

**FARMERSVILLE CITY COUNCIL  
SPECIAL SESSION AGENDA  
December 17, 2013, **5:00 P.M.**  
Council Chambers, City Hall  
205 S. Main Street**

**I. PRELIMINARY MATTERS**

- Call to Order, Roll Call, Prayer and Pledge of Allegiance
- Welcome guests and visitors: Anyone wanting to speak on any items that are not the subject of a Public Hearing on this agenda is asked to speak at this time, with an individual time limit of 3 minutes. This forum is limited to a total of 30 minutes. Please note that the City Council cannot comment or take any action on this item.
- Announcements relating to items of public interest: Announcements regarding local or regional civic and charitable events, staff recognition, commendation of citizens, traffic issues, upcoming meetings, awards, acknowledgement of meeting attendees, birthdays, and condolences.
  - Commissioner Chris Hill to present check for the Collin County Open Space Grant award and announcing annual funding for the Charles J. Rike Memorial Library during Fiscal Year 2013 – 2014
  - City offices will be closed December 23<sup>rd</sup> – December 25<sup>th</sup> for the Christmas Holiday
  - The next Council will meet on January 14, 2014 and back on our regular schedule

**II. CONSENT AGENDA**

Items in the Consent Agenda consist of non-controversial or “housekeeping” items required by law. Council members may request prior to a motion and vote on the Consent Agenda that one or more Items be withdrawn from the Consent Agenda and considered individually. Following approval of the Consent Agenda, excepting the items requested to be removed, the City Council will consider and act on each item so withdrawn individually.

- A. City Council Minutes
- B. City Financial Report
- C. Police Department Report
- D. Code Enforcement/Animal Control Report
- E. School Resource Officer Report
- F. Fire Department Report
- G. Municipal Court Report
- H. Public Works Report
- I. Library Report
- J. City Manager’s Report

### **III. INFORMATIONAL ITEMS**

These Informational Items are intended solely to keep the City Council apprised of the actions and efforts of the various boards and commissions serving the City of Farmersville. Council members may deliberate and/or request further information or clarification regarding any one or more of the items contained in this provision. City Council approval of, or action on, these items is not required or requested.

- A. FEDC (4A) Financial Report
- B. FCDC (4B) Financial Report
- C. Planning & Zoning Minutes
- D. Sign Board of Appeals Minutes
- E. Capital Improvements Advisory Commission Minutes
- F. FCDC (4B) Meeting Minutes
- G. FEDC (4A) Meeting Minutes
- H. Parks Board Minutes
- I. Main Street Board Minutes
- J. Main Street Report
- K. Library Board Minutes
- L. Building & Property Standards Minutes
- M. TIRZ Minutes
- N. Farmersville Public Housing Authority
- O. North Texas Municipal Water District Board Agenda

### **IV. READING OF ORDINANCES**

- A. Second Reading – Consider, discuss and act upon an ordinance amending Ordinance #2009-37 pertaining to garage sales

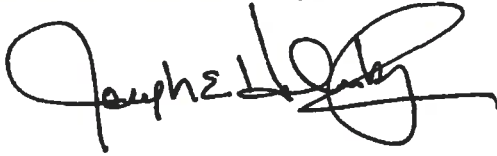
### **V. REGULAR AGENDA**

- A. Consider, discuss and act upon transferring property from the Habitat for Humanity to the City of Farmersville
- B. Consider, discuss and act upon a contract with Tyler Technologies for on-line bill payment services
- C. Discuss recent loss of water service on November 30, 2013 and possible actions for system improvements
- D. Update on electrical system including actions taken during the recent icy weather conditions and possible recommendations for improvement
- E. Discuss overtime budget related to Police Department oversight on the Chaparral Trail

### **VI. REQUEST FOR CONSIDERATION OF PLACING ITEMS ON FUTURE AGENDAS**

## VII. ADJOURNMENT

Dated this the 13<sup>th</sup> day of December, 2013.



Joseph E. Helmberger, P.E., Mayor

*The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.175-183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Code, including, but not limited to, Section 321.3022 (Sales Tax Information).*

*Persons with disabilities who plan to attend this meeting and who may need assistance should contact the City Secretary at 972-782-6151 or Fax 972-782-6604 at least two (2) working days prior to the meeting so that appropriate arrangements can be made. Handicap Parking is available in the front and rear parking lot of the building.*

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in the regular posting place of the City Hall building for Farmersville, Texas, in a place and manner convenient and readily accessible to the general public at all times, and said Notice was posted December 13, 2013 by 5:00 P.M. and remained so posted continuously at least 72 hours proceeding the scheduled time of said meeting.



Edie Sims, City Secretary





Collin County  
State of Texas  
McKinney, Texas 75069

December 17, 2013

Pay to the Order of

City of Farmersville

\$ 150,000.00

One Hundred Fifty Thousand and 00/00

Dollars

Chaparral Trail Enhancement

Val M. Hall

County Judge

Mark Stoben

Pat 1

Pat 2

Gregory

Pat 3

Pat 4

THE STATE OF TEXAS

COUNTY OF COLLIN

**Subject: Interlocal Agreement, Library Services, Charles J. Rike Memorial Library – Budget**

On **December 2, 2013**, the Commissioners Court of Collin County, Texas, met in **regular session** with the following members present and participating, to wit:

**Keith Self  
Matt Shaheen  
Cheryl Williams  
Chris Hill  
Duncan Webb**


**County Judge, Presiding  
Commissioner, Precinct 1  
Commissioner, Precinct 2  
Commissioner, Precinct 3  
Commissioner, Precinct 4**

During such session the court considered approval of an Interlocal agreement with the Charles J. Rike Memorial Library.

Thereupon, a motion was made, seconded and carried with a majority vote of the court authorizing the Interlocal agreement with the Charles J. Rike Memorial Library for FY2014 library services to be paid in quarterly installments for an annual amount of \$15,119.33 beginning October 1, 2013 to September 30, 2014 and further authorize the County Judge to finalize and execute same. Same is hereby approved as per the attached documentation.



ATTEST:

  
**Stacey Kemp, Ex-Officio Clerk  
Commissioners Court  
Collin County, T E X A S**

  
\_\_\_\_\_  
**Keith Self, County Judge**

  
\_\_\_\_\_  
**Matt Shaheen, Commissioner, Pct. 1**

  
\_\_\_\_\_  
**Cheryl Williams, Commissioner, Pct. 2**

  
\_\_\_\_\_  
**Chris Hill, Commissioner, Pct. 3**

  
\_\_\_\_\_  
**Duncan Webb, Commissioner, Pct. 4**



TO: Mayor and Councilmembers  
FROM: Ben White, City Manager  
DATE: December 17, 2013  
SUBJECT: CONSENT AGENDA - City Council Minutes

Electronic minutes are found at the following link:

[http://www.farmersvilletx.com/government/agendas\\_and\\_minutes/city\\_council\\_meetings.jsp](http://www.farmersvilletx.com/government/agendas_and_minutes/city_council_meetings.jsp)

FARMERSVILLE CITY COUNCIL  
MEETING MINUTES  
November 5, 2013

The Farmersville City Council met in special session on November 5, 2013 at 6:00pm in the Council Chambers at City Hall with the following members present: Mayor Helmberger, John Klostermann, Michael Carr, Michael Hesse, Russell Chandler and Jim Foy. Staff members present were City Manager Ben White, City Attorney Alan Lathrom and City Secretary Edie Sims.

City Secretary's Note: The order of items are not consistent with proper numbering. The items were changed to accommodate decisions regarding the Public Hearings and other items within the Regular Agenda.

**Item I) CALL MEETING TO ORDER, ROLL CALL**

Mayor Helmberger called the meeting to order. Edie Sims called the roll and announced a quorum was present. Mayor Helmberger welcomed all guests and visitors. Clint Brown, pastor of the Farmersville Church of Christ, offered the invocation with Mayor Helmberger leading the audience in the Pledge of Allegiance to the American Flag.

Mayor Helmberger read a Proclamation naming November 4<sup>th</sup> – November 8<sup>th</sup> as Municipal Court Week.

Election Day is today, November 5<sup>th</sup>, and is being held at the First Baptist Church Warehouse on Farmersville Parkway.

City offices will be closed November 11<sup>th</sup> to observe Veteran's Day and November 28<sup>th</sup> and 29<sup>th</sup> to observe the Thanksgiving Holiday.

Councilman Jim Foy stated the Collin County Sheriff's Office has been previously criticized for their lack of support in handling the illegal game rooms. A recent article in the Dallas Morning News declared the Collin County Sheriff's Office has recently made arrests and helped in the closure of two of the game rooms in Farmersville. Mr. Foy commended the Sheriff's Office and the City's Police Department for their support in this endeavor.

Mayor Helmberger thanked everyone for their support of the Medal of Honor ceremony and welcoming Governor Rick Perry.

**Item II – A) PUBLIC HEARING – CONSIDER, DISCUSS AND ACT UPON A REPLAT FOR A NONRESIDENTIAL SUBDIVISION TO BE LOCATED AT OR ABOUT THE NORTH SIDE OF WEST AUDIE MURPHY PARKWAY AND WEST OF BOB TEDFORD DRIVE, FARMERSVILLE**

Mayor Helmberger opened the Public Hearing at 6:06:10pm and asked for those FOR the replat to step forward. Rick McNealy with Smithers Merchant Builders in San Antonio, Texas, came forward introducing himself as the engineer for the project. Mr. McNealy stated the skilled nursing facility will be less than 50,000 square feet and will offer 130 new jobs to the area. Mr. McNealy offered a commendation to City staff for their cooperation and facilitating this process of this project. With no one else coming forward in favor of the replat, Mayor Helmberger asked for those OPPOSING the replat to step forward.

Aubrey Hinton, co-owner of the Hinton Home, came forward stating the Hinton Home has always been interested in the development of Farmersville. The Hinton Home made a rebuttal to the State regarding the need for another nursing facility in Farmersville. Within a 16 mile radius, the capacity of nursing facilities is at 70% and does not justify the need of another

nursing facility. The State denied their request and approved the nursing facility. The result is now up to the Council. With no one else coming forward, Mayor Helmberger closed the Public Hearing at 6:08:40pm.

Jim Foy questioned if the submittals met all the City's requirements if the Council could approve unless all aspects have been met. City Attorney Alan Lathrom indicated Mr. Foy was correct, that all aspects of the City's Ordinances must be fulfilled before the Council could approve. The Council has discretion on zoning but not on platting. City Manager Ben White indicated that all the submittals did indeed meet the City's criteria.

Russell Chandler motioned to approve the replat as presented with Michael Hesse seconding the motion. A poll of the Council was taken as follows: John Klostermann yes, Michael Hesse yes, Russell Chandler yes and Jim Foy yes. Michael Carr abstained from voting. Motion passed with 4 Council voting FOR and none opposing.

**Item II – B) PUBLIC HEARING – CONSIDER, DISCUSS AND ACT UPON A REQUEST FOR REZONING FROM HIGHWAY COMMERCIAL (HC) DISTRICT USES TO HIGHWAY COMMERCIAL (HC) DISTRICT SUBJECT TO A SPECIFIC USE PERMIT FOR A SKILLED NURSING FACILITY TO BE LOCATED AT OR ABOUT THE NORTH SIDE OF WEST AUDIE MURPHY PARKWAY AND WEST OF BOB TEDFORD DRIVE, FARMERSVILLE**

Mayor Helmberger opened the Public Hearing at 6:12:15pm and asked for those FOR the rezoning/Specific Use Permit to step forward. With no one coming forward, Mayor Helmberger asked for those OPPOSING the rezoning/Specific Use Permit to come forward. With no one coming forward, Mayor Helmberger closed the Public Hearing at 6:12:40pm.

Mayor Helmberger stated the Planning & Zoning Commission met on this issue last night, November 4<sup>th</sup>, and recommended approval to the City Council. Jim Foy stated with the State approving the license, the City should approve. Mr. Foy clarified that he is not voting against a local business. Mr. Foy continued to state the Hinton Home has fulfilled a great service for decades; however the City should not keep other businesses out or offer the right to operate. Jim Foy therefore motioned to approve the rezoning with the Specific Use Permit with Russell Chandler seconding the motion. A poll of the Council was taken as follows: John Klostermann yes, Michael Hesse yes, Russell Chandler yes and Jim Foy yes. Michael Carr abstained from voting. Motion passed with 4 Council voting FOR and none opposing.

**ITEM IV – E) CONSIDER, DISCUSS AND ACT UPON A SITE PLAN FOR A SKILLED NURSING FACILITY TO BE LOCATED AT OR ABOUT THE NORTH SIDE OF WEST AUDIE MURPHY PARKWAY AND WEST OF BOB TEDFORD DRIVE, FARMERSVILLE**

The site plan for the nursing facility has met all the City's requirements according to City Manager Ben White. The Planning and Zoning Commission approved the plan and recommended approval to the City Council. The previous plans had stucco as the main exterior wall construction due to the Restrictive Covenants for Murphy's Crossing; however after confirming the City's requirements, the City's Comprehensive Zoning Ordinance takes precedence over the Restrictive Covenants. Therefore the elevations were changed to accommodate the masonry requirement. The plans are now in full compliance with under 20% stucco as accents only as required by City Ordinances.

John Klostermann motioned to approve the site plan as presented with Jim Foy seconding the motion. A poll of the Council was taken as follows: John Klostermann yes, Michael Hesse yes, Russell Chandler yes and Jim Foy yes. Michael Carr abstained from voting. Motion passed with 4 Council voting FOR and none opposing.

**Russell Chandler left the meeting at 6:19pm; a quorum was still present to continue the meeting.**

**ITEM III – A) ONLY READING – CONSIDER, DISCUSS AND ACT UPON ALL MATTERS INCIDENT AND RELATED TO THE ISSUANCE AND SALE OF “CITY OF FARMERSVILLE, TEXAS, NOTES, SERIES 2013”, INCLUDING THE ADOPTION OF AN ORDINANCE AUTHORIZING THE ISSUANCE OF SUCH NOTES**

David Medanich with FirstSouthwest came before the Council informing of bids that were opened on Friday November 1<sup>st</sup> for the sale of the note for Farmersville Electric. Zions Bank was the lowest bidder offering 1.3844% interest. Jim Foy expressed 1.38% interest deserves re-emphasizing. The note will be used for the purchase of equipment for Farmersville Electric and is planned for a short recovery period. Jim Foy motioned to approve the ordinance as presented with Michael Carr seconding the motion. A poll of the Council was taken as follows: John Klostermann yes, Michael Carr yes, Michael Hesse yes, and Jim Foy yes. Motion passed with full Council approval.

**ITEM IV – A) CONSIDER, DISCUSS AND ACT UPON ACCEPTING THREE DONATIONS FROM THE FARMERSVILLE CHAMBER OF COMMERCE. ONE FOR THE USE ON THE CHAPARRAL TRAIL, ONE FOR THE FIRE DEPARTMENT AND ONE FOR THE POLICE DEPARTMENT**

Emily Dillard, one of the Farmersville Chamber of Commerce Board of Directors, came before the Council to present three donation checks. The Chamber of Commerce is donating \$1,000 to the City for use on the Chaparral Trail. The Chamber of Commerce is donating \$100 to the Fire Department and \$100 to the Police Department for their support and cooperation during the Trick It Up Bike Ride event. John Klostermann motioned to accept the donations from the Farmersville Chamber of Commerce with Michael Carr seconding the motion. A poll of the Council was taken as follows: John Klostermann yes, Michael Carr yes, Michael Hesse yes and Jim Foy yes. Motion passed with full Council approval. Jim Foy stated the Bike Ride brought a lot of people into Farmersville. Mayor Helmberger stated 185 riders signed up for the Ride.

**ITEM IV – B) CONSIDER, DISCUSS AND ACT UPON DUMPSTERS LOCATED IN RIGHT-OF-WAYS OF CITY STREETS**

City Manager Ben White displayed photographs of dumpsters which were located in the right-of-way or other areas which could be improved upon. These containers have been in their present locations for years but they are becoming more of a safety issue. The dumpster located at First Baptist Church is not “in” the right-of-way but is visible from the right-of-way. Mr. White believed the screening rules were not in place at the time this dumpster area was built.

The dumpster at Tatum Elementary located on Windom Street shows the ideal example of what is trying to be corrected. The dumpster is located directly on top of the curb. There is no screening. Tatum Elementary has a private drive that is parallel to the street and thereby has another opportunity to place the dumpster without being located in the City’s right-of-way.

The dumpster at the Vet Clinic is another example where the trash trucks must load and unload while disrupting traffic on Sycamore Street. This dumpster must be removed and relocated as the Safe Routes to School project will be installing sidewalks where the dumpster now sits.

The dumpster located at James’ Auto is believed to be partially in the City’s right-of-way.

Mr. White indicated the current placement of the dumpsters makes access easy for the trash collectors; however, the City must look at the issue from a safety perspective. Although there are streets that are very narrow in this City, we must consider the safety of travelers on those city streets and the uses of the right-of-ways.

The City also has a dumpster located on Onion Alley which is unsightly and does not have screening. This dumpster could be removed completely.

Another photograph depicted a dumpster behind the Field House on the parking lot. There are better places to position these dumpsters rather than displaying them as if we are stating we are proud of our trash.

Another photograph depicted a dumpster not in the right-of-way, but at the back of the IOOF Cemetery where the dumpster must be accessed without a hard surface. The dumpster would not be easily accessed or emptied after a rain where the dump truck would sink into the mud. The area needs to have an improved surface to support the weight of the truck.

The last photograph shows the dumpsters at the Intermediate School. These are not located within the right-of-way; however they are also not screened from the right-of-way. Mr. White indicated ordinances requiring screenings were probably not in place at that time; but it is still unsightly.

The City has a variety of scenarios regarding the dumpsters and Mr. White requested guidance from the Council as to proceed. Mr. White stated he will gladly work with the customers and try to have each situation brought up to current standards, but this will be over a period of time. Jim Foy indicated the City does not currently have a requirement for screening. Even so, the City can request all dumpsters to be removed from the right-of-way. The intent of the right-of-ways are not to include dumpsters.

There are two issues at hand: 1) screening and 2) access. The refuse trucks must have access to empty the dumpsters and Mr. White understood that the dumpsters are easily accessed from the right-of-way. However, this is not an option. Mr. White stated that all the items depicted are "grandfathered"; however, the City should still make every effort to have the dumpsters relocated.

Mayor Helmberger stated the City is dumping a lot of money into the streets and to have this practice continue is not satisfactory. Polycarts may work for the IOOF Cemetery and have the dumpster removed entirely. Mayor Helmberger felt the best course of action was for the staff to work with each of these issues and strive to have these situations rectified, especially where new sidewalks will be installed through the Safe Routes to School grant. Jim Foy suggested waiting for the results of removing the dumpsters within the rights-of-way before addressing the screening needs.

#### **ITEM IV – C) RECEIVE, DISCUSS AND ACT UPON INFORMATION PRESENTED FROM THE ENVIRONMENTAL PROTECTION AGENCY REGARDING BROWNFIELD PROPERTIES**

Mary Kemp and Karen Peycke with the Environmental Protection Agency came before the City Council with information regarding Brownfield properties. These properties could be heavy industrial, gas stations, old schools or churches, underutilized or abandoned properties with a potential of contamination. The program presented is a voluntary program and is not regulatory. Pre-1970's construction could have asbestos or lead based paint which should be investigated and then properly removed. Pesticides could also be a factor for Brownfield properties. The program is not always about money but a partnership to allow a property to be developed or utilized in a safe manner. Some properties may not need any cleaning but only confirmed that no hazards exist. The greatest concern for the program is allowing revitalization.

Through the EPA's Brownfield program, assessments will be completed to determine if contaminants, and what type, exist within the soil and offer information of cleanup procedures. Various grants are available to cities once contamination is determined to assist with the decontamination of the property. EPA has a contract with Kansas State University who analyzes the property. Ms. Peycke re-emphasized the program is voluntary and property owners cannot be forced to cooperate with this initiative. The EPA works directly with the cities and the cities then work directly with the property owners.

Mayor Helmberger suggested the property located at FM 547 and Highway 380 as a potential Brownfield property. This property has/or potentially has tax liens against the property. Ms. Peycke stated most liens have a sunset and also that EPA or TCEQ can waive liens against a property. Mayor Helmberger stated 4A could make this into a project. Even though this property is not located within the City Limits of Farmersville, Ms. Peycke stated this is still a viable project that the City of Farmersville could proceed with as it is within the City's ETJ. Jim Foy emphasized this is a voluntary program and owners must work with the City. Mayor Helmberger stated the City has limited staff and this may not be something we are ready to tackle.

Ms. Peycke stated the grant does not pay much for staff efforts, but is well worth the efforts. Targeted areas must be considered first and then assessed with the property owners' permission.

Aubrey Hinton, one of the owners of a property located on Summit Street, came before the Council stating the family's property has been used for hay and feeding cattle for years. The property is currently a non-income producing property and would like to have the property evaluated. He thought the issue of contamination had been resolved years ago; however no documentation exists to prove one way or the other.

Ms. Peycke informed the Council the assessment is a "service" provided through the EPA. Dr. Goldstein owns the old Cotton Gin and had plans for renovation and reutilization of the property but did not have an assessment done at the time he purchased the property. Mr. Goldstein also expressed interest in the program.

Again Ms. Peycke encouraged that the City have a prioritization of assistance and the properties that are targeted. The Council concurred for staff to work with the EPA to have the assessment provided as a service. Once the assessments have been completed, then further discussion can be had whether the City needs to apply for a Brownfield grant.

**ITEM IV – D) CONSIDER, DISCUSS AND ACT UPON A SITE PLAN FOR A TRAVEL CENTER LOCATED ALONG HIGHWAY 380 EAST OF BOB TEDFORD DRIVE**

City Manager Ben White informed the Council that the Planning and Zoning Commission approved the Site Plan at their special meeting on November 4<sup>th</sup> with five contingencies. Michael Carr motioned to approve the site plan with the contingencies as presented with Michael Hesse seconding the motion.

Jim Foy asked what restaurant will be located in the Travel Center. Eduardo Vidargas, Architect/Engineer for the project, stated the developer is talking with several different franchises but the restaurant is planned to be a nationally known franchise.

City Manager Ben White indicated the owner owns both lots 17 and 16. Lot 16 will be developed with the Travel Center. The replatting of lots 16 and 17 will be accomplished in the future. The Developer wants to build another structure, potentially a stand-alone restaurant, in the future. The reason for the replatting at a later time is due to financing for the Developer.

A poll of the Council was taken as follows: John Klostermann yes, Michael Carr yes, Michael Hesse yes and Jim Foy yes. Motion passed with full Council approval.

**ITEM IV – F) CONSIDER, DISCUSS AND ACT UPON AWARDING THE BID FOR THE 12" WATER LINE BOND PROJECT**

City Manager Ben White was pleased to inform the Council the bidding process for the 12" water line project came in under the budget cost of \$518,000. The bidding process was very competitive with seven bidders. Billy Cummings Construction, Inc. from Sulphur Springs, Texas was the low bidder with a total base bid amount of \$456,499.95 for the project. Mr. White stated he has had personal experience with this contractor and recommended awarding the bid as presented to the lowest bidder.

Mayor Helmberger stated with engineering and testing fees the bid still falls under the original projected cost. It is expected the contractor will start construction in February.

John Klostermann motioned to award the bid to Billy Cummings Construction, Inc. with Michael Carr seconding the motion. A poll of the Council was taken as follows: John Klostermann yes, Michael Carr yes, Michael Hesse yes and Jim Foy yes. Motion passed with full Council approval.

**ITEM IV – G) CONSIDER, DISCUSS AND ACT UPON AWARDING THE BID FOR THE STREET OVERLAY BOND PROJECTS**

City Manager Ben White informed the Council that he requested the street overlay projects be a "Request for Proposal" so the same contractor could be used for other projects. The streets have been tested for the base and the proposal had an additional 2" of base. The proposal also included curbs with a 3" overlay rather than a 2" overlay. Mr. White recommended the Council consider the award to Advanced Paving who was the lowest bidder with a cost of \$820,977.50 for the full project. With engineering costs, Mr. White felt the costs will be under budget.

Jim Foy motioned to award the bid for the street overlay bond projects to Advanced Paving with Michael Carr seconding the motion. A poll of the Council was taken as follows: John Klostermann yes, Michael Carr yes, Michael Hesse yes and Jim Foy yes. Motion passed with full Council approval.

Mr. White included that the projects are temperature dependent and asphalt cannot be poured at temperatures below 50°.

**ITEM IV – H) CONSIDER, DISCUSS AND ACT UPON AN INTERLOCAL AGREEMENT BETWEEN COLLIN COUNTY AND THE CITY OF FARMERSVILLE REGARDING THE CHAPARRAL TRAIL ENHANCEMENT PROJECT**

Mayor Helmberger informed the Council the funding arrangements for the \$150,000 matching funds for the 3<sup>rd</sup> phase of the Chaparral Trail are as follows: 4B is funding \$60,000 during budget year 2013-2014 and \$60,000 during budget year 2014-2015. The remainder of the matching funds will come from the City equaling \$30,000 during budget year 2014-2015.

Mayor Helmberger encouraged we not wait for those budget years fulfilling the matching funds to slow down the progress, especially work on the bridges. Jim Foy motioned to approve the ILA as presented with Michael Hesse seconding the motion. A poll of the Council was taken as follows: John Klostermann yes, Michael Carr yes, Michael Hesse yes and Jim Foy yes. Motion passed with full Council approval.

**ITEM V) EXECUTIVE SESSION: SECTION 551.086, COMPETITIVE MATTERS OF A PUBLIC POWER UTILITY – CONSIDERATION, DISCUSSION AND POSSIBLE ACTION REGARDING FARMERSVILLE ELECTRIC COMPETITIVE MATTERS AS ALLOWED BY SECTION 551.086 OF THE TEXAS GOVERNMENT CODE FOR PURPOSES OF MAINTAINING THE CONFIDENTIALITY OF CERTAIN INFORMATION RELATING TO COMPETITIVE ELECTRIC**

UTILITY MATTERS ENGAGED IN OR TO BE ENGAGED IN BY THE CITY OF FARMERSVILLE

Council exited to an Executive Session at 7:49:09pm.

**ITEM VI) RECONVENE FROM EXECUTIVE SESSION AND CONSIDER, DISCUSS AND ACT ON MATTERS DISCUSSED IN EXECUTIVE SESSION**

Council reconvened from Executive Session at 8:15:22pm with no action taken on matters discussed in Executive Session.

**ITEM VII) REQUEST FOR CONSIDERATION OF PLACING ITEMS ON FUTURE AGENDAS**

Jim Foy requested a review of the garage sale restrictions. No one else requested items for future agendas.

**ITEM VIII) ADJOURNMENT**

Council adjourned at 8:16:09pm.

APPROVED

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Joseph E. Helmberger, P.E., Mayor

ATTEST

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Edie Sims, City Secretary

FARMERSVILLE CITY COUNCIL  
MEETING MINUTES  
November 19, 2013

The Farmersville City Council met in special session on November 19, 2013 at 6:00pm in the Council Chambers at City Hall with the following members present: Mayor Helmberger, John Klostermann, Michael Carr, Russell Chandler and Jim Foy. Absent was Michael Hesse. Staff members present were City Manager Ben White, City Attorney Alan Lathrom, Police Chief Mike Sullivan, Fire Chief Kim Morris, Finance Director Daphne Hamlin, Main Street Manager Adah Leah Wolf, Librarian Trisha Dowell and City Secretary Edie Sims.

**Item I) CALL MEETING TO ORDER, ROLL CALL**

Mayor Helmberger called the meeting to order. Edie Sims called the roll and announced a quorum was present. Mayor Helmberger welcomed all guests and visitors. Paul Kelly offered the invocation with Mayor Helmberger leading the audience in the Pledge of Allegiance to the American Flag.

Mayor Helmberger announced City offices will be closed November 28<sup>th</sup> and 29<sup>th</sup> to observe the Thanksgiving Holiday. Also due to upcoming holidays, Council meeting dates for December have been changed to December 3<sup>rd</sup> and December 17<sup>th</sup>. The monthly reports will be presented on December 17<sup>th</sup>.

The annual Christmas Parade will be held on December 14<sup>th</sup> at 7:00pm.

Councilman Jim Foy stated he attended North Central Texas Council of Governments Transportation meeting. The meeting topic was the corridor from Greenville connecting to Highway 78. The corridor is an old rail-bed that will also support a bicycle trail. Studies are being prepared discussing the issues for future plans which would include the City of Farmersville. Presently the impact will be widening Highway 78 to Highway 6.

**Item II) CONSENT AGENDA**

Mayor Helmberger asked the Council if any items were needed to be pulled for discussion. With no one from the Council making a request, Mayor Helmberger requested Items A and H be pulled. Russell Chandler motioned to approve Items B, C, D, E, F, G, I and J with Michael Carr seconding the motion. A poll of the Council was taken as follows: John Klostermann yes, Michael Carr, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Item A – City Financial Reports. Mayor Helmberger stated he noticed a difference in formatting. City Manager Ben White indicated the accounting system provides the information which saves staff time and eliminates errors from transferring the information to an Excel spreadsheet. Mayor Helmberger stated he likes the new method. John Klostermann motioned to approve the financials as presented with Russell Chandler seconding the motion.

Jim Foy stated he noticed the sales tax income had increased. Finance Director Daphne Hamlin stated 8% was budgeted and this month was up 12%. City Manager Ben White indicated the accounting system also has a level of detail with additional numbers to define costs on specific projects. Motion passed with full Council approval.

Item H – Public Works Report. Mayor Helmberger questioned if TxDOT's expectation of having the Main Street bridge opened in December is still true. City Manager Ben White indicated this is still TxDOT's statement. The railroad bridge has had some delay but no official word regarding a completion date.

Under Inspections, Permits, Plats in the Public Works Report, Mayor Helmberger understands the school is blaming the City for holding up the progress for the construction at the

Junior High School. Mr. White informed the Mayor and Council City Staff worked through all hoops to have the permits processed. Also, the City now has a contract with Collin County's Fire Marshal which was also not a factor in holding up construction.

Mayor Helmberger announced the TIGER grant was not successful. City Manager Ben White gave accolades for making this attempt and plans are being prepared to reapply.

Russell Chandler motioned to approve the Public Works Report as presented with John Klostermann seconding the motion. A poll of the Council was taken as follows: John Klostermann yes, Michael Carr, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

### **Item III) INFORMATIONAL ITEMS**

Council did not request further information or clarification regarding Informational Items.

### **ITEM IV – A) ONLY READING – CONSIDER, DISCUSS AND ACT UPON AN ORDINANCE AMENDING THE BUDGET TO APPROPRIATE FUNDS DONATED BY THE CHAMBER OF COMMERCE**

At the last meeting, the Chamber of Commerce presented three donation checks - \$100 to the Fire Department; \$100 to the Police Department and \$1,000 to the Parks Department. The funds donated to the Parks Department were indicated to be used on the Chaparral Trail, possibly two trash containers.

Jim Foy motioned to approve the ordinance as presented with Michael Carr seconding the motion. A poll of the Council was taken as follows: John Klostermann yes, Michael Carr yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

### **ITEM V – A) RECEIVE, DISCUSS AND ACT UPON A PRESENTATION REGARDING THE MAIN STREET PROGRAM**

Main Street Manager Adah Leah Wolf gave a presentation to update the Council on the progress of the Main Street Program. With 87 cities in the Main Street Program, Mw. Wolf wanted to express the purpose of the Program which is to encourage downtown revitalization within the context of historic preservation. To be in the Program, a city must have a full time professional manager who receives ongoing yearly training and reports monthly and yearly stats of its successes. The City of Farmersville has been in the Program for 14 years and has been Nationally Recognized as a Main Street City each year. Volunteer hours are averaged and kept as a record which estimates to 4,607 hours from September 2012 – August 2013.

Ms. Wolf acknowledged all the volunteers including the Main Street Board members and the Farmersville Community Development Corporation for their financial support of the Main Street Program. With design, economic restructuring, organization and promotions, the Program is successful with partnerships with other organizations including the Southwest Arlington Geocache Club, Farmersville Historical Society, Charles Rike Library, Boy Scouts, Farmersville Quilters Guild, Farmersville Athletes, and DFW Toys for Tots. Promotions include creative events and ways to bring and keep people downtown.

Other statistics that are kept and relayed are building sales, new construction within the Downtown Reinvestment Zone, capital improvements, permanent improvements. Promotional events include Audie Murphy Day, Farmers and Fleas Market now in its 9<sup>th</sup> year, Christmas events, bicycle rides on the Chaparral Trail, and the Toys for Tots Motorcycle Ride.

Historic preservation includes a walking tour brochure, historic markers within the Main Street Zone, assistance with the Farmersville Heritage Museum development plans, displays of history displays downtown. Other benefits include free architectural designs, and care of historical buildings, workshops that assist businesses including visual display techniques,

historical asset program through Collin County Historical Commission, and working with various other entities to help further Farmersville's future economically and historically.

**ITEM V – B) CONSIDER, DISCUSS AND ACT UPON ACCEPTING LEE WARREN'S RESIGNATION FROM THE PLANNING AND ZONING COMMISSION**

Mayor Helmberger announced Mr. Warren's resignation and requested the Council to accept his resignation. Russell Chandler motioned to accept the resignation with Jim Foy seconding the motion. A poll of the Council was taken as follows: John Klostermann yes, Michael Carr yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval. Mr. Warren was acknowledged for his service to the City of Farmersville.

**ITEM V – C) CONSIDER, DISCUSS AND ACT UPON VOTING FOR THREE DIRECTOR(S) ON THE CENTRAL APPRAISAL DISTRICT OF COLLIN COUNTY BOARD OF DIRECTORS**

Jim Foy motioned to place all three votes to Tiffany Burleson with John Klostermann seconding the motion. A poll of the Council was taken as follows: John Klostermann yes, Michael Carr yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

**ITEM V – D) RECEIVE PRESENTATION FROM STAFF REGARDING CURRENT ZONING RULES AND REGULATIONS CONCERNING BED AND BREAKFAST ESTABLISHMENTS AND TAKE ANY ACTION DEEMED NECESSARY AFTER PRESENTATION**

Mayor Helmberger stated at the last Marketing Board Meeting, a question was raised regarding the lack of Bed and Breakfast establishments in town. City Manager Ben White indicated the zoning requirements were included in the Council packet which shows these types of businesses are allowed, mostly with Specific Use Permit requirements. There are other requirements to be considered if a B&B was to consider establishing in the Central Area District to include signage and parking. Mr. White investigated the International Building Code to see if any issues would prohibit a B&B from establishing within the City. The IBC considers this type of business as "R-1" which is transient and each unit would require fire wall ratings. The kitchen would need to be a commercial kitchen.

City Attorney Alan Lathrom indicated the State Legislators recently passed legislation regarding cottage food preparations. Questions are still unanswered in lieu of the new statutes; however no inspections are required under the Cottage Food legislation.

Mr. White indicated the CA District restricts living quarters on the first floor to 40% of the building with 60% as business/retail. The second floor allows 100% living space and floors beyond. Mr. White stated he does not see a reason overall from City rules and regulations that would prohibit a Bed and Breakfast from establishing in Farmersville. There are extra expenditures that are considered on the business' side. Mayor Helmberger suggested the Farmersville Economic Development Corporation might pursue Hotels and Motels to establish in Farmersville. Mayor Helmberger stated he was satisfied that the City is not prohibiting this type of business.

**ITEM V – E) UPDATE ON CHAPARRAL TRAIL PROJECTS**

City Engineer Eddy Daniel came before the Council and announced Phase 2 of the Chaparral Trail Project is having final items completed including mile marker signs to be installed and signage. The mile marker signs will be embedded adjacent to the trail mounted in concrete.

Phase 3 was awarded a grant through the Collin County Open Space Projects for a total of \$300,000. This grant will be utilized to clean up and finally complete the Chaparral Trail from

the Onion Shed to the Bland School on FM 2194. A land purchase is planned within this grant to allow for parking and a piped fence. In the future, restrooms will be installed. Another part of this grant will include drinking fountains, grass sod, trash receptacles, bollards, and concrete parking at the Trail Head. If any funds remain from the main project, the funds will be used to fill asphalt cracks. City Manager Ben White indicated the restrooms have been taken off the original plans as bids for this portion of the project ranged between \$80,000 - \$100,000+ for vandal proof restrooms which did not include septic systems.

Mayor Helmberger stated the Northeast Texas Trail has since made the trail open to the public and with that we now have a situation of liability. City Attorney Alan Lathrom stated warning signs should be posted – using the trail at your own risk/liability.

City Manager Ben White indicated the ADA specialist viewed the Trail and we fared fairly well. The bidding process will begin after the first of the year to stretch out the process until next fiscal year so that funding through the 4B and the City can be accomplished with ease. Mr. White stated we should be wrapping up the project about a year from now.

Mayor Helmberger stated future planning is being made for Friends of the Chaparral Trail which will allow funding for future maintenance through a 501C3 organization.

#### **ITEM V – F) UPDATE ON STREET GENERAL OBLIGATION BOND PROJECTS**

City Manager Ben White reminded the Council that contracts were approved at the last meeting and final contract document processes are being completed. Due to the upcoming winter weather, Mr. White informed the Council that asphalt work could not be performed unless the temperatures are 50° and above. Curb work, sub-grading and other preparatory work can begin. The contractor has 94 days to cover all jobs and should begin before the Holidays.

Jim Foy stated that on the Bond Project list presented, Item 5 (Hamilton Street Overlay - McKinney to Yucca) and Item 6 (Hamilton Street Overlay – Yucca to Gaddy) should be combined. Originally the Hamilton Street overlay was planned from McKinney Street to North Hamilton but has now included the stretch to Gaddy Street.

Mr. White indicated the method used via a Request For Proposal will allow the same pricing to be used for the other projects to help save funds and get more for our dollars spent. Jim Foy questioned the Budget/Cost versus the actual costs which are different from the bond project costs. Mr. Foy asked for the actual financials be presented rather than the amounts shown as the numbers are conflicting and confusing. Mr. White indicated that project numbers 4 – 9 were originally projected to cost \$1.1million. The bid came in at \$820,000 with \$300,000 left over. This will allow us to parlay the funds into other projects.

Mayor Helmberger stated he wanted to ensure the property owners have been notified. One lane will need to be available for residential traffic.

#### **ITEM V – G) UPDATE ON WATER/SEWER GENERAL OBLIGATION BOND PROJECTS**

City Manager Ben White indicated a bid opening recently occurred for the 12" Sycamore Street Waterline bond project. The project will include installing a 12" water line from the Jackson Street water tower along Sycamore Street with an added leg on Main Street North connecting from Sycamore Street to the Intermediate School specifically for fire flow. Currently flows are minimal or low at Highway 78. Ultimately Mr. White stated a loop will be built around the City to offer fire flow sufficiently. This project will begin on December 9<sup>th</sup>.

Mr. White stated he understands the conflicts surrounding construction and asked the public be patient and set their sights on the future.

Mr. White also indicated that grassy areas of residents' yards will be resodded. Also stated by Mr. White, the citizens of Farmersville come first. Some trees may need to be removed but replanting in the back yard will be offered.

The sewer projects are not ready for bidding yet. The City was awarded a grant through the Community Development Block Grant which will begin next year.

**ITEM V – H) UPDATE ON SAFE ROUTES TO SCHOOL PROJECT**

The Safe Routes to School Project will begin construction on November 25<sup>th</sup>. The bid came under budget which allows us to get all alternate bid projects. The utility relocations will be first before the sidewalks are poured. This will include sewer cleanouts and water meters moved. The City crews are staying ahead of the contractor.

City Manager Ben White indicated that in most areas the sidewalks will be 6' wide. The Safe Routes to School grant is funded for \$625,000 and the City must pay for all utility relocations and \$5,000. For areas that will require a wall, either concrete or simulated stone will be used. Curb replacement will occur where the areas are in great need. City Secretary Edie Sims thanked the Council for their commitment as this has been a project underway for 5 years and we are finally seeing construction.

