

**FARMERSVILLE CITY COUNCIL
REGULAR SESSION AGENDA
April 9, 2013, 6:00 P.M.
Council Chambers, City Hall
205 S. Main Street**

I. PRELIMINARY MATTERS

- Call to Order, Roll Call, Prayer and Pledge of Allegiance
- Welcome guests and visitors: Anyone wanting to speak on any items that are not the subject of a Public Hearing on this agenda is asked to speak at this time, with an individual time limit of 3 minutes. This forum is limited to a total of 30 minutes. Please note that the City Council cannot comment or take any action on this item.
- Announcements relating to items of public interest: Announcements regarding local or regional civic and charitable events, staff recognition, commendation of citizens, traffic issues, upcoming meetings, awards, acknowledgement of meeting attendees, birthdays, and condolences.

II. CONSENT AGENDA

Items in the Consent Agenda consist of non-controversial or "housekeeping" items required by law. Council members may request prior to a motion and vote on the Consent Agenda that one or more Items be withdrawn from the Consent Agenda and considered individually. Following approval of the Consent Agenda, excepting the items requested to be removed, the City Council will consider and act on each item so withdrawn individually.

- A. City Council Minutes
- B. City Financial Reports
- C. Police Department Report
- D. Code Enforcement/Animal Control Report
- E. School Resource Officer Report
- F. Fire Department Report
- G. Municipal Court Report
- H. Public Works Report
- I. Library Report
- J. City Manager's Report

III. INFORMATIONAL ITEMS

These Informational Items are intended solely to keep the City Council apprised of the actions and efforts of the various boards and commissions serving the City of Farmersville. Council members may deliberate and/or request further information or clarification regarding any one or more of the items contained in this provision. City Council approval of, or action on, these items is not required or requested.

- A. FEDC (4A) Financial Report
- B. FCDC (4B) Financial Report

- C. Planning & Zoning Minutes
- D. FCDC (4B) Meeting Minutes
- E. FEDC (4A) Meeting Minutes
- F. Parks Board Minutes
- G. Main Street Board Minutes
- H. Main Street Report
- I. Building & Property Standards Minutes
- J. TIRZ Minutes

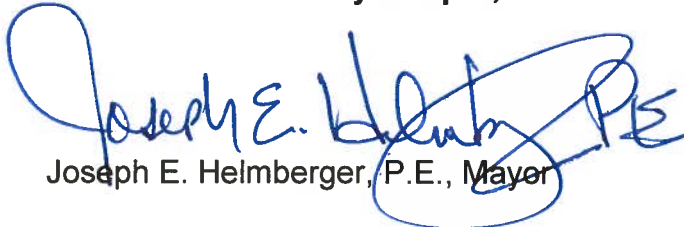
IV. REGULAR AGENDA

- A. Consider, discuss and act upon a resolution to renew the investment policy for the City of Farmersville
- B. Consider, discuss and act upon renting a Safety Deposit Box at the First National Bank of Trenton
- C. Update regarding the Lakehaven MUD Agreement
- D. Update regarding the Chaparral Trail project
- E. Update on electrical system

V. REQUEST FOR CONSIDERATION OF PLACING ITEMS ON FUTURE AGENDAS

VI. ADJOURNMENT

Dated this the 5th day of April, 2013.



Joseph E. Helmberger, P.E., Mayor

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.175-183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Code, including, but not limited to, Section 321.3022 (Sales Tax Information).

Persons with disabilities who plan to attend this meeting and who may need assistance should contact the City Secretary at 972-782-6151 or Fax 972-782-6604 at least two (2) working days prior to the meeting so that appropriate arrangements can be made. Handicap Parking is available in the front and rear parking lot of the building.

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in the regular posting place of the City Hall building for Farmersville, Texas, in a place and manner convenient and readily accessible to the general public at all times, and said Notice was posted

April 5, 2013 by 5:00 P.M. and remained so posted continuously at least 72 hours proceeding the scheduled time of said meeting.

A handwritten signature in blue ink, appearing to read "Edie Sims".

Edie Sims, City Secretary





TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: April 9, 2013
SUBJECT: CONSENT AGENDA - City Council Minutes

Electronic minutes are found at the following link:

http://www.farmersvilletx.com/government/agendas_and_minutes/city_council_meetings.jsp

FARMERSVILLE CITY COUNCIL
MEETING MINUTES
FEBRUARY 26, 2013

The Farmersville City Council met in a regularly called session on February 26, 2013 at 6:00pm in the Council Chambers at City Hall with the following members present: Mayor Joe Helmberger, Pansy Hundley, Michael Carr, Billy Long, Russell Chandler and Jim Foy. Staff members present were City Manager Ben White, Police Chief Mike Sullivan, Fire Chief Kim Morris, Librarian Trisha Dowell and City Secretary Edie Sims.

Item I) CALL MEETING TO ORDER, ROLL CALL

Mayor Helmberger called the meeting to order. Edie Sims called the roll and announced a quorum was present. Mayor Helmberger welcomed all guests and visitors. Pastor Tom Waitschies with the First United Methodist Church offered the invocation with Mayor Helmberger leading the audience in the Pledge of Allegiance to the American Flag.

Mayor Helmberger offered the guests and visitors to speak on a non-agenda item with no one coming forward.

Item II – A) PUBLIC HEARING TO CONSIDER, DISCUSS AND ACT UPON A SPECIFIC USE PERMIT FOR TRIPLE CRAZY GAME ROOM LOCATED AT 865 WEST AUDIE MURPHY PARKWAY, FARMERSVILLE

Mayor Helmberger opened the Public Hearing at 6:02pm and asked for those FOR the Specific Use Permit for Triple Crazy Game Room to come forward. With no one coming forward, Mayor Helmberger asked for those OPPOSING the Specific Use Permit for Triple Crazy Game Room to come forward. With no one coming forward, the Public Hearing was closed at 6:02:30pm.

Jim Foy stated he is not clear who actually owns the game room or the machines based on the application. Linda Story had submitted a certificate showing Lucky Spin as the owners of the gaming machines and presented this information to the Planning & Zoning Commission. City Manager Ben White clarified that the gaming machines are contracted through Lucky Spin; however Linda Story states she is the owner of Triple Crazy Game Room. Jim Foy also indicated that Triple Crazy had previously had well over the machines allowed. Police Chief Mike Sullivan indicated that per the recent Code Enforcement inspection, the number of machines are in compliance per the ordinance. The Planning & Zoning Commission recommended approval of the Specific Use Permit for 6 months. Mr. Foy stated he would prefer the approval be for 5 months which would keep all the game rooms due at the same time. Therefore, Russell Chandler motioned to approve the ordinance as presented allowing the continuance of Triple Crazy Game Room for 5 months with Billy Long seconding the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Michael Carr yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Item II – B) PUBLIC HEARING TO CONSIDER, DISCUSS AND ACT UPON AN AMENDMENT TO THE COMPREHENSIVE PLAN TO CHANGE THE LAND USE DESIGNATION FROM HIGHWAY COMMERCIAL TO LIGHT INDUSTRIAL ZONING FOR THE PROPERTY LOCATED AT 701 STATE HIGHWAY 78 SOUTH, FARMERSVILLE

Mayor Helmberger opened the Public Hearing at 6:07pm and asked for those for the amendment to change the land use to Light Industrial to come forward. Kim Trieu, owner of the property at 701 Highway 78 South, came requesting the Council to vote in favor of the land use change to allow more flexibility to fill vacancies in her strip mall.

Elissa Ray, residing at 708 Pecan Creek Court, came before the Council stating she does not live directly behind the strip mall, but does not have any problems or issue with allowing other types of businesses to operate at this location. Ms. Ray requested the Council to grant the request.

Mayor Helmberger requested those OPPOSING the zoning change to come forward. Gary Mills, residing at 710 Pecan Creek Court, stated his property is one of three that adjoin the strip mall property and is opposing the zoning change since unknown types of businesses may operate at this location which could affect the residents' quality of life. Mr. Mills requested the existing zoning remain and not be changed.

Mark Smith, residing at 712 Pecan Creek Court, stated the strip mall is presently too close to the residential area; however if the zoning was to change, the businesses that may come in could create a problem. Noise from businesses is a factor and Mr. Smith does not feel the City needs to allow any type of industrial businesses to be located in this strip mall. Mr. Smith requested the Council to keep the zoning as it currently exists.

With no one else coming forward, the Public Hearing was closed by Mayor Helmberger at 6:13pm.

Jim Foy stated he has three concerns: 1) that the request of a zoning change was denied by the Planning and Zoning Commission; 2) this type of zoning would be deemed as "spot zoning" which is not legal; and 3) this type of rezoning would open a wide variety of uses and if approved the City could not change at a later time. Mr. Foy indicated that game rooms are one of the types of businesses that are allowed in the Light Industrial Zoning in the City Limits of Farmersville. The game rooms have been designated by ordinance to only operate in Light Industrial zones. Russell Chandler stated he agrees that changing the zoning would bring concerns of business types plus noise and other factors that occur within a Light Industrial zone. Billy Long expressed concern of safety for residents and other businesses. Jim Foy motioned to reject the proposal to amend the Comprehensive Plan with Russell Chandler seconding the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Michael Carr yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Item II – C) PUBLIC HEARING TO CONSIDER, DISCUSS AND ACT UPON A ZONING CHANGE FROM HIGHWAY COMMERCIAL ZONING TO LIGHT INDUSTRIAL ZONING FOR THE PROPERTY LOCATED AT 701 STATE HIGHWAY 78 SOUTH, FARMERSVILLE

Mayor Helmberger opened the Public Hearing at 6:17pm asking for those in FAVOR of the zoning change located at 701 State Highway 78 South. With no one coming forward, Mayor Helmberger asked for those OPPOSING the zoning change. With no one coming forward, Mayor Helmberger closed the Public Hearing at 6:17:15pm. Jim Foy motioned to deny the zoning change with Billy Long seconding the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Michael Carr yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Item III – A) SECOND READING – CONSIDER, DISCUSS AND ACT UPON AN ORDINANCE TO ADOPT THE NEW COMPREHENSIVE PLAN

City Manager Ben White addressed the Council, stating he is very pleased to be at this point with this important document. With the Comprehensive Plan completed, we now have a tool to help guide the City. Billy Long motioned to approve the ordinance as presented to adopt the Comprehensive Plan with Michael Carr seconding the motion. Jim Foy stated it was very impressive to see the number of people that were involved with this process. A poll of the

Council was taken as follows: Pansy Hundley yes, Michael Carr yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Item III – B) FIRST READING – CONSIDER, DISCUSS AND ACT UPON AN ORDINANCE TO AMEND THE MASTER FEE SCHEDULE TO INCREASE THE WATER AND SEWER RATES EFFECTIVE MARCH 1, 2013; ADD AN ADMINISTRATIVE FEE; AMEND THE ZONING AND REZONING APPLICATION FEES WHICH INCLUDE SPECIFIC USE PERMITS, AND APPEALS TO THE BOARD OF ADJUSTMENT; AND ADD A PRE-PERMIT PLAN REVIEW RETAINER FEE

City Manager Ben White presented an ordinance to the Council to amend the Master Fee Schedule that would increase the water and sewer rates effective March 1. These rates would be the last rate increase for this year. According to the rate study performed that the previous Council approved, we will have one more rate increase next year. These rate increases are to allow funding for our dilapidating water and sewer infrastructure.

City Manager Ben White also indicated that the ordinance presented includes an administrative fee which would cover costs for administrative staff. And with the administrative fee, those charges will be used for the zoning and rezoning application process.

Finally Mr. White indicated that a pre-permit plan review retainer fee will be implemented so developers will pay in advance for costs that are incurred during the plan review stage. This retainer fee would cover costs that would be incurred because of the development for attorney fees, or engineering costs.

Russell Chandler motioned to approve the ordinance on first reading as presented with Jim Foy seconding the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Michael Carr yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Item IV – A) PRESENTATION FROM PROGRESSIVE WASTE SOLUTIONS (PREVIOUSLY IES) FOR THEIR YEAR-END REPORT

Progressive was not in attendance to present their year-end report. This item will be moved to the next agenda.

Item IV – B) CONSIDER, DISCUSS AND ACT UPON AN INTERLOCAL AGREEMENT WITH THE FARMERSVILLE CHAMBER OF COMMERCE

With the City not gifting public funds, an Interlocal Agreement between the City and Chamber of Commerce was needed to clean up an old arrangement for the Visitor's Center. The building is the property of the City, yet the Chamber takes care of all operations. Billy Long motioned to approve the Interlocal Agreement with the Chamber of Commerce as presented with Michael Carr seconding the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Michael Carr yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Item IV – C) CONSIDER, DISCUSS AND ACT UPON BLIND REPLACEMENTS IN THE COUNCIL CHAMBERS AT CITY HALL

City Manager Ben White indicated the blinds for the Council Chambers are in poor condition. Mr. White has been investigating the cost of new blinds and one estimate was for \$4,000. Motorized blinds are also an option. Mr. White requested a consensus of the Council whether to proceed with this type of expenditure. Pansy Hundley stated \$4,000 is very expensive. With only one quote, Mr. White state he would like to see if the Council wished to go

forward to attain more quotes. Council concurred to move forward and bring back to the Council for action.

Item IV – D) CONSIDER, DISCUSS AND ACT UPON BURNING UNDER CERTAIN CIRCUMSTANCES

Billy Long requested this item on the agenda. A resident that has over an acre of property with no access for fire trucks at the rear of the property has requested the City review the burning ordinance and make allowances for situations such as theirs. Fire Chief Kim Morris stated the original ordinance from 1969 states the Fire Marshal will approve a permit. Since the City of Farmersville does not have a Fire Marshal and Collin County does not get involved with issues within the City Limits, Chief Morris stated Code Enforcement or the Fire Chief would need to pre-inspect a burn pile to ensure only natural items are being burned; the burn would occur on a designated burn date; and there is appropriate water source in case of a fire. The other problem would be to make any changes fair to all concerned.

Chief Morris recommended declining the request as the burning would also cause smoke that will drift to other residential areas. If the smoke becomes a problem, an area resident could call in as a nuisance and the Fire Department would be obligated to put out the fire even though the individual burning has a permit and met all the criteria to burn. Jim Foy stated he has concerns of a burn occurring where fire apparatus cannot get to the fire area. Billy Long indicated a fire hose could be stretched to the burn area of this specific property. Council requested to investigate this issue further.

Item IV – E) UPDATE ON ELECTRICAL SYSTEM

City Manager Ben White indicated the electrical system inventory has been completed and the appraisal activity is about 70% complete. McCord Engineering is on track to give a full report at the March Council meeting.

Item IV – F) UPDATE ON THE MAIN STREET SIDEWALK/LIGHTING PROJECT

City Manager Ben White informed the Council that all construction regarding the Main Street Sidewalk/Lighting project has been completed and we are in the process of closing out the grant. There have been many compliments received regarding the lighting, it is very impressive. The LED lights will use 1/2 the electricity.

The Bain-Honaker House is a different project that was not funded through the grant. Jim Foy asked if the sidewalks installed by the Bain-Honaker House are ADA compliant with Mr. White responding yes. Michael Carr expressed gratitude for the hard work for this project.

ITEM IV – G) UPDATE ON THE MAIN STREET BRIDGE, CLOSURES AND HIGHWAY 380 IMPROVEMENTS

City Manager Ben White stated that TxDOT will accelerate the process of building the Main Street Bridge. Mr. White passed out maps indicating the phases of the construction surrounding the Highway 380 and Main Street Bridge area. The “jug-handles,” otherwise known as the ramps, will remain open as long as possible. If closed, the “jug-handles” will be closed for the least amount of time. During the final phase, construction will concentrate on the north side and have all traffic on the south side of Highway 380. Alternate routes will be inconvenient, but this will allow flow of traffic going north and south. Patches have been completed on the “jug-handles” and the median will be taken out for easier travel.

ITEM IV – H) UPDATE ON THE CHAPARRAL TRAIL PROJECTS

There has been a lot of activity on the Chaparral Trail and more is to continue. Presently, per City Manager Ben White, the signage is being delivered and bollards are to be re-

installed along the Trail. The contractor for Phase 1 has done a great job even through inclement weather during the winter months. Another delay was due to a style change for the signage which was in the original plans. A Chaparral, otherwise known as a Roadrunner, was added which delayed the sign production, but Mr. White thought the addition was well worth the delay. Street signs have arrived and are now awaiting the sign poles.

Phase 2 will include a picnic area and grass will be sodded thanks to the Farmersville Community Development Corporation who funded this portion of the project. The bid opening for Phase 2 occurred February 21st with good news. The bids came in lower than the project price which will allow other amenities to be installed. With Phase 2, all the decomposed granite will be installed which will finish this portion of the Trail all the way to Merit. "S" curves and picnic areas will be added.

Phase 3 will hopefully be funded by TxDOT through an Enhancement Program which will allow for more amenities. Since funding is not available throughout the entire Northeast Texas Trail system, standards have not been set as to trail widths and other requirements to keep the system concurrent.

Phase 4 is in waiting mode as we are anticipating another grant to fund the last portion of the Trail. When all phases have been completed, \$950,000 will have been spent to make all the improvements to the Chaparral Trail.

May 18, 2013 is an inaugural event that the Farmersville Chamber of Commerce will be hosting through the Northeast Texas Trail for the "Meet in the Middle" campaign. People are expected to meet at 7:00am in Farmersville and in New Boston, Texas. After a ceremony at both ends where a spike will be driven at each end of the Trail, trekkers will begin their journey and literally "meet in the middle" at Paris, Texas around 12:30pm.

Texas Highways Magazine printed an impressive article in their March 2013 edition which portrayed the Chaparral Trail. Mayor Helmberger proudly exclaimed Farmersville is the talk of the 130 mile trail for the accomplishments achieved.

ITEM V) EXECUTIVE SESSION – DELIBERATE A LEGAL MATTER WHICH PERTAINS TO THE PURCHASE, EXCHANGE, LEASE, OR VALUE OF REAL PROPERTY FOR MUNICIPAL PURPOSES AND ALL MATTERS RELATED THERETO

- A. Council exited into Executive Session at 7:02pm.
- B. Council reconvened from Executive Session at 7:25pm.

Jim Foy motioned to authorize City Manager commence negotiations regarding the right-of-way with Joe Nerwich. Billy Long seconded the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Michael Carr yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

ITEM VI) REQUEST FOR CONSIDERATION OF PLACING ITEMS ON FUTURE AGENDAS

No one requested items for future agendas.

ITEM VII) ADJOURNMENT

Council adjourned at 7:26pm.

APPROVED

Joseph E. Helmberger, P.E., Mayor

ATTEST

Edie Sims, City Secretary

FARMERSVILLE CITY COUNCIL
MEETING MINUTES
MARCH 12, 2013

The Farmersville City Council met in a regularly called session on March 12, 2013 at 6:00pm in the Council Chambers at City Hall with the following members present: Russell Chandler, Michael Carr and Jim Foy. Absent were Mayor Joe Helmberger, Billy Long and Pansy Hundley. Staff members present were City Manager Ben White, Police Sergeant Brian Alford, Fire Chief Kim Morris, Assistant to the City Manager Paula Jackson, Court Clerk Christi Dowdy, Librarian Trisha Dowell, Finance Director Daphne Hamlin, City Attorney Alan Lathrom and City Secretary Edie Sims.

Item I) CALL MEETING TO ORDER, ROLL CALL

Mayor Pro-Tem Jim Foy called the meeting to order. Edie Sims called the roll and announced a quorum was present. Russell Chandler offered the invocation with Mayor Pro-Tem Foy leading the audience in the Pledge of Allegiance to the American Flag. All visitors were welcomed and offered an opportunity to speak on a non-agenda item with no one coming forward.

Mayor Pro-Tem Foy announced and welcomed Shannon Dekker as the newest employee of the City. Ms. Dekker will hold the position of Customer Service Representative.

Mayor Pro-Tem Foy announced a Proclamation observing Poison Prevention Week from March 17 – 23, 2013.

Item II) CONSENT AGENDA

Mayor Pro-Tem Foy asked the Council if any items were needed to be pulled for discussion. Michael Carr requested Item F – Fire Department Report be pulled and Item H – Public Works Report be pulled for discussion. Russell Chandler motioned to approve all other items with the exception of Item F and H on the Consent Agenda with Michael Carr seconding the motion. A poll of the Council was taken as follows: Michael Carr yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Item F –Fire Department Report: Michael Carr gave congratulations to the Fire Department and all that participated for achieving an ISO rating from a 3 to a level 2. Per Fire Chief Kim Morris, this rating places Farmersville in the top 1.43% of all paid and volunteer Fire Departments. Fire Chief Morris also expressed thanks to the Public Works Department for their shared efforts in making this rating becoming a reality. City Manager Ben White stated level 3 offers cost savings for commercial businesses whereas level 2 saves money for residential properties. Russell Chandler motioned to approve Item F with Michael Carr seconding the motion. A poll of the Council was taken as follows: Michael Carr yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Item H – Public Works Report: Michael Carr requested City Manager Ben White to inform the citizens of which projects are underway and the next project on the plan. Mr. White stated he will offer information with available avenues. Sycamore Street will be the first project which is planned to begin at the end of this week or the first of next week. The second project is Hamilton Street between Pendleton and Gaddy, which is being surveyed. Michael Carr motioned to approve Item H with Russell Chandler seconding the motion. A poll of the Council was taken as follows: Michael Carr yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Item III) INFORMATIONAL ITEMS

Council did not request further information or clarification regarding Informational Items.

Item IV – A) PUBLIC HEARING TO DISCUSS AND PROVIDE INPUT REGARDING THE FINAL PERFORMANCE AND A PROPOSED AMENDMENT TO ITS 2010 TEXAS CAPITAL FUND MAIN STREET CONTRACT 710232

Mayor Pro-Tem Foy opened the Public Hearing at 6:10pm and asked for those FOR the final performance and proposed amendment regarding the 2010 Texas Capital Fund Main Street Grant to step forward. With no one coming forward, Mayor Pro-Tem Foy asked for those OPPOSING final performance and proposed amendment regarding the 2010 Texas Capital Fund Main Street Grant to step forward. With no one coming forward, Mayor Pro-Tem Foy closed the Public Hearing at 6:11pm.

No action was taken by the Council.

Item V – A) SECOND READING TO CONSIDER, DISCUSS AND ACT UPON AN ORDINANCE TO AMEND THE MASTER FEE SCHEDULE TO INCREASE THE WATER AND SEWER RATES EFFECTIVE MARCH 1, 2013; ADD AN ADMINISTRATIVE FEE; AMEND THE ZONING AND REZONING APPLICATION FEES WHICH INCLUDE SPECIFIC USE PERMITS, AND APPEALS TO THE BOARD OF ADJUSTMENT; AND ADD A PRE-PERMIT PLAN REVIEW RETAINER FEE

The Council approved the first reading of the ordinance presented at the last Council meeting. Russell Chandler motioned to approve the second reading of said ordinance with Michael Carr seconding the motion. A poll of the Council was taken as follows: Michael Carr yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Item V – B) FIRST READING TO CONSIDER, DISCUSS AND ACT UPON AN ORDINANCE TO ADOPT THE 2009 INTERNATIONAL FIRE CODE

City Manager Ben White encouraged the Council to approve the ordinance. With the City approving the 2009 International Fire Code, the ISO Level 3 can be lowered to a Level 2. ISO Level 3 offers monetary savings for commercial properties whereas Level 2 offers monetary savings for residential properties. Going to Level 2 gives all citizens the benefit of lowered insurance rates which is a cost savings. Mr. White and Chief Morris reviewed the changes from the existing 2006 Code to the proposed 2009 Code. There were minimal changes that would affect our City in a substantial manner. The Chamber of Commerce was asked to inform the Chamber membership if there were problems or concerns regarding implementing the 2009 version with no one responding. Mr. White indicated he does not see down side and recommends the Council to approve the ordinance as presented. Russell Chandler motioned to approve the ordinance as presented with Michael Carr seconding the motion. A poll of the Council was taken as follows: Michael Carr yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

ITEM VI – A) CONSIDER, DISCUSS AND ACT UPON AWARDED THE BID FOR PHASE 2 OF THE CHAPARRAL TRAIL PROJECT

Per City Manager Ben White, the bidding process provided Northstar Construction as the recommended bid award for Phase 2 of the Chaparral Trail project. The bid amount was \$236,527.50 which came underbid of the project which will allow alternate items to be added to bring the project total to \$300,000. Another positive which came from the bidding process was a high recommendation of Northstar from one of their competitors. Once construction documents are completed, the construction is expected to be complete within 90 days which

means mid-summer for this portion of the project. Russell Chandler motioned to award the bid for Phase 2 of the Chaparral Trail project to Northstar Construction with Michael Carr seconding the motion. A poll of the Council was taken as follows: Michael Carr yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

ITEM VI – B) PRESENTATION OF THE FISCAL YEAR 2011 – 2012 ANNUAL AUDIT REPORT FROM RUTHERFORD, TAYLOR AND COMPANY

Robert Lake, CPA and representative of Rutherford, Taylor and Company came before the Council prepared to answer any questions or concerns regarding the 2011 – 2012 Annual Audit. Mr. Lake came to the last Council meeting on February 26th with the original presentation of the audit; however Mayor Helmberger was not present and the Council did not review the documentation prior to the meeting. With that, Mr. Lake stated that a few components of the audit had changed from previous audits which included a supplement for the Economic Development Corporation and the Community Development Corporation rather than blending those Corporations into the audit as a whole. With this separation, Mr. Lake feels it is better for those organizations and the City. Net assets for the City are at \$9.3 million. Mr. Lake also indicated a full accrual accounting process in regard to items such as warrants which have a value of \$400,000 will be significant to determine the allowance uncollected. A realistic percentage would be 75% of allowed uncollected warrants, but it depends on warrant collections. Another change occurred to segregate the Public Works funds which would allow the funds to be followed by each project.

The City's income statement reflects an increase of \$1.6 million with capital outlays due to the bond funds. Under the Proprietary Funds, the electric system reflects a different net asset from what McCord Engineering is projecting; however through the audit process, the system is looked at through a historical perspective.

The water and sewer funds lost overall \$92,000 which was not unexpected. This amount is not something to be overly concerned as it can be absorbed. The water and sewer operations are operating well and look very positive.

Mr. Lake was pleased to state that the City of Farmersville received an unqualified audit which is the best audit report a City can receive. There were no deficiencies or significant difficulties. There have been major improvements with the reconciliation processes and progress is being made in regard to policies and procedures. Russell Chandler motioned to accept the audit as presented with Michael Carr seconding the motion. A poll of the Council was taken as follows: Michael Carr yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval. Jim Foy requested the auditor return to the next Council meeting to allow the Council to review the information since it was received at the present meeting. This would allow for any questions or concerns to be discussed at that time, and allow the Mayor an opportunity to review the data.

ITEM VI – C) PRESENTATION FROM PROGRESSIVE WASTE SOLUTIONS (PREVIOUSLY KNOWN AS IESI) FOR THEIR YEAR-END REPORT

Dick Demein, representative for Progressive Waste Solutions, came before the Council to present the year-end report. Mr. Demein is the Municipal Marketing Coordinator for Progressive and stated the company has spent \$65,000 for toters during this past year. Bulky waste and brush pickup is provided. Commercial dumpster customers total 83 for the City of Farmersville. Mr. Demein reported that 5 or fewer complaints have been issued from the City of Farmersville which includes 4,393 services per month with a customer satisfaction rate of 99%.

City Hall and the Public Safety Building are provided free service and Progressive Waste appreciates the continued business with the City of Farmersville.

Jim Foy questioned brush pick up and pointed out the continued issue of brush not being picked up at residences. Mr. Demein stated brush is a problem with all their cities. Mr. Demein also stated he will encourage more information to the public regarding their brush.

Michael Carr stated the dumpster truck drivers need to be more courteous about the landing of the dumpster rather than crashing down causing a loud, earth shattering quake. Drivers begin picking up trash and dumpster removal at 7am.

No action was taken by Council on this matter as this was an annual report.

ITEM VI – D) CONSIDER, DISCUSS AND ACT UPON A RESOLUTION TO ADOPT AN ADA TRANSITION PLAN

City Manager Ben White indicated that an ADA Transition Plan has been in the making for the past 4 – 5 months. The last Transition Plan was completed in 1986. Services were contracted to evaluate all city owned property and identify areas that need ADA compliancy. The major public area identified was City Hall. A checklist has been created to designate the time frame to complete requirements over the next few years. There are costs associated with these items and the correct time frame will depend upon budgeting for the correction of specific items. The City has formalized a task force to include City staff and members of the community with disabilities. The efforts are to reach out to adapt for a broad range of difficulties which will assist with the priorities needed to be changed.

Russell Chandler motioned to approve the Resolution as presented to adopt an ADA Transition Plan with Michael Carr seconding the motion. A poll of the Council was taken as follows: Michael Carr yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

ITEM VI – E) CONSIDER, DISCUSS AND ACT UPON A RESOLUTION TO CONCUR WITH COLLIN COUNTY AND NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS TO SUPPORT CHANGING US 75 FROM A COMMUTER HIGHWAY TO AN INTERSTATE

City Manager Ben White encouraged the Council to support Collin County and North Central Texas Council of Governments to support changing US 75 from a commuter highway to an interstate. Russell Chandler motioned to approve the Resolution as presented with Michael Carr seconding the motion. A poll of the Council was taken as follows: Michael Carr yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

ITEM VI – F) UPDATE ON POTENTIAL BURN ORDINANCE CHANGES/MODIFICATIONS

Fire Chief Kim Morris came before the Council stating he visited with the County Fire Marshal regarding allowing specific burning within our City. The Fire Marshal highly discouraged this, as Farmersville would be the only City within Collin County that would make such an allowance. Per Chief Morris, the recommendation is to disregard the request for specific burning options as smoke from a fire is the biggest problem. Even if an individual has attained a legal permit, a neighbor could call in a nuisance fire and the Fire Department would have to put out the fire. Chief Morris recommended leaving the burning ordinance as it stands.

Russell Chandler questioned if a centralized location could be provided to allow people to bring brush for the City to burn. This also is highly discouraged as this was an option many years ago; however because of abuse by the public including tires, paint cans and other non-flammables, this option was revoked.

ITEM VII) REQUEST FOR CONSIDERATION OF PLACING ITEMS ON FUTURE AGENDAS

No one requested items for future agendas.

ITEM VIII) ADJOURNMENT

Council adjourned at 7:08pm.

APPROVED

Jim Foy, Mayor Pro-Tem Foy

ATTEST

Edie Sims, City Secretary

DRAFT

FARMERSVILLE CITY COUNCIL
MEETING MINUTES
MARCH 26, 2013

The Farmersville City Council met in a regularly called session on March 26, 2013 at 6:00pm in the Council Chambers at City Hall with the following members present: Mayor Joe Helmberger, Billy Long, Russell Chandler and Jim Foy. Members absent were Pansy Hundley and Michael Carr. Staff members present were City Manager Ben White, Police Chief Mike Sullivan, Fire Chief Kim Morris, Librarian Trisha Dowell, Finance Director Daphne Hamlin and City Secretary Edie Sims.

