

**FARMERSVILLE CITY COUNCIL
REGULAR SESSION AGENDA
July 9, 2013, 6:00 P.M.
Council Chambers, City Hall
205 S. Main Street**

I. PRELIMINARY MATTERS

- Call to Order, Roll Call, Prayer and Pledge of Allegiance
- Welcome guests and visitors: Anyone wanting to speak on any items that are not the subject of a Public Hearing on this agenda is asked to speak at this time, with an individual time limit of 3 minutes. This forum is limited to a total of 30 minutes. Please note that the City Council cannot comment or take any action on this item.
- Announcements relating to items of public interest: Announcements regarding local or regional civic and charitable events, staff recognition, commendation of citizens, traffic issues, upcoming meetings, awards, acknowledgement of meeting attendees, birthdays, and condolences.

II. CONSENT AGENDA

Items in the Consent Agenda consist of non-controversial or "housekeeping" items required by law. Council members may request prior to a motion and vote on the Consent Agenda that one or more Items be withdrawn from the Consent Agenda and considered individually. Following approval of the Consent Agenda, excepting the items requested to be removed, the City Council will consider and act on each item so withdrawn individually.

- A. City Council Minutes
- B. Police Department Report
- C. Code Enforcement/Animal Control Report
- D. School Resource Officer Report
- E. Fire Department Report
- F. Municipal Court Report
- G. Public Works Report
- H. Library Report
- I. City Manager's Report

III. INFORMATIONAL ITEMS

These Informational Items are intended solely to keep the City Council apprised of the actions and efforts of the various boards and commissions serving the City of Farmersville. Council members may deliberate and/or request further information or clarification regarding any one or more of the items contained in this provision. City Council approval of, or action on, these items is not required or requested.

- A. FEDC (4A) Financial Report
- B. FCDC (4B) Financial Report
- C. Planning & Zoning Minutes

- D. FCDC (4B) Meeting Minutes
- E. FEDC (4A) Meeting Minutes
- F. Parks Board Minutes
- G. Main Street Board Minutes
- H. Main Street Report
- I. Building & Property Standards Minutes
- J. TIRZ Minutes
- K. Farmersville Public Housing Authority
- L. North Texas Municipal Water District Board Agenda

IV. READING OF ORDINANCES

- A. Second Reading – Consider, discuss and act upon an ordinance amending the Water Management Plan
- B. First Reading – Consider, discuss and act upon an ordinance amending the Master Fee Schedule allowing for a \$1,000 retainer fee to be charged for plats
- C. First Reading – Consider, discuss and act upon an ordinance to amend the Robbin Lamkin Memorial Splash Pad time of operation
- D. First Reading – Consider, discuss and act upon an ordinance to renew the Juvenile Curfew

V. REGULAR AGENDA

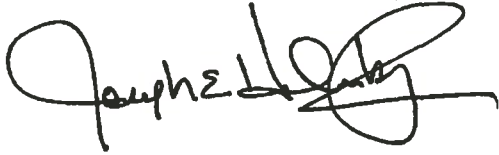
- A. Consider, discuss and act upon a Resolution regarding an application for grant funds through the Collin County Open Space program
- B. Consider, discuss and act upon an Interlocal Agreement with Collin County for Dispatch Services
- C. Consider, discuss and act upon placing Shacee Jackson as an additional signatory on the Police Seizure Account
- D. Receive presentation regarding Library programs including Summer Reading Club
- E. Update on electrical system
- F. Update on the Chaparral Trail project
- G. Update on the Main Street Bridge, closures and Highway 380 improvements
- H. Consider, discuss and act upon appointing an ad hoc member residing in the Extra Territorial Jurisdiction to serve on the Capital Improvements Advisory Commission

VI. REQUEST FOR CONSIDERATION OF PLACING ITEMS ON FUTURE AGENDAS

VII. ADJOURNMENT

No action may be taken on comments received under "Recognition of Visitors".

Dated this the 3rd day of July, 2013.



Joseph E. Helmberger, P.E., Mayor

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.175-183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Code, including, but not limited to, Section 321.3022 (Sales Tax Information).

Persons with disabilities who plan to attend this meeting and who may need assistance should contact the City Secretary at 972-782-6151 or Fax 972-782-6604 at least two (2) working days prior to the meeting so that appropriate arrangements can be made. Handicap Parking is available in the front and rear parking lot of the building.

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in the regular posting place of the City Hall building for Farmersville, Texas, in a place and manner convenient and readily accessible to the general public at all times, and said Notice was posted July 3, 2013 by 5:00 P.M. and remained so posted continuously at least 72 hours proceeding the scheduled time of said meeting.



Edie Sims, City Secretary





TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: July 9, 2013
SUBJECT: CONSENT AGENDA - City Council Minutes

Electronic minutes are found at the following link:

http://www.farmersvilletx.com/government/agendas_and_minutes/city_council_meetings.jsp

FARMERSVILLE CITY COUNCIL
MEETING MINUTES
June 11, 2013

The Farmersville City Council met in regular on June 11, 2013 at 6:00pm in the Council Chambers at City Hall with the following members present: Mayor Helmberger, John Klostermann, Michael Carr, Michael Hesse, Russell Chandler and Jim Foy. Staff members present were City Manager Ben White, Police Chief Mike Sullivan, Fire Chief Kim Morris, Finance Director Daphne Hamlin, City Attorney Alan Lathrom, Court Clerk Christi Dowdy, Assistant to the City Manager Paula Jackson, Librarian Trisha Dowell and City Secretary Edie Sims.

Item I) CALL MEETING TO ORDER, ROLL CALL

Mayor Helmberger called the meeting to order. Edie Sims called the roll and announced a quorum was present. Mayor Helmberger welcomed all guests and visitors. Ben Matthews, Bishop for the Church of Jesus Christ of Latter Day Saints offered the invocation with Mayor Helmberger leading the audience in the Pledge of Allegiance to the American Flag.

Mayor Helmberger offered the guests and visitors to speak on a non-agenda item with no one coming forward.

Mayor Helmberger read a Proclamation naming June 22, 2013 as Audie Murphy Day in Farmersville and invited all to attend the Audie Murphy Day events celebrating and honoring our veterans. This is the 14th year that Farmersville has held the Audie Murphy Day event which will include a fly-over and parade.

Mayor Helmberger announced State Representative Scott Turner to be officing from the Best Center the first and third Monday's of each month from 10:00am to 4:00pm.

The Public Safety Building has been dedicated as the Charles R. Curington Public Safety Building and a plaque has been made in his honor.

And lastly, announced was to continue to inform the citizens that Farmersville remains under Stage 3 drought conditions.

Item II) CONSENT AGENDA

Mayor Helmberger asked the Council if any items were needed to be pulled for discussion. With no one requesting items for discussion, Mayor Helmberger requested Items D – Code Enforcement/Animal Control Report be pulled for discussion & H – Public Works Report be pulled for discussion. Jim Foy motioned to approve Items A, B, C, E, F, G, I and J as presented with Russell Chandler seconding the motion. A poll of the Council was taken as follows: John Klostermann yes, Michael Carr yes, Michael Hesse yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Item D – Code Enforcement/Animal Control Report: Mayor Helmberger questioned the columns on the Code Enforcement Report labeled Proactive and Reactive. Police Chief Sullivan reported the Code Enforcement Officer is working on proactive issues before they become reactive. There are still issues surrounding these types of calls. Mayor Helmberger stated most Code Enforcement works mostly from complaints. Chief Sullivan pointed to a chart in the report reflecting that 90% of the issues reported are proactive. Michael Carr motioned to approve Item D with Michael Hesse seconding the motion. A poll of the Council was taken as follows: John Klostermann yes, Michael Carr yes, Michael Hesse yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Item H – Public Works Report: Mayor Helmberger questioned the potholes in the construction zone right-of-way on Highway 380 due to the Highway 380 widening project. City

Manager Ben White indicated the TxDOT right-of-way interfacing with adjoining streets are very poor. TxDOT has been contacted and it has been requested to have the areas improved. Orange and Rike Streets are exceptionally bad. The areas where the traffic has been moved are thin and the potholes are becoming a huge problem. Bad weather makes matters worse. Mr. White stated he understands why TxDOT would hold off doing any repairs so that the new construction will be ready for travel and an expense would be saved; however, the need for safe passage is a higher priority. Mr. White also indicated that the issues with the railroad have not been resolved to allow construction to continue on the railroad bridge. The good side to that allows the streets connecting to the right-of-way to move forward. Some closures are still expected including Mimosa and Hamilton Streets. Mayor Helmberger requested pressure to remain on TxDOT to have the construction area drivable and safe. Russell Chandler motioned to approve Item H with Michael Carr seconding the motion. A poll of the Council was taken as follows: John Klostermann yes, Michael Carr yes, Michael Hesse yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Item III) INFORMATIONAL ITEMS

Council did not request further information or clarification regarding Informational Items.

Item IV – A) SECOND READING – CONSIDER, DISCUSS AND ACT UPON AN ORDINANCE ADOPTING A RATE SCHEDULE FOR ATMOS ENERGY CORPORATION AS RECOMMENDED BY THE ATMOS CITIES STEERING COMMITTEE

City Manager Ben White indicated the ordinance presented is a standard rate schedule which was submitted by Atmos Cities Steering Committee and chaired by attorney Geoffrey Gay. The Council approved the first reading of this ordinance on May 21st and Mr. White recommended the ordinance be approved as presented upon second reading. John Klostermann made the motion to approve the ordinance as presented with Jim Foy seconding the motion. A poll of the Council was taken as follows: John Klostermann yes, Michael Carr yes, Michael Hesse yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Item IV – B) SECOND READING – CONSIDER, DISCUSS AND ACT UPON AN ORDINANCE TO AMEND THE SIGN ORDINANCE REGARDING ELECTRONIC MESSAGING CENTER SIGNS

City Manager Ben White stated the Council approved the first reading of the Sign Ordinance amendment on May 21st and that revisions had been made according to Jim Foy's request. Mr. Foy requested a revision be made whereas the existing signs are not fully grandfathered. The changing of patterns and styles of display must still meet the ordinance requirements according to Paragraph 2. Mr. White recommended the ordinance be approved as presented. Jim Foy motioned to approve the ordinance as presented with Michael Carr seconding the motion. A poll of the Council was taken as follows: John Klostermann yes, Michael Carr yes, Michael Hesse yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Item V – A) CONSIDER, DISCUSS AND ACT UPON A REAPPOINTMENT TO THE FARMERSVILLE ECONOMIC DEVELOPMENT CORPORATION AND THE FARMERSVILLE COMMUNITY DEVELOPMENT CORPORATION

City Secretary Edie Sims stated the recent appointment of one member of the Economic Development Board has breached the residency requirement as two of the five board members must live within the City of Farmersville. Three members (at the discretion of the Council) may

be non-City residents. The three non-City board members must either be residents of the Farmersville ISD or have a significant investment in the City for more than one year. Robbyn Keith lives outside the City Limits and thereby does not meet the residency requirements. Kris Washam was appointed to the Community Development Board, but would rather serve on the FEDC Board. Staff also recommended David Ketcher to make her replacement on the FEDC Board as residency requirements state the board members must live within the boundaries of the Farmersville ISD. Future recommendations from staff will include residency requirements and notes of whether applicants meet those requirements.

Russell Chandler motioned to approve as recommended by Staff with Michael Carr seconding the motion. A poll of the Council was taken as follows: John Klostermann yes, Michael Carr yes, Michael Hesse yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

ITEM V – B) CONSIDER, DISCUSS AND ACT UPON APPOINTING A BOARD MEMBER TO THE FARMERSVILLE HOUSING AUTHORITY

Mayor Helmberger opened this topic for the Council to announce if they had found a nominee for this position. With no one making a nomination, Edie Sims and Ben White stated they would take this responsibility. Edie Sims also stated that Diane Piwko had called same date as the Council meeting and offered herself to serve on this board if no one was interested. Mayor Helmberger stated he felt the City Manager would be the best fit for this board. Jim Foy motioned to appoint City Manager Ben White to represent Farmersville on the Housing Authority Board with Michael Carr seconding the motion. A poll of the Council was taken as follows: John Klostermann yes, Michael Carr yes, Michael Hesse yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

ITEM V – C) CONSIDER, DISCUSS AND ACT UPON APPOINTING AN ELECTED OFFICIAL TO THE NORTH TEXAS COUNCIL OF GOVERNMENTS GENERAL ASSEMBLY WITH VOTING RIGHTS

Russell Chandler motioned to appoint Jim Foy to the North Texas Council of Government's General Assembly with voting rights. Michael Carr seconded the motion. A poll of the Council was taken as follows: John Klostermann yes, Michael Carr yes, Michael Hesse yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

ITEM V – D) CONSIDER, DISCUSS AND ACT UPON THE RIDING ARENA AGREEMENT BETWEEN THE FARMERSVILLE RIDING CLUB AND THE CITY OF FARMERSVILLE

Mayor Helmberger stated he reviewed the number of members of the Farmersville Riding Club who live in the City, that number was zero. The City is subsidizing the arena for non-residents with 38% being in the Farmersville area and 62% completely out of Farmersville.

Per Daphne Hamlin, Finance Director, the City funds \$2,200 per year for utilities. Mayor Helmberger also stated the City subsidizes the Pee Wee Football and Baseball. All these event locations are good investments for Farmersville. With no hard figures attributed to income coming from the users of these facilities, we know that fuel, drinks, food and other items may be purchased due to their being in Farmersville. Mr. White stated from a Staff perspective, the individuals that keep up the maintenance of the facility do quite a bit to keep the facility active and viable. Jim Foy motioned to approve the Agreement as presented with John Klostermann seconding the motion. A poll of the Council was taken as follows: John Klostermann yes, Michael Carr yes, Michael Hesse yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

ITEM V – E) CONSIDER, DISCUSS AND ACT UPON SPECIFIC WATERING DAYS DURING DROUGHT CONDITIONS

City Manager Ben White stated he distinctly remembered having a conversation with the Council regarding specific watering days; however those dates were not implemented in the Water Conservation Plan when originally approved. Therefore, the topic is totally open for citizens to choose their date to water. Jim Foy stated he recalled the discussion and the decision was to use the property's trash day as the watering date.

Russell Chandler stated he brought this issue to light as many people work Monday thru Friday and the watering date may not fit the scheduling needs; therefore he would like to see Saturdays and Sundays be included for use. Mayor Helmberger stated the reason the trash day was used as watering dates was due to Code Enforcement. Jim Foy agreed that the trash day for watering may be an inconvenience to some of our residents.

Mr. Foy suggested an alternative. For customers that have sprinkler systems, including commercial, industrial and residential, allow the use on any day of their choosing; whereas those who do not have a sprinkler system can remain on their trash day to water. This suggested method would be available to any stage of drought conditions. City Manager Ben White stated he will put a proposal together and present to the Council at the next meeting.

Michael Carr agreed with Mr. Chandler for individuals to choose their watering day. Mr. White indicated this idea is good in some respects, to allow the watering days be spread out. The biggest use of water is irrigation and there is a concern for fire protection. Police Chief Sullivan expressed concern of how the Code Enforcement Officer would enforce if watering days are not known. Mr. White indicated the new meter systems can keep data up to 4 days which will let the City know if water is being overly used. The only issue is the electronic meters are not installed throughout the City yet. Mr. White stated he will bring a proposal to the Council for review at the next Council meeting.

ITEM V – F) CONSIDER, DISCUSS AND ACT UPON A CHANGE ORDER FOR THE CHAPARRAL TRAIL PROJECT

City Manager Ben White informed the Council the Change Order placed before them was to correct the funding issues and bring into alignment with the actual expenditures and the budget. Eddy Daniel, City Engineer, has worked very closely with Cole Construction and both parties have come to an agreement which is presented to the Council. By the Change Order being signed, this will complete the project. This includes the punch list.

Mayor Helmberger stated the staging area has not been leveled; the forms were left at the 1 ½ mile marker and the filter fabric was left between the 2 and 3 mile marker. Mr. White stated he will investigate those issues.

Russell Chandler motioned to approve the Change Order as presented with Michael Carr seconding the motion. A poll of the Council was taken as follows: John Klostermann yes, Michael Carr yes, Michael Hesse yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

ITEM V – G) CONSIDER, DISCUSS AND ACT UPON A PRESENTATION FROM POLICE CHIEF SULLIVAN REGARDING VANDALISM AND ISSUES AT THE CITY PARK AND ONION SHED

Police Chief Mike Sullivan spoke to the Council about recent issues regarding vandalism at the City Park and the Onion Shed. Most of the issues began at the later part of the school year heading into Summer. Fights and hard language have been frequent. The location of the Onion Shed and City Park make catching perpetrators in the act more difficult as the policemen

are visualized long before arriving at the scene. Many cities have loitering ordinances, but these do not help the problem.

Chief Sullivan stated his recommendation is to place cameras to help mitigate the problem. There is a cost associated with this method of approximately \$3,000. Chief Sullivan will check on opportunities, but quality is the highest priority. City Manager Ben White stated he supports Chief Sullivan's position to install surveillance cameras. The vandalism is a constant issue and the cost factor is becoming a huge problem. The latest vandalism occurred between Houston and Austin Streets where 9 light globes were demolished. Time, money and effort are being expended and the cost is becoming exorbitant.

Chief Sullivan stated with public property, there will be damage; but he hopes this method will slow down the intensity. With one officer on duty weekends and nights, it makes the opportunity for vandalism greater. Mayor Helmberger questioned if a Citizen on Patrol would help this problem with Chief Sullivan stating the Police Department currently does not have the infrastructure to support this type of community policing. It would take 3-4 months for a training program and he needs a full staff before implementing another program. Mayor Helmberger tried to explore any options that would stop the vandalism including having the Fire Department or Ambulance stage at the Onion Shed. Russell Chandler stated this was not a good idea since the volunteers at the Fire Station have specific duties that must be fulfilled at the Fire Station. Chief Sullivan stated it is not uncommon to have more offenses during the summer months.

Jim Foy stated vandalism was an issue 20 years ago. He was against cameras then, but has now changed realizing the positive effects as cameras are common place now. Jim Foy encouraged the purchase of High Definition to capture the individuals clearly. Mr. Foy also encouraged requesting the funds for this expenditure from the Farmersville Community Development Corporation. Council concurred to investigate the cost and quality of cameras and to get this problem under control.

ITEM V – H) CONSIDER, DISCUSS AND ACT UPON HIRING A WARRANT OFFICER. PRESENTATION BY FARMERSVILLE MUNICIPAL COURT

Christi Dowdy, Court Clerk, came before the Council offering a presentation to implement a Warrant Officer Program through the Farmersville Municipal Court. The City had a Warrant Officer and proved successful, but the program was cut short. Ms. Dowdy further expressed the need for the Warrant Officer position as revenues are uncollected and the amount of uncollected warrants is growing. Currently the Farmersville Municipal Court has \$461,000 of outstanding warrants and approximately 50 warrants are added each month.

Ms. Dowdy stated the benefits of collecting these warrants reflect in the City's General Fund as the majority of the collected amounts stays within the City. Collection agencies have been used in the past and have proven to be unsuccessful. A certified peace officer is more effective.

If the Warrant Officer program is put into place, the Warrant Officer will work solely under the direction of the Court and will ultimately answer to the City Manager. Another duty that will fall to the Warrant Officer is the Court Bailiff to ensure courtroom security and serve process for the Court. The annual expense for a Warrant Officer is approximately \$56,000 which includes benefits. Any computer hardware/software will be funded by the Court Technology Fund. Other items can be furnished with funds from the Court Building Security Fund. An unmarked vehicle would be used on occasion.

Ms. Dowdy emphasized that collecting only 15% of the outstanding warrants would fund this position and the position would continue to fund itself. City Manager Ben White indicated he would propose the Council fund this program for 3 months. If the Warrant Officer funded

itself, then the program would continue. However, if the Warrant Officer did not fund itself, then the officer and the program would be evaluated.

Council concurred to include the Warrant Officer program in the budget process for 2013-2014.

ITEM VI) EXECUTIVE SESSION – SECTION 551.071, CONSULTATION WITH CITY ATTORNEY, AND SECTION 551.086, COMPETITIVE MATTERS OF A PUBLIC POWER UTILITY: CONSULTATION WITH CITY ATTORNEY REGARDING AND CONSIDERATION, DISCUSSION AND POSSIBLE ACTION REGARDING COMPETITIVE MATTERS OF THE CITY-OWNED PUBLIC UTILITY AS ALLOWED BY SECTION 551.086 OF THE TEXAS GOVERNMENT CODE FOR PURPOSES OF MAINTAINING THE CONFIDENTIALITY OF CERTAIN INFORMATION RELATING TO COMPETITIVE ELECTRIC UTILITY MATTERS ENGAGED IN OR TO BE ENGAGED IN BY THE CITY OF FARMERSVILLE

Council went into Executive Session at 7:16pm. Council exited Executive Session at 8:33pm.

ITEM VII) REQUEST FOR CONSIDERATION OF PLACING ITEMS ON FUTURE AGENDAS

No one requested items for future agendas.

ITEM VIII) ADJOURNMENT

Council adjourned at 8:33:20pm.

APPROVED

Joseph E. Helmberger, P.E., Mayor

ATTEST

Edie Sims, City Secretary

FARMERSVILLE CITY COUNCIL
MEETING MINUTES
June 25, 2013

The Farmersville City Council met in regular session on June 25, 2013 at 6:00pm in the Council Chambers at City Hall with the following members present: Mayor Helmberger, John Klostermann, Michael Carr, Michael Hesse, Russell Chandler and Jim Foy. Staff members present were City Manager Ben White, Police Chief Mike Sullivan, Fire Chief Kim Morris, Finance Director Daphne Hamlin, City Attorney Alan Lathrom, Librarian Trisha Dowell and City Secretary Edie Sims.

Item I) CALL MEETING TO ORDER, ROLL CALL

Mayor Helmberger called the meeting to order. Edie Sims called the roll and announced a quorum was present. Mayor Helmberger welcomed all guests and visitors. Clint Brown, Pastor for the Farmersville Church of Christ offered the invocation with Mayor Helmberger leading the audience in the Pledge of Allegiance to the American Flag.

Mayor Helmberger offered the guests and visitors to speak on a non-agenda item with no one coming forward.

Item II – A) CONSENT AGENDA – CITY FINANCIAL REPORTS AND DISCUSS MOVING THE MONTHLY CITY FINANCIAL REPORTS CONSENT ITEM TO THE SECOND MEETING OF THE MONTH

City Manager Ben White requested the Council to consider moving the financial reports to the second meeting which would allow time to receive all the criteria to create an accurate and up-to-date report. This is due to the close of the month and receiving all the data necessary to provide reporting. For many years, the reports presented were minimally two months in arrears. With Council allowing the reports to be presented at the second meeting of the month, all information will be processed and the most current information will be relayed. Mr. White stated the graphs on the Financial Reports have been greatly improved. Mayor Helmberger requested the reporting to be handled as a regular agenda item and not as a Consent Item.

On another issue regarding the Financial Reports, Mr. White stated the Water Enterprise Fund is being watched closely as we are now in Stage 3 drought conditions. With the drought ensuing, we may be in this Stage for quite a while. Jim Foy notices that water sales should be at 59% and we are currently at 58%.

Jim Foy motioned to approve the City Financial Reports and to move them to the second meeting of the month with Michael Carr seconding the motion. A poll of the Council was taken as follows: John Klostermann yes, Michael Carr yes, Michael Hesse yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Item III – A) READING OF ORDINANCES – FIRST READING – CONSIDER, DISCUSS AND ACT UPON AN ORDINANCE AMENDING THE WATER MANAGEMENT PLAN

City Manager Ben White presented changes that are significant to the Water Plan. Starting with page 6, Section 2.3, the TCEQ Implementation Report is no longer required which will not require Appendix F, so this portion will be removed. Next, page 10, Section 4.5 will be removed completely as it refers to the TCEQ Implementation Report. Page 17 under Section 5.5.2.1, verbiage has been added regarding watering with automatic irrigation systems on trash days during Stage 2 drought conditions per a recent request from the Council. The exception regarding new landscaping associated with new construction was placed in the exception area. Page 18 continues this same verbiage but is crafted to Stage 3 drought conditions. John Klostermann motioned to approve the first reading of the amended Water Management Plan

with Russell Chandler seconding the motion. A poll of the Council was taken as follows: John Klostermann yes, Michael Carr yes, Michael Hesse yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Item IV – A) PRESENTATION BY TAPS (TEXOMA AREA PARATRANSIT SYSTEM)

Brad Underwood, CEO for TAPS, came before the Council and introduced TAPS as the transportation system that will be available in Farmersville and all of Collin County July 1st. TAPS came to the Audie Murphy Day event and was honored to shuttle 87 trips to and from the Methodist Church and the Onion Shed. This is the first event that TAPS has been involved with in Farmersville, and hopes of many more in the future. TAPS already has 125 trips booked for July 1st. There is a demand for a responsive ride and TAPS offers rides from 5am thru midnight. Paratransit is a term used meaning curb to curb. Currently TAPS serves 7 rural counties. TAPS also offers an airport shuttle service 7 days per week. McKinney now has a Park and Ride location near Collin College. The Park and Ride location will allow patrons to enter a bus in McKinney and travel to the Parker Road DART Station and further their trip. Mr. Underwood stated he would like to have a Park and Ride location in Farmersville as well. This would allow travelers to start in Farmersville, pick up fares in Princeton, catch the bus in McKinney on to Plano.

John Klostermann questioned the current employees with CCART and their placement within TAPS. Mr. Underwood proudly stated that of the 32 applicants from CCART, 28 were hired. More drivers will be needed for the Farmersville area.

Jim Foy stated he understood a bus ride does not always consist of leaving Farmersville but can be from your home to other locations here in town. This statement is true. John Klostermann also asked if a bus travelled to Raytheon. Mr. Underwood stated yes and he is working on more travelers to have a constituted route to Raytheon. Mr. Underwood stated he is looking long term as well for ride-share programs. He is glad to be in Farmersville and offered his services to Farmersville.

Item IV – B) CONSIDER, DISCUSS AND ACT UPON A MARKET ADJUSTMENT FOR COMMUNITY WASTE DISPOSAL

Casey Zandt, Commercial Sales Representative for Community Waste Disposal, came before the Council and requested an increase of 1.41% which equates to a 4¢ increase per household per month. City Manager Ben White indicated the increase would take affect October 1. Mayor Helmberger stated he checked the contract negotiated 2 years ago and the increase is in line with the contract. Jim Foy questioned if the increase would affect commercial as well as residential with Mr. Zandt responding only residential customers will see the increase. Jim Foy motioned to approve the market adjustment for CWD with Russell Chandler seconding the motion. A poll of the Council was taken as follows: John Klostermann yes, Michael Carr yes, Michael Hesse yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Item IV – C) CONSIDER, DISCUSS AND ACT UPON A MARKET ADJUSTMENT FOR PROGRESSIVE WASTE SOLUTIONS

Dick Demien, representative for Progressive Waste Solutions, came before the Council and requested an increase of 1.21% which equates to 12¢ increase per household per month. The rates are commensurate for roll-offs as well. City Manager Ben White requested a rate sheet to compare current rates to increased rates. Mr. White then made a recommendation for the Council to approve contingent on receiving the rate comparison sheet and final approval by the City Manager. Jim Foy motioned to approval contingent on the rate table and confirmed by

the City Manager with Michael Carr seconding the motion. A poll of the Council was taken as follows: John Klostermann yes, Michael Carr yes, Michael Hesse yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

ITEM IV – D) IMPACT FEE TRAINING SESSION

Eddy Daniel, City Engineer and representative for Daniel & Brown, Inc., came before the Council and introduced John Atkins with Kimley-Horn and Associates, Inc. Mr. Daniel recalled that Daniel & Brown and Kimley-Horn worked jointly with the City on the Comprehensive Plan. The Impact Fee Study is a continuation of the Comprehensive Plan. Mr. Atkins began by addressing how impact fees affect a City by using this mechanism as a way to recover costs associated with infrastructure needed to serve future development. A one-time fee is assessed at platting but is collected when the building permit is pulled. By law, the Impact Fees must be updated every 5 years. The Impact Fees can expand into the City's Extra Territorial Jurisdiction and ordinances will need to have this defined. Impact Fees will also need to be reviewed earlier if growth occurs. Mr. Daniel encouraged the City to review this annually. With the Comprehensive Plan now being implemented, the Impact Fee will complete the task. As the Impact Fees are being implemented, the Capital Improvements Advisory Commission will be the first board to make a recommendation to the Council. A representative that lives within the Extra Territorial Jurisdiction (ETJ) must serve on the Board.

Impact Fees are based on service units. One household is based on one ¾ inch water meter. Commercial businesses are equal to five households; or one 2-inch meter is equivalent to five ¾ inch meters. The Impact Fee Capital Improvements Plan is to identify projects to serve future development. The Impact Fee Plan should be similar to the Capital Improvements Plan.

Costs that are recoverable include construction, planning, surveying, engineering, land acquisition, Capital Improvement planning and projected interest and finance costs. Costs that are not recoverable include operation and maintenance costs and improvements to remedy existing deficiencies. The formula to calculate the Impact Fees is as follows: recoverable Impact Fee Capital Improvements Plan Cost divided by the new service units will equal the maximum assessable Impact Fee per service unit. A chart comparing some of the area city's rates shows Farmersville very low on the scale. According to Kimley-Horn, a schedule has been laid out which will allow an updated Impact Fee resolution to be adopted August 27, 2013.

City Attorney Alan Lathrom indicated the City must have a contract to provide services within the ETJ. Mayor Helmberger suggested that any new development will be required to annex into the City, then the ETJ issue will be a moot question.

Council concurred to move forward in preparation of completing new Impact Fees.

ITEM IV – E) CONSIDER, DISCUSS AND ACT UPON A CHANGE ORDER FOR THE CHAPARRAL TRAIL PHASE II

City Manager Ben White stated the Change Order presented is to handle an erosion problem and improve the culvert with a safety end. There is ample room with the funding to handle this Change Order and recommended approval. With the erosion and safety issue being resolved, an estimated \$17,000 remains since we came in under budget for this project. Michael Hesse motioned to approve the Change Order with Michael Carr seconding the motion. A poll of the Council was taken as follows: John Klostermann yes, Michael Carr yes, Michael Hesse yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

ITEM IV – F) CONSIDER, DISCUSS AND ACT UPON THE PURCHASE OF CAMERA EQUIPMENT

Police Chief Mike Sullivan came before the Council in response to multiple instances of vandalism at the Onion Shed, City Park and the Chaparral Trail.

A company named Spycentre has been recommended as other municipalities have used this vendor. A quote was prepared for 6 high resolution cameras which offer color infrared vision and taped to a DVR system. At some point, the system would allow the recording to be remotely seen by the Police Officers in their squad cars. But for now, the DVR system can be set up in the Best Center via hard wiring. Chief Sullivan stated he would ultimately like to have portable cameras that are capable of moving throughout the City. The cost of \$6,690 includes installation, 6 Sony cameras and night vision. The cameras have infrared vandal domes.

Tony Linton, the City's IT vendor, is working with Chief Sullivan and Mr. White to find the most suitable source for connection; Time Warner Cable is currently our provider but other methods have been suggested. Presently, the Best Center does not have internet capabilities. There has been discussion of connecting to Collin College's fiberoptic capability, but we are still awaiting the construction of the College.

Mr. White expressed his frustration by spending valuable time expended on cleaning up glass and making repairs from vandalized areas instead of focusing on other important areas of the City. Chief Sullivan stated he will need facial recognition to apprehend the vandals.

Council gave consensus to find the funding to support this expenditure.

ITEM IV – G) ACCEPT BILL NERWICH'S RESIGNATION FROM THE BUILDING AND PROPERTY STANDARDS COMMISSION AND THE PLANNING AND ZONING COMMISSION

Russell Chandler motioned to accept Bill Nerwich's resignations as he has moved out of the City of Farmersville and will no longer be eligible to serve. Jim Foy seconded the motion. A poll of the Council was taken as follows: John Klostermann yes, Michael Carr yes, Michael Hesse yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

ITEM IV – H) CONSIDER, DISCUSS AND ACT UPON AN APPOINTMENT TO THE BUILDING AND PROPERTY STANDARDS COMMISSION AND THE PLANNING AND ZONING COMMISSION

Staff recommended Andrew Washam as the replacement on the Building and Property Standards and Patti Ford as the replacement on the Planning and Zoning Commission. Jim Foy motioned he agreed with the Staff's recommendation and motioned to approve with Michael Carr seconding the motion. A poll of the Council was taken as follows: John Klostermann yes, Michael Carr yes, Michael Hesse yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

ITEM V – A) BUDGET WORKSHOP – DISCUSS PROPOSED FISCAL YEAR BUDGET 2013-2014

Daphne Hamlin, Finance Director, came before the Council with Preliminary Budget information for Fiscal Year 2013-2014.

First was shown the Combined Sales Tax history. The City's portion for this year is expected to reach \$335,669. Ms. Hamlin reminded the Council that ½ of the sales tax is split between the 4A and 4B Boards respectively. Revenues were then presented with revisions for Fiscal Year 2012-2013 and proposed revenues for Fiscal Year 2013-2014. Ms. Hamlin then presented proposed General Fund expenses for Fiscal Year 2013-2014. With revenues vs. expenditures compiled, the revised budget will reflect a shortfall of \$2,974 for Fiscal Year 2012-2013; whereas the proposed budget reflects a balanced budget.

Ms. Hamlin included the Salary Allocation so the Council was clear how the different funds were paying salaries. Public Works payroll was discussed as 30% of the department's salary was funded through the Bond. Mayor Helmberger stated he is opposed to the General Fund being funded through the Enterprise Funds (water and sewer). The water and sewer funds should fund themselves and fund the infrastructure needs.

Ms. Hamlin went through each Enterprise Fund showing the revisions for Fiscal Year 2012-2013 and the proposed budget for Fiscal Year 2013-2014. The Water Fund is the most watched presently with less water expected to be used due to Stage 3 drought conditions. The net for this year's Water Fund is expected to be a deficit of \$75,815. The Wastewater Fund is showing an proposed increase next year over this year. Ms. Hamlin stated she duplicated this year's budgeting for the Electric Fund as changes are still underway.

The Bond expenses were not proposed for next year; however the projects will be scheduled in the upcoming meetings.

Ms. Hamlin and City Manager Ben White indicated the figures presented were proposals only. This was to familiarize the Council with the different funds and be ready for questions at the next budget meeting.

Jim Foy stated he did not recall a discussion regarding another Police Officer being added to the Police Department. Mr. White indicated he cut the salary increases from 4% to 3%. Mayor Helmberger stated he would like the Council to consider raising the funding amount for the Marketing Committee.

Council also discussed the payroll for the Main Street Manager with Mayor Helmberger stating the Council should consider how to have this program brought in under the City as a City program. City Attorney Alan Lathrom stated the 4B can reimburse the City the cost of salary over a 10 year period.

A Planning Calendar was included in the packet for the Council. This calendar will guide us to have the Budget approved by September 10, 2013. Presently all meetings are standard and no special meetings are planned.

ITEM VI) REQUEST FOR CONSIDERATION OF PLACING ITEMS ON FUTURE AGENDAS

No one requested items for future agendas.

ITEM VII) ADJOURNMENT

Council adjourned at 8:38:30pm.

APPROVED

Joseph E. Helmberger, P.E., Mayor

ATTEST

Edie Sims, City Secretary



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: July 9, 2013
SUBJECT: CONSENT AGENDA - Police Department Report



Farmersville Police Department
134 North Washington Street
Farmersville, TX 75442
972-782-6141

Farmersville Police Department Monthly Report June-13

Total Calls For Service:

470

Tier 1 Crimes

Robbery:

0

Assault:

4

Theft:

7

Burglary:

7

Motor Vehicle Theft:

0

Tier 2 Crimes

Forgery:

1

Fraud:

0

Criminal Mischief:

5

Weapons:

1

DWI:

0

Public Intoxication:

1

Disorderly Conduct:

0

Drugs:

4

Miscellaneous

Traffic Stops:

224

Citations:

88 (106 violations)

Alarms:

5

Major Accidents:

2

Minor Accidents:

8

Agency Assist:

17

Cases filed with the District Attorney's Office:

Felony:

1

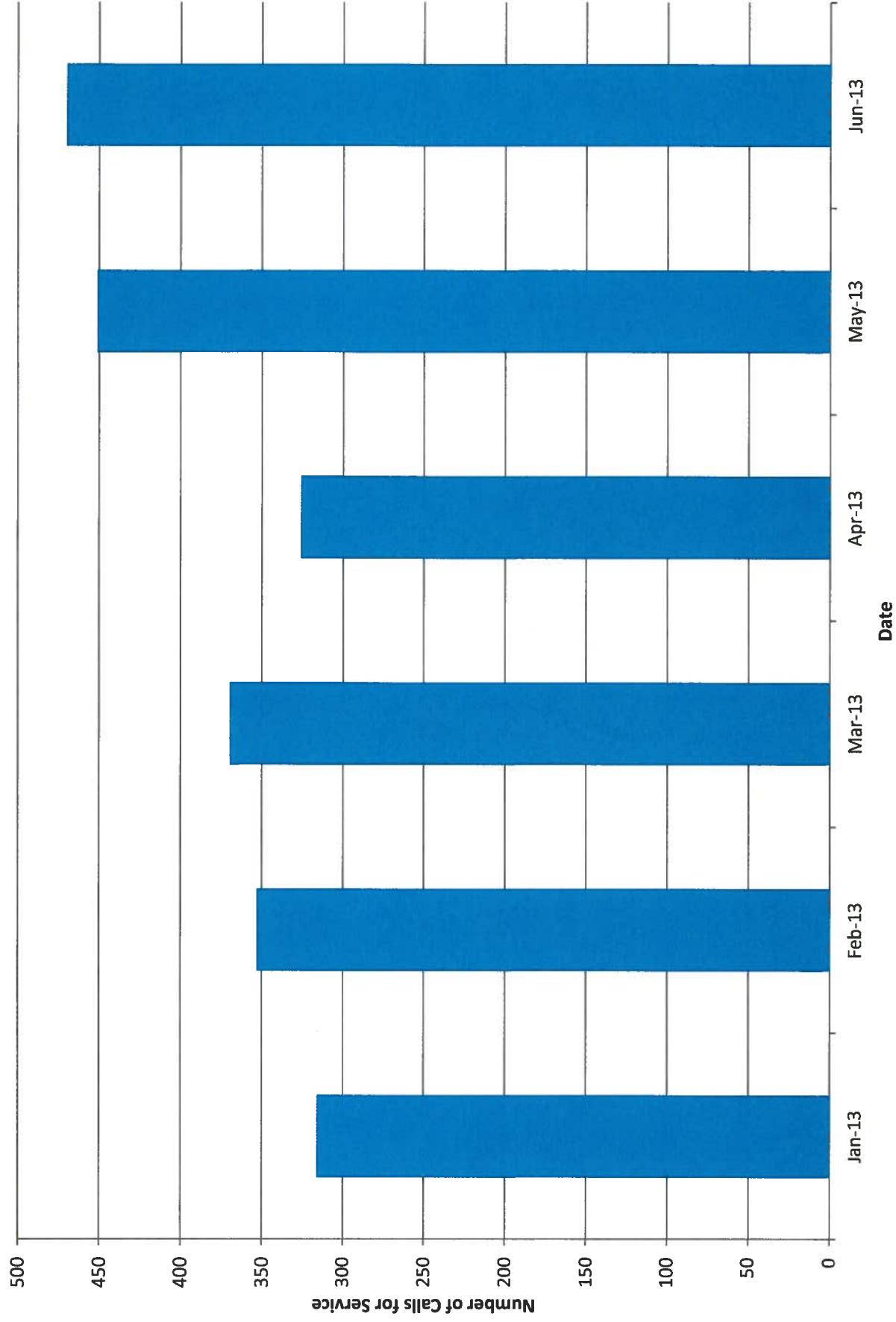
Misdemeanor:

4

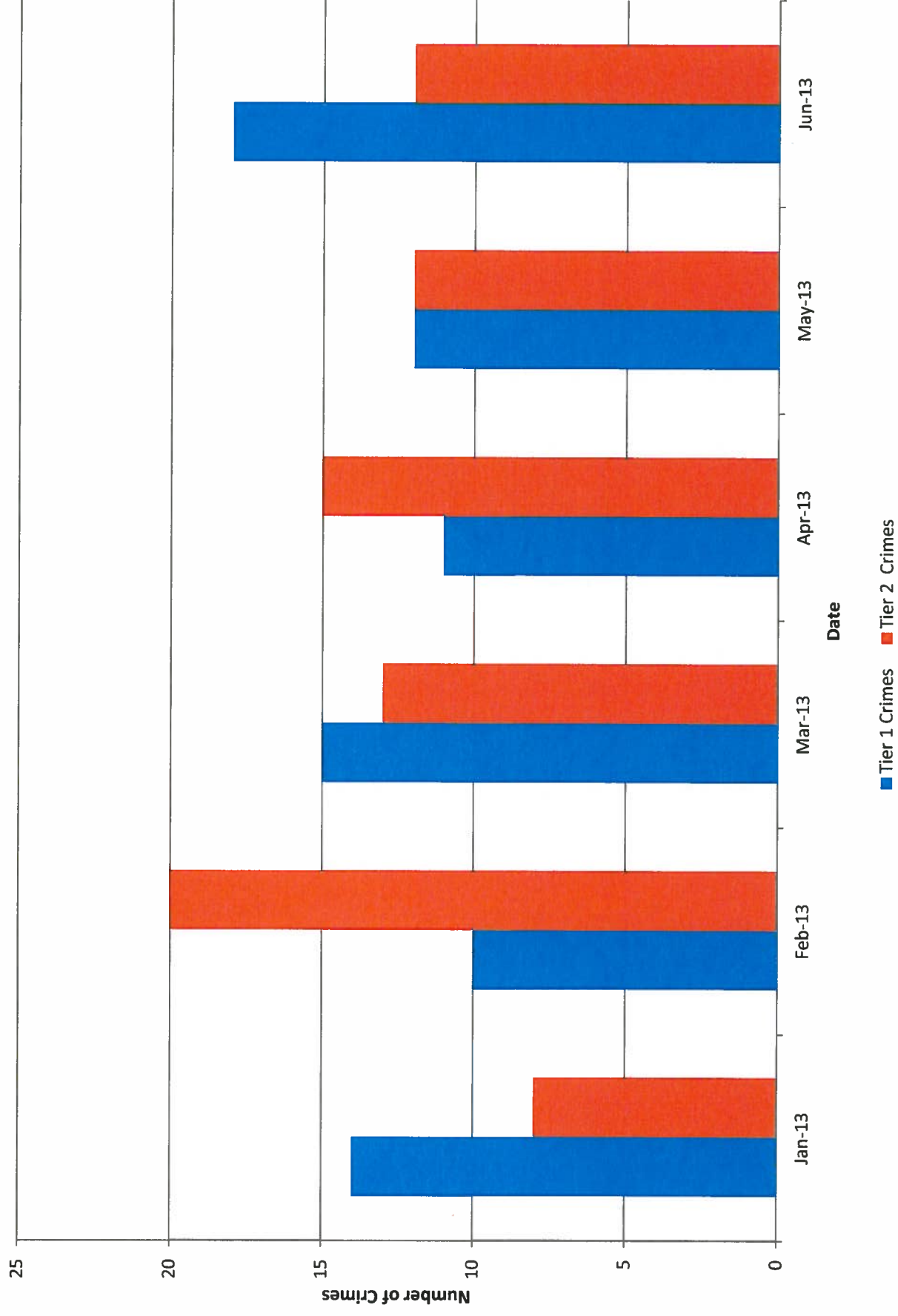
Exceptionally Cleared:

3

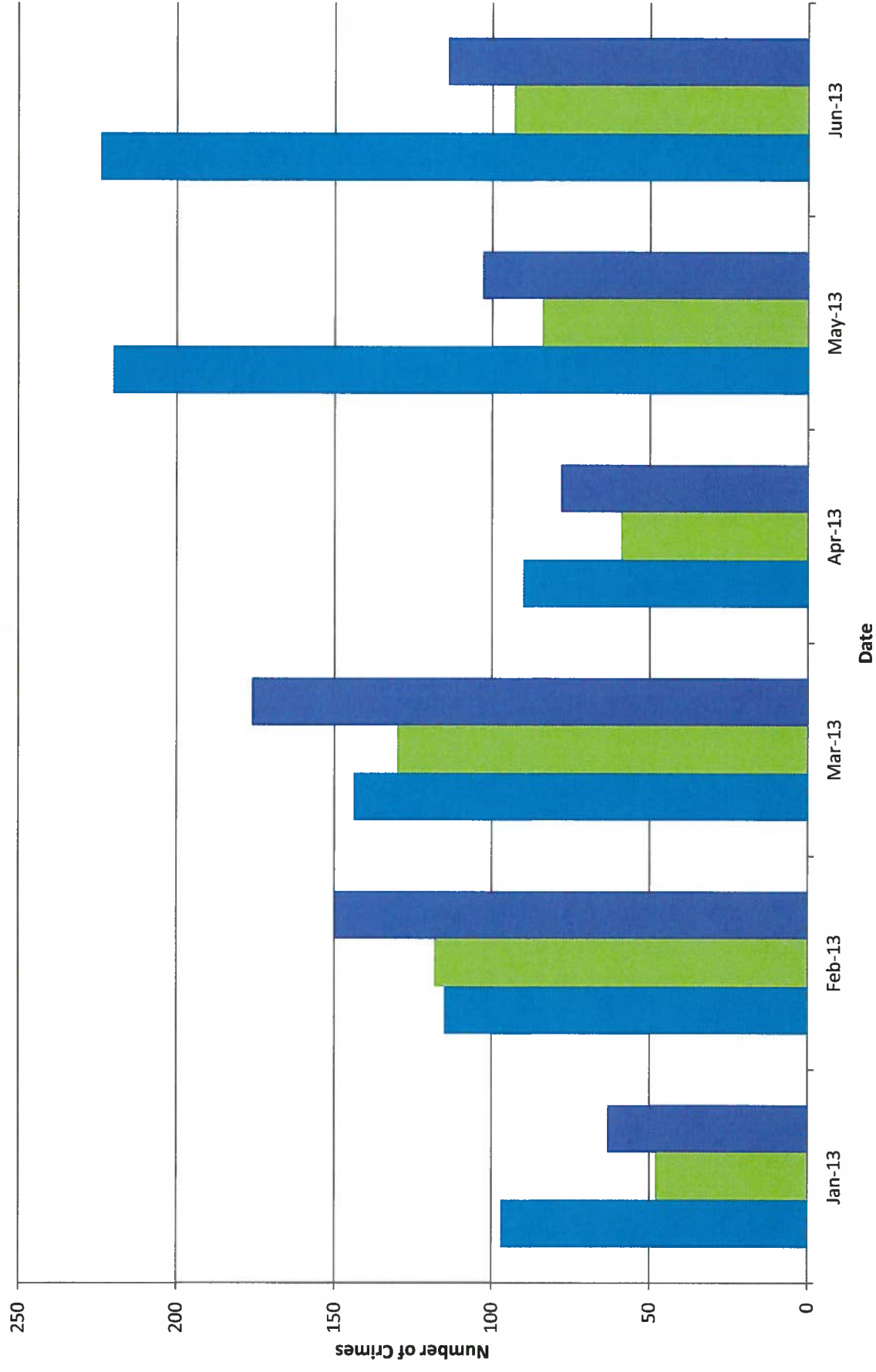
Police Department Calls for Service



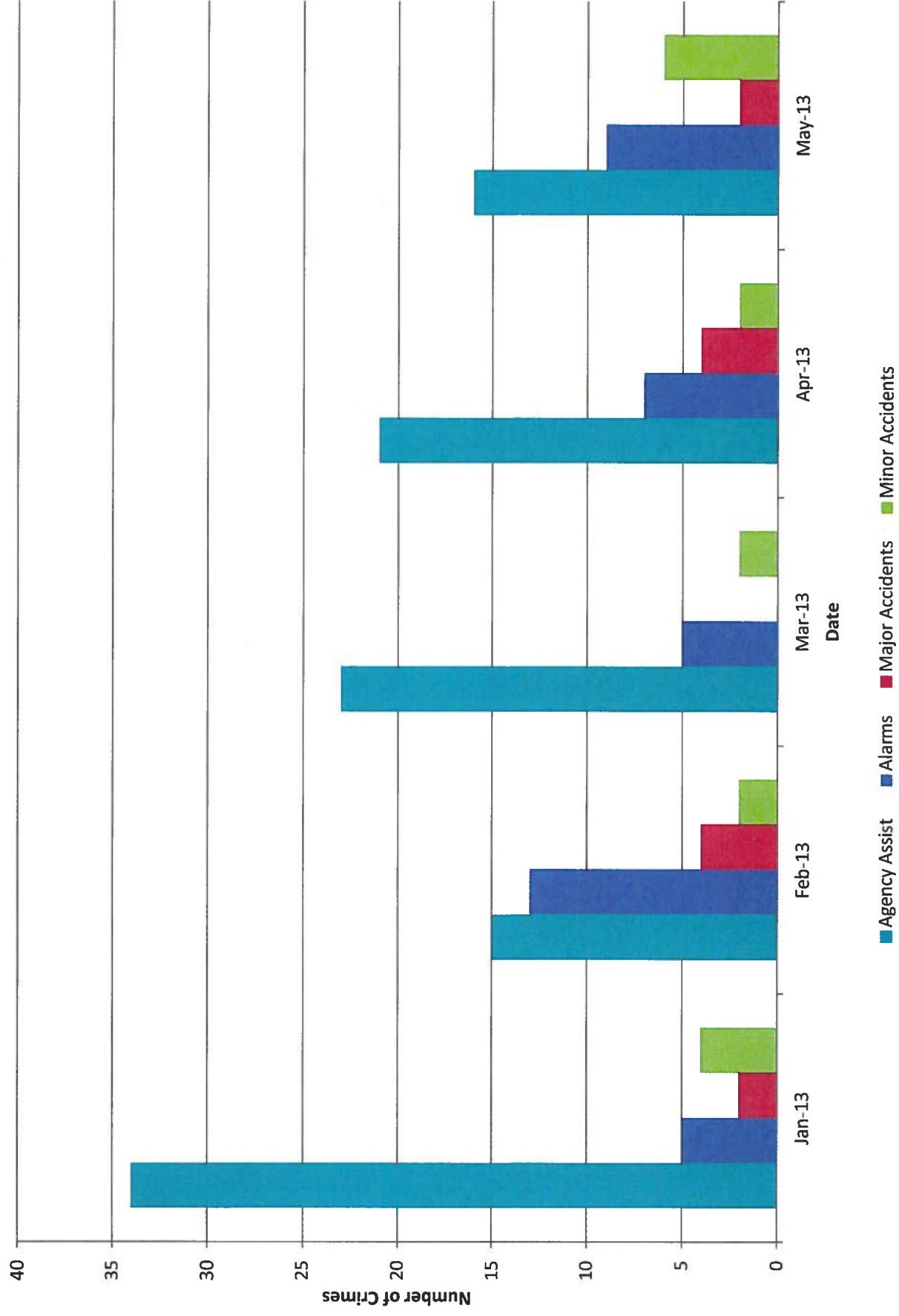
Uniform Crime Reporting



Traffic Enforcement



Police Activity





TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: July 9, 2013
SUBJECT: CONSENT AGENDA – Code Enforcement/Animal Control Report

Farmersville Police Department

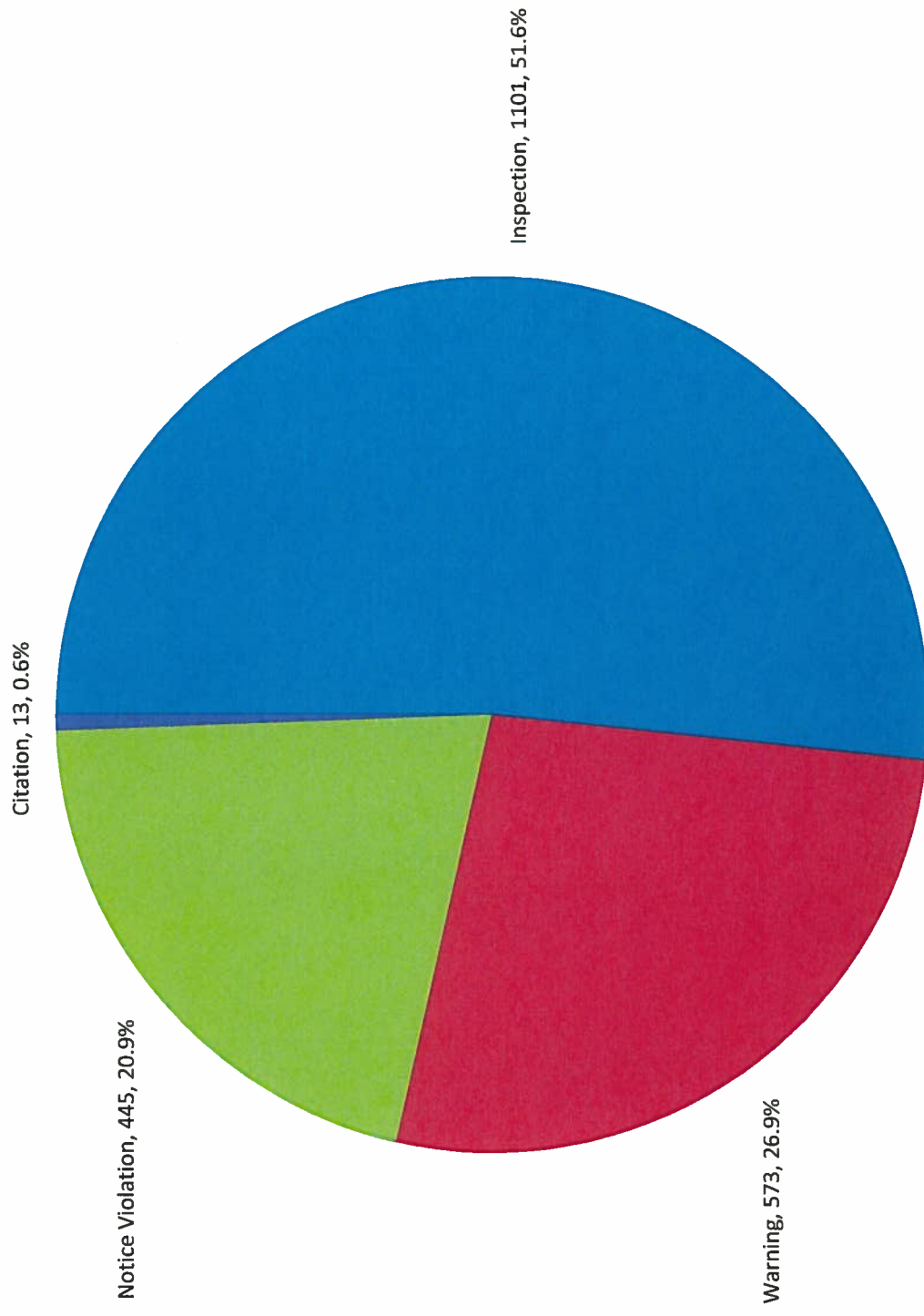
Date	Address	Violation	Inspect	Warn	Notice	Cite	Proactive	Reactive	Closed	Notes/CFS
06/01/2013	316 Windoim	Grass-Recheck	X		X		X		06/01/2013	
06/01/2013	502 Jouette	Grass	X	X			X		06/10/2013	Left Card
06/01/2013	420 N. Washington	Grass-Recheck	X	X			X		06/01/2013	
06/01/2013	418 N. Washington	Grass	X		X		X		06/11/2013	NOV 6/1/2013
06/01/2013	511 N. Washington	Grass-Recheck	X	X			X		06/01/2013	
06/01/2013	512 N. Washington	Grass-Recheck	X	X			X		06/01/2013	
06/01/2013	604 N. Washington	Grass	X	X			X		06/04/2013	Spoke w/Owner
06/01/2013	611 N. Washington	Grass	X	X			X		06/04/2013	Spoke w/Owner
06/01/2013	702 N. Washington	Grass	X		X		X		06/11/2013	Letter Sent 6/4/2013
06/01/2013	703 N. Washington	Grass	X	X			X		06/04/2013	Spoke w/Owner
06/01/2013	705 N. Washington	Grass	X	X	X		X			NOV 6/21/2013
06/01/2013	613 N. Washington	Brush/Debris	X	X			X		06/10/2013	Spoke w/Owner
06/01/2013	1006 S. Main	Grass-Recheck	X	X			X		06/01/2013	
06/01/2013	913 S. Main	Grass-Recheck	X	X			X		06/01/2013	
06/01/2013	818 S. Main	Grass-Recheck	X	X			X		06/01/2013	
06/01/2013	814 S. Main	Grass-Recheck	X	X			X		06/01/2013	
06/01/2013	206 Herron	Grass-Recheck	X	X	X		X		06/01/2013	
06/04/2013	202 S. Rike	Grass-Recheck	X	X	X		X		06/04/2013	
06/04/2013	118 Buckskin	Grass	X	X			X		06/13/2013	Spoke w/Owner
06/04/2013	113 Buckskin	Grass	X	X			X		07/01/2013	Extended 6/14/2013
06/04/2013	318 College	Debris	X	X			X		07/01/2013	Extended 6/13/2013
06/04/2013	308 College	Grass	X	X			X		06/13/2013	Spoke w/Owner
06/04/2013	315 N. Main	Grass	X	X			X		06/13/2013	Letter Sent 6/5/2013

06/04/2013	510 N. Main	Grass	X	X							06/14/2013	Spoke w/Owner
06/04/2013	512 N. Main	Grass	X		X						06/21/2013	NOV 6/10/2013
06/04/2013	611 N. Main	Grass	X	X							06/10/2013	Spoke w/Owner
06/04/2013	218 N. Washington	Grass-Recheck	X		X						06/04/2013	
06/04/2013	108 Wilcoxson	Grass-Recheck	X		X						06/04/2013	
06/04/2013	116 Woodard	Numerous	X		X							Extended 2 Months
06/07/2013	551 W. Audie Murphy	Grass-Recheck	X		X						06/07/2013	
06/07/2013	Celebration Station	Grass	X		X							Letter Sent 6/14/2013
06/07/2013	Nesmith-Santa Fe	Grass	X	X							06/11/2013	Send Letter
06/07/2013	205 Abbey	Grass	X	X							06/10/2013	Send Letter
06/07/2013	808 S. Main	Grass	X								06/21/2013	Left Card
06/07/2013	1017 S. Main	Weed Eating, Tire	X	X	X						06/21/2013	NOV 6/10/2013
06/07/2013	909 S. Main	Grass	X	X							06/10/2013	Spoke w/Owner
06/07/2013	822 S. Main	Grass	X	X							06/21/2013	Spoke w/Owner
06/07/2013	219 S. Main	Grass	X	X							06/10/2013	Send Letter
06/07/2013	Mounger- Wilcoxson	Grass-Recheck	X		X							Send Final Notice
06/07/2013	404 Neathery	Couch, Mattress	X	X								Extended 6/19/2013
06/07/2013	115 Buckskin	Grass-Recheck	X	X	X							Take Pictures Issue Citation
06/07/2013	Duran-Buckskin	Grass	X								07/01/2013	Letter Sent 6/11/2013
06/07/2013	312 Austin	Grass, Brush	X	X								Extended 6/19/2013-Grass ok
06/07/2013	Day-Austin	Grass	X	X							6/10/2013	Send Letter
06/07/2013	209 Murchison	Grass, Brush	X	X							06/07/2013	Recheck
06/07/2013	307 Murchison	Grass	X	X							06/10/2013	Spoke w/Owner
06/07/2013	114 College	Garage Sale	X	X							06/10/2013	City for Permit
06/07/2013	109 College- Recheck	Brush	X	X							06/07/2013	
06/07/2013	Muddy Fork- Summit	Grass	X								06/19/2013	Extended 6/7/2013 Turned over to City
06/07/2013	Muddy Fork-Beech	Grass	X		X						06/19/2013	Recheck Extended 6/7/2013

