) District uses and Commercial (C) District uses, and approving certain exceptions to the requirements established by the base zoning of Single-Family 3 (SF-3) District through an ordinance

- A Zoning Map will be delivered to the Council for review. A copy will be available in the City Secretary's Office for public view.
- A Zoning ordinance is attached for review per the changes requested.
- Planning and Zoning Commission will meet on this topic 09/21/2015 and their recommendation will be presented at the Council meeting.

ACTION:

- 1) Open the Public Hearing and call the time.
- 2) Ask for those FOR the zoning change to come forward.
- 3) Ask for those OPPOSING the zoning change budget to come forward.
- 4) Close the Public Hearing and call the time.
- 5) Council to approve or disapprove the ordinance with the zoning changes.



REQUESTED ZONING

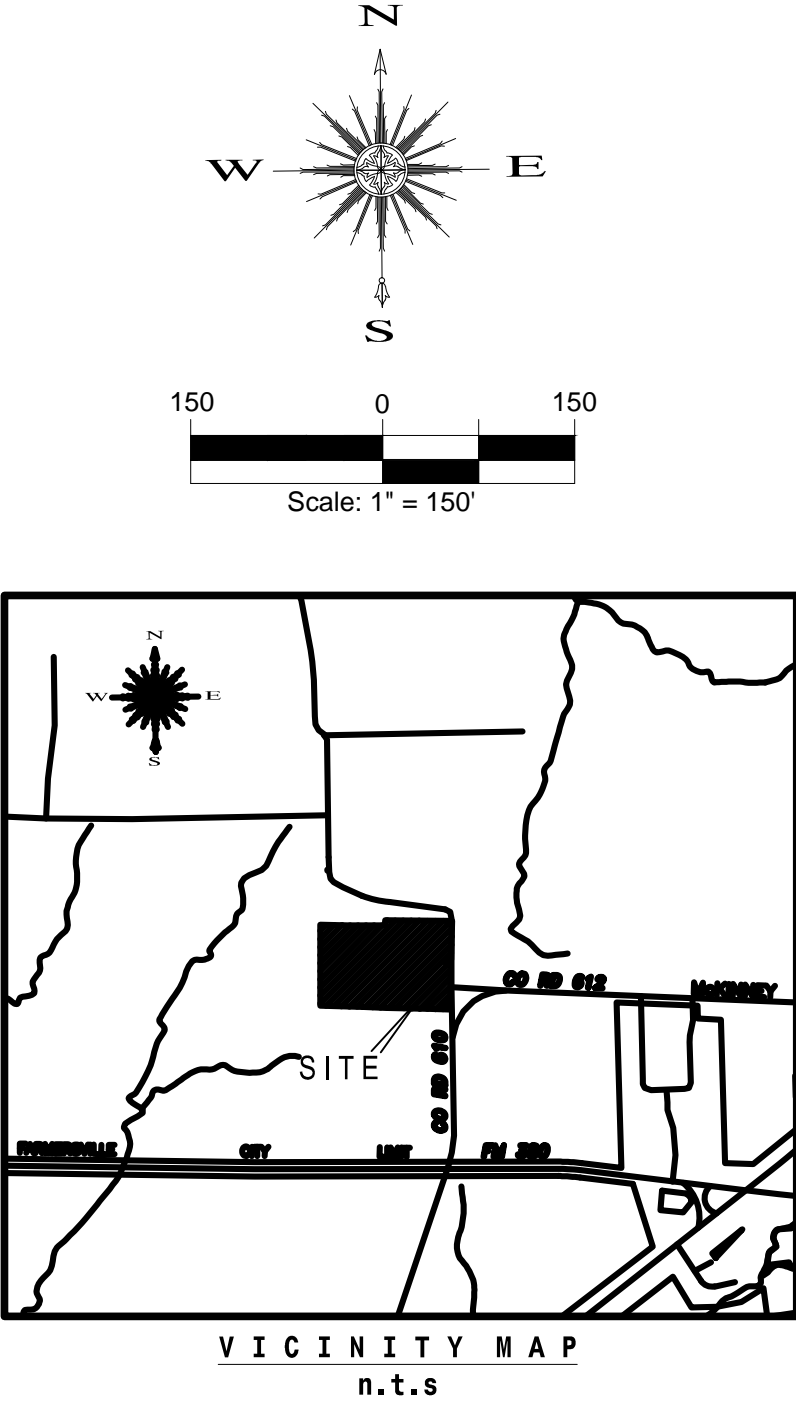
PD-SF/MF/C
Camden Park In
Farmersville

Current Zoning:
This property is currently located in the City of Farmersville at the intersection of County Road 612 and 611. The property is currently zoned as Planned Development, SF-3 One Family Dwelling District, MF-2 Multiple Family District, C-Commercial.

ZONING	EXISTING	PROPOSED
Total Site	100.81 Acres	100.81 Acres
Single Family 3-Zero Lot Line (SF-3)	77.20 Acres	58.06 Acres
Multifamily (MF-2)	14.54 Acres	28.51 Acres
Commercial	9.06 Acres	11.77 Acres
Right-Of-Way	-1.57 Acres	1.92 Acres

Commercial (C) Design Standards:
This development plans to follow the City of Farmersville Comprehensive Zoning Ordinance #2004-01, Revised September 25, 2012.

Multi Family (MF-2) Design Standards:
This development plans to follow the City of Farmersville Comprehensive Zoning Ordinance #2004-01, Revised September 25, 2012.



FLOOD CERTIFICATE
As determined by the FLOOD INSURANCE RATE MAPS for Collin County, Texas, the subject property Does Not lie within a Special Flood Hazard Area (100 Year Flood). Map date June 2, 2009 Community Panel No. 48085C0320J subject lot is located in Zone X.

TRACT 1
BEING a part of a 100.81 acre tract of land situated in the W.B. Williams Survey, Abstract No. 952, in the City of FARMERSVILLE, as described by deed to SHG LAND INVESTMENTS OF FARMERSVILLE, LTD., as recorded in Instrument No. 2006-0530000726050 of the Deed Records of Collin County, Texas (D.R.C.C.T.) and being more particularly described by the following metes and bounds:
BEGINNING AT A POINT for the northwest corner of said SHG Land Investments tract, same point being a 3/8" iron rod;
THENCE S 88°56'54" E, a distance of 540.85 feet;
THENCE S 89°39'10" E, a distance of 749.47 feet;
THENCE N 03°53'12" E a distance of 103.51 feet;
THENCE S 89°26'31" E a distance of 1281.27 feet;
THENCE S 01°32'36" W a distance of 395.86 feet;
THENCE N 88°27'24" W a distance of 179.41 feet;
THENCE S 01°27'27" W a distance of 681.62 feet;
THENCE N 90°00'00" W a distance of 826.70 feet;
THENCE S 71°46'42" West a distance of 202.48 feet;
THENCE N 21°30'51" W a distance of 100.17 feet;
THENCE S 71°50'15" West a distance of 285.48 feet;
THENCE N 90°00'00" W, a distance of 1043.90 feet;
THENCE N 00°00'00" W a distance of 1055.07 feet to the POINT OF BEGINNING and containing 2,597,918 square feet or 59.64 acres of land, more or less.

TRACT 2
BEING a part of a 100.81 acre tract of land situated in the W.B. Williams Survey, Abstract No. 952, in the City of FARMERSVILLE, as described by deed to SHG LAND INVESTMENTS OF FARMERSVILLE, LTD., as recorded in Instrument No. 2006-0530000726050 of the Deed Records of Collin County, Texas (D.R.C.C.T.) and being more particularly described by the following metes and bounds:
BEGINNING AT A POINT for the northwest corner of Tract 2, same point being the southwest corner of Tract 1 out of said SHG Land Investments tract;
THENCE S 89°00'00" E a distance of 1043.90 feet;
THENCE N 71°50'15" E a distance of 285.48 feet;
THENCE S 01°02'24" E a distance of 595.62 feet;
THENCE N 87°59'40" W a distance of 444.32 feet;
THENCE N 88°10'03" W a distance of 483.63 feet;
THENCE N 88°10'03" W a distance of 384.08 feet;
THENCE N 00°00'00" W a distance of 555.58 feet to the POINT OF BEGINNING and containing 791,050 square feet or 18.16 acres of land, more or less.

TRACT 3
BEING a part of a 100.81 acre tract of land situated in the W.B. Williams Survey, Abstract No. 952, in the City of FARMERSVILLE, as described by deed to SHG LAND INVESTMENTS OF FARMERSVILLE, LTD., as recorded in Instrument No. 2006-0530000726050 of the Deed Records of Collin County, Texas (D.R.C.C.T.) and being more particularly described by the following metes and bounds:
BEGINNING AT A POINT for the northwest corner of Tract 3, same point being on northeast corner of Tract 2, out of the SHG Land Investments tract;
THENCE N 71°46'42" E a distance of 202.48 feet;
THENCE N 90°00'00" E a distance of 425.23 feet;
THENCE S 01°02'24" W a distance of 676.52 feet;
THENCE N 88°21'57" W a distance of 617.01 feet;
THENCE N 01°02'24" E a distance of 701.82 feet to the POINT OF BEGINNING and containing 405,979 square feet or 9.32 acres of land, more or less.

TRACT 4
BEING a part of a 100.81 acre tract of land situated in the W.B. Williams Survey, Abstract No. 952, in the City of FARMERSVILLE, as described by deed to SHG LAND INVESTMENTS OF FARMERSVILLE, LTD., as recorded in Instrument No. 2006-0530000726050 of the Deed Records of Collin County, Texas (D.R.C.C.T.) and being more particularly described by the following metes and bounds:
BEGINNING AT A POINT for the northwest corner of Tract 4, same point being on the east line of Tract 3 and also being the southwest corner of Tract 5 out of said SHG Land Investments tract;
THENCE S 89°26'31" E a distance of 369.63 feet;
THENCE S 01°23'28" W a distance of 240.36 feet;
THENCE S 88°36'32" E a distance of 208.71 feet;
THENCE S 01°23'28" W a distance of 74.92 feet;
THENCE N 88°39'17" W a distance of 348.79 feet;
THENCE N 88°21'57" W a distance of 227.62 feet;
THENCE N 01°02'24" E a distance of 309.22 feet;
to the POINT OF BEGINNING and containing 130,680 square feet, 3.00 Acres, more or less.

TRACT 5
BEING a part of a 100.81 acre tract of land situated in the W.B. Williams Survey, Abstract No. 952, in the City of FARMERSVILLE, as described by deed to SHG LAND INVESTMENTS OF FARMERSVILLE, LTD., as recorded in Instrument No. 2006-0530000726050 of the Deed Records of Collin County, Texas (D.R.C.C.T.) and being more particularly described by the following metes and bounds:
BEGINNING AT A POINT for the northwest corner of said Tract 5, same point being the northeast corner of said Tract 3, same point being a point on south line of Tract 1, out of the SHG Land Investments tract;
THENCE N 90°00'00" E distance of 401.47 feet;
THENCE N 01°27'27" East a distance of 681.62 feet;
THENCE S 88°27'24" East a distance of 179.41 feet;
THENCE S 01°32'36" W a distance of 374.62 feet;
THENCE N 87°37'57" W a distance of 45.93 feet;
THENCE S 01°46'06" W a distance of 100.49 feet;
THENCE S 88°05'04" E a distance of 46.58 feet;
THENCE S 01°23'28" W a distance of 818.43 feet;
THENCE N 88°36'32" W a distance of 208.71 feet;
THENCE N 01°23'28" E a distance of 240.36 feet;
THENCE N 89°26'31" W distance of 369.63 feet;
THENCE N 01°02'24" E distance of 367.313 feet;
to the POINT OF BEGINNING and containing 382,021 square feet, 8.77 Acres, more or less.

Residential Lots,
1 Multi-Family Tract
Commercial/Retail Lots & Open Spaces

ZONING EXHIBIT

Camden Park

A 100.81 ACRE TRACT OUT OF THE
W.B. WILLIAMS SURVEY, ABSTRACT NO. 952,
BLOCK 2, TRACT 53
CITY OF FARMERSVILLE, COLLIN COUNTY, TEXAS

OWNER/DEVELOPER :
SHG LAND INVESTMENTS OF FARMERSVILLE, LTD.
9400 N. Central Expwy, S. 404
Dallas, Texas 75235
972.479.8724

ENGINEER :
Crannell Crannell & Martin
Engineering Corporation
TBPE FIRM #605
2570 FM 407, Suite 209
Highland Village, Texas 75077
Ph: 972.691.6633



TO: Mayor and Councilmembers

FROM: Ben White, City Manager

DATE: September 22, 2015

SUBJECT: First Reading – Consider, discuss and act upon a Freedom of Information Act ordinance

- An ordinance is attached for review.

ACTION: Approve or disapprove first reading of the ordinance as presented.

**CITY OF FARMERSVILLE
ORDINANCE #2015-1013-002**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FARMERSVILLE, TEXAS, AMENDING THE CODE OF ORDINANCES, CITY OF FARMERSVILLE, TEXAS, AS HERETOFORE AMENDED THROUGH THE AMENDMENT OF CHAPTER 2, "ADMINISTRATION," BY CREATING A NEW ARTICLE IX ENTITLED "PUBLIC INFORMATION REQUESTS" THAT AUTHORIZES THE PUBLIC INFORMATION OFFICER TO ESTABLISH REGULATIONS FOR SUBMITTING, RECEIVING, AND PROCESSING REQUESTS FOR PUBLIC INFORMATION (OPEN RECORDS); REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING A PENALTY; PROVIDING FOR INJUNCTIVE RELIEF; PROVIDING FOR PUBLICATION; PROVIDING FOR ENGROSSMENT AND ENROLLMENT; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Farmersville, Texas ("City Council"), pursuant to Texas Local Government Code, Sections 51.001 and 51.012, is authorized to adopt an ordinance, not inconsistent with state law, that is for the good government, interest, welfare, peace, or order of the City of Farmersville ("City"), and that is necessary or proper for carrying out a power granted by law to the City; and

WHEREAS, the City is a governmental body subject to the Texas Public Information Act, Chapter 552 of the Texas Government Code; and

WHEREAS, the Texas Public Information Act mandates the disclosure of some information, and authorizes a governmental body to withhold other information; and

WHEREAS, the Public Information Act imposes civil and criminal penalties for the failure to disclose information that is open, and for the unlawful disclosure of information that is confidential; and

WHEREAS, the City is a small organization with limited resources, thus necessitating the efficient operation of City business; and

WHEREAS, section 552.230 the Public Information Act grants the City authority to adopt reasonable rules of procedure under which public information may be inspected and copied efficiently, safely, and without delay; and

WHEREAS, the City Council finds that the following rules of procedure are reasonable and justified, and shall further the public interest in the effective and efficient management of public information.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FARMERSVILLE, TEXAS, THAT:

SECTION 1: INCORPORATION OF FINDINGS

The findings set forth above are found to be true and correct and are hereby incorporated into the body of this Ordinance and made a part hereof for all purposes as if fully set forth herein.

SECTION 2: AMENDMENT OF CHAPTER 2, “ADMINISTRATION,” BY CREATING A NEW ARTICLE IX ENTITLED “PUBLIC INFORMATION REQUESTS” THAT AUTHORIZES THE PUBLIC INFORMATION OFFICER TO ESTABLISH REGULATIONS FOR SUBMITTING, RECEIVING, AND PROCESSING REQUESTS FOR PUBLIC INFORMATION (OPEN RECORDS)

From and after the effective date of this Ordinance Chapter 2, “Administration,” of the Code of Ordinances of the City of Farmersville, Texas, (“Farmersville Code”) is hereby amended by adopting a new Article IX entitled “Public Information Act Requests” to be and read as follows:

“ARTICLE IX. PUBLIC INFORMATION REQUESTS

Sec. 2.451. Purpose.

This Chapter provides standards for processing requests for public information pursuant to the Public Information Act, Texas Government Code Chapter 552. This policy provides uniform procedures and guidelines when a City official or employee receives a request for information to ensure that such individuals respond to a request for information in a prompt, professional and efficient manner. The objectives of this Ordinance are to:

- (a) Promote and increase efficiency, responsiveness to the public, and economy in the operation of City government; and
- (b) Provide a fair and equal opportunity for obtaining access to information; and
- (c) Reduce duplication of effort and increase the efficiency with which requests are handled; and
- (d) Demonstrate the City’s commitment to an informed citizenry to further the public’s control over the instruments they have created.

Sec. 2.452. Scope.

This Chapter applies to all data, documents, forms, and information managed or possessed by the City or to which the City has a superior

right of access. This Chapter applies to all requests for information submitted to the City after the date of enactment.

Sec. 2.453. Public Information Officer.

- (A) The City Secretary shall serve as the Public Information Officer for the City.
- (B) In addition to other duties assigned, the Public Information Officer shall:
 - (1) Administer the open records program and provide assistance to department heads in its implementation; and
 - (2) Plan, formulate and prescribe records disposition policies, systems, standards and procedures.

Sec. 2.454. Conflicts.

This Chapter is a guide for City employees and officers. It should in no way be construed as modifying state laws regarding disclosure of public information or the retention of local government records. This Chapter is to be read in harmony with such other City policies and state statutes when possible so as to give effect to the stated purpose of this Chapter.

Sec. 2.455. Requests For Confidential Information.

The Public Information Officer shall consult with the City Attorney, or his or her designee, regarding requested information that may contain privileged, confidential, or exempted information.

Sec. 2.456. Uniformity.

All requests for information are to be treated uniformly without regard to the requestor's identity, motives, or method of submission so long as the request is in writing.

Sec. 2.457. Full Cost Recovery.

To the extent possible, the City must recover the costs of responding to requests for information. Therefore, all requests for information are subject to reasonable charges that include the costs related to reproducing information such as the costs of materials, labor and overhead, as allowed by law. Charges for providing requested information accrue at the time the requestor is advised that the copy is available upon payment of the applicable charges. The Public Information Officer shall impose charges to

inspect or copy requested information in accordance with the guidelines established by the Office of the Attorney General of Texas, when applicable. Exceptions can be made in those rare and unusual situations in which the City Secretary determines that waiving charges is in the public interest. A waiver to payment of the applicable charges can be made only in instances where the Public Information Officer determines that doing so is in the public interest.

Sec. 2.458. Prohibitions.

- (A) Unauthorized Access. It shall be unlawful for any person other than a City officer, official or employee to open City filing cabinets, drawers, binders, or file storage boxes at City Hall without the express permission of the City Manager or the Public Information Officer.
- (B) Unauthorized Removal. It shall be unlawful for any person other than a City officer or employee to remove documents, forms, files, information or data from City Hall without the express permission of the City Manager or the Public Information Officer.
- (C) Unauthorized Destruction. It shall be unlawful for any person other than a City officer or employee to destroy, deface, obscure, tear, shred, or dispose of documents, forms, files, information or data from City Hall without the express permission of the City Manager or the Public Information Officer.
- (D) Unauthorized Disclosure. It shall be unlawful for any person to disclose to the public any confidential documents, forms, files, information or data from City Hall without the express permission of the City Manager or the Public Information Officer.

Sec. 2.459. Enforcement.

- (A) Dissemination. All employees and officers of the City shall be informed of the existence of the policies and procedures adopted pursuant to this ordinance. All City departments shall keep copies available for reference by employees and officers. Failure to reasonably comply with this policy shall be grounds for employee discipline up to and including termination.
- (B) Civil & Criminal Penalties. The City shall have the power to administer and enforce the provisions of this Ordinance as may be required by governing law. Any person violating any provision of this Ordinance is subject to suit for injunctive relief as well as

prosecution for criminal violations. Any violation of this Ordinance is hereby declared to be a nuisance.

- (C) Criminal Prosecution. Any person knowingly violating any provision of this Ordinance shall, upon conviction, be fined a sum not exceeding five hundred dollars (\$500.00) per violation. An offense under this Ordinance is a Class C misdemeanor.
- (D) Civil Remedies. Nothing in this Ordinance shall be construed as a waiver of the City's right to bring a civil action to enforce the provisions of this Ordinance and to seek remedies as allowed by law, including, but not limited to the following:
 - (1) Injunctive relief to prevent specific conduct that violates this Ordinance or to require specific conduct that is necessary for compliance with this Ordinance; and
 - (2) In addition to any other remedies available hereunder, a civil penalty of up to one hundred dollars (\$100.00) per day or portion of a day shall be assessed when it is shown that the defendant was actually notified of the provisions of the Ordinance and after receiving notice committed acts in violation of the Ordinance or failed to take action necessary for compliance with the Ordinance; and
 - (3) Any other relief or processes now or hereafter available."

SECTION 3: CITY OF FARMERSVILLE PUBLIC INFORMATION POLICIES AND PROCEDURES ADOPTED

The City Council of the City of Farmersville, Texas does hereby adopt the City of Farmersville Public Information Policies and Procedures and any attachments thereto, a copy of which is attached hereto as **Exhibit A** and incorporated herein by reference for all purposes allowed by law. The Public Information Officer is hereby authorized and directed to make copies of the attached Public Information Policies and Procedures, or otherwise make it available for City employees and the public.

SECTION 4: REPEALER

This Ordinance shall be cumulative of all other Ordinances, resolutions, and/or policies of the City, whether written or otherwise, and shall not repeal any of the provisions of those ordinances except in those instances where the provisions of those ordinances are in direct conflict with the provisions of this Ordinance. Any and all Ordinances, resolutions, and/or policies of the City, whether written or otherwise, which are in any manner in conflict with or inconsistent with this Ordinance shall be and are hereby repealed to the extent of such conflict and/or inconsistency.

SECTION 5: SEVERABILITY

It is hereby declared to be the intent of the City Council that the several provisions of this Ordinance are severable. In the event that any court of competent jurisdiction shall judge any provisions of this Ordinance to be illegal, invalid, or unenforceable, such judgment shall not affect any other provisions of this Ordinance which are not specifically designated as being illegal, invalid, or unenforceable.

SECTION 6: PENALTIES FOR VIOLATION

Any person, firm, corporation or business entity violating this Ordinance shall be deemed guilty of a misdemeanor, and upon conviction thereof shall be fined any sum not exceeding Five Hundred Dollars (\$500.00) per violation. The penal provisions imposed under this Ordinance shall not preclude the City of Farmersville from filing suit to enjoin the violation. The City of Farmersville retains all legal rights and remedies available to it pursuant to local, state and federal law.

SECTION 7: INJUNCTIVE RELIEF

Any violation of this ordinance can be enjoined by a suit filed in the name of the City of Farmersville in a court of competent jurisdiction, and this remedy shall be in addition to any penal provision in this ordinance or in the Code of the City of Farmersville.

SECTION 8: PUBLICATION

The City Secretary is hereby directed to publish in the Official Newspaper of the City of Farmersville the Caption, Penalty, and Effective Date Clause of this Ordinance as required by Section 52.011 of the Local Government Code.

SECTION 9: ENGROSSMENT AND ENROLLMENT

The City Secretary of the City of Farmersville is hereby directed to engross and enroll this Ordinance by copying the exact Caption and the Effective Date Clause in the minutes of the City Council of the City of Farmersville, and by filing this Ordinance in the Ordinance records of the City.

SECTION 10: SAVINGS

All rights and remedies of the City of Farmersville are expressly saved as to any and all violations of the provisions of any Ordinances which have accrued at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such Ordinances, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

SECTION 11: EFFECTIVE DATE

This Ordinance shall take effect immediately from and after its passage and publication as required by law.

PASSED on first reading on the 22nd day of September, 2015, and second reading on the 13th day of October, 2015 at properly scheduled meetings of the City Council of the City of Farmersville, Texas, there being a quorum present, and approved by the Mayor on the date set out below.

APPROVED THIS 13th DAY OF OCTOBER, 2015.

BY: _____
Joseph E. Helmberger, P.E., Mayor

ATTEST:

BY: _____
Edie Sims, City Secretary

Exhibit A

City of Farmersville Public Information Policies and Procedures

I. POLICY

A. Purpose

The City of Farmersville, Texas (the “City”) is committed to full and complete compliance with the letter and the spirit of the Texas Public Information Act (the “Act”) and to public policy of the state of Texas that “all persons are, unless otherwise expressly provided by law, at all times entitled to full and complete information regarding the affairs of government and the official acts of those who represent them.” It is City policy that all officers, officials and employees comply with the provisions of the Act.

These policies and procedures (“policy”) outline the requirements for requesting, processing, disclosing and withholding City records. This policy is a guide for conducting City business in a professional and uniform manner. This policy is designed to assist in bringing to the City operations an understanding, cooperation and efficiency in handling requests for information through the application of uniform procedures.

The objectives of this policy are to:

- Promote and increase efficiency, responsiveness to the public, and economy in the operation of City government; and
- Provide a fair and equal opportunity for obtaining access to information; and
- Reduce duplication of effort and increase the efficiency with which requests are handled.
- Demonstrate the City’s commitment to an informed citizenry to further the public’s control over the instruments they have created.

B. Scope

This policy applies to all data, documents, forms, and information managed or possessed by the City, or to which the City has a superior right of access. This policy applies to all requests for information submitted to the City after the date of adoption. The Act does not require the City to create new information, to do legal research, or to answer questions. A *subpoena duces tecum* or a request for discovery that is issued in compliance with a statute or a rule of civil or criminal procedure is not considered to be a request for information under the Act and is not subject to this procedure. The municipal court is exempt from the requirement of the Act, and is therefore exempt from the requirements of this policy. A request for documents pursuant to an administrative hearing is considered to be a request for information under the Act.

II. PUBLIC INFORMATION OFFICER; AUTHORITIES & DUTIES

The City Secretary shall be the City's "Public Information Officer" and has the authority to release records in accordance with the procedures set forth in the Act and with this policy. The Public Information Officer shall make information available for public inspection and copying; carefully protect information from deterioration, alteration, mutilation, loss, or unlawful removal; and repair, renovate, or rebind information as necessary to maintain it properly.

It is the duty of the Public Information Officer to "promptly" produce requested records for inspection or duplication, or both. If the Public Information Officer cannot produce the information within 10 business days, after receipt of a written request, the requestor must be notified in writing of this fact and be provided with a date and hour within a reasonable time when the information will be available.

The Public Information Officer may not inquire into the purpose for which the information will be used or make other inquiry of a requestor except to establish proper identification or authority, or as follows:

- if information requested is unclear, the requestor may be asked to clarify the request; and
- if a large amount of information has been requested, the requestor may be asked how the scope of the request might be narrowed.

The Public Information Officer shall treat all requests for information uniformly without regard to the position or occupation of the requestor, the person on whose behalf the request is made, or the status of the individual as a member of the media. The Act provides that the City is not required to accept or comply with a request for information from an individual who is imprisoned or confined in a correctional facility.

III. PROCEDURES

A. Signage Required

The Public Information Officer shall prominently display a sign in the form prescribed by the Texas Building and Procurement Commission (formerly named the General Services Commission) that contains basic information about the rights of a requestor, the responsibilities of a governmental body, and the procedures for inspecting or obtaining a copy of public information where it is plainly visible to:

- members of the public who request public information in person; and
- employees whose duties include receiving or responding to public information requests.

B. Receiving Requests for Information

1. Written Requests. All requests for information must be received in writing via email, regular mail, hand-delivery, or facsimile. Written requests do not include a text message sent to an individual official, officer, employee or the Public Information Officer. All requests for information must be directed to the Public Information Officer as follows:

The City of Farmersville
Office of the City Secretary
205 South Main Street
Farmersville, Texas 75442
Fax: (972) 782-6604
E-mail: e.sims@farmersvilletx.com

2. Forwarding of Requests. Any official or other employee receiving a written request for information via regular mail or hand-delivery must forward it immediately to the Public Information Officer.

3. Email and Facsimile Requests. Email and facsimile requests are not valid unless sent directly by the requestor to the Public Information Officer.

4. Date Stamp. An official stamp shall be designated by the Public Information Officer. Any employee or officer receiving a request for information must immediately make a notation on the document as to the date it was received.

5. Submission to the Public Information Officer. Individuals contacting the City with written or verbal inquiries regarding information held by the City should be advised to submit their requests in writing directly to the Public Information Officer.

6. Requests for Clarification. All requests for clarification, narrowing or additional information, must be made in writing and may be sent via email or by certified mail, return receipt requested, to the requestor's physical or mailing address as allowed by Texas law. The communication must state that all responses to the inquiry must also be made in writing and returned to the City by mail, email, or via facsimile transmission and that failure to respond in a timely manner may result in the request being considered withdrawn. If the Public Information Officer does not receive a written response from the requestor by the 61st day after the date the written request for clarification, narrowing or additional information is sent, the request for information is considered to have been withdrawn by the requestor.

7. Outstanding Balance Due. The City must require the payment of all outstanding balances due from a requestor for previous information requests that were prepared by the City, and for which the requestor was notified yet failed to pay the assessed charges. The City is not obligated to process new requests for information until the outstanding balances have been paid-in-full.

C. Responding to Routine Requests for Information

1. Compliance. When it is clear from the request that requested information is not excepted from required disclosure, the Public Information Officer should respond or coordinate responses to the request, notifying the City Manager as appropriate. The Public Information Officer should promptly produce requested information for inspection, duplication, or both, on application by any person. The Public Information Officer shall comply with routine requests by:

- (a) providing the requested information for inspection or duplication in City offices; or
- (b) sending copies of the requested information via regular mail if the person requesting the information requests that copies be provided by mail and pays the postage and any other allowable charges that the requestor has caused the City to incur.

2. Charges. To the extent possible, the City must recover the costs of responding to requests for information. Therefore, all requests for information are subject to reasonable charges that include the costs related to reproducing information such as the costs of materials, labor and overhead, as allowed by law. Charges for providing requested information accrue at the time the requestor is advised that the copy is available upon payment of the applicable charges. The Public Information Officer shall impose charges to inspect or copy requested information in accordance with the costs set forth in 1 Tex. Admin. Code §70.3 (Office of the Attorney General), as such rule may be amended. A summary of the charges is provided in **Attachment 1** hereto. In the event of any conflict between the charges set out in Attachment 1 and 1 Tex. Admin. Code §70.3, the provisions of 1 Tex. Admin. Code §70.3 shall control. If a request for information will result in the imposition of a charge that exceeds \$40, the Public Information Officer shall ensure that the requestor receives a written itemized statement that details all estimated charges that will be imposed. A waiver to payment of the applicable charges can be made only in instances where the Public Information Officer determines that doing so is in the public interest.

3. Information in Active Use or in Storage. If the requested information is unavailable at the time of the request to examine because it is in active use or in storage, the Public Information Officer shall certify this fact in writing to the requestor and set a date and hour within a reasonable time when the information will be available for inspection or duplication.

4. Request for Additional Time. If the requested information cannot be produced for inspection or duplication within ten (10) business days after the date the information is requested, the Public Information Officer shall certify that fact in writing to the requestor and set a date and hour within a reasonable time when the information will be available for inspection or duplication.

5. Time Limitations. A requestor must complete the inspection of the requested information not later than the 10th business day after the date the information is made available for inspection or duplication. If the requestor does not complete the inspection of the requested information within ten (10) business days after the date the requested information is made available and does not file a written request for additional time, the requestor is considered to have withdrawn the request. The Public Information Officer shall extend the initial examination period by an additional ten (10) business days if, within the initial period, the requestor files a written request for additional time.

D. Responding to Non-Routine Requests for Information

1. Consultation for Disclosure Exceptions. When it is not clear whether requested information is excepted from required disclosure by the Act, the Public Information Officer shall consult with the Office of the City Attorney to determine whether the records in question should be withheld or released.

2. Attorney General Decisions. Subchapter C of the Act excepts a number of categories of information from required disclosure. On determination by the Office of the City Attorney that requested information falls within one of these excepted categories, the Office of the City Attorney shall forward a request for a decision to the Attorney General to confirm that such information shall be withheld from public disclosure. On determination by the Office of the City Attorney that requested information does not fall within one of the excepted categories, the request shall be processed following procedures specified above for a routine request.

E. Estimate or Statement of Charges

1. Written Itemized Statement. If fulfilling any type of request for information would cost the requestor an amount exceeding \$40, the City must provide the requestor with a written itemized cost estimate that details all estimated charges to be imposed, including any allowable charges for personnel costs. If an alternative less costly method of viewing the records is available, the statement must include a notice that the requestor may contact the City regarding narrowing the scope of the request or clarifying the request, or the City should provide the Internet site. The itemized cost estimate to the requestor must state:

- (a) that the requestor must provide the City with a mailing, facsimile transmission, or electronic mail address to receive the itemized statement and that it is the requestor's choice which type of address to provide;
- (b) that the request is considered automatically withdrawn if the requestor does not respond in writing to the itemized statement and any updated itemized statement in the time and manner required; and

- (c) that the requestor may respond to the statement by delivering the written response to the City by mail, in person, by facsimile transmission, or by email.

2. Withdrawal of Request. A request is considered to have been withdrawn by the requestor if the requestor does not respond in writing to the itemized statement by informing the City within 10 business days after the date the statement is sent to the requestor that:

- (a) the requestor will accept the estimated charges;
- (b) the requestor is modifying the request in response to the itemized statement; or
- (c) the requestor has filed a complaint with the Office of the Attorney General.

3. Updated Itemized Statement. If the City later determines, but before it makes the copy or the paper record available, that the estimated charges will exceed the charges detailed in the written itemized statement by twenty percent (20%) or more, the City must send to the requestor a written updated itemized statement that details all estimated charges that will be imposed, including any allowable charges for personnel time. If the requestor does not respond in writing to the updated estimate in the time and manner described, the request is considered to have been withdrawn by the requestor.

If the actual charges that the City imposes for a copy of information or for inspecting paper records exceeds \$40, the charges may not exceed the amount estimated in the updated itemized statement or, if no such updated statement was sent, the amount charged cannot exceed twenty percent (20%) of the amount listed in the latest estimate provided to the requestor. If no itemized statement is sent to the requestor, the City may not charge over \$40 to fulfill the request.

F. Responding to Requests for Information in a Requested Medium

1. Electronic or Magnetic Medium. If information exists in an electronic or magnetic medium, the requestor may request a copy of the information either on paper or in an electronic medium, such as on diskette or on magnetic tape. The Public Information Officer shall provide a copy in the requested medium if:

- (a) the City has the technological ability to produce a copy of the requested information in the requested medium;
- (b) the City is not required to purchase any software or hardware to accommodate the request; and
- (c) provision of a copy of the information in the requested medium will not violate the terms of any copyright agreement between the City and a third party.

2. Paper or Other Medium. If the City is unable to comply with the request to produce a copy of information in a requested medium for any of the reasons described above, the City must provide a paper copy of the requested information or a copy in another medium that is acceptable to the requestor. The City is not required to copy information onto a diskette or other material provided by the requestor but may use its own supplies.

3. Written Statement. The Public Information Officer shall ensure that the requestor is provided with a written notice if the City determines that responding to a request for public information will require programming or manipulation of data, and

- (a) compliance with the request is not feasible or will result in substantial interference with its ongoing operations; or
- (b) the information could be made available in the requested form only at a cost that covers the programming and manipulation of data.

4. Programming/Manipulation of Data Notice. The written notice must include:

- a statement that the information is not available in the requested form;
- a description of the form in which the information is available;
- a description of any contract or services that would be required to provide the information in the requested form;
- a statement of the estimated cost of providing the information in the requested form, as determined in accordance with the guidelines for specifying charges for access to public information; and
- a statement of the anticipated time required to provide the information in the requested form.
- time the requestor is advised that the copy is available only upon payment of the applicable charges.

5. Timing of Written Statement. The Public Information Officer shall ensure that a written notice is provided to the requestor within twenty (20) days after the date of the City's receipt of the request. The City has an additional ten (10) days if written notice is given to the requestor, within twenty (20) days after the date of receipt of the request, that the additional time is needed.

6. Requestor Response. After providing the written notice to the requestor as required above, the City does not have any further obligation to provide the information in the requested form or in the form in which it is available unless within 30 days the requestor informs the City in writing that the requestor:

- (a) wants the governmental body to provide the information in the requested form according to the cost and time parameters set out in the statement or according to other terms to which the requestor and the governmental body agree; or
- (b) wants the information in the form in which it is available.

7. Withdrawal of Request. If a requestor does not make a timely written response as specified above, the requestor is considered to have withdrawn the request for information.

G. Responding to Repetitious or Redundant Requests for Information

1. Certifications. If the Public Information Officer determines that a requestor has made a request for information for which the City has previously furnished copies to the requestor or made copies available to the requestor on payment of applicable charges, the Public Information Officer may respond to the request by certifying to the requestor that copies of all or part of the requested information, as applicable, were previously furnished to the requestor or made available. The certification must include:

- (a) a description of the information for which copies have been previously furnished or made available to the requestor;
- (b) the date that the City received the requestor's original request for that information;
- (c) the date that the City previously furnished copies of or made available copies of the information to the requestor;
- (d) a certification that no subsequent additions, deletions, or corrections have been made to that information; and
- (e) the name, title, and signature of the Public Information Officer or the officer's agent making the certification.

2. Charges. A charge may not be imposed for making and furnishing the certification. Information not furnished in the previous request must be furnished for the new request.

H. Requests Requiring More than 36 Hours of Personnel Time

1. 36 Hour Rule. Each requestor is limited to 36 hours of time per 12-month fiscal year that personnel of the City are required to spend producing public information for inspection and duplication, or providing copies of public information to the requestor, without recovering its costs attributable to that personnel time.

2. Written Statements. Each time the City complies with a request for public information, the City shall provide the requestor with a written statement of the amount of personnel time spent complying with that request and the cumulative amount

of time spent complying with requests for public information from that requestor during the applicable 12-month period. The requestor may not be charged for the amount of time spent preparing the written statement.

3. Written Cost Estimates. If, in connection with a request for public information, the cumulative amount of personnel time spent complying with requests for public information from the same requestor is expected to equal or exceed 36 hours, the City shall provide the requestor with a written estimate of the total cost, including materials, personnel time, and overhead expenses necessary to comply with the request. The written estimate must be provided to the requestor on or before the 10th day after the date on which the public information was requested. If the City determines that additional time is required to prepare the written estimate and provides the requestor with a written statement of that determination, the City must provide the written statement as soon as practicable, but on or before the 10th day after the date the City provided the notice that additional time was required.

4. Calculation of Costs. The costs charged for personnel time relating to the cost of locating, compiling, and producing the public information shall be calculated at the rates set by the Texas Attorney General's Office. A summary of the charges is provided in Attachment 1. In the event of any conflict between the charges set out in Attachment 1 and 1 Tex. Admin. Code §70.3, the provisions of 1 Tex. Admin. Code §70.3 shall control. When calculating the amount of time spent complying with an individual's public information request(s), the City may not include time spent on:

- (a) determining the meaning and/or scope of the request(s);
- (b) requesting a clarification from the requestor;
- (c) comparing records gathered from different sources;
- (d) determining which exceptions to disclosure, if any, may apply to information that is responsive to the request(s);
- (e) preparing the information and/or correspondence required for an Attorney General decision;
- (f) reordering, reorganizing, or in any other way bringing information into compliance with well-established and generally accepted information management practices; or
- (g) providing instruction to, or learning by, employees or agents of the City of new practices, rules, and/or procedures, including the management of electronic records.

5. Payment by Requestor. If the City provides a requestor with a written statement estimating the cost of personnel time to complete the requestor's request, the City is not required to produce public information for inspection or duplication or to provide copies of public information in response to the requestor's request unless on or before the 10th day after the date the written statement was sent, the requestor submits a statement in writing to the governmental body in which the requestor commits to pay the lesser of:

- (a) the actual costs incurred in complying with the requestor's request, including the cost of materials and personnel time and overhead; or
- (b) the amount stated in the written statement.

6. Withdrawal of Request. If the requestor fails or refuses to submit a written commitment to pay statement, the requestor is considered to have withdrawn the requestor's pending request for public information.

7. Exceptions to 36 Hour Rule. This rule does not prohibit City from providing a copy of public information without charge or at a reduced rate when it is in the public interest or from waiving a charge for providing a copy of public information when the cost of processing the collection will exceed the amount of the charge. In addition, the 36 hour rule does not apply if the requestor is an individual who, for a substantial portion of the individual's livelihood or for substantial financial gain, gathers, compiles, prepares, collects, photographs, records, writes, edits, reports, investigates, processes, or publishes news or information for and is seeking the information for:

- (a) a radio or television broadcast station that holds a broadcast license for an assigned frequency issued by the Federal Communications Commission;
- (b) a newspaper that is qualified under Section 2051.044, Texas Government Code to publish legal notices or is a free newspaper of general circulation and that is published at least once a week and available and of interest to the general public in connection with the dissemination of news;
- (c) a newspaper of general circulation that is published on the Internet by a news medium engaged in the business of disseminating news or information to the general public; or
- (d) a magazine that is published at least once a week or on the Internet by a news medium engaged in the business of disseminating news or information to the general public.

8. Additional Exceptions to 36 Hour Rule. Further, the 36 hour rule does not apply if the requestor is:

- (a) an elected official of the United States, Texas, or a political subdivision of Texas; or
- (b) a representative of a publicly funded legal services organization that is exempt from federal income taxation under Section 501(a), Internal Revenue Code of 1986, as amended, by being listed as an exempt entity under Section 501(c)(3) of that Code.

Attachment 1

Allowable Charges for Providing Copies of Public Information

The Public Information Act (the "Act") authorizes the City to recover costs for materials, personnel time, and overhead, under certain circumstances. However, in no case may the City impose charges that exceed the actual cost of producing or allowing the inspection of requested information.

A. Charges for Materials

Standard paper copy – The charge for a standard paper copy (8½" x 11") produced by a photocopier or a computer printer is \$.10 per page. Each side that has a copied or printed image is considered a separate page.

