

**FARMERSVILLE CITY COUNCIL
REGULAR SESSION AGENDA
January 14, 2014, 6:00 P.M.
Council Chambers, City Hall
205 S. Main Street**

I. PRELIMINARY MATTERS

- Call to Order, Roll Call, Prayer and Pledge of Allegiance
- Welcome guests and visitors: Anyone wanting to speak on any items that are not the subject of a Public Hearing on this agenda is asked to speak at this time, with an individual time limit of 3 minutes. This forum is limited to a total of 30 minutes. Please note that the City Council cannot comment or take any action on this item.
- Announcements relating to items of public interest: Announcements regarding local or regional civic and charitable events, staff recognition, commendation of citizens, traffic issues, upcoming meetings, awards, acknowledgement of meeting attendees, birthdays, and condolences.

II. CONSENT AGENDA

Items in the Consent Agenda consist of non-controversial or "housekeeping" items required by law. Council members may request prior to a motion and vote on the Consent Agenda that one or more Items be withdrawn from the Consent Agenda and considered individually. Following approval of the Consent Agenda, excepting the items requested to be removed, the City Council will consider and act on each item so withdrawn individually.

- A. City Council Minutes
- B. Police Department Report
- C. Code Enforcement/Animal Control Report
- D. School Resource Officer Report
- E. Fire Department Report
- F. Municipal Court Report
- G. Warrant Officer Report
- H. Public Works Report
- I. Library Report
- J. City Manager's Report

III. INFORMATIONAL ITEMS

These Informational Items are intended solely to keep the City Council apprised of the actions and efforts of the various boards and commissions serving the City of Farmersville. Council members may deliberate and/or request further information or clarification regarding any one or more of the items contained in this provision. City Council approval of, or action on, these items is not required or requested.

- A. FEDC (4A) Financial Report
- B. FCDC (4B) Financial Report

- C. Planning & Zoning Minutes
- D. Sign Board of Appeals Minutes
- E. Capital Improvements Advisory Commission Minutes
- F. FCDC (4B) Meeting Minutes
- G. FEDC (4A) Meeting Minutes
- H. Parks Board Minutes
- I. Main Street Board Minutes
- J. Main Street Report
- K. Building & Property Standards Minutes
- L. TIRZ Minutes
- M. Library/Civic Center Board Minutes
- N. Farmersville Public Housing Authority
- O. North Texas Municipal Water District Board Agenda

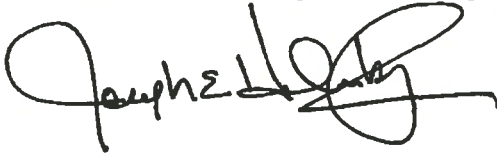
IV. REGULAR AGENDA

- A. Receive Transportation Mobility Plan presentation from North Texas Municipal Council of Governments
- B. Consider, discuss and act upon a revised contract for wholesale water purchase and sale with Copeville Special Utility District
- C. Consider, discuss and act upon traffic issues at the intersection of McKinney Street and State Highway 78
- D. Update on street General Obligation Bond projects
- E. Update on water/wastewater General Obligation Bond projects
- F. Update on Safe Routes to School project
- G. Update on Chaparral Trail projects
- H. Update on North Texas Municipal Water District water pipeline
- I. Update on Highway 380 project
- J. Status and Progress to date regarding Farmersville Electric
- K. Consider, discuss and act upon receiving a donation for the Civic Center from the Farmersville Riding Club

V. REQUEST FOR CONSIDERATION OF PLACING ITEMS ON FUTURE AGENDAS

VI. ADJOURNMENT

Dated this the 10th day of January, 2014.



Joseph E. Helmberger, P.E., Mayor

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.175-183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Code, including, but not limited to, Section 321.3022 (Sales Tax Information).

Persons with disabilities who plan to attend this meeting and who may need assistance should contact the City Secretary at 972-782-6151 or Fax 972-782-6604 at least two (2) working days prior to the meeting so that appropriate arrangements can be made. Handicap Parking is available in the front and rear parking lot of the building.

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in the regular posting place of the City Hall building for Farmersville, Texas, in a place and manner convenient and readily accessible to the general public at all times, and said Notice was posted January 10, 2014 by 5:00 P.M. and remained so posted continuously at least 72 hours proceeding the scheduled time of said meeting.



Edie Sims, City Secretary





TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: January 14, 2014
SUBJECT: CONSENT AGENDA - City Council Minutes

Electronic minutes are found at the following link:

http://www.farmersvilletx.com/government/agendas_and_minutes/city_council_meetings.jsp

FARMERSVILLE CITY COUNCIL
MEETING MINUTES
December 3, 2013

The Farmersville City Council met in special session on December 3, 2013 at 6:00pm in the Council Chambers at City Hall with the following members present: Mayor Helmberger, John Klostermann, Michael Hesse, Russell Chandler and Jim Foy. Members absent were Michael Carr. Staff members present were City Manager Ben White, City Attorney Alan Lathrom, Police Chief Mike Sullivan, Fire Chief Kim Morris, Finance Director Daphne Hamlin and Assistant to the City Manager Paula Jackson.

Item I) CALL MEETING TO ORDER, ROLL CALL

Mayor Helmberger called the meeting to order. Paula Jackson called the roll and announced a quorum was present. Mayor Helmberger welcomed all guests and visitors. Jim Foy offered the invocation with Mayor Helmberger leading the audience in the Pledge of Allegiance to the American Flag.

Mayor Helmberger announced the annual Christmas Parade to be held on Saturday, December 14th at 7:00pm. Also Angel Tree angels are available at various stores and businesses. For more information, contact the Farmersville Resale Shop.

Due to the holidays, the next Council meeting will be held December 17th. Finally, City Offices will be closed December 23rd through December 25th for the Christmas Holiday. The Fire Department Christmas Party will be Saturday December 7th at 7:00pm at the First Methodist Church.

Item II – A) ONLY READING – CONSIDER, DISCUSS AND ACT UPON AN ORDINANCE TO AMEND THE MASTER FEE SCHEDULE REGARDING REFUSE/GARBAGE AND RECYCLE SERVICE

City Manager Ben White informed the Council that in the summer a rate increase was requested by Progressive Waste and Community Waste Disposal and both service providers were approved by the City Council. Progressive Waste applied their increase this past month's billing with 1.21% increase. The rates will be increased effective the date of the ordinance. Jim Foy stated the percentage equates to \$0.16 on polycart service for residential and \$0.31 on commercial service. Jim Foy motioned to approve the ordinance as presented with Russell Chandler seconding the motion. A poll of the Council was taken as follows: John Klostermann yes, Michael Hesse yes, Russell Chandler yes and Jim Foy yes. Motion passed full Council approval.

Item III – A) CONSIDER, DISCUSS AND ACT UPON A REPLACEMENT ON THE PLANNING AND ZONING COMMISSION

Jim Foy motioned to fill the vacancy on the Planning and Zoning Commission with John Politz. John Klostermann seconded the motion. A poll of the Council was taken as follows: John Klostermann yes, Michael Hesse yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

ITEM III – B) CONSIDER, DISCUSS AND ACT UPON GARAGE SALE RESTRICTIONS

Jim Foy stated he requested this topic to be brought before the Council to discuss amending the existing ordinance to require two garage sales per address and not per resident. Russell Chandler did not agree with changing the quantity of sales from 4 a year to 2 a year. Allowing residents to have four sales a year is fine.

Jim Foy motioned to amend Ordinance # 2009-37 Section 4.42 Restrictions on the Conduct of the Sale by removing the first sentence and remove "and/or resident" and also "and/or family" and to strike all of the second sentence. The amendment will be brought back to the Council for review. John Klostermann seconded the motion. A poll of the Council was taken as follows: John Klostermann yes, Michael Hesse yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

ITEM III – C) CONSIDER, DISCUSS AND ACT UPON TAX INCREMENT REINVESTMENT ZONE FINANCIAL RESULTS

City Manager Ben White informed the Council of a meeting with Collin County Tax Office regarding the TIRZ finances. The meeting was successful with several actions to be taken. The first piece of documentation from Tax Year 2012 told us what would be placed into our TIRZ account. Presently no funds have been placed by the Tax Office into the TIRZ account and part of this is due to delinquent taxes. An estimated \$14,000 is expected to be in the City's account May 2014.

Mayor Helmberger explained how the TIRZ works. All properties are considered as one district. This is slowing progressing, but is encouraging. Mayor Helmberger requested to investigate when the TIRZ Board should meet again. No action was taken by the Council.

ITEM IV) REQUEST FOR CONSIDERATION OF PLACING ITEMS ON FUTURE AGENDAS

Mayor Helmberger requested the Council be briefed on the recent water problem and why the City ran out of water. No one else requested items for future agendas.

ITEM V) ADJOURNMENT

Council adjourned at 6:21pm.

APPROVED

Joseph E. Helmberger, P.E., Mayor

ATTEST

Edie Sims, City Secretary

FARMERSVILLE CITY COUNCIL
MEETING MINUTES
December 17, 2013

The Farmersville City Council met in special session on December 17, 2013 at 5:00pm in the Council Chambers at City Hall with the following members present: Mayor Helmberger, John Klostermann, Michael Carr, Michael Hesse, Russell Chandler and Jim Foy. Staff members present were City Manager Ben White, City Attorney Alan Lathrom, Police Chief Mike Sullivan, Fire Chief Kim Morris, Finance Director Daphne Hamlin, Assistant to the City Manager Paula Jackson, Court Clerk Christi Dowdy, Librarian Trisha Dowell and City Secretary Edie Sims.

Item I) CALL MEETING TO ORDER, ROLL CALL

Mayor Helmberger called the meeting to order. Edie Sims called the roll and announced a quorum was present. Mayor Helmberger welcomed all guests and visitors. Jim Foy offered the invocation with Mayor Helmberger leading the audience in the Pledge of Allegiance to the American Flag.

County Commissioner Chris Hill came and presented two checks from Collin County. One check in the amount of \$150,000 was the award for the Collin County Open Space Grant. The second check in the amount of \$15,119.33 is the annual funding for the Charles J. Rike Memorial Library for Fiscal Year 2013-2014.

Mayor Helmberger announced City offices will be closed December 23rd through December 25th for the Christmas Holiday. The next Council meeting will be held on January 14, 2014 and returning to our regular schedule.

Mayor Helmberger also announced during the recent Fire Department Banquet, the City and Staff received a plaque of appreciation for support of the Fire Department.

Fire Chief Kim Morris announced that during the Fire Department Banquet, Mike Sullivan was announced as Fire Fighter of the Year.

Michael Carr offered appreciation to Mayor, City Manager and staff during the recent ice storm. The events showed a great display of dedication to our citizens.

Item II) CONSENT AGENDA

Mayor Helmberger asked the Council if any items were needed to be pulled for discussion. Jim Foy requested Item A be pulled. Michael Carr motioned to approve Items B, C, D, E, F, G, H, I and J with John Klostermann seconding the motion. A poll of the Council was taken as follows: John Klostermann yes, Michael Carr yes, Michael Hesse yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Item A – City Council Minutes. Jim Foy requested the November 5th minutes be amended under Item II – A page 2 to state “Jim Foy questioned if the submittals met all the City’s requirements, if the Council must approve. City Attorney Alan Lathrom indicated Mr. Foy was correct, that if all aspects of the City’s Ordinances are fulfilled then the Council must approve.” Jim Foy motioned to approve the minutes with the amendment as stated. Michael Carr seconded the motion. A poll of the Council was taken as follows: John Klostermann yes, Michael Carr yes, Michael Hesse yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Item III) INFORMATIONAL ITEMS

Council did not request further information or clarification regarding Informational Items.

ITEM IV – A) SECOND READING – CONSIDER, DISCUSS AND ACT UPON AN ORDINANCE AMENDING ORDINANCE #2009-37 PERTAINING TO GARAGE SALES

At the last meeting, Mayor Helmberger stated he understood the discussion and changes were deemed as the first reading and the reading for tonight's meeting was the second reading. With that, Mayor Helmberger asked the Council for discussion for the second reading of the amended ordinance. With no discussion, Michael Carr motioned to approve the amended ordinance as presented with John Klostermann seconding the motion. A poll of the Council was taken as follows: John Klostermann yes, Michael Carr yes, Michael Hesse yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

ITEM V – A) CONSIDER, DISCUSS AND ACT UPON TRANSFERRING PROPERTY FROM THE HABITAT FOR HUMANITY TO THE CITY OF FARMERSVILLE

City Manager Ben White informed the Council of property that was donated to the Habitat for Humanity in 2009. This property is in the floodplain and not usable for the needs that Habitat for Humanity had in mind. In order to have the property taken off the tax rolls, Habitat for Humanity has asked the City to revert the deed back to the City as this property is also adjacent to the City's Public Works Maintenance Barn. Mr. White indicated the land will be used to store materials and being in the floodplain will not affect how the City will utilize the area.

In response to this topic, Habitat for Humanity has asked the City to donate a couple of lots where homes could be built. Information for this transaction will be brought to the Council in the near future.

John Klostermann motioned to approve transferring the property from Habitat for Humanity to the City of Farmersville with Jim Foy seconding the motion. A poll of the Council was taken as follows: John Klostermann yes, Michael Carr yes, Michael Hesse yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

ITEM V – B) CONSIDER, DISCUSS AND ACT UPON A CONTRACT WITH TYLER TECHNOLOGIES FOR ON-LINE BILL PAYMENT SERVICES

City Manager Ben White stated he would like to offer the same services for online bill payment to customers when the electrical system comes online with the City of Farmersville. Tyler Technologies is the software provider for our Incode program used for the City's financial software system. The contract presented will allow our customers to pay their electric bill as well as water, sewer, refuse and other services from our website. A one-time set-up fee will cost \$800 to initiate the program. A monthly fee of \$102 will be charged. To host the application, for the utility billing, the annual fee will be \$624. To add the Court component will be an additional \$600 per year.

Mayor Helmberger recalled a processing fee that was removed from the Master Fee Schedule and questioned if this fee would need to be reinstated. Mr. White encouraged the Council to absorb this fee as a cost of business with no additional charges to the customer. Mayor Helmberger questioned the \$1.25 fee per transaction. Jim Foy stated the service is beneficial and we should not charge the \$1.25 fee per transaction. More information will need to be attained regarding the per transaction fees as Mr. White was not sure why this was included in the contract.

Jim Foy motioned to approve the contract provided we understand the per-transaction fee is not charged to our customers. The amount due from the customer must be identical to the amount charged. Mr. White indicated the City has the ability to change the amount due to

circumstances such as late fees. Mayor Helmberger agreed there are issues to work out for the start up, but this will allow more flexibility to our customers to pay online. Michael Hesse seconded the motion. A poll of the Council was taken as follows: John Klostermann yes, Michael Carr yes, Michael Hesse yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

ITEM V – C) DISCUSS RECENT LOSS OF WATER SERVICE ON NOVEMBER 30, 2013 AND POSSIBLE ACTIONS FOR SYSTEM IMPROVEMENTS

City Manager Ben White informed the Council of an issue regarding loss of water on November 30th. At approximately 9:30pm the South Tower lost communication with the SCADA system. The SCADA is the master system for the entire water system which operates the pumps to turn on or shut off. The SCADA system has an alarm system that calls staff however when staff acknowledged the alarm, the alarm no longer continued. After investigation, the pumps stopped at 6:30am and the City had used all the water from the towers during the course of the day. When staff arrived to investigate, the initial thought was a huge water leak. When found not to be the case, the problem was thought to be computer related.

The SCADA system was then operated manually until the source of the problem was found. Track-N-Trol was called in to assist and found the configuration files were lost and therefore reconfigured the SCADA system.

Mr. White stated he would like to upgrade the SCADA utilizing a grant in a couple of years. The upgrade will presently cost \$11,600. In the meantime, the alarm has been reset so that the alarm will continue to contact staff until the alarm code has been cleared, not just acknowledged.

The main problem resolved during this exercise was the pressure transducer which showed blips which relayed to the SCADA system the tower needed the pumps turned on. The investigation showed the pumps were turning on unnecessarily. A staff member wrapped the transducer with heat tape in preparation of the cold weather to protect and insulate the equipment. Unfortunately, the heat tape caused the transducer to misread the pumping needs which ultimately caused the pumps to lock up due to too many power cycles.

This issue has been reconciled with professional insulation being installed both on the North and South towers. Training was performed immediately with all the Public Works staff.

Mayor Helmberger stated he appreciated the quick response of the Fire Chief as he advised other departments to be available for emergency response due to water issues. Mr. White indicated he will be looking into upgrades so this problem does not reoccur. Jim Foy noted this could have been disastrous if there had been a structure fire.

ITEM V – D) UPDATE ON ELECTRICAL SYSTEM INCLUDING ACTIONS TAKEN DURING THE RECENT ICY WEATHER CONDITIONS AND POSSIBLE RECOMMENDATIONS FOR IMPROVEMENT

City Manager Ben White reported the beginning of the issues with the downed power occurred December 6th at approximately 4:15am. The power was down approximately 18 hours throughout the City of Farmersville and the majority of the electric grid. The ice storm caused tree limbs to break and fall which broke and downed power lines. Power was returned completely on December 12th for remainder of single services. Most services were back on December 6th between 9-10:00pm. The West side of the City came up first as the sewer and water pumps are on the West side of the City. Single services came last as it was imperative to have public services activated first.

Mr. White reviewed a list of suggested improvements which first began with installation of generators with automatic transfer switches at the Public Safety Building, City Hall and the Public Works Maintenance Barn. Radios are also critical for communication. The generator at City Hall was activated but the phone system was not connected to allow power to the phone system. Additionally, VHF radios will operate when cell towers are down allowing communication to public servants. At no cost to the City, Chief Sullivan has implemented a code red notification system through the County.

Police Chief Mike Sullivan stated the Emergency Operations Center (EOC) was implemented early and issues were dispersed by priority. A generator was brought to the Public Safety Building so portable radios could be charged. The generators are essential as cell phones do not always work.

Mr. White has asked our IT Department to investigate a 24 hour lan-line telephone system to backup our phone system during a situation. Facebook was very active and became a good tool of communication between the Mayor and Mr. White with the Public Safety crews. Other alternative communication methods need to be implemented. Mr. White stated he has considered having an AT&T dedicated line for emergencies even though Time Warner is our current phone provider. Wireless cards will also need to be available for computers.

This ice storm brought to light the need for alternatives when we take over the electrical system, including the phone capacity and how to handle the influx of calls during a situation/disaster. It was suggested to have an alternate form online to report issues. Code Red can also help solve by concentrating on critical calls first. John Klostermann suggested having a recording informing the caller the City's knowledge of the situation giving the opportunity for the caller to wait for an operator if beyond informing of an outage.

Mr. White stated experience will improve the processes. Jim Foy stated the City's website is a good tool, but the City may consider having a Facebook page. Mr. White stated Nixel is another information tool as well although it is not interactive. Michael Hesse stated he would encourage another method of informing the public other than Facebook.

Chief Sullivan stated Nixel has interactive earmarks to City Council and City Staff essentially like Code Red. Mayor Helmberger noted if the City's phone lines were up it would have made a positive difference.

The last item discussed by Mr. White was the easements which have physical barriers including trees and fences which make clearing and work within the easements difficult. The City will need to take measures to have the easements cleared. This was a good learning experience prior to taking over the electric system.

ITEM V – E) DISCUSS OVERTIME BUDGET RELATED TO POLICE DEPARTMENT OVERSIGHT ON THE CHAPARRAL TRAIL

Police Chief Mike Sullivan reported that his Department does not have an overtime budget. Traditionally if overtime is required, the officers would use Compensatory Time. However Comp Time is a double edged sword since Police staff are on forced vacation due to the amount of Comp Time accrued. Other staff must cover the shifts which in-turn creates more Comp Time.

There has been a lot of activity along the Chaparral Trail, but with Police presence, the activity has slowed down. Two officers were working Saturday and Sunday with a planned schedule of 5 hours. To accommodate this schedule, the cost equaled \$675 per day. The Police Department recently purchased an ATV through seized funds. With the purchase of a second ATV, the Department will be equipped to patrol the Chaparral Trail. This is a small price to pay for security.

Mayor Helmberger stated the patrolling has made a noticeable difference and has noticed the vandalism has stopped. Jim Foy stated the cost equals approximately \$30,000 annually for this service.

City Manager Ben White was not suggesting to fund the \$30,000 but to understand this cost factor. If vandalism continues, this may be the only method of controlling the issue. If the Council chose to fund the officers, then a budget amendment would be prepared and presented. Mayor Helmberger stated a network of contacts along the Trail helps tremendously since a lot of the offenders are repeaters.

Chief Sullivan expressed he has one officer on duty weekends and that officer needs to be in the City and not on an ATV.

ITEM VI) REQUEST FOR CONSIDERATION OF PLACING ITEMS ON FUTURE AGENDAS

Jim Foy requested a discussion regarding traffic issues at McKinney Street and State Highway 78. No one else requested items for future agendas.

ITEM VII) ADJOURNMENT

Council adjourned at 6:09pm.

APPROVED

Joseph E. Helmberger, P.E., Mayor

ATTEST

Edie Sims, City Secretary



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: January 14, 2014
SUBJECT: CONSENT AGENDA - Police Department Report



Farmersville Police Department
134 North Washington Street
Farmersville, TX 75442
972-782-6141

Farmersville Police Department Monthly Report December-13

Total Calls For Service: **523**

Tier 1 Crimes

Robbery: **0**
Assault: **0**
Theft: **1**
Burglary: **1**
Motor Vehicle Theft: **0**

Tier 2 Crimes

Forgery: **1**
Fraud: **0**
Criminal Mischief: **3**
Weapons: **0**
DWI: **1**
Public Intoxication: **2**
Disorderly Conduct: **0**
Drugs: **0**

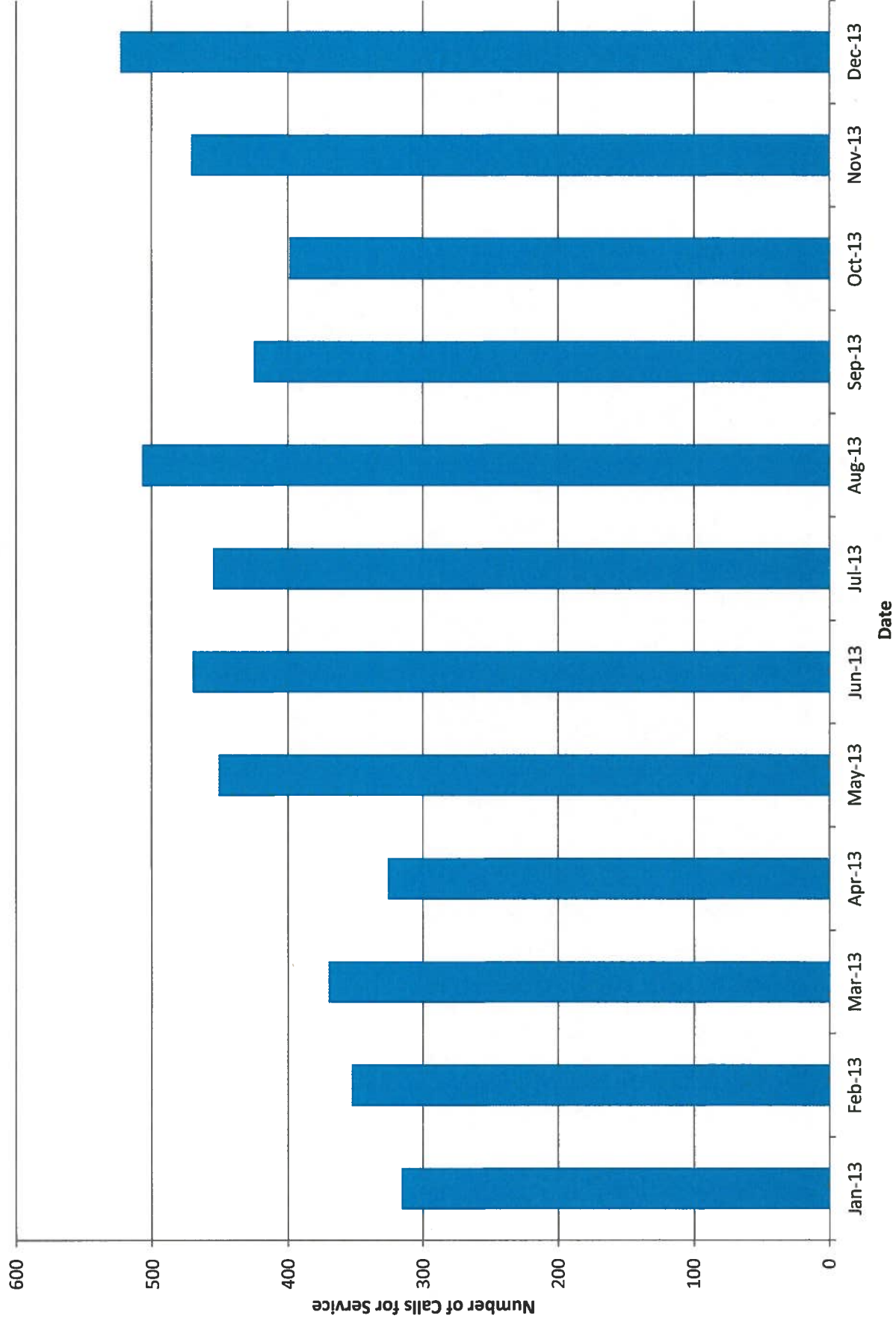
Miscellaneous

Traffic Stops:	294	Major Accidents:	3
Citations:	93 (105 violations)	Minor Accidents:	10
Alarms:	9	Agency Assist:	30

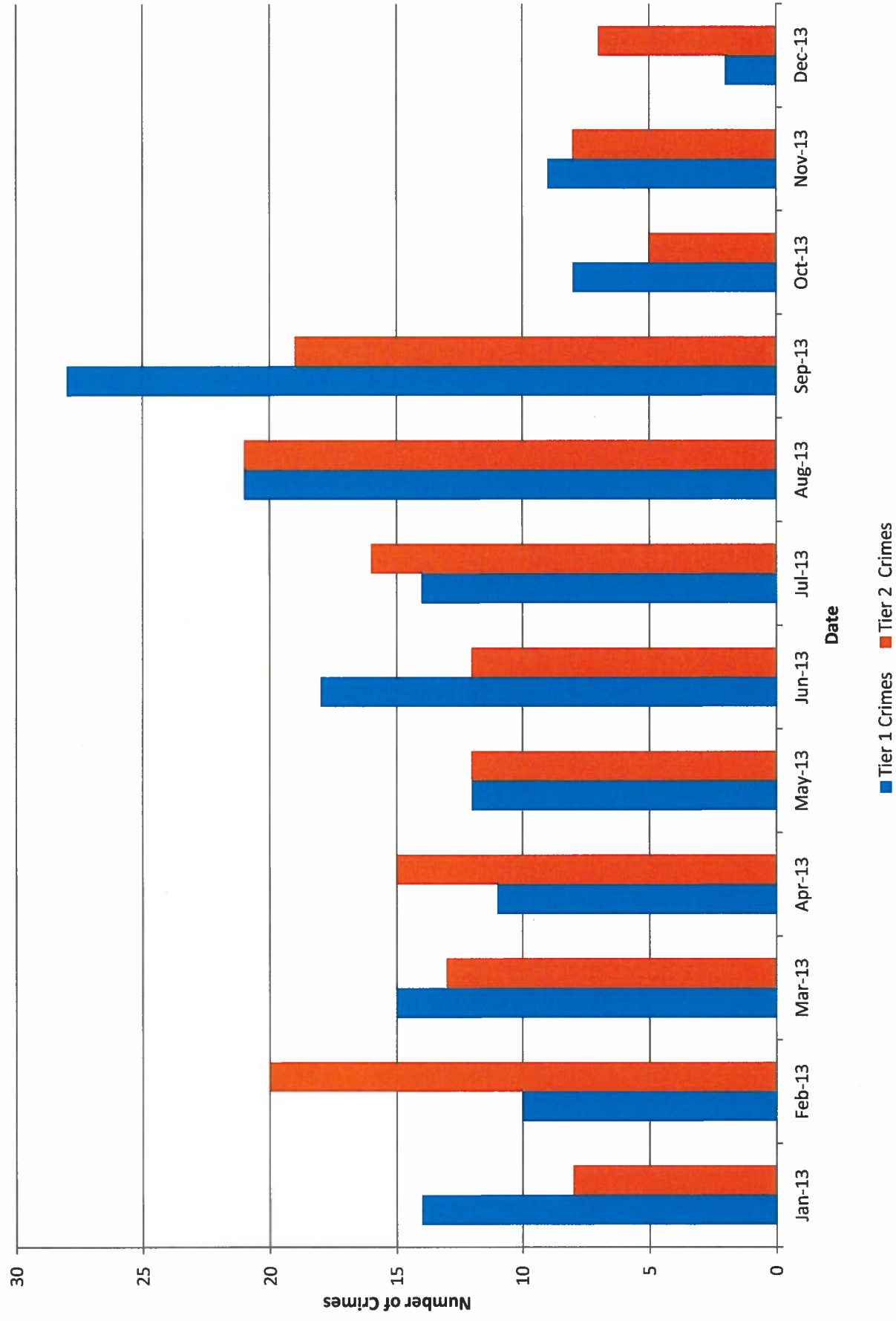
Cases filed with the District Attorney's Office:

Felony: **5**
Misdemeanor: **5**
Exceptionally Cleared: **0**

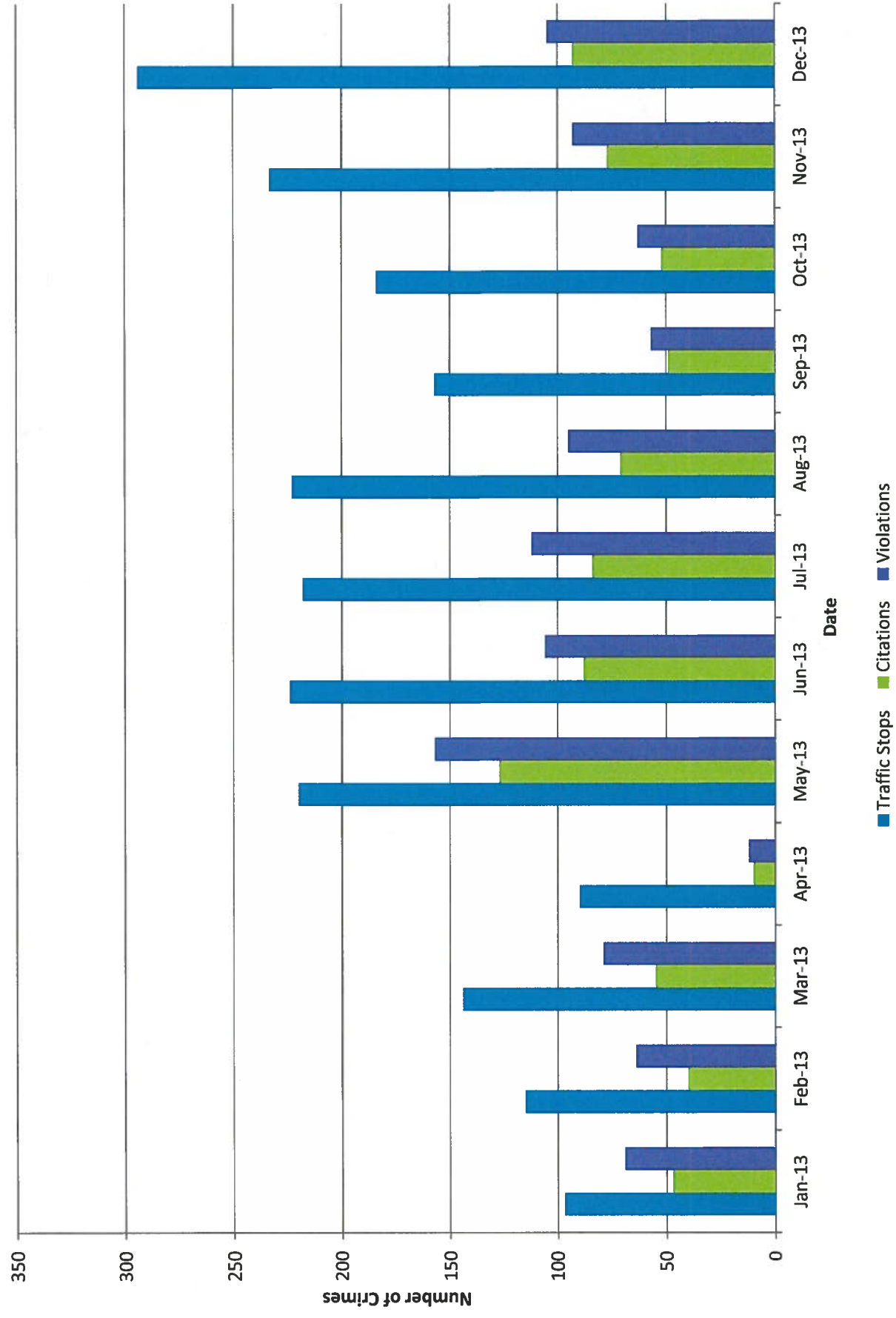
Police Department Calls for Service



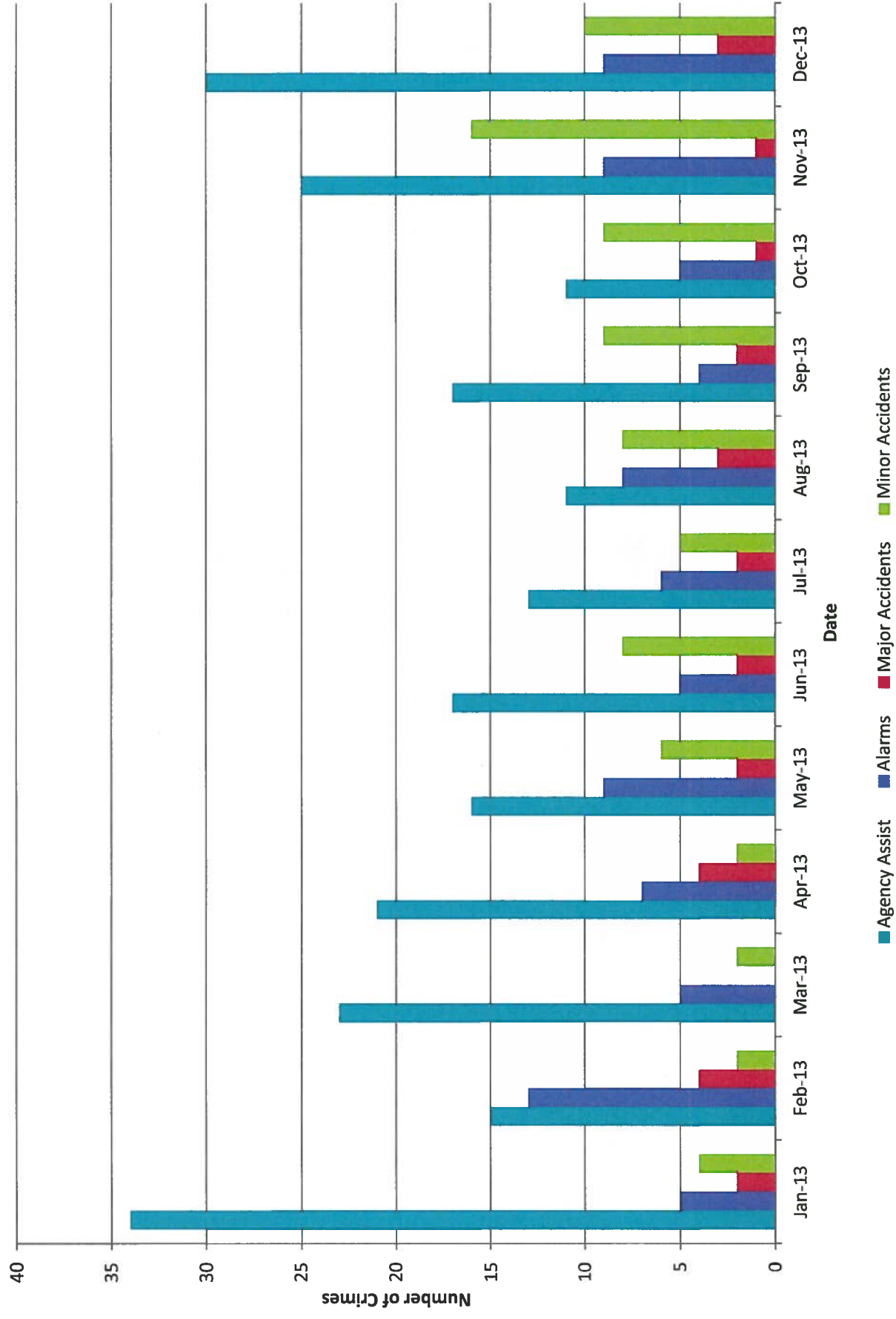
Uniform Crime Reporting



Traffic Enforcement



Police Activity





Farmersville Police Department
134 North Washington Street
Farmersville, TX 75442
972-782-6141