06/10/2013	1412 Pecan Creek	Fence		X	X					X		Spoke w/Owner
06/10/2013	Hanks-Jouette	Grass		X		X			X			Letter Sent 6/11/2013
06/10/2013	420 N. Main	Grass	X	X					X		06/13/2013	Spoke w/Owner
06/10/2013	309 Murchison-Recheck	Grass	X	X	X				X		06/10/2013	
06/10/2013	318 Woodard	Grass	X			X			X		06/14/2013	Letter Sent 6/11/2013
06/10/2013	114 Beech	Grass	X			X			X		06/19/2013	Letter Sent 6/11/2013
06/10/2013	1003 S. Main-Recheck	Grass	X			X			X		06/10/2013	
06/10/2013	802 S. Main	Grass	X			X			X			Letter Sent 6/11/2013
06/10/2013	415 S. Main	Grass	X	X					X		06/19/2013	Left Card
06/10/2013	204 McKinney	Grass	X			X			X		06/21/2013	Letter Sent 6/11/013
06/10/2013	206 McKinney	Grass	X			X			X		06/21/2013	Letter Sent 6/11/2013
06/10/2013	208 McKinney	Grass	X			X			X		06/21/2013	Letter Sent 6/11/2013
06/10/2013	209 Austin	Grass	X	X					X		06/19/2013	Spoke w/Owner
06/10/2013	108 Houston	Grass	X	X					X			Spoke w/Owner
06/10/2013	310 Summit	Grass	X			X			X			Letter Sent 6/11/2013
06/10/2013	Craddock-Rolling Hills	Grass	X			X			X		07/01/2013	Letter Sent 6/11/2013
06/10/2013	314 Rolling Hills-Recheck	Grass	X			X			X		06/21/2013	Extended 6/10/2013
06/10/2013	Orange St-Lot	Grass	X	X					X			City Called
06/10/2013	515 Windom	Renovation Permit	X			X			X		06/10/2013	
06/11/2013	311 Jouette	Debris	X	X						X		Extended 6/21/2013
06/11/2013	607 N. Washington	Grass	X	X					X		06/19/2013	Spoke w/Owner
06/11/2013	Mounger-Hwy 78	Grass	X			X			X		06/21/2013	Extended 6/11/2013
06/11/2013	202 S. Rike	Brush, Tree Limb	X			X			X			Letter Sent 6/13/2013
06/11/2013	124 N. Hamilton	Grass	X	X					X		07/01/2013	Spoke w/Owner
06/11/2013	107 N. Hamilkton	Grass	X	X					X		07/01/2013	Spoke w/Owner
06/11/2013	412 Haislip	Grass	X			X			X			Letter Sent 6/13/2013
06/11/2013	Darden Haislip	Grass	X			X			X			Letter Sent 6/13/2013
06/11/2013	412 McKinney	Grass	X	X					X		6/21/20123	Spoke w/Owner
06/11/2013	411 McKinney	Grass, Debris	X	X					X		06/21/2013	

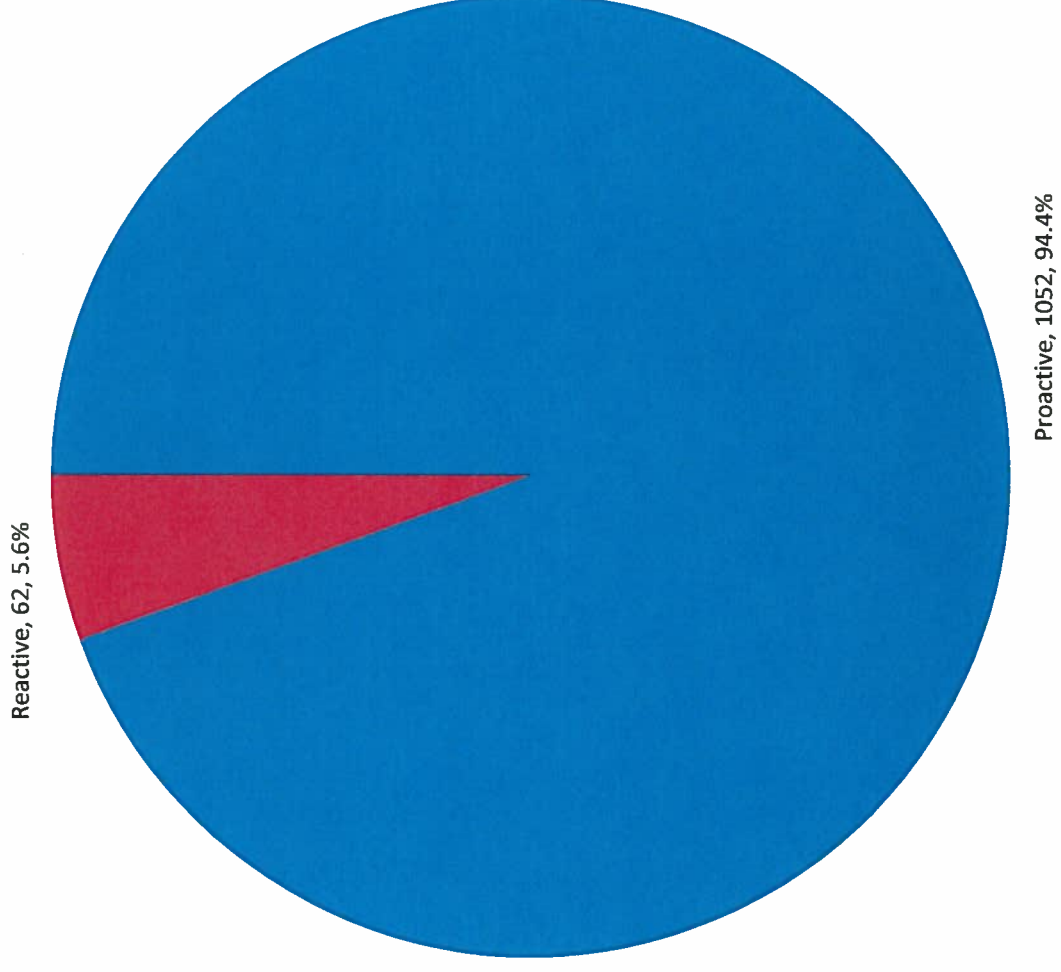
Code Enforcement Activity Results

City of Farmersville Police Department

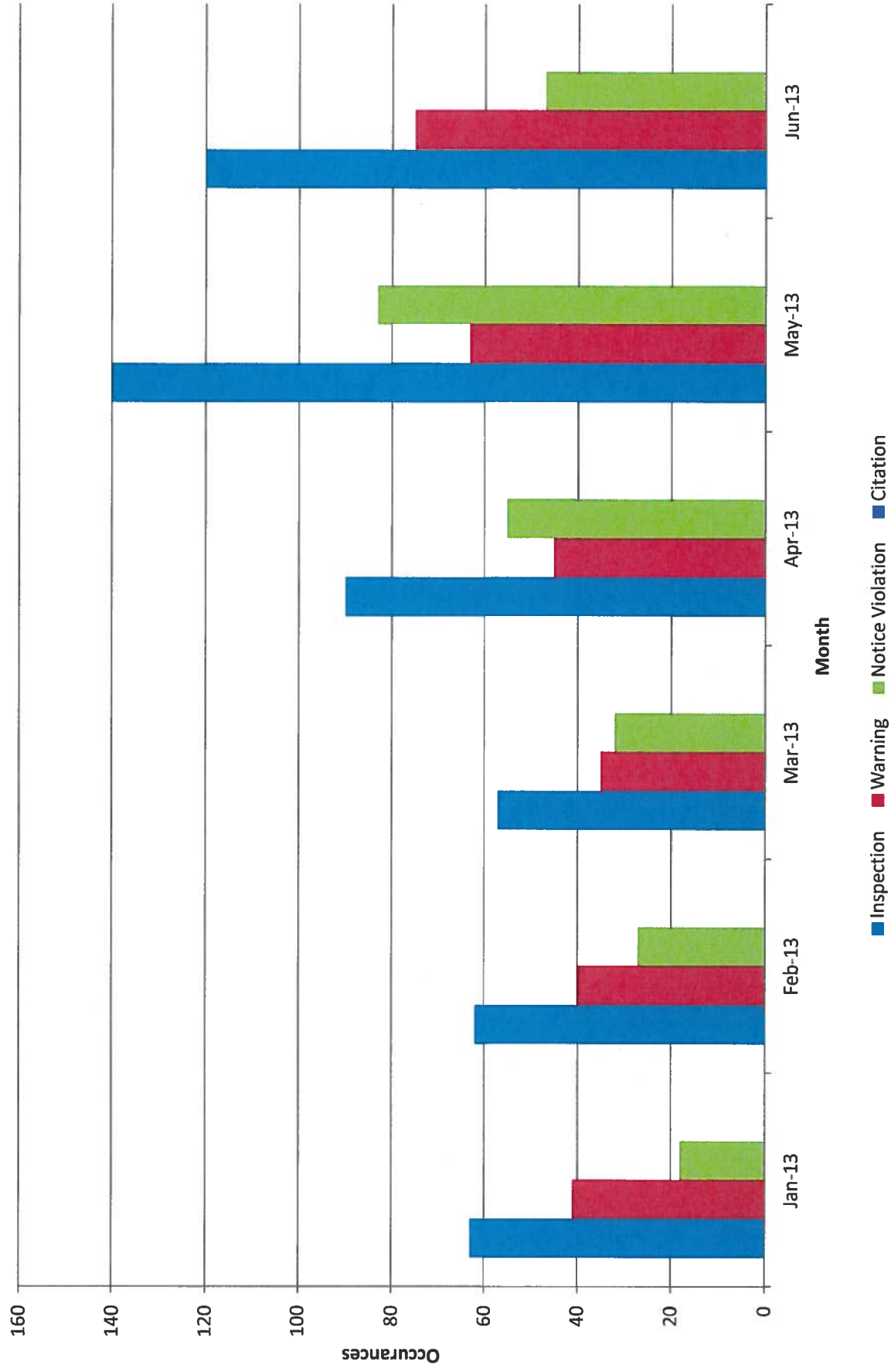


Code Enforcement Activity Results

City of Farmersville Police Department



Code Enforcement Activity Results City of Farmersville Police Department

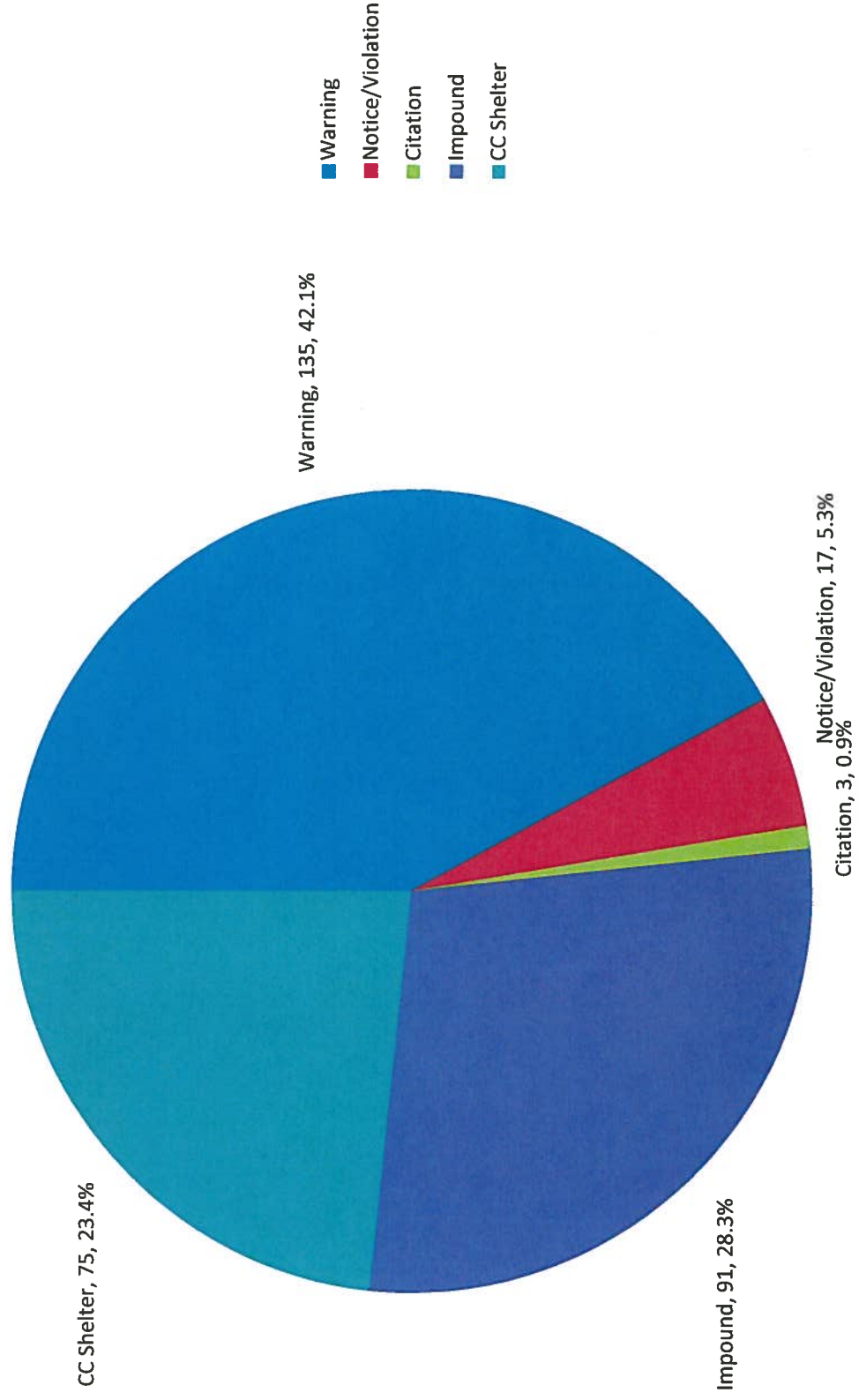


FARMERSVILLE POLICE DEPARTMENT PUBLIC SERVICE OFFICER: ANIMAL CONTROL MONTHLY REPORT									
DATE	TYPE OF CALL	ADDRESS	VIOLATION	WARNING	NOTICE/ IOL	CITATION	IMPOUND	CC SHELTER	CFS#
06/03/2013	Loose Dog	Westgate	Put Back in Fence						
06/03/2013	Stray Dog	Buckskin	Unable to Locate						
06/03/2013	Stray Puppy	College	CCAS					X	
06/04/2013	Stray Dog	Hill/Buckskin	Unable to Locate						
06/04/2013	Stray Dog	124 Buckskin	CCAS					X	
06/04/2013	Snake	Mimosa	Removed						
06/05/2013	Loose Cow	Pecan Creek	Went into Woods						
06/05/2013	Stolen Dogs	301 College	1 Dog Returned						13048591
06/06/2013	Loose Dog	N. Main	Returned to Owner	X					
06/06/2013	Stray Dog	Red Door Antique	CCAS					X	
06/06/2013	Dead Cat	McCloud's	Disposed Of						
06/06/2013	Dead Dog	N. Main	Disposed Of						
06/06/2013	Stray Dog	125 N. Washington	Pound				X		
06/07/2013	Pick Up Dog	Pound	CCAS					X	
06/07/2013	Stolen Dog	128 N. Washington	Report Done						
06/07/2013	Abused Dog	704 Walnut	Unfounded						Complaint
06/07/2013	Loose Dog	710 Walnut	Spoke w/Owner	X					
06/11/2013	Stray Dog	409 Jouette	Returned to Owner	X					
06/12/2013	Stray Kitten	N. Main	Pound				X		
06/12/2013	Stray Kitten	217 N. Main	CCAS					X	
06/12/2013	Abandoned Dogs	512 Jackson	CCAS (2 Dogs)					X	
06/12/2013	Stray Cat	128 N. Washington	Trap Was Empty						
06/13/2013	Stray Dog	1003 S. Main	CCAS					X	
06/13/2013	Puppy Stuck	134 N. Washington	Freed						Head Stuck in Jar
06/14/2013	Improper Tether	306 Summit	Spoke w/Owner	X					
06/17/2013	Stray Dog	Maple	Pound				X		

06/18/2013	Stray Kitten	217 N. Main	CCAS							X	
06/18/2013	Pick Up Dog	Pound	CCAS							X	
06/18/2013	Hurt Dog	Hwy 78	Unable to Locate								
06/18/2013	Stray Puppies	302 Merrit	CCAS (2) Puppies							X	
06/18/2013	Loose Dogs	Haislip	Spoke w/Owner	X							
06/18/2013	Stray Dogs	112 Audie Murphy	Returned to Owner	X							
06/19/2013	Stray Cat	207 N. Main	Escaped								
06/19/2013	Stray Dog	405 S. Washington	CCAS							X	
06/20/2013	Stray Kittens	Hilltop Apt	Pound						X		
06/20/2013	Stray Dog	PR 100	Went under House								
06/21/2013	Stray Cat	217 N. Main	CCAS							X	
06/21/2013	Pick Up Cat	309 Hamilton	Cat Bite-CCAS							X	
06/21/2013	Stray Cats	206 S. Rike	CCAS (2)							X	
06/21/2013	Cat Bite	1011 McKinney	Spoke w/Owner	X							
06/21/2013	Drop Cage Off	217 N. Main	Returned to Owner								
06/21/2013	Drop Cage Off	206 S. Rike	Returned to Owner								
06/23/2013	Loose Cattle	Hwy 78	Put in Fence								
06/23/2013	Hurt Kitten	Orange	CCAS							X	
06/24/2013	Sick Bat	Rike	Flew Away								
06/26/2013	Stray Puppy	Prospect	Pound						X		
06/26/2013	Loose Dog	Hill	Pound						X		
06/26/2013	Dog Complaint	1319 Red Oak	Spoke w/Owner	X							
06/26/2013	Hurt Kitten	McKinney	Taken to the Vet								
06/27/2013	Loose Cattle	Hwy 78	Put In Pasture								
06/27/2013	Loose Livestock	CR 603	Unable to Locate								
06/28/2013	Pick Up Dogs	Pound	CCAS (2)							X	

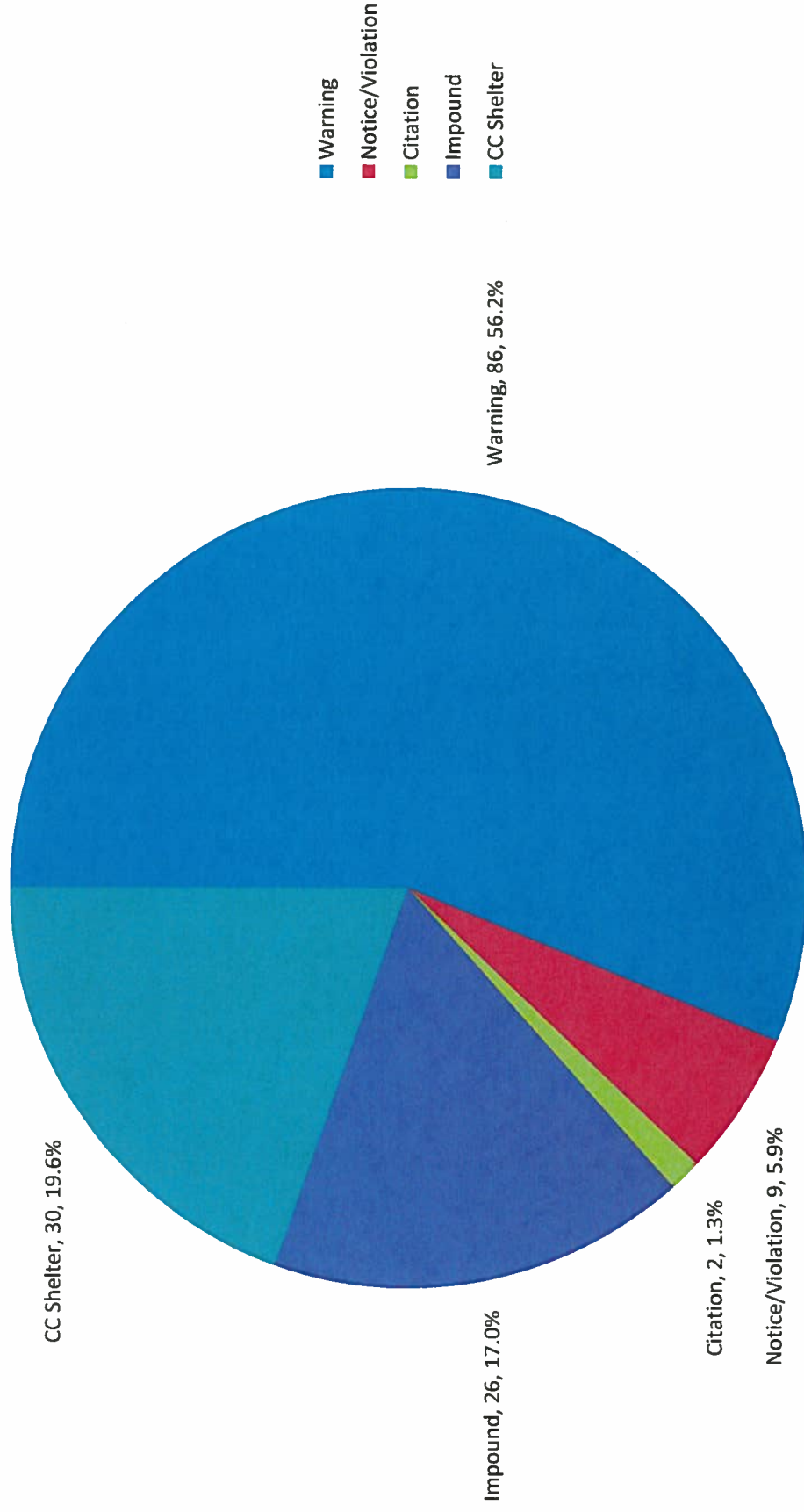
Animal Control Activity Results

Farmersville Police Department
Cumulative, Calendar Year 2012



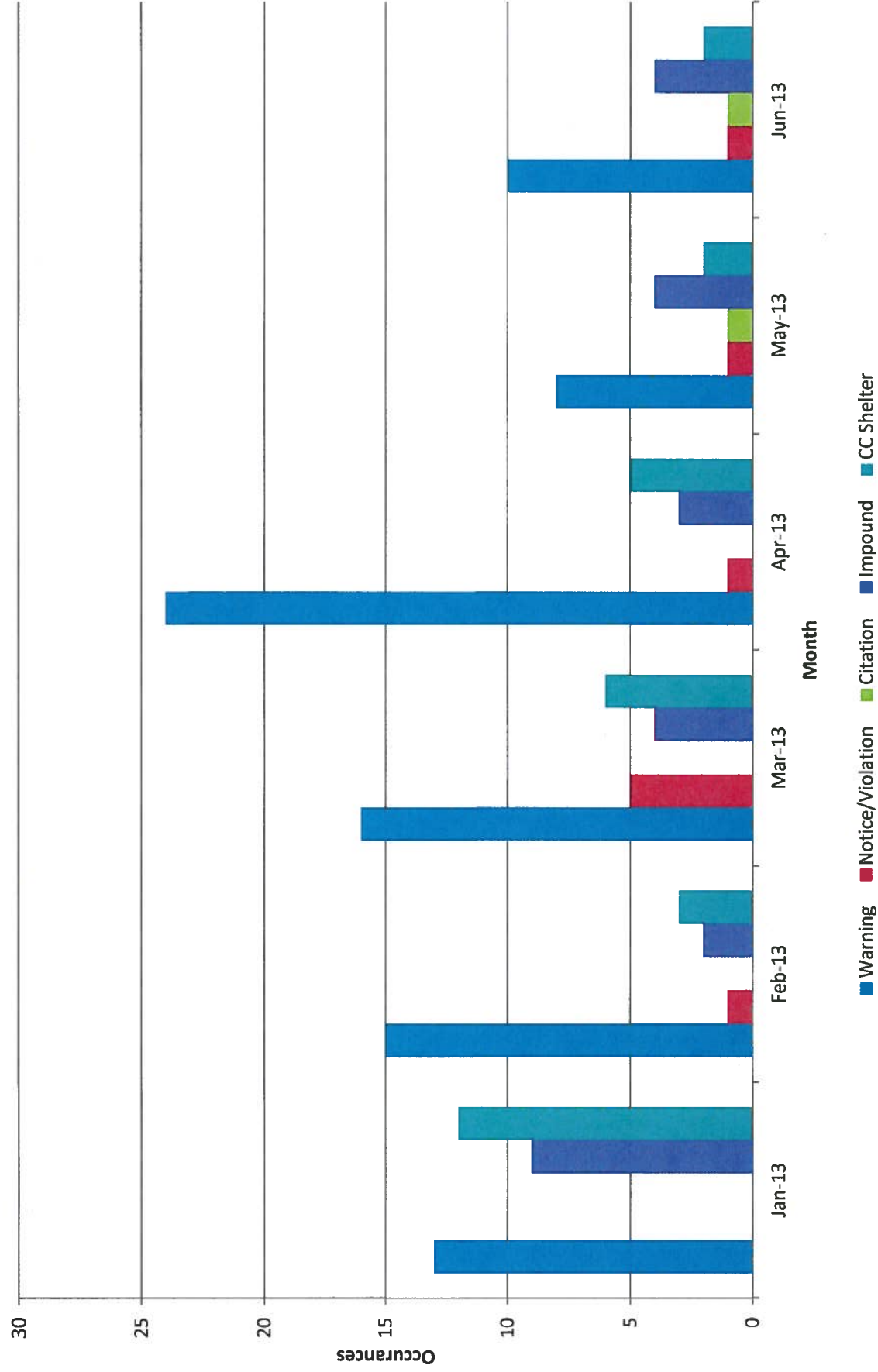
Animal Control Activity Results

Farmersville Police Department
Cumulative, Calendar Year 2013



Animal Control Activity Results

Farmersville Police Department





TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: July 9, 2013
SUBJECT: CONSENT AGENDA – School Resource Officer Report

- School is out for the summer. There is not an SRO Report until school starts.



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: July 9, 2013
SUBJECT: CONSENT AGENDA – Fire Department Report

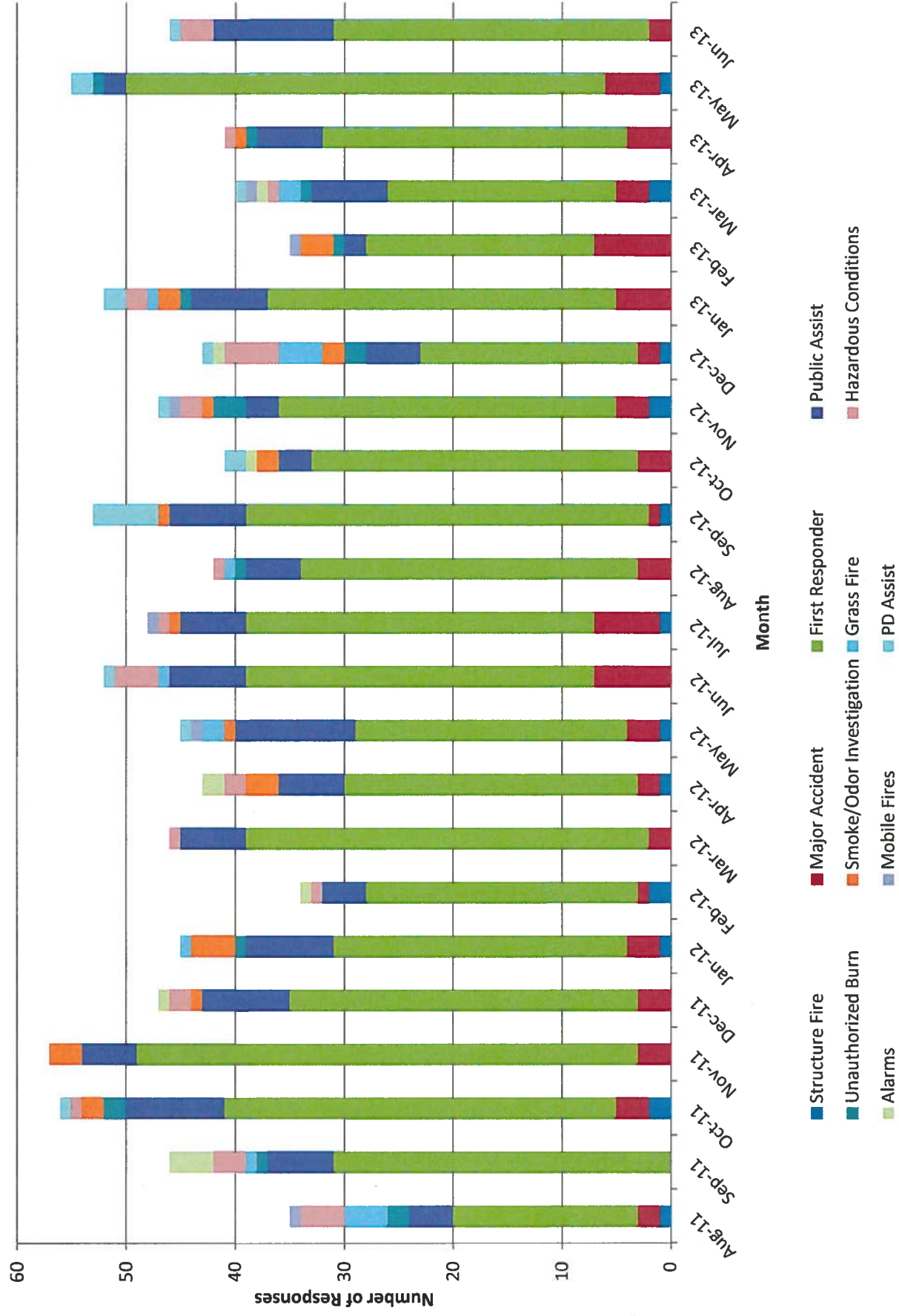
CITY COUNCIL REPORT
MONTH OF JUNE 2013

1. The department participated in Jarren McTee Benefit held out at the Spain Complex by escorting the motorcycles in. I haven't heard exact numbers but was told by Jason McTee they did very well this year and wanted to send his thanks to all the city employees who assisted.
2. Participated in the Audie Murphy Day celebration by participating in the parade, sitting up first aid station and assisting with parking.
3. The annual "Sparks of Freedom" is set for July 4th at Southlake Park. We have a live band that will be entertaining from 5:00p.m. until fireworks begin by Charlie Peters and his group. The monies donated to pay for the fireworks was given by Farmersville 4B and we wish to thank them as well. We have set up coordination meetings and are expecting a better show then last year. We hope to see each of the council members out there.
4. The fire and police chiefs are working with the other city departments, city manager and the mayor for an emergency planning committee.
5. The department has completed its new SOG's and By-Laws and have distributed them to the individual members.
6. We are currently in the process of bringing on 3 new members to the department with one of them a commissioned firefighter and paramedic. This will bring our current level up to 28.

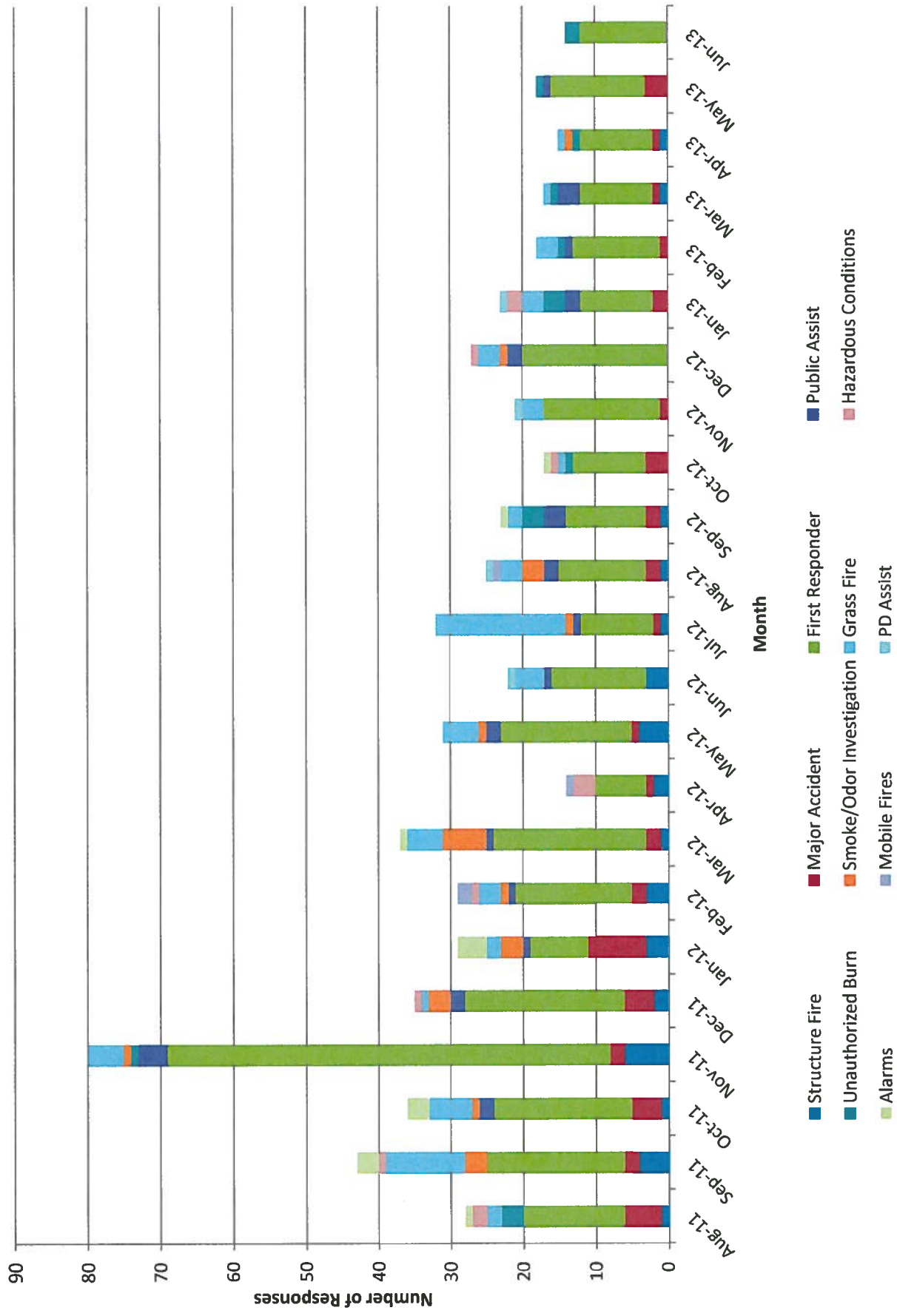
Respectfully submitted,

KIM R. MORRIS
Farmersville Fire Chief

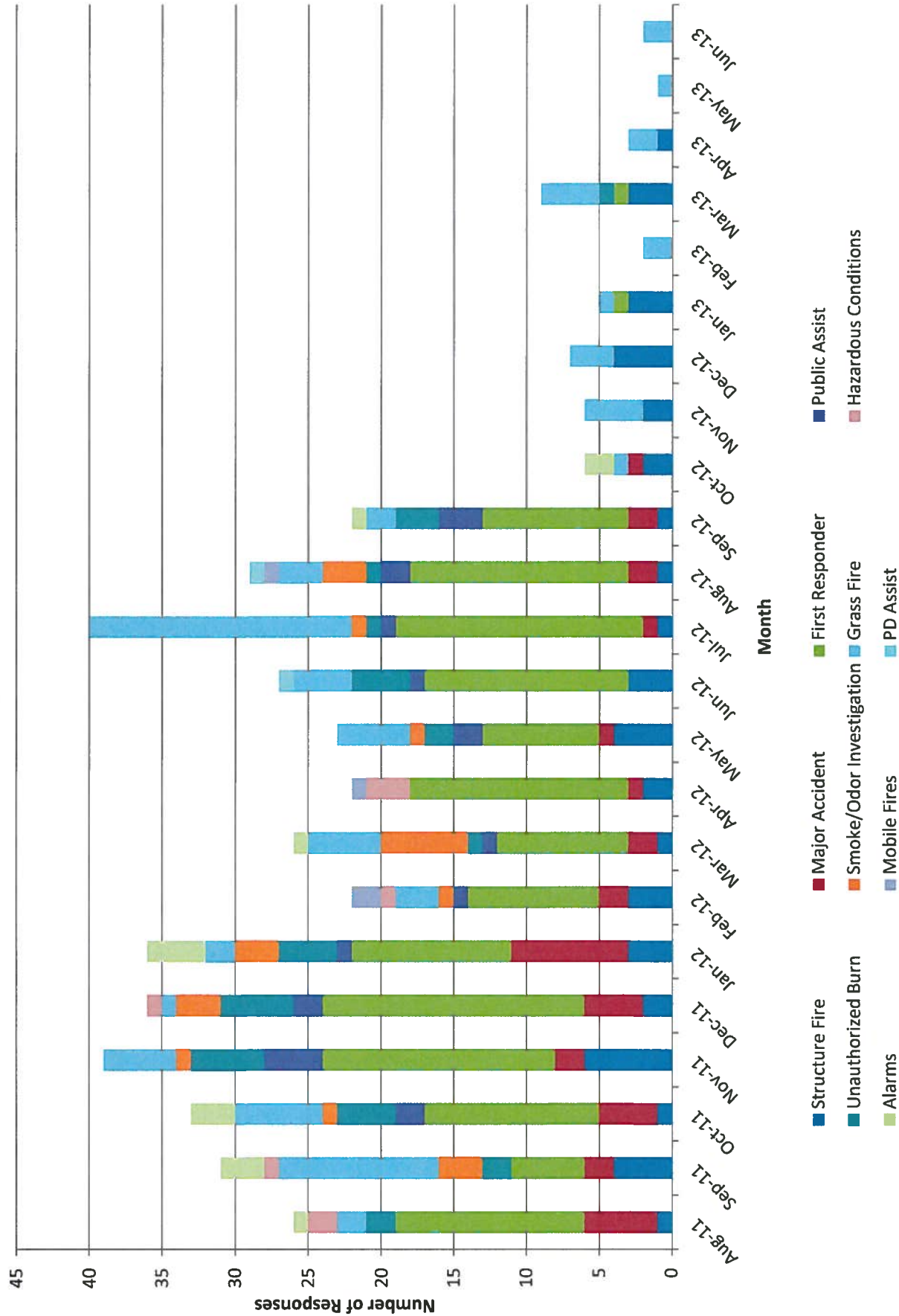
Farmersville Fire Department City Responses



Farmersville Fire Department County Responses



Farmersville Fire Department County Responses





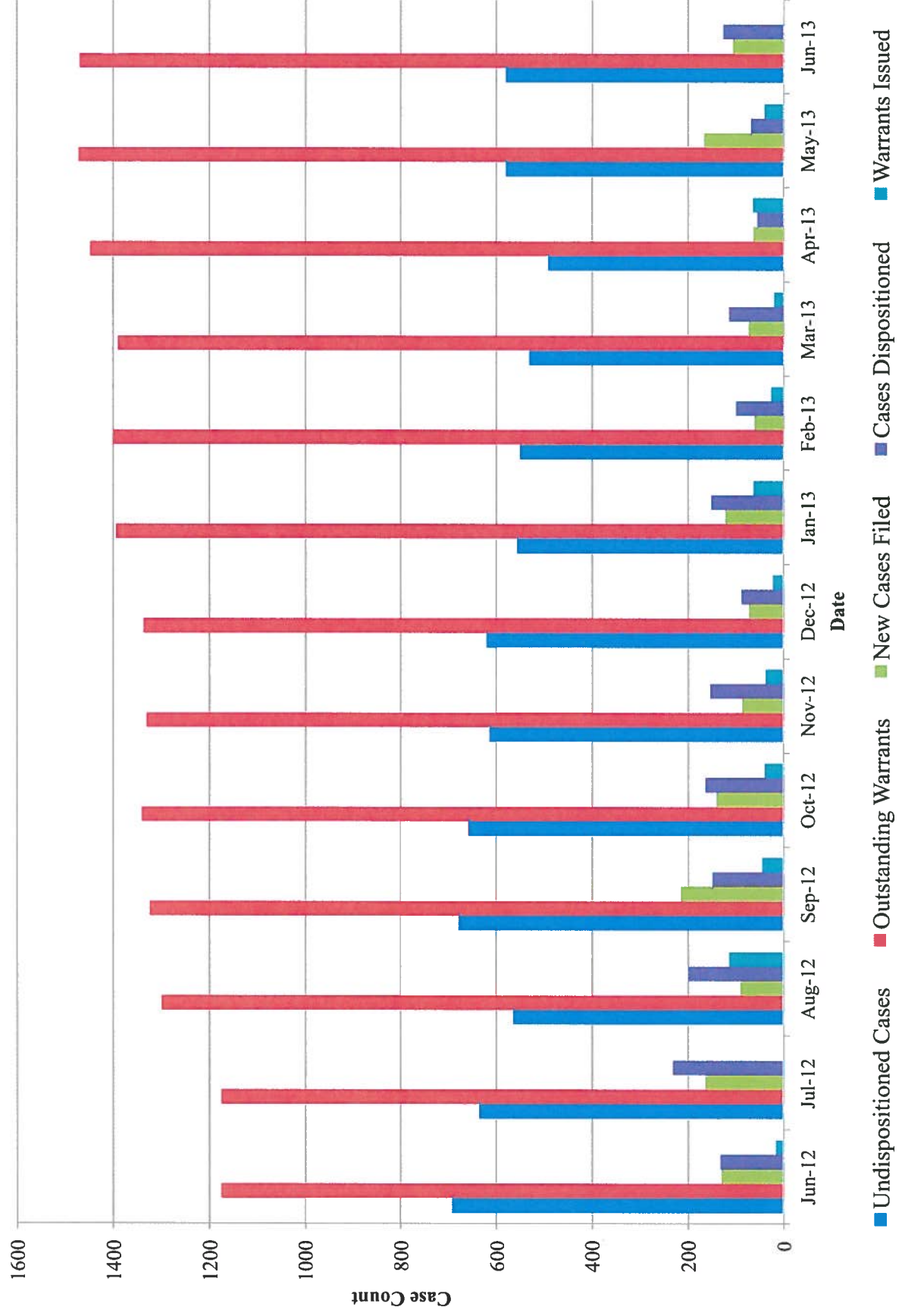
TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: July 9, 2013
SUBJECT: CONSENT AGENDA – Municipal Court Report

FARMERSVILLE MUNICIPAL COURT

MONTHLY REPORT JUNE 2013

Cases Filed	106
Class C Complaints Received	0
Dispositions Prior to Trial	51
Pre-Trial Hearings Held	0
Non-Jury Trials Held	0
Jury Trials Held	0
Cases Dismissed	
After Driving Safety Course	5
After Deferred Disposition	9
After Proof of Financial Responsibility	5
Compliance Dismissal	11
Dismissed at Trial (By Prosecutor)	0
FTA's Issued	0
Warrants Issued	6
Total Outstanding Warrants	1469
Total Due from Outstanding Warrants	\$461,669.38
Warrants Cleared by Court	22
Number of Disposed Cases	126
Total Revenue	\$13,626.67
Total Kept by City	\$7,821.47
Total Remitted to State	\$5,805.20

Municipal Court Case and Warrant Rate



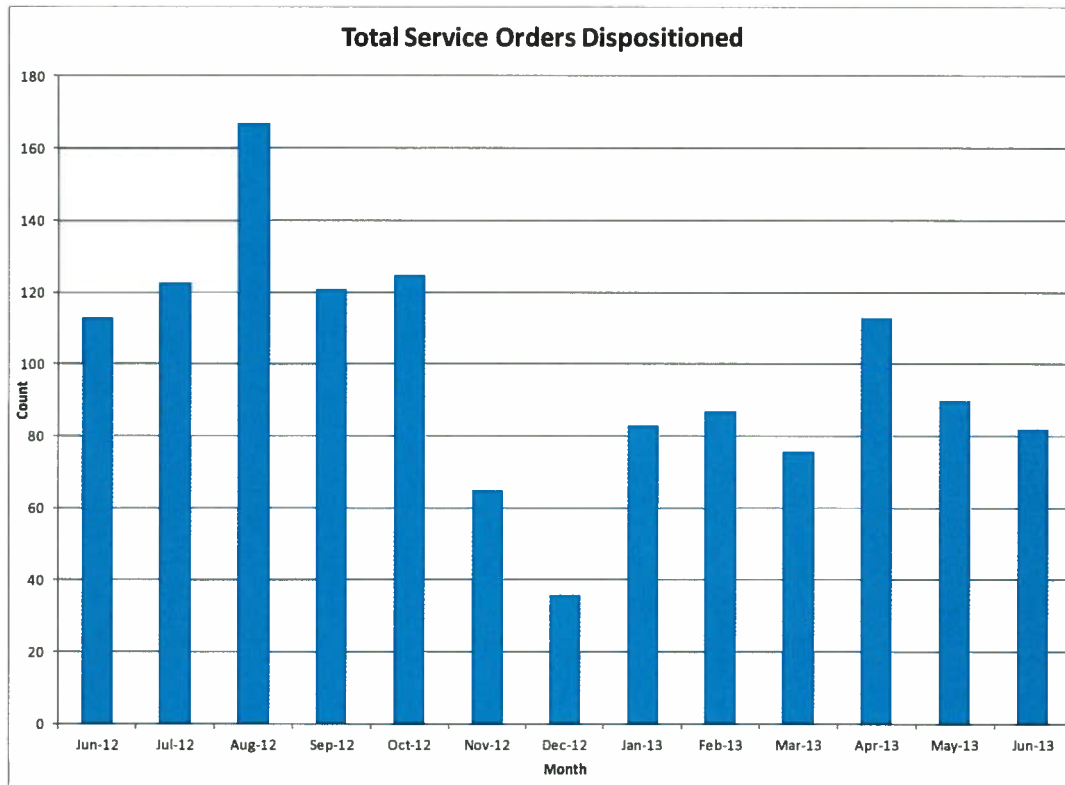


TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: July 9, 2013
SUBJECT: CONSENT AGENDA – Public Works Report



Public Works Monthly Report

Service Order Status



Service Order Group	Jun-12	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13
Utility Billing	19	21	22	18	25	20	17	12	30	15	24	27	12
Street System	14	5	17	7	7	3	1	5	2	2	7	1	3
Water System	8	29	32	17	13	8	2	14	12	24	39	36	32
Waste Water System	2	3	5	3	3	5	2	10	4	7	4	1	6
Storm Water System	3	0	1	3	3	0	2	0	4	1	4	4	1
Property and Buildings	36	41	42	43	42	12	4	16	10	10	2	4	5
Electrical System	0	0	0	0	0	0	0	0	0	0	0	0	0
Refuse System	14	15	32	23	18	9	6	22	18	15	28	9	16
Projects	0	0	0	0	0	0	0	0	0	0	0	0	0
Vehicles	0	0	0	0	0	0	0	0	0	0	0	0	0
Public Works	0	0	3	1	0	0	0	1	0	0	0	0	1
Miscellaneous	17	9	13	6	14	8	2	3	7	2	5	8	6
Total	113	123	167	121	125	65	36	83	87	76	113	90	82

Note:

1. Number of outstanding service orders, 22 days or older (backlog): 17
2. Number of elevated service orders: 10 completed, 5 outstanding

Public Works General

1. No increase in lost time accidents for the year.
 - a. Total Number for 2012-2013: 0
 - b. Total lost days for 2012-2013: 0
 - c. Accidents in Month: None

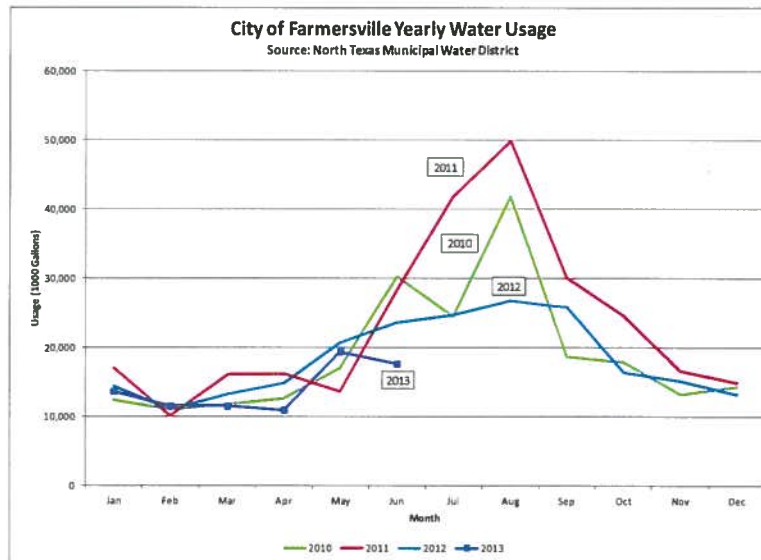
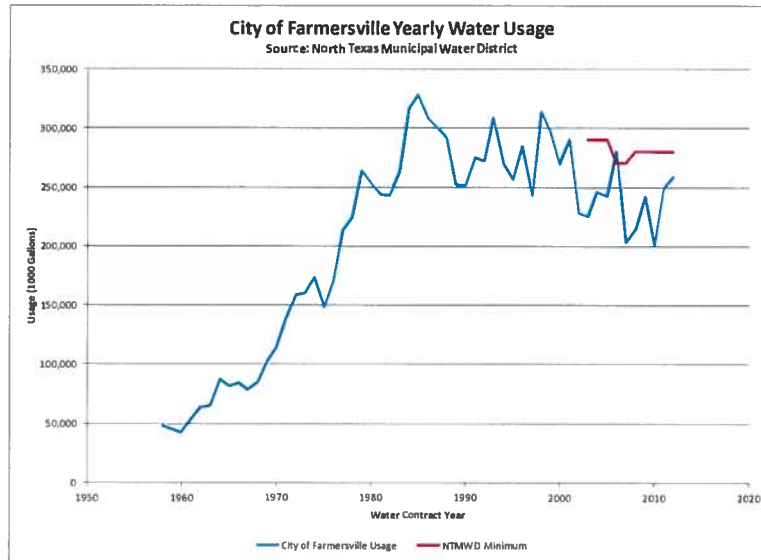
Street System

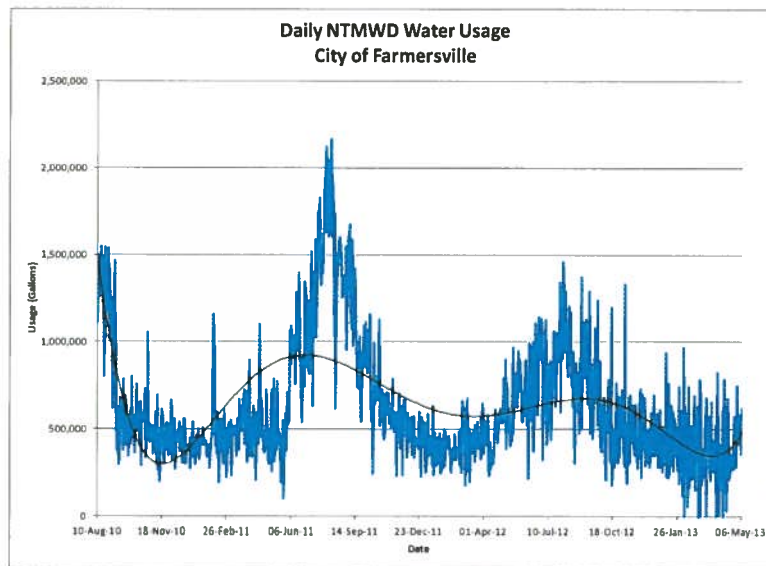
1. Project Backlog
 - a. Maintenance resurfacing and panel replacement.
 - i. Summit at Rike Street.
 - ii. West Santa Fe.
 - iii. Rike at East Santa Fe.
 - b. Safe Routes to School. See project status below.
 - c. Install remainder of school zone signs.
 - d. GO Bond related engineering. See project status below.
 - e. US 380 Highway Project status.
 - i. 1st Railroad Bridge, Passing Track: Apr 2013 thru Nov 2013. Beam fabrication Sep 2013.
 - ii. 2nd Railroad Bridge, Main Track: Dec 2013 thru Jun 2014
 - iii. 380 Roadway, East Bound: July 2013 thru Apr 2014, paving scheduled to begin 3rd week in July. South bound Hamilton Street currently scheduled to reopen in August 2013.
 - iv. 380 Roadway, West Bound: Apr 2014 thru Aug 2014
 - v. Main Street Bridge Construction: Jul 2013 thru Sep 2013. Completely closed during construction. Use alternative paths: Orange, Rike, Hamilton, Mimosa, Beene etc.
 - vi. Main Street Roadway: Oct 2013 thru Nov 2013
 - vii. Hill Street Crossing: Complete Sep 2014
 - viii. Walnut Street Crossing: Complete Sep 2014
 - ix. Main/Summit Street Crossing: Complete Aug 2014

Water System

1. Project backlog
 - a. Waterline extension for Caddo Park.
 - b. Investigate interconnections with customers along Hanna Drive to see that they are properly metered.
 - c. Transfer NTMWD customers to CoF along Hwy 380.
 - d. GO Bond related engineering. See project status below.
 - e. Install flush valve (fire hydrant) at east water tower.
 - f. Repair ground storage tank one-way valves and related hardware. Will follow-up with pipe insulation (Complete)
2. Meter Report (1381 +3):
 - a. Residential Meters (1147 + 3)
 - b. Commercial Meters (179+0)
 - c. Industrial Meters (30,+0)
 - d. Public Meters (19, +0)

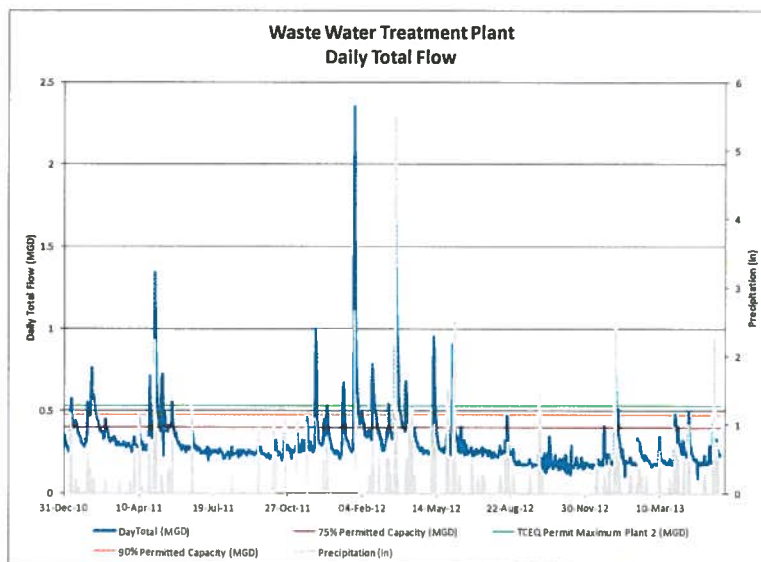
- e. Wholesale Meters (6, +0)
- 3. Consumption Report (Calendar Year Start 21 Dec 2012, Month 24 May 2013 thru 24 June 2013, 31 days)
 - a. Inflow (NTMWD), Calendar Year to Date: 89,668,000
 - b. Inflow (NTMWD), Month: 20,999,000
 - c. Usage, Calendar Year to Date 77,487,930 gallons
 - d. Usage, Month: 16,067,770 gallons
 - e. Usage, Average Daily Water Usage for the Month: 535,593 gallons
 - f. Calendar Year Water Loss Percentage (to date): 13.58%
- 4. Stage 3 water restrictions are in place.





Waste Water System

1. Project backlog:
 - a. Community Development Block Grant (CDBG) to fund sewer system project. See project status below.
 - b. GO Bond related engineering. See project status below.
 - c. Orange Street sewer lift station reconfiguration.
2. Installing new sewer line down Sycamore Street to resolve sewer gas problems at Windom Street. (Underway)
3. Worked on Lakehaven MUD agreement changes to accommodate Lakehaven capital investors.
4. Investigating procurement of waste water flow meters to perform a more detailed I&I study. Hach Company makes a flow meter called FloDAR that meets our requirements. DBI to present plan with costs at 23 Jul 2013 Council meeting.



Storm Water System

1. Project backlog:
 - a. Drainage issues behind Hurst Antiques.
 - b. Drainage issues behind May Furniture building.
 - c. Storm water line down Clairmont in need of upgrades.

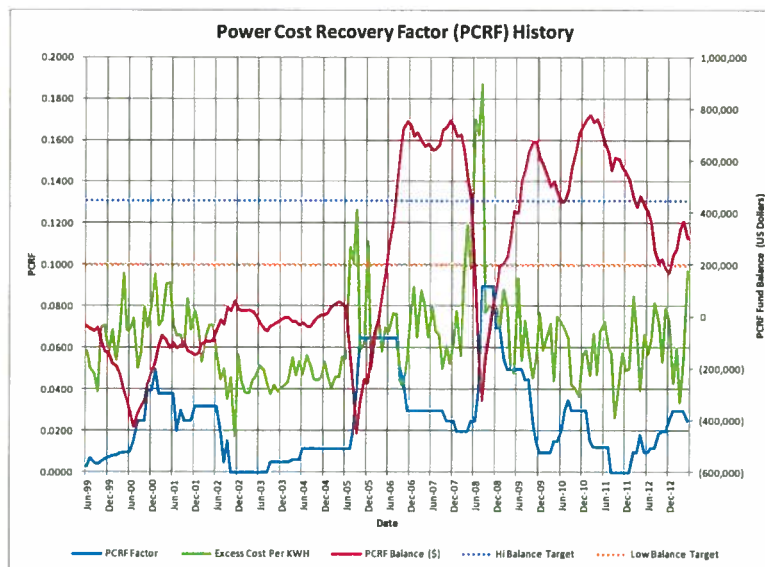
Property and Buildings

1. Project backlog:
 - a. City Hall
 - i. Additional window tinting.
 - d. JW Spain
 - i. Parking lot culvert replacement.
 - ii. Restroom and concession stand door replacement/upgrade.
 - e. Public Safety Building
 - i. Plaque on order.
 - f. Chaparral Trail
 - i. See project status below.
 - g. Rodeo Arena.
 - i. No new activity.
 - h. Public Works maintenance barn.
 - i. Reconfigure and update indoor space.
 - a. Bathroom
 - b. Locker space
 - c. Shower
 - d. Kitchenette/lunchroom
 - e. Office space
 - ii. Shelving
 - iii. Lean-to covered area for parts.
 - i. Rambler Park.
 - i. Restroom project. (Underway)
 - a. Move gazebo closer to splash pad.
 - b. Sidewalk connector to the gazebo.
 - c. Restroom facilities.
 - d. Replace Rambler's Park sign.
 - e. Replace Splash Zone sign.
 - f. New placards indicating park time for watering restriction levels.
 - j. North Lake
 - i. Police shooting range.
 - k. South Lake Park
 - i. The following items are due for replacement/maintenance:
 1. Repair/remove broken portal.
 2. Replace hanging bars, 10.
 3. Replace missing grill, qty 2.
 4. Replace bench at the boat ramp.
 5. Replace weak boards on fishing pier.

