

**FARMERSVILLE CITY COUNCIL
REGULAR SESSION AGENDA
August 14, 2012, 6:00 P.M.
Council Chambers, City Hall
205 S. Main Street**

I. PRELIMINARY MATTERS

- Call to Order, Roll Call, Prayer offered by Clint Brown, the preacher from the Church of Christ and Pledge of Allegiance
- Welcome guests and visitors: Anyone wanting to speak on any items that are not the subject of a Public Hearing on this agenda is asked to speak at this time, with an individual time limit of 3 minutes. This forum is limited to a total of 30 minutes. Please note that the City Council cannot comment or take any action on this item.
- Announcements relating to items of public interest: Announcements regarding local or regional civic and charitable events, staff recognition, commendation of citizens, traffic issues, upcoming meetings, awards, acknowledgement of meeting attendees, birthdays, and condolences.

II. CONSENT AGENDA

Items in the Consent Agenda consist of non-controversial or "housekeeping" items required by law. Council members may request prior to a motion and vote on the Consent Agenda that one or more Items be withdrawn from the Consent Agenda and considered individually. Following approval of the Consent Agenda, excepting the items requested to be removed, the City Council will consider and act on each item so withdrawn individually.

- A. City Council Minutes
- B. City Financial Reports
- C. Police Department Report
- D. Code Enforcement/Animal Control Report
- E. School Resource Officer Report
- F. Fire Department Report
- G. Municipal Court Report
- H. Public Works Report
- I. Library Report
- J. City Manager's Report

III. INFORMATIONAL ITEMS

These Informational Items are intended solely to keep the City Council apprised of the actions and efforts of the various boards and commissions serving the City of Farmersville. Council members may deliberate and/or request further information or clarification regarding any one or more of the items contained in this provision. City Council approval of, or action on, these items is not required or requested.

- A. FEDC (4A) Financial Report
- B. FCDC (4B) Financial Report
- C. Planning & Zoning Minutes
- D. FCDC (4B) Meeting Minutes
- E. FEDC (4A) Meeting Minutes
- F. Parks Board Minutes
- G. Main Street Board Minutes
- H. Main Street Report
- I. Building & Property Standards Minutes
- J. TIRZ Minutes

IV. READING OF ORDINANCES

- A. Second Reading – Consider, discuss and act upon Ordinance # O-2012-0814-001 naming the alley behind the east side of the square between College Street and South Main as “Onion Alley”

V. BUDGET WORKSHOP

- A. Consider, discuss and act upon Fiscal Year Budget 2012-2013

VI. REGULAR AGENDA

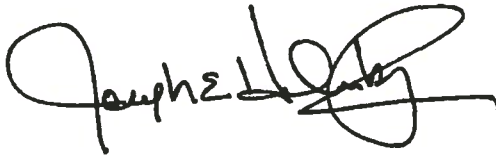
- A. Consider, discuss and act upon an agreement with Collin County regarding a Connection Policy and Agreement for Virtual Private Network (VPN)
- B. Consider, discuss and act upon an Interlocal Agreement with Collin County Fire and Arson Task Force
- C. Consider, discuss and act upon an agreement with Oneok Sterling III Pipeline for right-of-way easement for property located along the Chaparral Trail
- D. Discuss and consider proposed tax rate, set two public hearing dates for the tax rate, and direct staff in the preparation of an ordinance for the establishment of the selected rate
- E. Discuss water reclamation at the Splash Pad

VII. REQUEST FOR CONSIDERATION OF PLACING ITEMS ON FUTURE AGENDAS

VIII. ADJOURNMENT

No action may be taken on comments received under “Recognition of Visitors”.

Dated this the 10th day of August, 2012.



Joseph E. Helmberger, P.E., Mayor

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.175-183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Code, including, but not limited to, Section 321.3022 (Sales Tax Information).

Persons with disabilities who plan to attend this meeting and who may need assistance should contact the City Secretary at 972-782-6151 or Fax 972-782-6604 at least two (2) working days prior to the meeting so that appropriate arrangements can be made. Handicap Parking is available in the front and rear parking lot of the building.

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in the regular posting place of the City Hall building for Farmersville, Texas, in a place and manner convenient and readily accessible to the general public at all times, and said Notice was posted August 10, 2012 by 5:00 P.M. and remained so posted continuously at least 72 hours proceeding the scheduled time of said meeting.



Edie Sims, City Secretary





TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: August 14, 2012
SUBJECT: CONSENT AGENDA - City Council Minutes

Electronic minutes are found at the following link:

http://www.farmersvilletx.com/government/agendas_and_minutes/city_council_meetings.jsp

(II - A)

FARMERSVILLE CITY COUNCIL
MEETING MINUTES
June 26, 2012

The Farmersville City Council met in a regularly called session on June 26, 2012 at 6:00pm in the Council Chambers at City Hall with the following members present: Mayor Joe Helmberger, Pansy Hundley, Billy Long, Russell Chandler and Jim Foy. Staff members present were City Manager Ben White, Police Chief Mike Sullivan, Fire Chief Kim Morris, Finance Director Daphne Hamlin, and City Secretary Edie Sims.

Item I) CALL MEETING TO ORDER, ROLL CALL

Mayor Helmberger called the meeting to order. Edie Sims called the roll and announced a quorum was present. Mayor Helmberger welcomed all guests and visitors.

Mayor Helmberger introduced Tom Waitschies, Pastor of Farmersville United Methodist Church, who gave a prayer to open the meeting.

Mayor Helmberger invited everyone to attend the "Sparks of Freedom" fireworks display at Southlake Park on July 4th. This event is being sponsored by the Farmersville Fire Department.