Farmersville Police Department Annual Report Jan-Dec 2013

Total Calls For Service: **5045**

Tier 1 Crimes

Robbery: **0**

Assault: **38**

Theft: **82**

Burglary: **35**

Motor Vehicle Theft: **5**

Tier 2 Crimes

Forgery: **22**

Fraud: **12**

Criminal Mischief: **36**

Weapons: **1**

DWI: **14**

Public Intoxication: **9**

Disorderly Conduct: **9**

Drugs: **48**

Miscellaneous

Traffic Stops: **2123** Major Accidents: **26**

Citations: **833 (1054 violations)** Minor Accidents: **77**

Alarms: **90** Agency Assist: **237**

Cases filed with the District Attorney's Office:

Felony: **54**

Misdemeanor: **54**

Exceptionally Cleared: **14**



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: January 14, 2014
SUBJECT: CONSENT AGENDA – Code Enforcement/Animal Control Report

**Farmersville Police Department
Code Enforcement**

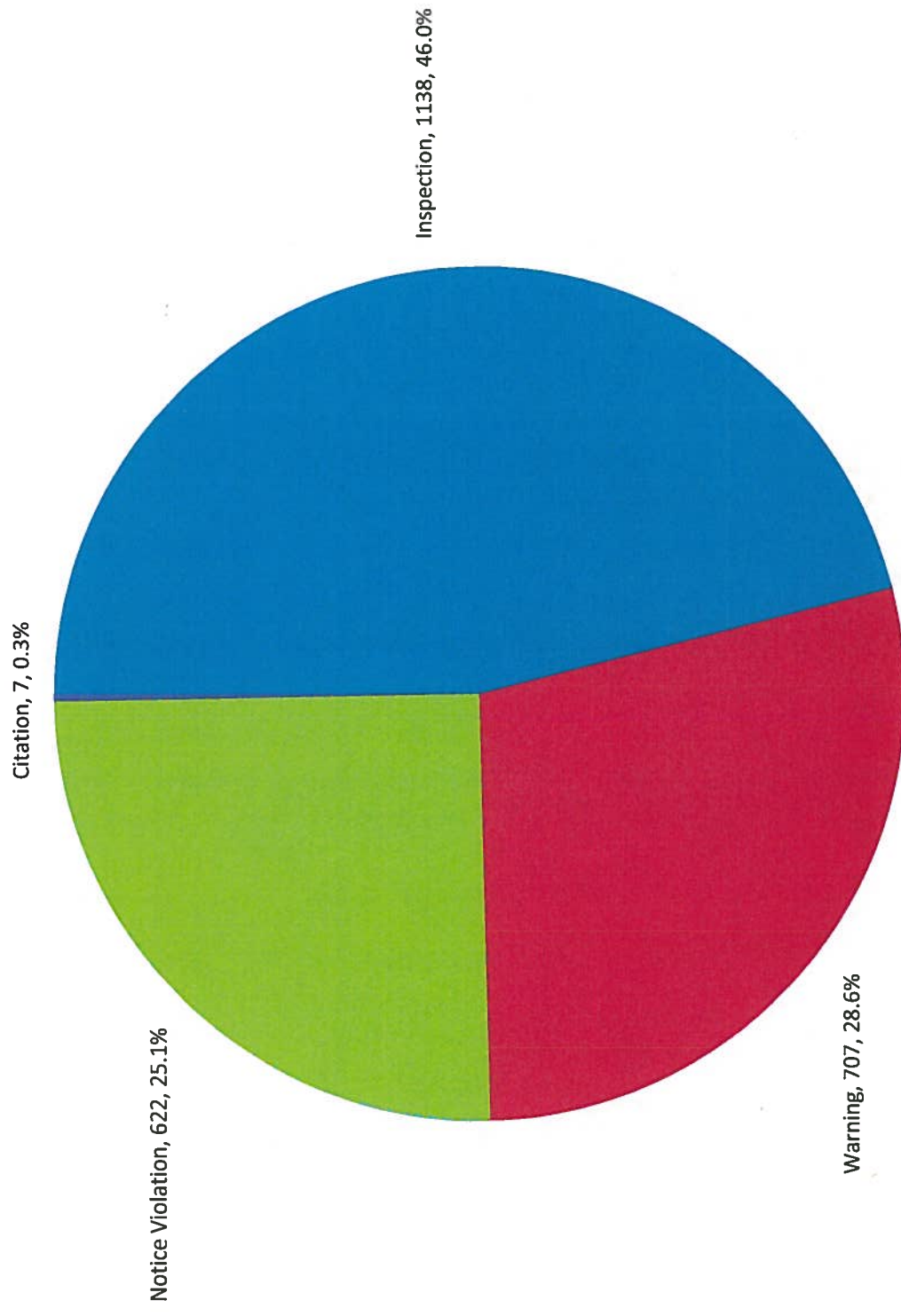
Date	Address	Violation	Inspect	Warn	Notice	Cite	Proactive	Reactive	Closed	Notes/CFs
12/02/2013	506 N. Washington	Grass	X	X			X		12/02/2013	Recheck
12/02/2013	705 N. Washington	Grass	X	X	X		X		12/02/2013	Recheck
12/02/2013	607 Windom	Grass	X	X			X		12/02/2013	Recheck
12/02/2013	311 Windom	Debris Back Yard	X	X			X		12/02/2013	Recheck
12/02/2013	Jouette/Pendleton	Pulled Signs	X				X		12/02/2013	
12/02/2013	112 N. Rike	Debris, Appliances	X		X		X		12/12/2013	NOV 12/2/2013
12/02/2013	106 N. Rike	Grass	X	X			X		12/12/2013	Extended 12/2/2013
12/02/2013	421 N. Main	Grass	X	X			X		12/02/2013	Recheck
12/02/2013	514 N. Jackson	Appliance	X	X			X		12/12/2013	Spoke w/Owner
12/02/2013	407 Jackson	Grass	X		X		X		12/12/2013	Final Notice Sent 12/9/2013
12/02/2013	408 Jackson	Permit-Windows	X	X			X		12/09/2013	Got Permit
12/02/2013	314 Summit	Grass	X	X	X		X		12/02/2013	Recheck
12/02/2013	105 N. Johnson	Grass, Truck	X	X			X		12/02/2013	Recheck
12/02/2013	310 S. Hamilton	Tires, Grass	X	X			X		12/02/2013	Recheck
12/02/2013	300 S. Hamilton	Debris Back Yard	X	X			X		12/02/2013	Recheck
12/02/2013	210 S. Hamilton	Debris, Appliances	X	X			X		12/02/2013	Recheck
12/02/2013	315 N. Hamilton	Debris	X	X			X		12/02/2013	Recheck
12/02/2013	314 Austin	Grass	X		X		X		12/02/2013	Recheck
12/02/2013	315 Maple	Cars Front Yard	X	X			X		12/02/2013	Recheck
12/02/2013	705 Walnut	Debris	X	X	X		X		12/02/2013	Recheck
12/02/2013	Wilson-Haughton	Grass	X		X		X		12/12/2013	Extended 12/2/2013
12/12/2013	106 N. Lincoln	Trailer Front Yard	X	X	X		X		12/02/2013	Recheck
12/12/2013	508 Summit	Debris Back Yard	X	X			X		12/12/1013	Recheck
12/12/2013	415 Live Oak	Grass	X		X		X		12/02/2013	Recheck
12/12/2013	313 Audie Murphy	Debris	X	X	X		X		12/12/2013	Extended 1/3/2014
12/12/2013	212 S. Hamilton	Grass	X	X			X		12/12/2013	Recheck
12/12/2013	402 McKinney	Debris Back Yard	X		X		X		01/03/2014	Extended 12/12/2013
12/12/2013	425 Sherry	Shed	X		X		X		01/03/2014	Extended 12/12/2013
12/12/2013	316 Windom	Grass	X		X		X		12/12/2013	Recheck
12/12/2013	503 Houston	Brush	X	X	X		X		01/03/2014	Extended 12/12/2013
12/12/2013	613 Maple	Grass	X		X		X		12/12/2013	Recheck
12/12/2013	200 S. Main	Grass	X		X		X		12/12/2013	Recheck
12/12/2013	315 S. Johnson	Brush Back Yard	X		X		X		12/12/2013	Recheck
12/12/2013	Hendricks-380	Grass, Prop Tanks	X	X	X		X		12/12/2013	Recheck
12/17/2013	Lot On Orange	Grass	X	X	X		X		12/12/2013	Extended 1/3/2014
									12/17/2013	Property Sold

Farmersville Police Department
Code Enforcement

Date	Address	Violation	Inspect	Warn	Notice	Cite	Proactive	Reactive	Closed	Notes/CFS
12/17/2013	402 McKinney	Trees Down	X	X			X		01/03/2013	Spoke w/Owner
12/18/2013	303 Raymond	Trees-Storm	X				X		12/18/2013	Send Brush Pick Up Info
12/19/2013	1415 Pecan Creek	Trees-Storm	X				X		12/18/2013	Left Brush Pick-Up Info
12/19/2013	1407 Pecan Creek	Trees-Storm	X				X		12/18/2013	Left Brush Pick-Up Info
12/19/2013	108 Wilcoxson	Trees-Storm	X				X		12/18/2013	Sent Brush Pick Up Info
12/19/2013	121 Wilcoxson	Trees-Storm	X				X		12/18/2013	Spoke w/Owner-Brush Pick
12/19/2013	111 Wilcoxson	Trees-Storm	X				X		12/18/2013	Called City
12/19/2013	Oak Grove Apt	Trees-Storm	X				X		12/18/2013	Send Brush Pick Up Info
12/19/2013	1000 Westgate	Trees-Storm	X				X		12/18/2013	Send Brush Pick Up Info
12/19/2013	126 N. Main	Trees-Storm	X				X		12/18/2013	Spoke w/Owner-Brush Pick Up
12/31/2013	303 Raymond	Debris in Drive Way	X				X		12/31/2013	Sent Brush Pick Up Info
12/31/2013	508 Neathery	Tree-Storms	X				X		12/31/2013	Left Brush Pick-Up Info
12/31/2013	311 Neathery	Trees-Storm	X				X		12/31/2013	Left Brush Pick-Up Info
12/31/2013	Lee Neathery	Trees-Storm	X				X		12/31/2013	Sent Brush Pick Up Info
12/31/2013	Funeral Home	Trees-Storm	X				X		12/31/2013	Given Brush Pick Up Info
12/31/2013	209 N. Hamilton	Trees-Storm	X				X		12/31/2013	Left Brush Pick-Up Info
12/31/2013	309 Murchison	Trees-Storm	X				X		12/31/2013	Sent Brush Pick Up Info
12/31/2013	308 College	Trees-Storm	X				X		12/31/2013	Given Brush Pick Up Info
12/31/2013	201 College	Bld Room-No Permit	X	X			X		01/03/2013	Obtained Permit

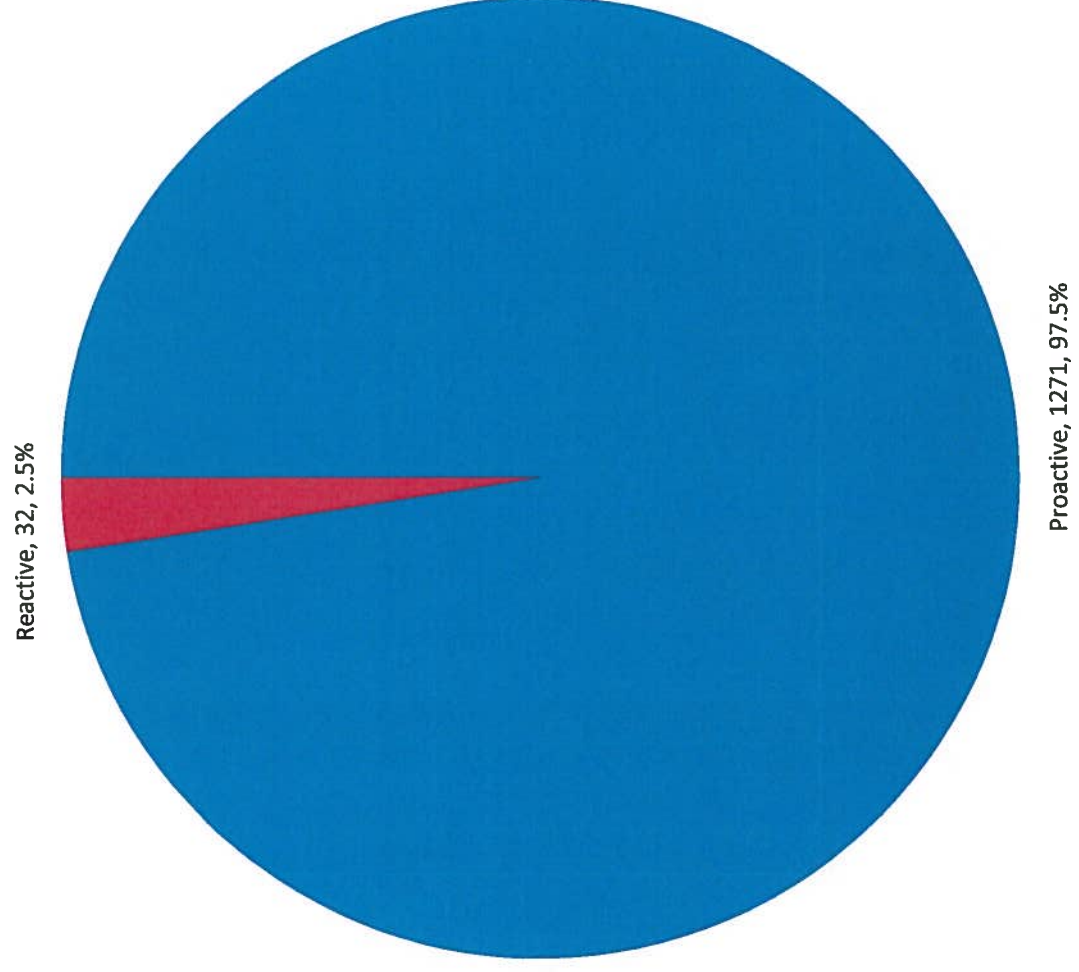
Code Enforcement Activity Results

City of Farmersville Police Department



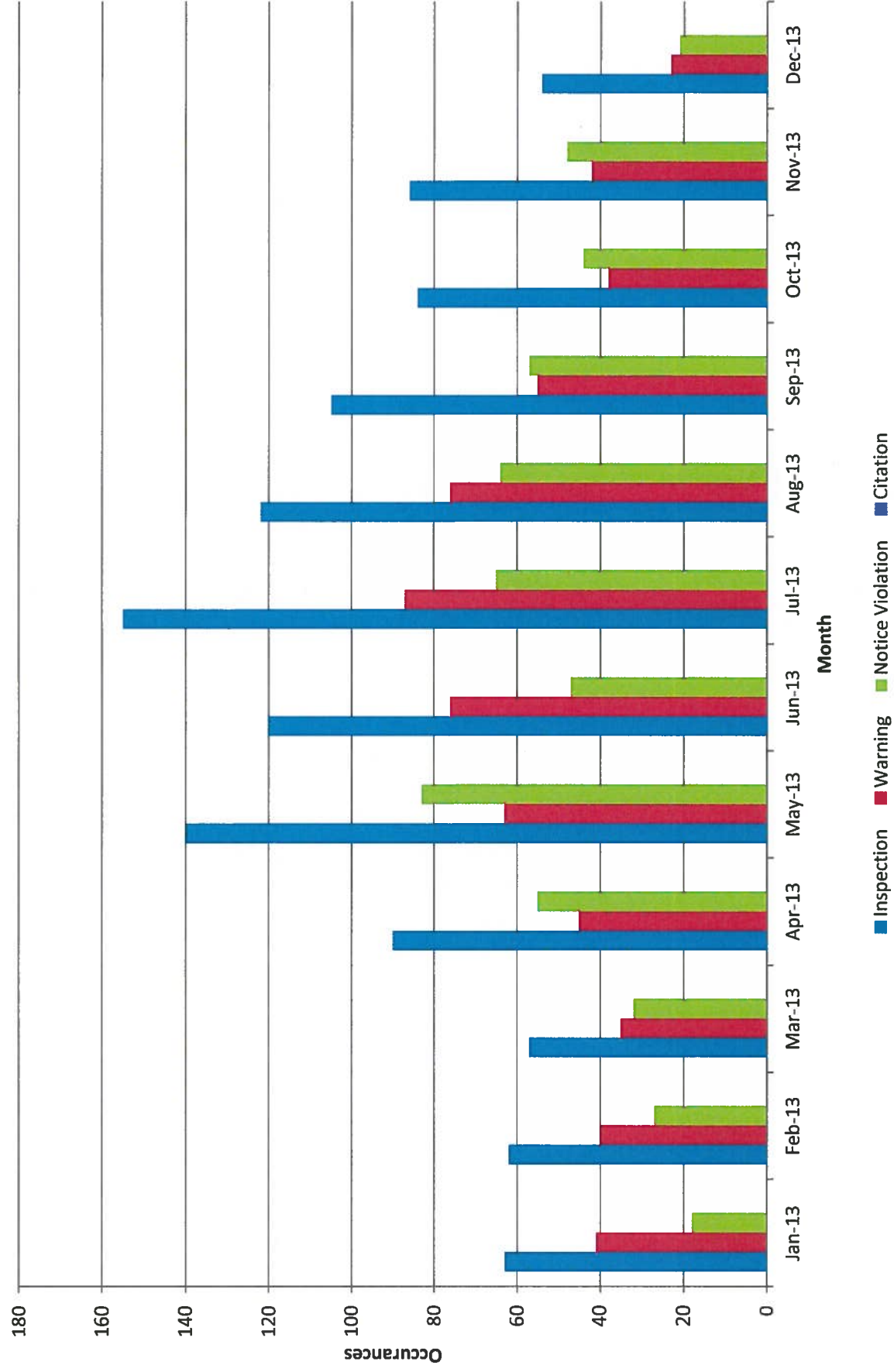
Code Enforcement Activity Results

City of Farmersville Police Department



Code Enforcement Activity Results

City of Farmersville Police Department

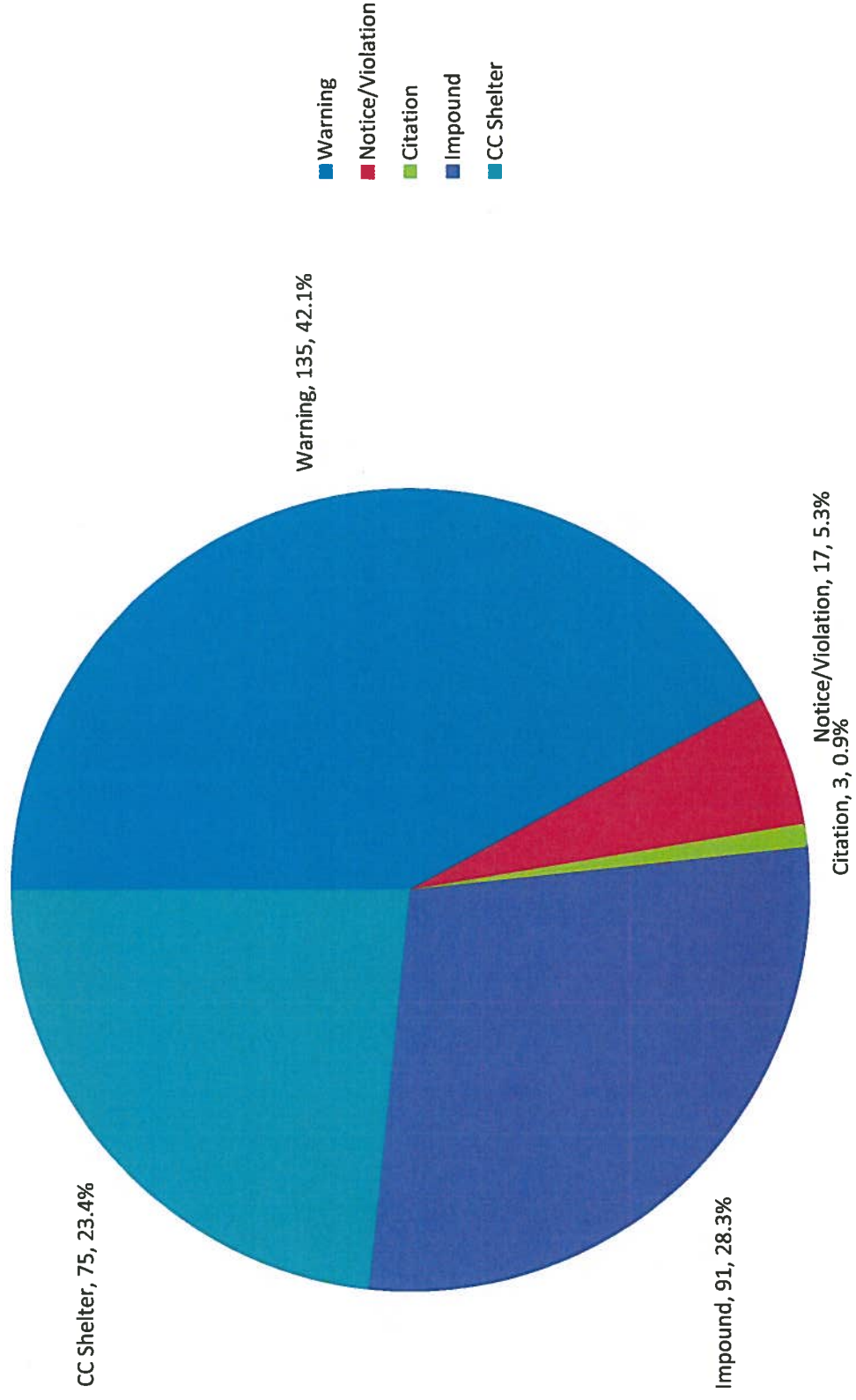


**FARMERSVILLE POLICE DEPARTMENT
PUBLIC SERVICE OFFICER: ANIMAL CONTROL MONTHLY REPORT**

DATE	TYPE OF CALL	ADDRESS	VIOLATION	WARNING	NOTICE/VIOL	CITATION	IMPOUND	CC SHELTER	CFS#
12/02/2013	ASPCA Comp	418 N. Main	Dog taken to CCAS					X	
12/02/2013	Loose Dogs	N. Rike	Put in Fence						
12/02/2013	Loose Dog	N. Washington	Unable to Locate						
12/02/2013	Dead Cat	114 College	Disposed Of						
12/02/2013	Dead Squirrel	205 College	Disposed Of						
12/02/2013	Loose Dog	N. Washington	Pound				X		
12/02/2013	Dead Cat	Hinton Home	Unable to Locate						
12/03/2013	Pick Up Dog	Pound	Released to Owner	X					
12/03/2013	Barking Dogs	505 Waterford	Given Warning	X					
12/03/2013	Barking Dogs	108 Beech	Given Warning	X					
12/04/2013	Loose Dog	213 Hill	Unable to Catch				X		
12/04/2013	Stray Dog	Murchison	Pound						
12/05/2013	Pick Up Dog	Pound	CCAS					X	
12/10/2013	Stray	South Lake	Returned to Owner	X					
12/10/2013	Stray	Charlie's	Pound				X		
12/10/2013	Pick Up Dog	Pound	Returned to Owner	X					
12/12/2013	Loose Dog	N. Washington	Returned to Owner	X					
12/12/2013	Injured Dog	Farmersville Vet	CCAS					X	
12/13/2013	Lame Duck	711 Walnut	Disposed of						
12/13/2013	Stray Dog	114 Baker	CCAS					X	
12/16/2013	Loose Dog	South Lake	Owner Called	X					
12/17/2013	Loose Dogs	PR 100	CCAS (2)					X	
12/18/2013	Stray Dogs	PR 100	Pound				X		
12/19/2013	Pick Up Dogs	Pound	CCAS (2)					X	
12/19/2013	Loose Cow	Shell Station	Went Back in Fence						
12/19/2013	Loose Dog	Shell Station	Returned to Owner	X					
12/19/2013	Dog Complaint	505 Waterford	Spoke w/Owner	X					
12/19/2013	Loose Dog	Pecan Creek	Put in Fence						
12/19/2013	Loose Livestock	Hwy 380	Unable to Locate						
12/20/2013	Loose Livestock	Old Golf Course	Put Back in Fence						
12/21/2013	Loose Livestock	Hwy 380	Put Back in Fence						
12/23/2013	Loose Livestock	Hwy 78	Unable to Locate						
12/24/2013	Barking Dogs	505 Waterford	Complaint			X			
12/27/2013	Stray Dogs	PR 100	CCAS (3)					X	
12/27/2013	Loose Dog	Houston	Unable to Locate						
12/27/2013	Stray Puppy	Prospect	Pound				X		
12/30/2013	Pick Up Puppy	Pound	CCAS					X	
12/30/2013	Loose Cow	Hwy 380	CCAS Picked Up					X	

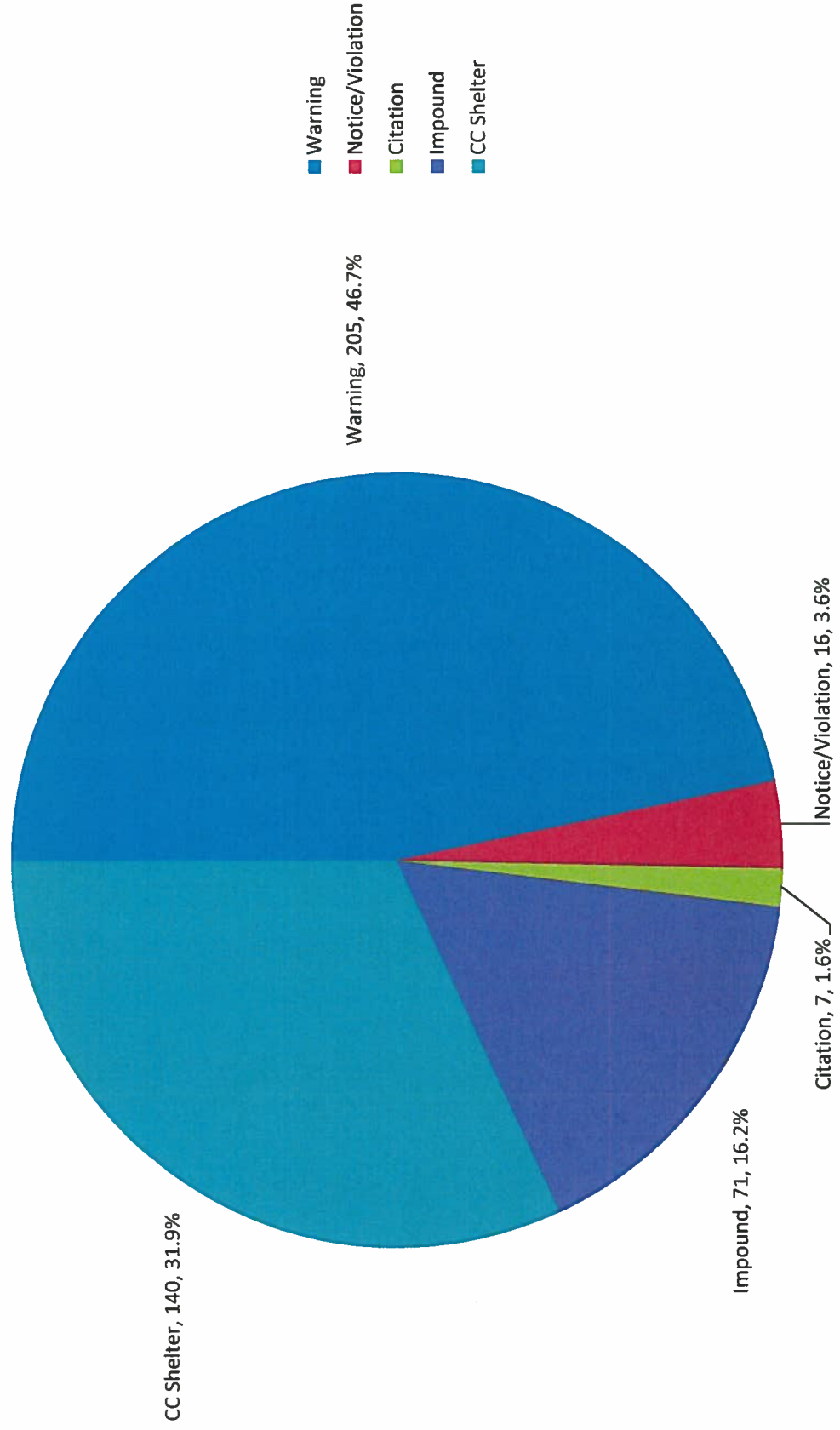
Animal Control Activity Results

Farmersville Police Department
Cumulative, Calendar Year 2012



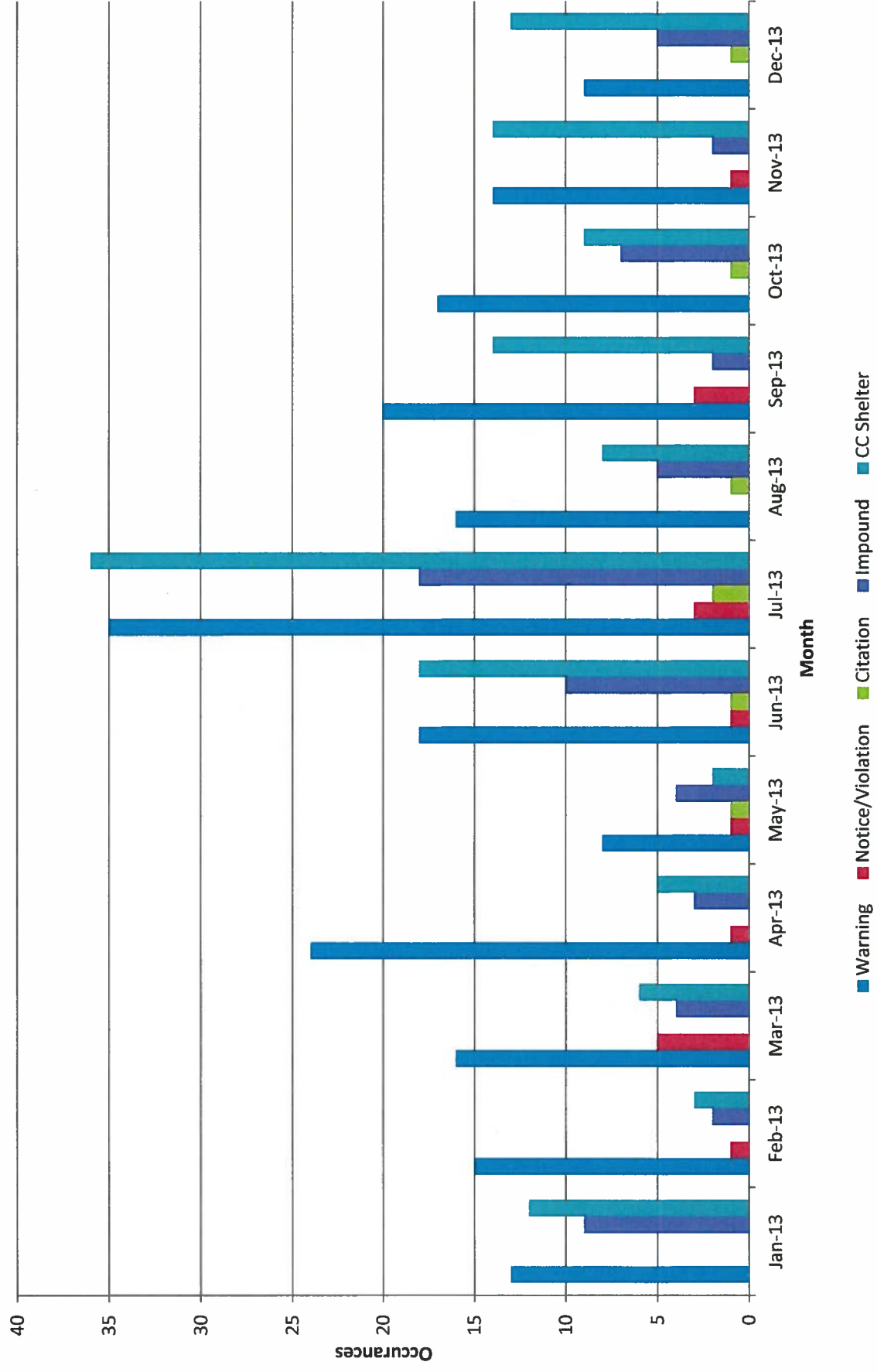
Animal Control Activity Results

Farmersville Police Department
Cumulative, Calendar Year 2013



Animal Control Activity Results

Farmersville Police Department



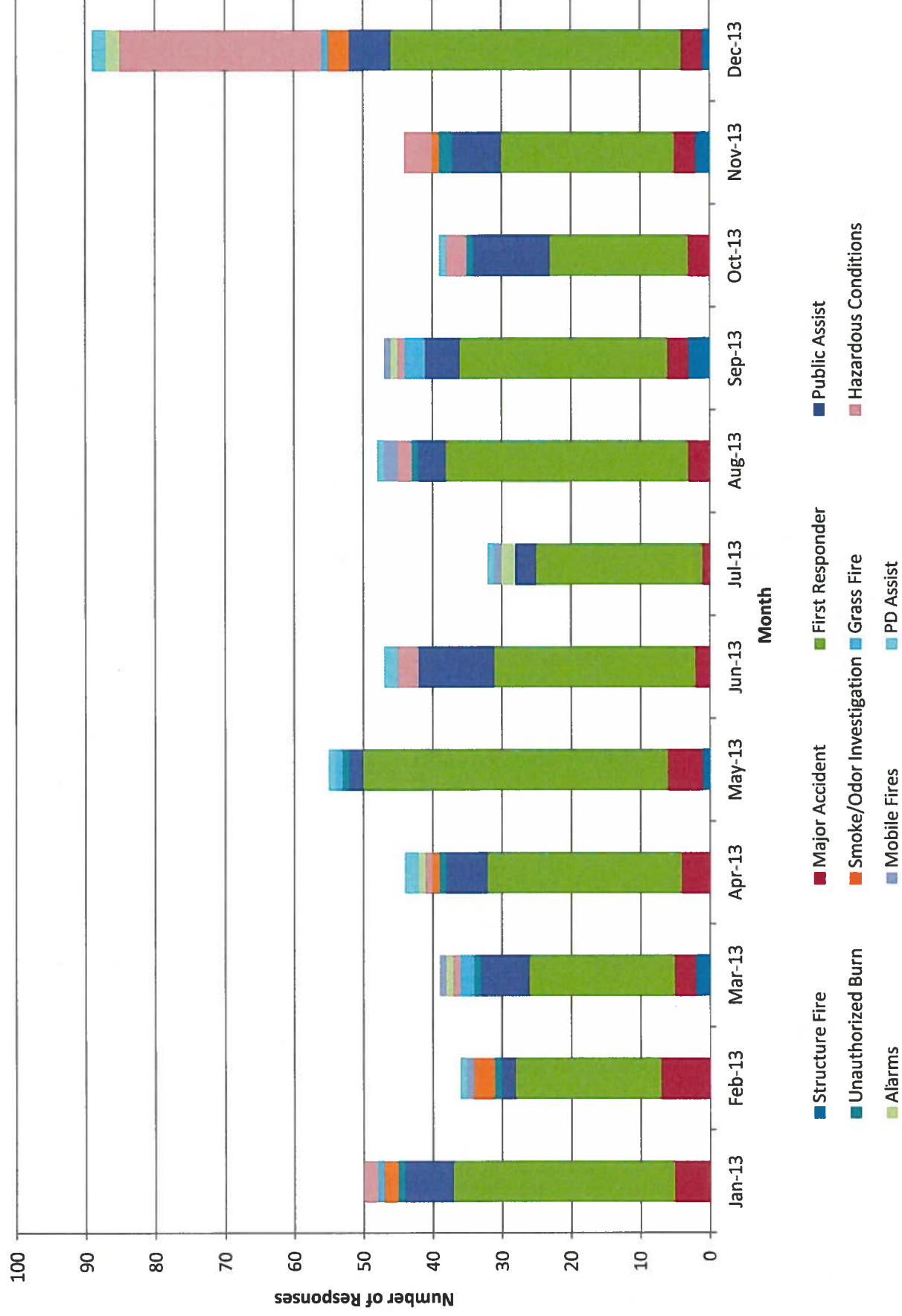


TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: January 14, 2014
SUBJECT: CONSENT AGENDA – School Resource Officer Report