6. Improve hose bib installation
- l. Civic Center/Library
 - i. Handicap ramp compliance issues.
 - ii. Handicap parking striping and signage.
 - iii. New ice machine on order. Funded by Centennial Committee. (Complete)
 - iv. New striping for parking lot.
- m. Best Center
 - i. No new news.
- n. Senior Center
 - i. Concrete for entrance area.
 - ii. Carpet replacement. Funding approved by Centennial Committee.
 - iii. Lights for the parking lot.
- o. City Park
 - i. The following items are due for replacement/maintenance
 1. Place sand box around slide.
 2. Remove rock from underneath playground equipment and replace with sand.
- p. Downtown
 - i. Replace hanging planters on the median.
 - ii. Install banner mounts.
- q. Install historical markers for the following items:
 - i. Old city standpipe location.
 - ii. Ramblers Baseball Park.
 - iii. Old Train Depot site.
 - iv. Downtown square, William Gotcher
 - v. Looney-Dowlin First Public School

Electrical System

1. Project Backlog:
 - a. Relocate electrical system for the SRTS project. (Underway)
 - b. Investigate insurability of our electrical system. Received response from McCord Engineering. (Complete)
 - c. Investigate preliminary costs of power for the electrical system. Received response from McCord Engineering. (Complete)
 - d. Create new service ordinance or change existing one.
2. Plan to attend TPPA conference in San Antonio. July 22 through 24.
3. Started work on electrical system budget estimates.



Refuse System

1. Developed spreadsheet to compare our rates with those in Wylie, Anna, Greenville, Princeton, and McKinney.
2. Completed an audit of our solid waste containers. Currently analyzing data for possible updates to our billing system.

Inspections, Permits, Plats

1. Amy's Car Wash construction underway.

Vehicles/Tools

1. No new news.

Special Projects/Grants

Description	Total Project Estimate	City's Share	Estimated Construction Begin Date	Estimated Construction Completion Date	Comments and Status
Safe Routes to School Grant Funded by TxDOT	\$674,000	\$5,000 CoF Funded	Jan-13	Aug-13	Environmental clearance complete. Working on utility relocation. 95% plan review complete. Letting date Jun 2013.
Main Street Grant Texas Capital Fund	\$150,000	\$15,000 Cash CoF Funded	Mar-12	Feb-13	Construction complete. Paperwork complete. Grant audit remaining.
Chaparral Trail Grant Texas Parks & Wildlife (Phase I)	\$200,000	\$50,000 4B Funded	Oct-12	May-13	Construction complete. Processing final paperwork.
Chaparral Trail Grant Collin County Open Space (Phase II)	\$300,000	\$150,000 (4B, : \$50K) (CoF, \$100K)	May-13	Aug-13	Construction of decomposed granite path nearing completion.
Chaparral Trail Grant Texas Parks & Wildlife (Phase III)	\$200,000	\$50,000	Award Declined	Award Declined	
Chaparral Trail Grant Collin County Open Space (Phase III)	\$300,000	\$150,000	Not Awarded Yet	Not Awarded Yet	Grant package submitted to Collin County. Awaiting response.
Waste Water System Community Development Block Grant (CDBG)	\$275,000	\$41,250 (Cash)	Awarded	Awarded	Awarded, awaiting additional information
Farmersville Parkway TIGER Grant	\$4,823,208	CC, \$1,900,000 CoF, \$100,000	Not Awarded Yet	Not Awarded Yet	Application turned in. Awaiting award.
Farmersville Parkway Phase III Collin County Bond	\$3,800,000	\$1,900,000	On-Hold	On-Hold	On hold awaiting matching funding, 50%.
Floyd Street Extension Collin County Bond	\$200,000	\$100,000	On-Hold	On-Hold	On hold awaiting matching funding, 50%

Red indicates change from last council meeting.

General Obligation Bond Projects

Project Number	Project Name	Budget/Cost	Status	Estimated Construction Start Date	Estimated Construction End Date
Street Projects					
1	Sycamore Street Panel Replacement (Hwy 78 to Jackson)	123,000	Construction	Apr-13	Aug-13
2	Orange Street Overlay (380 to Old Josephine, Partially County Funded)	93,245	Engineering	Aug-13	Dec-13
3	CR557 Overlay (US 380 to SH 78), Majority County Funded	4,583	Construction	Oct-12	Jul-13
4	Hamilton Street Overlay (Yucca to Gaddy)	88,000	Engineering	Aug-13	Dec-13
5	Street Signs and Installation	95,000	Ready for Construction	Sep-13	Jan-14
6	Beech Street Overlay (Main to Beene)	137,000	Not Started	Oct-13	Dec-13
7	Windom Overlay (Maple to McKinney)	46,000	Not Started	Oct-13	Nov-13
8	Westgate Overlay (Hwy 78 to Wilcoxson)	94,000	Not Started	Aug-13	Dec-13
9	Central Overlay (College to Prospect)	101,000	Not Started	Sep-13	Oct-13
10	South Washington from Farmersville Parkway to Sid Nelson	88,000	Not Started	Jan-14	Feb-14
11	Sid Nelson from South Washington to Hamilton	88,000	Not Started	Feb-14	Mar-14
12	Hamilton Street from Hwy 380 to Farmersville Parkway	1,384,000	Not Started	Apr-14	Oct-14
13	Santa Fe Reconstruction (Jefferson to Main)	504,000	Not Started	Jun-14	Mar-15
14	Hamilton (McKinney to Yucca)	728,000	Not Started	Sep-14	Mar-15
Street Projects Total		3,573,828			
Street Projects GO Bond Allocation		3,575,000			
Water Projects					
15	North ET/North Main Street	189,000	Engineering	Aug-13	Nov-13
16	Rike/Houston/Austin Street	163,500	Not Started	Dec-13	May-14
17	Automated Meter Reading System	520,000	Construction	Mar-13	Dec-13
18	CR 608/CR 609	63,500	Not Started	Jan-14	Jun-14
19	Sycamore St/Hwy 78	329,000	Engineering	Jan-14	Jun-14
20	Bob Tedford Drive	83,000	Not Started	Jan-14	Jun-14
Wastewater Projects					
21	S Main & Abbey – Gravity Main	52,000	Not Started	Jan-14	Jun-14
22	Hwy 78 & Maple St – Gravity Main	57,000	Not Started	Jan-14	Jun-14
23	Hwy 78 & CR 611 – Gravity Main	172,500	Not Started	Jan-14	Jun-14
24	Floyd St – Lift Station	50,000	Not Started	Jul-13	Aug-13
25	Sycamore – Gravity Main	23,000	Construction	May-13	Jul-13
26	Hwy 380 & Welch Dr – Gravity Main	164,500	Not Started	Jan-14	Jun-14
27	Hwy 380 (AFI to Floyd St) – Lift Station & Force Main	445,000	Not Started	Jan-14	Jun-14
28	Locust – Gravity Main	88,500	Not Started	Aug-13	Nov-13
Water and Wastewater Projects Total		2,400,500			
Water and Wastewater Projects GO Bond Allocation		2,400,000			

Yellow cells indicate supported by bond dispersment (\$1.5M, \$2.0M, \$2.475M)

Action Item List

Project Name	Project Type	Date of Request	Person Assigned	Service Order Number	NOTES	CLOSE DATE
Plaque for Public Safety Building	Charles Currington Plaque	7-Jan-2013	Paula Jackson		ordered	Open
J.W. Spain complex doors and gates	Order new metal doors and rod iron gates for all exterior doors	8-Jan-2013	Paula Jackson		Ben placed the order for the doors and we are working on new locks	Open
Brick and Tree	for all past city council and mayors	01/14/2013	Paula Jackson			Open
Water hole in the sidewalk at Tony's Restaurant	have public works look to see what can be done to correct	14-Jan-2013	public works	149337		Open
Requirements for thickness of driveways	Research Suddivision and Zoning for the thickness for driveways. Questions regarding 6 in accompanied by geotechnical study	15-Jan-2013	Ben White/Paula			Open
Survey's and Reports	yearly... Meet with Ben	23-Jan-2013	Paula Jackson			Open
Senior Center	get with Woody Wright regarding the floor covering for the center	28-Jan-2013	Paula Jackson		Approved by Centennial Committee. Woody has changed her mind on what she wants to put down she will get back with me.	Open
Crack sealing	The Asphalt portion of the Chaparral Trail	24-Jan-2013	Paula Jackson		Received quote: this will be forwarded for review: also received in a new quote for consideration	Open
Rambler Park	The Playground in in need of mulch	12-Mar-2013	public works			Open

Project Name	Project Type	Date of Request	Person Assigned	Service Order Number	NOTES	CLOSE DATE
CHAPARRAL TRAIL	LIGHT FOR THE 1 MILE MARKER	19-Feb-2013	BEN			Open
City Park	Need to have the boarders poured around all of the		public works			Open
HONAKER HOUSE	Lighting and Fence	1-Apr-2013	public works			Open
JW SPAIN	Concrete culverts and ends	1-Apr-2013	public works		material has been received	Open
WATER LEAK	FIX THE WATER LEAK AT WINDOW AND WRIGHT	19-Apr-2013	public works			Open
TENNIS COURTS	Repair the lights at the tennis courts	15-Mar-2013	sharyland			Open
SIDEWALK	remove extremely bad section of sidewalk in front of Russell Chandlers house. The section is about 8 feet long. Needs to get done in the next 3 weeks. Thanks!!	17-May-2013	PUBLIC works			Open

Service Order						
Project Name	Project Type	Date of Request	Person Assigned	Service Order Number	NOTES	CLOSE DATE
lots to me mowed	mow-time will be mowing lots for us again this year:	23-May-2013	Paula Jackson		Wilcoxcon, Gotcher and Sid Nelson	Open
Garbage Audit	Garbage Audit with Progressive	26-May-2013	Paula Jackson		this will be completed by 6-21-2013	
bricks for pavilion	Ed Stuart	5-Jun-2013	Paula Jackson		ordered	Open
Restrooms at parks	Audrey has requested a number of things to be fixed or replaced at the restrooms like signs on the mens and		Paula Jackson		Ben and I are looking into signs to be placed. And Larry Wood will fix the other issues	Open
GARBAGE CONTRACT	Research and present finding to City Manager: monthly charges and franchise fees	26-Jun-2013	Paula Jackson			Open
4th of July	City will work with the Fire and Police Department to make this happen	25-Jun-2013	Ben			Open

Project Name	Project Type	Date of Request	Person Assigned	Service Order		CLOSE DATE
				Number	NOTES	
ORDER NEW ICEMAKER	This will be for the Civic Center	3-Jun-2013	Paula Jackson		ordered will be installed Friday morning 6-21-2013	Jun-13
Onion Shed	fix a broken board on the shed before farmers and fleas	23-May-2013	public works			Jun-13
Fire Department	GFI plug problem	18-Jun-2013	Paula Jackson		called Foltz Electric and they will fix the problem 6/19/2013	Jun-13
AUDIE MURPHY DAY JUNE 22, 1013	PULL TO-DO LIST AND SEE IF ANYTHING ELSE SHOULD BE ADDED	19-Apr-2013	Paula Jackson		NEXT MEETING JUNE 6, 2013	Jun-13



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: July 9, 2013
SUBJECT: CONSENT AGENDA – Library Report



Charles J. Rike Memorial Library

203 Orange Street - Farmersville, Texas

www.rikelibrary.com

972-782-6681

Monthly Report: June – 2013

Circulation:	2632
Computer Users:	466
Visitors:	2036
Inter-library Loan	
Books loaned to other libraries:	3
Books borrowed for our patrons:	10
Patrons Saved \$ *	\$37,142.15
New Patrons:	66
Volunteer Hours Donated:	65 h 55 m

Other Items of Interest:

On June 5 and 6, the library hosted four computer classes that were provided by the Texas State Library and Archives Commission through the TEAL Program. (Technology Expertise, Access and Learning for ALL Texans)

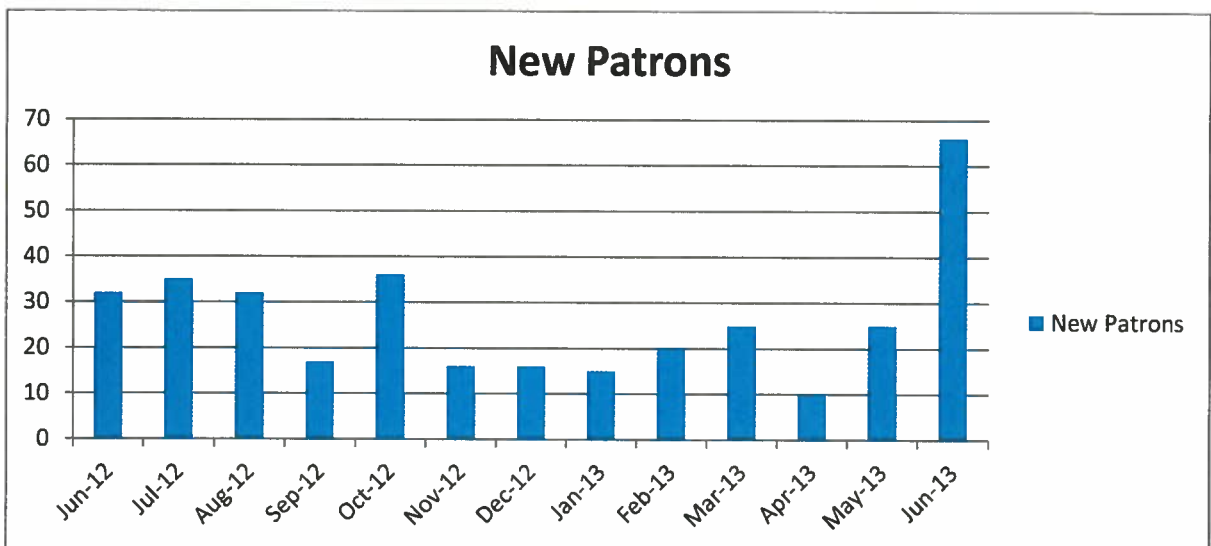
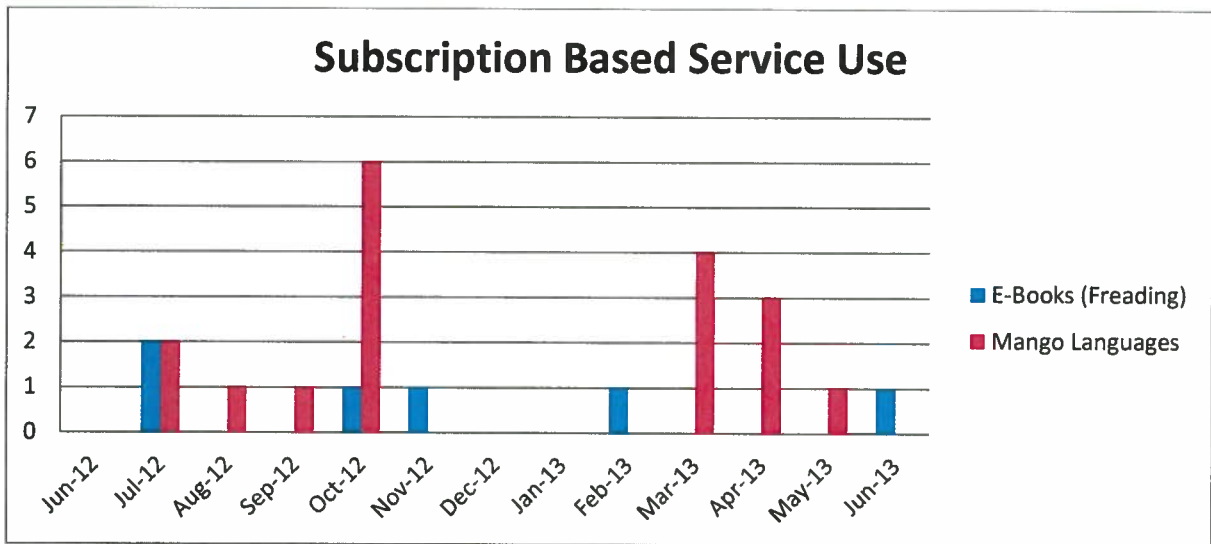
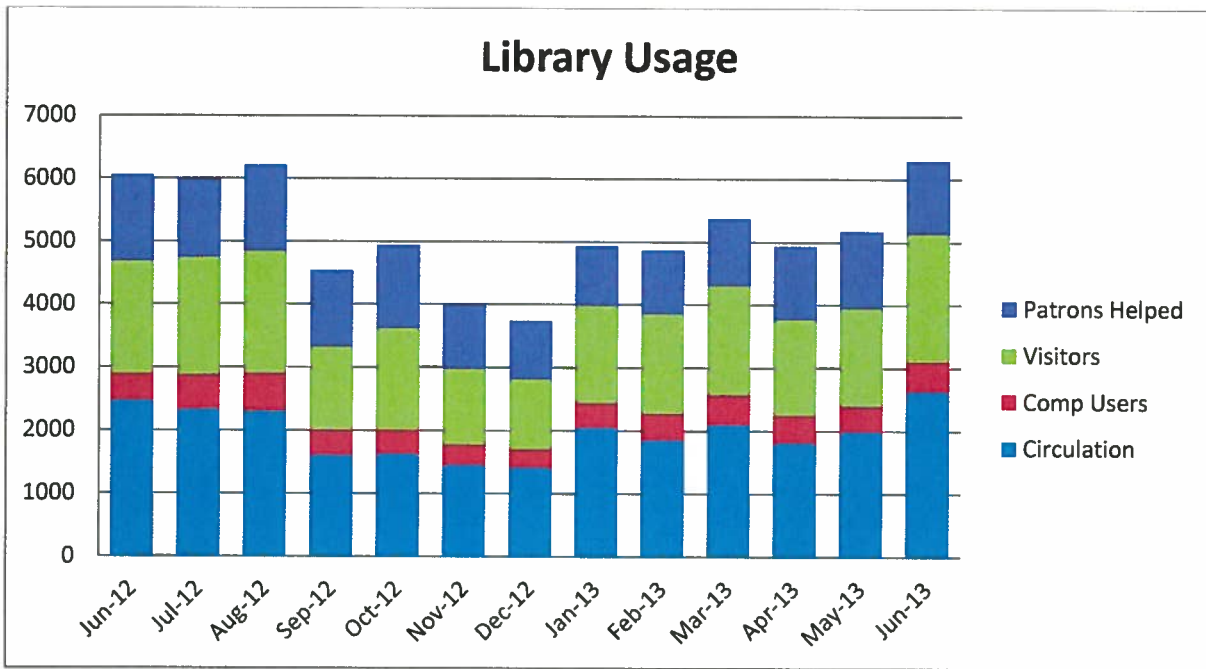
Wyndi Veigel is doing an outstanding job. The children are enjoying the Summer Reading Club Program this year, included in this report are some images from this June's SRC.

Summer Reading Club attendance for June:

<u>Date</u>	<u>Kids</u>	<u>Adults</u>	<u>Theme</u>
6/5/2013	36	20	Fairy tale fun – Jim Foy read
6/12/2013	55	22	Recycling adventures – Marcy Whited read
6/19/2013	33	18	We are superheroes! – Chief Morris and Chief Sullivan read
6/21/2013	15	5	*Special Program* Audie Murphy Day theme – Veteran Ron Brown read
6/26/2012	32	15	Fishing for literacy – Wyndi Veigel read
6/27/2012	28	16	*Special Program* Kelly, the Ambassador of Laughter from Ringling Bros. Circus
June Total:	199	96	= 295

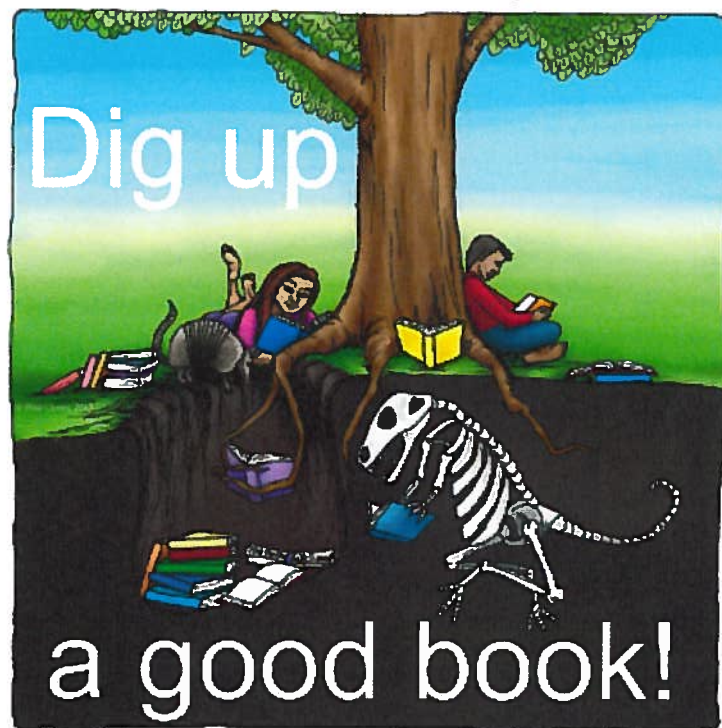
On Audie Murphy Day the library saw approximately 25 visitors that viewed our display of memorabilia. Bonnie Hegler reformatted and refreshed our Audie Murphy Display and did a very professional job.

July 2 through August 31, 2013 the library is running a "Food for Fines" program to help benefit the Farmersville Food Pantry.



Rike Library's Summer Reading Club 2013

Sponsored by *The Farmersville Times*



June 5 until August 21
Every Wednesday
2:00—2:45 p.m.
@ Rike Library
203 Orange Street,
Farmersville
972-782-6681

*Free and open to all ages
(unless you think you're too old!)*

**Be prepared for a wonderful
story and craft project.**

Follow along with these themes!

June 5 - Fairy tale fun

June 12 - Recycling adventures

June 19 - We are superheroes!

★ **Special program: Friday, June 21 at 2:00 p.m.**

Honoring our heroes - Special event for Andie Murphy Day

June 26 - Fishing for literacy

★ **Special Program: Thurs, June 27 at 1:30 p.m.**

Kelly the Clown

July 3 - Don't mess with Texas!

July 10 - What's black, white and read all over?

July 17 - Stop bugging me!

July 24 - Don't you wish it was cold outside?

July 31 - Out of this world!

August 7 - Reading makes the world go round

August 14 - Digging up treasure

August 21 - I do not like them with a fox...

**Prizes awarded to the top reader, top attendance
and other prizes given throughout the summer!**

Special Thanks to these Sponsors for supporting early literacy
The Farmersville Times, The Perot Museum, Charlie's Old Fashioned Hamburgers,
City of Farmersville, Ringling Bros. Circus, FC Dallas



Summer Reading Club 2013

Summer Reading Club 2013



Summer Reading Club 2013





Rike Library

Food For Fines Program

July 2 through August 31, 2013

All food donated will benefit the Farmersville Food Pantry

- ◆ Each non-perishable food item donated will equal up to \$1 of late-fine forgiveness. Donations cannot be applied towards fees incurred for loss or damage.
- ◆ Food items must be brought to the circulation desk to have overdue fines forgiven.

Acceptable food items include: peanut butter, tuna, salmon, chicken, beans, oatmeal, multigrain cereal, rice, pasta, mac & cheese, canned soup and soup mixes, instant potatoes, pancake mix, canned juice, vegetables and fruit; baking items such as sugar, salt, flour, spices and boxed mixes are also acceptable; and similar items.

All items must have a legible expiration date. We cannot accept expired food, unlabeled items, homemade items, dented cans, opened or used items.



Charles J. Rike Memorial Library

203 Orange Street
Farmersville, TX 75442

972-782-6681

www.rikelibrary.com





TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: July 9, 2013
SUBJECT: CONSENT AGENDA – City Manager's Report



City Manager Monthly Report

City Manager General

1. Attended the following meetings:

Meeting Description	Attended
City Council Meeting	2
Farmersville Economic Development Corporation (4A).	0
Farmersville Community Development Corporation (4B).	0
Planning and Zoning Commission	1
Parks and Recreation Board	0
Main Street Board	0
Downtown Merchants Meeting	0
Farmersville Garden Club	0
Realtors Meeting	0
Chamber of Commerce Board Meeting	0
Chamber of Commerce Networking Meeting	0
Farmersville Riding Club	0
Northeast Texas Trail Association (NETT)	0

Ordinances and Ordinance Changes

1. Backlog

a. New

- i. Painting of fire hydrants.
- ii. Electrical customer infrastructure/impact fees.
- iii. Street sign standards.

b. Change

- i. Standard design details for: water, wastewater, etc.
- ii. SUP/Game Room processes. Scheduled for P&Z for approval.
- iii. Revise codification for missed ordinances
 1. 635 out of 1544 ordinances reviewed. 148 ordinances reviewed this month.
 2. Worked with MuniCode to lay out better plan concerning gaps so they are more visible.
 3. Codification updates are made quarterly. Next update is due at the end of July.

Contracts

1. Backlog
 - a. Wireless tower based contracts (AT&T, Partnership Broadband now Rhino, T-Mobile). (Underway)
 - b. TIRZ ILA with Collin County Tax Office.
 - c. Franchise agreements. Refuse, telephone, gas, etc.

Planning

1. Continue support efforts to establish new impact fees. Impact fee workshop complete. Next step, Capital Improvements Advisory Commission meeting makes recommendation concerning impact fees.

Policy Changes

1. Backlog
 - a. Personnel policy updates.
 - i. Time off policy/time bank. (Underway)
 - b. Information Technology policy. (Underway)

Personnel Related Matters

1. Started process to hire new patrol officers.

Customer Service Window

1. Consumer Confidence Report issued with water bill.

Budget/Finance

1. Prepared preliminary budget. Continuing with multiple budget workshops.
2. Continuing new account coding methods for existing and new budget.
3. Note: Next budget workshop on July 23rd!!

Information Technology

1. Currently integrating all the City buildings into an enterprise network. This helps with information sharing and data collaboration (sharing calendars, etc.). All hardware received awaiting configuration and installation. 96% complete.
2. Investigated fiber backbone between City Hall and the Best Center.
3. Site-to-site VPN tunnel between Farmersville PD and Collin County IT services is operational. This provides simultaneous access to all IT Police tools.

Special Events

1. Supported needs associated with Sparks of Freedom.



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: July 9, 2013
SUBJECT: INFORMATIONAL ITEM – Farmersville Economic Development Corporation
Financial Report

**Farmersville Economic Development Corp 4A
Investment and Budget Report**

June, 2013

Prepared by: Daphne Hamlin

Farmersville Economic Development Corp 4A
June 2013

Statement Balance 6-01-2013	\$138,468.31
------------------------------------	---------------------

Deposits:	
Sales Tax:	\$15,762.50
Cking Int .05%	\$5.95
CD Interest	\$106.16
Transfer to Texpool	
Transfer from Texpool	\$-

Statement balance 6-30-2013	\$154,342.92
------------------------------------	---------------------

Outstanding Transactions

Sales Tax
Transfer to Texpool
CD Interest
Checks

Balance 7-1-2013	\$154,342.92
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Farmersville Economic Development Corporation
Cumulative Income Statement
For the 12 Months Ended, September 30, 2013

	PY 2013 Budget	October	November	December	January	February	March	April	May	June	July	August	September	YTD
Beginning Bank Balance		\$87,543.90	\$86,290.62	\$110,818.14	\$124,603.11	\$129,341.44	\$144,370.19	\$155,191.48	\$172,286.08	\$138,468.31				
Deposits														
Sales Tax Collections	\$140,000.00	\$13,768.94	\$14,396.28	\$13,677.33	\$12,126.80	\$14,917.62	\$11,035.28	\$17,031.36	\$18,008.87	\$15,762.50				\$130,724.96
Interest Income cing	\$1,500.00	\$4.49	\$3.84	\$4.90	\$5.37	\$4.97	\$6.33	\$6.58	\$6.61	\$5.95				\$49.04
Transfer from Texpool to First Bank														
Transfer funds to CD														
Transfer to Texpool														
CD Interest Earned		\$123.29	\$127.40	\$102.74	\$106.16	\$106.16	\$95.89	\$106.16	\$102.74	\$106.16				\$976.70
Total Revenue	\$141,500.00	\$101,440.62	\$110,818.14	\$124,603.11	\$136,841.44	\$144,370.19	\$155,507.67	\$172,335.58	\$190,404.30	\$164,342.92	\$-	\$-	\$-	\$131,760.70
Expenses:														
Administration	\$1,000.00													\$-
Meeting Expenses	\$1,000.00						\$233.69							\$233.69
Dues/School/Travel	\$500.00													\$-
Office Supplies	\$200.00													\$-
Marketing/promotion Expenses														\$-
Marketing/Promotion Expenses/Advertising	\$5,150.00	\$5,150.00												\$5,150.00
Collin College Sponsorship	\$7,500.00				\$7,500.00			\$49.50						\$7,500.00
Legal Service	\$2,500.00						\$82.50							\$132.00
Farmersville Chamber	\$1,000.00													\$-
Farmersville Rotary	\$500.00													\$-
Total Expenditures	\$19,350.00	\$5,150.00	\$-	\$-	\$7,500.00	\$-	\$316.19	\$49.50	\$-	\$-	\$-	\$-	\$-	\$13,015.69
Directive Business Incentives														\$-
Collin College Project(sewer/street/electric)	\$100,000.00													\$-
NTMWD Regional WW Treatment	\$150,000.00													\$-
Planning	\$125,000.00								\$51,935.99					\$51,935.99
Façade Grant Program	\$50,000.00													\$-
Total Development Cost	\$425,000.00			\$-	\$-	\$-	\$-	\$-	\$51,935.99	\$-	\$-	\$-	\$-	\$51,935.99
Total Expenditures	\$444,350.00	\$5,150.00	\$-	\$-	\$7,500.00	\$-	\$316.19	\$49.50	\$51,935.99	\$-	\$-	\$-	\$-	\$64,951.68
Revenue vs Expenditures	(\$302,850)													\$-
From Reserves	\$302,850.00													\$-
Balance Budget	\$-													\$-
Total Expenditures								\$49.50	\$51,935.99	\$-	\$-	\$-	\$-	\$64,951.68
Ending Bank Balance		\$96,290.62	\$110,818.14	\$124,603.11	\$129,341.44	\$144,370.19	\$155,191.48	\$172,286.08	\$138,468.31	\$154,342.92	\$-	\$-	\$-	\$-
CD Investment		\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00				\$250,000.00
Texpool Balance		\$386,206.23	\$386,253.33	\$386,300.17	\$386,330.89	\$386,357.13	\$386,389.71	\$386,420.46	\$386,442.72	\$386,460.10				\$386,460.10
Interest Earned		\$51.49	\$47.10	\$46.84	\$30.72	\$26.24	\$32.58	\$30.75	\$22.26	\$17.38				\$305.36
Total Available Funds		\$712,486.85	\$727,071.47	\$740,903.28	\$745,672.33	\$760,727.32	\$771,581.19	\$788,706.54	\$764,911.03	\$770,803.02	\$-	\$-	\$-	\$-
							k							



Last Dividend Information

ACCOUNT INQUIRY[Help](#)[Log Out](#)

Need Assistance?

Please contact your

Participant Services

Representative

at 1-866-891-7665

(1-866-TX1-POOL)

during normal business

hours or e-mail us at

texpool@federatedinv.com.**Account Information****Pool:** TEXAS LOCAL GOVERNMENT INVESTMENT POOL**Account:** 432800001**Name:** FARMERSVILLE ECONOMIC DEVELOPMENT**Trade Date:** 05/31/2013**Confirm Date:** 05/31/2013**Shares:** 22.260**Price:** \$1.00**Dividend Rate:** 0.000**Total:** \$22.26**Trade Date:** 06/28/2013**Confirm Date:** 06/28/2013**Shares:** 17.380**Price:** \$1.00**Dividend Rate:** 0.000**Total:** \$17.38[BACK](#)

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TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: July 9, 2013
SUBJECT: INFORMATIONAL ITEM – Farmersville Community Development Corporation
Financial Report

**Farmersville Community Development Corp 4B
Investment and Budget Report**

June, 2013

Prepared by: Daphne Hamlin

Farmersville Community Development Corporation
Financial Statement
For the Fiscal Year Ended September 30, 2013

	October	November	December	January	February	March	April	May	June	July	August	September
Beginning Bank Balance	49,726.77	\$79,563.99	\$88,926.17	\$89,474.91	\$88,702.93	\$53,477.90	\$56,384.31	\$68,106.72	\$79,520.20			
Deposits:												
Sales tax deposits	13,768.94	14,386.28	\$13,677.33	12,126.80	14,917.62	\$11,035.26	\$17,031.38	\$18,006.87	\$15,762.50			
Interest income-bank	3.25	3.11	\$3.74	3.75	2.39	\$2.28	\$2.40	\$3.22	\$3.48			
Transfer to TexPool												
Transfer From Texpool to First Bank	100,000.00											
Refund from Boudary Solutions				1,200.00								
Reimbursement for Marketing												
Reimbursement for Main Street Mgr.												
Adjusting Entry												
Total Revenues	163,498.96	93,953.38	102,607.24	102,805.46	103,622.94	64,515.44	\$73,393.07	\$86,121.81	\$95,286.18			
							-\$25.00					
Disbursements:												
Main Street	58,387.91		\$452.17	841.75	840.61	\$451.13	\$285.17	\$574.11	\$343.99			
Miscellaneous		\$756.52	\$-									
Marketing	881.00	\$1,095.93	\$10,118.07									
Reimburse city for accounting												
Chaparral Trail Improvements				\$800.00	49,200.00							
Cotlin College Scholarship sponsorship				\$2,500.00								
Chamber of Commerce						\$3,000.00						
May Taxes		\$438.70			104.43							
Bain Honaker House Restoration	5,000.00											
Downtown Museum seed money	20,000.00											
Christmas Activities		\$1,080.00	\$896.03	\$2,200.00				\$2,527.50				
Farmersville Parkway Survey												
Splashpad Restrooms												
Historical Marker for Post Office Bldg												
Grass Seed						\$4,680.00						
Land purchase	1,666.06	\$1,666.06	\$1,666.06	\$4,998.18				\$3,500.00	\$1,650.00			
Fire Works												
Tree irrigation/fertilization												
Flag Pole installation				\$2,762.60								
Total Expenses	83,934.97	\$5,037.21	\$13,132.33	\$14,102.53	\$50,145.04	\$8,131.13	\$5,283.35	\$6,601.61	\$1,983.99			
Ending Bank Balance	79,563.99	88,926.17	89,474.91	88,702.93	53,477.90	56,384.31	68,109.72	79,520.20	93,292.19			
TEXPOOL Balance	84,740.20	\$84,751.13	\$84,761.97	\$84,769.05	\$84,775.11	\$84,782.66	\$84,789.81	\$84,794.96	\$84,798.97			
Interest Income-TEXPOL	16.70	10.93	10.84	7.08	6.06	\$7.55	\$7.15	\$5.15	\$4.01			
Total Available Funds	164,304.19	173,677.30	174,236.88	173,471.98	138,253.01	141,166.97	152,899.53	164,315.16	178,091.16			

Signed:

Farmersville Community Development Corporation
Cumulative Income Statement
For the Fiscal Year Ended, September 30, 2013

7/1/2013

	FY2013	October	November	December	January	February	March	April	May	June	July	August	September	Actual	%
Particulars	Budget													YTD	
Revenue:															
Sales Tax Collections	\$164,000	\$13,769	\$14,396	\$13,677	\$12,127	\$14,918	\$11,035	\$17,031	\$18,009	\$15,763				\$130,724	79.71%
Interest Income		20	14	15	11	8	10	10	10	\$7				104	
Reimbursement for Marketing														-	
Refund Boundary Solutions					1,200										
Reimbursement for Main Street Mgr.															
Transfer from TEXPOOL for cash in bank															
Total Revenue	\$164,000	\$13,789	\$14,410	\$13,692	\$13,338	\$14,926	\$11,045	\$17,041	\$18,019	\$15,770	\$-	\$-	\$-	\$132,029	80.51%
Expenses:															
Main Street:															
Salary	56,388	56,388												56,388	100.00%
Supplies	8,612	95	757	452	842	841	451	285	574	\$344				4,640	53.88%
Total Main Street	\$65,000	\$56,483	\$757	\$452	\$842	\$841	\$451	\$285	\$574	\$344	\$-	\$-	\$-	\$61,028	93.89%
Miscellaneous	2,000							25						\$25	1.25%
Marketing Program	12,000	786	1,096	10,118										12,000	100.00%
Reimburse city for accounting	500													-	0.00%
Chaparral Trail Improvements	50,000				800	49,200								50,000	100.00%
Colin College Scholarship sponsorship	3,500				2,500									2,500	71.43%
Chamber of Commerce	3,000						3,000							3,000	100.00%
May Taxes	800		439			104								543	67.88%
Bain Honaker House Restoration	5,000													5,000	100.00%
Downtown Museum seed money	20,000													20,000	100.00%
Christmas Activities	2,000		1,080	896										1,976	98.80%
Farmersville Parkway Survey					2,200									2,200	
Splashpad Restrooms	20,000								2,528					2,528	12.64%
Historical Marker for Post Office Bldg	1,500													-	0.00%
Grass Seed							4,680							4,680	
Land purchase	20,000	1,666	1,666	1,666	4,998			4,998						14,994	74.97%
Fire Works	3,500								3,500					3,500	100.00%
Tree Irrigation/fertilization	5,000									\$1,650				1,650	33.00%
Flag Pole Installation	12,000													2,763	23.02%
Total Expenses	\$225,800	\$83,935	\$5,038	\$13,132	\$14,103	\$50,145	\$8,131	\$5,308	\$6,602	\$1,994	\$-	\$-	\$-	\$188,387	83.43%
Excess Revenue Over Expenses		(61,800)	9,372	560	(765)	(35,219)	2,914	\$11,733	11,418	13,776					



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: July 9, 2013
SUBJECT: INFORMATIONAL ITEM – Planning & Zoning Minutes

The P&Z Commission did not have a quorum for the last meeting. The regularly scheduled meeting will be held July 15th to resume business.

Electronic minutes are found at the following link:

http://www.farmersvilletx.com/government/agendas_and_minutes/planning_and_zoning/index.jsp



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: July 9, 2013
SUBJECT: INFORMATIONAL ITEM – Farmersville Community Development Corporation Meeting Minutes

Electronic minutes are found at the following link:

http://www.farmersvilletx.com/government/agendas_and_minutes/community_development/index.jsp

FARMERSVILLE COMMUNITY DEVELOPMENT CORPORATION (4B)
MINUTES June 10, 2013 DRAFT

CALL TO ORDER, ROLL CALL AND RECOGNITION OF VISITORS

The Farmersville Community Development Corporation met on June 10, 2013 at the Best Community Conference Center. President Diane Piwko convened the meeting at 5:45 p.m. and announced that a quorum was present after roll call. The following board members were present: Diane Piwko, Leaca Caspari, Jim Dawkins, Del Sergeant, Dick Seward and David Reynolds. (Phil Weiss arrived late). President Piwko welcomed Main Street Manager Adah Leah Wolf, City Councilman Jim Foy, Mayor Joe Helmberger, City Secretary Edie Sims, Ricky Sims, and Barbara Stooksberry.

SWEAR IN NEW BOARD MEMBERS

City Secretary Edie Sims swore in new board member Barbara Stooksberry, and renewing board member David Reynolds.

REORGANIZATION OF BOARD

Dick Seward nominated Leaca Caspari for President; motion seconded by David Reynolds. With no other nominations, a vote was taken and motion carried.

David Reynolds nominated Dick Seward for Vice President; motion seconded by Leaca Caspari. With no other nominations, a vote was taken and motion carried.

Dick Seward nominated David Reynolds for Secretary/Treasurer; motion seconded by Leaca Caspari. With no other nominations, a vote was taken and motion carried.

For check signing purposes, all officers to be on signature card.

CONSIDER FOR APPROVAL MAY 13, 2013 MEETING MINUTES

On a motion by David Reynolds, and a second by Dick Seward, the Board approved the meeting minutes of May 13, 2013 as written.

CONSIDERATION AND POSSIBLE APPROVAL OF ITEMS FOR PAYMENT

A motion was made by Dick Seward to accept items presented for payment; motion seconded by David Reynolds and carried. Dick Seward will sign account signature card at Independent Bank next week.

CONSIDERATION & POSSIBLE ACTION REGARDING FINANCIAL STATEMENTS FOR MAY 2013 AND REQUIRED BUDGET AMENDMENTS

A motion was made by David Reynolds to accept the May financial statements as written; motion seconded by Dick Seward and carried.

CITY MANAGER REPORT—BEN WHITE

City Manager Ben White was not present, but provided a written monthly report for May. Field 1 at Spain Athletic Complex is completely covered with grass without weeds. Culvert at Spain Complex awaiting installation. No bids for splashpad restrooms were received; project to be rebid. Irrigation rework downtown scheduled for June 24; hanging baskets in progress, banner holders in progress. Successful “Meet me in the Middle” event held to open Chaparral Trail. Civic Center to receive new ice maker. Senior Citizens Center to receive new flooring. Splash Pad opened Memorial Day.

MONTHLY MAIN STREET PROGRAM UPDATE—ADAH LEAH WOLF

Main Street Manager Adah Leah Wolf provided a written monthly report for May, and highlighted the following: Kris Washam is working on website for downtown merchants. Audie Murphy Day planning in high gear, sponsorships are being received, postcards have been mailed, and RSVPs being received from Veterans. TXDOT has responded to requests from the city with temporary signage on Hwy 380 indicating

where to turn for Downtown/Main Street. AnLyn Brothers Coffee Company is hosting a juried art show. Façade work nearly completed on Austin's Cleaners. Downtown planters replanted with flowers donated by Homegrown Plants. Visual Merchandising workshop set for July 22. Façade and interior work in progress at 100 McKinney Street. Doris Williams has purchased the old candy building. Ellee's Eatery and Antiques is now open. Manager responded to several queries from business owners looking for space to lease or purchase downtown.

DISCUSSION OF PLACING ITEMS ON FUTURE AGENDAS

On July 8 the board will have a meeting and a training workshop, members will be named to the Main Street Board, and two new board members will be welcomed to the 4B Board.

ADJOURNMENT

On a motion by David Reynolds, and a second by Barbara Stooksberry, the board adjourned at 6:22 pm.

Signatures:

Leaca Caspari, President

David Reynolds, Secretary



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: July 9, 2013
SUBJECT: INFORMATIONAL ITEM – Farmersville Economic Development Corporation Meeting Minutes

FEDC did not have a quorum for the June meeting. The FEDC will meet on July 8, 2013.

Electronic minutes are found at the following link:

http://www.farmersvilletx.com/government/agendas_and_minutes/economic_development/index.jsp



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: July 9, 2013
SUBJECT: INFORMATIONAL ITEM – Parks Board Minutes

Electronic minutes are found at the following link:

http://www.farmersvilletx.com/government/agendas_and_minutes/parks_and_recreation_board_meetings.jsp

**CITY OF FARMERSVILLE
PARKS AND RECREATION BOARD MINUTES
JUNE 18, 2013**

The Farmersville Parks and Recreation Board met in regular session on June 18, 2013 at 6:00 p.m. at City Hall with the following members present: Marianne Politz, Chairman Mark Vincent, Glenn Bagwill, Tom Waitschies and new board members Autumn Barton and Todd Rolen. City staff member Christi Dowdy was also present.

CALL TO ORDER

Chairman Mark Vincent called the meeting to order at 6:00 pm, and roll was called by Christi Dowdy who announced that a quorum was present.

RE-ORGANIZATION OF BOARD

A motion was made by Tom Waitschies to reappoint Mark Vincent as Chairman. The motion was seconded by Glenn Bagwill and passed all in favor.

Mark Vincent moved to appoint Glenn Bagwill as Vice Chairman, and Todd Rolen seconded the motion which passed all in favor.

DISCUSSION OF KEEP FARMERSVILLE BEAUTIFUL ADOPT-A-SPOT PROGRAM

The Board reviewed the Adopt-A-Spot Program packet created by City Staff. Glenn Bagwill stated that since the Chaparral Trail is divided by half mile sections, the adopt-a-spot areas of the Trail should reflect that distance as well.

DISCUSS/APPROVE REVISION OF SPLASH PAD HOURS

The Board reviewed staff recommendations for revising the city ordinance which regulates splash pad hours. A motion to approve the recommendations was made by Glenn Bagwill and seconded by Autumn Barton. The motion passed all in favor.

DISCUSS/APPROVE KIOSKS FOR CHAPARRAL TRAIL

The Board reviewed specifications and photos of kiosks placed along the Trail in Paris, Texas which were provided by Mayor Helmberger. The Board approved the placement of four (4) kiosks on the Chaparral Trail with the first being placed at the trail head, the second at the J.W. Spain Athletic Complex, one at half the distance between the Athletic Complex and FM 2194, and the final kiosk at FM 2194. The Board understands that the design concept may change and funding will come from other sources.

BRIEFING FROM CITY MANAGER BEN WHITE

City Manager Ben White was unable to attend the meeting, but did provide members with a briefing in the agenda packet.

DISCUSSION OF PLACING ITEMS ON FUTURE AGENDAS

The Board asked if the Code Enforcement Officer could attend the next meeting. The Board also suggested that the sub-committee members attend the next meeting.

ADJOURNMENT

The meeting was adjourned at 6:36 p.m. by Mark Vincent.

Mark Vincent, Chairperson



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: July 9, 2013
SUBJECT: INFORMATIONAL ITEM – Main Street Board Minutes

The Main Street Board will have a joint meeting with the Community Development Corporation held July 8th to have both boards working together.

Electronic minutes are found at the following link:

http://www.farmersvilletx.com/government/agendas_and_minutes/main_street_board/index.jsp



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: July 9, 2013
SUBJECT: INFORMATIONAL ITEM – Main Street Report

Main Street Report is attached.



Main Street Monthly Report
June 2013
Reported by Adah Leah Wolf, Manager



ORGANIZATION:

10	4B Board meeting: preparation of meeting handouts, agenda posting, minutes, reports, etc. Board reorganization.
5,12,19,26	City staff meetings.
24	Farmersville Heritage Museum board meeting. Sources for old lumber and tin are being investigated.
28	Meeting with Leaca Caspari regarding 4B upcoming budget workshop and training session.

PROMOTION:

1	Farmers & Fleas Market. Yards of Yard Sales on the same day, with very good shopper turnout.
6,13,20	Audie Murphy Day planning committee meetings. Postcards bundled and mailed on June 5 to entire 75442 zipcode area.
21	Set up at First Methodist Church for Audie Murphy Day.
22	Audie Murphy Day! Approximately 225 vets in attendance. Wrap up meeting will be July 25. Excellent press coverage from Farmersville Times, McKinney Courier Gazette and North Texas E news
	Updates sent to Texas Travel Guide
20	Meeting with Brad Underwood and Barbara Reeves from TAPS public transit. They were a major sponsor of Audie Murphy Day, and will begin to service Collin County in July.
	Storage of Audie Murphy Day merchandise, thank you's and photos sent to participants. Numerous photos of the event were donated by Jack Smith and Allen Rich.

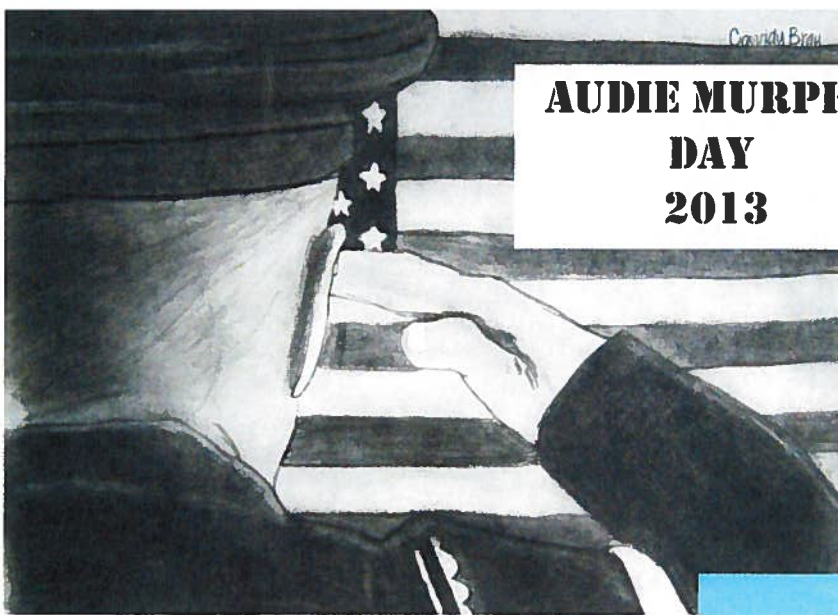
DESIGN:

7	Main Street architects provide façade color design advice for 204-206 McKinney Street, now owned by Sarah Jackson-Butler.
	Façade work continues on Austin's Cleaners (112 McKinney Street). First floor portion of the building now complete.
	Onion Shed vandalism has become an issue; several repairs to boards and lights made this month.
	Visual Merchandising workshop date has been set for July 22. Sarah Jane Blankenship from the Texas Main Street office will conduct the workshop which will be followed by a hands-on session. Free! 10 AM at Clay Potter 138 S. Main.
	Bill Nerwich, contractor, continues work on façade and interior of 100 McKinney Street. The rotten flooring has been removed as well as the concrete flooring in the back of the building.
	Sugar Hill Restaurant replaces broken front window.

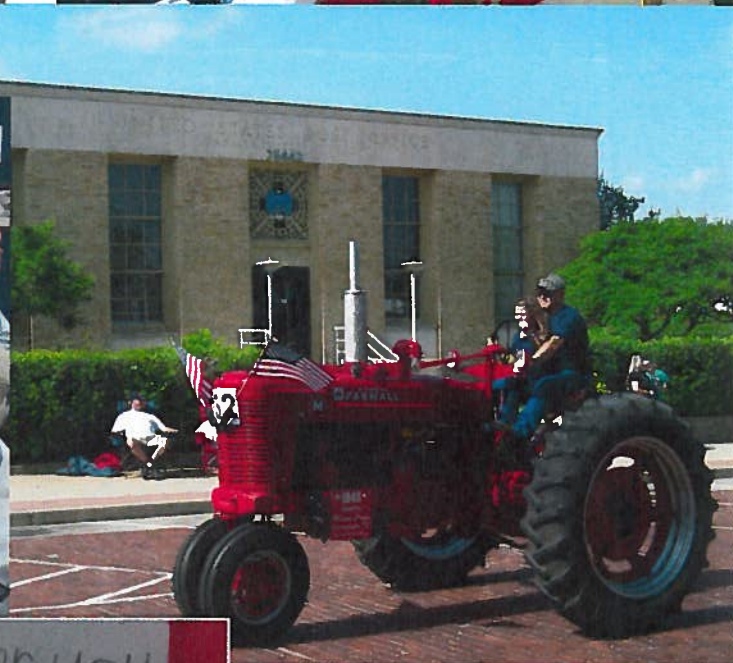
ECONOMIC RESTRUCTURING:

	Doris Williams has been given all of the previous Main Street architectural design advice from the files for the old Candy building which she has recently purchased.
	Information on downtown properties for sale/lease provided to three requestors this month.
	Updates to Downtown Shopping Guide; link to Shopping Guide placed on front page of the city website.
20	Manager attends Chamber breakfast networking event at Fancy and Funky Hair by Janet (301 McKinney St.)
	Farmersville has a new postmaster: Leta Porter
20	Downtown Merchants meeting, hosted by Carrie Varvil at Carrie's Floral Creations
	Big Taco is nearing completion (124 McKinney Street)
	The Cotton gin building is for sale; DRC has the listing.
	Tammy Fording has opened Ellee's Eatery and Antiques at 106 McKinney Street, with daily lunch specials, 972-782-7442

Volunteer hours for June: 1086



**AUDIE MURPHY
DAY
2013**





TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: July 9, 2013
SUBJECT: INFORMATIONAL ITEM – Building & Property Standards Minutes

The Building and Property Standards Board did not meeting during the month of April. One case is being prepared to be presented to the Board on July 11th.

Electronic minutes are found at the following link:

http://www.farmersvilletx.com/government/agendas_and_minutes/building_and_property_standards_meetings.jsp



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: July 9, 2013
SUBJECT: INFORMATIONAL ITEM – TIRZ Minutes

The TIRZ Board did not meet during the month of June.

Electronic minutes are found at the following link:

http://www.farmersvilletx.com/government/agendas_and_minutes/building_and_property_standards_meetings.jsp

- Kenneth Maun's Office is working on an Interlocal Agreement regarding the collection of taxes within the TIRZ. It will also go before Commissioner's Court in the near future.



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: July 9, 2013
SUBJECT: INFORMATIONAL ITEM – Farmersville Public Housing Authority Report

Information from the most recent Board Meeting is attached.

AGENDA
TEXOMA HOUSING PARTNERS
BOARD MEETING
Tuesday – June 18, 2013 – 5:30 P.M.
Bonham Housing Authority Offices
810 W. 16th, Bonham, Texas

- A. **Call to Order and Declaration of a Quorum**
- B. **Invocation and Pledges**
- C. **Approval of Minutes: Approve Meeting Minutes for March 2013** **Page #1**
- D. **Public Housing Director's Report**
- E. **Consent**
All items on Consent Agenda are considered to be routine by the Texoma Housing Partners' Board and will be enacted with one motion. There will not be separate discussion of these items unless a member of the Governing Body or a citizen so requests, in which event, these items will be removed from the general order to business and considered in normal sequence.
 - 1. **March and April 2013 Liabilities:** Authorize the Secretary/Treasurer to make payments in the amounts as listed.
Terrell Culbertson, Finance Director **Page #2**
- F. **Action**
 - 1. **Approval of Low Bidder for Capital Project:** Authorize the selection of low bidder for construction of new Maintenance Shop.
Allison Minton, Client Services Director **Page #14**
 - 2. **Approval of Adjusted Capital 2013 Budget:** Authorize adjustment to the Capital 2013 budget as presented.
Allison Minton, Client Services Director **Page #16**
 - 3. **THP FYE 2013 Budget Status Update:** Accept recommendation, if any, regarding THP FYE 2013 budget.
Terrell Culbertson, Finance Director **Page #18**
- G. **Citizens to be Heard**
- H. **Adjourn**

Persons with disabilities who plan to attend this meeting who may need auxiliary aids or services are requested to contact Susan Ensley at (903) 583-3336 two (2) work days prior to the meeting so that appropriate arrangements can be made. The above Agenda was posted at the Bonham Housing Authority offices in a place readily accessible to the general public and made available to the City Halls in the Texoma Housing Partners' cities on June 11, 2013.

MINUTES OF THE MEETING OF THE
TEXOMA HOUSING PARTNERS
BOARD OF COMMISSIONERS
MARCH 28, 2013

Members Present: Betty Childress (Van Alstyne); Cliff Gibbs (Gunter); Cecil Jones (Ladonia); JoAnne Duncan (Trenton); Donal Gilstrap (Howe); Charlene Robinson (Tioga); Glen Lee (Honey Grove); Virgil Cornwell (Savoy)

Proxy for Frank Budra (Pottsboro), Bill Harrison (Farmersville), Narda Goodson (Whitewright), Marty Burke (Celeste) and Pam Glass (Princeton) given to Betty Childress.

Staff Present: Allison Minton, Terrell Culbertson, Susan Ensley, Gary Edwards, Susie Harper, Jan Knight

- A. Chairperson Childress called the meeting to order and a quorum was declared of the Board of Commissioners at 5:30 P.M.
- B. Invocation and Pledges.
- C. A motion was made by Cecil Jones to approve the minutes of the meeting of December 18, 2012. The motion was seconded by Charlene Robinson. Motion carried.
- D. Public Housing Director's Report: Allison Minton discussed HUD's approval letter for a scoring adjustment of the PHAS 2011 substandard management letter and sequestration.
- E. A motion was made by Charlene Robinson to approve the Consent items. This motion was seconded by Cecil Jones. Motion carried.
- F. Action
 1. A motion was made by Cliff Gibbs to authorize the selection of independent auditor for fiscal year ending 3/31/13. The motion was seconded by Glen Lee. Motion carried.
 2. A motion was made by Charlene Robinson to authorize the selection of low bidders for capital projects: asbestos removal in Bonham, Horsley Specialties; demolition in Bonham, Sanitation Solutions; asbestos removal in Tioga, 1st Priority Environmental Service; and installation of central HVAC in Tioga, Shirley's AC. The motion was seconded by Donal Gilstrap. Motion carried.
 3. A motion was made by JoAnne Duncan to authorize write off of tenant account receivables for FYE 3/31/13. The motion was seconded by Cecil Jones. Motion carried.
 4. No action was taken to accept recommendation, if any, regarding the fiscal year ending 2013 budget.
- G. Adjourned by Chairperson Childress at 6:10 P.M.