Item II – A) SECOND READING – CONSIDER, DISCUSS AND ACT UPON ORDINANCE # O-2012-0626-001 REGARDING THE AMENDMENT TO THE LANDSCAPING AND IRRIGATION REGULATIONS AND ADOPTING ENFORCEMENT FOR THE WATER MANAGEMENT PLAN

Mayor Helmberger announced that the Council approved the first reading of the Ordinance at the June 12th Council Meeting. Jim Foy motioned to approve the second reading of this Ordinance with Pansy Hundley seconding the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Item II – B) SECOND READING – CONSIDER, DISCUSS AND ACT UPON ORDINANCE # O-2012-0626-002 REGARDING RESCINDING AND REPEALING ORDINANCE # O-2012-0125-001 REGARDING THE DUTIES AND OFFICE OF THE MUNICIPAL COURT JUDGE

Mayor Helmberger announced that the Council approved the first reading of the Ordinance at the June 12th Council Meeting. Billy Long motioned to approve the second reading of this Ordinance with Russell Chandler seconding the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Item II – C) SECOND READING – CONSIDER, DISCUSS AND ACT UPON ORDINANCE # O-2012-0626-003 REGARDING THE REMOVAL OF STOP SIGNS ON FARMERSVILLE PARKWAY AT HAMILTON STREET AND JOHNSON STREET

Mayor Helmberger announced that the Council approved the first reading of the Ordinance at the June 12th Council Meeting. Russell Chandler motioned to approve the second reading of this Ordinance with Jim Foy seconding the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval. City Manager Ben White indicated that descriptive signs for crosswalks are being ordered and will remove the stop signs once the crosswalk signs have been installed.

Item II – D) SECOND READING – CONSIDER, DISCUSS AND ACT UPON ORDINANCE # O-2012-0626-004 REGARDING RESCINDING AND REPEALING ORDINANCE # O-2009-29 REGARDING THE CREDIT CARD PROCESSING FEE

Mayor Helmberger announced that the Council approved the first reading of the Ordinance at the June 12th Council Meeting. Billy Long motioned to approve the second reading of this Ordinance with Jim Foy seconding the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Item III – A) CONSIDER, DISCUSS AND ACT UPON ACCEPTING DOUG DANN'S RESIGNATION FROM THE PLANNING AND ZONING COMMISSION

Mayor Helmberger stated that Doug Dann's resignation is attached in the Council packet. Russell Chandler motioned to approve Mr. Dann's resignation with Billy Long seconding the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Item III – B) CONSIDER, DISCUSS AND ACT UPON AN APPOINTMENT TO THE PLANNING AND ZONING COMMISSION

Mayor Helmberger announced that he spoke with Mark Vincent who would serve in this capacity. Pansy Hundley informed the Council that she had been speaking with Bryce Thompson who indicated an interest in serving. Mr. Thompson was to come to City Hall and fill out a Board Application form, but has not at the time of Council Meeting. Mayor Helmberger recommended the Council wait until the next Council meeting

Item IV – A) BUDGET WORKSHOP FOR FISCAL YEAR 2011-2012 AND FISCAL YEAR 2012-2013

City Manager Ben White and Finance Director Daphne Hamlin presented to the Council a proposed amendment for Fiscal Year Budget 2011-2012. In this budget session, Mr. White presented the overall budget and not a line-item-by-line-item. Mr. White indicated this is the first of a series of budget workshops to help plan for next year's budget.

Mr. White reviewed the Summary of Cash Balances and directed the Council to the Restricted and Unrestricted Funds. Mr. White also reviewed each individual fund including the Budget Reserve Fund which is set by the City Council by Resolution which is a 90 day cash reserve. We expect to receive our bond rating from Standard and Poors by July 9th, a negative rating not being foreseen at this time. We currently have a 90 day reserve in the Water and Wastewater Fund along with the Capital Operating Fund which is available for pumps, motors or other unforeseen expenditures. The Electric Fund also has a 90 day reserve for operating and capital. Mr. Foy asked if our insurance coverage will cover catastrophic events including streets. Daphne Hamlin stated TML Insurance does cover catastrophic events, however they are situational. Further research will be done to find the specifics the insurance will cover, more particularly streets and bridges. The TIRZ Fund will not see any income until January or February 2013.

Next, Mr. White discussed the High Level Items for this upcoming budget. Fund Summaries have been extended to show a 5 year budget history which include revenue and expenditure estimates for the current year's budget. Personnel health insurance has had an increase of 15% however the TMRS rate had a decrease of 2.77% due to good investments by Texas Municipal Retirement System. Mr. White has proposed to increase the Flex Spending for the insurance from \$1400 back to the original \$1800.

Mr. White has proposed a 2.1% cost of living increase and a 3.9% increase to be determined by each Department Head based on merit and job performance totaling a potential 6% increase for employees. The Police Department and Public Works has a slightly higher increase due to payroll adjustments to make the positions more competitive.

The Marketing Committee has previously been funded by the 4A Economic Development Corporation, the 4B Community Development Corporation and the Chamber of Commerce. With 4A's accounting being more complex, there may be concern of this Board not participating with the Marketing Committee since they are not reimbursed through the City as before. Other funding Boards have complained that the City does not fund the Marketing Committee, according to Mayor Helmberger. If the funding does not come through to continue with the Marketing Committee, the funds will be reallocated back to the appropriate boards and the Marketing Committee will be disbanded.

Mr. White indicated that a budget adjustment had to be made due to an unknown expenditure. Previously the budget was considered for 2 Sergeants in the Police Department. However, one Sergeant quit which left this position open. The Sergeant's position was not accounted for as it was not clear that the intention was to make this replacement in the future budget. The difference would be \$5,000.

Property Abatement was not in this current budget. The abatement is to cover costs such as mowing, demolition or furthering Code Enforcement's/Building & Property Standards directives. Having this funding will give more teeth for the Code Enforcement.

The IT Department has a proposed increase of \$40,013. Great strides have been made in the IT Department. We are currently having server issues that need to be replaced and enhanced. Email is sorely lacking with concerns of having stricter control from within rather than outsourcing our email.

The Equipment Transfer Fund was funded very heavily to purchase a patrol car and fire truck defibrillator. We are utilizing the funds for what we need. Mr. White stated he like the approach of having a savings as we go, however the needs outweigh the need to save. If we have the cash, we need to utilize it for the needs of the City.