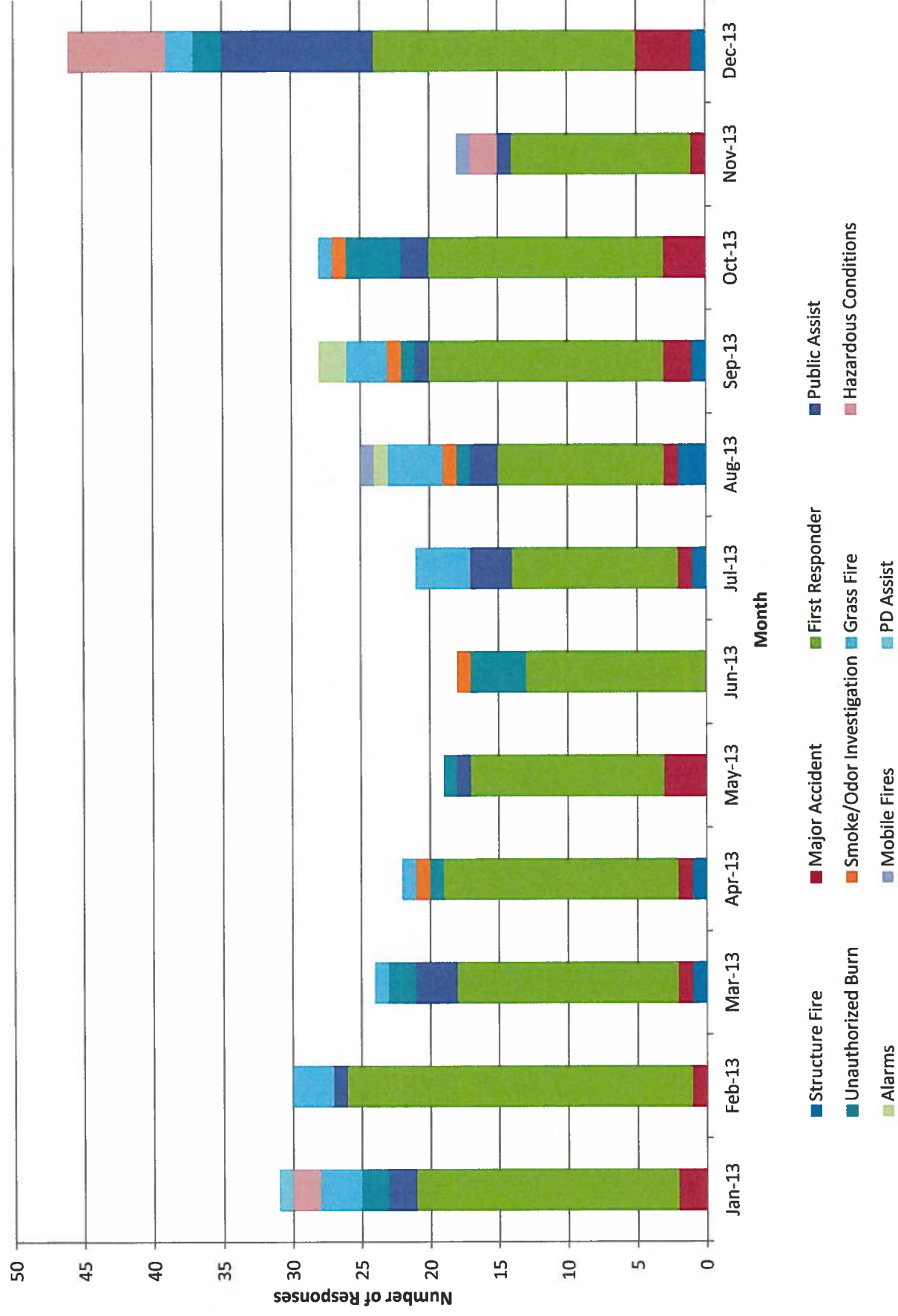


TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: January 14, 2014
SUBJECT: CONSENT AGENDA – Fire Department Report

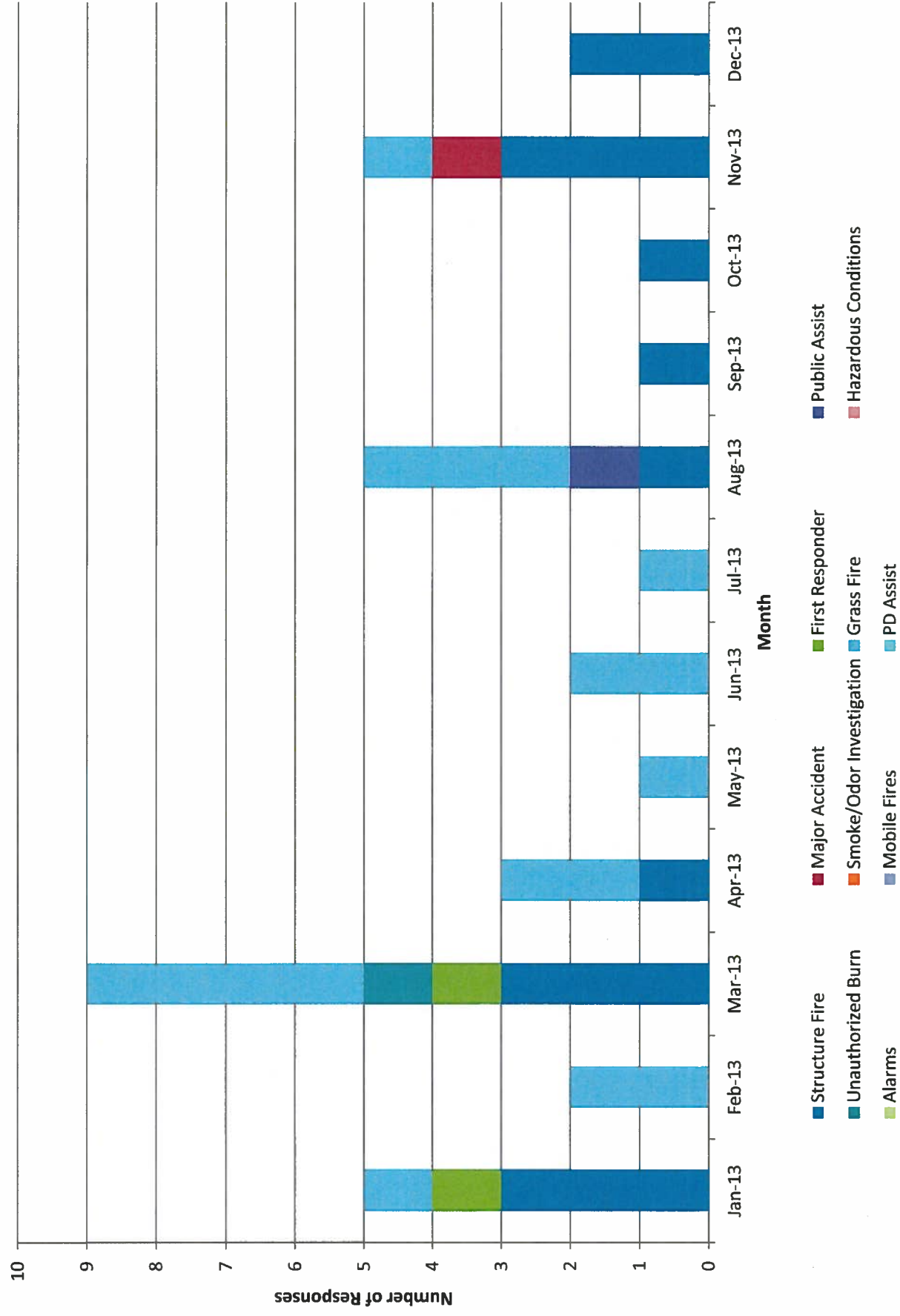
Farmersville Fire Department City Responses



Farmersville Fire Department County Responses



Farmersville Fire Department Mutual Aid Responses





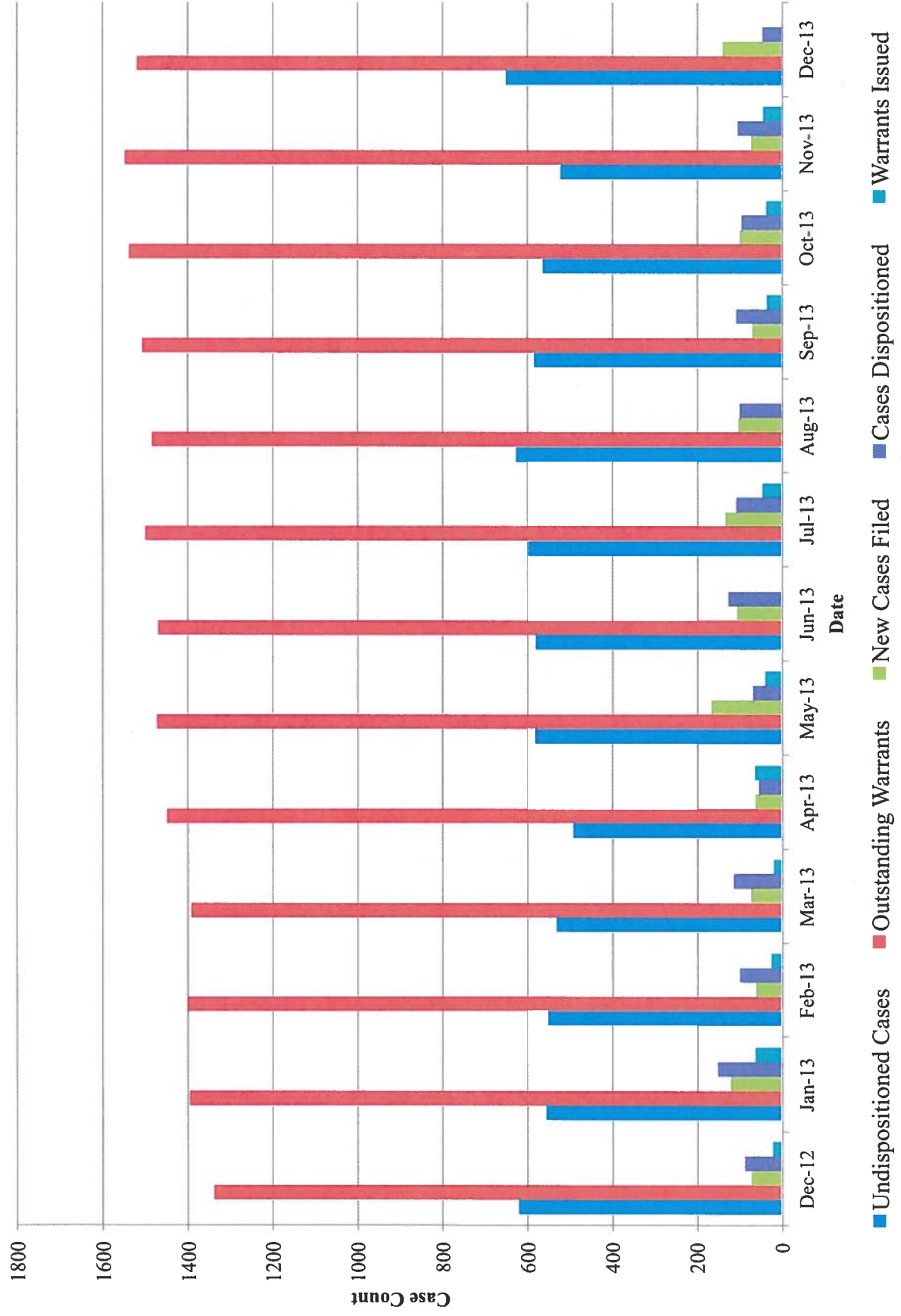
TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: January 14, 2014
SUBJECT: CONSENT AGENDA – Municipal Court Report

FARMERSVILLE MUNICIPAL COURT

MONTHLY REPORT DECEMBER 2013

Cases Filed	140
Class C Complaints Received	0
Dispositions Prior to Trial	27
Pre-Trial Hearings Held	0
Non-Jury Trials Held	0
Jury Trials Held	0
Cases Dismissed	
After Driving Safety Course	0
After Deferred Disposition	0
After Proof of Financial Responsibility	0
Compliance Dismissal	1
Dismissed at Trial (By Prosecutor)	0
FTA's Issued	0
Warrants Issued	0
Total Outstanding Warrants	1519
Total Due from Outstanding Warrants	\$470,244.58
Warrants Cleared by Court	18
Number of Disposed Cases	47
Total Revenue	\$15,956.80
Total Kept by City	\$10,158.45
Total Remitted to State	\$5,798.35

Municipal Court Case and Warrant Rate





TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: January 14, 2014
SUBJECT: CONSENT AGENDA – Warrant Officer Report

**FARMERSVILLE MUNICIPAL COURT
WARRANT OFFICER REPORT**

DECEMBER 2013

COMPARISONS:

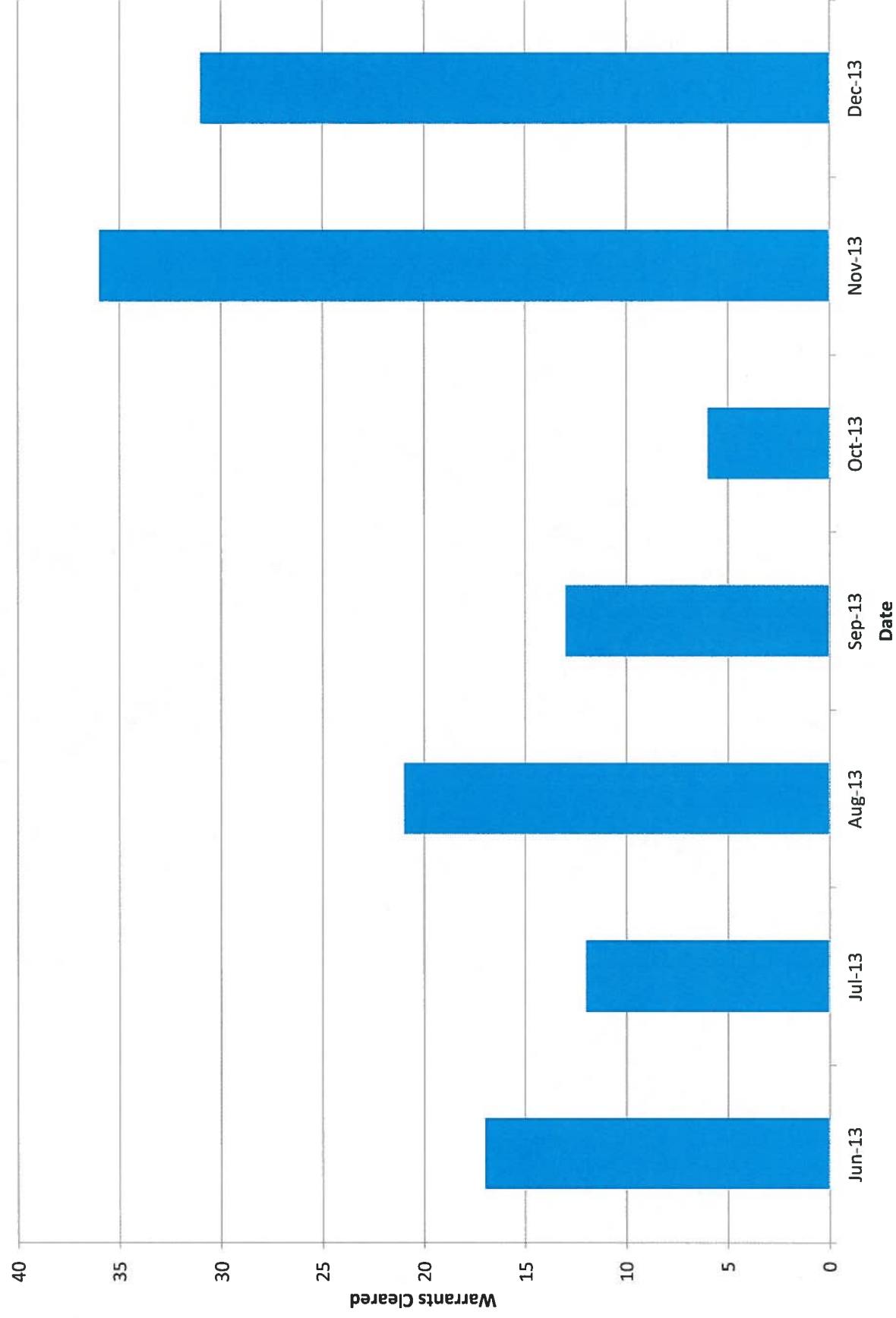
Total Warrant Revenue

June 2013	\$4,693.20
July 2013	\$2,022.00
August 2013	\$5,285.65
September 2013	\$5,369.40
October 2013	\$850.00
November 2013	\$6,977.40
December 2013	\$4,991.70

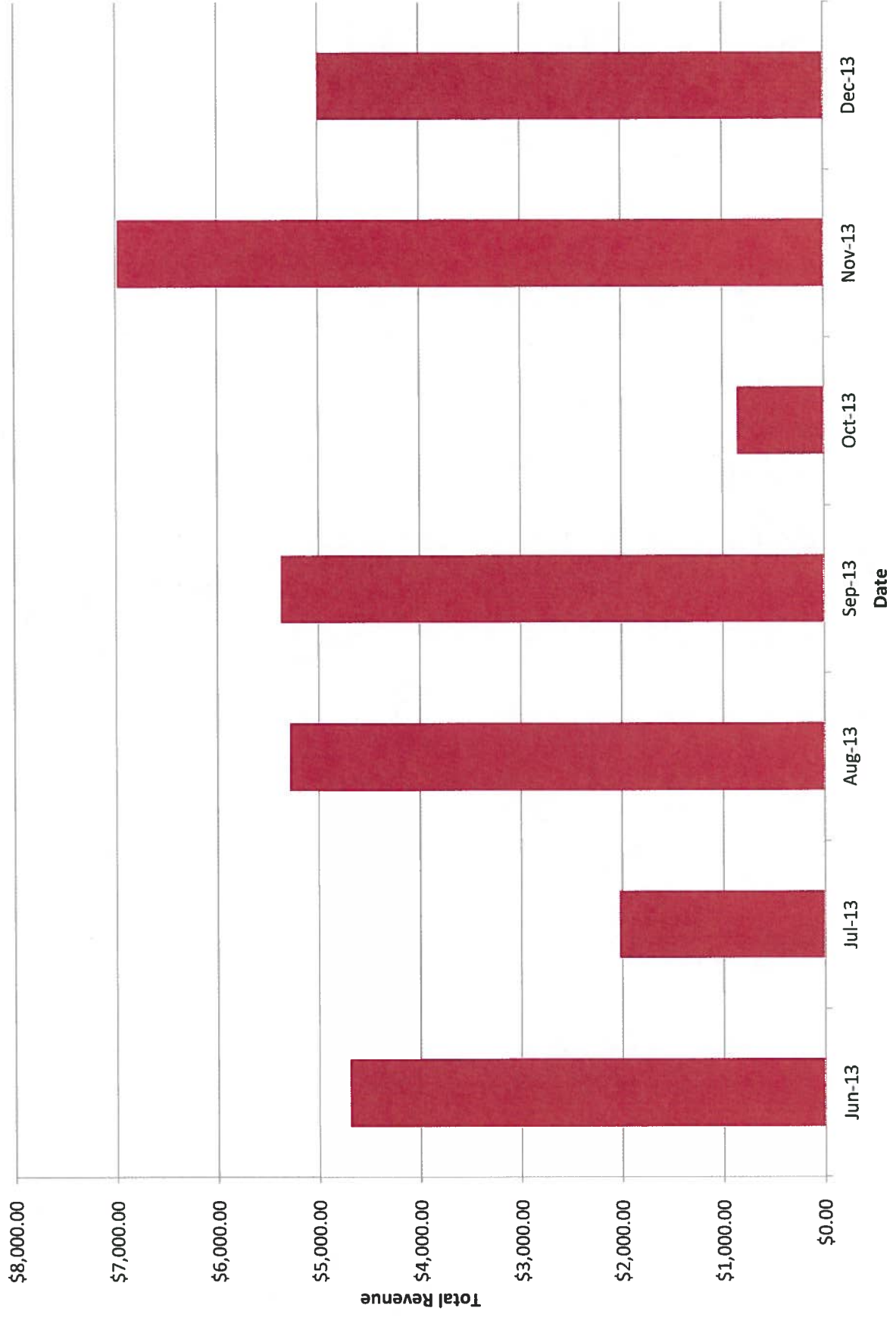
Warrants Cleared

June 2013	17
July 2013	12
August 2013	21
September 2013	13
October 2013	6
November 2013	36
December 2013	31

Total Warrants Cleared



Total Warrant Revenue



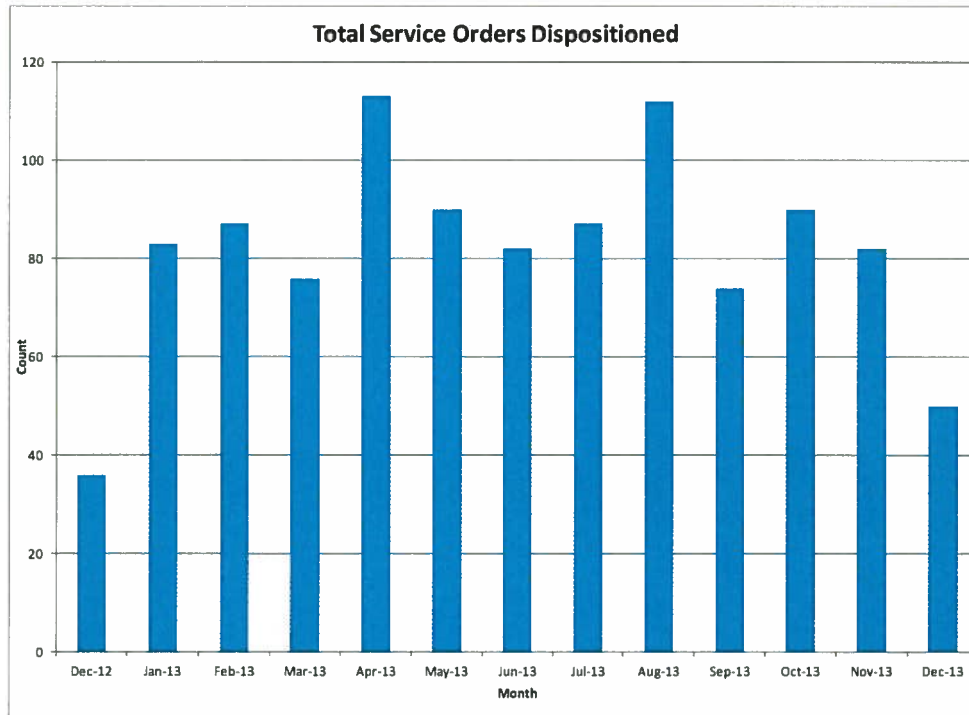


TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: January 14, 2014
SUBJECT: CONSENT AGENDA – Public Works Report



Public Works Monthly Report

Service Order Status



Service Order Group	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13
Utility Billing	17	12	30	15	24	27	12	29	32	31	24	30	16
Street System	1	5	2	2	7	1	3	3	2	1	1	0	3
Water System	2	14	12	24	39	36	32	28	15	22	25	14	5
Waste Water System	2	10	4	7	4	1	6	1	2	3	5	3	5
Storm Water System	2	0	4	1	4	4	1	0	4	0	1	2	2
Property and Building	4	16	10	10	2	4	5	0	2	2	2	3	0
Electrical System	0	0	0	0	0	0	0	0	0	0	0	0	0
Refuse System	6	22	18	15	28	9	16	16	39	14	28	19	17
Projects	0	0	0	0	0	0	0	0	0	0	0	0	0
Vehicles	0	0	0	0	0	0	0	0	1	0	0	0	0
Public Works	0	1	0	0	0	0	1	0	0	0	0	0	0
Miscellaneous	2	3	7	2	5	8	6	10	15	1	4	11	2
Total	36	83	87	76	113	90	82	87	112	74	90	82	50

Note:

1. Number of outstanding service orders, 22 days or older (backlog): 30
2. Number of elevated service orders: 0 completed, 20 outstanding

Public Works General

1. No increase in lost time accidents for the year.
 - a. Total Number for 2013-2014: 0
2. Total lost days for 2013-2014: 0
 - a. Accidents in Month: None

Street System

1. Project Backlog
 - a. Maintenance resurfacing and panel replacement.
 - i. Summit at Rike Street.
 - ii. West Santa Fe.
 - iii. Rike at East Santa Fe.
 - b. Safe Routes to School. See project status below.
 - c. Install remainder of school zone signs.
2. GO Bond related projects. See project status below.
3. Chipper and shedding services are on-going after the ice storm. Some delays experienced due to the dump truck breaking down and rain.
4. US 380 Highway Project status.
 - a. 1st Railroad Bridge, Passing Track: Apr 2013 thru **Apr 2014**
 - b. 2nd Railroad Bridge, Main Track: **May 2014 thru Nov 2014**
 - c. 380 Roadway, East Bound: July 2013 thru **Mar 2014 (weather related)**. Mimosa Street opening delayed until east bound lane opens due to severe grade difference between current west-bound lane new east-bound lane.
 - i. East Bound Off-Ramp (Southwest Ramp), Complete **Fall 2014**
 - ii. East Bound On-Ramp (Southeast Ramp), Complete **Jan 2014**. Two-way ramp.
 - d. 380 Roadway, West Bound: Complete April 2014
 - i. West Bound Off-Ramp (Northeast Ramp), Complete Feb 2014
 - ii. West Bound On-Ramp (Northwest Ramp), Complete **Fall 2014**
 - e. Main Street Bridge Construction: Jul 2013 thru Dec 2013. Completely closed during construction. Use alternative paths: Orange, Rike, Hamilton, Beene etc.
 - i. North 380 Jughandle: Closed 6 Oct 2013
 - ii. South 380 Jughandle: Closed Dec 2013
 - iii. Main Street Roadway: Complete **Mar 2014**
 - f. Hill Street Crossing: Complete **May 2014**
 - g. Walnut Street Crossing: Complete **May 2014**
 - h. Main/Summit Street Crossing: Complete **May 2014**



Figure 1. Looking South Towards Main Street Bridge



Figure 2. Main Street Bridge



Figure 3. Southeast Ramp



Figure 4. Northwest Ramp

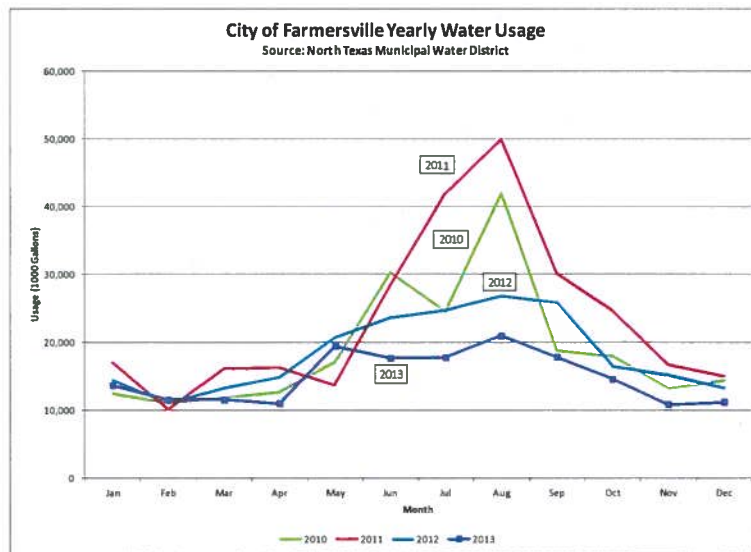
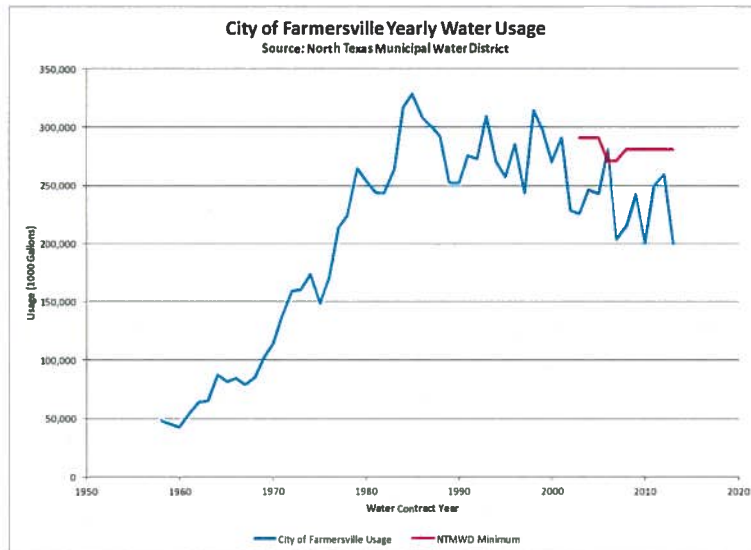


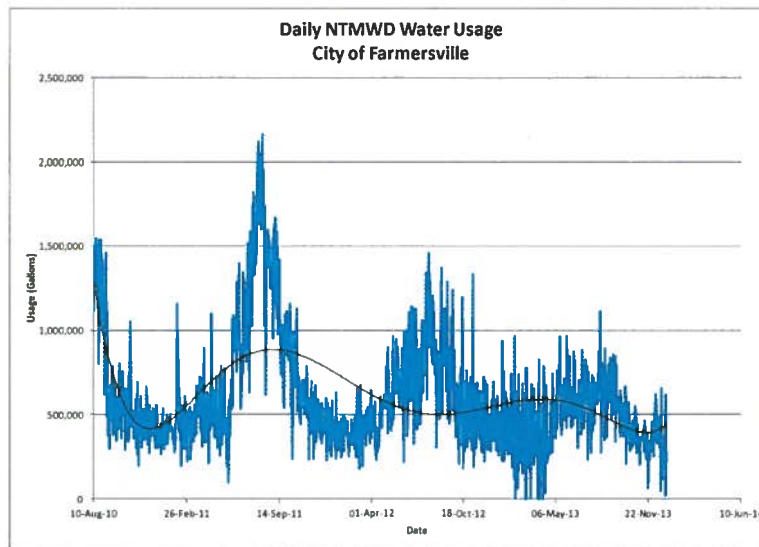
Figure 5. Northeast Ramp

Water System

1. Project backlog
 - a. Waterline extension for Caddo Park.
 - b. Investigate interconnections with customers along Hanna Drive to see that they are properly metered. Ordered strap-on meter to help develop data.
 - c. Transfer NTMWD customers to CoF along Hwy 380.
 - d. GO Bond related engineering. See project status below.
 - e. Install water line on Lee Street to replace extremely poor 2" galvanized line. Currently working on easement documentation.
2. Meter Report (1382 + 1):
 - a. Residential Meters (1144 +5)
 - b. Commercial Meters (182 -4)
 - c. Industrial Meters (30,+0)
 - d. Public Meters (19, +0)
 - e. Wholesale Meters (6, +0)
3. Consumption Report (Calendar Year Start 21 Dec 2012, Month 20 Nov 2013 thru 20 Dec 2013, 30 days)
 - a. Inflow (NTMWD), Calendar Year to Date: 181,989,000
 - b. Inflow (NTMWD), Month: 11,261,000
 - c. Usage, Calendar Year to Date 165,190,190 gallons
 - d. Usage, Month: 8,572,500 gallons
 - e. Usage, Average Daily Water Usage for the Month: 285,750 gallons
 - f. Calendar Year Water Loss Percentage (to date): 9.23%

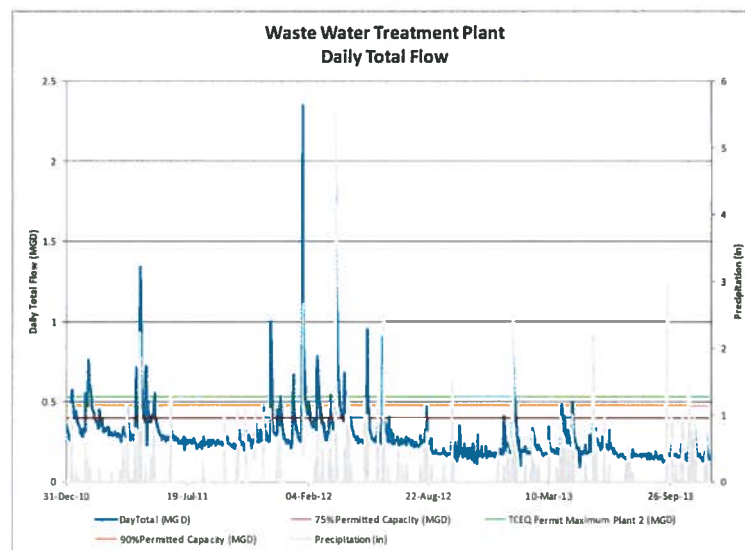
4. Stage 3 water restrictions are in place.
5. City-wide water outage occurred on Saturday 21 December 2013. See report at the end for more detailed information.
6. Twelve inch water line project from the north EWT to Sycamore cannot be completed by Cumming Construction and will revert back to the Bonding authority, Westfield Group, Katherine Truman. DBI and the City are working with the Bonding authority to minimize the impacts of this change. We estimate the project will still be complete in the timeframe allotted and for the cost originally contracted.