Item I) CALL MEETING TO ORDER, ROLL CALL

Mayor Helmberger called the meeting to order. Edie Sims called the roll and announced a quorum was present. Mayor Helmberger welcomed all guests and visitors. Pastor Will Hembree with Pathway Church offered the invocation with Mayor Helmberger leading the audience in the Pledge of Allegiance to the American Flag.

Mayor Helmberger offered the guests and visitors to speak on a non-agenda item with no one coming forward.

Item II – A) SECOND READING TO CONSIDER, DISCUSS AND ACT UPON AN ORDINANCE TO ADOPT THE 2009 INTERNATIONAL FIRE CODE

Mayor Helmberger stated the first reading of this ordinance was approved on March 12th. Jim Foy stated the previous discussion related to achieving the ISO Level 2 and Mr. Foy further motioned to approve the second reading of the ordinance as presented. Russell Chandler seconded the motion. A poll of the Council was taken as follows: Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Item III – A) CONSIDER, DISCUSS AND ACT UPON A PRESENTATION FROM MCCORD ENGINEERING REGARDING THE ELECTRICAL SYSTEM

Rex Woods, representative for McCord Engineering, came before the Council to relay their findings of our municipally owned electrical system. Cap Rock Electric began operating our electrical system March 1999 and prior to that time frame, the City was providing their own electricity. Cap Rock's contract with the City provided an annual fee to the City of \$550,000. In 2010, Sharyland Utilities acquired Cap Rock Electric and a contract signed in 2012 with Sharyland provided an annual fee to the City of \$830,000. The annual revenue generated by the electric utility at the current rate is approximately \$2,510,000. The current value of the electric distribution system is \$1,600,000; however, if the City were to sell the system it would be assuming a known buyer exists. McCord Engineering recommends the City to not only own the electric utility but to operate the system as well.

While performing the system inventory, the wiring was found to be in good shape with not a lot of voltage dropping. Therefore there will not be a need to upsize the wiring. There are a few places where copper wiring still exists which would be recommended to have replaced. If the City budgets \$150,000 per year, the copper wiring could be replaced over the next 4 years. The system has been inventoried and

data has been mapped using a Global Positioning System (GPS). Overall the electrical distribution system is in good shape. McCord Engineering recommended an annual budget be assigned to upgrade aging facilities after the initial 4 years of copper wire replacement.

Mr. Woods reviewed typical labor costs for electric utility maintenance. Mayor Helmberger questioned what amount of our fund balance should be dedicated for storm support. Daphne Hamlin indicated that currently the water and sewer requires 25% of our fund balance. It may be very similar for the electric system. Mayor Helmberger also questioned if we have the software capable of billing the electric service with City Manager Ben White responding that all aspects are in place. Mr. White also informed the Council that with the City installing an Automated Reading System for the water and sewer, the same type of system can be compatible for our electric system as well.

Mr. Woods then turned the conversation to estimated start-up costs for the City to operate the electrical system. Just equipment and basic start up costs would extend to \$450,000 and with added personnel of \$300,000; the basic start up cost would be \$750,000. Mayor Helmberger also placed concern of a major power user needing a transformer, how would that cost be covered. The developer would pay the cost through the rate case, but as Mr. White indicated, the current calculator does not allow a developer to pay all the costs. Mayor Helmberger stated the City should treat the electric system equally as other utilities. With added employees from new businesses and ad valorem taxes, the City does not want existing customers to be burdened with any new development expense. Mr. Woods stated he will work with the City Manager for a proposal to review ordinances and ensure that underground installation is a standardized requirement. Mr. White also indicated he would like a system map which includes the service CCN (Certificate of Convenience and Necessity) boundaries.

Jim Foy expressed concern regarding the current contract with Sharyland. He feels the need for a solid escape clause allowing the City to release Sharyland if we chose to take over the electrical system. The contract is not crystal clear. We need to be prepared if Sharyland deregulates in May 2014. Council gave consensus to proceed regarding the clarity of the contract.

During the conclusion of Rex Woods' presentation, the expected annual revenue of \$2,500,000 will more than cover expenses for the City to operate the electrical system. Energy costs will need to be researched. Mr. White indicated that two power sources have already shown an interest in providing power. Also, Mr. White expressed appreciation to the Farmersville Economic Development Corporation for their funding of the electric study.

Item III – B) RECEIVE PRESENTATION FROM THE CHURCH OF JESUS CHRIST OF LATTER DAY SAINTS

Gordon Wright, representative for the LDS Church, expressed excitement of having a newly built church coming to Farmersville. The LDS Church congregation has been meeting at the Sugar Hill strip mall on Highway 380. The presentation was to introduce the Council and the audience who the Church of Jesus Christ of Latter Day Saints are and how they wish to interface with the community. Mr. Wright prefaced the

presentation that the LDS church has been called Mormons and they have a strong belief in family and community. They believe in Jesus Christ as the Son of God and they worship God through Jesus. With the Mormon Church being formally organized in 1830, the LDS Church has increased by a congregation of millions throughout the world. Mr. Wright concluded his presentation stating that the Church would like to participate with the City by providing volunteers for City projects and other avenues which would help support the City.

Item III – C) CONSIDER, DISCUSS AND ACT UPON A PRESENTATION FROM DANIEL & BROWN, INC. REGARDING THE WASTEWATER SYSTEM

Eddy Daniel, City Engineer and representative for Daniel & Brown, Inc., came before the Council continuing an ongoing discussion from a few months ago regarding a discharge permit at Lakehaven MUD property and the needs of improving the wastewater treatment capacity. Previously, Mr. Daniel presented a proposal regarding a package plant to eliminate some of our existing wastewater capacity. With the City knowing of inflow and infiltration problems, and Texas Commission on Environmental Quality (TCEQ) also being aware of these issues, diligent efforts are being sought to keep the City of Farmersville from falling under TCEQ's enforcement.

With the Lakehaven Development becoming more realistic, a location has been sited and a discharge permit has been approved. Presently Collin County Commissioner's Court has approved the Lakehaven MUD agreement.

Per Mr. Daniel, he is expecting TCEQ to come during 2014 for an annual inspection. We will have a clear plan to present which will have essentially bought us another year of time with TCEQ. The City of Farmersville should expect an annual inspection from thereon.

Mayor Helmberger addressed the issue by stating that even if Lakehaven MUD is not ready for construction of the MUD, the City can move forward with the sewer plant once the existing agreement with Lakehaven MUD is finalized. The wastewater permit will transfer to the City with NTMWD being named as operator.

Jim Foy questioned the timeframe of building a sewer plant at the Lakehaven MUD location. With the permit taking the longest, the only prohibitor would be funding. If funding were made available, a plant could be completed in 1-1/2 to 2 years. The City is presently meeting the Sanitary Sewer Initiative (SSO) plan. Mr. Daniel also indicated that he does not recommend the City spending any funds on the existing plant; however if the Collin College comes in quickly, this option will need to be discussed. Mayor Helmberger stated the reason our area has not developed is due to the lack of sewer capacity. Mr. Daniel stated he understands there are several developers waiting for the Regional Wastewater Treatment Facility to be operational.

Eddy Daniel also informed the Council that some of the liftstations currently existing could be eliminated with the flow at the Lakehaven MUD location being downhill which is a major plus for the City. At some point, a hydraulic analysis will need to be achieved for the new interceptor pipes. Mayor Helmberger stated the Farmersville Economic Development Corporation has expressed willingness to pay for these types of

studies. A hydraulic model is already in place. Mayor Helmberger also encouraged the impact fees and planning to continue.

Item III – D) UPDATE REGARDING THE FISCAL YEAR 2011 – 2012 ANNUAL AUDIT REPORT FROM RUTHERFORD, TAYLOR AND COMPANY

Robert Lake, representative for Rutherford, Taylor and Company, came before the Council prepared to answer questions regarding the 2011-2012 Financial Audit. Mr. Lake announced that cash reconciliations have improved and are now signed off by the City Manager on a monthly basis. Mr. Lake also informed the Council that City Manager Ben White has attended training. Policies have been established to give a good financial foundation and Mr. Lake stated he is very pleased overall of the progress the City has made within the past year. Mr. White indicated that he and Daphne Hamlin are working toward improving the line items to allow full visibility per project. The implementation of this high level of detail will be shared by most departments for specific projects. Council took no action on this item.

Item III – E) CONSIDER, DISCUSS AND ACT UPON A RESOLUTION TO CONTINUE PARTICIPATION WITH THE ATMOS CITIES STEERING COMMITTEE FOR 2013 AND AUTHORIZING PAYMENT OF \$.05 PER CAPITA TO THE ATMOS CITIES STEERING COMMITTEE TO FUND REGULATORY AND RELATED ACTIVITIES RELATED TO ATMOS ENERGY CORPORATION

City Secretary Edie Sims stated the presented Resolution is for the Atmos Cities Steering Committee for 2013. The recent Resolution and payment that was presented in January was for the 2012 dues. With no discussion from the Council, Jim Foy motioned to approve the Resolution and make payment as presented with Billy Long seconding the motion. A poll of the Council was taken as follows: Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Item III – F) CONSIDER, DISCUSS AND ACT UPON PLACING NEW DRAPES IN THE COUNCIL CHAMBERS

City Manager Ben White introduced drapery and solar shade samples to the Council. The draperies can be pulled back and the solar shades will allow 5% of transmitted light, however you can still see outside through the solar shades. Mr. White indicated the need for ADA compliancy in the Council Chambers by next year. If the walls are painted or if the paneling is removed and sheet-rocked, we would like to have the drapes already considered. This would be a pre-cursor to the room being remodeled.

Staff recommended the lighter colored drapes and solar panels. If possible, it would be nice to have the solar panels motorized. This would be beneficial during power point presentations. The vertical blinds have needed attention for some time now and per Mr. White, the draperies will be in place for many years. After reviewing the bid proposal, Jim Foy motioned to approve the drapes and solar panels and include motorizing not to exceed \$12,000. Russell Chandler seconded the motion. A poll of the Council was taken as follows: Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Item III – G) UPDATE REGARDING CITY EMAIL ADDRESSES

City Manager Ben White informed the Council that an opportunity has arose for continuity between the website address and the City's email addresses to have the same address. The City's current email addresses are designated by only one company that charges approximately \$100 annually to hold this particular domain address. For \$75, the City was able to pay for nine years to register our domain with GoDaddy. Not only a cost savings was involved, but also the freedom to utilize @farmersvilletx.com as our email address. The email changeover would take place around May. The Council consensus was to go forward with the email address change.

Item III – H) CONSIDER, DISCUSS AND ACT UPON POSSIBLE PROCUREMENT OF PUBLIC WORKS EQUIPMENT UTILIZING BOND FUNDS

City Manager Ben White stated that the City will be involved with a lot of bond projects over the next few years with 6 street projects included. To utilize cost savings, City employees will do all the saw cuts and break outs where concrete streets are being re-panelled. With overlay of asphalt, City employees will do the curb work and utility relocation. The City could contract the saw cutting and rent equipment; but weighing out the costs of rentals, it was found that the City could purchase a Bobcat which would be more beneficial in the long run. A vibrating plate would be helpful for proper compaction. Mr. White looked at renting the proper equipment which had a cost factor of \$46,000. The cost of newly purchased equipment with accessories included a Bobcat with accessories, concrete saw and a vibratory plate would be \$73,000. If purchased new and spread the cost over the life of the bond, 50% could be purchased by the City and 50% could be purchased through bond funds. The cost allocated through the bond program would be \$47,693.11 and \$25,305.61 would be spent using City funds. Mr. White stated this was a good expense of City and bond funds.

The first street project will be Sycamore which will have a panel replacement. The next major project will be Hamilton Street followed by Beech Street, Windom Street, Westgate and Central. Mayor Helmberger stated if expended 50% use toward the bond projects, the Bobcat could be used for other uses other than streets. This equipment could be used for Parks, Buildings and other uses as this is a multipurpose tool.

Jim Foy expressed concern expending bond funds for anything other than bond issued projects. Mr. Foy stated that bond funds should be spent on the projects presented to the public that they voted on. Mayor Helmberger and City Manager Ben White expressed that a cost savings of half could be seen by purchasing the equipment and having the City employees perform the work. The cost savings could be placed into other needed projects throughout the City. Billy Long stated he saw the purchase of the equipment as an asset and would help keep the construction costs down and not spend all the bond money to utilize other vendors for the same job. Consensus of the Council was to go forward with the purchase of the equipment utilizing bond funds.

ITEM III – I) UPDATE REGARDING THE NORTH TEXAS MUNICIPAL WATER DISTRICT RECENT MEETING

City Manager Ben White attended a meeting with North Texas Municipal Water District. The concern is still the drought conditions and with no seasonal rain, we could all be going into Stage 3 Drought Conditions. The lake levels are very low and NTMWD is watching the conditions closely. Farmersville's per capita is fairly low and our City is one of the best end users of water per capita. When the automatic metering systems are installed, the overall usage should drop.

ITEM III – J) CONSIDER, DISCUSS AND ACT UPON POSSIBLE DESIGN CHANGES TO RAMBLER'S PARK

City Manager Ben White stated a plan has been presented to the Farmersville Community Development Corporation for funding and the Parks and Recreation Board regarding the placement of restrooms at Rambler's Park. By doing so, the gazebo would need to be moved, but the overall plan would make the Park ADA compliant. The FCDC received a bid for \$80,000 for a restroom. They are hoping to receive lower bids in order to move forward. This project would be very beneficial to Farmersville. Consensus of the Council was to go forward with this project.

ITEM III – K) CONSIDER, DISCUSS AND ACT UPON A RESOLUTION FOR KEEP FARMERSVILLE BEAUTIFUL PROGRAM

City Manager Ben White presented a Resolution to the Council regarding a new program for Keep Farmersville Beautiful Program. The Parks and Recreation Board is very excited to have this program implemented. Mayor Helmberger recommended the program go forward and implement an "Adopt-A-Spot" in Farmersville. The Parks and Recreation Board is developing information to give direction for this program and best to implement a beautification program. Jim Foy stated the City had this program some time ago, but it could have been dropped. Jim Foy stated he was pleased to have this program brought back and motioned to approve the Resolution to do so with Billy Long seconding the motion. A poll of the Council was taken as follows: Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

ITEM IV) REQUEST FOR CONSIDERATION OF PLACING ITEMS ON FUTURE AGENDAS

No one requested items for future agendas.

ITEM V) ADJOURNMENT

Council adjourned at 8:33pm.

APPROVED

Joseph E. Helmberger, P.E., Mayor

ATTEST

Edie Sims, City Secretary



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: April 9, 2013
SUBJECT: CONSENT AGENDA - City Financial Reports

**City of Farmersville
Investment and Budget Report**

February 2013

Prepared by: Daphne Hamlin

SUMMARY OF CASH BALANCES FEBRUARY 2013

ACCOUNT: FNB (0815)	Restricted	Assigned	Account Balance
Clearing Accounts			
General Fund	\$	169,745.27	
Refuse Fund	\$	42,361.42	
Water/Wastewater Fund	\$	(17,381.54)	
Electric Fund	\$	1,116.83	
SRO Support ISD	\$ 20,797.50		
CC Child Safety	\$ 10,843.73		
Law Enf. Training	\$ 343.61		
Debt Service Revenue Payment(66.67%, \$228K)	\$ 46,279.63		
2012 Bond	\$ (13,121.63)		
Disbursement Fund	\$ (84,676.74)		
Library Donation Fund	\$ 1,467.79		
Court Tech/Sec	\$ 18,205.53		
Grants	\$ (17,319.20)		
2006 C/O	\$ (361.70)		
CC Bond Farmersville Parkway	\$ 183,485.86		
CC Bond Floyd	\$ (49,667.75)		
Equipment Replacement	\$ 71,656.19		
TOTAL:	\$ 187,932.82	\$ 195,841.98	\$ 383,774.80
Debt Service Accounts			
County Tax Deposit (FNB 0807)(Debt Service)	\$ 160,947.21		
Debt Service Reserve (Texpool 0014) (2 months rsv)	\$ 107,658.92		
TOTAL:	\$ 268,606.13		\$ 268,606.13
Appropriated Surplus Investment Accounts			
Customer meter deposits (Texpool 0008)	\$ 107,450.74		
2005 C/O (Texstar X750)	\$ 4,117.39		
2012 G/O Bond Fire Truck (Texstar X110)	\$ 4,322.60		
2012 G/O Bond, streets, water, wastewater (Texstar 0120)	\$ 1,477,297.17	-	
TOTAL:	\$ 1,593,187.90	\$ -	\$ 1,593,187.90
Unassigned Surplus Investment Accounts(future allocation)			
Gen Fund Acct. (Texpool 0004)(Reso. 90 Day)	\$ 593,236.00	\$ 174,440.97	
Park Improvement (Texpool 0002)	\$ 10,000.00		
Water/WW Fund (Texpool 0003/009)(Operating 90 day)	\$ 351,873.28		
Water/WW Fund (Texpool 0003/009)(Capital)	\$ 646,946.75		
Elec. Fund (Texpool 0005) (Operating)	\$ 50,000.00		
Elec. Fund (Texpool 0005)(Capital)	\$ 11,253.51		
Elec. Surcharge (Texpool xxxx)			
Money Market Acct. (FNB 092)		\$ 172,521.65	
TOTAL:	\$ 1,663,309.54	\$ 346,962.62	\$ 2,010,272.16
Contractor Managed Accounts Nonspendable			
NTMWD Sewer Plant Maint. Fund	\$ 11,324.54		
Sharyland PCRF Fund	\$ 262,158.00		
TOTAL APPROPRIATED SURPLUS	\$ 273,482.54	\$ -	\$ 273,482.54
TOTAL CASH & INVESTMENT ACCOUNTS	\$ 3,986,518.93	\$ 542,804.60	\$ 4,529,323.53

SUMMARY OF CASH BALANCES FEBRUARY 2013

FEDC 4A Board Investment & Checking Account				
FEDC 4A Checking Account(Independent Bank 3124)	\$	144,370.19		
FEDC 4A Investment Account (Texpool 0001)	\$	366,357.13		
FEDC 4A Certificate of Deposit (Independent Bank)	\$	250,000.00		
TOTAL:	\$	760,727.32	\$	-
			\$	760,727.32

FCDC 4B Board Investment & Checking Account				
FCDC 4B Checking Account (Independent Bank 3035)	\$	53,477.90		
FCDC 4B Investment Account (Texpool 0001)	\$	84,775.11		
TOTAL:	\$	138,253.01	\$	-
			\$	138,253.01

TIRZ Account				
County Tax Deposits (FNB 0815)				
TOTAL:	\$	-	\$	-
			\$	-

Note: Salmon color used to indicate an item dedicated to a specific project or need

SUMMARY OF ACTIVITY
INVESTMENT ACCOUNTS
CITY OF FARMERSVILLE

Account Location:	MONTH ENDING FEBRUARY 2013			
	C/O TAX DEPOSITS Texpool (0014)	C/O REV RESERVE Texpool (0007)	CUST DEPOSITS Texpool (0008) <i>Restricted</i>	WATER TOWER RES. Texpool (0006)
Beginning Market Value for reporting period	107,651.22	6,619.99	107,443.04	
FNB INTEREST				4,487.03
Changes in Market Value:				
Deposits				
Withdrawals				
Interest Earned	7.70	0.49	7.70	0.28
Ending Market Value for Period	107,658.92	6,620.48	107,450.74	4,487.31

Account Location:	MONTH ENDING FEBRUARY 2013			
	TEXSTAR 2005 C/O Texstar (5750)	2012 Bond GF Fire Truck Texstar (1110) <i>Restricted</i>	GENERAL FND. RES. Texpool (0004) <i>Restricted</i>	REFUSE FUND RES. Texpool (0009)
Beginning Market Value for reporting period	4,117.08	248,696.97	900,513.45	75,246.84
Changes in Market Value:				
Deposits				
Withdrawals				
Interest Earned	0.31	(244,380.00)	(133,000.00)	(Cash Dividend)
Ending Market Value for period	4,117.39	4,322.60	767,513.45	75,246.84

Account Location:	MONTH ENDING FEBRUARY 2013			
	Parks Improvement Texpool (0002) <i>Restricted</i>	Electric Fund Res. Texpool (0005)	Water Fund Res. Texpool (0003)	2012 Bond Texstar (0120) <i>Restricted</i>
Beginning Market Value for reporting period	2,145.87	179,506.24	802,172.62	1,477,184.33
Changes in Market Value:				
Deposits				
Withdrawals				
Interest Earned	0.21	CASH DIVIDEND	57.49	112.84
Ending Market Value for period	2,146.08	179,506.24	802,230.11	1,477,297.17

The Public Funds Investment Act (Sec.2256.008) requires the City's Investment Officer to obtain 10 hrs. of continuing education each period from a source approved by the governing body. Listed below are courses Daphne Hamlin will complete to satisfy that requirement:

I hereby certify that the City of Farmersville's Investment Portfolio is in compliance with the City's investment strategy as expressed in the City's Investment Policy (Resolution 99-17, and with relevant portions of the law.


Daphne Hamlin, City Investment Officer

Collateralization of Bank Deposits @ February 28th, 2013

Pledged Securities	Deposit Amount	FDIC	Needed Market Value Collateral Pledged
(1) FNB Interst & Sinking (0807)	\$ 160,947 \$	250,000	
(2) FNB Operating Account (0815)	\$ 383,775 \$	250,000 \$	133,775
(3) FNB Money Market (092)	\$ 172,522 \$	250,000	
(3) Certificate of Deposit	\$ - \$	- \$	-
(3) Certificate of Deposit	\$ - \$	- \$	-
Total:	\$ 717,244 \$	750,000 \$	133,775 Needed Pledged per Bank

Summary of Pledge Securities:

(1) First National Bank Interest & Sinking Account has 100% coverage thru FDIC at \$250,000

(2) First National Bank City of Farmersville Operating Account has 100% coverage thru FDIC (unlimited) for municipalities

Contract Management Accounts: \$ 273,482.54

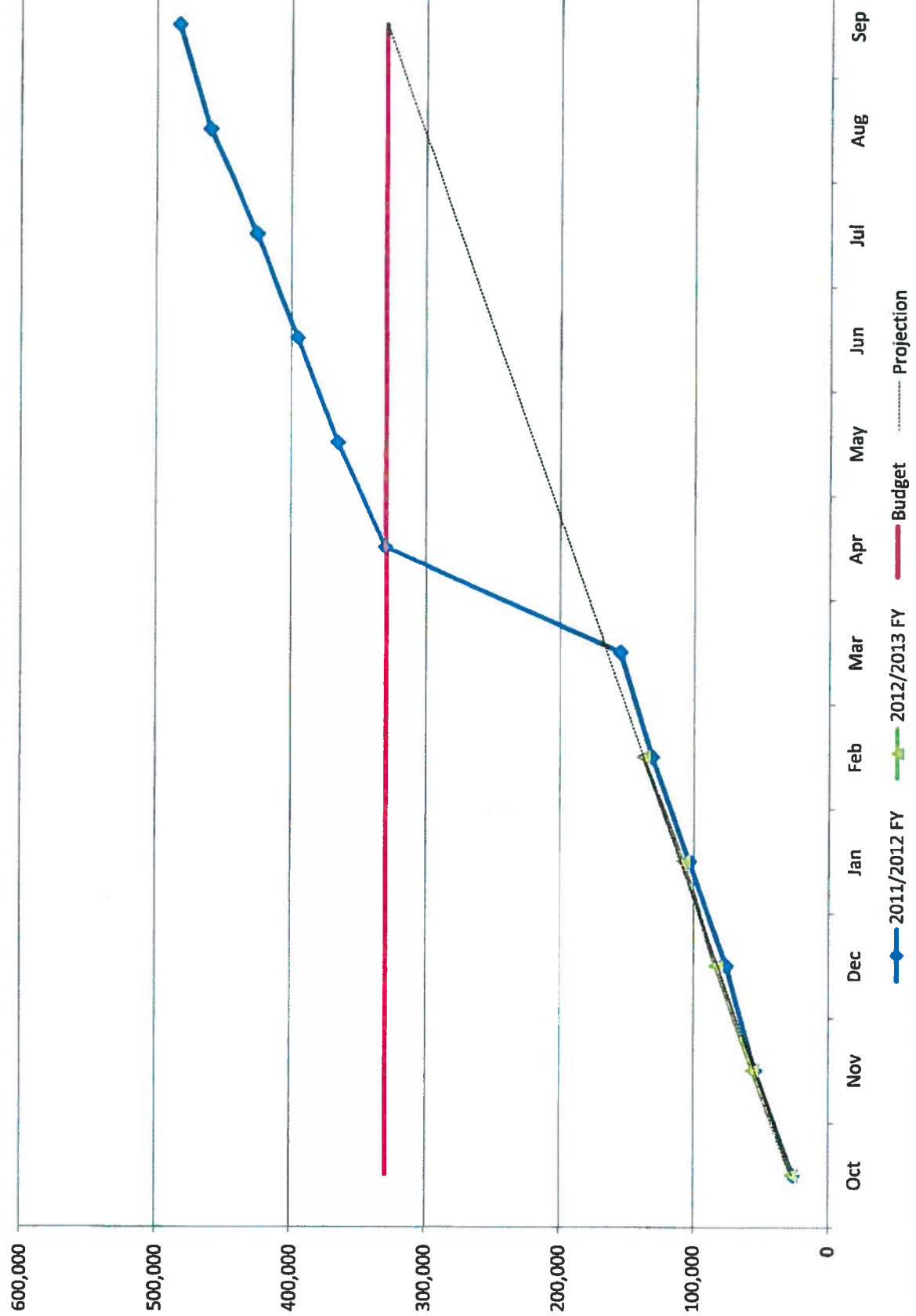
Total Cash and Investments: 4,529,323.53

FEBRUARY 2013 (5/12 MONTHS OR 41.67% OF FISCAL YEAR)

CURRENT FISCAL YEAR

NET REVENUES OVER (UNDER)

Sales Tax Chart

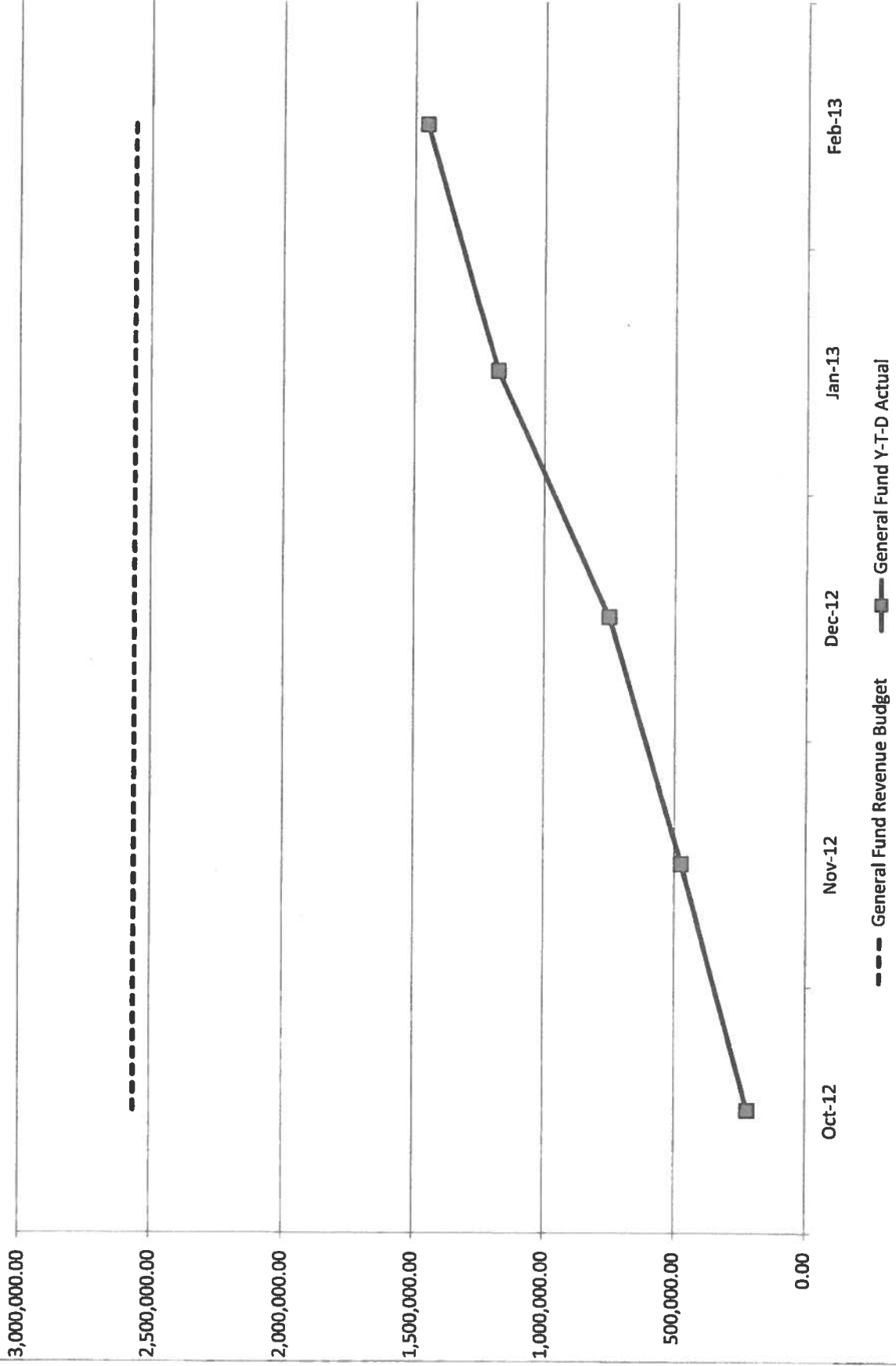


SALES TAX 5 YEAR COMPARISON

<u>YEAR</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>MAY</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>TOTAL</u>
2013	\$27,537.91	\$28,792.59	\$27,354.56	\$24,253.60	\$29,835.27	\$22,070.51	\$175,455.35	\$35,289.29	\$29,635.31	\$30,235.77	\$34,682.79	\$23,083.32	\$159,844.44
2012	\$26,185.79	\$28,418.98	\$21,063.00	\$27,659.31	\$27,515.47	\$24,019.46	\$17,836.11	\$26,708.60	\$19,310.15	\$20,743.81	\$27,203.42	\$22,927.90	\$483,243.84
2011	\$21,881.19	\$25,290.55	\$20,419.32	\$19,805.02	\$25,278.62	\$21,094.58	\$16,295.57	\$25,621.58	\$19,146.81	\$19,452.85	\$24,564.11	\$18,387.70	\$268,499.27
2010	\$15,844.78	\$23,452.94	\$15,746.95	\$15,029.26	\$25,400.57	\$17,364.05	\$16,381.70	\$24,114.56	\$18,151.88	\$17,519.31	\$23,661.76	\$19,277.41	\$236,307.18
2009	\$20,085.31	\$24,681.00	\$19,351.75	\$17,171.03	\$27,510.73	\$30,574.16	\$17,417.90	\$25,607.20	\$19,556.35	\$19,229.30	\$25,008.91	\$26,625.78	\$258,460.60
2008	\$20,208.18	\$20,337.38	\$18,598.39	\$15,478.76	\$25,753.16	\$17,408.40	\$17,417.90	\$25,607.20	\$19,556.35	\$19,229.30	\$25,008.91	\$26,625.78	\$251,229.71
2007	\$18,832.72	\$22,987.81	\$16,213.54	\$16,495.13	\$21,423.24	\$16,171.04	\$14,452.84	\$20,780.16	\$14,143.24	\$18,553.77	\$21,237.25	\$18,895.23	\$220,185.97
2006	\$17,173.38	\$24,497.88	\$14,843.76	\$21,801.16	\$23,340.20	\$14,360.64	\$16,174.05	\$22,610.37	\$16,342.71	\$16,127.26	\$22,569.95	\$16,627.16	\$226,488.52
2005	\$17,800.06	\$19,264.53	\$14,057.58	\$17,037.02	\$20,652.38	\$12,431.81	\$15,872.58	\$23,358.51	\$11,907.22	\$14,727.18	\$20,336.65	\$26,311.70	\$213,757.22