Texoma Housing Partners
Check/Voucher Register - Liability Listing
1110 - Cash - THP General Unrestricted
From 3/1/2013 Through 3/31/2013

Vendor	Check	Transaction Description	Amount
ACUITY SPECIALTY PRODUCTS GROUP INC. DBA ZEP MANUFACTURING	36043	INV 9000131300	1,106.38
ADAIR, HOWELL JOHN	36026	INV HG & BONHAM	765.00
ADAIR, HOWELL JOHN	36210	inv 001016	2,120.00
ADAIR, HOWELL JOHN	36211	inv lad1932113	350.00
AIRGAS SOUTHWEST	36153	INV 9908221590	35.76
ALSOBROOK, GINA RENE	36213	RESIDENT STIPEND -VAN ALSTYNE	75.00
ALVERSON REFRIGERATION	36288	INV 057013	2,293.76
ARMSTRONG, BRENDA	36113	NEGATIE RENT FOR MARCH 2013	18.00
AT&T	36249	ACCT 903.378.2027	66.84
ATMOS ENERGY COMPANY	35996	acct 80 001016108 0700351 9	52.59
ATMOS ENERGY COMPANY	35997	acct 80 000182983 0226357 3	34.67
ATMOS ENERGY COMPANY	35998	ACCT 80000 182983 0226225 2	55.01
ATMOS ENERGY COMPANY	35999	ACCT 80 000228908 0208438 6	19.00
ATMOS ENERGY COMPANY	36000	ACCT 80 000228908 0208380 9	37.79
ATMOS ENERGY COMPANY	36001	ACCT 80 000228908 0212449 7	64.72
ATMOS ENERGY COMPANY	36002	ACCT 80 000228908 0212448 9	68.23
ATMOS ENERGY COMPANY	36003	ACCT 80 000543105 0049192 4	51.82
ATMOS ENERGY COMPANY	36004	ACCT 80 000 228795 0208395 5	154.79
ATMOS ENERGY COMPANY	36055	UTILITIES VA 0236696-2	36.51
ATMOS ENERGY COMPANY	36056	UTILITES HOWE 02367770	44.80
ATMOS ENERGY COMPANY	36057	ACCT 80 000260291 0237186 4	38.15
ATMOS ENERGY COMPANY	36058	ACCT 80 000260291 0237191 3	40.48
ATMOS ENERGY COMPANY	36059	ACCT 80 0001016108 07000351 9	27.93
ATMOS ENERGY COMPANY	36131	UTILITIES HOWE 0236777 0	26.97
ATMOS ENERGY COMPANY	36132	UTILITES POTTSBORO 0195009-7	26.87
ATMOS ENERGY COMPANY	36133	ACCT 80 002120371 0220152 1	40.99
ATMOS ENERGY COMPANY	36134	ACCT 80 000260291 237191 3	33.71
ATMOS ENERGY COMPANY	36135	ACCT 80 0001829383 0226225 2	30.64
ATMOS ENERGY COMPANY	36136	ACCT 80 000182983 0226221 0	36.37
ATMOS ENERGY COMPANY	36167	ACCT 80 000246839 0224065 3	49.27
ATMOS ENERGY COMPANY	36168	ACCT 80 000246839 1145262 9	43.28
ATMOS ENERGY COMPANY	36169	ACCT 80 000249310 0224072 0	100.92
ATMOS ENERGY COMPANY	36170	ACCT 80 000246839 1145260 3	114.83
ATMOS ENERGY COMPANY	36171	ACCT 80 000246839 1145258 8	26.73
ATMOS ENERGY COMPANY	36172	ACCT 80 0000246839 0224078 6	48.36
ATMOS ENERGY COMPANY	36173	ACCT 80 000543105 0317224 0	36.68
ATMOS ENERGY COMPANY	36174	ACCT 80 000246839 0222113 2	37.29
ATMOS ENERGY COMPANY	36175	ACCT 80 000246839 145261 1	39.58
ATMOS ENERGY COMPANY	36232	ACCT 80 000228908 0208380 9	44.69
ATMOS ENERGY COMPANY	36233	ACCT 80 000543105 0049192 4	57.61
ATMOS ENERGY COMPANY	36234	ACCT 80 000228795 0208395 5	159.32
ATMOS ENERGY COMPANY	36235	ACCT 80 000246839 0222113 2	26.73
ATMOS ENERGY COMPANY	36236	ACCT 80 000246839 1145258 8	21.79

Texoma Housing Partners
Check/Voucher Register - Liability Listing
1110 - Cash - THP General Unrestricted
From 3/1/2013 Through 3/31/2013

Vendor	Check	Transaction Description	Amount
ATMOS ENERGY COMPANY	36237	ACCT 80 000182983 0226357 3	33.38
ATMOS ENERGY COMPANY	36238	ACCT 80 000228908 0212448 9	41.44
ATMOS ENERGY COMPANY	36239	ACCT 80 000228908 0121449 7	38.53
ATMOS ENERGY COMPANY	36240	ACCY 80 000228908 0208438 6	41.37
ATMOS ENERGY COMPANY	36241	ACCT 80 000246839 0224078 6	28.56
ATMOS ENERGY COMPANY	36242	ACCT 80 000228908 0208439 4	80.65
ATMOS ENERGY COMPANY	36243	acct 80 002120371 0220152 1	30.35
AUBREY, SHANICE	36081	NEGATIVE RENT FOR MARCH 2013	21.00
BAKER DISTRIBUTING LLC	36121	CUST 413255	82.68
BALL, DATRA	36072	NEGATIVE RENT FOR MARCH 2013	16.00
BALL, DATRA	36180	RESIDENT STIPEND	150.00
BARRETT, HEATHER	36020	RESIDENT NEGATIVE RENT GUNTER	36.00
BARRETT, HEATHER	36201	NEGATIVE RENT GUNTER	36.00
BATMAN, ANNA	36116	NEGATIVE RENT FOR MARCH 2013	43.00
BENJAMIN, SHIRHONDA	36076	NEGATIVE RENT FOR MARCH 2013	22.00
BLACKBURN, GARY	36067	NEGATIVE RENT FRO MARCH 2013	48.00
BONHAM QUICK LUBE (B-QUICK INC.)	36122	MAINTENANCE	122.00
BONHAM SERVICE CENTER	36274	inv 057732 057734	1,349.80
BONHAM SERVICE CENTER	36275	inv 057630	18.10
BRAY, JOSH / SANITATION SOLUTIONS	36066	INV 32X00021	707.60
BROWN, SHANBRICCA	36037	NEGATIVE RENT FOR MARCH 2013	21.00
BULLARD, CARLENA	36030	RESIDENT NEGATIVE RENT POTTSBORO	19.00
CABLE ONE	36130	ACCT 23404 415433 01 7	100.95
CABLE ONE	36160	acct 23404 505518 02 6	126.39
CAPEHART, JAMES	36218	REFUND OF SECURITY DEPOSIT AND CREDIT	108.00
CARPENTER, QUENTIN	36202	RESIDENT STIPEND	150.00
CARRIER ENTERPRISE LLC	36029	INV 21646993 21645947	153.32
CHAPPELL, LARRY	36193	RESIDENT STIPEND VAN ALSTYNE	150.00
CHILDRESS, BETTY	36272	THP TRAVEL	33.90
CITY OF BELLS	35991	WATER BILLS	80.32
CITY OF BELLS	36227	FINAL BILL FOR #4 BE;;S	12.92
CITY OF CELESTE	35985	WATER BILLS	1,400.00
CITY OF CELESTE	36223	WATER BILLS	1,394.00
CITY OF GUNTER	36123	UTILITIES GUNTER 000137	759.15
CITY OF HONEY GROVE	35983	WATER BILLS	2,539.75
CITY OF HONEY GROVE	36220	WATER BILLS	2,237.00
CITY OF HOWE	36032	UTILITIES HOWE 3069	855.08
CITY OF HOWE	36033	UTLITIES HOWE 217	1,437.08
CITY OF HOWE	36262	UTILITIES HOWE 3069	837.30
CITY OF HOWE	36263	UTILITES HOWE 0217	1,528.52
CITY OF LADONIA	36046	WATER BILL	1,269.00
CITY OF LADONIA	36222	INV 1015-LADONIA SECURITY	800.00

Texoma Housing Partners
Check/Voucher Register - Liability Listing
1110 - Cash - THP General Unrestricted
From 3/1/2013 Through 3/31/2013

Vendor	Check	Transaction Description	Amount
CITY OF TIOGA	36198	UTILITIES TIOGA 26631	294.74
CITY OF TOM BEAN	35984	WATER BILLS	661.12
CITY OF TOM BEAN	36221	WATER BILLS	625.78
CITY OF WHITEWRIGHT	35982	WATER BILL	1,997.42
CITY OF WINDOM	35992	WATER BILLS	299.34
CLARK, JENNIFER	36073	NEGATIVE RENT FOR MRACH 2013	23.00
COLE, SARAH	36115	NEGATIVE RENT FOR MARCH 2013	75.00
COMMUNICATIONS NETWORK INC.	36070	INV 130202024101	285.85
COMPTON, DAN	36079	NEGATIVE RENT FOR MARCH 2013	68.00
COMPTON, LASHONDA	36077	NEGATIVE RENT FOR MARCH 2013	94.00
COOPER, LUZ	36087	NEGATIVE RENT FOR MARCH 2103	32.00
CUBA, DOROTHY	36096	NEGATIVE RENT FOR MARCH 2013	36.00
DEALERS ELECTRICAL SUPPLY	36048	TICKE 1343358 00	198.85
DENNIS, JUANITA	36054	NEGATIVE RENT FOR MARCH 2013	18.00
DIRECT ENERGY	36024	acct 676603624	61.07
DIRECT ENERGY	36098	ACCT 1168723	31.71
DIRECT ENERGY	36099	ACCT 1172081	27.20
DIRECT ENERGY	36206	ACCT 1168827	30.63
DIRECT ENERGY	36207	ACCT 1172321	50.13
DIRECT ENERGY	36257	ACCT 1172034	16.13
DIRECT ENERGY	36258	acct 1168723	31.93
DON III, L.L.C	36028	INV CG301114 301110 301063 31062	5,604.24
DON III, L.L.C	36286	INV CG301052 301217 301085	3,490.44
DOSSEY, JAZMINE	36031	REFUND OF SECURITY DEPOSIT	50.00
DR PARTNERS DBA HERALD DEMOCRAT	35981	INV 207413 208115 208120	526.39
DUNCAN, JOANNE	36280	THP TRAVEL	18.08
ELECTRIC EEL MANUFACTURING COMPANY INC.	36224	INV 269076	680.97
ENSLEY, SUSAN	36050	TRAVEL EXPENSE	292.56
ENSLEY, SUSAN	36271	TRAVEL EXPENSE	424.82
ERS-TEXAS SOCIAL SECURITY PROGRAM	35995	ACCT 9291965	42.00
ERWIN, BRIAN KIETH	36017	INV 358349	400.00
ERWIN, BRIAN KIETH	36199	inv 358350	470.00
ERWIN, BRIAN KIETH	36200	inv 1155	295.00
ERWIN, BRIAN KIETH	36282	INV 1156	295.00
EXXON MOBIL	36161	ACCT 7187 8592 0494 7559	4,628.12
FARMERSVILLE GRAIN & HARDWARE	36044	MAINTENANCE	155.33
FIELDS, HEATHER	36093	NEGATIVE RENT FOR MARCH 2103	68.00
FINNEY, CRYSTAL	36082	NEGATIVE RENT FOR MARCH 2013	23.00
FIRST CHOICE POWER	35987	ACCT 676406242	32.90
FIRST CHOICE POWER	35988	ACCT 676136492	22.85
FIRST CHOICE POWER	35989	ACCT 675515381	54.62

Texoma Housing Partners
Check/Voucher Register - Liability Listing
1110 - Cash - THP General Unrestricted
From 3/1/2013 Through 3/31/2013

Vendor	Check	Transaction Description	Amount
FIRST CHOICE POWER	35990	acct 675515381	76.53
FIRST CHOICE POWER	36127	ACCT 676136492	8.34
FIRST CHOICE POWER	36128	ACCT 676603624	4.41
FIRST CHOICE POWER	36129	ACCT 674413802	13.12
FIRST CHOICE POWER	36226	ACCT 676136492	74.72
FIX AND FEED	36141	MAINTENANCE	2,600.28
GARCIA, MARIA	36027	RESIDENT NEGATIVE RENT GUNTER	2.00
GARCIA, MARIA	36212	NEGATIVE RENT GUNTER	2.00
GIBBS, CLIFF	36281	THP TRAVEL	57.63
GILSTRAP, DONAL	36273	THP TRAVEL	35.03
GONZALES, MONIQUE	36092	NEGATIVE RENT FOR MARCH 2013	23.00
GOODMAN, BILLY	36101	NEGATIVE RENT FOR MARCH 2013	6.00
GOREE, VERONICA	36090	NEGATIVE RENT FOR MARCH 2013	32.00
GUFFEE, LORETTA	36109	NEGATIVE RENT FOR MARCH 2013	16.00
GUTHRIE, TERESA	36208	NEGATIVE RENT HOWE	20.00
GUTHRIE, TERESA	36284	NEGATIVE RENT HOWE	20.00
HALL, GARY W HALL SUPPLY CO	36042	INV 209301	98.63
HARPER, SUSIE	36011	TRAVEL EXPENSE	350.83
HARPER, SUSIE	36181	TRAVEL EXPENSE	120.35
HARPER, SUSIE	36247	TRAVEL EXPENSE	161.53
HART, LAPORCHA	36107	NEGATIVE RENT FOR MARCH 2013	32.00
HD SUPPLY FACILITIES MAINTENANCE LTD.	36065	CUSTOMER 455350	1,746.72
HD SUPPLY FACILITIES MAINTENANCE LTD.	36139	INV 9120739935	208.66
HENDERSON, KRYSTAL	36103	NEGATIVE RENT FOR MARCH 2013	21.00
HOME DEPOT USA INC. DBA THE HOME DEPOT	36060	ACCT 6035 3225 0451 8980	551.38
HUNT, THOMAS / THE ROOF DOCTOR	36276	HG ROOFING	175.00
JOHNSON, MARK	36010	HG SECURITY / FEBRUARY	660.00
JOHNSON, MARK	36246	HG SECURITY	660.00
JOHNSON, ROBERT W.	36005	INV 432105	400.00
JOHNSON, ROBERT W.	36062	TICKET 432106	400.00
JOHNSON, ROBERT W.	36176	inv 432107	350.00
JONES, BILLIE	36179	RESIDENT STIPEND HOWE	150.00
JUSTICE COURT, PRECINCT #3	36025	EVICTON HG/PEARSON	101.00
JUSTICE COURT, PRECINCT #3	36209	WRIT OF POSSESSION / PEASON, HG	175.00
KNIGHT, COURTNEY	36021	RESIDENT NEGATIVE RENT POTTSBORO	20.00
KNIGHT, COURTNEY	36203	NEGATIVE RENT POTTSBORO	20.00
LANCE, SAN JUANITA	36019	LITERACY / FEBRUARY	290.00
LANCE, SAN JUANITA	36256	LITERAY ED.	240.00
LANGFORD, DAVID L. DBA	36215	INV 87900 87899	600.00
LEE, GLENN	36279	THP TRAVEL	19.21

Texoma Housing Partners
Check/Voucher Register - Liability Listing
1110 - Cash - THP General Unrestricted
From 3/1/2013 Through 3/31/2013

Vendor	Check	Transaction Description	Amount
LIGHTFOOT SOFTWARE COMPANY DBA TENMAST SOFTWARE	36159	INV 48946	8,810.00
LONE STAR ACCESSIBILITY	36071	STATE REGISTRATION	865.00
LONE STAR CLEANING & RESTORATION	36228	INV 8949	237.93
LOPEZ, VICTOR / LOPEZ LANDSCAPING	36277	INV 1247	9,060.00
LOPEZ, YADIRA	36023	RESIDENT NEGATIVE RENT GUNTER	22.00
LOPEZ, YADIRA	36205	NEGATIVE RENT GUNTER	22.00
LOWE'S COMPANIES INC.	36268	ACCT 9900 129419 0	2,725.82
MARKS PLUMBING PARTS	35980	ACCT: 020055	1,033.45
MARTIN, JIMMIE	36085	NEGATIVE RENT FOR MARCH 2013	23.00
MAXWELL ERICA	36074	NEGATIVE RENT FOR MARCH 2013	45.00
MC CRAW OIL COMPANY INC	36006	inv 1173648	20.40
MICHAUD, MELODY	36104	TRAVEL EXPENSE	93.24
MICHAUD, MELODY	36285	TRAVEL EXPENSE	169.50
MIDWAY LOCK AND KEY	36124	INV 48938 48929 48945 49011	618.40
MINTON, ALLISON	36049	TRAVEL EXPENSE	257.52
MINTON, ALLISON	36270	TRAVEL EXPENSE	229.39
MORRISON SUPPLY	36219	INV 028265537	116.98
NATIONAL WHOLESALE SUPPLY	36105	ACCT 16063	2,335.61
NEELEY, JENI	36114	NEGATIVE RENT FOR MARCH 2013	32.00
NEFF, NATALIE	36022	RESIDENT NEGATIVE RENT POTTSBORO	11.00
NEFF, NATALIE	36204	NEGATIVE RENT POTTSBORO	11.00
NICHOLS, TRACY	36083	NEGATIVE RENT FOR MARCH 2013	22.00
NORTH TEXAS PAINT AND RENTAL CENTER	36041	MAINTENANCE	1,618.71
NOVELLA, BROOKS	36154	RESIDENT STIPEND	200.00
O'REILLY AUTO PARTS	35986	INV 0361 187504 187544	78.96
O'REILLY AUTO PARTS	36126	INV 0361 188816	5.98
O'REILLY AUTO PARTS	36157	inv 0361 190647	90.96
O'REILLY AUTO PARTS	36158	inv 0361 189927	26.99
O'REILLY AUTO PARTS	36269	INV 0361 192029	4.29
OLIVER, LORETTA	36289	THP TRAVEL	13.56
OLNEY SALES INC.	36267	INV 14761	218.00
ORIENTAL TRADING CO. INC	36225	INV 656362077-01	76.75
OVERBY, MELINDA	36064	NEGATIVE RENT FOR MARCH 2013	47.00
OWEN, KAREN	36112	REFUND OF CREDIT AND WATER LEAK COST	119.17
PDQ	36047	INV SI 150884 150530	156.46
PDQ	36125	INV SI 149692 149969	95.45
PEARSON, PHILLIP	36016	RESIDENT NEGATIVE RENT - HOWE	16.00
PEARSON, PHILLIP	36194	NEGATIVE RENT HOWE	16.00

Texoma Housing Partners
Check/Voucher Register - Liability Listing
1110 - Cash - THP General Unrestricted
From 3/1/2013 Through 3/31/2013

Vendor	Check	Transaction Description	Amount
PHILLIPS, CHARLES ALFRED	36195	RESIDENT STIPEND	200.00
Pitney Bows (Equipment acct)	35994	ACCT 8000 9000 0311 0164	419.99
Pitney Bows (Equipment acct)	36166	INV 7191886-MR13	162.24
Pitney Bows (Equipment acct)	36231	ACCT 8000 9000 0311 0164	419.99
PITTMAN, WILICIA	36097	NEGATIVE RENT FOR MARCH 2013	16.00
POWELL, LUCRETIA	36069	NEGATIVE RENT FOR MARCH 2013	11.00
POWER JACK, INC.	36148	INV. 1814 1813	9,900.00
PRICE, BRENDA	36183	RESIDENT STIPEND POTTSBORO	150.00
QUILL CORPORATION	36138	INV 9606245 9606278	333.72
QUILL CORPORATION	36278	INV 1356909	35.45
RELIANT	36214	ACCT 70 581 408 5	76.24
RESULTS ENVIRONMENTAL PEST MANAGEMENT	36184	INV 212943	3,816.00
RICOH	36102	CANON COPY REPAIR	171.05
RIFE, MYKAYLA	36197	RESIDENT STIPEND	200.00
ROBINSON, CHARLENE	36283	THP TRAVEL	67.80
ROSS, CIARA	36106	NEGATIVE RENT FOR MARCH 2013	94.00
RUTH, ANGELA	36100	NEGATIVE RENT FOR MARCH 2013	94.00
SCHLOEMER, SANDRA	36110	NEGATIVE RENT FOR MARCH 2103	18.00
SHAW, CRISTIE	36108	NEGATIVE RENT FOR MARCH 2013	23.00
SMITH FEED-SEED AND HARDWARE	36040	MAINTENANCE	101.13
STEEDMAN, AMBER	36111	NEGATIVE RENT FOR MARCH 2103	13.00
SUPERIOR SURFACE RESTORATION INC.	36287	ENTER APS	600.00
TAYLOR, LOU ANN	36080	TRAVEL EXENSE	119.33
TAYLOR, R.D. DBA CUT RATE FURNITURE	36007	INV 532650	385.00
TAYLOR, SCOTT	36075	BONHAM BRUSH REMOVAL	250.00
TAYLOR, SCOTT	36182	TREE REMOVAL	750.00
TAYLOR, SCOTT	36248	BONHAM TREE REMOVAL	250.00
TCOG GIS	36118	GIS SERVICES	5,000.00
TCOG GIS	36147	GIS	540.00
TENANT TRACKER INC.	36162	inv 362767	10.00
TENANT TRACKER INC.	36163	INV 362762	5.00
TEXAS STAR BAR-B-QUE	36150	INV 210	186.95
TEXAS STAR BAR-B-QUE	36151	inv 212	271.70
TEXAS TOLLWAYS	36260	acct 27262382	11.48
TEXOMA COUNCIL OF GOVERNMENTS	36035	ADMIN CHARGES 2/15/3 TO 02/28/2013	46,459.08
TEXOMA COUNCIL OF GOVERNMENTS	36152	ADMINSTRATIVE CHARGES 3/1-15/13	49,923.02
TEXOMA COUNCIL OF GOVERNMENTS	36265	ADMIN CHARGES 3/16-31/13	49,346.34
TEXOMA COUNCIL OF GOVERNMENTS	36266	MGM FEE	29,000.00
TEXOMA FIRE EQUIPMENT INC.	36052	INV 35128	70.00
THE FANNIN COUNTY LEADER LLC	36018	INV 4287	36.00
THOMAS REPROGRAPHICS	36051	INV 0617910 0618049	1,285.51

Texoma Housing Partners
Check/Voucher Register - Liability Listing
1110 - Cash - THP General Unrestricted
From 3/1/2013 Through 3/31/2013

Vendor	Check	Transaction Description	Amount
THOMAS REPROGRAPHICS	36165	INV 1207.2	175.33
THOMAS REPROGRAPHICS	36230	INV 618314	130.00
THOMISON, MARTHA	36177	RESIDENT STIPEND GUTNER	125.00
THOMPSON, CAROLYN	36091	NEGATIVE RENT FOR MARCH 2013	20.00
TOWNSEND, TERRI	36196	RESIDENT STIPEND	150.00
TRI COUNTY GLASS INC.	36038	MAINTENANCE	351.50
TRINITY TIRE	36063	INV 2543 2544 2554	1,020.61
TXU ENERGY	36012	acct 100009947355	1,095.25
TXU ENERGY	36013	acct 900010888530	13.99
TXU ENERGY	36014	acct 9000903120	69.45
TXU ENERGY	36015	ACCT 100025365402	18.00
TXU ENERGY	36078	UTILITES INV#056175890408	64.09
TXU ENERGY	36142	UTILITES VA GURAD LIGHT #055875944107	78.14
TXU ENERGY	36143	ACCT 100017939594	115.82
TXU ENERGY	36144	ACCT 900010997225	164.25
TXU ENERGY	36145	ACCT 900010997001	31.73
TXU ENERGY	36185	ACCT 1000026789164	26.29
TXU ENERGY	36186	ACCT 100026835954	20.87
TXU ENERGY	36187	ACCT 100025937807	29.43
TXU ENERGY	36188	ACCT 100016032237	21.64
TXU ENERGY	36189	ACCT 100025164378	28.63
TXU ENERGY	36190	ACCT 100025164389	21.47
TXU ENERGY	36191	ACCT 100026763918	39.71
TXU ENERGY	36192	ACCT 900010673044	25.44
TXU ENERGY	36217	UTILITES POTTSBOROR 054826022919	44.54
TXU ENERGY	36250	ACCT 100016032237	6.68
TXU ENERGY	36251	ACCT 900010888530	13.99
TXU ENERGY	36252	ACCT 900009030120	69.45
TXU ENERGY	36253	ACCT 100025164378	8.78
TXU ENERGY	36254	ACCT 10009947355	1,088.13
TXU ENERGY	36255	ACCT 100027017714	28.43
UNDERWOOD INC.	36261	INV 853	837.50
VAIL, BRANDY	36086	NEGATIVE RENT FOR MARCH 2013	64.00
VAN ALSTYNE HARDWARE CO.	36068	INV 121070 121371	18.38
VERIZON BUSINESS	36119	ACCT 6000014711 X26	19.42
VERIZON BUSINESS	36120	ACCT 6000014712 X26	47.60
VERIZON SOUTHWEST	36008	ACCT 10 5610 2877458830 09	110.97
VERIZON SOUTHWEST	36009	ACCT 10 5610 2851333519 09	215.71
VERIZON SOUTHWEST	36140	ACCT 10 5610 2867162963	440.95
VERIZON SOUTHWEST	36244	ACCT 10 5610 2877458830 09	105.97
VERIZON SOUTHWEST	36245	ACCT 10 5610 2851333519 09	228.33
VOORHEIS, LISA	36216	inv 160534	380.00
VOORHEIS, WILLIAM	36178	RESIDENT STIPEND	200.00

Texoma Housing Partners
Check/Voucher Register - Liability Listing
1110 - Cash - THP General Unrestricted
From 3/1/2013 Through 3/31/2013

Vendor	Check	Transaction Description	Amount
W.W. GRAINGER, INC.	36259	inv 9086236495	945.68
WALKER & SON	35993	MAINTENENACE	39.00
WALKER & SON	36229	MAINTENANCE SUPPLIES	36.00
WALMART COMMUNITY	36034	ACCT 6032 2020 0023 0392	262.97
WALMART COMMUNITY	36264	ACCT 6032 2020 0023 0392	336.98
WASTE MANAGEMENT INC. WASTE MANAGEMENT OF TEXAS INC.	36036	INV 2110103 1001 2	98.63
WHITEWRIGHT HARDWARE LLC	36146	INV 93169 93908	8.87
WILLIAMS, DANIELE	36094	NEGATIVE RNE FOR MARCH 2013	18.00
WILSON, BRITTANY	36117	NEGATIVE RENT FOR MARCH 2013	83.00
WOODSON, LORETTA	36095	NEGATIVE RENT FOR MARCH 2013	9.00
XRH, INC. DBA CROSSROADS HARDWARE	36045	ACCT BHA	334.36
YBARRA, MAXI	36088	NEGATIVE RENT FOR MARCH 2013	118.00
Total 1110 - Cash - THP General Unrestricted			301,017.09
Report Total			301,017.09

Texoma Housing Partners
Check/Voucher Register - Liability Listing
1110 - Cash - THP General Unrestricted
From 4/1/2013 Through 4/30/2013

Vendor	Check	Transaction Description	Amount
AIRGAS SOUTHWEST	36414	INV 9908455419	38.53
ARMSTRONG, BRENDA	36358	NEGATIVE RENT FOR APRIL 2013	18.00
ARRIAGA, ALEXIS	36343	NEGATIVE RENT FOR APRIL 2013	45.00
ATMOS ENERGY COMPANY	36305	ACCT 80 000182983 0226221 0	37.58
ATMOS ENERGY COMPANY	36306	CLAIM NUMBER 118834	883.13
ATMOS ENERGY COMPANY	36307	ACCT 80 000228908 0208439 4	33.32
ATMOS ENERGY COMPANY	36308	ACCT 80 000246839 0224065 3	38.63
ATMOS ENERGY COMPANY	36385	ACCT 80 000543105 0317224 0	37.42
ATMOS ENERGY COMPANY	36386	ACCT 80 00024839 1145261 1	22.56
ATMOS ENERGY COMPANY	36387	ACCT 80 000246839 1145262 9	33.44
ATMOS ENERGY COMPANY	36388	ACCT 80 000246839 0224065 3	38.63
ATMOS ENERGY COMPANY	36389	ACCT 80 000246839 1145260 3	36.80
ATMOS ENERGY COMPANY	36390	ACCT 80 000249310 0224072 0	25.97
ATMOS ENERGY COMPANY	36426	ACCT 80 00022895 0208395 5	106.26
ATMOS ENERGY COMPANY	36427	ACCT 80 000255100 0228489 4	48.38
ATMOS ENERGY COMPANY	36428	ACCT 80 000543105 0049192 4	50.23
ATMOS ENERGY COMPANY	36429	ACCT 80 000258437 0220426 2	72.56
ATMOS ENERGY COMPANY	36430	ACCT 80 000255100 0228489 4	20.68
ATMOS ENERGY COMPANY	36431	ACCT 80 000228908 0208438 6	51.65
AUBREY, SHANICE	36328	NEGATIVE RENT FOR APRIL 2013	21.00
BAKER DISTRIBUTING LLC	36376	INV J662211	177.24
BALL, DATRA	36318	NEGATIVE RENT FOR APRIL 2013	16.00
BALL, DATRA	36436	RESIDENT STIPEND APRIL	150.00
BATMAN, ANNA	36361	NEGATIVE RENT FOR APRIL 2013	32.00
BENJAMIN, SHIRHONDA	36322	NEGATIVE RENT FRO APRIL 2103	22.00
BLACKBURN, GARY	36314	NEGATIVE RENT FOR APRIL 2013	48.00
BONHAM QUICK LUBE (B-QUICK INC.)	36377	INV 269763 270517	56.00
BONHAM SERVICE CENTER	36383	MAINTENANCE SERVICES	1,694.45
BONHAM SERVICE CENTER	36425	INV 057882	134.25
BRAY, JOSH / SANITATION SOLUTIONS	36313	INV 33X00028	353.80
BROOKS, SHALONDA	36367	NEGATIVE RENT FOR APRIL 2013	35.16
BROWN, SHANBRICCA	36291	NEGATIVE RENT FOR APRIL 2013	21.00
BUFKIN, KAYLEA	36370	NEGATIVE RENT FOR APRIL 2013	182.00
CABLE ONE	36421	acct 23404 415433 01 7	100.95
CARPENTER, QUENTIN	36447	RESIDENT STIPEND APRIL	150.00
CITY OF GUNTER	36380	UTILITES 000137	729.30
CITY OF LADONIA	36298	WATER BILLS	1,505.00
CITY OF WHITEWRIGHT	36294	WATER BILLS	1,902.96
CITY OF WHITEWRIGHT	36295	WATER BILLS	299.34
CITY OF WINDOM	36371	WATER BILLS	299.34
CLARK, JENNIFER	36319	NEGATIVE RENT FOR APRIL 2013	23.00
COLE, SARAH	36360	NEGATIVE RENT FOR APRIL 2013	68.00
COMMUNICATIONS NETWORK INC.	36317	INV 130302024101	285.85
COMPTON, DAN	36326	NEGATIVE RENT FRO APRIL 2013	68.00

Texoma Housing Partners
Check/Voucher Register - Liability Listing
1110 - Cash - THP General Unrestricted
From 4/1/2013 Through 4/30/2013

Vendor	Check	Transaction Description	Amount
COMPTON, LASHONDA	36325	NEGATIVE RENT FOR APRIL 2013	94.00
COOPER, LUZ	36335	NEGATIVE RENT FOR ARIL 2013	32.00
CUBA, DOROTHY	36345	NEGATIVE RENT FOR APRIL 2013	36.00
CUBA, TAKYMBERLY	36373	NEGATIVE RENT FOR APRIL 2013	18.99
DEALERS ELECTRICAL SUPPLY	36300	INV 1345214	31.80
DENNARDS WESTERN WEAR	36440	INV S48134	119.80
DENNIS, JUANITA	36304	NEGATIVE RENT FOR APRIL 2013	18.00
DIRECT ENERGY	36347	ACCT 676619034	91.71
DIRECT ENERGY	36348	ACCT 1172081	27.60
DIRECT ENERGY	36448	ACCT 1166827	31.02
DIRECT ENERGY	36449	ACCT 1172034	16.13
DIRECT ENERGY	36450	ACCT 1172321	51.59
DISE, VERNA	36372	NEGATIVE RENT FOR APRIL 2013	32.00
ERWIN, BRIAN KIETH	36404	INV 1157	430.00
ERWIN, BRIAN KIETH	36446	INV 1158	470.00
EXXON MOBIL	36422	acct 7187 8592 0494 7559	4,294.79
FAGALA, JACK	36409	REFUND OF OVERPAYMENT	8.00
FARMERSVILLE GRAIN & HARDWARE	36296	ACCT 149	121.51
FIELDS, HEATHER	36341	NEGATIVE RENT FOR APRIL 2013	68.00
FINNEY, CRYSTAL	36329	NEGATIVE RENT FOR APRIL 2013	23.00
FINNEY, PERSEPHANIE	36369	NEGATIVE RENT FOR APRIL 2013	23.00
FIRST CHOICE POWER	36301	ACCT 675515381	22.61
FIRST CHOICE POWER	36381	ACCT 676136492	26.62
FIRST CHOICE POWER	36382	ACCT 674413802	12.89
FIX AND FEED	36323	CUST BONHOUS	3,254.40
GONZALES, MONIQUE	36339	NEGATIVE RENT FOR APRIL 2013	23.00
GOODMAN, BILLY	36350	NEGATIVE RENT FOR APRIL 2013	6.00
GOREE, VERONICA	36337	NEGATIVE RENT FOR APRIL 2013	32.00
GUFFEE, LORETTA	36354	NEGATIVE RENT FOR APRIL 2013	16.00
GUNTER LUMBER	36418	INV 48310	13.91
GUTHRIE, TERESA	36351	RESIDENT NEGATIVE RENT HOWE	20.00
HALL, GARY W HALL SUPPLY CO	36379	MAINTENANCE SERVICES	490.80
HARPER, SUSIE	36437	TRAVEL EXPENSE	102.83
HD SUPPLY FACILITIES MAINTENANCE LTD.	36312	INV 9121099825	733.24
HENDERSON, KRYSTAL	36352	NEGATIVE RENT FOR APRIL 2013	21.00
HOME DEPOT USA INC. DBA THE HOME DEPOT	36309	ACCT 6035 3225 0451 8980	2,481.05
JOHNSON, ROBERT W.	36391	INV 665162	400.00
JOHNSON, ROBERT W.	36432	INV 665163	400.00
KIRK, DORIS	36303	TRAVEL EXPENSE	20.34
LANGFORD, DAVID L. DBA	36453	INV 88080 88081	200.00
LOWE'S COMPANIES INC.	36413	ACCT 9900129419 0	1,095.13
MARTIN, JIMMIE	36331	NEGATIVE RENT FOR APRIL 2013	23.00

Texoma Housing Partners
Check/Voucher Register - Liability Listing
1110 - Cash - THP General Unrestricted
From 4/1/2013 Through 4/30/2013

Vendor	Check	Transaction Description	Amount
MAXWELL ERICA	36320	NEGATIVER RENT FOR APRIL 2013	45.00
MCRAE, CODY	36454	REFUND OF SECURITY DEPOSIT	22.00
MIDWAY LOCK AND KEY	36299	INV 49023 49038 49058	157.50
MIDWAY LOCK AND KEY	36417	INV 49112	146.14
MITCHELL, DORIS	36408	REFUND OF OVERPAYMENT OF RENT	228.00
NATIONAL WHOLESALE SUPPLY	36451	INV S1379674 S1384178	1,800.00
NEELEY, JENI	36359	NEGATIVE RENT FOR APRIL 2013	32.00
NICHOLS, TRACY	36330	NEGATIVE RENT FOR APRIL 2013	22.00
NORTH TEXAS PAINT AND RENTAL CENTER	36378	MAINTENANCE	1,461.05
NOVELLA, BROOKS	36416	RESIDENT STIPEND APRIL	200.00
OVERBY, MELINDA	36311	NEGATIVE RENT FOR APRIL 2013	47.00
OWEN, KAREN	36357	NEGATIVE RENT FOR APRIL 2013	44.40
PDQ	36419	INV SI151454 SI152138	30.24
PDQ	36420	INV SI 15054	86.16
PHIFER, KRISTIE	36324	REFUND OF SECURITY DEPOSIT	75.00
PHILLIPS, CHARLES ALFRED	36442	RESIDENT STIPEND APRIL	200.00
Pitney Bows (Equipment acct)	36384	INV 412713	32.25
PITTMAN, WILICIA	36346	NEGATIVE RENT FOR APRIL 2013	16.00
POWELL, LUCRETIA	36316	NEGATIVE RENT FOR APRIL 2013	11.00
POWER JACK, INC.	36445	INV 1911	4,600.00
QUILL CORPORATION	36392	INV 1532927 1427717	153.12
RELIANT	36362	ACCT 70 602 465 0	69.42
RELIANT	36363	ACCT 70 581 408 5	14.39
RELIANT	36364	ACCT 70 602 464 3	68.04
RELIANT	36407	ACCT 70 602 465 0	9.28
RELIANT	36452	ACCT 70 621 345 1	68.48
RESULTS ENVIRONMENTAL PEST MANAGEMENT	36438	INV 213268	1,872.00
RIFE, MYKAYLA	36444	RESIDENT STIPEND APRIL	200.00
RUTH, ANGELA	36349	NEGATIVE RENT FOR APRIL 2013	94.00
SCHLOEMER, SANDRA	36355	NEGATIVE RENT OFR APRIL 2013	18.00
SHAW, CRISTIE	36353	NEGATIVE RENT APRIL 2013	23.00
SHIPMAN, CHASSIDY	36410	NEGATIVE RENT HOWE	20.00
SHIRES, LACY	36365	NEGATIVE RENT FOR APRIL 2013	20.00
SILVA, LAURA	36310	NEGATIVE RENT FOR APRIL 2013	6.00
SMITH FEED-SEED AND HARDWARE	36293	MAINTENANCE SUPPLIES	142.66
STEEDMAN, AMBER	36356	NEGATIVE RENT FOR APRIL 2013	13.00
TAYLOR, LOU ANN	36403	TRAVEL EXPENSE	56.37
TAYLOR, SCOTT	36394	INV 16075	325.00
TENANT TRACKER INC.	36423	INV 364862 64857	15.00
TENEYCK, ROBERT	36366	NEGATIVE RENT FOR APRIL 2013	16.00
TEXAS DEPARTMENT OF STATE HEALTH SERVICES	36327	LA TAYLOR RENEWAL	106.00

Texoma Housing Partners
Check/Voucher Register - Liability Listing
1110 - Cash - THP General Unrestricted
From 4/1/2013 Through 4/30/2013

Vendor	Check	Transaction Description	Amount
TEXOMA COUNCIL OF GOVERNMENTS	36411	ADMIN. CHARGES 4/1-15/13	48,824.00
TEXOMA HOUSING PARTNERS	36302	REF OF SEC DEP FOR J.JOHNS HG	50.00
THE FANNIN COUNTY LEADER LLC	36340	INV 4447	36.00
THOMAS REPROGRAPHICS	36424	INV 0618049 0130530	326.34
THOMPSON, CAROLYN	36338	NEGATIVE RENT FOR 2013	20.00
TOWNSEND, TERRI	36443	RESIDENT STIPEND APRIL	150.00
TRI COUNTY GLASS INC.	36292	INV 37754 37753 37752	313.00
TRI COUNTY GLASS INC.	36412	INV 37763	86.00
TUMLINSON II, ROBERT JOE	36406	MAINTENANCE	300.00
TXU ENERGY	36395	UTILITIES 055450998672	44.12
TXU ENERGY	36396	ACCT 900010997225	498.73
TXU ENERGY	36397	ACCT 100017939594	76.85
TXU ENERGY	36398	ACCT 100025164389	14.57
TXU ENERGY	36399	ACCT 900010997001	31.73
TXU ENERGY	36400	ACCT 100026763918	42.64
TXU ENERGY	36401	ACCT 100026835954	15.45
TXU ENERGY	36402	ACCT 100025937807	19.83
TXU ENERGY	36439	UTILITIES INV 054951036614	20.82
VAIL, BRANDY	36333	NEGATIVE RENT FRO APRIL 2013	64.00
VAN ALSTYNE HARDWARE CO.	36315	ACCT 149	45.75
VERIZON BUSINESS	36374	ACCT 6000014712 X26	45.22
VERIZON BUSINESS	36375	ACCT 6000014711X26	19.70
VERIZON SOUTHWEST	36393	ACCT 10 5610 2867162963	428.55
VERIZON SOUTHWEST	36434	ACCT 10 5610 2851333519 09	247.28
VERIZON SOUTHWEST	36435	ACCT 10 1610 2846283991 08	59.38
VOORHEIS, LISA	36455	iv 160535	380.00
VOORHEIS, WILLIAM	36433	RESIDENT STIPEND APRIL	200.00
WASTE MANAGEMENT IN.C WASTE MANAGEMENT OF TEXAS INC.	36290	ACCT 101 051645 1001 8	97.90
WHITEWRIGHT HARDWARE LLC	36334	MAINTENANCE SUPPLIES	55.29
WILLIAMS, DANIELE	36342	NEGATIVE RENT FOR APRIL 2013	18.00
WILSON, BRITTANY	36332	NEGATIVE RENT FOR APRIL 2013	83.00
WOODSON, LORETTA	36344	NEGATIVE RENT FOR APRIL 2013	9.00
WOOLARD, ABBY	36405	RENT REFUND HOWE	100.00
XRH,INC. DBA CROSSROADS HARDWARE	36297	ACCT BHA	88.13
YBARRA, MAXI	36336	NEGATIVE RENT FOR APRIL 2013	118.00
		Total 1110 - Cash - THP General Unrestricted	90,941.95
Report Total			90,941.95



TO: THP Governing Board
FROM: Allison Minton, Client Services Director *AM*
DATE: June 6, 2013
RE: Selection of Low Bidder

DISCUSSION ITEM

Authorize Acceptance of low bidder for THP Capital Project.

BACKGROUND

The HUD required process for selection of contractors to perform work on Public Housing properties includes:

- Establishing a needs assessment of work to be completed;
- Developing professional plans and specifications in coordination with an architect;
- Advertising for a period of 30 days;
- Conducting a pre-bid conference with all interested contractors;
- Conducting the bid opening at a specific time and place and recording the results;
- Completing reference checks on the low bidder to verify quality of work.

DISCUSSION

All bids received in the original bid process for the construction of a new maintenance shop were over budget. As a result, the specifications were amended and a new process was completed.

Capital Project	Low Bidder	Bid Amount	References
Maintenance Shop - Bonham	RBT Construction Nash, Texas	\$468,558.00	Positive References received
Total		\$468,558.00	

BUDGET

The new low bid of \$468,558.00 is within the available Capital funding.

APPROVALS

Terrell Culbertson

Terrell Culbertson, Finance Director

BONHAM HOUSING AUTHORITY BID TABULATION - PROJECT 1207.2
 MONDAY, JUNE 3, 2013, 2:00 PM

CONTRACTOR	BASE BID	DED. ALT. 1	DED. ALT. 2	BID SECUR.	REMARKS
Sundown Const. Dallas, TX	507,053	3,000	4,500	✓	
Brethwood Const. Cooper, TX	541,000	25,000	5,000 ^u	✓	
RBT Const. Abilene, TX	468,558	7,860	3,300 ^u	✓	
M&I Inc. Coppell, TX	699,000	7,000 ^u	250 ^u	✓	

CAMERON ALREAD, ARCHITECT INC.
 209 W. 8TH STREET, FORT WORTH, TEXAS 76102



TO: THP Governing Board
FROM: Allison Minton, Client Services Director *AM*
DATE: June 6, 2013
RE: Public Housing Software Upgrade

RECOMMENDATION

Authorize adjustment to the 2013 Capital budget to allow for purchase of upgraded public housing software

BACKGROUND

The Department of Housing & Urban Development (HUD) provides capital funding on an annual basis utilizing a per unit calculation. The estimated capital funding for year 2013 is \$525,000. These funds are used to provide funding for various capital and operational activities that have been defined in the THP needs assessment.

DISCUSSION

As an organization, TCOG performs an annual Strategic Planning exercise to determine organizational and program goals and objectives. While completing the process, it was discovered and determined the software for the Public Housing Program was in dire need of an upgrade as the current software has been in place since 1996, and the software provider will, in the very near term, stop providing support and maintenance for this particular version of their software. An RFP was issued to locate a software provider which will meet THP needs and will enable THP to meet all HUD reporting requirements. The current software provider, TenMast provided the most responsive proposal.

The Capital funding is fungible across all years (2010-2014) of the 5-Year plan, therefore; we are requesting an adjustment to the 2013 Capital budget to provide \$85,000 for the purchase of the new software. This adjustment will not have an effect on the time line of the completion of the re-build as that expense is expected to be spread across the 2013 and 2014 Capital budget.

BUDGET

The estimated cost for the software including installation and training is \$85,000.

APPROVALS

Terrell Culbertson

Terrell Culbertson, Finance Director

THP 5-Year Capital Funding Allocation 2010-2014

	2011/2012	2013	2014
Unrestricted Fund Balance		\$ 500,000.00	
Capital	<u>\$ 865,321.00</u>	<u>\$ 525,000.00</u>	<u>\$ 525,000.00</u>
	\$ 865,321.00	\$ 1,025,000.00	\$ 525,000.00
Operations	\$ 225,000.00	\$ 250,000.00	\$ 250,000.00
Capital Projects			
Tioga HVAC replacment	\$ 37,145.00		
Demo & Rebuild	\$ 100,000.00	\$ 560,000.00	\$ 110,000.00
Maintenance Facility	\$ 400,000.00		
Mailboxes	\$ 25,000.00		
Trucks		\$ 50,000.00	
Architect	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
Social Services	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
Playgrounds	\$ 28,176.00		\$ 25,000.00
Windows			\$ 90,000.00
Equipment- Chipper		\$ 30,000.00	
Software		\$ 85,000.00	
Total Expense	\$ 865,321.00	\$ 1,025,000.00	\$ 525,000.00
Balance	\$ -	\$ -	\$ -

Hon. Al Smith
President
Governing Body

Susan B. Thomas, PhD
Executive Director



Texoma Housing Partners
Public Housing
810 West 16th Street
Bonham, TX 75418

Phone: (903) 583-3336
Fax: (903) 583-2035
www.texoma.cog.tx.us

TO: THP Governing Body
FROM: Terrell Culbertson, Finance Director
DATE: June 6, 2013
RE: THP FYE 2014 Budget Status Update

RECOMMENDATION

Accept recommendation regarding Operating Budget for THP FYE 2014 Budget, if any.

BACKGROUND

At each meeting the Governing Body is presented with a status update of the current fiscal year combined budget for Operating and Capital funds and afforded the opportunity to make desired changes to the budget as conditions warrant.

DISCUSSION

A Statement of Revenues and Expenses for the Operating fund for FYE2013 (unaudited) and FYE2014, is attached along with a Balance Sheet as of March 31, 2013 and April 30, 2013. Staff makes no recommendation for FYE2014 budget changes at this time.

BUDGET

No changes recommended at this time.

APPROVAL

Allison Minton, Client Services Director

Texoma Housing Partners

Balance Sheet

As of 3/30/2013

(In Whole Numbers)

	Current Year
Assets	
Current Assets	
Cash - THP General Unrestricted	513,503
Cash - THP Savings Account	1,001,196
Certificates of Deposit	205,683
Prepaid Expenses	38,810
Receivables - Tenants	3,393
Receivables - Other	788
Receivables - Notes	880,000
Total Current Assets	2,643,374
Fixed Assets	9,378,520
Total Assets	12,021,894
Liabilities	
Current Liabilities	
Accounts Payable Clearing	6,258
Accounts Payable	297
Deferred Revenue	1,800
Prepaid Tenant Rents	6,476
Tenant's Security Deposits	45,166
Total Current Liabilities	59,997
Long-term Liabilities	976,092
Total Liabilities	1,036,088
Equity	
Beginning Balance	10,909,572
Year to Date	76,233
Total Equity	10,985,805
Total Liabilities and Equity	12,021,894

Texoma Housing Partners
Statement of Revenues and Expenditures
From 3/1/2013 Through 3/31/2013

		Total Budget - Original	Current Year Actual	Total Budget Variance - Original
Revenues				
4110	Dwelling Rental	900,000.00	879,404.24	(20,595.76)
4115	Negative Rent	(28,000.00)	(28,035.62)	(35.62)
4130	Grants	225,000.00	0.00	(225,000.00)
4150	Subsidy	1,300,900.00	1,273,514.00	(27,386.00)
4910	Interest Revenue	1,700.00	12,829.86	11,129.86
4930	Other Revenue	40,440.00	43,444.86	3,004.86
4998	Transfer Out	0.00	(30,500.00)	(30,500.00)
4999	Transfer In	0.00	30,500.00	30,500.00
	Total Revenues	2,440,040.00	2,181,157.34	(258,882.66)
Expenses				
Administration Expense				
5110	4110 Direct Salaries - Headquarters	85,000.00	81,351.77	3,648.23
5120	4110 Direct Salaries - Field	180,000.00	180,023.25	(23.25)
5130	4150 Travel	13,225.00	14,556.96	(1,331.96)
5170	4171 Audit Fees	16,500.00	16,500.00	0.00
5171	Management Assessment	29,000.00	29,000.00	0.00
5180	4590 Indirect	173,570.00	177,370.52	(3,800.52)
5190	4190 Sundry	113,000.00	121,002.61	(8,002.61)
5191	Social Services Expense	3,400.00	2,473.31	926.69
5430	4540 Employee Benefits Admin	142,835.00	133,217.92	9,617.08
	Total Administration Expense	756,530.00	755,496.34	1,033.66
Utilities				
5210	4310 Water	112,220.00	120,770.13	(8,550.13)
5220	4320 Electricity	172,007.00	152,912.48	19,094.52
5230	4330 Gas	3,424.00	7,755.17	(4,331.17)
5290	4390 Utilities - Other	95,250.00	101,600.95	(6,350.95)
	Total Utilities	382,901.00	383,038.73	(137.73)
Maintenance Expense				
5310	4410 Maintenance Salaries	266,457.00	275,863.90	(9,406.90)
5320	4420 Maintenance Materials	272,000.00	40,355.05	231,644.95
5330	4430 Contract Services All Other	357,000.00	313,117.08	43,882.92
5331	4430 Contract Services Make Ready	17,485.20	17,340.95	144.25
5332	4430 Contract Services Pest Control	15,798.00	12,228.00	3,570.00
5333	4430 Contract Services Landscape	12,280.00	21,397.80	(9,117.80)
5334	4430 Contract Services Resident Stipend	11,172.00	9,605.00	1,567.00
5431	4540 Employee Benefits Maint	143,620.00	154,617.11	(10,997.11)
	Total Maintenance Expense	1,095,812.20	844,524.89	251,287.31
Other Expense				
5410	4510 Insurance	62,255.00	62,254.77	0.23
5420	4520 Payments in Lieu of Taxes	46,168.00	46,750.61	(582.61)
5540	Interest Expense	10,000.00	9,524.27	475.73
5615	Security Costs	16,090.00	16,090.00	0.00
	Total Other Expense	134,513.00	134,619.65	(106.65)
	Total Expenses	2,369,756.20	2,117,679.61	252,076.59
	Net Income/Loss	70,283.80	63,477.73	(6,806.07)

Texoma Housing Partners

Balance Sheet

As of 4/30/2013

(In Whole Numbers)

	<u>Current Year</u>
Assets	
Current Assets	
Cash - THP General Unrestricted	459,469
Cash - THP Savings Account	1,301,690
Certificates of Deposit	105,581
Prepaid Expenses	38,850
Receivables - Tenants	4,755
Receivable - HUD	2,609
Receivables - Other	263
Receivables - Notes	822,340
Total Current Assets	<u>2,735,558</u>
Fixed Assets	<u>8,858,251</u>
Total Assets	<u><u>11,593,809</u></u>
Liabilities	
Current Liabilities	
Accounts Payable Clearing	91,059
Accounts Payable	20,130
Deferred Revenue	1,800
Prepaid Tenant Rents	4,173
Tenant's Security Deposits	42,428
Payments in Lieu of Taxes	46,751
Total Current Liabilities	<u>206,341</u>
Long-term Liabilities	<u>916,465</u>
Total Liabilities	<u><u>1,122,806</u></u>
Equity	
Beginning Balance	10,482,785
Year to Date	(11,781)
Total Equity	<u><u>10,471,003</u></u>
Total Liabilities and Equity	<u><u>11,593,809</u></u>

Texoma Housing Partners
Statement of Revenues and Expenditures
111 - Operating Grant 13/14
From 4/1/2013 Through 4/30/2013

		Total Budget - Original	Current Period Actual	Current Year Actual	Total Budget Variance - Original
Revenues					
4110	Dwelling Rental	843,760.00	69,544.15	69,544.15	(774,215.85)
4115	Negative Rent	(20,000.00)	(1,812.55)	(1,812.55)	18,187.45
4130	Grants	225,000.00	0.00	0.00	(225,000.00)
4150	Subsidy	1,423,997.00	89,239.00	89,239.00	(1,334,758.00)
4910	Interest Revenue	13,000.00	169.94	169.94	(12,830.06)
4930	Other Revenue	12,000.00	6,102.80	6,102.80	(5,897.20)
	Total Revenues	2,497,757.00	163,243.34	163,243.34	(2,334,513.66)
Expenses					
Administration Expense					
5110	4110 Direct Salaries - Headquarters	88,398.56	6,367.99	6,367.99	82,030.57
5120	4110 Direct Salaries - Field	187,353.60	17,336.72	17,336.72	170,016.88
5130	4150 Travel	16,000.00	888.75	888.75	15,111.25
5150	4130 Legal Fees	700.00	0.00	0.00	700.00
5170	4171 Audit Fees	16,000.00	0.00	0.00	16,000.00
5171	Management Assessment	29,000.00	0.00	0.00	29,000.00
5180	4590 Indirect	183,970.00	16,774.24	16,774.24	167,195.76
5190	4190 Sundry	131,000.00	12,289.75	12,289.75	118,710.25
5191	Social Services Expense	6,000.00	297.58	297.58	5,702.42
5430	4540 Employee Benefits Admin	148,631.00	13,511.68	13,511.68	135,119.32
	Total Administration Expense	807,053.16	67,466.71	67,466.71	739,586.45
Utilities					
5210	4310 Water	115,000.00	7,380.77	7,380.77	107,619.23
5220	4320 Electricity	167,000.00	13,743.54	13,743.54	153,256.46
5230	4330 Gas	6,500.00	1,543.74	1,543.74	4,956.26
5290	4390 Utilities - Other	101,000.00	6,420.83	6,420.83	94,579.17
	Total Utilities	389,500.00	29,088.88	29,088.88	360,411.12
Maintenance Expense					
5310	4410 Maintenance Salaries	281,456.76	27,339.80	27,339.80	254,116.96
5320	4420 Maintenance Materials	250,000.00	19,780.32	19,780.32	230,219.68
5330	4430 Contract Services All Other	125,125.00	3,144.58	3,144.58	121,980.42
5331	4430 Contract Services Make Ready	125,125.00	4,373.26	4,373.26	120,751.74
5332	4430 Contract Services Pest Control	31,600.00	0.00	0.00	31,600.00
5333	4430 Contract Services Landscape	91,800.00	162.50	162.50	91,637.50
5334	4430 Contract Services Resident Stipend	22,350.00	1,900.00	1,900.00	20,450.00
5431	4540 Employee Benefits Maint	151,705.00	15,583.68	15,583.68	136,121.32
5611	1440 Site Improvements	38,000.00	0.00	0.00	38,000.00
5612	1460 Dwelling Structures	38,000.00	0.00	0.00	38,000.00
	Total Maintenance Expense	1,155,161.76	72,284.14	72,284.14	1,082,877.62
Other Expense					
5410	4510 Insurance	65,000.00	0.00	0.00	65,000.00
5420	4520 Payments in Lieu of Taxes	46,000.00	0.00	0.00	46,000.00
5540	Interest Expense	10,000.00	0.00	0.00	10,000.00
5615	Security Costs	25,000.00	1,600.00	1,600.00	23,400.00
	Total Other Expense	146,000.00	1,600.00	1,600.00	144,400.00
	Total Expenses	2,497,714.92	170,439.73	170,439.73	2,327,275.19
	Net Income/Loss	42.08	(7,196.39)	(7,196.39)	(7,238.47)

AGENDA
TEXOMA HOUSING PARTNERS
BOARD MEETING
Tuesday – June 18, 2013 – 5:30 P.M.
Bonham Housing Authority Offices
810 W. 16th, Bonham, Texas

A. Call to Order and Declaration of a Quorum

B. Invocation and Pledges

C. Approval of Minutes: Approve Meeting Minutes for March 2013

Page #1

D. Public Housing Director's Report

E. Consent

All items on Consent Agenda are considered to be routine by the Texoma Housing Partners' Board and will be enacted with one motion. There will not be separate discussion of these items unless a member of the Governing Body or a citizen so requests, in which event, these items will be removed from the general order to business and considered in normal sequence.

1. March and April 2013 Liabilities: Authorize the Secretary/Treasurer to make payments in the amounts as listed.
Terrell Culbertson, Finance Director

Page #2

F. Action

1. Approval of Low Bidder for Capital Project: Authorize the selection of low bidder for construction of new Maintenance Shop.

Allison Minton, Client Services Director

Page #14

2. Approval of Adjusted Capital 2013 Budget: Authorize adjustment to the Capital 2013 budget as presented.

Allison Minton, Client Services Director

Page #16

3. THP FYE 2013 Budget Status Update: Accept recommendation, if any, regarding THP FYE 2013 budget.

Terrell Culbertson, Finance Director

Page #18

G. Citizens to be Heard

H. Adjourn

Persons with disabilities who plan to attend this meeting who may need auxiliary aids or services are requested to contact Susan Ensley at (903) 583-3336 two (2) work days prior to the meeting so that appropriate arrangements can be made. The above Agenda was posted at the Bonham Housing Authority offices in a place readily accessible to the general public and made available to the City Halls in the Texoma Housing Partners' cities on June 11, 2013.

MINUTES OF THE MEETING OF THE
TEXOMA HOUSING PARTNERS
BOARD OF COMMISSIONERS
MARCH 28, 2013

Members Present: Betty Childress (Van Alstyne); Cliff Gibbs (Gunter); Cecil Jones (Ladonia); JoAnne Duncan (Trenton); Donal Gilstrap (Howe); Charlene Robinson (Tioga); Glen Lee (Honey Grove); Virgil Cornwell (Savoy)

Proxy for Frank Budra (Pottsboro), Bill Harrison (Farmersville) , Narda Goodson (Whitewright), Marty Burke (Celeste) and Pam Glass (Princeton) given to Betty Childress.

Staff Present: Allison Minton, Terrell Culbertson, Susan Ensley, Gary Edwards, Susie Harper, Jan Knight

- A. Chairperson Childress called the meeting to order and a quorum was declared of the Board of Commissioners at 5:30 P.M.
- B. Invocation and Pledges.
- C. A motion was made by Cecil Jones to approve the minutes of the meeting of December 18, 2012. The motion was seconded by Charlene Robinson. Motion carried.
- D. Public Housing Director's Report: Allison Minton discussed HUD's approval letter for a scoring adjustment of the PHAS 2011 substandard management letter and sequestration.
- E. A motion was made by Charlene Robinson to approve the Consent items. This motion was seconded by Cecil Jones. Motion carried.
- F. Action
 1. A motion was made by Cliff Gibbs to authorize the selection of independent auditor for fiscal year ending 3/31/13. The motion was seconded by Glen Lee. Motion carried.
 2. A motion was made by Charlene Robinson to authorize the selection of low bidders for capital projects: asbestos removal in Bonham, Horsley Specialties; demolition in Bonham, Sanitation Solutions: asbestos removal in Tioga, 1st Priority Environmental Service; and installation of central HVAC in Tioga, Shirley's AC. The motion was seconded by Donal Gilstrap. Motion carried.
 3. A motion was made by JoAnne Duncan to authorize write off of tenant account receivables for FYE 3/31/13. The motion was seconded by Cecil Jones. Motion carried.
 4. No action was taken to accept recommendation, if any, regarding the fiscal year ending 2013 budget.
- G. Adjourned by Chairperson Childress at 6:10 P.M.