**ITEM VI) REQUEST FOR CONSIDERATION OF PLACING ITEMS ON FUTURE AGENDAS**

No one requested items for future agendas.

**ITEM VII) ADJOURNMENT**

Council adjourned at 7:42pm.

APPROVED

\_\_\_\_\_  
Joseph E. Helmberger, P.E., Mayor

ATTEST

\_\_\_\_\_  
Edie Sims, City Secretary



TO: Mayor and Councilmembers  
FROM: Ben White, City Manager  
DATE: December 17, 2013  
SUBJECT: CONSENT AGENDA - City Financial Reports

- Finance Reports are attached for review

**City of Farmersville  
Investment and Budget Report**

**November 2013**

**Prepared by: Daphne Hamlin**

# SUMMARY OF CASH BALANCES NOVEMBER 2013

ACCOUNT: FNB (0815)

	Restricted	Assigned	Account Balance
<b>Clearing Accounts</b>			
General Fund	\$	(38,432.51)	
Permit Fund	\$	(14,398.86)	
Refuse Fund	\$	46,793.57	
Water/Wastewater Fund	\$	117,484.39	
Electric Fund	\$	21,967.66	
SRO Support ISD	\$ 18,138.35		
CC Child Safety	\$ 14,055.69		
Law Enf. Training	\$ 343.61		
Debt Service Revenue Payment(66.67%, \$228K)	\$ 165,793.51		
2012 Bond	\$ 50,609.56		
Disbursement Fund	\$ (52,011.83)		
Library Donation Fund	\$ 1,455.81		
Court Tech/Sec	\$ 17,850.98		
Grants	\$ (437,171.49)		
2005/2006 C/O	\$ 3,758.20		
CC Bond Farmersville Parkway	\$ 180,000.86		
CC Bond Floyd	\$ (49,667.75)		
Equipment Replacement	\$ 42,904.04		
<b>TOTAL:</b>	<b>\$ (43,940.46)</b>	<b>\$ 133,414.25</b>	<b>\$ 89,473.79</b>
<b>Debt Service Accounts</b>			
County Tax Deposit (FNB 0807)(Debt Service)	\$ 160,049.72		
Debt Service Reserve (Texpool 0014 ) (2 months rsv )	\$ 107,710.01		
<b>TOTAL:</b>	<b>\$ 267,759.73</b>		<b>\$ 267,759.73</b>
<b>Appropriated Surplus Investment Accounts</b>			
Customer meter deposits (Texpool 0008)	\$ 107,501.77		
2005 C/O (Texstar X750)CLOSED MOVED TO GF	\$ -		
2012 G/O Bond Fire Truck (Texstar X110)CLOSED MOVED TO GF	\$ -		
2012 G/O Bond, streets, water, wastewater (Texstar 0120 )	\$ 1,227,052.66	-	
<b>TOTAL:</b>	<b>\$ 1,334,554.43</b>	<b>\$ -</b>	<b>\$ 1,334,554.43</b>
<b>Unassigned Surplus Investment Accounts</b>			
Gen Fund Acct. (Texpool 0004)( Reso. 90 Day)	\$ 668,525.00	\$ 210,833.44	
Refuse Fund Acct. (Texpool 0009)	\$ 75,246.84		
Water/WW Fund (Texpool 0003)(Operating 90 day)	\$ 423,040.99		
Water/WW Fund (Texpool 00017)(Capital)	\$ 390,682.95		
Elec. Fund (Texpool 0005) (Operating)	\$ 50,000.00		
Elec. Fund (Texpool 0016)(Capital)	\$ 129,545.62		
Elec. Surcharge (Texpool 0015)	\$ 120,814.39		
Money Market Acct. (FNB 092)		\$ 172,716.72	
<b>TOTAL:</b>	<b>\$ 1,857,855.79</b>	<b>\$ 383,550.16</b>	<b>\$ 2,241,405.95</b>
<b>Contractor Managed Accounts Nonspendable</b>			
NTMWD Sewer Plant Maint. Fund	\$ 13,844.00		
Sharyland PCRF Fund	\$ 360,971.00		
<b>TOTAL APPROPRIATED SURPLUS</b>	<b>\$ 374,815.00</b>	<b>\$ -</b>	<b>\$ 374,815.00</b>
<b>TOTAL CASH &amp; INVESTMENT ACCOUNTS</b>	<b>\$ 3,791,044.49</b>	<b>\$ 516,964.41</b>	<b>\$ 4,308,008.90</b>

## SUMMARY OF CASH BALANCES NOVEMBER 2013

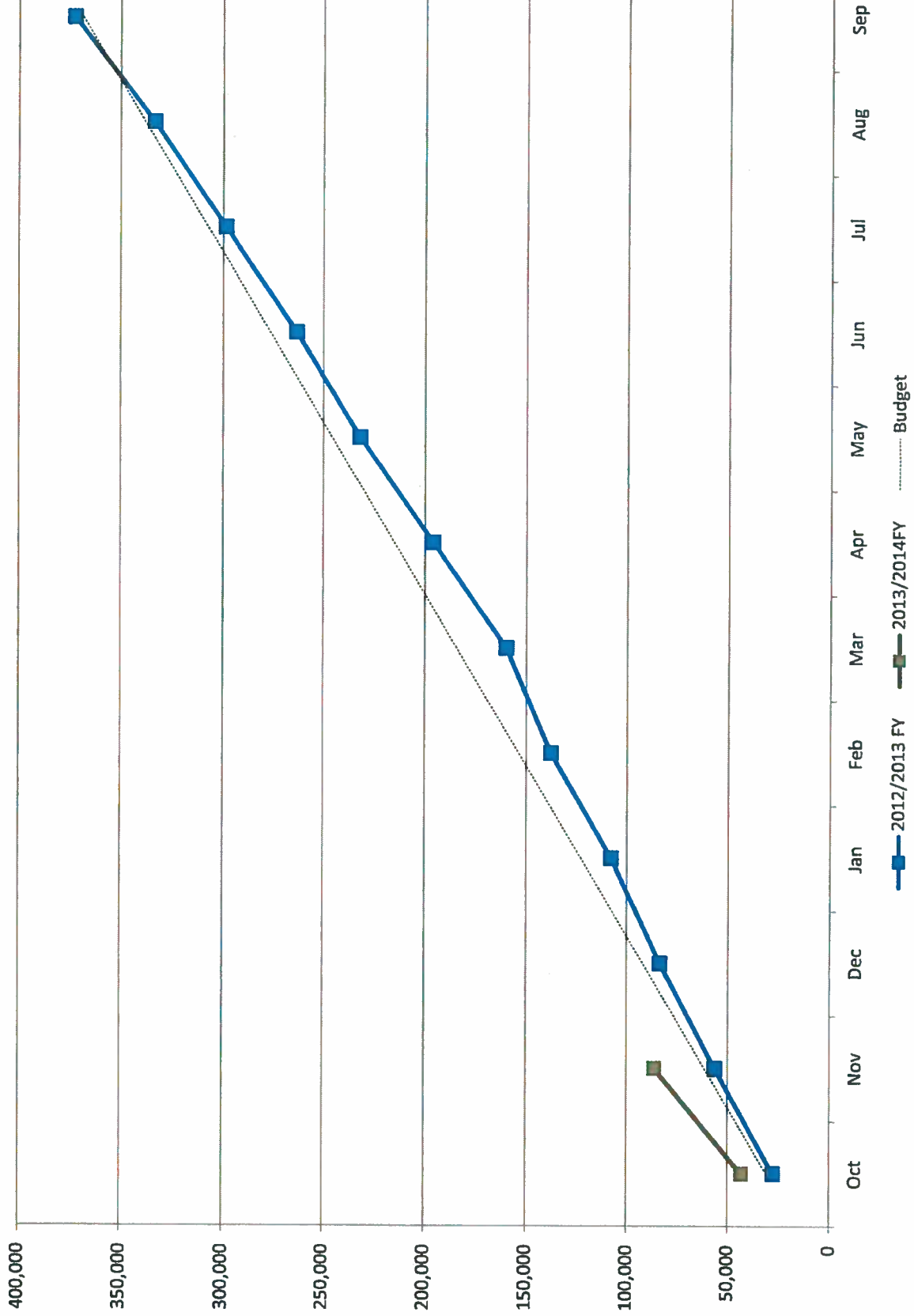
FEDC 4A Board Investment & Checking Account				
FEDC 4A Checking Account(Independent Bank 3124)	\$	182,136.79		
FEDC 4A Investment Account (Texpool 0001)	\$	366,531.07		
FEDC 4A Certificate of Deposit (Independent Bank)	\$	250,000.00		
TOTAL:	\$	798,667.86	\$	- \$ 798,667.86

FCDC 4B Board Investment & Checking Account				
FCDC 4B Checking Account (Independent Bank 3035)	\$	84,782.07		
FCDC 4B Investment Account (Texpool 0001)	\$	84,815.37		
TOTAL:	\$	169,597.44	\$	- \$ 169,597.44

TIRZ Account				
County Tax Deposits (FNB 0815)				
TOTAL:	\$	-	\$	- \$ -

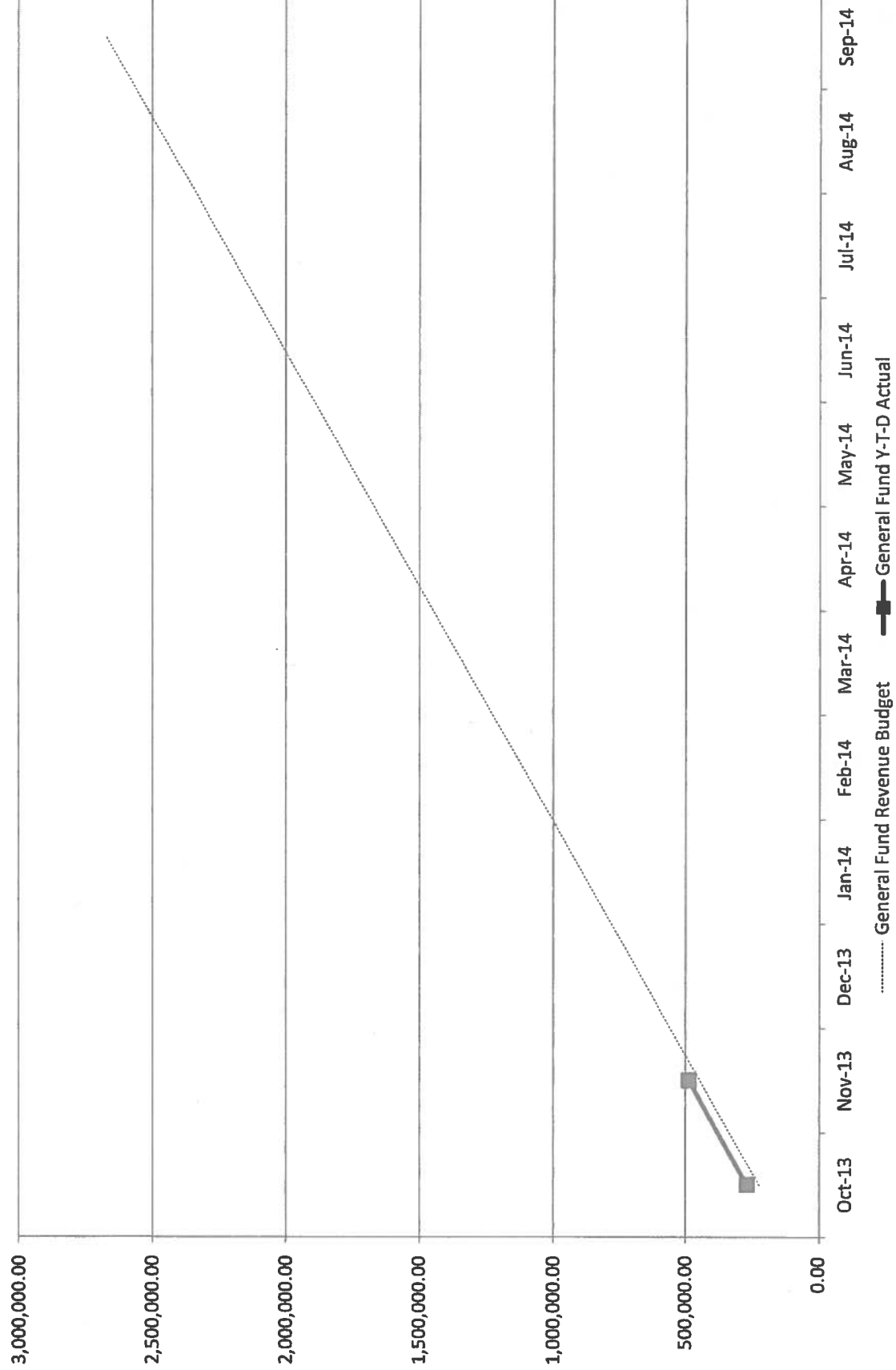
Note: Salmon color used to indicate an item dedicated to a specific project or need

# Sales Tax Chart



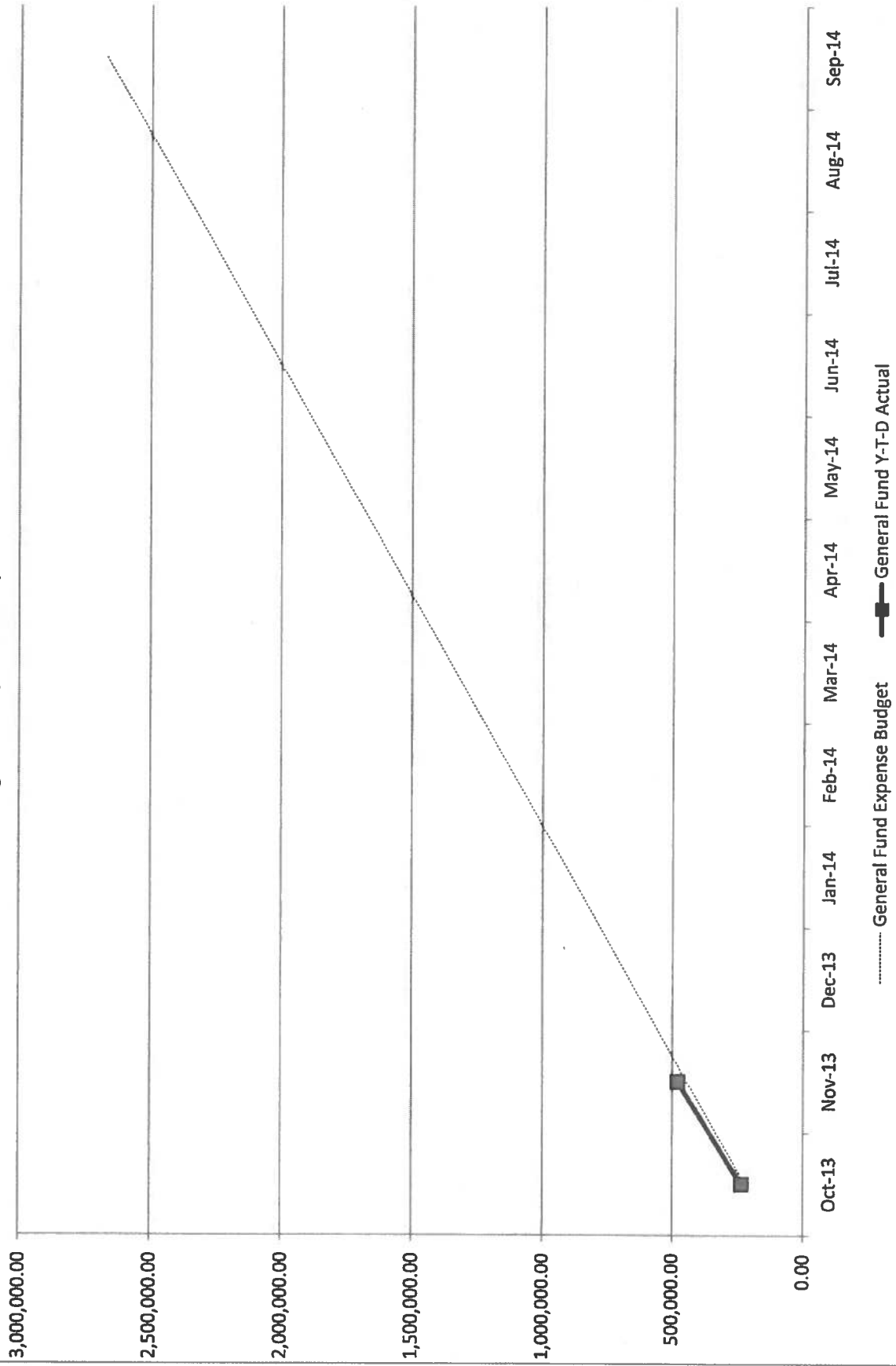
# General Fund Revenue Progress

Budget Year 10/2013 thru 9/2014



# General Fund Expense

Budget Year 10/2013 thru 9/2014



CITY OF FARMERSVILLE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2013

## 100-GENERAL FUND

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
00-REVENUE						
100.00.5711.000 AD VALOREM TAX	707,673	55,162.13	67,960.68	0.00	639,712.32	9.60
100.00.5712.000 CC CONV FEE COURT	0	0.00	0.00	0.00	0.00	0.00
100.00.5713.000 DEL. TAX, PEN. & INT.	15,000	330.31	3,843.71	0.00	11,156.29	25.62
100.00.5714.000 CC CONV FEE UTILITY	0	0.00	0.00	0.00	0.00	0.00
100.00.5715.000 TIRZ	10,000	0.00	0.00	0.00	10,000.00	0.00
100.00.5721.000 SALES TAX	368,718	43,174.81	86,449.92	0.00	282,268.08	23.45
100.00.5722.000 BEVERAGE TAX	200	0.00	259.22	0.00 (	59.22)	129.61
100.00.5730.000 FRANCHISE FEES - GARBAGE	0	0.00	0.00	0.00	0.00	0.00
100.00.5731.000 FRANCHISE FEES - GAS	30,000	0.00	22,961.17	0.00	7,038.83	76.54
100.00.5732.000 SKYBEAM	10,800	900.00	1,800.00	0.00	9,000.00	16.67
100.00.5733.000 ELEC. FUND FRANCHISE FEE	5,500	0.00	1,095.92	0.00	4,404.08	19.93
100.00.5734.000 FRANCHISE FEES - TELE.	5,000	714.80	1,039.98	0.00	3,960.02	20.80
100.00.5735.000 FRANCHISE FEES - CABLE	13,000	3,131.38	3,131.38	0.00	9,868.62	24.09
100.00.5736.000 FRANCHISE FEES - OTHER	0	0.00	0.00	0.00	0.00	0.00
100.00.5741.000 PERMITS & INSPECTIONS	20,000	5,890.06	11,927.70	0.00	8,072.30	59.64
100.00.5742.000 PLANNING & ZONING FEES	2,000	0.00	0.00	0.00	2,000.00	0.00
100.00.5743.000 FEES	100	15.00	53.00	0.00	47.00	53.00
100.00.5744.000 PENALTIES	137,171	8,996.98	13,671.32	0.00	123,499.68	9.97
100.00.5745.000 AGREEMENTS AND CONTRACTS	110,997	0.00	0.00	0.00	110,997.00	0.00
100.00.5746.000 UNION SHED RENTAL	1,000	0.00	0.00	0.00	1,000.00	0.00
100.00.5747.000 COUNTY LIBRARY FUND	14,800	0.00	0.00	0.00	14,800.00	0.00
100.00.5748.000 MICRO CHIP PROGRAM	0	4.00	8.00	0.00 (	8.00)	0.00
100.00.5749.000 MUN. CT. BLDG. SECURITY	0	0.00	60.91	0.00 (	60.91)	0.00
100.00.5750.000 LAMKIN MEMORIAL	0	0.00	0.00	0.00	0.00	0.00
100.00.5751.000 MUN. CT. TECHNOLOGY FUND	0	0.00	81.21	0.00 (	81.21)	0.00
100.00.5754.000 GRANT PROCEEDS	0	0.00	0.00	0.00	0.00	0.00
100.00.5758.000 T-MOBILE LEASE	15,468	1,289.04	1,289.04	0.00	14,178.96	8.33
100.00.5759.000 GAMING MACHINE LICENSE	2,550	0.00	0.00	0.00	2,550.00	0.00
100.00.5760.000 SRO SUPPORT	0	0.00	0.00	0.00	0.00	0.00
100.00.5762.000 INTEREST EARNED	1,000	30.18	64.65	0.00	935.35	6.47
100.00.5763.000 FEDC 4A STAFF SUPPORT	600	0.00	0.00	0.00	600.00	0.00
100.00.5764.000 FCDC IMPROVEMENTS	0	0.00	0.00	0.00	0.00	0.00
100.00.5765.000 RENT E. TX. MED CTR.	12,000	1,000.00	3,000.00	0.00	9,000.00	25.00
100.00.5766.000 FCDC IMPROVEMENT FUND	0	0.00	0.00	0.00	0.00	0.00
100.00.5767.000 OTHER REVENUE	0	0.00	0.00	0.00	0.00	0.00
100.00.5768.000 S W BELL LEASE	9,000	1,826.37	1,826.37	0.00	7,173.63	20.29
100.00.5769.000 OTHER INCOME	25,000	1,459.96	2,430.43	0.00	22,569.57	9.72
100.00.5770.000 C.C. CHILD SAFETY	0	0.00	0.00	0.00	0.00	0.00
100.00.5771.000 ATHLECTIC COMPLEX	0	0.00	0.00	0.00	0.00	0.00
100.00.5772.000 PUBLIC WORKS REVENUE	0	0.00	0.00	0.00	0.00	0.00
100.00.5773.000 REVENUE RESCUE	2,500	2,692.66	2,692.66	0.00 (	192.66)	107.71
100.00.5774.000 ALARM FEE	1,000	2,630.00	2,655.00	0.00 (	1,655.00)	265.50
100.00.5775.000 TEXAS FOREST SERVICE GRA	0	0.00	0.00	0.00	0.00	0.00
100.00.5776.000 LIBRARY GRANT TIF	0	0.00	0.00	0.00	0.00	0.00
100.00.5777.000 BRICK CAMPAIGN	0	0.00	0.00	0.00	0.00	0.00
100.00.5778.000 PARK DEDICATION FEE	0	0.00	0.00	0.00	0.00	0.00
100.00.5790.000 COURT EOY CORRECTION	0	0.00	0.00	0.00	0.00	0.00

CITY OF FARMERSVILLE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2013

## 100-GENERAL FUND

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
100.00.5791.000 4B SUPPORT REVENUE	0	0.00	0.00	0.00	0.00	0.00
100.00.5792.000 ADM.SUPPORT CHARGES	20,710	1,725.82	3,451.64	0.00	17,258.36	16.67
100.00.5793.000 RENT RECEIVED	3,600	300.00	600.00	0.00	3,000.00	16.67
100.00.5794.000 CIVIC RENT	5,500	637.00	1,212.00	0.00	4,288.00	22.04
100.00.5795.000 4B SALARY	57,588	0.00	57,454.60	0.00	133.40	99.77
100.00.5796.000 KCS RAILWAY MOWING	5,000	0.00	0.00	0.00	5,000.00	0.00
100.00.5797.000 MARKETING	15,000	0.00	23,202.10	0.00	8,202.10	154.68
100.00.5798.000 STEP PROGRAM	0	0.00	0.00	0.00	0.00	0.00
100.00.5799.000 CAPITAL LEASE REFUNDING	0	0.00	0.00	0.00	0.00	0.00
100.00.5991.000 TRANSFERS IN-OTHER FUNDS	1,045,625	87,135.40	174,270.80	0.00	871,354.20	16.67
100.00.5992.000 SALE OF FIXED ASSETS	0	0.00	0.00	0.00	0.00	0.00
100.00.5994.000 LEASE PURCHASE PROCEEDS	0	0.00	0.00	0.00	0.00	0.00
100.00.5995.000 TRANSFERS-RESERVE	0	0.00	0.00	0.00	0.00	0.00
100.00.5998.000 TRANS. IN- GEN. FND. SURPLU	0	0.00	0.00	0.00	0.00	0.00
100.00.5999.000 TRANS. IN-PARK IMP. SURPLU	0	0.00	0.00	0.00	0.00	0.00
TOTAL 00-REVENUE	2,674,100	219,045.90	488,493.41	0.00	2,185,606.59	18.27
TOTAL REVENUE	2,674,100	219,045.90	488,493.41	0.00	2,185,606.59	18.27

CITY OF FARMERSVILLE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2013

100-GENERAL FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-REVENUE	2,674,100	219,045.90	488,493.41	0.00	2,185,606.59	18.27
TOTAL REVENUES	2,674,100	219,045.90	488,493.41	0.00	2,185,606.59	18.27
<u>EXPENDITURE SUMMARY</u>						
00-TRANSFER OUT						
TRANSFERS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 00-TRANSFER OUT	0	0.00	0.00	0.00	0.00	0.00
11-MAYOR & CITY COUNCIL						
PERSONNEL SERVICES	2,040	170.00	340.00	0.00	1,700.00	16.67
CONTRACTS & PROF. SVCS	150	0.00	0.00	0.00	150.00	0.00
MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	25,700	5,700.41	12,108.04	0.00	13,591.96	47.11
CAPITAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
TOTAL 11-MAYOR & CITY COUNCIL	27,890	5,870.41	12,448.04	0.00	15,441.96	44.63
12-ADMINISTRATION						
PERSONNEL SERVICES	229,832	16,018.85	30,666.17	0.00	199,165.83	13.34
CONTRACTS & PROF. SVCS	87,050	7,376.28	9,228.07	0.00	77,821.93	10.60
MAINTENANCE	69,665	9,485.74	12,818.70	0.00	56,846.30	18.40
UTILITIES	21,150	222.36	1,388.14	0.00	19,761.86	6.56
SUPPLIES	18,500	4,891.35	5,841.61	0.00	12,658.39	31.58
MISCELLANEOUS	37,500	170.65	8,982.78	0.00	28,517.22	23.95
CAPITAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
TRANSFERS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 12-ADMINISTRATION	463,697	38,165.23	68,925.47	0.00	394,771.53	14.86
14-MUNICIPAL COURT						
PERSONNEL SERVICES	120,781	7,817.18	13,904.49	0.00	106,876.51	11.51
CONTRACTS & PROF. SVCS	24,986	1,337.00	2,812.00	0.00	22,174.00	11.25
MAINTENANCE	9,218	465.49	3,184.90	0.00	6,033.10	34.55
UTILITIES	1,200	0.00	30.00	0.00	1,170.00	2.50
SUPPLIES	5,500	47.95	2,764.74	0.00	2,735.26	50.27
MISCELLANEOUS	6,700	219.64	3,019.65	0.00	3,680.35	45.07
CAPITAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
TOTAL 14-MUNICIPAL COURT	168,385	9,887.26	25,715.78	0.00	142,669.22	15.27
15-LIBRARY						
PERSONNEL SERVICES	88,497	6,697.97	13,926.89	0.00	74,570.11	15.74
CONTRACTS & PROF. SVCS	250	0.00	0.00	0.00	250.00	0.00
MAINTENANCE	40,257	1,111.74	2,173.22	0.00	38,083.78	5.40
UTILITIES	9,550	0.00	682.84	0.00	8,867.16	7.15
SUPPLIES	3,610	210.26	278.71	0.00	3,331.29	7.72
MISCELLANEOUS	5,400	214.47	3,340.47	0.00	2,059.53	61.86

CITY OF FARMERSVILLE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2013

100-GENERAL FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<b>CAPITAL EXPENDITURES</b>	15,000	898.64	1,795.22	0.00	13,204.78	11.97
TRANSFERS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 15-LIBRARY	162,564	9,133.08	22,197.35	0.00	140,366.65	13.65
<b>16-CIVIC/CENTER</b>						
UTILITIES	15,500	610.00	1,456.79	0.00	14,043.21	9.40
TOTAL 16-CIVIC/CENTER	15,500	610.00	1,456.79	0.00	14,043.21	9.40
<b>21-POLICE DEPT.</b>						
PERSONNEL SERVICES	644,454	46,929.40	109,205.79	0.00	535,248.21	16.95
CONTRACTS & PROF. SVCS	44,700	0.00	11,883.38	0.00	32,816.62	26.58
MISCELLANEOUS	1,000	0.00	0.00	0.00	1,000.00	0.00
MAINTENANCE	73,736	16,812.39	19,219.20	0.00	54,516.80	26.06
UTILITIES	32,820	0.00	2,166.08	0.00	30,653.92	6.60
SUPPLIES	60,100	364.08	786.41	0.00	59,313.59	1.31
MISCELLANEOUS	19,120	0.00	9,979.50	0.00	9,140.50	52.19
CAPITAL EXPENDITURES	0	260.941 (	521.88)	0.00	521.88	0.00
TRANSFERS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 21-POLICE DEPT.	875,930	63,844.93	152,718.48	0.00	723,211.52	17.44
<b>22-FIRE DEPT.</b>						
PERSONNEL SERVICES	108,225	6,684.52	19,173.97	0.00	89,051.03	17.72
CONTRACTS & PROF. SVCS	47,920	45.00	102.30	0.00	47,717.70	0.21
MISCELLANEOUS	1,500	0.00	0.00	0.00	1,500.00	0.00
MAINTENANCE	38,547	518.83 (	44.57)	0.00	38,591.57	0.12 -
UTILITIES	720	0.00	30.00	0.00	690.00	4.17
SUPPLIES	23,900	845.48	845.48	0.00	23,054.52	3.54
MISCELLANEOUS	11,465	0.00	10,116.50	0.00	1,348.50	88.24
CAPITAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
TRANSFERS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 22-FIRE DEPT.	232,177	8,093.83	30,223.68	0.00	201,953.32	13.02
<b>34-STREET SYSTEM</b>						
PERSONNEL SERVICES	122,983	5,170.87	19,952.36	0.00	103,030.64	16.22
CONTRACTS & PROF. SVCS	15,300	56.70	104.80	0.00	15,195.20	0.68
MISCELLANEOUS	51,562	67.59	1,176.74	0.00	50,385.26	2.28
MAINTENANCE	3,000	98.92	328.92	0.00	2,671.08	10.96
UTILITIES	46,200	43.74	4,048.92	0.00	42,151.08	8.76
SUPPLIES	11,000	0.00	0.00	0.00	11,000.00	0.00
MISCELLANEOUS	500	0.00	0.00	0.00	500.00	0.00
CAPITAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
TOTAL 34-STREET SYSTEM	250,545	5,437.82	25,611.74	0.00	224,933.26	10.22
<b>37-ELECTRIC DEPT.</b>						
UTILITIES	0	0.00	11.74	0.00	11.74	0.00
TOTAL 37-ELECTRIC DEPT.	0	0.00	11.74	0.00	11.74	0.00

CITY OF FARMERSVILLE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2013

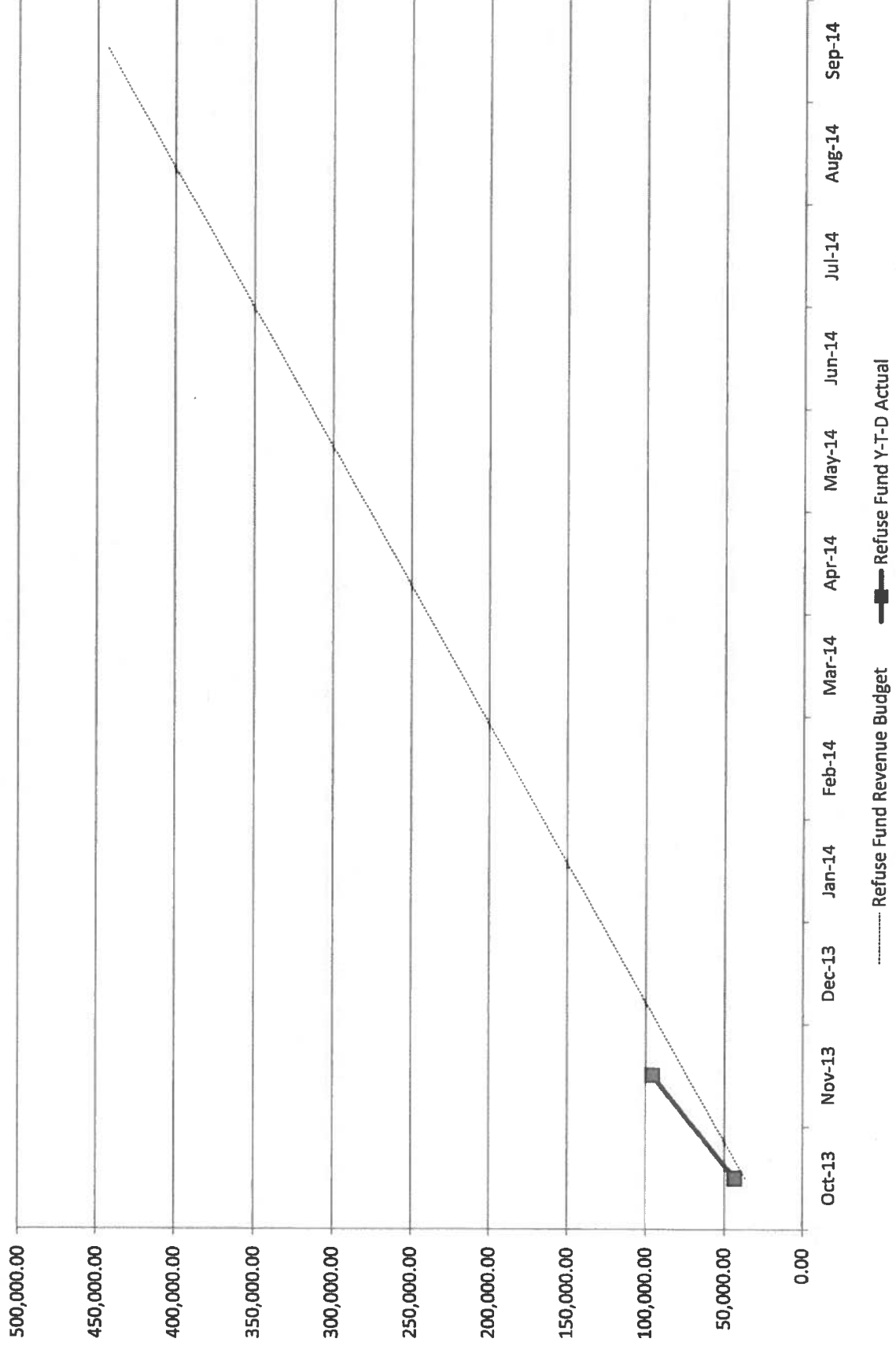
100-GENERAL FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<b>60-PUBLIC WORKS BLDG</b>						
PERSONNEL SERVICES	51,772	8,738.95	18,635.55	0.00	33,136.45	36.00
CONTRACTS & PROF. SVCS	10,000	951.66	1,160.35	0.00	8,839.65	11.60
MISCELLANEOUS	22,500	6,583.34	9,603.02	0.00	12,896.98	42.68
MAINTENANCE	56,193	0.00	1,295.71	0.00	54,897.29	2.31
UTILITIES	14,355	0.00	787.66	0.00	13,567.34	5.49
SUPPLIES	2,500	0.00	0.00	0.00	2,500.00	0.00
MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
CAPITAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL 60-PUBLIC WORKS BLDG</b>	<b>157,320</b>	<b>16,273.95</b>	<b>31,482.29</b>	<b>0.00</b>	<b>125,837.71</b>	<b>20.01</b>
<b>39-PARKS</b>						
PERSONNEL SERVICES	77,101	5,786.38	18,616.74	0.00	58,484.26	24.15
CONTRACTS & PROF. SVCS	63,500	18,733.48	21,268.48	0.00	42,231.52	33.49
MISCELLANEOUS	21,250	890.66	2,297.49	0.00	18,952.51	10.81
MAINTENANCE	14,000	1,011.00	2,062.00	0.00	11,938.00	14.73
UTILITIES	67,375	0.00	4,664.11	0.00	62,710.89	6.92
SUPPLIES	7,000	0.00	0.00	0.00	7,000.00	0.00
MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL 39-PARKS</b>	<b>250,226</b>	<b>26,421.52</b>	<b>48,908.82</b>	<b>0.00</b>	<b>201,317.18</b>	<b>19.55</b>
<b>71-DEBT SERVICE</b>						
DEBT SERVICE	71,066	59,494.74	59,494.74	0.00	11,571.26	83.72
<b>TOTAL 71-DEBT SERVICE</b>	<b>71,066</b>	<b>59,494.74</b>	<b>59,494.74</b>	<b>0.00</b>	<b>11,571.26</b>	<b>83.72</b>
<b>TOTAL EXPENDITURES</b>	<b>2,675,300</b>	<b>243,232.77</b>	<b>479,194.92</b>	<b>0.00</b>	<b>2,196,105.08</b>	<b>17.91</b>
<b>REVENUE OVER/(UNDER) EXPENDITURES</b>	<b>( 1,200) (</b>	<b>24,186.87)</b>	<b>9,298.49</b>	<b>0.00 (</b>	<b>10,498.49)</b>	<b>774.87-</b>

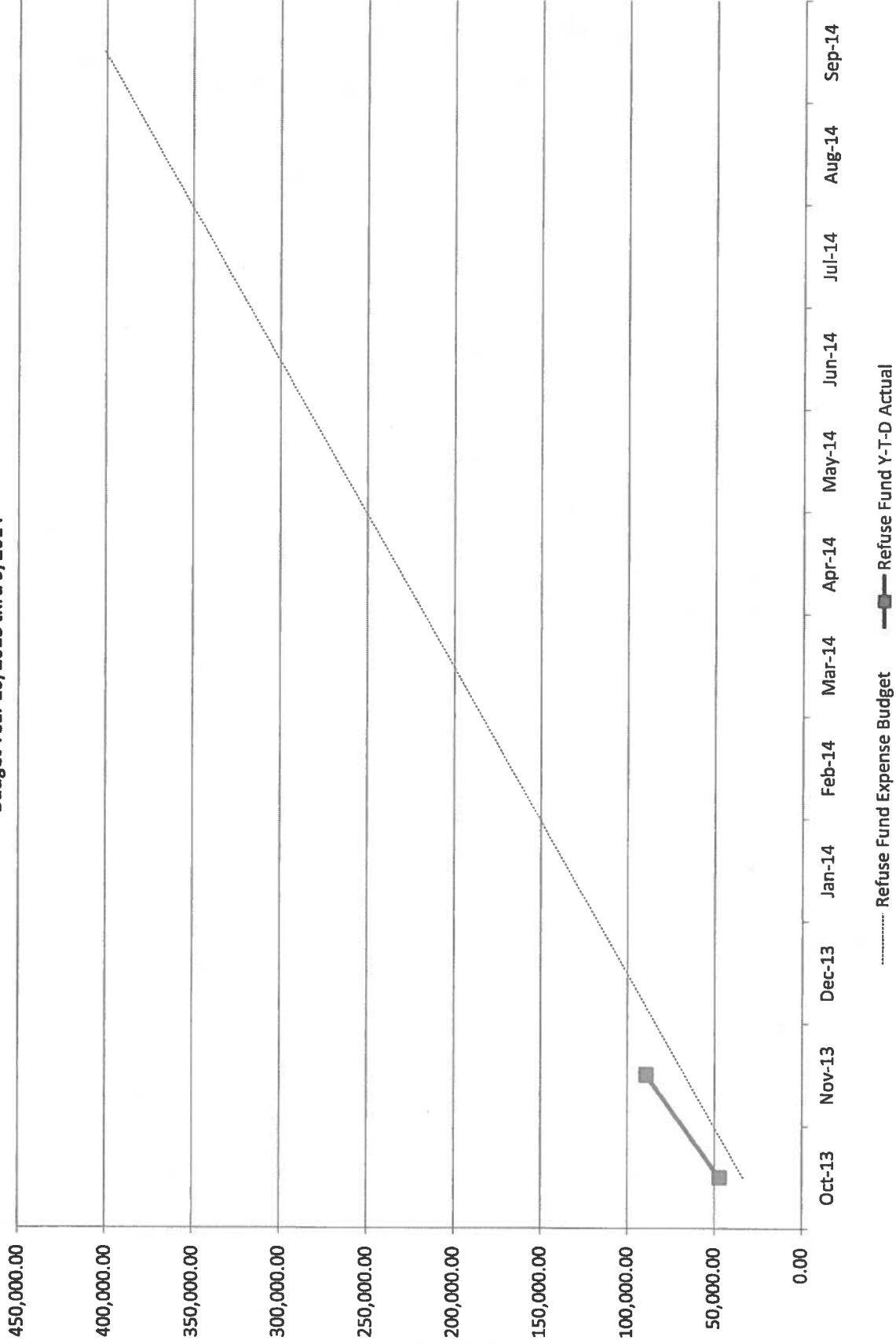
# Refuse Fund Revenue Progress

Budget Year 10/2013 thru 9/2014



# Refuse Fund Expense

Budget Year 10/2013 thru 9/2014



CITY OF FARMERSVILLE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2013

## 720-REFUSE FUND

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
00-REVENUE						
720.00.5743.000 FEES	0	0.00	0.00	0.00	0.00	0.00
720.00.5744.000 PENALTIES	6,500	664.67	1,360.16	0.00	5,139.84	20.93
720.00.5745.000 AGREEMENTS AND CONTRACTS	0	0.00	0.00	0.00	0.00	0.00
720.00.5751.000 RESIDENTIAL TRASH COLL	240,227	20,017.57	39,964.57	0.00	200,262.43	16.64
720.00.5752.000 COMMERCIAL TRASH COLLECT	190,360	31,221.57	53,731.70	0.00	136,628.30	28.23
720.00.5755.000 RECYCLE	4,970	407.05	816.20	0.00	4,153.80	16.42
720.00.5762.000 INTEREST EARNED	125	2.75	5.94	0.00	119.06	4.75
720.00.5767.000 OTHER REVENUE	0	0.00	0.00	0.00	0.00	0.00
720.00.5768.000 BRUSH AND CHIPPING AND P	1,500	30.00	30.00	0.00	1,470.00	2.00
TOTAL 00-REVENUE	443,682	52,343.61	95,908.57	0.00	347,773.43	21.62
TOTAL REVENUE	443,682	52,343.61	95,908.57	0.00	347,773.43	21.62