Waste Water System

1. Project backlog:
 - a. Community Development Block Grant (CDBG) to fund sewer system project. See project status below.
 - b. GO Bond related engineering. See project status below.
 - c. Orange Street sewer lift station reconfiguration.



Storm Water System

1. Project backlog:
 - a. Drainage issues behind May Furniture building.
 - b. Storm water line down Clairmont in need of upgrades.
2. Working on easement document for lot 13A of the old Candy Kitchen property. This is the first step to reconfigure the utilities in that area including: electrical, water, sewer, and storm water.

Property and Buildings

1. City Hall

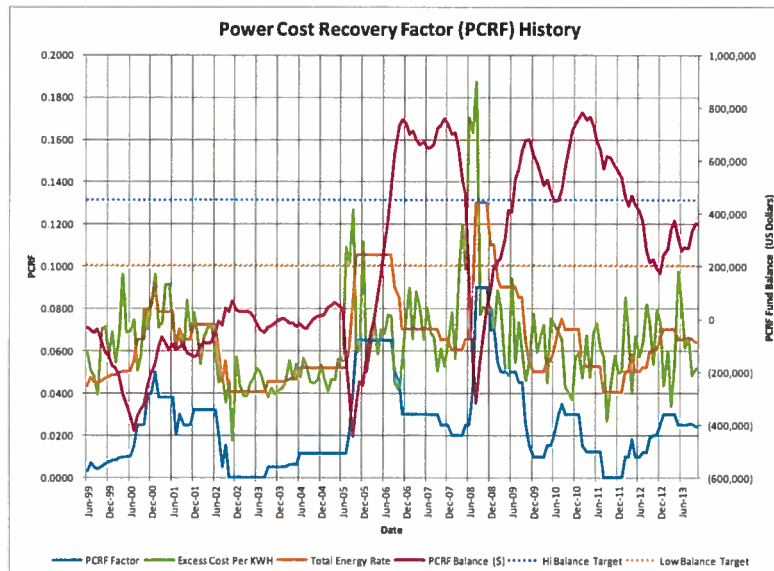
- a. Backlog: Additional window tinting.
 - b. Backlog: Fix upstairs window.
- 2. JW Spain
 - a. No new news.
- 3. Onion Shed
 - a. No new news.
- 4. West Onion Shed
 - a. No new news.
- 5. Public Safety Building
 - a. No new news.
- 6. Chaparral Trail
 - a. See project status below.
- 7. Rodeo Arena.
 - a. No new news.
- 8. Public Works maintenance barn.
 - a. Completed preliminary drawings for addition and upgrades. Reviewed drawing set with Fire Marshal and we will not need fire suppression system if we stay under 6000 square feet with storage maintained below 12 feet on first story. Next step is to get preliminary cost estimates from metal building contractor.
- 9. Rambler Park.
 - a. Upgrade project. (Underway)
 - i. Move gazebo closer to splash pad.
 - ii. Sidewalk connector to the gazebo.
 - iii. Replace Rambler's Park sign. Sign has been ordered from Brandon Industries.
 - iv. Replace Splash Zone sign.
 - v. New placards indicating park time for watering restriction levels.
- 10. North Lake
 - a. Construct Police shooting range.
- 11. South Lake Park
 - a. Backlog: The following items are due for replacement/maintenance:
 - i. Repair/remove broken portal.
 - ii. Replace hanging bars, 10.
 - iii. Replace missing grill, qty 2.
 - iv. Replace bench at the boat ramp.
 - v. Replace weak boards on fishing pier.
 - vi. Improve hose bib installation
- 12. Civic Center/Library
 - a. Backlog: Handicap ramp compliance issues.
 - b. Backlog: Handicap parking striping and signage.
 - c. Centennial planning to fund and execute the following projects:
 - i. Replace exterior boards that are bad.
 - ii. Paint exterior.
 - iii. Replace entry boards with commercial grade metal/glass doors.
- 13. Best Center

- a. Backlog: Change locks.
14. Senior Center
 - a. Backlog: Concrete for entrance area.
 - b. Backlog: Lights for the parking lot.
15. City Park
 - a. Backlog: The following items are due for replacement/maintenance
 - i. Place engineered wood fiber box around slide.
 - ii. Remove rock from underneath playground equipment and replace with engineered wood fiber.
16. Downtown
 - a. Backlog: Install banner mounts.
17. Install historical markers for the following items:
 - a. Backlog: Old city standpipe location.
 - b. Backlog: Ramblers Baseball Park.
 - c. Backlog: Old Train Depot site.
 - d. Backlog: Downtown square, William Gotcher
 - e. Backlog: Looney-Dowlin First Public School

Electrical System

1. Continued working with Altec to buy a used digger/derrick truck. Waiting for the right situation.
2. Implemented plan with Incode to install on-line payment system.
3. Worked with Incode to implement new database for customer billing.
4. McCord Engineering completed rate ordinance changes and electric utility standards. Currently under review for ordinance adoption.

McCord Engineering Item Description	Cost
Help during the upcoming year to establish CoF option (hourly charges)	<\$95K
Create a rate ordinance or update the existing one	\$28K
Set up through ordinance the standards for underground electric utilities	\$20K



Refuse System

1. Roll-off rates are currently under review based on rate complaints from two of our larger users: AFI and Penvesco. Penvesco is currently handling their own thrash services and AFI's rate will almost double now that rates correctly reflect the ordinance rates.

Inspections, Permits, Plats

1. Junior High upgrades are now complete except for very minor issues. Fire Marshal and Bureau Veritas have approved reoccupation.

Vehicles/Tools

1. No new news.

Special Projects/Loans/Grants

Description	Total Project Estimate	City's Share	Estimated Construction Begin Date	Estimated Construction Completion Date	Comments and Status
Safe Routes to School Grant Funded by TxDOT	\$674,000	\$5,000 CoF Funded	Nov-13	Mar-14	Construction started.
Main Street Grant Texas Capital Fund	\$150,000	\$15,000 Cash CoF Funded	Mar-12	Feb-13	Grant audit complete. Awaiting fund reimbursement, \$122,064.
Chaparral Trail Grant Texas Parks & Wildlife (Phase I)	\$200,000	\$50,000 4B Funded	Oct-12	May-13	Grant audit underway. Awaiting fund reimbursement, \$150,000.
Chaparral Trail Grant Collin County Open Space (Phase II)	\$300,000	\$150,000 (4B, \$50K) (CoF, \$100K)	May-13	Oct-13	Construction complete. Awaiting grant audit and fund reimbursement, \$150,000.
Chaparral Trail Grant Collin County Open Space (Phase III)	\$300,000	\$150,000 (4B, \$60K 2013) (4B, \$60K 2014) (CoF, \$30K 2014)	Feb-14 (est)	Oct -14	Grant award. Developing bid documentation package. Package should be ready for release in Feb 2014.
Waste Water System Community Development Block Grant (CDBG)	\$275,000	\$41,250 (Cash)	Awarded	Awarded	Awarded, awaiting State contract probably sometime after mid-year.
Waste Water Treatment Plant Texas Revolving Fund	\$14,000,000	Loan, 100%	Not Awarded Yet	Not Awarded Yet	Application turned in. This does not obligate the City but does give us an option. TWDB has requested we submit a loan application. We are requesting they supply construction funds.
Farmersville Parkway Phase III Collin County Bond	\$3,800,000	\$1,900,000	On-Hold	On-Hold	On hold awaiting matching funding, 50%.
Floyd Street Extension Collin County Bond	\$200,000	\$100,000	On-Hold	On-Hold	On hold awaiting matching funding, 50%

Red indicates change from last council meeting.

General Obligation Bond Projects

Project Number	Project Name	Budget	Projected Or Actual Cost	Status	Estimated Construction Start Date	Estimated Construction End Date
Street Projects						
1	Sycamore Street Panel Replacement (Hwy 78 to Jackson)	123,000	123,000	Construction	Apr-13	Mar-14
2	Orange Street Overlay (380 to Old Josephine, Partially County Funded)	93,245	93,245	Engineering	May-14	Aug-14
3	CR557 Overlay (US 380 to SH 78), Majority County Funded	4,583	4,583	Complete	Oct-12	Jul-13
4	Westgate Overlay (Hwy 78 to Wilcoxson)	94,000	963,627	Contracted	Jan-14	May-14
5	Hamilton Overlay (McKinney to Yucca)	728,000		Contracted	Jan-14	May-14
6	Hamilton Street Overlay (Yucca to Gaddy)	88,000		Contracted	Jan-14	May-14
7	Central Overlay (College to Prospect)	101,000		Contracted	Jan-14	May-14
8	Beech Street Overlay (Main to Beene)	137,000		Contracted	Jan-14	May-14
9	Windom Overlay (Maple to McKinney)	46,000		Contracted	Jan-14	May-14
10	South Washington Overlay (Farmersville Parkway to Sid Nelson)	88,000	88,000	Engineering	May-14	Jul-14
11	Sid Nelson Overlay (South Washington to Hamilton)	88,000	88,000	Engineering	May-14	Jul-14
12	Hamilton Street (380 to Farmersville Parkway)	1,384,000	1,384,000	Engineering	Aug-14	Oct-14
13	Santa Fe Reconstruct (Johnson to Main)	504,000	504,000	Engineering	Nov-14	Jan-14
14	Street Signs and Installation	95,000	95,000	Ready for Construction	Feb-14	Dec-14
Street Projects Total		3,573,828	3,343,455	230,373		
Street Projects GO Bond Allocation		3,575,000				
Water Projects						
15	North ET/North Main Street	189,000	464,607	Contracted	Feb-14	Jun-14
16	Sycamore St/Hwy 78	329,000		Contracted	Feb-14	Jun-14
17	Rike/Houston/Austin Street	163,500	163,500	Engineering	Apr-14	Jun-14
18	Automated Meter Reading System	520,000	520,000	Construction	Mar-13	Jun-14
19	Bob Tedford Drive	83,000	83,000	Not Started	Mar-14	Jun-14
20	CR 608/CR 609	63,500	63,500	Not Started	Jul-14	Aug-14
Wastewater Projects						
21	S Main & Abbey – Gravity Main	52,000	52,000	Not Started	Jan-15	Apr-15
22	Hwy 78 & Maple St – Gravity Main	57,000	57,000	Not Started	Jan-15	Apr-15
23	Hwy 78 & CR 611 – Gravity Main	172,500	172,500	Not Started	Jan-15	Apr-15
24	Floyd St – Lift Station	50,000	50,000	Engineering	Mar-14	Apr-14
25	Sycamore – Gravity Main	23,000	23,000	Complete	May-13	Jul-13
26	Hwy 380 & Welch Dr – Gravity Main	164,500	164,500	Not Started	Aug-14	Nov-14
27	Hwy 380 (AFI to Floyd St) – Lift Station & Force Main	445,000	445,000	Not Started	Nov-14	Jun-15
28	Locust – Gravity Main	88,500	88,500	Not Started	Oct-14	Dec-14
Water and Wastewater Projects Total		2,400,500	2,347,107	53,393		
Water and Wastewater Projects GO Bond		2,400,000				

Action Item List

Project Name	Project Type	Date of Request	Person Assigned	Service Order Number	NOTES	CLOSE DATE
Brick and Tree	for all past city council and mayors	1/14/2013	Paula Jackson			Open
Water hole in the sidewalk at Tony's Restaurant	have public works look to see what can be done to correct	14-Jan-2013	public works	149337		Open
Requirements for thickness of driveways	Research Suddivision and Zoning for the thickness for driveways. Questions regarding 6 in accompanied by geotechnical study	15-Jan-2013	Ben White/Paula			
Survey's and Reports	yearly... Meet with Ben	23-Jan-2013	Paula Jackson			Open
Rambler Park	The Playground in in need of mulch	12-Mar-2013	public works			Open
CHAPARRAL TRAIL	LIGHT FOR THE 1 MILE MARKER	19-Feb-2013	BEN			Open
SIDEWALK	remove extremely bad section of sidewalk in front	17-May-2013	PUBLIC works			Open
bricks for pavilion	Ed Stuart	5-Jun-2013	Paula Jackson		received brick. Now Paula will see where it will be placed	open
Restrooms at parks	Audrey has requested a number of things to be fixed or replaced at the restrooms like signs on the mens and		Paula Jackson		Ben and I are looking into signs to be placed.	Open

Project Name	Project Type	Date of Request	Person Assigned	Service Order Number	NOTES	CLOSE DATE
Building Inspection Contract	look at BV Contract for Fees vs what we Charge on Permits	17-Jul-2013	Paula Jackson			Open
Move rolloff containers from Progressive to City Billing	Get with Progressive and make the Change over and make sure the charges are correct	17-Jul-2013	Paula Jackson		The billing in for January will have all roll-off containers inside the City of Farmersville	Open
Hot Mix Street Repairs	Looking at repairing Merit and some other streets.	28-Aug-2013	public works			Open
Safe Route to School Grant	The City will be relocating Water Meters, Sewer Cleanouts and ATMOS will be relocating the Gas Meters	9/8//2013	public works		The guys are working on this	Open
Public Safety Building:	The Side door of the Police station does not work properly. Also the fire dept door beside the bay door.				Will have someone out to take a look to see what it will take to fix. Will have them look at the building to see if it will need leveling.	Open

Project Name	Project Type	Date of Request	Person Assigned	Service Order Number	NOTES	CLOSE DATE
City Hall	floor - replacement and duct cleaning					Open
ADT (smoke alarm)	City Hall, Police and Library					Open
Label Breakers	will have Fulz Electric label and put a Warning on the Main (Do Not Turn Off)				called Foltz Electric and they will fix the problem	Open

Project Name	Project Type	Date of Request	Person Assigned	Service Order Number	NOTES	CLOSE DATE
Side walk repairs needed	the Sidewalk infront of Independent Bank and infornt of McGuire Building				Ben will be having Nick to take this and do the repairs	Open
Library Repairs	need work on one of the Back doors. Need new Door on the front.	1-Nov-2013			Centennial Committee	Open
CHAPARRAL TRAIL	PHASE III PLAN SET copies for Joe Helmlberger for bid, 50% completion, 75% completion and 90% completion	1-Dec-2013	BEN			Open

Water Outage Report

Event Begin Date:
21 December 2013
Event Begin Time:
7:13 pm
Event End Date:
21 December 2013
Event End Time:
7:45 pm (approximate)
Total Time Out of Service:
30 minutes (approximate)
Affected Area:
Entire east hydraulic plane
Root Cause:
Supervisory Control and Data Acquisition (SCADA) system lost communication capability at the south Elevated Water Tank (EWT) resulting in loss of pump control
Other Causal Factors:
On-going problems with our SCADA system lulled our Public Works employees to ignore repeated calls for attention. Public Works employees on the call list were: Eddie Brock, Juan Hernandez, Mike Rosa. SCADA system is still not reliable enough to trust. Please see list of improvements below that have been installed since this incident.
Immediate Solution:
Switched operation of pumps to manual process as a stop gap and started process of fixing SCADA system.
Suggested Improvements:
<ol style="list-style-type: none"> 1. The south EWT lost communication due to a radio becoming locked up. Power was cycled to the radio and it continued to work. A new generation of radio is available that is less susceptible to power glitches and surges. Cost for the upgrade of one radio is \$1,550.00. Suggest making this improvement at the south EWT only as soon as possible. Implemented Dec 2014. 2. When the SCADA system lost control the Public Works staff tried to reboot the Human Machine Interface (HMI) computer at the annex. On reboot the computer displayed an error message that did not allow us to continue the booting process thus we lost the HMI interface. This caused us to believe the root problem, at the time of the event, with the SCADA system was localized to the HMI computer. Trac~n~trol was called to fix this problem and the problem was fixed on 2 Dec 2013. There was a suggestion to upgrade the software to the latest and greatest versions. The cost of this upgrade is \$11,600. Since this upgrade is not pressing I suggest doing this upgrade as part of the lift station upgrades in the near future. Implemented Jan 2014. 3. Since this outage, it was discovered the radios lock-up from time to time. There is a power up reset sequencer available from Trac~n~trol that will help with this issue. Suggest that this hardware be installed immediately. Cost of this hardware is unknown at this time. Implemented Jan 2014.

4. Since the outage, it was discovered the west EWT antenna was being blocked by a newly constructed building. Although the reception is adequate, it is marginal. Suggest that the west EWT antenna be moved from its current position 8 feet off the ground next to the dry riser to a position on top of the west EWT. Not implemented at this time.



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: January 14, 2014
SUBJECT: CONSENT AGENDA – Library Report



Charles J. Rike Memorial Library

203 Orange Street - Farmersville, Texas

www.rikelibrary.com

972-782-6681

Monthly Report: December – 2013

Circulation:	1994
Computer Users:	286
Visitors:	1402
Inter-library Loan	
Books loaned to other libraries:	3
Books borrowed for our patrons:	1
Patrons Saved \$ *	\$27,600.01
New Patrons:	7
Volunteer Hours Donated:	0 hours

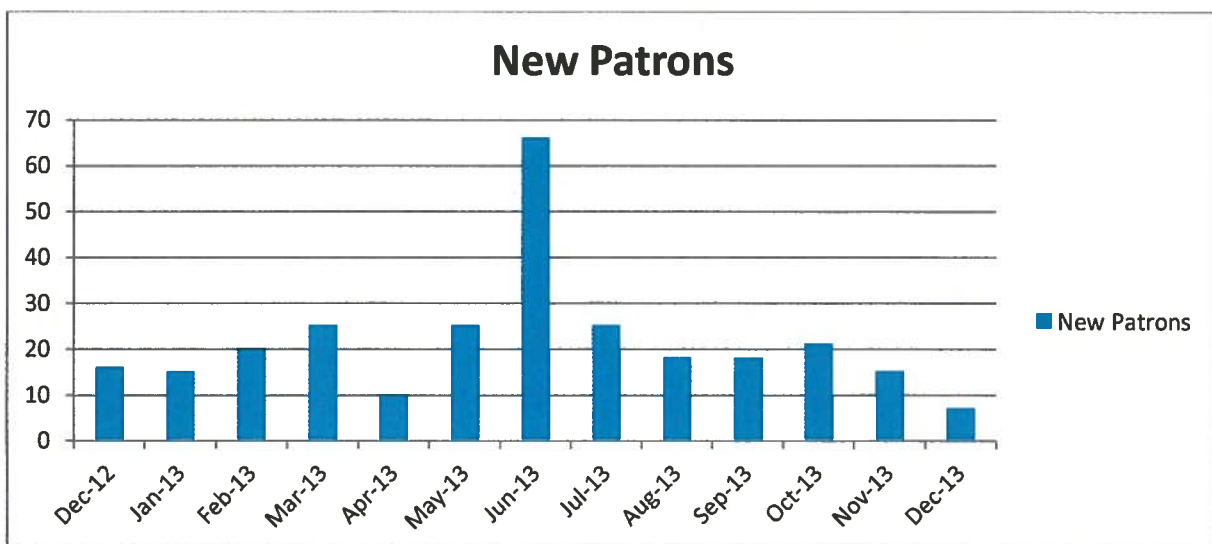
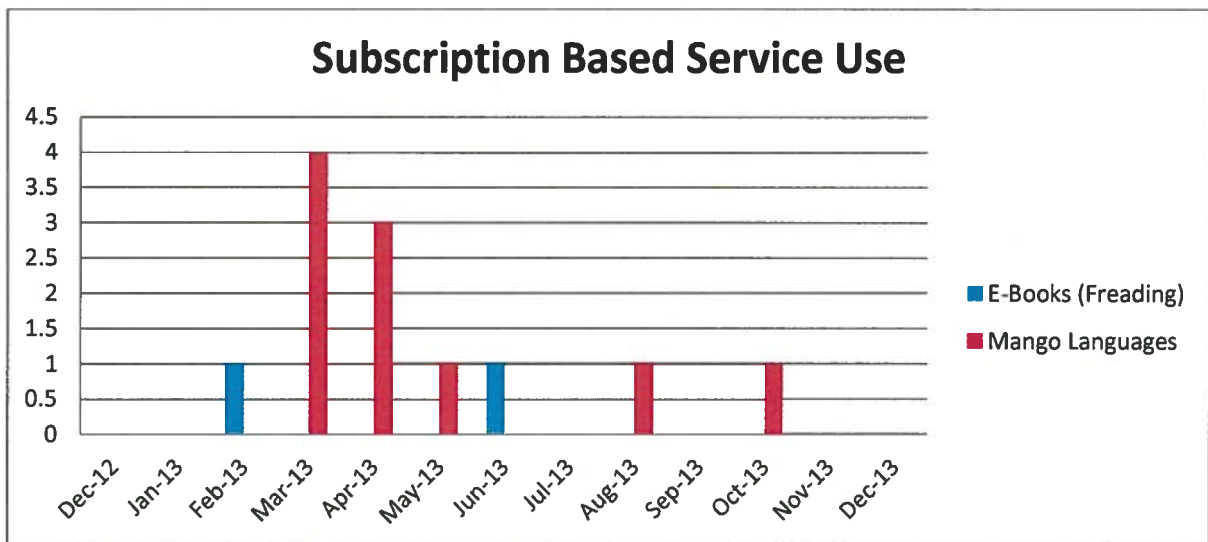
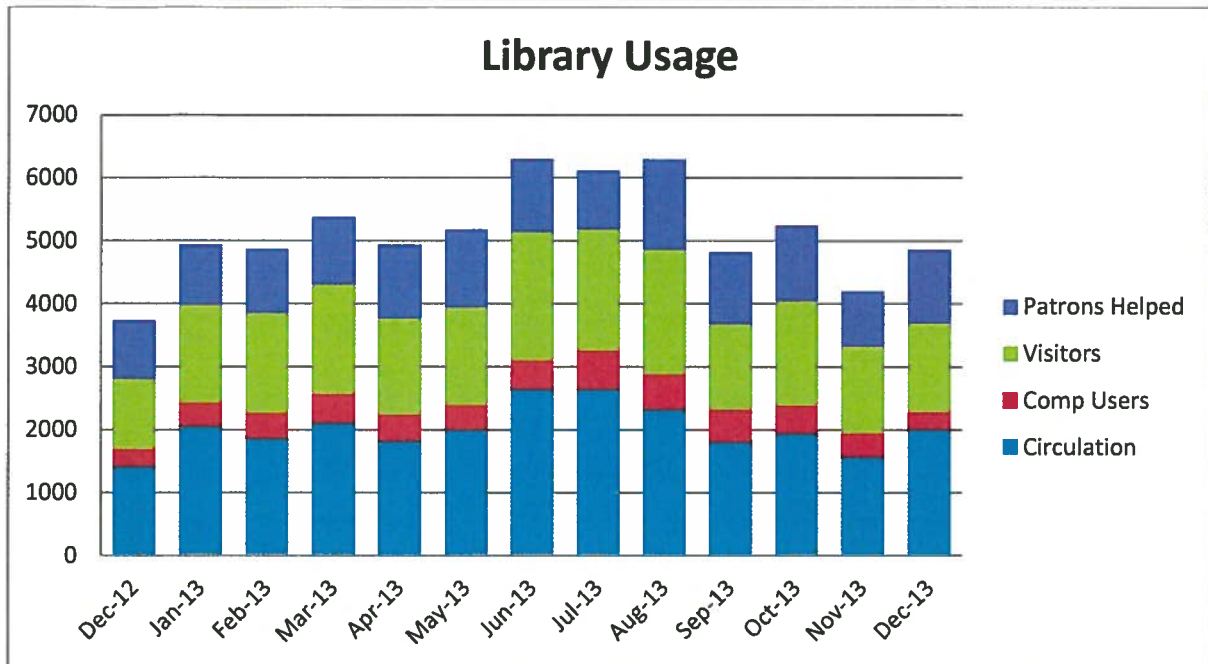
Other Items of Interest:

The library's "Food for Fines" drive started again on December 3, 2013 and will run through February 28, 2014. All food donated will go to the Farmersville Food Pantry. So far 30 items of food have been received and \$26 in fines has been forgiven.

The Library is hosting a "Count the Elves on our Shelves" contest for children. The event started December 18 and lasts until January 15. We have received a lot of good feedback from this event from the children and parents.

Farmersville Centennial has been giving the exterior of the Library and Civic Center a much needed face lift with the replacement and repair of wood trim, siding, exterior paint, new window screens, and new doors. The Library would like to extend a huge thank you to the Centennial Committee for this much-needed work on the buildings and their tremendous support since the founding of the library.







TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: January 14, 2014
SUBJECT: CONSENT AGENDA – City Manager's Report



City Manager Monthly Report

City Manager General

1. Attended the following meetings:

Meeting Description	Attended
City Council Meeting	2
Farmersville Economic Development Corporation (4A)	1
Farmersville Community Development Corporation (4B)	1
Planning and Zoning Commission	0
Parks and Recreation Board	1
Main Street Board	1
Downtown Merchants Meeting	0
Capital Improvements Advisory Commission	0
Building and Property Standards Meeting	0
Farmersville Garden Club	0
Realtors Meeting	0
Chamber of Commerce Board Meeting	1
Chamber of Commerce Networking Meeting	0
Farmersville Riding Club	0
Northeast Texas Trail Association (NETT)	0

2. Continuing to receive estimates related to improving our emergency preparedness. Generator estimates are complete for the Charles R. Curington Public Safety Building, City Hall, and maintenance barn.

Ordinances and Ordinance Changes

1. Backlog
 - a. New
 - i. Painting of fire hydrants.
 - ii. Electrical customer infrastructure/impact fees.
 - iii. Street sign standards.
 - iv. Knox boxes.
 - v. Reinvestment zone.
 - vi. TCEQ on-site sewage amendment.
 - vii. Water and sewer rate increase in March 2014.
 - b. Change

- i. Standard design details for: water, wastewater, etc.
- ii. Revise codification for missed ordinances
 - 1. Received quarterly supplement from MuniCode. (Complete)
 - 2. Review new quarterly supplement from MuniCode.
 - 3. Make updates as necessary based on review.
- iii. Garage sale ordinance (Complete)

Contracts

- 1. Backlog
 - a. Wireless tower based contracts (AT&T, Partnership Broadband now Rhino, T-Mobile). (Underway)
 - b. TIRZ ILA with Collin County Tax Office to go to Commissioner's Court in January 2014.
 - c. Franchise agreements. Refuse, telephone, gas, etc.
 - d. Chaparral Trail Phase III.
- 2. Working with Collin County to utilize some of their assets to help us with our Records Management System. (Underway)
- 3. Incode contract for web based credit card payment system. (Underway)
- 4. 12 inch waterline contract. (Complete)
- 5. Street overlay project contract. (Complete)

Planning

- 1. No new news.

Policy Changes

- 1. Backlog
 - a. Information Technology policy. (Underway)

Personnel Related Matters

- 1. Preparing documentation for annual staff review.

Customer Service Window

- 1. No new news.

Budget/Finance

- 1. Annual audit date set, 13 Jan 2014.

Information Technology

- 1. Implementing improved enterprise-wide monitoring capability. This helps improve fault prevention capability.
- 2. Ordering new laptop for Council chamber.
- 3. Upcoming projects
 - a. Better backup processes
 - b. Microsoft Office Suite 2010

Special Events

1. No new news.



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: January 14, 2014
SUBJECT: INFORMATIONAL ITEM – Farmersville Economic Development Corporation
Financial Report

**Farmersville Economic Development Corp 4A
Investment and Budget Report**

December 2013

Prepared by: Daphne Hamlin

Farmersville Economic Development Corp 4A
December 2013

Statement Balance 12-01-2013	\$182,136.79
-------------------------------------	---------------------

Deposits:	
Sales Tax:	\$18,324.23
Cking Int .05%	\$7.78
CD Interest	\$71.92
Transfer to Texpool	
Transfer from Texpool	\$-

Statement balance 12-31-2013	\$200,540.72
-------------------------------------	---------------------

Outstanding Transactions

Sales Tax
Transfer to Texpool
CD Interest
Checks

Balance 1-7-2014	\$200,540.72
-------------------------	---------------------

	FY 2014	October	November	December	January	February	March	April	May	June	July	August	September	YTD
Beginning Bank Balance	Budget	\$145,798.94	\$160,436.50	\$182,136.79										\$488,372.23
Deposits														\$-
Sales Tax Collections		\$21,637.54	\$21,587.41	\$18,324.23										\$-
Interest Income cting		\$7.26	\$6.72	\$7.78										\$61,549.18
Transfer from Texpool to First Bank														\$21.78
Transfer funds to CD														\$-
Transfer to Texpool														\$-
CD Interest Earned		\$102.74	\$106.16	\$71.92										\$260.82
Total Revenue		\$167,546.50	\$182,136.79	\$200,540.72	\$-	\$-	\$-	\$-	\$-	\$0.00	\$-	\$-	\$-	\$61,861.78
Expenses:														
Administration		\$1,000.00												\$-
Meeting Expenses		\$-												\$-
Dues/School/Travel														\$-
Office Supplies														\$-
Marketing/promotion Expenses														\$-
Marketing/Promotion Expenses/Advertising		\$7,110.00												\$-
Collin College Sponsorship		\$7,500.00												\$-
Legal Service		\$2,500.00												\$-
Farmersville Chamber		\$1,000.00												\$-
Farmersville Rotary		\$500.00												\$-
Total Expenditures		\$21,310.00	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$7,110.00
Directive Business Incentives														\$-
Collin College Project(sewer/street/electric)		\$100,000.00												\$-
NTMWD Regional WW Treatment		\$150,000.00												\$-
Electrical Study		\$125,000.00												\$-
Facade Grant Program		\$50,000.00												\$-
Total Development Cost		\$425,000.00		\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Total Expenditures		\$446,310.00	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$7,110.00
Revenue vs Expenditures		(\$265,210)												\$-
From Reserves		\$286,210.00												\$-
Balance Budget		\$-												\$-
Total Expenditures														\$7,110.00
Ending Bank Balance		\$160,436.50	\$182,136.79	\$200,540.72	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$7,110.00
CD Investment		\$250,000.00	\$250,000.00	\$250,000.00										\$-
Texpool Balance		\$368,517.58	\$366,531.07	\$366,542.62										\$-
Interest Earned		\$16.52	\$13.48	\$11.56										\$-
Total Available Funds		\$776,954.09	\$788,667.86	\$817,083.34	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$40.55
							k							



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: January 14, 2014
SUBJECT: INFORMATIONAL ITEM – Farmersville Community Development Corporation
Financial Report

Farmersville Community Development Corp 4b
Investment and Budget Report

December 2013

Prepared by: Daphne Hamlin

Farmersville Community Development Corp 4B
December 2013

Statement Balance 12-1-2013	\$85,887.60
Deposits:	
Sales Tax:	\$18,324.23
Cking Int .05%	\$3.67
Stop payment Fee	
Transfer to Texpool	
Transfer from Texpool	\$-
Checks 2187-2191, 2193 and 2195	<u>\$(1,688.03)</u>
Statement balance 12-31-2013	\$102,527.47

Outstanding Transactions

Sales Tax	
Transfer to Texpool	
CD Interest	
Checks 2192, 2194, 2196	\$(911.00)

<u>Balance 1-7-2014</u>	<u>\$101,616.47</u>
-------------------------	---------------------

Intermedias Community Development Corporation
 Financial Statement
 For the Fiscal Year Ending September 30, 2014

	October	November	December	January	February	March	April	May	June	July	August	September
Beginning Bank Balance	120,292.64	164,217.43	144,762.37									
Deposits:												
Sales tax deposits	21,637.54	21,547.41	18,374.23									
Interest income-bank	4.03	2.78	33.87									
Transfer to TexPool												
Transfer from Texpool to First Bank												
Refund from Boundary Solutions												
Reimbursement for Marketing												
Reimbursement for Main Street Mgr.												
Adjusting Entry												
Total Revenues	141,934.21	65,637.60	183,108.97				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Disbursements:

Main Street Salary	57,454.80											
Miscellaneous												
Main Street Supplies	164.00	\$ 562.44	\$ 1,149.50									
Marketing Program	13,000.00											
Reimbursement for accounting												
Chaparral Trail Improvements												
Civils: College Scholarship sponsorship												
Chamber of Commerce												
May Taxes		\$ 143.09	\$ 345.00									
Charities Activities												
Land Purchase	4,688.18											
Fire Works												
Flag Pole Installation												
Splashpad Improvements												
Historical Marker for Post Office												
Bain Honaker House Restoration												
National Register District Project												
Chaparral Trail Kiosks												

Total Expenses	77,633.79	1,105.53	\$ 1,483.50	\$		\$	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Ending Bank Balance	64,297.43	84,762.07	104,818.47									
TEXPOOL Balance	84,812.38	\$44,819.37	\$44,818.07									
Interest Income-TEXPOOL	3.58	3.09	2.70									
Total Available Funds	149,109.71	149,597.44	149,438.64									

Signed:

Farmer'side Community Development Corporation
 Consolidated Income Statement
 For the Fiscal Year Ended, September 30, 2014

1/7/2014

Particulars	FY2014 Budget	October	November	December	January	February	March	April	May	June	July	August	September	Actual YTD	%
Revenue:															
Sales Tax Collections	\$184,000	\$21,538	\$21,574	\$18,324										\$81,536	33.44%
Interact Interest		4	5	4										13	
Reimbursement for Marketing														-	
Reimbursement for Marketing Solutions														-	
Reimbursement for Main Street Mgr														-	
Transfer from TLXPUD for cash on bank														-	
Total Revenue	\$184,000	\$21,542	\$21,579	\$18,328	\$-	\$-	\$-	\$-	\$-	\$0	\$-	\$-	\$0.00	\$81,549	33.45%
Expenses:															
Admin Office	65,000	57,455	862	1148										57,455	88.39%
Salary		184												2,294	
Supplies														-	
Total Main Street	\$65,000	57,639	862	1,148	\$-	\$-	\$-	\$-	\$-	\$0	\$0	\$-	\$-	\$59,749	91.92%
Miscellaneous	2,000													\$-	0.00%
Marketing Program	15,000	15,000												15,000	100.00%
Reimburse city for accounting	500													-	0.00%
Chaparral Trail Improvements	50,000													-	0.00%
Calvin College Scholarship Sponsorship	2,500													-	0.00%
Chamber of Commerce	5,000													-	0.00%
May Trees	800													-	0.00%
Christmas Activities	2,000		143	345										488	24.40%
Land Purchase	20,000	4,998												4,998	24.99%
Fire Works	3,500													-	0.00%
Flag Pole Installation	7,500													-	0.00%
Splashpad Improvement	5,000													-	0.00%
Historical Marker for Pool Office	1,500													-	0.00%
Bain Honaker House Restoration	5,000													-	0.00%
National Register District Project	4,000													-	0.00%
Chaparral Trail Kiosks	14,000													-	0.00%
Total Expenses	\$213,500	77,837	\$1,108	\$1,493	\$-	\$-	\$-	\$-	\$-	\$0	\$-	\$-	\$-	\$30,235	37.82%
Excess Revenue Over Expenses	(29,500)	(56,295)	20,474	16,835	\$-	\$-	\$-	\$-	\$-	\$0	\$-	\$-	\$-	\$-21,686	



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: January 14, 2014
SUBJECT: INFORMATIONAL ITEM – Planning & Zoning Minutes

- There was not a meeting of the Planning & Zoning Commission during the month of December 2013.