Nonstandard copy – The following charges for nonstandard copies cover the cost of materials onto which information is copied:

Diskette	\$1.00 each
Magnetic tape	Actual cost
Data cartridge	Actual cost
Tape cartridge	Actual cost
Rewritable CD (CD-RW)	\$1.00
Non-rewritable CD (CD-R)	\$1.00
Digital Video Disc (DVD)	\$3.00
JAZ Drive	Actual cost
Other Electronic Media	Actual cost
VHS videocassette	\$2.50 each
Audio cassette	\$1.00 each
Oversize paper copy (i.e.: 11" x 17", green bar, blue bar, (not including maps and photographs using specialty paper)	\$.50 each
Specialty paper (Mylar, blueprint, blueline, map, photographic)	Actual cost
Other	Actual cost

These charges are for materials only, and do not reflect any additional costs that the City may impose for personnel time, overhead (if applicable), document retrieval, programming personnel time or computer resource usage.

B. Charges for Personnel Time

Personnel charges – There are two types of labor costs authorized under the Act – standard personnel time and programming personnel time. The most common type of labor cost is for standard personnel time. The charge for standard personnel time to process a request for information is \$15 per hour, prorated to the nearest quarter-hour.

- The requestor may only be charged for locating, compiling, and redacting any information confidential by law. The requestor may not be charged for the preparation of the cost statement, drafting memoranda, drafting cover letters, or for any other information he or she did not request.
- The charge for standard personnel time can not include any time spent by an attorney, legal assistant, or any other person who reviews the requested information to determine whether the City will raise any exceptions to disclosure of the requested information under the Act or to research or prepare a request for a ruling by the Attorney General's office pursuant to the Act.

Before the City can recover costs exceeding forty dollars (\$40), the City must provide the requestor with an itemized written cost statement that includes language required by the Act. The requirements of cost estimates are detailed in the section entitled "Estimate or Statement of Charges."

Personnel Charges When Photocopies are Requested – A personnel charge may not be collected to provide 50 or fewer pages of paper copies for a request for information unless the requested documents are (1) older than five years or (2) located in more than one building or in a remote storage facility. City buildings that are connected by sidewalks or covered walkways, an elevated or underground passageway are considered to be one building. When paper copies are requested and personnel charges are imposed, the fee should be calculated as follows:

- If 50 or more pages of paper copies are requested, the personnel charge may include the actual time to locate, compile, and reproduce the requested information and can be assessed for either standard or non-standard copies.
- If 50 or more pages of paper copies are requested and the documents include both confidential information and public information on the same page, personnel time can be charged for the time spent to blackout, or otherwise redact information that is confidential by law, in addition to the time it takes to locate, compile, and reproduce the requested information.

Personnel Charges When Requests Require Copies from Electronic or Microfilm Records: Charges for copies of records that are stored electronically or on microfilm may include reasonable costs of materials, standard personnel time, and overhead if 50 or more pages of paper copies are provided.

Personnel Charges for Inspection of Paper Copies: Charges for the inspection of records in paper format may include materials and personnel time under certain circumstances. The City may impose charges for copies for any page that must be copied so that confidential information may be redacted to enable the requestor to inspect the information subject to release. Personnel charges are only allowed if: (1)(a) the records to be inspected are older than five years, or (b) the records completely fill, or when

assembled will completely fill, six or more archival boxes, *and* (2) the governmental body estimates it will require more than five hours to prepare the records for inspection. An “archival box” is a box that measures approximately 12.5” W x 15.5” L x 10” H. On average, such a box would contain 4,000 pages. Only records responsive to the request may be counted towards the number of boxes. Preparing records for inspection includes the time needed to locate and compile the records, redact the confidential information, and make copies of pages that require redaction. Overhead charges are not allowed on requests for inspection of paper records.

Personnel Charges for Inspection of Information in Electronic Format – When a requestor seeks to inspect information that exists in an electronic medium the City may charge the requestor to access the information if complying with the request will require programming or manipulation of data.

- Manipulation of Data personnel charges - If a request for information requires the creation of a report, table, or chart not currently in existence, and no programming is required, the standard personnel charge of \$15 per hour, prorated to the nearest quarter-hour, for basic data entry may be imposed. When programming or data entry is required in response to a request, the standard personnel charge is allowed, regardless of the number of pages requested.
- Programming personnel charges – If a request requires the services of a programmer to execute an existing program or to create a new program so that requested information may be accessed and copied, the City will charge for the programmer's time. Searching and/or printing electronic records is neither programming nor manipulation of data. The hourly charge for a programmer is \$28.50 an hour, prorated to the nearest quarter-hour. When programming or data entry is required in response to a request, the programming personnel charge is allowed, regardless of the number of pages requested.

If the City assesses a charge for labor, the requestor may require the City to provide him or her with a statement of the amount of time that was needed to prepare the requested copies. Upon request, the statement must be signed by the Public Information Officer or the agent of that officer with the signer's name clearly typed below the signature. The City is not permitted to charge for providing this statement.

C. Miscellaneous Charges

Overhead charge – When a personnel charge is applicable to a request, the City can include direct and indirect costs in the charges. This overhead charge is 20% for any personnel time associated with a request. An overhead charge may not be imposed for requests for copies of 50 pages or less of standard paper records unless the information must be retrieved from more than one building or a remote storage facility. Buildings that are connected by sidewalks or covered walkways, an elevated or underground passageway are considered to be one building. An overhead charge may not be imposed for requests for the inspection of electronic information unless the manipulation of data or programming is required.

Miscellaneous supplies - The City may charge the requestor for the actual cost of miscellaneous supplies. This miscellaneous charge would apply to such items as: envelopes, labels, boxes and other supplies used to produce the requested information. For requests for 50 or more pages of paper copies, or for those requests where the information is located in more than one building or in a remote site, the actual cost of materials may be charged. All City buildings that are connected by sidewalks or covered walkways, an elevated or underground passageway, or similar facility are considered to be one building.

Postal and shipping charges	Actual cost
Photographs	Actual cost
Maps	Actual cost
Outsourced/contracted services	Actual cost for the copy (may not include development costs)
Fax charges	Program staff may assess a fee for the actual cost, if known, for faxing information long distance if the requestor specifically asked that the information be faxed. If the actual cost is not known or if the fax is transmitted locally, no charge for faxing can be assessed.

Microfiche and microfilm charge – If the requestor requires information found only on microform format and they want a duplicate of the microform, the City cannot impose a charge that exceeds the actual cost for reproducing the microform. If the requestor wants the information found on the microform to be reproduced on standard size paper, the charge is \$.10 per page, plus any applicable personnel and overhead charge if the requested information exceeds 50 copies.

Remote document retrieval charge – If the requested information is stored in a remote storage facility and the facility charges the City for retrieval of the document(s), the City may recover actual costs of such services. If this charge is assessed, the City cannot impose an additional personnel charge for time spent locating documents at the storage location by the storage facility's personnel. If after delivery to the City, the boxes must still be searched for records that are responsive to the request, the City may impose a personnel charge.

Computer resource charge – This is a utilization charge for computers based on the amortized cost of acquisition, lease, operation, and maintenance of computer resources, which might include, but is not limited to, some or all of the following: central processing units (CPUs), servers, disk drives, local area networks (LANs), printers, tape drives, other peripheral devices, communications devices, software, and system utilities. These computer resource charges are not intended to substitute for cost recovery methodologies or charges made for purposes other than responding to information

requests.

The charge made to recover the computer utilization cost is the actual time the computer takes to execute a particular program times the applicable rate. This time can be read directly from the CPU clock, and will most frequently be a matter of seconds. No charge should be made for computer print-out time.

The applicable rates are as follows:

Mainframe system	\$10.00 per cpu minute
Mid-size	\$1.50 per cpu minute
Client/server	\$2.20 per clock hour
PC or LAN	\$1.00 per clock hour

The public must have access to information maintained on superseded software and computer equipment. The City must maintain such software and equipment and documentation on the use of the software and equipment for the full retention period as indicated on the City's approved retention schedule, or the City must maintain the same information in a converted updated version to enable the public to be able to access and read it. However, the City is not required to convert data in one format to another format it has never maintained unless the requestor is notified and pays the cost in advance in accordance with the Section 552.231 of the Act. The City is not required to maintain hardware or software it no longer uses after the data has been converted.

Sales tax – Sales tax may not be added on charges for information.

Deposit/Bond – A cash deposit (50% of the total estimated charge) or bond (100% of the total estimated charge) may be required before the City prepares for inspection the information requested if the total estimated charge will exceed \$100. If the requestor has previous unpaid billings for information exceeding \$100, a deposit of the amount of the unpaid billings will be required.



TO: Mayor and Councilmembers

FROM: Ben White, City Manager

DATE: September 22, 2015

SUBJECT: First Reading – Consider, discuss and act upon water rate increases due to a pass thru from North Texas Municipal Water District and annual review of the Master Fee Schedule

- An ordinance is attached for review.

ACTION: Approve or disapprove first reading of the ordinance as presented.

**CITY OF FARMERSVILLE
ORDINANCE # O-2015-1013-001**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FARMERSVILLE, TEXAS AMENDING FARMERSVILLE CODE OF ORDINANCES AMENDING APPENDIX A, "MASTER FEE SCHEDULE," AMENDING THE WATER SERVICE FEES ADOPTED THROUGH SECTION 11.122.4, ENTITLED "WATER SERVICE FEES"; PROVIDING FOR A REPEALER CLAUSE; PROVIDING FOR A SEVERABILITY CLAUSE; AND SETTING AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Farmersville, Texas ("City"), is a customer of North Texas Municipal Water District (NTMWD); and

WHEREAS, the City desires to modify the Master Fee Schedule related to the cost of water service provided by the City via NTMWD; and

WHEREAS, the City Council of the City of Farmersville, Texas, finds that all prerequisites to the adoption of this Ordinance have been met;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FARMERSVILLE, TEXAS:

SECTION 1: MASTER FEE SCHEDULE FOR WATER SERVICE AMENDED

From and after the effective date of this Ordinance, the Master Fee Schedule is hereby amended in part by deleting the current Water Service Fee charges and replacing said fees with new Water Service Fees in accordance with Section 11.122.4 of the Code of Ordinances to read per Exhibit "A" as highlighted.

SECTION 2. SEVERABILITY CLAUSE

That should any sentence, paragraph, subdivision, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional.

SECTION 3. REPEALER CLAUSE

That all ordinances of the City of Farmersville, Texas, in conflict with the provisions of this ordinance be, and the same are hereby, repealed.

SECTION 4: This Ordinance shall take effect after approval and adoption by City Council and with publication of the caption, as the law in such cases provides for the October 2014 billing cycle.

PASSED on first reading and second reading on the 22nd day of September, 2015, on the 13th day of October, 2015, at properly scheduled meetings of the City Council of the City of Farmersville, Texas, there being a quorum present, and approved by the Mayor on the date set out below.

APPROVED THIS 13th DAY OF OCTOBER, 2015.

APPROVED:

BY: _____
Joseph E. Helmberger, P.E., Mayor

ATTEST:

Edie Sims, City Secretary

MASTER FEE SCHEDULE

SECTION 1: Refuse/Garbage and Recycling Fees (C of O, Article II, Section 2-7, Refuse/garbage fees)

REFUSE/GARBAGE SERVICE	MONTHLY FEE Once per week collection	MONTHLY FEE Twice per week collection
RESIDENTIAL		
Polycart:	\$13.29	N/A
Additional Polycart	\$8.50	N/A
Single bag additional trash	\$0.40 per tag	N/A
Outside city limits	200% of current refuse rates except for customers prior to 1985, then fee is 150% of current rates	
Brush Collection	\$50 initial minimum charge plus \$20 per hour if minimum is exceeded	
COMMERCIAL RATES		
COMMERCIAL	MONTHLY FEE Once per week collection	MONTHLY FEE Twice per week collection
Polycart:	\$25.67	\$31.41
Additional Polycart	\$17.40	\$17.40
2 Yard Dumpster	\$65.70	\$110.05
3 Yard Dumpster	\$74.56	\$136.66
4 Yard Dumpster	\$85.27	\$165.05
6 Yard Dumpster	\$132.97	\$241.47
8 Yard Dumpster	\$156.23	\$275.09
EXTRA PICK-UPS		
2 Yard Dumpster	\$29.10	
3 Yard Dumpster	\$34.92	
4 Yard Dumpster	\$40.74	
6 Yard Dumpster	\$46.56	
8 Yard Dumpster	\$52.38	
REFILLS		
2 Yard Dumpster	\$29.10	
3 Yard Dumpster	\$34.92	
4 Yard Dumpster	\$40.74	
6 Yard Dumpster	\$46.56	
8 Yard Dumpster	\$52.38	

COMMERCIAL SPECIAL SERVICES	
Container Inside Four Side Enclosures – Per Pick-Up, Caster – (<4 cu. Yd.) Per Container	\$9.32
Locks – Per Pick-Up, Per Container	\$8.74

(Note: Roll-off Compactors and Open Top Roll-off Containers will be billed by Refuse Provider but charges shall not exceed current charges shown below:)

ROLL OFF COMPACTORS	
28 Cubic Yard Per Haul (up to 4 tons payload)	\$465.57
35 Cubic Yard Per Haul (up to 4 tons payload)	\$494.67
40/42 Cubic Yard Per Haul (up to 4 tons payload)	\$535.40
Excess Payload Weight Charge per ton (if > 4tons)	\$34.92
Trip Charge (Dry Run) – weekday	\$104.76
Compactor Rental Per Day	

OPEN TOP ROLL-OFF CONTAINERS	
20 Cubic Yard Per Haul (up to 4 tons payload)	\$407.37
30 Cubic Yard Per Haul (up to 4 tons payload)	\$459.75
40 Cubic Yard Per Haul (up to 4 tons payload)	\$512.13
Excess Payload Weight Charge per ton (if > 4tons)	\$34.92
Trip Charge (Dry Run) – weekday	\$104.76
Delivery – Weekday	\$104.76
Open Top Rental Per Day	\$4.66

SPECIAL HAUL FEE	
Unacceptable Residential Waste	
1 Cubic Yard	\$17.46
2 Cubic Yard	\$29.10
3 Cubic Yard	\$40.74
4 Cubic Yard	\$52.38
5 Cubic Yard	\$64.02
6 Cubic Yard	\$75.66
7 Cubic Yard	\$87.30
8 Cubic Yard	\$98.94
9 Cubic Yard	\$110.58
10 Cubic Yard	\$122.22
Cost per Additional City Containers (1)	
2 Cu Yard Containers up to 2 additional	N/A
4 Cu Yard Containers up to 2 additional	N/A
6 Cu Yard Containers up to 2 additional	N/A
8 Cu Yard Containers up to 2 additional	N/A
20 Cu Yard Containers up to 2 annually	N/A
30 Cu Yard Containers up to 2 annually	N/A
40 Cu Yard Containers up to 2 annually	N/A
(1) Assumes delivery, 1 empty and 1	

pickup (removal)	
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All rates are subject to applicable sales tax.

RECYCLING SERVICE	
Curbside recycling (for residential and commercial)	\$3.44 per month
Drop-off recycling	\$0.35 per month
Additional or Replacement Recycling Bins	\$50

SECTION 2: Water and Electrical Service Initiation Fees; Miscellaneous Services (C of O Article II, Section 2-1, Water and electric service initiation fees; miscellaneous services)

Electric and Water Service	Deposits
Transfer of Service Address	\$30 each
Electric	
Service Connect Fee	\$30
Homeowner Deposit	\$150
Renter Deposit	\$200
Temporary Service for Construction	\$150 minimum or 100% of the cost of installation and retirement whichever is more
Service Disconnect/Reconnect Fee (during regular business hours)	\$30
Service Disconnect/Reconnect Fee (after business hours)	\$45
Security Light per month	\$12
Water	
Service Connect Fee	\$30
Homeowner Deposit	\$100
Renter Deposit	\$150
Temporary Service for Property Clean Up	\$27.50 for a period up to 7 days
Miscellaneous Water and Electric Services	
	Deposits
Meter Checks	\$35
Reconnection	\$30 during business hours; \$40 for other than business hours
Reconnection following meter tampering	\$100 during business hours
Reconnect Fee following rationing violations	\$100 plus any additional costs to City

SECTION 2 (A) Electric Service Rates. Water and Electrical Service Initiation Fees; Miscellaneous Services (C of O Article II, Section 2-8, Electric service rates)

Residential Rate (Schedule R)	
Security Deposit	\$200.00
Customer Charge	\$6.75

Energy Charge	\$0.1077 per kWh for all kWh
Small Commercial Rate (Schedule SC)	
Security Deposit	\$200.00
Customer Charge	\$15.00
Energy Charge for 1 st 5,000 kWh or less	\$0.1110 per kWh
Energy Charge greater than 5,000 kWh	\$0.0970 per kWh
A Customer on this schedule whose demand exceeds 25 kW for any billing period shall be billed under Schedule MC for the next 12-month period beginning with the current month.	
Medium Commercial Rate (Schedule MC)	
Security Deposit	\$400.00
Customer Charge	\$40.00
Minimum Energy Charge	\$221.25
Demand Charge per kWh for all monthly billing demands greater than 25 kW	\$7.25 per kWh plus the Energy Charge immediately following
Energy Charge for 1 st 5,000 kWh or less	\$0.1010 per kWh
Energy Charge for 5,001 kWh or more	\$0.0787 per kWh
A Customer billed under this schedule for a period of 12 consecutive months without a demand in excess of 25 kW will be changed to Schedule SC on the first month succeeding such 12-month period.	
A Customer on this schedule whose demand exceeds 100 kW for any billing period shall be billed under Schedule LC for the next 12-month period beginning with the current month.	
Large Commercial Rate (Schedule LC)	
Security Deposit	\$800.00
Customer Charge	\$86.00
Demand Charge per kWh for all monthly billing demands for the 1 st 100 kW or less of monthly billing demand	\$7.00 per kW plus the following Energy Charge
Demand Charge per kWh for all monthly billing demands for demands greater than 100 kW	\$5.70 per kW plus the following Energy Charge
Minimum Energy Charge	\$786.00
Energy Charge for all kWh	\$0.0627 per kWh
The following provisions are applicable to ALL Schedules (R, SC, MC, LC)	
<i>Power cost adjustment.</i> The monthly charges under this rate schedule shall be increased or decreased as necessary to reflect the application of power cost adjustment calculated in accordance with Schedule PCA.	

Tax adjustment. The above rate shall be subject to an increase or decrease in proportion to the amount of new taxes or increased taxes, levied or imposed or increased or decreased by law or articles which were not in effect on the effective date of the ordinance from which this schedule is derived, which the City may hereafter have to pay.

SECTION 3. Water Service Fees (C of O Article II, Section 2-2 Water monthly service fees)

WATER SERVICE	
Inside City Limits:	
Meter Charge (Includes 1,000 gallons)	
3/4 inch or less	\$13.11
1 inch	21.31
1 ½ inch	41.83
2 inch	66.44
3 inch	74.65
4 inch	205.94
6 inch	411.08
Volumetric Charges (per 1,000 gallons)	
1,001 to 10,000 gallons	\$6.25
10,001 to 20,000 gallons	8.13
In excess of 20,000 gallons	10.08
Outside City Limits:	
Residential or Commercial Customers of Record Prior to 1985	
Meter Charge (includes 1,000 gallons)	
3/4 inch or less	\$19.67
1 inch	31.97
1 ½ inch	62.75
2 inch	99.66
3 inch	111.98
4 inch	308.91
6 inch	616.62
Volumetric Charges (per 1,000 gallons)	
1,001 to 10,000 gallons	\$9.38
10,001 to 20,000 gallons	12.19
In excess of 20,000 gallons	15.11
Outside City Limits:	
Residential or Commercial Customers of Record Since	

1985	
Meter Charge (includes 1,000 gallons)	
3/4 inch or less	\$26.22
1 inch	42.62
1 ½ inch	83.66
2 inch	132.88
3 inch	149.30
4 inch	411.88
6 inch	822.16
Volumetric Charges (per 1,000 gallons)	
1,001 to 10,000 gallons	\$12.50
10,001 to 20,000 gallons	16.25
In excess of 20,000 gallons	20.15

SECTION 4. Sewer Service Fees (C of O, Article II, Section 2-3, sewer monthly service fees)

SEWER SERVICE	
Inside City Limits Residential:	
Minimum monthly charge for first 1,000 gallons water consumption	\$31.07
Volumetric rate using winter averaging Dec/Jan/Feb 1,000 gallons < water consumption <=15,000 gallons	\$9.68 / 1,000 gallon
Maximum volumetric charge using winter averaging water consumption >15,000 gallons	\$135.52
Volumetric rate for customers without winter averaging 1,000 gallons < water consumption <= 7,000	\$9.68 / 1,000 gallon
Maximum volumetric charge without winter averaging water consumption >7,000 gallons	\$58.08
Inside City Limits Commercial:	
Minimum monthly charge for first 1,000 gallons water consumption	\$31.07
Volumetric charge 1,000 gallons < water consumption	\$9.68 / 1,000 gallon
Outside City Limits Residential:	
Minimum monthly charge for first 1,000 gallons water consumption	\$35.73
Volumetric rate using winter averaging Dec/Jan/Feb 1,000 gallons < water consumption <=15,000 gallons	\$11.13 / 1,000 gallon
Maximum volumetric charge using winter averaging water consumption >15,000 gallons	\$155.85
Volumetric rate for customers without winter averaging 1,000 < water consumption <=7,000 gallons	\$11.13 / 1,000 gallon
Maximum volumetric charge without winter averaging water consumption >7,000 gallons	\$66.79
Outside City Limits Commercial:	

Minimum monthly charge for first 1,000 gallons water consumption	\$35.73
Volumetric rate 1,000 gallons <water consumption	\$11.13 / 1,000 gallon

SECTION 5a. On-Site Sewage Facility (C of O, Article II, Section 2-3, Sewer service fees)

ON-SITE SEWAGE FACILITY	
New Residential Construction	\$150
New Commercial Construction	\$150
Existing System	\$100

SECTION 5. Water and Sewer Tap Fees (C of O, Article II, Section 2-4, Water and sewer tap fees)

WATER TAPS	
¾ inch	\$600
1 inch	\$700
2 inch	\$1,200
Greater than 2 inch	125% of materials cost plus \$500
SEWER TAPS	
4 inch	\$600
6 inch	\$650
Greater than 6 inch	125% of materials cost plus \$500

SECTION 6. Electric Service Fees (C of O Article II Section 2-5, Electric service fees) (Ordinance # O-2014-0408-001)

Residential Rate	
Minimum monthly charge	\$6.75
Energy Charge	\$0.1077 per kWh for all kWh
Small Commercial Rate	
Minimum monthly charge	\$15.00
Energy Charge for 1 st 5,000 kWh or less	\$0.1110 per kWh
Energy Charge greater than 5,000 kWh	\$0.0970 per kWh
Medium Commercial Rate	
Minimum monthly charge	\$40.00
Energy Charge for 1 st 5,000 kWh or less	\$0.1010 per kWh
Energy Charge for 5,001 kWh or more	\$0.0787 per kWh
Demand Charge for all monthly billing demands greater than 25 kW	\$7.25 per kWh
Large Commercial Rate	
Minimum monthly charge	\$86.00
Energy Charge for all kWh	\$0.0627 per kWh
Demand Charge for all monthly billing demands for the 1 st 100 kW or less of monthly billing	\$7.00 per kW

demand	
Demand Charge for all monthly billing demands for demands greater than 100 kW	\$5.70 per kW

SECTION 7. Electrical Surcharge Rate (Ordinance # O-2013-0108-004)

Per kilowatt hour for any rate customer	\$.005
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SECTION 8. Impact Fees (C of O Article II, Section 2-6, Impact Fees) (Resolution #2003-42 and revised by Ordinance # O-2013-0910-005)

Impact Fees are determined by multiplying the number of service units in the proposed development by the impact fee per service unit amounts: Service Unit equivalents

IMPACT FEES TO BE COLLECTED ON NEW DEVELOPMENTS RECORD PLATTED ON OR AFTER OCTOBER 1, 2013; AND ON NEW DEVELOPMENTS FOR WHICH PLATTING IS NOT REQUIRED.				
Meter Size (in inches)	Maximum Continuous Operating Capacity (GPM)	Service Unit Equivalent	Water Impact Fee	Wastewater Impact Fee
¾"	15	1	\$ 787	\$ 2,507
1"	25	1.67	\$ 1,314	\$ 4,187
1 ½"	50	3.33	\$ 2,621	\$ 8,349
2"	80	5.33	\$ 4,195	\$ 13,364
3"	160	10.67	\$ 8,399	\$ 26,754
4"	250	16.67	\$ 13,122	\$ 41,798
6"	500	33.33	\$ 26,237	\$ 83,571
IMPACT FEES TO BE COLLECTED ON NEW DEVELOPMENTS RECORD PLATTED ON OR AFTER SEPTEMBER 23, 2003 AND BEFORE OCTOBER 1, 2013, AND NOT REQUIRING A REPLAT.				
Meter Size	Service Unit Equivalent	Water Impact Fee	Wastewater Impact Fee	
¾"	1.00	\$ 760	\$ 740	
1"	1.67	\$ 1,269	\$ 1,236	
1½"	3.33	\$ 2,531	\$ 2,464	
2"	5.33	\$ 4,051	\$ 3,944	
3"	10.00	\$ 7,600	\$ 7,400	
4"	16.67	\$ 12,669	\$ 12,336	
6"	33.33	\$ 25,331	\$ 24,664	
8"	53.33	\$ 40,531	\$ 39,464	
10"	76.67	\$ 58,269	\$ 56,736	

SECTION 9. Building Permit Fees (C of O, Article III, Section 3-1, Residential, commercial and miscellaneous building permit fees)

BUILDING PERMITTING	
Pre-Permit Plan Review (Requires drawing with dimensions of original structure with location and dimensions of structure and/or addition)	\$400 minimal under 2,500 square feet. Residential projects over 2,500 square feet and all commercial projects will require to pay a \$1,000 Retainer Fee to pay for engineering, attorney fees and other subcontracted costs, if necessary, as pass through fees. In the event costs exceed the initial \$1,000 Retainer Fee, the applicant will be required to pay another \$1,000 Retainer Fee until all costs have been paid. Any fees remaining from the Retainer Fee will be refunded to the applicant after completion of the Building Permit process.
Pre-Permit Plan Review – Additions or alterations to residence	\$25.00 per room, minimum \$400
RESIDENTIAL PERMITTING	
Single Family – New Construction	\$675
Multi Family – New Construction	\$350 per unit
Additions or alterations to a residence	\$0.90 per sq ft
Re-inspect (after initial inspection)	\$30
Plumbing re-inspect	\$100
COMMERCIAL PERMITTING	
Single Structure – New Construction	\$700
Multiple unit – New Construction	\$350 per unit
COMMERCIAL ADDITIONS OR ALTERATIONS (Based on Total Valuation of Project) Ordinance #2009-12 (08/11/09)	
\$1.00 TO \$500.00	\$23.50
\$501.00 TO \$2,000.00	\$23.50 for the first \$500.00 plus \$3.05 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$391.25 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$993.75 for the first \$100,000.00 plus

	\$5.60 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$5,608.75 for the first \$1,000,000.00 plus \$3.15 for each additional \$1,000.00, or fraction thereof
Re-inspect (after initial inspection)	\$50
Plumbing re-inspect)	\$100
MISCELLANEOUS PERMIT FEES	
Irrigation system permit	\$100 + re-inspect if applicable
New fence permit	\$30
Accessory Structure, over 150 (storage bldg, garage, etc)	\$60 + \$0.15 per sq ft
Accessory Structure, under 150 sq feet	\$60
Open Air Metal Carports	\$30
Driveway Curb Cuts (for renovations only)	\$30
Swimming Pool – In ground	\$100 + fence, plumbing & electrical permits if applicable
Swimming Pool – In Ground Plan Review	\$75
Swimming Pool – Above ground	\$30 + fence, plumbing & electrical permits if applicable
Spa/Hot Tub	\$30

Section 9(a): Fire Code Inspection Services; Fire Alarms and Sprinkler Systems
(C of O, Article III, Section 3-3, Fire code inspection services; fire alarms and sprinkler systems)

FIRE CODE INSPECTION SERVICES (Fire Alarms and Sprinkler Systems)	
Up to \$250,000	\$ 790
\$251,000 to \$500,000	\$1,100
\$501,000 to \$1,000,000	\$1,420
\$1,001,000 to \$3,000,000	\$2,000
\$3,001,000 to \$6,000,000	\$3,000
\$6,000,000 and up	\$3,000 plus \$.30 for each additional \$1,000

Valuation is based on construction valuation for project

SECTION 10: Code Enforcement Inspection Fees (C of O, Article III, Section 3-4: a and b)

INSPECTION Mechanical, Plumbing & Gas Systems
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New Construction (including new additions to existing structure) Residential or Commercial	\$300 plus \$0.02 per square foot. Covers 3 initial inspections – Rough, Top-out & Final. Additional inspections \$100 each occurrence
Remodel of existing structure (replacing existing lines, etc) Residential or Commercial	\$30 plus \$0.02 per square foot of additional or altered structure Covers one inspection Additional inspections \$30 each occurrence
Backflow Inspections (new or existing)	\$30 per inspection or re-inspection
INSPECTION Electrical Systems and HVAC	
Residential, new construction	\$60 plus \$0.03 per square foot
Residential, Additions or Alterations	\$60 plus \$0.03 per square foot of additional structure or altered area
Residential re-inspections	\$30
Commercial, new construction	\$100 plus \$0.05 per square foot
Commercial, Additions or Alterations	\$100 plus \$0.05 per square foot of additional structure or altered area
Commercial re-inspections	\$50

SECTION 11: Excavation, Cutting of Street Permit (C of O, Article V, Section 5-1, Excavation or cutting of street permit)

EXCAVATION PERMIT	
Any or cutting of street	\$200

SECTION 12: Sign Permit Fees (C of O, Article IV, Section 4-4, Sign permit fees) (Sign Ord #2000-07)

PERMIT Based on Square Footage of Sign	
0 – 16 square feet	\$25
17 – 64 square feet	\$50
65 – 100 square feet	\$75
101 – 200 square feet	\$100
Appeal fee	\$25
Investigation fee	Equal to permit fee
Impound fee	Equal to permit fee

SECTION 13: Moving Building Permit (C of O, Article V, Section 5-2, Moving building permit)

PERMIT	
Moving of buildings from, into, or within City	\$50
Certificate of Occupancy	\$194.50

SECTION 14: Zoning and Rezoning Applications, Specific Use Permits, and Appeals to Board of Adjustment (C of O, Article III, Section 3-5, Zoning and rezoning applications, specific use permits, and appeals to board of adjustment)

APPLICATION OR PERMIT	
Zoning Application	Actual cost of publication, actual cost of notifications + administrative fee based on time for processing
Rezoning Applications; Specific Use Permit Applications; Appeals to Board of Adjustment	Actual cost of publication, actual cost of notifications + administrative fee based on time for processing
Administrative Service – Cost per hourly rate	\$45

SECTION 15: Subdivision Application / Plats (C of O, Article III, Section 3-6 Subdivision application/plats)

APPLICATION	
Retainer Fee	All plats will require the applicant to pay a \$1,000 Retainer Fee to pay for engineering, attorney fees and other subcontracted costs, if necessary, as pass through fees. In the event costs exceed the initial \$1,000 Retainer Fee, the applicant will be required to pay another \$1,000 Retainer Fee until all costs have been paid. Any fees remaining from the Retainer Fee will be refunded to the applicant after completion of the Building Permit process.
Preliminary Plat Application	\$400 plus \$2 per lot in subdivision
Final Plat Applications	\$400 plus \$3 per lot in the subdivision or \$7 per acre, whichever is greater
Review of Plat Applications following initial application	\$200
Simple Subdivision	\$250 plus \$5 per lot

SECTION 16: Facility Rentals (C of O, Article IV, Section 4-2, Facility rentals)

FACILITY	
Onion Shed	\$50 per event plus \$20 refundable deposit
Civic Center Full rent and deposits are due at the time of the reservation. Instructional or commercial service providers: fee negotiable based on percentage of revenue.	\$37.50 per hour up to 4 hours plus \$25 refundable cleaning deposit. (Full rent and deposit is due at the time of reservation. – No Exceptions)
	\$300 for event lasting more than 4 hours plus \$200 refundable cleaning deposit. (Full rent and deposit is due at the time of reservation. – No Exceptions) Deposits are not refundable if post-rental clean-up efforts are required.

Deposits are not refundable if post-rental clean-up efforts are required	
	Civic organizations rent the Civic Center for free; however, they are responsible for any additional costs associated with post-rental clean-up efforts paid for by the City should they be necessary.
Spain Athletic Complex	Applicable to all non-Little League or FISD events
\$250 Deposit: All fees must be paid at the time the reservation is made or at least two weeks prior to the reserved date	Refundable if inspection by City Manager determines that the fields and restrooms are clean and in good working order.
Hourly Rate	Night Time with lights - \$18.75 per hour per field
Tournament Fees:	\$40 per team, per each day of the tournament (\$40 X 8 teams X 2 days = \$640) Plus \$250 refundable deposit
Non-Tournament Events:	Fields #1 and/or #2: \$150 per field, per day; Plus \$250 refundable deposit All Other Fields: \$100 per day per field; Plus \$250 refundable deposit

SECTION 17: Animal Registration, Impoundment, and Disposal Fees (C of O, Article I, In General, Section 1-1)

Metal Tag Registration	
Unaltered Dog or Cat	\$20 yearly (3.106 C)
Altered Dog or Cat	\$15 yearly (3.106 C)
Microchip Registration	
Unaltered Dog or Cat	\$45.00 good for life of animal
Altered Dog or Cat	\$40.00 for 1 st animal and \$35 for each altered animal after that providing the additional animals are owned by the same individual
Impoundment for Dogs and Cats	\$20 for first day; \$15 for each additional day or portion of day (3.109 A, B)
Release of dog or cat for disposal	\$25 per animal (3.109.1)

SECTION 18: Burn Permits (C of O, Article I, In General, Section 29-1, Burning prohibited)

BURN PERMIT	
Burn Permits – City does not allow burning within the Corporate Limits of the City of Farmersville	No permits are issued.

SECTION 19: Miscellaneous Fees (C of O, Article VII, Section 7-1, Miscellaneous fees)

SERVICES	
Credit Card Transaction Fees	\$0
Subdivision Ordinance	\$10
Private Sewer Facilities Ordinance	\$10
Zoning Ordinance	\$10
Letter size document (8.5" x 11" or smaller)	\$0.10 black and white \$0.50 color
Legal size document (8.5" x 14")	\$0.20 black and white \$1.00 color
Large size document (11" x 17")	\$0.50 black and white \$2.50 color
Copies for Medicare or Social Security purposes	No charge for senior citizens
Maps	200% of the current reproduction cost
Insufficient Funds Checks	\$25
Certified Copies	\$2.00 per document or portion of document
Copy for Public Information Requests	\$2.00 for first page of each document and \$0.10 per page thereafter
Copy or fax of customer's personal document(s)	\$1.25 per side
Sale of rock per bucket (limit of 3 front end load buckets per resident per month) <i>Ordinance # O-2012-0424-002 passed 4-24-12</i>	\$50
Sale of sand per bucket (limit of 3 front end load buckets per resident per month) <i>Ordinance # O-2012-0424-002 passed 4-24-12</i>	\$30
Administrative Service – Cost per hourly rate	\$45

SECTION 20: Business and Commerce Permits and Licenses (C of O, Article VI, Section 6-1, Business and commerce permits and licenses)

Service	
Permit application for peddling, soliciting, itinerant merchants	\$50 for initial applicant; \$10 for each additional covered person except for non-profit organizations (5.101.1, B)
Garage Sale Permit	\$7.00 each (only 4 per year)
Annual license application for Sexually Oriented Business	\$250 (5.105.5)
Billiard Table and coin operated gaming machines license	25% of State occupation tax (currently set at \$60), annually (5.108.11 A)

Release of sealed coin operated gaming machines	\$5.00 (5.108.11B)
Application for circus license	\$50 (6.109.5)

SECTION 21: Towing and Storage Fees (C of O, Article IV, Section 4-3 Towing and storage fees)

Service	
Vehicle Towing and impoundment	\$132.50
Daily storage fee	\$15.00

SECTION 22: Apparatus, Tool, Equipment and Material Rentals (C of O, Article IV, Section 4-1, Apparatus, tool, equipment and material rentals)

Apparatus		
Unit of Measure (per item)	Apparatus	Price per Hour
Engine	Class A engine	\$520
Aerial	Aerial	\$520
Rescue Unit	Rescue (heavy)	\$620
Brush Unit	Brush Truck	\$420
Command Unit	Command car/truck	\$220
PPV Fan	PPV fan	\$55
Generator	Portable Generator	\$55
Generator	Generator	\$55
Saw	Chain Saw	\$45
Pump	Portable pump	\$95
Pump	Float pump	\$65
Fire Equipment		
Tool	Price	Unit of measurement
Foam nozzle	\$55	Per incident
Foam eductor	\$50	Per incident
AFFF foam	\$40	Per gallon
Class A foam	\$25	Per gallon
Piercing nozzle	\$40	Per incident
MS fog nozzle	\$55	Per incident
M/S straight bore nozzle	\$30	Per incident
Salvage cover	\$28	Each used
SCBA pack	\$85	Each used
Hall runner	\$18	Per incident
Portable tank	\$75	Per incident
Water extinguisher	\$22	Per incident
Dry chemical extinguisher	\$45	Per incident
CO ₂ extinguisher	\$45	Per incident
Scene lights	\$22	Each used
Water vests	\$30	Each used
Thermal imaging camera	\$75	Per incident

Heat detection gun	\$75	Per incident
Sawzall	\$55	Per incident
Hazardous material equipment		
Supplies/Service	Price	Unit of Measurement
Absorbent	\$17	Per bag
Absorbent booms	\$40	Each used
Topsol	\$35	Each used
Disposable coveralls	\$30	Each used
Neoprene gloves	\$20	Each used
Latex gloves	\$6	Each used
Overboots	\$25	Each used
Disposable goggles	\$15	Each used
Gas plug kit	\$50	Each used
Plug and dike	\$65	Each used
Drum liners	\$10	Each used
Barricade tape	\$22	Each used
Poly sheeting	\$55	Each used
Removal of hazardous material	\$150	Per incident
Disposal of hazardous material	\$150	Per incident
Gas multimeter	\$65	Per incident
CO ₂ meter	\$65	Per incident
Terrazyme	\$70	Each used
Microblaze	\$10	Per quart
Microblaze	\$150	Per five gallons
Rescue equipment		
Tool	Price	Unit of Measurement
Spreaders	\$250	Per incident
Cutters	\$250	Per incident
Rams	\$250	Per incident
Air bags	\$250	Per incident
K-12 saw	\$55	Per incident
Target saw	\$55	Per incident
Ajax tool	\$25	Per incident
K-tool	\$25	Per incident
Windshield tool	\$15	Per incident
Rescue blanket	\$32	Each used
Rope	\$25	Each used

All items are to be billed on an hourly basis. The minimum usage charge for any item on the list is one hour, and for any additional hours or portion thereof, the charge will be prorated accordingly.

(e) **Collision investigation fee.** A collision investigation fee of \$275 is to be charged in responses where no mitigation services, debris removal, or rescue services are performed.



TO: Mayor and Councilmembers

FROM: Ben White, City Manager

DATE: September 22, 2015

SUBJECT: Consider, discuss and act upon City Financial Reports

- Financial reports are attached for review.

ACTION: Approve or deny the reports as presented.

MEMO

To: Benjamin White, City Manager
From: Daphne Hamlin, City Accountant
Date: September 18th, 2015
Subject: August 2015 Budget Report

The monthly budget report will focus on the analysis of budgetary variances of the revenues and expenditures of each of the major operating funds and project the impact on available fund balance. As a benchmark for comparison, we'll bear in mind that as of the end of August, 11/12 months or 91.67% of the fiscal year has passed. For revenues and expenditures occurring evenly throughout the year, we expect to have used or collected close the 91.67% level, and to have 8.33% remaining budget for the remaining of the year.

Presented in this format are: 1) an executive summary describing current budget issues, 2) budgetary comparison schedules of each major operating fund of the city, and 3) a fiscal year to date activity summary for cash and investments.

Executive Summary

The major operating funds that are part of the annual operating budget of the city are the general, water & wastewater, refuse, and electric funds.

General Fund – (page 3-11)

Total revenues in the general fund are 88.90% collected.

Ad Valorem collections currently received is 94.58%. Expect to receive full amount

Sales Tax current collection rate @ 89.63% slightly lower than projected.

Licenses/Permits revenues are up drastically. The City has received 151.27% of this year's projected budget which is indicating growth.

Municipal Court Revenues currently collected is 74.29%. Staff has completed first phase of purge and now pursuing current warrants.

Total expenditures in the general fund are 79.82% which is below the projected 91.67% level.

Please keep in mind we are currently transferring funds from the Electrical Fund to support needed items/personnel in the General Fund. City staff has decided to place some of these items on hold until we receive additional data on the newly acquired Electrical System.

Refuse Fund – (pages 27-30)

Total revenues are 69.49% and total expenses are 57.08%. Percentages are off due to budgetary issue. This will be resolved during the 2014-2015 budget revision process.

Water & Wastewater Fund – (pages 12-20)

Total revenues for the Water Fund are 90.87% Total revenues for the Wastewater Fund are 93.83%

Water expenses in Administration are 89.00%. Water Department overall expenditures are 87.20%

Wastewater expenses are 75.30%.

Electric Fund – (pages 21-26)

Total revenues are 79.08%; the expenses are at 80.22% and include budgeted transfers to general fund (\$1,017,740 annual, or \$83,562 per month transfer). Please note a new chart was added to compare budget year 2013-2014 to budget year 2014-2015 in electric sales.

Please note charts reflect the revised 2014-2015 budget.

Cash Summary – (pages 1-2)

The cash summary is attached.