Texoma Housing Partners
Check/Voucher Register - Liability Listing
1110 - Cash - THP General Unrestricted
From 3/1/2013 Through 3/31/2013

Vendor	Check	Transaction Description	Amount
ACUITY SPECIALTY PRODUCTS GROUP INC. DBA ZEP MANUFACTURING	36043	INV 9000131300	1,106.38
ADAIR, HOWELL JOHN	36026	INV HG & BONHAM	765.00
ADAIR, HOWELL JOHN	36210	inv 001016	2,120.00
ADAIR, HOWELL JOHN	36211	inv lad1932113	350.00
AIRGAS SOUTHWEST	36153	INV 9908221590	35.76
ALSOBROOK, GINA RENE	36213	RESIDENT STIPEND -VAN ALSTYNE	75.00
ALVERSON REFRIGERATION	36288	INV 057013	2,293.76
ARMSTRONG, BRENDA	36113	NEGATIE RENT FOR MARCH 2013	18.00
AT&T	36249	ACCT 903.378.2027	66.84
ATMOS ENERGY COMPANY	35996	acct 80 001016108 0700351 9	52.59
ATMOS ENERGY COMPANY	35997	acct 80 000182983 0226357 3	34.67
ATMOS ENERGY COMPANY	35998	ACCT 80000 182983 0226225 2	55.01
ATMOS ENERGY COMPANY	35999	ACCT 80 000228908 0208438 6	19.00
ATMOS ENERGY COMPANY	36000	ACCT 80 000228908 0208380 9	37.79
ATMOS ENERGY COMPANY	36001	ACCT 80 000228908 0212449 7	64.72
ATMOS ENERGY COMPANY	36002	ACCT 80 000228908 0212448 9	68.23
ATMOS ENERGY COMPANY	36003	ACCT 80 000543105 0049192 4	51.82
ATMOS ENERGY COMPANY	36004	ACCT 80 000 228795 0208395 5	154.79
ATMOS ENERGY COMPANY	36055	UTILITIES VA 0236696-2	36.51
ATMOS ENERGY COMPANY	36056	UTILITES HOWE 02367770	44.80
ATMOS ENERGY COMPANY	36057	ACCT 80 000260291 0237186 4	38.15
ATMOS ENERGY COMPANY	36058	ACCT 80 000260291 0237191 3	40.48
ATMOS ENERGY COMPANY	36059	ACCT 80 0001016108 07000351 9	27.93
ATMOS ENERGY COMPANY	36131	UTILITIES HOWE 0236777 0	26.97
ATMOS ENERGY COMPANY	36132	UTILITES POTTSBORO 0195009-7	26.87
ATMOS ENERGY COMPANY	36133	ACCT 80 002120371 0220152 1	40.99
ATMOS ENERGY COMPANY	36134	ACCT 80 000260291 237191 3	33.71
ATMOS ENERGY COMPANY	36135	ACCT 80 0001829383 0226225 2	30.64
ATMOS ENERGY COMPANY	36136	ACCT 80 000182983 0226221 0	36.37
ATMOS ENERGY COMPANY	36167	ACCT 80 000246839 0224065 3	49.27
ATMOS ENERGY COMPANY	36168	ACCT 80 000246839 1145262 9	43.28
ATMOS ENERGY COMPANY	36169	ACCT 80 000249310 0224072 0	100.92
ATMOS ENERGY COMPANY	36170	ACCT 80 000246839 1145260 3	114.83
ATMOS ENERGY COMPANY	36171	ACCT 80 000246839 1145258 8	26.73
ATMOS ENERGY COMPANY	36172	ACCT 80 0000246839 0224078 6	48.36
ATMOS ENERGY COMPANY	36173	ACCT 80 000543105 0317224 0	36.68
ATMOS ENERGY COMPANY	36174	ACCT 80 000246839 0222113 2	37.29
ATMOS ENERGY COMPANY	36175	ACCT 80 000246839 145261 1	39.58
ATMOS ENERGY COMPANY	36232	ACCT 80 000228908 0208380 9	44.69
ATMOS ENERGY COMPANY	36233	ACCT 80 000543105 0049192 4	57.61
ATMOS ENERGY COMPANY	36234	ACCT 80 000228795 0208395 5	159.32
ATMOS ENERGY COMPANY	36235	ACCT 80 000246839 0222113 2	26.73
ATMOS ENERGY COMPANY	36236	ACCT 80 000246839 1145258 8	21.79

Texoma Housing Partners
Check/Voucher Register - Liability Listing
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From 3/1/2013 Through 3/31/2013

Vendor	Check	Transaction Description	Amount
ATMOS ENERGY COMPANY	36237	ACCT 80 000182983 0226357 3	33.38
ATMOS ENERGY COMPANY	36238	ACCT 80 000228908 0212448 9	41.44
ATMOS ENERGY COMPANY	36239	ACCT 80 000228908 0121449 7	38.53
ATMOS ENERGY COMPANY	36240	ACCY 80 000228908 0208438 6	41.37
ATMOS ENERGY COMPANY	36241	ACCT 80 000246839 0224078 6	28.56
ATMOS ENERGY COMPANY	36242	ACCT 80 000228908 0208439 4	80.65
ATMOS ENERGY COMPANY	36243	acct 80 002120371 0220152 1	30.35
AUBREY, SHANICE	36081	NEGATIVE RENT FOR MARCH 2013	21.00
BAKER DISTRIBUTING LLC	36121	CUST 413255	82.68
BALL, DATRA	36072	NEGATIVE RENT FOR MARCH 2013	16.00
BALL, DATRA	36180	RESIDENT STIPEND	150.00
BARRETT, HEATHER	36020	RESIDENT NEGATIVE RENT GUNTER	36.00
BARRETT, HEATHER	36201	NEGATIVE RENT GUNTER	36.00
BATMAN, ANNA	36116	NEGATIVE RENT FOR MARCH 2013	43.00
BENJAMIN, SHIRHONDA	36076	NEGATIVE RENT FOR MARCH 2013	22.00
BLACKBURN, GARY	36067	NEGATIVE RENT FRO MARCH 2013	48.00
BONHAM QUICK LUBE (B-QUICK INC.)	36122	MAINTENANCE	122.00
BONHAM SERVICE CENTER	36274	inv 057732 057734	1,349.80
BONHAM SERVICE CENTER	36275	inv 057630	18.10
BRAY, JOSH / SANITATION SOLUTIONS	36066	INV 32X00021	707.60
BROWN, SHANBRICCA	36037	NEGATIVE RENT FOR MARCH 2013	21.00
BULLARD, CARLENA	36030	RESIDENT NEGATIVE RENT POTTSBORO	19.00
CABLE ONE	36130	ACCT 23404 415433 01 7	100.95
CABLE ONE	36160	acct 23404 505518 02 6	126.39
CAPEHART, JAMES	36218	REFUND OF SECURITY DEPOSIT AND CREDIT	108.00
CARPENTER, QUENTIN	36202	RESIDENT STIPEND	150.00
CARRIER ENTERPRISE LLC	36029	INV 21646993 21645947	153.32
CHAPPELL, LARRY	36193	RESIDENT STIPEND VAN ALSTYNE	150.00
CHILDRESS, BETTY	36272	THP TRAVEL	33.90
CITY OF BELLS	35991	WATER BILLS	80.32
CITY OF BELLS	36227	FINAL BILL FOR #4 BE;;S	12.92
CITY OF CELESTE	35985	WATER BILLS	1,400.00
CITY OF CELESTE	36223	WATER BILLS	1,394.00
CITY OF GUNTER	36123	UTILITIES GUNTER 000137	759.15
CITY OF HONEY GROVE	35983	WATER BILLS	2,539.75
CITY OF HONEY GROVE	36220	WATER BILLS	2,237.00
CITY OF HOWE	36032	UTILITIES HOWE 3069	855.08
CITY OF HOWE	36033	UTLITIES HOWE 217	1,437.08
CITY OF HOWE	36262	UTILITIES HOWE 3069	837.30
CITY OF HOWE	36263	UTILITES HOWE 0217	1,528.52
CITY OF LADONIA	36046	WATER BILL	1,269.00
CITY OF LADONIA	36222	INV 1015-LADONIA SECURITY	800.00

Texoma Housing Partners
Check/Voucher Register - Liability Listing
1110 - Cash - THP General Unrestricted
From 3/1/2013 Through 3/31/2013

Vendor	Check	Transaction Description	Amount
CITY OF TIOGA	36198	UTILITIES TIOGA 26631	294.74
CITY OF TOM BEAN	35984	WATER BILLS	661.12
CITY OF TOM BEAN	36221	WATER BILLS	625.78
CITY OF WHITEWRIGHT	35982	WATER BILL	1,997.42
CITY OF WINDOM	35992	WATER BILLS	299.34
CLARK, JENNIFER	36073	NEGATIVE RENT FOR MRACH 2013	23.00
COLE, SARAH	36115	NEGATIVE RENT FOR MARCH 2013	75.00
COMMUNICATIONS NETWORK INC.	36070	INV 130202024101	285.85
COMPTON, DAN	36079	NEGATIE RENT FOR MARCH 2013	68.00
COMPTON, LASHONDA	36077	NEGATIVE RENT FOR MARCH 2013	94.00
COOPER, LUZ	36087	NEGATIVE RENT FOR MARCH 2103	32.00
CUBA, DOROTHY	36096	NEGATIVE RENT FOR MARCH 2013	36.00
DEALERS ELECTRICAL SUPPLY	36048	TICKE 1343358 00	198.85
DENNIS, JUANITA	36054	NEGATIVE RENT FOR MARCH 2013	18.00
DIRECT ENERGY	36024	acct 676603624	61.07
DIRECT ENERGY	36098	ACCT 1168723	31.71
DIRECT ENERGY	36099	ACCT 1172081	27.20
DIRECT ENERGY	36206	ACCT 1168827	30.63
DIRECT ENERGY	36207	ACCT 1172321	50.13
DIRECT ENERGY	36257	ACCT 1172034	16.13
DIRECT ENERGY	36258	acct 1168723	31.93
DON III, L.L.C	36028	INV CG301114 301110 301063 31062	5,604.24
DON III, L.L.C	36286	INV CG301052 301217 301085	3,490.44
DOSSEY, JAZMINE	36031	REFUND OF SECURITY DEPOSIT	50.00
DR PARTNERS DBA HERALD DEMOCRAT	35981	INV 207413 208115 208120	526.39
DUNCAN, JOANNE	36280	THP TRAVEL	18.08
ELECTRIC EEL MANUFACTURING COMPANY INC.	36224	INV 269076	680.97
ENSLEY, SUSAN	36050	TRAVEL EXPENSE	292.56
ENSLEY, SUSAN	36271	TRAVEL EXPENSE	424.82
ERS-TEXAS SOCIAL SECURITY PROGRAM	35995	ACCT 9291965	42.00
ERWIN, BRIAN KIETH	36017	INV 358349	400.00
ERWIN, BRIAN KIETH	36199	inv 358350	470.00
ERWIN, BRIAN KIETH	36200	inv 1155	295.00
ERWIN, BRIAN KIETH	36282	INV 1156	295.00
EXXON MOBIL	36161	ACCT 7187 8592 0494 7559	4,628.12
FARMERSVILLE GRAIN & HARDWARE	36044	MAINTENANCE	155.33
FIELDS, HEATHER	36093	NEGATIVE RENT FOR MARCH 2103	68.00
FINNEY, CRYSTAL	36082	NEGATIVE RENT FOR MARCH 2013	23.00
FIRST CHOICE POWER	35987	ACCT 676406242	32.90
FIRST CHOICE POWER	35988	ACCT 676136492	22.85
FIRST CHOICE POWER	35989	ACCT 675515381	54.62

Texoma Housing Partners
Check/Voucher Register - Liability Listing
1110 - Cash - THP General Unrestricted
From 3/1/2013 Through 3/31/2013

Vendor	Check	Transaction Description	Amount
FIRST CHOICE POWER	35990	acct 675515381	76.53
FIRST CHOICE POWER	36127	ACCT 676136492	8.34
FIRST CHOICE POWER	36128	ACCT 676603624	4.41
FIRST CHOICE POWER	36129	ACCT 674413802	13.12
FIRST CHOICE POWER	36226	ACCT 676136492	74.72
FIX AND FEED	36141	MAINTENANCE	2,600.28
GARCIA, MARIA	36027	RESIDENT NEGATIVE RENT GUNTER	2.00
GARCIA, MARIA	36212	NEGATIVE RENT GUNTER	2.00
GIBBS, CLIFF	36281	THP TRAVEL	57.63
GILSTRAP, DONAL	36273	THP TRAVEL	35.03
GONZALES, MONIQUE	36092	NEGATIVE RENT FOR MARCH 2013	23.00
GOODMAN, BILLY	36101	NEGATIVE RENT FOR MARCH 2013	6.00
GOREE, VERONICA	36090	NEGATIVE RENT FOR MARCH 2013	32.00
GUFFEE, LORETTA	36109	NEGATIVE RENT FOR MARCH 2013	16.00
GUTHRIE, TERESA	36208	NEGATIVE RENT HOWE	20.00
GUTHRIE, TERESA	36284	NEGATIVE RENT HOWE	20.00
HALL, GARY W HALL SUPPLY CO	36042	INV 209301	98.63
HARPER, SUSIE	36011	TRAVEL EXPENSE	350.83
HARPER, SUSIE	36181	TRAVEL EXPENSE	120.35
HARPER, SUSIE	36247	TRAVEL EXPENSE	161.53
HART, LAPORCHA	36107	NEGATIVE RENT FOR MARCH 2013	32.00
HD SUPPLY FACILITIES MAINTENANCE LTD.	36065	CUSTOMER 455350	1,746.72
HD SUPPLY FACILITIES MAINTENANCE LTD.	36139	INV 9120739935	208.66
HENDERSON, KRYSTAL	36103	NEGATIVE RENT FOR MARCH 2013	21.00
HOME DEPOT USA INC. DBA THE HOME DEPOT	36060	ACCT 6035 3225 0451 8980	551.38
HUNT, THOMAS / THE ROOF DOCTOR	36276	HG ROOFING	175.00
JOHNSON, MARK	36010	HG SECURITY / FEBRUARY	660.00
JOHNSON, MARK	36246	HG SECURITY	660.00
JOHNSON, ROBERT W.	36005	INV 432105	400.00
JOHNSON, ROBERT W.	36062	TICKET 432106	400.00
JOHNSON, ROBERT W.	36176	inv 432107	350.00
JONES, BILLIE	36179	RESIDENT STIPEND HOWE	150.00
JUSTICE COURT, PRECINCT #3	36025	EVICTON HG/PEARSON	101.00
JUSTICE COURT, PRECINCT #3	36209	WRIT OF POSSESSION / PEASON, HG	175.00
KNIGHT, COURTNEY	36021	RESIDENT NEGATIVE RENT POTTSBORO	20.00
KNIGHT, COURTNEY	36203	NEGATIVE RENT POTTSBORO	20.00
LANCE, SAN JUANITA	36019	LITERACY / FEBRUARY	290.00
LANCE, SAN JUANITA	36256	LITERAY ED.	240.00
LANGFORD, DAVID L. DBA	36215	INV 87900 87899	600.00
LEE, GLENN	36279	THP TRAVEL	19.21

Texoma Housing Partners
Check/Voucher Register - Liability Listing
1110 - Cash - THP General Unrestricted
From 3/1/2013 Through 3/31/2013

Vendor	Check	Transaction Description	Amount
LIGHTFOOT SOFTWARE COMPANY DBA TENMAST SOFTWARE	36159	INV 48946	8,810.00
LONE STAR ACCESSIBILITY	36071	STATE REGISTRATION	865.00
LONE STAR CLEANING & RESTORATION	36228	INV 8949	237.93
LOPEZ, VICTOR / LOPEZ LANDSCAPING	36277	INV 1247	9,060.00
LOPEZ, YADIRA	36023	RESIDENT NEGATIVE RENT GUNTER	22.00
LOPEZ, YADIRA	36205	NEGATIVE RENT GUNTER	22.00
LOWE'S COMPANIES INC.	36268	ACCT 9900 129419 0	2,725.82
MARKS PLUMBING PARTS	35980	ACCT: 020055	1,033.45
MARTIN, JIMMIE	36085	NEGATIVE RENT FOR MARCH 2013	23.00
MAXWELL ERICA	36074	NEGATIVE RENT FOR MARCH 2013	45.00
MC CRAW OIL COMPANY INC	36006	inv 1173648	20.40
MICHAUD, MELODY	36104	TRAVEL EXPENSE	93.24
MICHAUD, MELODY	36285	TRAVEL EXPENSE	169.50
MIDWAY LOCK AND KEY	36124	INV 48938 48929 48945 49011	618.40
MINTON, ALLISON	36049	TRAVEL EXPENSE	257.52
MINTON, ALLISON	36270	TRAVEL EXPENSE	229.39
MORRISON SUPPLY	36219	INV 028265537	116.98
NATIONAL WHOLESALE SUPPLY	36105	ACCT 16063	2,335.61
NEELEY, JENI	36114	NEGATIVE RENT FOR MARCH 2013	32.00
NEFF, NATALIE	36022	RESIDENT NEGATIVE RENT POTTSBORO	11.00
NEFF, NATALIE	36204	NEGATIVE RENT POTTSBORO	11.00
NICHOLS, TRACY	36083	NEGATIVE RENT FOR MARCH 2013	22.00
NORTH TEXAS PAINT AND RENTAL CENTER	36041	MAINTENANCE	1,618.71
NOVELLA, BROOKS	36154	RESIDENT STIPEND	200.00
O'REILLY AUTO PARTS	35986	INV 0361 187504 187544	78.96
O'REILLY AUTO PARTS	36126	INV 0361 188816	5.98
O'REILLY AUTO PARTS	36157	inv 0361 190647	90.96
O'REILLY AUTO PARTS	36158	inv 0361 189927	26.99
O'REILLY AUTO PARTS	36269	INV 0361 192029	4.29
OLIVER, LORETTA	36289	THP TRAVEL	13.56
OLNEY SALES INC.	36267	INV 14761	218.00
ORIENTAL TRADING CO. INC	36225	INV 656362077-01	76.75
OVERBY, MELINDA	36064	NEGATIVE RENT FOR MARCH 2013	47.00
OWEN, KAREN	36112	REFUND OF CREDIT AND WATER LEAK COST	119.17
PDQ	36047	INV SI 150884 150530	156.46
PDQ	36125	INV SI 149692 149969	95.45
PEARSON, PHILLIP	36016	RESIDENT NEGATIVE RENT - HOWE	16.00
PEARSON, PHILLIP	36194	NEGATIVE RENT HOWE	16.00

Texoma Housing Partners
Check/Voucher Register - Liability Listing
1110 - Cash - THP General Unrestricted
From 3/1/2013 Through 3/31/2013

Vendor	Check	Transaction Description	Amount
PHILLIPS, CHARLES ALFRED	36195	RESIDENT STIPEND	200.00
Pitney Bows (Equipment acct)	35994	ACCT 8000 9000 0311 0164	419.99
Pitney Bows (Equipment acct)	36166	INV 7191886-MR13	162.24
Pitney Bows (Equipment acct)	36231	ACCT 8000 9000 0311 0164	419.99
PITTMAN, WILICIA	36097	NEGATIVE RENT FOR MARCH 2013	16.00
POWELL, LUCRETIA	36069	NEGATIVE RENT FOR MARCH 2013	11.00
POWER JACK, INC.	36148	INV. 1814 1813	9,900.00
PRICE, BRENDA	36183	RESIDENT STIPEND POTTSBORO	150.00
QUILL CORPORATION	36138	INV 9606245 9606278	333.72
QUILL CORPORATION	36278	INV 1356909	35.45
RELIANT	36214	ACCT 70 581 408 5	76.24
RESULTS ENVIRONMENTAL PEST MANAGEMENT	36184	INV 212943	3,816.00
RICOH	36102	CANON COPY REPAIR	171.05
RIFE, MYKAYLA	36197	RESIDENT STIPEND	200.00
ROBINSON, CHARLENE	36283	THP TRAVEL	67.80
ROSS, CIARA	36106	NEGATIVE RENT FOR MARCH 2013	94.00
RUTH, ANGELA	36100	NEGATIVE RENT FOR MARCH 2013	94.00
SCHLOEMER, SANDRA	36110	NEGATIVE RENT FOR MARCH 2103	18.00
SHAW, CRISTIE	36108	NEGATIVE RENT FOR MARCH 2013	23.00
SMITH FEED-SEED AND HARDWARE	36040	MAINTENANCE	101.13
STEEDMAN, AMBER	36111	NEGATIVE RENT FOR MARCH 2103	13.00
SUPERIOR SURFACE RESTORATION INC.	36287	ENTER APS	600.00
TAYLOR, LOU ANN	36080	TRAVEL EXENSE	119.33
TAYLOR, R.D. DBA CUT RATE FURNITURE	36007	INV 532650	385.00
TAYLOR, SCOTT	36075	BONHAM BRUSH REMOVAL	250.00
TAYLOR, SCOTT	36182	TREE REMOVAL	750.00
TAYLOR, SCOTT	36248	BONHAM TREE REMOVAL	250.00
TCOG GIS	36118	GIS SERVICES	5,000.00
TCOG GIS	36147	GIS	540.00
TENANT TRACKER INC.	36162	inv 362767	10.00
TENANT TRACKER INC.	36163	INV 362762	5.00
TEXAS STAR BAR-B-QUE	36150	INV 210	186.95
TEXAS STAR BAR-B-QUE	36151	inv 212	271.70
TEXAS TOLLWAYS	36260	acct 27262382	11.48
TEXOMA COUNCIL OF GOVERNMENTS	36035	ADMIN CHARGES 2/15/3 TO 02/28/2013	46,459.08
TEXOMA COUNCIL OF GOVERNMENTS	36152	ADMINISTRATIVE CHARGES 3/1-15/13	49,923.02
TEXOMA COUNCIL OF GOVERNMENTS	36265	ADMIN CHARGES 3/16-31/13	49,346.34
TEXOMA COUNCIL OF GOVERNMENTS	36266	MGM FEE	29,000.00
TEXOMA FIRE EQUIPMENT INC.	36052	INV 35128	70.00
THE FANNIN COUNTY LEADER LLC	36018	INV 4287	36.00
THOMAS REPROGRAPHICS	36051	INV 0617910 0618049	1,285.51

Texoma Housing Partners
Check/Voucher Register - Liability Listing
1110 - Cash - THP General Unrestricted
From 3/1/2013 Through 3/31/2013

Vendor	Check	Transaction Description	Amount
THOMAS REPROGRAPHICS	36165	INV 1207.2	175.33
THOMAS REPROGRAPHICS	36230	INV 618314	130.00
THOMISON, MARTHA	36177	RESIDENT STIPEND GUTNER	125.00
THOMPSON, CAROLYN	36091	NEGATIVE RENT FOR MARCH 2013	20.00
TOWNSEND, TERRI	36196	RESIDENT STIPEND	150.00
TRI COUNTY GLASS INC.	36038	MAINTENANCE	351.50
TRINITY TIRE	36063	INV 2543 2544 2554	1,020.61
TXU ENERGY	36012	acct 100009947355	1,095.25
TXU ENERGY	36013	acct 900010888530	13.99
TXU ENERGY	36014	acct 9000903120	69.45
TXU ENERGY	36015	ACCT 100025365402	18.00
TXU ENERGY	36078	UTILITES INV#056175890408	64.09
TXU ENERGY	36142	UTILITES VA GURAD LIGHT #055875944107	78.14
TXU ENERGY	36143	ACCT 100017939594	115.82
TXU ENERGY	36144	ACCT 900010997225	164.25
TXU ENERGY	36145	ACCT 900010997001	31.73
TXU ENERGY	36185	ACCT 1000026789164	26.29
TXU ENERGY	36186	ACCT 100026835954	20.87
TXU ENERGY	36187	ACCT 100025937807	29.43
TXU ENERGY	36188	ACCT 100016032237	21.64
TXU ENERGY	36189	ACCT 100025164378	28.63
TXU ENERGY	36190	ACCT 100025164389	21.47
TXU ENERGY	36191	ACCT 100026763918	39.71
TXU ENERGY	36192	ACCT 900010673044	25.44
TXU ENERGY	36217	UTILITES POTTSBOROR 054826022919	44.54
TXU ENERGY	36250	ACCT 100016032237	6.68
TXU ENERGY	36251	ACCT 900010888530	13.99
TXU ENERGY	36252	ACCT 900009030120	69.45
TXU ENERGY	36253	ACCT 100025164378	8.78
TXU ENERGY	36254	ACCT 10009947355	1,088.13
TXU ENERGY	36255	ACCT 100027017714	28.43
UNDERWOOD INC.	36261	INV 853	837.50
VAIL, BRANDY	36086	NEGATIVE RENT FOR MARCH 2013	64.00
VAN ALSTYNE HARDWARE CO.	36068	INV 121070 121371	18.38
VERIZON BUSINESS	36119	ACCT 6000014711 X26	19.42
VERIZON BUSINESS	36120	ACCT 6000014712 X26	47.60
VERIZON SOUTHWEST	36008	ACCT 10 5610 2877458830 09	110.97
VERIZON SOUTHWEST	36009	ACCT 10 5610 2851333519 09	215.71
VERIZON SOUTHWEST	36140	ACCT 10 5610 2867162963	440.95
VERIZON SOUTHWEST	36244	ACCT 10 5610 2877458830 09	105.97
VERIZON SOUTHWEST	36245	ACCT 10 5610 2851333519 09	228.33
VOORHEIS, LISA	36216	inv 160534	380.00
VOORHEIS, WILLIAM	36178	RESIDENT STIPEND	200.00

Texoma Housing Partners
Check/Voucher Register - Liability Listing
1110 - Cash - THP General Unrestricted
From 3/1/2013 Through 3/31/2013

Vendor	Check	Transaction Description	Amount
W.W. GRAINGER, INC.	36259	inv 9086236495	945.68
WALKER & SON	35993	MAINTENENACE	39.00
WALKER & SON	36229	MAINTENANCE SUPPLIES	36.00
WALMART COMMUNITY	36034	ACCT 6032 2020 0023 0392	262.97
WALMART COMMUNITY	36264	ACCT 6032 2020 0023 0392	336.98
WASTE MANAGEMENT IN.C WASTE MANAGEMENT OF TEXAS INC.	36036	INV 2110103 1001 2	98.63
WHITEWRIGHT HARDWARE LLC	36146	INV 93169 93908	8.87
WILLIAMS, DANIELE	36094	NEGATIVE RNE FOR MARCH 2013	18.00
WILSON, BRITTANY	36117	NEGATIVE RENT FOR MARCH 2013	83.00
WOODSON, LORETTA	36095	NEGATIVE RENT FOR MARCH 2013	9.00
XRH,INC. DBA CROSSROADS HARDWARE	36045	ACCT BHA	334.36
YBARRA, MAXI	36088	NEGATIVE RENT FOR MARCH 2013	118.00
		Total 1110 - Cash - THP General Unrestricted	301,017.09
Report Total			301,017.09

Texoma Housing Partners
Check/Voucher Register - Liability Listing
1110 - Cash - THP General Unrestricted
From 4/1/2013 Through 4/30/2013

Vendor	Check	Transaction Description	Amount
AIRGAS SOUTHWEST	36414	INV 9908455419	38.53
ARMSTRONG, BRENDA	36358	NEGATIVE RENT FOR APRIL 2013	18.00
ARRIAGA, ALEXIS	36343	NEGATIVE RENT FOR APRIL 2013	45.00
ATMOS ENERGY COMPANY	36305	ACCT 80 000182983 0226221 0	37.58
ATMOS ENERGY COMPANY	36306	CLAIM NUMBER 118834	883.13
ATMOS ENERGY COMPANY	36307	ACCT 80 000228908 0208439 4	33.32
ATMOS ENERGY COMPANY	36308	ACCT 80 000246839 0224065 3	38.63
ATMOS ENERGY COMPANY	36385	ACCT 80 000543105 0317224 0	37.42
ATMOS ENERGY COMPANY	36386	ACCT 80 00024839 1145261 1	22.56
ATMOS ENERGY COMPANY	36387	ACCT 80 000246839 1145262 9	33.44
ATMOS ENERGY COMPANY	36388	ACCT 80 000246839 0224065 3	38.63
ATMOS ENERGY COMPANY	36389	ACCT 80 000246839 1145260 3	36.80
ATMOS ENERGY COMPANY	36390	ACCT 80 000249310 0224072 0	25.97
ATMOS ENERGY COMPANY	36426	ACCT 80 00022895 0208395 5	106.26
ATMOS ENERGY COMPANY	36427	ACCT 80 000255100 0228489 4	48.38
ATMOS ENERGY COMPANY	36428	ACCT 80 000543105 0049192 4	50.23
ATMOS ENERGY COMPANY	36429	ACCT 80 000258437 0220426 2	72.56
ATMOS ENERGY COMPANY	36430	ACCT 80 000255100 0228489 4	20.68
ATMOS ENERGY COMPANY	36431	ACCT 80 000228908 0208438 6	51.65
AUBREY, SHANICE	36328	NEGATIVE RENT FOR APRIL 2013	21.00
BAKER DISTRIBUTING LLC	36376	INV J662211	177.24
BALL, DATRA	36318	NEGATIVE RENT FOR APRIL 2013	16.00
BALL, DATRA	36436	RESIDENT STIPEND APRIL	150.00
BATMAN, ANNA	36361	NEGATIVE RENT FOR APRIL 2013	32.00
BENJAMIN, SHIRHONDA	36322	NEGATIVE RENT FRO APRIL 2103	22.00
BLACKBURN, GARY	36314	NEGATIVE RENT FOR APRIL 2013	48.00
BONHAM QUICK LUBE (B-QUICK INC.)	36377	INV 269763 270517	56.00
BONHAM SERVICE CENTER	36383	MAINTENANCE SERVICES	1,694.45
BONHAM SERVICE CENTER	36425	INV 057882	134.25
BRAY, JOSH / SANITATION SOLUTIONS	36313	INV 33X00028	353.80
BROOKS, SHALONDA	36367	NEGATIVE RENT FOR APRIL 2013	35.16
BROWN, SHANBRICCA	36291	NEGATIVE RENT FOR APRIL 2013	21.00
BUFKIN, KAYLEA	36370	NEGATIVE RENT FOR APRIL 2013	182.00
CABLE ONE	36421	acct 23404 415433 01 7	100.95
CARPENTER, QUENTIN	36447	RESIDENT STIPEND APRIL	150.00
CITY OF GUNTER	36380	UTILITES 000137	729.30
CITY OF LADONIA	36298	WATER BILLS	1,505.00
CITY OF WHITEWRIGHT	36294	WATER BILLS	1,902.96
CITY OF WHITEWRIGHT	36295	WATER BILLS	299.34
CITY OF WINDOM	36371	WATER BILLS	299.34
CLARK, JENNIFER	36319	NEGATIVE RENT FOR APRIL 2013	23.00
COLE, SARAH	36360	NEGATIVE RENT FOR APRIL 2013	68.00
COMMUNICATIONS NETWORK INC.	36317	INV 130302024101	285.85
COMPTON, DAN	36326	NEGATIVE RENT FRO APRIL 2013	68.00

Texoma Housing Partners
Check/Voucher Register - Liability Listing
1110 - Cash - THP General Unrestricted
From 4/1/2013 Through 4/30/2013

Vendor	Check	Transaction Description	Amount
COMPTON, LASHONDA	36325	NEGATIVE RENT FOR APRIL 2013	94.00
COOPER, LUZ	36335	NEGATIVE RENT FOR ARIL 2013	32.00
CUBA, DOROTHY	36345	NEGATIVE RENT FOR APRIL 2013	36.00
CUBA, TAKYMBERLY	36373	NEGATIVE RENT FOR APRIL 2013	18.99
DEALERS ELECTRICAL SUPPLY	36300	INV 1345214	31.80
DENNARDS WESTERN WEAR	36440	INV S48134	119.80
DENNIS, JUANITA	36304	NEGATIVE RENT FOR APRIL 2013	18.00
DIRECT ENERGY	36347	ACCT 676619034	91.71
DIRECT ENERGY	36348	ACCT 1172081	27.60
DIRECT ENERGY	36448	ACCT 1166827	31.02
DIRECT ENERGY	36449	ACCT 1172034	16.13
DIRECT ENERGY	36450	ACCT 1172321	51.59
DISE, VERNA	36372	NEGATIVE RENT FOR APRIL 2013	32.00
ERWIN, BRIAN KIETH	36404	INV 1157	430.00
ERWIN, BRIAN KIETH	36446	INV 1158	470.00
EXXON MOBIL	36422	acct 7187 8592 0494 7559	4,294.79
FAGALA, JACK	36409	REFUND OF OVERPAYMENT	8.00
FARMERSVILLE GRAIN & HARDWARE	36296	ACCT 149	121.51
FIELDS, HEATHER	36341	NEGATIVE RENT FOR APRIL 2013	68.00
FINNEY, CRYSTAL	36329	NEGATIVE RENT FOR APRIL 2013	23.00
FINNEY, PERSEPHANIE	36369	NEGATIVE RENT FOR APRIL 2013	23.00
FIRST CHOICE POWER	36301	ACCT 675515381	22.61
FIRST CHOICE POWER	36381	ACCT 676136492	26.62
FIRST CHOICE POWER	36382	ACCT 674413802	12.89
FIX AND FEED	36323	CUST BONHOUS	3,254.40
GONZALES, MONIQUE	36339	NEGATIVE RENT FOR APRIL 2013	23.00
GOODMAN, BILLY	36350	NEGATIVE RENT FOR APRIL 2013	6.00
GOREE, VERONICA	36337	NEGATIVE RENT FOR APRIL 2013	32.00
GUFFEE, LORETTA	36354	NEGATIVE RENT FOR APRIL 2013	16.00
GUNTER LUMBER	36418	INV 48310	13.91
GUTHRIE, TERESA	36351	RESIDENT NEGATIVE RENT HOWE	20.00
HALL, GARY W HALL SUPPLY CO	36379	MAINTENANCE SERVICES	490.80
HARPER, SUSIE	36437	TRAVEL EXPENSE	102.83
HD SUPPLY FACILITIES MAINTENANCE LTD.	36312	INV 9121099825	733.24
HENDERSON, KRYSTAL	36352	NEGATIVE RENT FOR APRIL 2013	21.00
HOME DEPOT USA INC. DBA THE HOME DEPOT	36309	ACCT 6035 3225 0451 8980	2,481.05
JOHNSON, ROBERT W.	36391	INV 665162	400.00
JOHNSON, ROBERT W.	36432	INV 665163	400.00
KIRK, DORIS	36303	TRAVEL EXPENSE	20.34
LANGFORD, DAVID L. DBA	36453	INV 88080 88081	200.00
LOWE'S COMPANIES INC.	36413	ACCT 9900129419 0	1,095.13
MARTIN, JIMMIE	36331	NEGATIVE RENT FOR APRIL 2013	23.00

Texoma Housing Partners
Check/Voucher Register - Liability Listing
1110 - Cash - THP General Unrestricted
From 4/1/2013 Through 4/30/2013

Vendor	Check	Transaction Description	Amount
MAXWELL ERICA	36320	NEGATIVER RENT FOR APRIL 2013	45.00
MCRAE, CODY	36454	REFUND OF SECURITY DEPOSIT	22.00
MIDWAY LOCK AND KEY	36299	INV 49023 49038 49058	157.50
MIDWAY LOCK AND KEY	36417	INV 49112	146.14
MITCHELL, DORIS	36408	REFUND OF OVERPAYMENT OF RENT	228.00
NATIONAL WHOLESALE SUPPLY	36451	INV S1379674 S1384178	1,800.00
NEELEY, JENI	36359	NEGATIVE RENT FOR APRIL 2013	32.00
NICHOLS, TRACY	36330	NEGATIVE RENT FOR APRIL 2013	22.00
NORTH TEXAS PAINT AND RENTAL CENTER	36378	MAINTENANCE	1,461.05
NOVELLA, BROOKS	36416	RESIDENT STIPEND APRIL	200.00
OVERBY, MELINDA	36311	NEGATIVE RENT FOR APRIL 2013	47.00
OWEN, KAREN	36357	NEGATIVE RENT FOR APRIL 2013	44.40
PDQ	36419	INV SI151454 SI152138	30.24
PDQ	36420	INV SI 15054	86.16
PHIFER, KRISTIE	36324	REFUND OF SECURITY DEPOSIT	75.00
PHILLIPS, CHARLES ALFRED	36442	RESIDENT STIPEND APRIL	200.00
Pitney Bows (Equipment acct)	36384	INV 412713	32.25
PITTMAN, WILICIA	36346	NEGATIVE RENT FOR APRIL 2013	16.00
POWELL, LUCRETIA	36316	NEGATIVE RENT FOR APRIL 2013	11.00
POWER JACK, INC.	36445	INV 1911	4,600.00
QUILL CORPORATION	36392	INV 1532927 1427717	153.12
RELIANT	36362	ACCT 70 602 465 0	69.42
RELIANT	36363	ACCT 70 581 408 5	14.39
RELIANT	36364	ACCT 70 602 464 3	68.04
RELIANT	36407	ACCT 70 602 465 0	9.28
RELIANT	36452	ACCT 70 621 345 1	68.48
RESULTS ENVIRONMENTAL PEST MANAGEMENT	36438	INV 213268	1,872.00
RIFE, MYKAYLA	36444	RESIDENT STIPEND APRIL	200.00
RUTH, ANGELA	36349	NEGATIVE RENT FOR APRIL 2013	94.00
SCHLOEMER, SANDRA	36355	NEGATIVE RENT OFR APRIL 2013	18.00
SHAW, CRISTIE	36353	NEGATIVE RENT APRIL 2013	23.00
SHIPMAN, CHASSIDY	36410	NEGATIVE RENT HOWE	20.00
SHIRES, LACY	36365	NEGATIVE RENT FOR APRIL 2013	20.00
SILVA, LAURA	36310	NEGATIVE RENT FOR APRIL 2013	6.00
SMITH FEED-SEED AND HARDWARE	36293	MAINTENANCE SUPPLIES	142.66
STEEDMAN, AMBER	36356	NEGATIVE RENT FOR APRIL 2013	13.00
TAYLOR, LOU ANN	36403	TRAVEL EXPENSE	56.37
TAYLOR, SCOTT	36394	INV 16075	325.00
TENANT TRACKER INC.	36423	INV 364862 64857	15.00
TENEYCK, ROBERT	36366	NEGATIVE RENT FOR APRIL 2013	16.00
TEXAS DEPARTMENT OF STATE HEALTH SERVICES	36327	LA TAYLOR RENEWAL	106.00

Texoma Housing Partners
Check/Voucher Register - Liability Listing
1110 - Cash - THP General Unrestricted
From 4/1/2013 Through 4/30/2013

Vendor	Check	Transaction Description	Amount
TEXOMA COUNCIL OF GOVERNMENTS	36411	ADMIN. CHARGES 4/1-15/13	48,824.00
TEXOMA HOUSING PARTNERS	36302	REF OF SEC DEP FOR J.JOHNS HG	50.00
THE FANNIN COUNTY LEADER LLC	36340	INV 4447	36.00
THOMAS REPROGRAPHICS	36424	INV 0618049 0130530	326.34
THOMPSON, CAROLYN	36338	NEGATIVE RENT FOR 2013	20.00
TOWNSEND, TERRI	36443	RESIDENT STIPEND APRIL	150.00
TRI COUNTY GLASS INC.	36292	INV 37754 37753 37752	313.00
TRI COUNTY GLASS INC.	36412	INV 37763	86.00
TUMLINSON II, ROBERT JOE	36406	MAINTENANCE	300.00
TXU ENERGY	36395	UTILITIES 055450998672	44.12
TXU ENERGY	36396	ACCT 900010997225	498.73
TXU ENERGY	36397	ACCT 100017939594	76.85
TXU ENERGY	36398	ACCT 100025164389	14.57
TXU ENERGY	36399	ACCT 900010997001	31.73
TXU ENERGY	36400	ACCT 100026763918	42.64
TXU ENERGY	36401	ACCT 100026835954	15.45
TXU ENERGY	36402	ACCT 100025937807	19.83
TXU ENERGY	36439	UTILITIES INV 054951036614	20.82
VAIL, BRANDY	36333	NEGATIVE RENT FRO APRIL 2013	64.00
VAN ALSTYNE HARDWARE CO.	36315	ACCT 149	45.75
VERIZON BUSINESS	36374	ACCT 6000014712 X26	45.22
VERIZON BUSINESS	36375	ACCT 6000014711X26	19.70
VERIZON SOUTHWEST	36393	ACCT 10 5610 2867162963	428.55
VERIZON SOUTHWEST	36434	ACCT 10 5610 2851333519 09	247.28
VERIZON SOUTHWEST	36435	ACCT 10 1610 2846283991 08	59.38
VOORHEIS, LISA	36455	iv 160535	380.00
VOORHEIS, WILLIAM	36433	RESIDENT STIPEND APRIL	200.00
WASTE MANAGEMENT IN.C WASTE MANAGEMENT OF TEXAS INC.	36290	ACCT 101 051645 1001 8	97.90
WHITEWRIGHT HARDWARE LLC	36334	MAINTENANCE SUPPLIES	55.29
WILLIAMS, DANIELE	36342	NEGATIVE RENT FOR APRIL 2013	18.00
WILSON, BRITTANY	36332	NEGATIVE RENT FOR APRIL 2013	83.00
WOODSON, LORETTA	36344	NEGATIVE RENT FOR APRIL 2013	9.00
WOOLARD, ABBY	36405	RENT REFUND HOWE	100.00
XRH, INC. DBA CROSSROADS HARDWARE	36297	ACCT BHA	88.13
YBARRA, MAXI	36336	NEGATIVE RENT FOR APRIL 2013	118.00
Total 1110 - Cash - THP General Unrestricted			90,941.95
Report Total			90,941.95



TO: THP Governing Board
FROM: Allison Minton, Client Services Director *AM*
DATE: June 6, 2013
RE: Selection of Low Bidder

DISCUSSION ITEM

Authorize Acceptance of low bidder for THP Capital Project.

BACKGROUND

The HUD required process for selection of contractors to perform work on Public Housing properties includes:

- Establishing a needs assessment of work to be completed;
- Developing professional plans and specifications in coordination with an architect;
- Advertising for a period of 30 days;
- Conducting a pre-bid conference with all interested contractors;
- Conducting the bid opening at a specific time and place and recording the results;
- Completing reference checks on the low bidder to verify quality of work.

DISCUSSION

All bids received in the original bid process for the construction of a new maintenance shop were over budget. As a result, the specifications were amended and a new process was completed.

Capital Project	Low Bidder	Bid Amount	References
Maintenance Shop - Bonham	RBT Construction Nash, Texas	\$468,558.00	Positive References received
Total		\$468,558.00	

BUDGET

The new low bid of \$468,558.00 is within the available Capital funding.

APPROVALS

Terrell Culbertson

Terrell Culbertson, Finance Director

BONHAM HOUSING AUTHORITY BID TABULATION - PROJECT 1207.2
 MONDAY, JUNE 3, 2013, 2:00 PM

CONTRACTOR	BASE BID	DED. ALT. 1	DED. ALT. 2	BID SECUR.	REMARKS
Sundown Carrest: Dallas, TX	507,053	3,000	4,500	✓	
Breedwood Carrest: Cooper, TX	541,000	25,000	5,000 ^u	✓	
RBT Carrest: North, TX	468,558	7,860	3,300 ^u	✓	
MDI Inc. Coppell, TX	699,000	7,000 ^u	250 ^u	✓	

CAMERON ALREAD, ARCHITECT INC.
 209 W. 8TH STREET, FORT WORTH, TEXAS 76102



TEXOMA COUNCIL OF GOVERNMENTS

TO: THP Governing Board
FROM: Allison Minton, Client Services Director *AM*
DATE: June 6, 2013
RE: Public Housing Software Upgrade

RECOMMENDATION

Authorize adjustment to the 2013 Capital budget to allow for purchase of upgraded public housing software

BACKGROUND

The Department of Housing & Urban Development (HUD) provides capital funding on an annual basis utilizing a per unit calculation. The estimated capital funding for year 2013 is \$525,000. These funds are used to provide funding for various capital and operational activities that have been defined in the THP needs assessment.

DISCUSSION

As an organization, TCOG performs an annual Strategic Planning exercise to determine organizational and program goals and objectives. While completing the process, it was discovered and determined the software for the Public Housing Program was in dire need of an upgrade as the current software has been in place since 1996, and the software provider will, in the very near term, stop providing support and maintenance for this particular version of their software. An RFP was issued to locate a software provider which will meet THP needs and will enable THP to meet all HUD reporting requirements. The current software provider, TenMast provided the most responsive proposal.

The Capital funding is fungible across all years (2010-2014) of the 5-Year plan, therefore; we are requesting an adjustment to the 2013 Capital budget to provide \$85,000 for the purchase of the new software. This adjustment will not have an effect on the time line of the completion of the re-build as that expense is expected to be spread across the 2013 and 2014 Capital budget.

BUDGET

The estimated cost for the software including installation and training is \$85,000.

APPROVALS

Terrell Culbertson

Terrell Culbertson, Finance Director

THP 5-Year Capital Funding Allocation 2010-2014

	2011/2012	2013	2014
Unrestricted Fund Balance		\$ 500,000.00	
Capital	<u>\$ 865,321.00</u>	<u>\$ 525,000.00</u>	<u>\$ 525,000.00</u>
	\$ 865,321.00	\$ 1,025,000.00	\$ 525,000.00
Operations	\$ 225,000.00	\$ 250,000.00	\$ 250,000.00
Capital Projects			
Tioga HVAC replacment	\$ 37,145.00		
Demo & Rebuild	\$ 100,000.00	\$ 560,000.00	\$ 110,000.00
Maintenance Facility	\$ 400,000.00		
Mailboxes	\$ 25,000.00		
Trucks		\$ 50,000.00	
Architect	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
Social Services	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
Playgrounds	\$ 28,176.00		\$ 25,000.00
Windows			\$ 90,000.00
Equipment- Chipper		\$ 30,000.00	
Software		\$ 85,000.00	
Total Expense	\$ 865,321.00	\$ 1,025,000.00	\$ 525,000.00
Balance	\$ -	\$ -	\$ -

Hon. Al Smith
President
Governing Body

Susan B. Thomas, PhD
Executive Director



Texoma Housing Partners
Public Housing
810 West 16th Street
Bonham, TX 75418

Phone: (903) 583-3336
Fax: (903) 583-2035
www.texoma.cog.tx.us

TO: THP Governing Body
FROM: Terrell Culbertson, Finance Director *TC*
DATE: June 6, 2013
RE: THP FYE 2014 Budget Status Update

RECOMMENDATION

Accept recommendation regarding Operating Budget for THP FYE 2014 Budget, if any.

BACKGROUND

At each meeting the Governing Body is presented with a status update of the current fiscal year combined budget for Operating and Capital funds and afforded the opportunity to make desired changes to the budget as conditions warrant.

DISCUSSION

A Statement of Revenues and Expenses for the Operating fund for FYE2013 (unaudited) and FYE2014, is attached along with a Balance Sheet as of March 31, 2013 and April 30, 2013. Staff makes no recommendation for FYE2014 budget changes at this time.

BUDGET

No changes recommended at this time.

APPROVAL

Allison Minton, Client Services Director

Texoma Housing Partners

Balance Sheet

As of 3/30/2013

(In Whole Numbers)

	Current Year
Assets	
Current Assets	
Cash - THP General Unrestricted	513,503
Cash - THP Savings Account	1,001,196
Certificates of Deposit	205,683
Prepaid Expenses	38,810
Receivables - Tenants	3,393
Receivables - Other	788
Receivables - Notes	880,000
Total Current Assets	2,643,374
Fixed Assets	9,378,520
Total Assets	12,021,894
Liabilities	
Current Liabilities	
Accounts Payable Clearing	6,258
Accounts Payable	297
Deferred Revenue	1,800
Prepaid Tenant Rents	6,476
Tenant's Security Deposits	45,166
Total Current Liabilities	59,997
Long-term Liabilities	976,092
Total Liabilities	1,036,088
Equity	
Beginning Balance	10,909,572
Year to Date	76,233
Total Equity	10,985,805
Total Liabilities and Equity	12,021,894

Texoma Housing Partners
Statement of Revenues and Expenditures
From 3/1/2013 Through 3/31/2013

	<u>Total Budget - Original</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Original</u>
Revenues			
4110 Dwelling Rental	900,000.00	879,404.24	(20,595.76)
4115 Negative Rent	(28,000.00)	(28,035.62)	(35.62)
4130 Grants	225,000.00	0.00	(225,000.00)
4150 Subsidy	1,300,900.00	1,273,514.00	(27,386.00)
4910 Interest Revenue	1,700.00	12,829.86	11,129.86
4930 Other Revenue	40,440.00	43,444.86	3,004.86
4998 Transfer Out	0.00	(30,500.00)	(30,500.00)
4999 Transfer In	0.00	30,500.00	30,500.00
Total Revenues	<u>2,440,040.00</u>	<u>2,181,157.34</u>	<u>(258,882.66)</u>
Expenses			
Administration Expense			
5110 4110 Direct Salaries - Headquarters	85,000.00	81,351.77	3,648.23
5120 4110 Direct Salaries - Field	180,000.00	180,023.25	(23.25)
5130 4150 Travel	13,225.00	14,556.96	(1,331.96)
5170 4171 Audit Fees	16,500.00	16,500.00	0.00
5171 Management Assessment	29,000.00	29,000.00	0.00
5180 4590 Indirect	173,570.00	177,370.52	(3,800.52)
5190 4190 Sundry	113,000.00	121,002.61	(8,002.61)
5191 Social Services Expense	3,400.00	2,473.31	926.69
5430 4540 Employee Benefits Admin	142,835.00	133,217.92	9,617.08
Total Administration Expense	<u>756,530.00</u>	<u>755,496.34</u>	<u>1,033.66</u>
Utilities			
5210 4310 Water	112,220.00	120,770.13	(8,550.13)
5220 4320 Electricity	172,007.00	152,912.48	19,094.52
5230 4330 Gas	3,424.00	7,755.17	(4,331.17)
5290 4390 Utilities - Other	95,250.00	101,600.95	(6,350.95)
Total Utilities	<u>382,901.00</u>	<u>383,038.73</u>	<u>(137.73)</u>
Maintenance Expense			
5310 4410 Maintenance Salaries	266,457.00	275,863.90	(9,406.90)
5320 4420 Maintenance Materials	272,000.00	40,355.05	231,644.95
5330 4430 Contract Services All Other	357,000.00	313,117.08	43,882.92
5331 4430 Contract Services Make Ready	17,485.20	17,340.95	144.25
5332 4430 Contract Services Pest Control	15,798.00	12,228.00	3,570.00
5333 4430 Contract Services Landscape	12,280.00	21,397.80	(9,117.80)
5334 4430 Contract Services Resident Stipend	11,172.00	9,605.00	1,567.00
5431 4540 Employee Benefits Maint	143,620.00	154,617.11	(10,997.11)
Total Maintenance Expense	<u>1,095,812.20</u>	<u>844,524.89</u>	<u>251,287.31</u>
Other Expense			
5410 4510 Insurance	62,255.00	62,254.77	0.23
5420 4520 Payments in Lieu of Taxes	46,168.00	46,750.61	(582.61)
5540 Interest Expense	10,000.00	9,524.27	475.73
5615 Security Costs	16,090.00	16,090.00	0.00
Total Other Expense	<u>134,513.00</u>	<u>134,619.65</u>	<u>(106.65)</u>
Total Expenses	<u>2,369,756.20</u>	<u>2,117,679.61</u>	<u>252,076.59</u>
Net Income/Loss	<u>70,283.80</u>	<u>63,477.73</u>	<u>(6,806.07)</u>

Texoma Housing Partners

Balance Sheet

As of 4/30/2013

(In Whole Numbers)

	<u>Current Year</u>
Assets	
Current Assets	
Cash - THP General Unrestricted	459,469
Cash - THP Savings Account	1,301,690
Certificates of Deposit	105,581
Prepaid Expenses	38,850
Receivables - Tenants	4,755
Receivable - HUD	2,609
Receivables - Other	263
Receivables - Notes	822,340
Total Current Assets	<u>2,735,558</u>
Fixed Assets	8,858,251
Total Assets	<u><u>11,593,809</u></u>
Liabilities	
Current Liabilities	
Accounts Payable Clearing	91,059
Accounts Payable	20,130
Deferred Revenue	1,800
Prepaid Tenant Rents	4,173
Tenant's Security Deposits	42,428
Payments in Lieu of Taxes	46,751
Total Current Liabilities	<u>206,341</u>
Long-term Liabilities	916,465
Total Liabilities	<u>1,122,806</u>
Equity	
Beginning Balance	10,482,785
Year to Date	(11,781)
Total Equity	<u>10,471,003</u>
Total Liabilities and Equity	<u><u>11,593,809</u></u>

Texoma Housing Partners
Statement of Revenues and Expenditures
111 - Operating Grant 13/14
From 4/1/2013 Through 4/30/2013

		Total Budget - Original	Current Period Actual	Current Year Actual	Total Budget Variance - Original
Revenues					
4110	Dwelling Rental	843,760.00	69,544.15	69,544.15	(774,215.85)
4115	Negative Rent	(20,000.00)	(1,812.55)	(1,812.55)	18,187.45
4130	Grants	225,000.00	0.00	0.00	(225,000.00)
4150	Subsidy	1,423,997.00	89,239.00	89,239.00	(1,334,758.00)
4910	Interest Revenue	13,000.00	169.94	169.94	(12,830.06)
4930	Other Revenue	12,000.00	6,102.80	6,102.80	(5,897.20)
	Total Revenues	2,497,757.00	163,243.34	163,243.34	(2,334,513.66)
Expenses					
Administration Expense					
5110	4110 Direct Salaries - Headquarters	88,398.56	6,367.99	6,367.99	82,030.57
5120	4110 Direct Salaries - Field	187,353.60	17,336.72	17,336.72	170,016.88
5130	4150 Travel	16,000.00	888.75	888.75	15,111.25
5150	4130 Legal Fees	700.00	0.00	0.00	700.00
5170	4171 Audit Fees	16,000.00	0.00	0.00	16,000.00
5171	Management Assessment	29,000.00	0.00	0.00	29,000.00
5180	4590 Indirect	183,970.00	16,774.24	16,774.24	167,195.76
5190	4190 Sundry	131,000.00	12,289.75	12,289.75	118,710.25
5191	Social Services Expense	6,000.00	297.58	297.58	5,702.42
5430	4540 Employee Benefits Admin	148,631.00	13,511.68	13,511.68	135,119.32
	Total Administration Expense	807,053.16	67,466.71	67,466.71	739,586.45
Utilities					
5210	4310 Water	115,000.00	7,380.77	7,380.77	107,619.23
5220	4320 Electricity	167,000.00	13,743.54	13,743.54	153,256.46
5230	4330 Gas	6,500.00	1,543.74	1,543.74	4,956.26
5290	4390 Utilities - Other	101,000.00	6,420.83	6,420.83	94,579.17
	Total Utilities	389,500.00	29,088.88	29,088.88	360,411.12
Maintenance Expense					
5310	4410 Maintenance Salaries	281,456.76	27,339.80	27,339.80	254,116.96
5320	4420 Maintenance Materials	250,000.00	19,780.32	19,780.32	230,219.68
5330	4430 Contract Services All Other	125,125.00	3,144.58	3,144.58	121,980.42
5331	4430 Contract Services Make Ready	125,125.00	4,373.26	4,373.26	120,751.74
5332	4430 Contract Services Pest Control	31,600.00	0.00	0.00	31,600.00
5333	4430 Contract Services Landscape	91,800.00	162.50	162.50	91,637.50
5334	4430 Contract Services Resident Stipend	22,350.00	1,900.00	1,900.00	20,450.00
5431	4540 Employee Benefits Maint	151,705.00	15,583.68	15,583.68	136,121.32
5611	1440 Site Improvements	38,000.00	0.00	0.00	38,000.00
5612	1460 Dwelling Structures	38,000.00	0.00	0.00	38,000.00
	Total Maintenance Expense	1,155,161.76	72,284.14	72,284.14	1,082,877.62
Other Expense					
5410	4510 Insurance	65,000.00	0.00	0.00	65,000.00
5420	4520 Payments in Lieu of Taxes	46,000.00	0.00	0.00	46,000.00
5540	Interest Expense	10,000.00	0.00	0.00	10,000.00
5615	Security Costs	25,000.00	1,600.00	1,600.00	23,400.00
	Total Other Expense	146,000.00	1,600.00	1,600.00	144,400.00
	Total Expenses	2,497,714.92	170,439.73	170,439.73	2,327,275.19
	Net Income/Loss	42.08	(7,196.39)	(7,196.39)	(7,238.47)

DEER RUN APARTMENTS

103 Holmes, Trenton, TX 75490

Owner: Peter Page

Fact Sheet:

- 2 three-plex buildings (6 units total)
- 1 three bedroom unit and 5 two bedroom units
- Units 1 and 2 were built in 1977; units 3 through 6 built in 1983
- All electric; separate metered electric and water paid by resident
- 1 unit fully ADA compliant
- 5 of 6 units occupied
- Rents range from \$350.00 per month to \$450.00 per month
- TAX HISTORY
 - 2011 property valuation = \$83,160 tax paid = \$2310.26 (2011)
 - 2012 property valuation = \$120,466 tax paid = \$3451.45 (2012)
 - 2013 accepted valuation = \$104,000 after protest.
 - At present rates, tax will be \$2980.12.
- Asking price: \$150,000





**Texoma Housing Partners
Occupancy/Vacancy
All Cities**

Property	0 BR	1 BR	2 BR	3 BR	4 BR	Total Units	Units Offline	Total Units Available	NO. Occupied	% Available Occupied	Vacancies	Waiting List
Bells	2	6	7	3	1	19		19	19	100%	0	42
Bonham	0	16	60	20	8	92		92	90	98%	2	62
Celeste	0	13	7	4	0	24		24	23	96%	1	7
Ector	0	0	6	3	1	10		10	10	100%	0	31
Farmersville	0	35	6	8	0	49		49	49	100%	0	45
Gunter	0	5	2	5	0	12		12	12	100%	0	32
Honey Grove	0	35	18	15	2	70		70	67	96%	3	6
Howe	0	12	6	4	0	22		22	22	100%	0	63
Ladonia	0	4	10	5	1	20		20	20	100%	0	4
Pottsboro	0	2	6	3	0	11		11	11	100%	0	25
Princeton	0	10	4	2	0	16		16	16	100%	0	43
Savoy	4	6	12	3	0	25	1	24	24	100%	0	37
Tom Bean	2	8	5	2	2	19		19	19	100%	0	17
Trenton	0	4	9	4	0	17		17	14	82%	3	16
Tioga	0	4	1	1	0	6		6	6	100%	0	25
Van Alstyne	0	8	10	2	0	20		20	20	100%	0	68
Whitewright	0	14	10	8	0	32		32	31	97%	1	26
Windom	0	2	2	2	0	6		6	5	83%	1	7
Total	8	184	181	94	15	482	1	469	458	98%	11	556

As of June 2013



TEXOMA HOUSING PARTNERS

CREATING A SUCCESSFUL CONSORTIUM

NAHRO E-Briefing

June 21, 2013

Allison Minton

TCOG

TEXOMA COUNCIL
OF GOVERNMENTS

Origination of THP Consortium

- 1993 - HUD mandates management change for 10 North Texas PHA's
 - Recommends TCOG as administrator

Origination of THP Consortium

- 1993-94 - Cities begin to contract with TCOG
- 1995-98 - HUD continues to intervene; four more cities contract with TCOG
- 1998-99 - Enabling legislation allowing consortia



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: July 9, 2013
SUBJECT: INFORMATIONAL ITEM – North Texas Municipal Water District Board Agenda

The agenda for the last meeting is attached.



NORTH TEXAS MUNICIPAL WATER DISTRICT

505 E. Brown Street • Wylie, Texas 75098

(972) 442-5405 – Phone • (972) 295-6440 – Fax

**BOARD OF DIRECTORS
REGULAR MEETING
THURSDAY, JUNE 27, 2013
4:00 P.M.**

Notice is hereby given pursuant to V.T.C.A., Government Code, Chapter 551, that the Board of Directors of North Texas Municipal Water District will hold a regular meeting, open to the public, on Thursday, June 27, 2013, at 4:00 p.m., at the North Texas Municipal Water District offices, 505 E. Brown Street, Wylie, Texas.