Electronic minutes are found at the following link:

http://www.farmersvilletx.com/government/agendas_and_minutes/planning_and_zoning/index.jsp



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: January 14, 2014
SUBJECT: INFORMATIONAL ITEM – Sign Board of Appeals Minutes

- There was not a meeting of the Sign Board of Appeals during the month of December 2013.

Electronic minutes are found at the following link:

http://www.farmersvilletx.com/government/agendas_and_minutes/planning_and_zoning/index.jsp



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: January 14, 2014
SUBJECT: INFORMATIONAL ITEM – Capital Improvements Advisory Commission Minutes

- There was not a meeting of the Capital Improvements Advisory Commission during the month of December 2013.

Electronic minutes are found at the following link:

http://www.farmersvilletx.com/government/agendas_and_minutes/planning_and_zoning/index.jsp



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: January 14, 2014
SUBJECT: INFORMATIONAL ITEM – Farmersville Community Development Corporation Meeting Minutes

- There was not a meeting of the Farmersville Community Development Corporation during the month of December 2013.

Electronic minutes are found at the following link:

http://www.farmersvilletx.com/government/agendas_and_minutes/community_development/index.jsp



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: January 14, 2014
SUBJECT: INFORMATIONAL ITEM – Farmersville Economic Development Corporation Meeting Minutes

Electronic minutes are found at the following link:

http://www.farmersvilletx.com/government/agendas_and_minutes/economic_development/index.jsp

**FARMERSVILLE ECONOMIC DEVELOPMENT CORPORATION
MEETING MINUTES
November 21st, 2013**

The Farmersville EDC met in regular session on November 21st, 2013, at 7:00 p.m. at the City Council Chambers with the following members present: Bob Collins, Kris Washam, Chris Lair, Robbie Tedford and Kevin Meguire. Staff members present were City Manager Ben White and City Accountant Daphne Hamlin.

CALL TO ORDER

Bob Collins convened the meeting at 7:00 p.m. and announced that a quorum was present.

RECOGNITION OF CITIZENS/VISITORS

No special guest recognized

RECEIVE REPORT ON STATUS OF STATE HIGHWAY 380 RECONSTRUCTION PROJECT FROM LAKE LAVON TO THE COLLIN/HUNT COUNTY LINE

City Manager Ben White updated the EDC 4A board on the progress of the Highway 380 Project. Mr. White stated the first Rail-Road Bridge has been delayed for one month. Highway 380 Eastbound ramp on to Main Street is almost complete. Orange Street was shut down for a brief time due to this construction. Mimosa Street will probably not be connected due to grade difference. Main Street Bridge is still on schedule with a completion date of December 2013.

UPDATE REGARDING COLLIN COLLEGE

Bob Collins updated the EDC 4A Board. Dr. Israel met with FISD Superintendant Jeff Adams. Mr. Collins stated that House Bill 205 which passed last year requires a certain number of endorsements by the ISD's. ISD's must offer certain programs to allow students to be certified in four areas. The four areas are Stem, Business IT, Humanities, and Healthcare. Dr. Israel and Mr. Collins approached ISD'S on creating an academy with multiple school areas. Mr. Collins said this could be a real important issue to help seal Farmersville campus. Mr. Collins said the Farmersville Campus is on the Collin College agenda for December 2013.

Mr. White advised the 4A EDC Board that the Tiger Grant was denied which was going to fund Farmersville Parkway. Grant application was deficient in the EPA area, but will try again next year.

Mr. McGuire asked the time frame involved to move forward on the Farmersville Campus. Mr. Collins stated after the scheduled board meeting in December 2013 and a decision is made to move forward, time frame would be approximately three years. Mr. McGuire then stated best case scenario for Farmersville Parkway construction would be two years.

UPDATE REGARDING ELECTRICAL SYSTEM ACQUISITION.

Mr. White updated the 4A EDC Board in regards to the Electrical System Acquisition. Farmersville Electric was successful in securing an anticipation note for the electrical capital equipment. Mr. White said Garland Power and Light was awarded the electrical contract to provide electric to the City of Farmersville. Mr. White said electric service trucks are on order and still researching for a digger truck. Sharyland met and will assist in the transition

from Sharyland to The City of Farmersville. There is continued research on updating software for the billing system. Mr. White stated he had met with ERCOT and all documentation is in the works.

DISCUSSION ON CREATING TOWNE CENTRE

Item removed no discussion.

CONSIDERATION AND POSSIBLE ACTION REGARDING FINANCIAL STATEMENTS FOR OCTOBER 2013 AND REQUIRED BUDGET AMENDMENTS

On a motion by Mr. Lair and a second by Mr. McGuire, the Board approved the financials for October 2013. Motion carried unanimously.

CONSIDERATION AND POSSIBLE APPROVAL OF THE MINUTES OF THE OCTOBER 17TH, 2013 MEETING

On a motion by Mr. McGuire and a second by Mrs. Washam, the Board approved the meeting minutes with changes of the October 17th, 2013 meeting. Motion carried unanimously.

DISCUSSION REGARDING SMALL BUSINESS AND ENTREPRENEUR CONFERENCE AT TAMU-COMMERCE.

Mr. Collins handed to the 4A EDC Board brochure pertaining information on a conference for Small Business and Entrepreneur. Conference scheduled for February 3th, 2014. Mr. Tedford asked to place this item on the next agenda for possible action.

ADJOURNMENT

On a motion by Mr. Lair and a second by Mrs. Washam, the Board adjourned at 7:41p.m.



Bob Collins, President

ATTEST:

Kris Washam, Secretary



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: January 14, 2014
SUBJECT: INFORMATIONAL ITEM – Parks Board Minutes

- There was not a meeting of the Parks and Recreation Board during the month of December 2013.

Electronic minutes are found at the following link:

http://www.farmersvilletx.com/government/agendas_and_minutes/parks_and_recreation_board_meetings.jsp



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: January 14, 2014
SUBJECT: INFORMATIONAL ITEM – Main Street Board Minutes

Electronic minutes are found at the following link:

http://www.farmersvilletx.com/government/agendas_and_minutes/main_street_board/index.jsp

**Farmersville Main Street Board
Minutes December 18, 2013
City Council Chambers**

The meeting was brought to order at 5:59 PM by Andy Washam. Present were Main Street Manager, Adah Leah Wolf, and board members Bryan Williams, Andy Washam, Matt Busby, and Leaca Caspari. Also present was City Manager Ben White.

Consider for approval November 20, 2013 Meeting Minutes:

Matt Busby made a motion to approve the minutes as written; Bryan Williams seconded the motion. The motion passed.

Consider for approval November 2013 Financial Statements:

Matt Busby made a motion to approve the minutes as printed; Bryan Williams seconded the motion. The motion passed.

Historic Assets Survey Update

The Austins have submitted their Historic Assets Survey/Collin County tax abatement application for their building (112 McKinney St.). Jason Lane requested information on the program, which Adah Leah sent to him (he owns the old Cook home). She will give Jason Andy's number in case he has questions regarding the application. Leaca will speak to the owners of the home at Rike and Summit Streets to see if they would be interested in pursuing the program. Andy will talk to Eddy Daniel and encourage him to submit an application for his downtown building. We will mention this program again at the Downtown Merchants Meeting, and Adah Leah will place a reminder in the e-newsletter as well. Is Sarah Jackson Butler close to completing her application? - Andy will remind her. Andy questioned whether the County Historical Commission would provide plaques for sites listed, and if so, how much they would be. This would be a good item for Main Street to fund as a perk for the applicants. We need to emphasize commercial building owners to take advantage of this program. Matt Busby will gather the Longitude and Latitude for the commercial buildings to assist future applicants.

Main Street Managers Report

The Main Street Manager presented a written monthly report for November, and also reported the following:

Adah Leah gave a PowerPoint program to City Council in November, and distributed a copy of the notes. Board recommended Adah Leah give this presentation to 4B as well as other community organizations such as Rotary, Chamber and Garden Club. The program could also be given in other communities who might be interested in the Main Street Program.

November is the annual Texas Downtown Assoc. conference which Adah Leah attended, and the annual Spring THC training is in February. Leaca Caspari offered to attend the next TDA conference in November.

The Farmersville Times had enough participation from downtown businesses to run a dedicated downtown shopping ad section for 4 weeks during the holidays. The *Red Carpet* event downtown was well organized and attended, an effective collaborative effort. *Shop Late and Celebrate* was a start to build upon for next year. Next year the shopping hours need to be placed on the signs. Board suggested adding a small event to each of those nights, such as a dance performance, a choral performance, Christmas music, building tours, etc and to begin planning earlier for this event. The Christmas lights added tremendously to the downtown appearance during the holidays, and will be effective if put up earlier next year.

The elf theme was very effective this year, suggested that Chamber identify a theme earlier for next year so that we have more time to think about it. The elves and snowman made for effective photos shared on social media this year.

Herb Ellis Event

Daniel White was contacted and will assist with contacts for the event. Jim Foy was contacted and has some information about the Ellis family; and would a good committee member. Suggested that UNT may have some students would want to participate. Andy suggested that perhaps we could do something this year, even if a smaller event, to begin the event. We will need to educate ourselves and the community about Herb Ellis and his connections to Farmersville. Ben White offered more suggestions, such as asking the UNT 5' o'clock band or 4' o'clock band to participate. UNT could be the event "anchor" and would give credibility to the event. An indoor venue in the Main Street area is needed. White suggested using jazz quartets or quintets. Suggested contact Trisha at the library, and also Guy and Cheryl Anderson as possible contacts. Andy will assemble a committee to continue organizing. A cover charge could be charged with an indoor venue. We would need sponsors as well. This would be a unique niche for our community. A logo would be needed as well. "Sax on the Square" - idea for an event name! It would be nice to have wine at the event, will need to check on this.

Tour Available Buildings

Adah Leah will check with Kevin Brock to see if we can tour his building. Everyone was encouraged to meet new merchants Steve and Gwen Davis at *Almost New* (120 McKinney St.). Kevin Brock has given us permission to use the poster niches in his building to place Audie Murphy movie posters in. Lee Warren has begun to work on 125 S. Main, we need to see the building and know his plans for the building.

Discussion of placing items on future agendas:

The next meeting will be held on Tuesday, January 21, at 5:15 PM.

Adjournment: With no further business to discuss, the meeting was adjourned by Andy Washam at 6:27 PM



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: January 14, 2014
SUBJECT: INFORMATIONAL ITEM – Main Street Report

Main Street Report is attached.



Main Street Monthly Report
December 2013
Reported by Adah Leah Wolf, Manager



ORGANIZATION:

6	Office closed due to ice storm
9	4B Board meeting preparation of meeting handouts, agenda posting, minutes, reports, etc. Meeting was cancelled due to ice storm.
18	Main Street Board meeting. Further discussion on "Chalk the Walk" event as well as Herb Ellis jazz event. Farmersville Heritage Museum board did not meet this month.
11,18	Manager attends city staff meetings.
	Annual contract is renewed with the Texas Historical Commission for Main Street Program

PROMOTION:

3	E Newsletters sent to update about upcoming events.
4	Main Street coordinated hot chocolate and cookies at the Gazebo for grades K, 1 and 2. Many volunteers assisted during the day; approximately 250 children served. The children placed handmade ornaments on a tree provided on the gazebo.
7	Farmers & Fleas Market for December was cancelled due to ice storm. (press releases and advertising had already been placed). Ads and press releases sent for January Market.
	Final review and edits to videographer for video coverage of the Governor's presentation of Texas Legislative Medal of Honor Award
	Main Street provided historical information about 206 McKinney Street (Shop WagJack), in preparation for their building being showcased at the Historical Society's annual tour of buildings.
	Shop Late and Celebrate signs made and placed downtown to advertise the merchants' late shopping days for Dec. 5, 12, and 19. December 5 date ended up being cancelled due to the ice storm.
	New Farmers & Fleas Market fliers for 2014 were printed and are being distributed.
	Artist Ted Clems contacted: he has been painting a view of the downtown square and will let us know when his painting is completed.
10	Christmas Parade planning meeting attended.
	Medal of Honor stamps purchased to use for future Audie Murphy day mailings
	Nice article about Audie Murphy Day was featured in the <i>Watch on the Rhine</i> Newsletter
13	Ladies group given goodie bags. They visited several shops in town and dined at Ellee's Eatery.
14	Farmersville Historical Society holds Tour of Historical Buildings, including the Bain Honaker House and 206 McKinney Street.
14	Annual Christmas Parade. Attendance was down this year due to cold weather and the loss of a weekend for float preparations (ice the weekend before)
14	Photos with Santa. Sugar Hill Restaurant decorated their space for Santa; it made a very attractive backdrop. Lori Carr was the photographer this year.
	City website updates
19	Downtown group tour of McKinney retirement home residents coordinated with the Chamber; goodie bags provided.
	Many good photos of the holidays were taken by volunteers Jack Smith and Debbie Helmberger.
31	Happy New Year e newsletter sent to entire Constant Contact list (419 persons).

DESIGN:

	Dyer Drug façade (all sides) is being painted
	Downtown median, gazebo, and monument sign on Farmersville Parkway were professionally decorated for the holidays this year. 4B, Parks Board, the Chamber and the City contributed the funds.
	Architectural design assistance previously received for 210 McKinney Street was sent to building owners Joe

	and Phyllis Wilson. They are considering working on their building.
	Bill Nerwich, contractor, continues work on façade and interior of 100 McKinney Street.
	The large wooden snowmen which were sponsored by 4B were decorated by merchants made this year's holiday appearance. Elves which had been distributed to the merchants showed up in many clever window displays.

ECONOMIC RESTRUCTURING:

	New shop, "Almost New" opened by Steve and Gwen Davis at 120 McKinney Street, featuring quality used furniture at discount prices.
	Lee Warren has completed repairs on 125 S. Main and has the building listed for sale.
	Historical Assets Survey Workshop information sent to Jason Lane
	Main Street provided historical information to realtor Alisha Moss regarding the cotton gin property, which is currently for sale.
19	Downtown Merchants meeting, hosted by The Farmersville Times. County Fire Marshal Jason Browning was in attendance and explained his role in the city.



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: January 14, 2014
SUBJECT: INFORMATIONAL ITEM – Building & Property Standards Commission Minutes

- There was not a meeting of the Building & Property Standards Commission during the month of December 2013.

Electronic minutes are found at the following link:

http://71.6.142.67/revize/farmersville/government/agendas_and_minutes/building_and_property_standards_meetings.jsp



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: January 14, 2014
SUBJECT: INFORMATIONAL ITEM – TIRZ Board Minutes

- There was not a meeting of the TIRZ Board during the month of December 2013.

Electronic minutes are found at the following link:

http://71.6.142.67/revize/farmersville/government/agendas_and_minutes/other_boards_and_committees.jsp#revize_document_center_rz305

- Kenneth Maun's Office is working on an Interlocal Agreement regarding the collection of taxes within the TIRZ. It will also go before Commissioner's Court in the near future.



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: January 14, 2014
SUBJECT: INFORMATIONAL ITEM – Library/Civic Center Board Minutes

- There was not a meeting of the Library/Civic Center Board during the month of December 2013.

Electronic minutes are found at the following link:

http://71.6.142.67/revize/farmersville/government/agendas_and_minutes/library_civic_center_board.jsp



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: January 14, 2014
SUBJECT: INFORMATIONAL ITEM – Farmersville Public Housing Authority Report

Electronic agendas and minutes are found at the following link:

<http://www.texoma.cog.tx.us/departments/client-services/texoma-housing-partners/>



TEXOMA HOUSING PARTNERS

BELLS - BONHAM - CELESTE - ECTOR - FARMERSVILLE - GUNTER - HONEY GROVE - HOWE - LADONIA - POTTSBORO
PRINCETON - SAVOY - TIOGA - TOM BEAN - TRENTON - VAN ALSTYNE - WHITEWRIGHT - WINDOM

December 5, 2013

MEMORANDUM

TO: All Members of the Texoma Housing Partners Board of Commissioners & Mayors

FROM: Susan Ensley, Program Manager

SUBJECT: Board Meeting

A meeting of the Texoma Housing Partners Board of Commissioners has been scheduled for Tuesday, December 17, 2013, at 5:30 P.M. at the Bonham Housing Authority offices located at 810 W. 16th in Bonham. An Agenda Packet for that meeting is enclosed for your review.

We are excited about our new maintenance shop so we are inviting all board members to come early and take a tour of the almost completed maintenance center. Please arrive between 4:45 P.M. and 5:00 P.M. if you would like the grand tour. Dinner will begin before the meeting and the meeting will start promptly at 5:30 P.M.

If you are unable to attend the meeting or if you have questions about the agenda packet, please do not hesitate to contact me.

Se

Enclosure





AGENDA
TEXOMA HOUSING PARTNERS
BOARD MEETING
Tuesday – December 17, 2013 – 5:30 P.M.
Bonham Housing Authority Offices
810 W. 16th, Bonham, Texas

- A. Call to Order and Declaration of a Quorum
- B. Invocation and Pledges
- C. Approval of Minutes: Approve Meeting Minutes for August 2013 Page #1
- D. TCOG Executive Director's Comments
- E. Public Housing Director's Report

F. Consent

All items on Consent Agenda are considered to be routine by the Texoma Housing Partners' Board and will be enacted with one motion. There will not be separate discussion of these items unless a member of the Governing Body or a citizen so requests, in which event, these items will be removed from the general order to business and considered in normal sequence.

- 1. August, September and October 2013 Liabilities: Authorize the Secretary/Treasurer to make payments in the amounts as listed.
Stacey Sloan, Finance Director

Page #2

G. Action

- 1. FYE 4/1/14 – 3/31/15 Operating Budget: Authorize the FYE 4/1/14 – 3/31/15 Operating Budget as presented.
Allison Minton, Client Services Director
- 2. THP FYE 2013 Budget Status Update: Accept recommendation, if any, regarding THP FYE 2013 budget.
Stacey Sloan, Finance Director

Page #21

Page #23

H. Citizens to be Heard

I. Adjourn

Persons with disabilities who plan to attend this meeting who may need auxiliary aids or services are requested to contact Susan Ensley at (903) 583-3336 two (2) work days prior to the meeting so that appropriate arrangements can be made. The above Agenda was posted at the Bonham Housing Authority offices in a place readily accessible to the general public and made available to the City Halls in the Texoma Housing Partners' cities on December 9, 2013.

MINUTES OF THE MEETING OF THE
TEXOMA HOUSING PARTNERS
BOARD OF COMMISSIONERS
August 14, 2013

Members Present: Betty Childress (Van Alstyne); Frank Budra (Pottsboro); Donal Gilstrap (Howe); Nelba Baker (Ector); Pam Glass (Princeton); Loretta Oliver (Windom); Ben White (Farmersville); Narda Goodson (Whitewright); Lori Clayton (Bonham); Marty Burke (Celeste)

Staff Present: Allison Minton, Terrell Culbertson, Susan Ensley, Gary Edwards, Susie Harper, Jan Knight

- A. Chairperson Childress called the meeting to order and a quorum was declared of the Board of Commissioners at 5:30 P.M.
- B. Invocation and Pledges.
- C. A motion was made by Marty Burke to approve the minutes of the meeting of June 18, 2013. The motion was seconded by Frank Budra. Motion carried.
- D. Public Housing Director's Report: Allison Minton discussed upcoming training for the new software installation. Gary Edwards discussed the new maintenance shop and new employee.
- E. A motion was made by Lori Clayton to approve the Consent items. This motion was seconded by Frank Budra. Motion carried.
- F. Action
 1. A motion was made by Frank Budra to accept the audit report for fiscal year ended 3/31/13; authorize payment to the audit firm in accordance with the terms of the engagement letter and authorize distribution of the report to HUD. The motion was seconded by Marty Burke. Motion carried.
 2. A motion was made by Marty Burke to authorize the purchase of Deer Run Apartments Complex in the amount of \$137,500. The motion was seconded by Pam Glass. Motion carried.
 3. No action was taken to accept recommendation, if any, regarding the fiscal year ending 2013 budget.
- G. Adjourned by Chairperson Childress at 6:10 P.M.

Texoma Housing Partners
Check/Voucher Register
1110 - Cash - THP General Unrestricted
From 8/1/2013 Through 8/31/2013

Vendor	Check	Transaction Description	Amount
2-1-1 TEXAS PROGRAM	37195	211 resource book	49.95
ACUITY SPECIALTY PRODUCTS GROUP INC. DBA ZEP MANUFACTURING	37231	INV 9000449263	972.49
ADAIR, HOWELL JOHN	37136	INV 10015VA	430.00
ADAIR, HOWELL JOHN	37176	INV 0007 BELLS	470.00
ADAIR, HOWELL JOHN	37278	INV 003BE813	400.00
ADAMI, LINDSEY & COMPANY, LLP	37277	AUDIT	8,500.00
ALSOBROOK, GINA RENE	37293	resident stipend van alstyne	75.00
AMERIPOWER	37220	UTILITIES SEVERAL CITIES TOGETHER	454.19
AMERIPOWER	37221	UTILITIES VA B1308140455	111.82
ARMSTRONG, BRENDA	37184	NEGATIVE RENT FOR AUGUST	18.00
ARRIAGA, ALEXIS	37172	NEGATIVE RENT FOR AUGUST	13.00
AT&T	37268	ACCT 903 378 2027 076 4	62.21
ATMOS ENERGY COMPANY	37119	ACCT 3021468572	36.95
ATMOS ENERGY COMPANY	37152	UTILILTIES VAN ALSTYNE 40001232451	45.19
ATMOS ENERGY COMPANY	37153	UTILITIES HOWE 4000827454	21.63
ATMOS ENERGY COMPANY	37211	UTILITIES HOWE 4000827454	41.51
ATMOS ENERGY COMPANY	37212	UTILITIES GUNER 4000136290	94.60
ATMOS ENERGY COMPANY	37258	ACCT 309822271	40.52
ATTERTON, BRITTANY	37191	NEGATIVE RENT AUGUST	16.00
BAKER DISTRIBUTING LLC	37205	MAINENANCE MATERIALS	6.15
BASIC FOOD PANTRY	37202	FOOD DRIVE	276.24
BATMAN, ANNA	37186	NEGATIVE RENT FOR AUGUST	32.00
BENJAMIN, SHIRHONDA	37160	NEGATIVE RENT FOR AUGUST	22.00
BONHAM QUICK LUBE (B-QUICK INC.)	37207	MAINTENANCE	194.00
BONHAM SERVICE CENTER	37210	MAINTENANCE	447.50
BRAY, JOSH / SANITATION SOLUTIONS	37127	inv 37x00020	707.60
BROWN, SHANBRICCA	37141	NEGATIVE RENT FOR AUGUST	21.00

Texoma Housing Partners
Check/Voucher Register
1110 - Cash - THP General Unrestricted
From 8/1/2013 Through 8/31/2013

Vendor	Check	Transaction Description	Amount
BUDRA, FRANK	37254	THP BOARD OF DIRECTORS TRAVEL	44.07
BUFKIN, KAYLEA	37190	NEGATIVE RENT FOR AUGUST	109.00
BURKE, MARTY	37260	THP BOARD OF DIRECTORS TRAVEL	25.99
CABLE ONE	37224	ACCT 23404 415433 01 7	100.95
CABLE ONE	37244	ACCT 23404 505518 02 6	126.39
CARPENTER, QUENTIN	37276	RESIDENT TIPEND	150.00
CHILDRENS'S ADVOCACY CENTER (CAC)	37179	school supplies	50.00
CHILDRESS, BETTY	37253	THP BOARD OF DIRECTORS TRAVEL	33.90
CITY OF BELLS	37115	WATER BILL APT 8	54.99
CITY OF BELLS	37249	PILOT FYE 3/31/13	1,453.14
CITY OF BONHAM	37226	PILOT FYE 3/31/13	2,710.20
CITY OF CELESTE	37112	WATER BILL	1,800.82
CITY OF CELESTE	37238	PILOT TYE 3/31/13	2,894.63
CITY OF ECTOR	37252	PILOT FYE 3/31/13	1,635.81
CITY OF FARMERSVILLE	37239	PILOT FYE 3/31/13	9,260.23
CITY OF GUNTER	37144	UTILITIES GUNTER 000137	821.26
CITY OF GUNTER	37235	PILOT FYE 3/31/13	1,442.14
CITY OF HONEY GROVE	37236	PILOT FYE 3/31/13	6,047.47
CITY OF HOWE	37199	UTILITIES HOW 217	1,566.80
CITY OF HOWE	37200	UTILITES HOWE 3069	795.60
CITY OF HOWE	37287	PILOT FYE 3/13/31	923.79
CITY OF LADONIA	37111	WATER BILLS	1,744.00
CITY OF LADONIA	37145	INV 1020 LADONIA SECURITY	400.00
CITY OF POTTSBORO	37233	PILOT FYE 3/31/13	963.23
CITY OF PRINCETON	37242	PILOT FYE 3/31/13	2,735.30
CITY OF SAVOY	37228	pilot fye 3/31/13	2,621.00
CITY OF TIOGA	37275	PILOT FYE 3/31/13	631.96
CITY OF TIOGA	37292	utilties tioga 26631	379.21
CITY OF TOM BEAN	37237	PILOT FYE 3/31/13	2,362.26
CITY OF TRENTON	37116	water bill	56.69
CITY OF TRENTON	37250	PILOT FYE 3/31/13	1,818.74
CITY OF VAN ALSTYNE	37234	PILOT FY 3.31.13	3,219.58
CITY OF WHITEWRIGHT	37232	PILOT FYE 3/31/13	4,912.35
CITY OF WINDOM	37117	WATER BILL	312.19
CITY OF WINDOM	37251	PILOT FYE 3/31/13	1,118.78

Texoma Housing Partners
Check/Voucher Register
1110 - Cash - THP General Unrestricted
From 8/1/2013 Through 8/31/2013

Vendor	Check	Transaction Description	Amount
CLARK, JENNIFER	37158	NEGATIVE RENT FOR AUGUST	23.00
COLE, SARAH	37185	NEGATIVE RENT FOR AUGUST	68.00
COMMUNICATIONS NETWORK INC.	37129	INV 1308A03410	295.80
COOPER, LUZ	37166	NEGATIVE RENT FOR AUGUST	32.00
CUBA, DOROTHY	37173	NEGATIVE RENT FOR AUGUST	36.00
CUBA, TAKYMBERLY	37188	NEGATIVE RENT FOR AUGUST	21.00
DEALERS ELECTRICAL SUPPLY	37241	INV 1355810 00	44.65
DENNIS, JUANITA	37151	NEGATIVE RENT FOR AUGUST	18.00
DOTSON, MARIE	37161	NEGATIVE RENT FOR AUGUST	23.00
ENSLEY, SUSAN	37148	THA ANNUAL CONFERENCE 2013	135.00
ENSLEY, SUSAN	37149	TRAVEL EXPENSE	333.86
ERWIN, BRIAN KIETH	37134	INV 1173	460.00
ERWIN, BRIAN KIETH	37170	INV 1174	295.00
ERWIN, BRIAN KIETH	37217	INV 2286	470.00
EXXON MOBIL	37246	ACCT 7187 8592 0494 7559	4,849.24
FANNIN COUNTY FAMILY CRISIS CENTER	37201	FOOD DRIVE	196.56
FARMERSVILLE GRAIN & HARDWARE	37208	MAINTENANCE MATERIALS	161.94
FETZ, BRANDY	37198	NEGATIVE RENT HOWE	30.00
FIELDS, HEATHER	37171	NEGATIVE RENT FOR AUGUST	68.00
FINNEY, CRYSTAL	37162	NEGATIVE RENT FOR AUGUST	23.00
FINNEY, PERSEPHANIE	37189	NEGATIVE RENT FOR AUGUST	23.00
FIX AND FEED	37131	acct bonhous	1,674.90
GENERAL ELECTRIC COMPANY	37219	INV 82 300791	2,185.00
GERMAINE DESIGNS, INC.	37222	INV 201316 092	240.00
GILMORE, SHERRIE	37196	NEGATIVE RENTER GUNTER	19.00
GILSTRAP, DONAL	37255	THP BOARD OF DIRECTORS TRAVEL	35.03
GLASS, PAMELA	37273	THP BOARD OF DIRECTORS TRAVEL	50.85

Texoma Housing Partners
Check/Voucher Register
1110 - Cash - THP General Unrestricted
From 8/1/2013 Through 8/31/2013

Vendor	Check	Transaction Description	Amount
GOINS LUMBER CO. INC	37142	MAINTENANCE MATERIALS	71.85
GONZALES, MONIQUE	37169	NEGATIVE RENT FOR AUGUST	23.00
GOREE, VERONICA	37168	NEGATIVE RENT FOR AUGUST	32.00
GRAYSON COUNTY COLLEGE	37104	INV 1292	508.00
GRUPP, EARDAN	37192	refund of security and pet deposit	175.00
GUFFEE, LORETTA	37182	NEGATIVE RENT FOR AUGUST	16.00
HALL, GARY W HALL SUPPLY CO	37143	MAINTENANCE MATERIALS	751.09
HARPER, SUSIE	37266	TRAVEL EXPENSE	321.99
HD SUPPLY FACILITIES MAINTENANCE LTD.	37125	inv 9123530879	1,399.60
HD SUPPLY FACILITIES MAINTENANCE LTD.	37126	INV 9123559514	562.20
HD SUPPLY FACILITIES MAINTENANCE LTD.	37225	9123660756 INV 9123957291 9123957293	573.20
HENDERSON, KRYSTAL	37177	NEGATIVE RENT FOR AUGUST	18.00
HOME DEPOT USA INC. DBA THE HOME DEPOT	37120	ACCT 6035 3225 0451 8980	1,212.50
HUNT, THOMAS / THE ROOF DOCTOR	37150	HG ROOFING	14,115.00
HUNT, THOMAS / THE ROOF DOCTOR	37257	HG ROOF REPAIR	15,945.00
INTERLINE BRANDS INC.	37138	INV 291884088	405.06
INTERLINE BRANDS INC.	37279	INV 292997038	52.36
INTERLINE BRANDS INC.	37280	INV 293581070	216.92
JOHNSON, ROBERT W.	37121	inv 432115 432116	690.00
JOHNSON, ROBERT W.	37213	INV 432117	295.00
JOHNSON, ROBERT W.	37259	INV 432118	295.00
JONES, BILLY	37290	resident stipend howe	150.00
KIRK, DORIS	37147	THA ANNUAL CONFERENCE 2013	135.00
KIRK, DORIS	37245	TRAVEL EXPENSE	94.36
L&L AC/ELECTRICAL	37281	INV 3504	743.00
LANCE, SAN JUANITA	37135	JULY LITERACY	240.00
LANGFORD, DAVID L. DBA	37187	INV 888966 88997	200.00
LATHAM, TRICIA	37181	NEGATIVE RENT FOR AUGUST	83.00
LONE STAR CLEANING & RESTORATION	37118	inv 9095	130.00
LOPEZ, VICTOR / LOPEZ LANDSCAPING	37123	INV 1438	15,400.00
LOWE'S COMPANIES INC.	37107	ACCT 9900 129419 0	709.50
MARKS PLUMBING PARTS	37105	inv 1234773	312.85