SUMMARY OF CASH BALANCES AUGUST 2015

ACCOUNT: FNB (0815)

	Interest Earned	Restricted	Assigned	Account Balance
Clearing Accounts				
General Fund			\$ 500,015.31	
Permit Fund			\$ (44.55)	
Refuse Fund			\$ 88,702.09	
Water Fund			\$ (487,846.33)	
Wastewater Fund			\$ 315,306.75	
Electric Fund			\$ 54,876.06	
SRO Support ISD	\$ 7,714.36			
CC Child Safety	\$ 21,218.35			
Debt Service Revenue Payment	\$ 1,950.00			
2012 Bond	\$ (0.15)			
Law Enf Training	\$ 1,164.11			
Disbursement Fund	\$ (123,424.58)			
Library Donation Fund	\$ 1,762.85			
Court Tech/Sec	\$ 18,370.59			
Grants	\$ (272,536.47)			
CC Bond Farmersville Parkway	\$ 180,000.86			
CC Bond Floyd	\$ (49,667.75)			
Equipment Replacement	\$ 5,322.29			
TOTAL:	\$ -	\$ (208,125.54)	\$ 471,009.33	\$ 262,883.79

Debt Service Accounts				
County Tax Deposit (FNB 0807)(Debt Service)	\$ 5.35	\$ 23,988.62		
Debt Service Reserve (Texpool 0014) (2 months rsv)	\$ 6.56	\$ 107,786.11		
TOTAL:	\$ 11.91	\$ 131,774.73		\$ 131,774.73

Appropriated Surplus Investment Accounts				
Customer meter deposits (Texpool 0008)	\$ 6.55	\$ 107,577.75		
2012 G/O Bond, streets, water, wastewater (Texstar 0120)	\$ 18.29	\$ 261,663.16	-	
TOTAL:	\$ 24.84	\$ 369,240.91	\$ -	\$ 369,240.91

Unassigned Surplus Investment Accounts				
Gen Fund Acct. (Texpool 0004)(Reso. 90 Day Reserve)	\$ 52.72	\$ 668,525.00	\$ 198,175.00	
Refuse Fund Acct. (Texpool 0009)	\$ 7.76	\$ 127,766.84		
Water/WW Fund (Texpool 0003)(Operating 90 day)	\$ 36.00	\$ 592,004.20		
Water/WW Fund (Texpool 00017)(Capital)	\$ 45.81	\$ 753,039.03		
Elec. Fund (Texpool 0005) (Operating)	\$ 3.04	\$ 50,000.00		
Elec. Fund (Texpool 0016)(Capital)	\$ 19.47	\$ 320,259.07		
Elec. Surcharge (Texpool 0015)	\$ 7.35	\$ 120,899.72		
Money Market Acct. (FNB 092)	\$ 22.06		\$ 173,164.94	
TOTAL:	\$ 194.21	\$ 2,632,493.86	\$ 371,339.94	\$ 3,003,833.80

Contractor Managed Accounts Nonspendable				
NTMWD Sewer Plant Maint. Fund		\$ 13,844.00		
TOTAL APPROPRIATED SURPLUS		\$ 13,844.00	\$ -	\$ 13,844.00
TOTAL CASH & INVESTMENT ACCOUNTS		\$ 2,939,227.96	\$ 842,349.27	\$ 3,781,577.23

SUMMARY OF CASH BALANCES AUGUST 2015

FEDC 4A Board Investment & Checking Account					
FEDC 4A Checking Account(Independent Bank 3124)	\$	6.71	\$	89,011.19	
FEDC 4A Investment Account (Texpool 0001)	\$	37.52	\$	616,892.17	
FEDC 4A Certificate of Deposit (Independent Bank)	\$	74.31	\$	250,000.00	
TOTAL:	\$	118.54	\$	955,903.36	\$ - \$ 955,903.36

FCDC 4B Board Investment & Checking Account					
FCDC 4B Checking Account (Independent Bank 3035)	\$	4.29	\$	99,809.39	
FCDC 4B Investment Account (Texpool 0001)	\$	5.19	\$	84,875.24	
TOTAL:	\$	9.48	\$	184,684.63	\$ - \$ 184,684.63

TIRZ Account					
County Tax Deposits (FNB 01276)	\$	1.33	\$	52,324.41	
TOTAL:			\$	52,324.41	\$ - \$ 52,324.41

Note: Salmon color used to indicate an item dedicated to a specific project or need

The Public Funds Investment Act (Sec.2256.008) requires the City's Investment Officer to obtain 10 hrs. of continuing education each period from a source approved by the governing body. Listed below are courses Daphne Hamlin completed to satisfy that requirement:

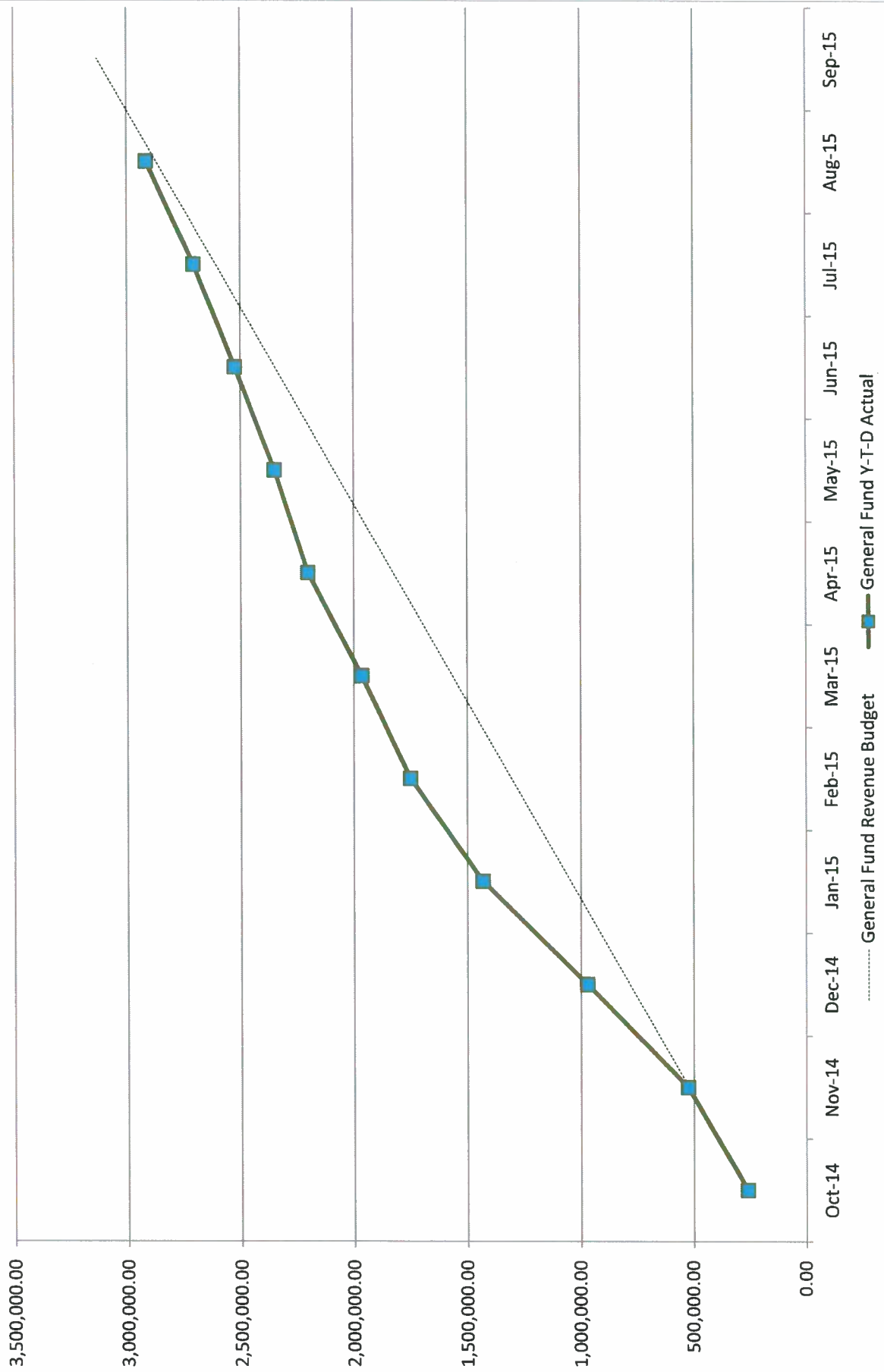
10-2014 NCTCOG - Public Funds Inv Act.

I hereby certify that the City of Farmersville's Investment Portfolio is in compliance with the City's investment strategy as expressed in the City's Investment Policy (Resolution 99-17, and with relevant provisions of the law.

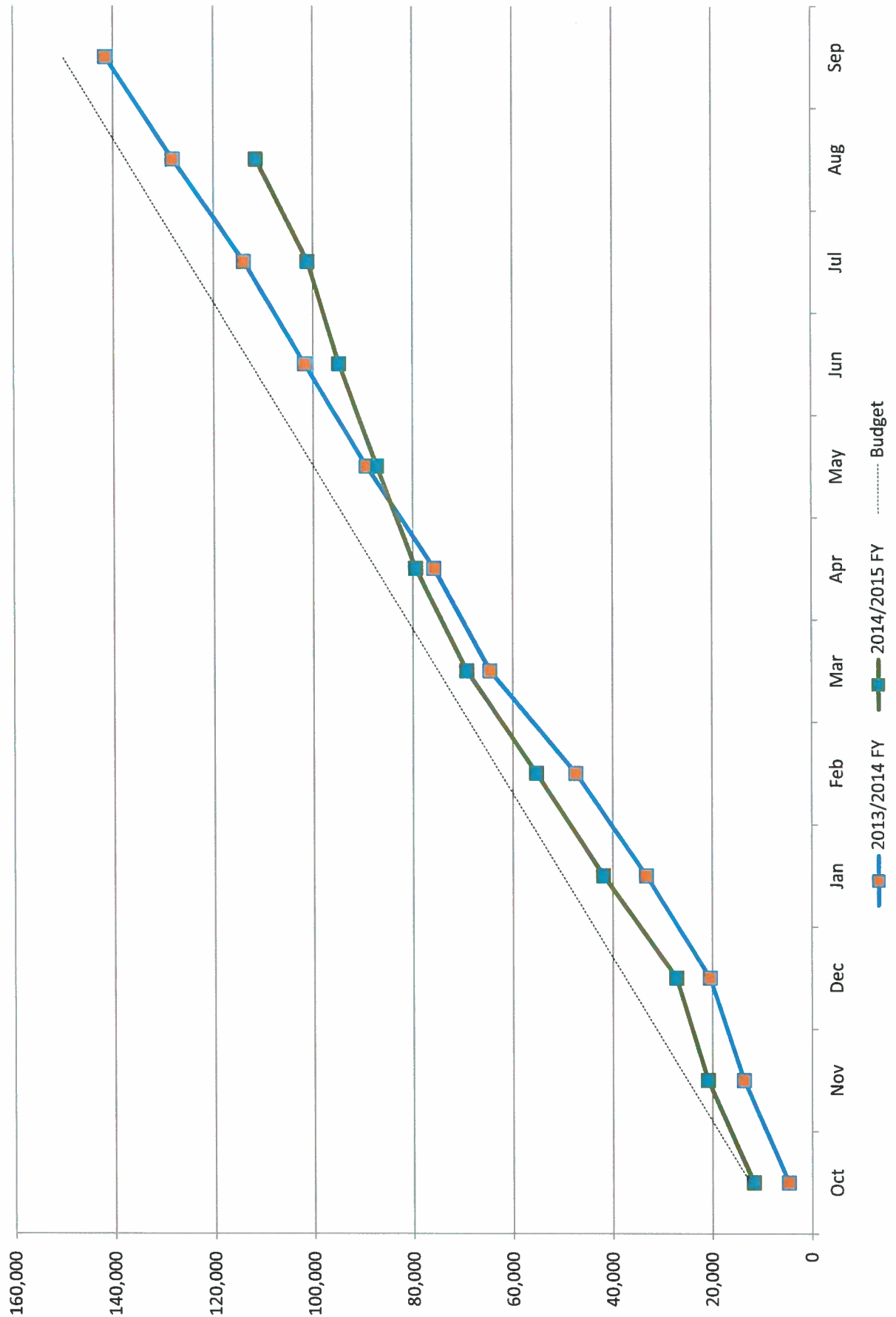

Daphne Hamlin, City Investment Officer

General Fund Revenue Progress

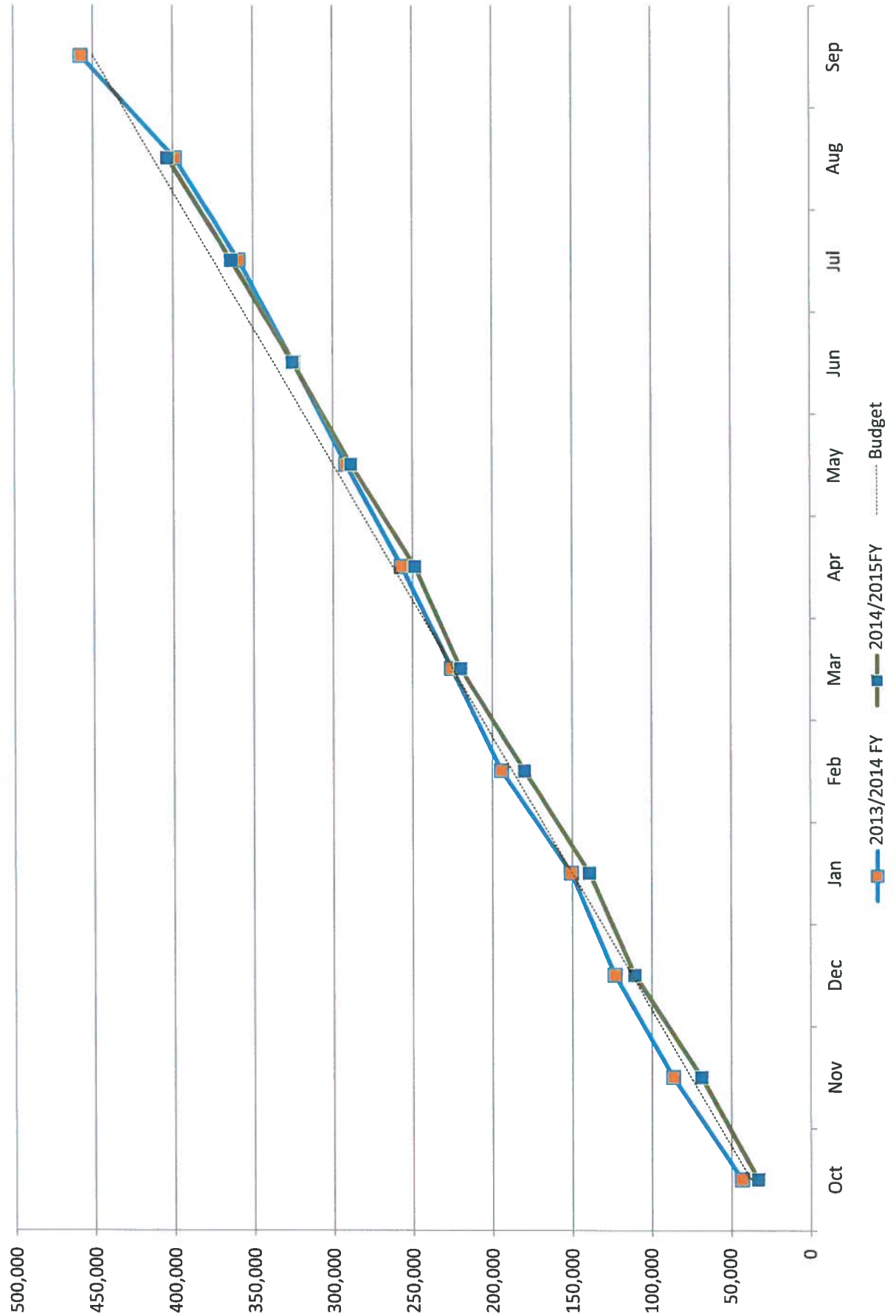
Budget Year 10/2014 thru 9/2015



Municipal Court Revenue Comparison Chart



Sales Tax Chart



CITY OF FARMERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2015

PAGE: 4

100-GENERAL FUND

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>00-REVENUE</u>						
100.00.5711.000 AD VALOREM TAX	726,518	4,130.35	687,158.70	0.00	39,359.30	94.58
100.00.5712.000 CC CONV FEE COURT	0	0.00	0.00	0.00	0.00	0.00
100.00.5713.000 DEL. TAX,PEN. & INT.	10,000	1,959.75	9,703.60	0.00	296.40	97.04
100.00.5714.000 CC CONV FEE UTILITY	0	0.00	0.00	0.00	0.00	0.00
100.00.5715.000 TIRZ	15,000	0.00	0.00	0.00	15,000.00	0.00
100.00.5721.000 SALES TAX	450,000	39,575.97	403,334.16	0.00	46,665.84	89.63
100.00.5722.000 BEVERAGE TAX	850	0.00	2,477.34	0.00	1,627.34	291.45
100.00.5730.000 FRANCHISE FEES - GARBAGE	0	0.00	0.00	0.00	0.00	0.00
100.00.5731.000 FRANCHISE FEES - GAS	22,000	0.00	29,519.47	0.00	7,519.47	134.18
100.00.5732.000 SKYBEAM	48,000	4,860.00	48,644.11	0.00	644.11	101.34
100.00.5733.000 ELEC. FUND FRANCHISE FEE	5,500	0.00	6,297.85	0.00	797.85	114.51
100.00.5734.000 FRANCHISE FEES - TELE.	5,000	513.62	2,649.33	0.00	2,350.67	52.99
100.00.5735.000 FRANCHISE FEES - CABLE	13,000	3,137.54	13,079.56	0.00	79.56	100.61
100.00.5736.000 FRANCHISE FEES - OTHER	0	0.00	0.00	0.00	0.00	0.00
100.00.5741.000 PERMITS & INSPECTIONS	25,000	5,205.68	37,817.60	0.00	12,817.60	151.27
100.00.5742.000 PLANNING & ZONING FEES	2,000	0.00	1,000.00	0.00	1,000.00	50.00
100.00.5743.000 FEES	100	0.00	60.00	0.00	40.00	60.00
100.00.5744.000 PENALTIES	150,000	10,382.29	111,441.44	0.00	38,558.56	74.29
100.00.5745.000 CNTY FIRE RUNS	110,997	0.00	109,528.11	0.00	1,468.89	98.68
100.00.5746.000 UNION SHED RENTAL	1,000	150.00	750.00	0.00	250.00	75.00
100.00.5747.000 COUNTY LIBRARY FUND	14,800	0.00	15,308.17	0.00	508.17	103.43
100.00.5748.000 MICRO CHIP PROGRAM	0	0.00	0.00	0.00	0.00	0.00
100.00.5749.000 MUN. CT. BLDG. SECURITY	0	0.00	0.00	0.00	0.00	0.00
100.00.5750.000 MAIN STREET EVENTS	0	0.00	0.00	0.00	0.00	0.00
100.00.5751.000 MUN. CT. TECHNOLOGY FUND	0	0.00	0.00	0.00	0.00	0.00
100.00.5754.000 GRANT PROCEEDS	0	0.00	0.00	0.00	0.00	0.00
100.00.5758.000 T-MOBILE LEASE	15,205	1,395.64	15,352.04	0.00	147.04	100.97
100.00.5759.000 GAMING MACHINE LICENSE	9,105	0.00	255.00	0.00	8,850.00	2.80
100.00.5760.000 SRO SUPPORT	0	0.00	0.00	0.00	0.00	0.00
100.00.5762.000 INTEREST EARNED	250	63.20	812.27	0.00	562.27	324.91
100.00.5763.000 FEDC 4A STAFF SUPPORT	600	0.00	0.00	0.00	600.00	0.00
100.00.5764.000 FCDC IMPROVEMENTS	0	0.00	0.00	0.00	0.00	0.00
100.00.5765.000 RENT E. TX. MED CTR.	12,000	0.00	7,000.00	0.00	5,000.00	58.33
100.00.5766.000 FEDC IMPROVEMENT FUND	0	0.00	0.00	0.00	0.00	0.00
100.00.5767.000 OTHER REVENUE	0	0.00	292.65	0.00	292.65	0.00
100.00.5768.000 S W BELL LEASE	5,400	1,608.33	8,646.86	0.00	3,246.86	160.13
100.00.5769.000 OTHER INCOME	25,000	1,372.26	20,140.42	0.00	4,859.58	80.56
100.00.5770.000 C.C. CHILD SAFETY	0	0.00	0.00	0.00	0.00	0.00
100.00.5771.000 ATHLETIC COMPLEX	0	0.00	0.00	0.00	0.00	0.00
100.00.5772.000 PUBLIC WORKS REVENUE	12,233	0.00	13,736.45	0.00	1,503.45	112.29
100.00.5773.000 REVENUE RESCUE	3,400	17,472.64	23,910.84	0.00	20,510.84	703.26
100.00.5774.000 ALARM FEE	2,500	1,790.00	2,415.00	0.00	85.00	96.60
100.00.5775.000 TEXAS FOREST SERVICE GRA	0	0.00	0.00	0.00	0.00	0.00
100.00.5776.000 LIBRARY GRANT TIF	0	0.00	0.00	0.00	0.00	0.00
100.00.5777.000 BRICK CAMPAIGN	0	0.00	0.00	0.00	0.00	0.00
100.00.5778.000 PARK DEDICATION FEE	0	0.00	0.00	0.00	0.00	0.00
100.00.5790.000 COURT EOY CORRECTION	0	0.00	0.00	0.00	0.00	0.00

CITY OF FARMERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2015

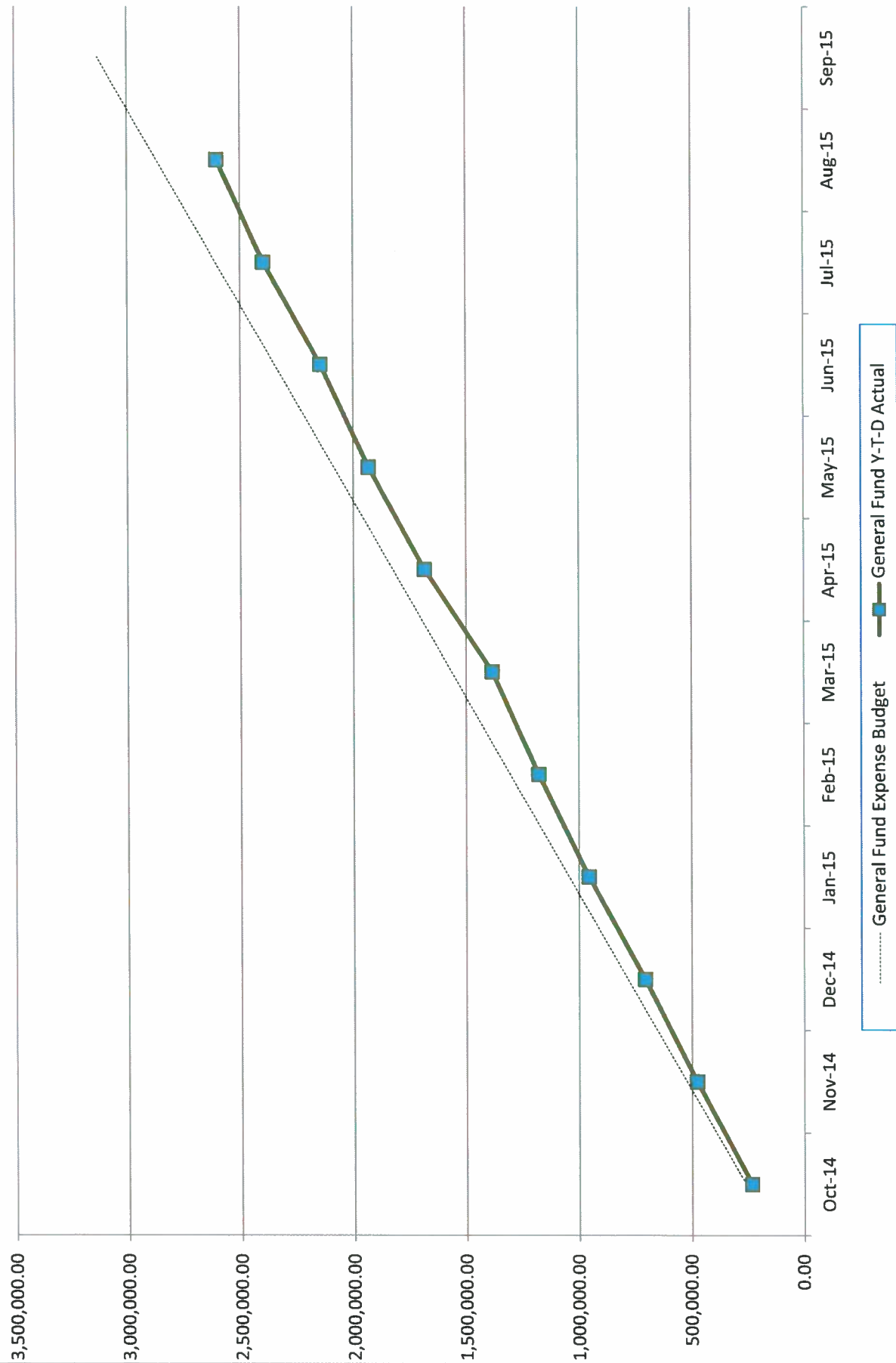
100-GENERAL FUND

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
100.00.5791.000 4B SUPPORT REVENUE	0	0.00	0.00	0.00	0.00	0.00
100.00.5792.000 ADM.SUPPORT CHARGES	20,710	1,725.83	19,284.13	0.00	1,425.87	93.12
100.00.5793.000 RENT RECEIVED	3,600	300.00	3,000.00	0.00	600.00	83.33
100.00.5794.000 CIVIC RENT	5,500	750.00	4,737.50	0.00	762.50	86.14
100.00.5795.000 4B SALARY	59,809	0.00	59,380.62	0.00	428.38	99.28
100.00.5796.000 KCS RAILWAY MOWING	0	0.00	0.00	0.00	0.00	0.00
100.00.5797.000 MARKETING	23,000	0.00	24,000.00	0.00 (1,000.00)	104.35
100.00.5798.000 STEP PROGRAM	0	0.00	0.00	0.00	0.00	0.00
100.00.5799.000 CAPITAL LEASE REFUNDING	0	0.00	0.00	0.00	0.00	0.00
100.00.5939.000 FORESTRY SVC GRANT	0	0.00	0.00	0.00	0.00	0.00
100.00.5991.000 TRANSFERS IN-OTHER FUNDS	1,344,325	112,027.08	1,232,297.88	0.00	112,027.12	91.67
100.00.5992.000 SALE OF FIXED ASSETS	0	0.00	0.00	0.00	0.00	0.00
100.00.5994.000 LEASE PURCHASE PROCEEDS	0	0.00	0.00	0.00	0.00	0.00
100.00.5995.000 TRANSFERS-RESERVE	135,388	0.00	0.00	0.00	135,388.00	0.00
100.00.5998.000 TRANS.IN- GEN.FND.SURPLU	0	0.00	0.00	0.00	0.00	0.00
100.00.5999.000 TRANS.IN-PARK IMP.SURPLU	0	0.00	0.00	0.00	0.00	0.00
TOTAL 00-REVENUE	3,277,790	208,420.18	2,914,031.10	0.00	363,758.90	88.90
TOTAL REVENUE	3,277,790	208,420.18	2,914,031.10	0.00	363,758.90	88.90

General Fund Expense

Budget Year 10/2014 thru 9/2015



CITY OF FARMERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2015

100-GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

REVENUE SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
00-REVENUE	3,277,790	208,420.18	2,914,031.10	0.00	363,758.90	88.90
TOTAL REVENUES	3,277,790	208,420.18	2,914,031.10	0.00	363,758.90	88.90

EXPENDITURE SUMMARY

00-TRANSFER OUT						
TRANSFERS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 00-TRANSFER OUT	0	0.00	0.00	0.00	0.00	0.00

11-MAYOR & CITY COUNCIL

PERSONNEL SERVICES	2,040	170.00	1,870.00	0.00	170.00	91.67
CONTRACTS & PROF. SVCS	150	0.00	0.00	0.00	150.00	0.00
MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	34,000	2,717.84	23,409.04	0.00	10,590.96	68.85
CAPITAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
TOTAL 11-MAYOR & CITY COUNCIL	36,190	2,887.84	25,279.04	0.00	10,910.96	69.85

12-ADMINISTRATION

PERSONNEL SERVICES	211,988	18,978.38	220,672.61	0.00	8,684.61	104.10
CONTRACTS & PROF. SVCS	98,550	14,871.37	109,074.50	0.00	10,524.50	110.68
MAINTENANCE	101,240	2,664.99	58,608.17	1,799.00	40,832.83	59.67
UTILITIES	21,150	2,005.57	17,260.18	0.00	3,889.82	81.61
SUPPLIES	20,500	1,786.91	20,345.14	0.00	154.86	99.24
MISCELLANEOUS	54,045	4,687.60	33,122.75	0.00	20,922.25	61.29
CAPITAL EXPENDITURES	25,177	0.00	0.00	0.00	25,177.00	0.00
TRANSFERS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 12-ADMINISTRATION	532,650	44,994.82	459,083.35	1,799.00	71,767.65	86.53

14-MUNICIPAL COURT

PERSONNEL SERVICES	134,255	10,114.52	118,239.60	0.00	16,015.40	88.07
CONTRACTS & PROF. SVCS	25,300	1,250.00	17,899.20	0.00	7,400.80	70.75
MAINTENANCE	16,805	1,163.70	13,610.88	0.00	3,194.12	80.99
UTILITIES	1,200	103.80	1,064.91	0.00	135.09	88.74
SUPPLIES	11,000	1,768.75	5,737.41	0.00	5,262.59	52.16
MISCELLANEOUS	8,200	108.00	6,980.35	0.00	1,219.65	85.13
CAPITAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
TOTAL 14-MUNICIPAL COURT	196,760	14,508.77	163,532.35	0.00	33,227.65	83.11

15-LIBRARY

PERSONNEL SERVICES	94,671	7,341.43	84,006.32	0.00	10,664.68	88.74
CONTRACTS & PROF. SVCS	250	0.00	0.00	0.00	250.00	0.00
MAINTENANCE	36,260	1,873.54	22,776.39	936.98	12,546.63	65.40
UTILITIES	9,750	875.48	7,243.12	0.00	2,506.88	74.29
SUPPLIES	3,700	403.43	3,236.65	0.00	463.35	87.48
MISCELLANEOUS	5,700	366.94	4,422.67	0.00	1,277.33	77.59

100-GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CAPITAL EXPENDITURES	15,000	1,284.20	13,024.39	0.00	1,975.61	86.83
TRANSFERS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 15-LIBRARY	165,331	12,145.02	134,709.54	936.98	29,684.48	82.05
16-CIVIC/CENTER						
UTILITIES	16,500	1,015.85	10,049.47	0.00	6,450.53	60.91
TOTAL 16-CIVIC/CENTER	16,500	1,015.85	10,049.47	0.00	6,450.53	60.91
21-POLICE DEPT.						
PERSONNEL SERVICES	730,240	49,673.44	614,573.54	0.00	115,666.46	84.16
CONTRACTS & PROF. SVCS	43,400	0.00	42,836.77	0.00	563.23	98.70
MISCELLANEOUS	1,000	0.00	209.46	0.00	790.54	20.95
MAINTENANCE	67,982	3,681.96	47,368.35	5,441.68	15,171.97	77.68
UTILITIES	36,580	2,476.23	23,982.61	0.00	12,597.39	65.56
SUPPLIES	62,600	3,293.19	46,158.54	0.00	16,441.46	73.74
MISCELLANEOUS	23,186	756.84	18,135.55	1,068.04	3,982.41	82.82
CAPITAL EXPENDITURES	38,344	197.32	6,728.08	1,858.89	29,757.03	22.39
TRANSFERS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 21-POLICE DEPT.	1,003,332	59,684.34	799,992.90	8,368.61	194,970.49	80.57
22-FIRE DEPT.						
PERSONNEL SERVICES	173,546	7,498.60	107,342.51	0.00	66,203.49	61.85
CONTRACTS & PROF. SVCS	46,914	80.00	40,405.35	0.00	6,508.65	86.13
MISCELLANEOUS	750	19.65	472.44	0.00	277.56	62.99
MAINTENANCE	38,567	462.50	22,808.22	858.88	14,899.90	61.37
UTILITIES	720	105.98	983.82	0.00	263.82	136.64
SUPPLIES	42,000	2,399.63	32,030.09	0.00	9,969.91	76.26
MISCELLANEOUS	15,850	201.84	9,843.40	0.00	6,006.60	62.10
CAPITAL EXPENDITURES	91,933	0.00	91,895.00	0.00	38.00	99.96
TRANSFERS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 22-FIRE DEPT.	410,280	10,768.20	305,780.83	858.88	103,640.29	74.74
34-STREET SYSTEM						
PERSONNEL SERVICES	125,360	10,140.69	112,442.39	0.00	12,917.61	89.70
CONTRACTS & PROF. SVCS	17,300	0.00	5,512.36	0.00	11,787.64	31.86
MISCELLANEOUS	52,000	4,816.40	72,312.06	0.00	20,312.06	139.06
MAINTENANCE	6,500	35.70	3,582.00	0.00	2,918.00	55.11
UTILITIES	52,740	560.85	6,714.97	0.00	46,025.03	12.73
SUPPLIES	12,150	1,389.09	8,271.06	0.00	3,878.94	68.07
MISCELLANEOUS	500	194.15	1,287.11	0.00	787.11	257.42
CAPITAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
TOTAL 34-STREET SYSTEM	266,550	17,136.88	210,121.95	0.00	56,428.05	78.83
60-PUBLIC WORKS BLDG						
PERSONNEL SERVICES	61,040	6,888.73	107,223.58	0.00	46,183.58	175.66
CONTRACTS & PROF. SVCS	16,000	210.00	8,755.06	0.00	7,244.94	54.72
MISCELLANEOUS	29,000	142.54	39,533.21	0.00	10,533.21	136.32
MAINTENANCE	113,065	700.00	13,464.88	2,001.00	97,599.12	13.68
UTILITIES	13,020	1,396.25	15,346.18	0.00	2,326.18	117.87
SUPPLIES	3,000	0.00	360.38	0.00	2,639.62	12.01

CITY OF FARMERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2015

PAGE: 3

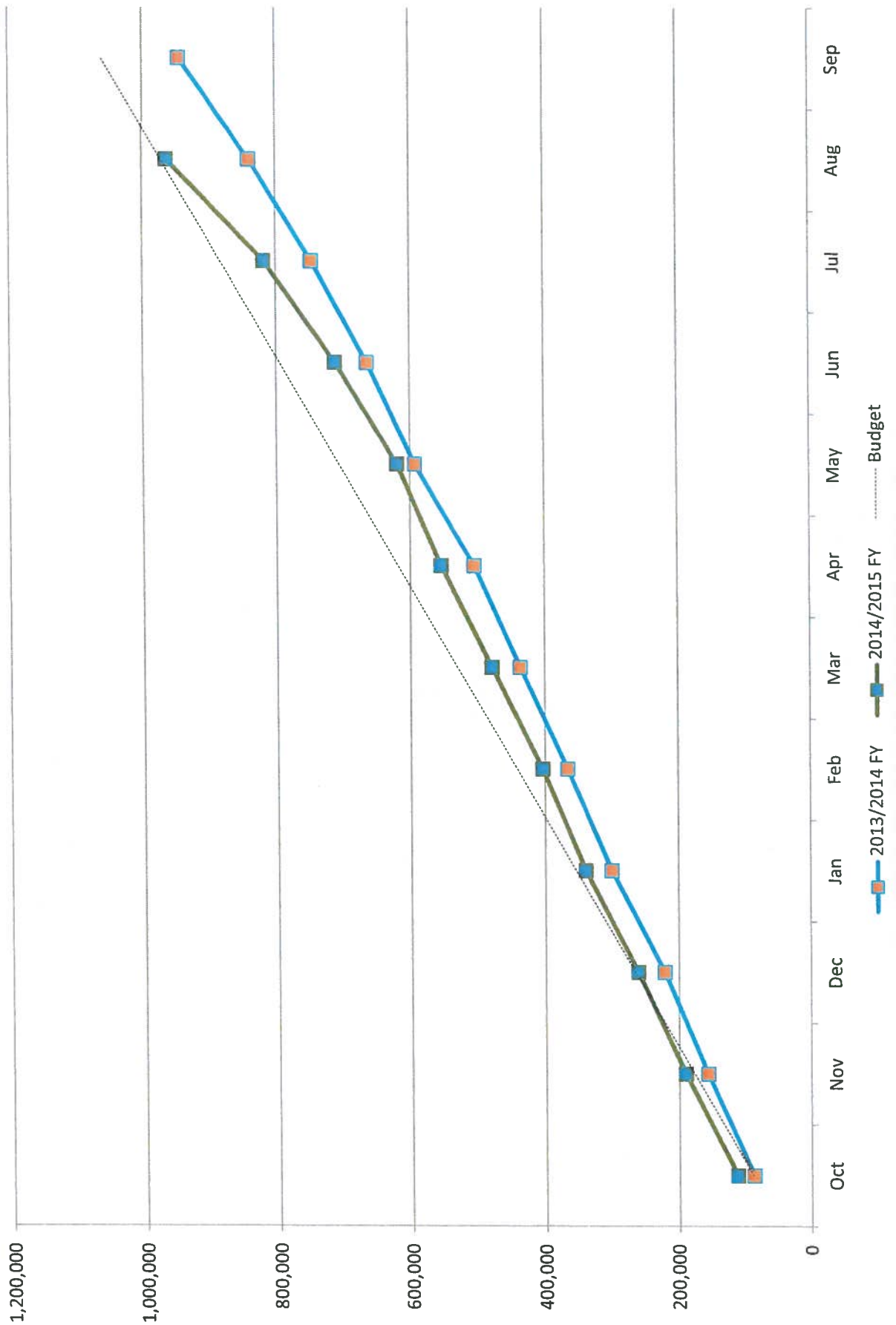
100-GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
MISCELLANEOUS	0	0.00	70.61	0.00 (70.61)	0.00
CAPITAL EXPENDITURES	25,177	0.00	0.00	0.00	25,177.00	0.00
TRANSFERS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 60-PUBLIC WORKS BLDG	260,302	9,337.52	184,753.90	2,001.00	73,547.10	71.75
39-PARKS						
PERSONNEL SERVICES	40,035	2,731.26	37,848.92	0.00	2,186.08	94.54
CONTRACTS & PROF. SVCS	82,750	10,738.75	57,407.42	0.00	25,342.58	69.37
MISCELLANEOUS	22,750	365.72	11,010.53	0.00	11,739.47	48.40
MAINTENANCE	16,500	1,001.00	11,415.10	0.00	5,084.90	69.18
UTILITIES	75,800	15,035.86	52,682.78	0.00	23,117.22	69.50
SUPPLIES	15,000	0.00	2,316.34	0.00	12,683.66	15.44
MISCELLANEOUS	250	0.00	649.98	0.00 (399.98)	259.99
CAPITAL EXPENDITURES	30,000	0.00	25,300.00	0.00	4,700.00	84.33
TOTAL 39-PARKS	283,085	29,872.59	198,631.07	0.00	84,453.93	70.17
71-DEBT SERVICE						
DEBT SERVICE	106,810	3,353.50	110,341.96	0.00 (3,531.96)	103.31
TRANSFERS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 71-DEBT SERVICE	106,810	3,353.50	110,341.96	0.00 (3,531.96)	103.31

TOTAL EXPENDITURES	3,277,790	205,705.33	2,602,276.36	13,964.47	661,549.17	79.82
REVENUE OVER/(UNDER) EXPENDITURES	0	2,714.85	311,754.74 (13,964.47) (297,790.27)	0.00