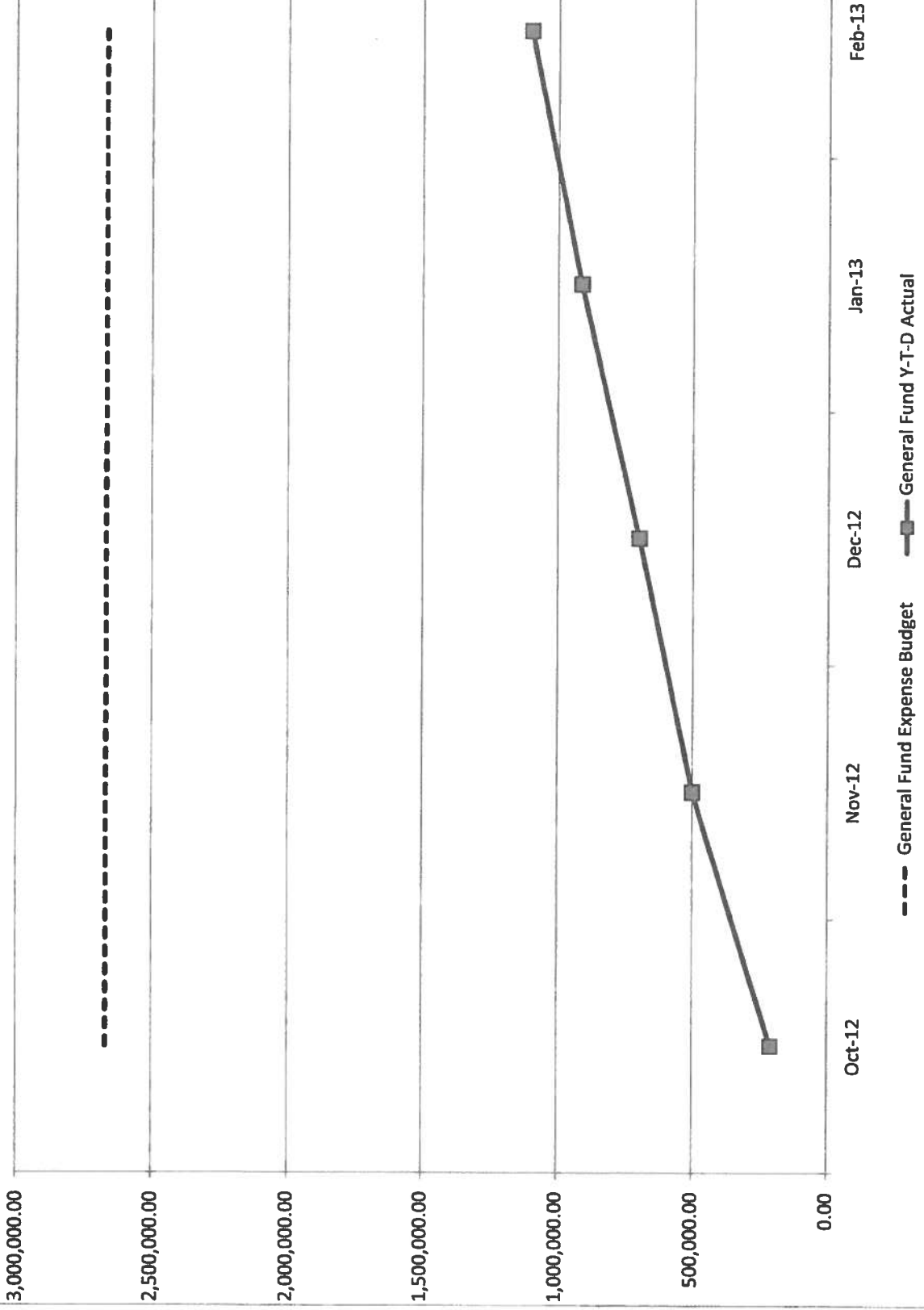
General Fund Revenue Progress

Budget Year 10/2012 thru 9/2013



General Fund Expense

Budget Year 10/2012 thru 9/2013



FEBRUARY 2013 (5/12 MONTHS OR 41.67% OF FISCAL YEAR)

INTEREST & SINKING FUND

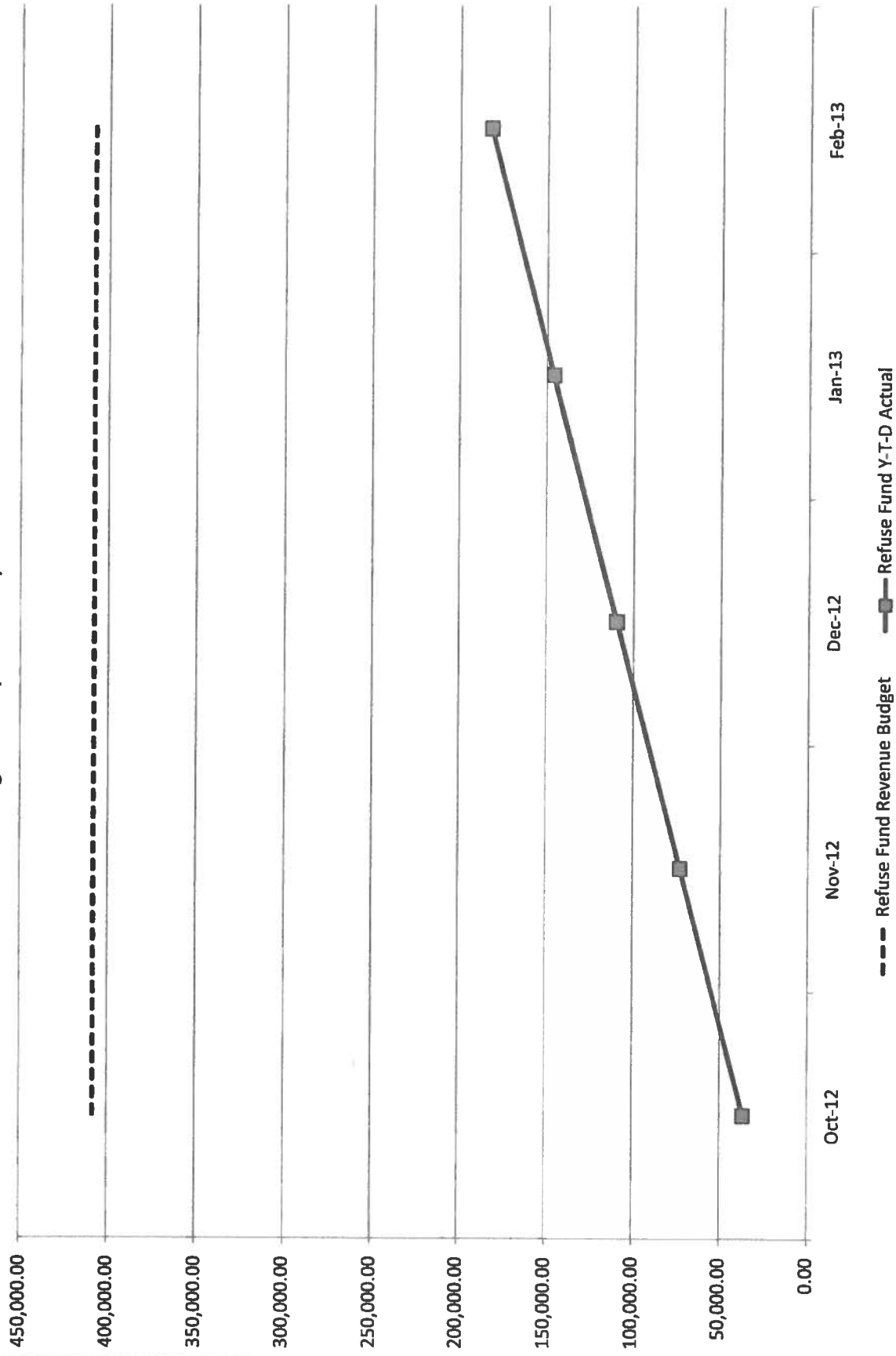
CURRENT FISCAL YEAR					
	CURRENT BUDGET	CURRENT MONTH	Y-T-D	BUDGET BALANCE	% OF BUDGET
REVENUE					
PROPERTY TAX	328,335	59,739	287,876	40,459	87.68%
BOND PROCEEDS			6,038	(6,038)	
INTEREST	600	43	262	338	43.67%
TRANSFERS IN				-	0.00%
TOTAL REVENUE	328,935	59,782	294,176	34,759	89.43%
EXPENDITURES (BY DEPARTMENT)					
DEBT SERVICE PRINCIPAL	186,250	187,500	187,500	(1,250)	100.67%
DEBT SERVICE INTEREST	137,780	71,820	71,820	65,960	52.13%
PAYING AGENT FEES			-	-	0.00%
TOTAL EXPENDITURES	324,030	259,320	259,320	64,710	80.03%
NET REVENUES OVER (UNDER)					
EXPENDITURES	4,905	(199,538)		34,856	

MONTHLY BUDGET REPORT
FEBRUARY 2013 (5/12 MONTHS OR 41.67% OF FISCAL YEAR)
REFUSE UTILITY FUND

CURRENT FISCAL YEAR							
	CURRENT BUDGET	CURRENT MONTH	Y-T-D	ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE							
RESIDENTIAL COLLECTION	225,466	19,696		98,859		126,607	43.85%
COMMERCIAL COLLECTION	170,290	15,551		78,057		92,233	45.84%
BRUSH COLLECTION	1,000	-		400		600	40.00%
PENALTIES	6,396	651		2,835		3,561	44.32%
RECYCLING	4,956	404		2,010		2,946	40.56%
INTEREST	125	5		42		83	33.60%
TOTAL REVENUE	408,233	36,307		182,203	-	226,030	44.63%
EXPENSES							
PERSONNEL	-	-			-	-	0.00%
PROFESSIONAL SERVICES						-	
MAINTENANCE						-	0.00%
OPERATING EXPENSES	326,603	28,370		110,637		215,966	33.88%
ADMIN SUPPORT	6,455	538		2,690		3,765	
SUPPLIES	75					75	
MISCELLANEOUS				(34)		34	0.00%
CAPITAL OUTLAY						-	0.00%
TRANSFERS OUT	75,100	6,258		31,292		43,808	41.67%
TOTAL EXPENDITURES	408,233	35,166		144,585	-	263,648	35.42%
NET REVENUES OVER (UNDER) EXPENSES	-	1,141		37,618		(37,618)	

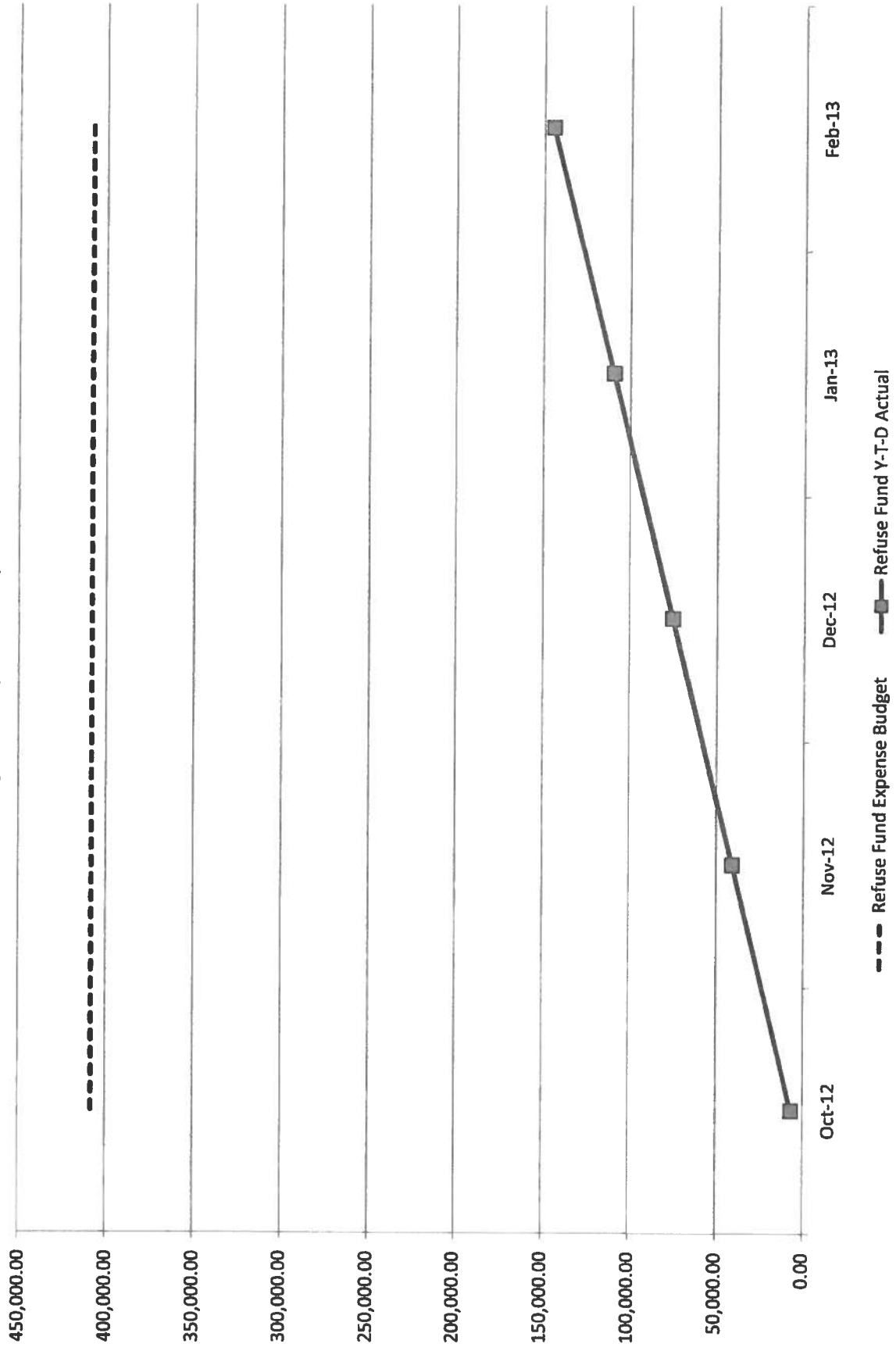
Refuse Fund Revenue Progress

Budget Year 10/2012 thru 9/2013



Refuse Fund Expense

Budget Year 10/2012 thru 9/2013



MONTHLY BUDGET REPORT

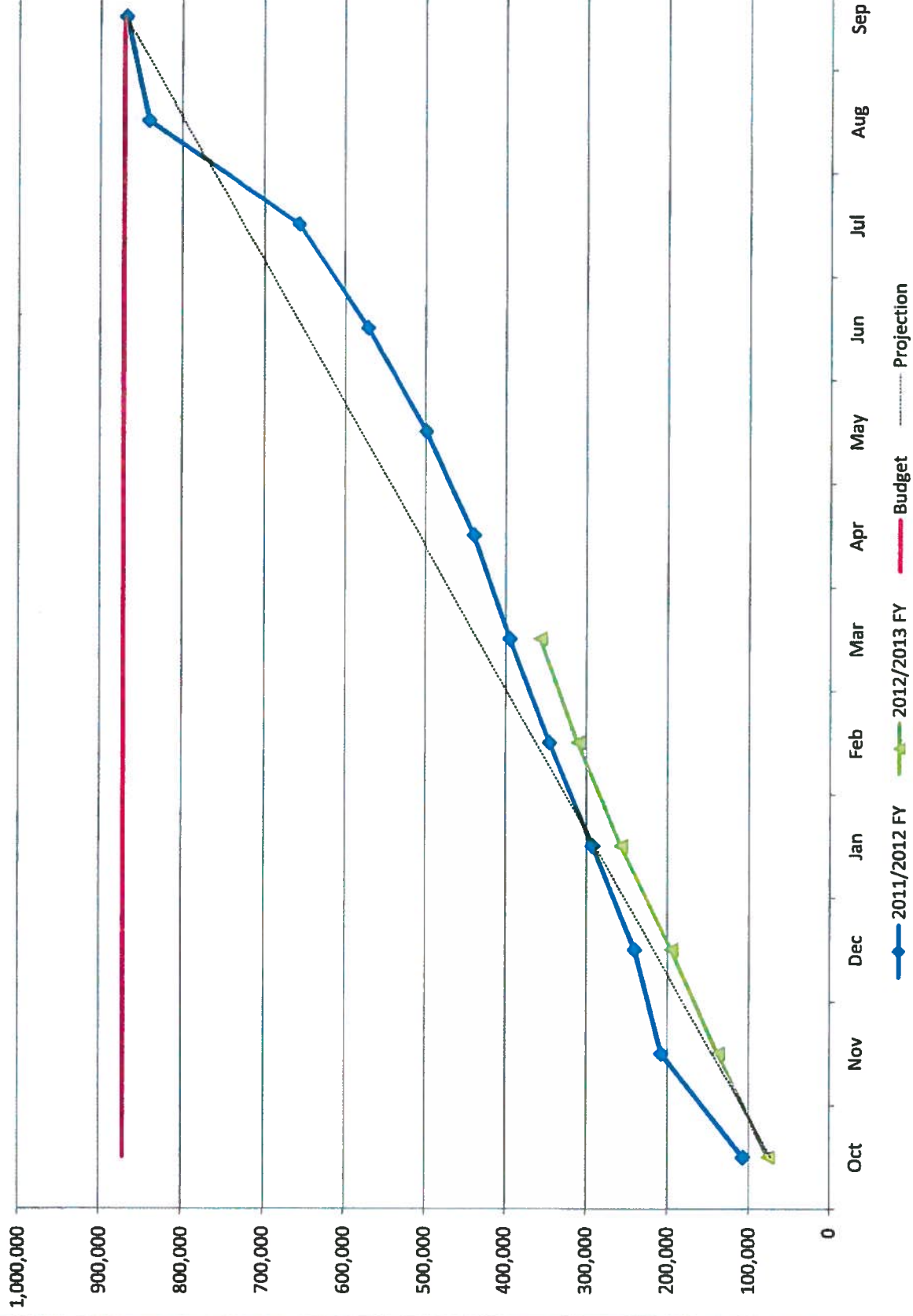
FEBRUARY (5/12 MONTHS OR 41.67% OF FISCAL YEAR)

WATER & WASTEWATER UTILITY FUND

REVENUE	CURRENT FISCAL YEAR					% OF BUDGET
	CURRENT BUDGET	CURRENT MONTH	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	
WATER REVENUES						
CC CONV FEE	-	-	-	-	-	
IMPACT FEES						
WATER SALES	1,002,980	65,907	387,052		615,928	38.59%
CONNECTION FEE	3,500	280	1,200		2,300	34.29%
PENALTIES & RECONNECT FEES	17,000	1,616	6,878		10,122	40.46%
TAP FEES						0.00%
TRANSFERS IN						
OTHER INCOME	1,023,480	67,803	395,130	-	628,350	0.00%
						38.61%
SEWER REVENUES						
SEWER	654,909	50,327	234,740		420,169	35.84%
TAP FEES						0.00%
PENALTIES	12,000	1,205	4,985		7,015	41.54%
IMPACT FEES	666,909	51,532	239,725	-	427,184	0.00%
						35.95%
INTEREST EARNED	1,000	66	587	-	413	0.00%
						58.70%
TOTAL ALL REVENUES	1,691,389	119,401	635,442	-	1,055,947	0.00%
						37.57%
WATER EXPENSES						
ADMINISTRATION EXPENSES						
PERSONNEL	75,543	8,630	48,723		26,820	64.50%
PROFESSIONAL SERVICES	1,500	-	-		1,500	0.00%
MAINTENANCE	6,700	1,389	4,911		1,789	73.30%
UTILITIES	17,500	1,200	4,429		13,071	
SUPPLIES	750	-	-		750	0.00%
MISCELLANEOUS	1,000	125	695		305	69.50%
PERSONNEL	107,760	17,167	100,637		7,123	93.39%
PROFESSIONAL SERVICES	59,155	3,146	17,737		41,418	29.98%
OPERATING	106,000	16,959	46,761		59,239	44.11%
MAINTENANCE	13,500	1,773	1,993		11,507	14.76%
UTILITIES	29,400	2,586	10,223		19,177	34.77%

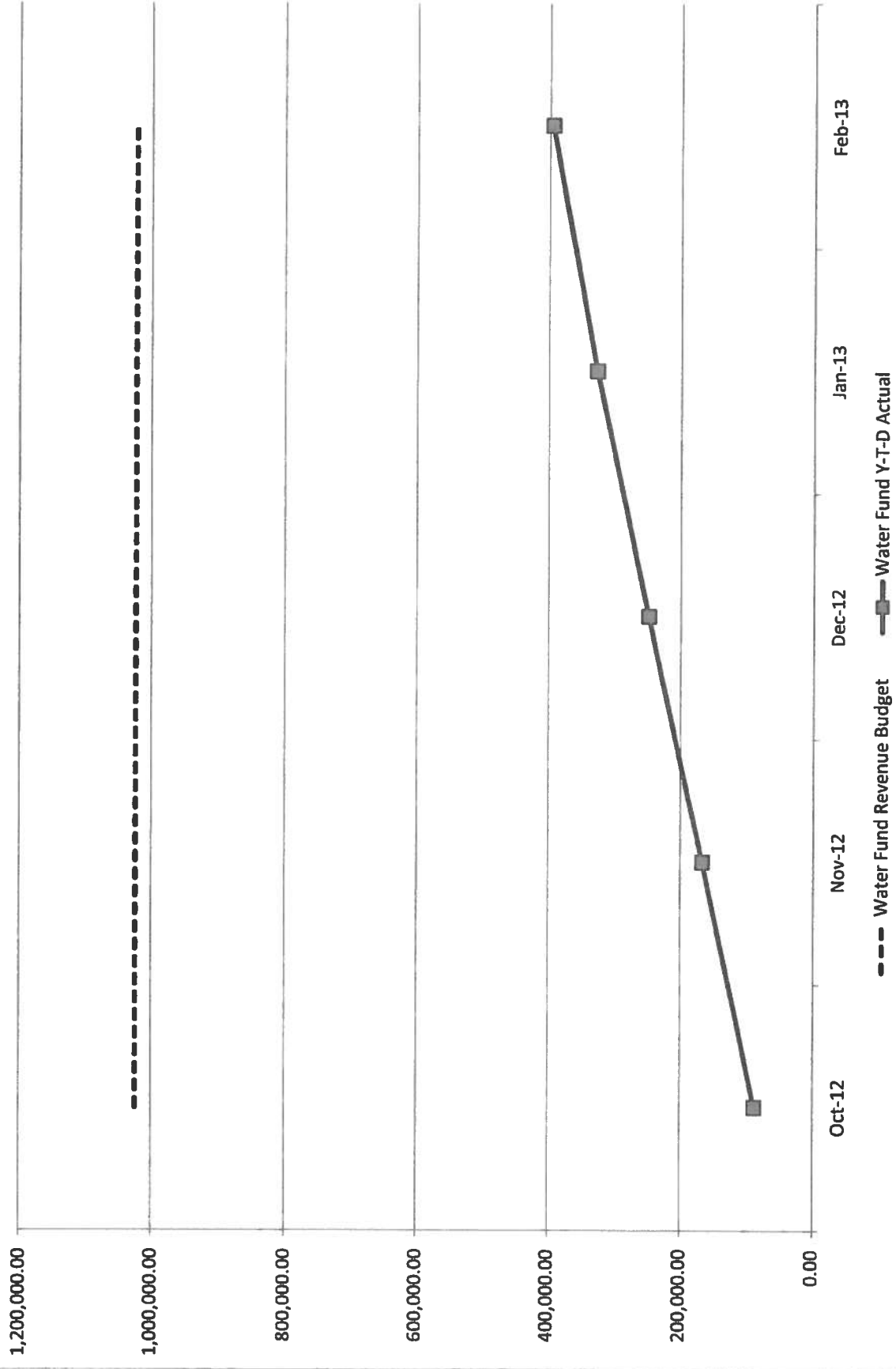
SUPPLIES	479,598	39,732	193,776	285,822	40.40%
MISCELLANEOUS	4,200	-	1,177	3,023	28.02%
CAPITAL OUTLAY	-	-	-	-	0.00%
EQUIPMENT TRANSFER	-	-	-	-	-
TRANSFERS OUT	121,874	10,156	50,780	71,094	41.67%
TOTAL WATER EXPENSES	1,024,480	102,863	481,842	542,638	47.03%
WASTEWATER EXPENSES					
PERSONNEL	139,812	2,155	10,719	129,093	7.67%
PROFESSIONAL SERVICES	2,000	-	2,316	(316)	115.80%
MISCELLANEOUS	14,000	246	246	14,000	-
MAINTENANCE	248,630	17,286	110,257	138,373	44.35%
OPERATING EXPENSES	-	-	-	-	-
SUPPLIES	-	-	-	-	-
UTILITIES	8,166	730	2,864	5,302	35.07%
DEBT SERVICE	109,700	86,440	86,440	23,260	78.80%
CAPITAL OUTLAY	-	-	-	-	-
EQUIPMENT TRANSFER	-	-	-	-	-
TRANSFERS OUT	144,601	12,050	60,250	84,351	41.67%
TOTAL WASTEWATER EXPENSES	666,909	118,907	273,092	394,063	40.95%
TOTAL ALL EXPENSES	1,691,389	221,770	754,934	936,701	44.63%
NET REVENUES OVER (UNDER) EXPENSES					
	-	(102,369)	(119,492)	661,884	