Capital Equipment purchases that are budgeted for a fire truck purchase of \$248,000; fire truck defibrillators \$10,500; patrol vehicle \$51,700; and public works vehicle \$35,000. Finance Director Daphne Hamlin stated that Ben White found a great way to help with savings and fund the fire truck without additional overhead costs. Mr. White stated since the loan documents can be conjunctively tied with the GO Bond, we can save "closing costs" and have only one loan charge for both loans. The rescue truck is being paid off which will free up some extra funds to help with the purchase of the new fire truck. With using this method of grouping the two loans together, we will not need to take funds from the reserves and will thereby make the purchase of the fire truck more affordable for a 10 year note. Fire Chief Kim Morris stated he allowed for the equipment to be upgraded to Advanced Life Support standards instead of Basic Life Support.

North Texas Municipal Water District will have an increase in October which will be a pass through to our customers, an estimated \$58,884 annual cost. A new pipeline is under construction. The affect will be approximately \$0.20 per month increase per meter.

Daphne Hamlin has projected an increase in sales tax revenues. The additional revenues that were received in this year's budget were due to a correction made at the Comptroller's Office. Once the funds were received, \$74,000 was placed back into the General Fund. When preparing the budget figures, Ms. Hamlin stated we were grossly underfunded for Building and Property. Mr. White stated the lighting issues at the Spain Complex had to be

resolved. The budget was not funded to cover the mowing needs during this year's growing season. We have also hired a High School student and will continue this method for seasonal mowing to cut down on the mowing costs. The Railroad previously paid the City \$12,600 annually to mow the railroad right-of-ways. We will be pursuing this effort to start up again. Mr. White also indicated that we are trying to take care of the City Parks by removing safety issues. Mr. White is asking the Council to revamp this year's budget by investing in the City and allowing us to properly take care of issues as they arise.

Mr. White also informed the Council that we are investigating our water tower contracts to ensure we are attaining the correct and current market price for internet, phone, broadband users who utilize the water tower space. Also the Library is losing funds from Collin County, so the budget reflects an increase to the Library to cover the lost funds from the General Fund.

The Super Series has not been an event that has been pursued by the City in the past few years. This is a full time job working with the teams and preparing the fields for the large amount of people playing. Russell Chandler mentioned that another issue that Farmersville had was lodging for the Super Series teams.

Mr. White stated the expenditures are looking really good as we are spending less across the board in most departments.

The Electric Enterprise Fund is projected to have an income of \$856,000 during next year's budget. The electric transfers outweigh the water and wastewater transfers to the General Fund. Mr. White also spoke of the electric surcharge which will be separated from other monies of the City. The electric utility is very meaningful to our city and our ability to utilize it and take care of it is imperative. Mr. White stated he can see the importance of it graphically. The electric transfers fund 2/3 of the General Fund.

Mr. White also indicated that the Enterprise Funds are in good shape, but we are losing money in the water and wastewater funds. The Reserve Funds have been funding the water and wastewater funds for the shortfalls. The Interconnect Contracts have been completed between Copeville SUD and North Farmersville WSC. Caddo Basin will no longer be utilizing our water as a main source; therefore we will not have a contract with them. Also the water and sewer rate increases were approved by Council to be delayed until September to help our citizens. Mr. White also stated that plans are being made for the developer to pay for any upgrades to the electrical system.

Public hearings have been scheduled for all our regularly scheduled meetings. As of right now, no additional budget hearings will be required.

Daphne Hamlin reviewed the column headings of the Preliminary Budget. With this understanding of the layout presented, the Council was asked to look at the budget figures and then return to the next meeting with questions or adjustments.

Mr. White encouraged the Council since the bond has passed which is great strategic thinking. To keep this going, the Comprehensive Plan will help us to plan for our future. This will help us to guide Farmersville. Planning for the future, the Economic Development Corporation may want to hire someone to help with the planning and strategic thinking. Jim Foy recalled a few years ago that the Council was going to hire someone to handle 4A/4B and the Chamber and head up the executive office. At the time, it seemed like a good idea but there were political problems. Mr. White expressed concern that we do not allow the Comprehensive Plan to sit on a shelf and not be utilized. Mr. White suggested approving the budget at a particular level thereby allowing each department to be responsible and adjust the budget internally through a department level. As long as the budget is kept within the boundaries laid, the department head should be responsible whereby then the City Manager can manage the

City. The Council will still be in the loop of information as all budgets by department will be presented each month at the first Council meeting. This method will allow the departments to move funds internally at a lower level without requiring a budget amendment and to help make the department's more efficient. Mayor Helmberger stated it makes sense that the departments be allowed to function within the confines of the budget and the City Manager have the final say. All information is still available to the Council and the public.

Daphne Hamlin was pleased to inform the Council that the budget presented is a balanced budget that includes a 3% increase of taxes.

Jim Foy stated he would like to see additional items included in the 2012-2013 budget including funding for the Parks Department (mowing, lighting, and other maintenance. Mr. White stated these funds are expended from the General Fund's Property and Buildings line item. Mr. Foy also questioned the completion of Farmersville Parkway. Mayor Helmberger stated the City has a contract with Collin County to use matching funds through a bond. The City has also promised improvements to CR 610 to JD Russell which has not been addressed.

Item VI) REQUEST FOR CONSIDERATION OF PLACING ITEMS ON FUTURE AGENDAS

Pansy Hundley requested to discuss the Splash Pad regarding the re-circulating process.

No other requests were made.

Item VII) ADJOURNMENT

Council adjourned at 7:45pm.

APPROVED

Joseph E. Helmberger, P.E., Mayor

ATTEST

Edie Sims, City Secretary

FARMERSVILLE CITY COUNCIL
MEETING MINUTES
July 10, 2012

The Farmersville City Council met in a regularly called session on June 12, 2012 at 6:00pm in the Council Chambers at City Hall with the following members present: Mayor Joe Helmberger, Michael Carr, Billy Long, Russell Chandler and Jim Foy. Staff members present were City Manager Ben White, Police Sergeant Brian Alford, City Attorney Alan Lathrom, Fire Chief Kim Morris, Finance Director Daphne Hamlin, and City Secretary Edie Sims.

Item I) CALL MEETING TO ORDER, ROLL CALL

Mayor Helmberger called the meeting to order. Edie Sims called the roll and announced a quorum was present. Mayor Helmberger welcomed all guests and visitors.