Water Revenue Comparison Chart



CITY OF FARMERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2015

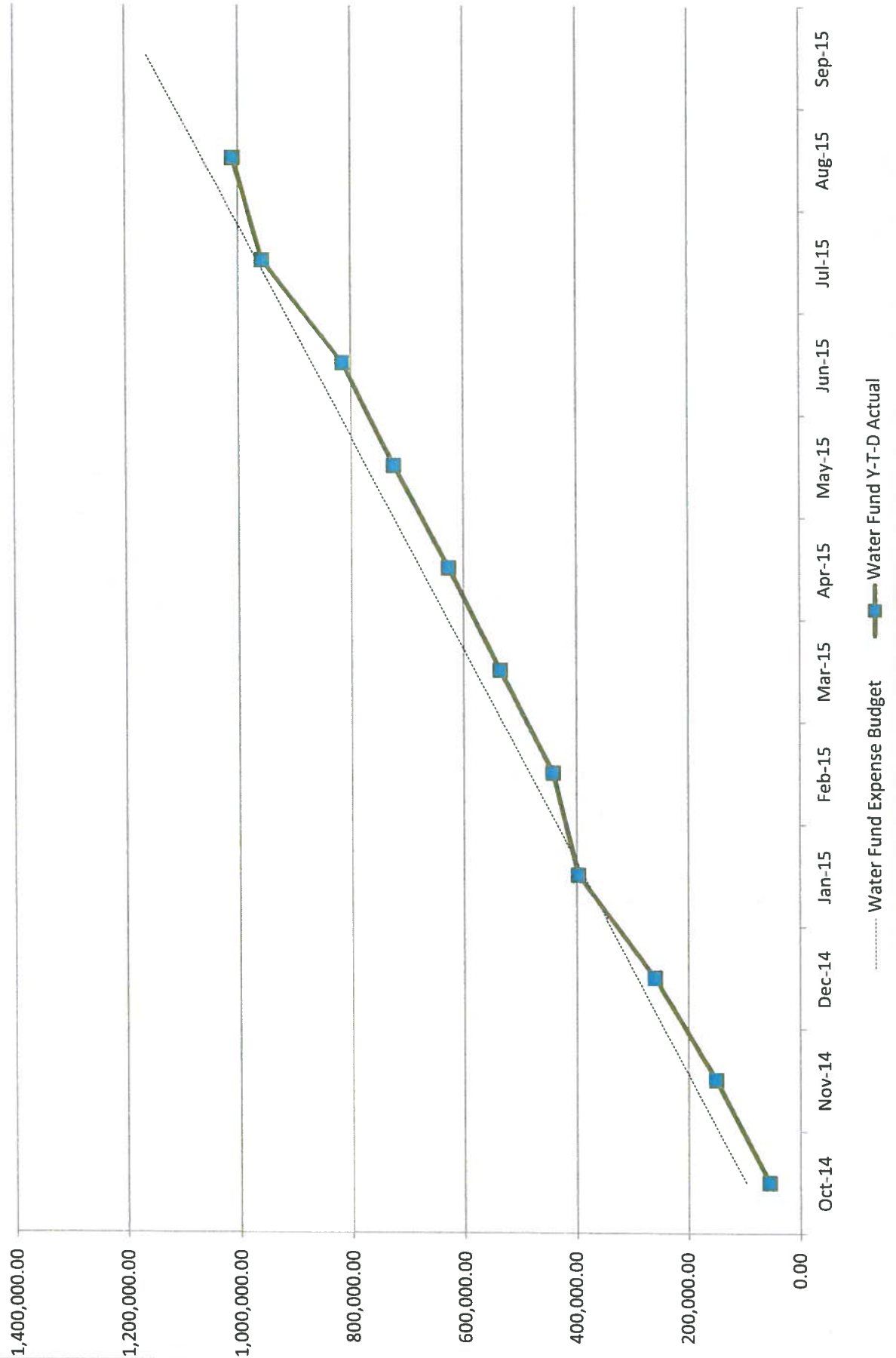
700-WATER FUND

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
00-REVENUE						
700.00.5714.000 CC CONV. FEE	0	0.00	0.00	0.00	0.00	0.00
700.00.5743.000 CONNECT FEE	3,500	500.00	2,540.00	0.00	960.00	72.57
700.00.5744.000 PENALTIES	18,000	1,610.06	12,363.97	0.00	5,636.13	68.69
700.00.5745.000 AGREEMENTS AND CONTRACTS	99,000	12,640.98	118,495.55	0.00 (19,495.55)	119.69
700.00.5746.000 IMPACT FEE	4,055	0.00	0.00	0.00	4,055.00	0.00
700.00.5751.000 CITY WATER SALES	930,898	130,166.95	828,311.57	0.00	102,586.43	88.98
700.00.5753.000 WATER TAP FEES	3,700	0.00	600.00	0.00	3,100.00	16.22
700.00.5762.000 INTEREST EARNED	500	110.42	643.96	0.00 (143.96)	128.79
700.00.5767.000 OTHER REVENUE	0	24.00	409.00	0.00 (409.00)	0.00
700.00.5769.000 OTHER REVENUE	500	0.00	0.00	0.00	500.00	0.00
TOTAL 00-REVENUE	1,060,153	145,052.41	963,363.95	0.00	96,789.05	90.87
TOTAL REVENUE	1,060,153	145,052.41	963,363.95	0.00	96,789.05	90.87

Water Fund Expense

Budget Year 10/2014 thru 9/2015



CITY OF FARMERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2015

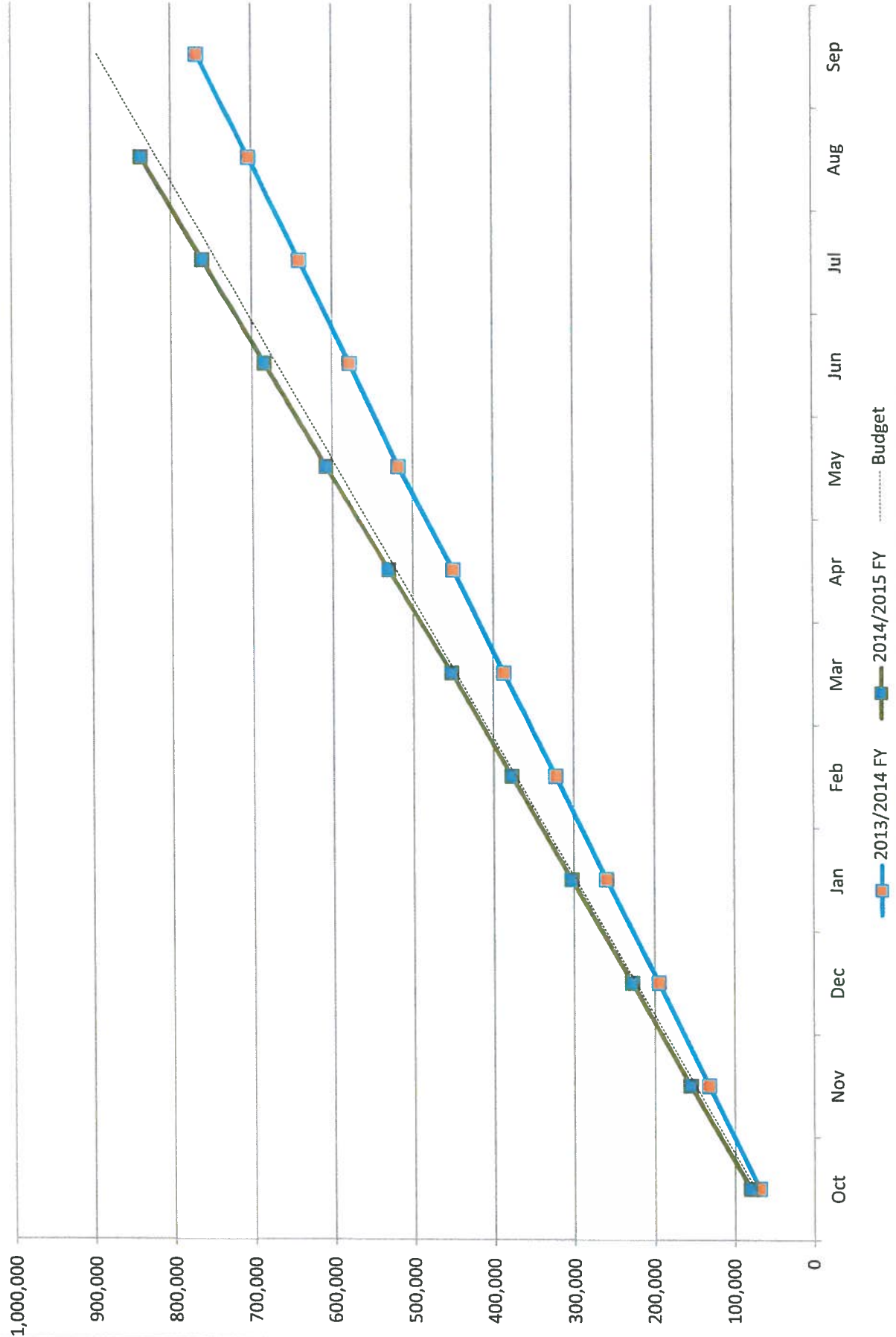
700-WATER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

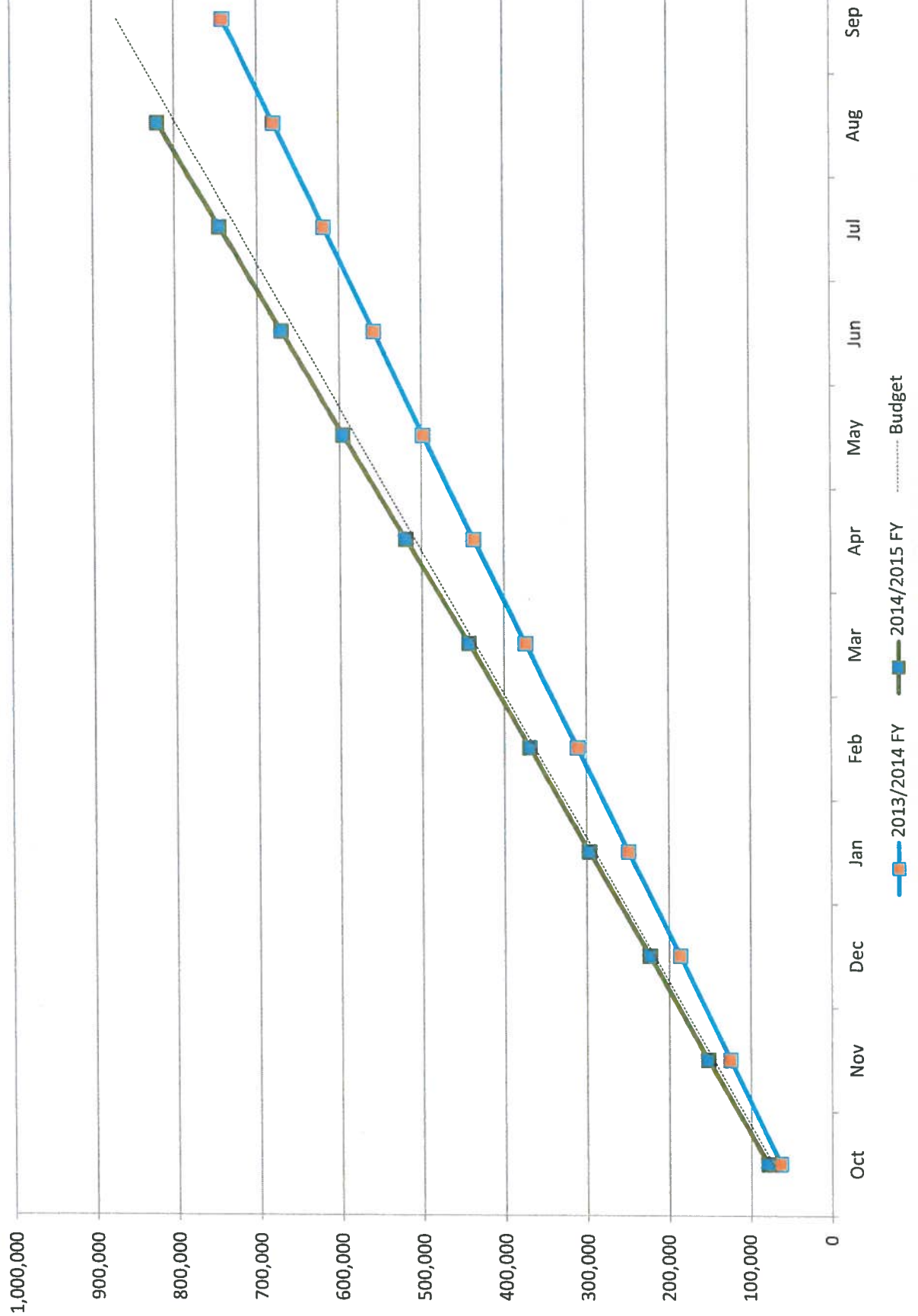
	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-REVENUE	1,060,153	145,052.41	963,363.95	0.00	96,789.05	90.87
TOTAL REVENUES	1,060,153	145,052.41	963,363.95	0.00	96,789.05	90.87
<u>EXPENDITURE SUMMARY</u>						
00-TRANSFER OUT						
TRANSFERS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 00-TRANSFER OUT	0	0.00	0.00	0.00	0.00	0.00
12-ADMINISTRATION						
PERSONNEL SERVICES	71,835	4,506.03	61,475.98	0.00	10,359.02	85.58
CONTRACTS & PROF. SVCS	300	0.00	114.60	0.00	185.40	38.20
MAINTENANCE	12,344	487.04	22,855.44	0.00	10,511.44	185.15
UTILITIES	20,000	0.00	3,727.92	0.00	16,272.08	18.64
SUPPLIES	500	0.00	920.41	74.93	495.34	199.07
MISCELLANEOUS	2,400	498.42	6,397.20	0.00	3,997.20	266.55
TOTAL 12-ADMINISTRATION	107,379	5,491.49	95,491.55	74.93	11,812.52	89.00
52-STORM WATER SYSTEM						
PERSONNEL SERVICES	0	0.00	0.00	0.00	0.00	0.00
CONTRACTS & PROF. SVCS	0	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
UTILITIES	0	0.00	0.00	0.00	0.00	0.00
SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
CAPITAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
TOTAL 52-STORM WATER SYSTEM	0	0.00	0.00	0.00	0.00	0.00
35-WATER DEPT.						
PERSONNEL SERVICES	168,947	15,789.85	177,849.59	0.00	8,902.59	105.27
CONTRACTS & PROF. SVCS	55,655	4,991.50	52,572.21	0.00	3,082.79	94.46
MISCELLANEOUS	79,000	12,227.99	40,621.52	1.00	38,377.48	51.42
MAINTENANCE	5,000	124.47	2,617.61	0.00	2,382.39	52.35
UTILITIES	26,250	2,245.85	21,835.42	0.00	4,414.58	83.18
SUPPLIES	587,765	1,413.21	489,435.16	0.00	98,329.84	83.27
MISCELLANEOUS	8,000	0.00	5,350.24	0.00	2,649.76	66.88
CAPITAL EXPENDITURES	0	0.00	11,718.36	2,100.00	13,818.36	0.00
TRANSFERS	121,874	10,156.16	111,717.76	0.00	10,156.24	91.67
TOTAL 35-WATER DEPT.	1,052,491	46,949.03	913,717.87	2,101.00	136,672.13	87.01

TOTAL EXPENDITURES	1,159,870	52,440.52	1,009,209.42	2,175.93	148,484.65	87.20
REVENUE OVER/ (UNDER) EXPENDITURES	(99,717)	92,611.89	(45,845.47)	(2,175.93)	(51,695.60)	48.16

Wastewater Revenue Comparison Chart



City Sewer Sales



CITY OF FARMERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2015

PAGE: 2

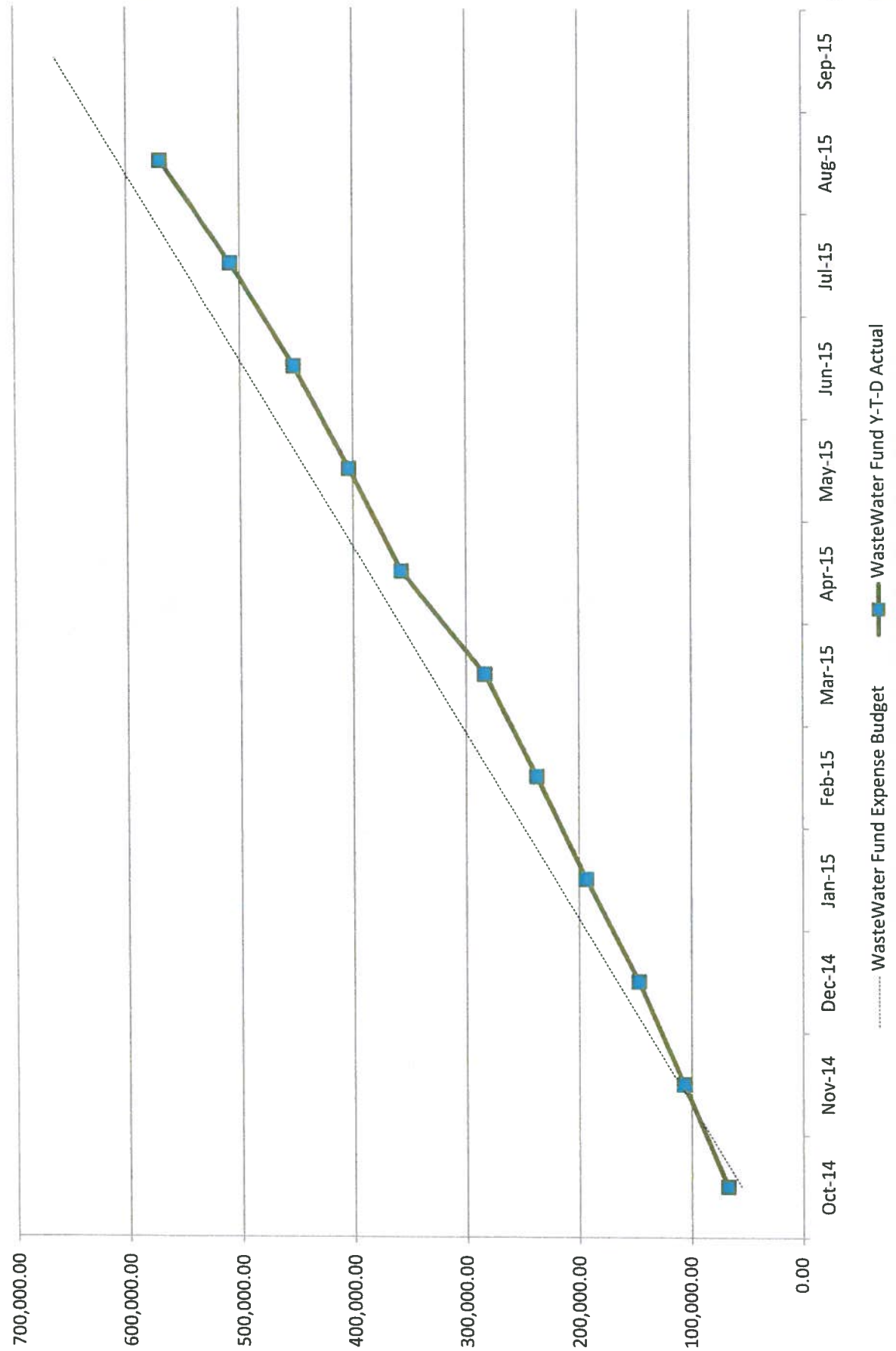
705-WASTEWATER

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
00-REVENUE						
705.00.5741.000 SEWER SALES	870,990	74,682.69	820,522.98	0.00	50,467.02	94.21
705.00.5743.000 FEES	0	0.00	0.00	0.00	0.00	0.00
705.00.5744.000 PENALTIES	16,880	1,505.85	15,401.13	0.00	1,478.87	91.24
705.00.5745.000 AGREEMENTS AND CONTRACTS	0	0.00	0.00	0.00	0.00	0.00
705.00.5746.000 IMPACT FEE	4,440	0.00	0.00	0.00	4,440.00	0.00
705.00.5753.000 SEWER TAP FEE	0	0.00	1,300.00	0.00 (1,300.00)	0.00
705.00.5762.000 INTEREST EARNED	0	0.00	67.36	0.00 (67.36)	0.00
705.00.5767.000 OTHER REVENUE	0	0.00	0.00	0.00	0.00	0.00
705.00.5768.000 SEWER BACKUP SERVICES	0	0.00	0.00	0.00	0.00	0.00
705.00.5995.000 TRANSFER IN RESERVES	0	0.00	0.00	0.00	0.00	0.00
TOTAL 00-REVENUE	892,310	76,188.54	837,291.47	0.00	55,018.53	93.83
TOTAL REVENUE	892,310	76,188.54	837,291.47	0.00	55,018.53	93.83

Wastewater Fund Expense

Budget Year 10/2014 thru 9/2015



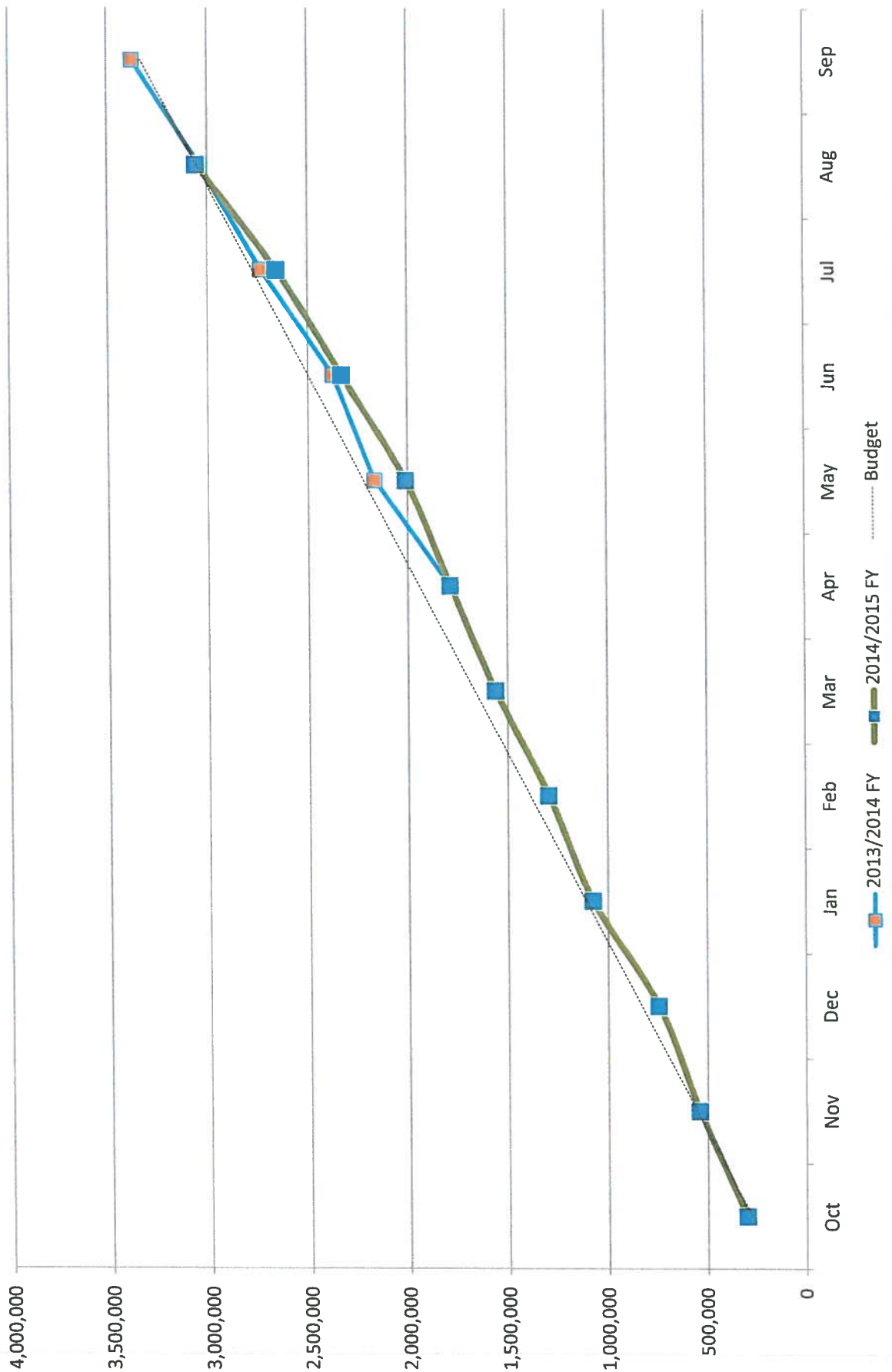
CITY OF FARMERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2015

705-WASTEWATER
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

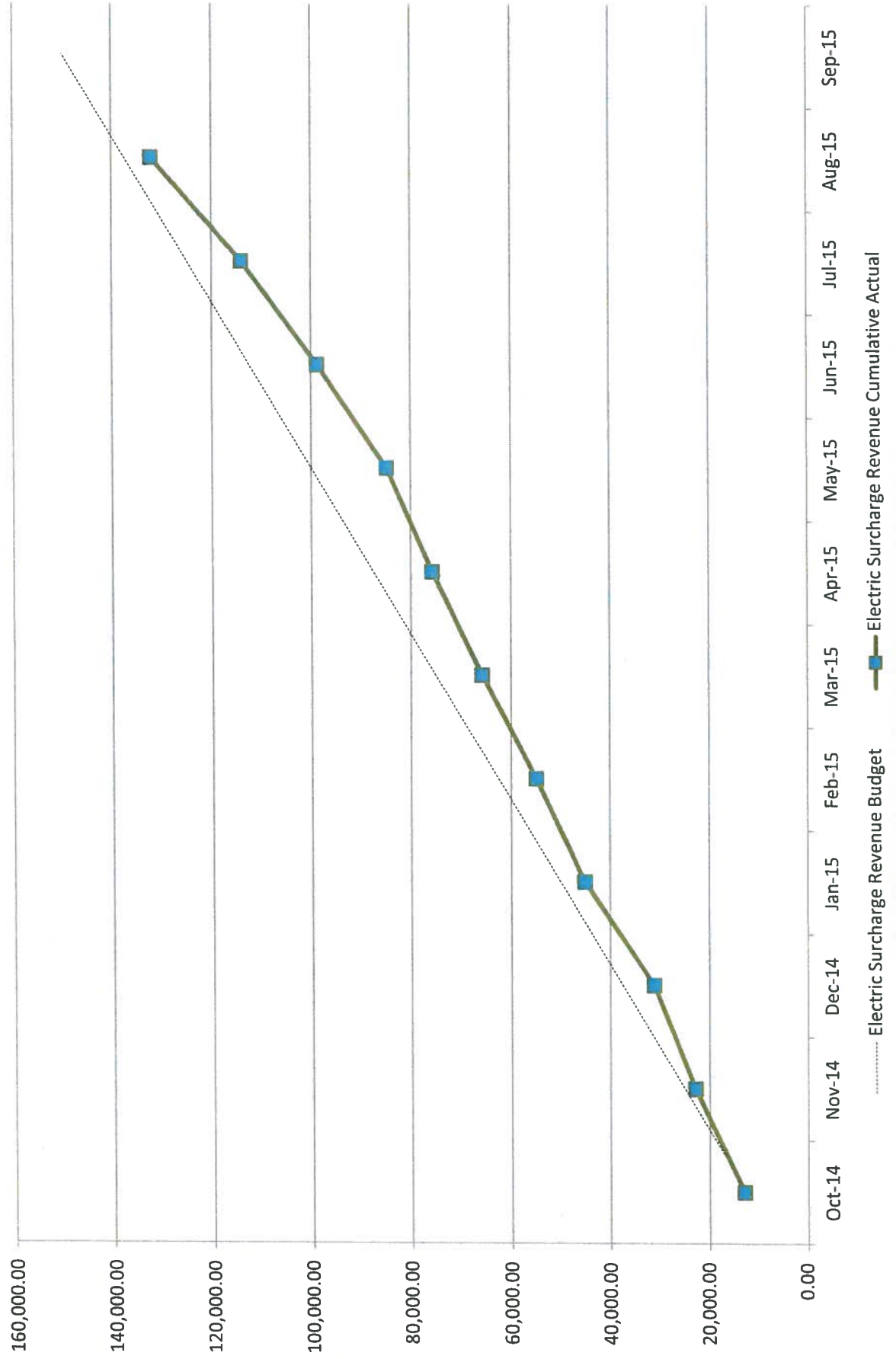
CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
892,310	76,188.54	837,291.47	0.00	55,018.53	93.83
00-REVENUE					
892,310	76,188.54	837,291.47	0.00	55,018.53	93.83
TOTAL REVENUES					
<u>EXPENDITURE SUMMARY</u>					
12-ADMINISTRATION					
PERSONNEL SERVICES	1,487.85	15,677.02	0.00	31,046.98	33.55
TOTAL 12-ADMINISTRATION	1,487.85	15,677.02	0.00	31,046.98	33.55
36-WASTEWATER SYSTEM					
PERSONNEL SERVICES	9,211.79	64,557.55	0.00	54,792.45	54.09
CONTRACTS & PROF. SVCS	2,190.72	15,116.43	0.00	3,616.43	131.45
MISCELLANEOUS	2,751.64	16,102.97	5,591.00	3,193.97	117.26
MAINTENANCE	31,418.65	290,408.59	0.00	18,844.41	93.91
UTILITIES	11,000	8,802.36	0.00	2,197.64	80.02
SUPPLIES	1,389.09	7,317.40	0.00	3,682.60	66.52
MISCELLANEOUS	0.00	39.00	0.00	15,461.00	0.25
DEBT SERVICE	750.00	750.00	0.00	19,960.00	3.62
CAPITAL EXPENDITURES	0.00	18,954.15	17,625.00	43,420.85	45.72
TRANSFERS	12,050.10	132,551.10	0.00	12,049.90	91.67
TOTAL 36-WASTEWATER SYSTEM	60,657.02	554,599.55	23,216.00	163,598.45	77.93
TOTAL EXPENDITURES	788,138	62,144.87	23,216.00	194,645.43	75.30
REVENUE OVER/ (UNDER) EXPENDITURES	104,172	14,043.67	267,014.90	139,626.90	234.03

City Electric Sales Comparison Sales began May 2014



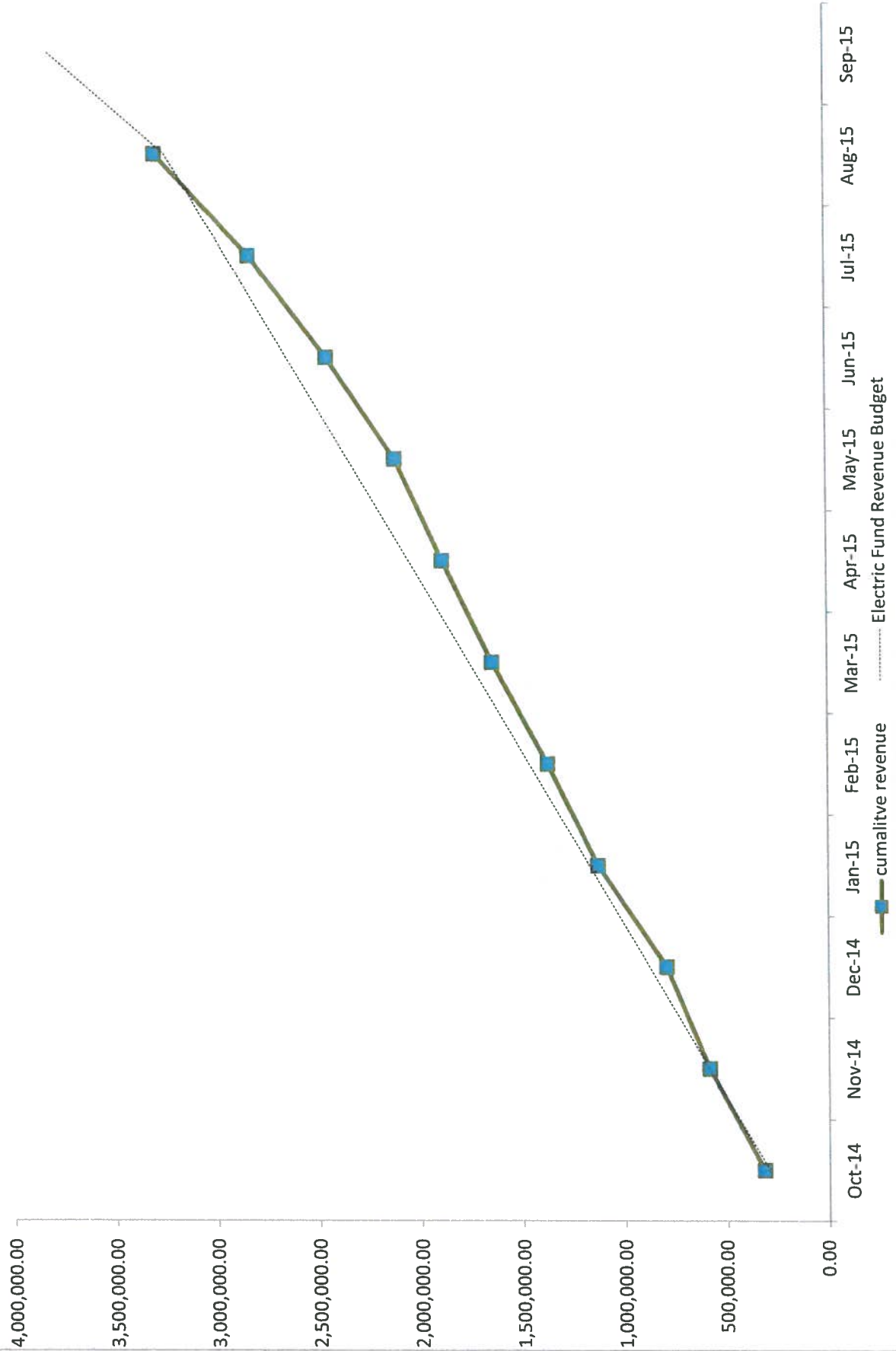
Electric Fund Surcharge Revenue Progress

Budget Year 10/2014 thru 9/2015



Electric Fund Revenue Progress

Budget Year 10/2014 thru 9/2015



CITY OF FARMERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2015

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715-ELECTRIC FUND

% OF YEAR COMPLETED: 91.67

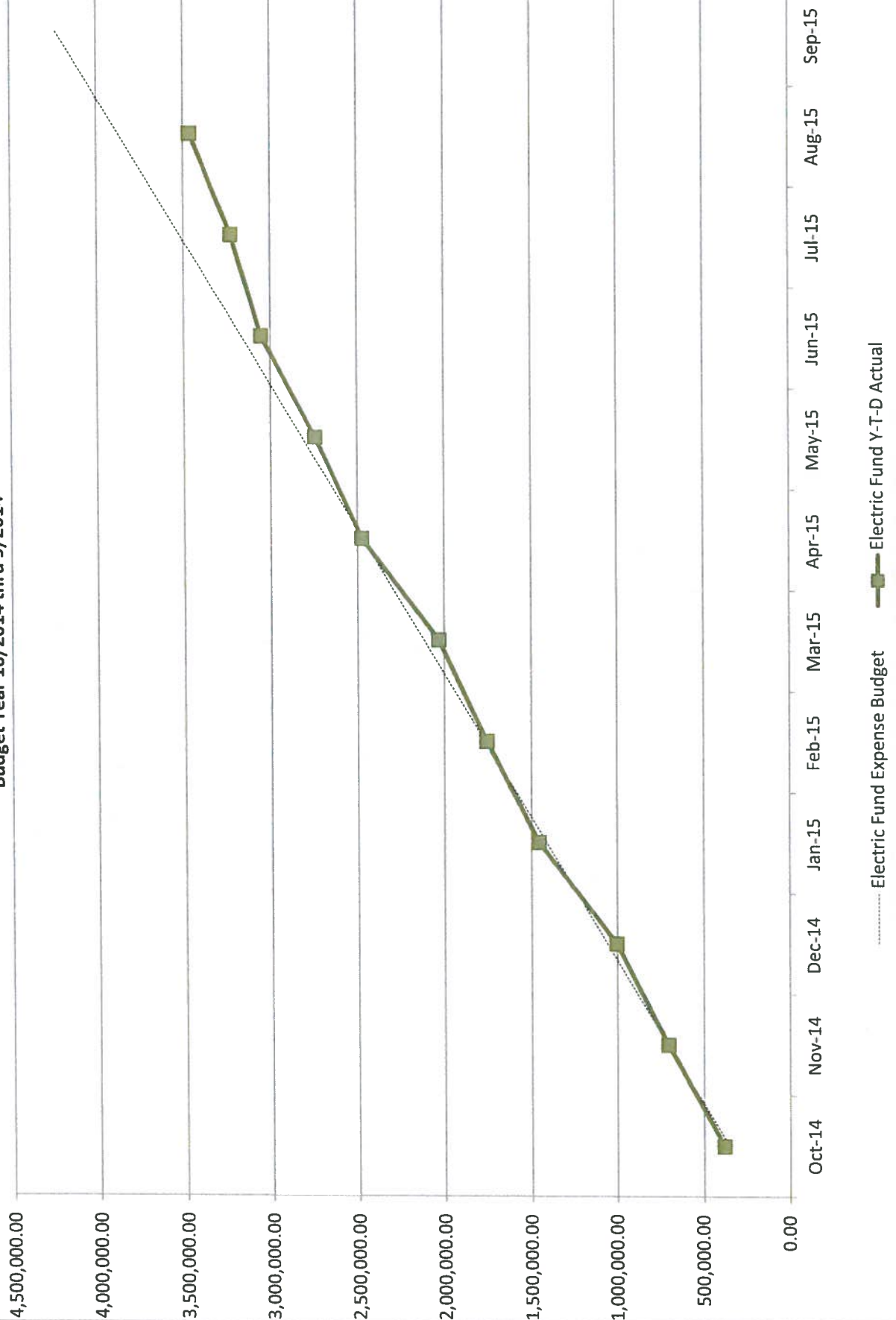
REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
00-REVENUE						
715.00.5743.000 FEES	3,000	1,297.50	7,100.00	0.00 (4,100.00)	236.67
715.00.5744.000 PENALTIES	15,000	6,793.17	48,784.83	0.00 (33,784.83)	325.23
715.00.5745.000 AGREEMENTS AND CONTRACTS	0	0.00	0.00	0.00	0.00	0.00
715.00.5751.000 ELECTRICITY SALES	3,574,921	398,572.91	3,056,129.70	0.00	518,791.30	85.49
715.00.5755.000 SURCHARGE	150,000	18,087.44	132,110.40	0.00	17,889.60	88.07
715.00.5757.000 PCA (POWER COST ADJ)	324,000	52,732.10	160,998.03	0.00	163,001.97	49.69
715.00.5762.000 INTEREST	250	29.86	196.24	0.00	53.76	78.50
715.00.5767.000 OTHER REVENUE	0	12,100.44	32,399.72	0.00 (32,399.72)	0.00
715.00.5799.000 4A SUPPORT	0	0.00	0.00	0.00	0.00	0.00
715.00.5995.000 TRANSFER IN ELEC NOTE	0	0.00	0.00	0.00	0.00	0.00
715.00.5998.000 TRANSFER IN RESERVES	280,000	0.00	0.00	0.00	280,000.00	0.00
TOTAL 00-REVENUE	4,347,171	489,613.42	3,437,718.92	0.00	909,452.08	79.08

TOTAL REVENUE

4,347,171	489,613.42	3,437,718.92	0.00	909,452.08	79.08
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Electric Fund Expense

Budget Year 10/2014 thru 9/2014



CITY OF FARMERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2015

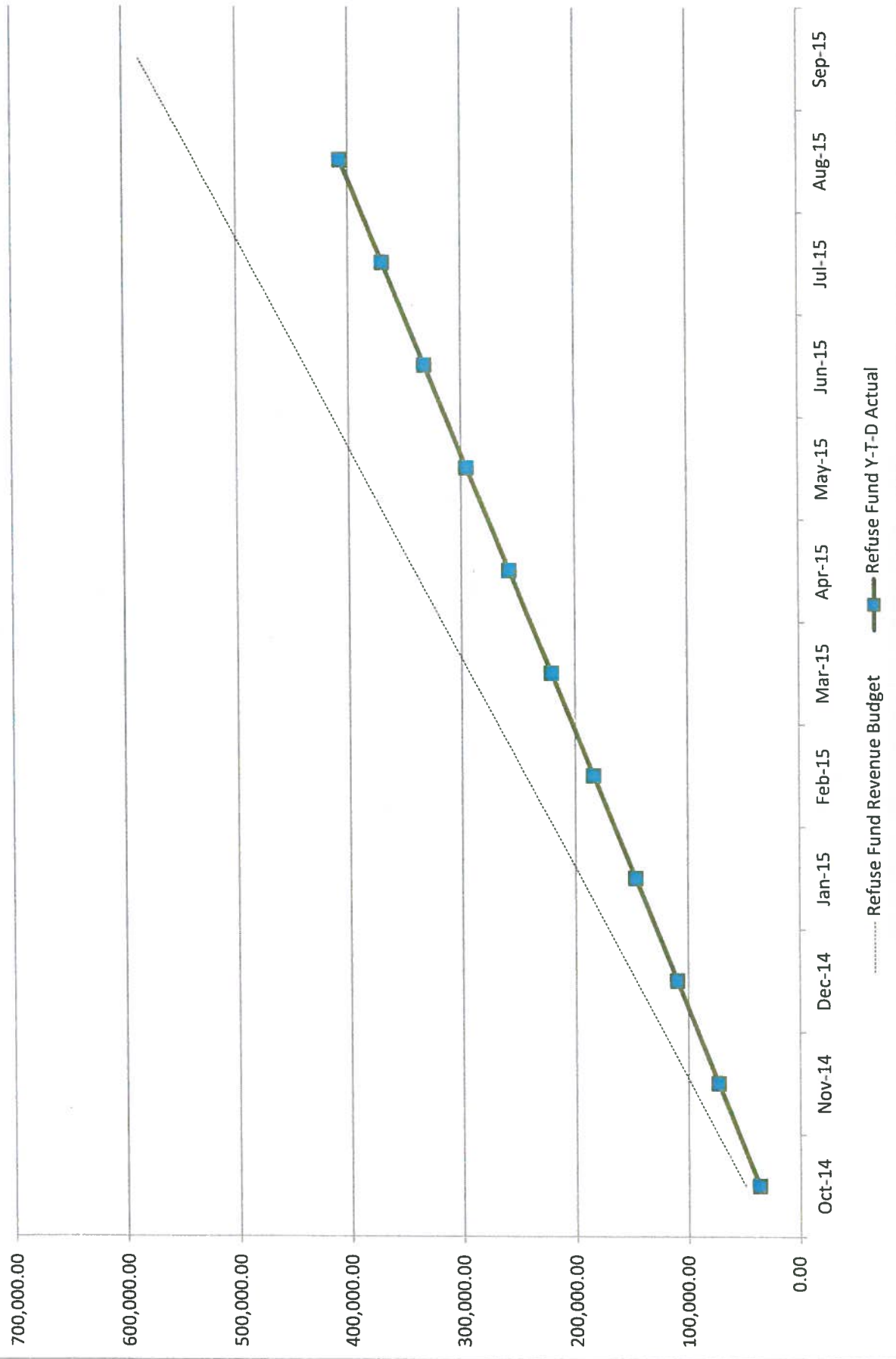
715-ELECTRIC FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-REVENUE	4,347,171	489,613.42	3,437,718.92	0.00	909,452.08	79.08
TOTAL REVENUES	4,347,171	489,613.42	3,437,718.92	0.00	909,452.08	79.08
<u>EXPENDITURE SUMMARY</u>						
12-ADMINISTRATION						
PERSONNEL SERVICES	92,130	4,656.72	46,323.81	0.00	45,806.19	50.28
TOTAL 12-ADMINISTRATION	92,130	4,656.72	46,323.81	0.00	45,806.19	50.28
37-ELECTRIC DEPT.						
PERSONNEL SERVICES	377,689	31,306.08	344,258.51	0.00	33,430.49	91.15
CONTRACTS & PROF. SVCS	77,800	349.45	40,187.82	0.00	37,612.18	51.66
MISCELLANEOUS	144,500 (18,933.50)	89,271.81	3,219.85	52,008.34	64.01
MAINTENANCE	21,150	2,215.36	12,258.54	0.00	8,891.46	57.96
UTILITIES	3,840	692.41	7,271.04	0.00 (3,431.04)	189.35
SUPPLIES	2,038,682	216,599.62	1,622,358.79	0.00	416,323.21	79.58
MISCELLANEOUS	12,000	3,771.88	7,313.65	0.00	4,686.35	60.95
DEBT SERVICE	127,091	0.00	123,737.50	0.00	3,353.50	97.36
CAPITAL EXPENDITURES	551,635	78,439.50	419,139.73	113,776.42	18,718.85	96.61
TRANSFERS	1,017,750 (83,562.50)	752,062.50	0.00	265,687.50	73.89
TOTAL 37-ELECTRIC DEPT.	4,372,137	230,878.30	3,417,859.89	116,996.27	837,280.84	80.85
TOTAL EXPENDITURES	4,464,267	235,535.02	3,464,183.70	116,996.27	883,087.03	80.22
REVENUE OVER/(UNDER) EXPENDITURES	(117,096)	254,078.40 (26,464.78) (116,996.27)	26,365.05	122.52