City Water Sales



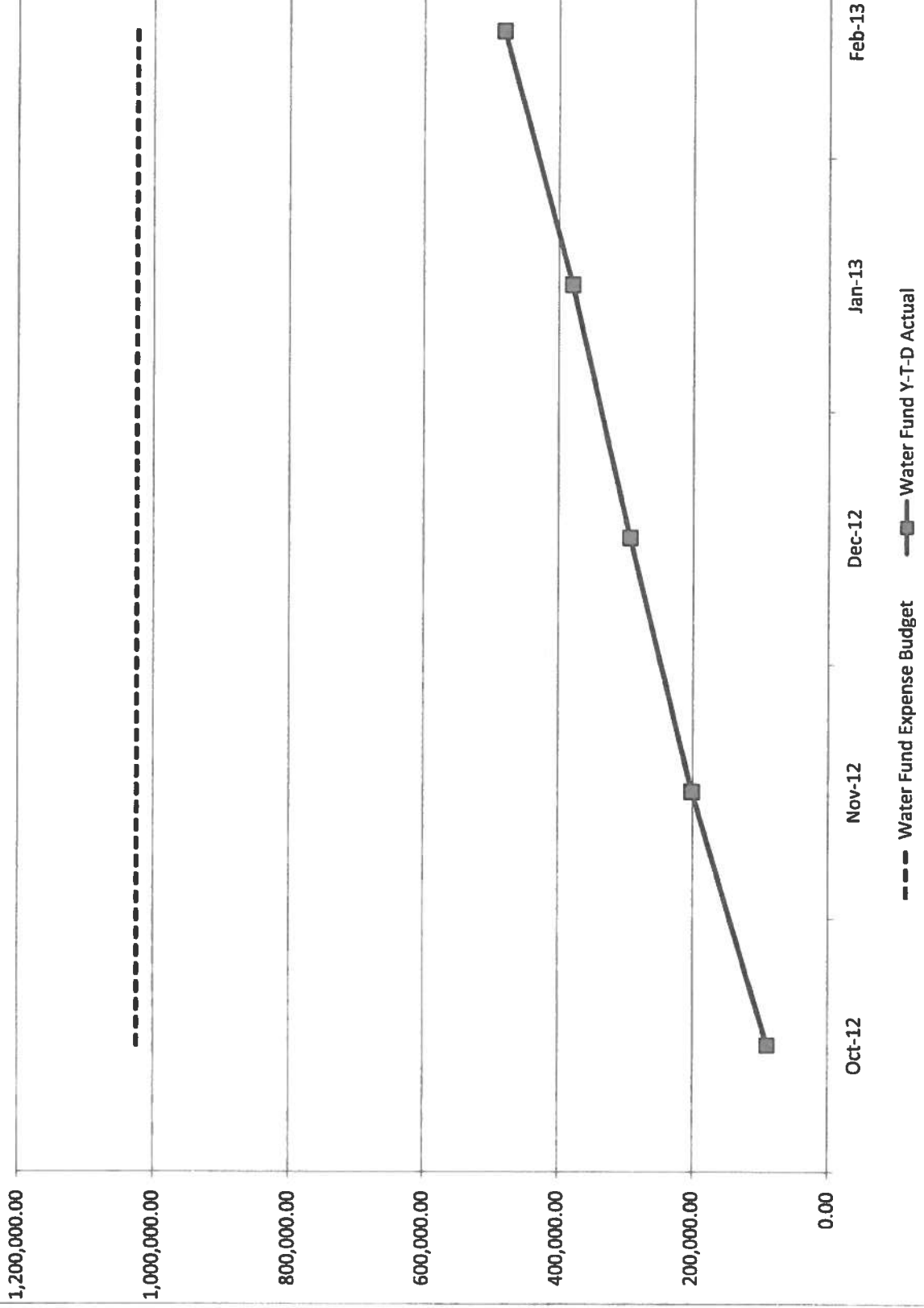
Water Fund Revenue Progress

Budget Year 10/2012 thru 9/2013

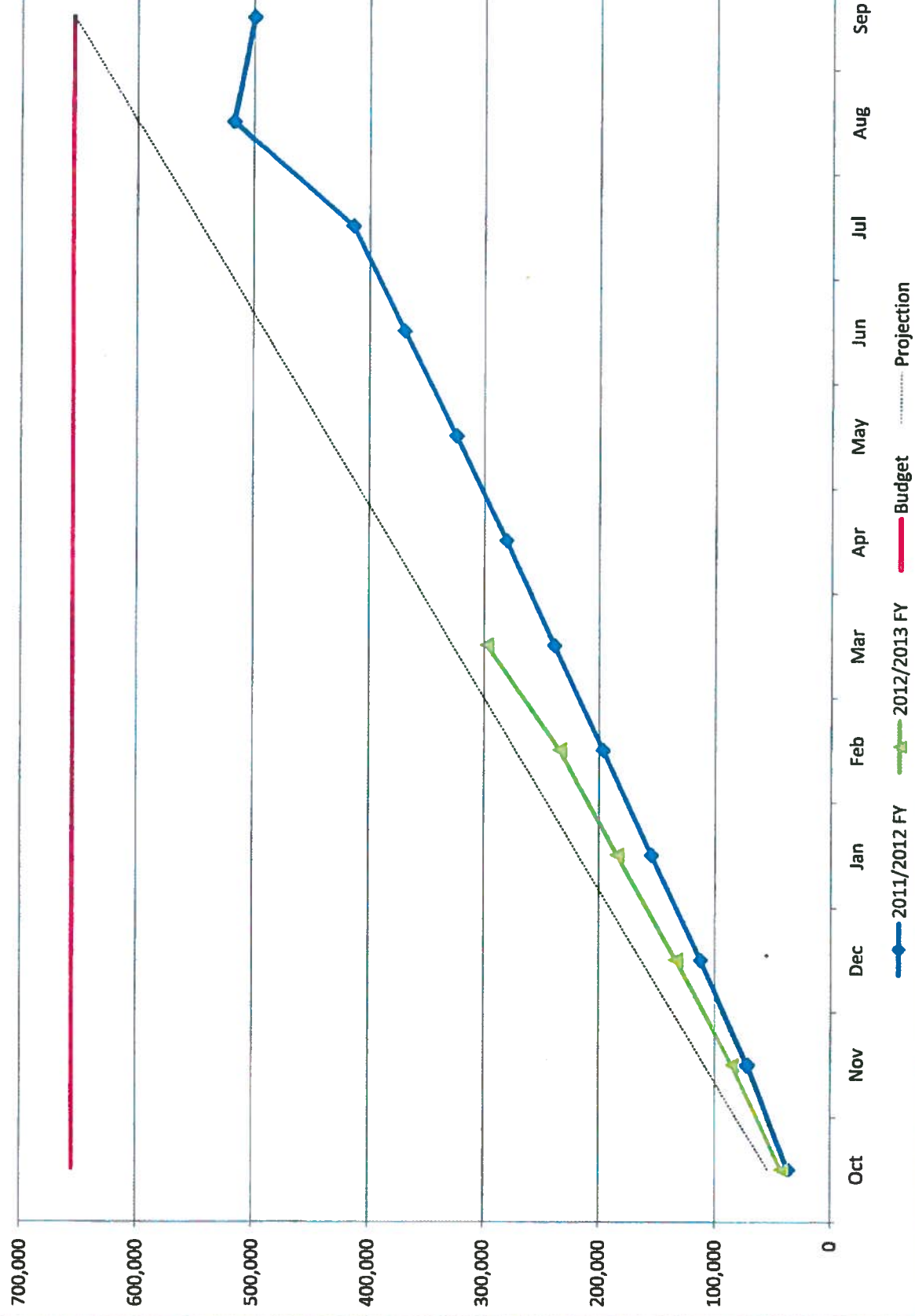


Water Fund Expense

Budget Year 10/2012 thru 9/2013

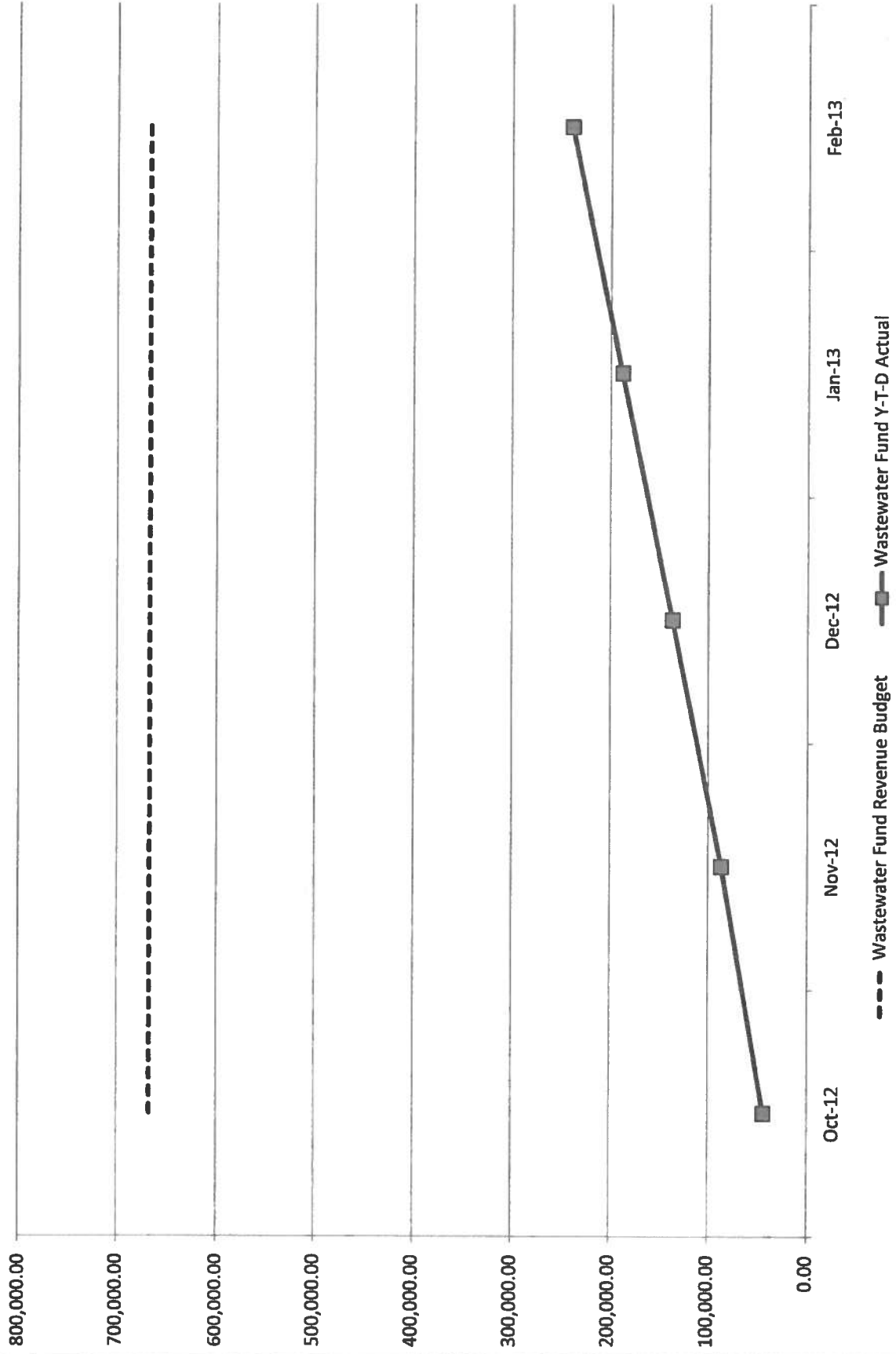


City Sewer Sales



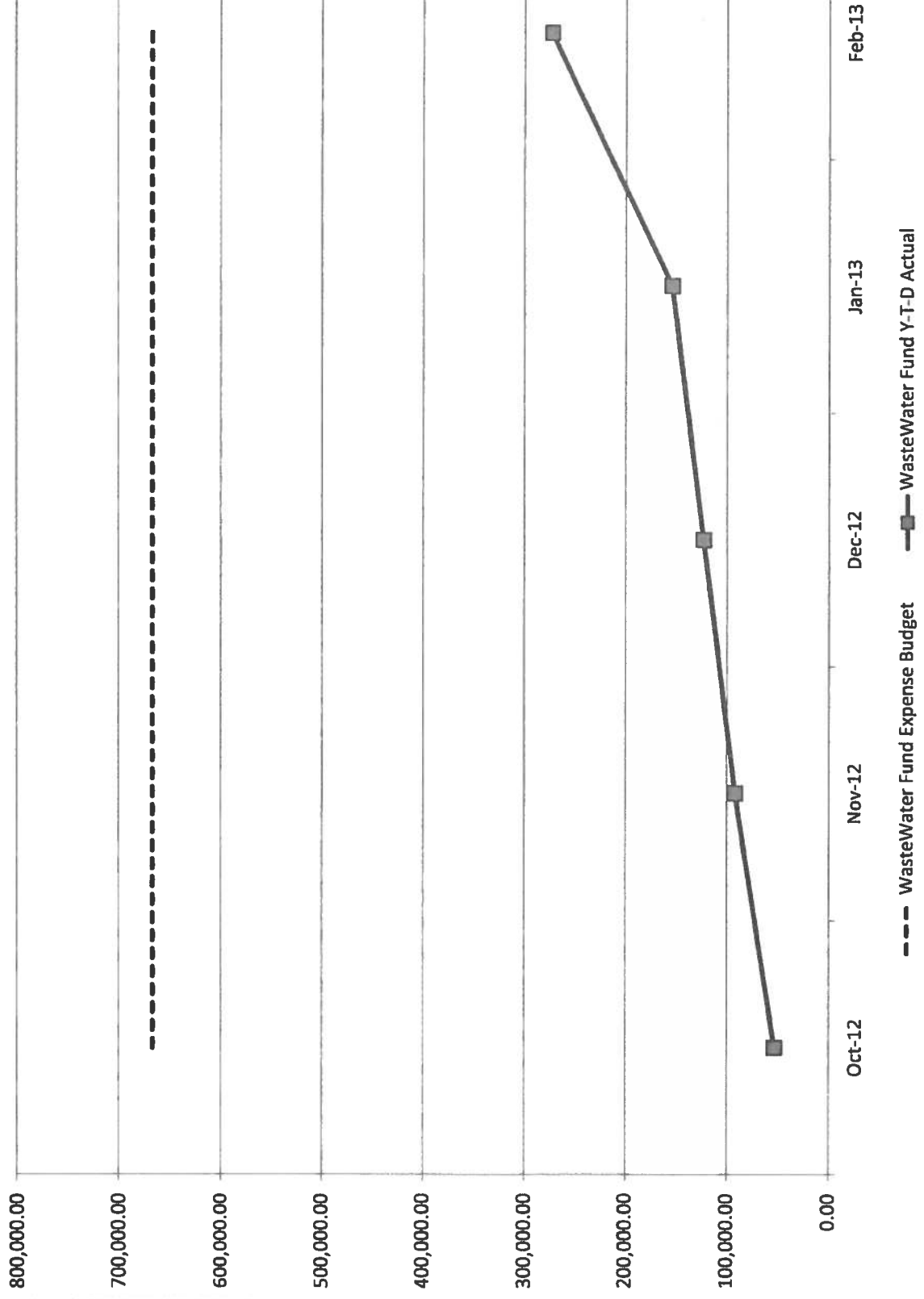
Wastewater Fund Revenue Progress

Budget Year 10/2012 thru 9/2013



Wastewater Fund Expense

Budget Year 10/2012 thru 9/2013



MONTHLY BUDGET REPORT

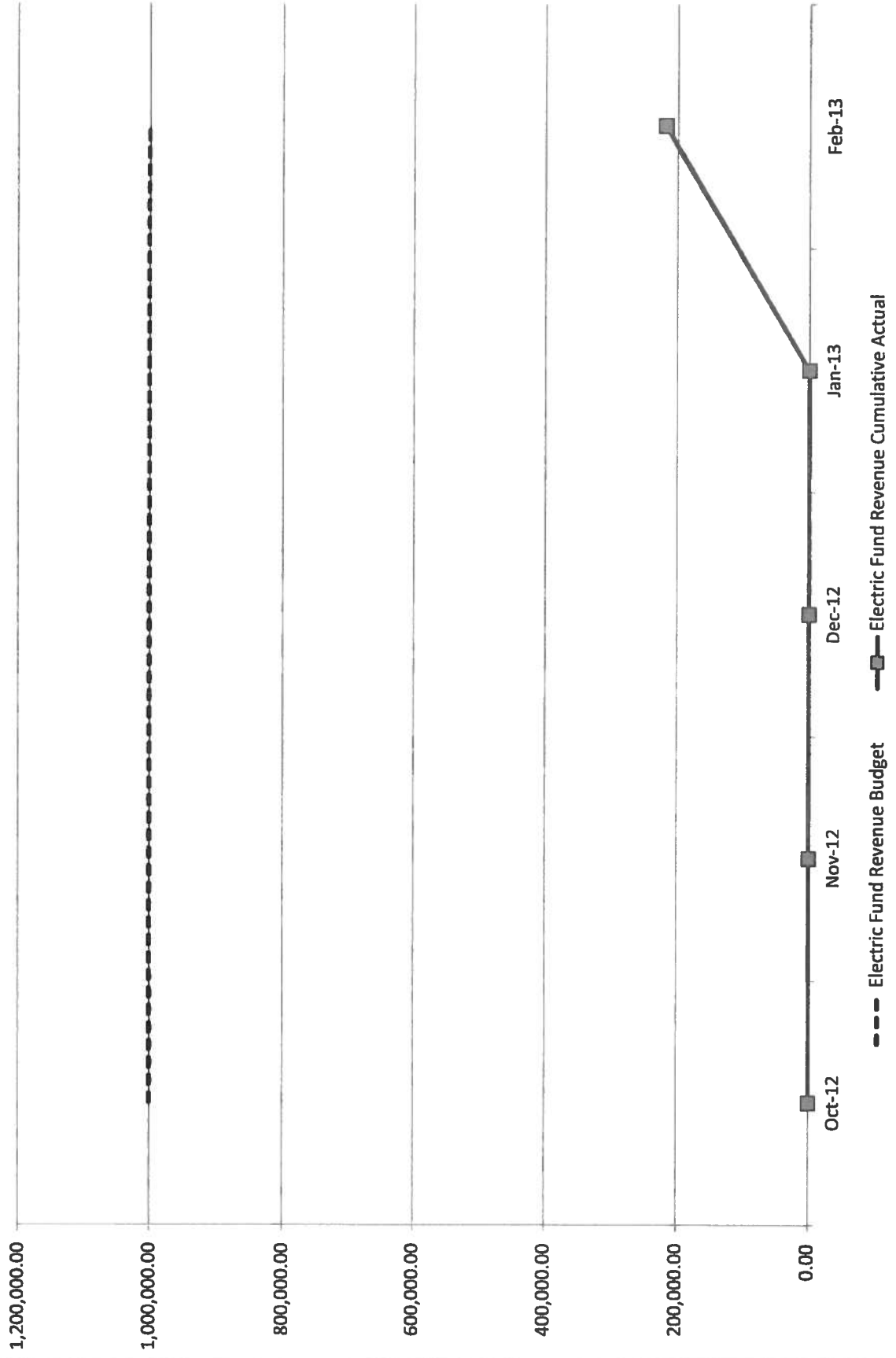
FEBRUARY 2013 (5/12 MONTHS OR 41.67% OF FISCAL YEAR)

ELECTRIC UTILITY FUND

	CURRENT FISCAL YEAR						
	CURRENT BUDGET	CURRENT MONTH	Y-T-D	ACTUAL	ENCUMBRAN	BUDGET BALANCE	% OF BUDGET
REVENUE							
MANAGEMENT AGREEMENT	850,000	218,384		218,384		631,616	25.69%
SURCHARGE							
MISC		-				-	
INTEREST	250	13		99		151	39.60%
TRANSFER IN	150,000					150,000	0.00%
TOTAL REVENUE	1,000,250	218,397		218,483	-	781,767	21.84%
EXPENSES							
PERSONNEL SERVICES	16,200	2,287		13,090		3,110	80.80%
PROFESSIONAL SERVICES	105,000	20,197		27,459		77,541	26.15%
MAINTENANCE						-	
OPERATING EXPENSES						-	0.00%
UTILITIES						-	0.00%
MISCELLANEOUS	25,000	2,577		3,871		21,129	0.00%
EQUIPMENT TRANSFER						-	
CAPITAL OUTLAY	150,000					150,000	0.00%
TRANSFERS OUT	704,050	58,670		293,354		410,696	41.67%
TOTAL EXPENSES	1,000,250	83,731		337,774	-	662,476	33.77%
NET REVENUES OVER (UNDER)							
EXPENSES	-	134,666		(119,291)	-	119,291	

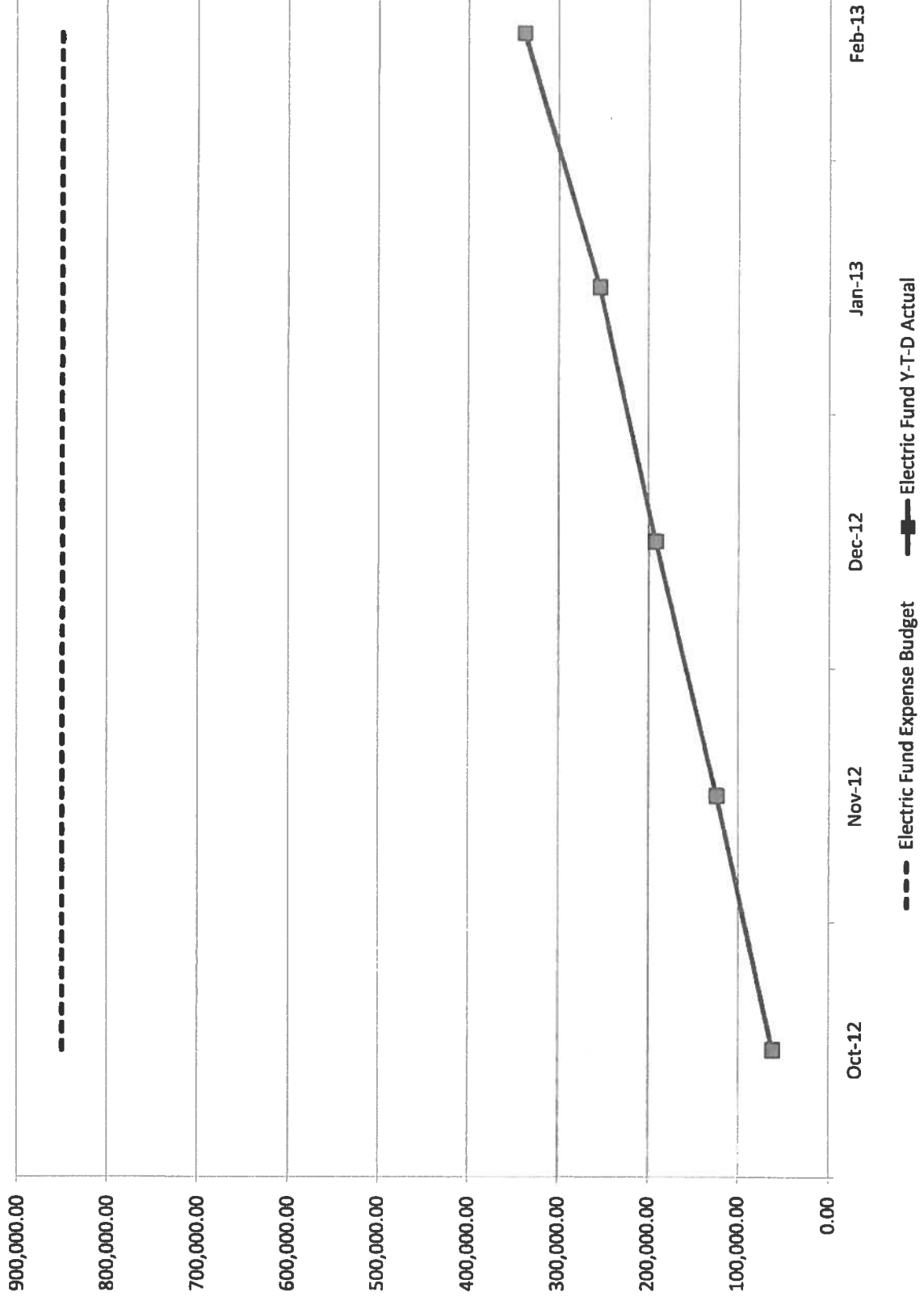
Electric Fund Revenue Progress

Budget Year 10/2012 thru 9/2013



Electric Fund Expense

Budget Year 10/2012 thru 9/2013





TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: April 9, 2013
SUBJECT: CONSENT AGENDA - Police Department Report



Farmersville Police Department
134 North Washington Street
Farmersville, TX 75442
972-782-6141

Farmersville Police Department Monthly Report March-13

Total Calls For Service: **370**

Tier 1 Crimes

Robbery: **0**
Assault: **5**
Theft: **8**
Burglary: **1**
Motor Vehicle Theft: **1**

Tier 2 Crimes

Forgery: **3**
Fraud: **1**
Criminal Mischief: **3**
Weapons: **0**
DWI: **0**
Public Intoxication: **0**
Disorderly Conduct: **1**
Drugs: **5**

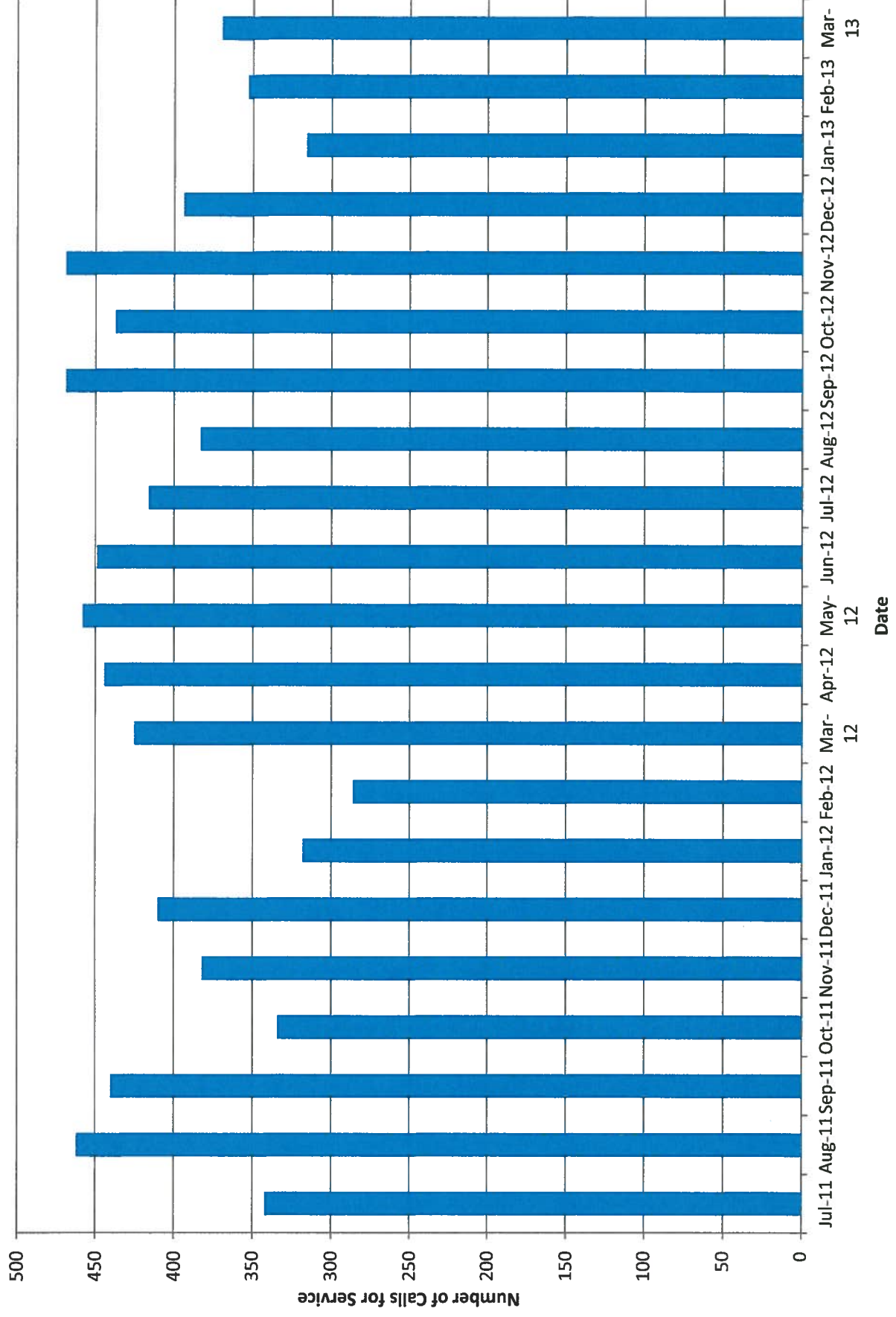
Miscellaneous

Traffic Stops: **144**
Citations: **55 (79 violations)**
Alarms: **5**
Major Accidents: **0**
Minor Accidents: **2**
Agency Assist: **23**

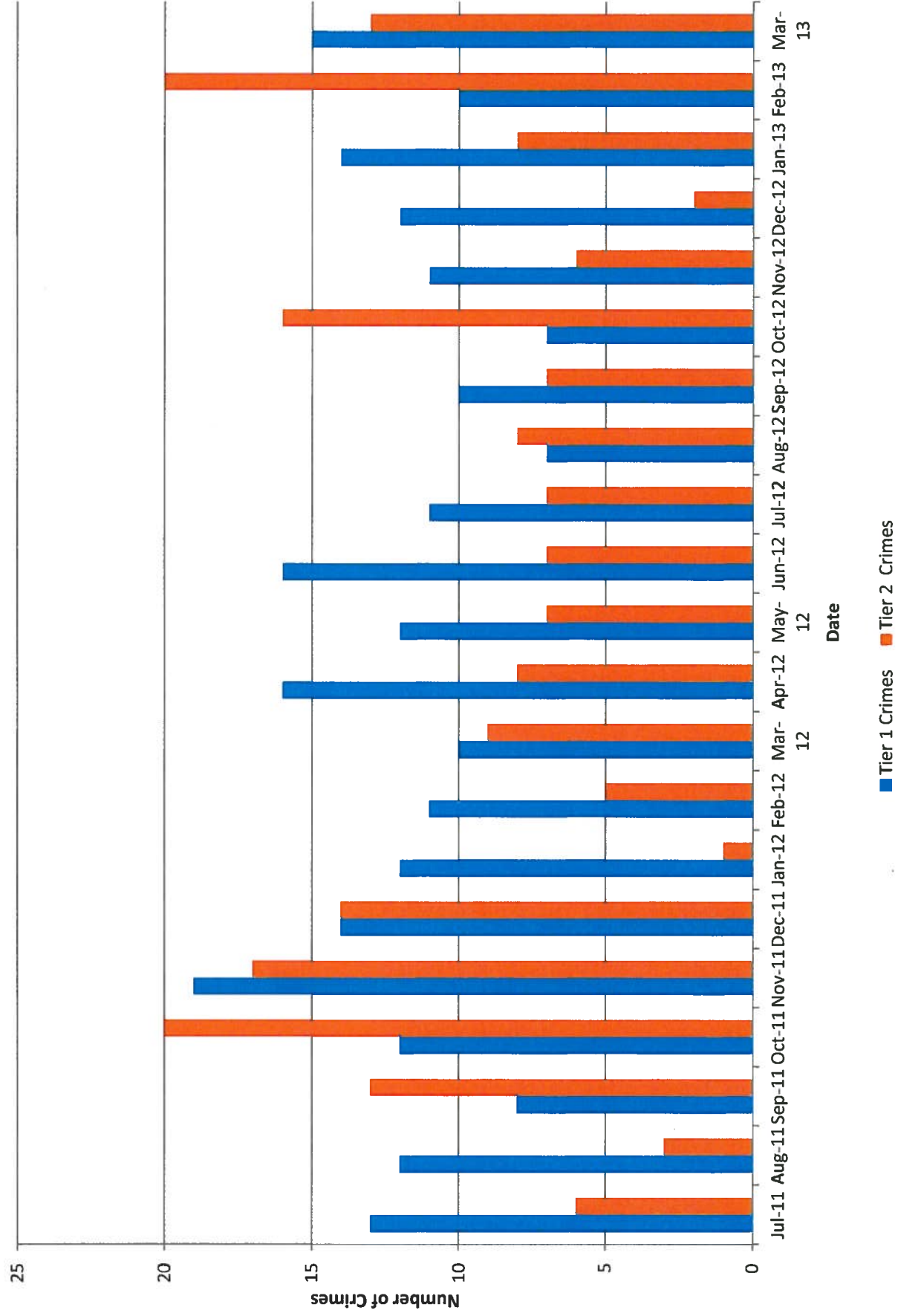
Cases filed with the District Attorney's Office:

Felony: **1**
Misdemeanor: **1**
Exceptionally Cleared: **1**

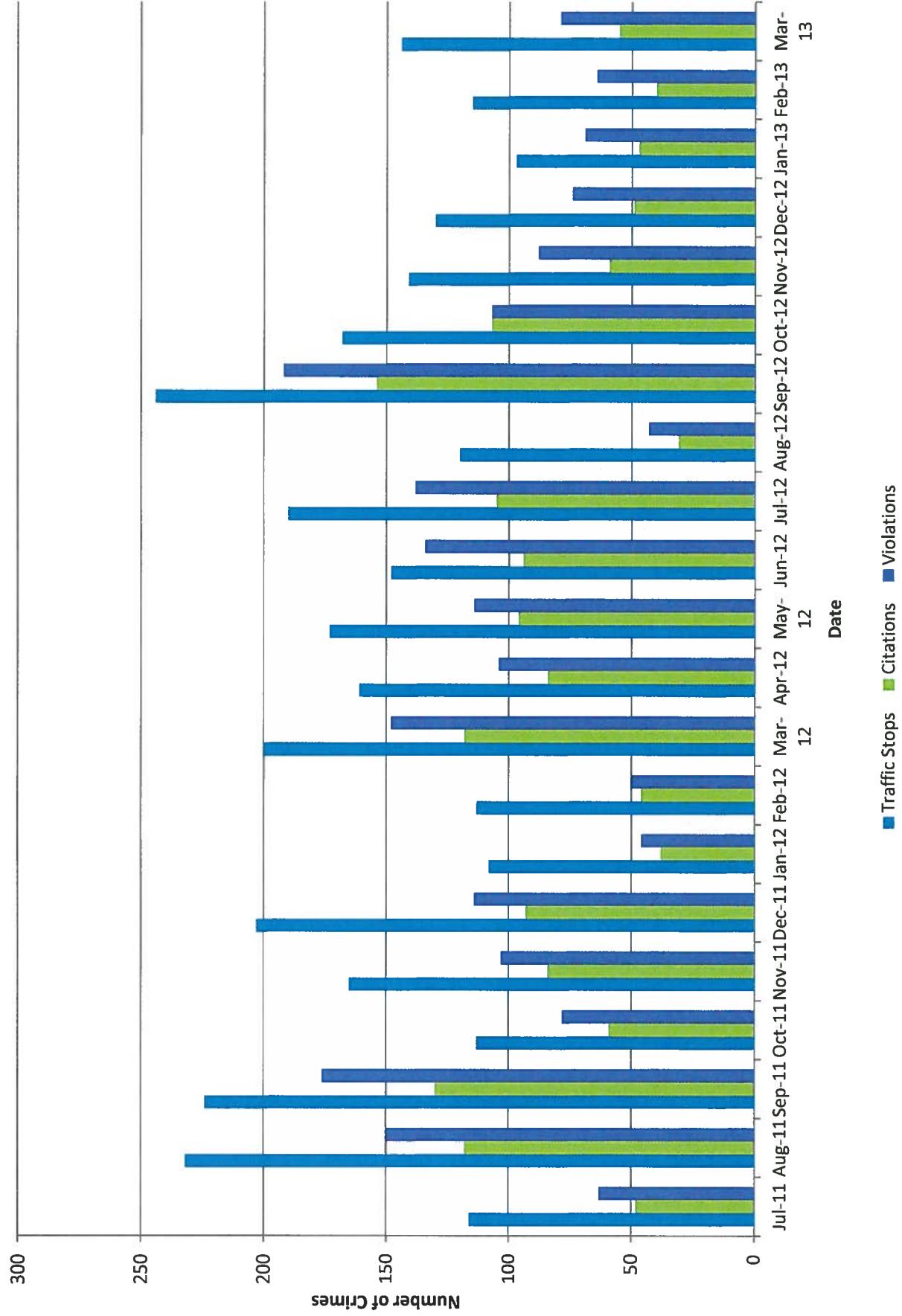
Police Department Calls for Service



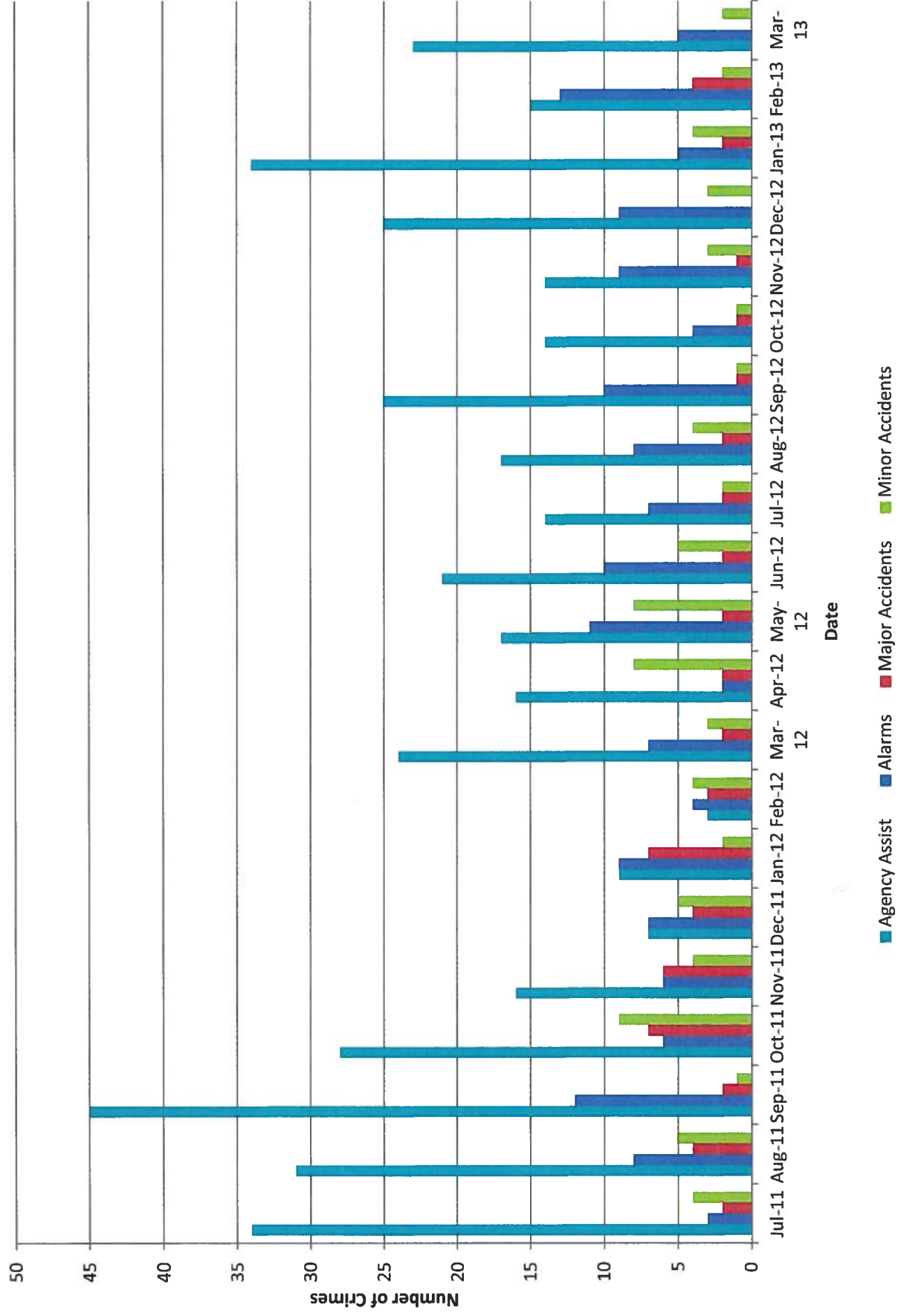
Uniform Crime Reporting



Traffic Enforcement



Police Activity





TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: April 9, 2013
SUBJECT: CONSENT AGENDA – Code Enforcement/Animal Control Report

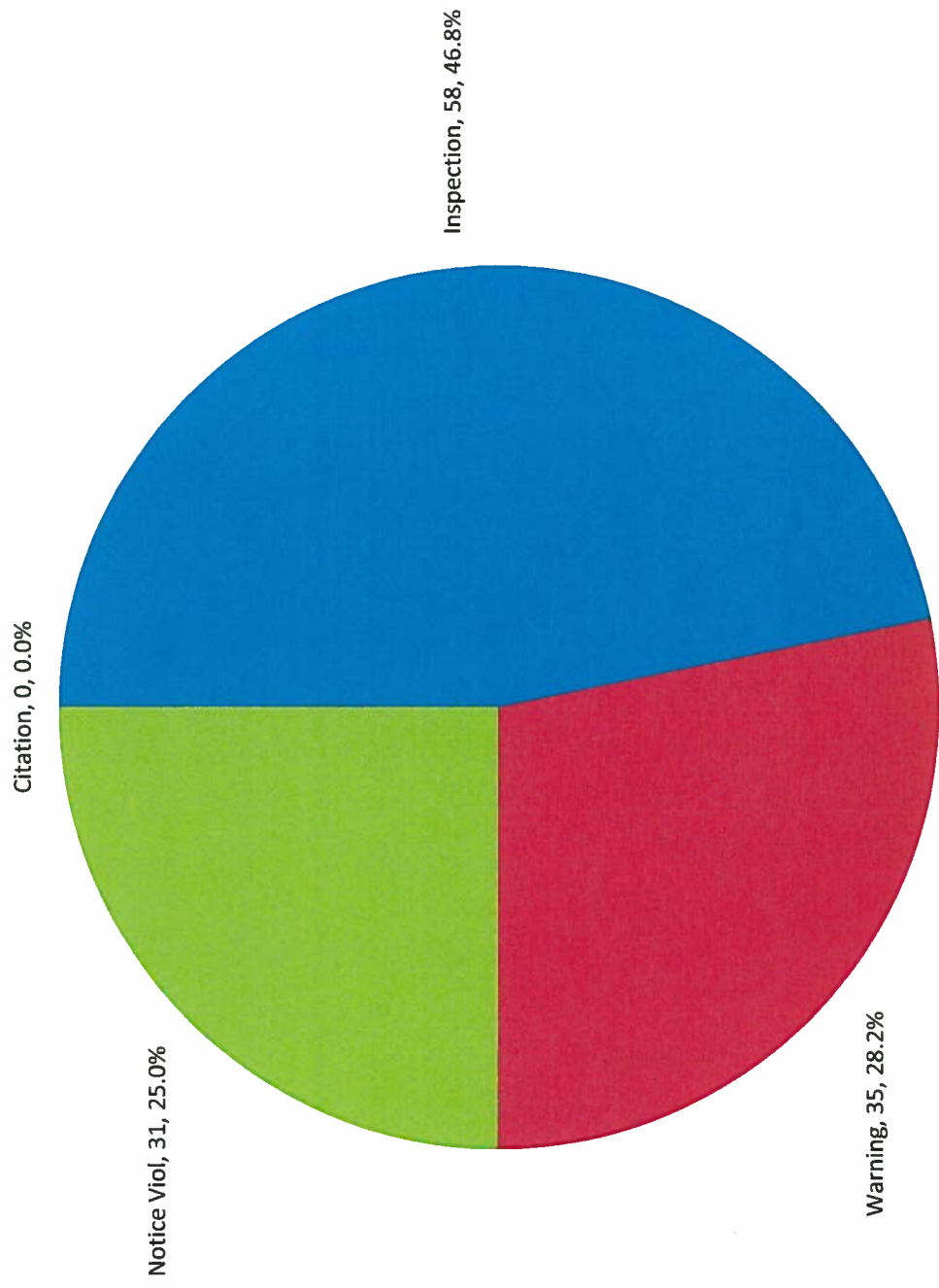
Farmersville Police Department
Code Enforcement

Date	Address	Violation	Inspect	Warn	Notice	Cite	Proactive	Reactive	Closed	Notes/CFS
03/06/2013	209 Austin	Bed	X	X	X		X		3/15/2013	NOV 3/6/2013
03/06/2013	312 Austin	Brush	X	X			X		03/06/2013	
03/06/2013	502 N. Main	Brush	X	X			X		03/06/2013	
03/06/2013	510 N. Main	Fridge In B.	X	X	X		X		03/08/2013	Final Notice Sent 3/18/2013
03/06/2013	509 Jackson	Limbs, Tret	X		X		X			Extended-Improving
03/06/2013	306 Orange	Brush	X	X	X		X		03/19/2013	NOV 3/15/2013
03/06/2013	506 N. Main	Brush	X	X			X		03/06/2013	
03/06/2013	202 Hale	Brush, Deb	X		X		X			Final Notice 3/26/2013
03/06/2013	309 Murchison	Brush	X	X	X		X		03/19/2013	Given Final Notice
03/07/2013	913 S. Main-Recher	Debris	X	X			X		03/07/2013	
03/07/2013	809 S. Main-Recher	Tree Down	X	X			X		03/15/2013	Extended 3/7/2013
03/07/2013	1041 Old Josephine	Brush	X	X	X		X			Extended 4/3/2013
03/07/2013	1037 Old Josephine	Brush	X	X	X		X		03/19/2013	NOV 3/7/2013
03/07/2013	709 S. Main	Brush Back	X		X		X		03/19/2013	NOV 3/7/2013
03/07/2013	121 N. Lincoln	Debris	X	X			X		03/07/2013	
03/07/2013	218 N. Washington	Tree Down	X		X		X			Extended 3/20/2013
03/07/2013	312 Windom	Pile Debris	X		X		X		03/19/2013	Window Fixed, Extended 3/7/2013
03/07/2013	Boy Scout Center	Brush	X		X		X		03/07/2013	
03/07/2013	306 Rike	Brush	X		X		X		03/07/2013	
03/07/2013	307 S. Rike	Brush on T	X		X		X		03/28/2013	Extended 3/19/2013
03/07/2013	215 Summit	Brush	X		X		X		03/28/2013	Extended 3/19/2013
03/07/2013	Harless-380	Brush	X		X		X		03/07/2013	
03/07/2013	500 S. Main	Brush	X		X		X			Extended 3/7/2013
03/07/2013	135 S. Main	Graffiti	X	X	X		X		03/07/2013	
03/07/2013	210 McKinney	Graffiti	X		X		X		03/07/2013	
03/07/2013	202 Murchison	Brush	X		X		X		03/07/2013	
03/08/2013	510 Murchison	Brush in Ri	X	X			X		03/08/2013	Extended 3/19/2013
03/08/2013	302 Austin	No Garage	X	X			X		03/08/2013	Sent to City
03/08/2013	514 Jackson	Garage Sal	X				X		03/08/2013	Said she Shut Sale Down OK

Code Enforcement Activity Results

City of Farmersville Police Department

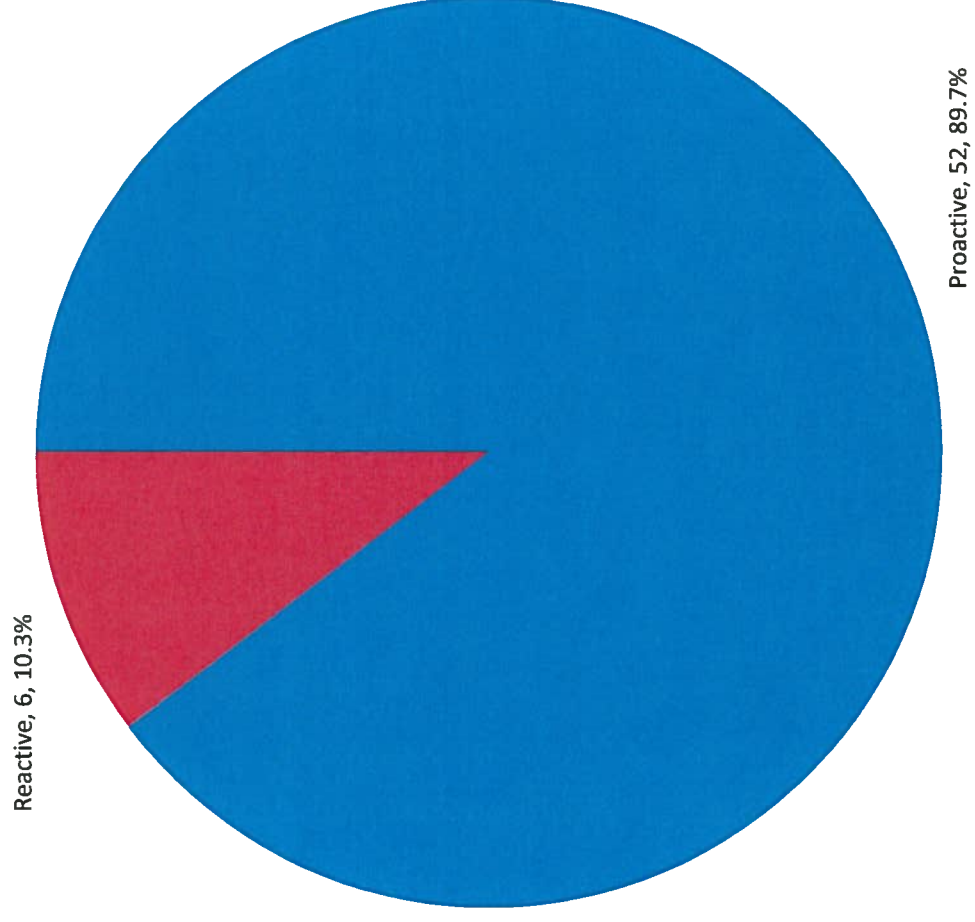
Cumulative, Calendar Year 2012



Code Enforcement Activity Results

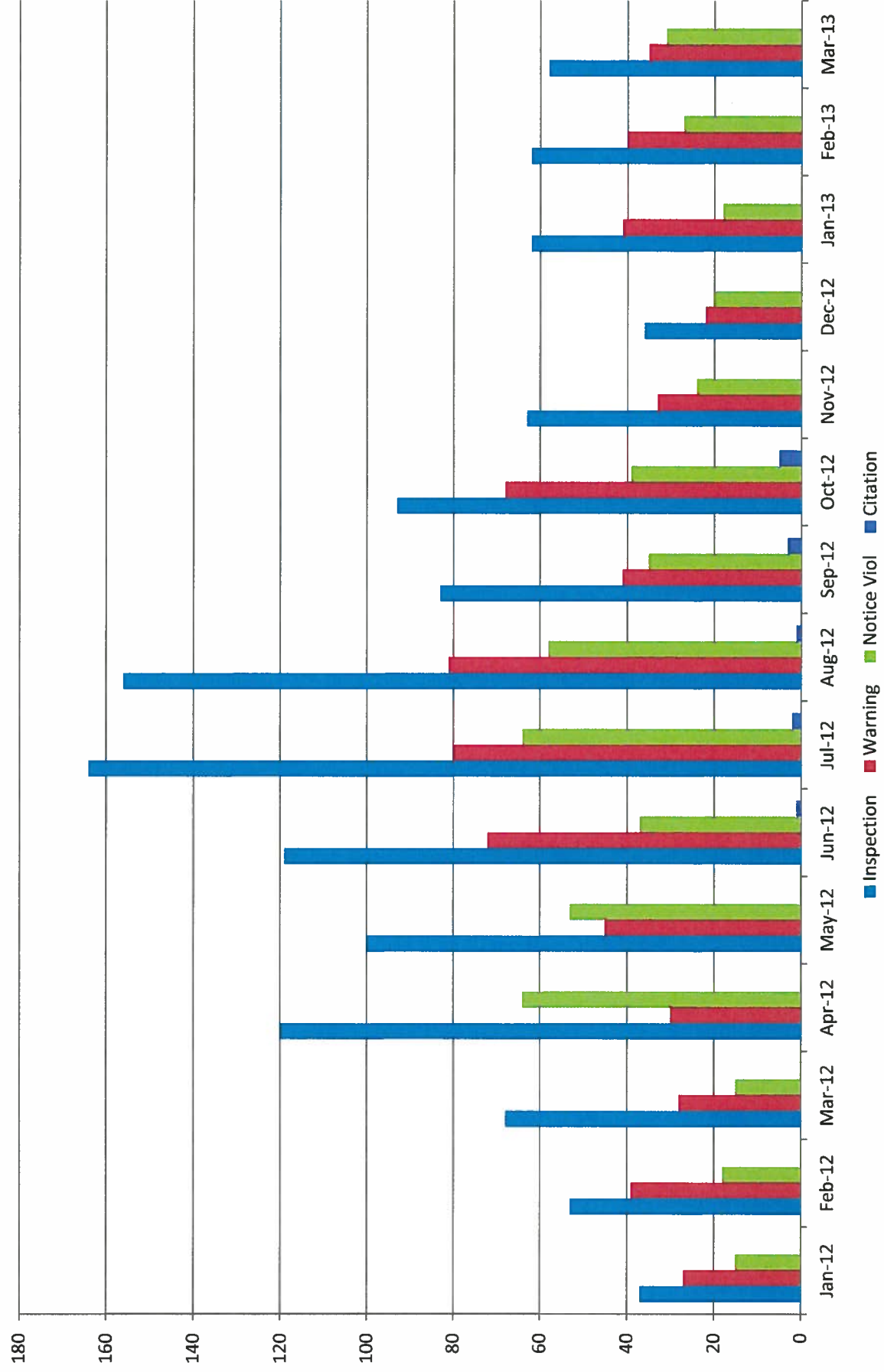
City of Farmersville Police Department

Calendar Year 2012



Code Enforcement Activity Results

City of Farmersville Police Department



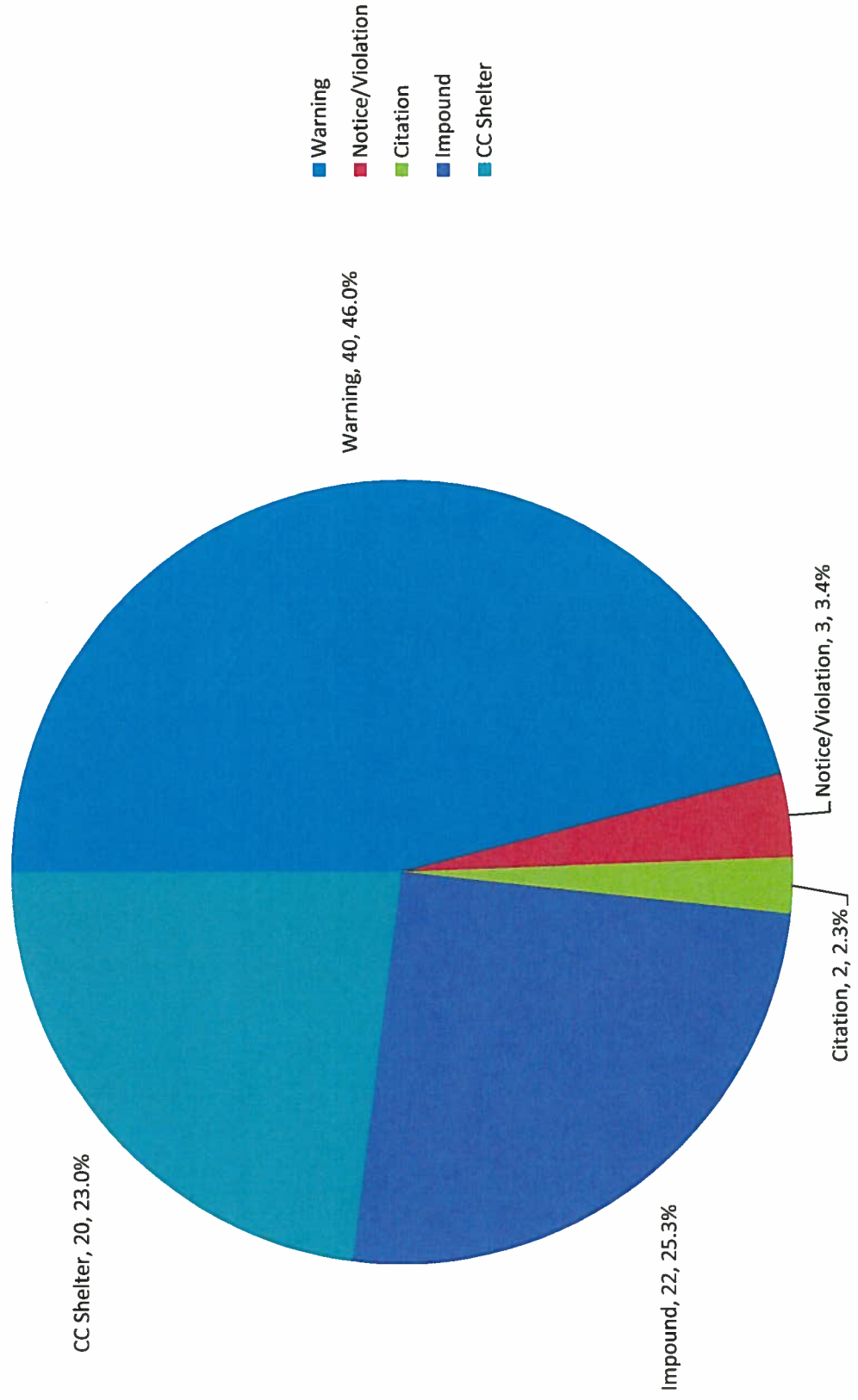
FARMERSVILLE POLICE DEPARTMENT PUBLIC SERVICE OFFICER: ANIMAL CONTROL MONTHLY REPORT									
DATE	TYPE OF CALL	ADDRESS	VIOLATION	WARNING	NOTICE/ IOL	CITATION	IMPOUND	CC SHELTER	CFS#
03/02/2013	Loose Livestock	CR 618	Put Back In Fence						
03/05/2013	Loose Dog	Haislip	Spoke w/Owner	X					
03/05/2013	Stray Dog	Hill	Pound				X		
03/06/2013	Loose Dog	S. Main	Returned to Owner	X					
03/06/2013	Complaint	211 S. Main	Loose Dog	X					Spoke w/Owner
03/06/2013	Pick Up Dog	Pound	CCAS					X	
03/06/2013	Loose Puppies	421 Jackson	Spoke w/Owner	X					
03/06/2013	Loose Dogs	422 Jackson	Complaint	X					Complaint
03/06/2013	Loose Dog	504 Jackson	Spoke w/Owner	X					
03/06/2013	Recheck	PR 100 #23	Improper Tethering		X				Extended
03/07/2013	Stray Dog	416 N. Washington	CCAS					X	
		1037 Old							
03/07/2013	Loose Dogs	Josephine	NOV		X				
03/07/2013	Loose Dog	302 Santa Fe	Put Back In Fence	X					
03/10/2013	Dog Bite	116 Prospect	Report 13020385						
03/12/2013	Quarantine	119 Prospect	CCAS					X	
03/14/2013	Loose Dogs	PR 100 #23	Returned to Owner	X					Put in Fence
03/14/2013	Loose Horse	Hwy 380	Returned to Owner						
03/15/2013	Injured Dog	Buckskin	Unable to Locate						
03/15/2013	Improper Tether	PR 100 #23	OK						
03/15/2013	Loose Dog	PR 100	Went Under House						
03/15/2013	Loose Dog	Lincoln	Unable to Locate						Spoke w/Owner
03/15/2013	Complaint	408 Hwy 78	Barking Dogs	X					
03/17/2013	Stray Animal	210 Neathery	Holding Dog						
03/18/2013	Stray Dog	210 Neathery	Returned to Owner	X					
03/18/2013	Complaint	210 Neathery	Chickens						Ok
03/18/2013	Complaint	206 Neathery	Chickens		X				NOV
03/18/2013	Deceased Dog	712 Hwy 78	Removed by Owner						

03/19/2013	Loose Dog	1037 Old	Letter Sent	X	
03/19/2013	Stray Animal	Josephine CR 611	Unable to Locate		
03/20/2013	Loose Chickens	206 Neathery	NOV	X	
03/20/2013	Stray Dog	Raymond	Unable to Locate		
03/20/2013	Loose Animal	Hwy 78	Unable to Locate		
03/21/2013	Loose Dog	300 Hamilton	Pound		X
03/21/2013	Animal Comp	425 N. Main	Comp Disregarded		
03/22/2013	Pick Up Dog	Pound	Release to Owners	X	
03/23/2013	Loose Dog	Washington	Pound		X
03/25/2013	Pick Up Dog	Pound	CCAS		X
03/25/2013	Stray Puppies	1230 Willow	CCAS		X
03/25/2013	Loose Dog	Lincoln	Put in Back Yard	X	
03/25/2013	Hurt Dog	Hwy 380	Taken to Vet		Put Down
03/26/2013	Dead Cat	McKinney	Disposed Of		
03/27/2013	Loose Dog	301 Locust	Spoke w/Owner	X	
03/27/2013	Loose Dog	Haughton	Returned to Owner	X	
03/27/2013	Loose Dog	McKinney	Unable to Locate		
03/27/2013	Loose Dog	217 Jouette	Returned to Owner	X	
03/27/2013	Dog Hurt	N. Main	Owner Notified		
03/27/2013	Stray Dogs	Washington	Pound		X
03/28/2013	Pick Up Puppies	Pound	CCAS		X

Animal Control Activity Results

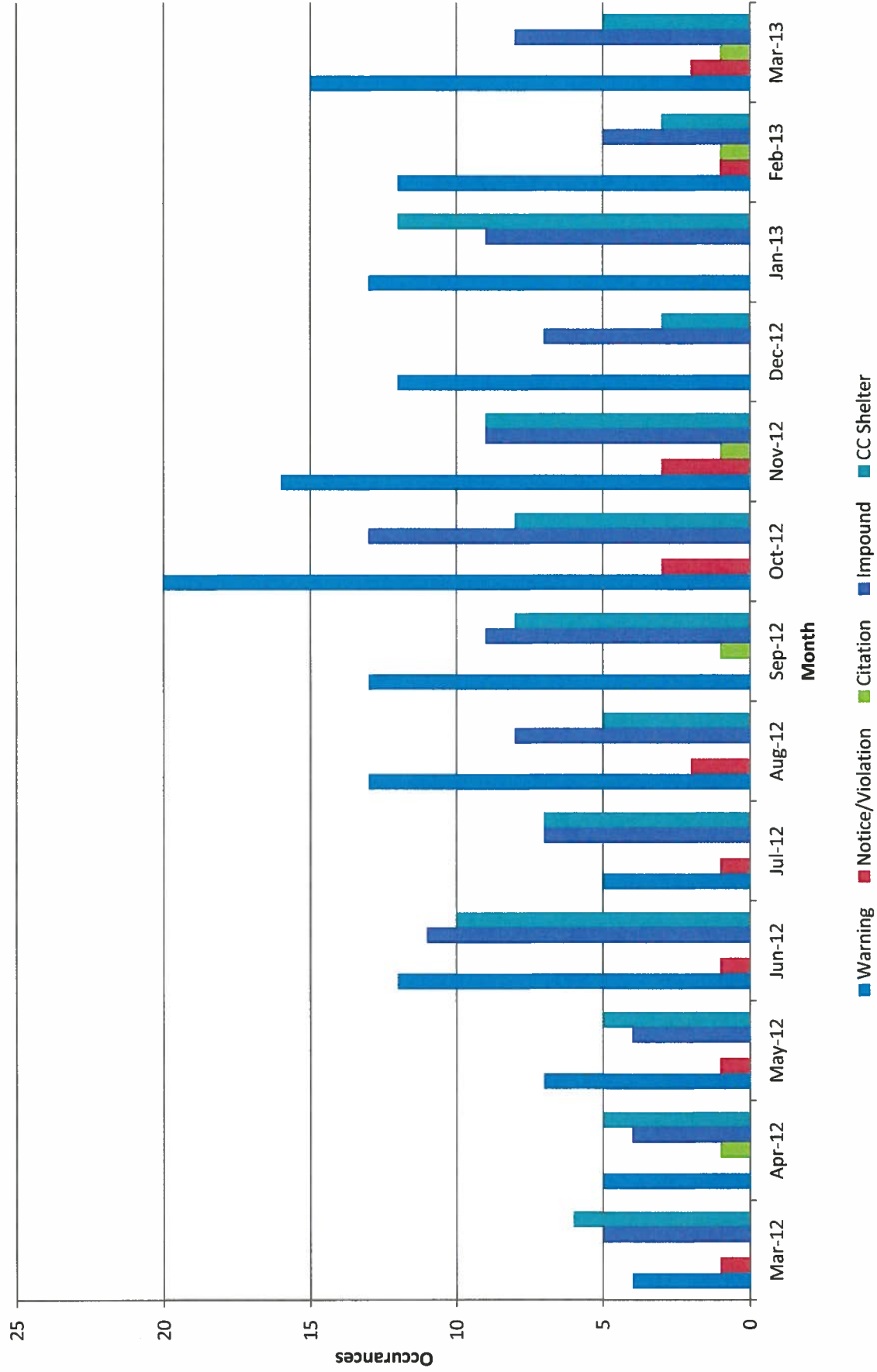
Farmersville Police Department

Cumulative, Calendar Year 2013



Animal Control Activity Results

Farmersville Police Department





TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: April 9, 2013
SUBJECT: CONSENT AGENDA – School Resource Officer Report

Month of:

March

Officer Huggins

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	TOTAL	
FTA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Curfew Viol	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Trespassing	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Drug Para	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
MIP Tobacco	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
MIP Alcohol	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	
Assault M/C	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
D/C Language	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
D/C Fighting	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	
Class Disrupt	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Disrup Trans	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
LETS Hours	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Presentation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Events Worked	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0	0	2	0	0	0	0	2	0	0	0	0	0	8
Off/Inc Reports	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	2
Arrest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Extra Patrols	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Student Contact	0	0	0	0	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	1	0	1	0	0	0	1	0	0	0	0	0	0	7
PTA Meetings	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Counsel Forms	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Safety Drills	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Parent Contacts	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	3
Res Chks	1	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	3
Traffic Stops	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	0	0	0	3
TOTAL	1	0	0	0	5	0	1	7	0	0	0	0	0	0	0	0	0	0	2	2	0	4	0	0	0	0	5	0	0	2	0	0	29



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: April 9, 2013
SUBJECT: CONSENT AGENDA – Fire Department Report

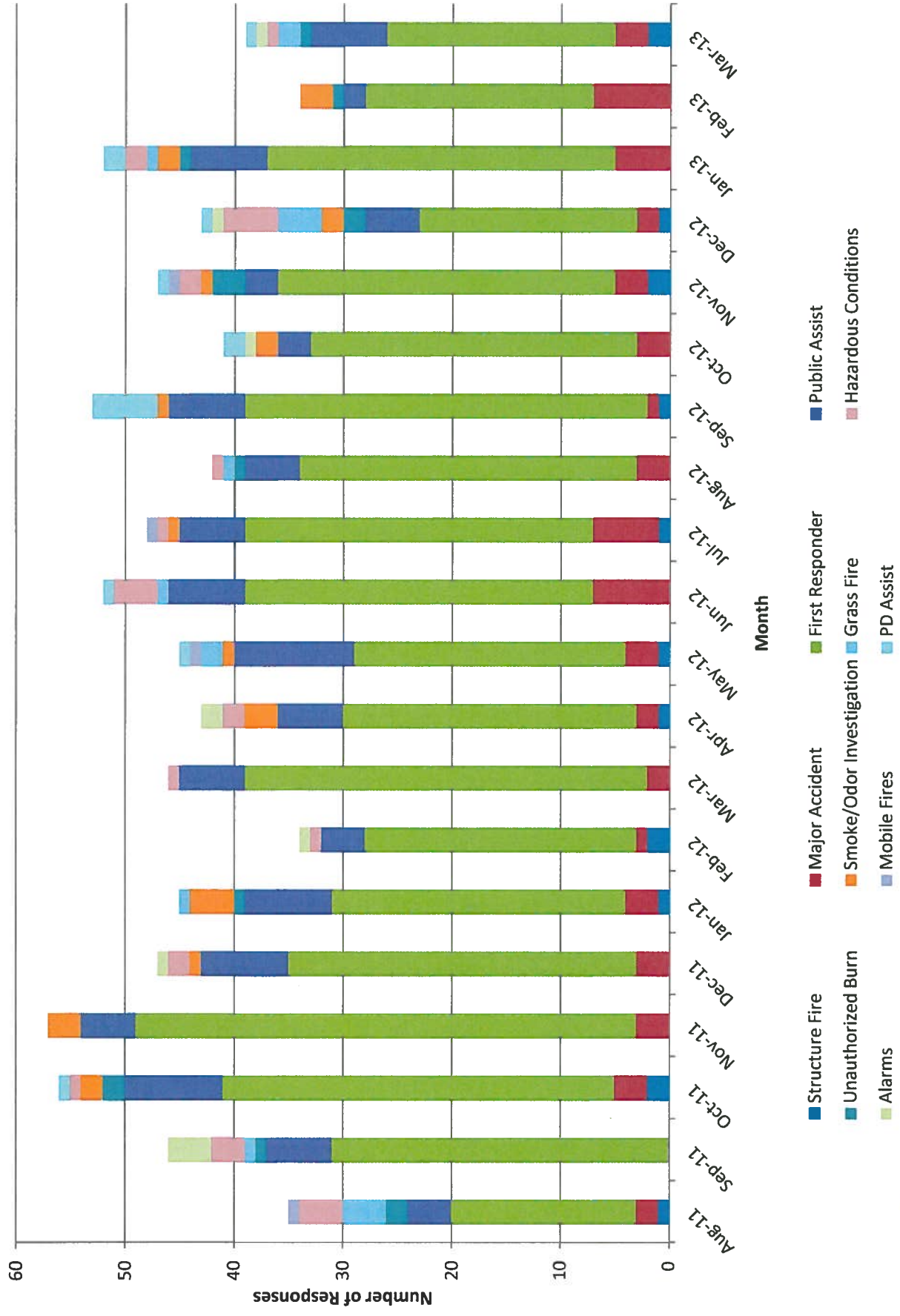
FARMERSVILLE FIRE DEPARTMENT
CITY COUNCIL MONTHLY REPORT
MARCH, 2013

1. The county EMS advisory board has been meeting with various vendors in regards to the Collin County EMS contract coming up for bid. There are four vendors that have submitted bids, AMR, Acadia, Guardian, and Careflite.
2. Chief Morris and Chief Sullivan will be attending the Nation Fire Academy Command and Control of Incident Operations class April 22-April 26. The fire department received a Texas Forestry Grant to pay for the class. The class will be held at the Frisco Fire Department from 8:00a.m. to 5:00p.m. daily.
3. The department is making preparations for its Annual Fish Fry May 25th at the High School
4. We have entered into a contract with Wylie Fire Department to periodically use their training field to hold live fire training. We recently used the field March 9th for 7 hrs. We have reserved the field for three additional training dates to be held as "night drills" in accordance with ISO requirements.