Mayor Helmberger thanked everyone who attended the "Sparks of Freedom" fireworks display at Southlake Park on July 4th. This event was more than imagined and Mayor Helmberger extended thanks to Fire Chief Kim Morris for putting on such an event and Chief Sullivan for a job well done.

Item II) CONSENT AGENDA

Jim Foy requested Item H – Public Works Report, be pulled for discussion. Russell Chandler motioned to approve Items A, B, C, D, E, F, G, I and J as presented with Michael Carr seconding the motion. A poll of the Council was taken as follows: Michael Carr yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Jim Foy requested Item B – City Financial Reports; Item C – Police Department Report; Item H – Public Works and Customer Service Report; and Item I – Library Report be removed for further discussion.

Item H – Mr. Foy questioned the update of the Texas Capital Fund grant project. City Manager Ben White informed the Council that the first phase of the grant has been completed with sidewalks along McKinney Street, South Johnson Street and South Washington Street directly surrounding the square. The second phase will include additional sidewalks and lighting is being considered for downtown. Mr. White had sample light poles and signage for display. The lightpoles are being proposed through the Texas Capital Fund grant as 11' high to give more clearance for parking areas, walking and utilizing a higher area to hang banners. The lighting will be more uniform and more intensity. A deflector will be added to keep sidewalks and store fronts lit. The old fixtures will be kept for spares as these are the same fixtures used on the Chaparral Trail. Diane Piwko questioned the electrical outlets and the access of utilizing existing electrical outlets. Mr. White assured the Council that existing outlets will be made available and the lightpoles have an access panel to allow easy access and utilization of electrical outlets.

Mr. Foy also asked for a water usage chart that compares last year to this year. Mr. White indicated that all cities are using more water and our usage is up, but close to where we were last year. Mr. Foy requested a year to date comparison with last year. Jim Foy motioned to approve Item H of the Consent Agenda with Billy Long seconding the motion. A poll of the Council was taken as follows: Michael Carr yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Item III) INFORMATIONAL ITEMS

Mayor Helmberger stated that the Parks Board minutes mentions the Parks Board was asked to locate any used water fountains. Mayor Helmberger stated this statement was not made in the meeting; that the Parks Board was asked to attain additional information.

All other Informational Items were presented to the Council. Council did not request further information or clarification regarding Informational Items.

Item IV – A) READING OF ORDINANCES – ONLY READING: CONSIDER, DISCUSS AND ACT UPON ORDINANCE # O-2012-0710-001 REGARDING A BUDGET AMENDMENT TO FISCAL YEAR BUDGET 2011-2012

Daphne Hamlin, Finance Director for the City of Farmersville, came before the Council and reviewed the budget revision as presented by Ordinance # O-2012-0710-001. The revisions include an increase in sales tax revenues from \$262,000 to \$485,179. A decrease in garbage franchise fees by \$5,000 and is incorporated in our billing system. Cable franchise fees were increased from \$10,200 to \$16,238. Revenue Rescue increased from \$18,000 to \$29,500. The City also had an increase of transfers-in from \$1,021,892 to \$1,080,320.

Under personnel, a one-time benefit adjustment has been requested in the form of incentive pay costing \$31,800.

Legal services have decreased from \$98,000 to \$80,000. Building inspections have increased from \$10,000 to \$20,000. Codification expenses have increased from \$7,000 to \$20,000. Police motor fuel has increased from \$20,500 to \$29,664. Public Works contract services have increased from \$10,000 to \$80,000. The contract services were not budgeted last year to accommodate the growth of grass and trees.

Capital Equipment purchases were increased \$6,700 for the Police Department for desks and cameras. The Fire Department was increased \$16,000 to allow for the requirements to meet ISO 3 rating.

The Water Fund revenues increased from \$895,089 to \$1,018,579. The expenses decreased from \$1,217,503 to \$1,154,821.

The Wastewater Fund revenues increased from \$443,165 to \$544,878. The expenses increased from \$543,619 to \$548,814.

The Refuse Fund revenues increased from \$401,216 to \$408,233. The expenses increased from \$401,216 to \$417,229.

The Electric Fund revenues increased from \$810,500 to \$857,018 whereas the expenses decreased from \$815,488 to \$765,908.

The Enterprise Funds, including water, wastewater and electric, were reviewed and a conservative approach was taken, especially for water and wastewater budgeting.

Jim Foy questioned where the increase of the Electric Fund was placed. Daphne Hamlin replied the funds are placed in the reserves of approximately \$91,000. The Council also questioned why the major jump for the codification. Edie Sims answered by informing that increased numbers of ordinances constitutes an increase in price.

Mayor Helmberger was concerned with the decrease in franchise fees for the garbage as a great amount of time and money was spent on these contracts more particularly to offset the costs of streets. Neither of the refuse contracts were contracted with franchise fees, per Ms. Hamlin. Mr. White indicated that the customer is being billed direct from the City to help defer some of the costs that would have been charged to the refuse companies. Per the contract, what the difference in what IESI charges us and the charge we bill to the customers was deemed our revenue which is not as high as anticipated. This is also not a "franchise fee." Mr. White stated the fees did not end up producing as originally anticipated. Ms. Hamlin stated a

separate check is not received from either refuse company specifically for franchise fees. Mr. White indicated the contract called for certain rate charges and if the City did not take over the billing, we would have brought in less. Mr. White stated there is a lot of work to be done on the contract to get us back in line and IESI is a party to this without an issue. Daphne Hamlin stated she has presented the revisions as to what we think will be needed to complete the remainder of Fiscal Year 2011-2012.

