

FARMERSVILLE CITY COUNCIL  
MEETING MINUTES  
February 24, 2015

The Farmersville City Council met in regular session on February 24, 2015 at 6:00pm in the Council Chambers at City Hall with the following members present: Mayor Helmberger, John Klostermann, John Politz, Michael Hesse, Russell Chandler and Jim Foy. Staff members present were City Manager Ben White, Police Chief Mike Sullivan, Fire Chief Kim Morris, Finance Director Daphne Hamlin and City Secretary Edie Sims.

**Item I) CALL MEETING TO ORDER, ROLL CALL**

Mayor Helmberger called the meeting to order. Edie Sims called the roll and announced a quorum was present. Mayor Helmberger welcomed all guests and visitors. Jim Foy offered the invocation with Mayor Helmberger leading the audience in the Pledge of Allegiance to the American Flag and the Texas Flag.

Mayor Helmberger announced the Jazz on Main Concert at Sugar Hill Café, 115 S. Main Street, on March 21, 2015.

**Item II – A) ONLY READING – CONSIDER, DISCUSS AND ACT UPON A BUDGET AMENDMENT FOR PROCEEDS FROM AUCTION ITEMS**

The proceeds discussed came from items sold through Rene Bates Auctions. Council declared these specific items as surplus and authorized the sale of said items in December. With Council approval, \$8,186 will be placed in the Police Equipment Maintenance Fund and \$4,047 will be placed in the Public Works Fund. John Klostermann motioned to approve the budget amendment ordinance as presented with John Politz seconding the motion. A poll of the Council was taken as follows: John Klostermann yes, John Politz yes, Michael Hesse yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

**ITEM III – A) CONSIDER, DISCUSS AND ACT UPON CITY FINANCIAL REPORTS**

Finance Director Daphne Hamlin came before the Council presenting the financial memo summarizing the financial report. At the end of January, we are at 33.33% of the fiscal year and the budget is on track. The Cash Summary reflects reserves are up \$1,000,000. This is due to a cleanup process with Debt Service and other accounts. The funds were placed in TexPool for holding. Also the revenues are up drastically.

Mayor Helmberger requested an audit of the recent dentist office to report if all fees for the development are accounted for and if the City was negatively impacted or if the development paid for itself. Mayor Helmberger restated he wanted to ensure the building process is recouping funds.

Ms. Hamlin stated the Refuse Fund is down and realized a budgeting error had occurred. A budget revision will be requested in March which will adjust this error. The Electric revenues are low which could be due to an overall mild winter.

Jim Foy motioned to approve the Financial Report as presented with Michael Hesse seconding the motion. A poll of the Council was taken as follows: John

Klostermann yes, John Politz yes, Michael Hesse yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

**ITEM III – B) CONSIDER, DISCUSS AND ACT UPON A CONTRACT FOR ELECTION SERVICES WITH COLLIN COUNTY ELECTIONS DIVISION**

Mayor Helmberger questioned the election contract presented due to three entities being participants, City, School District and Collin College. The contract specifically calls out the City and School District but later refers to the College separately. City Secretary Edie Sims explained the contract is between the City and Farmersville Independent School District. Collin College has a separate agreement with Collin County Elections even though the ballot will reflect 3 entities.

Russell Chandler motioned to approve the contract as presented with John Politz seconding the motion. A poll of the Council was taken as follows: John Klostermann yes, John Politz yes, Michael Hesse yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

**ITEM III – C) CONSIDER, DISCUSS AND ACT UPON RENEWING THE INTERLOCAL AGREEMENT WITH COLLIN COUNTY FOR FIRE INSPECTION AND FIRE PLAN REVIEW SERVICES FOR COMMERCIAL BUILDINGS**

Jim Foy opened the discussion by asking if the City charges businesses for annual fire inspections. City Manager Ben White stated he is having this investigated whether the City or County is charging the businesses for this service. This is looking like a loose end during the Certificate of Occupancy process. An audit will be accomplished and presented to the Council with the findings.