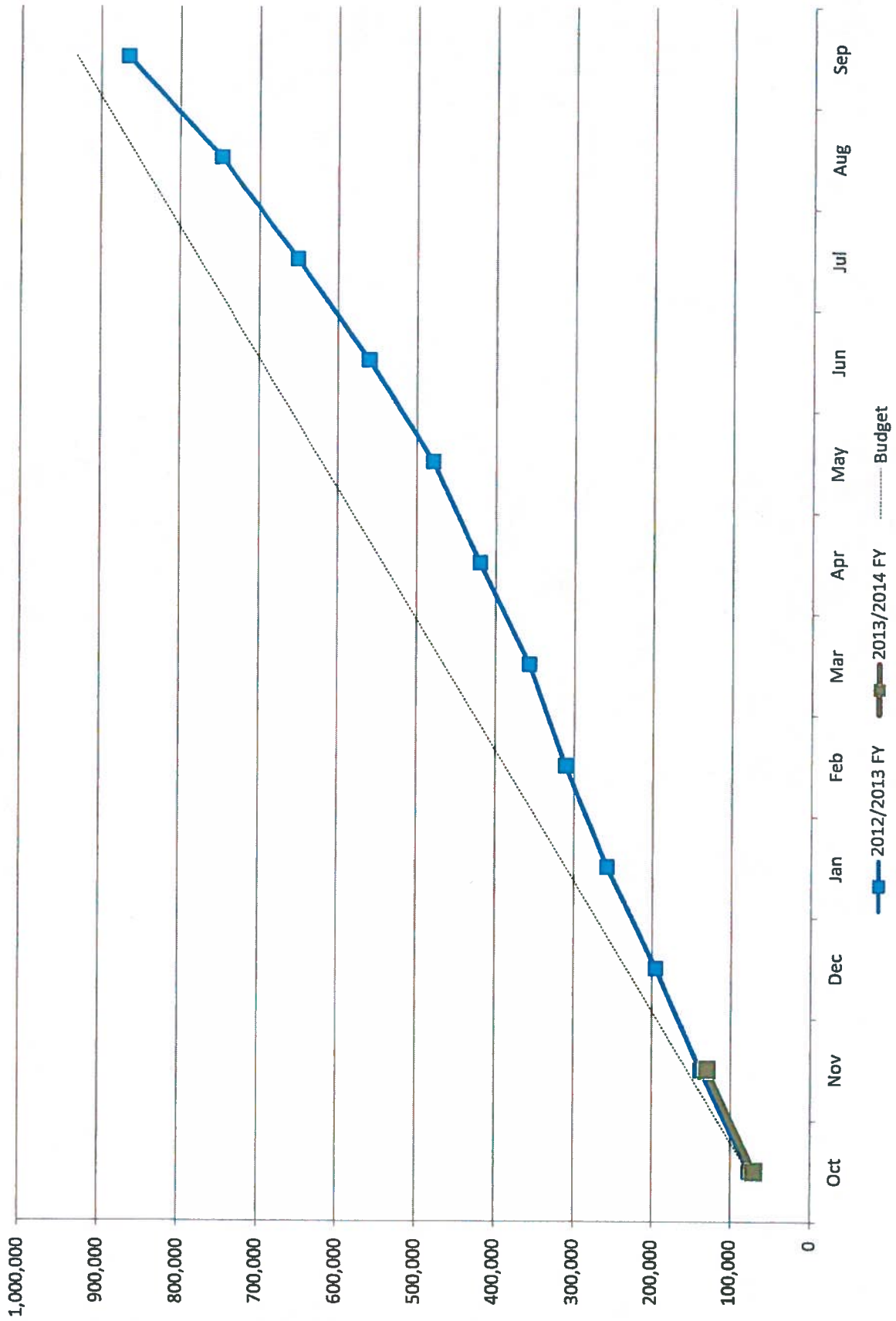
CITY OF FARMERSVILLE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2013

720-REFUSE FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

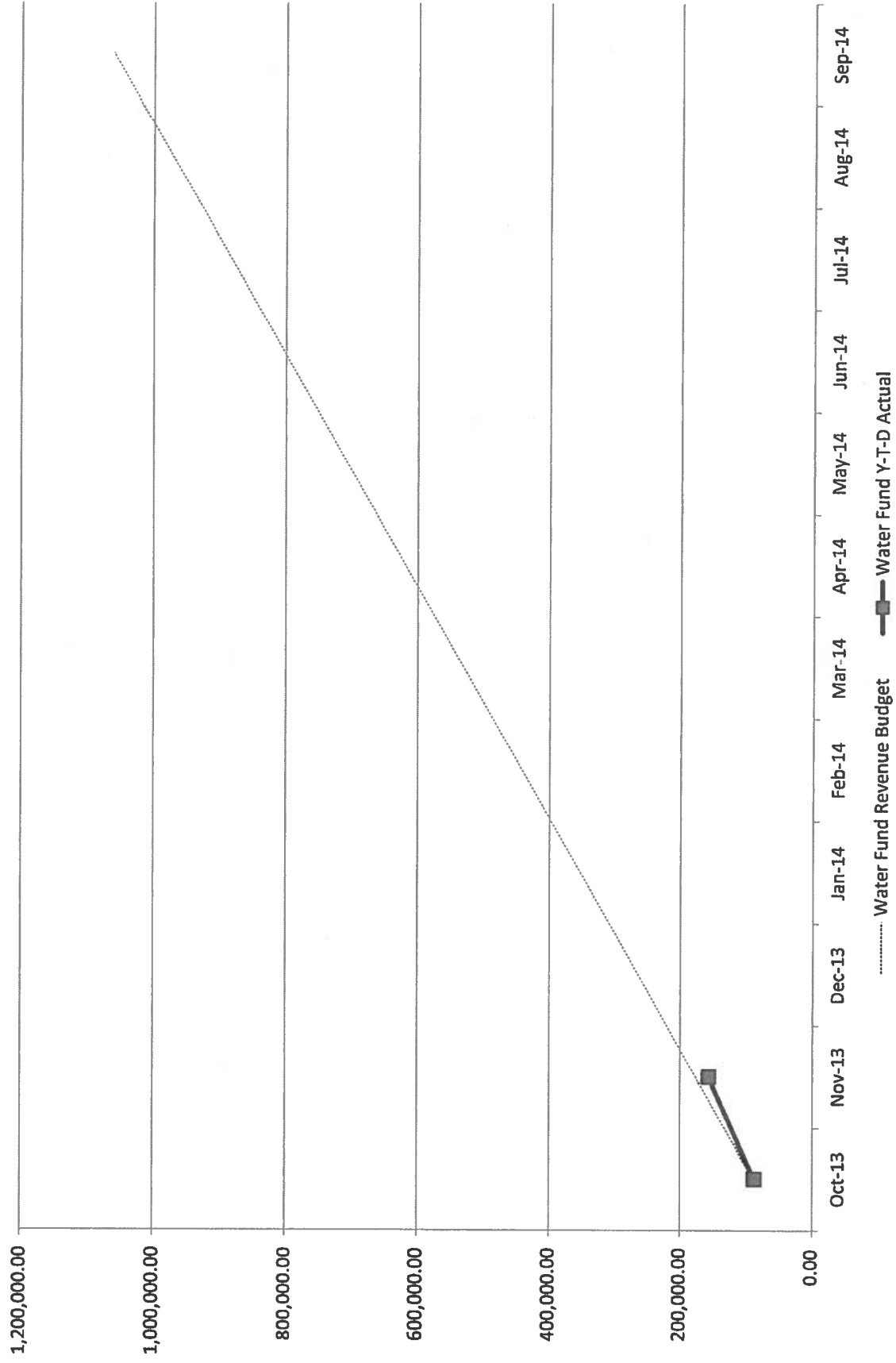
	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-REVENUE	443,682	52,343.61	95,908.57	0.00	347,773.43	21.62
TOTAL REVENUES	443,682	52,343.61	95,908.57	0.00	347,773.43	21.62
<u>EXPENDITURE SUMMARY</u>						
32-REFUSE DEPT.						
PERSONNEL SERVICES	0	24.23	24.23	0.00	24.23	0.00
CONTRACTS & PROF. SVCS	324,130	35,672.05	76,460.24	0.00	247,669.76	23.59
MISCELLANEOUS	75,100	6,258.33	12,516.66	0.00	62,583.34	16.67
MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00
UTILITIES	2,400	200.00	400.00	0.00	2,000.00	16.67
MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
CAPITAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
TRANSFERS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 32-REFUSE DEPT.	401,630	42,154.61	89,401.13	0.00	312,228.87	22.26
35-WATER DEPT.						
SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
TOTAL 35-WATER DEPT.	0	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	401,630	42,154.61	89,401.13	0.00	312,228.87	22.26
REVENUE OVER/(UNDER) EXPENDITURES	42,052	10,189.00	6,507.44	0.00	35,544.56	15.47

# City Water Sales



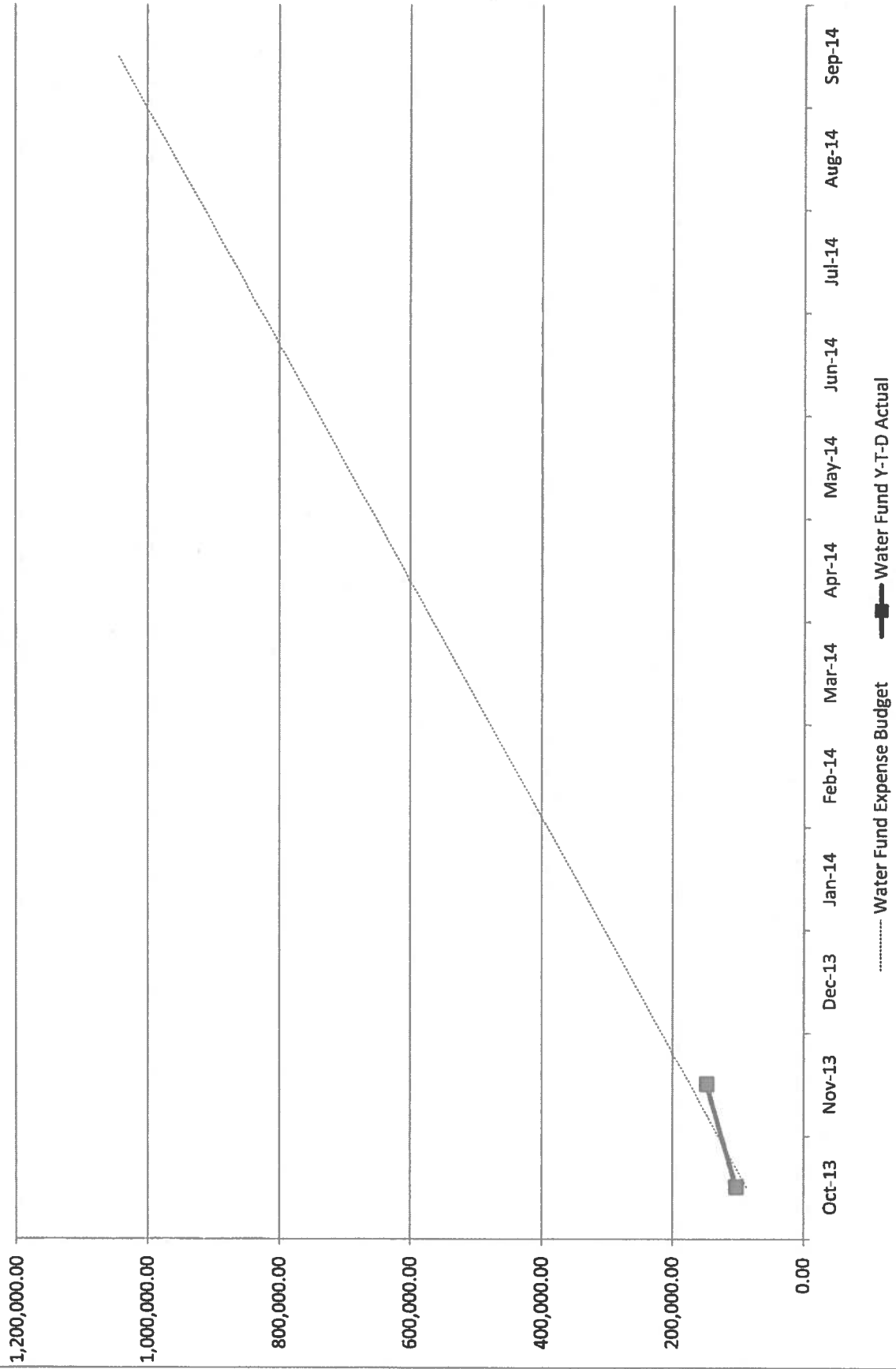
# Water Fund Revenue Progress

Budget Year 10/2013 thru 9/2014



# Water Fund Expense

Budget Year 10/2013 thru 9/2014



CITY OF FARMERSVILLE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2013

## 700-WATER FUND

% OF YEAR COMPLETED: 16.67

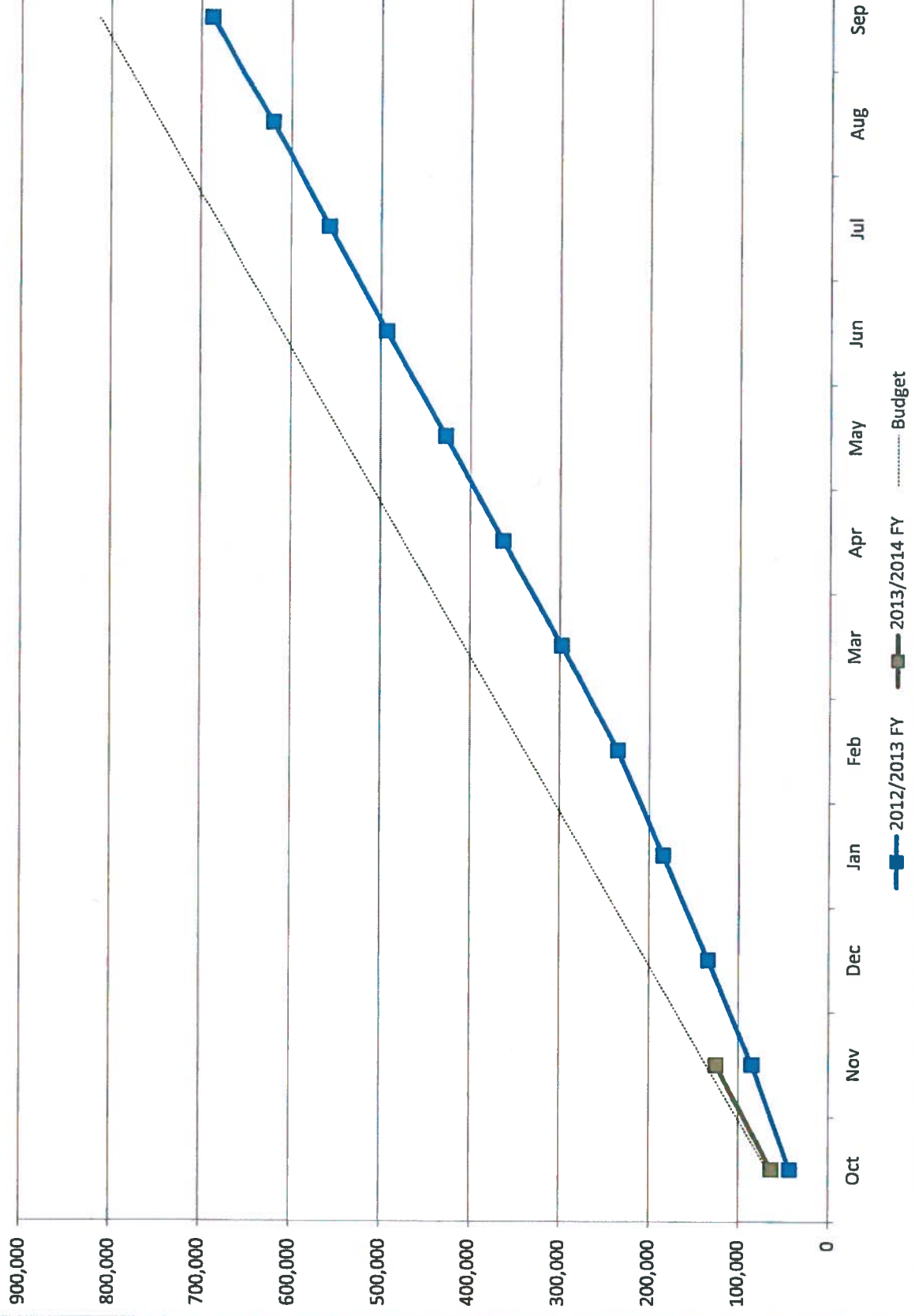
REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
00-REVENUE						
700.00.5714.000 CC CONV. FEE	0	0.00	0.00	0.00	0.00	0.00
700.00.5743.000 CONNECT FEE	3,500	377.50	652.50	0.00	2,847.50	18.64
700.00.5744.000 PENALTIES	18,000	1,188.97	2,698.15	0.00	15,301.85	14.99
700.00.5745.000 AGREEMENTS AND CONTRACTS	90,987	8,118.13	18,659.50	0.00	72,327.50	20.51
700.00.5746.000 IMPACT FEE	4,055	0.00	0.00	0.00	4,055.00	0.00
700.00.5751.000 CITY WATER SALES	930,898	59,201.16	130,136.94	0.00	800,761.06	13.98
700.00.5753.000 WATER TAP FEES	3,700	0.00	3,800.00	0.00	100.00	102.70
700.00.5762.000 INTEREST EARNED	1,500	72.97	116.00	0.00	1,384.00	7.73
700.00.5767.000 OTHER REVENUE	8,480	26.65	41.56	0.00	8,438.44	0.49
700.00.5769.000 OTHER REVENUE	0	0.00	0.00	0.00	0.00	0.00
TOTAL 00-REVENUE	1,061,120	68,985.38	156,104.65	0.00	905,015.35	14.71
35-WATER REVENUE						
700.35.5762.000 INTEREST EARNED	0	0.00	0.00	0.00	0.00	0.00
TOTAL 35-WATER REVENUE	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	1,061,120	68,985.38	156,104.65	0.00	905,015.35	14.71

700-WATER FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

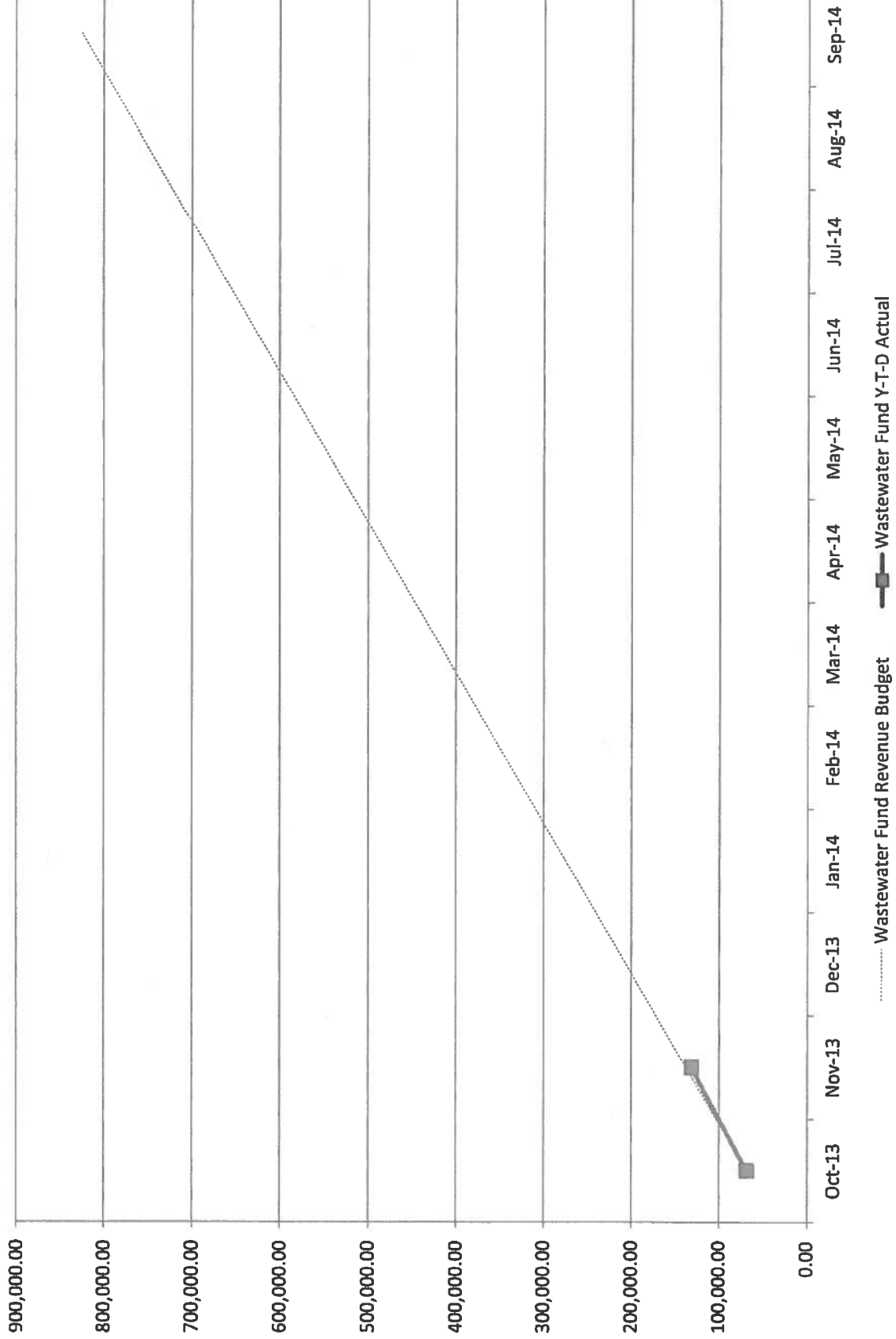
	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-REVENUE	1,061,120	68,985.38	156,104.65	0.00	905,015.35	14.71
35-WATER REVENUE	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	1,061,120	68,985.38	156,104.65	0.00	905,015.35	14.71
<u>EXPENDITURE SUMMARY</u>						
00-TRANSFER OUT						
TRANSFERS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 00-TRANSFER OUT	0	0.00	0.00	0.00	0.00	0.00
12-ADMINISTRATION						
PERSONNEL SERVICES	62,190	10,197.38	22,891.87	0.00	39,298.13	36.81
CONTRACTS & PROF. SVCS	150	0.00	0.00	0.00	150.00	0.00
MAINTENANCE	12,589	237.50	1,708.06	0.00	10,880.94	13.57
UTILITIES	18,000	1,137.69	2,304.81	0.00	15,695.19	12.80
SUPPLIES	500	0.00	0.00	0.00	500.00	0.00
MISCELLANEOUS	2,150	162.06	421.82	0.00	1,728.18	19.62
TOTAL 12-ADMINISTRATION	95,579	11,734.63	27,326.56	0.00	68,252.44	28.59
34-STREET SYSTEM						
MISCELLANEOUS	500	0.00	0.00	0.00	500.00	0.00
TOTAL 34-STREET SYSTEM	500	0.00	0.00	0.00	500.00	0.00
52-STORM WATER SYSTEM						
PERSONNEL SERVICES	0	0.00	0.00	0.00	0.00	0.00
CONTRACTS & PROF. SVCS	0	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0	1,274.53	1,274.53	0.00	1,274.53	0.00
UTILITIES	0	0.00	0.00	0.00	0.00	0.00
SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
CAPITAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
TOTAL 52-STORM WATER SYSTEM	0	1,274.53	1,274.53	0.00	1,274.53	0.00
35-WATER DEPT.						
PERSONNEL SERVICES	132,869	16,838.97	36,155.46	0.00	96,713.54	27.21
CONTRACTS & PROF. SVCS	44,655	2,241.41	4,848.32	0.00	39,806.68	10.86
MISCELLANEOUS	77,050	2,713.77	10,440.63	0.00	66,609.37	13.55
MAINTENANCE	5,000	93.23	448.72	0.00	4,551.28	8.97
UTILITIES	32,200	255.10	2,264.44	0.00	29,935.56	7.03
SUPPLIES	534,472	0.00	43,706.08	0.00	490,765.92	8.18
MISCELLANEOUS	1,500	94.40	1,604.72	0.00	104.72	106.98
CAPITAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
TRANSFERS	121,874	10,156.16	20,312.32	0.00	101,561.68	16.67
TOTAL 35-WATER DEPT.	949,620	32,393.04	119,780.69	0.00	829,839.31	12.61
TOTAL EXPENDITURES						
	1,045,699	45,402.20	148,381.78	0.00	897,317.22	14.19
REVENUE OVER/ (UNDER) EXPENDITURES						
	15,421	23,583.18	7,722.87	0.00	7,698.13	50.08

## City Sewer Sales



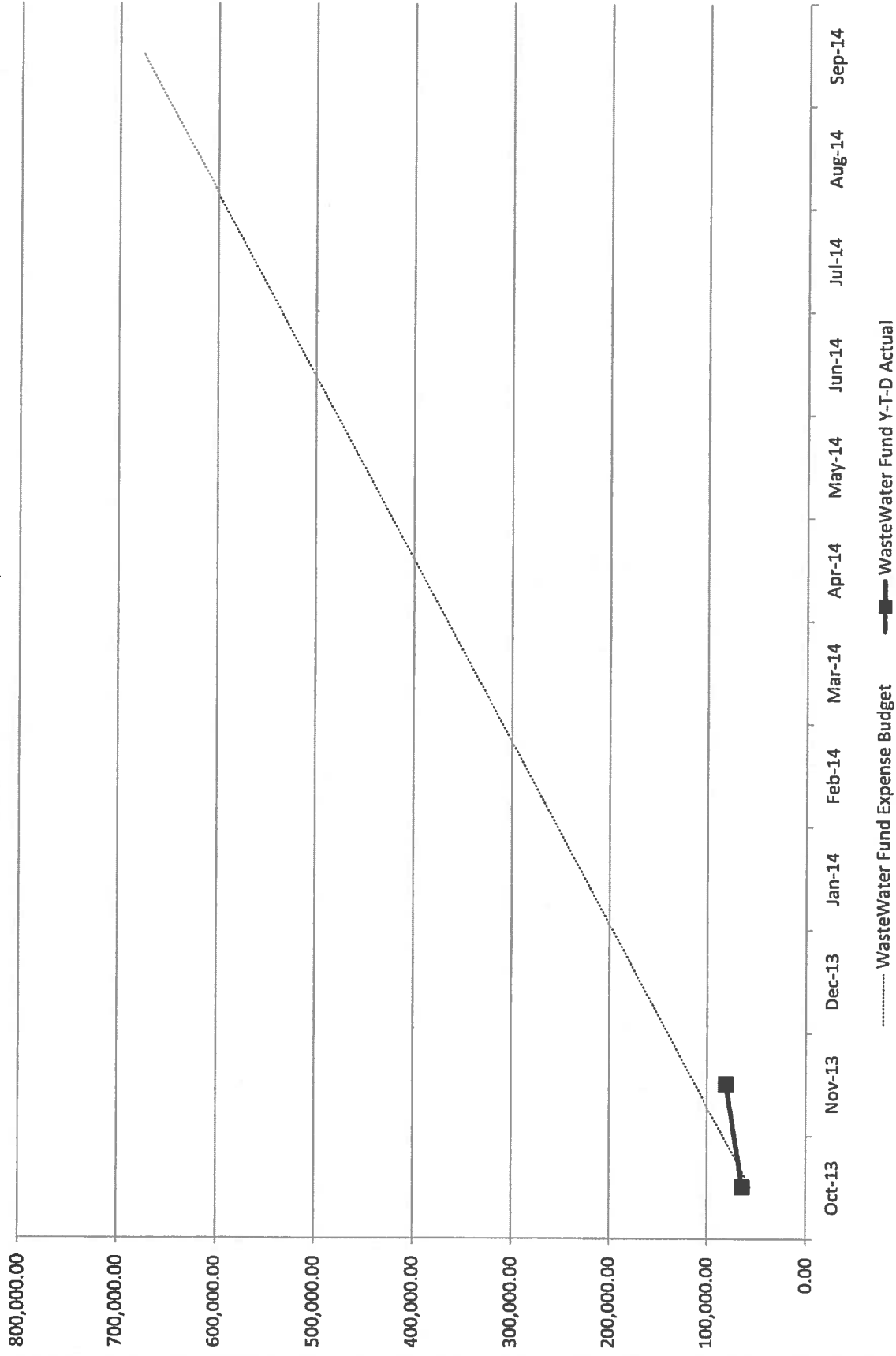
# Wastewater Fund Revenue Progress

Budget Year 10/2013 thru 9/2014



# Wastewater Fund Expense

Budget Year 10/2013 thru 9/2014



CITY OF FARMERSVILLE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2013

## 705-WASTEWATER

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
00-REVENUE						
705.00.5741.000 SEWER SALES	813,489	61,166.17	124,896.74	0.00	688,592.26	15.35
705.00.5743.000 FEES	0	0.00	0.00	0.00	0.00	0.00
705.00.5744.000 PENALTIES	12,000	1,578.40	2,926.91	0.00	9,073.09	24.39
705.00.5745.000 AGREEMENTS AND CONTRACTS	0	0.00	0.00	0.00	0.00	0.00
705.00.5746.000 IMPACT FEE	0	0.00	3,700.00	0.00 (	3,700.00)	0.00
705.00.5753.000 SEWER TAP FEE	0	0.00	0.00	0.00	0.00	0.00
705.00.5762.000 INTEREST EARNED	0	0.00	0.00	0.00	0.00	0.00
705.00.5767.000 OTHER REVENUE	0	0.00	0.00	0.00	0.00	0.00
705.00.5768.000 SEWER BACKUP SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL 00-REVENUE	825,489	62,744.57	131,523.65	0.00	693,965.35	15.93

TOTAL REVENUE	825,489	62,744.57	131,523.65	0.00	693,965.35	15.93
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CITY OF FARMERSVILLE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2013

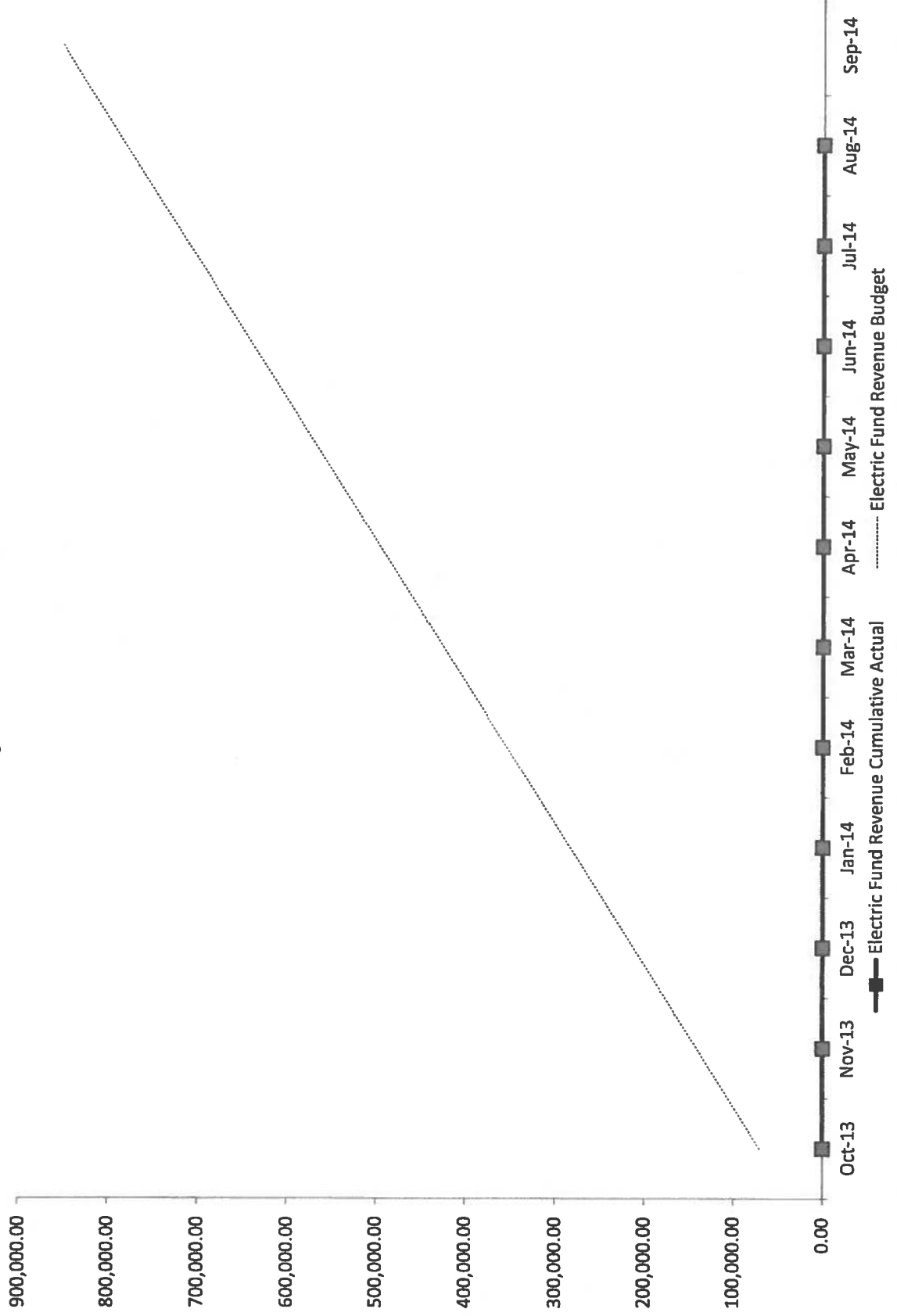
705-WASTEWATER  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-REVENUE	825,489	62,744.57	131,523.65	0.00	693,965.35	15.93
TOTAL REVENUES	825,489	62,744.57	131,523.65	0.00	693,965.35	15.93
<u>EXPENDITURE SUMMARY</u>						
<u>36-WASTEWATER SYSTEM</u>						
PERSONNEL SERVICES	164,385	3,094.91	8,769.85	0.00	155,615.15	5.33
CONTRACTS & PROF. SVCS	10,000	839.79	1,439.79	0.00	8,560.21	14.40
MISCELLANEOUS	8,500	0.00	8,755.52	0.00	255.52	103.01
MAINTENANCE	233,890	0.00	37,060.00	0.00	196,830.00	15.85
UTILITIES	8,750	379.17	997.17	0.00	7,752.83	11.40
SUPPLIES	0	152.34	152.34	0.00	152.34	0.00
MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	106,662	0.00	0.00	0.00	106,662.00	0.00
CAPITAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
TRANSFERS	144,601	12,050.08	24,100.16	0.00	120,500.84	16.67
TOTAL 36-WASTEWATER SYSTEM	676,788	16,516.29	81,274.83	0.00	595,513.17	12.01
<u>TOTAL EXPENDITURES</u>						
TOTAL EXPENDITURES	676,788	16,516.29	81,274.83	0.00	595,513.17	12.01
<u>REVENUE OVER/ (UNDER) EXPENDITURES</u>						
REVENUE OVER/ (UNDER) EXPENDITURES	148,701	46,228.28	50,248.82	0.00	98,452.18	33.79