Jim Foy motioned to approve Ordinance # O-2012-0710-001 with Russell Chandler seconding the motion. A poll of the Council was taken as follows: Michael Carr yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Item IV – B) ONLY READING – CONSIDER ALL MATTERS INCIDENT AND RELATED TO THE EXECUTION AND DELIVERY OF “CITY OF FARMERSVILLE, TEXAS, PUBLIC PROPERTY FINANCE CONTRACTUAL OBLIGATIONS, SERIES 2012,” INCLUDING THE RECEIPT OF BIDS THEREFORE AND THE ADOPTION OF AN ORDINANCE APPROVING AND AUTHORIZING THE EXECUTION AND DELIVERY OF SUCH CONTRACTUAL OBLIGATIONS TO PURCHASE A FIRE TRUCK

City Manager Ben White came before the Council and informed them of the bond/loan used to purchase a new fire truck. This bond will cost \$17,000 for all legal fees, closing costs, etc. By combining the bonds, we are utilizing cost savings for legal fees and closing costs. Mr. Foy questioned where the payments will be made from with Daphne Hamlin explaining the payments will be from the General Fund in Debt Service. The bond is to be sold on July 24th. Billy Long motioned to approve Ordinance # O-2012-0710-002 contingent on the information being completed. Michael Carr seconded the motion. A poll of the Council was taken as follows: Michael Carr yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Item IV – C) ONLY READING – CONSIDER ALL MATTERS INCIDENT AND RELATED TO THE ISSUANCE AND SALE OF “CITY OF FARMERSVILLE, TEXAS, GENERAL OBLIGATION BONDS, SERIES 2012,” INCLUDING THE RECEIPT OF BIDS THEREFORE AND THE ADOPTION OF AN ORDINANCE AUTHORIZING THE ISSUANCE OF SUCH BONDS TO PERFORM PUBLIC STREETS, SEWER AND WATER PROJECTS

City Manager Ben White stated the Ordinance presented is for the issuance of bonds for the streets water and sewer projects as presented in the Bond Election. The sale of this bond supports those projects including the Auto Meter Reading System. Jim Foy questioned how the bond will affect the tax rate with Ms. Hamlin responding \$0.06 and this amount has been included in the budget as presented to the Council. Jim Foy motioned to approve Ordinance # O-2012-0710-003 with Russell Chandler seconding the motion. A poll of the Council was taken as follows: Michael Carr yes, Billy Long yes, Russell Chandler no and Jim Foy yes. Motion passed with full Council approval.

Item IV – D) FIRST READING – CONSIDER, DISCUSS AND ACT UPON ORDINANCE # O-2012-0724-001 REGARDING UNREASONABLY LOUD OR DISTURBING NOISE IN THE CITY

Mayor Helmberger asked Police Sergeant Brian Alford to come before the Council to represent the Police Department on this topic. Currently, Mr. Alford stated, the City's only ordinance regarding noise is from a vehicle. The City does not have any ordinances regarding any other types of loud noises, including those coming from a structure. Billy Long questioned how the complaints will be dealt with. Mr. Alford stated the officers will respond to complaints and will advise with a warning on the first call of a noise disturbance. If the officer(s) return to the same complaint, a citation will be issued. Alan Lathrom, City Attorney, stated the ordinance

presented covers more than the State Law. Mr. Foy stated concern that the time proposed for the noise disturbance per se being at 9:00 p.m. could be an issue as during the summer time it is still light at 9:00 p.m. Jim Foy, Russell Chandler and Billy Long all agreed that 10:00 p.m. was a better time. Jim Foy questioned if engine braking should be added to the ordinance, with City Attorney Alan Lathrom stating it can be added by addressing this topic more specifically. Jim Foy motioned to approve Ordinance # O-2012-0724-001 with adding the additional change of "engine braking" and changing the times from 9:00 p.m. to 10:00 p.m. Russell Chandler seconded the motion. A poll of the Council was taken as follows: Michael Carr yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Item V – A) CONSIDER, DISCUSS AND ACT UPON RESOLUTION # R-2012-0710-001 REGARDING THE POLICY FOR COMMEMORATING SERVICE TO THE CITY

City Manager Ben White came before the Council and stated the policy for commemorating service is in the best interest of the City as members of the Council leave service. The policy would allow a plant to be installed on City property. Should the Council decide to nominate a City employee, the same commemoration could be applied. This is a good way to recognize our volunteers and people that have served our City and citizens that are in good standing, meaning if Council members complete their term. The policy would be automatic. Mayor Helmberger requested the caption of the Resolution to include City employees. Jim Foy motioned to approve Resolution # R-2012-0710-001 with Billy Long seconding the motion. A poll of the Council was taken as follows: Michael Carr yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Item V – B) CONSIDER, DISCUSS AND ACT UPON RESOLUTION # R-2012-0710-002 REGARDING AN APPLICATION FOR GRANT FUNDS THROUGH THE COLLIN COUNTY OPEN SPACE PROGRAM

City Manager Ben White stated he is going aggressively toward grant funds and with the Open Space Program, the City is requesting \$300,000 total with matching funds of \$150,000 to complete the Chaparral Trail project. The plan is to have engineering and begin construction within 1 year and to have all construction completed within the next year. Mr. White stated he will be requesting \$50,000 from the 4B Community Development Corporation and the City will have to support the remainder of the matching funds. With the existing grant through Texas Parks and Wildlife, the trail can be widened to the J.W. Spain Complex as well. Billy Long motioned to approve Resolution # R-2012-0710-002 with Russell Chandler seconding the motion. A poll of the Council was taken as follows: Michael Carr yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Item V – C) DISCUSS UPON NAMING THE ALLEY BEHIND THE ONION SHED "ONION ALLEY"

Jim Foy suggested we play off our history since we were the onion capital of North Texas and Texas for years. Utilizing the Onion Shed as the key component will be nice to give a name and designation. There is no legal significance to having the alley named, but it will be a good way to recognize the area as it is heavily utilized and give a designation. Mr. Foy suggested beginning the name at College Street and going southerly to the Onion Shed then connect to South Main Street. This is a proposition only and Mr. Foy asked for a consensus of the Council, which was positive. This will be brought to the next meeting with an Ordinance for review.