Respectfully Submitted:

Kim R. Morris
Farmersville Fire Chief

Farmersville Fire Department City Responses



Farmersville Fire Department County Responses



Farmersville Fire Department County Responses





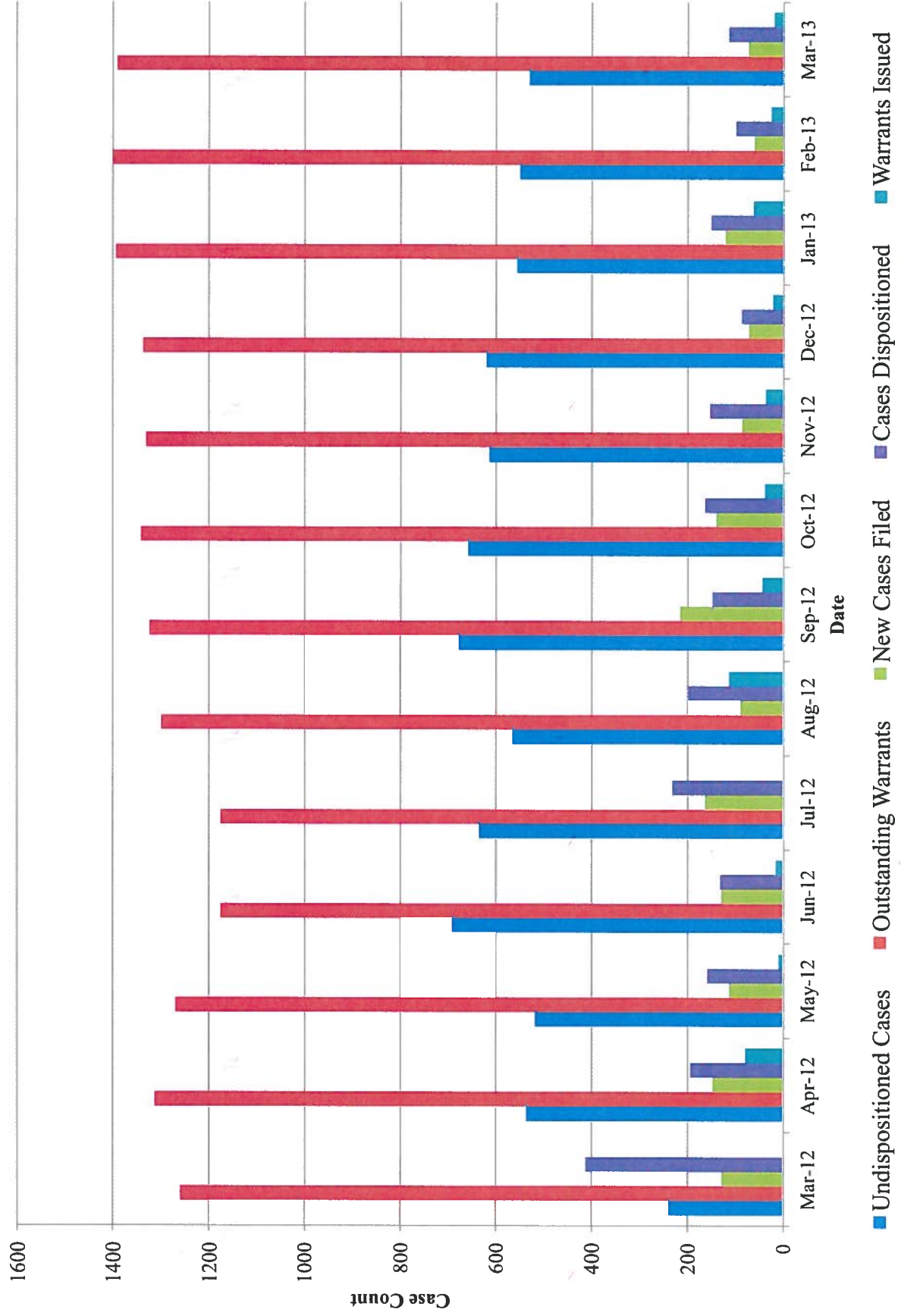
TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: April 9, 2013
SUBJECT: CONSENT AGENDA – Municipal Court Report

FARMERSVILLE MUNICIPAL COURT

MONTHLY REPORT MARCH 2013

Cases Filed	73
Class C Complaints Received	0
Dispositions Prior to Trial	46
Pre-Trial Hearings Held	11
Non-Jury Trials Held	2
Jury Trials Held	1
Cases Dismissed	
After Driving Safety Course	4
After Deferred Disposition	6
After Proof of Financial Responsibility	9
Compliance Dismissal	7
Dismissed at Trial (By Prosecutor)	1
FTA's Issued	0
Warrants Issued	20
Total Outstanding Warrants	1390
Total Due from Outstanding Warrants	\$439,144.72
Warrants Cleared by Court	25
Warrants Sent to Collection Agency	0
Warrants Cleared by Collection Agency	8
Number of Disposed Cases	114
Total Revenue	\$8,670.40
Total Kept by City	\$5,932.94
Total Remitted to State	\$2,737.46

Municipal Court Case and Warrant Rate



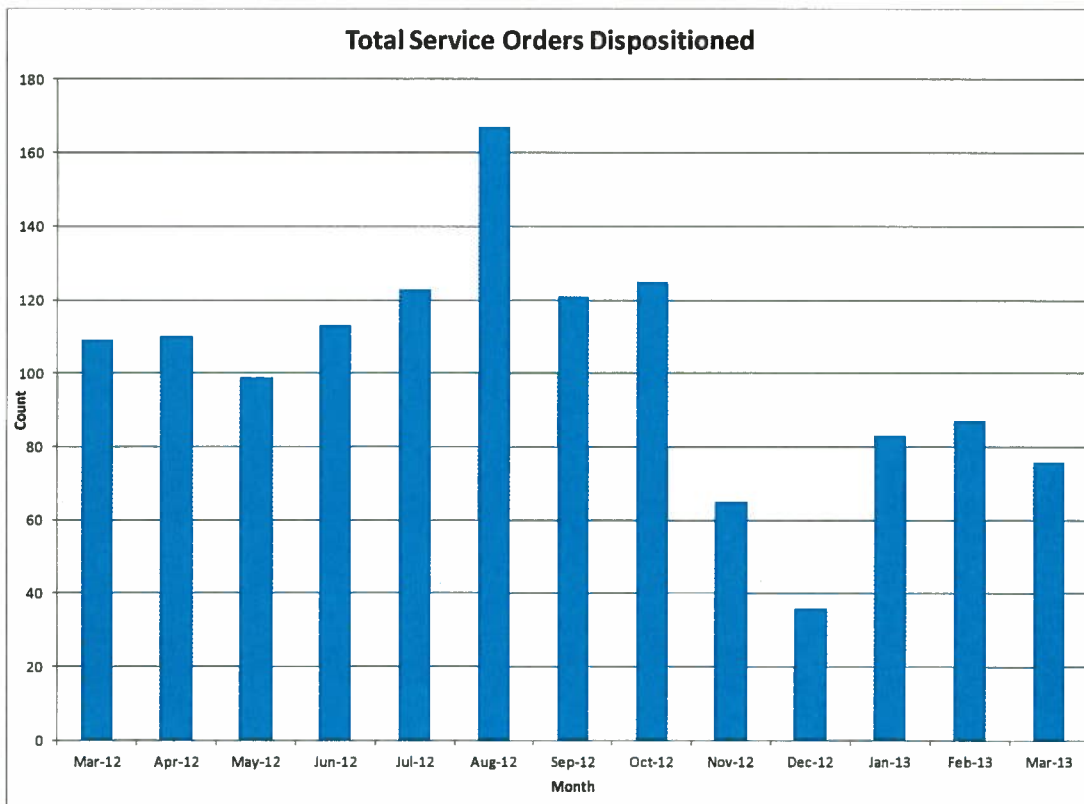


TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: April 9, 2013
SUBJECT: CONSENT AGENDA – Public Works Report



Public Works Monthly Report

Service Order Status



Service Order Group	Mar-12	Apr-12	May-12	Jun-12	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13
Utility Billing	32	20	26	19	21	22	18	25	20	17	12	30	15
Street System	20	16	9	14	5	17	7	7	3	1	5	2	2
Water System	16	17	27	8	29	32	17	13	8	2	14	12	24
Waste Water System	9	11	6	2	3	5	3	3	5	2	10	4	7
Storm Water System	4	8	0	3	0	1	3	3	0	2	0	4	1
Property and Buildings	8	8	5	36	41	42	43	42	12	4	16	10	10
Electrical System	0	0	0	0	0	0	0	0	0	0	0	0	0
Refuse System	16	25	22	14	15	32	23	18	9	6	22	18	15
Projects	0	0	0	0	0	0	0	0	0	0	0	0	0
Vehicles	0	0	0	0	0	0	0	0	0	0	0	0	0
Public Works	1	0	0	0	0	3	1	0	0	0	1	0	0
Miscellaneous	3	5	4	17	9	13	6	14	8	2	3	7	2
Total	109	110	99	113	123	167	121	125	65	36	83	87	76

Note:

1. Number of outstanding service orders, 30 days or older (backlog): 10
2. Number of elevated service orders: 23 completed, 1 outstanding

Public Works General

1. No increase in lost time accidents for the year.
 - a. Total Number for 2012-2013: 0
 - b. Total lost days for 2012-2013: 0
 - c. Accidents in Month: None

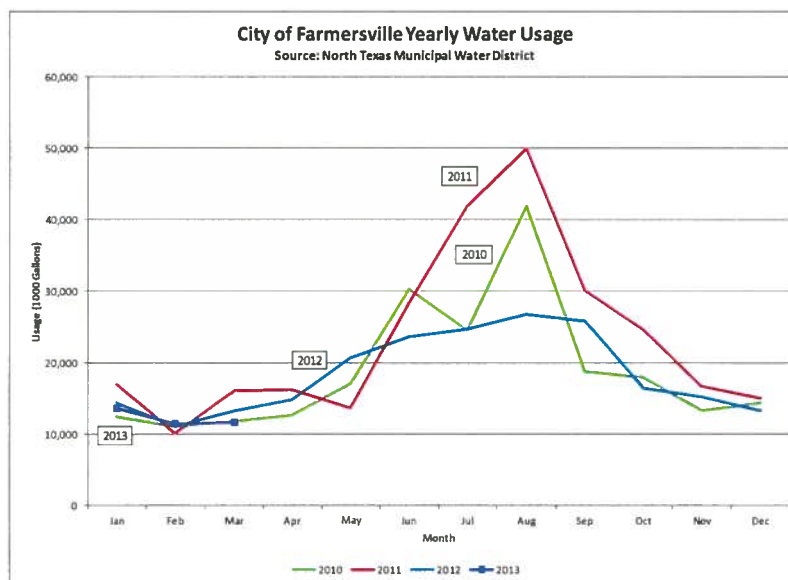
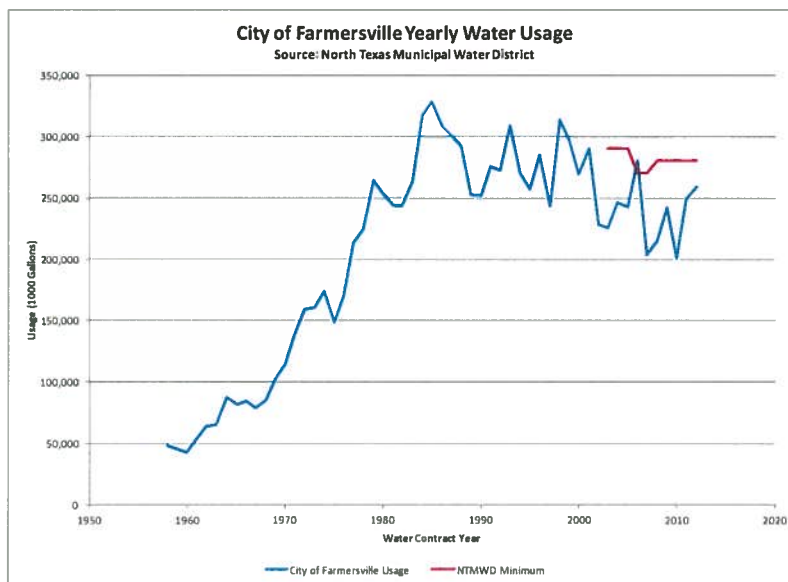
Street System

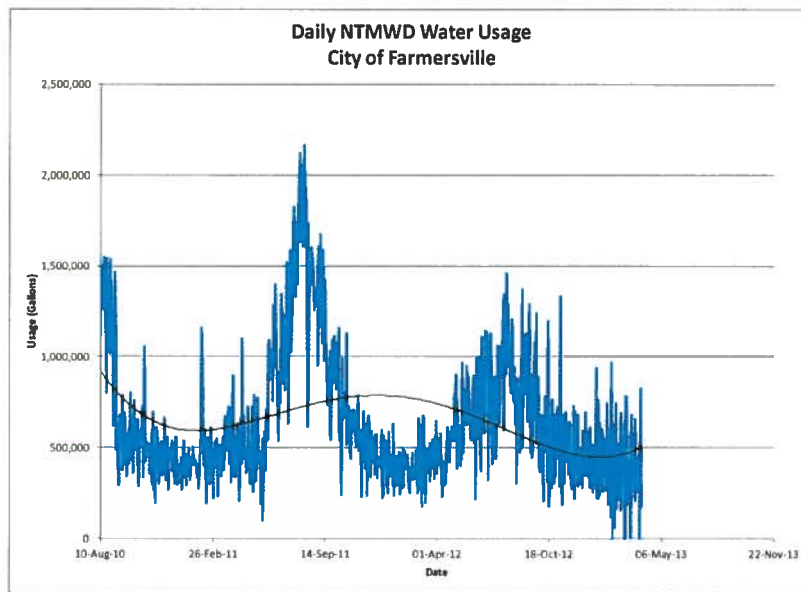
1. Project Backlog
 - a. Maintenance resurfacing and panel replacement.
 - i. Summit at Rike Street.
 - ii. West Santa Fe.
 - iii. Rike at East Santa Fe.
 - b. Safe Routes to School. See project status below.
 - c. Install remainder of school zone signs.
 - d. GO Bond related engineering. See project status below.
 - e. US 380 Highway Project status. The following schedule is under review and will change to the recent Main Street bridge collision/closure. A new schedule is not available yet.
 - i. 1st Railroad Bridge, Passing Track: Apr 2013 thru Sep 2013
 - ii. 2nd Railroad Bridge, Main Track: Dec 2013 thru Jun 2014
 - iii. 380 Roadway, East Bound: Dec 2013 thru Apr 2014
 - iv. 380 Roadway, West Bound: Apr 2014 thru Aug 2014
 - v. Main Street Bridge Construction: Jul 2013 thru Sep 2013. Completely closed during construction. Use alternative paths: Orange, Rike, Hamilton, Mimosa, Beene etc.
 - vi. Main Street Roadway: Oct 2013 thru Nov 2013
 - vii. Hill Street Crossing: Complete Sep 2014
 - viii. Walnut Street Crossing: Complete Sep 2014
 - ix. Main/Summit Street Crossing: Complete Aug 2014

Water System

1. Project backlog
 - a. Waterline extension for Caddo Park.
 - i. Met with park manager, Michael Kinard. Project will probably be targeted for next year, 2014.
 - b. Investigate interconnections with customers along Hanna Drive to see that they are properly metered.
 - c. Transfer NTMWD customers to CoF along Hwy 380.
 - d. GO Bond related engineering. See project status below.
 - e. Install flush valve (fire hydrant) at east water tower.
 - f. Transfer Joe and Peggy Wade water system to City of Farmersville. (In-work)
 - g. Repair ground storage tank one-way valves and related hardware. (In-work)
2. Meter Report (1365 +0):
 - a. Residential Meters (1132 -1)
 - b. Commercial Meters (180,+1)
 - c. Industrial Meters (29,-1)

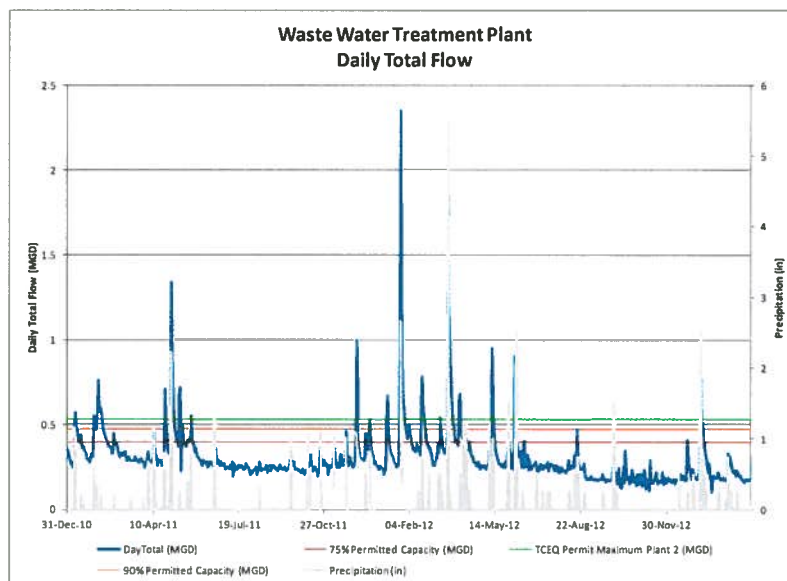
- d. Public Meters (18, +1)
- e. Wholesale Meters (6, +0)
3. Consumption Report (Calendar Year Start 21 Dec 2012, Month 25 Feb 2013 thru 22 Mar 2013, 25 days)
 - a. Inflow (NTMWD), Calendar Year to Date: 38,809,000
 - b. Inflow (NTMWD), Month: 10,017,000
 - c. Usage, Calendar Year to Date 35,144,100 gallons
 - d. Usage, Month: 9,674,810 gallons
 - e. Usage, Average Daily Water Usage for the Month: 386,992 gallons
 - f. Calendar Year Water Loss Percentage (to date): 9.44%
4. Stage 2 water restrictions are in place as of 1 June 2012.
5. Began work installing AMR prototype system.
6. Installed Itron and INCODE AMR software.
7. Received training on AMR system software.





Waste Water System

1. Project backlog:
 - a. Community Development Block Grant (CDBG) to fund sewer system project. See project status below.
 - b. GO Bond related engineering. See project status below.
 - c. Orange Street sewer lift station reconfiguration.
 - d. Investigate and resolve sewer gas problems at Windom Street.
2. Complete Lakehaven MUD agreement related follow-on items.
3. Installed cleanout at 607 North Main. (Complete)



Storm Water System

1. Project backlog:
 - a. Drainage issues behind Hurst Antiques.
 - b. Drainage issues behind May Furniture building.

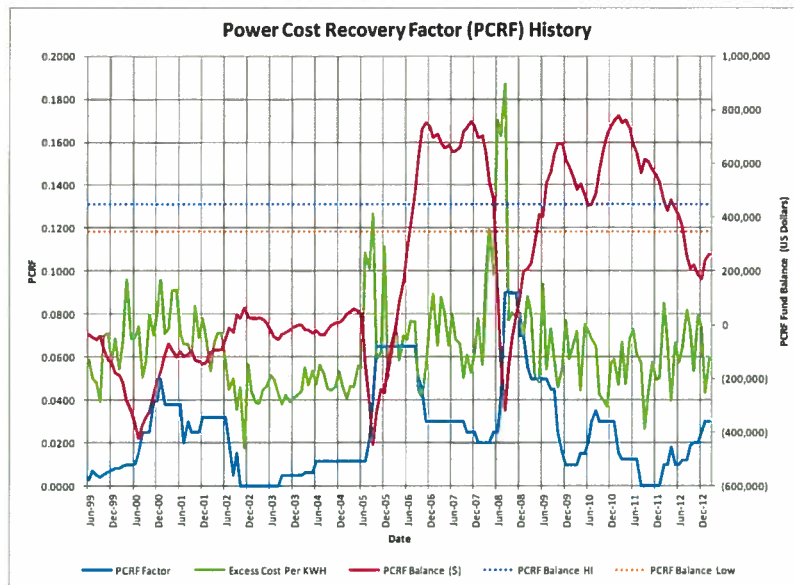
Property and Buildings

1. Project backlog:
 - a. City Hall
 - i. Additional window tinting.
 - ii. Council chamber blind replacement project is underway and funded. The projection for completion is 6 to 8 weeks.
 - c. JW Spain
 - i. No parking signs.
 - ii. Parking lot culvert replacement.
 - iii. Restroom and concession stand door replacement/upgrade. Place bars over doors. (In-work)
 - d. Public Safety Building
 - i. Investigating building plaque options. Bronze plaque with photo of Mr. Curington. Four to six week lead time on plaque. (In-work)
 - e. Chaparral Trail
 - i. See project status below.
 - f. Rodeo Arena.
 - i. No new activity.
 - g. Public Works maintenance barn.
 - i. Reconfigure and update indoor space.
 - a. Bathroom
 - b. Locker space
 - c. Shower
 - d. Kitchenette/lunchroom
 - e. Office space
 - ii. Shelving
 - iii. Lean-to covered area for parts.
 - h. Rambler Park.
 - i. Water reclamation project.
 - ii. Move gazebo closer to splash pad. (In-Work)
 - iii. Sidewalk connector to the gazebo. (In-Work)
 - iv. Restroom facilities. (In-Work)
 - v. Replace Rambler's Park sign. (In-Work)
 - vi. Replace Splash Zone sign. (In-Work)
 - vii. New placards indicating park time for watering restriction levels. (In-Work)
 - i. North Lake
 - i. Police shooting range.
 - j. South Lake Park
 - i. The following items are due for replacement/maintenance:
 1. Repair/remove broken portal.
 2. Replace hanging bars, 10.
 3. Replace missing grill, qty 2.
 4. Replace bench at the boat ramp.
 5. Replace weak boards on fishing pier.

6. Improve hose bib installation
- k. Civic Center/Library
 - i. Handicap ramp compliance issues.
 - ii. Handicap parking striping and signage.
 - iii. New ice machine. Awaiting decision from Centennial Committee for funding.
 - iv. New striping for parking lot.
- l. Best Center
 - i. No projects.
- m. Senior Center
 - i. Concrete for entrance area.
 - ii. Carpet replacement.
 - iii. Lights for the parking lot.
- n. City Park
 - i. The following items are due for replacement/maintenance
 1. Place sand box around slide.
 2. Replace memorial (Eva Stoval) pots and have Garden Club replant flowers.
 3. Replace slats on park bench, southwest corner. (Complete)
 4. Remove rock from underneath playground equipment and replace with sand.
- o. Downtown
 - i. Replace planters on the median.
- p. Install historical markers for the following items:
 - i. Old city standpipe location.
 - ii. Ramblers Baseball Park.
 - iii. Old Train Depot site.
 - iv. Downtown square, William Gotcher
 - v. Looney-Dowlin First Public School

Electrical System

1. Project Backlog:
 - a. Relocate electrical system for the SRTS project.
 - b. Investigate insurability of our electrical system.
 - c. Investigate preliminary costs of power for the electrical system.
 - d. Write letter to Sharyland explaining our desire to run the system ourselves.
 - e. Investigate contract to determine avenues that can be used to discontinue maintenance of the system via Sharyland.
 - f. Create new service ordinance or change existing one.
2. McCord Engineering presented the results of their systems analysis including:
 - a. Electric Utility Review
 - b. Electrical Utility System Valuation Study
 - c. Four Year Capital Improvement Plan



Refuse System

1. No new news.

Inspections, Permits, Plats

1. Working on permit related items for LDS Church. Being reviewed by BV.
2. Reviewing Amy Car Wash building plans for a permit.

Vehicles/Tools

1. Tool boxes complete for Mike Rosa's truck.
2. Placed Bobcat, concrete saw, and vibratory plate on order.
3. Making repairs to door on Willie's truck.

Special Projects/Grants

Description	Total Project Estimate	City's Share	Estimated Construction Begin Date	Estimated Construction Completion Date	Comments and Status
Safe Routes to School Grant Funded by TxDOT	\$674,000	\$5,000 CoF Funded	Jan-13	Aug-13	Environmental clearance complete. Working on utility relocation. 95% plan review complete. Letting date Jun 2013.
Main Street Grant Texas Capital Fund	\$150,000	\$15,000 Cash CoF Funded	Mar-12	Feb-13	Construction complete. Paperwork complete. Grant audit remaining.
Chaparral Trail Grant Texas Parks & Wildlife (Phase I)	\$200,000	\$50,000 4B Funded	Oct-12	Apr-13	Construction 90% complete. Signage and bollards remaining.
Chaparral Trail Grant Collin County Open Space (Phase II)	\$300,000	\$150,000 (4B, \$50K) (CoF, \$100K)	Apr-12	Aug-13	Awaiting contracts to be signed..
Chaparral Trail Grant TxDOT Enhancement Program Grant	\$250,000	\$48,750 cash match + \$3,500 application fee	Will Not Be Awarded	Will Not Be Awarded	Grant will not be awarded due to railbank status.
Chaparral Trail Grant Texas Parks & Wildlife (Phase III)	\$200,000	\$50,000	Not Awarded Yet	Not Awarded Yet	Application turned in. Awaiting award.
Waste Water System Community Development Block Grant (CDBG)	\$275,000	\$41,250 (Cash)	Not Awarded Yet	Not Awarded Yet	Expect award Jun-13
Farmersville Parkway Phase III Collin County Bond	\$3,800,000	\$1,900,000	On-Hold	On-Hold	Design complete, some ROW acquired, Met with CC to establish how to proceed forward. Will present plan to CC and see if we can get discretionary funding that they have available on a ten year note.
Floyd Street Extension Collin County Bond	\$200,000	\$100,000	On-Hold	On-Hold	We have received and spent funding for design and some Right-of-Way only. On hold awaiting matching funding, 50%

Red indicates change from last council meeting.