Refuse Fund Revenue Progress

Budget Year 10/2014 thru 9/2015



CITY OF FARMERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2015

PAGE: 2

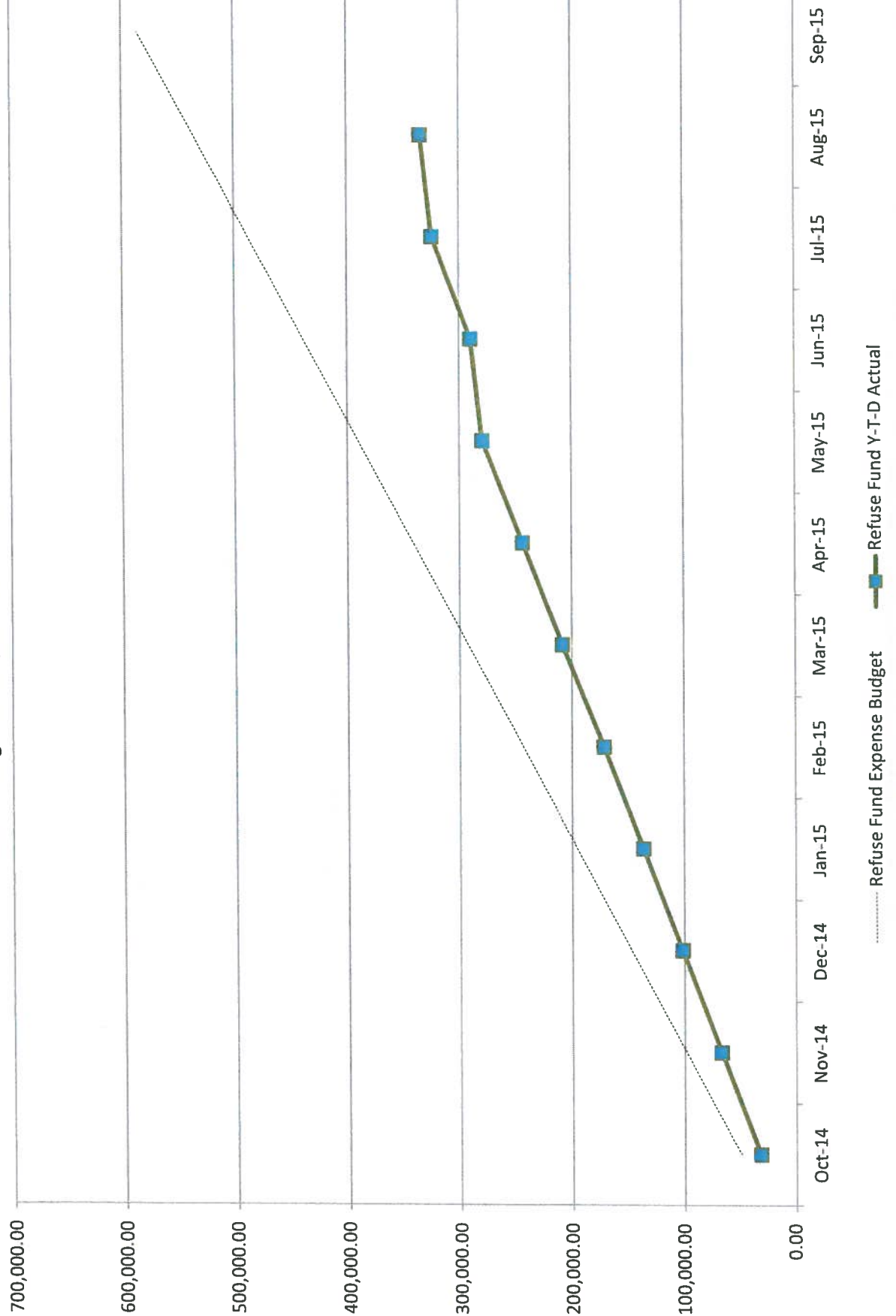
720-REFUSE FUND

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
00-REVENUE						
720.00.5743.000 FEES	0	0.00	0.00	0.00	0.00	0.00
720.00.5744.000 PENALTIES	7,500	556.67	5,928.62	0.00	1,571.38	79.05
720.00.5745.000 AGREEMENTS AND CONTRACTS	0	0.00	0.00	0.00	0.00	0.00
720.00.5751.000 RESIDENTIAL TRASH COLL	273,900	21,431.60	234,390.86	0.00	39,509.14	85.58
720.00.5752.000 COMMERCIAL TRASH COLLECT	291,453	15,357.04	166,307.87	0.00	125,145.13	57.06
720.00.5755.000 RECYCLE	4,970	17.85	191.45	0.00	4,778.55	3.85
720.00.5762.000 INTEREST EARNED	125	7.76	57.17	0.00	67.83	45.74
720.00.5767.000 OTHER REVENUE	0	0.00	0.00	0.00	0.00	0.00
720.00.5768.000 BRUSH AND CHIPPING AND P	0	90.00	175.00	0.00	175.00	0.00
720.00.5770.000 HHW	7,800	0.00	0.00	0.00	7,800.00	0.00
TOTAL 00-REVENUE	585,748	37,460.92	407,050.97	0.00	178,697.03	69.49
TOTAL REVENUE	585,748	37,460.92	407,050.97	0.00	178,697.03	69.49

Refuse Fund Expense

Budget Year 10/2014 thru 9/2015



CITY OF FARMERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2015

720-REFUSE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
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REVENUE SUMMARY

00-REVENUE	585,748	37,460.92	407,050.97	0.00	178,697.03	69.49
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TOTAL REVENUES

585,748	37,460.92	407,050.97	0.00	178,697.03	69.49
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EXPENDITURE SUMMARY32-REFUSE DEPT.

PERSONNEL SERVICES	0	0.00	0.00	0.00	0.00	0.00
CONTRACTS & PROF. SVCS	467,620	3,648.09	263,323.61	0.00	204,296.39	56.31
MISCELLANEOUS	75,100	6,258.33	68,841.63	0.00	6,258.37	91.67
MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00
UTILITIES	2,400	200.00	2,200.00	0.00	200.00	91.67
MISCELLANEOUS	5,000	0.00	0.00	0.00	5,000.00	0.00
CAPITAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
TRANSFERS	35,628	0.00	0.00	0.00	35,628.00	0.00
TOTAL 32-REFUSE DEPT.	585,748	10,106.42	334,365.24	0.00	251,382.76	57.08

35-WATER DEPT.

SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
TOTAL 35-WATER DEPT.	0	0.00	0.00	0.00	0.00	0.00

TOTAL EXPENDITURES

585,748	10,106.42	334,365.24	0.00	251,382.76	57.08
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REVENUE OVER/ (UNDER) EXPENDITURES

0	27,354.50	72,685.73	0.00	(72,685.73)	0.00
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TO: Mayor and Councilmembers

FROM: Ben White, City Manager

DATE: September 22, 2015

SUBJECT: Consider, discuss and act upon preliminary audit review from BrooksCardiel, PLLC

- A preliminary audit review is attached for review.
- City Manager Ben White and Finance Director Daphne Hamlin will discuss this item further.

ACTION: React to the information as deemed necessary.



1. MUNICIPAL COURT - MANUAL RECEIPTS

Finding

Manual written receipts are used rather than the system generated receipts. Manual receipts, although convenient, are susceptible to fraud and error. These manual receipts are typically used by Paula or Edi when Christi is not present.

Recommendation

The City should consider requiring Paula or Edi to run these transactions in Incode when they occur. The use of manual receipts should occur only when Incode is not working or the power is out.

2. MUNICIPAL COURT - MANUAL RECEIPT BOOKS

Finding

Unused receipt books are stored and maintained by Christi.

Recommendation

The City should consider requiring someone other than Christi to keep the receipt books locked away and issue receipt books only as needed. This control can assist in prevent a situation where a court clerk can maintain duplicate receipt books and misappropriate cash.

3. MUNICIPAL COURT - UNIQUE USER IDS

Finding

When Christi is not present and an alternate is accepting municipal court payments, the alternate (Paula or Edi) use Christi's Incode ID.

Recommendation

The City should require alternates to use their own Incode ID when processing payments. This provides the City with a solid audit trail. Christi should change her password and not share it with anyone.

4. CITY'S MASTER FEE SCHEDULE

Finding

The City changes certain rates annually within their master fee schedule. Currently, the Council only sees the specific items that are being adjusted.

Recommendation

The City should consider reviewing the master rates schedule in its entirety when it approves its annual changes.

5. ACCOUNTS PAYABLE – ACH/WIRE

Finding

In the instance an ACH/Wire is processed, there is no secondary review performed prior to them being initiated with the bank. This may lead to incorrect amounts being processed through the bank prior to it being identified.

Recommendation

The City should consider setting up dual authorization with the bank which will prompt the City Secretary, Mayor and/or Treasurer that an ACH/Wire has been initiated and a secondary approval is needed. This will allow these transactions to be reviewed and approved prior to them actually being processed and will streamline the approval process.

6. ACCOUNTS PAYABLE – VENDORS

Finding

City personnel outside of the AP process does not regularly review the City vendor listing. This may potentially lead to unauthorized and or fictitious vendors to be within the City's system.

Recommendation

The City should consider having personnel outside of the accounts payable process regularly review the vendor listing for old, duplicate, fictitious or unusual vendors, ensure all required paperwork is on file with City, and inactivate vendors that have not been used in several years. If inactivated vendors are used once again in the future they can be reactivated upon receipt of appropriate updated paperwork.

7. ACCOUNTS PAYABLE – VENDOR SETUP

Finding

Finance Administrator has the ability to set up vendors and initiate payment process. This may potentially lead to unauthorized and or fictitious vendors to be within the City's system.

Recommendation

The City should consider assigning the vendor set-up capability to a separate position or that a secondary approval of said vendor be performed. This can be tied in with the above suggestion of a regularly reviewed vendor listing procedure.

8. PAYROLL

Finding

Employees within the Library and Electric do not enter their own time into Time Entry or sign off on completed time sheets. Rather, time is only entered by the department heads.

Recommendation

The City should consider either having these employees sign off on the time entered by their supervisors, or that they enter their own time and have it approved as is done within the other departments.

9. CITY SALES TAX ON RESIDENTIAL ACCOUNTS & REMITTANCE TO THE STATE

Finding

The State legislature does not charge sales tax on residential users of electricity and only allows a few cities, one of which is Farmersville, to do so. The City is allowed to charge a 2% sales tax on the electricity it provides residential customers. This 2% is purely for the City. The City has been remitting this sales tax to the State as part of its total utility billing collections.

Recommendation

The City is not required to remit this portion of sales tax to the State. BrooksCardiel, PLLC recommends that the City consider keeping this portion of sales tax revenue without remitting it to the State. When this tax is remitted to the State in conjunction with the sales tax collected on commercial accounts and garbage collection, it is very likely that the State Comptroller will assume this is general sales tax and keep a large portion of it. The City should ensure that Incode is properly set up to segregate the City's sales tax on residential clients to ensure proper recording and record keeping.



TO: Mayor and Councilmembers

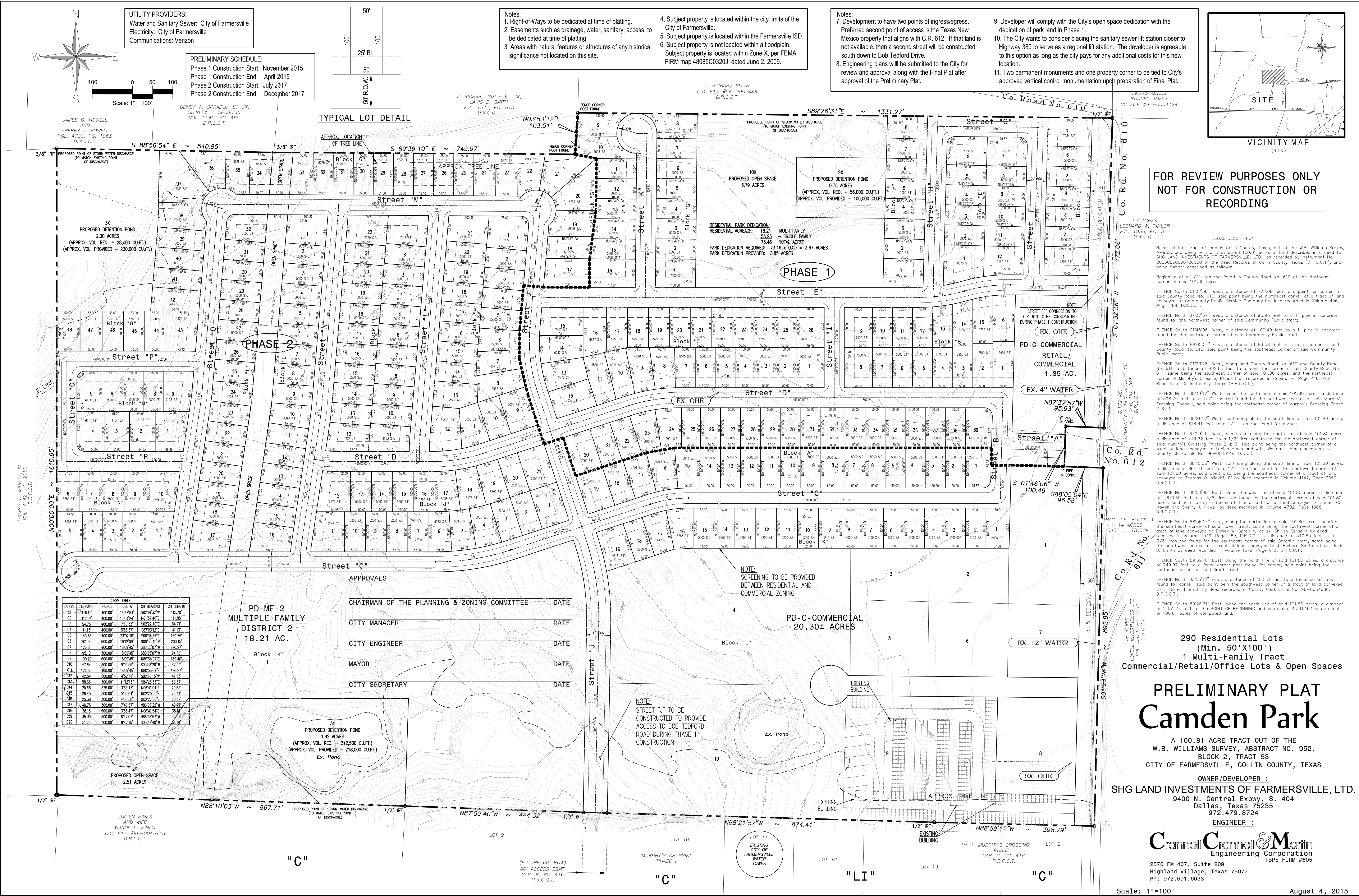
FROM: Ben White, City Manager

DATE: September 22, 2015

SUBJECT: Consider, discuss and act upon a Preliminary Plat for Camden Park, a Planned Development, containing approximately 100.81 acres of land in the W.B. Williams Survey, Abstract No. 952, in the City of Farmersville, Collin County, Texas

- A Preliminary Plat will be delivered to the Council for review. A copy will be available in the City Secretary's Office for public view.
- Planning and Zoning Commission will meet on this topic 09/21/2015 and their recommendation will be presented at the Council meeting.

ACTION: Approve or disapprove the Preliminary Plat as presented.



UTILITY PROVIDERS:
Water and Sanitary Sewer: City of Farmersville
Electricity: City of Farmersville
Communications: Verizon

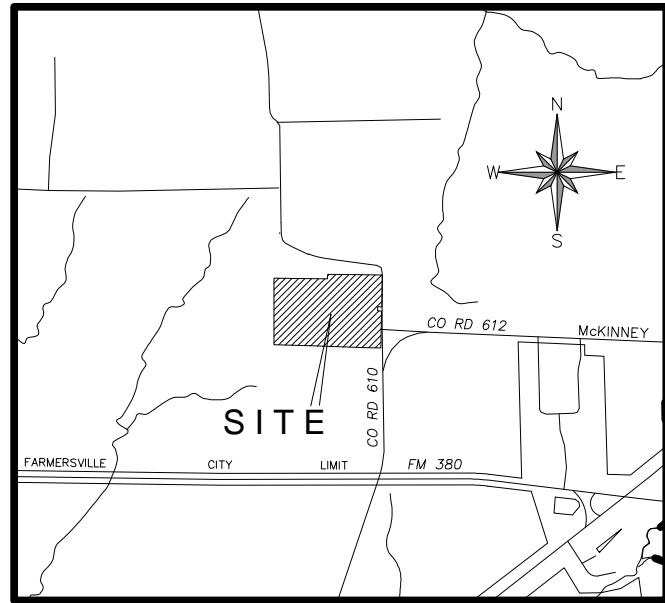
PRELIMINARY SCHEDULE:
Phase 1 Construction Start: November 2015
Phase 1 Construction End: April 2015
Phase 2 Construction Start: July 2017
Phase 2 Construction End: December 2017

- Notes:
1. Right-of-Ways to be dedicated at time of platting.
 2. Easements such as drainage, water, sanitary, access to be dedicated at time of platting.
 3. Areas with natural features or structures of any historical significance not located on this site.

4. Subject property is located within the city limits of the City of Farmersville.
5. Subject property is located within the Farmersville ISD.
6. Subject property is not located within a floodplain. Subject property is located within Zone X, per FEMA FIRM map 48085C0320J, dated June 2, 2009.

- Notes:
7. Development to have two points of ingress/egress. Preferred second point of access is the Texas New Mexico property that aligns with C.R. 612. If that land is not available, then a second street will be constructed south down to Bob Tedford Drive.
 8. Engineering plans will be submitted to the City for review and approval along with the Final Plat after approval of the Preliminary Plat.

9. Developer will comply with the City's open space dedication with the dedication of park land in Phase 1.
10. The City wants to consider placing the sanitary sewer lift station closer to Highway 380 to serve as a regional lift station. The developer is agreeable to this option as long as the city pays for any additional costs for this new location.
11. Two permanent monuments and one property corner to be tied to City's approved vertical control monumentation upon preparation of Final Plat.



FOR REVIEW PURPOSES ONLY
NOT FOR CONSTRUCTION OR
RECORDING

LEGAL DESCRIPTION

Being all that tract of land in Collin County, Texas, out of the W.B. Williams Survey, A-2652, and being part of that called 100.81 acres of land described as a deed to SHG LAND INVESTMENTS OF FARMERSVILLE, LTD., as recorded by Instrument No. 2006052000726050 of the Deed Records of Collin County, Texas (D.R.C.C.T.), and being further described as follows:

Beginning at a 1/2" iron rod found in County Road No. 610 at the Northeast corner of said 101.80 acres;

THENCE South 01°23'36" West, a distance of 772.06 feet to a point for corner in said County Road No. 610, said point being the northeast corner of a tract of land conveyed to Community Public Service Company by deed recorded in Volume 456, Page 269, D.R.C.C.T.;

THENCE North 87°37'57" West, a distance of 95.93 feet to a 1" pipe in concrete found for the northwest corner of said Community Public tract;

THENCE South 01°46'06" West, a distance of 100.49 feet to a 1" pipe in concrete found for the southwest corner of said Community Public tract;

THENCE South 88°05'04" East, a distance of 96.58 feet to a point for corner in said County Road No. 610, said point being the southeast corner of said Community Public tract;

THENCE South 01°23'28" West, along said County Road No. 610 and County Road No. 611, a distance of 892.85 feet to a point for corner in said County Road No. 611, same being the southeast corner of said 101.80 acres, and the northeast corner of Murphy's Crossing Phase I, as recorded in Cabinet P, Page 416, Plat Records of Collin County, Texas (P.R.C.C.T.);

THENCE North 88°39'17" West, along the south line of said 101.80 acres, a distance of 398.79 feet to a 1/2" iron rod found for the northeast corner of said 101.80 acres, a distance of 874.41 feet to a 1/2" iron rod found for corner;

THENCE North 87°52'57" West, continuing along the south line of said 101.80 acres, a distance of 444.32 feet to a 1/2" iron rod found for the northwest corner of said Murphy's Crossing Phase 2 & 3, said point being the northeast corner of a tract of land conveyed to Lucien Hines and wife, Wanda L. Hines according to County Clerk's File No. 96-0043148, D.R.C.C.T.;

THENCE North 88°10'03" West, continuing along the south line of said 101.80 acres, a distance of 867.71 feet to a 1/2" iron rod found for the southwest corner of said 101.80 acres, said point also being the southeast corner of a tract of land conveyed to Thomas O. Midkiff, IV by deed recorded in Volume 4142, Page 2059, D.R.C.C.T.;

THENCE North 00°00'00" East, along the west line of said 101.80 acres, a distance of 1,610.65 feet to a 3/8" iron rod found for the northwest corner of said 101.80 acres, said point being in the south line of a tract of land conveyed to James G. Howell and Sherry J. Howell by deed recorded in Volume 4702, Page 1968, D.R.C.C.T.;

THENCE South 88°56'54" East, along the north line of said 101.80 acres, passing the southeast corner of said Howell tract, same being the southwest corner of a tract of land conveyed to Dewey W. Spradlin, et al, Sherry Spradlin by deed recorded in Volume 1549, Page 465, D.R.C.C.T., a distance of 540.85 feet to a 3/8" iron rod found for the southeast corner of said Spradlin tract, same being the southwest corner of a tract of land conveyed to J. Richard Smith, et al, Janis D. Smith by deed recorded in Volume 1572, Page 613, D.R.C.C.T.;

THENCE South 89°39'10" East, along the north line of said 101.80 acres, a distance of 749.97 feet to a fence corner post found for corner, said point being the southeast corner of said Smith tract;

THENCE North 03°53'12" East, a distance of 103.51 feet to a fence corner post found for corner, said point being the southwest corner of a tract of land conveyed to J. Richard Smith by deed recorded in County Clerk's File No. 96-0054686, D.R.C.C.T.;

THENCE South 89°26'31" East, along the north line of said 101.80 acres, a distance of 1,331.27 feet to the POINT OF BEGINNING and containing 4,391.163 square feet or 100.81 acres of computed land.

290 Residential Lots
(Min. 50'X100')
1 Multi-Family Tract
Commercial/Retail/Office Lots & Open Spaces

PRELIMINARY PLAT Camden Park

A 100.81 ACRE TRACT OUT OF THE
W.B. WILLIAMS SURVEY, ABSTRACT NO. 952,
BLOCK 2, TRACT 53
CITY OF FARMERSVILLE, COLLIN COUNTY, TEXAS

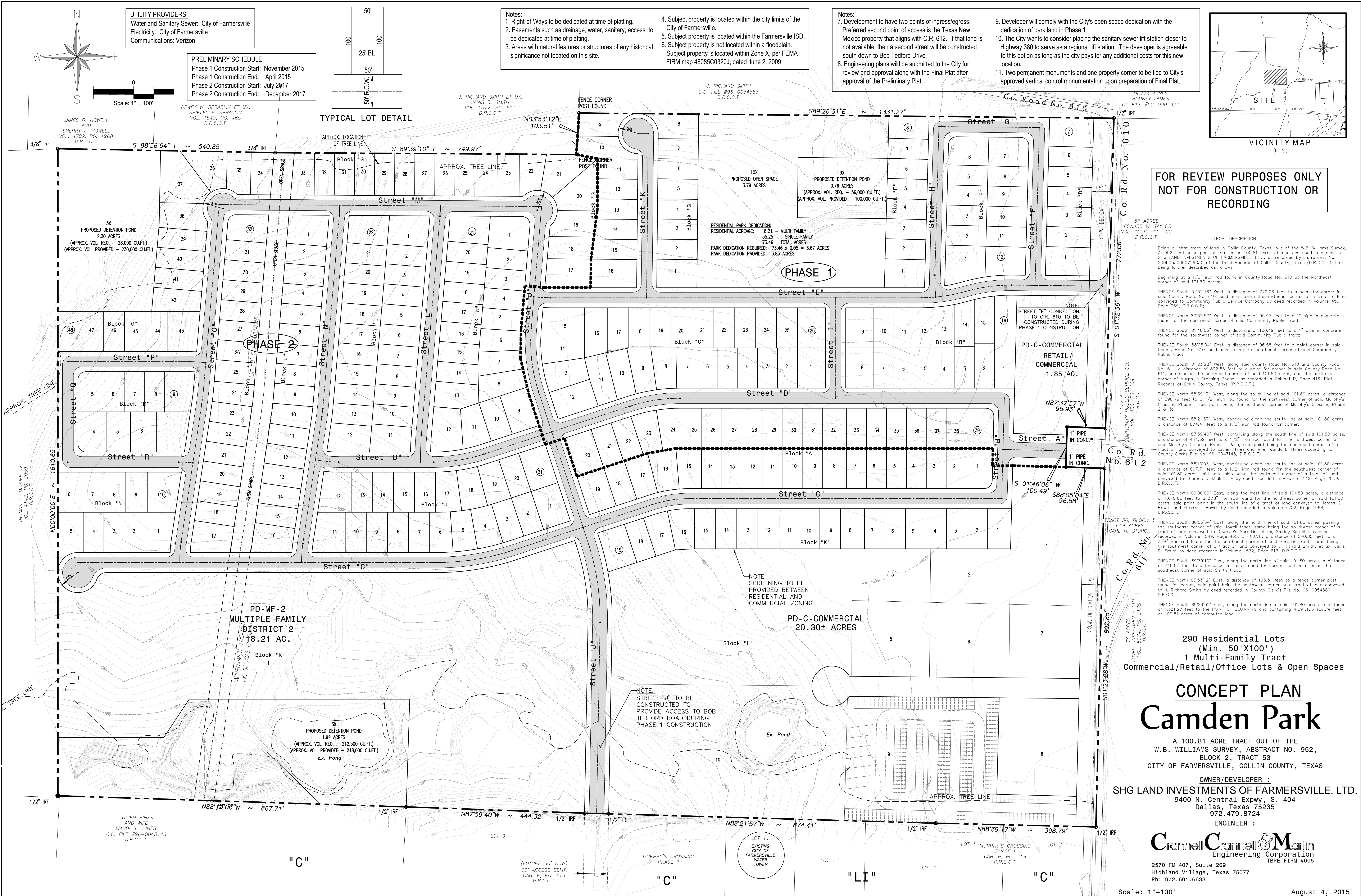
OWNER/DEVELOPER :
SHG LAND INVESTMENTS OF FARMERSVILLE, LTD.
9400 N. Central Expwy, S. 404
Dallas, Texas 75235
972.479.8724
ENGINEER :

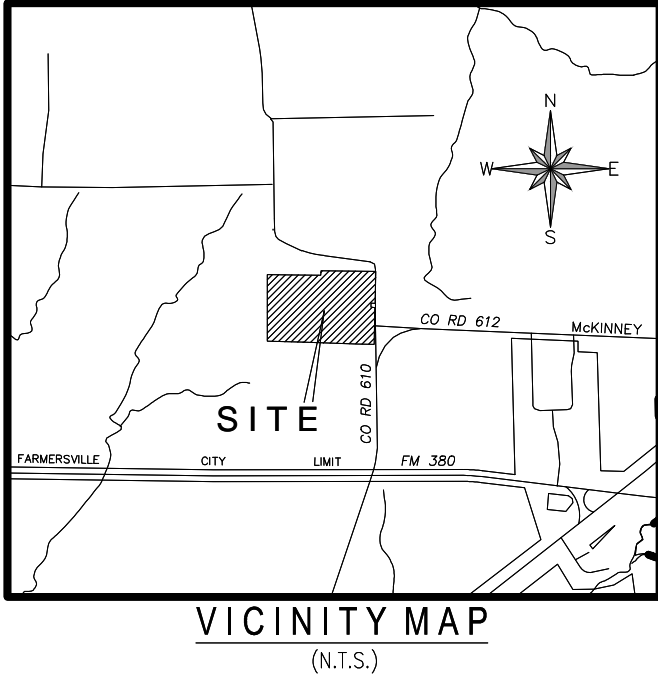
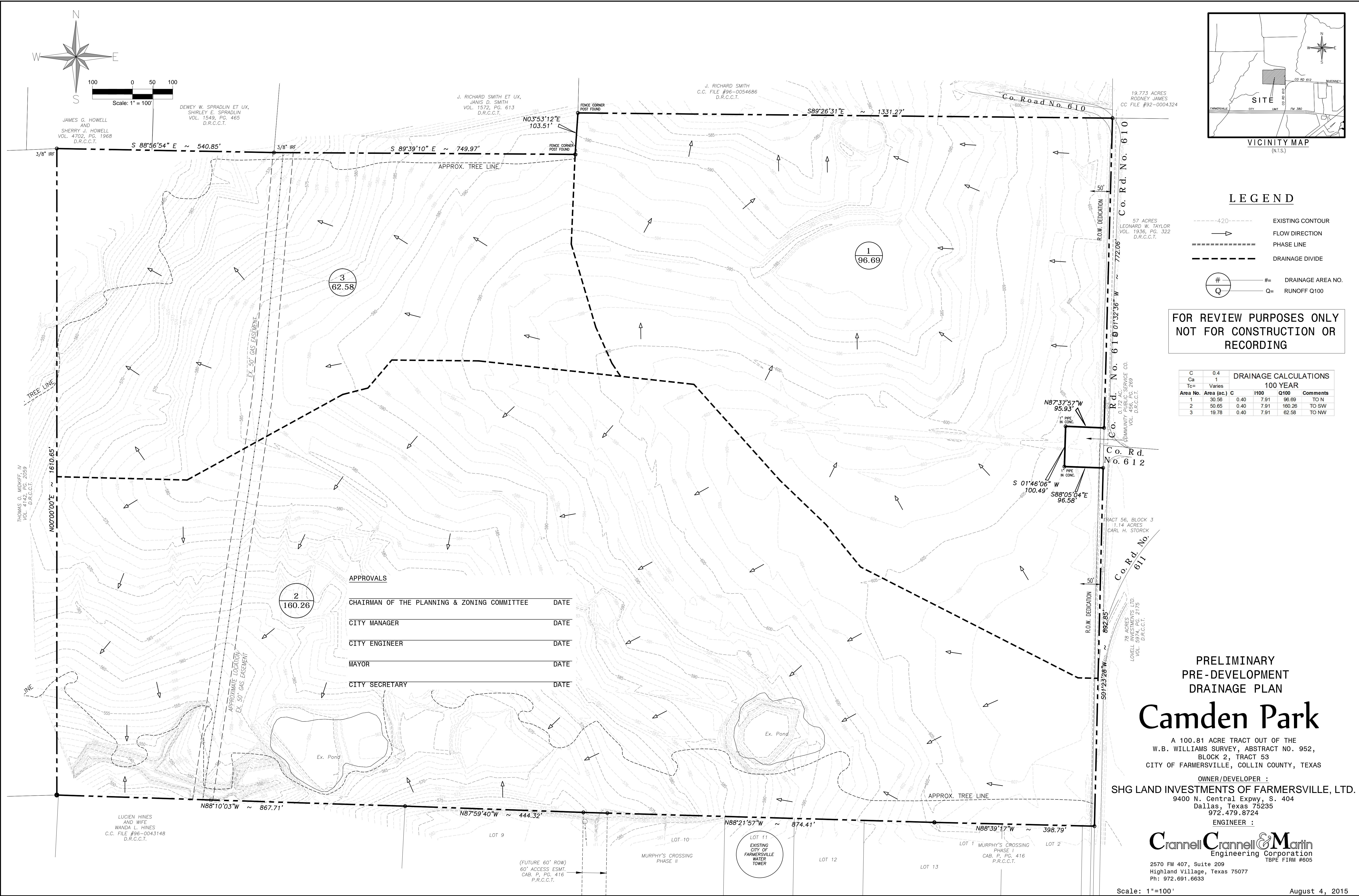
Cannell **C**annell & **M**artin
Engineering Corporation
TBPE FIRM #605

2570 FM 407, Suite 209
Highland Village, Texas 75077
Ph: 972.691.6633

Scale: 1"=100'

August 4, 2015





LEGEND

- 420 --- EXISTING CONTOUR
- FLOW DIRECTION
- PHASE LINE
- DRAINAGE DIVIDE
- # DRAINAGE AREA NO.
- Q= RUNOFF Q100

FOR REVIEW PURPOSES ONLY
NOT FOR CONSTRUCTION OR
RECORDING

C	0.4	DRAINAGE CALCULATIONS			
Ca	1	100 YEAR			
Tc=	Varies				
Area No.	Area (ac.)	C	I100	Q100	Comments
1	30.56	0.40	7.91	96.69	TO N
2	50.65	0.40	7.91	160.26	TO SW
3	19.78	0.40	7.91	62.58	TO NW

APPROVALS

CHAIRMAN OF THE PLANNING & ZONING COMMITTEE	DATE
CITY MANAGER	DATE
CITY ENGINEER	DATE
MAYOR	DATE
CITY SECRETARY	DATE

PRELIMINARY
PRE-DEVELOPMENT
DRAINAGE PLAN

Camden Park

A 100.81 ACRE TRACT OUT OF THE
W.B. WILLIAMS SURVEY, ABSTRACT NO. 952,
BLOCK 2, TRACT 53
CITY OF FARMERSVILLE, COLLIN COUNTY, TEXAS

OWNER/DEVELOPER :

SHG LAND INVESTMENTS OF FARMERSVILLE, LTD.

9400 N. Central Expwy, S. 404
Dallas, Texas 75235
972.479.8724

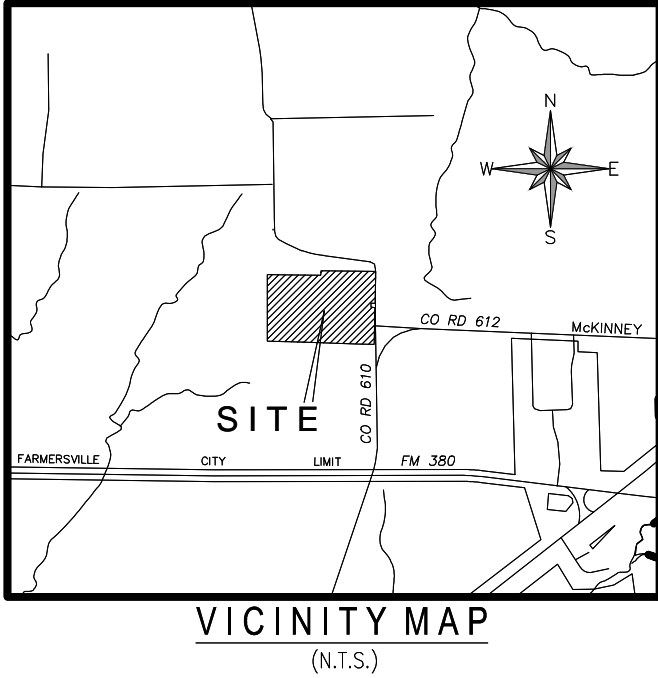
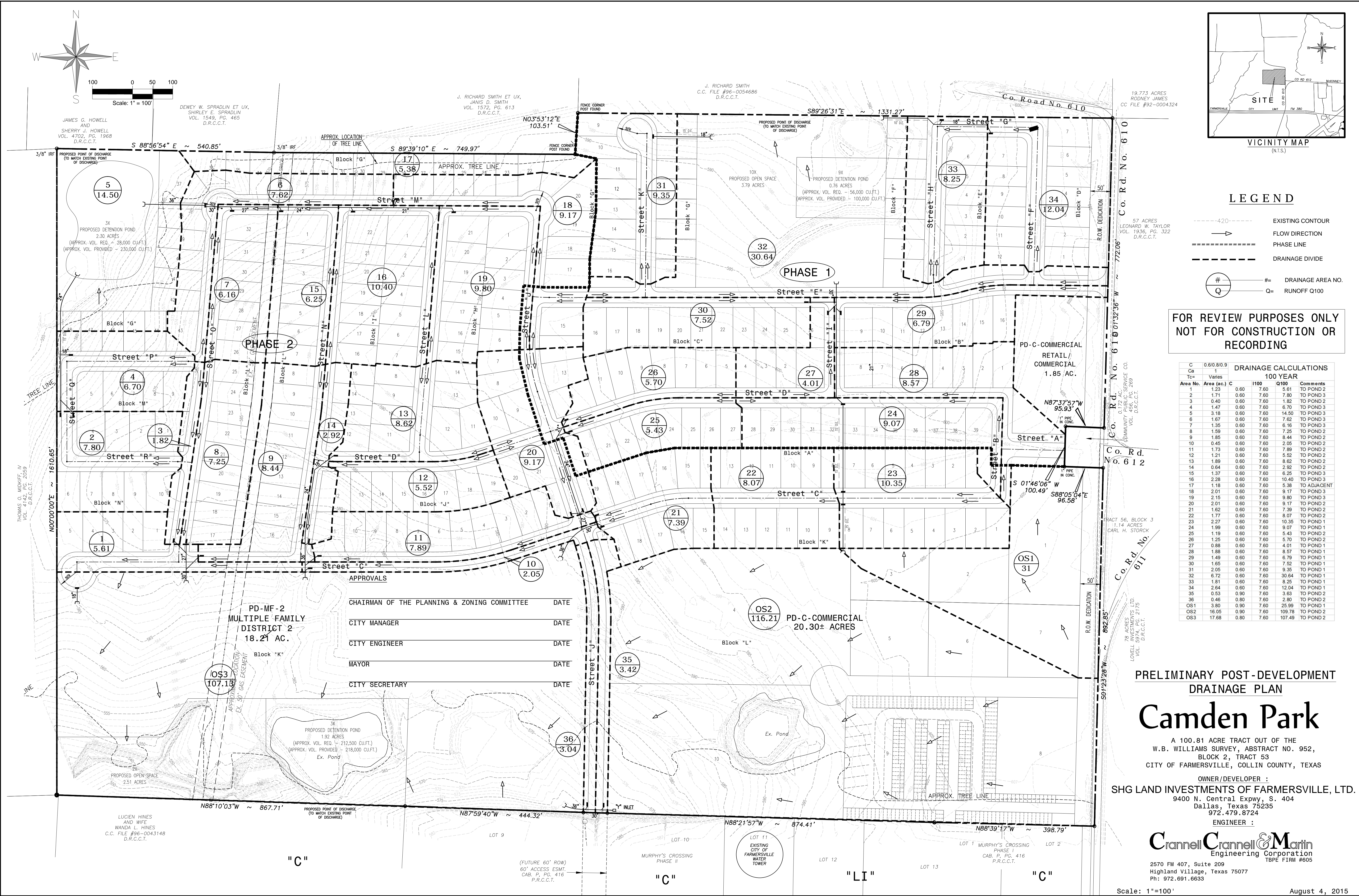
ENGINEER :

Crannell**C**rannell**&**Martin
Engineering Corporation
TBPE FIRM #605

2570 FM 407, Suite 209
Highland Village, Texas 75077
Ph: 972.691.6633

Scale: 1"=100'

August 4, 2015



LEGEND

- 420 --- EXISTING CONTOUR
- FLOW DIRECTION
- - - - - PHASE LINE
- - - - - DRAINAGE DIVIDE
- # = DRAINAGE AREA NO.
- Q = RUNOFF Q100

FOR REVIEW PURPOSES ONLY
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RECORDING