Item V – D) CONSIDER, DISCUSS AND ACT UPON PLACING DEBBIE THOMAS AS AN ADDITIONAL SIGNATORY ON THE POLICE SEIZURE ACCOUNT

Per Sergeant Brian Alford, Chief Sullivan is the only signatory on the Police Seizure Account. Debbie Thomas will be an additional signatory. This request was made by Chief Sullivan to the Council. Jim Foy motioned to approve adding Debbie Thomas on the Police Seizure Account with Michael Carr seconding the motion. A poll of the Council was taken as follows: Michael Carr yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Item V – E) CONSIDER, DISCUSS AND ACT UPON AN INTERLOCAL AGREEMENT WITH COLLIN COUNTY FOR DISPATCH SERVICES

Mayor Helmberger opened the topic regarding the Interlocal Agreement for dispatch services by stating that an increase of \$2,500 was noticed from last years' cost. City Manager Ben White indicated this is standard procedure and an annual event. Billy Long motioned to approve the Agreement for dispatch services with Michael Carr seconding the motion. A poll of the Council was taken as follows: Michael Carr yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Item V – F) CONSIDER, DISCUSS AND ACT UPON A REPLACEMENT ON THE PLANNING AND ZONING COMMISSION

The Council was provided one confirmed nominee who is willing to serve on the Planning and Zoning Commission, Bryce Thompson. Mark Vincent stated he would serve if no one else was found to fill the position. Billy Long motioned to appoint Bryce Thompson as the replacement on the Planning and Zoning Commission with Russell Chandler seconding the motion. A poll of the Council was taken as follows: Michael Carr yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Item VI) BUDGET WORKSHOP – DISCUSS FISCAL YEAR BUDGET 2012-2013

City Manager Ben White stated no real changes have been made to the budget since last presented. Some items have been identified and are being resolved, such as the additional Sergeant in the Police Department's budget. It was originally thought during the budget process that only one Sergeant's position was necessary.

Medical insurance went up exponentially, a total of \$20,923.20. The City will be responsible to cover the costs of the 16% rate increase proposed for 2012-2013 budget year. The contribution rate is not meeting the demand.

Animal Control was increased \$2,000 and was not budgeted at the last meeting. This increase will be for equipment to assist with the Animal Control Officer's duties.

Daphne Hamlin, Finance Director, reviewed a compensation chart and indicated a reduction of the retirement, \$30,664.90, which is accredited to Texas Municipal Retirement System for making very wise investments.

City Manager Ben White explained to the Council that the employees have dedicated themselves to their City and their jobs without a raise. Mr. White stated he would like to see the flex insurance rate return to its original \$1,800 per employee and have an incentive pay tied in with performance reviews. By doing, so the next incentive pay would come back in 2 years and not have one next year.

Daphne Hamlin explained that all budgetary items have now been presented to the Council. A shortfall of \$20,000 exists if the Council chooses not to utilize the 3% increase in taxes above the effective tax rate. Mayor Helmberger stated that if the Council decided to keep the budget as is, the additional \$20,000 could potentially come from Reserves to balance the

budget. The Interest & Sinking (I&S) side will have an increase of \$0.06, regardless of the Maintenance & Operations (M&O). Ms. Hamlin explained that 3% above the effective tax rate will raise \$20,000. With the additional \$20,000 presented that was not covered in the original presentation, the Council would need to consider removing \$40,000 from Reserves to balance the budget. The current Ad Valorem taxes are \$0.64, with the effective tax rate plus 3%, the taxes will be \$0.67. Mayor Helmberger also stated the citizens of Farmersville will also see a rate increase due to North Texas Municipal Water District and the water and sewer rate increases that are to follow in October, then another increase in April. According to the plans laid out by the Water and Sewer Rate Study, the City is on target. There will be one more increase after the one in April.

Ms. Hamlin informed the Council that all numbers regarding the Ad Valorem taxes are still estimates. The certified numbers should be submitted to us next week.

Jim Foy stated that the railroad mowing is not shown as an income. Mr. White stated he will approach the Railroad to have this agreement brought back. This could be another source of income to offset the overage. Also, \$15,000 was originally budgeted for abatement of Code Enforcement problems. Jim Foy also questioned the computer maintenance that spans all departments. Mr. White indicated that the costs are for hardware and other software needs, including licensing. Mayor Helmberger stated that the Council is taking an active role in spending where the funds need to be spent.

Ms. Hamlin pointed out that the Equipment Replacement Fund has been greatly reduced from last year. The Debt Service interest is estimated and will be adjusted accordingly.

Mr. Foy pointed out that \$45,000 in street construction is not enough to do any pothole work. This is a pittance from last year's budget. Mr. White stated that the bond will be taking care of specific streets; however he will re-evaluate some of the projects to see if other areas can be addressed. Mr. White did indicate that the Public Works Department has their hands terribly full with working on the designated bond streets. Mr. White also suggested that the County could be included by using their equipment and staff to do overlay jobs. Mr. White stated he will put together a couple of plans and return to see how far \$100,000 would go by reconfiguring the bond projects.

Mr. Foy stated several years ago College Street was plowed up and resurfaced. This surfacing has lasted for several years and the cost was more efficient to our budget.

Mayor Helmberger stated that the Civic Center expenses does not include electric and water. Also the new rate structure has shown a drop of users of the Civic Center facility. Mr. White stated he would like to take another look at the fees and bring back to the Council at a later time to see if those fees need to be changed again.

Mr. White made known that the accounting of time has been made more accurately; therefore specifically the Public Works Department has been adjusted to show reality. It has been found that more time has been spent on Property and Building Maintenance. Mr. Foy questioned the electric fund surcharge; however Mr. White indicated we are waiting for results from McCord Electrical Engineering so that a conservative approach can be budgeted.

Mayor Helmberger stated the streets have more issues that are funds available. This was a very aggressive bond that was passed; however we still have limited personnel. We must be realistic to the personnel available and the funds. Mr. White stated he might suggest the Council consider purchasing the equipment ourselves to do crack and seal which can also be utilized on the Chaparral Trail to keep the Trail kept and free of danger to cyclists.

Jim Foy requested the Mayor and Council budget be increased from \$500 for travel to allow the Council to attend the TML Conference. This year it will be in Grapevine.

Item VII) REQUEST FOR CONSIDERATION OF PLACING ITEMS ON FUTURE AGENDAS

No items were requested for future agendas.

Item VIII) ADJOURNMENT

Council adjourned at 7:42pm.