General Obligation Bond Projects

Project Number	Project Name	Budget/Cost	Status	Estimated Construction Start Date	Estimated Construction End Date
Street Projects					
1	Sycamore Street Panel Replacement (Hwy 78 to Jackson)	123,000	Construction	Apr-13	May-13
2	Orange Street Overlay (380 to Old Josephine, Partially County Funded)	93,245	Engineering	Aug-13	Feb-14
3	CR557 Overlay (US 380 to SH 78), Majority County Funded	4,583	Construction	Oct-12	Feb-13
4	Hamilton Street Overlay (Yucca to Gaddy)	88,000	Engineering	May-13	Sep-13
5	Street Signs and Installation	95,000	Ready for Construction	May-13	Aug-13
6	Beech Street Overlay (Main to Beene)	137,000	Not Started	Jun-13	Jul-13
7	Windom Overlay (Maple to McKinney)	46,000	Not Started	Jul-13	Aug-13
8	Westgate Overlay (Hwy 78 to Wilcoxson)	94,000	Not Started	Aug-13	Sep-13
9	Central Overlay (College to Prospect)	101,000	Not Started	Sep-13	Oct-13
10	South Washington from Farmersville Parkway to Sid Nelson	88,000	Not Started	Oct-13	Nov-13
11	Sid Nelson from South Washington to Hamilton	88,000	Not Started	Nov-13	Dec-13
12	Hamilton Street from Hwy 380 to Farmersville Parkway	1,384,000	Not Started	Jan-14	Jun-14
13	Santa Fe Reconstruction (Jefferson to Main)	504,000	Not Started	Jun-14	Dec-14
14	Hamilton (McKinney to Yucca)	728,000	Not Started	Jun-14	Dec-14
Street Projects Total		3,573,828			
Street Projects GO Bond Allocation		3,575,000			
Water Projects					
15	North ET/North Main Street	189,000	Engineering	May-13	Aug-13
16	Rike/Houston/Austin Street	163,500	Not Started	May-13	Aug-13
17	Automated Meter Reading System	520,000	Construction	Mar-13	May-13
18	CR 608/CR 609	63,500	Not Started	Jan-14	Jun-14
19	Sycamore St/Hwy 78	329,000	Engineering	Jan-14	Jun-14
20	Bob Tedford Drive	83,000	Not Started	Jan-14	Jun-14
Wastewater Projects					
21	S Main & Abbey – Gravity Main	52,000	Not Started	Jan-14	Jun-14
22	Hwy 78 & Maple St – Gravity Main	57,000	Not Started	Jan-14	Jun-14
23	Hwy 78 & CR 611 – Gravity Main	172,500	Not Started	Jan-14	Jun-14
24	Floyd St – Lift Station	50,000	Not Started	May-13	Aug-13
25	Sycamore – Gravity Main	23,000	Not Started	May-13	Aug-13
26	Hwy 380 & Welch Dr – Gravity Main	164,500	Not Started	Jan-14	Jun-14
27	Hwy 380 (AFI to Floyd St) – Lift Station & Force Main	445,000	Not Started	Jan-14	Jun-14
28	Locust – Gravity Main	88,500	Not Started	May-13	Aug-13
Water and Wastewater Projects Total		2,400,500			
Water and Wastewater Projects GO Bond Allocation		2,400,000			

Yellow cells indicate supported by bond dispersment (\$1.5M, \$2.0M, \$2.475M)

Action Item List

Project Name	Project Type	Date of Request	Person Assigned	Service Order Number	NOTES	CLOSE DATE
Planters Down Town	Replace old planter in Middle of the Square	10-Dec-2012	Paula Jackson		Talked with Albert with Home Grown Plants and have ask him to replace the planters on the Square with it is time to replant which is at the enad of April early May	Open
Plaque for Public Safety Building	Charles Currington Plaque	7-Jan-2013	Paula Jackson		Paula will get with Kim Morris on a timeline	Open
J.W. Spain complex doors and gates	Order new metal doors and rod iron gates for all exterior doors	8-Jan-2013	Paula Jackson		Ben placed the order for the doors and we are working on new locks	Open
Brick and Tree	for all past city council and mayors	01/14/2013	Paula Jackson			Open
Water hole in the sidewalk at Tony's Restaurant	have public works look to see what can be done to correct	14-Jan-2013	public works	149337		Open
Requirements for thickness of driveways	Research Suddivision and Zoning for the thickness for driveways. Questions regarding 6 in accompanied by geotechnical study	15-Jan-2013	Ben White/Paula			Open
Survey's and Reports Senior Center	yearly... Meet with Ben get with Woody Wright regarding the floor covering for the center	23-Jan-2013 28-Jan-2013	Paula Jackson Paula Jackson		WAITING TO SEE WHAT CHARLIE WHITAKER SAYS HIS COMMITTEE WILL DO	Open
Crack sealing	The Asphalt portion of the Chaparral Trail	24-Jan-2013	Paula Jackson		Received quote: this will be forwarded for review: also received in a new quote for consideration	Open
JW SPAIN	LIGHTS ARE BURNED OUT ON THE SOFTBALL FIELD AND FIELD #2	19-Feb-2013			Sharyland worked on the light found the issues we are having . Also one of the braker box was burned up so Foltz Electric was called out	Open

Project Name	Project Type	Date of Request	Person Assigned	Service Order Number	NOTES	CLOSE DATE
CHAPARRAL TRAIL	THINKING ABOUT MILE SIGNS AT THE TRAILHEAD	19-Feb-2013	BEN			Open
Rambler Park	The Playground in in need of mulch	12-Mar-2013	public works			Open
CHAPARRAL TRAIL	LIGHT FOR THE 1 MILE MARKER	19-Feb-2013	BEN			Open
Orange St. potholes	Will process service order for the potholes on Orange St.	20-Mar-2013	public works	149602		Open
CHAPARRAL TRAIL	Signs are needed at the crossing and private drives that says No Motorized Vehicles on the trail	20-Mar-2013	public works			Open
City Park	Need to have the boarders poured around all of the playground equipment		public works			
HONAKER HOUSE	Lighting and Fence	1-Apr-2013	public works			Open
JW SPAIN	Concrete culverts and ends	1-Apr-2013	public works		material is ordered	Open
J.W. SPAIN - FOOTBALL FIELD FENCE	PERSONNEL FENCE BETWEEN FIELD #2 AND THE FOOTBALL FIELD	30-Jan-2013	BEN			open
Kelly Miller Circus	Circus is Coming to town Apr 3rd	12-Feb-2013	Paula Jackson		will make sure to have Hydrant Meter and the Tent	Open Apr-13

Project Name	Project Type	Date of Request	Person Assigned	Service Order Number	NOTES	CLOSE DATE
Rotary Event	Clean up, mow, repair around the City Park, Onion Shed and Trail by Friday 3-22-2013	20-Mar-2013	public works	149603		Mar-13
RESTROOM CLEANING	THE COMPLEX AND PARK RESTROOMS NEED A CLEANING PERSON	20-Mar-2013	BEN		Audrey Rubadue will be doing the cleaning of the parks and Complex restrooms	Mar-13
J.W. Spain Locks	Change out the Locks on the lights, gates and building. Give Key to Marvin Smith Only	28-Dec-2012	Paula Jackson		The new locks have been ordered	Mar-13
Graffiti on two building ing the down town area	Graffiti on the South Side of 150 S.Main and also on the South Side of 135 S Main St.	7-Jan-2013	Police and Public works	149307 & 149309	1-14-13, police says not gang related. Code Enforcement will work with property owners to remove markings	Mar-13
TENNIS COURTS	ON THE NEW COURT NEED A BULB REPLACED AND ON THE OLD COURT THERE IS A OLD POLE WITH LIGHTS THAT NEED FIXING	19-Feb-2013			PAULA WILL CALL ALEX WITH THE ISDFOR REPLACEMENT BULBS	Mar-13
SOMETHING DEAD NEAR TRAIL	IN THE WEST DITCH SOUTH OF COLLEGE	19-Feb-2013	CODE ENFORCEMENT		CALL KAREN WILL GET IT PICKED UP	Mar-13



Ben White, City Manager
City of Farmersville
205 S. Main Street
Attention: Mr. White

April 3, 2013

Atmos Energy wants to provide you updated information about our ongoing pipe replacement programs in Texas.

As we mentioned earlier, Atmos Energy has a robust comprehensive pipe replacement program that prioritizes segments based on various factors, not just pipe material. This program is based on the company's Distribution Integrity Management plan developed in compliance with state and federal regulatory entities. This replacement activity includes all pipe types including steel, plastic, and cast iron on both mains and service lines.

By partnering with our state regulatory agencies and local governments, we have been able to make significant improvements in recent years to our infrastructure. Atmos Energy has invested approximately \$1.6 billion in our Texas system over the last five years. These funds have helped modernize our natural gas delivery and support systems, including information technology, equipment, infrastructure and overall system integrity throughout our service area.

You may have heard recent news reports concerning cast iron pipe located on the Atmos Energy system. Per our records, the City of Farmersville currently has less than ½ mile of cast iron pipe remaining. As part of the comprehensive pipe replacement program, Atmos Energy plans to replace the cast iron pipe in your city by the end of calendar year 2014. At the same time, we will be evaluating and replacing other pipe types throughout our service area.

In addition to pipe replacement, Atmos Energy continues to monitor and survey its operating system to meet or exceed federal and state requirements, and address any needed repairs. Trained technicians are available 24/7, 365 days a year to quickly solve any problems.

These programs are another step in our ongoing mission to operate one of the safest and most reliable natural gas delivery systems in the nation. Atmos Energy enjoys our relationship with your city and wants to continue our partnership by working with you to determine future bond programs and street infrastructure renewals. This will result in proactive utility relocations to maximize our resources and minimize the disturbances for your residents.

Thank you for your continued support of our efforts.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeffrey S. Knights".

Jeffrey S. Knights
Vice President Technical Services



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: April 9, 2013
SUBJECT: CONSENT AGENDA – Library Report



Charles J. Rike Memorial Library

203 Orange Street - Farmersville, Texas

www.rikelibrary.com

972-782-6681

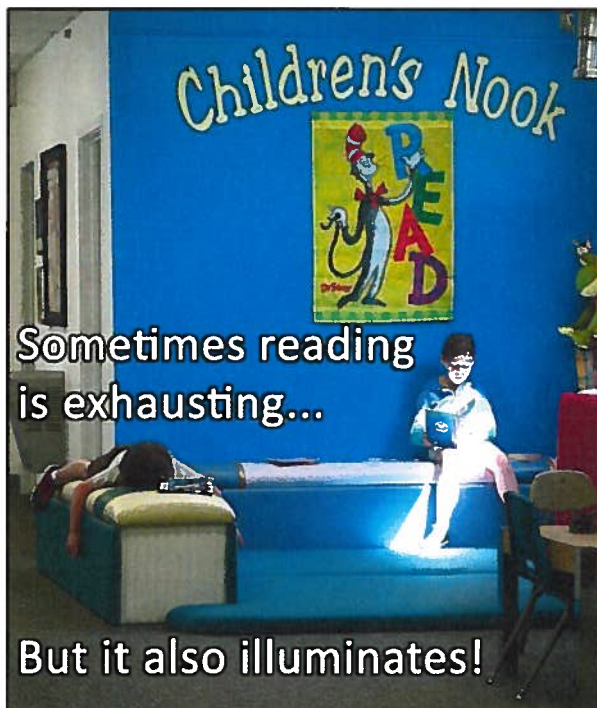
Monthly Report: March – 2013

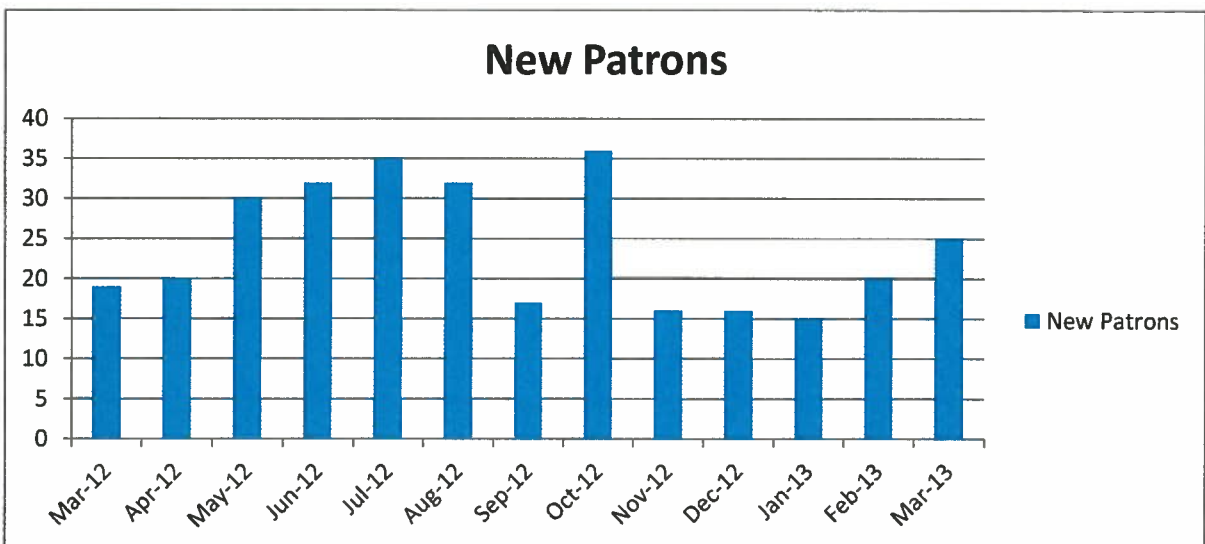
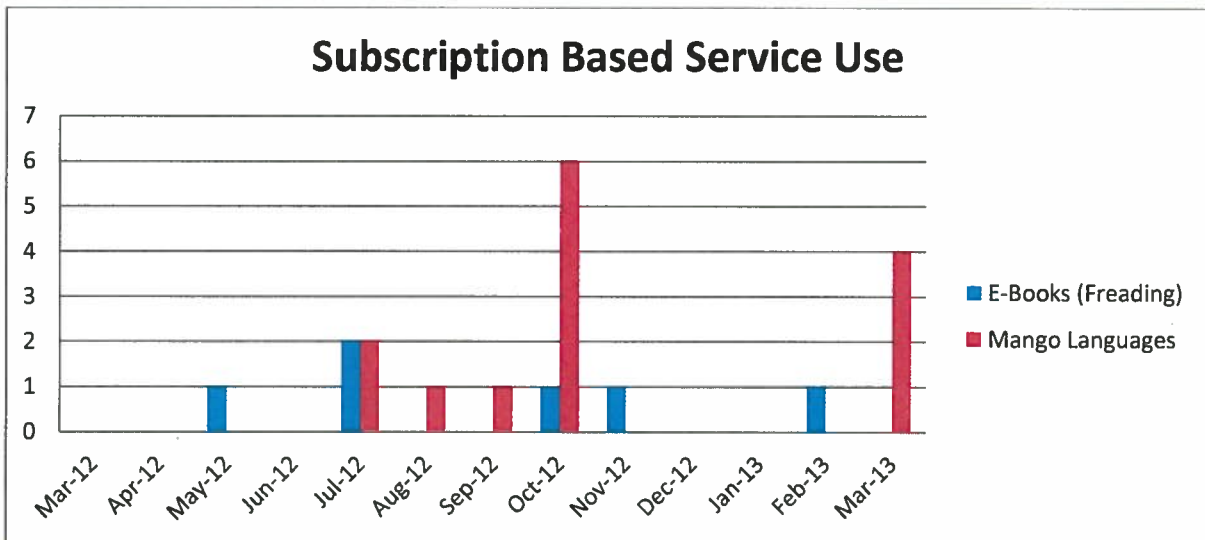
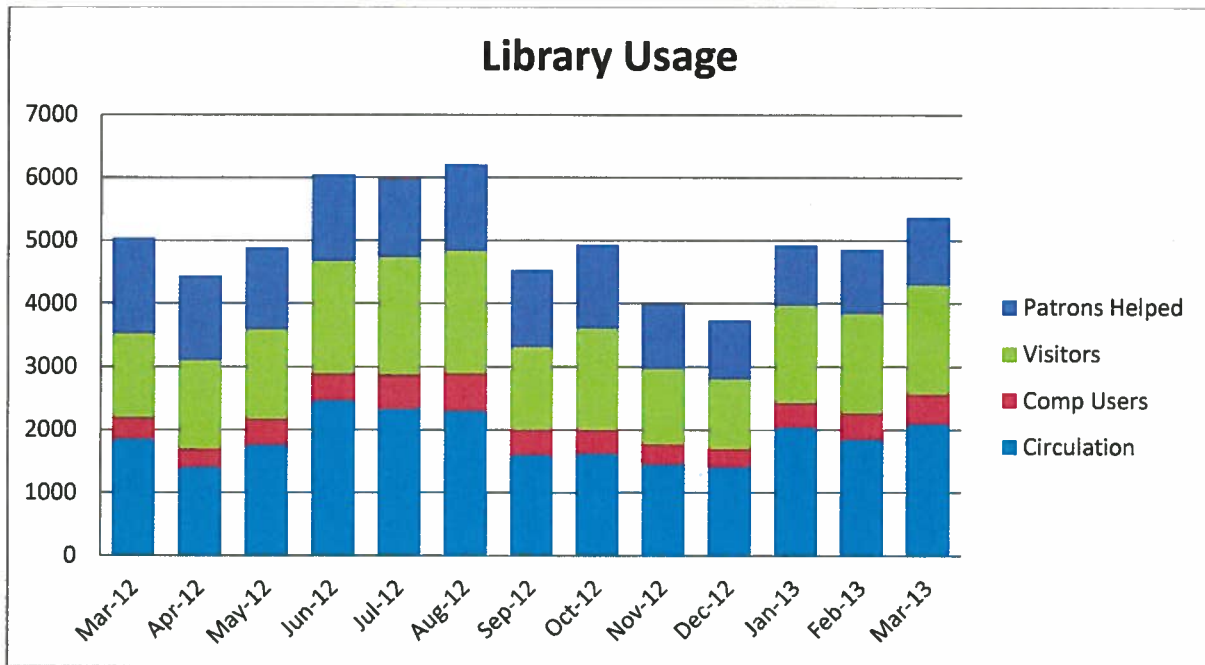
Circulation:	2090
Computer Users:	475
Visitors:	1737
Inter-library Loan	
Books loaned to other libraries:	3
Books borrowed for our patrons:	2
Patrons Saved \$ *	\$28,275.66
New Patrons:	25
Volunteer Hours Donated:	25 hours 35 minutes

Other Items of Interest:

A new Library message board was installed by community service volunteer, Keith Colvin. Keith did an excellent job matching our existing board and we very much appreciate his service.

The Library Annual Report has been submitted to the Texas State Library.







TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: April 9, 2013
SUBJECT: CONSENT AGENDA – City Manager's Report



City Manager Monthly Report

City Manager General

1. Attended the following meetings:

Meeting Description	Attended
City Council Meeting	2
Farmersville Economic Development Corporation (4A).	1
Farmersville Community Development Corporation (4B).	1
Planning and Zoning Commission	1
Parks and Recreation Board	1
Main Street Board	0
Downtown Merchants Meeting	0
Farmersville Garden Club	0
Realtors Meeting	0
Chamber of Commerce Board Meeting	0
Chamber of Commerce Networking Meeting	1
Farmersville Riding Club	0
Northeast Texas Trail Association (NETT)	0

Ordinances and Ordinance Changes

1. Backlog

a. New

- i. Painting of fire hydrants. (Underway)
- ii. Electrical customer infrastructure/impact fees.
- iii. Street sign standards. (Underway)
- iv. SUP/Game Room processes.

b. Change

- i. Standard design details for: water, wastewater, etc. (Underway)

Contracts

1. Backlog
 - a. Wireless tower based contracts (AT&T, Partnership Broadband now Rhino, T-Mobile). (Underway)
 - b. TIRZ ILA with Collin County Tax Office.
 - c. Placing contract expiration dates on centralized calendar. (Complete)
 - d. Rodeo arena/Riding Club ILA. Due for Parks and Recreation Board approval in March. (Underway)
 - e. Little League ILA annual renewal. (Underway)
 - f. Peewee Football league ILA annual review. (Underway)
 - g. Franchise agreements. Refuse, telephone, gas, etc.
 - h. Revocable license with OneOK. (Underway)

Planning

1. Continue support efforts to establish new impact fees.

Policy Changes

1. Backlog
 - a. Personnel policy updates.
 - i. Time off policy/time bank.
 - b. Information Technology policy.

Personnel Related Matters

1. New personnel in the police department: Shacee Jackson (administration), Roger Cole (officer).

Customer Service Window

1. Still receiving many complaints regarding sewer rates.

Budget/Finance

1. Completed and presented audit report.
2. Received adjusting entries from the auditor. Awaiting implementation.
3. Preparing for new proposed budget.
4. Preparing new account coding methods for existing and new budget.
5. Attended annual Collin County Central Appraisal District ad valorem tax project meeting.
6. Procuring safety deposit box. Awaiting council approval.
7. Began process of recertifying the City's investment policy.
8. Note: Budget workshop dates approaching in June!!

Information Technology

1. Currently integrating all the City buildings into an enterprise network. This helps with information sharing and data collaboration (sharing calendars, etc.). 90% complete.
2. Email domain (ci.farmersville.tx.us, Neustar Ultra-DNS service) changing to farmersvilletx.com . Currently implementing changes to make this happen.
3. Investigating new door security system. Still receiving quotes.
4. Monthly backups are planned to go into new safety deposit box.
5. Started implementing cross-site back-up. We are currently investigating issues that hinder full implementation.

Special Events

1. Supported needs associated with the circus.



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: April 9, 2013
SUBJECT: INFORMATIONAL ITEM – Farmersville Economic Development Corporation
Financial Report

**Farmersville Economic Development Corp 4A
Investment and Budget Report**

March 2013

Prepared by: Daphne Hamlin

Farmersville Economic Development Corp 4A
March 2013

Statement Balance 3-01-2013	\$129,452.57
Deposits:	\$14,917.62
Sales Tax:	\$11,035.26
Sales Tax:	
Cking Int .05%	\$6.33
CD Interest	\$95.89
Transfer to Texpool	
Transfer from Texpool	\$-
Checks 1079-1080	<u>\$(316.19)</u>
Statement balance 3-31-2013	\$155,191.48

Outstanding Transactions

Sales Tax
Transfer to Texpool
CD Interest
Checks

Balance 4-1-2013	<u>\$155,191.48</u>
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Farmersville Economic Development Corporation
Cumulative Income Statement
For the 12 Months Ended, September 30, 2013

	FY 2013	October	November	December	January	February	March	April	May	June	July	August	September	YTD
Beginning Bank Balance	Budget	\$87,543.90	\$96,290.62	\$110,818.14	\$124,603.11	\$129,341.44	\$144,370.19							
Deposits														
Sales Tax Collections		\$13,768.94	\$14,396.28	\$13,677.33	\$12,126.80	\$14,917.62	\$11,035.26							\$79,922.23
Interest Income cking		\$4.49	\$3.84	\$4.90	\$5.37	\$4.97	\$6.33							\$29.90
Transfer from Texpool to First Bank														\$-
Transfer funds to CD														\$-
Transfer to Texpool														\$-
CD Interest Earned		\$123.29	\$127.40	\$102.74	\$106.16	\$106.16	\$95.89							\$-
Total Revenue		\$101,440.62	\$110,818.14	\$124,603.11	\$136,841.44	\$144,370.19	\$155,507.67	\$-	\$-	\$0.00	\$-	\$-	\$-	\$661.64
Expenses:														\$80,613.77
Administration														\$-
Meeting Expenses	\$1,000.00						\$233.69							\$233.69
Dues/School/Travel	\$1,000.00													\$-
Office Supplies	\$200.00													\$-
Marketing/promotion Expenses														\$-
Marketing/Promotion Expenses/Advertising	\$5,150.00	\$5,150.00												\$-
Collin College Sponsorship	\$7,500.00				\$7,500.00		\$82.50							\$5,150.00
Legal Services	\$2,500.00													\$7,582.50
Farmersville Chamber	\$1,000.00													\$-
Farmersville Rotary	\$500.00													\$-
Total Expenditures	\$19,350.00	\$5,150.00	\$-	\$-	\$7,500.00	\$-	\$316.19	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Directive Business Incentives														\$12,966.19
Collin College Project(sewer/street/electric)	\$100,000.00													\$-
NTMWD Regional WW Treatment	\$150,000.00													\$-
Planning	\$125,000.00													\$-
Facade Grant Program	\$50,000.00													\$-
Total Development Cost	\$425,000.00				\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Total Expenditures	\$444,350.00	\$5,150.00	\$-	\$-	\$7,500.00	\$-	\$316.19	\$-	\$-	\$-	\$-	\$-	\$-	\$12,966.19
Revenue vs Expenditures	(\$302,850)													\$-
From Reserves	\$302,850.00													\$-
Balance Budget	\$-													\$-
Total Expenditures														\$-
Ending Bank Balance		\$96,290.62	\$110,818.14	\$124,603.11	\$129,341.44	\$144,370.19	\$155,191.48							\$12,966.19
CD Investment		\$260,000.00	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00							\$-
Texpool Balance		\$366,206.23	\$366,253.33	\$366,300.17	\$366,330.89	\$366,357.13	\$366,388.71							
Interest Earned		\$51.49	\$47.10	\$48.84	\$30.72	\$26.24	\$32.68							\$234.97
Total Available Funds		\$712,496.66	\$727,071.47	\$740,903.28	\$745,672.33	\$760,727.32	\$771,581.19	\$-	\$-	\$-	\$-	\$-	\$-	\$-



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: April 9, 2013
SUBJECT: INFORMATIONAL ITEM – Farmersville Community Development Corporation
Financial Report

**Farmersville Community Development Corp 4B
Investment and Budget Report**

March 2013

Prepared by: Daphne Hamlin

Farmersville Community Development Corp 4B
March 2013

Statement Balance 3-1-2013	\$38,560.28
Deposits:	\$11,035.26
Sales Tax:	\$14,917.62
Sales Tax:	\$-
Cking Int .05%	\$2.28
Refund	
Transfer to Texpool	
Transfer from Texpool	\$-
Checks 2131,2133-2138	<u>\$(7,994.63)</u>
Statement balance 3-31-2013	\$56,520.81

Outstanding Transactions

Sales Tax	
Transfer to Texpool	
CD Interest	
Checks 2132	\$(136.50)

Balance 4-1-2013	<u><u>\$56,384.31</u></u>
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Farmersville Community Development Corporation
Cumulative Income Statement
For the Fiscal Year Ended, September 30, 2013

4/1/2013

	FY2013	October	November	December	January	February	March	April	May	June	July	August	September	Actual	%
Particulars	Budget													YTD	
Revenue:															
Sales Tax Collections	\$164,000	\$13,769	\$14,396	\$13,677	\$12,127	\$14,918	\$11,035							\$79,921	48.73%
Interest Income		20	14	15	11	8	10							77	
Reimbursement for Marketing														-	
Refund Boundary Solutions					1,200										
Reimbursement for Main Street Mgr.															
Transfer from TEXPOOL for cash in bank															
Total Revenue	\$164,000	\$13,789	\$14,410	\$13,692	\$13,338	\$14,926	\$11,045	\$-	\$-	\$-	\$0	\$-	\$0.00	\$81,199	49.51%
Expenses:															
Main Street:															
Salary	56,388	56,388												56,388	100.00%
Supplies	8,612	95	757	452	842	841	451							3,437	39.91%
Total Main Street	\$65,000	\$56,483	\$757	\$452	\$842	\$841	\$451	\$-	\$-	\$-	\$0	\$-	\$-	\$59,825	92.04%
Miscellaneous	2,000														
Marketing Program	12,000	786	1,096	10,118										\$-	0.00%
Reimburse city for accounting	500													12,000	100.00%
Chaparral Trail Improvements	50,000				800	49,200								-	0.00%
Collin College Scholarship sponsorship	3,500				2,500									50,000	100.00%
Chamber of Commerce	3,000						3,000							2,500	71.43%
May Taxes	800		439			104								3,000	100.00%
Bain Honaker House Restoration	5,000													543	67.88%
Downtown Museum seed money	20,000	5,000												5,000	100.00%
Christmas Activities	2,000	20,000												20,000	100.00%
Farmersville Parkway Survey			1,080	896										1,976	98.80%
Splashpad Restrooms	20,000				2,200										
Historical Marker for Post Office Bldg	1,500														
Grass Seed						4,680									
Land purchase	20,000	1,666	1,666	1,666	4,998									9,996	49.98%
Fire Works	3,500													-	0.00%
Flag Pole installation	12,000				2,763									2,763	23.02%
Total Expenses	\$220,800	\$83,935	\$5,038	\$13,132	\$14,103	\$50,145	\$8,131	\$-	\$-	\$-	\$0	\$-	\$-	\$167,603	75.91%
Excess Revenue Over Expenses		(56,800)	9,372	550	(765)	(35,219)	2,914								

Farmersville Community Development Corporation
Financial Statement
For the Fiscal Year Ended September 30, 2013

	October	November	December	January	February	March	April	May	June	July	August	September
Beginning Bank Balance	49,726.77	\$ 79,563.99	\$88,928.17	\$89,474.91	\$ 88,702.93	\$53,477.90						
Deposits:												
Sales tax deposits	13,768.94	14,386.28	\$13,677.33	12,126.80	14,917.62	\$11,035.26						
Interest income-bank	3.25	3.11	\$3.74	3.75	2.39	\$2.28						
Transfer to TexPool												
Transfer From Texpool to First Bank	100,000.00			1,200.00								
Refund from Boudnary Solutions												
Reimbursement for Marketing												
Reimbursement for Main Street Mgr.												
Adjusting Entry												
Total Revenues	163,498.96	93,963.38	102,607.24	102,805.46	103,622.94	64,515.44						\$ -
Disbursements:												
Main Street	56,387.91	\$ 756.52	\$ 452.17	841.75	840.61	\$451.13						
Miscellaneous												
Marketing	881.00	\$ 1,095.93	\$10,118.07									
Reimburse city for accounting												
Chaparral Trail Improvements			\$ 800.00		49,200.00							
Collin College Scholarship sponsorship			\$ 2,500.00									
Chamber of Commerce						\$3,000.00						
May Taxes		\$ 438.70			104.43							
Bain Honaker House Restoration	5,000.00											
Downtown Museum seed money	20,000.00											
Christmas Activities		\$ 1,080.00	\$ 896.03	\$ 2,200.00								
Farmersville Parkway Survey												
Splashpad Restrooms												
Historical Marker for Post Office Bldg												
Grass Seed						\$4,680.00						
Land purchase	1,686.06	\$ 1,666.06	\$ 1,666.06	\$ 4,998.18								
Fire Works												
Flag Pole installation				\$ 2,762.60								
Total Expenses	83,934.97	\$ 5,037.21	\$ 13,132.33	\$ 14,102.53	\$50,145.04	\$8,131.13						
Ending Bank Balance	79,563.99	88,926.17	89,474.91	88,702.93	53,477.90	56,384.31						
TEXPOOL Balance	84,740.20	\$84,751.13	\$84,761.97	\$84,769.05	\$84,775.11	\$84,782.66						
Interest Income-TEXPOL	16.70	10.93	10.84	7.08	6.06	\$7.55						
Total Available Funds	164,304.19	173,677.30	174,236.88	173,471.98	138,253.01	141,166.97						

Signed:



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: April 9, 2013
SUBJECT: INFORMATIONAL ITEM – Planning & Zoning Minutes

Minutes from the February meeting have not been prepared. The DRAFT minutes will be on the website upon completion.

