

FARMERSVILLE CITY COUNCIL
MEETING MINUTES
June 25, 2013

The Farmersville City Council met in regular session on June 25, 2013 at 6:00pm in the Council Chambers at City Hall with the following members present: Mayor Helmberger, John Klostermann, Michael Carr, Michael Hesse, Russell Chandler and Jim Foy. Staff members present were City Manager Ben White, Police Chief Mike Sullivan, Fire Chief Kim Morris, Finance Director Daphne Hamlin, City Attorney Alan Lathrom, Librarian Trisha Dowell and City Secretary Edie Sims.

Item I) CALL MEETING TO ORDER, ROLL CALL

Mayor Helmberger called the meeting to order. Edie Sims called the roll and announced a quorum was present. Mayor Helmberger welcomed all guests and visitors. Clint Brown, Pastor for the Farmersville Church of Christ offered the invocation with Mayor Helmberger leading the audience in the Pledge of Allegiance to the American Flag.

Mayor Helmberger offered the guests and visitors to speak on a non-agenda item with no one coming forward.

Item II – A) CONSENT AGENDA – CITY FINANCIAL REPORTS AND DISCUSS MOVING THE MONTHLY CITY FINANCIAL REPORTS CONSENT ITEM TO THE SECOND MEETING OF THE MONTH

City Manager Ben White requested the Council to consider moving the financial reports to the second meeting which would allow time to receive all the criteria to create an accurate and up-to-date report. This is due to the close of the month and receiving all the data necessary to provide reporting. For many years, the reports presented were minimally two months in arrears. With Council allowing the reports to be presented at the second meeting of the month, all information will be processed and the most current information will be relayed. Mr. White stated the graphs on the Financial Reports have been greatly improved. Mayor Helmberger requested the reporting to be handled as a regular agenda item and not as a Consent Item.

On another issue regarding the Financial Reports, Mr. White stated the Water Enterprise Fund is being watched closely as we are now in Stage 3 drought conditions. With the drought ensuing, we may be in this Stage for quite a while. Jim Foy notices that water sales should be at 59% and we are currently at 58%.

Jim Foy motioned to approve the City Financial Reports and to move them to the second meeting of the month with Michael Carr seconding the motion. A poll of the Council was taken as follows: John Klostermann yes, Michael Carr yes, Michael Hesse yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Item III – A) READING OF ORDINANCES – FIRST READING – CONSIDER, DISCUSS AND ACT UPON AN ORDINANCE AMENDING THE WATER MANAGEMENT PLAN

City Manager Ben White presented changes that are significant to the Water Plan. Starting with page 6, Section 2.3, the TCEQ Implementation Report is no longer required which will not require Appendix F, so this portion will be removed. Next, page 10, Section 4.5 will be removed completely as it refers to the TCEQ Implementation Report. Page 17 under Section 5.5.2.1, verbiage has been added regarding watering with automatic irrigation systems on trash days during Stage 2 drought conditions per a recent request from the Council. The exception regarding new landscaping associated with new construction was placed in the exception area. Page 18 continues this same verbiage but is crafted to Stage 3 drought conditions. John Klostermann motioned to approve the first reading of the amended Water Management Plan

with Russell Chandler seconding the motion. A poll of the Council was taken as follows: John Klostermann yes, Michael Carr yes, Michael Hesse yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Item IV – A) PRESENTATION BY TAPS (TEXOMA AREA PARATRANSIT SYSTEM)

Brad Underwood, CEO for TAPS, came before the Council and introduced TAPS as the transportation system that will be available in Farmersville and all of Collin County July 1st. TAPS came to the Audie Murphy Day event and was honored to shuttle 87 trips to and from the Methodist Church and the Onion Shed. This is the first event that TAPS has been involved with in Farmersville, and hopes of many more in the future. TAPS already has 125 trips booked for July 1st. There is a demand for a responsive ride and TAPS offers rides from 5am thru midnight. Paratransit is a term used meaning curb to curb. Currently TAPS serves 7 rural counties. TAPS also offers an airport shuttle service 7 days per week. McKinney now has a Park and Ride location near Collin College. The Park and Ride location will allow patrons to enter a bus in McKinney and travel to the Parker Road DART Station and further their trip. Mr. Underwood stated he would like to have a Park and Ride location in Farmersville as well. This would allow travelers to start in Farmersville, pick up fares in Princeton, catch the bus in McKinney on to Plano.

John Klostermann questioned the current employees with CCART and their placement within TAPS. Mr. Underwood proudly stated that of the 32 applicants from CCART, 28 were hired. More drivers will be needed for the Farmersville area.

Jim Foy stated he understood a bus ride does not always consist of leaving Farmersville but can be from your home to other locations here in town. This statement is true. John Klostermann also asked if a bus travelled to Raytheon. Mr. Underwood stated yes and he is working on more travelers to have a constituted route to Raytheon. Mr. Underwood stated he is looking long term as well for ride-share programs. He is glad to be in Farmersville and offered his services to Farmersville.