Texoma Housing Partners
Check/Voucher Register
1110 - Cash - THP General Unrestricted
From 8/1/2013 Through 8/31/2013

Vendor	Check	Transaction Description	Amount
MARKS PLUMBING PARTS	37106	INV 1235950	121.15
MARKS PLUMBING PARTS	37227	INV 1243214	1,159.40
MARTIN, JIMMIE	37164	NEGATIVE RENT FOR AUGUST	23.00
MAXWELL ERICA	37159	NEGATIVE RENT FOR AUGUST	45.00
MERSHAWN, SARA	37194	negative rent for august	19.00
MICHAUD, MELODY	37180	TRAVEL EXPENSE	94.36
MINTON, ALLISON	37114	TRAVEL EXPENSE	131.08
MINTON, ALLISON	37209	NADO CONFERENC MEAL COSTS	314.00
NATIONAL WHOLESALE SUPPLY	37137	INV S1430830.001	295.00
NATIONAL WHOLESALE SUPPLY	37218	INV 16063	295.00
NICHOLS,TRACY	37163	NEGATIVE RENT FOR AUGUST	22.00
NICHOLS,TRACY	37270	RESIDENT STIPEND	150.00
NORTH TEXAS PAINT AND RENTAL CENTER	37109	maintenance materials	2,201.12
NOTARY ASSOCIATION OF TEXAS INC.	37140	NOTARY APPLICATIONS FOR MELODY MICHAUD	111.00
NOVELLA, BROOKS	37230	RESIDENT STIPEND	200.00
O'REILLY AUTO PARTS	37146	MAINTENENANCE MATERIALS	29.99
O'REILLY AUTO PARTS	37243	INV 219952 219949	146.98
PAINTER, JONATHAN	37139	HG SECUIRITY JULY	660.00
PDQ	37240	INV SO 162053 160437 160740	104.60
PHILLIPS, CHARLES ALFRED	37271	RESIDENT STIPEND	200.00
PHILLIPS, WYNONA	37284	REFUND OF SECURITY DEPOSIT AND CREDIT	130.00
PITTMAN, WILICIA	37174	NEGATIVE RENT FOR AUGUST	16.00
POSEY, RYAN A.	37285	MAINTENANCE	98.98
POSEY, RYAN A.	37286	MAINTENANCE	98.98
POWELL, LUCRETIA	37157	NEGATIVE RENT FRO AUGUST	11.00
PRICE, BRENDA	37291	rrsident stipend pottsboro	150.00
QUILL CORPORATION	37124	INV 4084114	41.36
QUILL CORPORATION	37155	INV 4358996 4463605	166.95
QUILL CORPORATION	37262	INV 4392369 4251537	523.45
RESULTS ENVIRONMENTAL PEST MANAGEMENT	37216	INV 29022	3,354.00

Texoma Housing Partners
Check/Voucher Register
1110 - Cash - THP General Unrestricted
From 8/1/2013 Through 8/31/2013

Vendor	Check	Transaction Description	Amount
RIFE, MYKAYLA	37274	RESIDENT STIPEND	200.00
RUTH, ANGELA	37175	NEGATIVE RENT FOR AUGUST	94.00
SCHLOEMER, SANDRA	37183	NEGATIVE RENT FOR AUGUST	18.00
SILVA, LAURA	37154	NEGATIVE RENT FOR AUGUST	32.00
SMITH FEED-SEED AND HARDWARE	37108	MAINTENANCE MATERIALS	145.76
SONGER, BOBBI	37193	negative rent for august	21.00
TAYLOR, LOU ANN	37269	TRAVEL EXPENSE	134.13
TAYLOR, SCOTT	37215	INV 160768	1,300.00
TENANT TRACKER INC.	37248	INV 373193	20.00
TENANT TRACKER INC.	37288	INV 373188	5.00
TEXAS STAR BAR-B-QUE	37122	INV 226	271.70
TEXOMA CARE	37256	MAINTENANCE DR. EXAM	95.00
TEXOMA COUNCIL OF GOVERNMENTS	37102	admin charges 7/16/31/14	46,316.46
TEXOMA COUNCIL OF GOVERNMENTS	37103	ADMIN CHARGES 7/16-31/13	1,327.21
TEXOMA COUNCIL OF GOVERNMENTS	37223	admin charges for 8/1-15/13	48,614.18
TEXOMA HOUSING PARTNERS	37113	NICHOLE EDWARDS TRANSFER DEPOSIT	25.00
TEXOMA PRINT SERVICES	37229	INV 38234	205.48
THOMISON, MARTHA	37289	resident stipend gunter	125.00
TIPTON, BRITTNY	37197	SECURITY DEPOSIT REFUND	75.00
TOWNSEND, TERRI	37272	RESIDENT STIPEND	150.00
TRI COUNTY GLASS INC.	37206	MAINTENNACE MATERIALS	1,021.50
VAIL, BRANDY	37165	NEGATIVE RENT FOR AUGUST	48.00
VAN ALSTYNE HARDWARE CO.	37128	acct 149	18.78
VERIZON BUSINESS	37203	ACCT 6000014712 X 26	46.29
VERIZON BUSINESS	37204	ACCT 6000014712 X26	22.55
VERIZON SOUTHWEST	37214	ACCT 10 5610 28767162963 00	474.25
VERIZON SOUTHWEST	37263	ACCT 10 5610 2846283991 08	59.85
VERIZON SOUTHWEST	37264	ACCT 10 5610 2877458830 09	110.47
VERIZON SOUTHWEST	37265	ACCT 10 5610 2877458830 09	225.28

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Vendor	Check	Transaction Description	Amount
VOORHEIS, LISA	37267	RESIDENT STIPEND	380.00
VOORHEIS, WILLIAM	37261	RESIDENT TIPEND	200.00
WASTE MANAGEMENT SHERMAN HAULING	37156	INV 2114102 1001 0	101.10
WEAVER, CASSANDRA	37283	RESIDENT STIPEND	150.00
WEILER MARIE	37132	REFUND OF CREDIT	73.00
WHITEWRIGHT HARDWARE LLC	37133	maintenance materials	133.27
WILKINS, BETTY	37282	RESIDENT STIPEND	100.00
XRH,INC. DBA CROSSROADS HARDWARE	37110	ACCT BHA	134.97
YBARRA, MAXI	37167	NEGATIVE RENT FOR AUGUST	82.00
		Total 1110 - Cash - THP General Unrestricted	250,039.96
Report Total			250,039.96

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From 9/1/2013 Through 9/30/2013

Vendor	Check	Transaction Description	Amount
ADAIR, HOWELL JOHN	37379	INV 20002NDBO	2,495.00
ADAIR, HOWELL JOHN	37425	INV 81012BO	400.00
ADAIR, HOWELL JOHN	37451	INV 0010018	285.00
ADAMI, LINDSEY & COMPANY, LLP	37480	inv 63377	3,200.00
ALSOBROOK, GINA RENE	37481	RESIDENT STIPEND VAN ALSTYNE	75.00
AMERIPOWER	37314	UTILITIES HOWE 1308160006	35.77
AMERIPOWER	37315	UTILITIES HOWE 1308090003	44.69
AMERIPOWER	37332	ACCT 1303290017	139.95
AMERIPOWER	37333	ACCT 1303290017	14,135.75
AMERIPOWER	37334	ACCT 13078004 B1308270259	251.86
AMERIPOWER	37426	UTITIES 130329007	338.15
AMERIPOWER	37482	ACCT 1303290017	13,189.90
ARMSTRONG, BRENDA	37384	NEGATIVE RENT FOR SEPTEMBER 2013	18.00
ARRIAGA, ALEXIS	37376	NEGATIVE RENT FOR SEPTEMBER 213	13.00
AT&T	37478	acct 903 378 2027 076 4	62.15
ATMOS ENERGY COMPANY	37303	utilties howe 40001608804	42.18
ATMOS ENERGY COMPANY	37304	utililities howe 4001699298	40.09
ATMOS ENERGY COMPANY	37331	ACCT 3012468572	36.28
ATMOS ENERGY COMPANY	37418	UTILITIES GUNTER 400136290	27.02
ATMOS ENERGY COMPANY	37419	UTILITIES VAN ALSTYEN 4001232451	33.03
ATMOS ENERGY COMPANY	37469	ACCT 3027053919	28.82
ATMOS ENERGY COMPANY	37470	ACCT 3039822271	41.35
ATMOS ENERGY COMPANY	37471	ACCT 3021468572	36.28
ATTERTON, BRITTANY	37407	NEGATIVE RENT FOR SEPTEMBER 2013	16.00
BAKER DISTRIBUTING LLC	37339	MAINTENANCE MATERIALS	2,388.11
BATMAN, ANNA	37387	NEGATIVE RENT FOR SEPTEMBER 2013	32.00
BENJAMIN, SHIRHONDA	37401	NEGATIVE RENT FOR SEPTEMBER 2013	22.00
BONHAM BUILDING SUPPLY	37398	MAINTENANCE MATERIALS	62.97

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Vendor	Check	Transaction Description	Amount
BONHAM QUICK LUBE (B-QUICK INC.)	37399	MAINTENANCE MATERIALS	156.00
BRADFILED W.H.	37457	BEE REMOVAL, HG & FV	750.00
BRAY, JOSH / SANITATION SOLUTIONS	37360	INV 38X00028	353.80
BROWN, SHANBRICCA	37337	NEGATIVE RENT FOR SEPTEMBER 2013	21.00
BUDRA, FRANK	37301	THP BOARD OF DIRECTORS TRAVEL	44.07
BUFKIN, KAYLEA	37392	NEGATIVE RENT FOR SEPTEMBER 2013	109.00
CABLE ONE	37432	ACCT 23404-415433-01-7	100.95
CABLE ONE	37466	ACCT 23404505518023	126.38
CAMMACK, STEVE	37408	REIMBURSEMENT	43.99
CARPENTER, QUENTIN	37449	RESIDENT STIPEND	150.00
CITY OF BELLS	37330	WATER BILLS	160.52
CITY OF CELESTE	37329	WATER BILLS	1,606.40
CITY OF GUNTER	37298	UTILITIES GUNTER 000137	886.11
CITY OF HONEY GROVE	37299	WATER BILLS	2,711.75
CITY OF HONEY GROVE	37462	WATER BILLS	2,640.16
CITY OF HOWE	37324	UTILITIES HOWE 0217	2,162.48
CITY OF HOWE	37325	UTILITIES HOWE 3069	831.16
CITY OF LADONIA	37346	WATER BILLS	1,740.00
CITY OF LADONIA	37464	LADONIA SECURITY	100.00
CITY OF TIOGA	37448	UTILITIES (26631)	383.13
CITY OF TOM BEAN	37328	WATER BILLS	644.67
CITY OF TOM BEAN	37463	WATER BILLS	691.47
CITY OF WHITEWRIGHT	37327	WATER BILLS	2,092.65
CITY OF WHITEWRIGHT	37461	WATER BILLS	2,090.87
CITY OF WINDOM	37349	WATER BILLS	338.84
CLARK, JENNIFER	37365	NEGATIVE RENT FOR SEPTEMBER	23.00
COLE, SARAH	37386	NEGATIVE RENT FOR SEPTEMBER 2013	68.00
COMMUNICATIONS NETWORK INC.	37364	INV 1309A03410	295.80
COMPTON, LASHONDA	37402	NEGATIVE RENT FOR SEPTEMBER 2013	15.00
COOPER, LUZ	37372	NEGATIVE RENT FOR SEPTEMBER 2013	32.00
CUBA, DOROTHY	37377	NEGATIVE RENT FOR SEPTEMBER 2013	36.00

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Vendor	Check	Transaction Description	Amount
CUBA, TAKYMBERLY	37390	NEGATIVE RENT FOR SEPTEMBER 2013	21.00
DENNIS, JUANITA	37351	NEGATIVE RENT FOR SEPTEMBER 2013	18.00
DOBBS, FRANCES	37320	GED	240.00
DOTSON, MARIE	37367	NEGATIVE RENT FOR SEPTMEBER 2013	23.00
ENSLEY, SUSAN	37415	TRAVEL EXPENSE	367.19
ENTERPRISE	37350	INV 237845	130.16
ERWIN, BRIAN KIETH	37307	inv 1176	265.00
EXXON MOBIL	37433	ACCT 7187859204947559	5,170.42
FANNIN COUNTY TITLE	37294	ESCROW PAYMENT RE PURCHASE OF DEER RUN	5,000.00
FARMERSVILLE GRAIN & HARDWARE	37345	MAINTENANCE MATERIALS	245.31
FETZ, BRANDY	37318	RESIDENT NEGATIVE RENT HOWE	30.00
FIELDS, HEATHER	37374	NEGATIVE RENT FOR SEPTEMBER 2013	68.00
FINNEY, CRYSTAL	37369	NEGATIVE RENT FOR SEPTEMBER 2013	23.00
FINNEY, PERSEPHANIE	37391	NEGATIVE RENT FOR SEPTEMBER 2013	23.00
FIX AND FEED	37366	MAINTENANCE MATERIALS	1,331.19
GARCIA, DIANE	37409	negative rent for september 20123	164.00
GERMAINE DESIGNS, INC.	37455	INV 21316-199	176.00
GILMORE, SHERRIE	37317	RESIDENT NEGATIVE RENT GUTNER	22.00
GOINS LUMBER CO. INC	37412	MAINTENANCE MATERIALS	119.44
GONZALES, MONIQUE	37373	NEGATIVE RENT FOR SEPTMEBER 2013	23.00
GUFFEE, LORETTA	37406	NEGATIVE RENT FOR SEPTEMBER 2013	16.00
GUTHRIE, TERESA	37310	RESIDENT NEGATIVE RENT HOWE	20.00
HALL, GARY W HALL SUPPLY CO	37344	MAINTENANCE MATERIALS	15.90
HARPER, SUSIE	37477	TRAVEL/EXPENSE	285.83
HD SUPPLY FACILITIES MAINTENANCE LTD.	37357 ₁	INV 9124291376	721.00

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Vendor	Check	Transaction Description	Amount
HD SUPPLY FACILITIES MAINTENANCE LTD.	37358	inv 9124418589	566.00
HD SUPPLY FACILITIES MAINTENANCE LTD.	37359	INV 9124291376 9124418589	995.98
HENDERSON, KRYSTAL	37380	NEGATIVE RENT FOR SEPTEMBER 2013	21.00
HOME DEPOT USA INC. DBA THE HOME DEPOT	37305	acct 6035 3225 0451 8980	818.43
HORSLEY SPECIALTIES INC.	37397	ABESTOS ABAGEMENT, 2ND ST. BONHAM	43,225.50
HUNT, THOMAS / THE ROOF DOCTOR	37417	HG ROOF REPLACE	13,875.00
JIM'S SMALL ENGINE	37440	INV 198575	19.42
JIM'S SMALL ENGINE	37441	INV 198578 198580	79.15
JIM'S SMALL ENGINE	37442	INV 198586	77.25
JOHNSON, ROBERT W.	37352	INV 432119	325.00
JOHNSON, ROBERT W.	37472	INV 432120	400.00
JONES, BILLY	37474	RESIDENT STIPEND HOWE	150.00
JUSTICE COURT, PRECINCT #3	37311	EVICITION, BROOKS HG	101.00
JUSTICE COURT, PRECINCT #3	37424	eviction hg 11	10.00
JUSTICE COURT, PRECINCT #3	37427	eviction k hayes honey grove	111.00
JUSTICE COURT, PRECINCT #3	37450	HG #11 WRIT	191.00
KIRK, DORIS	37414	TRAVEL EXPENSE	55.37
KIRK, DORIS	37467	TRAVE EXPENSE	46.90
LANCE, NORMAN	37321	GED	420.00
LANCE, SAN JUANITA	37308	ged	300.00
LANCE, SAN JUANITA	37423	AUGUST INV.	120.00
LANGFORD, DAVID L. DBA	37388	INV 89219	100.00
LANGFORD, DAVID L. DBA	37389	INV 89218	100.00
LATHAM, TRICIA	37382	NEGATIVE RENT FOR SEPTEMBER 2013	83.00
LONE STAR CLEANING & RESTORATION	37302	inv 9108	192.50
LONE STAR CLEANING & RESTORATION	37416	INV 9122	180.00
LONG, LINDA	37322	GED	300.00
LOPEZ, VICTOR / LOPEZ LANDSCAPING	37354	INV 1456	12,380.00
LOWE'S COMPANIES INC.	37341	ACCT 9900 129419 0	879.82
MARKS PLUMBING PARTS	37338	MAINTENANCE MATERIALS	51.70
MARTIN, JIMMIE	37444	REFUND OF SECURITY DEPOSIT AND CREDIT	188.00

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Vendor	Check	Transaction Description	Amount
MERSHAWN, SARA	37395	NEGATIVE RENT FOR SEPTEMBER 2013	13.00
MICHAUD, MELODY	37381	TRAVEL EXPENSE	141.25
MINTON, ALLISON	37413	TRAVEL EXPENSE	478.45
NEELEY, JENI	37385	NEGATIVE RENT FOR SEPTEMBER 2013	83.00
NEFF, NATALIE	37309	RESIDENT NEGATIVE RENT POTTSBORO	11.00
NICHOLS, TRACY	37403	NEGATIVE RENT FOR SEPTEMBER 2013	22.00
NICHOLS, TRACY	37443	RESIDENT STIPEND	150.00
NORTH TEXAS PAINT AND RENTAL CENTER	37343	MAINTENANCE MATERIALS	707.01
NOVELLA, BROOKS	37429	RESIDENT STIPEND	200.00
O'REILLY AUTO PARTS	37300	inv 0358 162621 0361 222273	32.08
O'REILLY AUTO PARTS	37348	MAINTENANCE MATERIALS	2.09
OWENS, DEE	37421	REFUND OF SECURITY DEPOSIT	97.00
OWENS-PARKER MEDICAL INC.	37431	ramp	625.00
OWENS-PARKER MEDICAL INC.	37465	INV 29193	386.00
PAINTER, JONATHAN	37316	HG SECURITY	465.00
PAINTER, JONATHAN	37453	HG SECURITY	465.00
PDQ	37430	MAINTENANCE MATERIALS	236.34
PHILLIPS, CHARLES ALFRED	37445	RESIDENT STIPEND	200.00
PITNEY BOWES (RESERVE ACCT)	37296	ACCT 80000 9000 01311 0164	420.09
Pitney Bows (Equipment acct)	37436	INV 488602	101.00
PITTMAN, WILICIA	37378	NEGATIVE RENT FOR SEPTEMBER 2013	16.00
POSEY, RYAN A.	37319	maintenance materials	280.31
POWELL, LUCRETIA	37363	NEGATIVE RENT FOR SEPTEMBER 2013	11.00
PRICE, BRENDA	37479	RESIDENT STIPEND POTTSBORO	150.00
QUILL CORPORATION	37306	INV 4756781 4574169	185.96
QUILL CORPORATION	37355	INV 4982450 4982895	302.93
QUILL CORPORATION	37356	INV 4574169 5096051	285.56
QUILL CORPORATION	37438	INV 5480552 5439119 5594504	161.31

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Vendor	Check	Transaction Description	Amount
R.B.T. CONSTRUCTION	37396	DRAW FOR MAINTENANCE BUILDING	55,870.20
RESULTS ENVIRONMENTAL PEST MANAGEMENT	37422	INV 24233	3,888.00
REX RODGERS JR. INC.	37347	MAITNENANCE MATERIALS	771.45
RIFE, MYKAYLA	37447	RESIDENT STIPEND	200.00
RUTH, ANGELA	37405	NEGATIVE RENT FOR SEPTEMBER 2013	94.00
SCHLOEMER, SANDRA	37383	NEGATIVE RENT FOR SEPTEMBER 2013	18.00
SECURITY SIGNAL DEVICES INC. DBA SSD SYSTEMS	37295	INV 3421	68.85
SECURITY SIGNAL DEVICES INC. DBA SSD SYSTEMS	37460	INV 39852-A	68.85
SHIPMAN, CHASSIDY	37313	RESIDENT NEGATIVE RENT HOWE	20.00
SHIRLEY, GARY L.	37456	TIOGA	5,000.40
SHUE, AMBER	37323	resident negative rent howe	30.00
SILVA, LAURA	37353	NEGATIVE RENT FOR SEPTEMBER 20132	32.00
SMITH FEED-SEED AND HARDWARE	37342	MAINTENANCE MATERRIALS	193.27
SONGER, BOBBI	37394	NEGATIVE RENT FOR SEPTEMBER 2013	21.00
TENANT TRACKER INC.	37434	INV 375286	5.00
TENANT TRACKER INC.	37435	INV 375291	10.00
TEXOMA CARE	37468	MAINTENANCE MEDICAL	95.00
TEXOMA COUNCIL OF GOVERNMENTS	37335	ADMIN CHARGES 8/1-31/13	2,553.25
TEXOMA COUNCIL OF GOVERNMENTS	37336	admin charges for 8/16-31/13	49,602.47
TEXOMA COUNCIL OF GOVERNMENTS	37428	ADMIN CHARGES 9/1-30/15	45,305.23
THOMISON, MARTHA	37473	RESIDENT STIPEND GUNTER	125.00
TOWNSEND, TERRI	37446	RESIDENT STIPEND	150.00
TRINITY TIRE	37400	MAINTENANCE MATERIALS	639.84
UNDERWOOD INC.	37312	inv 1043	250.00
UNDERWOOD INC.	37452 ₁₄	INV 1074	950.00

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Vendor	Check	Transaction Description	Amount
VAIL, BRANDY	37370	NEGATIVE RENT FOR SEPTEMBER 2013	60.50
VAN ALSTYNE HARDWARE CO.	37362	INV 133671	1.78
VERIZON BUSINESS	37410	ACCT 6000014711X26	44.23
VERIZON BUSINESS	37411	ACCT 6000014712X26	49.49
VERIZON SOUTHWEST	37420	ACCT 10 5610 2867162963 00	498.81
VERIZON SOUTHWEST	37439	ACCT 10 5610 2851333519 09	225.92
VERIZON SOUTHWEST	37475	ACCT 10 5610 2846283991 08	59.57
VERIZON SOUTHWEST	37476	ACCT 105610287745883009	110.97
VOORHEIS, LISA	37459	INV 160541	380.00
VOORHEIS, WILLIAM	37437	RESIDENT STIPEND	200.00
WALMART COMMUNITY	37326	ACCT 6032 2020 0023 0392	546.83
WALMART COMMUNITY	37483	ACCT 6032 2020 0023 0392	407.29
WASTE MANAGEMENT SHERMAN HAULING	37361	INV 2114780-1001-3	101.04
WEAVER, CASSANDRA	37454	RESIDENT STIPEND	150.00
WHITEWRIGHT HARDWARE LLC	37371	MAINTENANCE MATETIALS	135.73
WILLIAMS, DANIELE	37375	NEGATIVE RENT FOR SEPTEMBER 2013	18.00
WILLIAMS, DUDLEY	37368	NEGATIVE RENT FOR SEPTEMBER 2013	32.00
XRH,INC. DBA CROSSROADS HARDWARE	37297	maintenance materials	65.88
YBARRA, MAXI	37404	NEGATIVE RENT FOR SEPTEMBER 2013	82.00
		Total 1110 - Cash - THP General Unrestricted	325,137.24
Report Total			325,137.24

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Vendor	Check	Transaction Description	Amount
ADAIR, HOWELL JOHN	37594	0013HG-1	1,000.00
ALREAD JR., CAMERON	37561	ARCHITECTURAL SERVICES	5,385.00
ALSOBROOK, GINA RENE	37629	RESIDENT STIPEND VAN ALSTYNE	75.00
AMERIPOWER	37605	UTILITIES B1310100040	128.20
ARMSTRONG, BRENDA	37522	NEGATIVE RENT	18.00
ARRIAGA, ALEXIS	37538	NEGATIVE RENT	13.00
AT&T	37583	ACCT# 90337820270764	4.17
ATMOS ENERGY COMPANY	37579	acct 4000136290	27.84
ATMOS ENERGY COMPANY	37580	acct 4001232451	32.47
ATTERTON, BRITTANY	37527	NEGATIVE RENT	16.00
BAKER DISTRIBUTING LLC	37575	MAINTENANCE MATERIALS	1,968.30
BATMAN, ANNA	37523	NEGATIVE RENT	32.00
BENJAMIN, SHIRHONDA	37505	NEGATIVE RENT	22.00
BONHAM QUICK LUBE (B-QUICK INC.)	37544	MAINTENANCE MATERIALS	201.50
BONHAM QUICK LUBE (B-QUICK INC.)	37555	MAINTENANCE MATERIALS	1,561.03
BRAY, JOSH / SANITATION SOLUTIONS	37501	INV# 39X00028	707.60
BRITTNY TIPTON	37573	NEGATIVE	20.00
Brown, Fonda	37529	NEGATIVE RENT	32.00
BROWN, SHANBRICCA	37495	NEGATIVE RENT	21.00
BUCHHORN, NORMA	37634	inv 10162013	400.00
BUCHHORN, NORMA	37635	BONHAM MAKE READY	510.00
BUFKIN, KAYLEA	37526	NEGATIVE RENT	27.00
CABLE ONE	37612	ACCT 23404 415433 017	100.95
CARPENTER, QUENTIN	37593	STIPEND	150.00
CITY OF CELESTE	37484	WATER BIL	2,283.20
CITY OF GUNTER	37558	UTILITIES-GUNTER 000137	983.27
CITY OF HOWE	37492	UTILITIES HOWE	1,876.88
CITY OF HOWE	37493	UTILITIES HOWE	884.50
CITY OF LADONIA	37546	WATER BILL	1,645.00
CITY OF LADONIA	37559	LADONIA SECURITY/SEPT	100.00
CITY OF WINDOM	37547	WATER BILL	331.34
CLARK, JENNIFER	37504	NEGATIVE RENT	23.00
COLE, SARAH	37540	NEGATIVE RENT	68.00
COMMUNICATIONS NETWORK INC.	37548	INV# 1310A03410	381.34

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Vendor	Check	Transaction Description	Amount
COMPTON, LASHONDA	37506	NEGATIVE RENT	94.00
COOPER, LUZ	37511	NEGATIVE RENT	32.00
CUBA, DOROTHY	37515	NEGATIVE RENT	36.00
CUBA, TAKYMBERLY	37524	NEGATIVE RENT	21.00
DEALERS ELECTRICAL SUPPLY	37562	ACCT# 775973	11.40
DEALERS ELECTRICAL SUPPLY	37611	INV 1359736 1359737	24.26
DENNIS, JUANITA	37499	NEGATIVE RENT	18.00
DOTSON, MARIE	37507	NEGATIVE RENT	23.00
ELMER BOYETT	37636	REFUND OF OVERPAYMENT	64.00
ENSLEY, SUSAN	37533	TRAVEL	360.41
ERWIN, BRIAN KIETH	37592	INV# 1177	365.00
ERWIN, BRIAN KIETH	37626	INV 1178	370.00
EXXON MOBIL	37613	ACCT 7187 8592 049 7559	3,938.20
FARMERSVILLE GRAIN & HARDWARE	37496	MAINTENANCE MATERIALS	65.26
FETZ, BRANDY	37490	NEGATIVE RENT	30.00
FIELDS, HEATHER	37536	NEGATIVE RENT	68.00
FINNEY, CRYSTAL	37509	NEGATIVE RENT	23.00
FINNEY, PERSEPHANIE	37525	NEGATIVE RENT	23.00
FIX AND FEED	37568	MAINTENANCE MATERIALS	2,390.91
FRIENDS OF BONHAM SNAP CENTER	37623	AD	125.00
GARCIA, DIANE	37528	NEGATIVE RENT	82.00
GILMORE, SHERRIE	37489	NEGATIVE RENT	22.00
GOINS LUMBER CO. INC	37553	MAINTENANCE MATERIAL	34.60
GONZALES, MONIQUE	37513	NEGATIVE RENT	23.00
GRAYSON CO. JUSTICE OF THE PEACE PRECINCT 04	37494	EVICTON	111.00
GRAYSON CO. JUSTICE OF THE PEACE PRECINCT 04	37498	EVICTON FILING FEE	10.00
GUFFEE, LORETTA	37520	NEGATIVE RENT	16.00
GUTHRIE, TERESA	37486	NEGATIVE RENT	20.00
HALL, GARY W HALL SUPPLY CO	37557	MAINTENANCE MATERIALS	123.87
HARPER, SUSIE	37624	TRAE L EXPENSE	221.42
HD SUPPLY FACILITIES MAINTENANCE LTD.	37565	MAINTENANCE MATERIALS	2,701.67
HD SUPPLY FACILITIES MAINTENANCE LTD.	37622	INV 9125448943	200.40
HENDERSON, KRYSTAL	37518	NEGATIVE RENT	21.00
HOME DEPOT USA INC. DBA THE HOME DEPOT	37500	ACCT# 6035322504518980	1,520.46

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Vendor	Check	Transaction Description	Amount
HUNT, THOMAS / THE ROOF DOCTOR	37617	HG ROOF REPLACEMENT	15,130.00
INTERLINE BRANDS INC.	37599	INV# 296078595	170.46
INTERLINE BRANDS INC.	37631	INV 297702037	804.95
JOHNSON, ROBERT W.	37581	INV# 43121	400.00
JOHNSON, ROBERT W.	37618	INV 432122	365.00
JOHNSON, ROBERT W.	37619	INV 432123	265.00
JONES, BILLY	37621	RESIDENT STIPEND HOWE	150.00
JUSTICE COURT, PRECINCT #3	37487	EVICTON/HG/LOTT	111.00
LANCE, SAN JUANITA	37537	SEPTEMBER 2013 GED CLASSES	1,137.50
LANCE, SAN JUANITA	37569	LITERACY/SEPTEMB...	210.00
LANCE, SAN JUANITA	37627	LITERACY GED ESL	612.50
LANGFORD, DAVID L. DBA	37597	INV# 89486	100.00
LANGFORD, DAVID L. DBA	37598	INV# 89487	100.00
LATHAM, TRICIA	37519	NEGATIVE RENT	83.00
LONE STAR CLEANING & RESTORATION	37616	INV 9151	177.45
LOPEZ, VICTOR / LOPEZ LANDSCAPING	37564	INV# 1501	12,380.00
LOWE'S COMPANIES INC.	37545	MAINTENANCE MATERIALS	1,543.88
MARJEN TECHNOLOGY GROUP LLC	37571	INV# 2011483	3,825.00
MARKS PLUMBING PARTS	37552	MAINTENANCE MATERIALS	151.95
MARKS PLUMBING PARTS	37607	INV 1258245	293.20
MERSHAWN, SARA	37542	NEGATIVE RENT	13.00
MICHAUD, MELODY	37595	TRAVEL	29.38
MINTON, ALLISON	37532	TRAVEL	241.82
NANCE, HAZEL	37633	refund of security deposit and credit	138.00
NATIONAL WHOLESALE SUPPLY	37570	INV# 1448905 & 1452319	1,180.00
NATIONAL WHOLESALE SUPPLY	37628	INV S1460740	1,475.00
NEELEY, JENI	37539	NEGATIVE RENT	23.00
NEFF, NATALIE	37485	NEGATIVE RENT	11.00
NICHOLS,TRACY	37510	NEGATIVE RENT	22.00
NICHOLS,TRACY	37587	STIPEND	150.00
NORMA JEAN BUCKHORN	37602	MAKE READY TB#1	400.00
NORTH TEXAS PAINT AND RENTAL CENTER	37556	MAINTENANCE MATERIALS	815.71
NOVELLA, BROOKS	37603	RESIDENT STIPEND	200.00
ORIENTAL TRADING CO. INC	37609	INV 659586254	176.29
PDQ	37610	INV SI 166048	169.41
PEARSON, PHILLIP	37588	NEGATIVE RENT	80.00

Texoma Housing Partners
Check/Voucher Register
1110 - Cash - THP General Unrestricted
From 10/1/2013 Through 10/31/2013

Vendor	Check	Transaction Description	Amount
PHILLIPS, CHARLES ALFRED	37589	STIPEND	200.00
Pitney Bows (Equipment acct)	37563	INV# 559248	32.25
PITTMAN, WILICIA	37516	NEGATIVE RENT	23.00
PLS CHECK CASHERS	37550	NEGATIVE RENT-REPAYMENT	23.00
POWELL, LUCRETIA	37503	NEGATIVE RENT	11.00
PRICE, BRENDA	37625	RESIDENT STIPEND POTTSBORO	150.00
R.B.T. CONSTRUCTION	37601	NEW MAINTENANCE OFFICE	82,736.10
RESULTS ENVIRONMENTAL PEST MANAGEMENT	37586	INV# 500145	2,448.00
REX RODGERS JR. INC.	37560	MAINTENANCE MATERIALS	433.30
RIFE, MYKAYLA	37591	STIPEND	200.00
RUTH, ANGELA	37517	NEGATIVE RENT	94.00
SCHLOEMER, SANDRA	37521	NEGATIVE RENT	18.00
SHIPMAN, CHASSIDY	37488	NEGATIVE RENT	20.00
SHUE, AMBER	37491	NEGATIVE RENT	30.00
SILVA, LAURA	37534	NEGATIVE RENT	32.00
SMITH FEED-SEED AND HARDWARE	37577	MAINTENANCE MATERIALS	370.44
SONGER, BOBBI	37541	NEGATIVE RENT	21.00
Souther, Cindy	37543	REFUND OF SECURITY DEPOSIT	75.00
Souther, Cindy	37632	REFUND OF CANCELLED RENT	32.00
STEEDMAN, AMBER	37630	REFUND OF SECURITY DEPOSIT	81.00
SUPERIOR SURFACE RESTORATION INC.	37596	INV# 10113SSA	150.00
TAYLOR, SCOTT	37567	TREE REMOVAL	1,500.00
TAYLOR, SCOTT	37584	TREE REMOVAL	1,575.00
TENANT TRACKER INC.	37614	INV 377383	5.00
TENANT TRACKER INC.	37615	INV 377383	10.00
TEXAS MUNICIPAL LEAGUE	37578	INV# 4460	53,440.80
TEXAS MUNICIPAL LEAGUE	37604	INSURANCE PAYMENT WORKERS COMPENSATION	15,964.12
TEXOMA COUNCIL OF GOVERNMENTS	37530	THP OPER CHARGES 9/30/13	8,213.23
TEXOMA COUNCIL OF GOVERNMENTS	37531	ADMIN CHARGES 9/16/13-9/30/13	46,565.39
TEXOMA COUNCIL OF GOVERNMENTS	37606	ADMIN. CHARGES 10/1/13 TO 10/15/13	53,566.91

Texoma Housing Partners
Check/Voucher Register
1110 - Cash - THP General Unrestricted
From 10/1/2013 Through 10/31/2013

Vendor	Check	Transaction Description	Amount
THOMISON, MARTHA	37620	RESIDENT STIPEND GUNTER	125.00
TOWNSEND, TERRI	37590	STIPEND	150.00
TRI COUNTY GLASS INC.	37554	MAINTENANCE MATERIALS	2,354.00
TRI COUNTY GLASS INC.	37608	MAINTENANCE MATERIALS	2,604.00
VAIL, BRANDY	37535	NEGATIVE RENT	78.00
VERIZON BUSINESS	37551	ACCT# 6000014711X26	0.95
VERIZON BUSINESS	37574	acct# 6000014712X26	42.82
VERIZON SOUTHWEST	37566	ACCT# 105610286716296300	475.10
VOORHEIS, LISA	37585	INV# 160542	400.00
VOORHEIS, WILLIAM	37582	STIPEND	200.00
WASTE MANAGEMENT SHERMAN HAULING	37502	INV# 2115557-1001-4	101.26
WEAVER, CASSANDRA	37600	STIPEND	150.00
WILLIAMS, DANIELE	37514	NEGATIVE RENT	18.00
WILLIAMS, DUDLEY	37508	NEGATIVE RENT	32.00
XRH, INC. DBA CROSSROADS HARDWARE	37497	MAINTENANCE MATERIALS	65.85
YBARRA, MAXI	37512	NEGATIVE RENT	82.00
		Total 1110 - Cash - THP General Unrestricted	352,254.47
Report Total			352,254.47

TO: THP Governing Body
FROM: Allison Minton, Client Services Department Director *AM*
DATE: December 17, 2013
RE: FY 4/1/14 - 3/31/15 Operating Budget

RECOMMENDATION

Authorize the FY 4/1/14 - 3/31/15 Operating Budget as presented.