APPROVED

Joseph E. Helmberger, P.E., Mayor

ATTEST

Edie Sims, City Secretary

FARMERSVILLE CITY COUNCIL
MEETING MINUTES
July 24, 2012

The Farmersville City Council met in a regularly called session on June 12, 2012 at 6:00pm in the Council Chambers at City Hall with the following members present: Mayor Joe Helmberger, Pansy Hundley, Michael Carr, Billy Long and Jim Foy. Russell Chandler was absent. Staff members present were City Manager Ben White, Police Sergeant Brian Alford, First Assistant Fire Chief Kevin Lisman, Finance Director Daphne Hamlin, and City Secretary Edie Sims.

Item I) CALL MEETING TO ORDER, ROLL CALL

Mayor Helmberger called the meeting to order. Edie Sims called the roll and announced a quorum was present. Mayor Helmberger welcomed all guests and visitors. Pastor Mike Phillips with Step of Faith Worship Center offered the invocation.

Mayor Helmberger expressed congratulations to Fire Chief Kim Morris for serving 15 years as a Volunteer Fireman for the Farmersville Fire Department.

Item II – A) PUBLIC HEARING – THE CITY OF FARMERSVILLE WILL HOLD A PUBLIC HEARING REGARDING THE TEXAS DEPARTMENT OF AGRICULTURE'S CDBG PROGRAM. CITIZENS ARE ENCOURAGED TO DISCUSS THE CITIZEN PARTICIPATION PLAN, LOCAL HOUSING AND COMMUNITY DEVELOPMENT NEEDS, AVAILABLE FUNDING, ELIGIBLE ACTIVITIES, PAST USE OF FUNDS, AND DEVELOPMENT OF CDBG APPLICATIONS

Mayor Helmberger opened the Public Hearing at 6:04pm and asked for those for the CDBG grant application. With no one coming forth, Mayor Helmberger then asked for those against the CDBG grant application. No one came forth with Mayor Helmberger closing the Public Hearing at 6:05pm.

Pansy Hundley asked if this grant was regarding housing, with the reply being used for only sewer projects. The funding will be for \$275,000 with \$41,250 matching cash funds.

Item III – A) READING OF ORDINANCES – SECOND READING – CONSIDER, DISCUSS AND ACT UPON ORDINANCE # O-2012-0724-001 REGARDING UNREASONABLY LOUD OR DISTURBING NOISE IN THE CITY

Mayor Helmberger announced that the Council approved the first reading of the noise ordinance at the last meeting with changes to the time and include engine braking. Those changes have been made to the ordinance presented at second reading. Pansy Hundley expressed concern of noise disturbance issues that occur prior to the designated time of 10:00pm. Ms. Hundley was informed that all noise disturbances are based on complaints and will still be addressed by the Police Department.

Jim Foy motioned to approve Ordinance # O-2012-0724-001 on second reading with Billy Long seconding the motion. A poll of the Council was taken as follows: Pansy Hundley, Michael Carr yes, Billy Long yes and Jim Foy yes. Motion passed with full Council approval.

Item III – B) READING OF ORDINANCES – FIRST READING – CONSIDER, DISCUSS AND ACT UPON ORDINANCE # O-2012-0814-001 NAMING THE ALLEY BEHIND THE EAST SIDE OF THE SQUARE BETWEEN COLLEGE STREET AND SOUTH MAIN AS "ONION ALLEY"

Mayor Helmberger presented the first reading of Ordinance # O-2012-0814-001 to name the alley behind the east side of the square between College and South Main as "Onion Alley." Jim Foy stated the ordinance looks great and his thoughts were to take advantage of and

emphasize our history. Jim Foy motioned to approve the ordinance on first reading with Michael Carr seconding the motion. A poll of the Council was taken as follows: Pansy Hundley, Michael Carr yes, Billy Long yes and Jim Foy yes. Motion passed with full Council approval.

Item III – C) ONLY READING – CONSIDER ALL MATTERS INCIDENT AND RELATED TO THE EXECUTION AND DELIVERY OF “CITY OF FARMERSVILLE, TEXAS, PUBLIC PROPERTY FINANCE CONTRACTUAL OBLIGATIONS, SERIES 2012,” INCLUDING THE RECEIPT OF BIDS THEREFORE AND THE ADOPTION OF AN ORDINANCE APPROVING AND AUTHORIZING THE EXECUTION AND DELIVERY OF SUCH CONTRACTUAL OBLIGATIONS TO PURCHASE A FIRE TRUCK

Item III – D) ONLY READING – CONSIDER ALL MATTERS INCIDENT AND RELATED TO THE ISSUANCE AND SALE OF “CITY OF FARMERSVILLE, TEXAS, GENERAL OBLIGATION BONDS, SERIES 2012,” INCLUDING THE RECEIPT OF BIDS THEREFORE AND THE ADOPTION OF AN ORDINANCE AUTHORIZING THE ISSUANCE OF SUCH BONDS TO PERFORM PUBLIC STREETS, SEWER AND WATER PROJECTS

Items III – C and III – D will be combined. Nick Bulaich, Senior Vice President of FirstSouthwest who represents the City of Farmersville regarding the bonds, came before the Council with congratulations on receiving such a low interest rate for the bidding of the fire truck and streets, sewer and water projects bond. This morning at 11:00am, bids were received for \$265,000 for the fire truck and \$1.5 million for the General Obligation bond. Due to an “A” bond rating, our bonds were given a stable outlook and plan of issuing the debt. Some things that were evaluated for the bids were our consistent property tax levels and the General Fund amounts were rating positive. Morgan Keegan & Co., Inc. won the bidding for the fire truck bid with a true interest rate of 1.839224%. Morgan Keegan & Co., Inc. also won the bidding for the General Obligation bond at 2.423230% interest. The GO bond will be a 20 year obligation and the fire truck will be a shorter term of 8 years. With the rates presented, the City will be able to lower the tax rate to the citizens 1% lower than anticipated.