The Board of Directors is authorized by the Texas Open Meetings Act to convene in closed or executive session for certain purposes. These purposes include receiving legal advice from its attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073); discussing personnel matters (Section 551.074); or discussing security personnel or devices (Section 551.076). If the Board of Directors determines to go into executive session on any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the item to be discussed and provision of the Open Meetings Act that authorizes the closed or executive session.

AGENDA¹

- I. **INVOCATION** – DIRECTOR JACK MAY
- II. **ROLL CALL**
- III. **RECOGNITION OF GUESTS**
 - A. Registered Guests
- IV. **PUBLIC COMMENTS**

The Board of Directors allows individuals to speak to the Board. Prior to the meeting, speakers must complete and submit a "Public Comment Registration Form." The time limit is five (5) minutes per speaker, not to exceed a total of thirty (30) minutes for all speakers. The Board may not discuss these items, but may respond with factual or policy information.

¹ Persons with disabilities who plan to attend the NTMWD Board of Directors meeting and who may need auxiliary aids or services are requested to contact John Montgomery in the NTMWD Administrative Offices at (972) 442-5405 as soon as possible. All reasonable efforts will be taken to make the appropriate arrangements.

V. CONSENT AGENDA ITEMS

The Consent Agenda allows the Board of Directors to approve all routine, noncontroversial items with a single motion, without the need for discussion by the entire Board. Any item may be removed from consent and considered individually upon request of a Board member.

- A. Consider Approval of Board of Directors Meeting Minutes – May 23, 2013
(Please refer to Consent Agenda Item No. 13-06-01)
- B. Consider Authorizing Disposal of Surplus Vehicles
(Please refer to Consent Agenda Item No. 13-06-02)
- C. Consider Authorizing Additional Engineering Services for Project No. 284, Wylie Water Treatment Plant I and II Sludge Line Improvements
(Please refer to Consent Agenda Item No. 13-06-03)
- D. Consider Authorizing Additional Engineering Services for Project No. 300, Upper East Fork Interceptor System, Allen Sewer Associates & Partners Gravity Interceptor Improvements, Sections 2 and 3
(Please refer to Consent Agenda Item No. 13-06-04)

VI. AGENDA ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Administer Oath of Office for Newly Appointed Directors to the NTMWD Board
- B. Consider Authorizing Execution of Office Space Lease Agreement
(Please refer to Administrative Memorandum No. 4004)
- C. Consider Authorizing Change Order No. 2 for Project No. 259, Water Treatment Plant I Conversion to Biologically Active Filtration and Improvement of Existing Underdrains
Please refer to Administrative Memorandum No. 4005)
- D. Consider Authorizing Award of Construction Contract for Project No. 310, Wylie-McKinney 20-Inch Waterline Relocation at Stinson Road
(Please refer to Administrative Memorandum No. 4006)
- E. Consider Authorizing Award of Construction Contract for Project No. ENG 12-12, 121 Regional Disposal Facility Access Road Improvements
(Please refer to Administrative Memorandum No. 4007)
- F. Consider Authorizing Change Order No. 1 for Project No. 258, NTMWD Waterline Relocations Along SH 87 From Kreymer Lane in Wylie to FM 6 in Lavon, 20-Inch Pipeline
(Please refer to Administrative Memorandum No. 4008)

- G. Consider Authorizing Change Order No. 1 for Project No. 258, NTMWD Waterline Relocations Along SH 78 from Kreymer Lane in Wylie to FM 6 in Lavon, 24-inch Pipeline
(Please refer to Administrative Memorandum No. 4009)
- H. Consider Authorizing Additional Engineering Services for Project No. 266, 42-Inch and 24-inch Waterline Relocation Along Stacy Road (FM 2786) From SH 5 (Greenville Drive) to FM 1378 (Country Club Road)
(Please refer to Administrative Memorandum No. 4010)
- I. Consider Authorizing Inspection Services Agreement for Project No. 233, 121 Regional Disposal Facility Fleet Maintenance Weld Services Building
(Please refer to Administrative Memorandum No. 4011)
- J. Consider Authorizing Award of Procurement Contract for Project No. 320, Wylie Water Treatment Plant II Improvements to Basins 3 and 4
(Please refer to Administrative Memorandum No. 4012)
- K. Consider Authorizing Change Order No. 18 for Project No. 153, Water Treatment Plants I, II, III, and IV Ozonation
(Please refer to Administrative Memorandum No. 4013)
- L. Consider Authorizing Additional Engineering Services for Project No. 275, Chapman Lake Water Access, Task B
(Please refer to Administrative Memorandum No. 4014)

VII. DISCUSSION ITEMS

- A. Discuss Water Supply Update
- B. Discuss Personnel Matter

VIII. ADJOURNMENT

NEXT REGULAR MEETING OF BOARD, THURSDAY, JULY 25, 2013, AT 4:00 P.M. IN THE ADMINISTRATIVE OFFICES, WYLIE, TEXAS



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: July 9, 2013
SUBJECT: Second Reading – Consider, discuss and act upon an ordinance amending the Water Management Plan

- Ordinance is attached for review.
- Council approved first reading of the ordinance on June 25, 2013 with changes

ACTION: Approve or disapprove the ordinance as presented.

**CITY OF FARMERSVILLE
ORDINANCE #O-2013-0709-001**

AN ORDINANCE OF THE CITY OF FARMERSVILLE, TEXAS, AMENDING THE CODE OF ORDINANCES OF THE CITY OF FARMERSVILLE, TEXAS, THROUGH THE AMENDMENT OF CHAPTER 74 OF THE CODE OF ORDINANCES BY DELETING EXISTING SECTION 74-177 AND REPLACING IT WITH A NEW SECTION 74-177 ADOPTING THE WATER MANAGEMENT PLAN ("PLAN") USED BY THE CITY OF FARMERSVILLE TO PROMOTE RESPONSIBLE USE OF WATER BY ITS CUSTOMERS AND TO PROVIDE FOR PENALTIES AND/OR THE DISCONNECTION OF WATER SERVICE FOR NONCOMPLIANCE WITH THE PROVISIONS OF THE PLAN; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A REPEALER CLAUSE; PROVIDING A PENALTY CLAUSE; AND PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE.

WHEREAS, the City of Farmersville, Texas ("City") recognizes the amount of water available to its water customers is limited; and

WHEREAS, the City recognizes that due to natural limitations, drought conditions, system failure and other acts of God which may occur, the City cannot guarantee an uninterrupted water supply for all purposes at all times; and

WHEREAS, the Water Code and the regulations of the Texas Commission on Environmental Quality (the "Commission") require that the City adopt a Water Management Plan that includes a Drought Contingency and Water Emergency Response Plan; and

WHEREAS, the Texas Administrative Code, Title 30, Section 288.30(6) states that Wholesale Public Water Suppliers provide water distribution provisions for wholesale customers in case of a shortage of water resulting from drought; and

WHEREAS, the City has determined an urgent need in the best interest of the public to adopt a Water Management Plan; and

WHEREAS, pursuant to Chapter 54 of the Local Government Code, the City is authorized to adopt such Ordinances necessary to preserve and conserve its water resources; and

WHEREAS, the City Council of the City of Farmersville desires to adopt the Water Management Plan as official City requirements for the conservation of water (see Exhibit "A")..

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FARMERSVILLE, TEXAS:

Section 1. Findings Incorporated.

That all the above premises are hereby found to be true and correct legislative and factual findings of the City of Farmersville, and they are hereby approved and incorporated into the body of this Ordinance as if restated herein in their entirety.

Section 2. Deletion and Replacement of Section 11.105.2 of the Code of Ordinances.

That Chapter 74 of the Code of Ordinances of the City of Farmersville, Texas, is hereby amended by deleting existing Section 74-177 and replacing it with a new Section 74-177 to read as follows:

"Sec. 74-177 Adoption of Water Management Plan

The City Council hereby approves and adopts the Water Management Plan (the "Plan"), as if recited verbatim herein. The City commits to implement the requirements and procedures set forth in the adopted Plan."

Section 3. Notice Provided.

The City Council does hereby find and declare that sufficient written notice of the date, hour, place and subject of the meeting adopting this Ordinance was posted at a designated place convenient to the public for the time required by law preceding the meeting, that such place of posting was readily accessible at all times to the general public, and that all of the foregoing was done as required by law at all times during which this Ordinance and the subject matter thereof has been discussed, considered and formally acted upon. The City Council further ratifies, approves and confirms such written notice and the posting thereof.

Section 4. Severability Clause.

It is hereby declared to be the intention of the City Council that the words, phrases, clauses, sentences, paragraphs and sections of this Ordinance are severable, and if any word, phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining words, phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation of any such unconstitutional word, phrase, clause, sentence, paragraph or section.

Section 5. Savings Clause.

The Code of Ordinances, City of Farmersville, Texas, as amended, shall be and remain in full force and effect save and except as amended by this Ordinance.

Section 6. Repealer Clause.

Any provision of any prior ordinance of the City, whether codified or uncoded, which is in conflict with any provision of this Ordinance, is hereby repealed to the extent of the conflict, but all other provisions of the ordinances of the City, whether codified or uncoded, which are not in conflict with the provisions of this Ordinance shall remain in full force and effect.

Section 7. Effective Date.

This Ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law in such cases provides.

Section 8. Filing with Commission.

The City Manager or his designee is hereby directed to file a copy of the Plan and this Ordinance with the Commission in accordance with Title 30, Chapter 288 of the Texas Administrative Code.

PASSED on first reading on the 25th day of July, 2013, and second reading on the 9th day of July, 2013 at properly scheduled meetings of the City Council of the City of Farmersville, Texas, there being a quorum present, and approved by the Mayor on the date set out below.

APPROVED:

Joseph E. Helmberger, P.E., Mayor

ATTEST:

Edie Sims, City Secretary

EXHIBIT A

**EXHIBIT "A"
WATER MANAGEMENT PLAN**

Amended 07/09/2013



Water Management Plan

City of Farmersville
205 South Main Street
Farmersville, Texas 75442

Release Date: July 9, 2013
Document Revision B

Table of Contents

1	INTRODUCTION AND OBJECTIVES	4
2	TEXAS COMMISSION ON ENVIRONMENTAL QUALITY RULES	5
2.1	Conservation Plan Requirements	5
2.2	Drought Contingency Plan Requirements	6
2.3	Required Submittals	6
3	WATER UTILITY PROFILE	7
4	WATER CONSERVATION PLAN.....	7
4.1	Introduction	7
4.2	Specification of Water Conservation Goals	7
4.3	Metering, Water Use Records, Control of Unaccounted Water, and Leak Detection.....	8
4.3.1	Accurate Metering of Treated Water Deliveries	8
4.3.2	Metering of Customer and Public Uses and Meter Testing, Repair, and Replacement..	8
4.3.3	Record Management System.....	9
4.3.4	Determination and Control of Unaccounted Water	9
4.3.5	Leak Detection and Repair.....	9
4.4	Monitoring of Effectiveness and Efficiency - Annual Water Conservation Report	9
4.5	Continuing Public Education and Information Campaign	10
4.6	Water Rate Structure	10
4.6.1	Residential Rate Features.....	10
4.6.2	Commercial/Industrial Rates.....	10
4.7	Other Water Conservation Measures.....	11
4.7.1	Reservoir System Operation Plan	11
4.7.2	Reuse and Recycling of Wastewater.....	11
4.7.3	Ordinances, Plumbing Codes, or Rules on Water-Conserving Fixtures.....	11
4.7.4	Landscape Water Management Measures.....	11
4.7.5	Requirement for Water Conservation Plans by Wholesale Customers.....	12
4.8	Coordination with Regional Water Planning Group and NTMWD	12
4.9	Implementation and Enforcement of the Water Conservation Plan.....	12
4.10	Review and Update of water conservation plan	12
5	DROUGHT CONTINGENCY AND WATER EMERGENCY RESPONSE PLAN.....	12
5.1	Introduction	12
5.2	Provisions to Inform the Public and Opportunity for Public Input	13
5.3	Provisions for Continuing Public Education and Information	13
5.4	Initiation and Termination of Drought or Water Emergency Response Stages	13
5.4.1	Initiation of a Drought or Water Emergency Response Stage	13
5.4.2	Termination of a Drought/Water Emergency Response Stage	14
5.5	Drought Contingency and Water Emergency Response Stages and Measures.....	14
5.5.1	Stage 1	15
5.5.2	Stage 2.....	15
5.5.3	Stage 3.....	17
5.5.4	Stage 4.....	19
5.6	Procedures for Granting Variances to the Plan	20

5.7	Procedures for Enforcing Mandatory Water Use Restrictions	21
5.8	Coordination with the Regional Water Planning Groups	21
5.9	Review and Update of Drought Contingency and Water Emergency Response Plan	21

Table of Tables

Table 1. Water Conservation Goals	8
Table 2. Meter Accuracies	8
Table 3. Meter Calibration and Replacement	8

Table of Appendices

Appendix A. Definitions	22
Appendix B. Texas Commission on Environmental Quality Rules for Municipal Water Conservation and Drought Contingency Plans	26
Appendix C. Water Utility Profile	32
Appendix D. Water Conservation Annual Report for the North Texas Municipal Water District	54
Appendix E. Example Letters to Region C and Region D Water Planning Groups	66
Appendix F. Water Conservation Annual Report for the Texas Water Development Board	69

Water Management Plan

1 INTRODUCTION AND OBJECTIVES

Water supply has always been a key issue in the development of Texas. In recent years, the growing population and economic development of North Central Texas has led to increasing demands for water supplies. At the same time, local and less expensive sources of water supply are largely developed. Additional supplies to meet higher demands will be expensive and difficult to develop. It is therefore important to make the most efficient use of existing supplies. This will delay the need for new supplies, minimize the environmental impacts associated with developing new supplies, and delay the high cost of additional water supply development.

Recognizing the need for efficient use of existing water supplies, the Texas Commission on Environmental Quality (TCEQ) has developed guidelines and requirements governing the development of water conservation and drought contingency plans for public water suppliers.^{1,2} TCEQ guidelines and requirements are included in Appendix B. The best management practices established by the Water Conservation Implementation Task Force³, established pursuant to SB1094 by the 78th Legislature, were also considered in the development of the water conservation measures.

The water conservation sections of this plan include measures that are intended to result in ongoing, long-term water savings. The drought contingency and water emergency response sections of this plan address strategies designed to temporarily reduce water use in response to specific conditions.

¹ Title 30 of the Texas Administrative Code, Part 1, Chapter 288, Subchapter A, Rules 288.1 and 288.5, downloaded from [http://info.sos.state.tx.us/pls/pub/readtac\\$ext.ViewTAC?tac_view=4&ti=30&pt=1&ch=288](http://info.sos.state.tx.us/pls/pub/readtac$ext.ViewTAC?tac_view=4&ti=30&pt=1&ch=288), July 2007.

² Title 30 of the Texas Administrative Code, Part 1, Chapter 288, Subchapter B, Rule 288.20, downloaded from <http://www.tnrcc.state.tx.us/oprd/rules/pdflib/288a.pdf>, July 2007.

³ Water Conservation Implementation Task Force: "Texas Water Development Board Report 362, Water Conservation Best Management Practices Guide," prepared for the Texas Water Development Board, Austin, November 2004.

2 TEXAS COMMISSION ON ENVIRONMENTAL QUALITY RULES

2.1 Conservation Plan Requirements

The elements in the TCEQ water conservation rules covered in this plan are listed below.

TCEQ Requirement Section	TCEQ Requirement Description	WMP Section
Minimum Water Conservation Requirements Covered by this Plan		
288.2(a)(1)(A)	Utility Profile	Section 3 and Appendix C
288.2(a)(1)(C)	Specific, Quantified Goals	Section 4.2
288.2(a)(1)(D)	Accurate Metering	Sections 4.3.1
288.2(a)(1)(E)	Universal Metering	Section 4.3.2
288.2(a)(1)(F)	Determination and Control of Unaccounted Water	Section 4.3.4
288.2(a)(1)(G)	Public Education and Information Program	Section 4.5
288.2(a)(1)(H)	Non-Promotional Water Rate Structure	Section 4.6
288.2(a)(1)(I)	Reservoir System Operation Plan	Section 4.7.1
288.2(a)(1)(J)	Means of Implementation and Enforcement	Section 4.9
288.2(a)(1)(K)	Coordination with Regional Water Planning Group	Section 4.8 and Appendix E
288.2(c)	Review and Update of Plan	Section 4.10
288.2(a)(3)(F)	Considerations for Landscape Water Management Regulations	Section 4.7.4
Optional Water Conservation Requirements Covered By this Plan		
288.2(a)(2)(A)	Leak Detection, Repair, and Water Loss Accounting	Section 4.3.5
288.2(a)(2)(B)	Record Management System	Section 4.3.3
288.2(a)(2)(C)	Requirement for Water Conservation Plans by Wholesale Suppliers	Section 4.7.5
288.2(a)(3)(A)	Conservation Oriented Water Rates	Section 4.6
288.2(a)(3)(B)	Ordinances, Plumbing Codes or Rules on Water-Conserving Fixtures	Section 4.7.3
288.2(a)(3)(C)	Replacement or Retrofit of Water-Conserving Plumbing Fixtures	Section 4.7.3
288.2(a)(3)(D)	Reuse and Recycling of Wastewater	Section 4.7.2
288.2(a)(3)(G)	Monitoring Method	Section 4.4
288.2(a)(3)(H)	Additional Conservation Ordinance Provisions	Section 4.7.35.2

2.2 Drought Contingency Plan Requirements

The elements in the TCEQ drought contingency rules covered in this plan are listed below.

TCEQ Requirement Section	TCEQ Requirement Description	WMP Section
288.20(a)(1)(A)	Public Information and Feedback Program	Section 5.2
288.20(a)(1)(B)	Continuing Public Education	Section 5.3
288.20(a)(1)(C)	Coordination with Regional Water Planning Group	Section 5.8
288.20(a)(1)(D)	Information to be Monitored for Drought Response Stages	Section 5.5
288.20(a)(1)(E)	Implementation of Drought Response Stages	Section 5.5
288.20(a)(1)(F)	Water Supply and Demand Targets	Section 5.5
288.20(a)(1)(G)	Water Supply and Demand Management Measures	Section 5.5
288.20(a)(1)(H)	Variances	Section 5.6
288.20(a)(1)(I)	Enforcement	Section 5.7
288.20(c)	Updates	Section 5.9

2.3 Required Submittals

The TCEQ and North Texas Municipal Water District (NTMWD) submittal requirements relating to water conservation and drought contingency plans are listed below.

TCEQ Requirement Section	Requirement Description	Cut-Off Dates
N/A	Water Conservation Annual Report for the NTMWD (see Appendix D for example)	Due by 31 March each year
288.30(1)	TCEQ Water Conservation Plan Original Implementation and Update Requirements	Original: 1 May 2005 1 st Revision: 1 May 2009 Subsequent Revisions: Every 5 Years Revised Plans: Within 90 Days
288.30(5)	TCEQ Drought Contingency Plan Original Implementation and Update Requirements	Original: 1 May 2005 1 st Revision: 1 May 2009 Subsequent Revisions: Every 5 Years Revised Plans: Within 90 Days
288.30(10)(B)	Texas Water Development Board (TWDB) Water Conservation Plan Submission	Original: 1 May 2009 Subsequent Revisions: Every 5 Years Revised Plans: Within 90 Days

TCEQ Requirement Section	Requirement Description	Cut-Off Dates
288.30(10)(C)	TWDB Water Conservation Annual Report Submission (Form TWDB 1966, Formerly Form WRD-265)	Original: 1 May 2010 Subsequent: Annually, 1 May

A copy of this WMP will be provided to NTMWD for review and comment prior to submission to TCEQ.

3 WATER UTILITY PROFILE

The Water Utility Profile for the City of Farmersville is contained in Appendix C.

4 WATER CONSERVATION PLAN

4.1 Introduction

The objectives of this water conservation plan are as follows:

- To reduce water consumption from the levels that would prevail without conservation efforts.
- To reduce the loss and waste of water.
- To improve the efficiency in the use of water.
- To document the level of recycling and reuse in the water supply.
- To extend the life of the current water supplies by reducing the rate of growth in demand.

4.2 Specification of Water Conservation Goals

The goals for this water conservation plan include the following:

- Maintain the per capita municipal water use below the specified amount for a dry year as shown in Table 1.
- Maintain the level of unaccounted water in the system as discussed in Section 5.4 and as shown in Table 1.
- Implement and maintain a program of universal metering and meter replacement and repair, as discussed in Section 4.3.2.
- Increase efficient water usage through a water conservation ordinance, order or resolution as discussed in Section 4.9.
- Decrease waste in lawn irrigation by implementation and enforcement of landscape water management regulations, as discussed in Section 4.7.4.
- Raise public awareness of water conservation and encourage responsible public behavior by a public education and information program, as discussed in Section 4.5.
- Develop a system specific strategy to conserve water during peak demands, thereby reducing the peak use.

Table 1. Water Conservation Goals

Description	Current	5-Year Goal	10-Year Goal
Water Conservation Goals (gpcd)	145	144	142
Unaccounted Water Maximum (%)	12.00	10.00	8.5

4.3 Metering, Water Use Records, Control of Unaccounted Water, and Leak Detection

One of the key elements of water conservation is tracking water use and controlling losses through illegal diversions and leaks. It is important to carefully meter water use, detect and repair leaks in the distribution system and provide regular monitoring of unaccounted water.

4.3.1 Accurate Metering of Treated Water Deliveries

The water distribution meters shown in Table 2 shall meet the following minimum accuracy requirements.

Table 2. Meter Accuracies

Meter Type	Required Accuracy
Residential	±5%
Commercial	±5%
Industrial	±5%
Public	±5%
Wholesale	±5%

4.3.2 Metering of Customer and Public Uses and Meter Testing, Repair, and Replacement

Water distribution meters shall be calibrated and replaced as shown in Table 3 to meet the system accuracy requirements.

Table 3. Meter Calibration and Replacement

Meter Type	Calibration Period	Replacement Period
Residential	As Needed	Manufacturer Rating
Commercial	As Needed	Manufacturer Rating
Industrial	Yearly	Manufacturer Rating
Public	Yearly	Manufacturer Rating
Wholesale	Yearly	Manufacturer Rating

All uses of water shall be metered including retail, residential, commercial, industrial, wholesale, internal, public, and governmental uses.

Meters shall be replaced if they cannot maintain their stated system accuracy or if they are beyond their stated lifetime rating as determined by the manufacturer. If a meter is beyond its rated lifetime and still operates within the required accuracy, the Public Works Director may extend the life of the meter on a year-by-year basis.

4.3.3 Record Management System

The record management system shall allow for the separation of water sales into the following categories: residential, commercial, public, industrial, and wholesale categories. If the record management system does not allow for such separation then the record management system must comply by the end of 2015.

4.3.4 Determination and Control of Unaccounted Water

Unaccounted water is the difference between water delivered to the City of Farmersville from NTMWD and metered water sales to customers plus authorized but unmetered uses. (Authorized but unmetered uses would include use for fire fighting, releases for flushing of lines, uses associated with new construction, etc.) Unaccounted water can include several categories:

- Inaccuracies in customer meters. (Customer meters tend to run more slowly as they age and under-report actual use.)
- Accounts which are being used but have not yet been added to the billing system.
- Losses due to water main breaks and leaks in the water distribution system.
- Losses due to illegal connections and theft.
- Other.

Unaccounted water shall be calculated and maintained below twelve (12) percent. If unaccounted water exceeds this goal, a more intensive audit to determine the source(s) of and reduce the unaccounted water shall be conducted. The annual conservation report shall be the primary tool to report and monitor unaccounted water.

4.3.5 Leak Detection and Repair

City crews and personnel shall look for and report evidence of leaks in the water distribution system. Areas of the water distribution system exhibiting repeated leaks and line breaks should be targeted for replacement as funds are available.

4.4 Monitoring of Effectiveness and Efficiency - Annual Water Conservation Report

The Annual Water Conservation Report in Appendix D shall be used to monitor the effectiveness and efficiency of the water conservation program and to plan conservation-related activities for the next year. The annual water conservation report shall also be sent to NTMWD by March 31st of each year.

4.5 Continuing Public Education and Information Campaign

The continuing public education and information campaign on water conservation includes the following elements:

- Utilize the “Water IQ: Know Your Water” and other public education materials produced by the NTMWD.
- Insert water conservation information with water bills. Inserts will include material developed by Member Cities’ and Customers’ staff and material obtained from the TWDB, the TCEQ, and other sources.
- Encourage local media coverage of water conservation issues and the importance of water conservation.
- Notify local organizations, schools, and civic groups that Member City or Customer staff and staff of the NTMWD are available to make presentations on the importance of water conservation and ways to save water.
- Promote the *Texas Smartscape* web site (www.txsmartscape.com) and provide water conservation brochures and other water conservation materials available to the public at City Hall and other public places.
- Make information on water conservation available on the City of Farmersville website and include links to the “Water IQ: Know Your Water” website, *Texas Smartscape* website and to information on water conservation on the TWDB and TCEQ websites and other resources.

4.6 Water Rate Structure

An increasing block rate water structure shall be installed to encourage water conservation and discourage excessive use and waste of water. The rate structure shall include the following features as a minimum.

4.6.1 Residential Rate Features

- Monthly minimum charge. Up to two thousand (2,000) gallons water use with no additional charge.
- Base charge per thousand (1,000) gallons up to the approximate average residential use.
- 2nd tier (from the average to two (2) times the approximate average) at 1.25 to 2.0 times the base charge.
- 3rd tier (above two (2) times the approximate average) at 1.25 to 2.0 times the 2nd tier.

4.6.2 Commercial/Industrial Rates

Commercial/industrial rates should include at least two (2) tiers, with rates for the 2nd tier at 1.25 to 2.0 times the first tier. Higher water rates for commercial irrigation use are encouraged, but not required.

4.7 Other Water Conservation Measures

4.7.1 Reservoir System Operation Plan

The City of Farmersville purchases all its treated water from NTMWD and does not have surface water supplies to implement a system operation plan. A Reservoir System Operation Plan is not required.

4.7.2 Reuse and Recycling of Wastewater

The City of Farmersville owns its own wastewater treatment facility which is managed by NTMWD. All the treated effluent from this plant is recycled back to Lake Lavon via Elm Creek. The effluent is eventually reused by NTMWD to make-up the treated water supplies for the surrounding cities including Farmersville.

4.7.3 Ordinances, Plumbing Codes, or Rules on Water-Conserving Fixtures

The City of Farmersville has adopted the International Plumbing Code by ordinance which sets standards for water-conserving fixtures. This standard sets maximum flow rates and consumption for plumbing fixtures and fixture fittings for items such as shower heads, sink faucets, urinals, and water closets. All new plumbing fixtures installed within the City and the City's extra-territorial jurisdiction shall meet these new water-conserving requirements.

4.7.4 Landscape Water Management Measures

The following landscape water management measures shall be implemented and enforced.

- Time of day restrictions prohibiting lawn irrigation watering from 10 AM to 6 PM beginning April 1 and ending October 31 of each year.
- Prohibition of watering of impervious surfaces. (Wind driven water drift will be taken into consideration.)
- Prohibition of use of poorly maintained irrigation systems that waste water.
- Prohibition of outdoor watering during precipitation or freeze events.
- Lawn and landscape irrigation limited to twice per week.
- Requirement that all new irrigation systems be in compliance with state design and installation regulations (TAC Title 30, Part 1, Chapter 344).
- Native, drought-tolerant, or adaptive plants should be encouraged.
- Drip irrigation systems should be promoted.
- Evapotranspiration (ET)/Smart controllers that only allow sprinkler systems to irrigate when necessary should be promoted.
- Prohibiting the use of treated water to fill or refill residential, amenity, and any other natural or manmade ponds during drought conditions. A pond is considered to be a still body of water with a surface area of five hundred (500) square feet or more.
- Rain and freeze sensors and/or ET or smart controllers required on all new irrigation systems. Rain and freeze sensors and/or ET or Smart controllers must be maintained to function properly.

- Rain and freeze sensors and/or ET or smart controllers required on all existing irrigation systems by end of the year 2015.
- “At home” car washing can be done only when using a water hose with a shut-off nozzle.
- Prohibition of watering areas that have been over-seeded with cool season grasses (such as rye grass or other similar grasses), except for golf courses and public athletic fields.

4.7.5 Requirement for Water Conservation Plans by Wholesale Customers

Every contract for the wholesale sale of water that is entered into, renewed, or extended shall include a requirement that the wholesale customer and any wholesale customers of that wholesale customer develop and implement a water conservation plan meeting the requirements of Title 30, Part 1, Chapter 288, Subchapter A, Rule 288.2 of the Texas Administrative Code.¹

4.8 Coordination with Regional Water Planning Group and NTMWD

Appendix E includes an example letter sent to the Chair of the Region C water planning group. A copy of draft ordinance(s) or regulation(s) implementing the plan and the water utility profile shall be sent to NTMWD for review and comment. The adopted ordinance(s) or regulation(s) and the adopted water utility profile will be copied to the Chair of the Region C Water Planning Group and to NTMWD.

4.9 Implementation and Enforcement of the Water Conservation Plan

This plan shall be implemented and enforced by ordinance.

4.10 Review and Update of water conservation plan

This water conservation plan shall be updated at least every five (5) years. The plan will be updated as required and as appropriate based on new or updated information.

5 DROUGHT CONTINGENCY AND WATER EMERGENCY RESPONSE PLAN

5.1 Introduction

The purpose of this drought contingency and water emergency response plan is as follows:

- To conserve the available water supply in times of drought and emergency.
- To maintain supplies for domestic water use, sanitation, and fire protection.
- To protect and preserve public health, welfare, and safety.
- To minimize the adverse impacts of water supply shortages.
- To minimize the adverse impacts of emergency water supply conditions.

A drought is defined as an extended period of time when an area receives insufficient amounts of rainfall to replenish the water supply, causing water supply sources, in this case reservoirs, to be depleted. In the absence of drought response measures, water demands tend to increase during a drought due to the need for additional outdoor irrigation. The severity of a drought depends on

the degree of depletion of supplies and on the relationship of demand to available supplies. The NTMWD considers a drought to end when all of its supply reservoirs refill to the conservation storage pool.

5.2 Provisions to Inform the Public and Opportunity for Public Input

The City of Farmersville shall provide opportunity for public input in the development or update of this drought contingency and water emergency response plan by the following means:

- Providing written notice of the proposed plan and the opportunity to comment on the plan.
- Making the draft plan available on the City's website.
- Providing the draft plan to anyone requesting a copy.
- Holding a public meeting.

5.3 Provisions for Continuing Public Education and Information

The City of Farmersville shall inform and educate the public about the drought contingency and water emergency response plan by the following means:

- Preparing a bulletin describing the plan and making it available at city hall and other appropriate locations.
- Making the plan available to the public through the City's website.
- Notifying local organizations, schools, and civic groups that staff are available to make presentations on the drought contingency and water emergency response plan (usually in conjunction with presentations on water conservation programs).

At any time that the drought contingency and water emergency response plan is activated or the drought stage or water emergency response stage changes, the City of Farmersville shall notify local media of the issues, the drought/water emergency response stage (if applicable), and the specific actions required of the public. This information shall also be publicized on the City's web site. Additionally, billing inserts may also be used as appropriate.

5.4 Initiation and Termination of Drought or Water Emergency Response Stages

5.4.1 Initiation of a Drought or Water Emergency Response Stage

The City Manager or official designee may order the implementation of a drought or water emergency response stage when one or more of the trigger conditions for that stage is met. The following actions will be taken when a drought or water emergency response stage is initiated:

- The public will be notified through local media and the City's web site.
- Wholesale customers and the NTMWD will be notified by e-mail with a follow-up letter or fax that provides details of the reasons for initiation of the drought/water emergency response stage.

- If any mandatory provisions of the drought contingency and water emergency response plan are activated, the City of Farmersville will notify the Executive Director of the TCEQ and the Executive Director of the NTMWD within five (5) business days.

The City Manager or official designee may decide not to order the implementation of a drought response stage or water emergency even though one or more of the trigger criteria for the stage are met. Factors which could influence such a decision include, but are not limited to, the time of the year, weather conditions, the anticipation of replenished water supplies, or the anticipation that additional facilities will become available to meet needs.

5.4.2 Termination of a Drought/Water Emergency Response Stage

The City Manager or official designee may order the termination of a drought or water emergency response stage when the conditions for termination are met or at their discretion. The following actions will be taken when a drought or emergency response stage is terminated:

- The public will be notified through local media and the City's web site.
- Wholesale customers and the NTMWD will be notified by e-mail with a follow-up letter or fax.
- If any mandatory provisions of the drought contingency and water emergency response plan that have been activated are terminated, City of Farmersville will notify the Executive Director of the TCEQ and the Executive Director of the NTMWD within five (5) business days.

The City Manager or official designee may decide not to order the termination of a drought or water emergency response stage even though the conditions for termination of the stage are met. Factors which could influence such a decision include, but are not limited to, the time of the year, weather conditions, or the anticipation of potential changed conditions that warrant the continuation of the drought stage.

5.5 Drought Contingency and Water Emergency Response Stages and Measures

There are five (5) levels indicating different stages of drought contingency and water emergency preparedness. The City of Farmersville, at the direction of the Public Works Director, shall install signs near city limit entrances that indicate the drought contingency and water emergency stages as follows:

Stage Number	Sign Background Color	Sign Text	Text Color
0	Green	Stage 0	White
1	Yellow	Stage 1	Black
2	Orange	Stage 2	White
3	Red	Stage 3	White
4	Black	Stage 4	White

5.5.1 Stage 1

5.5.1.1 Initiation and Termination Conditions for Stage 1

- The NTMWD has initiated Stage 1.
- The City's water demand exceeds ninety (90) percent of the amount that can be delivered to customers for three consecutive days.
- City's water demand for all or part of the delivery system approaches delivery capacity because delivery capacity is inadequate.
- Supply source becomes contaminated.
- City's water supply system is unable to deliver water due to the failure or damage of major water system components.

Stage 1 may terminate when NTMWD terminates its Stage 1 condition or when the circumstances that caused the initiation of Stage 1 no longer prevail.

5.5.1.2 Goal for Use Reduction and Actions Available under Stage 1

Stage 1 is intended to raise public awareness of potential drought or water emergency problems. The goal for water use reduction under Stage 1 is a two (2) percent reduction. The City Manager or official designee may order the implementation of any of the actions listed below, as deemed necessary:

- Request voluntary reductions in water use by the public and by wholesale customers.
- Notify wholesale customers of actions being taken and request implementation of similar procedures.
- Increase public education efforts on ways to reduce water use.
- Review the problems that caused the initiation of Stage 1.
- Intensify efforts on leak detection and repair.
- Reduce non-essential city government water use. (Examples include street cleaning, vehicle washing, operation of ornamental fountains, etc.)
- Notify major water users and work with them to achieve voluntary water use reductions.
- Reduce city water use for landscape irrigation.
- Ask the public to follow voluntary landscape watering schedules.

5.5.2 Stage 2

Initiation and Termination Conditions for Stage 2

- The NTMWD has initiated Stage 2.
- Supplier's water demand exceeds ninety-five (95) percent of the amount that can be delivered to customers for three consecutive days.

- Supplier's water demand for all or part of the delivery system equals delivery capacity because delivery capacity is inadequate.
- Supply source becomes contaminated.
- Supplier's water supply system is unable to deliver water due to the failure or damage of major water system components.

Stage 2 may terminate when NTMWD terminates its Stage 2 condition or when the circumstances that caused the initiation of Stage 2 no longer prevail.

5.5.2.1 Goal for Use Reduction and Actions Available under Stage 2

The goal for water use reduction under Stage 2 is a five (5) percent reduction. The City Manager or official designee may order the implementation of any of the actions listed below, as deemed necessary. Measures described as "requires notification to TCEQ" impose mandatory requirements on customers. The City shall notify TCEQ and NTMWD within five business days if these measures are implemented:

- Continue the following actions set by Stage 1
 - Notify wholesale customers of actions being taken and request implementation of similar procedures.
 - Increase public education efforts on ways to reduce water use.
 - Intensify efforts on leak detection and repair.
 - Notify major water users and work with them to achieve voluntary water use reductions.
- Review the problems that caused the initiation of Stage 2.
- Initiate engineering studies to evaluate alternatives should conditions worsen.
- Halt non-essential city government water use.
 - Street cleaning that requires water.
 - Ornamental fountains.
 - Reduce Splash Pad operational time by at least thirty (30) percent.
- Encourage the public to wait until the current drought or emergency situation has passed before establishing new landscaping.
- ** Limit landscape watering with sprinklers or irrigation systems to no more than two (2) days per week. Automatic irrigation systems may only be utilized during City-wide solid waste disposal (trash) days which are typically Monday and Thursday. The following exceptions apply:
 - Landscape associated with new construction may be watered as necessary for thirty (30) days from the date of the certificate of occupancy.
 - Foundations, new landscaping, new plantings (first year) of shrubs, and trees may be watered for up to two (2) hours on any day by a hand-held hose, a soaker hose, or a dedicated zone using a drip irrigation system.
 - Golf courses may water greens and tee boxes without restrictions.
 - Locations using other sources of water supply for irrigation may irrigate without restrictions.

- Registered and properly functioning ET/Smart irrigation systems and drip irrigation systems may irrigate without restrictions.
- ** Restrict landscape and lawn irrigation from 10 AM to 6 PM beginning April 1 through October 31 of each year.
- ** Prohibit planting of cool season grasses (such as rye grass or other similar grasses) that intensify cool season water requirements.

(Items identified by ** mandates the City to notify TCEQ of restrictions)

5.5.3 Stage 3

5.5.3.1 Initiation and Termination Conditions for Stage 3

- The NTMWD has initiated Stage 3.
- City's water demand exceeds ninety-eight (98) percent of the amount that can be delivered to customers for three consecutive days.
- City's water demand for all or part of the delivery system exceeds delivery capacity because delivery capacity is inadequate.
- Supply source becomes contaminated.
- City's water supply system is unable to deliver water due to the failure or damage of major water system components.

Stage 3 may terminate when NTMWD terminates its Stage 3 condition or when the circumstances that caused the initiation of Stage 3 no longer prevail.

5.5.3.2 Goals for Use Reduction and Actions Available under Stage 3

The goal for water use reduction under Stage 3 is ten (10) percent.

The City Manager or official designee shall implement any action(s) required by NTMWD. In addition, the City Manager or official designee may order the implementation of any of the actions listed below, as deemed necessary. Measures described as "requires notification to TCEQ" impose mandatory requirements on customers. The supplier must notify TCEQ and NTMWD within five (5) business days if these measures are implemented:

- Continue the following actions set by Stage 1
 - Notify wholesale customers of actions being taken and request implementation of similar procedures.
 - Increase public education efforts on ways to reduce water use.
 - Intensify efforts on leak detection and repair.
 - Notify major water users and work with them to achieve voluntary water use reductions.
- Continue the following actions set by Stage 2
 - Halt non-essential city government water use.
 - Street cleaning.

- Initiate engineering studies to evaluate alternatives should conditions worsen.
- Encourage the public to wait until the current drought or emergency situation has passed before establishing new landscaping.
- Review the problems that caused the initiation of Stage 3.
- Implement viable alternative water supply strategies.
- Halt non-essential city government water use.
 - Reduce Splash Pad operational time by at least fifty (50) percent.
 - Washing of city vehicles.
- ** Initiate mandatory water use restrictions as follows:
 - Prohibit hosing of paved areas, buildings, or windows. (Pressure washing of impervious surfaces is allowed.)
 - Prohibit operation of all ornamental fountains or other amenity impoundments to the extent they use treated water.
 - Prohibit washing or rinsing of vehicles by hose except with a hose end cutoff nozzle.
 - Prohibit using water in such a manner as to allow runoff or other waste.
- ** Limit landscape watering with sprinklers or irrigation systems at each service address to once every seven (7) days. Automatic irrigation systems may only be utilized during each addressee's solid waste disposal (trash) day which is typically either Monday or Thursday. Exceptions are as follows:
 - Between November 1 and March 31 additionally limit landscape watering with sprinklers or irrigation systems at each service address to once every fourteen (14) days
 - Foundations, new landscaping, new plantings (first year) of shrubs, and trees may be watered for up to two (2) hours on any day by a hand-held hose, a soaker hose, or a dedicated zone using a drip irrigation system.
 - Golf courses may water greens and tee boxes without restrictions.
 - Public athletic fields used for competition may be watered twice per week.
 - Locations using other sources of water supply for irrigation may irrigate without restrictions. Recommend the use of signs to inform the public that irrigation is provided by other sources.
 - Registered and properly functioning ET/Smart irrigation systems and drip irrigation systems may irrigate without restrictions.
- ** Prohibit hydroseeding, hydromulching, and sprigging.
- ** Existing swimming pools may not be drained and refilled (except to replace normal water loss).
- ** Initiate a rate surcharge as requested by NTMWD.
- ** Initiate a rate surcharge for all water use over a certain level.
- ** If NTMWD has imposed a reduction in water available to Member Cities and Customers, impose the same percent reduction on wholesale customers.
- ** Prohibit watering of golf courses using treated water, except as needed to keep greens and tee boxes alive.

(Items identified by ** mandates the City to notify TCEQ of restrictions)

5.5.4 Stage 4

5.5.4.1 Initiation and Termination Conditions for Stage 4

- The NTMWD has initiated Stage 4.
- City's water demand exceeds the amount that can be delivered to customers.
- City's water demand for all or part of the delivery system seriously exceeds delivery capacity because the delivery capacity is inadequate.
- Supply source becomes contaminated.
- City's water supply system is unable to deliver water due to the failure or damage of major water system components.

Stage 4 may terminate when NTMWD terminates its Stage 4 condition or when the circumstances that caused the initiation of Stage 4 no longer prevail.

5.5.4.2 Goals for Use Reduction and Actions Available under Stage 4

The goal for water use reduction under Stage 4 is a reduction of whatever amount is necessary as established by NTMWD.

The City Manager or official designee must implement any action(s) required by NTMWD. Measures described as "requires notification to TCEQ" impose mandatory requirements on member cities and customers. The supplier must notify TCEQ and NTMWD within five (5) business days if these measures are implemented.

- Continue the following actions set by Stage 1
 - Notify wholesale customers of actions being taken and request implementation of similar procedures.
 - Increase public education efforts on ways to reduce water use.
 - Intensify efforts on leak detection and repair.
 - Notify major water users and work with them to achieve voluntary water use reductions.
- Continue the following actions set by Stage 2
 - Halt non-essential city government water use.
 - Street cleaning.
 - Initiate engineering studies to evaluate alternatives should conditions worsen.
- Continue the following actions set by Stage 3
 - Implement viable alternative water supply strategies.
 - ** Initiate mandatory water use restrictions as follows:
 - Prohibit hosing of paved areas, buildings, or windows. (Pressure washing of impervious surfaces is allowed.)
 - Prohibit operation of all ornamental fountains or other amenity impoundments to the extent they use treated water.
 - Prohibit using water in such a manner as to allow runoff or other waste.
 - ** Prohibit hydroseeding, hydromulching, and sprigging.

- ** Initiate a rate surcharge as requested by NTMWD.
 - ** Initiate a rate surcharge for all water use over a certain level.
 - ** If NTMWD has imposed a reduction in water available to Member Cities and Customers, impose the same percent reduction on wholesale customers.
 - ** Prohibit watering of golf courses using treated water, except as needed to keep greens and tee boxes alive.
- Halt the operation of the Splash Pad.
- ** Prohibit the irrigation of new landscaping using treated water.
- ** – Prohibit washing of vehicles except as necessary for health, sanitation, or safety reasons.
- ** Prohibit commercial and residential landscape watering, except that foundations and trees may be watered for two (2) hours on any day with a hand-held hose, a soaker hose, or a dedicated zone using a drip irrigation system. ET/Smart irrigation systems are not exempt from this requirement.
- ** Prohibit golf course watering with treated water except for greens and tee boxes.
- ** Prohibit the permitting of private pools. Pools already permitted may be completed and filled with water. Existing private and public pools may add water to maintain pool levels but may not be drained and refilled.
- ** Require all commercial water users to reduce water use by a percentage established by the City Manager or official designee.
- ** If NTMWD has imposed a reduction in water available to Member Cities and Customers, impose the same percent reduction on wholesale customers.
- ** Initiate a rate surcharge for all water use over normal rates for all water use.
- **(Items identified by ** mandates the City to notify TCEQ of restrictions)**

5.6 Procedures for Granting Variances to the Plan

The City Manager may grant temporary variances for existing water uses otherwise prohibited under this drought contingency and water emergency response plan if one or more of the following conditions are met:

- Failure to grant such a variance would cause an emergency condition adversely affecting health, sanitation, or fire safety for the public or the person or entity requesting the variance.
- Compliance with this plan cannot be accomplished due to technical or other limitations.
- Alternative methods that achieve the same level of reduction in water use can be implemented.

Variances shall be granted or denied at the discretion of the City Manager. All petitions for variances should be in writing and should include the following information:

- Name and address of the petitioners.
- Purpose of water use.
- Specific provisions from which relief is requested.
- Detailed statement of the adverse effect of the provision from which relief is requested.
- Description of the relief requested.

- Period of time for which the variance is sought.
- Alternative measures that will be taken to reduce water use.
- Other pertinent information.

5.7 Procedures for Enforcing Mandatory Water Use Restrictions

Mandatory water use restrictions may be imposed in Stage 2, Stage 3 and Stage 4 drought contingency and water emergency response stages. The penalties associated with the mandatory water use restrictions shall be established by ordinance.

5.8 Coordination with the Regional Water Planning Groups

Appendix E includes a copy of a letter sent to the Chair of the Region C water planning group with this model drought contingency and water emergency response plan.

The City shall send a draft of its ordinance(s) or other regulation(s) implementing this plan to NTMWD for their review and comment. The City shall also send the final ordinance(s) or other regulation(s) to NTMWD.

5.9 Review and Update of Drought Contingency and Water Emergency Response Plan

As required by TCEQ rules, the City of Farmersville shall review the drought contingency and water emergency response plan every five (5) years. The plan shall be updated as appropriate based on new or updated information.

Appendix A. Definitions

The following words and terms, when used in this chapter, shall have the following meanings, unless the context clearly indicates otherwise.

Agricultural or Agriculture: Any of the following activities:

- (A) cultivating the soil to produce crops for human food, animal feed, or planting seed or for the production of fibers;
- (B) the practice of floriculture, viticulture, silviculture, and horticulture, including the cultivation of plants in containers or non-soil media by a nursery grower;
- (C) raising, feeding, or keeping animals for breeding purposes or for the production of food or fiber, leather, pelts, or other tangible products having a commercial value;
- (D) raising or keeping equine animals;
- (E) wildlife management; and
- (F) planting cover crops, including cover crops cultivated for transplantation, or leaving land idle for the purpose of participating in any governmental program or normal crop or livestock rotation procedure.

Agricultural Use: The use of water for businesses involving agriculture, including irrigation.

Commercial Use: The use of water for businesses involving goods or services that do not convert materials of a lower order of value into forms having greater usability and commercial value.

Conservation: Those practices, techniques, and technologies that reduce the consumption of water, reduce the loss or waste of water, improve the efficiency in the use of water, or increase the recycling and reuse of water so that a water supply is made available for future or alternative uses.

Drought Contingency Plan: A strategy or combination of strategies for temporary supply and demand management responses to temporary and potentially recurring water supply shortages and other water supply emergencies. A drought contingency plan may be a separate document identified as such or may be contained within another water management document(s).

Industrial Use: The use of water in processes designed to convert materials of a lower order of value into forms having greater usability and commercial value, commercial fish production, and the development of power by means other than hydroelectric, but does not include agricultural use.

Irrigation: The agricultural use of water for the irrigation of crops, trees, and pastureland, including, but not limited to, golf courses and parks which do not receive water through a municipal distribution system.

Irrigation Water Use Efficiency: The percentage of that amount of irrigation water which is beneficially used by agriculture crops or other vegetation relative to the amount of water diverted from the source(s) of supply. Beneficial uses of water for irrigation purposes

include, but are not limited to, evapotranspiration needs for vegetative maintenance and growth, salinity management, and leaching requirements associated with irrigation.

Mining Use: The use of water for mining processes including hydraulic use, drilling, washing sand and gravel, and oil field repressuring.

Municipal per Capita Water Use: The sum total of water diverted into a water supply system for residential, commercial, and public and institutional uses divided by actual population served.

Municipal Use: The use of potable water within or outside a municipality and its environs whether supplied by a person, privately owned utility, political subdivision, or other entity as well as the use of sewage effluent for certain purposes, including the use of treated water for domestic purposes, fighting fires, sprinkling streets, flushing sewers and drains, watering parks and parkways, and recreational purposes, including public and private swimming pools, the use of potable water in industrial and commercial enterprises supplied by a municipal distribution system without special construction to meet its demands, and for the watering of lawns and family gardens.

Municipal Use in Gallons per Capita per Day: The total average daily amount of water diverted or pumped for treatment for potable use by a public water supply system. The calculation is made by dividing the water diverted or pumped for treatment for potable use by population served. Indirect reuse volumes shall be credited against total diversion volumes for the purpose of calculating gallons per capita per day for targets and goals.

Nursery Grower: A person engaged in the practice of floriculture, viticulture, silviculture, and horticulture, including the cultivation of plants in containers or nonsoil media, who grows more than 50% of the products that the person either sells or leases, regardless of the variety sold, leased, or grown. For the purpose of this definition, grow means the actual cultivation or propagation of the product beyond the mere holding or maintaining of the item prior to sale or lease, and typically includes activities associated with the production or multiplying of stock such as the development of new plants from cuttings, grafts, plugs, or seedlings.

Pollution: The alteration of the physical, thermal, chemical, or biological quality of, or the contamination of, any water in the state that renders the water harmful, detrimental, or injurious to humans, animal life, vegetation, or property, or to the public health, safety, or welfare, or impairs the usefulness or the public enjoyment of the water for any lawful or reasonable purpose.

Public Use: The use of water internally by a public water supplier.

Public Water Supplier: An individual or entity that supplies water to the public for human consumption.

Regional Water Planning Group: A group established by the Texas Water Development Board to prepare a regional water plan under Texas Water Code, §16.053.

Residential Use: The use of water for domicile purposes.

Retail Public Water Supplier: An individual or entity that for compensation supplies water to the public for human consumption. The term does not include an individual or entity that supplies water to itself or its employees or tenants when that water is not resold to or used by others.

Reuse: The authorized use for one or more beneficial purposes of use of water that remains unconsumed after the water is used for the original purpose of use and before that water is either disposed of or discharged or otherwise allowed to flow into a watercourse, lake, or other body of state-owned water.

Water Conservation Plan: A strategy or combination of strategies for reducing the volume of water withdrawn from a water supply source, for reducing the loss or waste of water, for maintaining or improving the efficiency in the use of water, for increasing the recycling and reuse of water, and for preventing the pollution of water. A water conservation plan may be a separate document identified as such or may be contained within another water management document(s).

Wholesale Public Water Supplier: An individual or entity that for compensation supplies water to another for resale to the public for human consumption. The term does not include an individual or entity that supplies water to itself or its employees or tenants as an incident of that employee service or tenancy when that water is not resold to or used by others, or an individual or entity that conveys water to another individual or entity, but does not own the right to the water which is conveyed, whether or not for a delivery fee.

Wholesale Use: The use of water delivered to a wholesale public water supplier.

Appendix B. Texas Commission on Environmental Quality Rules for Municipal Water
Conservation and Drought Contingency Plans

Texas Administrative Code

<u>TITLE 30</u>	ENVIRONMENTAL QUALITY
<u>PART 1</u>	TEXAS COMMISSION ON ENVIRONMENTAL QUALITY
<u>CHAPTER 288</u>	WATER CONSERVATION PLANS, DROUGHT CONTINGENCY PLANS, GUIDELINES AND REQUIREMENTS
<u>SUBCHAPTER A</u>	WATER CONSERVATION PLANS
RULE §288.2	Water Conservation Plans for Municipal Uses by Public Water Suppliers

-
- (a) A water conservation plan for municipal water use by public water suppliers shall provide information in response to the following. If the plan does not provide information for each requirement, the public water supplier shall include in the plan an explanation of why the requirement is not applicable.
- (1) Minimum requirements. All water conservation plans for municipal uses by public drinking water suppliers must include the following elements:
- (A) a utility profile including, but not limited to, information regarding population and customer data, water use data, water supply system data, and wastewater system data;
 - (B) until May 1, 2005, specification of conservation goals including, but not limited to, municipal per capita water use goals, the basis for the development of such goals, and a time frame for achieving the specified goals;
 - (C) beginning May 1, 2005, specific, quantified five-year and ten-year targets for water savings to include goals for water loss programs and goals for municipal use, in gallons per capita per day. The goals established by a public water supplier under this subparagraph are not enforceable;
 - (D) metering device(s), within an accuracy of plus or minus 5.0% in order to measure and account for the amount of water diverted from the source of supply;
 - (E) a program for universal metering of both customer and public uses of water, for meter testing and repair, and for periodic meter replacement;
 - (F) measures to determine and control unaccounted-for uses of water (for example, periodic visual inspections along distribution lines; annual or monthly audit of the water system to determine illegal connections; abandoned services; etc.);
 - (G) a program of continuing public education and information regarding water conservation;
 - (H) a water rate structure which is not "promotional," i.e., a rate structure which is cost-based and which does not encourage the excessive use of water;
 - (I) a reservoir systems operations plan, if applicable, providing for the coordinated operation of reservoirs owned by the applicant within a common watershed or river basin in order to optimize available water supplies; and
 - (J) a means of implementation and enforcement which shall be evidenced by:
 - (i) a copy of the ordinance, resolution, or tariff, indicating official adoption of the water conservation plan by the water supplier; and
 - (ii) a description of the authority by which the water supplier will implement and

- enforce the conservation plan; and
 - (K) documentation of coordination with the regional water planning groups for the service area of the public water supplier in order to ensure consistency with the appropriate approved regional water plans.
- (2) Additional content requirements. Water conservation plans for municipal uses by public drinking water suppliers serving a current population of 5,000 or more and/or a projected population of 5,000 or more within the next ten years subsequent to the effective date of the plan must include the following elements:
- (A) a program of leak detection, repair, and water loss accounting for the water transmission, delivery, and distribution system in order to control unaccounted-for uses of water;
 - (B) a record management system to record water pumped, water deliveries, water sales, and water losses which allows for the desegregation of water sales and uses into the following user classes:
 - (i) residential;
 - (ii) commercial;
 - (iii) public and institutional; and
 - (iv) industrial;
 - (C) a requirement in every wholesale water supply contract entered into or renewed after official adoption of the plan (by either ordinance, resolution, or tariff), and including any contract extension, that each successive wholesale customer develop and implement a water conservation plan or water conservation measures using the applicable elements in this chapter. If the customer intends to resell the water, then the contract between the initial supplier and customer must provide that the contract for the resale of the water must have water conservation requirements so that each successive customer in the resale of the water will be required to implement water conservation measures in accordance with the provisions of this chapter.
- (3) Additional conservation strategies. Any combination of the following strategies shall be selected by the water supplier, in addition to the minimum requirements in paragraphs (1) and (2) of this subsection, if they are necessary to achieve the stated water conservation goals of the plan. The commission may require that any of the following strategies be implemented by the water supplier if the commission determines that the strategy is necessary to achieve the goals of the water conservation plan:
- (A) conservation-oriented water rates and water rate structures such as uniform or increasing block rate schedules, and/or seasonal rates, but not flat rate or decreasing block rates;
 - (B) adoption of ordinances, plumbing codes, and/or rules requiring water-conserving plumbing fixtures to be installed in new structures and existing structures undergoing substantial modification or addition;
 - (C) a program for the replacement or retrofit of water-conserving plumbing fixtures in existing structures;
 - (D) reuse and/or recycling of wastewater and/or graywater;
 - (E) a program for pressure control and/or reduction in the distribution system and/or for customer connections;
 - (F) a program and/or ordinance(s) for landscape water management;

- (G) a method for monitoring the effectiveness and efficiency of the water conservation plan; and
 - (H) any other water conservation practice, method, or technique which the water supplier shows to be appropriate for achieving the stated goal or goals of the water conservation plan.
- (b) A water conservation plan prepared in accordance with 31 TAC §363.15 (relating to Required Water Conservation Plan) of the Texas Water Development Board and substantially meeting the requirements of this section and other applicable commission rules may be submitted to meet application requirements in accordance with a memorandum of understanding between the commission and the Texas Water Development Board.
- (c) Beginning May 1, 2005, a public water supplier for municipal use shall review and update its water conservation plan, as appropriate, based on an assessment of previous five-year and ten-year targets and any other new or updated information. The public water supplier for municipal use shall review and update the next revision of its water conservation plan not later than May 1, 2009, and every five years after that date to coincide with the regional water planning group.

Source Note: The provisions of this §288.2 adopted to be effective May 3, 1993, 18 TexReg 2558; amended to be effective February 21, 1999, 24 TexReg 949; amended to be effective April 27, 2000, 25 TexReg 3544; amended to be effective October 7, 2004, 29 TexReg 9384.

Texas Administrative Code

<u>TITLE 30</u>	ENVIRONMENTAL QUALITY
<u>PART 1</u>	TEXAS COMMISSION ON ENVIRONMENTAL QUALITY
<u>CHAPTER 288</u>	WATER CONSERVATION PLANS, DROUGHT CONTINGENCY PLANS, GUIDELINES AND REQUIREMENTS
<u>SUBCHAPTER B</u>	DROUGHT CONTINGENCY PLANS
RULE §288.20	Drought Contingency Plans for Municipal Uses by Public Water Suppliers

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- (a) A drought contingency plan for a retail public water supplier, where applicable, must include the following minimum elements.
- (1) Minimum requirements. Drought contingency plans must include the following minimum elements.
- (A) Preparation of the plan shall include provisions to actively inform the public and affirmatively provide opportunity for public input. Such acts may include, but are not limited to, having a public meeting at a time and location convenient to the public and providing written notice to the public concerning the proposed plan and meeting.
- (B) Provisions shall be made for a program of continuing public education and information regarding the drought contingency plan.
- (C) The drought contingency plan must document coordination with the regional water planning groups for the service area of the retail public water supplier to ensure consistency with the appropriate approved regional water plans.
- (D) The drought contingency plan must include a description of the information to be monitored by the water supplier, and specific criteria for the initiation and termination of drought response stages, accompanied by an explanation of the rationale or basis for such triggering criteria.
- (E) The drought contingency plan must include drought or emergency response stages providing for the implementation of measures in response to at least the following situations:
- (i) reduction in available water supply up to a repeat of the drought of record;
- (ii) water production or distribution system limitations;
- (iii) supply source contamination; or
- (iv) system outage due to the failure or damage of major water system components (e.g., pumps).
- (F) The drought contingency plan must include the specific, quantified targets for water use reductions to be achieved during periods of water shortage and drought. The entity preparing the plan shall establish the targets. The goals established by the entity under this subparagraph are not enforceable.
- (G) The drought contingency plan must include the specific water supply or water demand management measures to be implemented during each stage of the plan including, but not limited to, the following:
- (i) curtailment of non-essential water uses; and

- (ii) utilization of alternative water sources and/or alternative delivery mechanisms with the prior approval of the executive director as appropriate (e.g., interconnection with another water system, temporary use of a non-municipal water supply, use of reclaimed water for non-potable purposes, etc.).
- (H) The drought contingency plan must include the procedures to be followed for the initiation or termination of each drought response stage, including procedures for notification of the public.
- (I) The drought contingency plan must include procedures for granting variances to the plan.
- (J) The drought contingency plan must include procedures for the enforcement of any mandatory water use restrictions, including specification of penalties (e.g., fines, water rate surcharges, discontinuation of service) for violations of such restrictions.
- (2) Privately-owned water utilities. Privately-owned water utilities shall prepare a drought contingency plan in accordance with this section and incorporate such plan into their tariff.
- (3) Wholesale water customers. Any water supplier that receives all or a portion of its water supply from another water supplier shall consult with that supplier and shall include in the drought contingency plan appropriate provisions for responding to reductions in that water supply.
- (b) A wholesale or retail water supplier shall notify the executive director within five business days of the implementation of any mandatory provisions of the drought contingency plan.
- (c) The retail public water supplier shall review and update, as appropriate, the drought contingency plan, at least every five years, based on new or updated information, such as the adoption or revision of the regional water plan.