Jim Foy then questioned how County Fire Marshal's Office knows when to inspect. A list of all businesses was submitted to the Fire Marshal's Office at the onset of the contract. The inspections are done through the Fire Marshal's Office at their discretion. Mr. Foy stated this is a good service to the public. Russell Chandler motioned to approve the agreement as presented with Michael Hesse seconding the motion. A poll of the Council was taken as follows: John Klostermann yes, John Politz yes, Michael Hesse yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

**ITEM III – D) RECEIVE, DISCUSS AND ACT UPON THE SIGN AUDIT**

Police Chief Mike Sullivan had a power point presentation which was presented to the Council. Various pictures showed the dilapidated and other signage issues. There are several pole signs which are not allowed under our current Sign Ordinance.

Jim Foy commented that signage should be considered during the Certificate of Occupancy process and have the sign brought up to current Sign Ordinance standards before issuing the Certificate of Occupancy.

Russell Chandler stated the City needs to have our own signs up to code before pursuing the other signs. Jim Foy concurred and asked that once City signs are corrected, then pursue only abandoned and neglected signage. Also staff needs to pay attention to new signage and act before the sign becomes established. Mr. Foy

stressed Highways 78 and 380 are the first target areas since this area gives a visual image of Farmersville.

Mayor Helmberger discussed the plans of the Marketing Committee to improve the entry signs; however the Committee will need to re-evaluate their plans as the signs must meet the current Sign Ordinance which requires a monument style sign. City Manager Ben White questioned the welcome sign on the North side of the City. The sign is in disrepair. Consensus was to take down the sign.

**ITEM III – E) CONSIDER, DISCUSS AND ACT REGARDING STREET SIGN DESIGN**

City Manager Ben White displayed examples of street signs. One example had the Farmersville logo in black and white while the second example used the branded colors on the logo. The colored logo fades and Mr. White requested Council direction regarding the use of black and white logos. Council concurred to use black and white logo rather than the colored logo for longevity purposes.

Another sign was demonstrated showing the latest requirement for highway signage. The left corner will be designated with the standard look of a highway sign and become part of the City's street sign. Council concurred to the street sign designs as recommended by Mr. White.

**ITEM III – F) UPDATE ON CHAPARRAL TRAIL PROJECTS**

City Manager Ben White indicated a pre-construction meeting was held today for Phase III of the Chaparral Trail project. Work will begin on March 2<sup>nd</sup> to be completed in 102 days. The Change Order has been approved and the contract has been signed. Mr. White indicated a simpler design was approved for the railing. Council had no further discussion.

**ITEM III – G) UPDATE ON STREET, WATER AND WASTEWATER GENERAL OBLIGATION BOND PROJECTS**

City Manager Ben White informed the Council the latest street project is on Santa Fe. Huge wastewater and water problems were found while preparing to work on the street. The overlay project is being delayed to accommodate line improvements. Easements are being attained to place the utilities within the easement rather than in the street.

The water line on North Rike/Jackson/Maple Streets is being considered with an 8" water line. This particular line will be delayed to allow funding for the water line on Santa Fe to South Washington first. This may lower the cost for the North Rike/Jackson/Maple project.

The entry onto Raymond Street should be done soon providing weather does not continue to be a hindrance.

**ITEM III – H) UPDATE ON HIGHWAY 380 PROJECT**

City Manager Ben White reported no new news other than TxDOT has installed the median across from Dairy Queen but this is keeping Orange Street closed on the North Side of Highway 380. Orange Street will be kept closed until ready TxDOT is ready to open the west bound lanes which may be closed until May. Jim Foy noted he understood this was the original design.

The opening to Raymond Street from Highway 380 should be completed soon provided the weather is not a continued hindrance.

**ITEM III – I) UPDATE ON WASTEWATER TREATMENT FACILITY**

City Manager Ben White informed the Council the engineer evaluation team met yesterday and has made a selection. A recommendation will be presented to the Council to allow the project to move forward.

Mr. White stated a significant issue may have been found to resolve ½ of the capacity issues. Infiltration has been found on a 10" water line at Sycamore and Yucca Lane. During the last significant rain event, Flodars were installed which showed the problem area. Further investigation will be made to confirm and correct the issue.

**ITEM IV) REQUEST FOR CONSIDERATION OF PLACING ITEMS ON FUTURE AGENDAS**

No one requested items for future agendas.


**ITEM V) ADJOURNMENT**

Council adjourned at 7:14:52pm.

ATTEST

  
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Edie Sims, City Secretary

APPROVED

  
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Joseph E. Helmberger, P.E. Mayor