Item IV – B) CONSIDER, DISCUSS AND ACT UPON A MARKET ADJUSTMENT FOR COMMUNITY WASTE DISPOSAL

Casey Zandt, Commercial Sales Representative for Community Waste Disposal, came before the Council and requested an increase of 1.41% which equates to a 4¢ increase per household per month. City Manager Ben White indicated the increase would take affect October 1. Mayor Helmberger stated he checked the contract negotiated 2 years ago and the increase is in line with the contract. Jim Foy questioned if the increase would affect commercial as well as residential with Mr. Zandt responding only residential customers will see the increase. Jim Foy motioned to approve the market adjustment for CWD with Russell Chandler seconding the motion. A poll of the Council was taken as follows: John Klostermann yes, Michael Carr yes, Michael Hesse yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Item IV – C) CONSIDER, DISCUSS AND ACT UPON A MARKET ADJUSTMENT FOR PROGRESSIVE WASTE SOLUTIONS

Dick Demien, representative for Progressive Waste Solutions, came before the Council and requested an increase of 1.21% which equates to 12¢ increase per household per month. The rates are commensurate for roll-offs as well. City Manager Ben White requested a rate sheet to compare current rates to increased rates. Mr. White then made a recommendation for the Council to approve contingent on receiving the rate comparison sheet and final approval by the City Manager. Jim Foy motioned to approval contingent on the rate table and confirmed by

the City Manager with Michael Carr seconding the motion. A poll of the Council was taken as follows: John Klostermann yes, Michael Carr yes, Michael Hesse yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

ITEM IV – D) IMPACT FEE TRAINING SESSION

Eddy Daniel, City Engineer and representative for Daniel & Brown, Inc., came before the Council and introduced John Atkins with Kimley-Horn and Associates, Inc. Mr. Daniel recalled that Daniel & Brown and Kimley-Horn worked jointly with the City on the Comprehensive Plan. The Impact Fee Study is a continuation of the Comprehensive Plan. Mr. Atkins began by addressing how impact fees affect a City by using this mechanism as a way to recover costs associated with infrastructure needed to serve future development. A one-time fee is assessed at platting but is collected when the building permit is pulled. By law, the Impact Fees must be updated every 5 years. The Impact Fees can expand into the City's Extra Territorial Jurisdiction and ordinances will need to have this defined. Impact Fees will also need to be reviewed earlier if growth occurs. Mr. Daniel encouraged the City to review this annually. With the Comprehensive Plan now being implemented, the Impact Fee will complete the task. As the Impact Fees are being implemented, the Capital Improvements Advisory Commission will be the first board to make a recommendation to the Council. A representative that lives within the Extra Territorial Jurisdiction (ETJ) must serve on the Board.

Impact Fees are based on service units. One household is based on one ¾ inch water meter. Commercial businesses are equal to five households; or one 2-inch meter is equivalent to five ¾ inch meters. The Impact Fee Capital Improvements Plan is to identify projects to serve future development. The Impact Fee Plan should be similar to the Capital Improvements Plan.

Costs that are recoverable include construction, planning, surveying, engineering, land acquisition, Capital Improvement planning and projected interest and finance costs. Costs that are not recoverable include operation and maintenance costs and improvements to remedy existing deficiencies. The formula to calculate the Impact Fees is as follows: recoverable Impact Fee Capital Improvements Plan Cost divided by the new service units will equal the maximum assessable Impact Fee per service unit. A chart comparing some of the area city's rates shows Farmersville very low on the scale. According to Kimley-Horn, a schedule has been laid out which will allow an updated Impact Fee resolution to be adopted August 27, 2013.

City Attorney Alan Lathrom indicated the City must have a contract to provide services within the ETJ. Mayor Helmberger suggested that any new development will be required to annex into the City, then the ETJ issue will be a moot question.

Council concurred to move forward in preparation of completing new Impact Fees.

ITEM IV – E) CONSIDER, DISCUSS AND ACT UPON A CHANGE ORDER FOR THE CHAPARRAL TRAIL PHASE II

City Manager Ben White stated the Change Order presented is to handle an erosion problem and improve the culvert with a safety end. There is ample room with the funding to handle this Change Order and recommended approval. With the erosion and safety issue being resolved, an estimated \$17,000 remains since we came in under budget for this project. Michael Hesse motioned to approve the Change Order with Michael Carr seconding the motion. A poll of the Council was taken as follows: John Klostermann yes, Michael Carr yes, Michael Hesse yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

ITEM IV – F) CONSIDER, DISCUSS AND ACT UPON THE PURCHASE OF CAMERA EQUIPMENT

Police Chief Mike Sullivan came before the Council in response to multiple instances of vandalism at the Onion Shed, City Park and the Chaparral Trail.

A company named Spycentre has been recommended as other municipalities have used this vendor. A quote was prepared for 6 high resolution cameras which offer color infrared vision and taped to a DVR system. At some point, the system would allow the recording to be remotely seen by the Police Officers in their squad cars. But for now, the DVR system can be set up in the Best Center via hard wiring. Chief Sullivan stated he would ultimately like to have portable cameras that are capable of moving throughout the City. The cost of \$6,690 includes installation, 6 Sony cameras and night vision. The cameras have infrared vandal domes.