Source Note: The provisions of this §288.20 adopted to be effective February 21, 1999, 24 TexReg 949; amended to be effective April 27, 2000, 25 TexReg 3544; amended to be effective October 7, 2004, 29 TexReg 9384.

Appendix C. Water Utility Profile
(TCEQ Form 10218)

Texas Commission on Environmental Quality



**UTILITY PROFILE & WATER CONSERVATION PLAN
REQUIREMENTS
FOR MUNICIPAL WATER USE BY PUBLIC WATER
SUPPLIERS**

This form is provided to assist entities in water conservation plan development for municipal water use by a retail public water supplier. Information from this form should be included within a water conservation plan for municipal use. If you need assistance in completing this form or in developing your plan, please contact the conservation staff of the Resource Protection Team in the Water Supply Division at (512) 239-4691.

GENERAL DATA

Name of Entity	City of Farmersville
Address & Zip	205 South Main Street, Farmersville, Texas, 75442
Telephone Number	972-782-6151
Facsimile Number	972-782-6604
Form Completed By	Benjamin (Ben) L. White
Title	Interim City Manager/Public Works Director
Signature	
Date of Signature	

**RESPONSIBLE PARTY FOR WATER CONSERVATION PROGRAM
IMPLEMENTATION**

Name	Benjamin (Ben) L. White
Phone Number	972-782-6151

UTILITY PROFILE

I. POPULATION AND CUSTOMER DATA

A. Population and Service Area Data

Index	Question or Task Description	Answer
1	Attach a copy of your service-area map and, if applicable, a copy of your Certificate of Convenience and Necessity (CCN).	See service-area map and CCN later in this utility profile.
2	Service area size (square miles)	40 miles
3	Current population of service area	3516
4a	Current water population served	3516

Index	Question or Task Description	Answer	
4b	Current wastewater population served	2,698	
5	Population served by water utility for the previous five years	2007	3,365
		2008	3,375
		2009	3,417
		2010	3,392
		2011	3,393
6	Projected population for service area in the following decades	2010	3,392
		2020	4,072
		2030	4,940
		2040	5,775
		2050	7,040
7	List source/method for the calculation of current and projected population	US Census 2010 City of Farmersville	

B. Active Connections

- Current number of active connections. Check whether multi-family service is counted as Residential ___ or Commercial X

Treated Water Users	Metered	Not-Metered	Total
Residential	1125	0	1125
Commercial	174	0	174
Industrial	30	0	30
Other (Public)	14	0	14

- List the net number of new connections per year for most recent three years:

Year	2009	2010	2011
Residential	-5	-20	-4
Commercial	0	-1	-2
Industrial	0	3	3
Other (Public)	0	0	-4

C. High Volume Customers

List annual water use for the five highest volume customers (indicate if treated or raw water delivery)

Position	Customer	Use (1,000gal./yr.)	Treated/Raw Water
1	Farmersville High School Football Field	5,463	Treated
2	Texas Sterling	4,941	Treated
3	Farmersville High School Baseball Field	3,070	Treated

Position	Customer	Use (1,000gal./yr.)	Treated/Raw Water
4	Texas Sterling	2,820	Treated
5	City of Farmersville, JW Spain Athletic Complex	2,792	Treated

II. WATER USE DATA FOR SERVICE AREA

A. Water Accounting Data

1. Amount of water use for previous five years (in 1,000 gal.):

Please indicate: Diverted Water X Treated Water

Year	2007	2008	2009	2010	2011
January	12,850	16,549	15,973	12,386	16,943
February	13,667	11,421	10,073	11,116	10,132
March	14,132	14,594	14,194	11,885	16,083
April	13,652	13,756	16,752	12,669	16,264
May	13,877	18,002	13,348	17,086	13,615
June	15,663	20,767	28,272	30,285	28,333
July	13,896	36,580	40,766	24,574	41,804
August	22,412	34,130	23,653	41,810	49,938
September	17,833	19,761	18,861	18,767	30,130
October	15,001	19,609	13,706	17,880	24,609
November	14,333	14,819	11,534	13,325	16,749
December	13,339	14,358	13,252	14,347	15,024
Total	180,655	234,346	220,384	226,130	279,624

Indicate how the above figures were determined (e.g., from a master meter located at the point of a diversion from the source or located at a point where raw water enters the treatment plant, or from water sales).

From a master meter located at the point of a diversion.

2. Amount of water (in 1,000 gallons) delivered (sold) as recorded by the following account types for the past five years.

Year Sold	Residential	Commercial	Industrial	Wholesale	Other	Total
2007	87,541	35,509	2,791	45,147	1,574	172,562
2008	98,658	30,243	4,931	76,551	2,860	213,243
2009	83,398	28,039	3,099	67,344	3,425	185,305
2010	82,152	27,620	6,491	97,232	4,655	218,150
2011	96,501	30,714	18,564	106,518	5,802	258,099

3. List previous five years records for water loss (the difference between water diverted (or treated) and water delivered (or sold))

Year	Amount (Gallon)	Percent Loss (%)
2007	8,093	4.48
2008	21,103	9.01
2009	35,079	15.92
2010	7,980	3.53
2011	21,525	7.70

4. Municipal water use for previous five years:

Year Pumped	Population	Total Water Diverted or Pumped for Treatment (1,000 gal.)
2007	3,365	180,655
2008	3,375	234,346
2009	3,417	220,384
2010	3,392	226,130
2011	3,393	279,624

B. Projected Water Demands

If applicable, attach projected water supply demands for the next ten years using information such as population trends, historical water use, and economic growth in the service area over the next ten years and any additional water supply requirement from such growth.

Year	Population	Total Water Diverted or Pumped for Treatment (1,000 gal.)
2012	3,389	278,148
2013	3,429	278,733
2014	3,469	280,535
2015	3,509	281,039
2016	3,593	285,030
2017	3,677	288,970
2018	3,761	291,486
2019	3,845	294,804
2020	3,930	298,065
2021	4,008	301,008

III. WATER SUPPLY SYSTEM DATA

A. Water Supply Sources

List all current water supply sources and the amounts authorized with each:

Type	Source	Amount Authorized
Surface Water	Not applicable	0 acre-feet
Groundwater	Not applicable	0 acre-feet
Contracts	North Texas Municipal Water District	860.72 acre-feet 280,467,000 gallons
Other	Not applicable	0 acre-feet

B. Treatment and Distribution System

Index	Question or Task Description	Answer
1	Design daily capacity of system	Not applicable, treated water by NTMWD
2a	Elevated Storage Capacity	1,000 MG
2b	Ground Storage Capacity	500 MG
3a	If surface water, do you recycle filter backwash to the head of the plant?	Not Applicable
3b	If yes, approximately how much?	Not Applicable
4	Please attach a description of the water system. Include the number of treatment plants, wells, and storage tanks. If possible, include a sketch of the system layout.	See attachment at the end of this section.

IV. WASTEWATER SYSTEM DATA

A. Wastewater System Data

Index	Question or Task Description	Answer
1	Design capacity of wastewater treatment plant(s)	Plant No. 1 – 0.225 MGD Plant No. 2 – 0.530 MGD
2a	Is treated effluent used for irrigation on-site, off-site, plant wash-down, or chlorination/dechlorination?	There is no off-site irrigation. The amount of water used for wash down, dewatering and chlorination is negligible and all non-pot water used is recycled back through the plant
2b	If yes, approximately how many gallons per month?	Not applicable

3a	Briefly describe the wastewater system(s) of the area serviced by the water utility.	Farmersville's wastewater collection system transmits flow to the Farmersville WWTP site. The plant consists of two permitted plants on a single site. Plant No. 1 is a trickling filter plant with a permitted capacity of 0.225 MGD. Plant No. 2 is an activated sludge plant with a treatment capacity of 0.530 MGD.
3b	Describe how treated wastewater is disposed of. Where applicable, identify treatment plant(s) with the TCEQ name and number, the operator, owner, and, if wastewater is discharged, the receiving stream.	The wastewater is treated and discharged into Elm Creek, a tributary of Lake Lavon. The City of Farmersville WWTP consists of two permitted plants; Plant No. 1 (WQ0010442001) and Plant No. 2 (WQ0010442002). The owner, and permit holder, of the wastewater plant is the City of Farmersville. The plant is operated by NTMWD.
3c	If possible, attach a sketch or map which locates the plant(s) and discharge points or disposal sites.	See attachment at the end of this section.

B. Wastewater Data for Service Area

Index	Question or Task Description	Answer
1	Percent of water service area served by wastewater system	95 %

2. Monthly volume treated for previous three years (in 1,000 gallons):

Year	2009	2010	2011
January	6,892	*17,706	11,170
February	6,115	**21,572	12,901
March	10,991	20,331	9,274
April	10,657	10,229	9,763
May	19,479	8,665	15,363
June	6,943	7,759	8,381

July	6,947	8,984	7,769
August	6,426	7,215	7,522
September	7,864	8,677	7,386
October	***21,926	7,517	7,960
November	13,805	10,059	8,450
December	16,903	7,600	11,593
Total	134,948	136,314	117,532

*January 2010, includes 1,021 from Plant No. 1

**February 2010, includes 1,797 from Plant No. 1

***October 2009, includes 1,234 from Plant No. 1

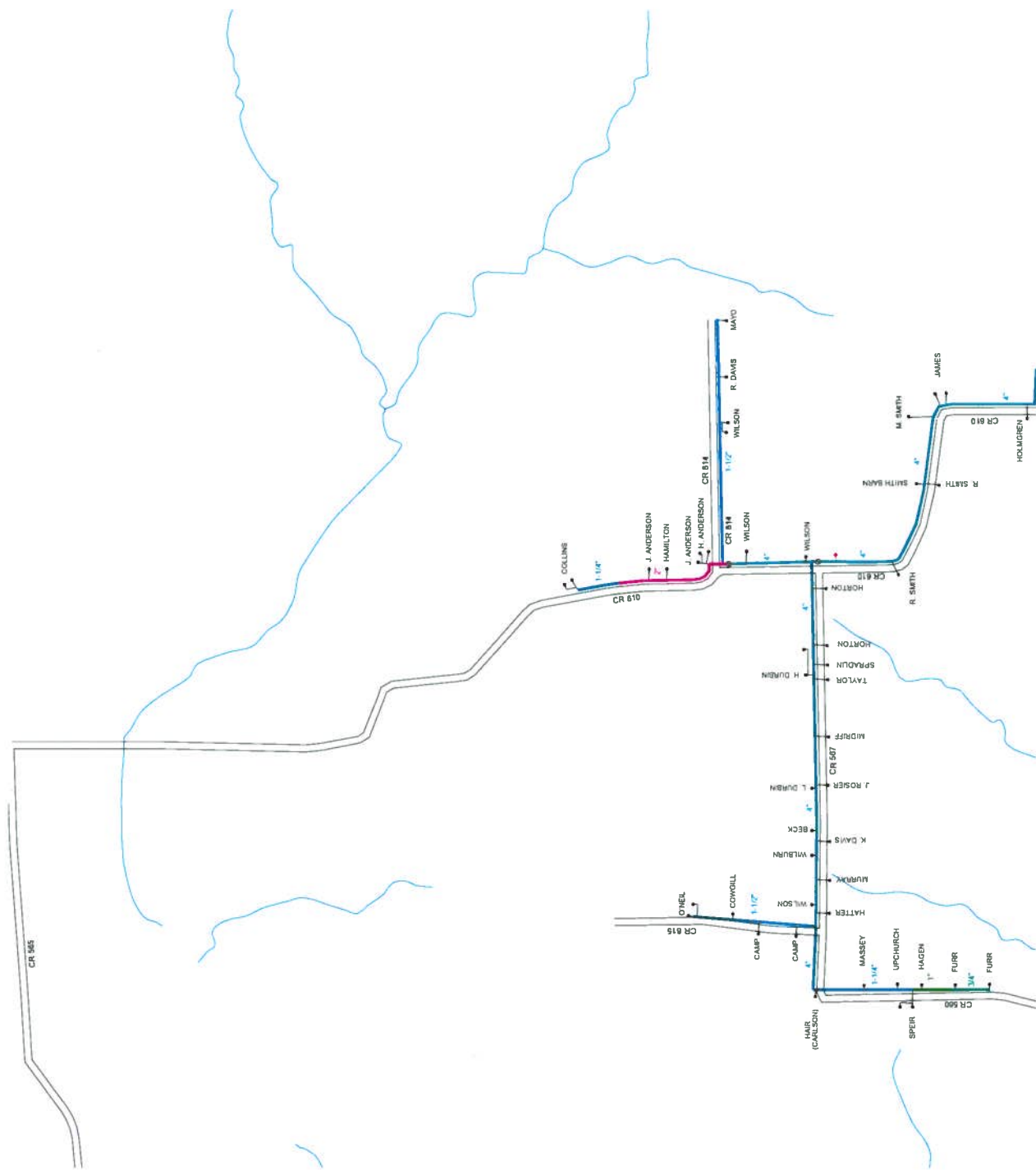


Figure 1. Water System Diagram, Sheet 1

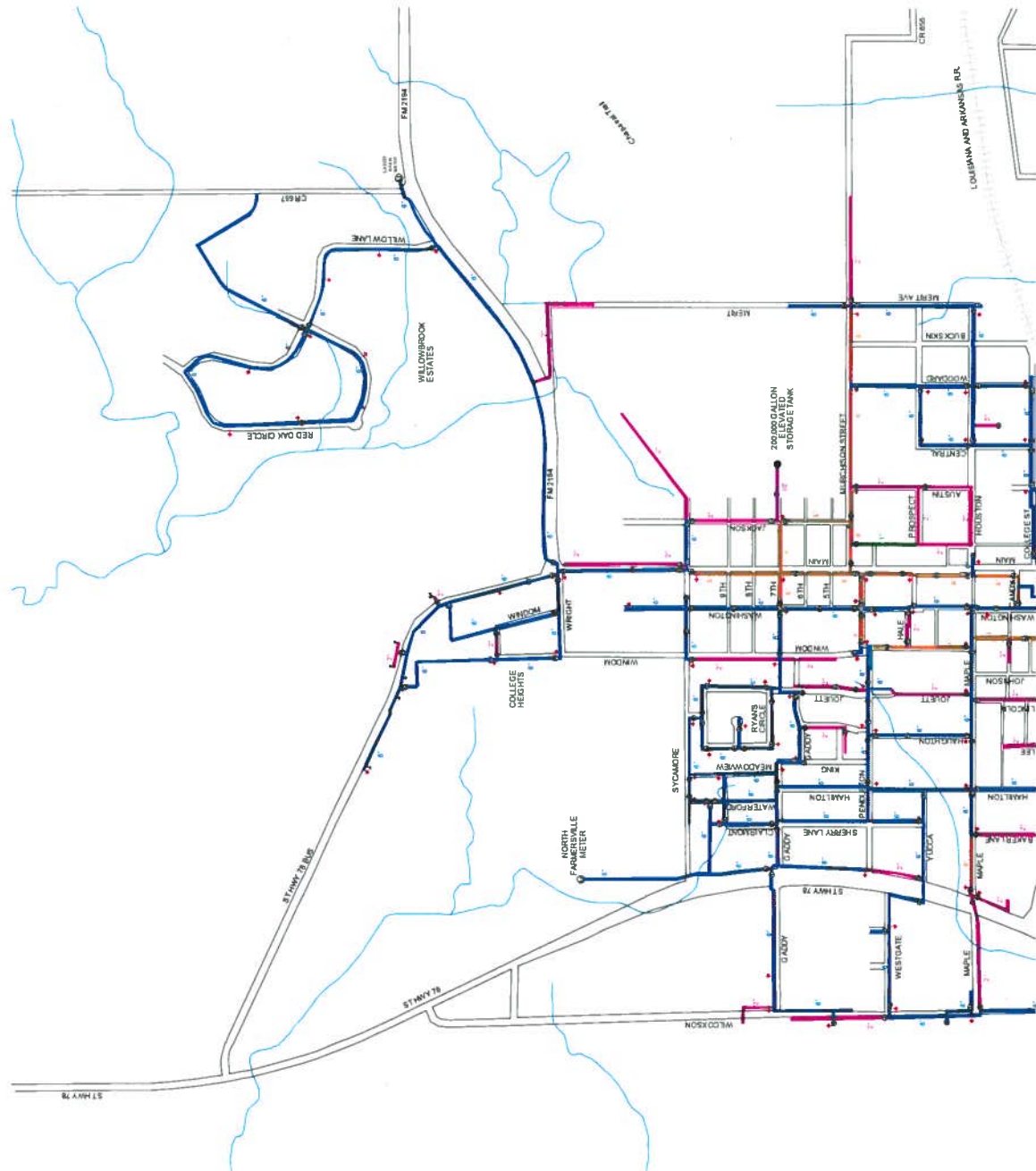
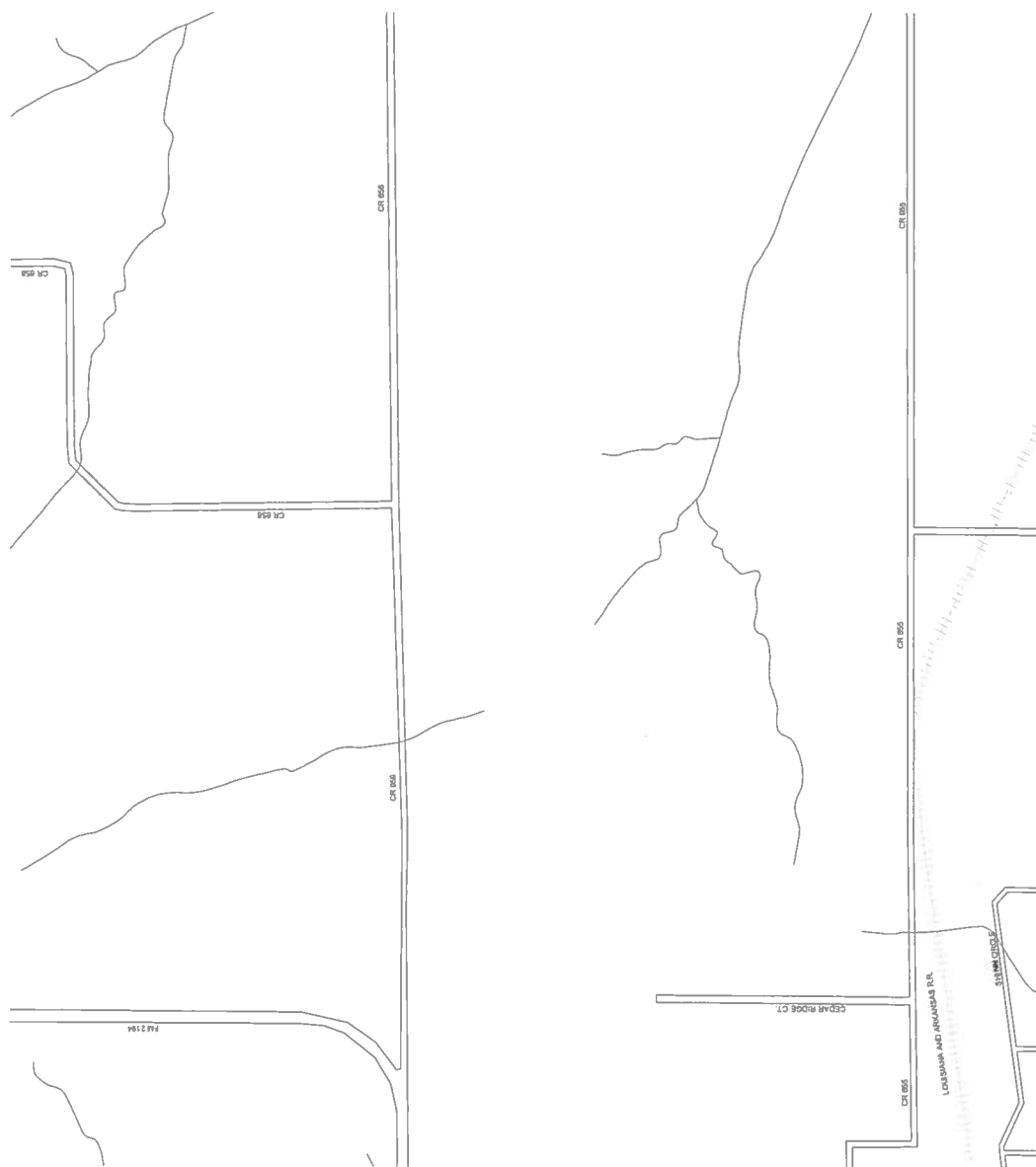
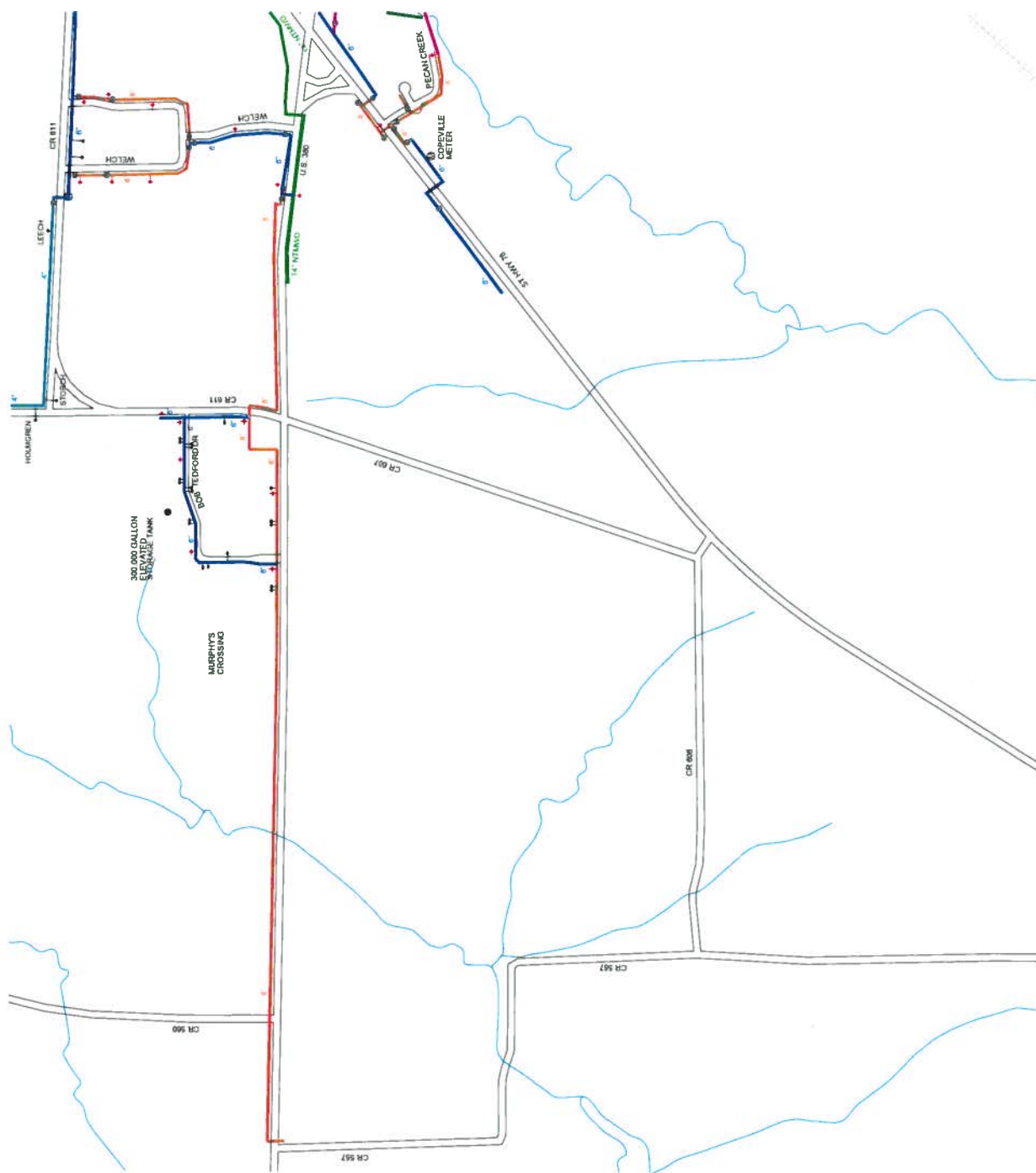


Figure 2. Water System Diagram, Sheet 2





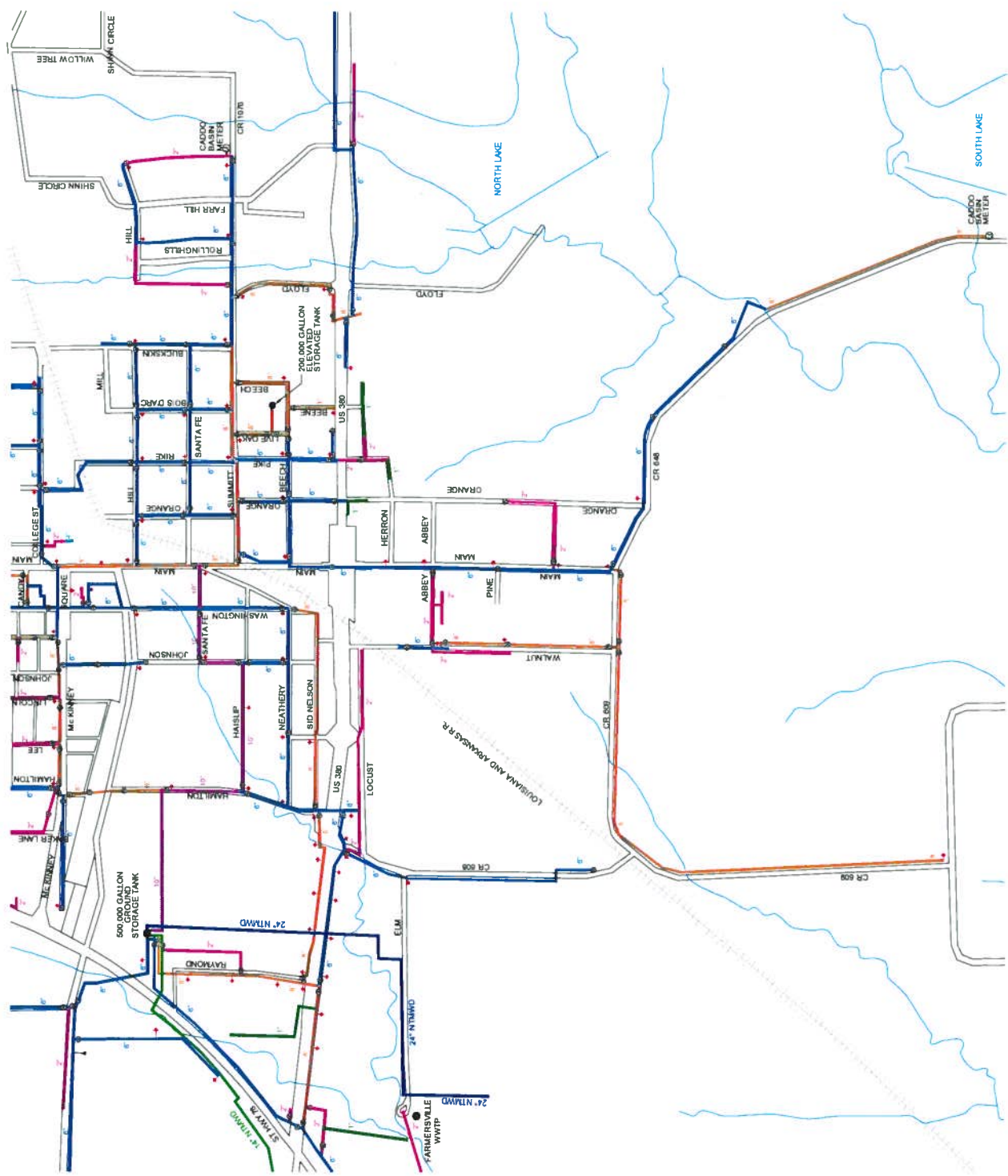


Figure 5. Water System Diagram, Sheet 5

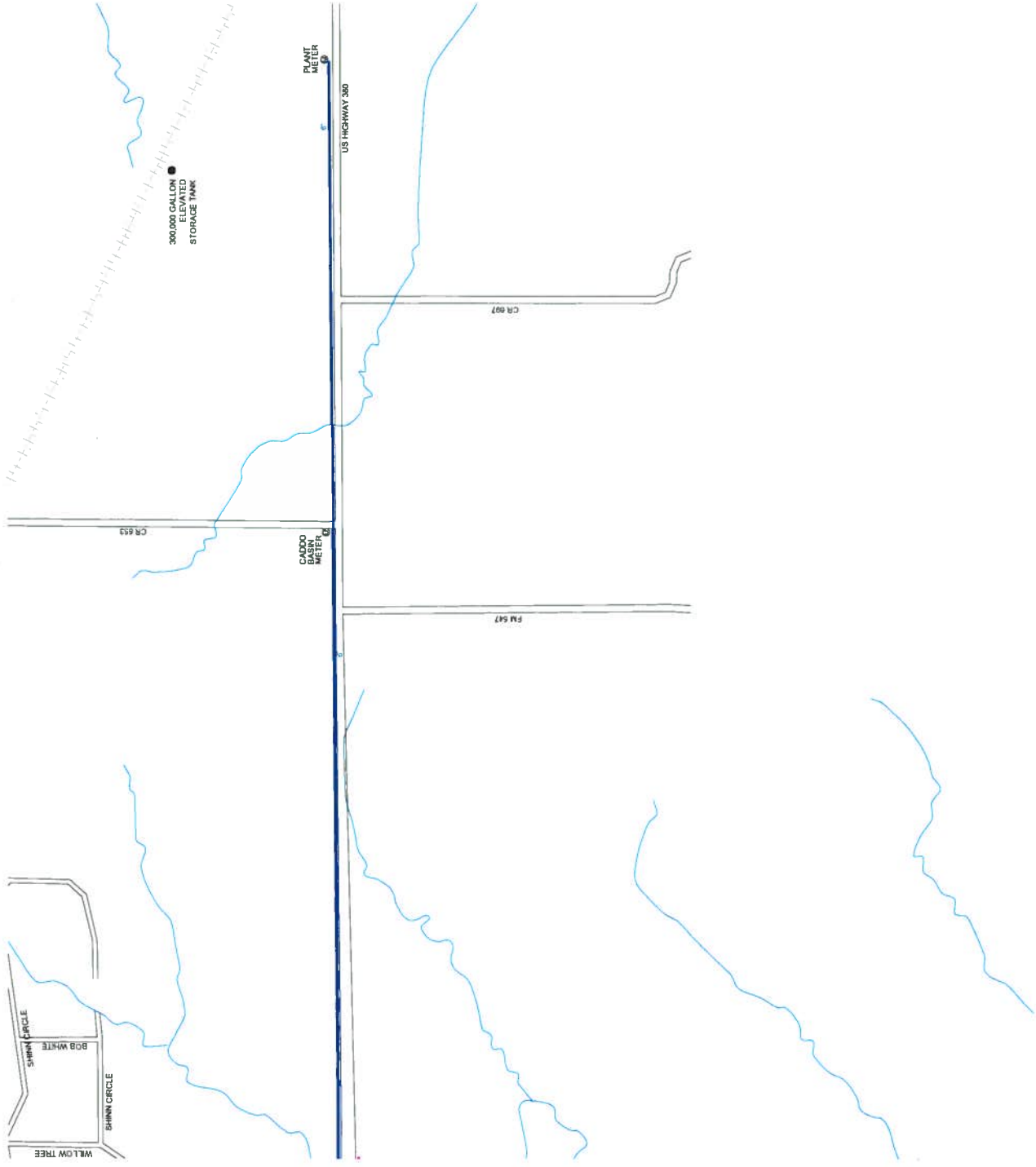


Figure 6. Water System Diagram, Sheet 6

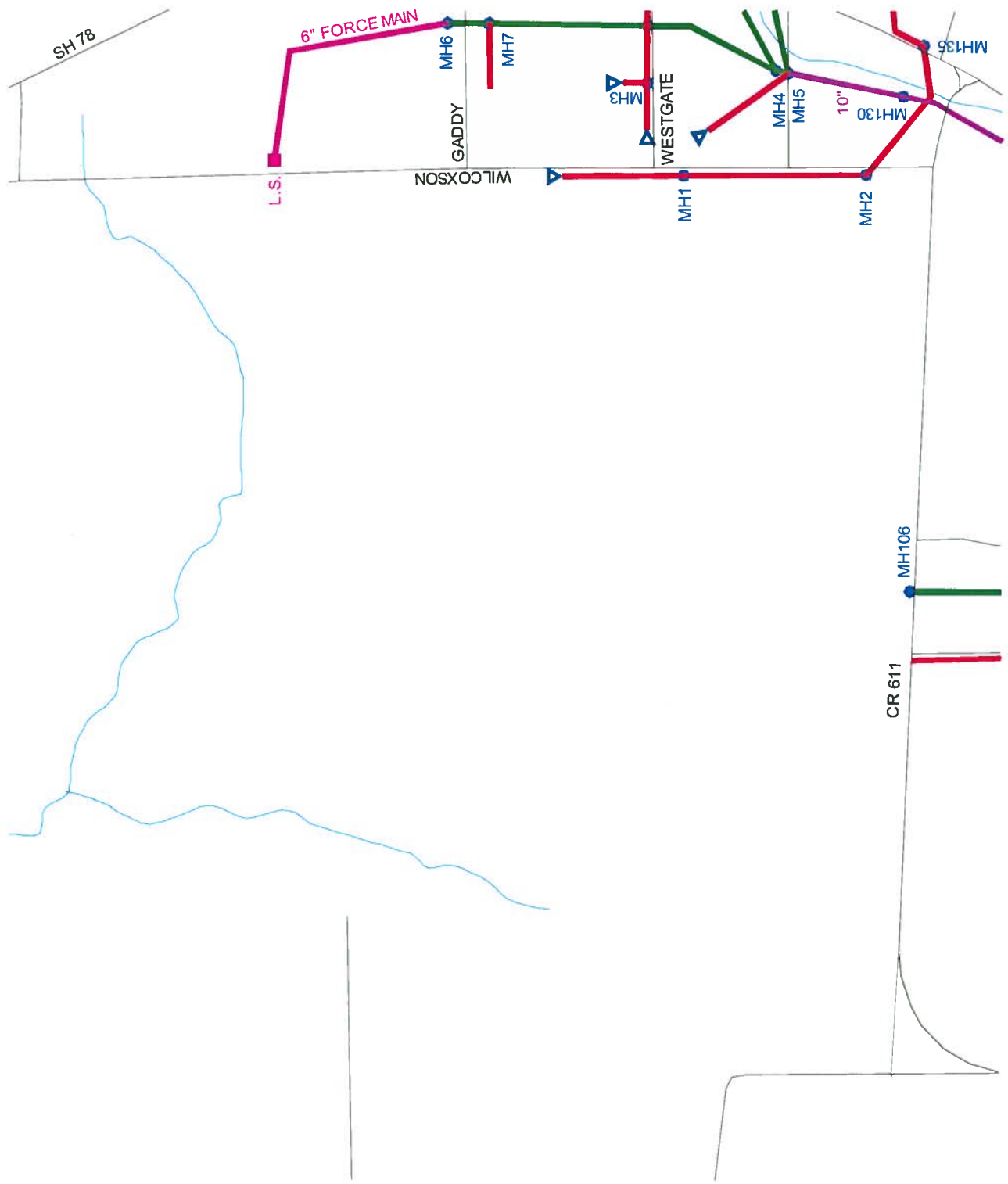


Figure 7. Waste Water System Diagram, Sheet 1

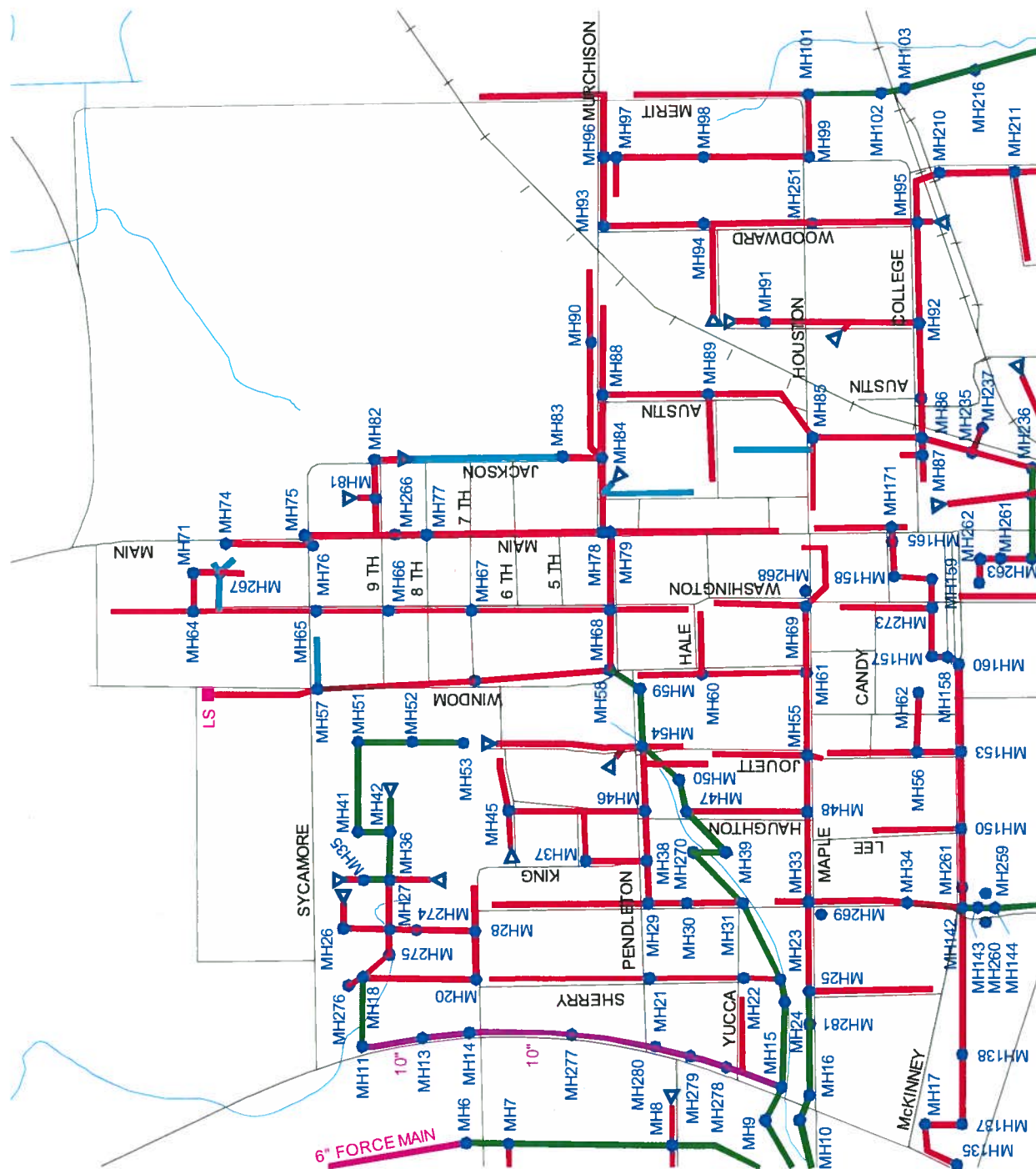


Figure 8. Waste Water System Diagram, Sheet 2



Figure 9. Waste Water System Diagram, Sheet 3

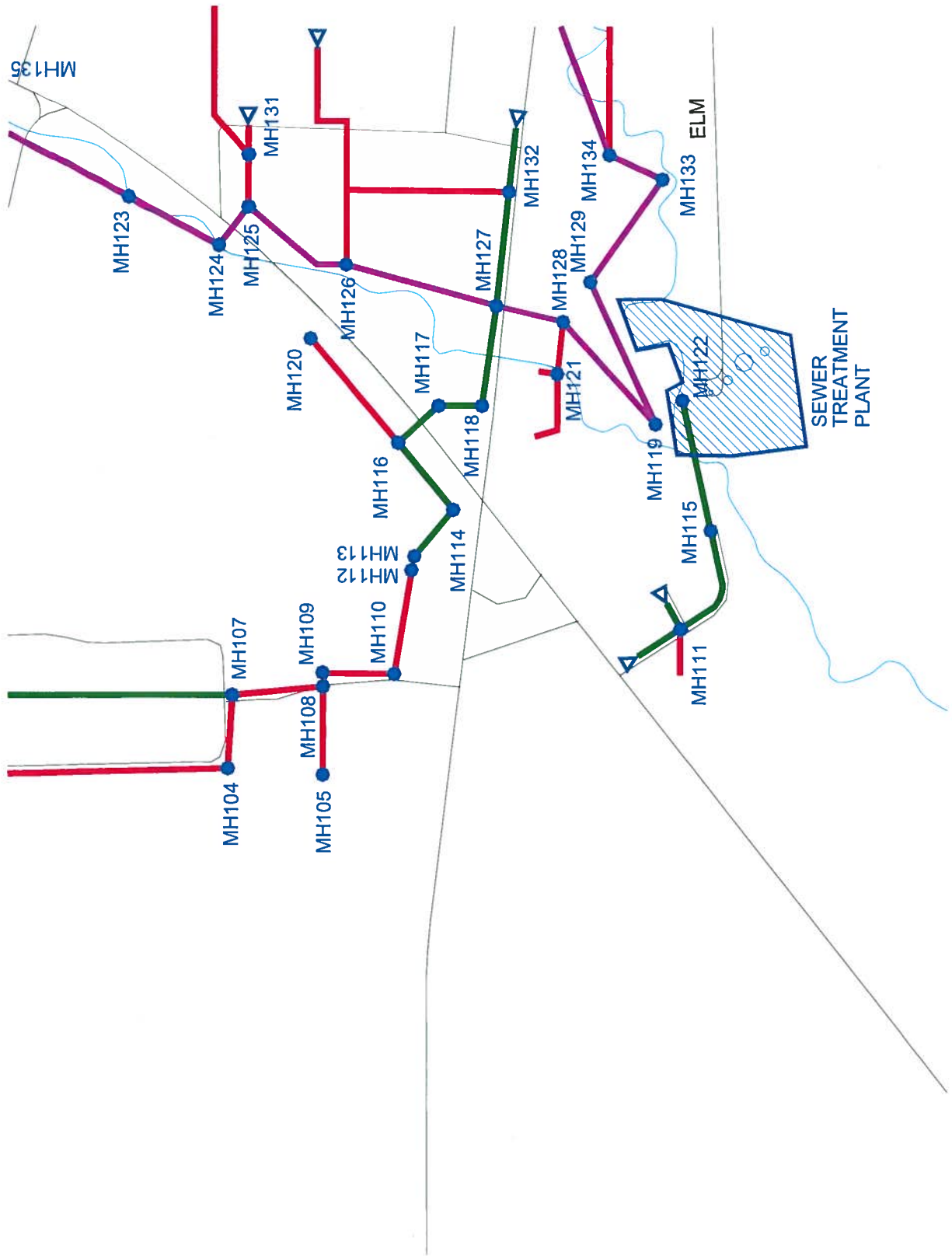
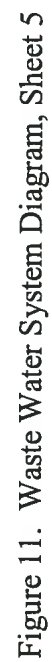


Figure 10. Waste Water System Diagram, Sheet 4



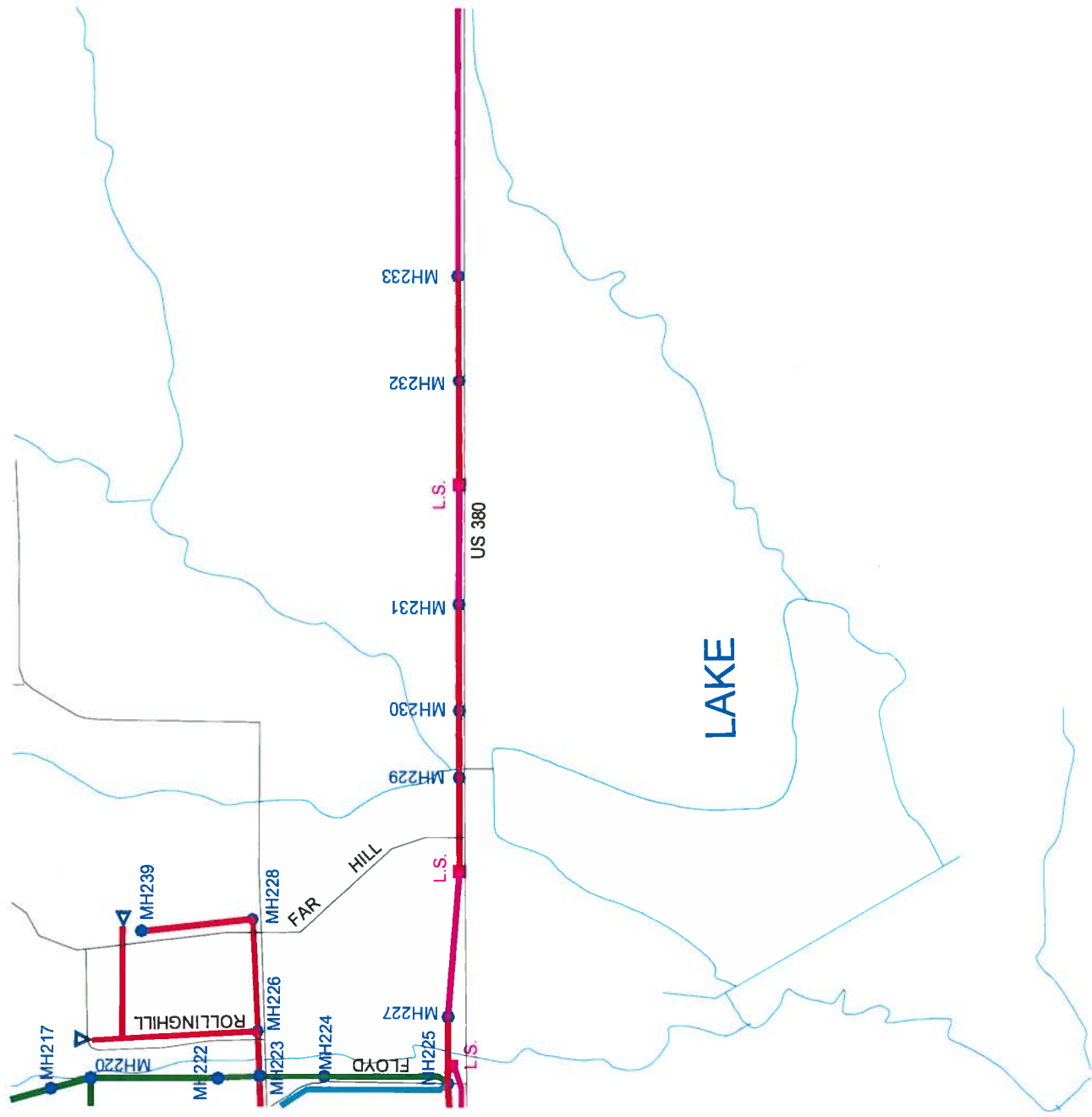
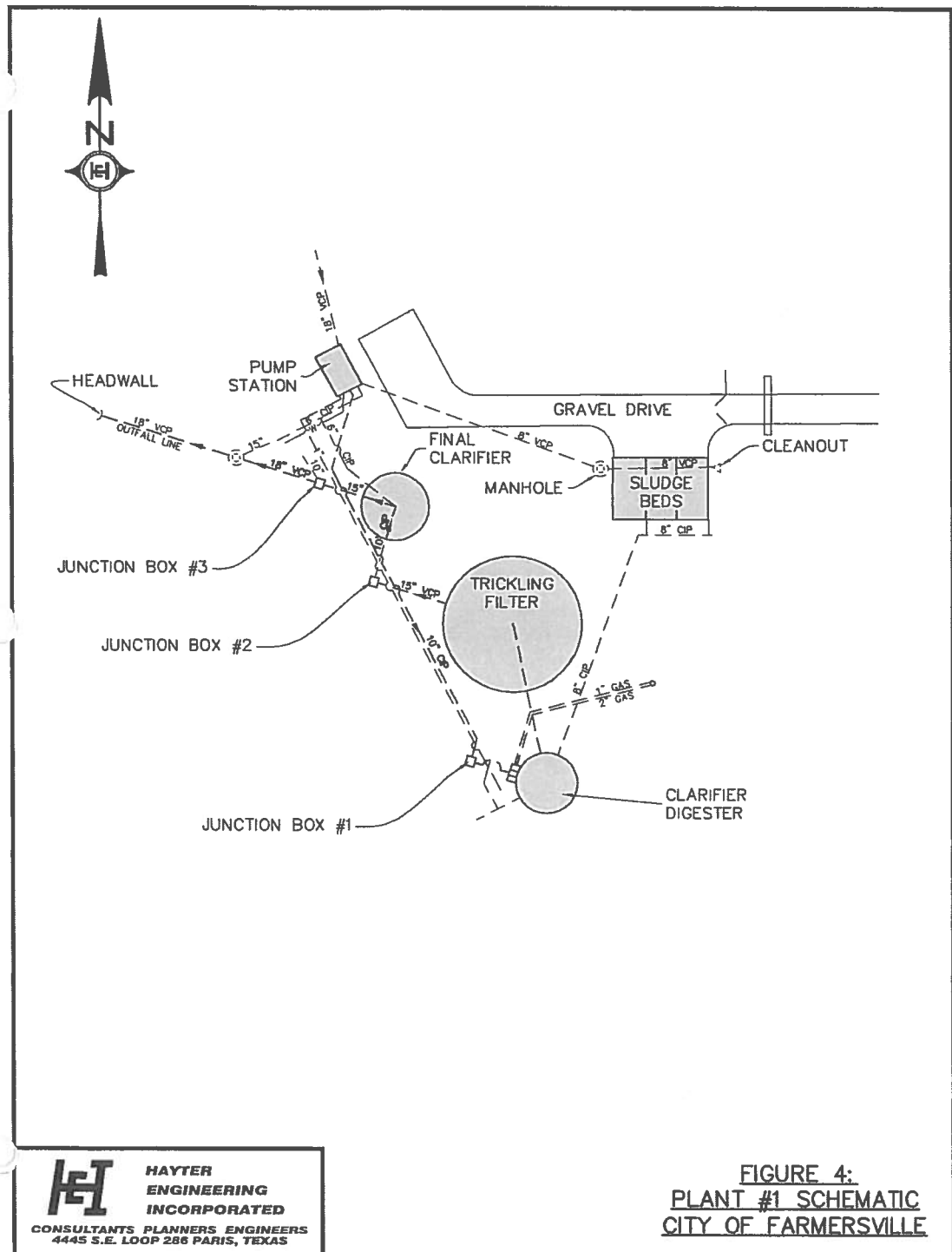


Figure 12. Waste Water System Diagram, Sheet 6



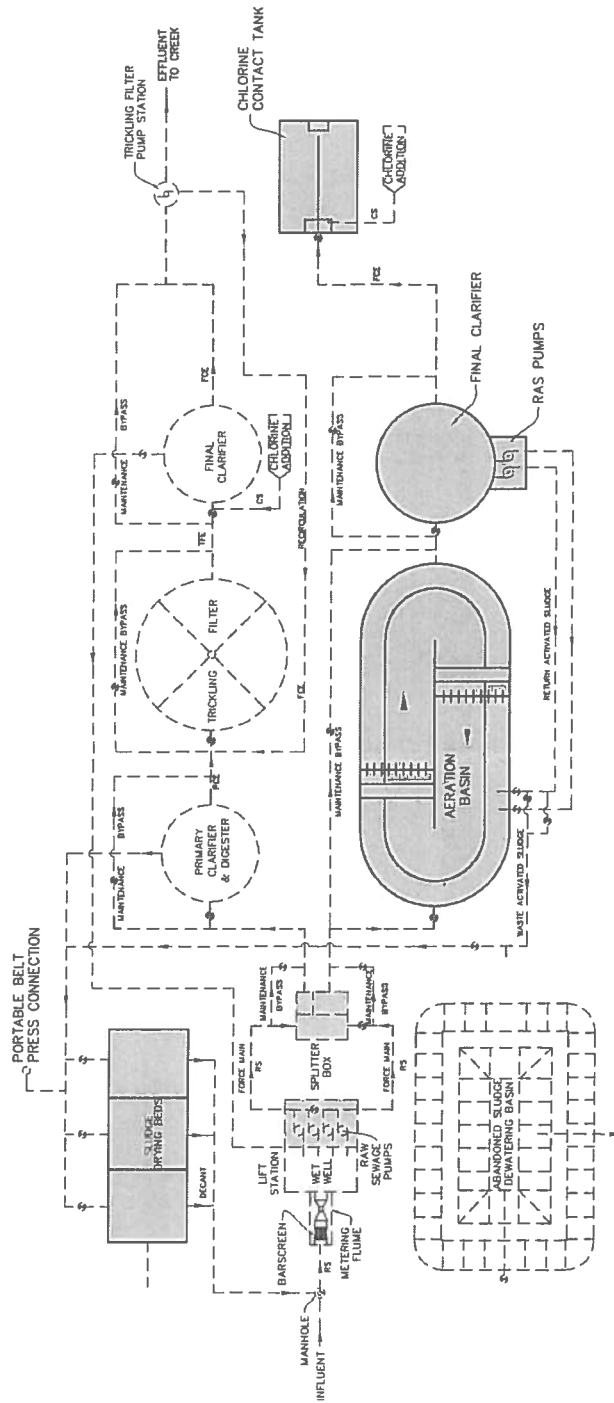


FIGURE 5:
PLANT #2 SCHEMATIC
CITY OF FARMERSVILLE

HEI
HAYTER
ENGINEERING
INCORPORATED
CONSULTING ENGINEERS
1000 E. 10th Street, Suite 100
Farmersville, Texas 75745

Appendix D. Water Conservation Annual Report for the North Texas Municipal Water District

Entity Reporting:
Filled Out By:
Date Completed:
Year Covered:
Number of Connections:

Recorded Deliveries and Sales by Month (in Million Gallons)

Month	Deliveries from NTMWD	Other Supplies	Sales by Category					
			Residential	Commercial	Public	Industrial	Wholesale	Total
January								
February								
March								
April								
May								
June								
July								
August								
September								
October								
November								
December								
Total								

Unaccounted Water (Million Gallons):

NTMWD Deliveries (from table above)
Other Supplies (from table above)
Total Sales (from table above)
Estimated Fire Use estimated from best available data
Estimated Line Flushing estimated from best available data
Unaccounted Water
Percent Unaccounted
Goal for Percent Unaccounted

Per Capita Municipal Use (Gallons Per Person Per Day)

Municipal Use (MG)

Estimated Population

Per Capita Use (gpcd)

5-Year Per Capita Goal

10-Year Per Capita Goal

from table above (deliveries - industrial sales - municipal sales - other sales
please describe source of population estimate

Recorded Wholesale Sales by Month (in Million Gallons)

Month	Caddo Basin SUD	North Farmersville WSC	Copeville SUD	Total Wholesale Sales
January				
February				
March				
April				
May				
June				
July				
August				
September				
October				
November				
December				
Total				

Information on Wholesale Customers

Caddo Basin SUD Population:

North Farmersville WSC Population:

Copeville SUD Population:

Unusual Circumstances (use additional sheets as necessary):

--

Progress in Implementation of Conservation Plan (use additional sheets as necessary):

--

Conservation Measures Planned for Next Year (use additional sheets as necessary):

--

Assistance Requested from North Texas Municipal District (use additional sheets as necessary):

Other (use additional sheets as necessary):

Historical Water Use Data for the City of Farmersville

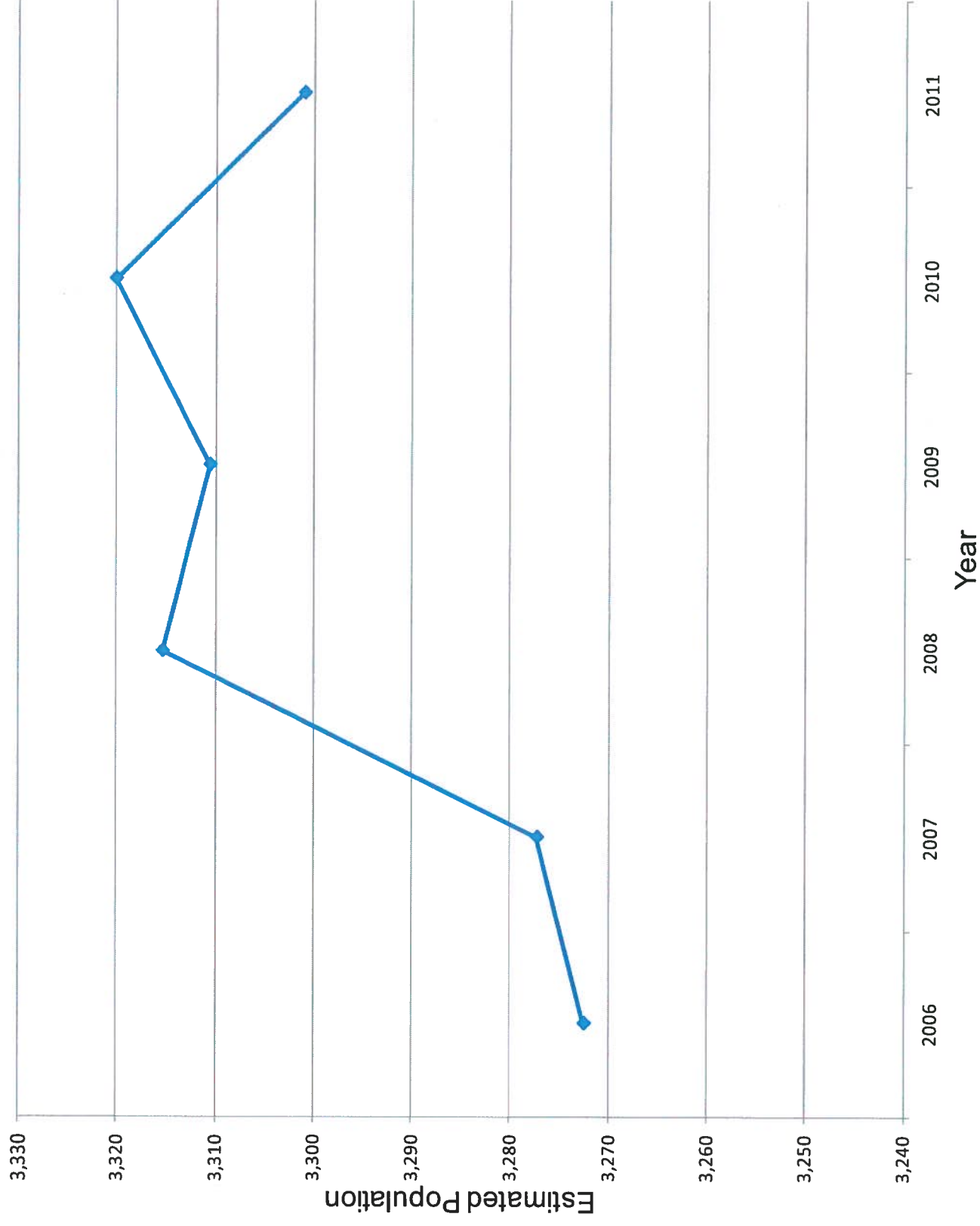
Year	Connections	Estimated Population	Deliveries from NTMWD (1000 Gal)	Other Supplies (1000 Gal)	Sales by Category (1000 Gal)					
					Residential	Commercial	Public	Industrial	Wholesale	Total
1990										
1991										
1992										
1993										
1994										
1995										
1996										
1997										
1998										
1999										
2000										
2001										
2002										
2003										
2004										
2005										
2006	1,375	3,273	263,011	0	97,365	32,050	1,326	8,575	98,931	238,247
2007	1,377	3,277	180,655	0	87,541	35,509	1,574	2,791	46,147	173,562
2008	1,393	3,315	234,346	0	98,658	30,243	2,860	4,931	76,551	213,243
2009	1,391	3,311	220,384	0	83,398	28,039	3,425	3,099	67,344	185,305
2010	1,395	3,320	226,130	0	82,152	27,620	4,655	6,491	92,214	213,132
2011	1,387	3,301	279,624	0	96,497	30,712	5,800	18,563	103,782	255,354