C		0.6/0.8/0.9		DRAINAGE CALCULATIONS		
Ca	Varies	100 YEAR				
Tc=						
No	Area	Area (ac.)	C	1000	Q100	Comments
1	1.23	0.60	7.60	5.61		TO POND 2
2	1.71	0.60	7.60	7.80		TO POND 3
3	0.40	0.60	7.60	1.82		TO POND 2
4	1.47	0.60	7.60	6.70		TO POND 3
5	3.18	0.60	7.60	14.50		TO POND 3
6	1.67	0.60	7.60	7.62		TO POND 3
7	1.35	0.60	7.60	6.16		TO POND 3
8	1.59	0.60	7.60	7.25		TO POND 2
9	1.85	0.60	7.60	8.44		TO POND 2
10	0.45	0.60	7.60	2.05		TO POND 2
11	1.73	0.60	7.60	7.89		TO POND 2
12	1.21	0.60	7.60	5.82		TO POND 2
13	1.89	0.60	7.60	8.62		TO POND 2
14	0.64	0.60	7.60	2.92		TO POND 2
15	1.37	0.60	7.60	6.25		TO POND 3
16	2.28	0.60	7.60	10.40		TO POND 3
17	1.19	0.60	7.60	5.38		TO ADJACENT
18	2.01	0.60	7.60	9.17		TO POND 3
19	2.15	0.60	7.60	9.80		TO POND 3
20	2.01	0.60	7.60	9.17		TO POND 2
21	1.62	0.60	7.60	7.39		TO POND 2
22	1.77	0.60	7.60	8.07		TO POND 2
23	2.27	0.60	7.60	10.35		TO POND 1
24	1.99	0.60	7.60	9.07		TO POND 1
25	1.19	0.60	7.60	5.43		TO POND 2
26	1.25	0.60	7.60	5.70		TO POND 2
27	0.88	0.60	7.60	4.01		TO POND 1
28	1.88	0.60	7.60	8.57		TO POND 1
29	1.49	0.60	7.60	6.79		TO POND 1
30	1.65	0.60	7.60	7.52		TO POND 1
31	2.05	0.60	7.60	9.35		TO POND 1
32	0.72	0.60	7.60	3.04		TO POND 1
33	1.81	0.60	7.60	8.25		TO POND 1
34	2.64	0.60	7.60	12.04		TO POND 1
35	0.53	0.90	7.60	3.63		TO POND 2
36	0.46	0.60	7.60	2.90		TO POND 2
OS1	3.80	0.90	7.60	25.99		TO POND 1
OS2	16.05	0.90	7.60	109.78		TO POND 2
OS3	17.68	0.80	7.60	107.49		TO POND 2

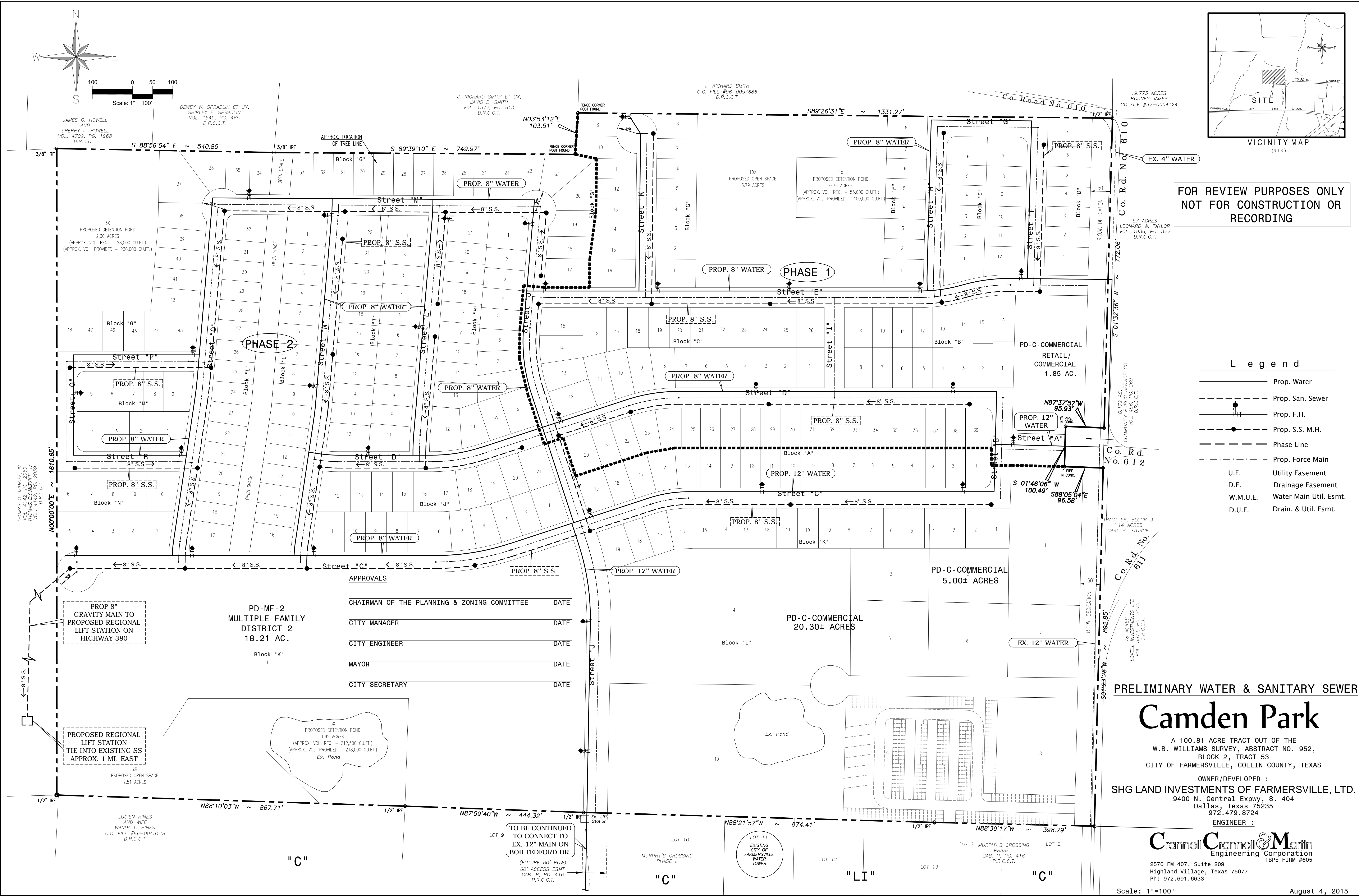
PRELIMINARY POST-DEVELOPMENT
DRAINAGE PLAN

Camden Park

A 100.81 ACRE TRACT OUT OF THE
W.B. WILLIAMS SURVEY, ABSTRACT NO. 952,
BLOCK 2, TRACT 53
CITY OF FARMERSVILLE, COLLIN COUNTY, TEXAS

OWNER/DEVELOPER :
SHG LAND INVESTMENTS OF FARMERSVILLE, LTD.
9400 N. Central Expwy, S. 404
Dallas, Texas 75235
972.479.8724

ENGINEER :
Crannell Crannell & Martin
Engineering Corporation
TBPE FIRM #605
2570 FM 407, Suite 209
Highland Village, Texas 75077
Ph: 972.691.6633



FOR REVIEW PURPOSES ONLY
NOT FOR CONSTRUCTION OR
RECORDING

- Legend**
- Prop. Water
 - Prop. San. Sewer
 - Prop. F.H.
 - Prop. S.S. M.H.
 - Phase Line
 - Prop. Force Main
 - U.E. Utility Easement
 - D.E. Drainage Easement
 - W.M.U.E. Water Main Util. Esmt.
 - D.U.E. Drain. & Util. Esmt.

PRELIMINARY WATER & SANITARY SEWER

Camden Park

A 100.81 ACRE TRACT OUT OF THE
W.B. WILLIAMS SURVEY, ABSTRACT NO. 952,
BLOCK 2, TRACT 53
CITY OF FARMERSVILLE, COLLIN COUNTY, TEXAS

OWNER/DEVELOPER :
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Dallas, Texas 75235
972.479.8724
ENGINEER :

Crannell & Martin
Engineering Corporation
TBPE FIRM #605

2570 FM 407, Suite 209
Highland Village, Texas 75077
Ph: 972.691.6633

Scale: 1"=100'

August 4, 2015



29 July 2015

Mr. Ben White, P.E., City Manager
City of Farmersville
205 S Main Street
Farmersville, Texas 75442

RE: Camden Park-Preliminary Plat-July 17, 2015 Submittal

Mr. White:

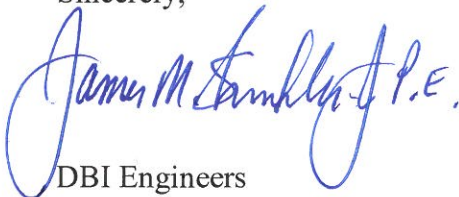
The Camden Park Preliminary Plat as submitted by SHG Land Investments of Farmersville, LTD has been reviewed according to the City of Farmersville Zoning and Subdivision Ordinances and design manuals.

We recommend the preliminary plat be approved with the following conditions:

1. Revision of the PD ordinance to reflect the revised Zoning Exhibit.
2. Submittal of approval letters from franchise utilities.
3. Submittal of certified tax certificate.

We also recommend that engineering plans for Phase I of the development be submitted after preliminary plat approval. Please contact me if you have any questions or need additional information.

Sincerely,

A handwritten signature in blue ink, reading "James M. Shankles Jr. P.E.", written over the printed name "James M. Shankles Jr. P.E.".

DBI Engineers





TO: Mayor and Councilmembers

FROM: Ben White, City Manager

DATE: September 22, 2015

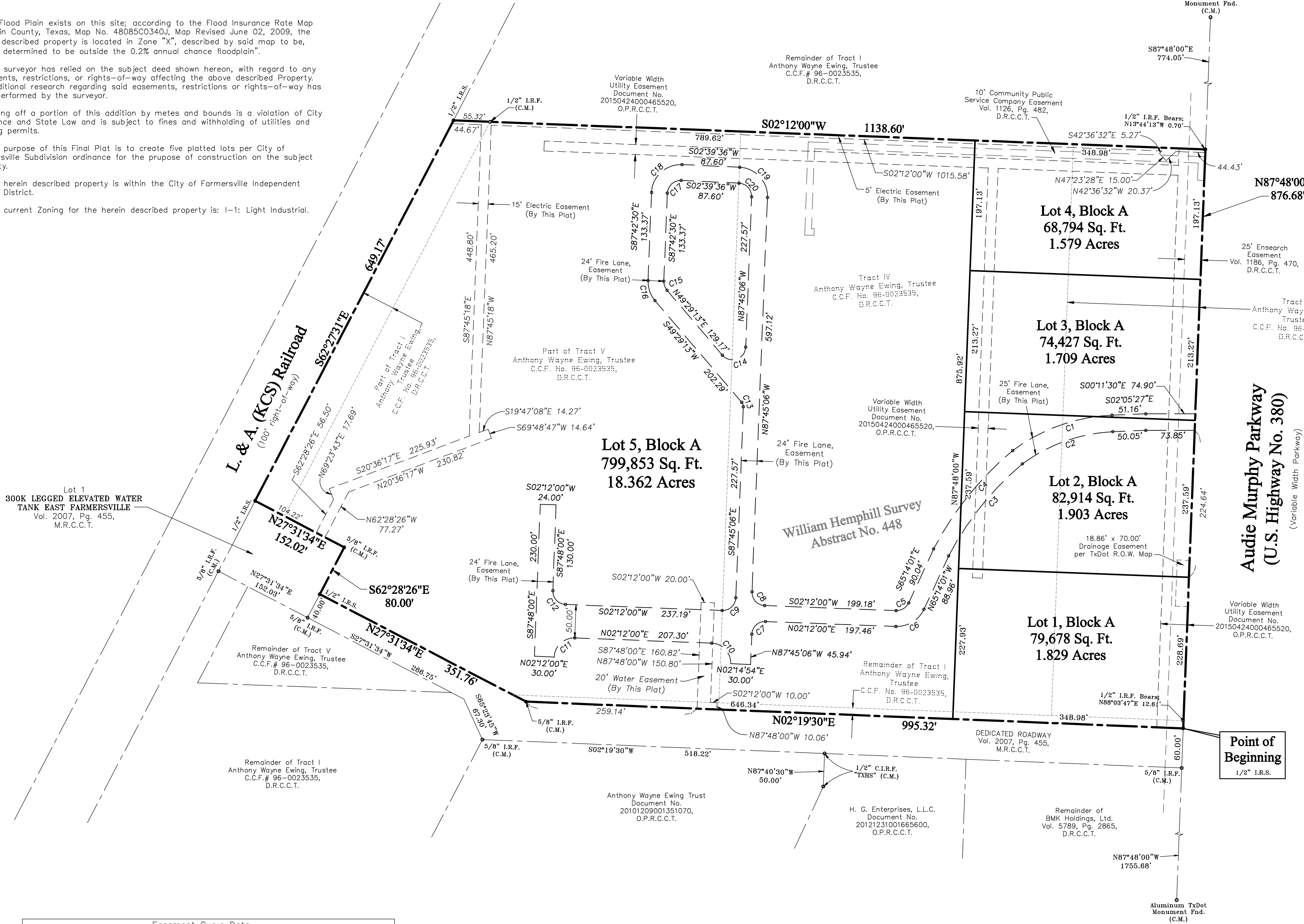
SUBJECT: Consider, discuss and act upon a Final Plat incident to the possible replatting of all or portions of Lots 1 through 5, Block A, of the Advanced Fixtures Addition, being approximately 25.382 acres of land in the William Hemphill Survey, Abstract No. 448, in the City of Farmersville, Collin County, Texas

- A Final Plat will be delivered to the Council for review. A copy will be available in the City Secretary's Office for public view.
- Planning and Zoning Commission will meet on this topic 09/21/2015 and their recommendation will be presented at the Council meeting.

ACTION: Approve or disapprove the Final Plat as presented.

Notes:

- No Flood Plain exists on this site, according to the Flood Insurance Rate Map of Collin County, Texas, Map No. 48085C0340J, Map Revised June 02, 2009, the herein described property is located in Zone "X", described by said map to be, "areas determined to be outside the 0.2% annual chance floodplain".
- The surveyor has relied on the subject deed shown herein, with regard to any easements, restrictions, or rights-of-way affecting the above described Property. No additional research regarding said easements, restrictions or rights-of-way has been performed by the surveyor.
- Selling off a portion of this addition by metes and bounds is a violation of City Ordinance and State Law and is subject to fines and withholding of utilities and building permits.
- The purpose of this Final Plat is to create five platted lots per City of Farmersville Subdivision ordinance for the purpose of construction on the subject property.
- The herein described property is within the City of Farmersville Independent School District.
- The current Zoning for the herein described property is: I-1: Light Industrial.



Utility Providers:

Water – City of Farmersville (CCN No. 13009)
Sewer – City of Farmersville
Electric – Texas-New Mexico Power
Telephone – Verizon

LEGEND

I.R.F. = Iron Rod Found
(C.M.) = Controlling Monument
I.R.S. = 1/2" iron rod with yellow plastic cap stamped "RPLS 5686" set
M.R.C.C.T. = Map Records, Collin County, Texas
D.R.C.C.T. = Deed Records, Collin County, Texas
O.P.R.C.C.T. = Official Public Records, Collin County, Texas

"RECOMMENDED FOR APPROVAL"

Chairman, Planning & Zoning Commission
City of Farmersville, Texas

"APPROVED FOR CONSTRUCTION"

Mayor Pro Tem, City of Farmersville, Texas

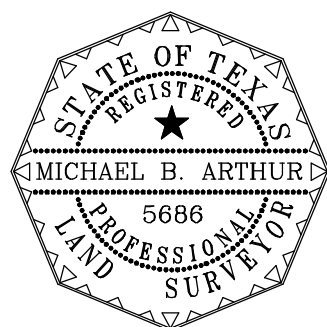
"ACCEPTED"

Mayor Pro Tem, City of Farmersville, Texas

SURVEYOR'S CERTIFICATION:

That I, Michael B. Arthur, do hereby certify that I prepared this plat from an actual and accurate survey of the land and that the corner monuments shown as set were properly placed under my personal supervision in accordance with the Subdivision Ordinance of the City of Farmersville.

Michael B. Arthur
Registered Professional Land Surveyor
Texas Registration No. 5686



STATE OF TEXAS
COUNTY OF COLLIN

BEFORE ME, the undersigned, a Notary Public in and for the State of Texas, on this day personally appeared Michael B. Arthur, known to me to be the person and officer whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and considerations therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this the _____ day of _____, 2015.

Notary Public, State of Texas

My Commission Expires:

Date: _____

Owner:
The Anthony Wayne Ewing Trust
Anthony Wayne Ewing, Trustee
2655 East Audie Murphy Parkway
Farmersville, Texas 75442
Phone: (972) 784-8800

Engineer:
Kimley-Horn and Associates
106 West Louisiana Street
McKinney, Texas 75069
Phone: (469) 301-2582
Contact: Kaley Bueth

Surveyor:
North Texas Surveying, L.L.C.
Registered Professional Land Surveyors

1010 West University
McKinney, Tx. 75069
Ph. (469) 424-2074 Fax: (469) 424-1997
www.northtexasurveying.com
Firm Registration No. 10074200

OWNER'S CERTIFICATION:

STATE OF TEXAS
COUNTY OF COLLIN

WHEREAS, Anthony Wayne Ewing, Trustee is the owner of a tract of land situated in the William Hemphill Survey, Abstract No. 448, in the City of Farmersville, Collin County, Texas, said tract being all of Tracts III and IV and a part of Tracts I and V, as described by deed to Anthony Wayne Ewing, Trustee, as recorded under County Clerk's File No. 96-0023535, of the Deed Records, Collin County, Texas (D.R.C.C.T.), said tract being more particularly described as follows:

BEGINNING at a 1/2" iron rod with a yellow plastic cap stamped "RPLS 5686" set (herein after referred to as a capped iron rod set) in the southerly line of said Tract I, same being the most southerly southeast corner of the DEDICATED ROADWAY, as shown on the plat of 300K LEGGED ELEVATED WATER TANK EAST FARMERSVILLE, as recorded in Volume 2007, Page 455, of the Map Records, Collin County, Texas (M.R.C.C.T.), same being in the northerly monumented line of Audie Murphy Parkway (U.S. Highway No. 380);

THENCE North 02°19'30" East, over and across said Tract I, same being the easterly line of said DEDICATED ROADWAY, a distance of 995.32' to a 5/8" iron rod found for corner;

THENCE North 27°31'34" East, along the most northerly southeast line of said DEDICATED ROADWAY, a distance of 351.76' to a capped iron rod set in the southwesterly line of Lot 1 of said addition;

THENCE South 62°28'26" East, along the southwesterly line of said Lot 1, same being over and across said Tract V, a distance of 80.00' to a 5/8" iron rod found for the most southerly corner of said Lot 1;

THENCE North 27°31'34" East, along the southeasterly line of said Lot 1, a distance of 152.02' to a capped iron rod set in the southwesterly monumented line of the L&A. (KCS) Railroad, same being the northeasterly line of said Tract I;

THENCE South 62°27'31" East, along said southwesterly monumented line of said Railroad, same being the northeasterly line of Tract I, a distance of 649.17' to a capped iron rod set;

THENCE South 02°12'00" West, over and across said Tract I, passing a 1/2" iron rod found at the northeasterly corner of said Tract V, at a distance of 55.32' and continuing along the common line between said Tract I and the easterly line of Tracts V, VI and III, a total distance of 1138.60' to a capped iron rod set at the southeasterly corner of said Tract III, same being in the aforementioned northerly monumented line of Audie Murphy Parkway, from which a 1/2" iron rod found bears, North 13°44'13" West, a distance of 0.70';

THENCE North 87°48'00" West, along said northerly monumented line of Audie Murphy Parkway, a distance of 876.68' to the **POINT OF BEGINNING** and containing 25.382 acres of land, more or less.

NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS:

THAT, Anthony Wayne Ewing, Trustee, does hereby adopt this plat designating the hereinabove described property as **ADVANCED FIXTURES ADDITION LOTS 1-5, BLOCK A** on addition to the City of Farmersville, Texas, and does hereby dedicate, in fee simple, to the public use forever, the streets, rights-of-way, and other public improvements shown thereon. The streets and alleys, if any, are dedicated for street purposes and any and all necessary appurtenances. The easements and public use areas, as shown, are dedicated, for the public use forever, for the purposes indicated on this plat. No buildings, fences, trees, shrubs, or other improvements or growths shall be constructed or placed upon, over or across the easements as shown, except that landscape improvements may be placed in landscape easements, if approved by the City Council of the City of Farmersville. In addition, utility easements may also be used for the mutual use and accommodation of all public utilities desiring to use or using the same unless the easement limits the use to particular utilities, said use by public utilities being subordinate to the public's and City of Farmersville's use thereof.

The City of Farmersville and public utility entities shall have the right to remove and keep removed all or parts of any buildings, fences, trees, shrubs, or other improvements or growths which may in any way endanger or interfere with the construction, maintenance, or efficiency of their respective systems in said easements. The City of Farmersville and public utility entities shall at all times have the full right of ingress and egress to or from their respective easements for the purpose of constructing, reconstructing, inspecting, patrolling, maintaining, reading meters, and adding to or removing all or parts of their respective systems without the necessity at any time of procuring permission from anyone.

The undersigned does covenant and agree that the access easement may be utilized by any person or the general public for ingress and egress to other real property, and for the purpose of General Public vehicular and pedestrian use and access, and for Fire Department and Emergency use, in, along, upon and across said premises, with the right and privilege at all times of the City of Farmersville, its agents, employees, workmen and representatives having ingress, egress, and regress in, along, upon and across said premises.

This Plat is approved subject to all platting ordinances, rules, regulations and resolutions of the City of Farmersville, Texas.

WITNESS, my hand, this the _____ day of _____, 2015.

By: Anthony Wayne Ewing, Trustee

STATE OF TEXAS
COUNTY OF COLLIN

BEFORE ME, the undersigned, a Notary Public in and for the State of Texas, on this day personally appeared Anthony Wayne Ewing, Trustee, known to me to be the person and officer whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and considerations therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this the _____ day of _____, 2015.

Notary Public, State of Texas

My Commission Expires: _____

STATE OF TEXAS
COUNTY OF COLLIN

The undersigned, the City Secretary of the City of Farmersville, Texas, hereby certifies that the foregoing Final Plat of the **ADVANCED FIXTURES ADDITION LOTS 1-5, BLOCK A** to the City of Farmersville was submitted to the City Council on the _____ day of _____, 2015, and the Council, by formal action, then and there accepted the dedication of streets, alleys, parks, easements, public places and water and sewer lines as shown and set forth in and upon said plat and said Council further authorized the Mayor Pro Tem to note the acceptance thereof by signing his name as hereinabove subscribed.

Witness my hand this _____ day of _____, A.D., 2015.

City Secretary
City of Farmersville, Texas

FINAL PLAT
ADVANCED FIXTURES ADDITION
LOTS 1-5, BLOCK A

1,105,657 Sq. Ft. / 25.382 Acres

in the

William Hemphill Survey ~ Abstract No. 448

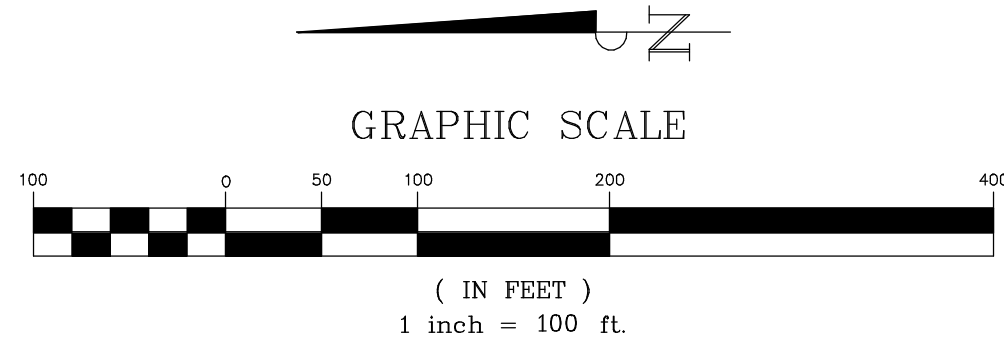
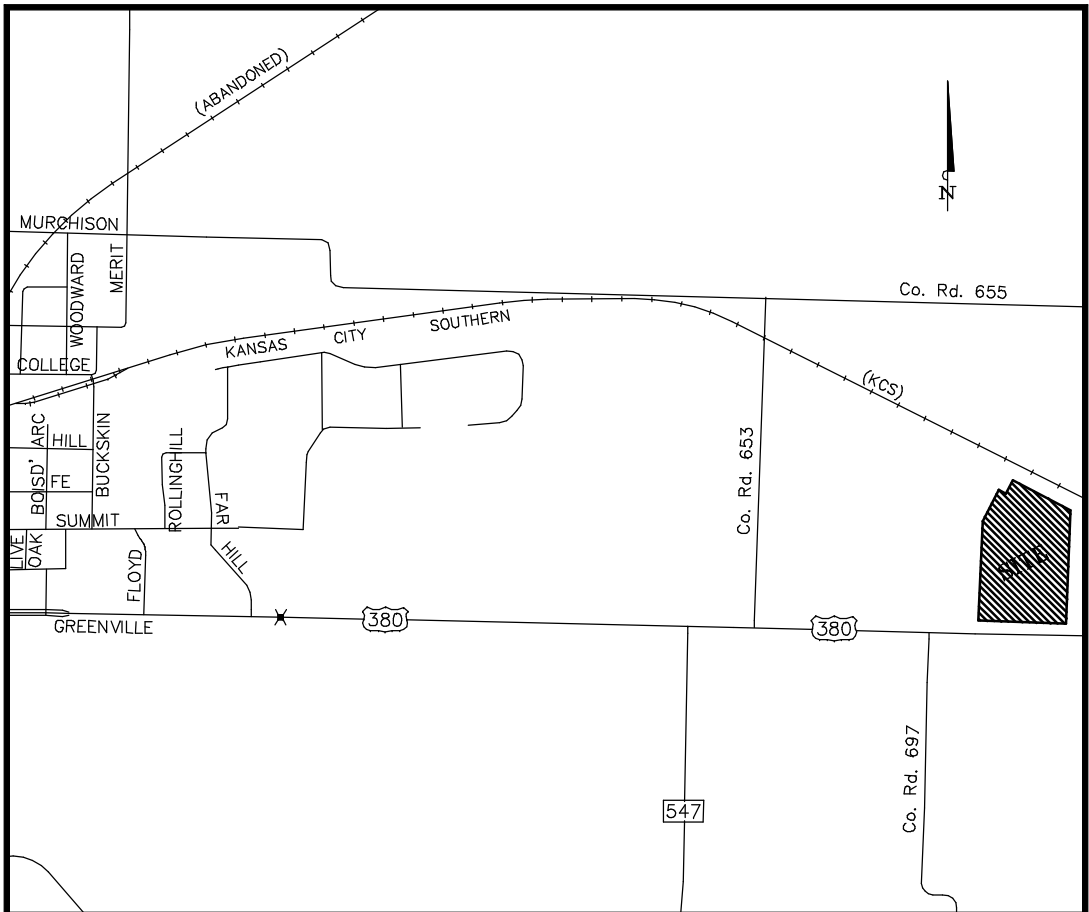
City of Farmersville, Collin County, Texas

Prepared: July, 2015

Scale: 1" = 100'

Easement Curve Data					
Curve No.	Radius	Arc Length	Delta	Chrd. Brng.	Chrd. Dist.
C1	275.00'	161.93'	33°44'16"	N19°35'41"W	159.60'
C2	250.00'	147.21'	33°44'16"	N19°35'41"W	145.09'
C3	465.00'	179.58'	22°07'40"	N51°16'36"W	178.47'
C4	490.00'	192.12'	22°27'53"	N51°14'55"W	190.89'
C5	20.00'	23.54'	67°26'01"	S31°31'00"E	22.20'
C6	45.00'	52.96'	67°26'01"	S31°31'00"E	49.96'
C7	20.00'	31.40'	89°57'06"	N42°46'33"W	28.27'
C8	20.00'	31.43'	90°02'54"	S47°13'27"W	28.30'
C9	20.00'	31.40'	89°57'06"	S42°46'33"E	28.27'
C10	30.00'	47.12'	90°00'00"	N47°12'00"E	42.43'
C11	30.00'	47.12'	90°00'00"	N42°48'00"W	42.43'
C12	20.00'	31.42'	90°00'00"	S47°12'00"W	28.28'
C13	10.00'	7.46"	42°45'41"	N70°52'04"E	7.29'
C14	20.00'	47.91'	137°14'19"	S19°07'56"E	37.25'
C15	20.00'	14.94'	42°48'17"	S70°53'22"W	14.60'
C16	44.00'	32.87'	42°48'17"	S70°53'22"W	32.11'
C17	20.00'	31.54'	90°22'06"	N42°31'27"W	28.38'
C18	44.00'	69.40'	90°22'06"	N42°31'27"W	62.43'
C19	44.00'	68.80'	89°35'18"	N47°27'15"E	62.00'
C20	20.00'	31.27'	89°35'18"	N47°27'15"E	28.18'

Vicinity Map
(not to scale)



DATE: 10/08/2013 SCALE: 1" = 100' DRAWN BY: C.S.H. CHK'D BY: M.B.A. JOB NO.: 2013-0135 - Plat



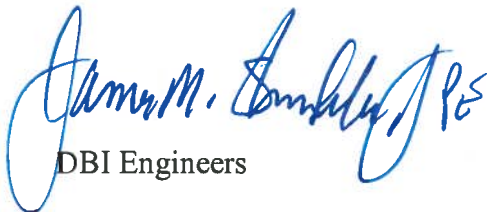
17 August 2015

Mr. Ben White, P.E., City Manager
City of Farmersville
205 S Main Street
Farmersville, Texas 75442

RE: AFI Final Plat Review
2655 E Audie Murphy Parkway (US 380)

Mr. White:

We recommend approval of the Final Plat for Advanced Fixtures Addition, Lots 1-5, Block A.

A handwritten signature in blue ink, reading "James M. Shankles Jr. P.E.", written over the printed name "DBI Engineers".
DBI Engineers





TO: Mayor and Councilmembers

FROM: City Manager Ben White

DATE: September 22, 2015

SUBJECT: Consider, discuss and act upon a contract with TLC NetCon for IT services for Fiscal Year 2015-2016

- A contract is attached for review
- The amount presented in the contract has been included in the FY 2015-2016 Budget

ACTION: Approve or deny the contract as presented.

Information Technology Services Agreement

This Agreement is made and entered into as of the day of October 1, 2015 (the "Effective Date") and ending on September 30, 2016 (the "Termination Date") by and between TLC NetCon Inc., a Texas corporation ("TLC"), and City of Farmersville ("Client").

TLC Services. Upon the terms and subject to the conditions of this Agreement, which includes all the Schedules attached hereto, TLC will provide to Client the Information Technology services set forth or described in Schedule A attached hereto (collectively, the "Services"). Client agrees that TLC is responsible only for providing the Services, and TLC is not responsible for providing any services or performing any tasks not specifically set forth in Schedule A hereto.

Confidentiality. The parties acknowledge that in the course of performing their responsibilities under this Agreement. They each may be exposed to or acquire information that is proprietary to or confidential to the other party or third parties. The parties agree to hold such information in strictest confidence,

Payment. Client shall pay TLC within ten (10) days after the date of an invoice: unless otherwise specified in Appendix A.

Limitation of Liability. TLC SHALL HAVE NO LIABILITY WITH RESPECT TO ITS OBLIGATIONS UNDER THIS AGREEMENT OR OTHERWISE FOR CONSEQUENTIAL, EXEMPLARY, SPECIAL, INDIRECT, INCIDENTAL OR PUNITIVE DAMAGES EVEN IF IT HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. IN ANY EVENT, THE AGGREGATE LIABILITY OF TLC FOR ANY REASON AND UPON ANY CAUSE OF ACTION OR CLAIM, INCLUDING TLC OBLIGATION TO INDEMNIFY AND HOLD HARMLESS, UNDER THIS AGREEMENT, SHALL BE LIMITED TO: (i) THE PROJECT SERVICE FEES PAID TO TLC BY CLIENT FOR THE PROJECT SERVICES IF THE CAUSE OF ACTION OR CLAIM ARISES OUT OF OR RELATES TO THE PROJECT SERVICES; OR (ii) THE ADMINISTRATIVE SERVICE FEES PAID TO TLC BY CLIENT FOR THE ADMINISTRATIVE SERVICES CORRESPONDING TO THE INITIAL TERM OR THE RENEWAL PERIOD DURING WHICH THE CAUSE OF ACTION OR CLAIM ACCRUED IF THE CAUSE OF ACTION OR CLAIM ARISES OUT OF OR RELATES TO THE ADMINISTRATIVE SERVICES.

Termination. In addition to the express rights of TLC to terminate this Agreement set forth herein, TLC and Client shall also have the right to terminate this Agreement and cancel any unfilled portion of it given 90 days written notice.

Hiring of Employees. Both parties agree not to engage in any attempt to hire, or to engage as independent contractors, the others employees or independent contractors for the period ending one year after the expiration or earlier termination of this Agreement, except as may be otherwise agreed to in writing by both parties.

Independent Contractor.

- (a) TLC and any all TLC personnel, in performance of this Agreement are acting as independent contractors and not employees or agents of Client.
- (b) Client acknowledges that in performance of the Services, TLC is not engaging in any management role with respect to Client, TLC is not exercising any form of operating control over Client, and that any such management or operational activities of Client shall be deemed to be conducted by Client alone.

Entire Agreement. This Agreement, including all attachments, Exhibits and/or Schedules hereto, evidences the complete understanding and agreement of the parties with respect to the subject matter hereof and supersedes and merges all previous proposals of sale, Communications, representations, understandings and agreements, whether oral or written, between the parties with respect to the subject matter hereof. This Agreement may not be modified except by a writing subscribed to by authorized representatives of both parties.

Amendments, No amendment, change, waiver, or discharge hereof shall be valid unless in writing and signed by an authorized representative of each of the parties.

Force Majeure. Neither party shall be liable to the other for any delay or failure to performance of the services or obligations set forth in this Agreement due to causes beyond its reasonable control including, without limitation, acts of God, natural or human-caused disasters such as flood and fire, civil disturbances, labor disputes, compliance with governmental regulations or other authority, or the inability of freight forwarders or carriers to complete shipments in accordance with TLC instructions.

Governing Law. This Agreement and performance hereunder shall be governed by tile laws of the State of Texas without giving effect to principles of conflict of laws of such state or international treaties. TLC and Client hereby agree on behalf of themselves and any person claiming by or through them that the sole jurisdiction and revenue for any litigation arising from or relating to this Agreement shall be an appropriate federal or state court located in Collin County, Texas.

IN WITNESS WHEREOF, the parties have caused This Agreement to be

executed by their duly authorized representatives as of the date first written above.

TLC:

CLIENT:

TLC NetCon, INC.

City of Farmersville

By: _____
(Signature)

By: _____
(Signature)

Name: Tony Linton

Name: Joseph E. Helmberger, P.E.

Title: CEO

Title: Mayor

Date: _____

Date: _____

CUSTOMER: City of Farmersville
Attn: Benjamin L. White
DATE: September 15, 2014
PHONE NUMBER: 972-782-6151
FAX NUMBER: 972-782-6604

SALES PERSON: Tony Linton

Monthly Desktop/Laptop Computer support

Number of systems:	59
Support unit price:	\$50.00
Sub-Total:	\$2950.00

Monthly Server support:

Number of systems:	7.5
Unit price of:	\$100.00
Sub-total:	\$750.00

Total monthly price: \$3700.00

Monthly Service

Includes: -Help Desk
(Phone and Web based remote support)
-On Site Support (Scheduled and non-scheduled maintenance during TLC regular business hours: 8 - 5, M-F)
-Structured Administration based upon industry standards
-Scheduled Auditing (Data integrity, backup recovery. etc)
-Reporting - Monthly executive ~
(Includes Status of network, Audit results, # Incidents, # Problems, network performance)
-Install Service Packs / Updates
-Antivirus maintenance / Updates
-Workstation maintenance (Antivirus updates, Windows Updates. etc.)
-Server maintenance (Antivirus updates. Windows Updates, Backups, etc.)
-Restoring software from customer installation media after hardware failure
-Installation of hardware shipped from manufacturer under manufacturer's warranty
-Complete managed network support for your business

- Provide up to date and accurate enterprise level configuration diagrams including IP addresses, Administrative passwords, and user passwords
- Basic hardware and software upgrades
- File Restoration

Monthly Service

Does Not Include:

- Server installation and configuration
- Project implementation
- Cost of computer hardware
- Service or maintenance on printers, copiers, etc.
- Non-scheduled maintenance due to client oversight, negligence, or malicious intent
- Major upgrades of hardware or software involving new equipment or applications

User new system installation and migration of an existing system will be billed at a flat rate of \$125.00

New server installation including migration from an existing server will be billed at a flat rate of \$500.00

All uncovered work will be billed at regular hourly rate of \$75.00 per hour and major projects will be billed at an amount agreed upon by TLC and Client.



TO: Mayor and Councilmembers

FROM: City Manager Ben White

DATE: September 22, 2015

SUBJECT: Consider, discuss and act upon an Interlocal agreement with the City of Frisco to purchase vests for the Police Department

- An Interlocal agreement is attached for review
- Police Chief Mike Sullivan will discuss this topic.

ACTION: Approve or deny the agreement as presented.

**INTERLOCAL AGREEMENT
BETWEEN THE CITY OF FRISCO AND
THE CITY OF FARMERSVILLE**

This Interlocal Agreement ("Agreement") is made and entered into this ____ day of _____, 2015, by and between the CITY OF FRISCO, Texas (hereinafter called "CITY OF FRISCO"), and the CITY OF FARMERSVILLE, Texas (hereinafter called "FARMERSVILLE"), each acting by and through its duly authorized officials:

WHEREAS, CITY OF FRISCO and FARMERSVILLE are both governmental entities engaged in the purchase of goods and services, which is a recognized governmental function;

WHEREAS, CITY OF FRISCO and FARMERSVILLE wish to enter into this Agreement pursuant to Chapter 791 of the Texas Government Code (hereinafter "Interlocal Cooperation Act") to set forth the terms and conditions upon which CITY OF FRISCO and FARMERSVILLE may purchase various goods and services commonly utilized by each party;

WHEREAS, participation in an interlocal agreement will be highly beneficial to the taxpayers of CITY OF FRISCO and FARMERSVILLE through the anticipated savings to be realized and is of mutual concern to the contracting parties;

WHEREAS, CITY OF FRISCO and FARMERSVILLE have current funds available to satisfy any fees owed pursuant to this Agreement.

NOW, THEREFORE, in consideration of the foregoing and the mutual promises, covenants and obligations as set forth herein; CITY OF FRISCO and FARMERSVILLE agree as follows:

1. CITY OF FRISCO and FARMERSVILLE may cooperate in the purchase of various goods and services commonly utilized by the participants, where available and applicable, and may purchase goods and services from vendors under present and future contracts.
2. CITY OF FRISCO and FARMERSVILLE shall each be individually responsible for payments directly to the vendor and for the vendor's compliance with all conditions of delivery and quality of purchased items under such contracts. CITY OF FRISCO and FARMERSVILLE shall each make their respective payments from current revenues available to the paying party.
3. Notwithstanding anything herein to the contrary, participation in this Agreement may be terminated by any party upon thirty (30) days written notice to the other participating party(ies).

4. The undersigned officer and/or agents of the party(ies) hereto are duly authorized officials and possess the requisite authority to execute this Agreement on behalf of the parties hereto.

5. This Agreement may be executed separately by the participating entities, each of which shall be deemed an original and all of which together shall constitute one and the same instrument.

6. This Agreement shall become effective on the day and year first written above (the "Effective Date"). The primary term of this Agreement shall be for one (1) year, commencing on the Effective Date and terminating on August 1, 2016, and shall thereafter automatically renew for successive one-year terms, unless terminated according to the terms set forth in Paragraph 3.

7. To the extent allowed by law, each party agrees to release, defend, indemnify, and hold harmless the other (and its officers, agents, and employees) from and against all claims or causes of action for injuries (including death), property damages (including loss of use), and any other losses, demands, suits, judgments and costs, including reasonable attorneys' fees and expenses, in any way arising out of, related to, or resulting from its performance under this agreement, or caused by its negligent acts or omissions (or those of its respective officers, agents, employees, or any other third parties for whom it is legally responsible) in connection with performing this agreement.

8 The laws of the State of Texas shall govern the interpretation, validity, performance and enforcement of this Agreement.

9. The provisions of this Agreement are severable. If any paragraph, section, subdivision, sentence, clause, or phrase of this Agreement is for any reason held by a court of competent jurisdiction to be contrary to law or contrary to any rule or regulation having the force and effect of the law, the remaining portions of the Agreement shall be enforced as if the invalid provision had never been included.

10. This Agreement embodies the entire agreement between the parties and may only be modified in writing executed by both parties.

11. This Agreement shall be binding upon the parties hereto, their successors, heirs, personal representatives and assigns. Neither party will assign or transfer an interest in this Agreement without the written consent of the other party.

12. It is expressly understood and agreed that, in the execution of this Agreement, neither party waives, nor shall be deemed hereby to have waived any immunity or defense that would otherwise be available to it against claims arising in the exercise of governmental powers and functions. By entering into this Agreement, the parties do not create any obligations, express or implied other than those set forth herein, and this Agreement shall not create any rights in parties not signatories hereto.

13. The declarations, determinations and findings declared, made and found in the preamble to this Agreement are hereby adopted, restated and made part of the operative provisions hereof.

EXECUTED hereto on the day and year first above written.

CITY OF FRISCO

CITY OF FARMERSVILLE

George Purefoy
City Manager

Joseph E. Helmberger, P.E.
Mayor

STATE OF TEXAS §

COUNTY OF COLLIN §

This instrument was acknowledged before me on the ____ day of _____, 2015, by George Purefoy, City Manager of the **CITY OF FRISCO, TEXAS**, a home-rule municipal corporation, on behalf of such corporation.

Notary Public in and for the
State of Texas

STATE OF TEXAS §

COUNTY OF COLLIN §

This instrument was acknowledged before me on the 22nd day of September, 2015, by Joseph E. Helmberger, P.E., Mayor of the **CITY OF FARMERSVILLE, TEXAS**, a general law municipality, on behalf of such municipality.