BACKGROUND

The Department of Housing and Urban Development (HUD) requires the development of an operating budget on an annual fiscal year basis. The budget presented represents the fiscal year budget beginning 4/1/14- 3/31/15.

DISCUSSION

The income for the budget is derived from annual funding received from HUD, interest income from investments, other income and rental monies received from residents. The FYE 3/31/15 budget has been prepared based on actual historical expenses and provides for anticipated increases to maintenance expenses and cost of living increases. The budget is anticipated to be balanced.

BUDGET

Total Revenue Anticipated	\$2,435,261
Total Expenses Anticipated	\$2,416,110
Positive Difference	\$19,150

APPROVALS

Stacey Sloan

Stacey Sloan, Finance Director

Revenues

4110	Dwelling Rental	869,000.00
4115	Negative Rent	(20,000.00)
4130	Grants	250,000.00
4150	Subsidy	1,311,261.00
4910	Interest Revenue	13,000.00
4930	Other Revenue	<u>12,000.00</u>
Total Revenues		2,435,261.00

Expenses**Administration Expense**

5110	4110 Direct Salaries - Headquarters	90,166.00
5120	4110 Direct Salaries - Field	187,353.60
5130	4150 Travel	16,000.00
5150	4130 Legal Fees	700.00
5170	4171 Audit Fees	16,000.00
5171	Management Assessment	29,000.00
5180	4590 Indirect	183,970.00
5190	4190 Sundry	100,000.00
5191	Social Services Expense	6,000.00
5430	4540 Employee Benefits Admin	<u>148,631.00</u>
Total Administration Expense		777,820.60

Utilities

5210	4310 Water	115,000.00
5220	4320 Electricity	110,000.00
5230	4330 Gas	6,500.00
5290	4390 Utilities - Other	<u>100,000.00</u>
Total Utilities		331,500.00

Maintenance Expense

5310	4410 Maintenance Salaries	287,085.00
5320	4420 Maintenance Materials	250,000.00
5321	Site Improvements	38,000.00
5322	Dwelling Structures	38,000.00
5330	4430 Contract Services All Other	125,125.00
5331	4430 Contract Services Make Ready	125,125.00
5332	4430 Contract Services Pest Control	31,600.00
5333	4430 Contract Services Landscape	91,800.00
5334	4430 Contract Services Resident Stipend	22,350.00
5431	4540 Employee Benefits Maint	<u>151,705.00</u>
Total Maintenance Expense		1,160,790.00

Other Expense

5410	4510 Insurance	65,000.00
5420	4520 Payments in Lieu of Taxes	46,000.00
5540	Interest Expense	10,000.00
5615	Security Costs	<u>25,000.00</u>
Total Other Expense		146,000.00

Total Expenses

2,416,110.60

Net Income/Loss

19,150.40



TO: TCOG Governing Board
FROM: Stacey Sloan, Finance Director
DATE: December 17, 2013
RE: FYE 2014 Budget Status Update

RECOMMENDATION

Accept recommendation, if any, regarding THP FYE 2014 Budget.

BACKGROUND

At each meeting the THP Governing Body is presented with a status update of the current fiscal year Operating budget and afforded the opportunity to make desired changes to the budget as conditions warrant.

DISCUSSION

The Statement of Operating Revenues and Expenses along with the Balance Sheet for November will be presented as a handout at the meeting.

BUDGET

No changes recommended at this time.

A handwritten signature in cursive script, appearing to read "Allison Minton".

Allison Minton, Client Services Department Director

Texoma Housing Partners
Statement of Revenues and Expenditures
211 - Capital Grant 2011
From 10/1/2013 Through 10/31/2013

		Total Budget - Original	Current Period Actual	Current Year Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
	Revenues					
4130	Grants	555,460.00	0.00	357,548.73	(197,911.27)	(35.63)%
	Total Revenues	555,460.00	0.00	357,548.73	(197,911.27)	(35.63)%
	Expenses					
	Capital Expenditures					
5610	1430 Fees and Costs	33,933.00	0.00	60,010.19	(26,077.19)	(76.85)%
5611	1440 Site Improvements	30,000.00	0.00	18,769.06	11,230.94	37.44%
5612	1460 Dwelling Structures	161,269.00	0.00	40,991.88	120,277.12	74.58%
5614	1475 Non Dwelling Equipment	80,000.00	5,585.00	5,585.00	74,415.00	93.02%
5616	1470 Non Dwelling Structure	40,000.00	0.00	0.00	40,000.00	100.00%
5617	1485 Demolition	100,000.00	0.00	131,095.70	(31,095.70)	(31.10)%
	Total Capital Expenditures	445,202.00	5,585.00	256,451.83	188,750.17	42.40%
	Total Expenses	445,202.00	5,585.00	256,451.83	188,750.17	42.40%
	Net Income (Loss)	110,258.00	(5,585.00)	101,096.90	(9,161.10)	(8.31)%

Texoma Housing Partners
Statement of Revenues and Expenditures
212 - Capital Grant 2012
From 10/1/2013 Through 10/31/2013

		Total Budget - Original	Current Period Actual	Current Year Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
	Revenues					
4130	Grants	<u>523,181.00</u>	<u>0.00</u>	<u>224,999.20</u>	<u>(298,181.80)</u>	<u>(56.99)%</u>
	Total Revenues	<u>523,181.00</u>	<u>0.00</u>	<u>224,999.20</u>	<u>(298,181.80)</u>	<u>(56.99)%</u>
	Expenses					
	Capital Expenditures					
5610	1430 Fees and Costs	31,390.86	5,385.00	5,385.00	26,005.86	82.85%
5614	1475 Non Dwelling Equipment	0.00	22,856.00	22,856.00	(22,856.00)	0.00%
5616	1470 Non Dwelling Structure	266,790.14	208,734.57	208,734.57	58,055.57	21.76%
	Total Capital Expenditures	<u>298,181.00</u>	<u>236,975.57</u>	<u>236,975.57</u>	<u>61,205.43</u>	<u>20.53%</u>
	Total Expenses	<u>298,181.00</u>	<u>236,975.57</u>	<u>236,975.57</u>	<u>61,205.43</u>	<u>20.53%</u>
	Net Income (Loss)	<u>225,000.00</u>	<u>(236,975.57)</u>	<u>(11,976.37)</u>	<u>(236,976.37)</u>	<u>(105.32)%</u>

Texoma Housing Partners
Statement of Revenues and Expenditures
213 - Capital Grant 2013
From 10/1/2013 Through 10/31/2013

		Total Budget - Original	Current Period Actual	Current Year Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
	Revenues					
4130	Grants	475,450.00	330,000.00	330,000.00	(145,450.00)	(30.59)%
4998	Transfer Out	<u>(250,000.00)</u>	<u>0.00</u>	<u>0.00</u>	<u>250,000.00</u>	<u>(100.00)%</u>
	Total Revenues	<u>225,450.00</u>	<u>330,000.00</u>	<u>330,000.00</u>	<u>104,550.00</u>	<u>46.37%</u>
	Expenses					
	Capital Expenditures					
5609	1408 Mgt Improvements	80,000.00	0.00	0.00	80,000.00	100.00%
5610	1430 Fees and Costs	30,980.00	0.00	0.00	30,980.00	100.00%
5616	1470 Non Dwelling Structure	73,471.00	0.00	0.00	73,471.00	100.00%
	Total Capital Expenditures	<u>184,451.00</u>	<u>0.00</u>	<u>0.00</u>	<u>184,451.00</u>	<u>100.00%</u>
	Total Expenses	<u>184,451.00</u>	<u>0.00</u>	<u>0.00</u>	<u>184,451.00</u>	<u>100.00%</u>
	Net Income (Loss)	<u>40,999.00</u>	<u>330,000.00</u>	<u>330,000.00</u>	<u>289,001.00</u>	<u>704.90%</u>





TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: January 14, 2014
SUBJECT: INFORMATIONAL ITEM – North Texas Municipal Water District Board Agenda

- The agenda for the last meeting is attached.

Electronic agendas are found at the following link:

https://ntmwd.com/meeting_agendas.html



NORTH TEXAS MUNICIPAL WATER DISTRICT

**505 E. Brown Street • Wylie, Texas 75098
(972) 442-5405 – Phone • (972) 295-6440 – Fax**

**BOARD OF DIRECTORS
REGULAR MEETING
THURSDAY, DECEMBER 19, 2013
2:00 P.M.**

Notice is hereby given pursuant to V.T.C.A., Government Code, Chapter 551, that the Board of Directors of North Texas Municipal Water District will hold a regular meeting, open to the public, on **Thursday, December 19, 2013, at 2:00 p.m.**, at the North Texas Municipal Water District offices, 505 E. Brown Street, Wylie, Texas.

The Board of Directors is authorized by the Texas Open Meetings Act to convene in closed or executive session for certain purposes. These purposes include receiving legal advice from its attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073); discussing personnel matters (Section 551.074); or discussing security personnel or devices (Section 551.076). If the Board of Directors determines to go into executive session on any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the item to be discussed and provision of the Open Meetings Act that authorizes the closed or executive session.

REVISED AGENDA¹

- I. INVOCATION – DIRECTOR JOHN SWEEDEN
- II. ROLL CALL
- III. PRESENTATION OF NORTH TEXAS ZEBRA MUSSEL BARRIER ACT OF 2012, HB 6007, TO CONGRESSMAN RALPH HALL
- IV. SPECIAL EXECUTIVE SESSION RELATED TO SELECTION OF EXECUTIVE DIRECTOR

The Board will meet in executive session to discuss personnel matters related to the selection and compensation of the Executive Director pursuant to Section 551.074 of the Texas Government Code.

- V. RECOGNITION OF GUESTS

A. Registered Guests

VI. PUBLIC COMMENTS

The Board of Directors allows individuals to speak to the Board. Prior to the meeting, speakers must complete and submit a "Public Comment Registration Form." The time limit is five (5) minutes per speaker, not to exceed a total of thirty (30) minutes for all speakers. The Board may not discuss these items, but may respond with factual or policy information.

VII. CONSENT AGENDA ITEMS

The Consent Agenda allows the Board of Directors to approve all routine, noncontroversial items with a single motion, without the need for discussion by the entire Board. Any item may be removed from consent and considered individually upon request of a Board member.

- A. Consider Approval of Board of Directors Meeting Minutes – November 21, 2013
(Please refer to Consent Agenda Item No. 13-12-01)
- B. Consider Authorizing Additional Engineering Services on Project No. 325, Apollo Delivery Point 5.5 Million Gallon Ground Storage Tank
(Please refer to Consent Agenda Item No. 13-12-02)
- C. Consider Authorizing Change Order No. 1 and Reduction of Retainage on Project No. 280, Floyd Branch Regional Wastewater Treatment Plant 2012 Odor Control Improvements
(Please refer to Consent Agenda Item No. 13-12-03)
- D. Consider Authorizing Change Order No. 3 and Reduction of Retainage on Project No. 222, Rowlett Creek Regional Wastewater Treatment Plant 2011 Improvements
(Please refer to Consent Agenda Item No. 13-12-04)
- E. Consider Authorizing Change Order No. 4 on Project No. 251, Water Treatment Plant IV Conversion to Biologically Active Filtration
(Please refer to Consent Agenda Item No. 13-12-05)
- F. Consider Authorizing Change Order No. 4 and Authorization to Make Final Payment on Project No. 217, Electrical Improvements at Water Treatment Plant II Chemical Building
(Please refer to Consent Agenda Item No. 13-12-06)
- G. Consider Authorizing Additional Engineering Services on Project No. 261, High Service Pump Station 2-2 and 2-3 Mechanical Improvements
(Please refer to Consent Agenda Item No. 13-12-07)

¹ Persons with disabilities who plan to attend the NTMWD Board of Directors meeting and who may need auxiliary aids or services are requested to contact John Montgomery in the NTMWD Administrative Offices at (972) 442-5405 as soon as possible. All reasonable efforts will be taken to make the appropriate arrangements.

- H. Consider Authorizing Change Order No. 2 and Authorization to Make Final Payment on Project No. 283, 20-Inch and 60-Inch Waterline Relocations Along Country Club Road and FM 2514
(Please refer to Consent Agenda Item No. 13-12-08)
- I. Consider Authorizing Payment to Kaufman County for Building Permit Fee on Project No. 312, Lake Tawakoni Water Treatment Plant Sludge Lagoon Improvements
(Please refer to Consent Agenda Item No. 13-12-09)

VIII. AGENDA ITEMS FOR INDIVIDUAL CONSIDERATION

- B. **TABLED ITEM:** Consider Authorizing Award of Construction Contract on Project No. 301, NTMWD Administration Building Structural Improvements, Task No. 1
(Please refer to Administrative Memorandum No. 4090-1)
- A. Consider Authorizing Engineering Services Agreement on Project No. 346, Wilson Creek Regional Wastewater Treatment Plant Advanced Treatment and Headworks Improvements Preliminary Engineering
(Please refer to Administrative Memorandum No. 4094)
- B. Consider Authorizing Execution of First Amendment to Settlement Agreement Between North Texas Municipal Water District and Mr. Byron Stewart
(Please refer to Administrative Memorandum No. 4095)
- C. Consider Authorizing Funding for the Water IQ: Water Awareness Public Education Campaign Public Relations Services Agreement
(Please refer to Administrative Memorandum No. 4096)
- D. Consider Authorizing Additional Engineering Services on Project No. 268, Lake Texoma Outfall to Wylie Water Treatment Plant Raw Water Pipeline (Phase 1 and 2)
(Please refer to Administrative Memorandum No. 4097)
- E. Consider Authorizing Engineering Services Agreement on Project No. 347, Environmental Services Building Heating, Venting, and Air Conditioning System Repair
(Please refer to Administrative Memorandum No. 4098)
- F. Consider Authorizing Change Order No. 1 and Authorization to Make Final Payment on Project No. ENG 12-12, 121 Regional Disposal Facility Access Road Improvements
(Please refer to Administrative Memorandum No. 4099)
- G. Consider Authorizing Change Order No. 1 on Project No. 227 (Contract A), Upper White Rock Creek Parallel Force Main
(Please refer to Administrative Memorandum No. 4100)

[†] Persons with disabilities who plan to attend the NTMWD Board of Directors meeting and who may need auxiliary aids or services are requested to contact John Montgomery in the NTMWD Administrative Offices at (972) 442-5405 as soon as possible. All reasonable efforts will be taken to make the appropriate arrangements.

- H. Consider Authorizing Engineering Services Agreement on Project No. 297, Water System Maintenance Facilities, South Region, Phase 1
(Please refer to Administrative Memorandum No. 4101)
- I. Consider Authorizing Change Order No. 22 on Project No. 153, Water Treatment Plants I, II, III, and IV Ozonation
(Please refer to Administrative Memorandum No. 4102)
- J. Consider Authorizing Change Order No. 2 on Project No. 277, Water Treatment Plant III, Filter Underdrain Improvements and Conversion to Biologically Active Filters
(Please refer to Administrative Memorandum No. 4103)
- K. Consider Authorizing Execution of Interlocal Cooperation Agreement Between The City of Lucas and North Texas Municipal Water District Regarding the North McKinney Pipeline, Phase I and II, Project No. 210
(Please refer to Administrative Memorandum No. 4104)
- L. Consider Authorizing Award of Construction Contract and Change Order No. 1 on Project No. 210, North McKinney Pipeline System, Phases I and II
(Please refer to Administrative Memorandum No. 4105)
- M. Consider Authorizing Award of Construction Contract on Project No. 312, Lake Tawakoni Water Treatment Plant Sludge Lagoon Improvements
(Please refer to Administrative Memorandum No. 4106)
- N. Receive Report from Finance/Audit Committee Concerning Compensation Offer for Executive Director; Consideration and Possible Action Concerning Compensation Offer
- O. Receive Report from Special Purpose Committee Concerning the Selection of the Executive Director; Consideration and Possible Action Concerning the Selection of the Executive Director
- IX. DISCUSSION ITEMS
 - A. Water System Update
 - B. Review 2014 Board of Directors Meeting Schedule
- X. ADJOURNMENT

**NEXT REGULAR MEETING OF BOARD, THURSDAY, JANUARY 23, 2014, AT 4:00 P.M.
IN THE ADMINISTRATIVE OFFICES, WYLIE, TEXAS**

[†] Persons with disabilities who plan to attend the NTMWD Board of Directors meeting and who may need auxiliary aids or services are requested to contact John Montgomery in the NTMWD Administrative Offices at (972) 442-5405 as soon as possible. All reasonable efforts will be taken to make the appropriate arrangements.



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: January 14, 2014
SUBJECT: Receive Transportation Mobility Plan presentation from North Texas Municipal Council of Governments

- Chad McKeown, representative for North Central Texas Council of Governments, will be presenting information regarding the Transportation Mobility Plan
- For more information on the Mobility Plan, click on the following link from NCTCOG: <http://www.nctcog.org/trans/mtp/2035/index.asp>

ACTION: No action required on information presented.



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: January 14, 2014
SUBJECT: Consider, discuss and act upon a revised contract for wholesale water purchase and sale with Copeville Special Utility District

- A revised contract with Copeville Special Utility District is attached for review.

ACTION: Approve or disapprove the contract as presented.

WHOLESALE WATER PURCHASE AND SALE CONTRACT

Copeville Special Utility District

This Wholesale Water Purchase and Sale Contract (the "Contract") is effective as of July 1, 2012, by and between **Copeville Special Utility District** ("Purchaser"), a conservation and reclamation district created under Section 59, Article XVI of the Texas Constitution and Chapter 65 of the Texas Water Code, and the **City of Farmersville, Texas** ("City"), a Type A general-law municipal corporation.

RECITALS

WHEREAS, Purchaser owns and operates a water utility system providing retail public water service under the authority of Certificate of Convenience and Necessity (CCN) No. 11376 issued by the Texas Commission on Environmental Quality (TCEQ), or its predecessor agency; and

WHEREAS, City owns and operates a water supply distribution system to serve customers within its certification area defined by CCN No. 13009; and

WHEREAS, City is a member of the North Texas Municipal Water District (NTMWD) and has contracted with NTMWD for a supply of potable water in sufficient quantities to serve existing customers of the City and also to supply water to Purchaser as specified herein; and

WHEREAS, the City initiated the sale of potable water to the Purchaser under a wholesale agreement dated July 1, 2009 (the "Original Agreement"), that has expired and is to be replaced by this Contract; and

WHEREAS, the City Council of the City of Farmersville has duly authorized the sale of potable water to the Purchaser as well as the execution of this Contract by the City Manager, attested by the City Secretary; and

WHEREAS, the Purchaser's Board of Directors duly authorized the purchase of water from the City and the execution of the contract by the President, attested by the Secretary;

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, the sufficiency of which are hereby acknowledged, and upon and subject to the terms and conditions hereinafter set forth, the parties hereto mutually undertake, promise, and agree as follows:

ARTICLE 1

DELIVERY OF WATER

Section 1.01 Point of Delivery. Purchaser's water system is connected to the City's 6-inch water main located on the east side of State Highway 78 approximately 511 feet south of Pecan Creek Drive (hereinafter referred to as the "Point of Delivery"). The Point of Delivery is equipped with a water meter and appropriate backflow prevention device.

Section 1.02 Delivery.

(a) City will delivery potable water taken from NTMWD to Purchaser at (or through) the Point of Delivery; provided, however, such delivery is conditioned upon Purchaser: (i) allowing the City to maintain and provide for the inspection of the backflow prevention device at the Point of Delivery; (ii) reimbursing the City for its costs of maintenance, inspection and repairs including future replacement of the backflow prevention device at the Point of Delivery within thirty (30) days after receipt of notice and invoice from the City; and (iii) complying with all applicable orders, rules, regulations, statutes and ordinances regarding delivery and protection of the public drinking water supply.

(b) The water to be delivered shall be out of the existing main into the line of the Purchaser at the pressure which is maintained in the water supply system of the City. It is hereby specifically agreed that the Purchaser may utilize the pressure which is maintained in the City's system for the movement of the water herein contracted to be purchased through the distribution system of the Purchaser. If the pressure on the Purchaser's distribution system exceed the pressure on the City's distribution system at the Point of Delivery, the Purchaser shall install and maintain, at its expense, such additional devices as may be necessary to prevent backflow of the water, subject to inspection and certification by City. Purchaser agrees to furnish, install, construct, maintain and operate, at its own cost and expense at the Point of Delivery, all equipment and facilities necessary to receive and take water from the City's main. The equipment and facilities will be operated by Purchaser in accordance with the terms of this Contract.

Section 1.03 Volume. Purchaser agrees to purchase a minimum of 1,333,333 gallons of water per month and 15,999,996 gallons of water per year from City during the term of this Contract whether such amount is actually taken or not. The minimum gallon purchase amount shall be reviewed annually. **The City shall provide flow rates up to 500 GPM (gallons per minute) from the City's water supply system in accordance with Section 1.02 (b.) Delivery.**

Section 1.04 Metering Station. The parties to this Contract acknowledge and agree that the metering station located at the Point of Delivery is located so City and Purchaser both have unrestricted access to the metering station. Purchaser shall be responsible for the enclosure and security of the metering station and the general maintenance and mowing of the grounds in and about the metering station.

Section 1.05 Metering Equipment. In accordance with this Section:

(a) Under the Original Agreement, Purchaser, at its own expense, designed, constructed, and installed all facilities and equipment required to take water from the City at the Point of Delivery, including any required, tapping of the main, piping, meters, control devices and systems and appurtenances. City engineers reviewed and approved the design, equipment, and materials prior to installation. All such materials and equipment that are not on the Purchaser's side of the meter will become the property of the City.

(b) Under the Original Agreement, the City, at its own expense, designed, constructed, and installed a backflow prevention device at the Point of Delivery. City further agrees to furnish, install and operate at each Point of Delivery the necessary metering equipment, including a meter house or pit, and required devices of standard type for properly measuring the quantity of water delivery to the Purchaser and to calibrate such metering equipment once every twelve (12) months. A meter shall meet current AWWA specifications for tolerance and testing. The previous readings of any meter disclosed by test to be inaccurate shall be corrected for the six (6) months period previous to such test in accordance with the percentage of inaccuracy found by such test. If any meter fails to register for any period, the amount of water furnished during such period shall be deemed to be the amount of water delivered in the corresponding period immediately prior to the failure unless City and Purchaser shall agree upon a different amount. The metering equipment shall be read on or about the last business day of the month. An appropriate official of the Purchaser, at all reasonable times, shall have access to the meter for the purpose of verifying its readings. City shall maintain, repair and provide for inspection of the backflow prevention device and the meter(s), including calibration of such meter(s), at each Point of Delivery. Purchaser shall reimburse City for the cost of inspection, maintenance, calibration, and repairs including the future replacement of the backflow prevention device and the meter(s) at each Point of Delivery as may be necessary within thirty (30) days after Purchaser's receipt of notice and invoice of said costs and expenses from City.

Section 1.06 Water Conservation and Drought Contingency. Purchaser has developed and implemented water conservation and drought contingency plans meeting the requirements of Texas Administrative Code, Title 30, §§ 288.2 and 288.20 (collectively "Water Management Plan"). Purchaser shall implement, follow, and flow-down to its customers the City's drought contingency emergency response states in accordance with the City's Water Management Plan. Any amendments to Purchaser's Water Management Plan shall be reviewed and approved by the City's Director of Public Works before taking effect.

Section 1.07 Water Quality. The water that the City delivers to Purchaser shall be potable water acquired from NTMWD that is suitable for use by a public water supply and shall meet the quality criteria prescribed by the TCEQ Drinking Water Standards Governing Drinking Water Quality and Reporting Requirements for Public Water Systems, Texas Administrative Code, Title 30, Chapter 290, Subchapter F.

Section 1.08 Title. The title to the water shall transfer from the City to Purchaser on the discharge side of the meter located at the Point of Delivery. Each of the parties hereto agrees to save and hold each other party hereto harmless from all claims, demands and causes of action which may be asserted by anyone on account of the transportation and delivery of said water while title remains in such party.

Section 1.09 Approvals. All notices, approvals and consents required to be given by any provision in this Contract shall be in writing and signed by an authorized representative of the party giving such notice, approval or consent.

Section 1.10 Backflow Prevention/Air Gap. The water delivered by the City to Purchaser will be delivered through a back flow prevention device/air gap into Purchaser's water system at a location upstream of any Purchaser's customer as required by TCEQ rules.

Section 1.11 Interruption in Service. City shall endeavor to provide Purchaser at least seventy-two (72) hours advance notice of the commencement of routine maintenance and inspections that may impact the City's delivery of water to Purchaser. City will notify Purchaser as soon as is practicable after the occurrence of a broken line, pump failure or other emergency that may impact the City's delivery of water to Purchaser. The City reserves the right to discontinue or limit service to the purchaser in times of emergency when the City's water supply is in jeopardy as determined by the City Manager. City will similarly notify Purchaser of any loss of pressure or requirement for the issuance of a "boil order." Purchaser shall be responsible for providing such notice to its customers as may be required by TCEQ. City shall not be responsible to Purchaser and Purchaser's customers or be liable for any claims or causes of action arising out of an event of failure on the part of the City to provide a constant flow of water to Purchaser regardless of the cause of such interruption of service.

Section 1.12 Purchaser System Issues. In the event of a pressure loss in Purchaser's system or request for a "boil order", the Purchaser shall promptly notify the City of such failure or problem and shall also provide such notice as may be required by TCEQ. In the event that Purchaser is issued any citations or is made a party to an enforcement action brought by the TCEQ, Purchaser shall immediately notify City and shall further indemnify and hold City harmless from and against any claims or actions so brought together with the payment of any costs, attorney's fees and fines as may be assessed. Finally, Purchaser shall promptly notify City, no later than forty-eight (48) hours, after the initiation of any enforcement action against Purchaser by TCEQ, or any other governmental agency or entity having jurisdiction over Purchaser and Purchaser's operations.

ARTICLE 2

RATE AND PAYMENTS

Section 2.01 Connection Fee. The existing Point of Delivery and meter shown below is used to deliver water to the Purchaser's system, for which there is no connection fee due or owed by Purchaser to the City under this Contract. Any additional interconnection capability cost shall be negotiated separately on an "as needed" basis.

Meter	Type	Meter Size	Point of Distribution/Location	Enclosure
1	Turbine	6"	SH 78 (east side), 511 feet south of Pecan Creek Drive	In-Ground Vault

Section 2.02 Rate. Purchaser shall pay the following rates for water delivered by City under this Contract:

- (a) Initial Rate. The initial rate paid by the Purchaser to City for potable water delivered by City to Purchaser shall be **\$1.89 per thousand gallons.**

- (b) Rate Adjustments. The rate charged to Purchaser under this Contract shall automatically adjust to reflect any change to the rate charged by NTMWD to the City under the NTMWD/City Contract described in Article 5 below. The City may also adjust the rate as necessary to offset increased costs the City may incur due to regulatory changes or for electric utility service, water system improvements not otherwise contemplated by this Contract but necessary for City to fulfill its obligations hereunder, and any other factor related to the City's performance under this Contract. City will provide Purchaser with as much notice of a rate change as may be practical under the circumstances.
- (c) Excessive Pumping Charge. Purchaser shall pay the wholesale rate plus a 15% surcharge on water taken from the City in excess of 4,000,000 gallons during a monthly billing period.
- (d) Separate Customer Class. Purchaser acknowledges that Purchaser is in a separate customer class from the other customers of City.
- (e) Minimum Monthly Payments (Take or Pay). Purchaser shall pay to the City an initial minimum monthly charge equal to 1,333,333 gallons of water billed at the effective rate whether or not Purchaser actually takes or receives potable water from the City. The minimum monthly charge may increase from year to year whenever the monthly average amount of water actually taken or delivered by the City to Purchaser exceeds the initial monthly volume set forth in this subsection. The monthly average will be determined by dividing the total amount of water delivered by the City to Purchaser during the preceding fiscal year divided by twelve. The minimum monthly charge will never decrease as result of Purchaser taking less water than the previous annual high.
- (f) AWWA Rate Methodologies Shall Apply. All rates set by City under this Contract shall be consistent with American Water Works Association (AWWA) rate-making methodologies, except to the extent those methodologies may be inconsistent with the express provisions of this section of the Contract. City reserves the right to charge rates to Purchaser for services provided under this Agreement based upon the utility basis, rather than the cash basis, but the City must elect the methodology to be used when adopting the first adjustment to the initial rate.

Section 2.03 Due Date. The monthly charges shall be paid in full on or before the twentieth (20th) day of the month.

Section 2.04 Other Charges. In the event any authorized assessments, production fees, or charges are imposed on the production, treatment, storage, or delivery of water received by Purchaser, the amount of such assessment, production fee, or charge shall

be borne by Purchaser in addition to all other usage charges, and whenever City shall be required to pay, collect, or remit any assessment or charge by the state on water received by Purchaser, then Purchaser shall promptly pay or reimburse City for the assessment or charge in the manner directed by City. Purchaser shall also reimburse the City for its costs of maintenance, inspection and repairs including future replacement of the backflow prevention device on Purchaser's side of each Point of Delivery within thirty (30) days after receipt of notice and invoice from the City.

Section 2.05 Default in Payments. All amounts due and owing to the City by the Purchaser shall, if not paid when due, bear interest at the Texas post-judgment interest rate under Texas law from the date when due until paid, provided that such rate shall never be usurious or exceed the maximum rate as permitted by law as set forth in Chapter 1204, as amended, Texas Government Code. If any amount due and owing by Purchaser to the City is placed with an attorney for collection, the Purchaser shall pay to City, in addition to all other payments provided by this Contract, including interest, the City's collection expenses, including court costs and attorneys' fees as may be ordered by the court or tribunal. The City may also, to the extent permitted by law, suspend delivery of water to Purchaser if Purchaser remains delinquent in any payments due hereunder for a period of sixty (60) days, and is not required to resume delivery of water while Purchaser is so delinquent. City may pursue all legal remedies against Purchaser to enforce and protect the rights of the City under this Contract.

Section 2.06 Pledge of Gross Revenue. Purchaser represents and covenants to City that all payments to be made by it under this Contract shall constitute reasonable and necessary "operating expenses" of its utility system, and that all such payments will be made from the gross revenues of its utility system. Purchaser represents and has determined that the water supply to be obtained from City is absolutely necessary and essential to the present and future operation of its utility system, and, accordingly all payments required by this Contract to be made by Purchaser shall constitute reasonable and necessary operating expenses of the Purchaser's utility system as described above the effect that the obligation to make such payments from gross revenues of such utility system or systems shall have priority over any obligation to make any payments from such revenues, whether of principal, interest, or otherwise, with respect to all bonds heretofore or hereafter issued by the Purchaser. Purchaser agrees throughout the term of this Contract to continuously operate and maintain its utility system and to fix and collect such rates and charges for water services to be supplied by its utility system as will produce gross revenues in an amount equal to at least all of its payments under this Contract.

Section 2.07 Payment under Protest. If Purchaser at any time disputes the amount to be paid by it to City, Purchaser shall nevertheless promptly make the disputed payment or payments, but if it is subsequently determined by agreement or court decision that the disputed amount paid by the Purchaser should have been less, or more, the City and/or Purchaser shall promptly revise the monthly payment in a manner that the other party, will recover the amount due within a specific time period.

Section 2.08 Rate Case. If a court, the TCEQ, or any federal or state regulatory authority finds that City's rates or policies for delivering water to Purchaser under this Contract

are unreasonable or otherwise unenforceable, City has the option to terminate this Contract without liability to Purchaser. By signing this Contract, each party stipulates and agrees that the other party will be prejudiced if a party avoids the obligation to pay the rates for water specified in this Contract while accepting the benefits of obtaining water from the other party. Nothing in this Contract shall be construed as constituting an undertaking by a party to furnish water to the other party except pursuant to the terms of this Contract. Each party stipulates and agrees that the initial rates and surcharge and the manner of calculating same do not violate the public interest, and that the rates and policies are just and reasonable.

ARTICLE 3

TERM OF CONTRACT: GOVERNMENTAL FUNCTION

Section 3.01 Initial Term. This Contract shall be effective on and from July 1, 2012, and shall continue in effect until September 30, 2012.