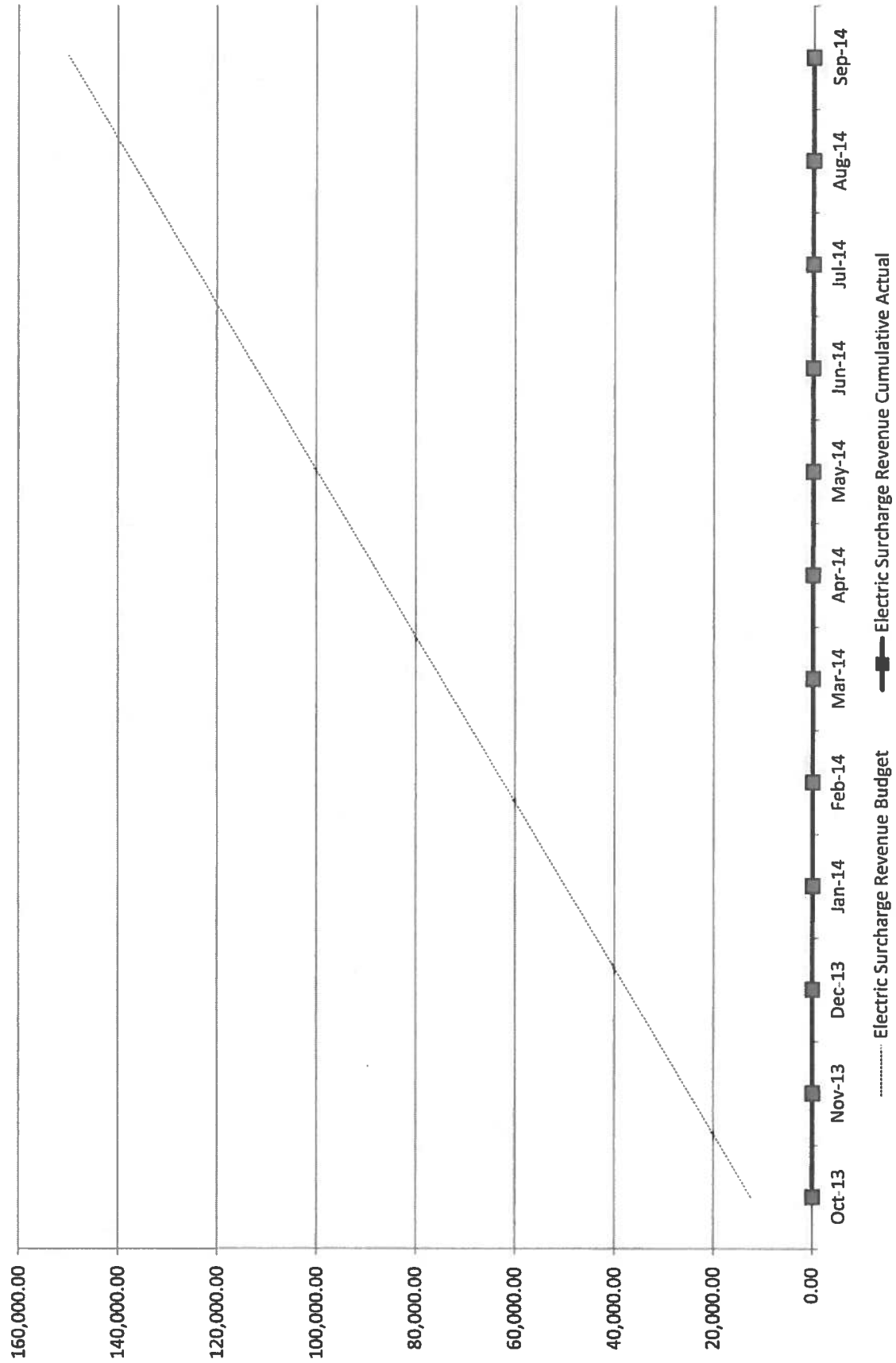
# Electric Fund Revenue Progress

Budget Year 10/2013 thru 9/2014



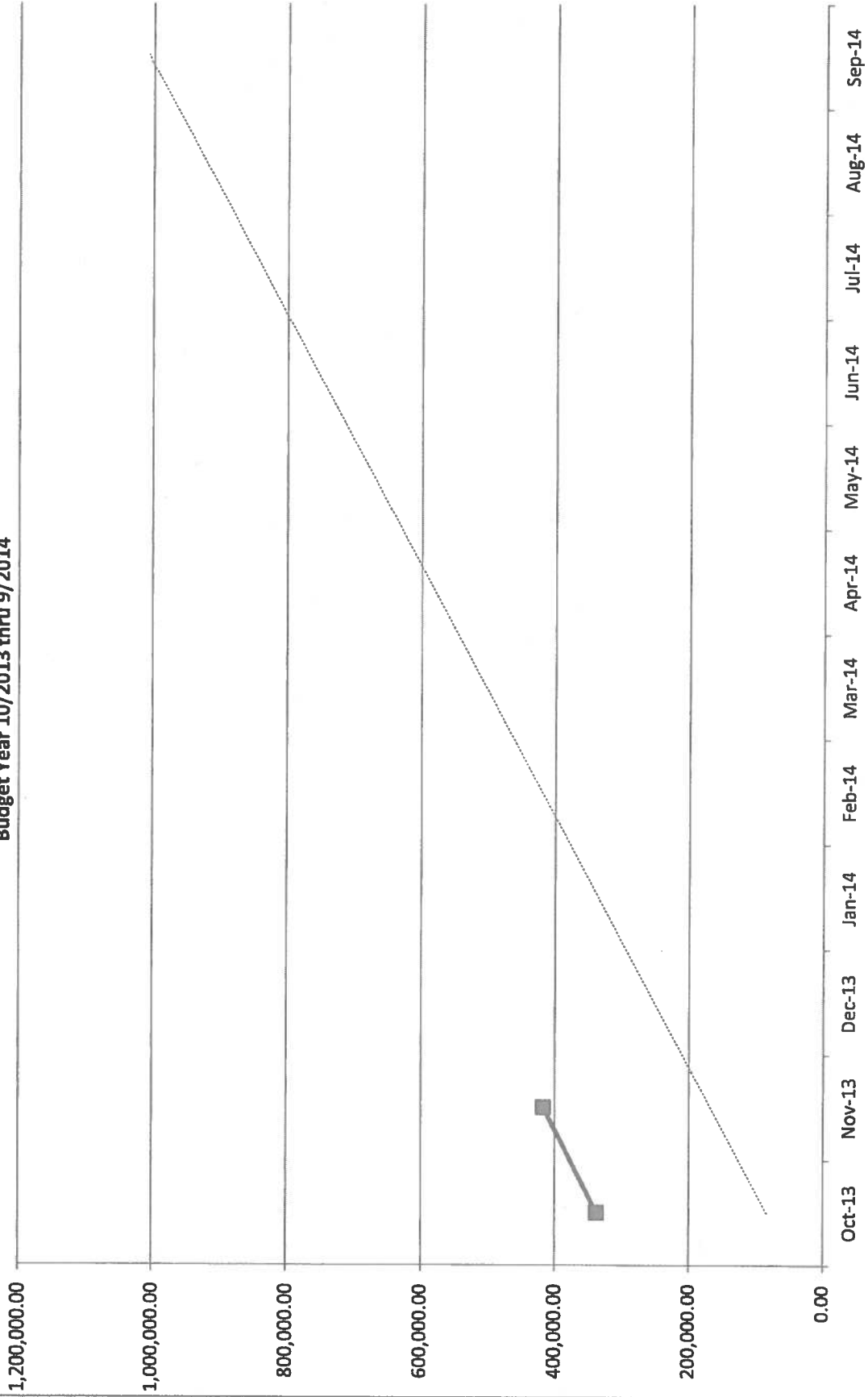
# Electric Fund Surcharge Revenue Progress

Budget Year 10/2013 thru 9/2014



# Electric Fund Expense

Budget Year 10/2013 thru 9/2014



CITY OF FARMERSVILLE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2013

% OF YEAR COMPLETED: 16.67

715-ELECTRIC FUND

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
00-REVENUE						
715.00.5743.000 FEES	0	0.00	0.00	0.00	0.00	0.00
715.00.5744.000 PENALTIES	0	0.00	0.00	0.00	0.00	0.00
715.00.5745.000 AGREEMENTS AND CONTRACTS	850,000	0.00	0.00	0.00	850,000.00	0.00
715.00.5751.000 ELECTRICITY SALES	0	10.83	10.83	0.00	10.83)	0.00
715.00.5762.000 INTEREST	250	9.63	20.17	0.00	229.83	8.07
715.00.5767.000 OTHER REVENUE	150,000	0.00	0.00	0.00	150,000.00	0.00
TOTAL 00-REVENUE	1,000,250	20.46	31.00	0.00	1,000,219.00	0.00
TOTAL REVENUE	1,000,250	20.46	31.00	0.00	1,000,219.00	0.00

CITY OF FARMERSVILLE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2013

715-ELECTRIC FUND  
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-REVENUE	1,000,250	20.46	31.00	0.00	1,000,219.00	0.00
TOTAL REVENUES	1,000,250	20.46	31.00	0.00	1,000,219.00	0.00
<u>EXPENDITURE SUMMARY</u>						
37-ELECTRIC DEPT.						
PERSONNEL SERVICES	49,862	2,989.15	6,847.18	0.00	43,014.82	13.73
CONTRACTS & PROF. SVCS	80,000	18,070.56	23,021.96	0.00	56,978.04	20.78
MISCELLANEOUS	25,000	62.68	1,582.24	0.00	23,417.76	6.33
UTILITIES	0	0.00	0.00	0.00	0.00	0.00
SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0	9.72	1,568.31	0.00	1,568.31	0.00
CAPITAL EXPENDITURES	150,000	0.00	0.00	267,111.50	117,111.50	178.07
TRANSFERS	704,050	58,670.83	117,341.66	0.00	586,708.34	16.67
TOTAL 37-ELECTRIC DEPT.	1,008,912	79,802.94	150,361.35	267,111.50	591,439.15	41.38
TOTAL EXPENDITURES	1,008,912	79,802.94	150,361.35	267,111.50	591,439.15	41.38
REVENUE OVER/(UNDER) EXPENDITURES	( 8,662)	( 79,782.48)	( 150,330.35)	( 267,111.50)	408,779.85	4,819.23



TO: Mayor and Councilmembers  
FROM: Ben White, City Manager  
DATE: December 17, 2013  
SUBJECT: CONSENT AGENDA - Police Department Report



Farmersville Police Department  
134 North Washington Street  
Farmersville, TX 75442  
972-782-6141

## Farmersville Police Department Monthly Report November-13

Total Calls For Service: **471**

### Tier 1 Crimes

Robbery: **0**  
Assault: **2**  
Theft: **5**  
Burglary: **2**  
Motor Vehicle Theft: **0**

### Tier 2 Crimes

Forgery: **0**  
Fraud: **0**  
Criminal Mischief: **2**  
Weapons: **0**  
DWI: **2**  
Public Intoxication: **0**  
Disorderly Conduct: **1**  
Drugs: **3**

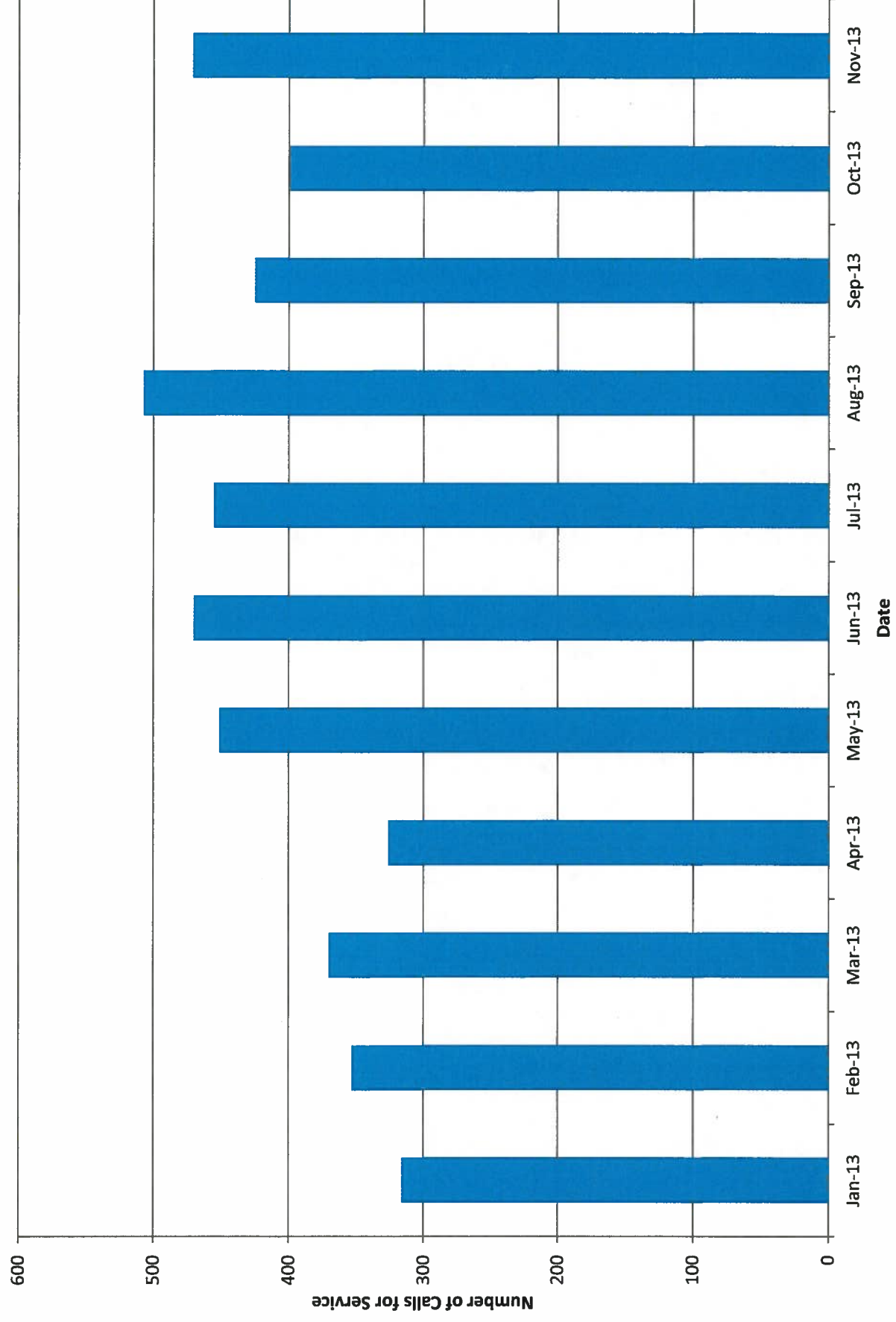
### Miscellaneous

Traffic Stops: **233**  
Citations: **77 (93 violations)**  
Alarms: **9**  
Major Accidents: **1**  
Minor Accidents: **16**  
Agency Assist: **25**

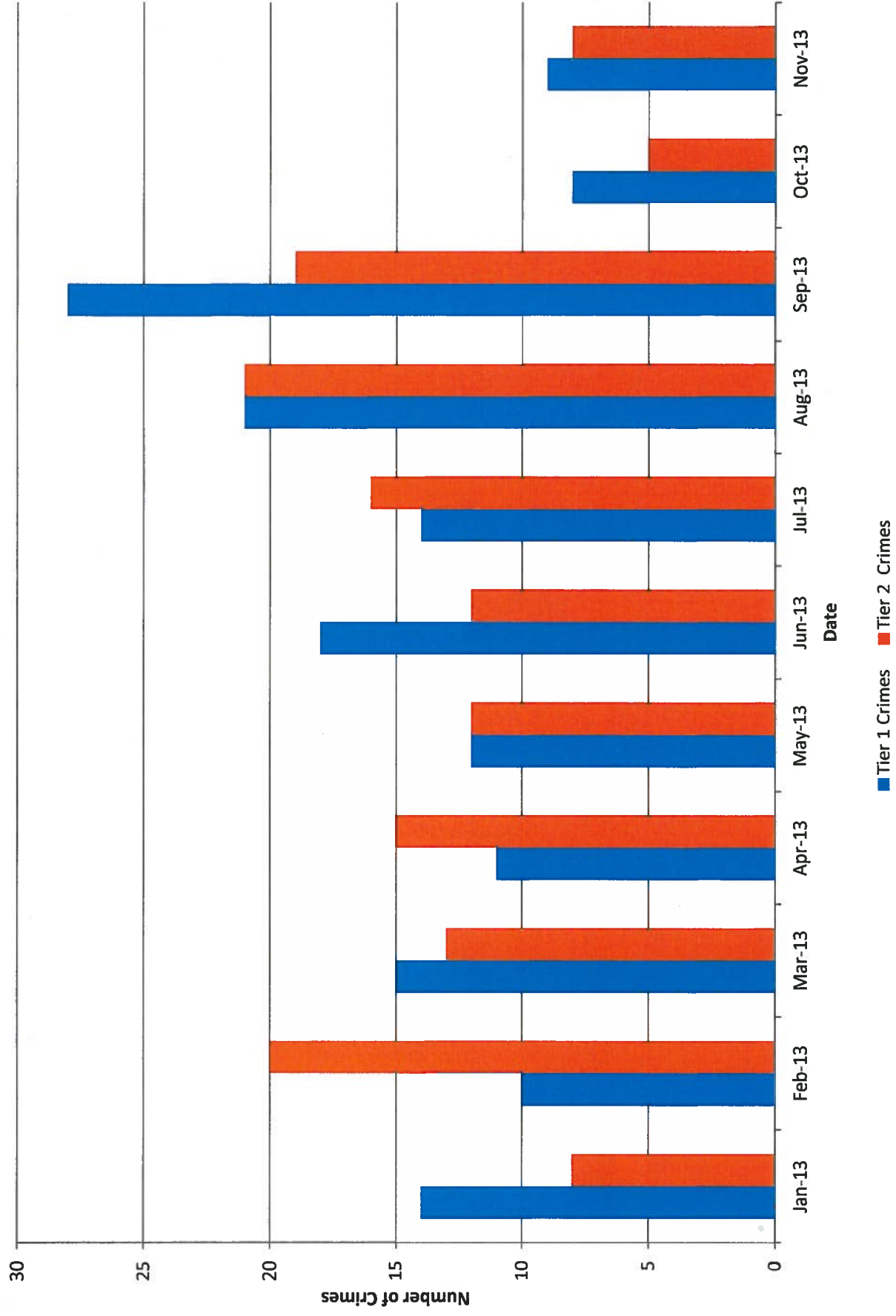
### Cases filed with the District Attorney's Office:

Felony: **4**  
Misdemeanor: **3**  
Exceptionally Cleared: **0**

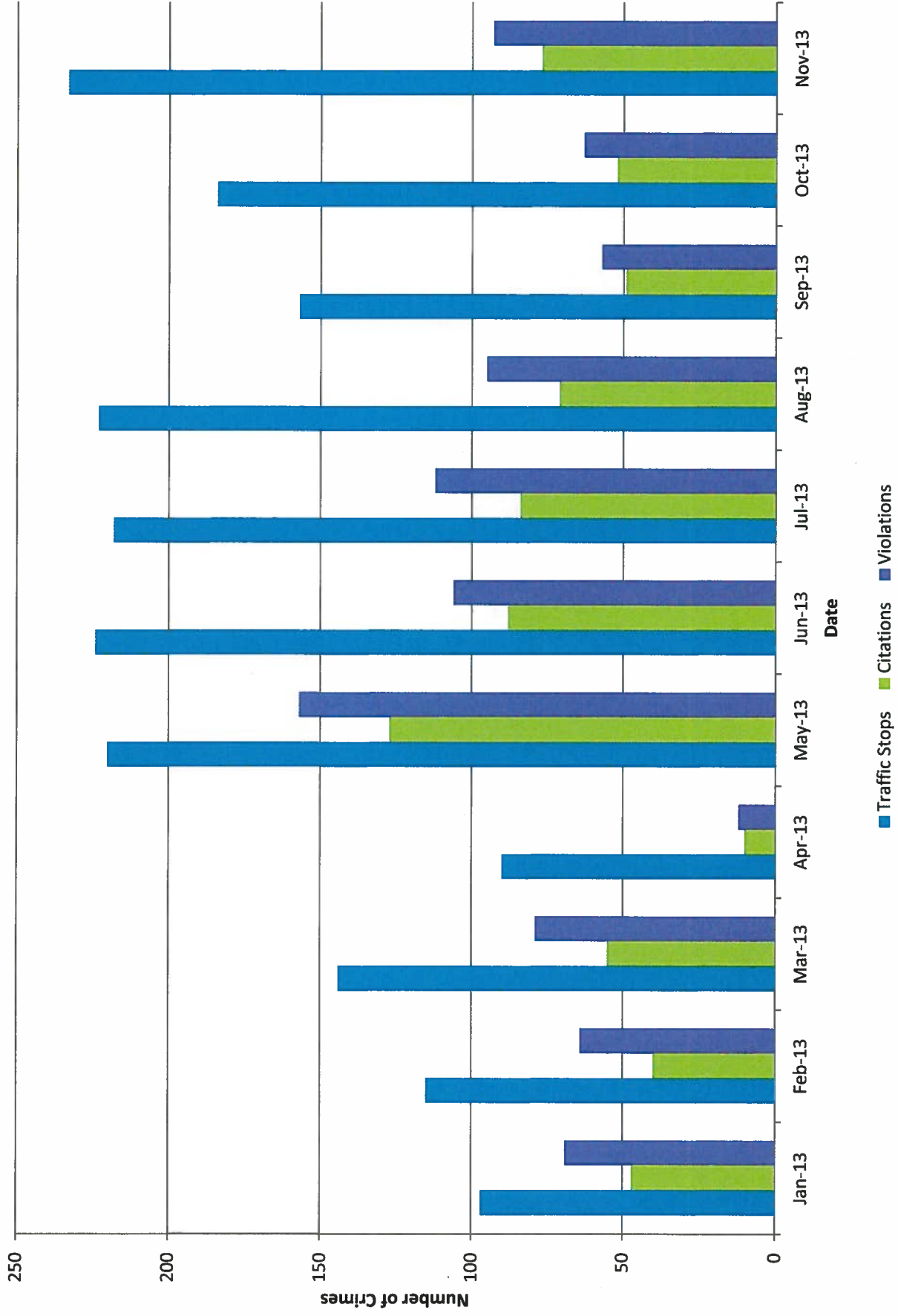
## Police Department Calls for Service



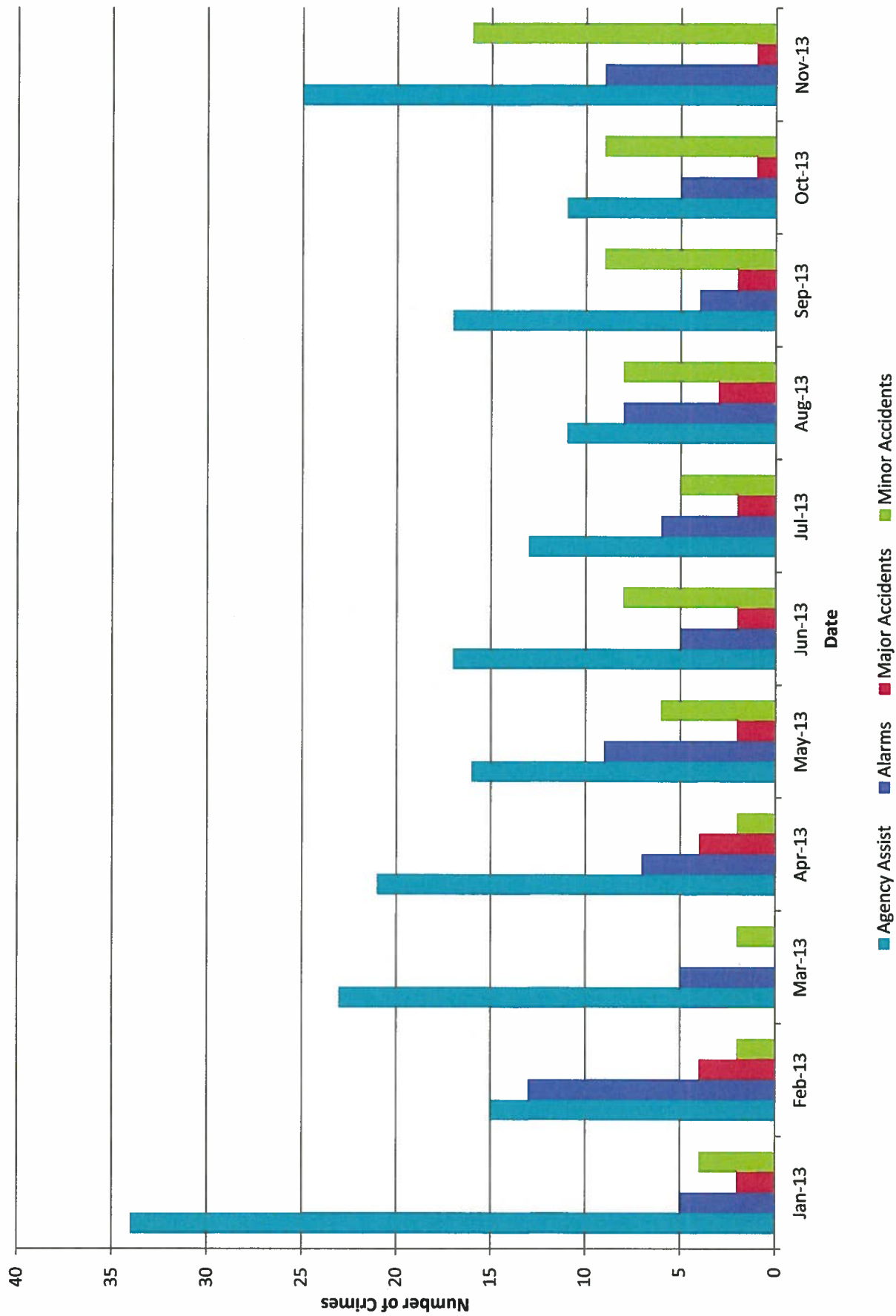
## Uniform Crime Reporting



## Traffic Enforcement



Police Activity





TO: Mayor and Councilmembers  
FROM: Ben White, City Manager  
DATE: December 17, 2013  
SUBJECT: CONSENT AGENDA – Code Enforcement/Animal Control Report

Farmersville Police Department  
Code Enforcement

Date	Address	Violation	Inspect	Warn	Notice	Cite	Proactive	Reactive	Closed	Notes/CFS
11/04/2013	307 N. Main	Brush	X	X	X		X		11/18/2013	Recheck, NOV 11/4/2013
11/04/2013	306 N. Main	Grass	X	X			X		11/08/2013	Left Card
11/04/2013	407 Jackson	Grass	X		X		X			Extended 11/19/2013
11/04/2013	412 Jackson	Grass	X	X			X		11/04/2013	Recheck
11/04/2013	421 Jackson	Grass, Appliance	X	X			X		11/04/2013	Recheck
11/04/2013	312 Windom	Grass	X		X		X		11/04/2013	Recheck
11/04/2013	Mundy-Murchison	Grass	X		X		X		11/04/2013	Recheck
11/04/2013	403 Murchison	Grass	X	X			X		11/04/2013	Recheck
11/04/2013	115 Beech	Grass	X		X		X		11/04/2013	Recheck
11/04/2013	1023 Old Josephine	Grass	X	X			X		11/04/2013	Recheck
11/04/2013	1017 S. Main	Debris	X		X		X		11/04/2013	Recheck
11/04/2013	309 Prospect	Grass	X	X			X		11/18/2013	Extended 11/4/2013
11/04/2013	601 Jackson	Grass	X		X		X		11/04/2013	Recheck
11/04/2013	409 Neathery	Debris	X	X	X		X			Spoke w/Owner Extended
11/04/2013	McGil-Haislip	Tree	X		X		X			Extended 11/4/2013
11/04/2013	205 Farr Hill	Grass	X	X			X		11/04/2013	Recheck
11/04/2013	314 Rolling Hills	Grass	X	X			X		11/04/2013	Recheck
11/04/2013	301 Santa Fe	Grass	X	X			X		11/04/2013	Recheck
11/04/2013	509 Jouette	Grass	X	X			X		11/04/2013	Recheck
11/04/2013	705 N Washington	Grass	X		X		X		12/02/2013	Final Notice to Owner
11/04/2013	204 Austin	Grass	X	X			X		11/18/2013	Extended 11/4/2013
11/04/2013	207 Austin	Grass	X	X	X		X		11/18/2013	Letter Sent 11/5/2013
11/04/2013	209 Austin	Grass	X		X		X		11/18/2013	NOV 4/11/2013
11/04/2013	210 Austin	Grass	X	X			X		11/04/2013	Recheck
11/04/2013	214 Austin	Grass	X	X			X		11/04/2013	Recheck
11/04/2013	304 Austin	Grass	X	X			X		11/04/2013	Recheck
11/04/2013	308 Austin	Debris	X	X			X		11/18/2013	Extended 11/4/2013
11/04/2013	119 Prospect	Grass	X	X			X		11/04/2013	Recheck
11/04/2013	426 N Washington	Grass	X		X		X		11/18/2013	Letter Sent 11/5/2013
11/05/2013	512 N. Washington	Grass	X	X			X		11/05/2013	
11/05/2013	424 N. Main	Permits/Appliances	X	X			X		11/22/2013	Spoke w/Owner
11/05/2013	315 S. Johnson	Grass, Brush	X		X		X		11/05/2013	Extended 11/18/2013
11/05/2013	Darden-Haislip	Grass	X		X		X		11/05/2013	Recheck
11/05/2013	412 Haislip	Grass	X		X		X		11/18/2013	Extended 5/11/2013
11/05/2013	207 Summit	Grass	X		X		X		11/05/2013	Recheck

Farmersville Police Department  
Code Enforcement

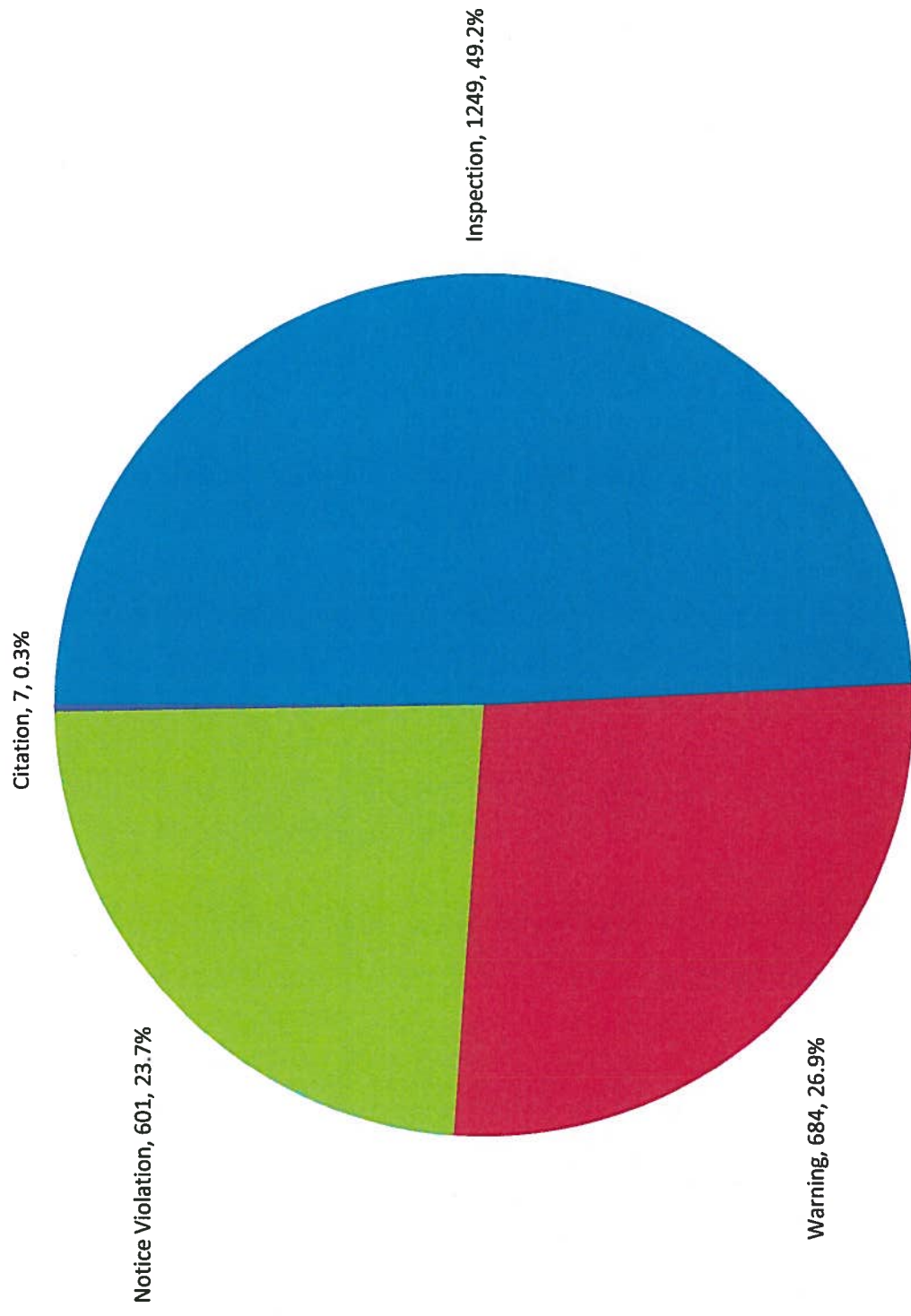
Date	Address	Violation	Inspect	Warn	Notice	Cite	Proactive	Reactive	Closed	Notes/CFS
11/05/2013	310 Summit	Grass	X		X		X		11/05/2013	Recheck
11/05/2013	216 E. Santa Fe	Grass	X		X		X		11/05/2013	Recheck
11/05/2013	318 Woodard	Grass	X	X	X		X		11/18/2013	Spoke w/Owner
11/05/2013	116 Woodard	Grass	X		X		X		11/18/2013	Extended 11/5/2013
11/05/2013	116 Houston	Grass	X		X		X		11/05/2013	Recheck
11/05/2013	115 Prospect	Grass, Brush	X		X		X		11/18/2013	Extended 11/5/2013
11/05/2013	314 Austin	Grass	X		X		X		12/02/2013	Extended 11/5/2013
11/05/2013	Nerwich-Jouette	Grass	X		X		X		11/18/2013	Extended 11/5/2013
11/07/2013	304 Gotcher	Appliance, Debris	X		X		X		11/19/2013	Letter Sent 11/8/2013
11/07/2013	300 Gotcher	Grass	X	X			X		11/19/2013	Call City
11/08/2013	130 N. Washington	Grass	X	X			X		11/15/2013	Spoke w/Owner
11/08/2013	106 S. Rike	Grass	X		X		X			NOV 11/14/2013
11/08/2013	415 S. Rike	Grass	X	X			X		11/19/2013	Spoke w/Owner
11/08/2013	415 Live Oak	Grass	X		X		X			Extended 11/22/2013
11/08/2013	314 Summit	Grass, Tire	X		X		X		12/02/2013	NOV 11/14/2013
11/08/2013	402 Summit	Grass	X	X			X		11/14/2013	Left Card
11/08/2013	508 Summit	Debris Back Yard	X		X		X			Extended 11/22/2013
11/08/2013	Old Golf Course	Grass	X		X		X		11/22/2013	Letter Sent 11/12/2013
11/08/2013	551 W. Audie Murphy	Grass	X		X		X		11/22/2013	Letter Sent 11/12/2013
11/08/2013	1003 S. Main	Grass	X	X			X		11/19/2013	Spoke w/Owner
11/08/2013	1002 S. Main	Grass	X		X		X		11/19/2013	Letter Sent 11/13/2013
11/08/2013	818 S. Main	Grass	X		X		X		11/19/2013	Letter Sent 11/13/2013
11/08/2013	Boy Scout Hut	Grass	X		X		X		11/18/2013	NOV 11/14/2013
11/08/2013	315 N. Main	Grass	X		X		X		11/22/2013	Letter Sent 11/13/2013
11/08/2013	404 Haughton	Garage Sale-No Per	X	X			X		11/08/2013	Sent to City Hall
11/14/2013	112 S. Rike	Appliance, Debris	X		X		X			NOV 12/2/2013
11/18/2013	305 College	Debris	X	X	X		X		11/18/2013	Recheck
11/18/2013	Celebration Station	Grass	X	X			X		11/18/2013	Recheck
11/19/2013	424 N. Main	Stop Work Ltr, Pics	X	X			X		11/19/2013	
11/19/2013	705 Walnut	Debris	X		X		X			Letter Sent 11/22/2013
11/19/2013	315 Maple	Cars Front Yard	X	X			X		12/02/2013	Left Card
11/19/2013	106 N. Lincoln	Trailer Front Yard	X				X			Left Card
11/19/2013	402 McKinney	Debris Back Yard	X		X		X			Letter Sent 11/22/2013
11/19/2013	613 Maple	Grass	X		X		X			Letter Sent 11/22/2013
11/19/2013	425 Sherry	Shed	X		X		X			Letter Sent 11/22/2013

Farmersville Police Department  
Code Enforcement

Date	Address	Violation	Inspect	Warn	Notice	Cite	Proactive	Reactive	Closed	Notes/CFS
11/19/2013	Wilson-Haughton	Grass	X		X		X		12/02/2013	Letter Sent 11/22/2013
11/19/2013	315 N. Hamilton	Debris	X	X			X		12/02/2013	Spoke w/Owner
11/19/2013	611 Windom	Grass	X	X			X		11/20/2013	Left Card
11/19/2013	607 Windom	Grass	X	X			X		12/02/2013	Spoke w/Owner
11/19/2013	311 Windom	Debris	X	X			X		12/02/2013	Spoke w/Owner
11/19/2013	418 N. Washington	Debris, Furniture	X		X		X			Send Letter
11/19/2013	506 N. Washington	Grass	X	X			X		12/02/2013	Spoke w/Owner
11/19/2013	421 N. Main	Grass	X	X			X		12/02/2013	Spoke w/Owner
11/19/2013	105 N. Johnson	Grass, Truck	X	X			X		12/02/2013	Spoke w/Owner
11/20/2013	212 S. Hamilton	Grass	X		X		X			NOV 11/25/2013
11/20/2013	300 S. Hamilton	Pile of Debris B/Y	X	X			X		12/02/2013	Spoke w/Owner
11/20/2013	210 S. Hamilton	Debris, Appliances	X		X		X		12/02/2013	NOV 11/25/2013
11/20/2013	310 S. Hamilton	Grass, Tires	X	X			X		12/02/2013	Spoke w/Owner
11/20/2013	200 S. Main	Grass	X		X		X			Letter Sent 11/22/2013
11/20/2013	416 Orange	Grass	X	X			X		11/22/2013	Left Card
11/20/2013	209 Murchison	Grass	X	X	X		X		11/18/2013	