Notary Public in and for the
State of Texas



TO: Mayor and Councilmembers

FROM: City Manager Ben White

DATE: September 22, 2015

SUBJECT: Consider, discuss and act upon a resolution that designates areas within the designated Main Street District as slum/blighted and in need of improvement

- The City of Farmersville will be applying for a grant through Texas Capital Funds with the Texas Community Development Block Grant Program. This designation is a requirement of the grant for improvement funding. (See attached Threshold Requirement information, as provided by Grantworks).
- A resolution is attached for review.
- A map of the Main Street District is attached.

ACTION: Approve or deny the resolution as presented.

**CITY OF FARMERSVILLE
RESOLUTION # R-2015-0922-002**

A RESOLUTION OF THE CITY OF FARMERSVILLE, TEXAS, FINDING THAT CONDITIONS EXIST WITHIN THE DESIGNATED MAIN STREET DISTRICT OF THE CITY WHICH ARE DETRIMENTAL TO THE PUBLIC HEALTH, SAFETY AND WELFARE OF THE COMMUNITY AND, THEREFORE, ARE DECLARED TO CONSTITUTE A BLIGHTED AREA.

WHEREAS, the City desires to improve conditions within the designated Main Street District of the City; and

WHEREAS, the City has previously designated and defined the Main Street District for the purpose of economic development and historic preservation; and,

WHEREAS, the City has reviewed the designated Main Street District and identified certain unacceptable conditions within the District including the lack of adequate walkways and handicap accessible ramping; and,

WHEREAS, the existence of said conditions are detrimental to the public health, safety and welfare due to the possibility of injury; and,

WHEREAS, there is a need for the expansion, rehabilitation and replacement of existing facilities;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FARMERSVILLE, TEXAS, AS FOLLOWS:

SECTION 1.

That the City hereby identifies certain areas of the designated Main Street District to be blighted and in need of assistance as may be necessary and required to eliminate these blighted conditions.

PASSED AND APPROVED this 22nd day of September, 2015.

Joseph E. Helmberger, P.E., Mayor

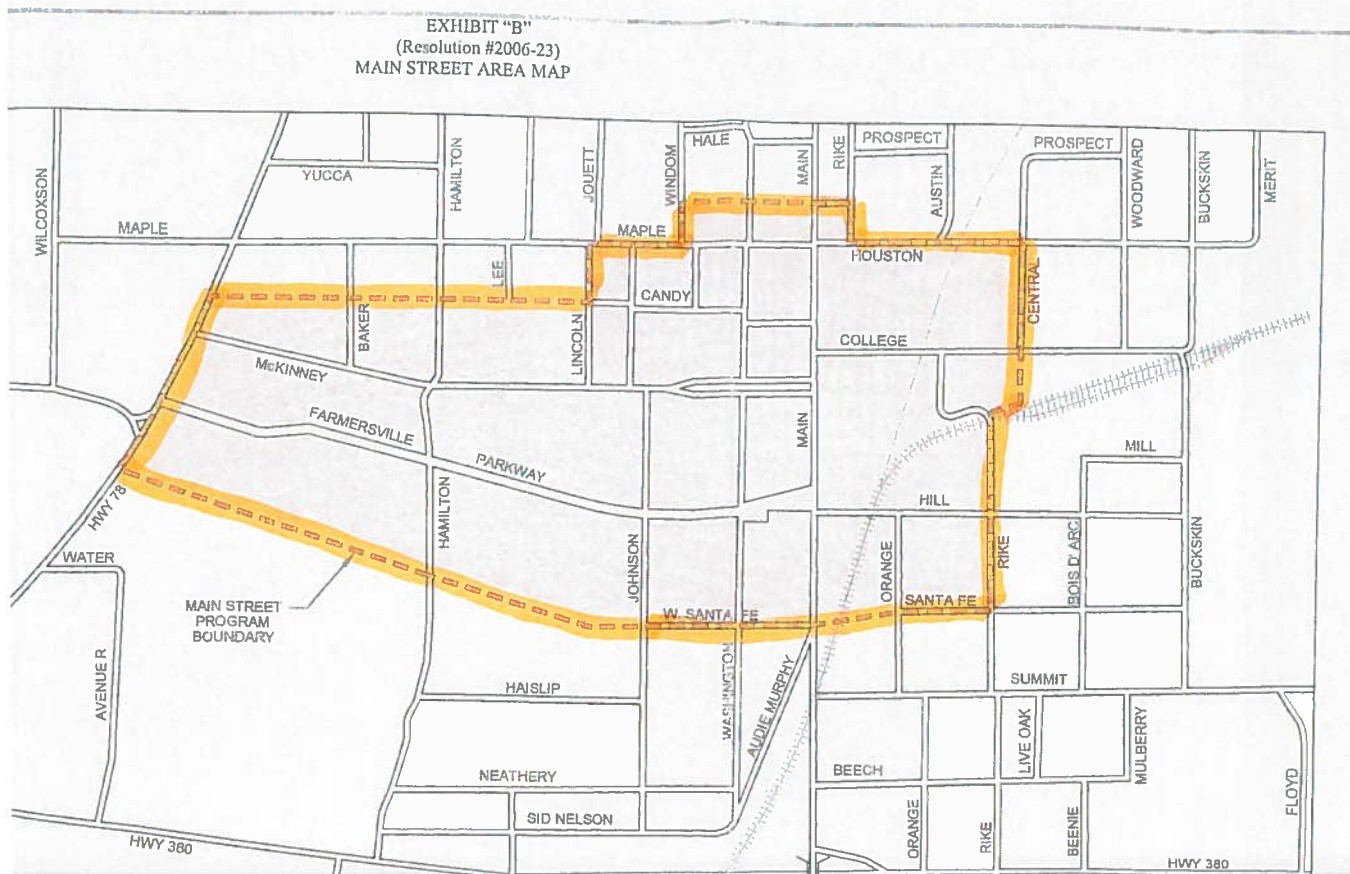
ATTEST

Edie Sims, City Secretary



Main Street District Boundary Description

Beginning at the intersection of Jouette and Maple Streets, East one block to Windom Street, North on Windom Street approximately one-half (1/2) block to a northern point equal to the northern boundary of the First United Methodist Church property, East three (3) blocks (along a straight line established generally by the northern boundary of the First United Methodist Church property at its intersection with Windom Street) to North Rike Street, South one (1) block on Rike Street to Houston Street, East on Houston Street to Central Street, South on Central Street along an extended line to the abandoned railroad bed, Southwest along abandoned railroad bed to Rike Street, South on Rike Street to Santa Fe Street. West on Santa Fe Street approximately two and one-half (2 1/2) blocks to a point equal to Lincoln Street (if extended in a direct line from its current terminus), West to the SW boundary of the Cotton Gin lot, West from this point to the SW boundary of First National Bank of Trenton. North on Highway 78 to a point along Candy Street if extended, East along this extension to Lincoln Street, North on Lincoln Street to the intersection of Lincoln and Maple Streets, East on Maple Street to the place of beginning.



Approved by City Council 4-10-06



TO: Mayor and Councilmembers

FROM: Ben White, City Manager

DATE: September 22, 2015

SUBJECT: Consider, discuss and act upon a resolution authorizing submission of an application to the Texas Department of Agriculture for a 2015 Texas Capital Fund – Main Street Program grant to construct drainage, electric, sidewalk, lighting and handicap-accessibility improvements in the designated Main Street District

- A resolution is attached for review.

ACTION: Approve or deny the resolution as presented.

**CITY OF FARMERSVILLE
RESOLUTION # R-2015-0922-003**

A RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION FOR FUNDING THROUGH THE TEXAS DEPARTMENT OF AGRICULTURE'S TEXAS CAPITAL FUND – MAIN STREET PROGRAM FOR DRAINAGE, ELECTRIC, SIDEWALK, LIGHTING, AND HANDICAP ACCESSIBILITY IMPROVEMENTS AND AUTHORIZING THE MAYOR TO ACT AS THE CITY'S EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE TEXAS CAPITAL FUND PROGRAM.

WHEREAS, City of Farmersville desires to develop a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low/moderate income; and

WHEREAS, certain conditions exist within the community which represent a potential risk to the public health and safety; and

WHEREAS, it is necessary and in the best interests of City of Farmersville to apply for funding under the 2015 Texas Community Development Block Grant Program – Main Street Program.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FARMERSVILLE, TEXAS, AS FOLLOWS:

SECTION 1.

That a Community Development Block Grant application is hereby authorized to be filed with the Texas Department of Agriculture for funding consideration under the Texas Capital Fund Main Street Program for drainage, electric, sidewalk, lighting, and handicap accessibility infrastructure as shown below and detailed on the engineer's budget justification form and administration activities;

Item	Use of funds	Amount
1.	Infrastructure: Construct <u>drainage, electric, sidewalk, lighting, and handicap accessibility</u> improvements in the Main Street District.	\$135,000
2.	General administration: To be procured following TxCDBGP procedures.	\$15,000
	TOTAL	\$150,000

SECTION 2.

That the City Council has reviewed and hereby pledges to provide \$45,000 in local funds to be provided by the city general fund to serve as a match toward the engineering, administration, surveying, demolition, and construction services.

SECTION 3.

That the Mayor is designated as the Chief Executive Officer and Authorized Representative to act in all matters in connection with this application and participation in the Community Development Block Grant Program;

SECTION 4.

The City Council understands that there is no requirement of repayment for funds used to construct public infrastructure improvements and, therefore, will not require repayment of any Texas Capital Fund monies received for this project; and

SECTION 5.

That all funds will be used in accordance with all applicable federal, state, local and programmatic requirements including but not limited to procurement, environmental review, labor standards, real property acquisition, and civil rights requirements.

PASSED AND APPROVED this 22nd day of September, 2015.

Joseph E. Helmberger, P.E., Mayor

ATTEST:

Edie Sims, City Secretary



TO: Mayor and Councilmembers

FROM: Ben White, City Manager

DATE: September 22, 2015

SUBJECT: Consider, discuss and act upon a resolution adopting a public access plan to be utilized during infrastructure construction projects funded through the Texas Capital fund – Main Street Program

- A resolution is attached for review.

ACTION: Approve or deny the resolution as presented.

**CITY OF FARMERSVILLE
RESOLUTION # R-2015-0922-004**

A RESOLUTION ADOPTING A PUBLIC ACCESS PLAN FOR USE DURING CONSTRUCTION OF PUBLIC INFRASTRUCTURE PROJECTS FUNDED THROUGH THE TEXAS CAPITAL FUND – MAIN STREET PROGRAM.

WHEREAS, the City of Farmersville has taken specific steps to ensure that access to operating commercial businesses and public facilities will not be interrupted during construction of its Texas Capital Fund – Main Street Program (TCF-MS) improvement projects; and

WHEREAS, the public access plan was discussed during the public hearing held prior to preparing an application for TCF-MS funds.

As a result of that discussion, BE IT RESOLVED BY THE CITY OF FARMERSVILLE that it will utilize the following infrastructure access plan during infrastructure construction funded through TCF-MS:

- Businesses in the Main Street District (the Main Street Program target area) will be given notification (TCF-MS public hearing) when public infrastructure projects proposed for TCF-MS funding within in the District are being considered. Notice will include the date/time/place that the improvements and access plan will be discussed during a public hearing and a City Council meeting where authorization to submit a TCF-MS grant application will be given. Notification will continue through the application submission (TCF-MS public notice), review, and scoring phases of the TCF-MS competition.
- When a project is recommended for funding, the City will issue a written notice to the business owners in the TCF-MS target area.
- Prior to commencement of construction activities, affected business owners will be notified of the date/time/place where a pre-construction meeting will be held with the construction contractor, City officials, and the project engineer to discuss the construction schedule and access options. At least seven days' notice of this meeting will be given to the business owners.
- Because the bulk of work to be accomplished through this project will cross the primary entry to the stores fronting onto McKinney and Main Streets, access options to be available will include:
 1. Scheduling work during off-peak shopping/tourist periods.
 2. Suspending work during peak shopping periods of Thanksgiving to Christmas, during the Tax-Free Shopping Weekend (in late summer), and during festivals and events scheduled in the downtown area.
 3. Making large sidewalk pours late in the afternoon so access will not be barred during the day.

4. If a pavement pour is scheduled during normal business hours, the contactor will be required to notify the project engineer at least 48 hours in advance who will then notify the City. The City will then notify the business owner and will work with the affected owner in an effort to provide alternative access to their property. This alternative access may include laying temporary hard surface access planks over the pavement or, if a rear access is available, working with the business owner to keep use of a rear access to a minimum amount of time.
5. Should any scheduling conflict be unavoidable, the City will give the affected business at least 72-hour notice of the work to be performed. This notice will also include an estimated amount of time the access will be impeded.
6. At the conclusion of construction activities, the City will hold a post-construction meeting (TCF-MS final public hearing) to solicit public input on the work accomplished and evaluate the public access plan.

PASSED AND APPROVED this 22nd day of September, 2015.

Joseph E. Helmberger, P.E., Mayor

ATTEST:

Edie Sims, City Secretary



TO: Mayor and Councilmembers

FROM: Ben White, City Manager

DATE: September 22, 2015

SUBJECT: Consider, discuss and act upon adopting a Citizen Participation Plan and Citizen Complain Procedures to be followed during implementation of Texas Community Development Block Grant Program Texas Capital Fund projects

- A resolution is attached for review.

ACTION: Approve or deny the resolution as presented.

**CITY OF FARMERSVILLE
RESOLUTION # R-2015-0922-005**

A RESOLUTION OF THE CITY OF FARMERSVILLE, TEXAS, ESTABLISHING PROCEDURES TO BE FOLLOWED DURING IMPLEMENTATION OF TEXAS CAPITAL FUND PROJECTS FUNDED THROUGH THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM.

WHEREAS, the City of Farmersville realizes the necessity of having written procedures in place to follow during implementation of Texas Capital Fund economic development grant projects to ensure compliance with citizen participation requirements of the CDBG Program;

WHEREAS, the City of Farmersville desires to establish and incorporate written grievance and complaint procedures to be followed while implementing Texas Capital Fund economic development grant projects into the Citizen Participation Plan; and

WHEREAS, the City of Farmersville wishes to adopt these procedures by formal resolution;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FARMERSVILLE, TEXAS, AS FOLLOWS

SECTION 1.

That the City adopt the Citizen Participation Plan attached to this resolution as Attachment A; and

SECTION 2.

That the City follows this Citizen Participation Plan during implementation of all Texas Capital Fund economic development projects funded under the CDBG Program.

PASSED AND APPROVED this 22nd day of September, 2015.

Joseph E. Helmberger, P.E., Mayor

ATTEST:

Edie Sims, City Secretary

ATTACHMENT “A”

CITY OF FARMERSVILLE CITIZEN PARTICIPATION PLAN FOR TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM PROJECTS

The City of Farmersville, Texas, shall comply with the following citizen participation plan requirements:

- 1) Provide for and encourage citizen participation, emphasizing participation by persons of low and moderate income residing in slum and blight areas and in areas in which TxCDBGP funds are proposed to be used;
- 2) Provide citizens with reasonable and timely access to local meetings, information and records concerning the proposed and actual use of TxCDBGP funds;
- 3) Provide for technical assistance to groups representative of persons of low and moderate income that request such assistance in developing TxCDBGP proposals with the level and type of assistance to be determined by the City;
- 4) Provide for public hearings to obtain citizen views and to respond to questions and proposals at all stages of the community development program, including at least the development of needs, the review of proposed activities, and a review of program performance, which hearings shall be held after adequate notice, at times and locations convenient to potential or actual beneficiaries, and with accommodations for handicapped persons;
- 5) Provide for a timely written response to written complaints and grievances (within 15 working days where practicable); and
- 6) Identify how the needs of non-English speaking residents will be met in the case of public hearings where a significant number of non-English speaking residents can be reasonably expected to participate.

PUBLIC HEARING PROVISIONS

For each public hearing scheduled and conducted by the City of Farmersville, Texas, the following public hearing provisions shall be observed:

- (1) Public notice of all hearings must be published at least 72 hours (or three calendar days) prior to the scheduled hearing. The public notice must be published in a local newspaper. Each public notice must include the date, time, location and topics to be considered at the public hearing. A published newspaper article can also be used to meet this requirement so long as it meets all content and timing requirements. Notices should also be prominently posted in public buildings and distributed to local Public Housing Authorities and other interested community groups.
- (2) The public hearing must be held at a time and location convenient to potential or actual beneficiaries and include accommodations for persons with disabilities. Furthermore, the applicant must make arrangements for individuals who require auxiliary aids or services if

contacted at least two days prior to each hearing. The public hearing must be held after 5:00 p.m. on a weekday or at a convenient time on a Saturday or Sunday.

- (3) When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter will be present to accommodate the needs of the non-English speaking residents.

Note: The public hearing and the adoption of the resolution cannot occur on the same date to ensure adequate time for public comment. The public hearing must occur prior to the adoption of the local government resolution authorizing the submission of the application.

CITIZEN PARTICIPATION PROVISIONS

The City will comply with the following citizen participation requirements for the preparation and submission of an application to the Texas Community Development Block Grant Program:

- (1) At a minimum, the City will hold at least one public hearing prior to developing the application and publish a public notice at least 5 days prior to submission of all applications.
- (2) Multiple public hearings will be held at least 7 days apart.
- (3) The public hearing will be held in a location convenient to residents of the proposed project area.
- (4) The City will retain documentation of the hearings notice(s), a listing of persons attending the hearings(s), minutes of the hearing(s), and any other records concerning the proposed use of funds for a period of three years or until the project, if funded, is closed out. Such records will be made available to the public in accordance with Chapter 552, Government Code.
- (5) The public hearing will include a discussion with citizens on the development of housing and community development needs, the amount of funding available. All eligible activities under the Texas Community Development Block Grant Program, and the use of past TxCDBG contract funds, if applicable, the estimated amount of funds proposed for activities that will meet the national objective of benefit to low-to-moderate income persons, and the plans of the locality to minimize displacement of persons and to assist persons actually displaced as a result of activities assisted with TxCDBG funds, if applicable. Citizens, with particular emphasis on persons of low and moderate income who are residents of slum and blight areas, will be encouraged to submit their views and proposals regarding community development and housing needs. Citizens will be made aware of the location where they may submit their views and proposals should they be unable to attend the public hearing.
- (7) While more than one application to different CDBG funds can be discussed at a single public hearing (e.g., if the applicant is considering both a Community Development Fund and a Texas Capital Fund application), a hearing held for the previous program year's submittal of the same application (under any fund) is not acceptable for meeting the requirements for any subsequent competition.

- (6) At least five (5) days prior to submission of an application(s) for CDBG funds, the applicant will publish a public notice (aka "second" notice), in a local newspaper that will announce the applicant's intent to submit the proposed project to the specific CDBG fund, the amount of funds being requested under each CDBG fund, a short description of the proposed project activities in each application, the location of project activities in each application, and the location and hours when the application is available for review. The public notice must be published no less than one (1) day after the notice for the initial public hearing/meeting is published.

The City will comply with the following citizen participation requirements in the event that it receives funding from the Texas Community Development Block Grant Program:

- (1) The City will hold a public hearing concerning any substantial change, as determined by the Office of Rural Affairs (ORA), proposed to be made in the use of TxCDBGP funds from one eligible activity to another. The City must provide citizens with reasonable advance notice of and opportunity to comment on activities which are proposed to be added, deleted or substantially changed from the locality's application.
- (2) Upon completion of the community development program activities, the City will hold a public hearing and review its program performance including the actual use of the TxCDBGP funds.
- (3) The City will retain documentation of the hearing notice(s), a listing of persons attending the hearing(s), minutes of the hearing(s), and any other records concerning the actual use of funds for the greater of (a) a period of three years after the project is closed out of the U.S. Department of Housing and Urban Development's (HUD) grant to the State of Texas, or if notified by TDA in writing, the date that the final audit is accepted with all audit issues resolved to TDA's satisfaction, or a date consistent with the period required by other applicable laws and regulations as described in 24 CFR 570.490 and 570.506, and 2 CFR 200.333.

CITIZEN PARTICIPATION PLAN COMPLAINT SYSTEM

1. A citizen who has a comment or complaint about the quality of services provided by any subcontractor for the City related to a Texas Community Development Block Grant Program (TxCDBGP) funded project or a comment or complaint related to any aspect of a TxCDBGP project may submit such comment or complaint in writing to the Mayor.
2. The Mayor shall advise the complainant that his written comment or complaint will be presented to the City Council at the next regularly scheduled meeting of that body and the complainant shall be invited to attend the meeting to observe the action of the City Council.
3. The Mayor shall present the written comment or complaint to the City Council at its next regularly scheduled meeting and advise the Council that an investigation of the will be conducted. Further, he shall advise the Council that the findings of that investigation will be brought back to the Council at its next regularly scheduled meeting. The Mayor may, at his discretion, appoint a county staff person, a member of the City Council or a committee of the Council to investigate the complaint or he may conduct the investigation himself.
4. At the next regularly scheduled meeting of the City Council, the appointed person or committee or the Mayor shall present a report of its (his) findings. The City Council shall

then vote to adopt or reject the report and approve the action to be taken in response to the complaint. The complainant shall be informed of the meeting and be invited to observe the deliberations and decision of the Council.

5. The decision of the City Council shall be carded out and, if necessary, a report shall be given by the Mayor at the next regularly scheduled meeting of the Council confirming that the action required by the Council was completed. If a final report of the resolution of the comment or complaint is to be provided at the next Court meeting, the complainant shall be so informed.
6. The City shall report the comment and complaint received and the action taken in its quarterly report to the Office of Rural Affairs and close-out documentation for the TxCDBG project.

Approved and adopted by City of Farmersville, Texas, governing body on September 22, 2015.

Joseph E. Helmberger, P.E., Mayor

ATTEST

[seal of City]

Edie Sims, City Secretary

CITY OF FARMERSVILLE, TEXAS

CITIZEN COMPLAINT PROCEDURES FOR TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM PROJECTS

In order to comply with the Office of Rural Affairs Complaint System, 10 T.A.C. Sec 178.1 and 178.2, the following citizen complaint procedures, adopted by City of Farmersville, Texas, are intended to provide a timely written response to all complaints and grievances made against City of Farmersville, Texas, during implementation of its Texas Community Development Block Grant Program efforts:

- 1) A person who has a comment or complaint about the services funded or to be funded by a block grant administered by the City may submit such comment or complaint in writing to the Mayor who is responsible for administering the block grant program.
- 2) The Mayor shall, within five working days of receiving the comments or complaints, conduct an investigation into same, determine an appropriate response to same and so advise the person who made said comments or complaints, in writing. If, for any reason this cannot be done, the Mayor will, within five working days of receiving the comment or complaint, advise the person making the comment or complement, in writing, why the response cannot be provided within five working days of receiving the comment or Complaint and when a response can be expected.
- 3) The Mayor shall notify the person who made said comments or complaints, in writing, of the final results of any investigation conducted. Unless unusual circumstances interfere, all investigative action and reports documenting the findings of same should be accomplished prior to the 15th working day after the comments or complaints were originally received. Should this final response be delayed, the person making the comments or complaints must be so advised in writing, to include the problems being encountered and a new date for final resolution of the comment or complaint.
- 4) A copy of the above outlined comment and/or complaint procedures can be obtained at the office of the Mayor's office in City of Farmersville, Texas, between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday (except holidays).

Approved and adopted by City of Farmersville, Texas, governing body on September 22, 2015.

Joseph E. Helmberger, P.E., Mayor

ATTEST

Edie Sims, City Secretary

CITY OF FARMERSVILLE CITIZEN COMPLAINT FORM**FOR CITY USE ONLY**

INSTRUCTIONS: Read this form and the instructions on reverse carefully before completing. All questions should be answered. However, if you do not know the answer or if a question is not applicable, leave the questions unanswered and fill out as much of the form as you can. Your complaint should be signed and dated and, if possible, notarized. Where more than one individual or organization is filing the same complaint, each additional individual or organization should complete boxes 1 and 7 of a separate complaint form and attach it to the original form, but the other boxes need not be completed if the information is the same as in the original form, but the other boxes need not be completed if the information is the same as in the original. Complaints may be (1) mailed to the Mayor of City of Farmersville, P.O. Box 457, Farmersville, TX 76258 or (2) filed or presented in person to the Mayor of City of Farmersville, 102 E. Main Street, Farmersville, TX 76258.

PLEASE TYPE OR PRINT

Number _____

Date _____

Filing Date _____

DATE OF PRIOR ACTION, IF ANY

PRELIMINARY DETERMINATION

1. Name of Aggrieved person or organization

Telephone Number: _____

(Mr. Mrs. Miss) (Last Name - First Name - Middle Initial) Street Address City County State ZIP Code

2. Whom is this complaint against?

Name (Last Name-First Name-Middle Initial) Street Address City County State ZIP Code Telephone Number

Is the party named above a: (Check applicable box or boxes)

☐ City Employee ☐ City Council Member ☐ Contractor of the City ☐ Other

Name and Identify Others (if any) you believe violated the law in this case:

3. What did the person you are complaining against do? When did act or acts occur? (Be sure to include all dates, if several dates are involved.)

4. Do you believe there was discrimination because of? (Check applicable box and write your race, color, religion, sex or national origin on the line below the box checked)

☐ Race or Color ☐ Religion ☐ Sex ☐ National Origin

5. Please review the following and check the applicable box or boxes if they apply to your case.

- | | |
|---|---|
| <input type="checkbox"/> The City has described its housing and community development needs in a manner clearly inconsistent with available facts and data; | <input type="checkbox"/> The activities proposed by the City are clearly inappropriate to meet the City's needs and objectives; |
| <input type="checkbox"/> The City has not complied with TxCDBG program requirements; | <input type="checkbox"/> The proposed activities are not eligible for TxCDBG grant assistance. |

6. Summarize in your own words what happened. Use this space for a brief and concise statement of the facts. Additional details of what happened may be provided on an attachment. (NOTE: The City will furnish a copy of complaint to the person or organization against whom complaint is made.)

7. I swear or affirm that I have read this complaint (including any attachments) and that it is true to the best of my knowledge, information, and belief.

(Date)

(Sign your name)

NOTARIZATION:

8. Subscribed and sworn to before me this _____ day of _____, _____.

SEAL

(Name)

(Title)

IF IT IS DIFFICULT FOR YOU TO GET A NOTARY PUBLIC TO SIGN THIS, SIGN YOUR OWN NAME AND MAIL IT WITHOUT NOTARIZATION.

CITY OF FARMERSVILLE CITIZEN COMPLAINT FORM

ADDITIONAL DETAILS

If you wish to explain in detail in an attachment what happened, you should consider the following:

1. If you feel that others were treated differently from you, please explain the facts and circumstances.
2. If there were witnesses or others who know what happened, give their names, addressees, and telephone numbers.
3. If you have made this complaint to other County staff or government agencies or to the STATE, explain when and where and what happened.

You can obtain assistance in filing a complaint at the offices listed below:

1. Complain to the Office of Rural Affairs under their Complaint System, 10 T.A.C. Sec. 178.1 and 178.2.

Office of Rural Affairs
P.O. Box 12877
Austin, Texas 78711
(512) 936-7890
2. Complain to the Secretary of HUD by filing this form by mail or in person.

U.S. Department of Housing and Urban Development
Region VI - Dallas
New Dallas Federal Building
1100 Commerce Street
Dallas, Texas 75202



TO: Mayor and Councilmembers

FROM: Ben White, City Manager

DATE: September 22, 2015

SUBJECT: Consider, discuss and act upon a resolution contracting with Government Capital Corporation for the purchase of two police vehicles completely equipped for service

- A resolution is attached for review.

ACTION: Approve or deny the resolution as presented.

**CITY OF FARMERSVILLE
RESOLUTION # R-2015-0922-001**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FARMERSVILLE
CONTRACT WITH GOVERNMENT CAPITAL CORPORATION FOR THE PURPOSE
OF FINANCING "POLICE VEHICLES".**

WHEREAS, the City of Farmersville (the "Issuer") desires to enter into that certain Finance Contract, by and between the Issuer and Government Capital Corporation ("GCC") for the purpose of financing "Police Vehicles". The Issuer desires to designate this Finance Contract as a "qualified tax exempt obligation" of the Issuer for the purposes of Section 265 (b) (3) of the Internal Revenue Code of 1986, as amended.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FARMERSVILLE:

Section 1. That the Issuer will enter into a Finance Contract with GCC for the purpose of financing "Police Vehicles" with the VIN numbers that will be included in the Finance Contract.

Section 2. That the Finance Contract, by and between the City of Farmersville and GCC is designated by the Issuer as a "qualified tax exempt obligation" for the purposes of Section 265 (b) (3) of the Internal Revenue Code of 1986, as amended.

Section 3. That the Issuer will designate Joseph E. Helmberger, P.E., Mayor, as an authorized signer of the Finance Contract, by and between the City of Farmersville and GCC.

PASSED AND APPROVED this the 22nd day of September, 2015.

Joseph E. Helmberger, P.E., Mayor

ATTEST:

Edie Sims, City Secretary



TO: Mayor and Councilmembers

FROM: Ben White, City Manager

DATE: September 22, 2015

SUBJECT: Consider, discuss and act upon various functions of committees/boards, including setting and reviewing goals; training and other committee/board requirements

- Information regarding each board/commission/committee from the Code of Ordinances is attached for review.
- A Directory page for each board/commission/committee is attached for review.

ACTION: Approve or deny the resolution as presented.

ARTICLE III. - BOARDS, AUTHORITIES, COMMISSIONS AND COMMITTEES^[3]

DIVISION 1. - GENERALLY

Secs. 2-50—2-71. - Reserved.

DIVISION 2. - LIBRARY/CIVIC CENTER BOARD

Sec. 2-72. - Creation.

There is created in and for the city a board to be known as the library/civic center board.

(Code 2004, § 8.108.1)

Sec. 2-73. - Composition.

The membership of the library/civic center board shall be composed of five members. The city council shall appoint the members of this board, and such members shall serve without compensation.

(Code 2004, § 8.108.2)

Sec. 2-74. - Term of office.

Each member of the library/civic center board shall serve for a period of three years, except for the initial board which shall be appointed for staggered terms of one, two and three years, with the council designating the term of office for each member appointed to the initial board. Thereafter, such a position will be for a three-year term. All members may serve a maximum of two consecutive terms. After serving two consecutive terms, a member will not be eligible for re-appointment to the board for a period of one term (three years).

(Code 2004, § 8.108.3; Ord. No. 2005-21, 4-12-2005)

Sec. 2-75. - Removal of members.

The members of the board shall serve at the will and pleasure of the city council and may be removed from such board by the city council at any time, with or without cause.

(Code 2004, § 8.108.4)

Sec. 2-76. - Vacancies.

Should a vacancy occur on the library/civic center board, the city council will appoint a successor to fill the unexpired term.

(Code 2004, § 8.108.5)

Sec. 2-77. - Providing for officers.

The board shall be organized by electing its own chairperson and secretary at the first meeting in October of each year or as soon thereafter as is practicable. The board may create other positions it deems necessary to perform its function as a library/civic center board. This provision shall not operate so as to increase the membership of the board.

(Code 2004, § 8.108.6)

Sec. 2-78. - Meetings.

The board shall meet as often as may be deemed necessary for the completion of its responsibilities. Meetings shall be called by the chairman or at the request of the city manager. Meetings shall be noticed and conducted in accordance with state open meeting requirements. A majority of the total membership of the board shall constitute a quorum.

(Code 2004, § 8.108.7)

Sec. 2-79. - Jurisdiction.

It shall be the jurisdiction of the library/civic center board to work with individuals and/or groups for the improvement of the library/civic center and to advise the council on its development.

(Code 2004, § 8.108.8)

Sec. 2-80. - Limitations.

The library/civic center board shall not have any authority to create legal obligations or liabilities for the city.

(Code 2004, § 8.108.9; Ord. No. 91-4, 2-12-1991)

Secs. 2-81—2-103. - Reserved.

DIVISION 3. - CAPITAL IMPROVEMENTS ADVISORY COMMISSION

Sec. 2-104. - Land use assumptions.

The capital improvements advisory commission (the "CIAC") shall be convened at the request of the city council, city manager or city engineer to consider and to make recommendations concerning land use assumptions and the adoption of a capital improvements plan within the city.

(Ord. No. 2007-64, § 1, 12-11-2007)

Sec. 2-105. - Advisory capacity.

The CIAC shall serve in an advisory capacity to the city council and is established to:

- (1) Advise and assist in adopting land use assumptions;
- (2) Review and comment on a proposed capital improvements plan;
- (3) Monitor and evaluate the implementation of the capital improvements plan;
- (4) File semiannual reports with respect to the progress of the capital improvements plan and report to the mayor and city council any perceived inequities in implementing the plan or imposing an impact fee, if any; and
- (5) Advise the mayor and city council of the need to update or revise the land use assumptions, capital improvements plan, and impact fee program, if any.

(Ord. No. 2007-64, § 2, 12-11-2007)

Sec. 2-106. - Composition.

The planning and zoning commission shall act as the CIAC as provided by state law. The CIAC shall consist of all members of the planning and zoning commission. In addition to the planning and zoning commission members, one ad hoc voting member shall be appointed by the city council, however, only in the event one of the members of the planning and zoning commission is not a representative of the real estate, development, or building industry. Such ad hoc appointee shall be a representative of at least one of such industries; however the ad hoc appointee shall not become a member of the planning and zoning commission by virtue of appointment to the CIAC. The ad hoc appointee may also be the representative of the extraterritorial jurisdiction as discussed herein below.

If impact fees are imposed in the extraterritorial jurisdiction at least one member of the CIAC shall be a representative from that area. The city council shall appoint one ad hoc voting member from that area in the event one of the members of the planning and zoning commission or an ad hoc member is not a

representative from the extraterritorial jurisdiction. Such ad hoc appointee may also be the representative of the real estate, development, or building industry discussed herein above. The ad hoc appointee shall not become a member of the planning and zoning commission by virtue of appointment to the CIAC.

(Ord. No. 2007-64, § 3, 12-11-2007)

Sec. 2-107. - Term of service.

Members of the planning and zoning commission shall be appointed to and serve on the planning and zoning commission in accordance with the provisions set forth in section 2-170. Ad hoc members of the CIAC shall be appointed for a term not to exceed three years and until their successors are qualified and appointed as provided herein. Members of the CIAC may be removed before their terms of office expire.

No member of the CIAC shall be an employee or official of the city. If a vacancy occurs during any unexpired term by death, resignation or otherwise, the city council shall appoint a commissioner to fill such vacancy for the balance of such unexpired term.

(Ord. No. 2007-64, § 4, 12-11-2007)

Sec. 2-108. - Meetings.

The CIAC shall meet and appoint one of its members as chairperson, who shall hold office as chairperson for such term as the CIAC shall designate. The CIAC may also elect a co-chairperson who shall act as chair in the absence of the chairperson. Meetings of the CIAC shall be called at the direction of the city council, city manager and/or city engineer as necessary to perform those duties required by V.T.C.A., Local Government Code, Ch. 395 and such other duties as may be delegated to the CIAC by the city council.

(Ord. No. 2007-64, § 5, 12-11-2007)

Secs. 2-109—2-134. - Reserved.

DIVISION 4. - SENIOR CITIZEN ADVISORY COMMITTEE

Sec. 2-135. - Creation.

There is created a senior citizen advisory committee.

(Code 2004, § 8.112.1)

Sec. 2-136. - Composition.

The voting membership of the senior citizen advisory committee shall be composed of seven voting members. The city council shall appoint the members of this committee. Each member of the senior citizen advisory committee shall reside in the city and/or reside within the Farmersville Independent School District for at least one year immediately preceding the date of appointment. The members of this committee shall serve without compensation. No more than two voting members shall reside outside of the city's corporate limits. In addition, two nonvoting ex officio members shall be appointed; one shall be appointed by the city council from the elected city officers, and one shall be appointed by the city manager from the city staff.

(Code 2004, § 8.112.2; Ord. No. O-2014-0610-001, § 2, 6-10-2014)

Sec. 2-137. - Purpose.

- (a) The committee shall work with individuals and groups to determine needs for the improvement of services and/or facilities. Once the needs have been determined, the committee shall prioritize and present them to the city council. The committee may adjust the priorities as it feels necessary, and the committee may act as a facilitator to develop the list of needs.

- (b) With the consent of the city council, the committee shall gather and evaluate data on the top priority. This information will contain the options available for addressing the need along with the cost and benefit of each option. The committee shall evaluate this information against the ability of the community to finalize the project. The committee shall synthesize this data and recommend the best option to the city council.

(Code 2004, § 8.112.8)

Sec. 2-138. - Term of office.

Each voting member of the senior citizen advisory committee shall serve for a period of three years, except for the initial committee which shall be appointed for staggered terms of one, two, and three years, with the council designating the term of office for each member appointed to the initial committee. All members may serve a maximum of two consecutive terms. After serving two consecutive terms, a member will not be eligible for reappointment to the committee for a period of one term (three years). The ex officio members shall serve at the pleasure of the city council or manager.

(Code 2004, § 8.112.3; Ord. No. 2005-21, 4-12-2005)

Sec. 2-139. - Removal of members.

The members of the board shall serve at the will and pleasure of the city council and may be removed from such board by the city council at any time, with or without cause.

(Code 2004, § 8.112.4)

Sec. 2-140. - Vacancies.

Should a vacancy occur, the city council will appoint a successor to fill the unexpired term.

(Code 2004, § 8.112.5)

Sec. 2-141. - Providing for officers.

The committee shall be organized by electing its own chairperson and secretary at the first meeting in October of each year or as soon thereafter as is practicable. The committee may create other positions it deems necessary to perform its function as a senior citizen advisory committee.

(Code 2004, § 8.112.6)

Sec. 2-142. - Meetings.

The board shall meet as often as may be deemed necessary for the completion of its responsibilities. Meetings shall be called by the chairman or at the request of the city manager. Meetings shall be noticed and conducted in accordance with state open meeting requirements. A majority of the total membership of the board shall constitute a quorum.

(Code 2004, § 8.112.7; Ord. No. 94-04, 2-8-1994)

Sec. 2-143. - Limitations.

The senior citizen advisory committee shall not have the authority to create legal obligations or liabilities for the city.

(Code 2004, § 8.112.9; Ord. No. 92-14, 7-14-1992)

Secs. 2-144—2-169. - Reserved.

DIVISION 5. - PLANNING AND ZONING COMMISSION

Sec. 2-170. - Creation of commission; appointment; terms.

There is hereby created a planning and zoning commission consisting of seven members. The members of the planning and zoning commission shall be appointed by majority vote of the city council, and shall serve for a term not to exceed three years, or until their successors are appointed and qualified.

(Ord. No. 2007-65, § 1, 12-11-2007)

Sec. 2-171. - Initial appointment of members; reappointment; removal.

- (a) *Appointment and reappointment.* The planning and zoning commission shall consist of seven members. The initial members shall serve as follows: two members shall be appointed to serve until May 1, 1988, or until their successors are appointed; and two members shall be appointed to serve until May 1, 1989, or until their successors are appointed; and three members shall be appointed to serve until May 1, 1990, or until their successors are appointed. Thereafter, each member appointed or reappointed shall serve a term not to exceed three-years until the member resigns or is removed as herein provided. All members may serve a maximum of two consecutive terms. After serving two consecutive terms, a member will not be eligible for re-appointment to the commission for a period of one term (three years).
- (b) *Removal.* Members of the planning and zoning commission serve at the will and pleasure of the city council. Any member may be removed before their terms of office expire.

(Ord. No. 2007-65, § 2, 12-11-2007)

Sec. 2-172. - Duties and functions.

The purpose and object of the planning and zoning commission is to act as an advisory board to the city council as the planning and zoning commission and the city council may deem beneficial to the city.

- (1) *Approval of sub-division plats.* The commission shall perform all functions related to the review and approval of subdivision plats which may be assigned to them by the statutes of the state and/or the ordinances of the city.
- (2) *Preparation of comprehensive plan.* At the request or direction of the city council and/or the city manager the commission shall review, prepare, or cause to be prepared, a comprehensive plan for the physical development of the city and its environs, including, but not limited to:
 - a. Land use.
 - b. Thoroughfares and transportation by rail, water, air, or highway.
 - c. Park and school sites.
 - d. Public buildings.
 - e. Housing and neighborhood improvements.
 - f. Drainage.
 - g. Utilities and services.
 - h. Municipal expansion and annexation.
 - i. Slum clearance and blighted areas.
 - j. Parking and use of streets and alleys.
- (3) *Adoption of comprehensive plan.* The city council shall adopt, after review and recommendation from the commission, a comprehensive plan, as a whole or as individual parts thereof. The city manager shall be the custodian of the comprehensive plan and all parts thereof. The adoption of any portion of the comprehensive plan shall be by ordinance, carried by the affirmative votes of not less than a majority of the entire city council. Prior to the initiating action of the adoption of any part of the comprehensive plan, the city council shall refer said plan to the commission for concurrence or comment. The city council may, by ordinance, adopt said plan, as a whole or in parts as submitted by the commission.

- (4) *Recommendation of improvements.* The commission shall, upon the submission of an application and payment of the corresponding fee or upon the request of the city council, city manager and/or city engineer recommend and advise the city council on matters involving the physical improvement of the city, including capital improvement programs, approval of subdivision plats, and other changes or additions involving the physical arrangement of the city.
- (5) *Recommendations for ordinances and public hearings.* The commission shall make and recommend for adoption ordinances for zoning the city in accordance with the provisions of V.T.C.A., Local Government Code, Ch. 211, as amended, and it shall hold public hearings and make recommendations to the city council on all requests or proposals for amending, changing, or adding to the zoning ordinances.
- (6) *Powers.* The commission, in the performance of its duties, shall have all the powers, duties, and responsibilities prescribed by statutes of the state and the zoning ordinance of the city. Should the planning and zoning commission desire on its own motion to institute study and proposal for changes and amendments in the public interest to the master plan, thoroughfare plan, subdivision ordinance, comprehensive zoning ordinance or capital improvements plan, the commission shall first submit a request, including a preliminary report explaining the reasoning and perceived need for such undertaking, to the city manager and the city council for their review and assessment and the city council's consent, authorization and direction to the commission to proceed with such undertaking so as to allow for the most beneficial and efficient use of the city's staff and limited resources.