Tony Linton, the City's IT vendor, is working with Chief Sullivan and Mr. White to find the most suitable source for connection; Time Warner Cable is currently our provider but other methods have been suggested. Presently, the Best Center does not have internet capabilities. There has been discussion of connecting to Collin College's fiberoptic capability, but we are still awaiting the construction of the College.

Mr. White expressed his frustration by spending valuable time expended on cleaning up glass and making repairs from vandalized areas instead of focusing on other important areas of the City. Chief Sullivan stated he will need facial recognition to apprehend the vandals.

Council gave consensus to find the funding to support this expenditure.

ITEM IV – G) ACCEPT BILL NERWICH'S RESIGNATION FROM THE BUILDING AND PROPERTY STANDARDS COMMISSION AND THE PLANNING AND ZONING COMMISSION

Russell Chandler motioned to accept Bill Nerwich's resignations as he has moved out of the City of Farmersville and will no longer be eligible to serve. Jim Foy seconded the motion. A poll of the Council was taken as follows: John Klostermann yes, Michael Carr yes, Michael Hesse yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

ITEM IV – H) CONSIDER, DISCUSS AND ACT UPON AN APPOINTMENT TO THE BUILDING AND PROPERTY STANDARDS COMMISSION AND THE PLANNING AND ZONING COMMISSION

Staff recommended Andrew Washam as the replacement on the Building and Property Standards and Patti Ford as the replacement on the Planning and Zoning Commission. Jim Foy motioned he agreed with the Staff's recommendation and motioned to approve with Michael Carr seconding the motion. A poll of the Council was taken as follows: John Klostermann yes, Michael Carr yes, Michael Hesse yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

ITEM V – A) BUDGET WORKSHOP – DISCUSS PROPOSED FISCAL YEAR BUDGET 2013-2014

Daphne Hamlin, Finance Director, came before the Council with Preliminary Budget information for Fiscal Year 2013-2014.

First was shown the Combined Sales Tax history. The City's portion for this year is expected to reach \$335,669. Ms. Hamlin reminded the Council that ½ of the sales tax is split between the 4A and 4B Boards respectively. Revenues were then presented with revisions for Fiscal Year 2012-2013 and proposed revenues for Fiscal Year 2013-2014. Ms. Hamlin then presented proposed General Fund expenses for Fiscal Year 2013-2014. With revenues vs. expenditures compiled, the revised budget will reflect a shortfall of \$2,974 for Fiscal Year 2012-2013; whereas the proposed budget reflects a balanced budget.

Ms. Hamlin included the Salary Allocation so the Council was clear how the different funds were paying salaries. Public Works payroll was discussed as 30% of the department's salary was funded through the Bond. Mayor Helmberger stated he is opposed to the General Fund being funded through the Enterprise Funds (water and sewer). The water and sewer funds should fund themselves and fund the infrastructure needs.

Ms. Hamlin went through each Enterprise Fund showing the revisions for Fiscal Year 2012-2013 and the proposed budget for Fiscal Year 2013-2014. The Water Fund is the most watched presently with less water expected to be used due to Stage 3 drought conditions. The net for this year's Water Fund is expected to be a deficit of \$75,815. The Wastewater Fund is showing an proposed increase next year over this year. Ms. Hamlin stated she duplicated this year's budgeting for the Electric Fund as changes are still underway.

The Bond expenses were not proposed for next year; however the projects will be scheduled in the upcoming meetings.

Ms. Hamlin and City Manager Ben White indicated the figures presented were proposals only. This was to familiarize the Council with the different funds and be ready for questions at the next budget meeting.

Jim Foy stated he did not recall a discussion regarding another Police Officer being added to the Police Department. Mr. White indicated he cut the salary increases from 4% to 3%. Mayor Helmberger stated he would like the Council to consider raising the funding amount for the Marketing Committee.

Council also discussed the payroll for the Main Street Manager with Mayor Helmberger stating the Council should consider how to have this program brought in under the City as a City program. City Attorney Alan Lathrom stated the 4B can reimburse the City the cost of salary over a 10 year period.

A Planning Calendar was included in the packet for the Council. This calendar will guide us to have the Budget approved by September 10, 2013. Presently all meetings are standard and no special meetings are planned.

ITEM VI) REQUEST FOR CONSIDERATION OF PLACING ITEMS ON FUTURE AGENDAS

No one requested items for future agendas.

ITEM VII) ADJOURNMENT

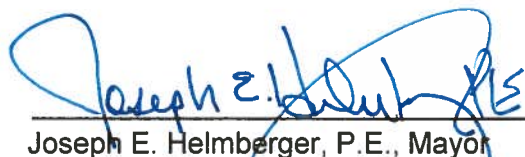
Council adjourned at 8:38:30pm.

ATTEST



Edie Sims, City Secretary

APPROVED



Joseph E. Helmberger, P.E., Mayor