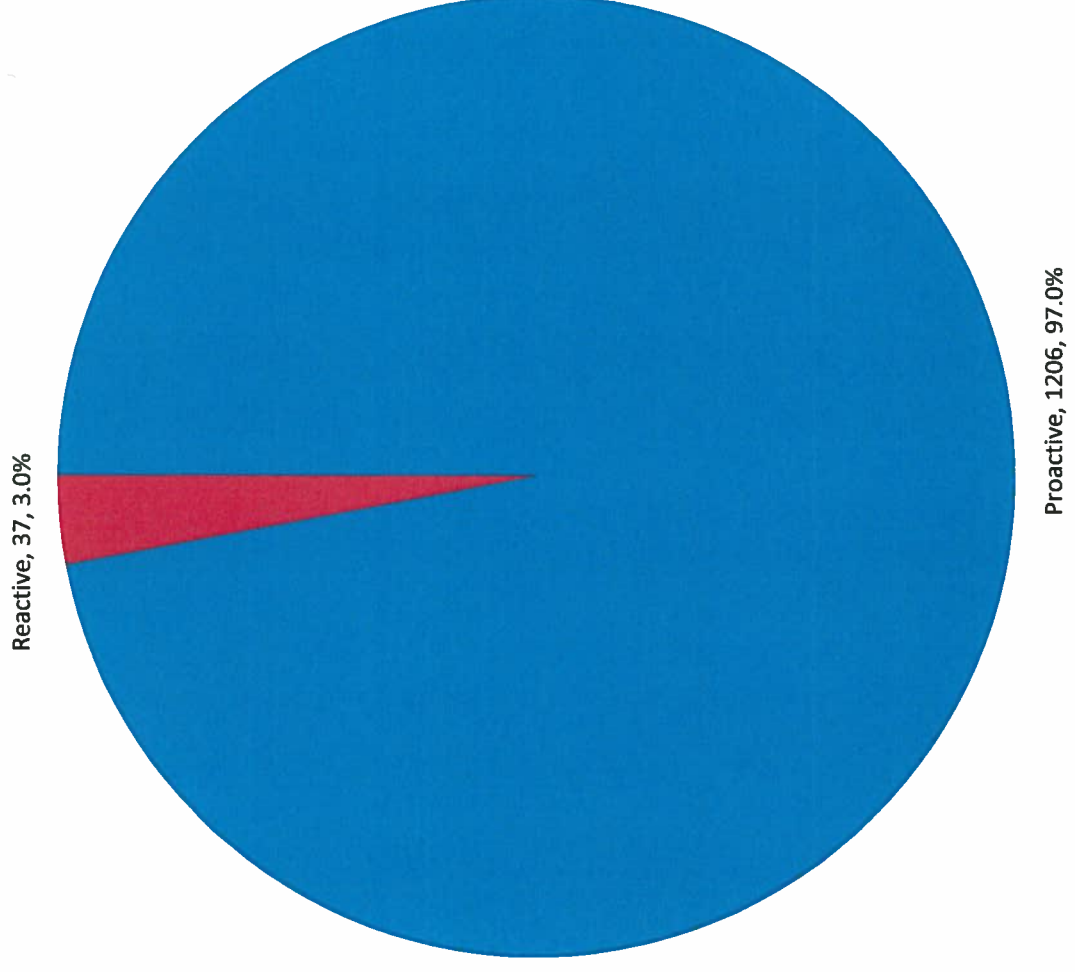
# Code Enforcement Activity Results

## City of Farmersville Police Department

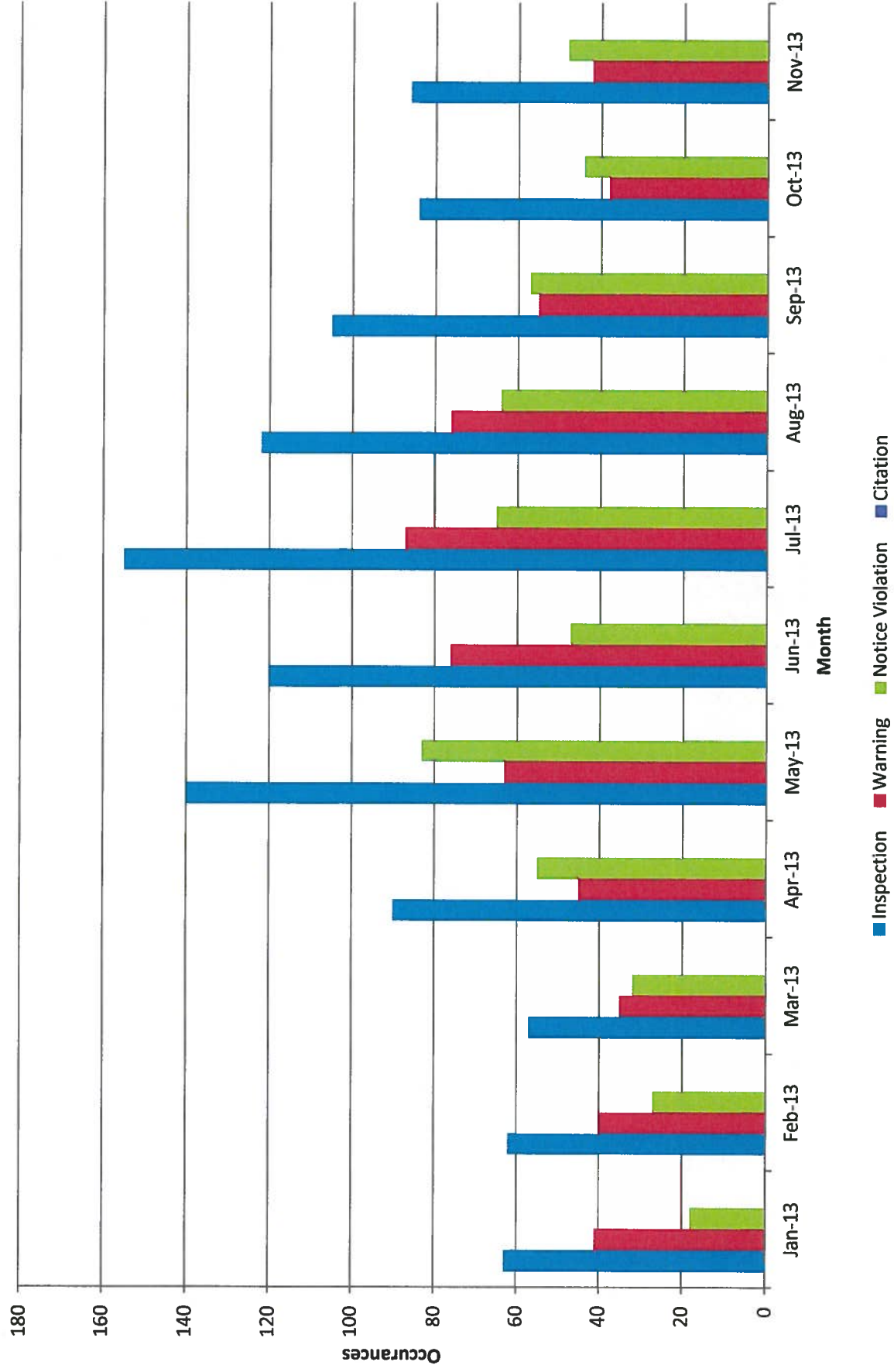


# Code Enforcement Activity Results

## City of Farmersville Police Department



# Code Enforcement Activity Results City of Farmersville Police Department



**FARMERSVILLE POLICE DEPARTMENT  
PUBLIC SERVICE OFFICER: ANIMAL CONTROL MONTHLY REPORT**

DATE	TYPE OF CALL	ADDRESS	VIOLATION	WARNING	NOTICE/VIOL	CITATION	IMPOUND	CC SHELTER	CFS#
11/04/2013	Loose Dog	N. Main	Returned to Owner	X					
11/04/2013	Loose Dog	213 Hill	Went In Junk Yard						
11/04/2013	Dog Complaint	116 Houston	Spoke w/Owner	X					
11/04/2013	Chickens Loose	1008 S. Main	Recheck-Built Coop						
11/05/2013	Dead Dog	HWY 78	Disposed Of						
11/05/2013	Loose Dog	315 S. Johnson	Warning	X					
11/05/2013	Loose Dog	Houston	Returned to Owner	X					
11/06/2013	Loose Dog	Sherry	Lost Track of It						
11/06/2013	Loose Dog	Tatum Elementary	Returned to Owner	X					
11/06/2013	Loose Dogs	Jouette	Already Home						
11/07/2013	Barking Dogs	209 Santa Fe	Left Card						
11/07/2013	Improper Tether	PR 100 #10	Spoke w/Owner	X					
11/08/2013	Loose Dogs	Orange	Returned to Owner	X					
11/08/2013	Loose Dog	Mimosa	Spoke w/Owner	X					
11/09/2013	Sick Raccoon	Clairmont	Disposed of						
11/12/2013	Barking Dogs	209 E. Santa Fe	Spoke w/Owner	X					
11/13/2013	Loose Livestock	CR 2194	Returned to Owner					X	
11/15/2013	Stray Kittens	128 N. Washington	CCAS (3)						
11/15/2013	Return Trap	128 N. Washington							
11/17/2013	Snake	877 W. Audie Murphy	Removed						
11/17/2013	Stray Dog	Summit	Pound				X		
11/18/2013	Pick Up Dog	Pound	CCAS					X	
11/18/2013	Loose Dogs	Austin	Returned to Owner	X					
11/18/2013	Improper Tether	PR 100 #12	Recheck-ok						
11/19/2013	Loose Dog	421 Jackson	Returned to Owner	X					
11/19/2013	Improper Tether	418 Washington	Letter to Owner		X				
11/19/2013	Dead Raccoon	S. Main	Disposed Of						
11/20/2013	Fox	908 S. Main	Unable to Locate						
11/20/2013	Stray Dog	1009 S. Main	Pound				X		
11/20/2013	Loose Dogs	300 S. Hamilton	Spoke w/Owner	X					
11/21/2013	Stray Dog	Raymond	CCAS					X	
11/21/2013	Pick Up Dog	Pound	CCAS					X	
11/22/2013	Stray Dog	Meadowview	CCAS					X	
11/23/2013	Loose Horse	Hill St	CCAS					X	
11/25/2013	Loose Dog	N. Main	Unable to Locate						
11/26/2013	Missing Dog	400 S. Washington	Found						
11/26/2013	Loose Dogs	505 Waterford-Complaint	Spoke w/Owners	X					
11/26/2013	Loose Dog	McCloud's	CCAS					X	
11/26/2013	Loose Dogs	Clairmont	Spoke w/Owner	X					

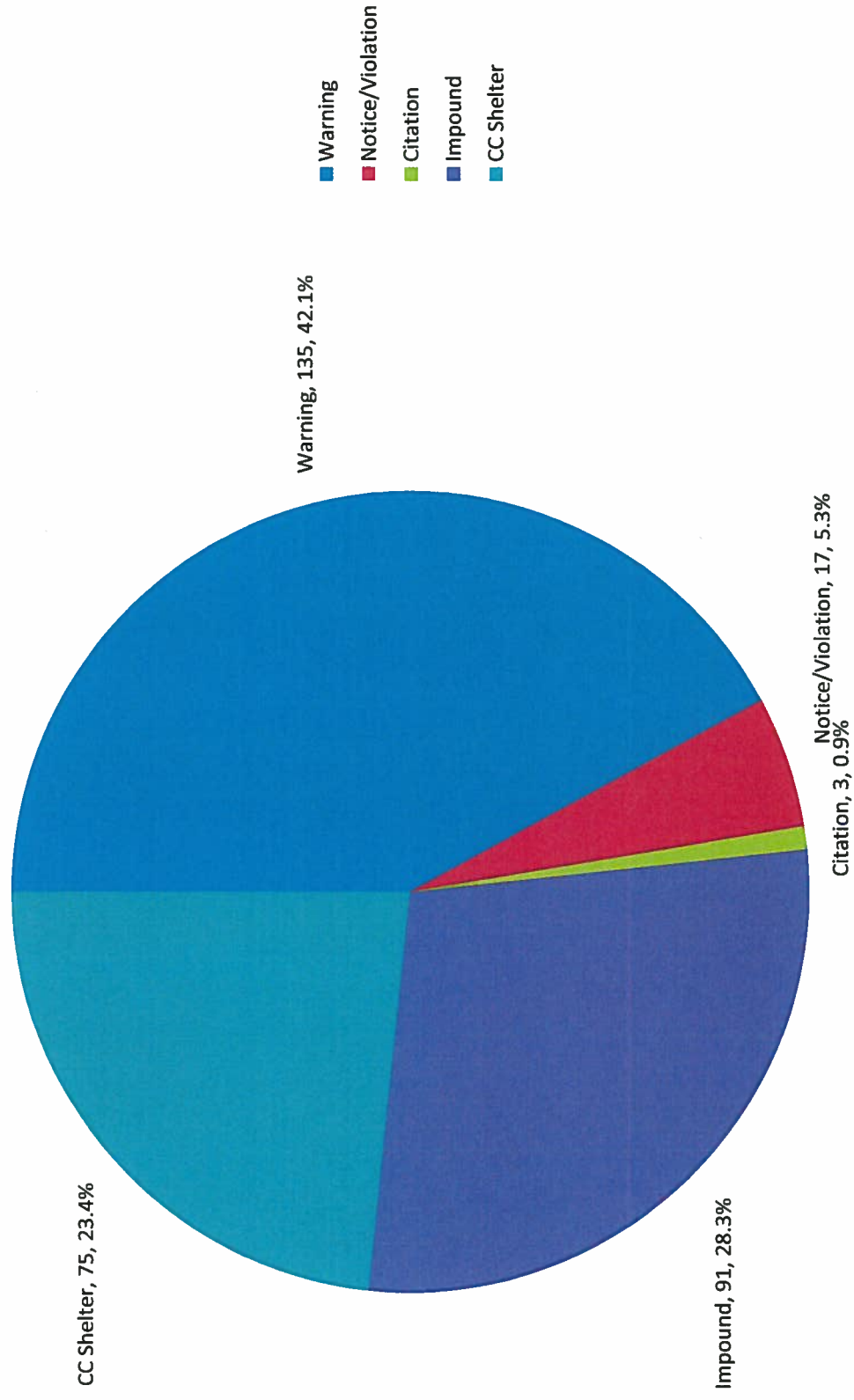
**FARMERSVILLE POLICE DEPARTMENT  
PUBLIC SERVICE OFFICER: ANIMAL CONTROL MONTHLY REPORT**

DATE	TYPE OF CALL	ADDRESS	VIOLATION	WARNING	NOTICE/VIOL	CITATION	IMPOUND	CC SHELTER	CFS#
11/26/2013	Stray Puppies	307 Austin	CCAS (2)					X	
11/27/2013	Stray Dog	N. Main	CCAS					X	
11/28/2013	Loose Livestock	Hwy 78	Went in Fence						
11/28/2013	Barking Dogs	505 Waterford	No One Home						
11/29/2013	Dead Skunk	711 McKinney	Disposed Of						
11/29/2013	Barking Dogs	Waterford	Unable to Locate						
11/30/2013	Stray Dog	602 Hwy 78	Unable to Catch						

# Animal Control Activity Results

## Farmersville Police Department

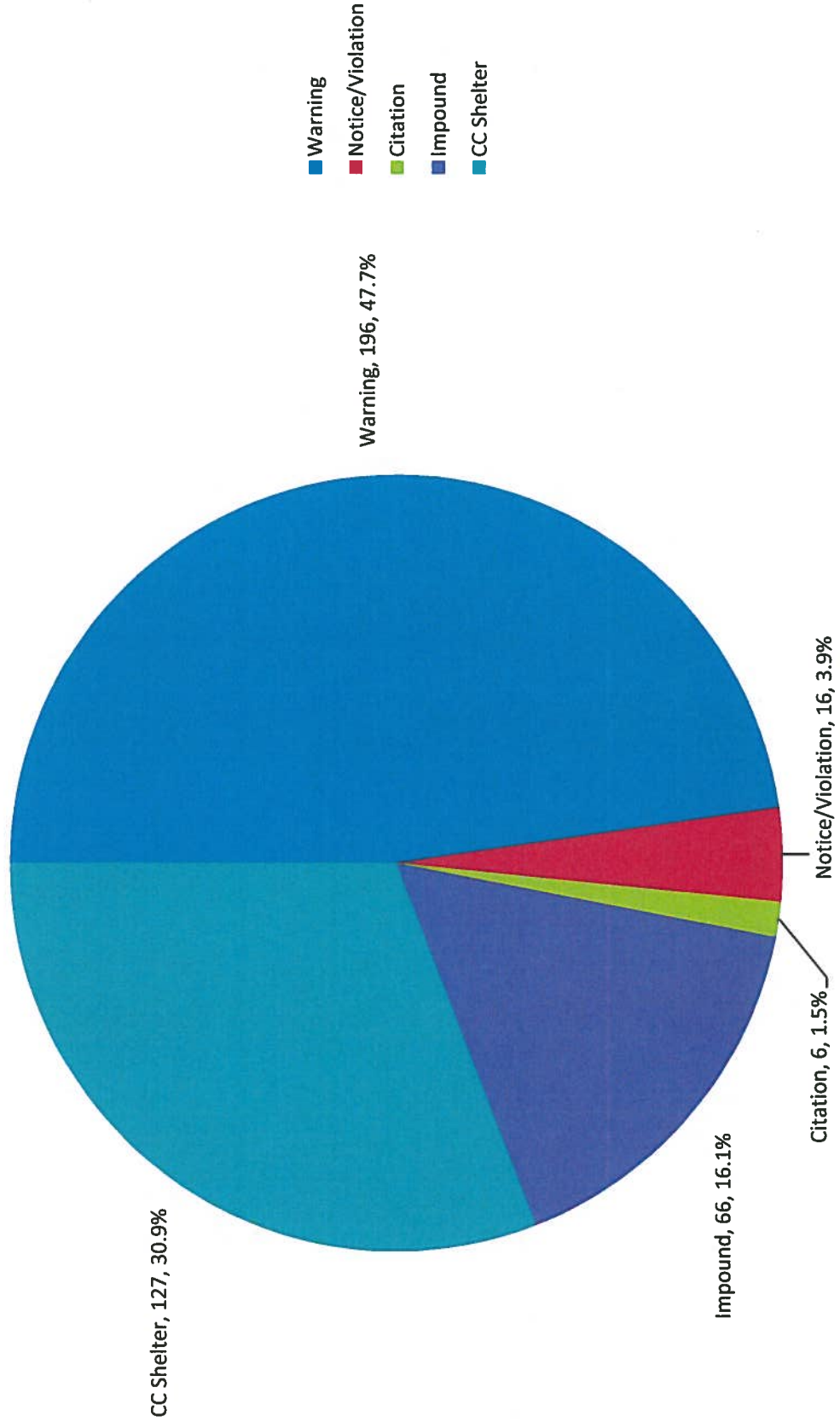
### Cumulative, Calendar Year 2012



# Animal Control Activity Results

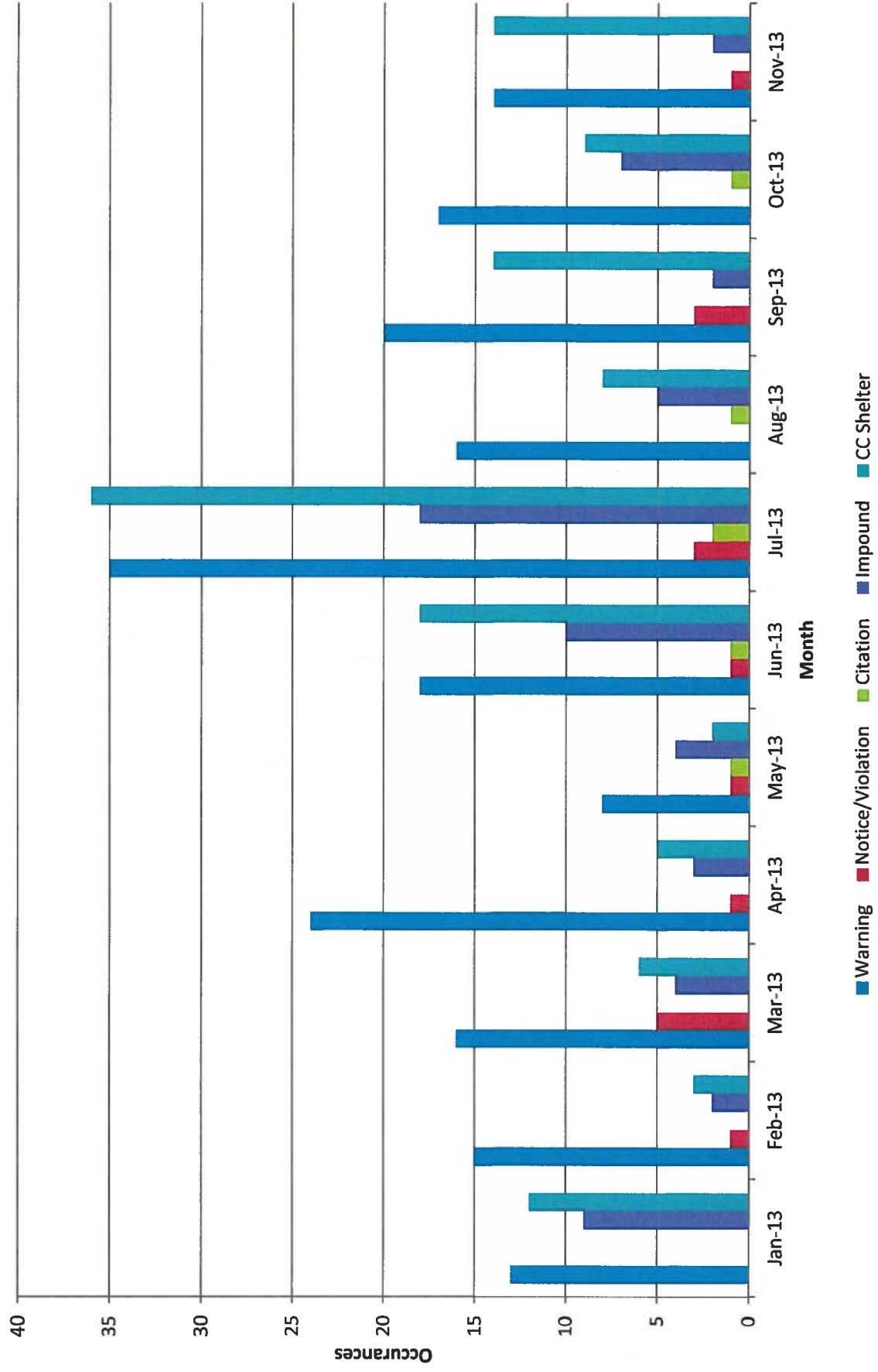
Farmersville Police Department

Cumulative, Calendar Year 2013



# Animal Control Activity Results

## Farmersville Police Department





TO: Mayor and Councilmembers  
FROM: Ben White, City Manager  
DATE: December 17, 2013  
SUBJECT: CONSENT AGENDA – School Resource Officer Report

Month of:

November

Officer: Williams

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	TOTAL	
FTA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Curfew Viol	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Trespassing	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Drug Para	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
MIP Tobacco	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
MIP Alcohol	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Assault M/C	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1	
D/C Language	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
D/C Fighting	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Class Disrupt	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Disrup Trans	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
LETS Hours	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Presentation	0	0	0	0	0	0	0	0	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Events Worked	0	0	0	1	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Off/Inc Reports	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	
Arrest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Extra Patrols	2	0	0	2	2	2	2	2	0	0	3	2	3	2	2	0	0	2	2	2	2	2	0	0	2	2	2	2	2	0	0	0	44
Student Contact	4	0	0	2	4	3	0	3	0	0	2	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	20
PTA Meetings	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Counsel Forms	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Safety Drills	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Parent Contacts	0	0	0	2	0	0	0	0	0	0	1	0	0	0	1	0	0	0	0	0	1	0	0	0	1	1	0	0	0	0	0	0	0
Res Chks	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	
Traffic Stops	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	0	0	0	0	
TOTAL	6	0	0	7	6	5	3	5	0	0	11	3	5	2	3	0	0	2	2	3	3	2	0	0	0	3	4	3	4	2	0	0	84



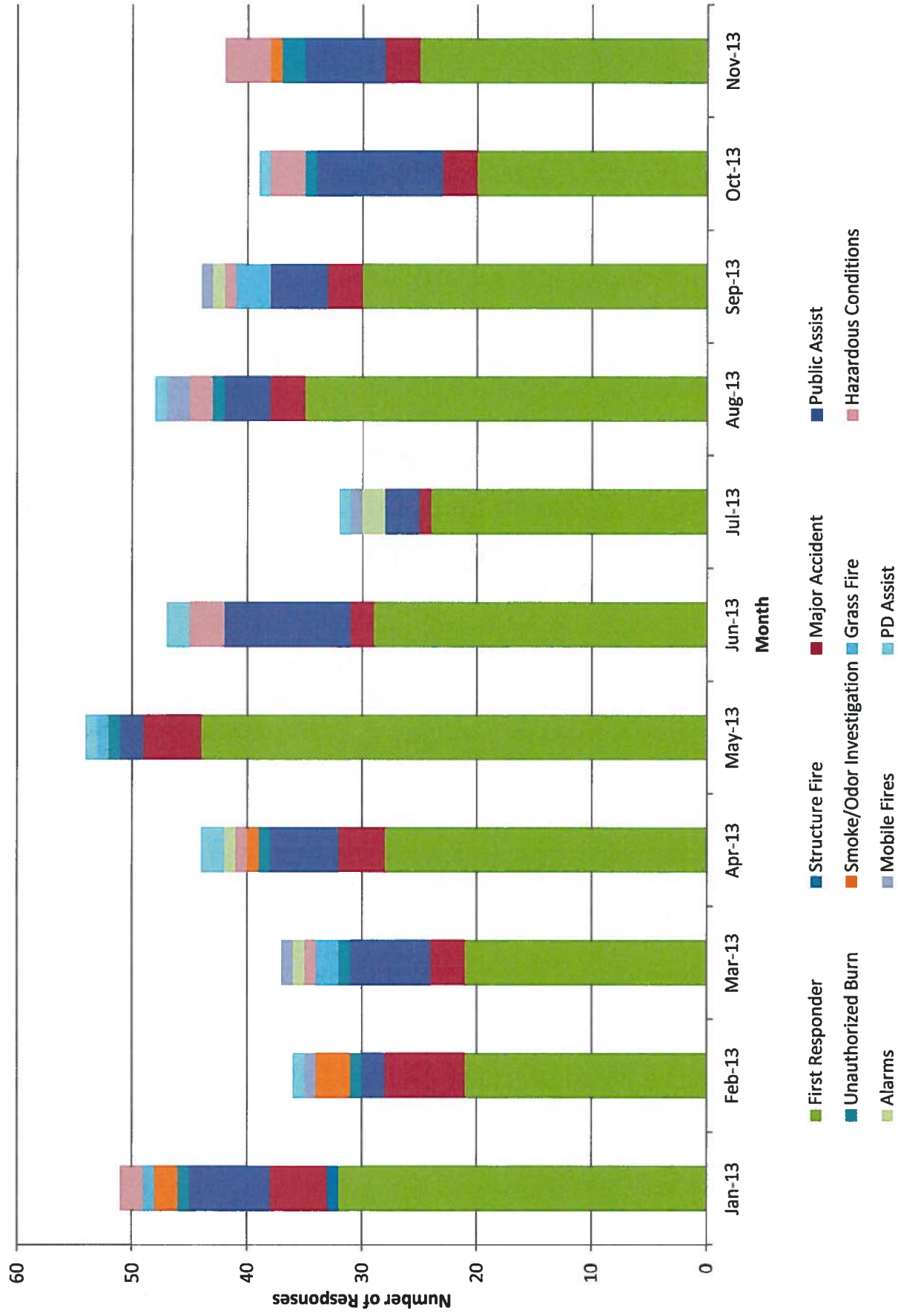
TO: Mayor and Councilmembers  
FROM: Ben White, City Manager  
DATE: December 17, 2013  
SUBJECT: CONSENT AGENDA – Fire Department Report

FARMERSVILLE FIRE DEPARTMENT  
CITY COUNCIL REPORT  
NOVEMBER 2013

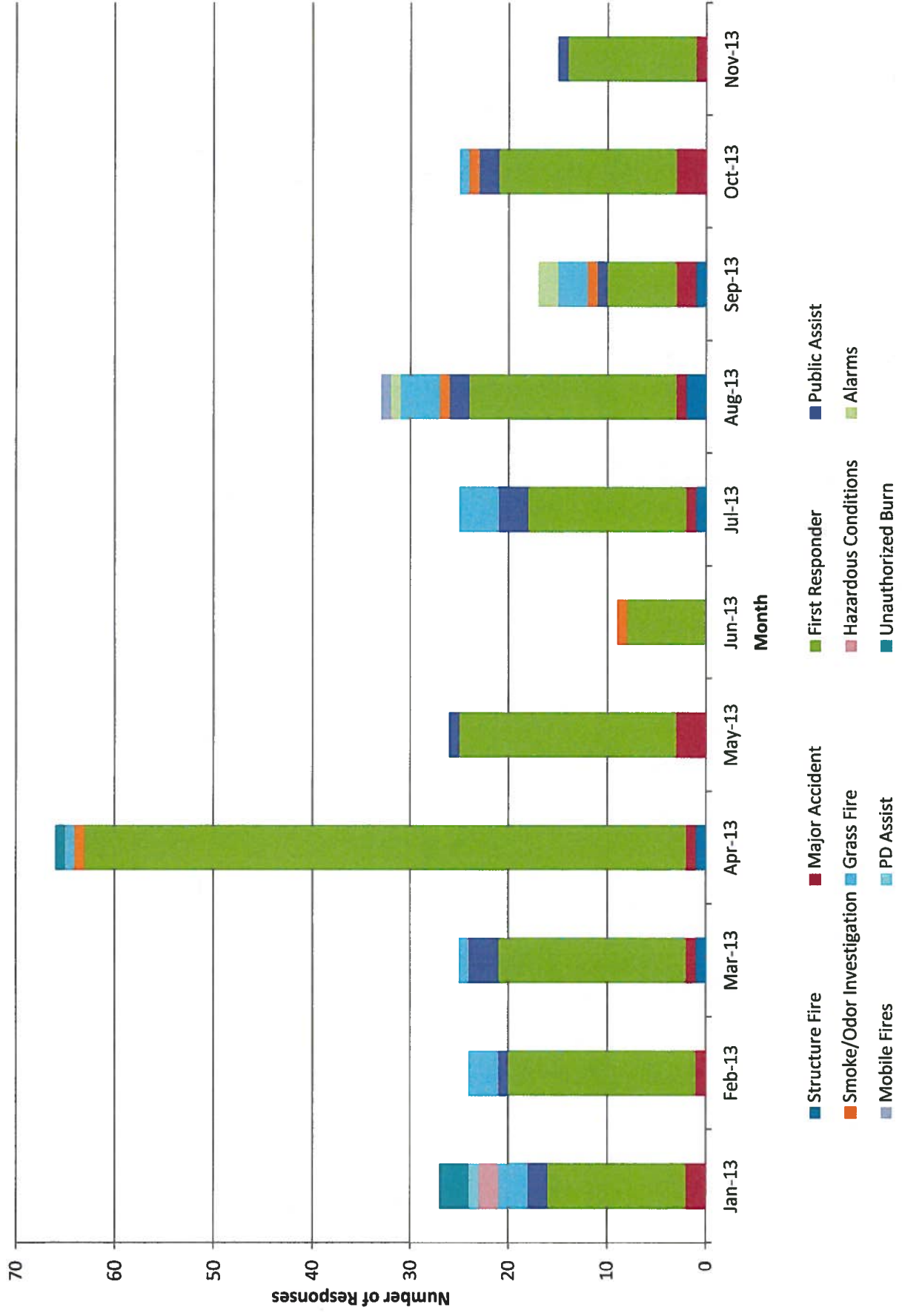
1. The department had its annual air pack inspection in accordance with the Texas Fire Commission. This year Hoyt Breathing Apparatus Services conducted it the inspection. All but two packs passes and those two have been sent off for repairs.
2. The department was able to purchase another used radio and have two others repaired. Currently all members now have been assigned their own radio and charger.
3. The new Princeton Fire Chief Tom Harvey came to Farmersville and spent several hours with Chief Morris discussing Collin County policies. Chief Harvey served as a Captain for Arlington and retired after 31 years. We have been able to work one major structure fire together and I feel that he will be a big asset for the Collin County North Eastern Coalition departments.
4. The department provided several send-offs for the High School band, football and cross country teams this pass month.
5. We had one resignation due to work schedules but have brought another individual on. Our current membership is still holding at 26.

KIM R. MORRIS  
Farmersville Fire Chief

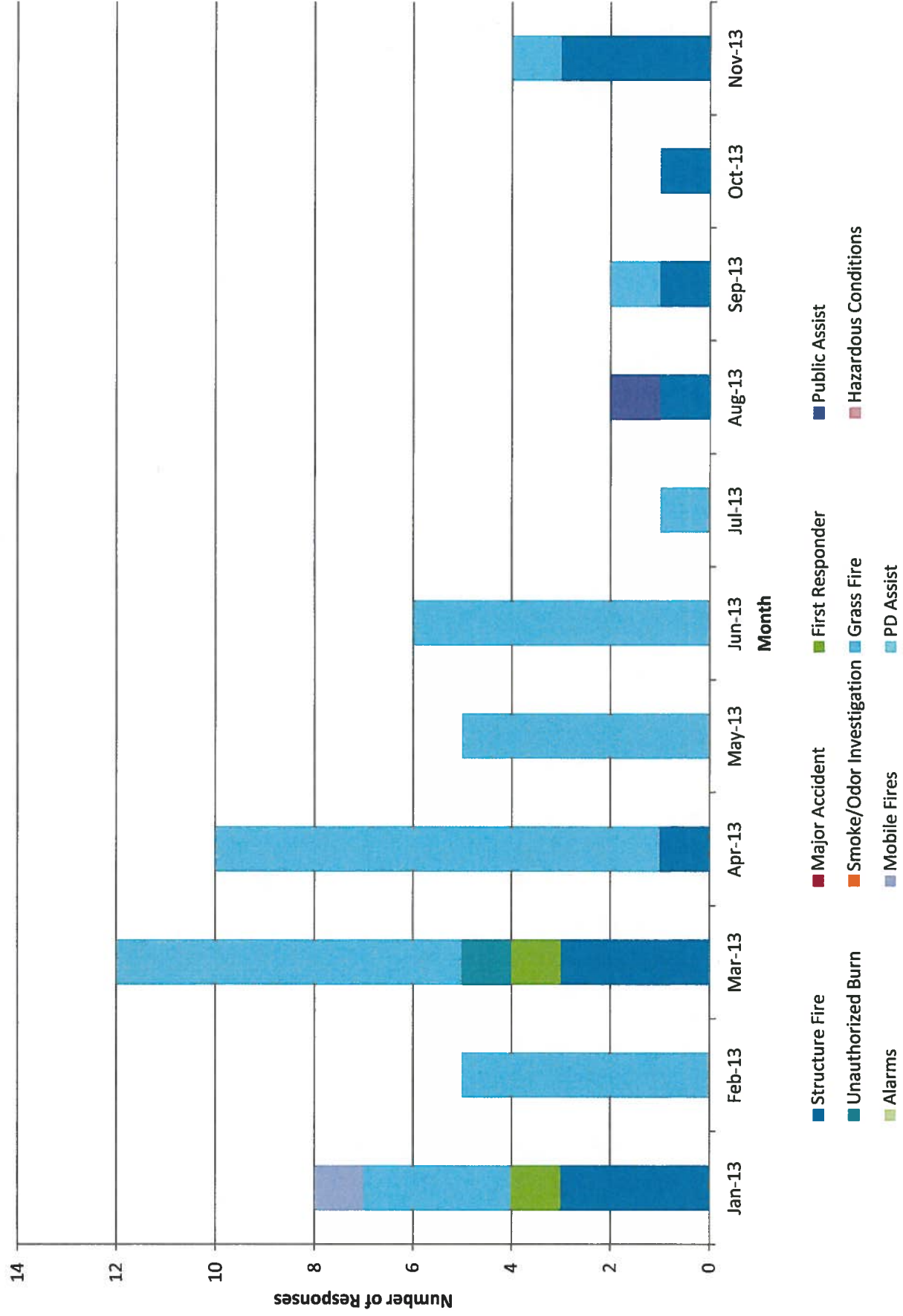
# Farmersville Fire Department City Responses



# Farmersville Fire Department County Responses



# FARMERSVILLE FIRE DEPARTMENT MUTUAL AID RESPONSES





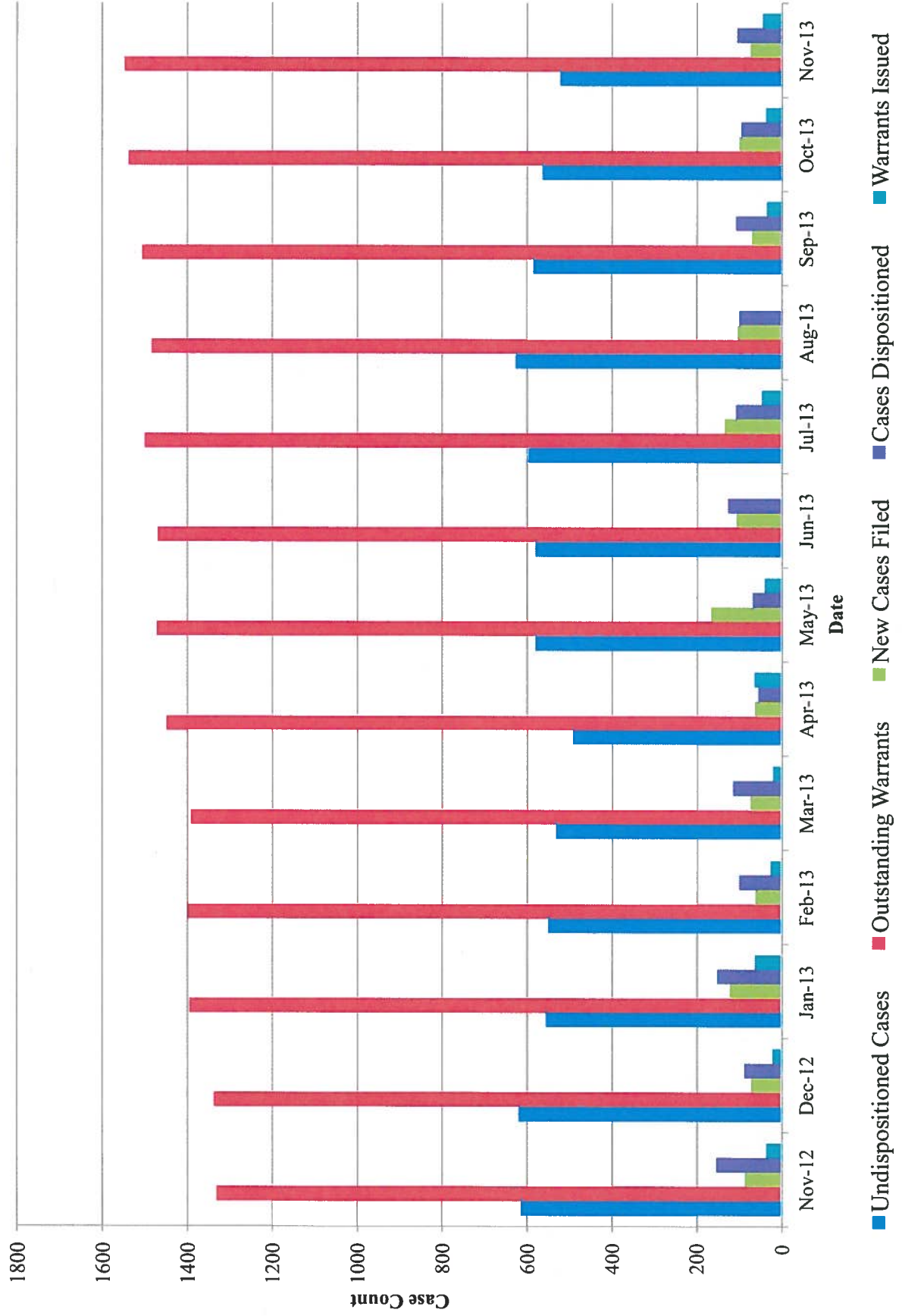
TO: Mayor and Councilmembers  
FROM: Ben White, City Manager  
DATE: December 17, 2013  
SUBJECT: CONSENT AGENDA – Municipal Court Report

# FARMERSVILLE MUNICIPAL COURT

## MONTHLY REPORT NOVEMBER 2013

Cases Filed	73
Class C Complaints Received	0
Dispositions Prior to Trial	59
Pre-Trial Hearings Held	26
Non-Jury Trials Held	3
Jury Trials Held	0
Cases Dismissed	
After Driving Safety Course	6
After Deferred Disposition	3
After Proof of Financial Responsibility	3
Compliance Dismissal	4
Dismissed at Trial (By Prosecutor)	7
FTA's Issued	6
Warrants Issued	45
Total Outstanding Warrants	1547
Total Due from Outstanding Warrants	\$481,644.26
Warrants Cleared by Court	35
Number of Disposed Cases	105
Total Revenue	\$14,720.00
Total Kept by City	\$9,634.02
Total Remitted to State	\$5,085.98

# Municipal Court Case and Warrant Rate



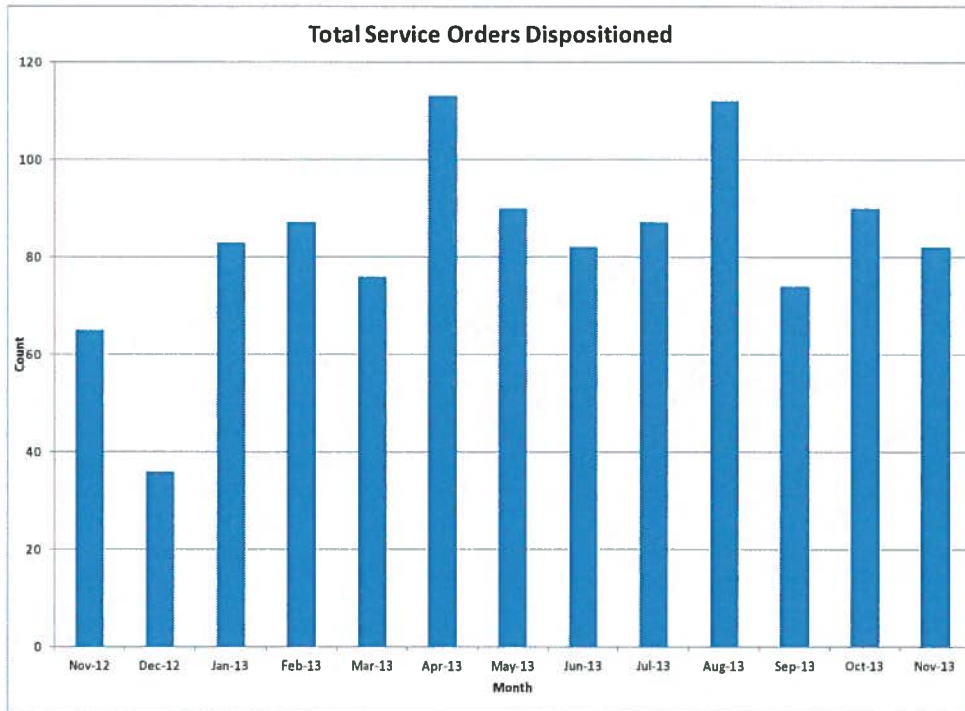


TO: Mayor and Councilmembers  
FROM: Ben White, City Manager  
DATE: December 17, 2013  
SUBJECT: CONSENT AGENDA – Public Works Report