(Ord. No. 2007-65, § 3, 12-11-2007)

Sec. 2-173. - Organization and meetings.

(a) *Reserved.*

(b) *Meetings.* The commission shall meet once each month and at such other times as the chairman or a majority of the members of the commission may direct. Four members of the commission shall constitute a quorum. However, no portion of the comprehensive plan shall be recommended to the city council for approval by less than the affirmative vote of the majority of the entire commission.

(Ord. No. 2007-65, § 4, 12-11-2007)

Secs. 2-174—2-191. - Reserved.

DIVISION 6. - BUILDING AND PROPERTY STANDARDS COMMISSION

Sec. 2-192. - Creation.

The city council has appointed a Building and Property Standards Commission to act as a quasi-judicial review board in accordance with V.T.C.A., Local Government Code ch. 54, to protect the public safety relating to materials and methods used to construct buildings and improvements, including foundations, structure elements, electrical wiring and apparatus, plumbing and fixtures, entrances or exits, and also relating to the fire safety of the building or improvements, including provisions relating to materials, types of construction or design, warning devices, sprinklers or other fire suppression devices, and relating to dangerously damaged or deteriorated buildings or improvements, relating to the accumulation of refuse, vegetation, or other matter that creates breeding and living places for insects and rodents, and relating to the building codes or the condition, use or appearance of property in the city.

(Code 2004, § 4.108)

Sec. 2-193. - Duties and responsibilities.

(a) The Building and Property Standards Commission will hear and determine any case concerning an alleged

violation of Code provisions concerning the health, safety and welfare standards and building codes as provided in the Texas Local Government Code and ordinances adopted under state law, or to perform such duties and responsibilities as may be imposed by state law or ordinances.

- (b) Such commission shall convene to consider and make recommendations concerning the adoption of ordinances establishing building and property standards for construction within the city.

(Code 2004, § 4.108.1)

Sec. 2-194. - Appointment; term of office.

The Building and Property Standards Commission shall consist of five regular members to be designated as places one through five to be appointed by the city council for a term not to exceed three years and until their successor is qualified and appointed as provided herein. The initial term of places one, three and five shall be for a term of one year, and thereafter such places shall be for a three-year term. The initial term for places two and four are for a two-year term, and thereafter such position will be for a three-year term. The city council shall also appoint two alternate members of the commission who shall serve in the absence of one or more of the regular members and when requested to do so by the mayor and/or city manager. The alternate members shall be designated as places six and seven with place six being appointed to serve the same terms as places two and four and place seven being appointed to serve the same terms as places one, three and five. All members may serve a maximum of two consecutive terms. After serving two consecutive terms, a member will not be eligible for reappointment to the commission for a period of one term (three years). All members of the commission shall be residents of the city and/or owners of real property within the city, and shall serve without compensation.

(Code 2004, § 4.108.2; Ord. No. 2005-21, 4-12-2005)

Sec. 2-195. - Removal of members.

Commissioners may be removed only for cause on written charges and, before removal of any commission member, the city council must hold a public hearing on the matter if requested by the commission member subject to the removal action.

(Code 2004, § 4.108.3; Ord. No. 98-16, 8-11-1998)

Sec. 2-196. - Vacancies.

Should a vacancy occur, the city council will appoint a successor to fill the unexpired term.

Sec. 2-197. - Providing for officers.

The commission shall be organized by electing its own chairperson and secretary at the first meeting in October of each year or as soon thereafter as is practical.

Sec. 2-198. - Meetings.

The commission shall meet as often as may be deemed necessary for the performance of its responsibilities. Meetings shall be called at the request of the city manager. Meetings shall be noticed and conducted in accordance with state open meeting requirements. A quorum shall consist of at least four members.

Secs. 2-199—2-213. - Reserved.

DIVISION 7. - PARKS AND RECREATION BOARD^[4]

Sec. 2-214. - Creation; composition; appointment; compensation.

There is created a parks and recreation board. The members of the parks and recreation board shall be

appointed by the city council. All members of the parks and recreation board shall reside in the city and/or within the Farmersville Independent School District for at least one year immediately preceding the date of appointment. The parks and recreation board shall consist of six members who shall serve without compensation. No more than two of said members shall reside outside of the city's corporate limits. The chairman shall vote only when necessary to break a tie vote.

(Code 2004, § 9.102; Ord. No. 92-42, 12-22-1992; Ord. No. O-2014-0610-001, § 3, 6-10-2014)

Sec. 2-215. - Term of office.

Each member of the parks and recreation board shall serve for a period of three years, except for the initial board, which shall be on staggered terms of one, two, and three years, with the city council designating the term of office for each member appointed to the initial board. The effective date of the initial appointment of the board shall be April 26, 1988. Thereafter, each member appointed or reappointed shall serve for a three-year term until the member resigns or is removed as provided in section 2-216. All members may serve a maximum of two consecutive terms. After serving two consecutive terms, a member will not be eligible for reappointment to the board for a period of one term (three years).

(Code 2004, § 9.102.1; Ord. No. 2005-21, 4-12-2005)

Sec. 2-216. - Removal of members.

The members of the board shall serve at the will and pleasure of the city council and may be removed from such board at any time, with or without cause.

(Code 2004, § 9.102.2)

Sec. 2-217. - Vacancies.

Should a vacancy occur in the membership of the board, the city council shall appoint a successor to fill the unexpired term.

(Code 2004, § 9.102.3)

Sec. 2-218. - Officers.

The board shall be organized by electing its own chairperson, vice-chairperson, secretary and assistant secretary at the first meeting in October of each year or as soon thereafter as if practicable. The officers of the board shall serve for one year.

(Code 2004, § 9.102.4)

Sec. 2-219. - Meetings.

The board shall hold meetings when the board deems it necessary or may set regular meeting dates. A quorum must be present to conduct any business.

(Code 2004, § 9.102.5)

Sec. 2-220. - Jurisdiction.

The board shall work with any individual or group for the development and beautification of any park under the jurisdiction of the city, and to advise the city council on its recommendations. The city council will take no action on any park and recreation program until it has been reviewed by the board, and the board has submitted its recommendation to the city council. The council has final authority to accept or reject the board's recommendations.

(Code 2004, § 9.102.6)

Sec. 2-221. - Limitations.

The parks and recreation board shall not have any authority to create legal obligations or liabilities for the city.

(Code 2004, § 9.102.7)

Secs. 2-222—2-250. - Reserved.

DIVISION 8. - BOARD OF ADJUSTMENT

Sec. 2-251. - Board designated; powers and authority.

- (a) *Organization.* As the city is a Type A general law municipality of the state, the city councilmembers are hereby granted the authority to act as a board of adjustment under V.T.C.A., Local Government Code ch. 211.
- (b) *Procedure.* The board shall adopt rules to govern its proceedings; provided, however, that such rules are not inconsistent with this article or state statutes. Meetings of the board shall be held at the call of the chairman, and at such other times as the board may determine. The chairman, or in his absence, the acting chairman, may administer oaths and compel the attendance of witnesses. All meetings of the board shall be open to the public. The board shall keep minutes of its proceedings, showing the vote of each member upon each question, or if absent or failing to vote, indicate such fact, and shall keep records of its examinations and other official actions, all of which shall be immediately filed in the office of the board and shall be public record.
- (c) *Appeals.*
 - (1) Appeals to the board of adjustment can be taken by any person aggrieved, or by an officer, department, or board of the municipality affected, by a decision of the building official under this ordinance. Such appeal shall be taken within 15 days after the decision has been rendered by the building official, by filing with the officer from whom the appeal is taken and with the board of adjustment, a notice of appeal specifying the grounds thereof. The officer from whom the appeal is taken shall forthwith transmit to the board all the papers constituting the record upon which the action appealed from was taken.
 - (2) An appeal shall stay all proceedings of the action appealed from unless the officer from whom the appeal is taken certifies to the board of adjustment, after the notice of appeal shall have been filed with him that by reason of facts stated in the certificate, a stay would, in his opinion, cause imminent peril to life or property. In such case, proceedings shall not be stayed otherwise than by a restraining order which may be granted by the board of adjustment or by a court of record on application and notice to the officer from whom the appeal is taken and on due cause shown. The board of adjustment shall fix a reasonable time for the hearing of an appeal, give the public notice thereof by posting such notice in the mail addressed to all owners of real property located within 200 feet of the property to which the appeal applies and by publishing notice of such hearing in a newspaper of general circulation in the city. Both the posted and published notice shall be given at least ten days prior to the date set for the hearing. At the hearing, any party may appear in person or by attorney or by agent.
- (d) *Jurisdiction.* When in its judgment, the public convenience and welfare will be substantially served and the appropriate use of the neighboring property will not be substantially or permanently injured, the board of adjustment may, in specific cases, after public notice and public hearing, and subject to appropriate conditions and safeguards, authorize the following special exception to the regulations herein established.
 - (1) Permit the reconstruction, extension or enlargement of a building occupied by a nonconforming

use of the lot or tract occupied by such building, provided such reconstruction does not prevent the return of such property to a conforming use.

- (2) Permit such modifications of the height, yard, area, coverage, and parking regulations as may be necessary to secure appropriate development of a parcel of land which differs from other parcels in the district by being of such restricted area, shape, or slope that it cannot be appropriately developed without such modification.
- (3) Require the discontinuance of nonconforming uses of land or structure under any plan whereby the full value of the structure and facilities can be amortized within a definite period of time, taking into consideration the general character of the neighborhood and the necessity for all property to conform to the regulations of this article. All actions to discontinue a nonconforming use of land and structure shall be taken with due regard for the property rights of the persons affected when considered in the light of the public welfare and the character of the area surrounding the designated nonconforming use and the conservation and preservation of property. The board shall, from time to time on its own motion or upon cause presented by interested property owners, inquire into the existence, continuation or maintenance of any nonconforming use within the city.
- (4) To bring about the discontinuance of a nonconforming use under a plan whereby the owner's actual investment in the structures on the property prior to the time that the use became nonconforming can be amortized within a definite time period.

(e) *Actions of the board.*

- (1) In exercising its powers the board may, in conformity with the provisions of V.T.C.A., Local Government Code ch. 211, as amended, revise or reform, wholly or partly, or may modify the order, requirement, decisions, or determination appealed from and make such order, requirement, decisions, or determination as ought to be made and shall have all the powers of the officer from whom the appeal is taken, including the power to impose reasonable conditions to be complied with by the applicant.
- (2) The concurring vote of four members of the board shall be necessary to revise any order, requirements, decision or determination of the building official, or to decide in favor of the applicant on any matter upon which it is required to pass under the ordinance from which this section is derived or to affect any variance in such ordinance.
- (3) Any persons, jointly or severally, aggrieved by any decision of the board of adjustment or any tax payer or any officer, department or board of the municipality may present to a court of record a petition, duly verified, setting forth that such decision is illegal, in whole or part, specifying the grounds of the illegality. Such petition shall be presented to the court within ten days after the filing of the decision in the office of the board and not thereafter.

(Comp. Ord. of 3-11-2008)

Secs. 2-252—2-280. - Reserved.

FARMERSVILLE ECONOMIC DEVELOPMENT CORP. (4A)

Term: Three years - Two Terms Max

Residency Requirements: 2 Of 5 must be City Residents; 3 must be in Fisd OR
Have significant investment in City for more than 1 year

Name
Bob Collins 2 nd Term Began 5/13 – Term ends 5/16
Jason Lane 1 st Term Began 5/15 – Term ends 5/18
Kris Washam 1 st Term Began 5/13 – Term ends 5/16
Chris Lair 2 nd Term Began 5/13 – Term ends 5/16
Kevin Meguire 2 nd Term Began 5/15 – Term ends 5/18
Ex Officio Members:
Ben White City Manager

MEETS: Third Thursday of the month, 7:00 p.m.

COUNCIL LIAISON: **Joe Helmberger**

STAFF LIAISON: Daphne Hamlin, Finance Director

FARMERSVILLE COMMUNITY DEVELOPMENT CORP. (4B)

Term: Two years - Two Terms Max
Residency Requirements: Live in Fisd

Name
Donna Williams 2 nd Term Began 5/15 – Term ends 5/17
Kim Potter 1 st Term Began 7/15 – Term ends 5/17
Dick Seward 2 nd Term Began 5/14 – Term ends 5/16
Mike Goldstein 1 st Term Began 5/15 – Term ends 5/17
Cynthia Craddock-Clark 1 st Term Began 5/15 – Term ends 5/17
Paul D. Kelly 2 nd Term Began 5/14 – Term ends 5/16
John Garcia 1 st Term Began 5/14 – Term ends 5/16
Ex Officio Member:
Ben White City Manager

MEETS: 2nd Monday of the month, 5:45 p.m.

STAFF LIAISON: Main Street Manager, Adah Leah Wolf a.wolf@farmersvilletx.com

COUNCIL LIAISON: **Leaca Caspari**

BUILDING AND PROPERTY STANDARDS COMMISSION

Term: Three years – Two Terms Max
Residency Requirements: 1 year in the City Limits

Name
Chris Calverley 1 st Term Began 5/15 – Term ends 5/18
Autumn Barton 1 st Term Began 5/13 – Term ends 5/16
Anne Hall 1 st Term Began 5/14 – Term ends 5/17
Frank Delorantis (completing Rafiq Huddlestons' term) 1 st Term Began 2/15 – Term ends 5/16
Diane Jackson 1 st Term Began 5/15 – Term ends 5/18

Last Thursday of each month.

Meet: as needed, 6:00 p.m.

Council Liaison: **John Politz**

Staff: Code Enforcement Officer

CAPITAL IMPROVEMENT ADVISORY COMMISSION

Terms: Three Years – Two Terms Max
Residency Requirements: 1 year in the City Limits

Name
Sarah Jackson Butler 1 st Term Began 5/15 – Term ends 5/18
Mark Vincent 2 nd Term Began 9/15 – Term ends 5/18
Craig Overstreet 2 nd Term Began 5/14 – Term ends 5/17
Todd Rolen 2 nd Term Began 5/15 – Term ends 5/18
Charles Casada 1 st Term Began 5/14 – Term ends 5/17
Chad Dillard 1 st Term Began 10/14 – Term ends 5/17
Bryce Thompson 2 nd Term Began 5/15 – Term ends 5/18
Mike Goldstein (ETJ Ad Hoc Member) appointed 7/13

MEETS: As called, 6:30 p.m.

COUNCIL LIAISON: **John Klostermann**

STAFF: Edie Sims

LIBRARY/CIVIC CENTER BOARD

201 and 203 Orange Street
972-782-6681

Term: Three Years – Two Terms Max
Residency Requirements: None

Name
Judy Brandon 2 nd Term Began 5/14 – Term ends 5/17
Rafiqa Huddleston 1 st Term Began 5/13 – Term ends 5/16
Sarah Odom 2 nd Term Began 5/15 – Term ends 5/18
Wyndi Veigel 1 st Term Began 5/15 – Term ends 5/18
Sharon Spangler 1 st Term Began 9/13 – Term ends 5/16

MEETS: 4th Thursday the month Quarterly, 4:30 p.m., in the Library
COUNCIL LIAISON: **Michael Hesse**
STAFF: Trisha Dowell, Librarian

Library 972-782-6681, Fax: 972-782-7608

CIVIC CENTER RESERVATIONS: City Hall 972-782-6151

FARMERSVILLE MAIN STREET

Term: Three years

Residency Requirements: Live in the Fisd OR have Main Street Business OR own a Main Street Business

Name
Kim Potter 1 st Term Began 5/15 – Term ends 5/18
Kim Smith-Cole 1 st Term Began 5/15 – Term ends 5/18
Anne Hall 1 st Term Began 5/14 – Term ends 5/17
Glenda Hart 1 st Term Began 5/15 – Term ends 5/18
Sarah Jackson-Butler 1 st Term Began 9/13 – Term ends 5/16
Ex-Officio Member: (4B Liaison) Donna Williams

MEETS: 3rd Tuesday of the month, 5:15 p.m.

Terms are limited to one three-year term, however can be re-appointed after a one-year lapse between appointments. Members appointed by City Council

STAFF LIAISON: Main Street Manager, Adah Leah Wolf
972-784-6846 a.wolf@farmersvilletx.com

PARKS AND RECREATION BOARD

Term: Three years – Two Terms Max

Residency Requirements: Four (4) Committee members must live 1 Year within City Limits prior to appointment. Two (2) Committee members may live in the Farmersville School

Name
Autumn Barton 1 st Term Began 5/13 – Term ends 5/16
Glenn Bagwell 2 nd Term Began 5/15 – Term ends 5/18
Suzie Grusendorf 1 st Term Began 5/15 – Term ends 5/18
Charles Casada 1 st Term Began 5/14 – Term ends 5/17
Todd Rolen 1 st Term Began 5/13 – Term ends 5/16
Bettye Petree 1 st Term Began 5/15 – Term ends 5/18

MEETS: When called: Every Third Tuesday (at least 4 times per year) 6:00pm

COUNCIL LIAISON: **Jim Foy**

STAFF: Christi Dowdy

PLANNING AND ZONING COMMISSION

Terms: Three Years – Two Terms Max
Residency Requirements: 1 year in the City Limits

Name
Sarah Jackson-Butler 1 st Term Began 5/15 – Term ends 5/18
Mark Vincent 2 nd Term Began 5/15 – Term ends 5/18
Craig Overstreet 2 nd Term Began 5/14 – Term ends 5/17
Todd Rolen 2 nd Term Began 5/15 – Term ends 5/18
Charles Casada 1 st Term Began 5/14 – Term ends 5/17
Chad Dillard 1 st Term Began 10/14 – Term ends 5/17
Bryce Thompson 2 nd Term Began 5/15 – Term ends 5/18

MEETS: 3rd Monday of the month, or as called, 6:30 p.m.

COUNCIL LIAISON: **John Klostermann**

STAFF: Edie Sims

SENIOR CITIZENS ADVISORY COMMITTEE

Term: Three Years – Two Terms Max

Residency Requirements: Three (3) Committee members must live 1 Year within City Limits prior to appointment. Two (2) Committee members may live in the Farmersville School District.

Name
Chad Dillard 1 st Term Began 5/14 – Term ends 5/17
Patricia Jablonski 1 st Term Began 5/15 – Term ends 5/18
Billy J Harrison 1 st Term Began 5/13 – Term ends 5/16
Britt Leigh Pollard 1 st Term Began 5/14 – Term ends 5/17
Rafiq Huddleston 1 st Term Began 5/13 – Term ends 5/16

Center Number: 972-782-8231

MEETS: Called as needed

COUNCIL LIAISON: **John Klostermann**

STAFF: Paula Jackson



TO: Mayor and Councilmembers

FROM: Ben White, City Manager

DATE: September 22, 2015

SUBJECT: Update regarding ADA compliancy including grant projects

- City Manager Ben White will discuss this topic.
- The City is currently applying for a grant through the Texas Capital Funds Program as follows:

Item	Use of funds	Amount
1.	Infrastructure: Construct <u>drainage, electric, sidewalk, lighting, and handicap accessibility</u> improvements in the Main Street District.	\$135,000
2.	General administration: To be procured following TxCDBG procedures.	\$15,000
	TOTAL	\$150,000

ACTION: No action is required.

City of Farmersville Transition Plan Physical Accessibility Guideline Checklist by Facility

For cost items: A = less than \$1000, B = Between \$1000 and \$5000, C = greater than \$5000

Item	Facility Obstacle/Action	Checklist Reference	Year of Completion					Status	Cost	
			2015	2016	2017	2018	2019			
City Hall										
A	Install directional signage at entrance	4B			X				A	
B	Provide vertical access to meeting room platform	1A			X				C	
C	Provide access to main entry door, providing route to public ROW and installing accessible parking	1G, 2B-2F, 4A, 5B1, 5D			X				B	
D	Enlarge and renovate men and women toilet rooms	8aA-8aM			X				C	
E	Provide meeting accommodations upon request	11B, 11C	X						A	
F	Provide accessible counter at reception desk	14A			X				B	
City Hall Annex										
A	No work required for this facility at this time									
Chamber of Commerce/Visitor's Center										
A	Provide access to main entry door, providing route to public ROW and installing accessible parking	1G, 2A-2F, 4A, 5B			X				A	
B	Enlarge and renovate Unisex Toilet Room	8aA-8aM			X				B	
Public Safety Building										
A	Rework concrete to provide compliant parking, accessible route to Entry and accessible route to Public ROW	1F, 1G, 2C-2F, 4A, 5B, 5D				X			C	
B	Provide accessible counter at Reception Desk	14A				X			B	
C	Install directional signage at restricted Fire Department door	4C				X			A	
Senior Citizens Center										
A	Rework concrete to provide compliant parking, accessible route to Entry and accessible route to Public ROW	1G, 2C		X				Possible Centennial Committee project	C	
B	Raise bottom of accessible parking signs and strip accessible aisle	2F		X				Possible Centennial Committee project	A	
C	Install lever handles on doors	5E		X				Possible Centennial Committee project	A	
D	Correct 2" transition at Entry door threshold	5D		X				Possible Centennial Committee project	A	

Item	Facility Obstacle/Action	Checklist Reference	Year of Completion					Status	Cost
			2015	2016	2017	2018	2019		
E	Install toilet seats at 17" to 19" and relocate center line of water closet	8aC, 8aH		X				Possible Centennial Committee project	A
F	Install compliant grab bars	8aD		X				Possible Centennial Committee project	A
G	Install mirrors in Toilet Rooms	8aG		X				Possible Centennial Committee project	A
Charles Rike Library									
A	Rework concrete to provide compliant parking, accessible route to Entry and accessible route to Public ROW	1G, 2C, 2D		X				Possible Centennial Committee project	C
B	Exterior and interior ramps are too steep and need compliant handrails installed	3A-3E		X				Possible Centennial Committee project	C
C	Correct 2" transition at Entry door threshold	5D		X				Possible Centennial Committee project	A
D	Install lever handles on Entry door	5E		X				Possible Centennial Committee project	A
E	Install rear and side grab bars	8aD		X				Possible Centennial Committee project	A
F	Install compliant mirrors	8aG		X				Possible Centennial Committee project	A
G	Relocate toilet paper dispenser in Men's Toilet Room	8aJ		X				Possible Centennial Committee project	A
H	Install signs on wall, latch side of toilet room doors	8aL		X				Possible Centennial Committee project	A

Item	Facility Obstacle/Action	Checklist Reference	Year of Completion					Status	Cost	
			2015	2016	2017	2018	2019			
O.E. Carlise Civic Center										
A	Install platform lift or ramp to provide accessible route throughout building	1A, 1F, 1G		X				Possible Centennial Committee project	C	
B	Install 1 van accessible parking space - recommend at northeast corner of building	4A, 2C, 2D		X				Possible Centennial Committee project	A	
C	Provide access to Main Entry door, providing route to Public ROW and installing accessible parking	1A, 1F, 1G, 2A, 2B		X				Possible Centennial Committee project	C	
D	Demolish existing ramps and reinstall to comply with Standards	3A-J,		X				Possible Centennial Committee project	C	
E	Make both entrances accessible - could make back door compliant to make 3 entrances	4A		X				Possible Centennial Committee project	B	
F	Install signs at bottom of front entry steps directing to ramp on north side of building	4B		X				Possible Centennial Committee project	A	
G	Ensure level clearance per Table 404.2.4.1. Too sharp of incline at rear door	5B, 5D		X				Possible Centennial Committee project	C	
H	Install lever handles on Entry doors	5E		X				Possible Centennial Committee project	A	
I	Enlarge and renovate Toilet Rooms including grab bars and mirrors	8a		X				Possible Centennial Committee project	C	
Best Center										
A	Provide access to Main Entry door, providing route to Public ROW	1G,				X			A	
B	Accessible parking spaces need to be provided and need to install 1 van accessible parking space closest to Entry	1G, 2A, 2B				X			A	
C	Clearance on exterior side of Entry door needs slope changed	5				X			B	
D	Install grab bars in Toilet Room	7D				X			A	
Onion Shed I										
A	Reinstall signs to ensure Van Space with the word VAN	2F	X						A	
B	Ramp surface must be continuous & handrails on both sides with edge protection	3A-I		X					B	
Onion Shed II										

Item	Facility Obstacle/Action	Checklist Reference	Year of Completion					Status	Cost
			2015	2016	2017	2018	2019		
A	Ramp surface must be continuous & handrails on both sides with edge protection	3A-I	X					Complete	
City Park									
A	Install accessible path to compliant table (only 1 is required)	1A1		X					B
B	Install concrete space next to bench for a wheel chair	1A2		X					A
C	Install grab bars in Toilet Rooms	8aD		X					A
J.W. Spain Athletic Complex									
A	Consult with Architectural firm to design accessible elements into the facility					X			C
Rambler Park									
A	Install level landing at top of existing curb ramp	1A	X						B
Riding Arena									
A	Consult with Architectural firm to design accessible elements into the facility						X		C
Robbin Lamkin Splash Pad									
A	In compliance								
Southlake Park									
A	In compliance								
Street Crossing, Curb Ramps and Sidewalks									
A	In addition to the planned building modifications, Capital Projects for street improvements will include improving accessibility in the Public Right of Ways						X		C
Central Area District									
A	McKinney St., in front of Post Office; no photos taken. There is one existing parking space served by a 96" wide aisle located in front of the Post Office. Re-stripping the area adding one more accessible parking space. The two parking spaces will share the 96" accessible aisle. Identify the two accessible parking spaces with post mounted signs located in front of each space.		X						A

Item	Facility Obstacle/Action	Checklist Reference	Year of Completion					Status	Cost
			2015	2016	2017	2018	2019		
B	McKinney St. and S. Washington St., in front of Dyer Drugstore; photo 33 Add one accessible parking space served by 96" accessible aisle. Area is approx. 2% in all directions. Identify the accessible parking space with post mounted sign, located in front of the space.		X						A
C	Hill and S. Main St.; photo 02 Existing curb ramp at NE corner has 1" level change at bottom of ramp. This curb ramp needs to be replaced to eliminate the level change. Install 24" detectible warning surface at bottom portion of the new curb ramp. Also, curb ramps at NE corner and SE corner of this intersection needs 24" detectible warning surface installed at bottom portion of the curb ramps.		X						A
D	S. Main St. and College, NE and SE corners; photo 23 Curb ramps need 24" truncated dome detectible warning installed at bottom portion of the curb ramps.		X						A

Item	Facility Obstacle/Action	Checklist Reference	Year of Completion					Status	Cost
			2015	2016	2017	2018	2019		
E	<p>Downtown parking lots; no photos taken. Re-stripe existing accessible parking spaces and accessible aisles. Replace existing faded accessible parking signs; ensure that bottom of signs are 60" min. above ground if located inside property lines and 80" min. above ground if located within the Public ROW. Also, parallel parking spaces located in the middle of McKinney street next to Veterans' Memorial are not compliant. Rather than renovating this area, remove pavement marking identifying parallel parking and abandoning the parallel parking spaces.</p> <p>There are 128 on-street parking spaces provided that serve the Downtown Area. 5 min. total accessible parking spaces are required.</p> <p>Keep accessible parking space located in front of Blevin's. Add one accessible parking space in front of Carries Add one accessible parking space in front of Dyer Drugstore. Add one accessible parking space in front of Yarn, Gifts Boutique (200 McKinney St.). Keep accessible parking space in front of Post Office, adding one more at this location.</p> <p>If City agrees with these locations, there will be a total of 6 accessible on-street parking spaces serving the Downtown Businesses.</p>			X					A
	McKinney St., N. Main St., and S. Main St. in CA District Remove flagholders, This item added by Farmersville Transition Plan Task Force			X					A

Item	Facility Obstacle/Action	Checklist Reference	Year of Completion					Status	Cost
			2015	2016	2017	2018	2019		
G	McKinney St., N. Main St., and S. Main St. in CA District Replace water meter covers to create smooth transitions for pedestrian traffic. This item added by Farmersville Transition Plan Task Force			X					B
H	McKinney St. and S. Washington St., SE corner; photo 33 Replace curb ramp to eliminate 1" level change at bottom of ramp. Install 24" detectible warning at bottom portion of the curb ramp.			X					A
I	McKinney St. and S. Washington St., NW corner; photos 34, 35 Replace curb ramp to eliminate 1" level change at bottom of ramp. Install 24" detectible warning at bottom portion of the curb ramp.			X					A
J	McKinney St. and S. Washington St., in front of Yarn, Gifts Boutique; photos 34, 35 Add one accessible parking space served by 96" accessible aisle. Area is approximately 2% in all directions. Identify the accessible parking space with post mounted sign, located in front of the space.				X				A
K	McKinney St. and S. Main St., SW corner; photo 31 Leveling the three or four standard parking spaces closest to corner to provide a total of one accessible parking spaces served by a 96" wide aisle. The number of standard parking spaces included in this count are included to allow for transition from standard parking to accessible parking. Front of the accessible parking space and aisle can possibly be leveled with existing curb and a metal plate installed for water drainage at the curb gutter, just like the existing plate in sidewalk. Survey and engineering will need to determine actual layout. Identify the accessible parking space with post mounted sign, located in front the space.				X				B

Item	Facility Obstacle/Action	Checklist Reference	Year of Completion					Status	Cost
			2015	2016	2017	2018	2019		
L	<p>NW corner of N. Main St. and McKinney St.; photos 15, 17, 18, 19, 20, 21, 22</p> <p>Rework curb ramp, ramp and parking. Existing curb ramp has a running slope of 12%+ and cross slope of 4%+.</p> <p>Replace curb ramp to provide compliant slopes and install 24" detectible warning at bottom portion of the curb ramp. An existing accessible parking space is located in front of Blevin's Gallery. Space needs to be identified with a post-mounted sign in front of the space. Existing slopes of the parking space is 3%+; 2% max. is required in all directions. Also, a 96" wide accessible aisle needs to be marked next to the accessible parking space. Slopes for the accessible aisle are also required to be 2% max. in all directions. Existing ramp from the accessible parking space to sidewalk has excessive running & cross slopes, does not provide required top & bottom level landings and handrails are non-compliant. Replace existing ramp and related elements. Max. running slope allowed is 8.33%, max. cross slope allowed is 2%, 60" level top and bottom landing are required, and compliant handrails need to be installed on both sides of the ramp.</p>				X				C

Item	Facility Obstacle/Action	Checklist Reference	Year of Completion					Status	Cost
			2015	2016	2017	2018	2019		
M	McKinney St. and S. Washington St., NE corner; photos 36, 37 Replace curb ramp to eliminate 1" level change at bottom of ramp. Install 24" detectible warning at bottom portion of the curb ramp. Also, route from McKinney St. north to Candy is obstructed by steps, reducing the route to less than 36". To provide an accessible route, consider extending the sidewalk west 36" min. from McKinney St. to Candy; this will widen existing sidewalk to provide approx. 48" wide on west side of power poles. Or, possibly bump out sidewalk only at steps. Clear width of an accessible route should always be 48" min., where possible. It is acceptable to restrict accessible route to 36" for a distance of 24", ie when passing a power pole, fire hydrant or street light.				X				B
N	McKinney St. and S. Main St., SW corner; photos 26, 27, 28, 29, 30, 31, 32 Remove curb ramp at corner, level corner out and install a parallel curb ramp just south of the corner to align with the curb ramp located on east side of S. Main St. in front of vacant building (vacant building is between Aston & Edward Jones). Also, running slope of ramp in front of Carries Floral is 10%; 8.33 % max. is allowed. Install a sloped walk instead of ramp, eliminating the need for compliant handrails being installed on both sides of the ramp. A sloped walk has a 5% max. slope.					X			B
O	N. Main St., east side of street in front Vacant Space between French Bunny & Main St. Antiques; photos 15, 16 Curb ramp has a running slope of 10% and top landing is 30". Max. slope allowed for a curb ramp is 8.33% and min. dimension allowed for top landing is 36". Replace curb ramp to provide compliant running slope, flared sides, 24" detectible warning and level 36" top landing.					X			B

Item	Facility Obstacle/Action	Checklist Reference	Year of Completion					Status	Cost
			2015	2016	2017	2018	2019		
P	S. Main St., traveling north from City Hall, east side of the street where sidewalk intersects park sidewalk; photos 03, 04 Water flow in this area runs across sidewalk and curb ramp depositing excessive debris which makes the area very difficult to navigate. Curb ramp doesn't have a level landing at top of the curb ramp and no detectible warning is provided. Running slope of side walk north to south is this area has slopes that exceed 8% with cross slope that exceeds 2%. Concrete in this area should be removed and replace to provide a curb ramp with 48" min. landing at top of curb ramp, flared sides and 24" truncated dome detectible warning at bottom of curb ramp. Correct running slope of sidewalk in this area to ensure max. running slope is 5% and cross slope is 2% max. Once corrected, City personnel should regularly maintain area to keep debris from accumulating.					X			B
Q	S. Main St., west side of street from The Gazebo Factory to Carrie's Floral Creations; photos 05, 06, 07 Cross slopes of the side walk are between 5% & 10%, and there are light poles in the sidewalk that restrict passage to less than 36". The sidewalk is not accessible. Install curb ramps across S. Main St. at Onion Alley. This would allow someone to cross street to an accessible route on east side of S. Main St. Note: installing curb ramps provides an immediate accessible route in the area, but does not provide access to the businesses on the west side of S. Main Street. Long-term planning should include major modifications to provide access to the businesses.					X			B

Item	Facility Obstacle/Action	Checklist Reference	Year of Completion					Status	Cost
			2015	2016	2017	2018	2019		
R	S. Main St., east side of street in front of Aston Building to Edward Jones; photos 09, 10, 11, 12 Cross slope of the sidewalk is 4% to 7%+. Ramp should be widened to 42" so that handrails can be installed on both sides of the ramp; 36" min. is required between handrails. Ensure when ramp is widened that 36" min. is provided for sidewalk between ramp and edge of bricks. There is an abandoned gas riser at bottom of the ramp that should be removed so that a clear 60" min. landing is provided at bottom of the ramp. An accessible route to S. Main St. and SW corner of McKinney St. should be added. This will require adding a parallel curb ramp in front of the Vacant Building between Aston and Edward Jones. To ensure proper alignment of the curb ramps, see Area 111 below for recommendation of moving existing curb ramp at SW corner of S. Main St. and McKinney St.						X		C
S	N. Main St., east side of street in front of Main Street Antiques; photo 13, 14 Running slope of ramp is 13%+; 8.33% max. running slope is allowed. Modify ramp slope and install hand rail between 34" and 36" above sidewalk. Ensure that handrail extends 12" in direction of travel at top and bottom of the ramp.						X		B

Item	Facility Obstacle/Action	Checklist Reference	Year of Completion					Status	Cost
			2015	2016	2017	2018	2019		
T	S. Main St. Candy, SE, SW & NW corners; photos 15, 23, 24, 25 Install curb ramps with 24" detectible warning at bottom portion of the curb ramp. Sidewalk on west side of N. Main St. is reduced by street lights and is inaccessible. These new curb ramps provide an accessible route from Candy to east side of N. Main St., which connects to the downtown accessible route. Directional signage should be installed on the light poles. The signs should be blue, with ISA (International Symbol of Accessibility) and an arrow directing people across the street.						X		B



TO: Mayor and Councilmembers

FROM: Ben White, City Manager

DATE: September 22, 2015

SUBJECT: Update on grant purchased equipment for the Police Department

- Police Chief Mike Sullivan will discuss this topic.

ACTION: No action is required.



TO: Mayor and Councilmembers

FROM: Ben White, City Manager

DATE: September 22, 2015

SUBJECT: Update on downtown signage from TxDOT

- An update is attached for review.

ACTION: No action is required.



TO: Mayor and Councilmembers

FROM: City Manager Ben White

DATE: September 22, 2015

SUBJECT: Update on Chaparral Trail projects

- An update is attached for review.

ACTION: No action is required.

Chaparral Trail Project Update

Description	Total Project Estimate	City's Share	Estimated Construction Begin Date	Estimated Construction Completion Date	Comments and Status
Chaparral Trail Grant Collin County Open Space (Phase III)	\$300,000	\$150,000 (4B, \$60K 2013) (4B, \$60K 2014) (CoF, \$30K 2014)	Feb-15	Sep-15	Activity left to complete: bollards, kiosks, crossings, drainage. Complete activity: Onion Shed parking lot, benches, trash cans, decomposed granite, bridge, crack sealing, railing, sign backing, sign blades.



TO: Mayor and Councilmembers

FROM: City Manager Ben White

DATE: September 22, 2015

SUBJECT: Update on street, water and wastewater General Obligation Bond projects

- An update is attached for review.

ACTION: No action is required.

Street GO Bond Project Status

Project Number	Project Name	Current Budget	Actual Bond CTD	Status	Estimated Construction Start Date	Estimated Construction End Date
Street Projects						
1	Sycamore Street Panel Replacement (Hwy 78 to Jackson)	156,119	156,119	Complete	Apr-13	Aug-14
2	Orange Street Overlay (380 to Old Josephine, Partially County Funded)	59,589	59,589	Complete	Oct-14	Nov-14
3	CR557 Overlay (US 380 to SH 78), Majority County Funded	265	265	Complete	Oct-12	Jul-13
4	Westgate Overlay (Hwy 78 to Wilcoxson)	203,627	203,627	Complete	Dec-13	May-14
5	Hamilton Overlay (McKinney to Yucca)	342,243	342,243	Complete	May-14	Sep-14
6	Hamilton Street Overlay (Yucca to Gaddy)			Complete	May-14	Sep-14
7	Central Overlay (College to Prospect)	103,607	103,607	Complete	Apr-14	May-14
8	Beech Street Overlay (Main to Beene)	247,718	247,718	Complete	Aug-14	Oct-14
9	Windom Overlay (Maple to McKinney)	48,053	48,053	Complete	Nov-14	Nov-14
10	South Washington Overlay (Farmersville Parkway to Sid Nelson)	145,410	67,602	Complete	Mar-15	Sep-15
11	Sid Nelson Overlay (South Washington to Hamilton)	240,963	688	Construction	Aug-15	Oct-15
12	Hamilton Street (380 to Farmersville Parkway)	1,384,000	22,209	Engineering	Nov-15	Apr-16
13	Santa Fe Reconstruct (Johnson to Main)	92,001	35,813	Complete	Mar-15	Sep-15
14	Locust Street Overlay	207,510	274	Complete	Aug-15	Sep-15
15	Street Signs and Installation	95,000	2,048	Ready for Construction	Dec-14	Dec-15
Street Projects Total		3,326,105	1,289,856	2,036,249		
Street Projects GO Bond Allocation		3,575,000				

Water/Wastewater GO Bond Project Status

Project Number	Project Name	Current Budget	Actual Bond CTD	Status	Estimated Construction Start Date	Estimated Construction End Date
Water Projects						
16	North ET/North Main Street	689,310	689,310	Complete	Apr-14	Feb-15
17	Sycamore St/Hwy 78/N Washington			Complete	Apr-14	Oct-14
18	Hamilton St	24,737	24,737	Complete	Jun-14	Jul-14
19	Houston/Austin Street	170,000	19,772	Construction	Jul-15	Oct-15
20	Automated Meter Reading System	520,000	410,116	Construction	Mar-13	Dec-15
21	Bob Tedford Drive	94,699	95,016	Complete	Nov-14	Mar-15
22	S Washington/Sante Fe	150,000	135,970	Complete	Jun-15	Aug-15
23	CR 608/CR 609					
Wastewater Projects						
24	S Main & Abbey – Gravity Main	18,750		Bid	Oct-15	Dec-15
25	Hwy 78 & Maple St – Gravity Main	18,750		Bid	Oct-15	Dec-15
26	Hwy 78 & CR 611 – Gravity Main	18,750		Bid	Oct-15	Dec-15
27	Floyd St – Lift Station	75,000		Engineering	Aug-15	Dec-15
28	Sycamore – Gravity Main	16,497	16,497	Complete	May-13	Jul-13
29	Hamilton St - Gravity Main	16,608	16,608	Complete	Jun-14	Jul-14
30	Hwy 380 & Welch Dr – Gravity Main					
31	Hwy 380 (AFI to Floyd St) – Lift Station & Force Main	550,000		Engineering	Oct-15	Feb-16
32	Locust – Gravity Main					
Water and Wastewater Projects Total		2,363,101	1,408,026	955,076		
Water and Wastewater Projects GO Bond		2,400,000				



TO: Mayor and Councilmembers

FROM: City Manager Ben White

DATE: September 22, 2015

SUBJECT: Update on Highway 380 project

- An update is attached for review

ACTION: No action is required.

US 380 Highway Project Status

1. 1st Railroad Bridge, Passing Track: Complete
2. 2nd Railroad Bridge, Main Track: November 2015
3. 380 Roadway, East Bound: Complete.
 - a. East Bound Off-Ramp (Southwest Ramp), Complete
 - b. East Bound On-Ramp (Southeast Ramp), Complete
4. 380 Roadway, West Bound: Complete
 - a. West Bound Off-Ramp (Northeast Ramp), Complete
 - b. West Bound On-Ramp (Northwest Ramp), Complete
 - c. Street interconnection, Floyd: Complete
 - d. Street interconnection, Mimosa: Complete
 - e. Street interconnection, Beene: Complete
 - f. Street interconnection, Rike: Complete
 - g. Street interconnection, Hamilton: Complete
 - h. Street interconnection, Raymond: Complete
 - i. Street interconnection, Orange: Complete
5. Main Street Bridge Construction: Complete
 - a. Main Street Roadway: Complete
6. Hill Street Crossing: Complete
7. Walnut Street Crossing: November 2015
8. Main/Summit Street Crossing
 - a. Passing track: Complete
 - b. Main track: November 2015