Section 3.02 Annual Renewal. This Contract will automatically renew annually on the first day of October unless City or Purchaser gives written notice at least 90 days prior to the renewal date that the party issuing the notice objects to the renewal of this Contract.

Section 3.03 Termination. Upon termination, neither party will have any obligation to the other except each party will:

- (a) Remove its facilities from property owned or controlled by the other party;
and
- (b) Pay or reimburse the other party all amounts that may be due upon the date of termination.

Section 3.04 No Waiver of Immunity. Nothing in this contract shall be construed as a waiver of immunity by either party. Purchaser and City specifically agree that the City's action in supplying and selling potable water to Purchaser by and through this Contract is a governmental function of the City and that such action does not constitute a proprietary function.

ARTICLE 4

METERING AND MEASUREMENT

Section 4.01 Unit of Measurement. The unit of measurement for water delivered hereunder shall be 1,000 gallons of water, U.S. Standard Liquid Measure unless otherwise stated.

Section 4.02 Measuring Equipment.

- (a) The meter and other equipment so installed by the City at the Point of Delivery under the Original Agreement shall remain the property of the City. Purchaser shall have access to such metering equipment at all reasonable times but the reading, calibration, and adjustment thereof shall be done only by the employees or agents of the City. For the purpose of this Contract the original record or reading of the meter or meters shall be entered in the journal or other record book of the City in its office in

which the records of the employees or agents of the party who take readings are or may be transcribed. Upon written request of the Purchaser, the City will give the Purchaser a copy of such journal or record book, or permit the Purchaser to have access to the same in the City's offices during reasonable business hours for inspection.

(b) The City shall annually test the meter for accuracy at the Point of Delivery, if requested in writing by Purchaser to do so, in the presence of a representative of Purchaser, and the parties shall jointly observe any adjustments which are made to the meters in case any adjustments shall be necessary. If Purchaser has installed a check meter at the Point of Delivery, the same shall also be calibrated by Purchaser in the presence of a representative of the City and the parties shall jointly observe any adjustments made to the check meter as a result. City will provide to Purchaser and Purchaser will provide to City a copy of the meter calibration test(s) for their respective inspection reports. If the Purchaser shall in writing request the City to calibrate its meters and the City shall give the Purchaser notice of the time when any such calibration is to be made and a representative of the Purchaser is not present at the time set, the City may proceed with calibration and adjustment in the absence of any representative of the Purchaser.

(c) If either party at any time observes a variation between the delivery meter and the check meter installed by Purchaser, if any such check meter or meters shall be installed, such party will promptly notify the other party, and the parties hereto shall then cooperate to procure an immediate calibration test and joint observation of any adjustment and the said meter or meters shall then be adjusted to accuracy. Each party shall give the other party at least seventy-two (72) hours notice of the time of all meter tests so that the other parties may conveniently have a representative present.

(d) If upon any test, the percentage of inaccuracy of City's metering equipment is found to be in excess of two percent (2%), registration thereof shall be corrected for a period extending back to the time when such inaccuracy began, if such time is ascertainable, and if such time is not ascertainable, then for a period extending back one-half (1/2) of the time elapsed since the last date of calibration. If for any reason any meters are out of service or out of repair so that the amount of water delivered cannot be ascertained or computed from the reading thereof, the water delivered during the period such meters are out of service or out of repair shall be estimated and agreed upon by the parties hereto upon the basis of the best data available. For such purpose, the best data available shall be deemed to be the registration of any check meter or meters if the same have been installed and are accurately registering. Otherwise the amount of water delivered during such period may be estimated by (i) correcting the error if the percentage of the error is ascertainable by calibration tests or mathematical calculation, or (ii) estimating the quantity of delivery by calculating deliveries during the preceding periods under similar conditions when the meter or meters were registering accurately.

(e) Purchaser may, at Purchaser's option and expense, install and operate a check meter to check each meter installed by the City, but the measurement of water for

the purpose of this Contract shall be based solely on the reading of the City's meters, except in the cases hereinabove specifically provided to the contrary. All such check meters shall be of standard make and shall be subject at all reasonable times to inspection and examination by any employee or agent of the City, but the reading, calibration and adjustment thereof shall be made only by the Purchaser. During any period when a check meter may be used under the provisions hereof for measuring the amount of water delivered, in which case the reading, calibration and adjustment thereof shall be made by the Purchaser with representation from the City.

(f) If the Purchaser requests the City to test the City's meter, either more frequently than once every year required by this section or because the City's meter and the Purchaser's check meter show different readings, the Purchaser will pay the cost of the test if the test shows that the meter is accurate (within two percent registration), but if the test shows that the meter is not accurate (in excess of two percent (2%) registration), then the City will pay the costs for conducting the test.

ARTICLE 5

DEFINITIONS; INTERPRETATIONS; AND NTMWD/CITY CONTRACT

Section 5.01 Definitions. In addition to the terms defined above, the capitalized words and phrases shall have the meanings assigned to them in the City's water purchase contract with NTMWD dated August 1, 1988 ("NTMWD/City Contract") unless the context clearly requires otherwise.

Section 5.02 Interpretation. The table of contents and caption headings of this Contract are for reference purposes only and shall not affect its interpretation in any respect. Unless the context otherwise requires, words of the masculine gender shall be construed to include correlative words of the feminine and neuter genders and vice versa. This Contract and all the terms and provisions shall be liberally construed to effectuate the purpose set forth herein and to sustain the validity of this Contract.

Section 5.03 NTMWD/City Contract. Purchaser acknowledges receipt of the NTMWD/City Contract and the NTMWD/City Contract is incorporated by reference into this Contract as if set forth verbatim herein. Purchaser acknowledges the following: (i) that Purchaser has read the NTMWD/City Contract provided to it and is familiar with all of its terms, and (ii) that this Contract is subject and subordinate in all respects to the NTMWD/City Contract. Purchaser agrees that nothing contained in this Contract will be deemed to grant to Purchaser any rights that would conflict with any of the covenants, terms and conditions of the NTMWD/City Contract, except as set forth in Section 5.04 of this Contract relating to the subordination of the City's rights to receive water. In the event of any inconsistencies between the terms of the NTMWD/City Contract and this Contract, the terms of the NTMWD/City Contract will control. To the extent applicable and except as expressly provided by this Contract or inconsistent with this Contract, the Purchaser shall have the same duties to the NTMWD save and except the obligation to make any payments NTMWD pursuant to the NTMWD/City

Contract. Purchaser expressly acknowledges that it will take no action to adversely affect the tax exempt status of NTMWD's or City's bonds.

Section 5.04 Subrogation of City Water Rights. The City is aware that Purchaser plans to construct a new take point that will allow Purchaser to take potable water directly from NTMWD. Upon Purchaser entering into a contract with NTMWD for an initial take-or-pay amount equal to or greater than the contracted annual amount of water delivered by City to Purchaser under this Contract, the City agrees to request a corresponding reduction to the City's annual take-or-pay amount from NTMWD.

ARTICLE 6

GENERAL PROVISIONS

Section 6.01 Participation by the Parties. The parties to this Contract each represent to the other that it is empowered by law to execute this Contract and other agreements and documents as are or may hereafter be required to accomplish the same, and that its execution of this Contract have been duly authorized by action of its governing body.

Section 6.02 Force Majeure. If by reason of force majeure any party hereto shall be rendered unable wholly or in part to carry out its obligations under this Contract, other than the obligation of the Purchaser to make the payments required under this Contract, then if such party shall give notice and full particulars of such Force Majeure in writing to the other party within a reasonable time after the occurrence of the event or cause relied on, the obligation of the party giving such notice, so far as it is affected by such Force Majeure, shall be suspended during the continuance of the inability then claimed, but for no longer period, and any such party shall endeavor to remove or overcome such inability with all reasonable dispatch. The term "force majeure" as employed herein shall mean acts of God, strikes, lockouts or other industrial disturbances, act of public enemy, orders of any king of the government of the United States of America or the State of Texas, or any civil or military authority, insurrection, riots, epidemics, landslides, lightning, earthquake, fires, hurricanes, storms, floods, washouts, droughts, arrests, restraint of government and people, civil disturbances, explosions, breakage or accidents to machinery, pipelines or canals, partial or entire failure of water supply, inability on the part of NTMWD or City to deliver water for any reason, or on account of any other causes not reasonably within the control of the party claiming such inability.

Section 6.03 Modification. No change, amendment, or modification of this Contract shall be made or be effective that will affect adversely the prompt payment when due of all money required to be paid by the Purchaser under the terms of this Contract.

Section 6.04 Addresses and Notice. Unless otherwise provided herein, any notice of communication required to be given under this Contract by either party to the other party shall be in writing and delivered by facsimile, by certified mail, addressed to the party to be notified, with return receipt requested, or by personal delivery to the person designated by the other party. Notice deposited in the mail shall be deemed delivered to the other party three days after the date the notice is postmarked. Notice given in any other manner shall be

effective upon receipt by the party to be notified. The following fax numbers and addresses shall apply for purposes of delivering notice under this Contract:

If to City:

City of Farmersville
Attn: City Manager
205 S. Main Street
Farmersville, TX 75442
Fax: (972) 782-6604

If to Purchaser:

Copeville Special Utility District
Attn: General Manager
P.O. Box 135
Copeville, TX 75121
Fax: (972) 853-0060

The City and Purchaser shall have the right from time to time, and at any time, to change the respective addresses or fax numbers for notice by giving a minimum 10 days prior written notice to the other party.

Section 6.05 State or Federal Laws, Rules, Orders, or Regulations. This Contract is subject to all applicable federal and State laws and any applicable permits, ordinances, rules, orders, and regulations of any local, state, or federal governmental authority having or asserting jurisdiction but nothing contained herein shall be construed as a waiver of any right to question or contest any such law, ordinance, order, rule, or regulation in any forum having jurisdiction. Each party represents that, to the best of their knowledge, no provisions of any applicable federal or State law, nor any permit, ordinance, rule, order, or regulation of either party will limit or restrict the ability of either party to carry out their respective obligations under or contemplated by this Contract.

Section 6.06 Severability. The parties hereto specifically agree that in case any one or more of the sections, subsections, provisions, clauses, or words of this Contract or the application of such sections, subsections, provisions, clauses, or words to any situation or circumstance should be, or should be held to be, for any reason, invalid or unconstitutional, under the laws or constitutions of the State or the United States of American, or in contravention of any such laws or constitutions, such invalidity, unconstitutionality, or contravention shall not affect any other sections subsections, provisions, clauses, or words of this Contract or the application of such actions, subsections, provisions, clauses, or words to any other situation or circumstance, and it is intended that this Contract shall be severable and shall be construed and applied as if any such invalid or unconstitutional section, subsection, provision, clause, or word had not been included herein, and the rights and obligations of the parties hereto shall be construed and remain in force accordingly.

Section 6.07 Waiver. Notwithstanding anything to the contrary contained in this Contract, any right or remedy or any default hereunder, except the right of the City to receive

the payments from the Purchaser, which shall never be determined to be waived, shall be deemed to be conclusively waived unless asserted by a proper proceeding at law or in equity within two (2) years plus one (1) day after the occurrence of such default. No waiver or waivers of any breach or default (or any breaches or defaults) by any party hereto or of the performance by any other party of any duty or obligation hereunder shall be deemed a waiver thereof in the future, nor shall any such waiver or waivers be deemed or construed to be a waiver of subsequent breaches or defaults of any kind, character or description, under any circumstances.

Section 6.08 Venue. All amounts due under this Contract, including, but not limited to, payments due under this Contract or damages for the breach of this Contract, shall be paid and be due in Collin County, Texas, which is the County in which the principal administrative offices of the City are located. It is specifically agreed among the parties to this Contract that Collin County, Texas, is the place of performance of this Contract, and in the event that any legal proceeding is brought to enforce this Contract or any provision hereof, the same shall be brought in Collin County, Texas.

Section 6.09 Succession and Assignment. This Contract is binding on an inures to the benefit of the parties hereto and their respective successors, representatives, and assigns. This Contract may not be assigned by either party hereto without prior written notice to and approval by the other party, which consent may be withheld without cause.

Section 6.10 Entire Contract. This Contract constitutes the entire agreement between the parties with respect to the matters described herein.

Section 6.11 Applicable Law. This Contract shall be governed by and construed in accordance with the laws of the State of Texas, and the obligations, rights, and remedies of the parties hereunder shall be determined in accordance with such laws without reference to the laws of any other state or jurisdiction, except for applicable federal laws, rules, and regulations.

Section 6.12 Counterparts. This Contract may be executed in counterparts, each of which shall be an original and all of which together shall constitute but one and the same instrument.

Section 6.13 Officers and Agents. No officer or agent of City or Purchaser is authorized to waive or modify any provision of the Contract. No modifications to or rescission of this Contract may be made except by written agreement signed by authorized representatives of City and Purchaser.

Section 6.14 Recitals. City and Purchaser agree that the recitals in this Contract are true and correct and are incorporated into the terms of this Contract.

IN WITNESS WHEREOF, the parties hereto acting under authority of their respective governing bodies have caused this Contract to be duly executed as of the day and year first above written.

[Signature pages to follow]

CITY OF FARMERSVILLE, TEXAS

By: _____
Benjamin L. White, City Manager

Date Signed: _____

ATTEST:

Edie Sims, City Secretary

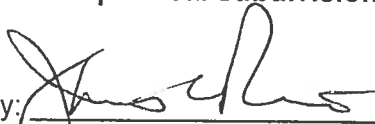
STATE OF TEXAS §
COUNTY OF COLLIN §

Before me, the undersigned authority, on this day personally appeared Benjamin L. White, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same as the act of the City of Farmersville, Texas, a Texas municipal corporation, as its City Manager, for the purposes and consideration therein expressed.

Given under my hand and seal of office on this the _____ day of June, 2012

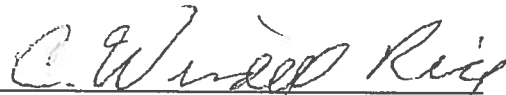
Notary Public, State of Texas

COPEVILLE SPECIAL UTILITY DISTRICT,
a Texas political subdivision

By: 
James Rice, President

Date Signed: 12/12/13

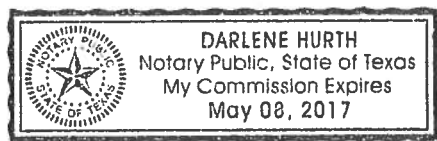
ATTEST:


Board Secretary

STATE OF TEXAS §
COUNTY OF COLLIN §

Before me, the undersigned authority, on this day personally appeared James Rice, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same as the act of Copeville Special Utility District, a Texas political subdivision, as its President, for the purposes and consideration therein expressed.

Given under my hand and seal of office on this the 12 day of December 2013 ~~June, 2012~~



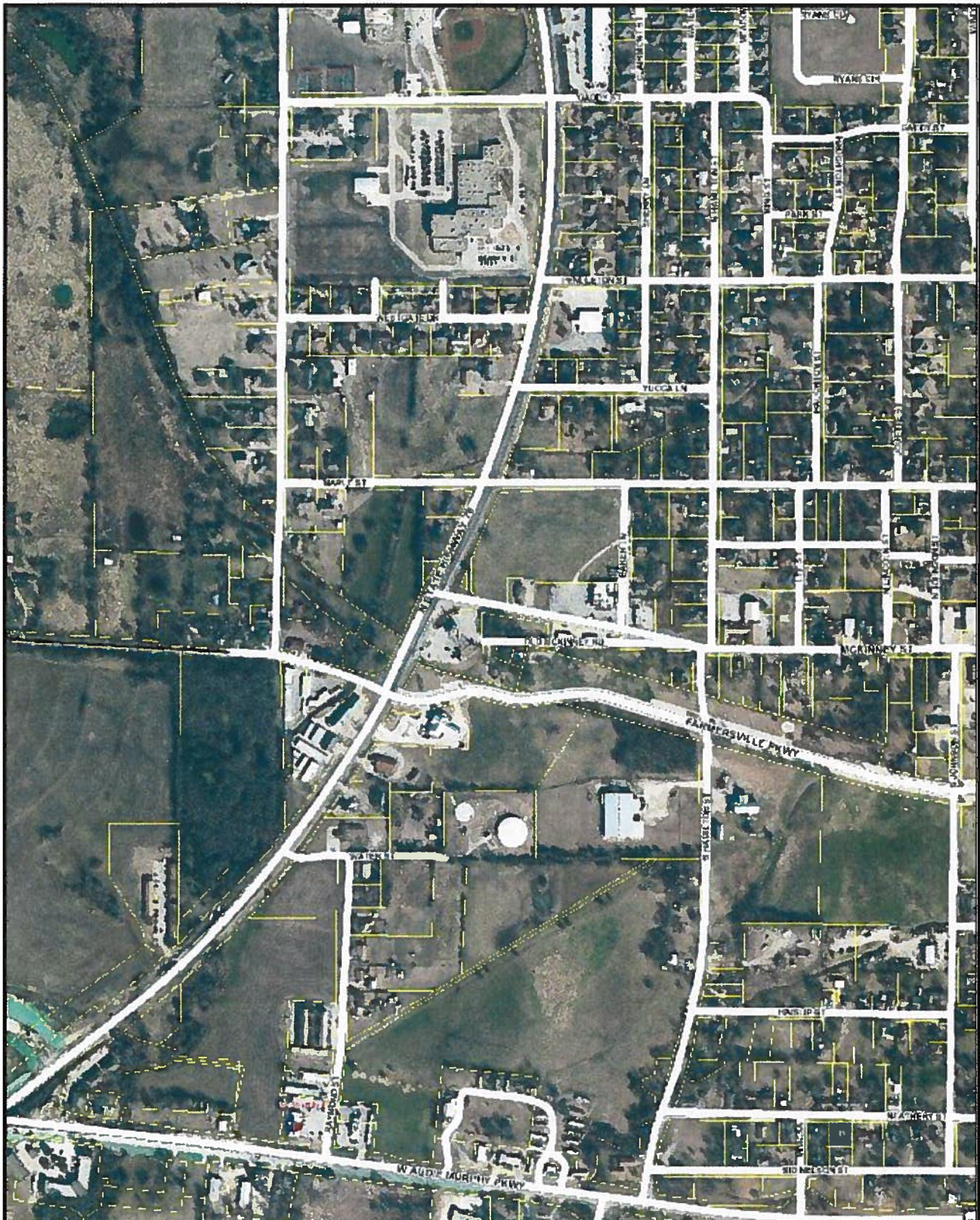

Notary Public, State of Texas



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: January 14, 2014
SUBJECT: Consider, discuss and act upon traffic issues at the intersection of McKinney Street and State Highway 78

- A map of the area is attached for review.

ACTION: Council to act as deemed necessary.



Collin County Interactive
www.collincountytexas.gov



DISCLAIMER

Source data compiled from Collin County database. This map is a graphic representation and should only be used for illustrative purposes. In no way should this map be used for boundary dispute or locational conflict.



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: January 14, 2014
SUBJECT: Update on street General Obligation Bond projects

- City Manager Ben White will discuss this item

ACTION: Council to act as deemed necessary.

Street GO Bond Project Status

Project Number	Project Name	Budget	Projected Or Actual Cost	Status	Estimated Construction Start Date	Estimated Construction End Date
Street Projects						
1	Sycamore Street Panel Replacement (Hwy 78 to Jackson)	123,000	123,000	Construction	Apr-13	Mar-14
2	Orange Street Overlay (380 to Old Josephine, Partially County Funded)	93,245	93,245	Engineering	May-14	Aug-14
3	CR557 Overlay (US 380 to SH 78), Majority County Funded	4,583	4,583	Complete	Oct-12	Jul-13
4	Westgate Overlay (Hwy 78 to Wilcoxson)	94,000	963,627	Contracted	Jan-14	May-14
5	Hamilton Overlay (McKinney to Yucca)	728,000		Contracted	Jan-14	May-14
6	Hamilton Street Overlay (Yucca to Gaddy)	88,000		Contracted	Jan-14	May-14
7	Central Overlay (College to Prospect)	101,000		Contracted	Jan-14	May-14
8	Beech Street Overlay (Main to Beene)	137,000		Contracted	Jan-14	May-14
9	Windom Overlay (Maple to McKinney)	46,000		Contracted	Jan-14	May-14
10	South Washington Overlay (Farmersville Parkway to Sid Nelson)	88,000	88,000	Engineering	May-14	Jul-14
11	Sid Nelson Overlay (South Washington to Hamilton)	88,000	88,000	Engineering	May-14	Jul-14
12	Hamilton Street (380 to Farmersville Parkway)	1,384,000	1,384,000	Engineering	Aug-14	Oct-14
13	Santa Fe Reconstruct (Johnson to Main)	504,000	504,000	Engineering	Nov-14	Jan-14
14	Street Signs and Installation	95,000	95,000	Ready for Construction	Feb-14	Dec-14
Street Projects Total		3,573,828	3,343,455	230,373		
Street Projects GO Bond Allocation		3,575,000				



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: January 14, 2014
SUBJECT: Update on water/wastewater General Obligation Bond projects

- City Manager Ben White will discuss this item

ACTION: Council to act as deemed necessary.

Water/Wastewater GO Bond Project Status

Project Number	Project Name	Budget	Projected Or Actual Cost	Status	Estimated Construction Start Date	Estimated Construction End Date
Water Projects						
15	North ET/North Main Street	189,000	464,607	Contracted	Feb-14	Jun-14
16	Sycamore St/Hwy 78	329,000		Contracted	Feb-14	Jun-14
17	Rike/Houston/Austin Street	163,500	163,500	Engineering	Apr-14	Jun-14
18	Automated Meter Reading System	520,000	520,000	Construction	Mar-13	Jun-14
19	Bob Tedford Drive	83,000	83,000	Not Started	Mar-14	Jun-14
20	CR 608/CR 609	63,500	63,500	Not Started	Jul-14	Aug-14
Wastewater Projects						
21	S Main & Abbey – Gravity Main	52,000	52,000	Not Started	Jan-15	Apr-15
22	Hwy 78 & Maple St – Gravity Main	57,000	57,000	Not Started	Jan-15	Apr-15
23	Hwy 78 & CR 611 – Gravity Main	172,500	172,500	Not Started	Jan-15	Apr-15
24	Floyd St – Lift Station	50,000	50,000	Engineering	Mar-14	Apr-14
25	Sycamore – Gravity Main	23,000	23,000	Complete	May-13	Jul-13
26	Hwy 380 & Welch Dr – Gravity Main	164,500	164,500	Not Started	Aug-14	Nov-14
27	Hwy 380 (AFI to Floyd St) – Lift Station & Force Main	445,000	445,000	Not Started	Nov-14	Jun-15
28	Locust – Gravity Main	88,500	88,500	Not Started	Oct-14	Dec-14
Water and Wastewater Projects Total		2,400,500	2,347,107	53,393		
Water and Wastewater Projects GO Bond Allocation		2,400,000				



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: January 14, 2014
SUBJECT: Update on Safe Routes to School project

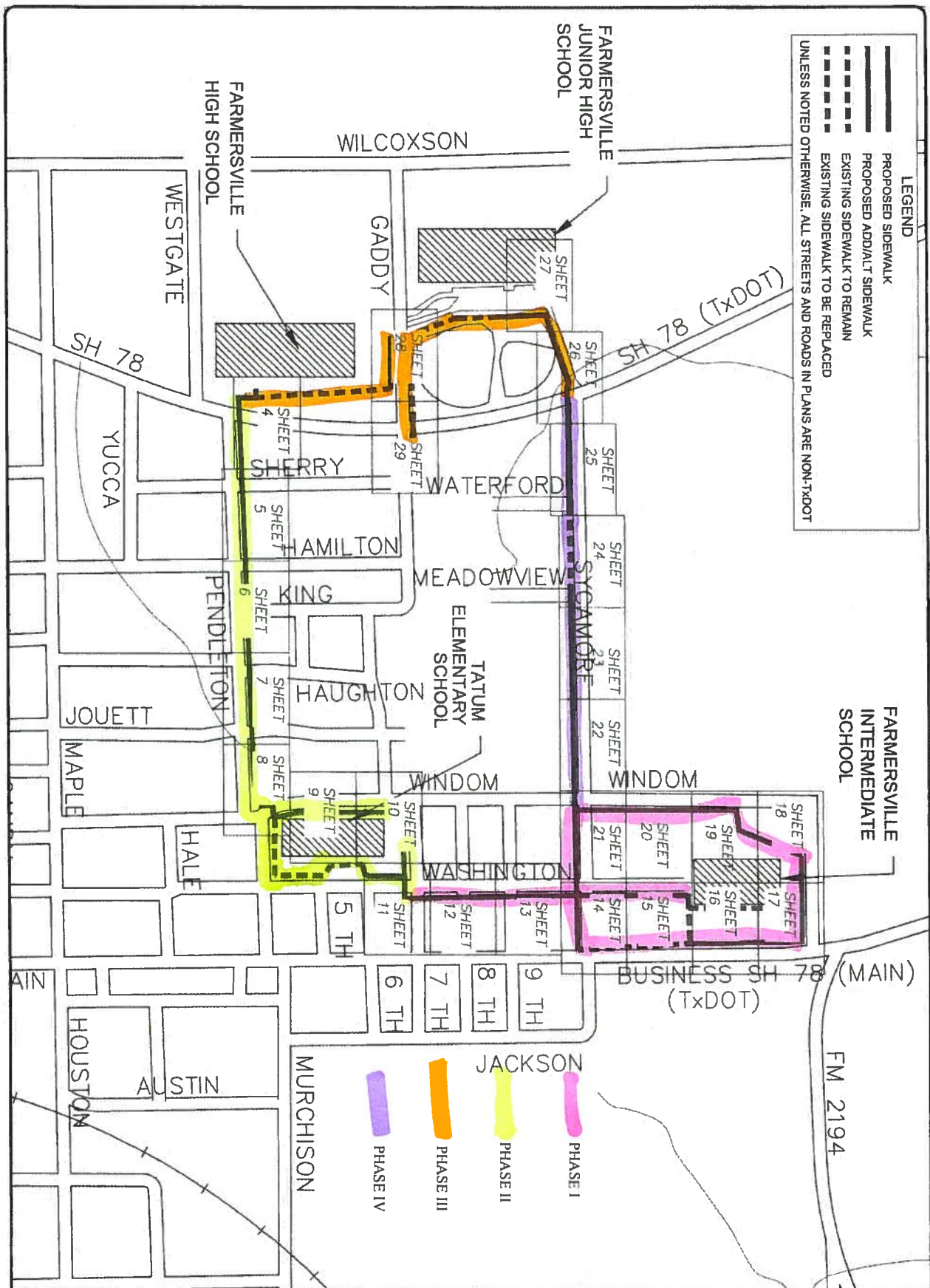
- Information is provided by City Manager Ben White

ACTION: Council to act as deemed necessary.

Safe Routes To School (SRTS) Project Update

Description	Total Project Estimate	City's Share	Estimated Construction Begin Date	Estimated Construction Completion Date	Comments and Status
Safe Routes to School Grant Funded by TxDOT	\$674,000	\$5,000 CoF Funded	Nov-13	Mar-14	Construction started.

1. Letters sent out to home owners along project path phases I and II.
2. Project phasing outlined on following sheet.



**SAFE ROUTE TO SCHOOLS
SIDEWALK PROJECT
FOR
CITY OF FARMERSVILLE
COLLIN COUNTY, TEXAS**

SITE PLAN

DBI DANIEL & BROWN INC.
ENGINEERS/CONSULTANTS/PLANNERS

118 McKinney St.
P.O. Box 606
Farmersville, Texas 75442

Phone 972-784-7777
Fax 972-782-7721
www.DBIconultants.com

STATE OF TEXAS
REGISTERED PROFESSIONAL ENGINEER
EDDY W. DANIEL
72181
APRIL 5, 2013

DESIGNED: E.W.D.
DRAWN: M.C.H.

DATE: 10/10/2012
REVISION: FINAL PLANS

FIRM REGISTRATION NO.:
F-002225

FILE: N:\Farmersville City of Safe Route to School Program\SIDEWALK PROJECT



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: January 14, 2014
SUBJECT: Update on Chaparral Trail projects

- Information is provided by City Manager Ben White

ACTION: Council to act as deemed necessary.

Chaparral Trail Project Update

Description	Total Project Estimate	City's Share	Estimated Construction Begin Date	Estimated Construction Completion Date	Comments and Status
Chaparral Trail Grant Texas Parks & Wildlife (Phase I)	\$200,000	\$50,000 4B Funded	Oct-12	May-13	Grant audit underway. Awaiting fund reimbursement, \$150,000.
Chaparral Trail Grant Collin County Open Space (Phase II)	\$300,000	\$150,000 (4B, \$50K) (CoF, \$100K)	May-13	Oct-13	Construction complete. Awaiting grant audit and fund reimbursement, \$150,000.
Chaparral Trail Grant Collin County Open Space (Phase III)	\$300,000	\$150,000 (4B, \$60K 2013) (4B, \$60K 2014) (CoF, \$30K 2014)	Feb-14 (est)	Oct -14	Grant awarded. Developing bid documentation package. Package should be ready for release in Feb 2014.



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: January 14, 2014
SUBJECT: Update on North Texas Municipal Water District water pipeline

- Informational Memo from NTMWD is attached for review

ACTION: Council to act as deemed necessary.



NORTH TEXAS MUNICIPAL WATER DISTRICT

505 E. Brown Street • Wylie, Texas 75098
(972) 442-5405 – Phone • (972) 295-6440 – Fax

TO: NTMWD MEMBER CITY MANAGERS

FROM: JAMES (JIM) M. PARKS, EXECUTIVE DIRECTOR 

DATE: DECEMBER 31, 2013

SUBJECT: WYLIE WATER TREATMENT PLANT SCHEDULED CONNECTIONS

The purpose of this memorandum is to provide the Member Cities with information regarding upcoming scheduled connections of the Wylie Water Treatment Plant (WTP). The required construction activities result in portions of the Wylie WTP being removed from service. However, although portions of the capacity will be taken out of service, an excess of over 200 million gallons per day (MGD) capacity will remain in service.

The Texoma Outfall to Wylie Water Treatment Plant (WTP) Raw Water Pipeline Project includes facilities being constructed on the Wylie WTP site to blend water from Lake Texoma with Lake Lavon water (blending facilities). The total cost of the blending facilities is in excess of \$60 million. The contractor has completed over \$40 million of this construction and it has progressed to the point where connections to existing facilities are scheduled.

The Wylie WTP is composed of four parallel and individual WTPs numbered WTP I, II, III, and IV. The capacities of these plants are as follows:

- WTP I – 70 MGD
- WTP II – 280 MGD
- WTP III – 280 MGD
- WTP IV – 140 MGD

Three raw water pump stations pump Lake Lavon water to the four WTPs. Six raw water pipelines ranging in size from 48" to 96" convey Lake Lavon water to the WTPs. The blending facilities require relocation of all raw water pipelines; one water treatment plant at a time. The raw water connections will take portions of the Wylie WTP out of service.

Raw water connections at all four WTPs are needed to blend Lake Texoma water with Lake Lavon water. The blending of Lake Texoma and Lake Lavon water occurs in concrete tanks specially built for this purpose. The first of several raw water pipeline relocations will start on January 6, 2014, and should be completed in two weeks. This work will be the first of multiple tie-ins required to allow for flow of Lake Texoma water to each of the four WTPs. Overall the Wylie WTP capacity during this upcoming planned raw water pipeline relocation will be 435 MGD. The present WTP demand (all members and customers combined) is 210 MGD. This scheduled tie-in involves piping for WTP II. You will be notified in writing prior to each subsequent scheduled tie-in.

NTMWD's contractors have thoroughly planned activities to minimize relocation time, and contingency plans are in place for the unexpected. No additional drought contingency plan or emergency plan steps will be required of the Member Cities and Customers; however, any reduced demand will result in an increased safety factor during the tie-in period.

Should you need any additional explanation, please contact me directly at (972) 442-5405.



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: January 14, 2014
SUBJECT: Update on Highway 380 project

- City Manager Ben White will address this issue

ACTION: Council to act as deemed necessary.

US 380 Highway Project Status

1. 1st Railroad Bridge, Passing Track: Apr 2013 thru **Apr 2014**
2. 2nd Railroad Bridge, Main Track: **May 2014 thru Nov 2014**
3. 380 Roadway, East Bound: July 2013 thru **Mar 2014 (weather related)**. Mimosa Street opening delayed until east bound lane opens due to severe grade difference between current west-bound lane new east-bound lane.
 - a. East Bound Off-Ramp (Southwest Ramp), Complete **Fall 2014**
 - b. East Bound On-Ramp (Southeast Ramp), Complete **Jan 2014**. Two-way ramp.
4. 380 Roadway, West Bound: Complete April 2014
 - a. West Bound Off-Ramp (Northeast Ramp), Complete Feb 2014
 - b. West Bound On-Ramp (Northwest Ramp), Complete **Fall 2014**
5. Main Street Bridge Construction: Jul 2013 thru Dec 2013. Completely closed during construction. Use alternative paths: Orange, Rike, Hamilton, Beene etc.
 - a. North 380 Jughandle: Closed 6 Oct 2013
 - b. South 380 Jughandle: Closed Dec 2013
 - c. Main Street Roadway: Complete **Mar 2013**
6. Hill Street Crossing: Complete **May 2014**
7. Walnut Street Crossing: Complete **May 2014**
8. Main/Summit Street Crossing: Complete **May 2014**



Figure 1. Looking South Towards Main Street Bridge



Figure 2. Main Street Bridge



Figure 3. Southeast Ramp



Figure 4. Northwest Ramp



Figure 5. Northeast Ramp



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: January 14, 2014
SUBJECT: Status and Progress to date regarding Farmersville Electric

- City Manager Ben White will address this issue

ACTION: Council to act as deemed necessary.

Electrical System Update

1. \$600K available to finance capital procurements and building improvements.
2. Supervisor truck on order.
3. Transition documentation on-going with ERCOT. Schneider Engineering handling all these issues.
4. Continuing discussions with Incode regarding software upgrades and modifications to integrate the electrical system billing.
5. McCord Engineering is proceeding forward with work related to the following tasks. Bottom two items are complete and awaiting review by the City of Farmersville.

McCord Engineering Item Description	Cost
Help during the upcoming year to establish CoF option (hourly charges)	<\$95K
Create a rate ordinance or update the existing one	\$28K
Set up through ordinance the standards for underground electric utilities	\$20K



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: January 14, 2014
SUBJECT: Consider, discuss and act upon receiving a donation for the Civic Center from the Farmersville Riding Club

- The Riding Club has donated \$100 to the Civic Center

ACTION: Approve or disapprove the donation.