## Public Works Monthly Report

### Service Order Status



Service Order Group	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13
Utility Billing	20	17	12	30	15	24	27	12	29	32	31	24	30
Street System	3	1	5	2	2	7	1	3	3	2	1	1	0
Water System	8	2	14	12	24	39	36	32	28	15	22	25	14
Waste Water System	5	2	10	4	7	4	1	6	1	2	3	5	3
Storm Water System	0	2	0	4	1	4	4	1	0	4	0	1	2
Property and Building	12	4	16	10	10	2	4	5	0	2	2	2	3
Electrical System	0	0	0	0	0	0	0	0	0	0	0	0	0
Refuse System	9	6	22	18	15	28	9	16	16	39	14	28	19
Projects	0	0	0	0	0	0	0	0	0	0	0	0	0
Vehicles	0	0	0	0	0	0	0	0	0	1	0	0	0
Public Works	0	0	1	0	0	0	0	1	0	0	0	0	0
Miscellaneous	8	2	3	7	2	5	8	6	10	15	1	4	11
<b>Total</b>	<b>65</b>	<b>36</b>	<b>83</b>	<b>87</b>	<b>76</b>	<b>113</b>	<b>90</b>	<b>82</b>	<b>87</b>	<b>112</b>	<b>74</b>	<b>90</b>	<b>82</b>

### Note:

1. Number of outstanding service orders, 22 days or older (backlog): 30
2. Number of elevated service orders: 0 completed, 20 outstanding

### Public Works General

1. No increase in lost time accidents for the year.
  - a. Total Number for 2012-2013: 0
2. Total lost days for 2012-2013: 0
  - a. Accidents in Month: None

## Street System

1. Project Backlog
  - a. Maintenance resurfacing and panel replacement.
    - i. Summit at Rike Street.
    - ii. West Santa Fe.
    - iii. Rike at East Santa Fe.
  - b. Safe Routes to School. See project status below.
  - c. Install remainder of school zone signs.
2. GO Bond related projects. See project status below.
3. US 380 Highway Project status.
  - a. 1st Railroad Bridge, Passing Track: Apr 2013 thru Mar 2014
  - b. 2nd Railroad Bridge, Main Track: Apr 2014 thru Oct 2014
  - c. 380 Roadway, East Bound: July 2013 thru Jan 2014. Mimosa Street opening delayed until east bound lane opens due to severe grade difference between current west-bound lane new east-bound lane.
    - i. East Bound Off-Ramp (Southwest Ramp), Complete Summer 2014
    - ii. East Bound On-Ramp (Southeast Ramp), Complete Dec 2013. Two-way ramp.
  - d. 380 Roadway, West Bound: Complete April 2014
    - i. West Bound Off-Ramp (Northeast Ramp), Complete Feb 2014
    - ii. West Bound On-Ramp (Northwest Ramp), Complete Summer 2014
  - e. Main Street Bridge Construction: Jul 2013 thru Dec 2013. Completely closed during construction. Use alternative paths: Orange, Rike, Hamilton, Beene etc.
    - i. North 380 Jughandle: Closed 6 Oct 2013
    - ii. South 380 Jughandle: Closed Dec 2013
    - iii. Main Street Roadway: Complete Jan 2013
  - f. Hill Street Crossing: Complete Apr 2014
  - g. Walnut Street Crossing: Complete Apr 2014
  - h. Main/Summit Street Crossing: Complete Apr 2014



Figure 1. Looking South Towards Main Street Bridge



Figure 2. Main Street Bridge



Figure 3. Southeast Ramp



Figure 4. Northwest Ramp

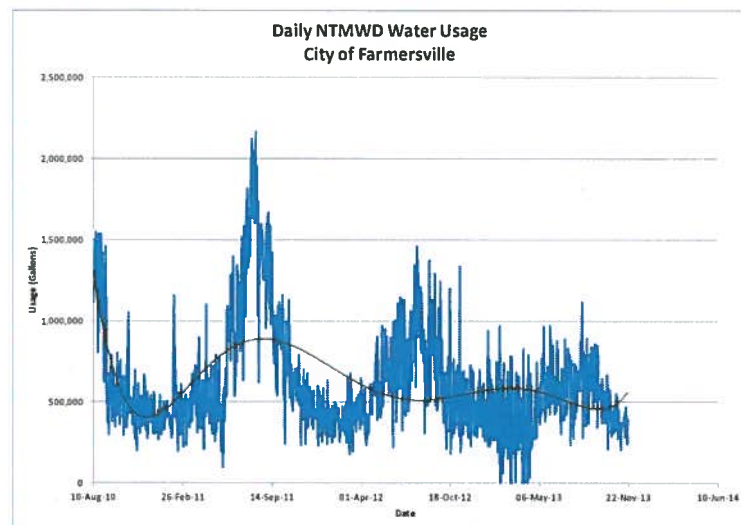
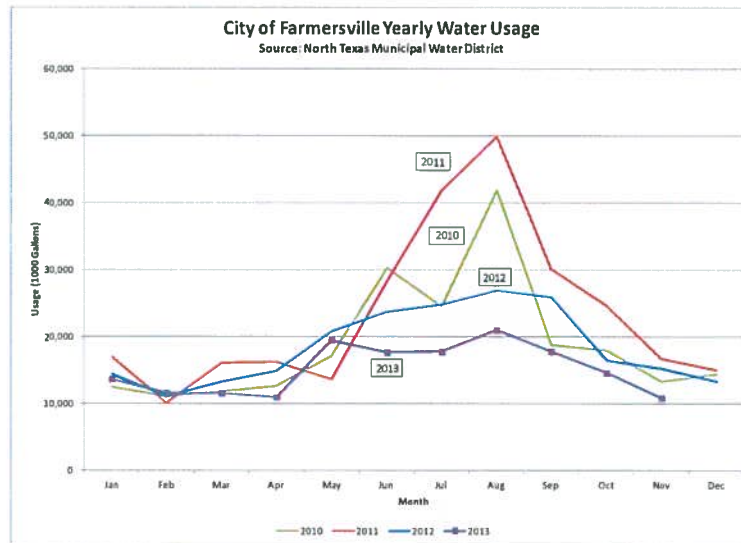
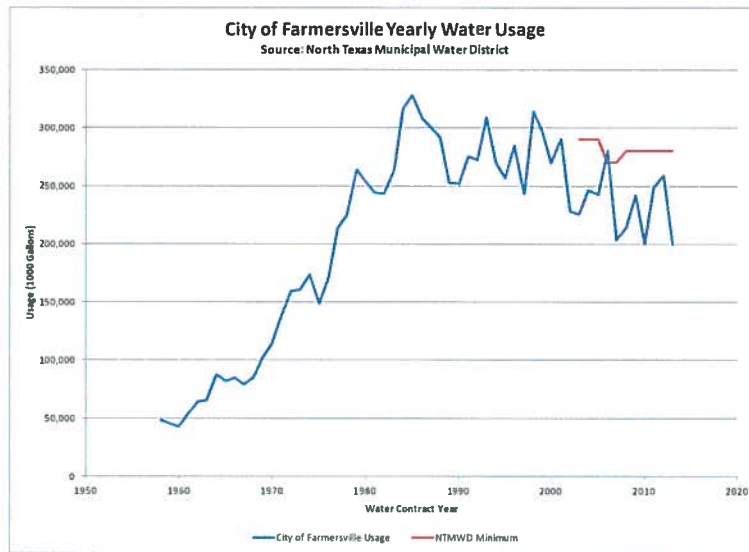


Figure 5. Northeast Ramp

## Water System

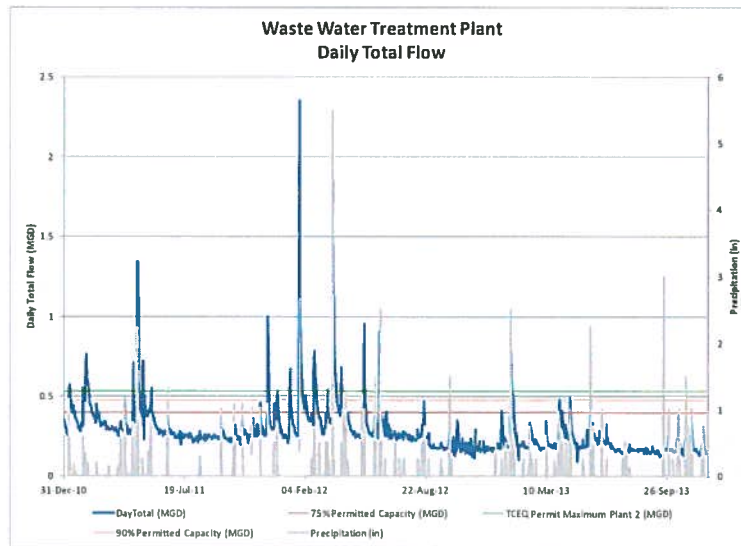
1. Project backlog
  - a. Waterline extension for Caddo Park.
  - b. Investigate interconnections with customers along Hanna Drive to see that they are properly metered. Ordered strap-on meter to help develop data.
  - c. Transfer NTMWD customers to CoF along Hwy 380.
  - d. GO Bond related engineering. See project status below.
  - e. Install water line on Lee Street to replace extremely poor 2" galvanized line. Currently working on easement documentation.
2. Meter Report (1381 - 4):
  - a. Residential Meters (1140 - 5)
  - b. Commercial Meters (186 + 1)
  - c. Industrial Meters (30,+0)
  - d. Public Meters (19, +0)
  - e. Wholesale Meters (6, +0)
3. Consumption Report (Calendar Year Start 21 Dec 2012, Month 21 Oct 2013 thru 20 Nov 2013, 30 days)
  - a. Inflow (NTMWD), Calendar Year to Date: 170,728,000
  - b. Inflow (NTMWD), Month: 10,871,000
  - c. Usage, Calendar Year to Date 156,617,690 gallons
  - d. Usage, Month: 10,343,840 gallons
  - e. Usage, Average Daily Water Usage for the Month: 344,794 gallons
  - f. Calendar Year Water Loss Percentage (to date): 8.26%
4. Stage 3 water restrictions are in place.

5. City-wide water outage occurred on Saturday November 30, 2013. See report in council package for more detailed information.



## Waste Water System

1. Project backlog:
  - a. Community Development Block Grant (CDBG) to fund sewer system project. See project status below.
  - b. GO Bond related engineering. See project status below.
  - c. Orange Street sewer lift station reconfiguration.



## Storm Water System

1. Project backlog:
  - a. Drainage issues behind May Furniture building.
  - b. Storm water line down Clairmont in need of upgrades.
2. Working on easement document for lot 13A of the old Candy Kitchen property. This is the first step to reconfigure the utilities in that area including: electrical, water, sewer, and storm water.

## Property and Buildings

1. City Hall
  - a. Backlog: Additional window tinting.
  - b. Backlog: Fix upstairs window.
2. JW Spain
  - a. No new news.
3. Onion Shed
  - a. No new news.
4. West Onion Shed
  - a. No new news.
5. Public Safety Building
  - a. No new news.
6. Chaparral Trail
  - a. See project status below.
  - b. Repaired light poles damaged by vandalism.
7. Rodeo Arena.

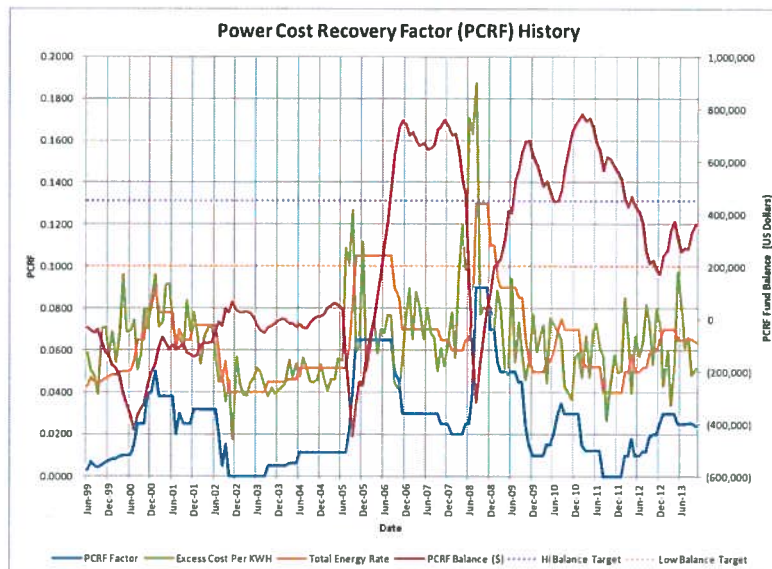
- a. No new news.
- 8. Public Works maintenance barn.
  - a. Backlog: Reconfigure and update indoor space.
    - i. Bathroom
    - ii. Locker space
    - iii. Shower
    - iv. Kitchenette/lunchroom
    - v. Office space
  - b. Backlog: Shelving
  - c. Backlog: Lean-to covered area for parts.
- 9. Rambler Park.
  - a. Upgrade project. (Underway)
    - i. Move gazebo closer to splash pad.
    - ii. Sidewalk connector to the gazebo.
    - iii. Replace Rambler's Park sign.
    - iv. Replace Splash Zone sign.
    - v. New placards indicating park time for watering restriction levels.
- 10. North Lake
  - a. Construct Police shooting range. Received slab design.
- 11. South Lake Park
  - a. Backlog: The following items are due for replacement/maintenance:
    - i. Repair/remove broken portal.
    - ii. Replace hanging bars, 10.
    - iii. Replace missing grill, qty 2.
    - iv. Replace bench at the boat ramp.
    - v. Replace weak boards on fishing pier.
    - vi. Improve hose bib installation
- 12. Civic Center/Library
  - a. Backlog: Handicap ramp compliance issues.
  - b. Backlog: Handicap parking striping and signage.
  - c. Centennial planning to fund and execute the following projects:
    - i. Replace exterior boards that are bad.
    - ii. Paint exterior.
    - iii. Replace entry boards with commercial grade metal/glass doors.
- 13. Best Center
  - a. Backlog: Change locks.
- 14. Senior Center
  - a. Backlog: Concrete for entrance area.
  - b. Backlog: Lights for the parking lot.
- 15. City Park
  - a. Backlog: The following items are due for replacement/maintenance
    - i. Place engineered wood fiber box around slide.
    - ii. Remove rock from underneath playground equipment and replace with engineered wood fiber.
- 16. Downtown

- a. Backlog: Install banner mounts.
  - b. Backlog: Install Christmas decorations. (Complete)
  - c. Replaced hanging planters on the median.
17. Install historical markers for the following items:
- a. Backlog: Old city standpipe location.
  - b. Backlog: Ramblers Baseball Park.
  - c. Backlog: Old Train Depot site.
  - d. Backlog: Downtown square, William Gotcher
  - e. Backlog: Looney-Dowlin First Public School

## Electrical System

1. Funds (\$600K) for capital projects available.
2. Working with Altec to buy a used digger/derrick truck.
3. Implemented plan with Incode to install on-line payment system.
4. Incode working to import customer database and get ready for customer billing in April.
5. McCord Engineering proceeding forward with the following items. Bottom two items are scheduled for completion by the end of the year. McCord has delivered standards documents for review.

McCord Engineering Item Description	Cost
Help during the upcoming year to establish CoF option (hourly charges)	<\$95K
Create a rate ordinance or update the existing one	\$28K
Set up through ordinance the standards for underground electric utilities	\$20K



## Refuse System

1. Worked on Penvesco refuse issues.

**Inspections, Permits, Plats**

1. School permit complete. Construction estimated to be complete in December.

**Vehicles/Tools**

1. No new news.

## Special Projects/Loans/Grants

Description	Total Project Estimate	City's Share	Estimated Construction Begin Date	Estimated Construction Completion Date	Comments and Status
Safe Routes to School Grant Funded by TxDOT	\$674,000	\$5,000 CoF Funded	Nov-13	Mar-14	Contracts are complete. Construction starts 25 Nov 2013.
Main Street Grant Texas Capital Fund	\$150,000	\$15,000 Cash CoF Funded	Mar-12	Feb-13	Grant audit complete. Awaiting fund reimbursement, \$122,064.
Chaparral Trail Grant Texas Parks & Wildlife (Phase I)	\$200,000	\$50,000 4B Funded	Oct-12	May-13	Grant audit underway. Awaiting fund reimbursement, \$150,000.
Chaparral Trail Grant Collin County Open Space (Phase II)	\$300,000	\$150,000 (4B, \$50K) (CoF, \$100K)	May-13	Oct-13	Construction complete. Awaiting grant audit and fund reimbursement, \$150,000.
Chaparral Trail Grant Collin County Open Space (Phase III)	\$300,000	\$150,000 (4B, \$60K 2013) (4B, \$60K 2014) (CoF, \$30K 2014)	Feb-14 (est)	Oct -14	Grant award. Developing bid documentation package. Package should be ready for release in Feb 2014.
Waste Water System Community Development Block Grant (CDBG)	\$275,000	\$41,250 (Cash)	Awarded	Awarded	Awarded, awaiting State contract.
Waste Water Treatment Plant Texas Revolving Fund	\$14,000,000	Loan, 100%	Not Awarded Yet	Not Awarded Yet	Application turned in. This does not obligate the City but does give us an option. Score and rank in Dec-13. Expect response in Jan-14.
Farmersville Parkway Phase III Collin County Bond	\$3,800,000	\$1,900,000	On-Hold	On-Hold	On hold awaiting matching funding, 50%.
Floyd Street Extension Collin County Bond	\$200,000	\$100,000	On-Hold	On-Hold	On hold awaiting matching funding, 50%

Red indicates change from last council meeting.

## General Obligation Bond Projects

Project Number	Project Name	Budget	Projected Or Actual Cost	Status	Estimated Construction Start Date	Estimated Construction End Date
<b>Street Projects</b>						
1	Sycamore Street Panel Replacement (Hwy 78 to Jackson)	123,000	123,000	Construction	Apr-13	Mar-14
2	Orange Street Overlay (380 to Old Josephine, Partially County Funded)	93,245	93,245	Engineering	May-14	Aug-14
3	CR557 Overlay (US 380 to SH 78), Majority County Funded	4,583	4,583	Complete	Oct-12	Jul-13
4	Westgate Overlay (Hwy 78 to Wilcoxson)	94,000	963,627	Contracted	Dec-13	May-14
5	Hamilton Overlay (McKinney to Yucca)	728,000		Contracted	Dec-13	May-14
6	Hamilton Street Overlay (Yucca to Gaddy)	88,000		Contracted	Dec-13	May-14
7	Central Overlay (College to Prospect)	101,000		Contracted	Dec-13	May-14
8	Beech Street Overlay (Main to Beene)	137,000		Contracted	Dec-13	May-14
9	Windom Overlay (Maple to McKinney)	46,000		Contracted	Dec-13	May-14
10	South Washington Overlay (Farmersville Parkway to Sid Nelson)	88,000	88,000	Engineering	Apr-14	Jun-14
11	Sid Nelson Overlay (South Washington to Hamilton)	88,000	88,000	Engineering	May-14	Jun-14
12	Hamilton Street (380 to Farmersville Parkway)	1,384,000	1,384,000	Engineering	Jul-14	Sep-14
13	Santa Fe Reconstruct (Johnson to Main)	504,000	504,000	Engineering	Oct-14	Dec-14
14	Street Signs and Installation	95,000	95,000	Ready for Construction	Feb-14	Dec-14
Street Projects Total		3,573,828	3,343,455	230,373		
Street Projects GO Bond Allocation		3,575,000				
<b>Water Projects</b>						
15	North ET/North Main Street	189,000	464,607	Contracted	Jan-14	May-14
16	Sycamore St/Hwy 78	329,000		Contracted	Jan-14	May-14
17	Rike/Houston/Austin Street	163,500	163,500	Engineering	Apr-14	Jun-14
18	Automated Meter Reading System	520,000	520,000	Construction	Mar-13	Jun-14
19	Bob Tedford Drive	83,000	83,000	Not Started	Mar-14	Jun-14
20	CR 608/CR 609	63,500	63,500	Not Started	Jul-14	Aug-14
<b>Wastewater Projects</b>						
21	S Main & Abbey – Gravity Main	52,000	52,000	Not Started	Jan-15	Apr-15
22	Hwy 78 & Maple St – Gravity Main	57,000	57,000	Not Started	Jan-15	Apr-15
23	Hwy 78 & CR 611 – Gravity Main	172,500	172,500	Not Started	Jan-15	Apr-15
24	Floyd St – Lift Station	50,000	50,000	Engineering	Mar-14	Apr-14
25	Sycamore – Gravity Main	23,000	23,000	Complete	May-13	Jul-13
26	Hwy 380 & Welch Dr – Gravity Main	164,500	164,500	Not Started	Aug-14	Nov-14
27	Hwy 380 (AFI to Floyd St) – Lift Station & Force Main	445,000	445,000	Not Started	Nov-14	Jun-15
28	Locust – Gravity Main	88,500	88,500	Not Started	Oct-14	Dec-14
Water and Wastewater Projects Total		2,400,500	2,347,107	53,393		
Water and Wastewater Projects GO Bond		2,400,000				

## Action Item List

Project Name	Project Type	Date of Request	Person Assigned	Service Order Number	NOTES	CLOSE DATE
Brick and Tree	for all past city council and mayors	01/14/2013	Paula Jackson			Open
Water hole in the sidewalk at Tony's Restaurant	have public works look to see what can be done to correct	14-Jan-2013	public works	149337		Open
Requirements for thickness of driveways	Research Suddivision and Zoning for the thickness for driveways. Questions regarding 6 in accompanied by geotechnical study	15-Jan-2013	Ben White/Paula			Open
Survey's and Reports	yearly... Meet with Ben	23-Jan-2013	Paula Jackson			Open
Rambler Park	The Playground in in need of mulch	12-Mar-2013	public works			Open
CHAPARRAL TRAIL	LIGHT FOR THE 1 MILE MARKER	19-Feb-2013	BEN			Open
SIDEWALK	remove extremely bad section of sidewalk in front	17-May-2013	PUBLIC works			Open
bricks for pavilion	Ed Stuart	5-Jun-2013	Paula Jackson		received brick. Now Paula will see where it will be placed	open
Restrooms at parks	Audrey has requested a number of things to be fixed or replaced at the restrooms like signs on the mens and		Paula Jackson		Ben and I are looking into signs to be placed.	Open

Project Name	Project Type	Date of Request	Person Assigned	Service Order Number	NOTES	CLOSE DATE
Building Inspection Contract	look at BV Contract for Fees vs what we Charge on Permits	17-Jul-2013	Paula Jackson			Open
Move rolloff containers from Progressive to City Billing	Get with Progressive and make the Change over and make sure the charges are correct	17-Jul-2013	Paula Jackson		The billing in for January will have all roll-off conatiners inside the City of Farmersville	Open
Hot Mix Street Repairs	Looking at repairing Merit and some other streets.	28-Aug-2013	public works			Open
Safe Route to School Grant	The City will be relocating Water Meters, Sewer Cleanouts and ATMOS will be relocating the Gas Meters	9/8//2013	public works		The guys are working on this	Open
Public Safety Building:	The Side door of the Police station does not work properly. Also the fire dept door beside the bay door.				Will have someone out to take a look to see what it will take to fix. Will have them look at the building to see if it will need leveling.	Open

Project Name	Project Type	Date of Request	Person Assigned	Service Order Number	NOTES	CLOSE DATE
City Hall	floor - replacement and duct cleaning					Open
ADT (smoke alarm)	City Hall, Police and Library					Open
Label Breakers	will have Fulz Electric label and put a Warning on the Main (Do Not Turn Off)				called Foltz Electric and they will fix the problem	Open

Project Name	Project Type	Date of Request	Person Assigned	Service Order Number	NOTES	CLOSE DATE
Side walk repairs needed	the Sidewalk infront of Independent Bank and infornt of McGuire Building				Ben will be having Nick to take this and do the repairs	Open
Library Repairs	need work on one of the Back doors. Need new Door on the front.	1-Nov-2013			Centennial Committee	Open
Library Repairs	would like better lighting in Front	1-Nov-2013			Centennial Committee	Open
Library Repairs	in the Front of the building there are places that need to have the boards placed back on at the roof line	1-Nov-2013			Centennial Committee	Open

Project Name	Project Type	Date of Request	Person Assigned	Service Order Number	NOTES	CLOSE DATE
CIVIC CENTER	PAINTING OF THE BUILDINGS	1-Nov-2013			Centennial Committee	Open
CHAPARRAL TRAIL	PHASE III PLAN SET copies for Joe Helmerger for bid, 50% completion, 75% completion and 90% completion	1-Dec-2013	BEN			Open
FISD JUNIOR HIGH	FISD IS REQUIRING A 6" WATER TAP TO SUPPLY WATER TO FIRE SPRINKLE SYSTEM	11-Dec-2013	public works	150573		Open

Project Name	Project Type	Date of Request	Person Assigned	Service Order Number	NOTES	CLOSE DATE
Side walk repairs needed	the Sidewalk infront of Independent Bank and infortnt of McGuire Building				Ben will be having Nick to take this and do the repairs	Open



TO: Mayor and Councilmembers  
FROM: Ben White, City Manager  
DATE: December 17, 2013  
SUBJECT: CONSENT AGENDA – Library Report



## Charles J. Rike Memorial Library

203 Orange Street - Farmersville, Texas

[www.rikelibrary.com](http://www.rikelibrary.com)

972-782-6681

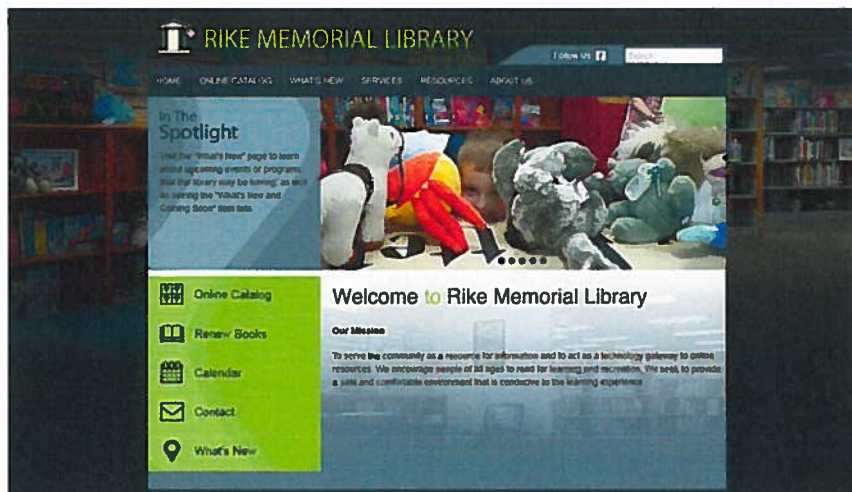
### Monthly Report: November – 2013

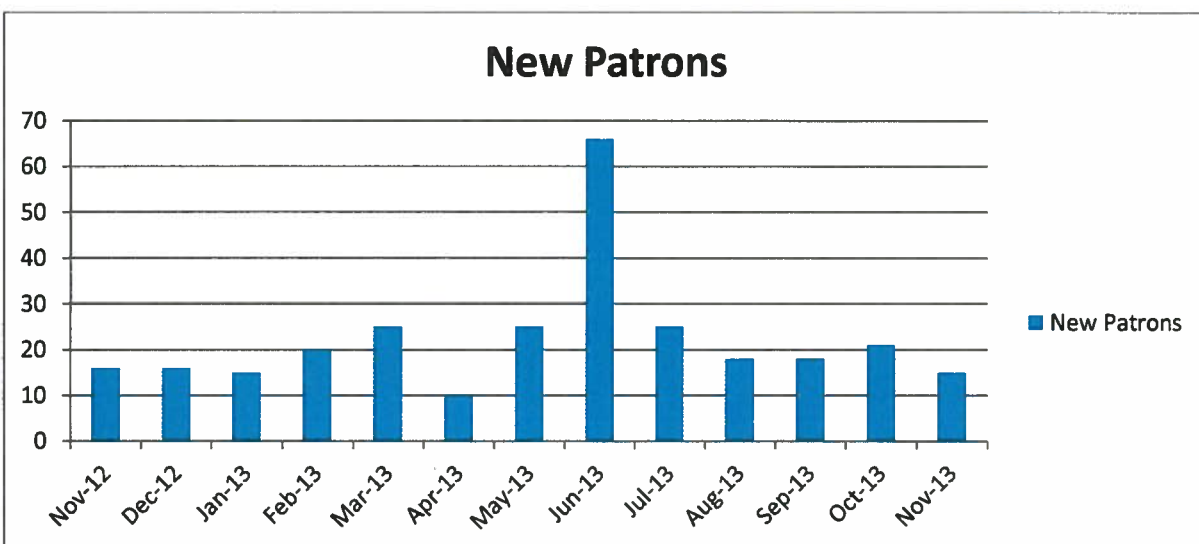
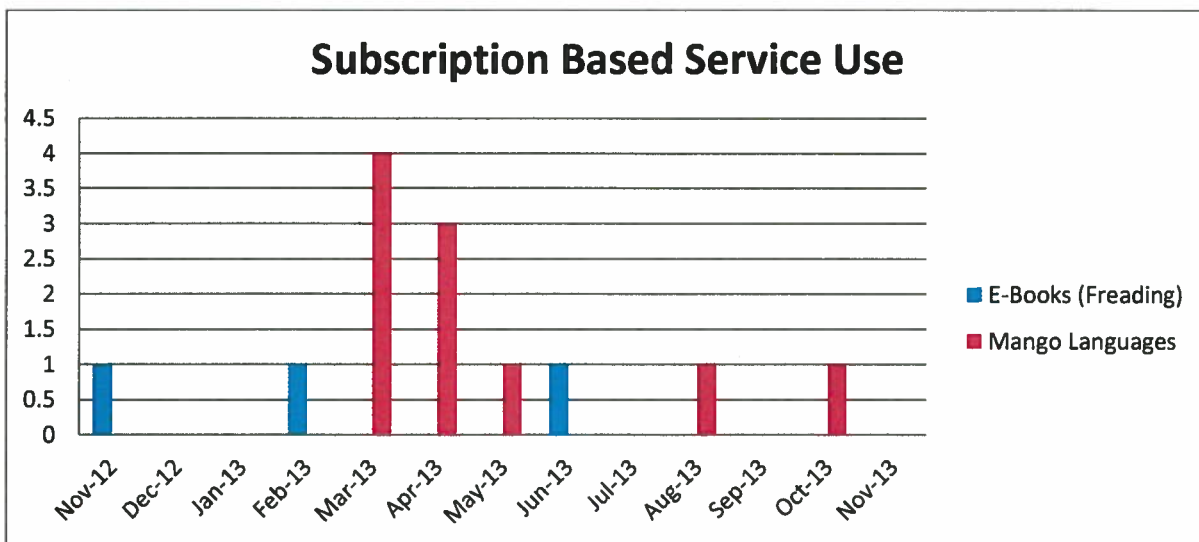
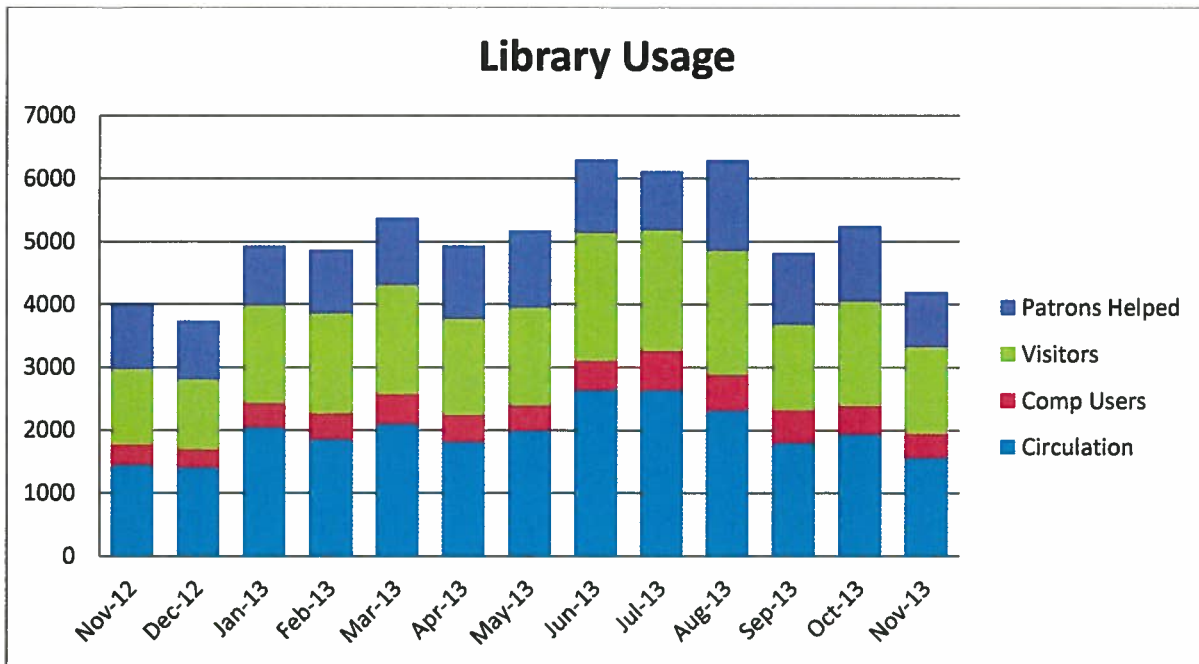
<b>Circulation:</b>	<b>1555</b>
<b>Computer Users:</b>	<b>384</b>
<b>Visitors:</b>	<b>1380</b>
<b>Inter-library Loan</b>	
<b>Books loaned to other libraries:</b>	<b>1</b>
<b>Books borrowed for our patrons:</b>	<b>2</b>
<b>Patrons Saved \$ *</b>	<b>\$23,482.20</b>
<b>New Patrons:</b>	<b>15</b>
<b>Volunteer Hours Donated:</b>	<b>0 hours</b>

#### Other Items of Interest:

The library will be holding a "Food for Fines" drive again starting December 3, 2013 through February 28, 2014. All food donated will benefit the Farmersville Food Pantry. Each non-perishable food item donated will equal up to \$1 of late-fine forgiveness. Donations cannot be applied towards fees incurred for loss or damage. We are excited to hold this event that will doubly benefit our community.

Rike Library has a newly redesigned website! It showcases responsive website design that allows the website to self-adjust to the size of the device it is viewed on. The website redesign and hosting for 1 year was paid for by a grant from the TexShare Mobile Round 2 project from The Texas State Library and Archives Commission which is funded by the Institute of Museum and Library Services. The goal for the website redesign was to make the website visually appealing, easier to update and provide more information about the library, services and events. Including easier access to our mobile catalog and ultimately allow the entire website to be user friendly from any device. [www.rikelibrary.com](http://www.rikelibrary.com)







TO: Mayor and Councilmembers  
FROM: Ben White, City Manager  
DATE: December 17, 2013  
SUBJECT: CONSENT AGENDA – City Manager's Report



## City Manager Monthly Report

### City Manager General

1. Attended the following meetings:

Meeting Description	Attended
City Council Meeting	2
Farmersville Economic Development Corporation (4A)	1
Farmersville Community Development Corporation (4B)	1
Planning and Zoning Commission	0
Parks and Recreation Board	1
Main Street Board	1
Downtown Merchants Meeting	0
Capital Improvements Advisory Commission	0
Building and Property Standards Meeting	0
Farmersville Garden Club	0
Realtors Meeting	0
Chamber of Commerce Board Meeting	1
Chamber of Commerce Networking Meeting	0
Farmersville Riding Club	0
Northeast Texas Trail Association (NETT)	0

2. Hired part-time employee (Priscilla Garcia) to scan and disposition documents city-wide to implement a new paperless records management

### Ordinances and Ordinance Changes

1. Backlog

a. New

- i. Painting of fire hydrants.
- ii. Electrical customer infrastructure/impact fees.
- iii. Street sign standards.
- iv. Knox boxes.

b. Change

- i. Standard design details for: water, wastewater, etc.
- ii. Revise codification for missed ordinances
  1. Received quarterly supplement from MuniCode. (Complete)
  2. Review new quarterly supplement from MuniCode.

3. Make updates as necessary based on review.
- iii. Garage sale ordinance (Underway)
- iv. Master fee schedule change for updated refuse service fees. (Complete)

### **Contracts**

1. Backlog
  - a. Wireless tower based contracts (AT&T, Partnership Broadband now Rhino, T-Mobile). (Underway)
  - b. TIRZ ILA with Collin County Tax Office to go to Commissioner's Court in January 2014.
  - c. Franchise agreements. Refuse, telephone, gas, etc.
2. Working with Collin County to utilize some of their assets to help us with our Records Management System. (Underway)
3. Incode contract for web based credit card payment system.
4. 12 inch waterline contract.
5. Street overlay project contract.

### **Planning**

1. Met with Collin County Engineering to coordinate thoroughfare plan with the County. We identified a minor update that will need to be incorporated regarding future roadways to the north.

### **Policy Changes**

1. Backlog
  - a. Information Technology policy. (Underway)

### **Personnel Related Matters**

1. Hired new Public Works employee, Jerry Cortez.
2. Preparing documentation for annual staff review.

### **Customer Service Window**

1. No new news.

### **Budget/Finance**

1. Receive funds for anticipation note on 10 Dec 2013. (Complete)
2. Annual audit date set, 16 Dec 2013.
3. TIRZ account calculations complete for this year. Calculation estimates for next year received. (Complete)
4. Going forward with installation of credit card payment system via the web.
5. Budget amendment underway for Warrant Officer vehicle.