Electronic minutes are found at the following link:

http://www.farmersvilletx.com/government/agendas_and_minutes/planning_and_zoning/index.jsp

FARMERSVILLE PLANNING & ZONING COMMISSION
REGULAR SESSION MINUTES
March 18, 2013

The Farmersville Planning and Zoning Commission met in regular session on March 18, 2013 at 6:30 p.m. at the City of Farmersville Council Chambers with the following members present:, Bill Nerwich, Craig Overstreet, Betty Sergent, Lee Warren, Tom Waitschies and Bryce Thompson. Mark Vincent was absent. Staff members present was City Manager Ben White, City Attorney Alan Lathrom and City Secretary Edie Sims. Council Liaison Michael Carr was not present.

CALL TO ORDER AND RECOGNITION OF CITIZENS/VISITORS

Chairman Tom Waitschies called the meeting to order at 6:30pm. Edie Sims called roll and announced that a quorum was present. Chairman Waitschies offered the invocation and the Pledge of Allegiance.

Item II – A) CONSIDER, DISCUSS AND ACT UPON MINUTES FROM FEBRUARY 21, 2013 P&Z MEETING

Lee Warren motioned to approve the minutes as presented with Betty Sergent seconding the motion. Motion carried unanimously.

Item II – B) CONSIDER, DISCUSS AND ACT TO AMEND SECTION 56-31 OF THE SIGN ORDINANCE PERTAINING TO DIGITAL SIGNS

City Manager Ben White came before the Commission and stated the staff kept the signage size not to exceed 50 square feet with no animation and all aspects of the ordinance as before with the exception of Item 3. With no method of testing the dimming technology, the previously submitted information was revitalized. Mr. White simplified the dimming and felt it was a good balance for our town. Mr. White chose not to include color as we do not want to hold other signs to creativity standards.

Questions were raised about dimming and how a sign owner would adjust the brightness of the electronic signs. A control usually is on the sign which will allow the brightness to be adjusted or an automatic control can be purchased. Lee Warren questioned why we would not allow scrolling, such as the Princeton High School sign. Mr. White indicated that with the 8 second change there should not be an issue with allowing scrolling, not to mention the size of the sign allowance. Mr. White stated he would rather err on the side of safety. Craig Overstreet stated he could not support the ordinance as written such the wording is subjective and thought the ordinance as a whole was too restrictive.

Mr. White offered an alternative which would return the wording to the original presentation, a copy of the City of McKinney's electronic sign messaging center. Mr. White also offered to take the newly formed ordinance to Quick Check and Brookshire's. This is intended to be a good-will effort so that any future changes to their signs would fall under the new ordinance guidelines. City Attorney Alan Lathrom requested to add verbiage stating the 50 square foot will apply according to zoning districts and types of signs chosen. Bill Nerwich motioned to have Item 3 returned to the original presentation per the City of McKinney's sign ordinance; add verbiage regarding zoning and have Mr. White speak with Quick Check and Brookshire's and to

present the changed ordinance to the next P&Z meeting. Bryce Thompson seconded the motion. Motion carried unanimously.

Item III) ADJOURNMENT

Craig Overstreet motioned to adjourn with Lee Warren seconding the motion. P&Z Commission adjourned at 7:01 p.m.

ATTEST:

Tom Waitschies, Chairman

Edie Sims, City Secretary



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: April 9, 2013
SUBJECT: INFORMATIONAL ITEM – Farmersville Community Development Corporation Meeting Minutes

Electronic minutes are found at the following link:

http://www.farmersvilletx.com/government/agendas_and_minutes/community_development/index.jsp

FARMERSVILLE COMMUNITY DEVELOPMENT CORPORATION
MINUTES March 11, 2013 DRAFT

CALL TO ORDER, ROLL CALL AND RECOGNITION OF VISITORS

The Farmersville Community Development Corporation met on March 11, 2013 at the Best Community Conference Center. President Diane Piwko convened the meeting at 5:48 p.m. and announced that a quorum was present after roll call by Adah Leah Wolf. The following board members were present: Diane Piwko, Leaca Caspari, Jim Dawkins, David Reynolds, Del Sergent and Dick Seward. President Piwko welcomed Main Street Manager Adah Leah Wolf, City Manager Ben White, and City Councilman Jim Foy.

CONSIDER FOR APPROVAL FEBRUARY 11, 2013 MEETING MINUTES

On a motion by Del Sergent, and a second by David Reynolds, the Board approved the meeting minutes of February 11, 2013 as written.

CONSIDERATION AND POSSIBLE APPROVAL OF ITEMS FOR PAYMENT

A motion was made by Leaca Caspari to accept items presented for payment; motion seconded by Del Sergent and carried.

CONSIDERATION & POSSIBLE ACTION REGARDING FINANCIAL STATEMENTS FOR FEBRUARY 2013 AND REQUIRED BUDGET AMENDMENTS

A motion was made by David Reynolds to accept the February financial statements as written; motion seconded by Leaca Caspari and carried.

CITY MANAGER REPORT—BEN WHITE

City Manager Ben White provided a written monthly report for February, and highlighted the following: New doors have been ordered for the concession stand at the Spain Athletic Complex. The standard restroom site layout is complete for the Ramblers Park area. The city engineer is working on construction drawings and bid package/estimate, which should be available for the next board meeting. Phase II of the Main Street Capital fund Grant is complete. An arborist has looked at the trees in the downtown; we may need to upgrade their watering system. Grass was installed at the picnic area site at Chaparral Trail, and a temporary irrigation system in use. The Senior Center is interested in improving outdoor lighting and parking lot. The City Hall sign is being reconditioned.

NAME NEW PROPERTY

David Reynolds made a motion to name the property purchased by the 4B board "The J.W. Spain Complex" (the same name as the developed property adjacent to it). Jim Dawkins seconded the motion, which passed. The city may designate "north" or "south" as needed to distinguish sides.

MAIN STREET PROGRAM REVIEW AND UPDATE—ADAH LEAH WOLF

Main Street Manager Adah Leah Wolf provided a written monthly report for February, and highlighted the following: David and Gwen Reynolds are inventorying the Rike Collection at the Library, and hope to find original historic photos of downtown. The Farmersville Heritage Museum board met and has developed a timeline; Jerry Hart was appointed to the Board. Main Street Board met and is working on a historical walking tour of downtown. Farmers & Fleas Market fliers have been distributed to area trades days. The Southwest Arlington Geocache Club members will be at the market in April, for the 5th year to clean up Chaparral Trail. Rack cards and postcards have been designed for Audie Murphy Day. Farmersville will participate in the May 18 event, "Meet me in the middle" which will celebrate the Chaparral Trail. Events will be planned at the Trailhead. The sign at City Hall is being updated. Main Street architects provide information on care of and replacement of historic street paver bricks, as well as graffiti removal. 4A board

has approved two matching façade improvement grants: \$25 K for Austin's Cleaners, and \$16 K for Williams building at 100 McKinney Street. Both building owners will be removing 1960s aluminum slipcovers. Tammy Fording now has interior restrooms and a kitchen at 106 McKinney Street. The city has completed installation of new LED light poles downtown as part of the Main Street Capital Fund grant. Jalapenos Mexican Restaurant is now open, with extensive evening hours. Main Street to complete application for Texas Treasures Business Award for several businesses that have been in continuous business for 50 years. Manger met with Mickey Davison regarding plans to build on his vacant lot. Davison now has a tenant at 135 S. Main.

Main Street Manager presented "Benefits of the Main Street Program" handout which identified key ways that the Main Street Program provides quantifiable benefits to the city.

Diane Piwko and Jim Dawkins discussed perceived deficiencies in the Main Street Program. A lively discussion ensued but no board action followed as a result. Main Street Manager left meeting at 7:15 PM, followed shortly by Board member Dick Seward.

ADJOURN

On a motion to adjourn by Leaca Caspari, seconded by Del Sergent, the meeting adjourned at 7:45 PM.

Signatures:

Diane Piwko, President

Leaca Caspari, Secretary



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: April 9, 2013
SUBJECT: INFORMATIONAL ITEM – Farmersville Economic Development Corporation Meeting Minutes

Minutes from the EDC Board have not been approved. Approved minutes will be presented upon approval of the EDC Board.

Electronic minutes are found at the following link:

http://www.farmersvilletx.com/government/agendas_and_minutes/economic_development/index.jsp



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: April 9, 2013
SUBJECT: INFORMATIONAL ITEM – Parks Board Minutes

Electronic minutes are found at the following link:

http://www.farmersvilletx.com/government/agendas_and_minutes/parks_and_recreation_board_meetings.jsp

**CITY OF FARMERSVILLE
PARKS AND RECREATION BOARD MINUTES
MARCH 19, 2013**

The Farmersville Parks and Recreation Board met in regular session on March 19, 2013 at 6:00 p.m. at City Hall with the following members present: Marianne Politz, Tom Waitschies, Glenn Bagwill and Del Sergent. City Manager Ben White, Council Liaison Russell Chandler, and staff member Christi Dowdy were also present.

CALL TO ORDER

In the absence of Chairman Mark Vincent, Marianne Politz called the meeting to order at 6:01 pm, and roll was called by Christi Dowdy who announced that a quorum was present.

APPROVAL OF MINUTES

Del Sergent made a motion to approve the minutes from the February 19, 2013 meeting, with a second from Tom Waitschies. Motion passed all in favor.

DISCUSSION OF KEEP FARMERSVILLE BEAUTIFUL MISSION STATEMENT

The Board reviewed sample Mission Statements from other cities throughout the State that were provided by City Staff. On a motion by Tom Waitschies, the Board adopted "The mission of Keep Farmersville Beautiful is to empower citizens through education to take responsibility for enhancing their community environment through involvement in litter eradication and beautification projects" as the Keep Farmersville Beautiful Mission Statement. A second was made by Glenn Bagwill and approved all in favor.

DISCUSSION OF KEEP FARMERSVILLE BEAUTIFUL VISION STATEMENT

The Board also reviewed sample Vision Statements provided by City Staff. A motion was made by Del Sergent to adopt "To make Farmersville the cleanest and most beautiful city in which to live, work, play and visit" as the Keep Farmersville Beautiful Vision Statement. The motion was seconded by Glenn Bagwill and approved all in favor.

DISCUSSION OF COMMUNITY WINDSHIELD SURVEY

As there are still many surveys yet to be return, the Board tabled this item and extended the deadline until the next meeting in April.

DISCUSSION/APPROVE CONTRACT WITH FARMERSVILLE RIDING CLUB

This item will be moved to a future agenda since the signed contract has not been returned by the Farmersville Riding Club.

DISCUSSION/APPROVE CONTRACT WITH FARMERSVILLE LITTLE LEAGUE BASEBALL ASSOCIATION

This item will be moved to a future agenda since the signed contract has not been returned by the Farmersville Little League Baseball Association.

DISCUSSION/APPROVE CONTRACT WITH FARMERSVILLE PEE WEE FOOTBALL/CHEER ASSOCIATION

This item will be moved to a future agenda since the signed contract has not been returned by the Farmersville Pee Wee Football/Cheer Association.

BRIEFING FROM CITY MANAGER BEN WHITE

City Manager Ben White presented a rendering of new batting cages and fencing at the J.W. Spain Athletic Complex. The estimated cost for the batting cages is \$3,700, and the total cost for the fencing project is approximately \$8,000. Improvements to the batting cages have been reviewed at several prior meetings of the Parks Board and has been a safety concern for some time. Marianne Politz stated that she felt the Board needed to contribute at least \$3,700 to make sure this issue was taken care of. After more discussion, a motion was made by Tom Waitschies to contribute a total of \$8,000 for the batting cages and fencing projects. A motion was made by Glenn Bagwill and approved all in favor.

Mr. White also provided a site plan for the restrooms at the Splash Pad. This project will be funded by the 4B Corporation. Other items discussed by Mr. White include: doors and wrought iron gating at the J.W. Spain Athletic Complex concession stand and restrooms; The Collin County Open Space grant for the Chaparral Trail is moving forward; and installation of concrete edging and cushion material around the slide at the City Park;

MUSEUM COMMITTEE UPDATE FROM MARIANNE POLITZ

Board member Marianne Politz gave a briefing regarding progress by the Museum Committee. The committee is in the process of designing a logo and will be asking for suggestions and input from citizens.

DISCUSSION OF PLACING ITEMS ON FUTURE AGENDAS

No items were discussed.

ADJOURNMENT

A motion was made by Tom Waitschies at 7:03 p.m. to adjourn the meeting, and the motion was seconded by Glenn Bagwill.

Mark Vincent, Chairperson



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: April 9, 2013
SUBJECT: INFORMATIONAL ITEM – Main Street Board Minutes

Electronic minutes are found at the following link:

http://www.farmersvilletx.com/government/agendas_and_minutes/main_street_board/index.jsp

**Farmersville Main Street Board
Meeting Minutes February 19, 2013
5:15 p.m., Best Center DRAFT**

The meeting was brought to order at 5:15 p.m. Present were Main Street Manager, Adah Leah Wolf, and board members Matthew Busby, Bryan Williams, Margret Vigil and Robyn Menard.

Visitors: Mayor Joe Helmberger, Mr. Dick Seward, Ms. Diane Piwko and Ms. Leaca Caspari.

Minutes from October 16, 2012: Matthew Busby made a motion to approve the minutes be accepted as printed; Margret Vigil seconded the motion. The motion passed.

Consider for Approval October 2012-January 2013 Financial Statements: Margret Vigil made a motion to approve the Financial Statements as printed; Matthew Busby seconded the motion, which passed.

Promotions Update:

Adah Leah Wolf provided a number of updates on promotions, design projects, economic restructuring and the Main Street report. A thorough written report was provided, with the following highlights discussed:

A number of the downtown merchants and businesses participated in decorating the holiday snowmen, much to the delight of the community. Visitors took the opportunity to take photos with their children and families, and many positive comments were received on overall holiday décor.

The Main Street ambassador program is working well, with updates being provided about events, repairs and maintenance, etc. Adah Leah Wolf had provided the suggestion of merchants having sidewalk sales during the Farmers and Fleas events, and many are participating.

Margret Vigil suggested talking to the Opera House and Wanda's Music about children's/teen's drama and theater classes, ages 6-18 and finding volunteers.

The quilt guild wants to donate quilts for vets in honor of Audie Murphy.

Matt Busby has contributed a portion of his time toward a survey of the land adjacent to the Onion Shed "II" as part of the museum planning efforts.

Design projects update:

Adah Leah Wolf provided an update on various design projects, including progress on Ellee's Eatery & Antiques located at 106 McKinney Street, 4A façade grant utilization at Austin's Cleaners- 112 McKinney Street (removal of aluminum

slipcover to expose original limestone and iron columns), Red Door Antiques' newly purchased building at 100 McKinney Street, Jalapenos Mexican Grill. Main Street architect's renderings for these buildings Diane Piwko commented that the architects rendering should address downspouts to improve drainage/rain run off.

Also discussed was the completion of the Main Street Capital Fund grant work, which includes construction of a sidewalk extension from the Bain Honaker House to the Onion Shed, ADA ramps including near the Meguire Building, and the new streetlights, which should all be completed by February 28th.

The www.shopdowntownfarmersville.com domain will be renewed and hosted for 3 years; Kris Washam has volunteered to manage the site for downtown merchants.

Bryan Williams suggested that the tree near the stop sign at Main Street and McKinney Streets be trimmed as people cannot see it well.

Economic Restructuring Update:

Adah Leah Wolf reviewed the positive developments in the growth of Farmersville, including new housing, the recent opening of Jalapeno's Restaurant, Kris Washam's expansion of her business and the increased traffic and evening visitors this will bring to downtown. Extending merchants' evening hours and additional promotion through special events and advertising will be a main focus to attract more business to support a thriving downtown.

The next Farmersville Downtown Merchants meeting will be held on the 21st at the Chamber offices and everyone is encouraged to attend.

Discussion of placing items on future agendas:

Margret Vigil suggested development of historical tours of the downtown area and cross promoting them at other events in town including the Farmers & Fleas Market. The board will want to begin to review their work plan and update it.

Adjournment: With no further business to discuss, motion to adjourn was made by Margret Vigil and seconded by Matthew Busby; the meeting adjourned at 6:30 p.m.



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: April 9, 2013
SUBJECT: INFORMATIONAL ITEM – Main Street Report

Main Street Report is attached.



Main Street Monthly Report
March 2013
Reported by Adah Leah Wolf, Manager



ORGANIZATION:

11	4B Board meeting: preparation of meeting handouts, agenda posting, minutes, etc. "Benefits of the Main Street Program" presented to review a list of quantifiable advantages of being in the Main Street Program.
6,13, 20,27	City staff meetings
18	Farmersville Heritage Museum board meeting. Museum board will have display at Chamber banquet.

PROMOTION:

1	March Main Street calendar and e newsletter sent to distribution lists, and mailed to those without email.
2	Farmers & Fleas Market. Southwest Arlington Geocachers club changed their date and will be at the May 4 Market with an information booth, and for the 5 th year will be volunteering their services to clean up Chaparral Trail.
	Photos added to city website homepage.
	Farmers & Fleas monthly ad placement and press releases. Ad placed in menu for Ballard Street Café. Vendor registrations taken with help from Bess Eitel.
	Coordination with Alan Schmoyer of SignARama, during renovation of City Hall sign.
13	Provided historical information on downtown to Margaret Vigil who is working on walking tours.
13	Assisted Betty Petree in completing a nomination for the Collin County Preservation Celebration awards program.
24	Rotary Club held the 2 nd annual Eggstravaganza Easter egg hunt event at City Park. There was a good turnout, even though weather was not the best. Fiber Circle assisted with stuffing the eggs, and French Bunny contributed some prizes.
21, 27	Audie Murphy Day planning committee meeting and subcommittee meeting. Veterans caps and merchandise has been ordered.
29	April Main Street calendar and e newsletter sent to distribution lists, and mailed to those without email.

DESIGN:

	Volunteer Jack Smith took photos of work on Austin's Cleaners façade, city hall sign updates, and also took nighttime photographs showing the new downtown light poles.
11	Austin and Clara Hill, owners of Austin's Cleaners (112 McKinney Street) have hired a contractor to begin working on façade improvements. The aluminum slipcover has been removed, revealing the original limestone blocks and brick façade. Contractor is in communication with Main Street architect for specific renovation questions.
26	Met with Clara Hill and Guillermo Alvarez, provided historical photos of building. Librarian Trisha Dowell was able to locate "new" old photos of the building which show façade detail needed for renovations.

ECONOMIC RESTRUCTURING:

5	Met with Matthew Carpenter, who is opening new downtown business, "Mismatched Matter" at 135 S. Main. Information provided to him on business set up as well as downtown and city information. Matthew was a vendor at the Farmers & Fleas Market for several years and has decided to open a downtown store.
6	Spoke with Jerry Holder, owner of 120-122 McKinney. Leasor Jan Mitchell of 120 McKinney Street store, Cowgirl Country, will be closing her shop in May and the 1100 square foot storefront will be available for lease.
12	Met with Tammy Fording regarding progress on her business and building updates at 106 McKinney
13	Met with Kris Washam regarding her ideas for business expansion, and provided historical information about buildings.
15	Provided information to Trisha Wintercek, who is considering purchasing a business here.
	Provided Mary Berry with owner contact information for 120 McKinney Street.
21	Manager attends Chamber breakfast networking meeting at Anlyn Brothers Coffee Co.
21	Downtown Merchants meeting, hosted by City Hall. City Secretary Edie Sims provided a tour of the facilities and an overview of city projects.



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: April 9, 2013
SUBJECT: INFORMATIONAL ITEM – Building & Property Standards Minutes

The Building and Property Standards Board did not meeting during the month of March. Presently, there are no cases to be presented to the Board at this time.

Electronic minutes are found at the following link:

http://www.farmersvilletx.com/government/agendas_and_minutes/building_and_property_standards_meetings.jsp



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: April 9, 2013
SUBJECT: INFORMATIONAL ITEM – TIRZ Minutes

The TIRZ Board did not meet during the month of March.

Electronic minutes are found at the following link:

http://www.farmersvilletx.com/government/agendas_and_minutes/building_and_property_standards_meetings.jsp

- Kenneth Maun's Office is working on an Interlocal Agreement regarding the collection of taxes within the TIRZ. It will also go before Commissioner's Court in the near future.



TO: Mayor and Councilmembers

FROM: Ben White, City Manager

DATE: April 9, 2013

SUBJECT: Consider, discuss and act upon a resolution to renew the investment policy for the City of Farmersville

- A resolution is attached for review.

ACTION: Approve or disapprove resolution with policy attached as presented.

**CITY OF FARMERSVILLE
RESOLUTION # R-2013-0409-001**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FARMERSVILLE, TEXAS, REPEALING RESOLUTION # R-2011-0712-001, AND PROVIDING FOR INVESTMENT POLICY SCOPE, STANDARD OF CARE, INVESTMENT OBJECTIVES, DELEGATION OF AUTHORITY AND APPOINTMENT OF INVESTMENT OFFICERS, ETHICS AND CONFLICTS OF INTEREST, AUTHORIZED INVESTMENTS, STRATEGIES, SAFEKEEPING AND CUSTODY, DIVERSIFICATION, INTERNAL CONTROLS, MARKET YIELD, REPORTING, ADOPTING AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Farmersville acknowledges the high priority of providing necessary guardianship of public funds in the municipal sector; and,

WHEREAS, the City Council expressly intends to set high fiscal standards, delegate treasury and investment duties to appropriate officials, and to review the actual performance at regular intervals; and,

WHEREAS, the City Council hereby intends to implement investment requirements set forth in the Texas Government Code, 2256.005, Public Funds Investment, Subchapter A – Public Funds Investment Act and Subchapter B – Investment of Public Funds;
NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FARMERSVILLE, TEXAS;

SECTION 1. That the City of Farmersville Investment Policy attached hereto as Exhibit “A” is hereby as the official policy of the City of Farmersville, Texas.

SECTION 2. That this Resolution shall take effect immediately from its passage.

SECTION 3. All provisions of the resolutions of the City of Farmersville in conflict with the provisions of this Resolution are hereby repealed, and all other provisions of the Resolutions of the City of Farmersville not in conflict with the provisions of this Resolution, shall remain in full force and effect.

DULY PASSED by the City Council of the City of Farmersville on this the 9th day of April, 2013.

Joseph E. Helmberger, P.E., Mayor

ATTEST:

Edie Sims, City Secretary

EXHIBIT "A"

CITY OF FARMERSVILLE INVESTMENT POLICY

All investments made by the City of Farmersville shall comply with the Public Funds Investment Act (Texas Government Code Chapter 2256, Subchapters A and B) and all federal, state and local statutes, rules or regulations.

INVESTMENT POLICY ADOPTION AND REVIEW

This policy shall be adopted by Resolution by the City Council and shall be reviewed not less than annually by the City Council. The Council shall adopt a written instrument stating that it has reviewed the investment policy and investment strategies and that the written instrument so adopted shall record any changes made to either the investment policy or investment strategies.

The Council shall perform a compliance audit of management controls on investments and adherence to the Council's established investment policies. The compliance audit shall be performed in conjunction with the annual financial audit.

SCOPE

This investment policy applies to the investment activities of the City of Farmersville. All financial assets including all governmental funds, enterprise funds and other funds that may be created from time to time shall be administered in accordance with the provisions of these guidelines.

INVESTMENT AUTHORITY

The City Council shall designate one or more employees as investment officer(s) to be responsible for the investment of its funds pursuant to this policy. Authority granted to a person to invest City funds is effective until rescinded by the Council or until termination of the person's employment by the City.

Within 12 months after assuming duties, the investment officer(s) of the City shall attend at least one training session and receive not less than ten hours of training relating to their respective responsibilities under the Public Funds Investment Act. The investment officer(s) must also subsequently attend investment training not less than once in a two-year period and receive not less than ten hours of instructions relating to investment policies under the Public Funds Investment Act.

STANDARD OF CARE/INVESTMENT OBJECTIVES

Investments shall be made with the judgment and care, under prevailing circumstances that a person of prudence, discretion and intelligence would exercise in the management of his or her own affairs, not for speculation, but for investment,

considering the probable safety of capital and the probable income to be derived. Investment strategies shall have as their primary objective safety, investment liquidity and maturity sufficient to meet anticipated cash flow requirements. Investments shall be governed by the following objectives in order of priority:

1. Preservation and safety of principal;
2. Liquidity; and
3. Yield

In determining whether an investment officer has exercised prudence with respect to an investment decision, the following shall be taken into consideration:

1. The investment of all funds, rather than the prudence of a single investment, over which the officer had responsibility.
2. Whether the investment decision was consistent with the Council's written investment policy.

PERSONAL INTEREST

A City investment officer who has a personal business relationship with a business organization offering to engage in an investment transaction with the City shall file a statement disclosing the personal business interest. An investment officer who is related within the second degree by affinity or consanguinity, as determined by Government Code Chapter 573, to an individual seeking to sell and investment to the City shall file a statement disclosing that relationship with the City and with the Texas Ethics Commission. For purposes of this policy, an investment officer has a personal business interest with a business organization if:

1. The investment officer owns ten percent or more of the voting stock or shares of the business organization or owns \$5,000 or more of the fair market value of the business organization'
2. Funds received by the investment officer from the business organization exceed ten percent of the investment officer's gross income for the previous year; or
3. The investment officer has acquired from the business organization during the previous year investments with a book value of \$2,500 or more for the personal account of the investment officer.

QUARTERLY REPORTS

Not less than quarterly, the investment officer shall prepare and submit to the Council a written report of investment transactions for all funds covered by the Public Funds Investment Act. This report shall be presented to the Council not less than quarterly, within a reasonable time after the end of the period. The report must:

1. Contain a detailed description of the investment position of the City on the date of the report;

2. Be prepared jointly and signed by all City investment officers.
3. Contain a summary statement for each pooled fund group. The report must be prepared in compliance with generally accepted accounting principles and must state:
 - a. Beginning market value during the period;
 - b. Additions and changes to the market value during the period;
 - c. Ending market value for the period; and
 - d. Fully accrued interest for the reporting period.
4. State the book value and market value of each separately invested asset at the beginning and end of the reporting period by the type of asset and fund type invested.
5. State the maturity date of each separately invested asset that has a maturity date.
6. State the account or fund or pooled group fund in the City for which each individual investment was acquired.
7. State the compliance of the investment portfolio of the City as it relates to the City's investment strategy expressed in the City's investment policy and relevant provisions of law.

If the City invests in other than money market mutual funds, investment pools or accounts offered by its depository bank in the form of certificates of deposit, or money market accounts or similar accounts, the reports shall be formally reviewed at least annually by an independent auditor, and the result of the review shall be reported to the Council by that auditor.

AUTHORIZED INVESTMENTS

The City may purchase, sell and invest its funds under its control in investments described below, in compliance with its adopted investment policies and according to the standard of care set out in this policy. The Council shall permit investment of City funds in only the following investment types, consistent with the strategies defined in this policy:

1. Obligations of or guaranteed by, governmental entities as permitted by Government Code 2256.009.
2. Certificates of deposit and share certificates as permitted by Government Code 2256.010.
3. Fully collateralized repurchase agreements permitted by Government Code 2256.011.
4. Banker's acceptances as permitted by Government Code 2256.012.
5. Commercial paper as permitted by Government Code 2256.013.
6. Two types of mutual funds as permitted by Government Code 2256.014: money market mutual funds and no-load mutual funds.

7. A guaranteed investment contract as an investment vehicle for bond proceeds provided it meets the criteria and eligibility requirements established by Government Code 2256.015.
8. Public funds investment pools as permitted by Government Code 2256.016.

ELECTRONIC FUNDS TRANSFER

The City may use electronic means to transfer or invest all funds collected or controlled by the City.

SAFETY AND INVESTMENT MANAGEMENT

The main goal of the investment program is to ensure its safety and maximize financial returns within current market conditions in accordance with this policy. Investments shall be made in a manner that ensures the preservation of capital in the overall portfolio, and offsets during a 12-month period any market price losses resulting from the interest-rate fluctuations by income received from the balance of the portfolio. No individual investment transaction shall be undertaken that jeopardizes the total capital position of the overall portfolio.

LIQUIDITY AND MATURITY

The City's investment portfolio shall have sufficient liquidity to meet anticipated cash flow requirements.

DIVERSITY

The investment portfolio shall be diversified in terms of investment instruments, maturity scheduling, and financial institutions to reduce risk of loss resulting from over concentration of assets in a specific class of investments, specific maturity or specific issuer.

MONITORING MARKET PRICES

Monitoring shall be done monthly or more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment. The investment officer shall keep the Council informed of significant declines in the market value of the City's investment portfolio. Information sources may include financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisors, and representatives/advisors of investment pools or money market funds.

SAFEKEEPING AND CUSTODY

The City shall retain clearly marked receipts providing proof of the City's ownership, or the City may delegate to an investment pool the authority to hold legal title as custodian of investments purchased with City funds. All investment transactions except

investment pool funds and mutual funds shall be executed on a delivery versus payment basis.

SELLERS OF INVESTMENTS

A written copy of the investment policy shall be presented to any person offering to engage in an investment transaction with an investing entity or to an investment management firm under contract with an investing entity to invest or manage the entity's investment portfolio. For purposes of this policy, a business organization includes investment pools and an investment management firm under contract with an investing entity to invest or manage the entity's investment portfolio. The qualified representative of the business organization offering to engage in an investment transaction with the City shall execute a written instrument in a form acceptable to the City and the business organization substantially to the effect that the business organization has:

1. Received and thoroughly reviewed the City investment policy; and
2. Has acknowledged that the business organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the City and the organization that are not authorized by the City's policy.

The investment officer may acquire or otherwise obtain any authorized investment described in the City's investment policy from a person who has not delivered to the City the instrument described above.

BROKERS/DEALERS

Prior to handling investments on behalf of the City, brokers/dealers must submit required written documents in accordance with law. Representatives of broker/dealers shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC), and be in good standing with the National Association of Securities Dealers.

SOLICITING BIDS

In order to get the best return on its investments, the City may solicit bids in writing, by telephone or electronically.

INTERNAL CONTROLS

A system of internal controls shall be established and documented in writing and must include specific procedures designating who has authority to withdraw funds. Also, they shall be designed to protect against losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the City. Controls deemed most important shall include:

1. Separation of transaction authority from accounting and record keeping and electronic transfer of funds.
2. Avoidance of collusion.
3. Custodial safekeeping.
4. Clear delegation of authority.
5. Written confirmation of telephone transactions.
6. Documentation of dealer questionnaires, quotations and bids, evaluations, transactions and rationale.
7. Avoidance of bearer-form securities.

These controls shall be reviewed by the City's independent auditing firm.



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: April 9, 2013
SUBJECT: Consider, discuss and act upon renting a Safety Deposit Box at the First National Bank of Trenton

- The Safety Deposit Box will be used to hold computerized back-up tapes and other items requiring safe keeping
- The bank does not charge the City for this service
- Staff recommends a 3X10 size box

ACTION: Approve or disapprove the request as presented.



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: April 9, 2013
SUBJECT: Update regarding the Lakehaven MUD Agreement

- City Manager Ben White will discuss this item

ACTION: No action is required for this item.



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: April 9, 2013
SUBJECT: Update regarding of the Chaparral Trail Project

- City Manager Ben White will discuss this item

ACTION: ACTION: No action is required for this item.



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: April 9, 2013
SUBJECT: Update on electrical system

- City Manager Ben White will discuss this item

ACTION: No action is required for this item.