Historical Per Capita Use Data and Unaccounted Water for the City of Farmersville

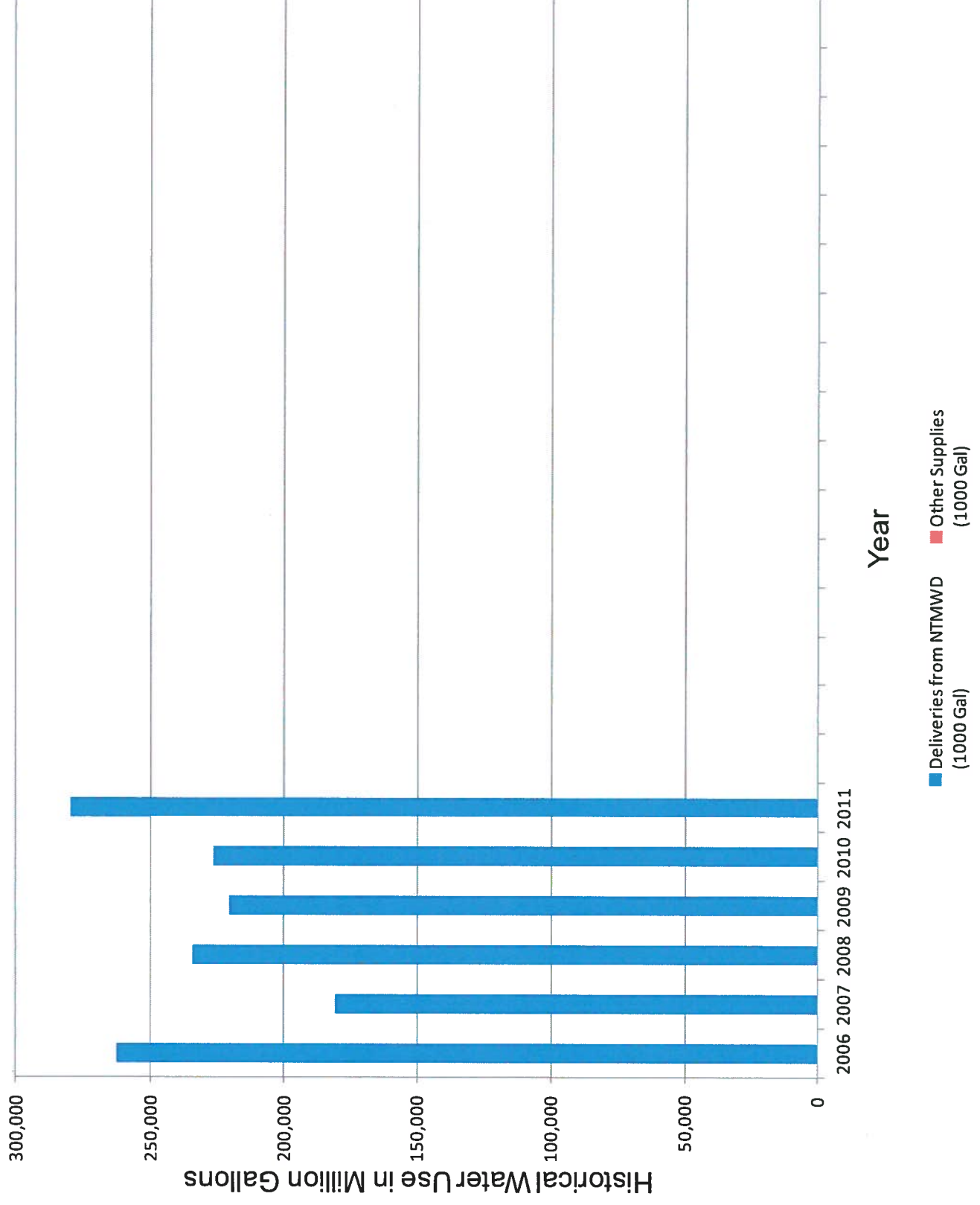
Year	Estimated Population	In-City Municipal Use (1000 Gal)	Per Capita Municipal Use (1000 Gal)	Deliveries from NTMWD (1000 Gal)	Other Supplies (1000 Gal)	Total Metered Sales (1000 Gal)	Estimated Fire Use (1000 Gal)	Estimated Line Flushing (1000 Gal)	Unaccounted Water (1000 Gal)	Percent Unaccounted
1990										
1991										
1992										
1993										
1994										
1995										
1996										
1997										
1998										
1999										
2000										
2001										
2002										
2003										
2004										
2005										
2006	3,273	155,505	130	263,011	0	238,247			24,764	9.42%
2007	3,277	131,717	110	180,655	0	173,562			7,093	3.93%
2008	3,315	152,864	126	234,346	0	213,243			21,103	9.01%
2009	3,311	149,941	124	220,384	0	185,305			35,079	15.92%
2010	3,320	127,425	105	226,130	0	213,132			12,998	5.75%
2011	3,301	157,279	131	279,624	0	255,354			24,270	8.68%

Note: In-city municipal use = total water supplied less sales to industry and wholesale sales

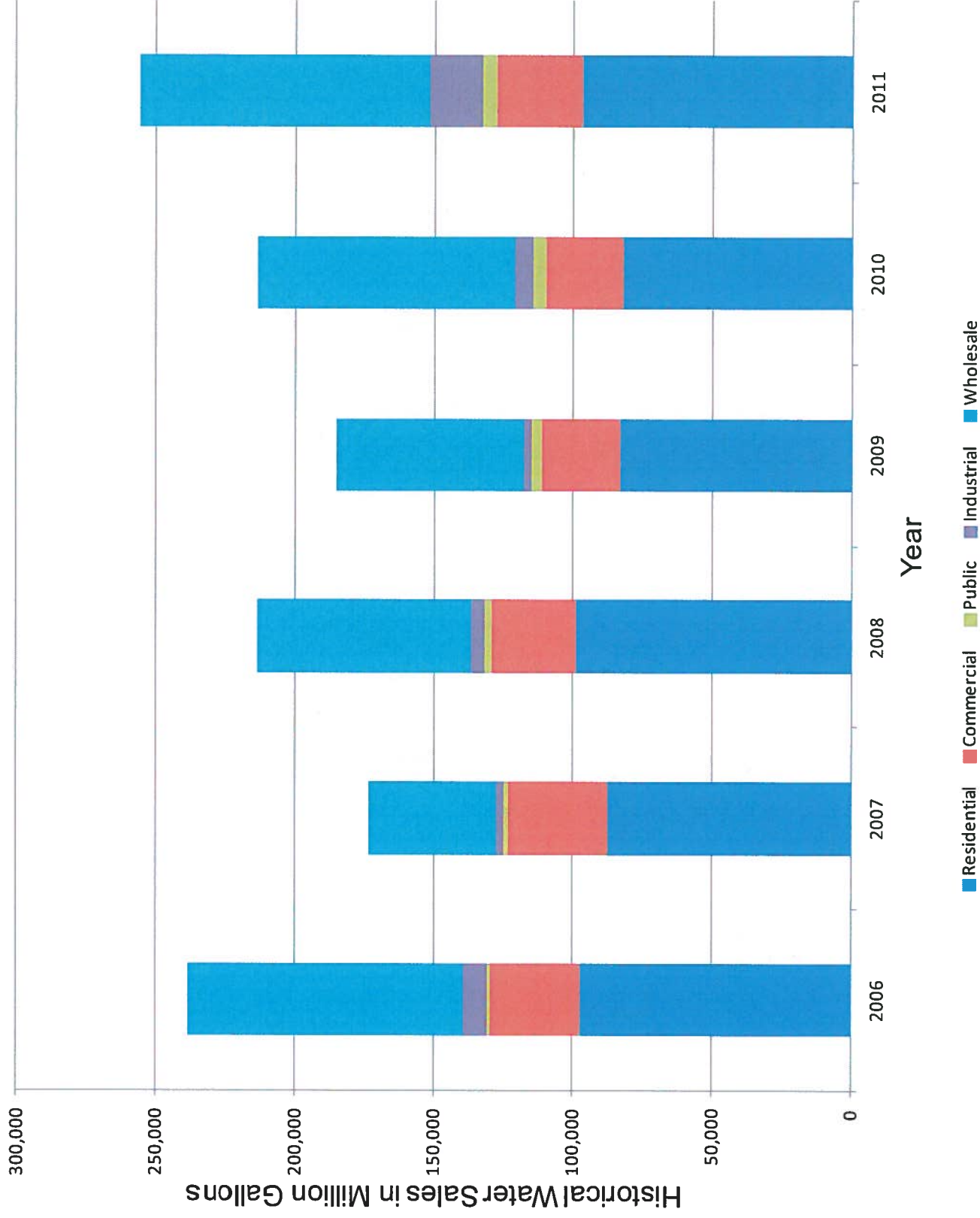
Estimated Historical Population



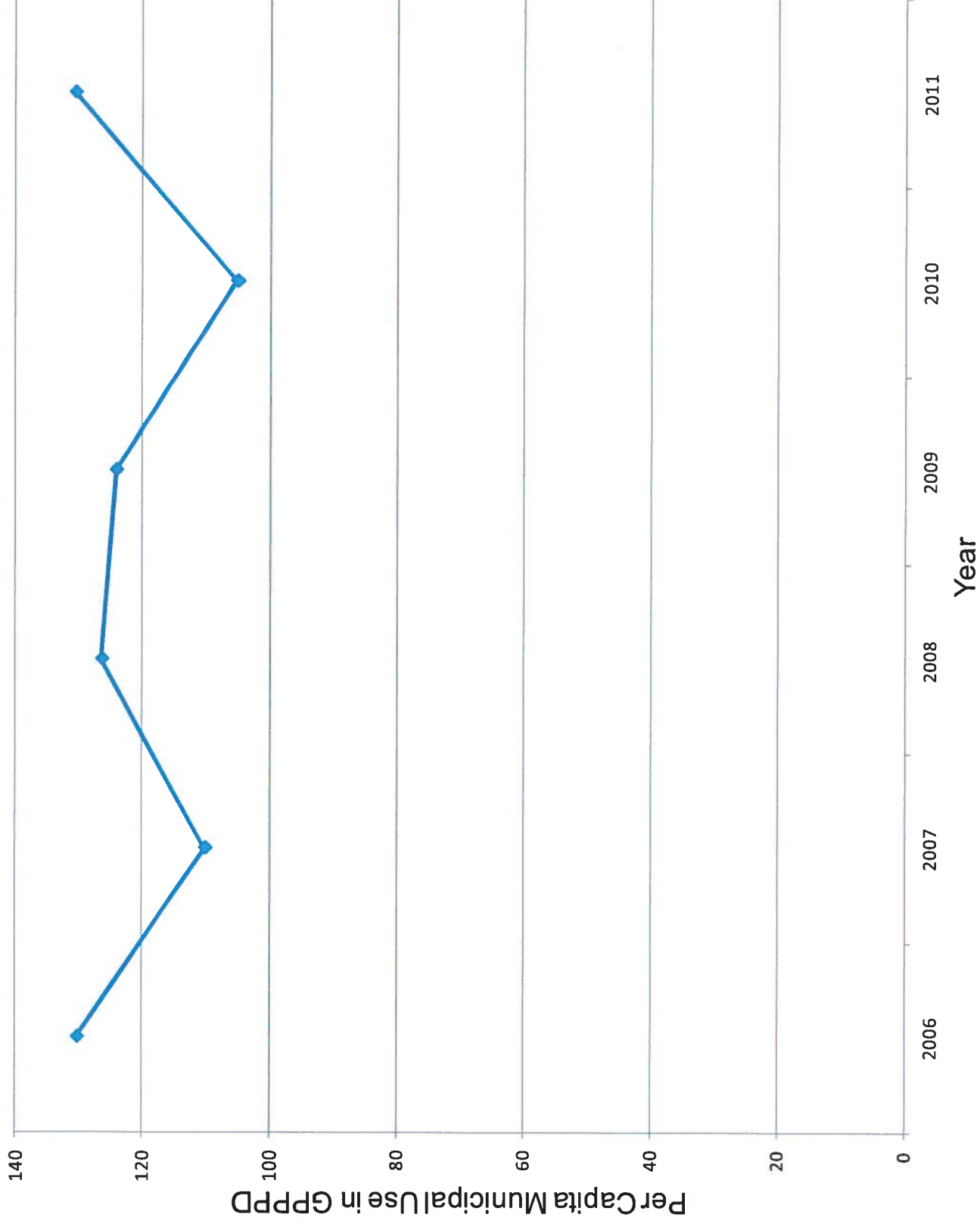
Historical Water Use



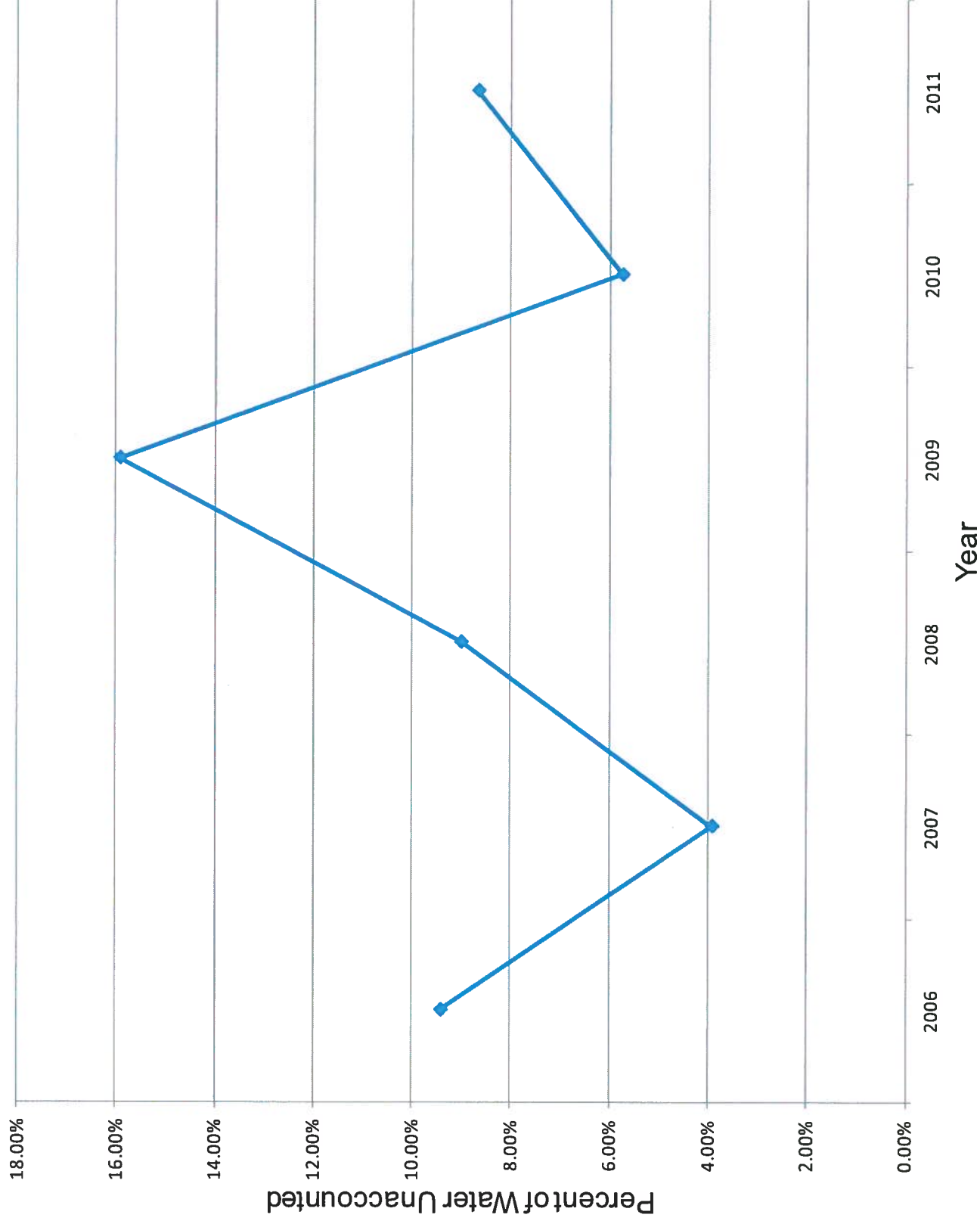
Historical Water Sales by Classification



Historical Per Capita Municipal Use



Historical Percent Unaccounted Water



Appendix E. Example Letters to Region C and Region D Water Planning Groups

14 February 2012

Mr. Jim Parks
Region C Water Planning Group
North Texas Municipal Water District
P.O. Box 2408
Wylie, TX 75098

Subject: City of Farmersville Water Management Plan

Dear Mr. Parks:

Enclosed please find a copy of the recently updated Water Management Plan for the City of Farmersville a member city of the North Texas Municipal Water District. I am submitting a copy of this plan to the Region C Water Planning Group in accordance with the Texas Water Development Board and Texas Commission on Environmental Quality rules.

Sincerely,

Benjamin L. White, P.E.
Interim City Manager/Public Works Director
City of Farmersville
205 South Main Street
Farmersville, Texas 75442
Office Phone: 972-782-6151

14 February 2012

Mr. Bret McCoy
Region D Water Planning Group
700 County Road 3347
Omaha, TX 75571

Subject: City of Farmersville Water Management Plan

Dear Mr. McCoy:

Enclosed please find a copy of the recently updated Water Management Plan for the City of Farmersville a member city of the North Texas Municipal Water District. I am submitting a copy of this plan to the Region D Water Planning Group in accordance with the Texas Water Development Board and Texas Commission on Environmental Quality rules.

Sincerely,

Benjamin L. White, P.E.
Interim City Manager/Public Works Director
City of Farmersville
205 South Main Street
Farmersville, Texas 75442
Office Phone: 972-782-6151

Appendix F. Water Conservation Annual Report for the Texas Water Development Board
(Form WRD-265)

UTILITY DATA		
Name of Utility: City of Farmersville		
Public Water Supply Identification Number (PWS ID), WR No.: 0430004		
Address: 205 South Main Street		City: Farmersville
State: Texas	Zip Code: 75442	Email: b.white@ci.farmersville.tx.us
Telephone Number: 972-782-6151		Fax: 972-782-6604
Regional Water Planning Group: C		
Form Completed By: Benjamin L. White		Date: 10/06/2011
Title: Director of Public Works		
Reporting Period (fiscal or calendar year): 01/01/2010 to 12/31/2010		

Total Gallons of Water Produced Treated or Raw (minus wholesale)	Population of Service Area	Total Gallons per Capita per Day (GPCD)*	Residential GPCD**	Total Number of Connections	Water Loss in	
					GPCD* **	Percent** **
140,790,288	3,301	117	64	1,351	23	20

- * **Total GPCD:** form calculation is made by dividing the total water produced by the population served and then dividing by 365
- ** **Residential GPCD:** user calculation is made by dividing the total single family plus multi-family residential water sales by the population served and then dividing by 365
- *** **Water Loss GPCD:** form calculation is made by dividing the amount you provide in number 7G on page 4 by the population served and then dividing by 365
- **** **Water Loss Percentage:** form calculation is made by dividing the amount you provide in number 7G on page 4 by the total gallons of water produced

Please provide the **specific and quantified five and ten-year targets** as listed in your water conservation plan:

	Total GPCD Target	Water Loss Target in GPCD	Year to Achieve Target
Five-year target	170	34	2012
Ten-year target	165	33	2017

LONG TERM WATER CONSERVATION PROGRAM

1. Approximately how much water in gallons did the utility save during the reporting period due to the overall conservation program?

Water Saved	Water Reused*	Total Water Saved	Dollar Value of Water Saved**
8,000,000	0	8,000,000	\$0

* Form inserts calculated Total from number 14 on page 6

** Based on water savings and the cost of treatment or purchase of your water, and any deferred capital costs due to conservation

2. In your opinion, how you would rank the effectiveness of your utility's conservation program?

Effective	Somewhat Effective	Less Than Effective	Not Effective	Do Not Know
<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please provide additional information about any successes or problems you may have experienced in implementing your plan.

3. Education and Information Program

Please check the appropriate boxes regarding any educational and information activities your utility has provided during the reporting period:

	Implemented	Total Number
Brochures Distributed	<input type="checkbox"/>	
Messages Provided on Utility Bills	<input checked="" type="checkbox"/>	
Press Releases	<input checked="" type="checkbox"/>	
TV Public Service Announcements	<input type="checkbox"/>	
Radio Public Service Announcements	<input type="checkbox"/>	
School Program	<input type="checkbox"/>	
Displays and Presentations	<input type="checkbox"/>	
Plant Tours	<input type="checkbox"/>	
Other, please describe:		

4. Water Conservation Retrofit and Plumbing Rebate Programs

Please check the appropriate boxes regarding any plumbing fixture programs your utility has provided during the reporting period:

	Give-away	Rebate	Retrofit
Toilets	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Showerheads	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Faucet Aerators	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other, please describe:			

5. Rate Structure

Have your rates or rate structure changed since your last report? Yes ☒ No ☐

If yes, please describe the changes, or attach a copy of the new rate structure.

Please see attached.

6. Universal Metering and Meter Repair

During the reporting period what was the system-wide number of:

	Total Number	Total Tested	Total Repaired	Total Replaced
Production Meters	1,346	8	1	15
Meters larger than 1 ½"	37	3	1	0
Meters 1 ½" or smaller	1,309	5	0	15

Does your system have automated meter reading? Yes ☐ No ☒

7. Water Loss and Leak Detection

Please provide the following data regarding water loss in your utility during the reporting period:

	Total Gallons During the Reporting Period
A. PRODUCTION - Water treated or raw (minus Wholesale)	140,790,288
B. Water sold	112,873,255
C. Water used for line flushing	
D. Water used for fire department use	
E. Water used for flushing and storage tank cleaning	
F. Water used for any un-metered use (facility use, etc.)	
G. WATER LOSS* = A minus B,C,D,E,F	27,917,033

* WATER LOSS includes un-accounted-for water, water lost from main line breaks and customer service line breaks, and storage over-flow.

How many leaks were repaired in the system or at service connections during the reporting

period? _____

Please check the appropriate boxes regarding the main cause of water loss in your utility during the reporting period:

Leaks	<input checked="" type="checkbox"/>
Un-metered utility or city uses	<input checked="" type="checkbox"/>
Master meter problems	<input type="checkbox"/>
Customer meter problems	<input checked="" type="checkbox"/>
Record and data problems	<input type="checkbox"/>
Other, please describe:	

Would you like to receive free technical assistance or equipment from the TWDB regarding leak detection and water loss? Yes ☒ No ☐

8. Water Conservation Programs

Please check the appropriate boxes regarding what conservation programs your utility provided during the reporting period:

Landscape Program	<input type="checkbox"/>
Educational and Information Program	<input type="checkbox"/>
School Education Program	<input type="checkbox"/>
Rainwater Harvesting	<input checked="" type="checkbox"/>
Leak Detection	<input type="checkbox"/>
Water Loss	<input checked="" type="checkbox"/>
Reuse	<input type="checkbox"/>
Treated Effluent	<input type="checkbox"/>
Other, please describe:	

9. How often does your utility staff review your water conservation program? Yearly

10. What year did your utility adopt, or revise, their water conservation plan? 2008

11. What might your utility do to improve the effectiveness of your water conservation program?

Implement a program to make all the water related data more accessible via computer. A great deal of our data is currently recorded manually and this makes it very difficult to quickly analyze for detail level trends and to implement a proactive approach to water conservation. Implement a program to track unmetered losses regarding line flushing, fire department uses, etc.

12. What might the TWDB do to assist you in improving the effectiveness of your water conservation program?

--

13. If known, how much expense has your utility incurred in implementing your water conservation program during the reporting period (literature, materials, staff time, etc.)? _____ (dollars/year)

14. Recycling and Reuse of Water or Wastewater Effluent

Please provide the following data regarding what types of water recycling or reuse activities were practiced by your utility during the reporting period, and what volume:

Use	Total Annual Volume (in gallons)
On-site irrigation	0
Plant wash down	0
Chlorination/de-chlorination	0
Industrial	0
Landscape irrigation (parks, golf courses)	0
Agricultural	0
Other, please describe:	0
Total	0

Could treated effluent be substituted for certain potable water now being used? Yes ☐ No ☒

15. Drought Contingency and Emergency Water Demand Management

During the reporting period, did your utility activate its Drought Contingency Plan?

Yes ☐ Number of Days _____

No ☒

If yes, please check all the appropriate boxes for the reason why:

Reason	
Water Shortage	<input type="checkbox"/>
High Demand	<input type="checkbox"/>
Capacity Issues	<input type="checkbox"/>
Equipment Failure	<input type="checkbox"/>
Other, please describe:	



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: July 9, 2013
SUBJECT: First Reading – Consider, discuss and act upon an ordinance amending the Master Fee Schedule allowing for a \$1,000 retainer fee to be charged for plats

- Ordinance is attached for review.

ACTION: Approve or disapprove the ordinance as presented.

**CITY OF FARMERSVILLE
ORDINANCE # O-2013-0723-002**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FARMERSVILLE, TEXAS AMENDING FARMERSVILLE CODE OF ORDINANCES AMENDING APPENDIX A, "MASTER FEE SCHEDULE," ARTICLE III, SECTION 3-6 "SUBDIVISION APPLICATION" TO INCLUDE A RETAINER FEE; PROVIDING FOR A REPEALER CLAUSE; PROVIDING FOR A SEVERABILITY CLAUSE; AND SETTING AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FARMERSVILLE, TEXAS:

SECTION I: That Appendix A, Article III, Master Fee Schedule – Subdivision Application of the Code of Ordinances of the City of Farmersville, Texas, is hereby amended to read as follows:

SECTION 2:

APPLICATION	FEE
Retainer Fee	All plats will require the applicant to pay a \$1,000 Retainer Fee to pay for engineering, attorney fees and other subcontracted costs, if necessary, as pass through fees. In the event costs exceed the initial \$1,000 Retainer Fee, the applicant will be required to pay another \$1,000 Retainer Fee until all costs have been paid. Any fees remaining from the Retainer Fee will be refunded to the applicant after completion of the Building Permit process.
Preliminary Plat Application	\$400 plus \$2 per lot in subdivision
Final Plat Applications	\$400 plus \$3 per lot in the subdivision or \$7 per acre, whichever is greater
Review of Plat Applications following initial application	\$200
Simple Subdivision	\$250 plus \$5 per lot

SECTION 3. SEVERABILITY CLAUSE

That should any sentence, paragraph, subdivision, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional.

SECTION 4. REPEALER CLAUSE

That all ordinances of the City of Farmersville, Texas, in conflict with the provisions of this ordinance be, and the same are hereby, repealed.

SECTION 5: This Ordinance shall take effect after approval and adoption by City Council and with publication of the caption, as the law in such cases provides.

PASSED on first reading on the 9th day of July, 2013, and second reading on the 23rd day of July, 2013 at properly scheduled meetings of the City Council of the City of Farmersville, Texas, there being a quorum present, and approved by the Mayor on the date set out below.

APPROVED THIS 23rd DAY OF JULY, 2013.

APPROVED:

BY: _____
Joseph E. Helmberger, P.E., Mayor

ATTEST:

Edie Sims, City Secretary



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: July 9, 2013
SUBJECT: First Reading – Consider, discuss and act upon an ordinance to amend the Robbin Lamkin Memorial Splash Pad time of operation

- Ordinance is attached for review.

ACTION: Approve or disapprove the ordinance as presented.

**CITY OF FARMERSVILLE
ORDINANCE # O-2013-0723-001**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FARMERSVILLE, TEXAS AMENDING FARMERSVILLE CODE OF ORDINANCES AMENDING CHAPTER 50, PARKS AND RECREATION, ARTICLE II. – PARK REGULATIONS, DIVISION 4. “ROBBIN LAMKIN MEMORIAL PLAYGROUND AND SPLASH PAD”; PROVIDING FOR A REPEALER CLAUSE; PROVIDING FOR A SEVERABILITY CLAUSE; AND SETTING AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FARMERSVILLE, TEXAS:

SECTION I: That Chapter 50, Parks and Recreation, Article II. – Park Regulations, Division 4. “Robbin Lamkin Memorial Playground and Splash Pad” of the Code of Ordinances of the City of Farmersville, Texas, is hereby amended to read as follows:

“Section 50-135 Regulations and restrictions – Water splash pad.

.....

AMENDMENT OF ARTICLE II “PARK REGULATIONS, DIVISION 4. ‘ROBBIN LAMKIN MEMORIAL PLAYGROUND AND SPLASH PAD,’ BY DELETING EXISTING SECTION 50-135, ENTITLED “REGULATIONS AND RESTRICTIONS – WATER SPLASH PAD,” AND REPLACING SAID SECTION WITH A NEW SECTION 50-135 ALSO ENTITLED “REGULATIONS AND RESTRICTIONS – WATER SPLASH PAD.”

- (1) Open Monday through Saturday from 10:00 a.m. until 9:00 p.m.
- (2) Open Sunday from 1:00 p.m. until 6:00 p.m.
- (3) Use of drugs, alcoholic beverages, tobacco products (smoking or smokeless) is prohibited
- (4) No glass containers
- (5) No abusive or inappropriate language is allowed
- (6) No pets except working animals are allowed
- (7) No food or drink is permitted on the splash pad area
- (8) No skateboards, roller blades, or bicycles are permitted on the splash pad area
- (9) No running or rough play on the splash pad area
- (10) Infants must wear swim diapers
- (11) Water shoes or nonslip shoes are recommended
- (12) Children under the age of 12 years of age shall always be accompanied and supervised by an adult

SECTION 2. SEVERABILITY CLAUSE

That should any sentence, paragraph, subdivision, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional.

SECTION 3. REPEALER CLAUSE

That all ordinances of the City of Farmersville, Texas, in conflict with the provisions of this ordinance be, and the same are hereby, repealed.

SECTION 4: This Ordinance shall take effect after approval and adoption by City Council and with publication of the caption, as the law in such cases provides.

PASSED on first reading on the 9th day of July, 2013, and second reading on the 23rd day of July, 2013 at properly scheduled meetings of the City Council of the City of Farmersville, Texas, there being a quorum present, and approved by the Mayor on the date set out below.

APPROVED THIS 23rd DAY OF JULY, 2013.

APPROVED:

BY: _____
Joseph E. Helmberger, P.E., Mayor

ATTEST:

Edie Sims, City Secretary



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: July 9, 2013
SUBJECT: First Reading – Consider, discuss and act upon an ordinance to renew the Juvenile Curfew

- Ordinance is attached for review.

ACTION: Approve or disapprove the ordinance as presented.

**CITY OF FARMERSVILLE
ORDINANCE NO. O-2013-0723-003**

AN ORDINANCE OF THE CITY OF FARMERSVILLE, TEXAS, AMENDING SECTION 7.108 "JUVENILE CURFEW" OF THE CODE OF ORDINANCES, CITY OF FARMERSVILLE, TEXAS, BY REPEALING SAID SECTION IN ITS ENTIRETY AND ADOPTING A NEW SECTION 7.108 ENTITLED "CURFEW HOURS FOR MINORS," TO PROHIBIT MINORS UNDER SEVENTEEN (17) YEARS OF AGE FROM BEING IN A PUBLIC PLACE BETWEEN THE HOURS OF 12:00 A.M. AND 6:00 A.M.; PROVIDING AFFIRMATIVE DEFENSES; PROVIDING A PENALTY NOT TO EXCEED FIVE HUNDRED DOLLARS (\$500.00) FOR EACH OFFENSE; PROVIDING A REPEALING CLAUSE AND A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 370.002 of the Texas Local Government Code requires the review of a juvenile curfew ordinance every three years or the ordinance expires; and

WHEREAS, the former curfew ordinance contained in Section 7.108 of the City Code has expired; and

WHEREAS, the City Council of the City of Farmersville has deliberated the issues regarding the activity and safety of minors under the age of seventeen in the City of Farmersville between the hours of 12:00 A.M. and 6:00 A.M.; and

WHEREAS, the Chief of Police has briefed the City Council regarding the effect a curfew might have on the community and on problems this Ordinance is intended to remedy; and

WHEREAS, persons under the age of seventeen (17) years are particularly susceptible by their lack of maturity and experience to participate in unlawful and gang-related activities and to be victims of older perpetrators of crime; and

WHEREAS, the City of Farmersville has an obligation to provide for the protection of minors from each other and from other persons, for the enforcement of parental control over and responsibility for children, for the protection of the general public and for the reduction of the incidence of juvenile criminal activities; and

WHEREAS, the City Council believes it will provide for the public safety for the City of Farmersville, its citizens and minors under the age of seventeen (17) to provide for a daily curfew for minors between the hours of 12:00 A.M. and 6:00 A.M.; and

WHEREAS, the City Council finds that is in the best interest of the public health, safety and general welfare of the City to enact the Juvenile Curfew Ordinance, and that adopting such a curfew will help to attain the foregoing objectives and to diminish the undesirable impact of such conduct on the citizens of the City of Farmersville;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FARMERSVILLE, TEXAS THAT:

SECTION 1. FINDINGS INCORPORATED

All of the above premises are hereby found to be true and correct and are approved and incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2. REPEAL AND REPLACEMENT OF SECTION 7.108

Section 7.108 "Juvenile Curfew," including Subsections 7.108.1 through 7.108.6 inclusive, of the Code of Ordinances, City of Farmersville, Texas is hereby repealed in its entirety and a new Section 7.108 entitled "Curfew Hours for Minors" is hereby adopted to hereinafter read as follows:

"Sec. 7.108 CURFEW HOURS FOR MINORS

Sec. 7.108.1. Definitions

All definitions contained within this Section 7.108 are for the purpose of this section only and shall have no impact on any other rule, law or ordinance unless referenced directly within said rule, law or ordinance. In this section:

- a) "ADULT" shall mean any person seventeen years of age or older, or who is not defined in "JUVENILE" in this Ordinance.
- b) "BUSINESS OPERATOR" shall mean any employee, individual, firm, associate, partnership or corporation engaged in or responsible for operating, conducting business or managing any business or establishment.
- c) "CURFEW" or "CURFEW HOURS" shall mean those hours between 12:00 A.M. and 6:00 A.M. inclusive, every day of the week.
- d) "EMERGENCY" means an unforeseen combination of circumstances or the resulting state that calls for immediate action. The term includes, but is not limited to a fire, a natural disaster, an automobile accident, or any situation requiring immediate action to prevent serious bodily injury or loss of life.
- e) "ESTABLISHMENT" shall mean any privately owned place of business operated for profit to which the public is invited, including, but not limited to any place of amusement or entertainment.
- f) "GUARDIAN" shall mean:
 - 1) a person who, under court order, is the guardian of a minor; or
 - 2) a public or private agency with whom a minor has been placed by a court.

- g) "MINOR" shall mean any person under seventeen (17) years of age.
- h) "PARENT" shall mean a person who is:
 - 1) a natural parent, adoptive parent, or step-parent of another person; or
 - 2) at least eighteen (18) years of age and authorized by a parent or guardian to have the care and custody of a minor.
- i) "PUBLIC PLACE" shall mean any place to which the public or a substantial group of the public has access and includes, but is not limited to, parks, alleys, streets, roads, highways, lakes and the common areas of schools, hospitals, apartment houses or complexes, office buildings, transport facilities, restaurants, theaters, game rooms, stores, businesses, shops, shopping centers or any other place that offers for sale services or merchandise.
- j) "REMAIN" means to:
 - 1) Linger or stay; or
 - 2) Fail to leave premises when requested to do so by a police officer or the owner, operator or other person in control of the premises.

Sec. 7.108.2. Offenses

- a) Violation by Minor. It shall be unlawful for any minor to knowingly remain, walk, run, stand, drive or ride in or about any public place or establishment within the City of Farmersville during curfew hours.
- b) Violation by Parent or Guardian. It shall be unlawful for any parent or guardian to knowingly permit, or by insufficient control allow, a minor to remain, walk, run, stand, drive or ride in or about any public place or establishment within the City of Farmersville during curfew hours.
- c) Violation by Business Operator of Establishment. It shall be unlawful for any business operator of an establishment to knowingly allow any minor to remain upon the premises of the establishment during curfew hours.

Sec. 7.108.3. Affirmative Defenses

- a) It is an affirmative defense to prosecution under Section 7.108.2 of this Ordinance that the minor was:
 - 1) accompanied by his/her parent or legal guardian.
 - 2) accompanied by an adult approved by the minor's parent or legal guardian.
 - 3) attending or going to or returning home from, without any stop or detour and using the most direct route, any official school, religious or other activity supervised by adults and sanctioned by a governmental entity, civic organization or church entity that takes responsibility for the minor.
 - 4) out as a result of an emergency.
 - 5) engaged in lawful employment activity or going to or returning home from such employment activity, without stop or detour and using the most direct route.
 - 6) married or had been married or had disabilities of minority removed in accordance with Chapter 31 of the Texas Family Code.
 - 7) in a motor vehicle involved in intrastate or interstate travel or transportation through which passage through the curfew area is the most direct route.
- b) It is an affirmative defense to prosecution under Section 7.108.2 of this Ordinance that:
 - 1) The business operator notified the police department that the minor was present during curfew hours and refused to leave.
 - 2) The business operator was unaware of the presence of the minor and assisted the police in identifying the minor.
 - 3) The minor is an employee of the establishment, is actually engaged in duties related to that employment and is receiving payment for the activity.

Sec. 7.108.4. Enforcement

Before taking any enforcement action under this section, a police officer shall ask the apparent offender's age and reason for being in the public place. The officer shall not issue a citation or make an arrest under this section unless the officer reasonably believes that an offense has occurred

and that, based on any response and other circumstances, no defense in Section 7.108.3 is present.

Sec. 7.108.5. Penalties; Custody; Jurisdiction

- a) Any person, firm or corporation violating any of the provisions of this Ordinance shall be guilty of a misdemeanor and, upon conviction in the Municipal Court of the City of Farmersville, Texas, shall be subject to a fine not to exceed the sum of five hundred dollars (\$500.00) for each offense and each and every day said violation is continued shall constitute a separate offense.
- b) Each minor upon the premises of any establishment constitutes a separate violation under Section 7.108.2(c) of this Ordinance and shall result in a separate fine.
- c) Any child taken into custody for a violation of this Ordinance shall be held in accordance with Article 45.059, Texas Code of Criminal Procedure.
- d) When required by Section 51.08 of the Texas Family Code, as amended, the Municipal Court shall waive original jurisdiction over a minor who violates Section 7.108.2(a) of this Ordinance and shall refer the minor to juvenile court."

SECTION 3. REPEALER

All provisions of the Code of Ordinances, City of Farmersville, Texas in conflict with the provisions of this Ordinance are hereby repealed, and all other provisions of the Code of Ordinances, City of Farmersville, Texas not in conflict with the provisions of this Ordinance shall remain in full force and effect.

SECTION 4. SEVERABILITY

It is hereby declared by the City Council of the City of Farmersville that if any of the sections, paragraphs, sentences, clauses or phrases of this Ordinance shall be declared unconstitutional or otherwise illegal by the valid judgment or decree of any court of competent jurisdiction, such event shall not affect any remaining sections, paragraphs, sentences, clauses or phrases of this Ordinance.

SECTION 5. EFFECTIVE DATE

This Ordinance shall be in full force and effect from and after its passage and publication as required by Texas law, and it is so ordained.

PASSED on first reading on the 9th day of July, 2013, and second reading on the 23rd day of July, 2013 at properly scheduled meetings of the City Council of the City of Farmersville, Texas, there being a quorum present, and approved by the Mayor on the date set out below.

APPROVED:

Joseph E. Helmberger, P.E., Mayor

ATTEST:

Edie Sims, City Secretary



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: July 9, 2013
SUBJECT: Consider, discuss and act upon a Resolution regarding an application for grant funds through the Collin County Open Space program

- Resolution is attached for review

ACTION: Approve or disapprove the resolution as presented.

(V – A)

**CITY FARMERSVILLE, TEXAS
RESOLUTION # R-2013-0709-001**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FARMERSVILLE, TEXAS, AUTHORIZING THE SUBMISSION OF A COLLIN COUNTY PARK AND OPEN SPACES GRANT APPLICATION.

WHEREAS, the City Council of the City of Farmersville, hereinafter referred to as "Council", finds it in the best interest of the citizens of Farmersville and Collin County, to expand recreational opportunities; and,

WHEREAS, the City Council wishes to expand and enhance Chaparral Trail for the enjoyment of all citizens;

WHEREAS, enhancing the land by creating a multi-use natural trail will provide better passive open space, significant additional vegetation and additional natural habitat for wildlife, all of which are enjoyed by City residents and visitors of Farmersville; and,

WHEREAS, the City Council recognizes the importance of extending the hard surface for a multi-use trail will encourage additional use of the Chaparral Trail; and,

WHEREAS, the City Council endorses the goals of the Collin County Parks and Open Spaces Board to be consistent with those of our City.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FARMERSVILLE, TEXAS:

That the City Council of the City of Farmersville approves the submission of an application for a Collin County Open Space Grant in the amount of \$300,000 and that the City Manager be designated as the Project official.

PASSED AND APPROVED this the 9th day of July, 2013.

Joseph E. Helmberger, P.E., Mayor

ATTEST:

Edie Sims, City Secretary



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: July 9, 2013
SUBJECT: Consider, discuss and act upon an Interlocal Agreement with Collin County for Dispatch Services

- Interlocal Agreement is attached for review
- The figures received have been incorporated into the 2013-2014 Fiscal Year Budget

ACTION: Approve or disapprove the agreement as presented.



COLLIN COUNTY

Office of the Purchasing Agent
2300 Bloomdale Road
Suite 3160
McKinney, Texas 75071
www.collincountytx.gov

June 24, 2013

CITY OF FARMERSVILLE
Mayor, Joseph E. Helmberger, P.E.
205 South Main
Farmersville, TX 75442

Re: Agreement, Interlocal: Dispatch Services, Farmersville

Dear Mayor, Joseph E. Helmberger, P.E:

Enclosed please find three (3) copies of the aforementioned Agreement for your approval and signature regarding, the referenced services.

Please sign and return all copies for final execution to the Collin County Purchasing Department, 2300 Bloomdale Road, Suite 3160, McKinney, Texas 75071.

Upon completion, one (1) fully executed copy will be returned to you for your files.

Should you have any questions, please feel free to contact me at (972) 548-4124 or Metro (972) 424-1460, ext. 4124.

Sincerely,

Jennifer Turner
Assistant Purchasing Agent/Contract Administrator
Collin County Purchasing Department
Fax# 972-548-4694
Email: jturner@co.collin.tx.us

/jt
Encl.

c: file

INTERLOCAL DISPATCH SERVICES AGREEMENT

This agreement is entered into on the ____ day of _____, 2013, by and between the City of Farmersville (the "City") and Collin County, a political subdivision of the State of Texas (the "County").

RECITALS

1. The County, through the Sheriff's Office, owns and operates communication facilities used in dispatching its law enforcement and emergency service personnel.
2. The City desires to obtain certain dispatch services from the County. Therefore, under the authority of Texas Government Code, Title 7, Interlocal Cooperation Act, Section 791 et seq., the parties agree as follows:

SECTION 1. DEFINITIONS

DISPATCH SERVICES. The term "Dispatch Services" means all services necessary for the Collin County Sheriff's Office to receive calls for law enforcement service within the City's jurisdiction and to dispatch the City's law enforcement personnel in response to such calls.

SECTION 2. TERM

2.01 TERM. The term of this agreement shall commence on the 1st day of October 1, 2013, and shall continue in full force and effect through September 30, 2014.

2.02 TERMINATION. Either party may terminate this agreement by giving ninety (90) days written notice to the other party.

SECTION 3. SERVICES

SERVICES TO BE PROVIDED. The County agrees to provide dispatch services through the Sheriff's Office to the City in the same manner and under the same work schedule as such services are provided in the operation of the County's law enforcement personnel.

For each user the City is required to complete and return **Attachment (A)**, Connection Policy and Agreement Form for the Virtual Private Network (VPN).

SECTION 4. NONEXCLUSIVITY OF SERVICE PROVISION

The parties agree that the County may contract to perform services similar or identical to those specified in this agreement for such additional governmental or public entities as the County, in its sole discretion, sees fit.

SECTION 5. COMPENSATION

5.01 The dispatch service charges for FY2014 in the amount of \$26,198.96 shall be paid by the City in quarterly installments of \$6,549.74. This amount is based upon the prior year call volume at the rate of \$6.68 per radio incident.

5.02 PAYMENT UPON EARLY TERMINATION. If this agreement is terminated prior to the conclusion of a three-month period for which a payment has been made pursuant to Section 5.01 of this agreement, the entire amount paid shall belong to the County without prorating.

5.03 SOURCE OF PAYMENT. The City agrees that payments that it is required to make under this agreement shall be made out of the City's current revenues.

SECTION 6. CIVIL LIABILITY

Any civil liability relating to the furnishing of services under this agreement shall be the responsibility of the City. The parties agree that the County shall be acting as agent for the City in performing the services contemplated by this agreement.

The City shall hold the County free and harmless from any obligation, costs, claims, judgments, attorney's fees, attachments, and other such liabilities arising from or growing out of the services rendered to the City pursuant to the terms of this agreement or in any way connected with the rendering of said services, except when the same shall arise because of the willful misconduct or culpable negligence of the County, and the

County is adjudged to be guilty of willful misconduct or culpable negligence by a court of competent jurisdiction.

SECTION 7. AMENDMENT

This agreement shall not be amended or modified other than in a written agreement signed by the parties.

SECTION 8. CONTROLLING LAW

This agreement shall be deemed to be made under, governed by, and construed in accordance with, the laws of the State of Texas.

SECTION 9. NOTICES

9.01 FORM OF NOTICE. Unless otherwise specified, all communications provided for in this agreement shall be in writing and shall be deemed delivered, whether actually received or not, forty-eight (48) hours after deposit in the United States mail, first class, registered or certified, return receipt requested, with proper postage prepaid or immediately when delivered in person.

9.02 ADDRESSES. All communications provided for in this agreement shall be addressed as follows:

(A) Collin County, Dispatch Services to:
Purchasing Department
2300 Bloomdale #3160
McKinney, Texas 75071

(B) If to the City, to:

(C) Collin County, Virtual Private Network (VPN) to:
Information Technology Department
2300 Bloomdale #3198
McKinney, Texas 75071

Or to such person at such address as may from time to time be specified in a notice given as provided in this Section 9. In addition, notice of termination of this agreement by the City shall be provided by the City to the County Judge of Collin County as follows:

The Honorable Keith Self
Collin County Judge
Collin County Administration Building
2300 Bloomdale Rd. Suite 4192
McKinney, Texas 75071

SECTION 10. CAPTIONS

The headings to the various sections of this agreement have been inserted for the convenient reference only and shall not modify, define, limit or expand the express provision of this agreement.

SECTION 11. COUNTERPARTS

This agreement may be executed in counterparts, each of which, when taken separately, shall be deemed an original.

SECTION 12. OBLIGATIONS OF CONDITION

All obligations of each party under this agreement are conditions to further performance of the other party's continued performance of its obligation under the agreement.

SECTION 13. EXCLUSIVE RIGHT TO ENFORCE THIS AGREEMENT

The County and the City have the exclusive right to bring suit to enforce this agreement, and no party may bring suit, as a third-party beneficiary or otherwise, to enforce this agreement.

SECTION 14. PRIOR AGREEMENTS SUPERSEDED

This agreement constitutes the sole and only agreement of the parties hereto and supersedes any prior understanding or written oral agreements between the parties respecting the services to be provided under this agreement.

IN WITNESS WHEREOF, THE PARTIES HERETO HAVE EXECUTED THIS AGREEMENT AS OF THE DAY AND YEAR FIRST ABOVE WRITTEN.

“COUNTY”

COLLIN COUNTY, TEXAS

BY: _____

TITLE: _____

DATE: _____

“CITY”

BY: _____

TITLE: _____

DATE: _____

Attachment "A"

Connection Policy and Agreement Form

Virtual Private Network (VPN)

1.0 Purpose

The purpose of this document is to provide the framework for granting remote access to Collin County services/equipment through a Virtual Private Network (VPN).

2.0 Scope

This policy applies to Collin County employees, contractors, government agencies, consultants, temporaries, and other workers including all personnel affiliated with third parties utilizing VPN to access the Collin County network. This policy applies to all Collin County VPN implementations.

3.0 Policy

Authorized parties (Collin County employees, customers, vendors, government agencies, etc.) may utilize the benefits of VPN, which are a "user managed" service. This means that the user is responsible for selecting an Internet Service Provider (ISP), coordinating installation, installing any required software, and paying associated fees.

Additionally,

1. It is the responsibility of the user with VPN privileges to ensure that unauthorized users are not allowed access to Collin County internal networks. User accounts and passwords are NOT to be shared with anyone.
2. Authorized parties and the Collin County employees sponsoring the request for VPN are responsible for defining what services/equipment the authorized parties need access to. Access will be restricted to only those defined objects. Attempting to connect or access any service/device not defined will be considered a violation of the Collin County VPN policy.
3. The authorized parties and the Collin County employees sponsoring the VPN request are also responsible for defining the time scope that the VPN account will be active. All accounts are setup with an expiration date not to exceed 6 months, unless otherwise authorized to be a longer timeframe or permanent by the County.
4. VPN use is to be controlled using either a one-time password authentication such as a token device or a public/private key system with a strong pass phrase.
5. When actively connected to the county network, the VPN will force all traffic to and from the remote PC over the VPN tunnel; all other traffic will be dropped.
6. Dual (split) tunneling is NOT permitted; only one network connection is allowed.
7. VPN gateways will be established and managed by Collin County Infrastructure Department.
8. All computers connected to Collin County internal networks via VPN or any other technology must use the most up-to-date anti-virus software from a reputable IT vendor; this includes personal computers. The anti-virus software must be updated with the latest definition files from that vendor.
9. All users connecting to the Collin County internal networks via VPN or any other technology must keep their systems up to date with the latest security patches for their operating system and applications installed on their connecting systems.
10. VPN users may be automatically disconnected from Collin County's network after sixty minutes of inactivity. The user must then logon again to reconnect to the network.
11. Users of computers that are not Collin County owned equipment must comply with the Collin County acceptable use policy when accessing the Internet while connected through the VPN.
12. Only approved VPN clients may be used.
13. Upon termination of a contract from Collin County, or at the request of the Collin County staff, the user must uninstall the VPN connection from their computer.
14. Vendors expressly agree to notify the County of staffing changes involving employees or subcontractors with access to the County's network within 24 hours or next business day.
15. Customer and vendor accounts will only operate in a defined date range. They will only be operable during project implementation, on an as needed basis, or per the County contractually agreement for remote support. Remote support will only be activated by calling Collin County and requesting access to the VPN. This request must include an end date when remote support will no longer be needed. After those events have been completed the VPN accounts will be disabled.

16. After six months of expired inactivity, Active Directory and VPN accounts will be permanently deleted, unless otherwise approved by the County.
17. Accounts may be locked out after a certain number of failed attempts.
18. VPN users who have lost their password will have to contact their sponsoring parties to request a password reset. The sponsoring party will then contact Collin County IT to reset the password for the VPN user.
19. It is the responsibility of the user with VPN privileges to install, configure and setup their systems to connect to Collin County based on the information provided to them.
20. Users connect at their own risk and Collin County is not responsible for any damages that they may incur from connecting through the VPN to Collin County
21. Prior to acquiring VPN access all users will be required to pass a background check unless otherwise approved by the County.
22. If the County migrates to a new network connection technology it is the responsibility of the vendor or agency to budget and obtain any required technology upgrade in order to maintain their network connection to the County. The vendor or agency will be provided advance notification for this change.

4.0 Granting Access

To obtain access via VPN, the vendor/Agency/User must be sponsored by a party currently employed at Collin County and IT must agree this access is needed for the Collin County information systems. The vendor/agency/user must sign this form agreeing to protect the security of the Collin County network. For external Collin County VPN users, the Request for VPN Access must be signed and approved by the Manager who is responsible for the external user. VPN expiration will be based on the contract length unless further time is requested by Collin County Management. The initial setup and testing will be performed during normal operating hours, Monday – Friday, 8 am – 5 pm, and requires a minimal or two weeks' notice to schedule.

5.0 Enforcement

Collin County Infrastructure Department may actively monitor the VPN concentrator for any suspicious and inappropriate activity. Any VPN user found to have violated any part of this policy may have their VPN access terminated immediately.

6.0 Liability

Vendor expressly agrees that they shall be liable for any and all damages, including but not limited to actual, consequential, or incidental damages, for disruptions caused by their negligence or intentional misconduct to the County's services/equipment resulting from or related to Vendor's connection to the County's networks. Vendor also expressly agrees to notify the County of staffing changes involving employees with access to the County's network within 24 hours.

Unauthorized access or use is prohibited and will be prosecuted to the fullest extent. Anyone using this system expressly consents to monitoring and is advised that if such monitoring reveals possible evidence of criminal activity system personnel may provide the evidence of such monitoring to law enforcement officials. Anyone using the system connects at their own risk and assumes all responsibilities for any possible damage to their own equipment.

7.0 Definitions

Term	Definition
VPN	Virtual Private Network. An extension of Collin County's internal private network.
VPN Concentrator	Physical device that manages VPN connections.
VPN Client	Remote computer with VPN software utilizing VPN services.
Vendor Management	Person in vendor company that can take responsibility for the liability clause of this document.
Dual (split) tunneling	When utilizing VPN, a connection (tunnel) is created to Collin County's network utilizing the Internet. Dual split tunneling allows for this connection as well as a secondary connection to another source. This technology is NOT supported when utilizing Collin County's VPN.
User	Employee, vendor, contractor, consultant, temporaries, customers, government agencies, etc.

Sponsoring Party

Collin County employee requesting access for a non-employee user to have access to Collin County services/equipment through the VPN. The employee may be someone in IT.

Vendor Management's Signature (if applicable)

Printed Name: _____ Signature: _____

E-Mail Address: _____ Phone: _____ Date: _____

VPN Users Signature

Printed Name: _____ Signature: _____

E-Mail Address: _____ Phone: _____ Date: _____

Sponsoring Party's Signature

Printed Name: _____ Signature: _____

E-Mail Address: _____ Phone: _____ Date: _____

Return form to:

Caren Skipworth
2300 Bloomdale #3198
McKinney, Texas 75071



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: July 9, 2013
SUBJECT: Consider, discuss and act upon placing Shacee Jackson as an additional signatory on the Police Seizure Account

- Chief Sullivan has requested placing Mrs. Jackson as an additional signatory on the Police Seizure Account

ACTION: Approve or disapprove the account change. If approved, the minutes will be submitted to the bank.



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: July 9, 2013
SUBJECT: Receive presentation regarding Library programs including Summer Reading Club

- Trisha Dowell, Librarian, will be presenting information regarding the Library's programs

ACTION: Information only. No action is required.

(V – D)



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: July 9, 2013
SUBJECT: Update on electrical system

- Information is provided by City Manager Ben White

ACTION: Council to take action as deemed necessary,

(V – E)



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: July 9, 2013
SUBJECT: Update on the Chaparral Trail project

- Information is provided by City Manager Ben White

ACTION: Council to take action as deemed necessary.

(V – F)

Chaparral Trail Project Update

Description	Total Project Estimate	City's Share	Estimated Construction Begin Date	Estimated Construction Completion Date	Comments and Status
Chaparral Trail Grant Texas Parks & Wildlife (Phase I)	\$200,000	\$50,000 4B Funded	Oct-12	May-13	Construction complete. Processing final paperwork.
Chaparral Trail Grant Collin County Open Space (Phase II)	\$300,000	\$150,000 (4B,: \$50K) (CoF, \$100K)	May-13	Aug-13	Construction of decomposed granite path nearing completion.
Chaparral Trail Grant Texas Parks & Wildlife (Phase III)	\$200,000	\$50,000	Award Declined	Award Declined	
Chaparral Trail Grant Collin County Open Space (Phase III)	\$300,000	\$150,000	Not Awarded Yet	Not Awarded Yet	Grant package submitted to Collin County. Awaiting response.



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: July 9, 2013
SUBJECT: Update on the Main Street Bridge, closures and Highway 380 improvements

- Information is provided by City Manager Ben White

ACTION: Council to act as deemed necessary.

US 380 Highway Project Status

1. US 380 Highway Project status.
 - a. 1st Railroad Bridge, Passing Track: Apr 2013 thru Nov 2013. Beam fabrication Sep 2013.
 - b. 2nd Railroad Bridge, Main Track: Dec 2013 thru Jun 2014
 - c. 380 Roadway, East Bound: July 2013 thru Apr 2014, paving scheduled to begin 3rd week in July. South bound Hamilton Street currently scheduled to reopen in August 2013.
 - d. 380 Roadway, West Bound: Apr 2014 thru Aug 2014
 - e. Main Street Bridge Construction: Jul 2013 thru Sep 2013. Completely closed during construction. Use alternative paths: Orange, Rike, Hamilton, Mimosa, Beene etc.
 - f. Main Street Roadway: Oct 2013 thru Nov 2013
 - g. Hill Street Crossing: Complete Sep 2014
 - h. Walnut Street Crossing: Complete Sep 2014
 - i. Main/Summit Street Crossing: Complete Aug 2014



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: July 9, 2013
SUBJECT: Consider, discuss and act upon appointing an ad hoc member residing in the Extra Territorial Jurisdiction to serve on the Capital Improvements Advisory Commission

- Council was requested to bring recommendations.

ACTION: Council to take action as deemed necessary.

(V – H)