**Information Technology**

1. Implementing improved enterprise-wide monitoring capability. This helps improve fault prevention capability.
2. Ordering new laptop for Council chamber.
3. Upcoming projects
  - a. Better backup processes
  - b. Microsoft Office Suite 2010

**Special Events**

1. Supported Spinsty Bike Ride.
2. Supported Christmas light decorations.



TO: Mayor and Councilmembers  
FROM: Ben White, City Manager  
DATE: December 17, 2013  
SUBJECT: INFORMATIONAL ITEM – Farmersville Economic Development Corporation  
Financial Report

**Farmersville Economic Development Corp 4A  
Investment and Budget Report**

**November 2013**

**Prepared by: Daphne Hamlin**

***Farmersville Economic Development Corp 4A***  
***November 2013***

<b>Statement Balance 11-01-2013</b>	<b>\$160,436.50</b>
<b>Deposits:</b>	
<b>Sales Tax:</b>	<b>\$21,587.41</b>
<b>Cking Int .05%</b>	<b>\$6.72</b>
<b>CD Interest</b>	<b>\$106.16</b>
<b>Transfer to Texpool</b>	
<b>Transfer from Texpool</b>	<b>\$-</b>
	<hr/>
<b>Statement balance 11-30-2013</b>	<b>\$182,136.79</b>

**Outstanding Transactions**

**Sales Tax**  
**Transfer to Texpool**  
**CD Interest**  
**Checks**

<b>Balance 12-5-2013</b>	<b>\$182,136.79</b>
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Farmersville Economic Development Corporation  
Cumulative Income Statement  
For the 12 Months Ended, September 30, 2014

	FY 2014 Budget	October	November	December	January	February	March	April	May	June	July	August	September	YTD
Beginning Bank Balance		\$145,798.94	\$160,436.50											\$306,235.44
Deposits														\$-
Sales Tax Collections	\$160,000.00	\$21,637.54	\$21,587.41											\$43,224.95
Interest Income cking	\$1,100.00	\$7.28	\$6.72											\$14.00
Transfer from Texpool to First Bank														\$-
Transfer funds to CD														\$-
Transfer to Texpool														\$-
CD Interest Earned		\$102.74	\$106.16							\$0.00				\$208.90
Total Revenue	\$161,100.00	\$167,646.50	\$182,136.79	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$43,447.85
Expenses:														
Administration	\$1,000.00													\$-
Meeting Expenses	\$1,000.00	\$-												\$-
Dues/School/Travel	\$500.00													\$-
Office Supplies	\$200.00													\$-
Marketing/promotion Expenses														\$-
Marketing/Promotion Expenses/Advertising	\$7,110.00	\$7,110.00												\$7,110.00
Collin College Sponsorship	\$7,500.00													\$-
Legal Service	\$2,500.00													\$-
Farmersville Chamber	\$1,000.00													\$-
Farmersville Rotary	\$500.00													\$-
Total Expenditures	\$21,310.00	\$7,110.00	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$7,110.00
Directive Business Incentives														\$-
Collin College Project(sewer/streets/electric)	\$100,000.00													\$-
NTMWD Regional WW Treatment	\$150,000.00													\$-
Electrical Study	\$125,000.00													\$-
Façade Grant Program	\$50,000.00													\$-
Total Development Cost	\$425,000.00			\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Total Expenditures	\$446,310.00	\$7,110.00	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$7,110.00
Revenue vs Expenditures	(\$285,210)													\$-
From Reserves	\$285,210.00													\$-
Balance Budget	\$-													\$-
Total Expenditures														\$-
Ending Bank Balance		\$160,436.50	\$182,136.79	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$7,110.00
CD Investment		\$250,000.00	\$250,000.00											
Texpool Balance		\$365,517.59	\$365,631.07											
Interest Earned		\$15.52	\$13.48											\$29.00
Total Available Funds		\$776,954.09	\$798,667.86	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
							k							



TO: Mayor and Councilmembers  
FROM: Ben White, City Manager  
DATE: December 17, 2013  
SUBJECT: INFORMATIONAL ITEM – Farmersville Community Development Corporation  
Financial Report

**Farmersville Community Development Corp 4B  
Investment and Budget Report**

**November 2013**

**Prepared by: Daphne Hamlin**

**Farmersville Community Development Corp 4B**  
**November 2013**

<b>Statement Balance 11-1-2013</b>	<b>\$64,433.93</b>
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Deposits:

Sales Tax:	\$21,587.41
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Cking Int .05%	\$2.76
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Stop payment Fee

Transfer to Texpool

Transfer from Texpool	\$-
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Checks 2184	<u>\$(136.50)</u>
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<b>Statement balance 11-30-2013</b>	<b>\$85,887.60</b>
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**Outstanding Transactions**

Sales Tax

Transfer to Texpool

CD Interest

Checks 2187-2191	\$(1,105.53)
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<b>Balance 12-5-2013</b>	<b><u>\$84,782.07</u></b>
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Farmersville Community Development Corporation  
Financial Statement  
For the Fiscal Year Ended September 30, 2014

	October	November	December	January	February	March	April	May	June	July	August	September
Beginning Bank Balance	120,292.64	\$64,297.43										
Deposits:												
Sales tax deposits	21,637.54	21,587.41										
Interest income-bank	4.03	2.76										
Transfer to TexPool												
Transfer From Texpool to First Bank												
Refund from Boudnary Solutions												
Reimbursement for Marketing												
Reimbursement for Main Street Mgr.												
Adjusting Entry												
Total Revenues	141,934.21	85,887.60	-	-	-	-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	- \$
Disbursements:												
Main Street Salary	57,454.60											
Miscellaneous												
Main Street Supplies	184.00	\$ 962.44										
Marketing Program	15,000.00											
Reimburse city for accounting												
Chaparral Trail Improvements												
Collin College Scholarship sponsorship												
Chamber of Commerce												
May Taxes		\$ 143.09										
Christmas Activities												
Land Purchase	4,998.18											
Fire Works												
Flag Pole Installation												
Splashpad Improvements												
Historical Marker for Post Office												
Bain Honaker House Restoration												
National Register District Project												
Chaparral Trail Kiosks												
Total Expenses	77,636.78	1,105.53	\$ -	\$ -	-	\$-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Ending Bank Balance	64,297.43	84,782.07	-	-	-	-	-	-	-	-	-	-
TEXPOOL Balance	84,812.28	\$84,815.37										
Interest Income-TEXPOOL	3.58	3.09										
Total Available Funds	149,109.71	169,597.44	-	-	-	-	-	-	-	-	-	-

Signed:

## 12/5/2013

### Excess Revenue Over Expenses



TO: Mayor and Councilmembers  
FROM: Ben White, City Manager  
DATE: December 17, 2013  
SUBJECT: INFORMATIONAL ITEM – Planning & Zoning Minutes

Electronic minutes are found at the following link:

[http://www.farmersvilletx.com/government/agendas\\_and\\_minutes/planning\\_and\\_zoning/index.jsp](http://www.farmersvilletx.com/government/agendas_and_minutes/planning_and_zoning/index.jsp)

FARMERSVILLE PLANNING & ZONING COMMISSION  
SPECIAL SESSION MINUTES  
NOVEMBER 4, 2013

The Farmersville Planning and Zoning Commission met in special session on November 4, 2013 at 6:30 p.m. at the City of Farmersville Council Chambers with the following members present: Todd Rolen, Bryce Thompson, Craig Overstreet and Lee Warren. Members absent were Patti Ford, Mark Vincent and Tom Waitschies. Staff members present was City Manager Ben White, City Attorney Alan Lathrom and City Secretary Edie Sims. Council Liaison John Klostermann was present.

**CALL TO ORDER AND RECOGNITION OF CITIZENS/VISITORS**

Chairman Lee Warren called the meeting to order at 6:30pm. Edie Sims called roll and announced that a quorum was present. Craig Overstreet offered the invocation and led the audience in the Pledge of Allegiance and Pledge to the Texas Flag.

**Item II – A) PUBLIC HEARING TO CONSIDER, DISCUSS AND ACT UPON A REPLAT FOR A NONRESIDENTIAL SUBDIVISION TO BE LOCATED AT OR ABOUT THE NORTH SIDE OF WEST AUDIE MURPHY PARKWAY AND WEST OF BOB TEDFORD DRIVE, FARMERSVILLE**

Chairman Lee Warren opened the Public Hearing at 6:32pm and asked for anyone for the replat to step forward. With no one coming forward, Chairman Warren asked for those opposing the replat to step forward. No one came forward to speak therefore Chairman Warren closed the Public Hearing at 6:32pm.

Commissioners reviewed the replat request with no questions. Bryce Thompson motioned to approve the replat as presented with Todd Rolen seconding the motion. Motion carried unanimously.

**Item II – B) PUBLIC HEARING TO CONSIDER, DISCUSS AND ACT UPON A REQUEST FOR REZONING FROM HIGHWAY COMMERCIAL (HC) DISTRICT USES TO HIGHWAY COMMERCIAL (HC) DISTRICT SUBJECT TO A SPECIFIC USE PERMIT FOR A NURSING FACILITY TO BE LOCATED AT OR ABOUT THE NORTH SIDE OF WEST AUDIE MURPHY PARKWAY AND WEST OF BOB TEDFORD DRIVE, FARMERSVILLE**

Chairman Lee Warren opened the Public Hearing at 6:33pm and asked for anyone for the rezoning to step forward. Arlyn Samuelson with Pogue Engineering came forward as the engineering firm for the project stating he was available for any questions or concerns the Commission may have. With no questions, Chairman Warren asked for those opposing the rezoning. No one came forward to speak therefore Chairman Warren closed the Public Hearing at 6:34pm.

Todd Rolen motioned to approve the request for rezoning subject to a Specific Use Permit with Bryce Thompson seconding the motion. Motion carried unanimously.

**Item III – A) CONSIDER, DISCUSS AND ACT UPON MINUTES FROM SEPTEMBER 16, 2013 P&Z MEETING**

Todd Rolen motioned to approve the minutes as presented with Craig Overstreet seconding the motion. Motion carried unanimously.

**Item III – B) CONSIDER, DISCUSS AND ACT UPON A SITE PLAN FOR A TRAVEL CENTER TO BE LOCATED AT OR ABOUT THE NORTH SIDE OF WEST AUDIE MURPHY PARKWAY AND EAST OF BOB TEDFORD DRIVE, FARMERSVILLE**

Mark Moss, realtor for the present property owners, stated the revisions requested by the City's Engineer have been presented. Chairman Warren questioned if the Travel Center presented will be comparable to Valero. Mr. Moss indicated the facility will have fueling stations and a restaurant. Chairman Warren noted he did not see on the site plan where overnight parking was available. Mr. Moss stated the facility is not designed to accommodate overnight parking and will not have showers. The primary use is for local use and travelers along Highway 380.

City Manager Ben White indicated there are some issues that will be resolved prior to issuance of a building permit. Lot 17 is vacant and is intended to plat lots 17 and 18 at a later date. Craig Overstreet questioned the water line size with Mr. White stating he thought it was an 8" line. Mr. White also indicated the facility must have a fire loop. Mr. Overstreet also questioned the lighting, which is one of the deficiencies. The lighting must be described on the site plan and will adhere to the City's ordinances per Mr. White. The use of the facility must be well lit and the site plan must consist of what type of lighting will be used. The lighting must be compatible to the area.

Item 3 from the City Engineer's recommendation letter stated the "zoning and present use of properties within 200' shall be shown, including Lot 15 on the west side of Bob Tedford Drive." Mr. White explained that all lots within 200' feet must be shown on the site plan to see the zoning of the general area.

The new owner/developer, Abdul Alzoubi, was arrived at 6:44pm and was available to answer questions. Mr. Alzoubi stated he has driven through our town for 3 ½ years and found the need for this service at this location.

Mr. White stated a slow down lane has been included for this facility which is a major plus.

Bryce Thompson motioned to approve the site plan subject to the contingencies as set out by the City Engineer. Todd Rolen seconded the motion. Motion carried unanimously.

**Item III – C) CONSIDER, DISCUSS AND ACT UPON A SITE PLAN FOR A SKILLED NURSING FACILITY TO BE LOCATED AT OR ABOUT THE NORTH SIDE OF WEST AUDIE MURPHY PARKWAY AND WEST OF BOB TEDFORD DRIVE, FARMERSVILLE**

Chairman Lee Warren asked if all issues have been resolved with City Manager Ben White stating yes. City Manager Ben White stated all requirements have been met with no caveats to present to the Commission. The masonry issue was resolved and the project is in full compliance with City ordinances. Craig Overstreet motioned to approve the site plan for the skilled nursing facility as presented and to recommend to Council for approval with Todd Rolen seconding the motion. Motion carried unanimously.

**Item IV) ADJOURNMENT**

Craig Overstreet motioned to adjourn with Bryce Thompson seconding the motion. P&Z Commission adjourned at 6:51 p.m.

ATTEST:

\_\_\_\_\_  
Lee Warren, Chairman

\_\_\_\_\_  
Bryce Thompson, Secretary



TO: Mayor and Councilmembers  
FROM: Ben White, City Manager  
DATE: December 17, 2013  
SUBJECT: INFORMATIONAL ITEM – Sign Board of Appeals Minutes

- There was not a meeting of the Sign Board of Appeals during the month of November 2013.

Electronic minutes are found at the following link:

[http://www.farmersvilletx.com/government/agendas\\_and\\_minutes/planning\\_and\\_zoning/index.jsp](http://www.farmersvilletx.com/government/agendas_and_minutes/planning_and_zoning/index.jsp)



TO: Mayor and Councilmembers  
FROM: Ben White, City Manager  
DATE: December 17, 2013  
SUBJECT: INFORMATIONAL ITEM – Capital Improvements Advisory Commission Minutes

- There was not a meeting of the Capital Improvements Advisory Commission during the month of November 2013.

Electronic minutes are found at the following link:

[http://www.farmersvilletx.com/government/agendas\\_and\\_minutes/planning\\_and\\_zoning/index.jsp](http://www.farmersvilletx.com/government/agendas_and_minutes/planning_and_zoning/index.jsp)



TO: Mayor and Councilmembers  
FROM: Ben White, City Manager  
DATE: December 17, 2013  
SUBJECT: INFORMATIONAL ITEM – Farmersville Community Development Corporation Meeting Minutes

Electronic minutes are found at the following link:

[http://www.farmersvilletx.com/government/agendas\\_and\\_minutes/community\\_development/index.jsp](http://www.farmersvilletx.com/government/agendas_and_minutes/community_development/index.jsp)

**FARMERSVILLE COMMUNITY DEVELOPMENT CORPORATION BOARD (4B)**  
**SPECIAL MEETING MINUTES November 20, 2013 DRAFT**

**CALL TO ORDER, ROLL CALL AND RECOGNITION OF VISITORS**

The Farmersville Community Development Corporation Board met on November 20, 2013 in the City Council Chambers at City Hall. President Leaca Caspari convened the meeting at 5:30 p.m. and announced that a quorum was present after roll call. The following board members were present: Leaca Caspari, Donna Williams, Paul Kelly, Dick Seward, David Ketcher, and Barbara Stooksberry. President Caspari welcomed City Manager Ben White, Main Street Manager Adah Leah Wolf, and guests Diane Piwko, Steve Caspari, and Bryan Williams.

**PURCHASE OF CHRISTMAS DECORATIONS AND POSSIBLE BUDGET AMENDMENT**

City Manager Ben White presented a proposal for using a professional firm to decorate for Christmas. The proposal is for a total of \$11,000, and would include lights on the trees in the downtown median; décor and lighted garland on the median light poles; décor lights and wreaths on the gazebo; assembly and décor of the Christmas tree; and décor and lights on the Parkway monument sign. The city will own the materials which can then be used in subsequent years. Partnering in the cost will be the Chamber of commerce, Public Works, 4B and possibly the Parks Board. After discussion, Paul Kelly motioned to amend the "Christmas Activities" budget item by adding \$2,000 to make it a total of \$4,000. David Ketcher seconded the motion, which was unanimously approved.

**ADJOURNMENT**

There being no further business, President Caspari adjourned the meeting at 5:55 PM.

Signatures:

\_\_\_\_\_  
Leaca Caspari, President

\_\_\_\_\_



TO: Mayor and Councilmembers  
FROM: Ben White, City Manager  
DATE: December 17, 2013  
SUBJECT: INFORMATIONAL ITEM – Farmersville Economic Development Corporation Meeting Minutes

Electronic minutes are found at the following link:

[http://www.farmersvilletx.com/government/agendas\\_and\\_minutes/economic\\_development/index.jsp](http://www.farmersvilletx.com/government/agendas_and_minutes/economic_development/index.jsp)

**FARMERSVILLE ECONOMIC DEVELOPMENT CORPORATION  
MEETING MINUTES**

October 17th, 2013

The Farmersville EDC met in regular session on October 17th, 2013, at 7:00 p.m. at the City Council Chambers with the following members present: Bob Collins, Kris Washam, Chris Lair, Robbie Tedford and Kevin Meguire. Staff members present were City Manager Ben White and City Accountant Daphne Hamlin. Guest recognized was Realtor Randall Shinn.

**CALL TO ORDER**

Bob Collins convened the meeting at 7:00 p.m. and announced that a quorum was present.

**RECOGNITION OF CITIZENS/VISITORS**

Guest recognized was Realtor Randall Shinn.

**RECEIVE REPORT ON STATUS OF STATE HIGHWAY 380 RECONSTRUCTION PROJECT FROM LAKE LAVON TO THE COLLIN/HUNT COUNTY LINE**

City Manager Ben White updated the EDC 4A board on the progress of the Highway 380 Project. He presented a handout on the status of the Highway 380 Project. Mr. White stated that progress is coming along on the Main Street Bridge with a completion date of December 2013

**UPDATE REGARDING COLLIN COLLEGE**

Bob Collins updated the EDC 4A Board. Dr. Israel is planning to meet with the Farmersville ISD Superintendent Jeff Adams in regards to creating an Academy for High School Students to receive a head start on technical trades offered by Collin College. Mr. Collins stated that the Collin College Campus in Plano offers this type of program. Original meeting was cancelled but will be rescheduled in the near future.

Kevin McGuire asked if Mr. Collins felt the College was in jeopardy. Mr. Collins stated he could not answer that at this time. Mr. Collins stated that hopefully in November Dr. Israel will have a plan for the Farmersville Campus.

**UPDATE REGARDING ELECTRICAL SYSTEM ACQUISITION.**

Mr. White gave an update to the EDC 4A Board. Mr. White stated discussions relating to the City of Farmersville taking over the electrical system are complete. City Council decided to pursue the City of Farmersville taking over management, maintenance and operation of the electrical system.

First Southwest will begin process of securing financing for support of capital procurement and building improvements.

Mr. White stated that the contract for energy is underway and the RFP wording has been finalized. Energy contract negotiations began October 9<sup>th</sup>, 2013 with an effective date of May 1, 2014.

## DISCUSSION ON CREATING TOWNE CENTRE

Kris Washam handed out to the EDC 4A Board information regarding research on creating a Towne Centre for the City of Farmersville. Mr. White also had available information to discuss the possibility of a study for the development of the Towne Centre.

Mr. Collins stated this could give a fresh look on what it will take to evaluate assets and procure funding. Mr. Collins asked for any comments. Mr. Tedford stated the first thing that needs to happen is water-wastewater or nothing will go forward. Mr. Collins stated he felt this plan is important for the future of Farmersville. Mr. Tedford stated that the EDC 4A Board has limited reserves and feels the need to concentrate on the electrical system.

Mr. Collins asked if the EDC 4A Board would be willing to approach one of the firm's recommended by both Ms. Washam and Mr. White to see if there is a possibility of a grant. Mr. McGuire stated he would like to see a plan in place, but is aware it will be for the future. Mrs. Washam said if a decision is made not to pursue a Towne Centre, Farmersville will not be a destination City but just a pass through.

Mr. Collins will approach firm's to come before EDC 4A Board to speak on options available.

## DISCUSSION WITH AREA REALTORS ON REAL ESTATE STATUS.

Area Realtor Randall Shinn addressed the EDC 4A Board on the real estate status. Mr. Shinn handed out information on the real estate status of Farmersville. Mr. Shinn stated Farmersville has a low supply of homes. Currently available for sale are five (5) homes and three (3) lots under an acre.

Chris Lair asked how the appraisal numbers are looking. Mr. Shinn stated this is one of the major issues at this time the economy is ready to burst. Mr. McGuire asked Mr. Shinn how he felt about multi-apartment units. Mr. Shinn said there is a great need for it.

Mr. Collins asked Mr. Shinn if he had any involvement in the industrial type sells. Mr. Shinn said he has not seen any industrial development currently in this area.

Mr. Shinn said another issue is water. Water is critical especially since Proposition (6). Mr. Shinn stated there are seventy six (76) people per day moving into Collin County this is the main reason Lake Lavon is down not due to the drought.

Mr. Shinn was invited to come back in three (3) months for another update.

## CONSIDERATION AND POSSIBLE ACTION REGARDING FINANCIAL STATEMENTS FOR SEPTEMBER 2013 AND REQUIRED BUDGET AMENDMENTS

On a motion by Mr. Tedford and a second by Mr. McGuire, the Board approved the financials for September 2013. Motion carried unanimously.

## CONSIDERATION AND POSSIBLE ACTION REGARDING ITEMS FOR PAYMENT

On a motion by Mr. Lair and a second by Mr. McGuire, the Board approved the items listed from payment. Motion carried unanimously

## CONSIDERATION AND POSSIBLE APPROVAL OF THE MINUTES OF THE SEPTEMBER 19<sup>TH</sup>, 2013 MEETING

On a motion by Mr. Lair and a second by Mrs. Washam, the Board approved the meeting minutes of the September 19<sup>th</sup>, 2013 meeting. Motion carried unanimously.


ADJOURNMENT

On a motion by Mr. Meguire and a second by Mr. Lair, the Board adjourned at 8:02p.m.



\_\_\_\_\_  
Bob Collins, President

ATTEST:

  
\_\_\_\_\_  
Kris Washam, Secretary



TO: Mayor and Councilmembers  
FROM: Ben White, City Manager  
DATE: December 17, 2013  
SUBJECT: INFORMATIONAL ITEM – Parks Board Minutes

Electronic minutes are found at the following link:

[http://www.farmersvilletx.com/government/agendas\\_and\\_minutes/parks\\_and\\_recreation\\_board\\_meetings.jsp](http://www.farmersvilletx.com/government/agendas_and_minutes/parks_and_recreation_board_meetings.jsp)

**CITY OF FARMERSVILLE  
PARKS AND RECREATION BOARD MINUTES  
NOVEMBER 21, 2013**

The Farmersville Parks and Recreation Board met in regular session on November 21, 2013 at 6:00 p.m. at City Hall with the following members present: Chairman Mark Vincent, Glenn Bagwill, Autumn Barton, Marianne Politz and Todd Rolen. City Manager Ben White and staff member Christi Dowdy were also present.

**CALL TO ORDER**

Chairman Mark Vincent called the meeting to order at 6:00 pm, and roll was called by Christi Dowdy who announced that a quorum was present.

**APPROVAL OF MINUTES**

A motion was made by Todd Rolen to approve minutes from the October 29, 2013 meeting and a second was made by Mark Vincent. Motion passed all in favor.

**CONSIDER, DISCUSS AND ACT UPON PARTIAL FUNDING OF DOWNTOWN CHRISTMAS LIGHTS**

City Manager Ben White addressed the Board in regards to updating the downtown Christmas decorations. Recently the 4B Board has relinquished the Christmas decorating to the City. The Board has agreed to fund \$2,000 per year for this purpose. City Council member Michael Carr owns a commercial decorating company, and was asked to submitted a quote for purchasing led lighting and installing the decorations. Several boards were asked to contribute to the initial purchase and the City will pay the yearly labor fee to install the decorations. The Parks Board was asked to help fund the project at a cost of \$2,500. A motion was made by Glenn Bagwill to help fund the project and a second was made by Marianne Politz. The motion passed all in favor.

**CONSIDER, DISCUSS AND ACT UPON DESIGN OF A CENTRAL ADOPT-A-SPOT SIGN AND LOCATION FOR SAID SIGN**

Several examples of enclosed outdoor signs were submitted to the Board by City Staff. The Board agreed on an enclosed bulletin board with hinged door from SCHOOLSin.com. The sign will be placed on the west side of the downtown square Gazebo and the design will complement the downtown area.

A motion was made by Todd Rolen and seconded by Glenn Bagwill to move forward and purchase the sign. Motion passed all in favor.

#### **CONSIDER, DISCUSS AND ACT UPON CHAPARRAL TRAIL KIOSK DESIGN**

After reviewing a rendering from K&B Steel, the Board agreed to keep the design similar. The kiosk will have a galvanized roof with tongue and groove cedar underneath. The kiosk will be powder coated in a deep brown color. The Board agreed to remove the biking and hiking emblems along the side of the sign. The Adopt-A-Spot participants who have adopted spots along the Chaparral Trail will be listed on one side of the kiosk, and maps and other pertinent information will be listed on the other.

A motion was made by Autumn Barton to approve the kiosk design. The motion was seconded by Todd Rolen and passed all in favor.

#### **CONSIDER, DISCUSS AND ACT UPON ACCEPTING DONATION FROM THE FARMERSVILLE CHAMBER OF COMMERCE FOR USE ON THE CHAPARRAL TRAIL**

The Board was informed that the City Council had received word that the Chamber of Commerce had made a donation to the Parks Board of \$1,000 for use on the Chaparral Trail. The money can be used to purchase trash receptacles for the trail.

#### **CONSIDER, DISCUSS AND ACT UPON TRASH RECEPTACLE DESIGN FOR THE CHAPARRAL TRAIL**

Several examples of trash receptacles were submitted to the Board by City Staff. The trash receptacles are 32 gallon and are similar to those placed along the downtown square. Glenn Bagwill moved to approve Option 2 and the motion was seconded by Autumn Barton. Motion passed all in favor.

#### **CONSIDER, DISCUSS AND ACT UPON BENCH DESIGN FOR THE CHAPARRAL TRAIL**

Examples of bench styles were also presented to the Board. The steel benches will be 6-feet long and black in color. The Board agreed upon Option 2 and a motion was made by Todd Rolen to move forward with the design. The motion was seconded by Marianne Politz and passed all in favor.

#### **DISCUSSION OF PLACING ITEMS ON FUTURE AGENDAS**

The Board will not meet in December. The Riding Club Agreement and a future Trail clean-up date are among the items to be placed on the agenda.

## **ADJOURNMENT**

The meeting was adjourned at 6:46 p.m. by Mark Vincent.

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Mark Vincent, Chairperson



TO: Mayor and Councilmembers  
FROM: Ben White, City Manager  
DATE: December 17, 2013  
SUBJECT: INFORMATIONAL ITEM – Main Street Board Minutes

Electronic minutes are found at the following link:

[http://www.farmersvilletx.com/government/agendas\\_and\\_minutes/main\\_street\\_board/index.jsp](http://www.farmersvilletx.com/government/agendas_and_minutes/main_street_board/index.jsp)

**Farmersville Main Street Board  
Special Meeting Minutes November 20, 2013  
City Council Chambers  
draft**

The meeting was brought to order at 5:59 PM by Andy Washam. Present were Main Street Manager, Adah Leah Wolf, and board members Margaret Vigil, Bryan Williams, Andy Washam, Sarah Jackson-Butler, and Leaca Caspari. Visitors were Diane Piwko, Steve Caspari, Donna Williams, and City Manager Ben White.

**Consider for approval October 16, 2013 Meeting Minutes:**

Margaret Vigil made a motion to approve the minutes as written; Bryan Williams seconded the motion. The motion passed.

**Consider for approval October 2013 Financial Statements:**

Margaret Vigil made a motion to approve the minutes as printed; Sarah Butler-Jackson seconded the motion. The motion passed.

**Historic Assets Survey Update**

Adah Leah Wolf and Andy Washam reviewed the workshop that was presented by Loydell Seward of the Collin County Historical Commission on November 14. Seventeen participants were present; several of them expressed an interest in applying for the new County tax abatement program via the historic assets survey. One application has since been submitted by Clara Austin for their building. Andy Washam is working on researching his home. Adah Leah will mention the survey and tax abatement program in future e newsletters, listing the library as a source for references and listing Andy Washam's number to call for additional help with the process.

**Main Street Managers Report**

The Main Street Manager presented a written monthly report for October, and also reported the following:

*Design:* Swings in the City Park have been upgraded with new ground filler. Flowers in pots may need pruning. It's time to put up the Christmas banners. Board members are encouraged to be observant and let the City Manager know if there are maintenance items needing attention such as streetlights out, etc. Photos of ongoing construction work are always needed for the files.

*Economic Restructuring:* The first 3 Thursday evenings in December will be promoted as Shop Late and Celebrate, with merchants encouraged to remain open until 7 pm. The building at 125 S. Main now has clear title; it will be repaired and placed on the market. Board encouraged to meet Mary Berry at Fancy Fibers, as well as new owners for Feagins and for Hurst Funeral Home.

*Promotions:* The Spinistry bike ride was a great success. We need a photographer for photos with Santa on Dec. 14. The elves have arrived and will be distributed for

window displays, since the Christmas theme is “Elf on the Square”. Board members asked to provide emails for downtown vendors, to add to the enewsletter list.

*Organization:* Information about Christmas Parade and Christmas homes/building tours distributed-we need to spread the word. Manager gave a presentation to City Council this month to provide an update on Main Street.

## **Workshop: Review Work Plan-Promotions/Fundraising**

### **1. Chalk the Walk**

Andy Washam introduced the idea of a Chalk the Walk event, which could be held on a Spring or Summer Farmers & Fleas Market day. Equally sized spaces on the sidewalks would be sold for a nominal fee which would include chalk. Budding artists would have a limited time (two days? One day?) to create their masterpiece, which would be judged on the Market day and winners given prizes. The sidewalk space from the Onion Shed up Main Street could easily be used, in addition to the spaces along McKinney Street. For expansion space along the trailhead could also be used. The idea was well received and a tentative date of May 3 set. We will check to make sure the chalk can be washed off before going further.

### **2. Herb Ellis Event**

Andy Washam introduced the idea of creating a Herb Ellis music event, which could appeal to jazz fans and bring a new audience to Farmersville. The idea was well received. The first step will be to research his family and see if they would be agreeable to us using his name. Daniel White and Jim Foy to be contacted for assistance with the research.

### **3. Farmers & Fleas Market**

Discussion on targeting desired vendors, including produce, which always does well. Other vendors to target: bicycle related items or companies. Spinistry contact may be able to help us here. Also: trees or garland. We need to contact Curingtons to see if they will have a tree lot downtown again this year. Need to locate owner of property near Vigil's store as this would also be a good tree sales location.

### **4. Façade Grants**

This would be just one of the possible uses of funds raised by any promotional events.

## **Discussion of placing items on future agendas:**

The next meeting will be held on Wednesday, December 18, at 5:15 PM.

**Adjournment:** With no further business to discuss, the meeting was adjourned by Andy Washam at 7:32 P.M.



TO: Mayor and Councilmembers  
FROM: Ben White, City Manager  
DATE: December 17, 2013  
SUBJECT: INFORMATIONAL ITEM – Main Street Report

Main Street Report is attached.



Main Street Monthly Report  
November 2013  
Reported by Adah Leah Wolf, Manager



**ORGANIZATION:**

5-8	Manager attends annual conference of the Texas Downtown Association in Bastrop.
20	4B Board meeting: preparation of meeting handouts, agenda posting, minutes, reports, etc. Board votes to budget additional monies for city's holiday lighting and decoration.
20	Main Street Board meeting. Workshop session identifying promotional events. Discussion of "Chalk the Walk" event as well as potential Herb Ellis musical event.
21	Farmersville Heritage Museum board meeting. Potential donor lists are assembled.
13,20	Manager attends city staff meetings.
26-27	Manager takes vacation leave.

**PROMOTION:**

2	Farmers & Fleas Market. Southwest Arlington Geocachers have a booth and over 50 of them work to clean up the Chaparral Trail. They later have dinner downtown.
2	Bike Ride on Chaparral Trail and beyond, organized by Spinistry.com They have over 250 participants, and use Onion Shed II as their registration area. Riders came back into town later and shopped and ate downtown.
	Marketing Committee finalizes Christmas postcard, which is sent to entire 75442 zip code.
3	Glitz, Glamor and Glam, a first time collaborative event with Anlyn Brothers Coffee, Ellee's Eatery, and The French Bunny. Included refreshments and a style show with clothing from the French Bunny, focused on high school girls.
11	Conversation and coordination with designer Ann Hyncek, who is revising ads for Texas Events Calendar.
13	Meeting with Angie Brumley regarding holiday ad section for <i>The Farmersville Times</i> . Good participation from downtown merchants made this ad insert possible this year
	E Newsletters sent to update about upcoming events.
14	E news sent to inform people of upcoming workshop on Historical Assets Survey Program
15	Red Carpet Night, a collaborative holiday evening event sponsored by Main Street Antiques, The French Bunny, Red Door Antiques, and WagJack
19	Manager gives PowerPoint presentation to City Council, <i>Main Street in Review</i>

**DESIGN:**

	Dyer Drug façade has been repaired, and is now being painted.
	Downtown median and monument sign on Farmersville Parkway will be professional decorated for the holidays this year.
	Elves are appearing in window décor, as part of this year's "Elf on the Square" Christmas theme.
	Bill Nerwich, contractor, continues work on façade and interior of 100 McKinney Street.
	The large wooden snowmen which were sponsored by 4B are being decorated by merchants and beginning to make this year's holiday appearance. Five additional snowmen were added this year.
	Lee Warren has begun to repair 125 S. Main building.
22	Corrections in numbering buildings on South Main sent to Rosemarie at County Tax Appraisal office

**ECONOMIC RESTRUCTURING:**

1	Meeting with Betty Smith, downtown building owner.
	Ownership issue of 125 S. Main has been resolved, and owner is preparing to sell it.
14	Main Street sponsored workshop on the County's Historical Assets Survey program and the associated county tax abatement program. Loydell Seward and Adah Leah Wolf were the presenters. 27 attended.
21	Chamber early networking meeting attended at The French Bunny.
21	Downtown Merchants meeting, hosted by The French Bunny. Distribution of elves for holiday window

	décor, and updates on all upcoming events
14	Chamber luncheon at Sugar Hill Restaurant attended
	Historical asset survey submitted to Collin County Historical Commission for 112 McKinney (Austin's Cleaners)
	Cellowrap has installed a new piece of machinery at their N. Main location.
	120 McKinney Street has been leased to Steve & Gwen Davis. Their shop will feature furniture sales.

Approx. number of volunteer hours donated in November: 395



TO: Mayor and Councilmembers  
FROM: Ben White, City Manager  
DATE: December 17, 2013  
SUBJECT: INFORMATIONAL ITEM – Library Board Minutes

Library Board minutes are attached.

**CITY OF FARMERSVILLE  
LIBRARY/CIVIC CENTER BOARD  
NOVEMBER 14<sup>TH</sup>, 2013**

The Farmersville Library/Civic Center Board met in special session on November 14, 2013 at 4:30pm with the following members present: Judy Brandon, Rafiq Huddleston, Sarah Odom, Sharon Spangler and Leaca Caspari. Staff Members present: Edie Sims, Trisha Dowell.

**CALL TO ORDER**

The meeting was called to order.

**RECOGNITION OF CITIZENS/VISITORS**

No visitors were present.

**ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

A. Approve the Meeting Minutes from September 26, 2013

Sarah Odom stated her name was misspelled on the June 27<sup>th</sup> meeting minutes. Judy Brandon motioned to approve the minutes with the name correction on 06/27/2013 minutes. Sarah Odom seconded the motion. Motion carried all in favor.

B. Discuss Library Parade Float

Trisha Dowell offered a sketch of her vision of the float to be presented during the Chamber of Commerce's Annual Christmas Parade. The Parade's theme this year is "Elf on the Square" which will be the theme of the Library Float which will include miniature elves. Ms. Dowell requested assistance/support from the Library/Civic Center Board to include assistance with making "elf" collars from felt and assistance with decorating the trailer. The Board agreed to offer assistance to find a pattern and make the "elf" collars and with decorating the trailer.

Trisha Dowell also informed the Board of the "Elves on the Shelves" event at the Library.

**ITEMS FOR FUTURE AGENDAS**

No items were requested for future agendas.

**ADJOURNMENT**

Sarah Odom motioned to adjourn with a second from Leaca Caspari. Motion carried.

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Chair



TO: Mayor and Councilmembers  
FROM: Ben White, City Manager  
DATE: December 17, 2013  
SUBJECT: INFORMATIONAL ITEM – Building & Property Standards Minutes

- There was not a meeting of the Building & Property Standards Commission during the month of November 2013.

Electronic minutes are found at the following link:

[http://www.farmersvilletx.com/government/agendas\\_and\\_minutes/building\\_and\\_property\\_standards\\_meetings.jsp](http://www.farmersvilletx.com/government/agendas_and_minutes/building_and_property_standards_meetings.jsp)



TO: Mayor and Councilmembers  
FROM: Ben White, City Manager  
DATE: December 17, 2013  
SUBJECT: INFORMATIONAL ITEM – TIRZ Minutes

The TIRZ Board did not meet during the month of November.

Electronic minutes are found at the following link:

[http://www.farmersvilletx.com/government/agendas\\_and\\_minutes/building\\_and\\_property\\_standards\\_meetings.jsp](http://www.farmersvilletx.com/government/agendas_and_minutes/building_and_property_standards_meetings.jsp)

- Kenneth Maun's Office is working on an Interlocal Agreement regarding the collection of taxes within the TIRZ. It will also go before Commissioner's Court in the near future.



TO: Mayor and Councilmembers  
FROM: Ben White, City Manager  
DATE: December 17, 2013  
SUBJECT: INFORMATIONAL ITEM – Farmersville Public Housing Authority Report

- There was not a meeting of the Farmersville Public Housing Authority during the month of November 2013. The next meeting for the Farmersville Public Housing Authority will be on December 17, 2013 which is the same date as Council meeting.



TO: Mayor and Councilmembers  
FROM: Ben White, City Manager  
DATE: December 17, 2013  
SUBJECT: INFORMATIONAL ITEM – North Texas Municipal Water District Board Agenda

- The agenda for the last meeting is attached.
- The next meeting is scheduled for November 21, 2013 and this agenda is attached.



## **NORTH TEXAS MUNICIPAL WATER DISTRICT**

**505 E. Brown Street • Wylie, Texas 75098  
(972) 442-5405 – Phone • (972) 295-6440 – Fax**

**BOARD OF DIRECTORS  
REGULAR MEETING  
THURSDAY, NOVEMBER 21, 2013  
4:00 P.M.**

Notice is hereby given pursuant to V.T.C.A., Government Code, Chapter 551, that the Board of Directors of North Texas Municipal Water District will hold a regular meeting, open to the public, on Thursday, November 21, 2013, at 4:00 p.m., at the North Texas Municipal Water District offices, 505 E. Brown Street, Wylie, Texas.

The Board of Directors is authorized by the Texas Open Meetings Act to convene in closed or executive session for certain purposes. These purposes include receiving legal advice from its attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073); discussing personnel matters (Section 551.074); or discussing security personnel or devices (Section 551.076). If the Board of Directors determines to go into executive session on any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the item to be discussed and provision of the Open Meetings Act that authorizes the closed or executive session.

### **REVISED AGENDA<sup>1</sup>**

**I. INVOCATION – DIRECTOR SHEP STAHEL**

**II. ROLL CALL**

**III. RECOGNITION OF GUESTS**

- A. NTMWD Accounting Department for Certificate of Achievement for Excellence in Financial Reporting for Comprehensive Annual Financial Report
- B. Registered Guests

**IV. PUBLIC COMMENTS**

The Board of Directors allows individuals to speak to the Board. Prior to the meeting, speakers must complete and submit a "Public Comment Registration Form." The time limit is five (5) minutes per speaker, not to exceed a total of thirty (30) minutes for all speakers. The Board may not discuss these items, but may respond with factual or policy information.

<sup>1</sup> Persons with disabilities who plan to attend the NTMWD Board of Directors meeting and who may need auxiliary aids or services are requested to contact John Montgomery in the NTMWD Administrative Offices at (972) 442-5405 as soon as possible. All reasonable efforts will be taken to make the appropriate arrangements.

V. CONSENT AGENDA ITEMS

The Consent Agenda allows the Board of Directors to approve all routine, noncontroversial items with a single motion, without the need for discussion by the entire Board. Any item may be removed from consent and considered individually upon request of a Board member.

- A. Consider Approval of Board of Directors Meeting Minutes – October 17, 2013  
(Please refer to Consent Agenda Item No. 13-11-01)
- B. Consider Authorizing Change Order No. 1 on Project No. 284, Water Treatment Plants I and II, Sludge Line Improvements  
(Please refer to Consent Agenda Item No. 13-11-02)
- C. Consider Adoption of Resolution No. 13-26 Authorizing Filing of Application to Amend Lavon Lake Certificate of Adjudication No. 08-2410  
(Please refer to Consent Agenda Item No. 13-11-03)
- D. Consider Authorizing Payment to Kaufman County for Building Permit Fee for the Lake Tawakoni Water Treatment Plant Chlorine Dioxide System, Project No. 299  
(Please refer to Consent Agenda Item No. 13-11-04)
- E. Consider Authorizing Change Order No. 1 on Project No. 282, 24-Inch Replacement Line for Princeton No. 1 and McKinney-Princeton-Farmersville Pipelines Crossing U.S. Highway 380  
(Please refer to Consent Agenda Item No. 13-11-05)
- F. Consider Authorizing Tree Removal Program for Project No. 301, Administration Building Structural Improvements  
(Please refer to Consent Agenda Item No. 13-11-06)
- G. Consider Authorizing Additional Engineering Services for Project No. 210, North McKinney Pipeline, Phase I and II  
(Please refer to Consent Agenda Item No. 13-11-07)

VI. AGENDA ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Consider Authorizing Award of Construction Contract on Project No. 311, Upper East Fork Interceptor System Manhole Improvements  
(Please refer to Administrative Memorandum No. 4081)
- B. Consider Authorizing Change Order No. 1 on Project No. 320, Wylie Water Treatment Plant II Improvements for Basins 3 and 4  
(Please refer to Administrative Memorandum No. 4082)
- C. Consider Authorizing Execution of Engineering Services Agreement on Project No. 329, Water Transmission System Supervisory Control and Data Acquisition System Upgrade, Phase 1  
(Please refer to Administrative Memorandum No. 4083)

- D. Consider Authorizing Award of Construction Contract on Project No. 279, Upper East Fork Interceptor System Fugitive Emissions Control Improvements  
(Please refer to Administrative Memorandum No. 4084)
- E. Consider Authorizing Change Order No. 1 on Project No. 276, Wylie Water Treatment Plant Finished Water Reservoir and Flow Metering Improvements  
(Please refer to Administrative Memorandum No. 4085)
- F. Consider Authorizing Execution of Engineering Services Agreement on Project No. 343, Wilson Creek Regional Wastewater Treatment Plant Electrical Improvements, Phase I, Preliminary Engineering  
(Please refer to Administrative Memorandum No. 4086)
- G. Consider Authorizing Award of Construction Contract on Project No. 294, South Mesquite Creek Regional Wastewater Treatment Plant Operations Building  
(Please refer to Administrative Memorandum No. 4087)
- H. Consider Authorizing Execution of Engineering Services Agreement for Cities of Melissa and Anna Regional Wastewater System and Upper East Fork Interceptor System Membership Feasibility Study  
(Please refer to Administrative Memorandum No. 4088)
- I. Consider Adoption of Resolution No. 13-27 Authorizing Land Acquisition Program for the Lower Bois d'Arc Creek Reservoir/North Water Treatment Plant Terminal Storage, Project No. 342  
(Please refer to Administrative Memorandum No. 4089)
- J. Consider Authorizing Award of Construction Contract on Project No. 301, NTMWD Administration Building Structural Improvements, Task No. 1  
(Please refer to Administrative Memorandum No. 4090)
- K. Consider Authorizing Execution of Engineering Services Agreement on Project No. 344, Lower Bois d'Arc Creek Reservoir Dam Preliminary Engineering  
(Please refer to Administrative Memorandum No. 4091)
- L. Consider Authorizing Change Order No. 2 on Project No. 200, Install Second 50 MGD Pump and Improvements at Apollo Pump Station  
(Please refer to Administrative Memorandum No. 4092)
- M. Consider Authorizing Execution of Engineering Services Agreement on Project No. 345, North McKinney Interceptor Improvements, Phase 1  
(Please refer to Administrative Memorandum No. 4093)

VII. DISCUSSION ITEMS

- A. Water System Update
- B. Update on Special Purpose Committee Meetings to Recommend Nominee to Replace Executive Director

VIII. ADJOURNMENT

**NEXT REGULAR MEETING OF BOARD, THURSDAY, DECEMBER 19, 2013, AT 4:00 P.M. IN THE ADMINISTRATIVE OFFICES, WYLIE, TEXAS**



TO: Mayor and Councilmembers

FROM: Ben White, City Manager

DATE: December 17, 2013

SUBJECT: First Reading – Consider, discuss and act upon an ordinance amending Ordinance #2009-37 pertaining to garage sales

- An ordinance is attached for review.

**ACTION: Approve or disapprove the ordinance as presented.**

**CITY OF FARMERSVILLE  
ORDINANCE # O-2013-1217-001**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FARMERSVILLE, TEXAS, AMENDING THE CODE OF ORDINANCES, CITY OF FARMERSVILLE, TEXAS, AS HERETOFORE AMENDED THROUGH THE AMENDMENT OF CHAPTER 17, "BUSINESSES," BY THE AMENDMENT OF SECTION 17-53, "RESTRICTIONS ON CONDUCT," BY DELETING SUBSECTION 17-53(B) IN ITS ENTIRETY AND REPLACING SUCH SUBSECTION WITH A NEW SUBSECTION 17-53(B); REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING A PENALTY; PROVIDING FOR PUBLICATION; PROVIDING FOR ENGROSSMENT AND ENROLLMENT; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City desires to modify certain parts of the garage sale ordinance pertaining to the issuance of permits; and

**WHEREAS**, the City Council of the City of Farmersville, Texas, finds and determines that amending the permitting process for garage sales and yard sales is in the best interest and public health, safety, and welfare of the citizens of the City of Farmersville, Texas.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FARMERSVILLE, TEXAS:**

**SECTION 1: INCORPORATION OF FINDINGS**

The findings set forth above are found to be true and correct and are hereby incorporated into the body of this Ordinance and made a part hereof for all purposes as if fully set forth herein.

**SECTION 2: AMENDMENT OF CHAPTER 17, "BUSINESSES," BY AMENDING SECTION 17-53, "RESTRICTIONS ON CONDUCT," BY DELETING SUBSECTION 17-53(B) IN ITS ENTIRETY AND REPLACING SUCH SUBSECTION WITH A NEW SUBSECTION 17-53(B).**

From and after the effective date of this Ordinance, Section 17-53, entitled "Restrictions on Conduct" is hereby amended by deleting Subsection 17-53(b) in its entirety and replacing said subsection with a new Subsection 17-53(b) to read as follows:

- "(b) No more than four (4) garage sale permits shall be issued to any one address/location during any one (1) calendar year, provided further that at least ten (10) days must lapse between garage sales conducted at the same address/location. If members of more than one (1) residence join in requesting a garage sale permit, then such permit shall be considered as having been issued for each and all such residences."

**SECTION 3: REPEALER**

This Ordinance shall be cumulative of all other Ordinances, resolutions, and/or policies of the City, whether written or otherwise, and shall not repeal any of the provisions of those ordinances except in those instances where the provisions of those ordinances

are in direct conflict with the provisions of this Ordinance. Any and all Ordinances, resolutions, and/or policies of the City, whether written or otherwise, which are in any manner in conflict with or inconsistent with this Ordinance shall be and are hereby repealed to the extent of such conflict and/or inconsistency.

#### **SECTION 4: SEVERABILITY**

It is hereby declared to be the intent of the City Council that the several provisions of this Ordinance are severable. In the event that any court of competent jurisdiction shall judge any provisions of this Ordinance to be illegal, invalid, or unenforceable, such judgment shall not affect any other provisions of this Ordinance which are not specifically designated as being illegal, invalid, or unenforceable.

#### **SECTION 5: PENALTIES FOR VIOLATION OF THE ORDINANCE**

- 5.1 The City Manager or his/her designee may revoke any garage sale permit or refuse any application for the issuance of a garage sale permit if the application submitted by the applicant or permit holder contains any false, fraudulent, or misleading information.
- 5.2 If any person, firm or corporation is convicted of an offense under this ordinance, that person shall not participate in, benefit from, or be issued a permit for any garage sale until the expiration of twelve (12) consecutive months from the date of the conviction.
- 5.3 Any person, firm or corporation who violates any provision of this Ordinance shall be deemed guilty of a misdemeanor and upon conviction thereof shall be punished by a fine of not less than \$10.00 nor more than \$500.00. A separate offense shall be deemed committed each day or portion of a day during or on which the violation continues or otherwise occurs.

#### **SECTION 6: PUBLICATION**

The City Secretary is hereby directed to publish in the Official Newspaper of the City of Farmersville the Caption, Penalty, and Effective Date Clause of this Ordinance as required by Section 52.011 of the Local Government Code.

#### **SECTION 7: ENGROSSMENT AND ENROLLMENT**

The City Secretary of the City of Farmersville is hereby directed to engross and enroll this Ordinance by copying the exact Caption and the Effective Date Clause in the minutes of the City Council of the City of Farmersville, and by filing this Ordinance in the Ordinance records of the City.

#### **SECTION 8: SAVINGS**

All rights and remedies of the City of Farmersville are expressly saved as to any and all violations of the provisions of any Ordinances which have accrued at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such Ordinances, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

**SECTION 9: EFFECTIVE DATE**

This Ordinance shall take effect immediately upon its adoption and publication in accordance with and as provided by Texas law.

**PASSED** on first reading on the 3<sup>rd</sup> day of December, 2013, and second reading on the 17<sup>th</sup> day of December, 2013 at properly scheduled meetings of the City Council of the City of Farmersville, Texas, there being a quorum present, and approved by the Mayor on the date set out below.

**APPROVED THIS 17<sup>th</sup> DAY OF DECEMBER, 2013.**

**BY: \_\_\_\_\_**  
**Joseph E. Helmberger, P.E., Mayor**

**ATTEST:**

**BY: \_\_\_\_\_**  
**Edie Sims, City Secretary**



TO: Mayor and Councilmembers  
FROM: Ben White, City Manager  
DATE: December 17, 2013  
SUBJECT: Consider, discuss and act upon transferring property from the Habitat for Humanity to the City of Farmersville

- A transfer deed is attached for review
- A map of the property is attached for review

**ACTION: Approve or disapprove the deed transfer as presented.**

AFTER RECORDING, RETURN TO:

**City Secretary**  
**CITY OF FARMERSVILLE**  
205 S. Main Street  
Farmersville, TX 75442

**NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM THIS INSTRUMENT BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER**

**DEED WITHOUT WARRANTY**

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THE STATE OF TEXAS	§	
	§	KNOW ALL MEN BY THESE PRESENTS:
COUNTY OF COLLIN	§	

That **NORTH COLLIN COUNTY HABITAT FOR HUMANITY, INC.**, a Texas tax exempt corporation, hereinafter called "Grantor," whether one or more, for and in consideration of the sum of TEN AND NO/100 DOLLARS (\$10.00) and other good and valuable consideration in hand paid to the **CITY OF FARMERSVILLE**, a Texas municipal corporation, hereinafter called "Grantee," the receipt and sufficiency of which is hereby acknowledged, has GRANTED, GIVEN, AND CONVEYED, and by these presents does GRANT, GIVE, AND CONVEY unto said Grantee, all the following described real property, to wit:

Being 2.5 acres of land, more or less, in the W.B. Williams Survey, Abstract No. 952, Farmersville, Collin County, Texas, more particularly described in Exhibit "A" attached hereto and made a part hereof by reference for all purposes allowed by law (the "Property").

This conveyance is made subject to: (i) the rights of the public to any portion of the above-described property lying within the boundaries of dedicated rights-of-ways or existing roadways or which may be used for road or street purposes; (ii) easements, visible and apparent, over or across the Property which are not recorded in the public records; (iii) any and all mineral

reservations, restrictions, covenants, conditions and easements, if any, relating to the Property, that are still in effect and shown of record in Collin County, Texas; and (iv) all subdivision and zoning law regulations and ordinances of the City of Farmersville, Texas and/or other governmental authorities, if any, to the extent that they are still in effect and relate to the Property.

TO HAVE AND TO HOLD the above described premises, together with all and singular the rights and appurtenances thereto in anywise belonging, unto the said Grantee, Grantee's heirs and assigns forever; without warranty.

Grantor has sold the property in its present condition with the stipulation that Grantee buys the Property "as is." Grantee acknowledges that Grantee has had ample opportunity to inspect the Property and accepts it "as is." Grantor makes no representations or warranties regarding the physical condition of the Property or the suitability of the Property for the Grantee's intended use.

WITNESS THE GRANTOR'S HAND **effective** this \_\_\_\_ day of \_\_\_\_\_, 2013.

**NORTH COLLIN COUNTY  
HABITAT FOR HUMANITY, INC.**

\_\_\_\_\_  
Celeste Haiduk Faro, Executive Director

THE STATE OF TEXAS  
COUNTY OF COLLIN

This instrument was acknowledged before the undersigned authority this \_\_\_\_ day of \_\_\_\_\_, 2013 by **Celeste Haiduk Faro**, Executive Director for North Collin County Habitat of Humanity, Inc., a Texas tax exempt corporation, on behalf of said corporation.

\_\_\_\_\_  
Notary Public of the State of Texas

ACCEPTED:

**CITY OF FARMERSVILLE**

\_\_\_\_\_  
Joseph E. Helmberger, P.E., Mayor

THE STATE OF TEXAS  
COUNTY OF COLLIN

This instrument was acknowledged before the undersigned authority this \_\_\_\_\_ day of \_\_\_\_\_, 20013 by **Joseph E. Helmberger, P.E.**, Mayor of the City of Farmersville, a Texas municipal corporation, on behalf of said municipal corporation.

\_\_\_\_\_  
Notary Public of the State of Texas

**EXHIBIT "A"**  
**LEGAL DESCRIPTION**

SITUATED in the W.B. Williams Survey No. 952, Collin County, Texas, and described as follows:

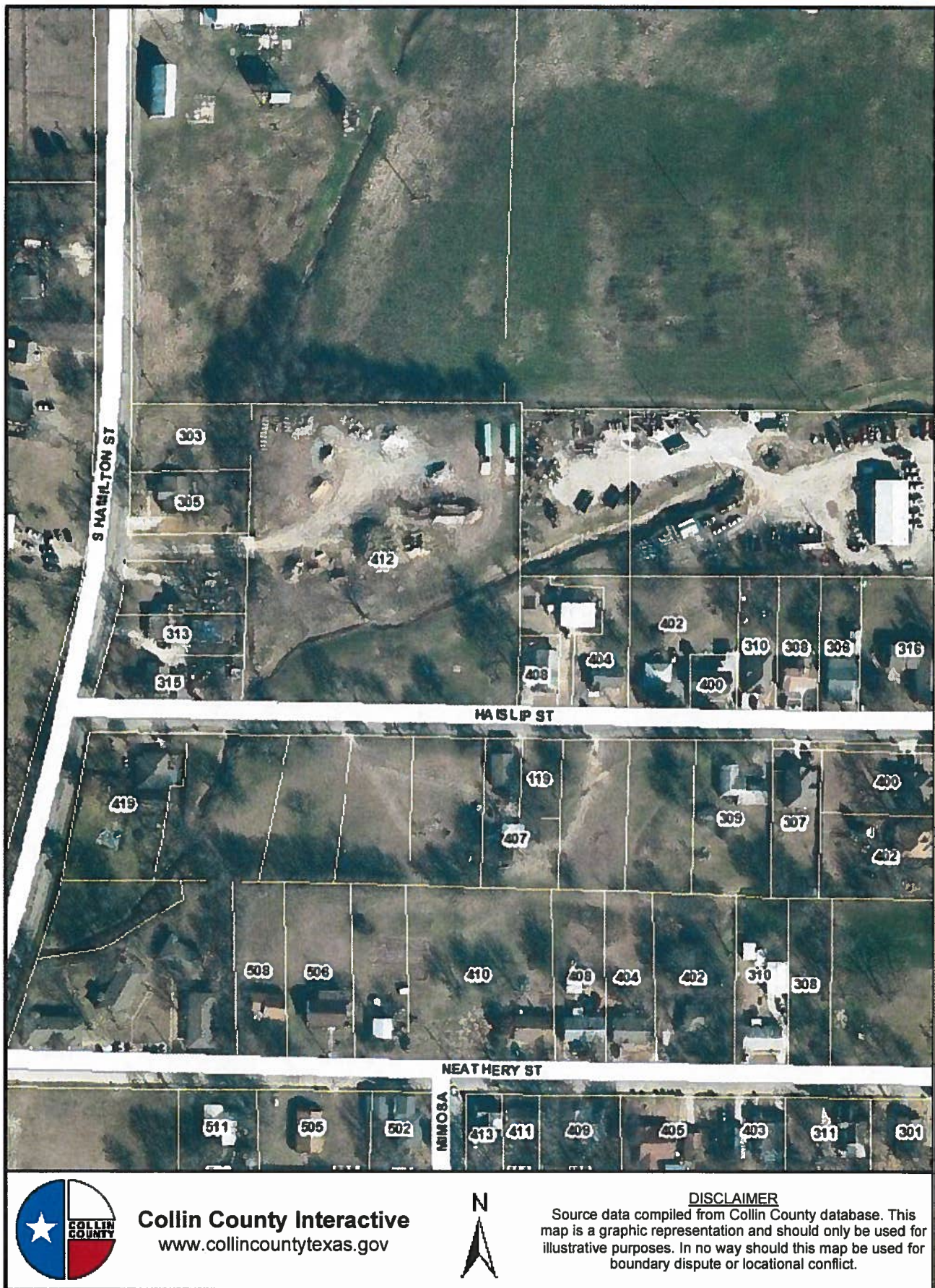
BEGINNING in the North boundary line of a tract of land described as Third Tract in a deed from Clay Osborn and wife to E.D. Sanders and wife, by deed dated January 15<sup>th</sup> A.D. 1947 and of record in Volume 358, Page 424 of the Deed Records of Collin County, Texas, at a point 66 feet West of the Northwest corner of said Third Tract aforesaid;

THENCE West with the North boundary line of said Third Tract, which contains 3 acres as described in said deed, a distance of 330 feet to the Northwest corner of said 3 acre tract'

THENCE South with the West boundary line of said 3 acre tract, 130 yards to the S.W. corner of said 3 acre tract, a corner;

THENCE East with the S.B. line of said 3 acre tract, 330 feet, a corner;

THENCE North 130 yards to the place of beginning, and containing 2-1/2 acres of land.





TO: Mayor and Councilmembers  
FROM: Ben White, City Manager  
DATE: December 17, 2013  
SUBJECT: Consider, discuss and act upon a contract with Tyler Technologies for on-line bill payment services

- A contract with Tyler Technologies is attached for review.
- Costs of service are attached for review.

**ACTION: Approve or disapprove the contract as presented.**



## **Systems Agreement**

**Local Government Division**

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*Agreement between:*

**Tyler Technologies, Inc**

5519 53rd Street  
Lubbock, Texas 79414  
(800) 646-2633  
(806) 797-4849 Fax

And

**City of Farmersville, TX**

205 South Main Street  
Farmersville, TX 75442-2209  
(972) 782-6151

*Issued date:*

December 2, 2013



## AGREEMENT

This agreement is entered into by and between Tyler Technologies, Inc., hereinafter referred to as COMPANY, located at 5519 53rd Street, Lubbock, Texas 79414; and, City of Farmersville, TX, hereinafter referred to as CLIENT on, \_\_\_\_\_, 2013.

COMPANY and CLIENT agree as follows:

1. COMPANY shall furnish the products and services as described in this Agreement, and CLIENT shall pay the prices set forth in this Agreement.
2. This Agreement consists of this Cover and the following Attachments and Exhibits:  
Section A Investment Summary  
Section B COMPANY Agreement Terms and Conditions
3. The License Fees set forth in the Investment Summary are based on defined category levels. Placement within a category is based on the size of the organization serviced and measured by such factors as operating budget, number of employees, number of utility accounts, number of sworn officers, population of the entity, etc.

IN WITNESS WHEREOF, persons having been duly authorized and empowered to enter into this Agreement hereunto executed this Agreement effective as of the date last set forth below.

**Client: City of Farmersville, TX**

**Tyler Technologies, Inc.:**

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Sales Tax Certificate Number

## Investment Summary

Ben White  
City of Farmersville, TX



Prepared for:	City of Farmersville, TX	Contract ID # :	2013-0287
Contact Person:	Ben White	Issue Date:	12/2/13
Address:	205 South Main Street Farmersville, TX 75442-2209	Salesman:	R. Reeves
Phone:	(972) 782-6151	Tax Exempt:	Yes / No
Fax:	(972) 782-6604		
Email:	<a href="mailto:b.white@ci.farmersville.tx.us">b.white@ci.farmersville.tx.us</a>		

		Initial Fees	Monthly Fees**
Total Monthly Services <i>Internet Services and Products</i> **Please note this is not an Annual agreement, the fees listed herein are monthly fees.		800	102
<b>Totals</b>		<b>800</b>	<b>102</b>

## Hosted Applications

Ben White  
City of Farmersville, TX  
December 2, 2013



Service	QTY	Charges	Initial Year	Annual Fee
<b>Citizen Portal</b>				
One Time Setup Fee	1	800	800	
<ul style="list-style-type: none"> <li>- Hardware Configuration</li> <li>- DNS registration</li> </ul>				
<b>INCODE Utility Billing On-Line Component</b>				
Utility Billing Online (4 cents per bill, per month)	1,300	0.04 /month	624	624
<ul style="list-style-type: none"> <li>- Data extraction and storage</li> <li>- Display of: <ul style="list-style-type: none"> <li>• Current status (late, cut off etc)</li> <li>• Action needed to avoid penalty</li> <li>• Current Balance</li> <li>• Deposits on file (optional)</li> <li>• Last payment date</li> <li>• Last payment amount</li> <li>• Payment arrangements on file</li> <li>• Last bill amount</li> <li>• Last bill date</li> <li>• Bill due date</li> <li>• Contracts on file and status</li> <li>• Transaction history</li> </ul> </li> <li>- Address information including <ul style="list-style-type: none"> <li>• Mapping</li> <li>• Legal description*</li> <li>• Precinct*</li> <li>• School district*</li> <li>• Services at address</li> <li>* - Subject to data availability</li> </ul> </li> <li>- Consumption history by service, including graphs</li> <li>- Request for service (optional)</li> <li>- Information change request (optional)</li> <li>- Security - SSL (Secure Socket Layer)</li> </ul>				
<ul style="list-style-type: none"> <li>- Online Payments <ul style="list-style-type: none"> <li>• Payment packet is created to be imported to Utility System</li> </ul> </li> </ul>				
<i>NOTE: Customer pays \$1.25 fee per transaction for payment on-line.</i>				
<b>INCODE Court Online Component</b>				
Monthly support/maintenance fee		50 /month	600	600
<ul style="list-style-type: none"> <li>- Display of citation/citations for payment</li> <li>- Display of Payment Plans</li> <li>- Payment Options <ul style="list-style-type: none"> <li>- Drivers Safety Course</li> <li>- Deferred Disposition</li> <li>- Make Payment</li> </ul> </li> <li>- Collects plea from defendant</li> <li>- Security - SSL (Secure Socket Layer)</li> <li>- Payment Processing - Credit Card <ul style="list-style-type: none"> <li>• Payment packet is created to be imported to Court System</li> </ul> </li> </ul>				
<i>NOTE: Defendant pays \$2.50 - \$3.50 fee per transaction for payment on-line.</i>				
<b>Hosted Applications Total</b>			2,024	1,224

# **COMPANY WEB SERVICES - INTERNET BASED PRODUCTS SUBSCRIPTION AGREEMENT TERMS AND CONDITIONS**

THIS AGREEMENT is effective as of the date of acceptance set forth at the end hereof, and is by and between Tyler Technologies, Inc., hereinafter referred to as COMPANY and the party signing this agreement as the "SUBSCRIBER".

## **DEFINITIONS**

**COMPANY Web Services** COMPANY Web Services are designed to enable SUBSCRIBER to easily establish a presence on the Internet. COMPANY Web Hosting and Design is composed of the COMPANY Web Hosting and Design Publishing Component and other miscellaneous components. These components may be used independently or in conjunction with each other.

**COMPANY Utility Billing On-Line** The COMPANY Utility Billing On-Line Component allows the SUBSCRIBER to make available certain information from their COMPANY Utility Billing System to citizens with Internet access. This information is posted to SUBSCRIBER's web site, which is hosted on COMPANY's web server. With the proper security clearance, citizens with Internet access have access to the data which can include: Consumption information, service level information, requests for service, accounting information and the opportunity to pay their Utility Bill over the Internet using a credit card.

**COMPANY Court On-Line** The COMPANY Court On-Line Component provides the ability for municipal court fines to be paid by credit card via the Internet. Since it was designed by COMPANY, this system interfaces seamlessly with COMPANY's InCourt Municipal Court System.

## **AGREEMENTS**

- 1) **TERM.** SUBSCRIBER must return an executed copy of this Agreement to COMPANY within 90 days from the issue date. Thereafter, the Agreement will be voided and is subject to change. Subject to the limitations of this Section 1, and unless otherwise provided for in this Agreement, the term of this Agreement shall commence as of the effective date and shall continue for three (3) years. The term shall thereafter be automatically extended in separate consecutive periods of twelve (12) months duration unless either party gives written notice to terminate. Notice to terminate must provide at least sixty (60) day notice of said intent. In the event that the SUBSCRIBER fails to pay any amount payable to COMPANY hereunder, when due, or fails to comply with any other provision of this Agreement, COMPANY may terminate the SUBSCRIBER's rights by written notice to that effect to the SUBSCRIBER. COMPANY may, by written notice to the SUBSCRIBER, terminate its obligations under this Agreement in the event that COMPANY, for whatever reason, ceases to host SUBSCRIBER's Web Site. A termination of the SUBSCRIBER's rights under this Agreement shall not terminate any of the parties' rights under this Agreement to receive or hold amounts rightfully owing to the respective party pursuant to the terms of this agreement or to enforce the intellectual and proprietary rights in the COMPANY concept, web site, software, and technology. Upon termination or non-renewal of this agreement, the parties shall each promptly account for all due but unpaid amounts hereunder. If SUBSCRIBER wishes to terminate before the stated term expires, SUBSCRIBER must give sixty (60) days written notice in order not to incur termination costs of \$306.00. Please also see section entitled "TERMINATION" in this Agreement.
- 2) **NATURE OF WEB SITE.** COMPANY shall maintain a web site accessible over the Internet, for SUBSCRIBER. This web site shall contain both static information pages, non-static interactive pages as well as payment function pages. The web site shall allow a citizen with Internet access to view relevant data provided by SUBSCRIBER. This data may include certain data elements from SUBSCRIBER's Tyler Software System. This web site shall be equipped to accept payment of amounts owed to SUBSCRIBER, via Secured Socket Layer (SSL) encryption and credit card or debit card charge.
- 3) **DATA PROCUREMENT.** COMPANY must host the components and services listed in the Investment Summary of this Agreement. The SUBSCRIBER will be required to setup a merchant account with Electronic Transaction System Corporation or authorized.net for the sole use of COMPANY Web Service transactions. The merchant account must be setup to fund to the SUBSCRIBER bank account. All fees for the merchant account will be paid by SUBSCRIBER.

SUBSCRIBER will be required to install and run Tyler Web Services in order for the COMPANY On-Line application to access and transfer the necessary data from the SUBSCRIBER's primary software system, to COMPANY's web server. The transfer will occur on a real time basis. Additionally, certain information, such as payment information, must be conveyed to SUBSCRIBER. COMPANY will assume responsibility for transferring such information back to SUBSCRIBER on a regular basis. Tyler Web Services requires a dedicated IP address. Assignment of dedicated IP address is the sole responsibility of SUBSCRIBER.

- 4) **LICENSED SOFTWARE OWNERSHIP.** SUBSCRIBER agrees that COMPANY possesses exclusive title to and ownership of the COMPANY Software.
  - a. SUBSCRIBER agrees that SUBSCRIBER acquires neither ownership nor any other interest in the COMPANY Software, except for the right to use and possess the COMPANY Software in accordance with the terms and conditions of this Agreement.
  - b. All rights not expressly granted to SUBSCRIBER in this Agreement are retained by COMPANY.

# **COMPANY WEB SERVICES - INTERNET BASED PRODUCTS SUBSCRIPTION AGREEMENT TERMS AND CONDITIONS**

- c. SUBSCRIBER agrees that COMPANY Software including, but not limited to, systems designs, programs in source and/or object code format, applications, techniques, ideas, and/or know-how utilized and/or developed by COMPANY are and shall remain the exclusive property of COMPANY. SUBSCRIBER agrees that the COMPANY Software consists of COMPANY's trade secrets. COMPANY shall retain all copyrights in the COMPANY Software, whether published or unpublished.
  - d. COMPANY agrees that all data provided to COMPANY for the purposes of generating the web site shall remain the property of SUBSCRIBER. Should SUBSCRIBER terminate the Internet Services in good standing and in accordance with the termination provisions of this Agreement, COMPANY agrees to return to SUBSCRIBER, all graphics, text documents, and data files held by COMPANY.
- 5) **SUBSCRIBER MEMBERSHIP FEES.** For establishing new COMPANY Web Services, the SUBSCRIBER shall pay to COMPANY the amounts as stated in the Investment Summary.
- 6) **INSITE FEES.** COMPANY may increase the INSITE per-transaction fee for online payment no more than once per year with prior written notice.
- 7) **NOT ASSIGNABLE.** The rights of the SUBSCRIBER under this Agreement are not assignable without the prior written consent of COMPANY. Any attempt to sublicense, assign, encumber or transfer any of the rights, duties or obligations under this Agreement by the SUBSCRIBER is void. Subject to the foregoing, this Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective permitted assigns and successors.
- 8) **SOFTWARE MAINTENANCE.** This SUBSCRIPTION AGREEMENT includes unlimited telephone support, support by communication modem, and all software upgrades, enhancements and new releases. COMPANY reserves the right to change the functionality of future releases of its software and SUBSCRIBER understands that COMPANY is not obligated to include specific functionality in future releases unless provided for herein.
- 9) **PARTIAL INVALIDITY.** Should any provision or clause of this Agreement be held to be invalid, such invalidity shall not affect any other provision or clause hereof, which can be given effect without such invalid provision or clause.
- 10) **RESPONSIBILITY OF DATA.** COMPANY will assume responsibility for all data transfer, but not responsible for data accuracy.
- 11) **SITE REQUIREMENTS.**
  - a. SUBSCRIBER shall maintain a high speed internet connection (1.5mbps download AND 512kbps upload) with a static IP address and must be able to provide COMPANY with IP connection to SUBSCRIBER's network through Citrix GotoAssist, VPN, Citrix, or Microsoft Terminal Services. COMPANY shall use the connection to assist with problem diagnosis and resolution. COMPANY is not responsible for purchase of VPN client software license or configuration of SUBSCRIBER's firewall settings. **No wireless Internet connections allowed.**
  - b. COMPANY shall provide SUBSCRIBER with remote support through the use of secure connection over the Internet connection via Citrix GotoAssist. If SUBSCRIBER will not allow access through GotoAssist, COMPANY cannot guarantee support standards will be met.
- 12) **PROPRIETARY INFORMATION.**
  - a. Distribution of COMPANY Software. SUBSCRIBER may not sell, assign, transfer, disclose, or otherwise make available, either directly or indirectly, any object code, documentation or other material relating to the Software, in whole or in part, or any copy of the same in any form, to any other person or entity.
  - b. Software as Trade Secret. SUBSCRIBER shall maintain the confidentiality of the Software and unless specifically authorized by COMPANY or except for ordinary and necessary backup purposes, SUBSCRIBER may not make or have made any copies of the Software or any part thereof. SUBSCRIBER shall include COMPANY's proprietary notice or other legend on any copies made by SUBSCRIBER as permitted hereunder.
- 13) **WARRANTY, DISCLAIMER, LIMITATION ON LIABILITY.** COMPANY warrants that the Software will substantially conform to current specifications delivered by COMPANY to SUBSCRIBER pursuant to this Agreement, including COMPANY's response to the Request for Proposal for six (6) months following installation; provided, that COMPANY's warranty hereunder shall not cover or apply to any software or part thereof that is not developed or designed by COMPANY. In the event that the Software is found to be defective in such respect and SUBSCRIBER notifies COMPANY in writing within six (6) months after its receipt of the Software of any substantial non-conformity of the Software with such specifications, COMPANY's sole obligation under this warranty is to remedy such defect within a reasonable time. THE FOREGOING WARRANTY IS EXCLUSIVE AND IS MADE IN LIEU OF ALL OTHER WARRANTIES OR REPRESENTATIONS, WHETHER EXPRESS OR IMPLIED, IN FACT OR IN LAW, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. COMPANY SHALL IN NO EVENT BE LIABLE FOR DAMAGES

# **COMPANY WEB SERVICES - INTERNET BASED** **PRODUCTS SUBSCRIPTION AGREEMENT TERMS AND** **CONDITIONS**

THAT EXCEED THE AMOUNT OF THE CHARGES PAID BY SUBSCRIBER HEREUNDER FOR THE DEVELOPMENT AND LICENSE OF THE SOFTWARE. IN NO EVENT SHALL COMPANY BE LIABLE FOR SPECIAL, INCIDENTAL, EXEMPLARY, INDIRECT OR CONSEQUENTIAL DAMAGES OR FOR LOSS OF PROFITS, REVENUES OR DATA, EVEN IF COMPANY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

- 14) HOLD HARMLESS.** SUBSCRIBER agrees that it will hold COMPANY harmless against any claims, damages, liabilities, costs and expenses, including reasonable attorneys' fees, arising out of or relating to
- a. SUBSCRIBER's failure to implement any corrections, improvements and new releases relating to the Software, or any part thereof,
  - b. SUBSCRIBER's unauthorized alterations to or use of the Software, or
  - c. SUBSCRIBER's breach of any of its obligations to maintain the confidentiality of the Software or SUBSCRIBER's unauthorized copying thereof.
- 15) TERMINATION.** This Agreement or any license referenced hereunder may be terminated by COMPANY upon written notice to SUBSCRIBER if SUBSCRIBER performs any breach of the terms of this Agreement. At the date of termination of this Agreement, SUBSCRIBER shall promptly return to COMPANY any Software, related documentation, materials and other property of COMPANY then in its possession, and any copies thereof wherever located. Notwithstanding the foregoing, all provisions hereof relating to confidentiality of the Software shall survive the termination of this Agreement.
- 16) GENERAL.**
- a. This Agreement shall be governed by the laws of SUBSCRIBER's state of domicile and constitutes the entire Agreement between the parties hereto with respect to the Software described herein, and shall supersede all previous or contemporaneous negotiations, commitments and writings with respect to the matters set forth herein.
  - b. All acceptances by COMPANY of purchase orders and all sales by COMPANY are expressly limited to and made on the basis of the terms and conditions set forth herein, notwithstanding receipt or acknowledgment of SUBSCRIBER's order forms or specifications containing additional or different provisions, or conflicting oral representations by an agent, representative or employee of COMPANY. Any such additional or different terms are hereby objected to. All acceptances by COMPANY are expressly conditional on SUBSCRIBER's assent to the additional or different terms and conditions set forth in this Agreement. If these terms and conditions are not acceptable, SUBSCRIBER should notify COMPANY at once.



TO: Mayor and Councilmembers  
FROM: Ben White, City Manager  
DATE: December 17, 2013  
SUBJECT: Discuss recent loss of water service on November 30, 2013 and possible actions for system improvements

- City Manager Ben White will discuss this item

**ACTION: Council to act as deemed necessary.**

# Water Outage Report

Event Begin Date:
30 November 2013
Event Begin Time:
9:35 pm
Event End Date:
30 November 2013
Event End Time:
10:30 pm (approximate)
Total Time Out of Service:
55 minutes (approximate)
Affected Area:
Entire east hydraulic plane
Root Cause:
Supervisory Control and Data Acquisition (SCADA) system lost communication capability at the south Elevated Water Tank (EWT) resulting in loss of pump control
Other Causal Factors:
Pager/dialer system stopped the dial out sequence and quit sending alerts to Public Works employees at 6:35 am on 30 November 2013. Public Works employees on the call list were: Eddie Brock, Juan Hernandez, Mike Rosa.
Immediate Solution:
Switched operation of pumps to manual process as a stop gap and started process of fixing SCADA system.
Suggested Improvements:
<ol style="list-style-type: none"> <li>1. The south EWT lost communication due to a radio becoming locked up. Power was cycled to the radio and it continued to work. A new generation of radio is available that is less susceptible to power glitches and surges. Cost for the upgrade of one radio is \$1,550.00. Suggest making this improvement at the south EWT only as soon as possible.</li> <li>2. When the SCADA system lost control the Public Works staff tried to reboot the Human Machine Interface (HMI) computer at the annex. On reboot the computer displayed an error message that did not allow us to continue the booting process thus we lost the HMI interface. This caused us to believe the root problem, at the time of the event, with the SCADA system was localized to the HMI computer. Trac~n~trol was called to fix this problem and the problem was fixed on 2 Dec 2013. There was a suggestion to upgrade the software to the latest and greatest versions. The cost of this upgrade is \$11,600. Since this upgrade is not pressing I suggest doing this upgrade as part of the lift station upgrades in the near future.</li> <li>3. On 3 Dec 2013 it was discovered the "Alarm Reset Time" in the auto-dialer was set to zero. Alarm Reset Time is a parameter set in the auto-dialer so the auto-dialer continues to make calls out to the staff until the problem is correct in the system. With the parameter set to zero</li> </ol>

this function was disabled so repeated calls to the staff was not accomplished even though the problem was never address. This parameter has since been changed to 20 minutes and this problem has been rectified.

4. Since this outage, it was discovered the radios lock-up from time to time. There is a power up reset sequencer available from Trac~n~trol that will help with this issue. Suggest that this hardware be installed immediately. Cost of this hardware is unknown at this time.
5. Since the outage, it was discovered the west EWT antenna was being blocked by a newly constructed building. Although the reception is adequate, it is marginal. Suggest that the west EWT antenna be moved from its current position 8 feet off the ground next to the dry riser to a position on top of the west EWT. Cost of this hardware is unknown at this time.
6. As a by-product of looking at the data from the outage it was discovered the south EWT pressure transducer was exhibiting erratic results. Further study of this condition uncovered the pressure transducer piping and related electronics were improperly insulated leading to transducer results that were not accurate at nighttime. Suggest that the pressure transducer piping insulation be done correctly immediately. It was also discovered that other piping on the EWT grounds was not insulated properly such as a 6 inch above ground valve. Cost is \$1,100 for both the south and north EWT. This improvement has been installed.
7. Training of the Public Works staff is imperative to gain insight to the basic of our water system. Several of the staff did not have a basic working knowledge of system to make informed judgments of the status of the system and how to take corrective action. The immediate parts of this training has been accomplished however this task will never be entirely complete as long term we need to continually train the staff on proper care and maintenance of our system.



TO: Mayor and Councilmembers  
FROM: Ben White, City Manager  
DATE: December 17, 2013  
SUBJECT: Update on electrical system including actions taken during the recent icy weather conditions and possible recommendations for improvement

- Information is provided by City Manager Ben White

**ACTION: Council to act as deemed necessary.**

# Electrical Outage Report

Event Begin Date:
6 December 2013
Event Begin Time:
4:15 am (approximate)
Event End Date:
6 December 2013 (majority of grid), 7 December 2013 (small portions of grid), 12 December 2013 (single services)
Event End Time:
See event end date, not reporting times
Total Time Out of Service:
18 hours for majority of grid (approximate) otherwise see event end date
Affected Area:
Entire Farmersville electrical grid
Root Cause:
Ice storm toppled trees and limbs into power lines
Other Causal Factors:
None noted
Immediate Solution:
Worked with Sharyland Utilities to re-establish the grid first and then concentrated on re-establishing individual separate service lines. Priority given to public safety, city communications, city utilities, shelters, assisted living facilities, critical medical facilities.
Suggested Improvements:
<ol style="list-style-type: none"> <li>1. Install generator with automatic transfer switch at Public Safety Building. Include quarterly maintenance.</li> <li>2. Install new generator with automatic transfer switch at City Hall. Include quarterly maintenance.</li> <li>3. Install new generator with automatic transfer switch at the Public Works maintenance barn. Include quarterly maintenance.</li> <li>4. Additional VHF radios for public works.</li> <li>5. Upgrade UPS systems regarding telephone communications and VHS repeater in City Hall. Need 24 hour capability.</li> <li>6. Install internet and social media communications as secondary method for citizens to communicate problems.</li> <li>7. Install wireless cards in the City laptop and the Customer service window desktop to provide internet capability in the event our phone lines go down.</li> <li>8. Implement code red notification system through the county.</li> <li>9. Test the water plant generator capability to make sure it is reliable and get the unit on a quarterly maintenance schedule.</li> </ol>

10. Generators for the lift stations.
11. Customer education regarding: tree trimming, disaster preparedness, etc.
12. Make sure all customer emails and phone numbers are up-to-date.



TO: Mayor and Councilmembers  
FROM: Ben White, City Manager  
DATE: December 17, 2013  
SUBJECT: Discuss overtime budget related to Police Department oversight on the Chaparral Trail

- City Manager Ben White will discuss this item

**ACTION: Council to act as deemed necessary.**