With our overall history, we received the lowest interest of all the bonds in the past 4 bond cycles. Jim Foy asked about the fees associated with selling the bonds. Mr. Bulaich stated the fees include financial fees, Bond Council fee, Attorney General review fee, rating fee, and a paying agent fee. The final numbers will not be available until the closing date which is scheduled for August 23rd, but the estimated cost for the GO Bond is \$38,000 and the estimated cost for the fire truck is \$17,500. Mayor Helmberger stated these fees could be paid from the General Revenue so that the bond amounts remain the same.

Billy Long motioned to approve the ordinance regarding the bond for the fire truck as presented with Jim Foy seconding the motion. A poll of the Council was taken as follows: Pansy Hundley, Michael Carr yes, Billy Long yes and Jim Foy yes. Motion passed with full Council approval.

Jim Foy motioned to approve the ordinance regarding the bond for the General Obligation Bond as presented with Billy Long seconding the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Michael Carr yes, Billy Long yes and Jim Foy yes. Motion passed with full Council approval.

Item IV – A) CONSIDER, DISCUSS AND ACT UPON A RESOLUTION TO APPLY FOR 2013-2014 RURAL COMMUNITY DEVELOPMENT BLOCK GRANT ASSISTANCE UNDER THE COMMUNITY DEVELOPMENT FUND

Cloy Richards with Grantworks came before the Council to answer any questions regarding the grant application through Community Development Block Grant. Over the past several years, the City has had over 10.9 million dollars in projects that Grantworks has participated with the City. The funds for the matching fund will not be required for another 2 years; however the application is due October 26, 2012. Billy Long motioned to approve Resolution # R-2012-0724-001 with Michael Carr seconding the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Michael Carr yes, Billy Long yes and Jim Foy yes. Motion passed with full Council approval.

Item IV – B) CONSIDER, DISCUSS AND ACT UPON BIDS FOR THE CONSTRUCTION OF THE CHAPARRAL TRAIL AND AUTHORIZING THE CITY MANAGER TO NEGOTIATE A CONTRACT WITH BIDDER

Eddy Daniel, City Engineer, spoke to the Council regarding the Chaparral Trail grant. The grant project was shortened from the original scope for bidding purposes. There is no problem in shortening the scope yet again. There are two opportunities for grant funding that the City will pursue to finish out the Trail. One is thru the Collin County Open Space Grant and the other is thru Texas Parks and Wildlife. The bid presented will be dropped back again to meet the funds available. The next grant will pick up where this portion stopped and continue. Mr. Daniel indicated that all signs, bollards and labor is included in the bid packet. Mayor Helmberger stated that once you leave town, there are no markers. Mr. Daniel stated it is imperative to have markers in town as well to indicate the street crossings. The bid is also including a nice trail head sign. There will be some transitioning done to the bridges, but not bridge replacement. Decomposed granite will be the chosen material to complete the trail which includes a stabilizer. There will not be edging and the cost will also include the clearing needed.

The only company that bid the project has been investigated and was found in good standing. This company does more trail work in Texas than many others. The trail will be suitable for bicycles and running but no vehicle traffic. City Manager Ben White indicated that we will have three types of hard surfaces; asphalt, concrete and decomposed granite. Eddy Daniel encouraged the Council that if the decomposed granite does not work as expected it will be a great base to come back and relay asphalt or concrete. Asphalt is the least productive and concrete has had challenges as well.

Eddy Daniel recommended awarding the bid to Cole Construction and reducing the scope to the available funds. Pansy Hundley motioned to approve Mr. Daniel's recommendation with Jim Foy seconding the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Michael Carr yes, Billy Long yes and Jim Foy yes. Motion passed with full Council approval.

Council took a recess at 6:42pm.

Council reconvened from recess at 6:55pm.

Item IV – C) CONSIDER, DISCUSS AND ACT UPON A RESOLUTION DESIGNATING THE AUTHORIZED REPRESENTATIVES FOR TEXPOOL RELATIVE TO THE FARMERSVILLE ECONOMIC DEVELOPMENT CORPORATION (4A)

With having a new Board President in place for the 4A Economic Development Corporation, the Council was requested to act upon this Resolution as a matter of

housekeeping. Billy Long motioned to approve the Resolution to designate Robbie Tedford as the EDC representative on the TexPool account with Michael Carr seconding the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Michael Carr yes, Billy Long yes and Jim Foy yes. Motion passed with full Council approval.

Item IV – D) CONSIDER, DISCUSS AND ACT UPON A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A HEALTH INSURANCE CONTRACT WITH TEXAS MUNICIPAL LEAGUE INTERGOVERNMENTAL EMPLOYEE BENEFITS POOL

City Manager Ben White presented to the Council that he has reviewed health insurance plans for employees. The Consumer Centered Pool Plans (CCPP) will allow the employees to have more responsibility over their health care, and presents a much better choice for the employees and the City. Rather than continuing with the same healthcare plan that is based on the City's group, the CCPP are centered plans as a whole throughout the State of Texas whereas the risk is much lower and spread out with a larger population within the State. The smaller population group such as ours has been causes our costs to increase and impacts the City's rates. As known by the increase in our healthcare, we have seen this very expense occur. By going with CCPP programs, we will stabilize the risk. Mr. White encourages the employees to have options. The City has set aside \$1800 per employee for flex insurance and returning it to the original amount from 2 years ago. The options are up to the employees to decide the lower versus high deductible according to the healthcare needs of the employees and/or family members. The City pays for the employee's insurance; however the employees must pay full amount for dependents. Mr. White expounded on the Health Reimbursement Accounts (HRA) versus Health Savings Accounts (HSA).

Mr. White is devising a spreadsheet to help the employees with their decisions by showing the amounts taken from their payroll to cover dependent costs and allowing the choice by the employee which will stabilize the cost of the City's health care plan. Billy Long questioned what other cities have chosen. Mr. White also indicated that Texas Municipal League has gone with this type of healthcare themselves, which is very encouraging the fact that they not only sell the product but use it as well. Jim Foy questioned if the coverage is the same, and the answer was yes. None of the actual insurance coverage will be changed, only the costs of deductibles and how much the employee pays on the front end versus the back end of insurance coverage.

Mr. White also indicated the HSA and HRA plans will help the City plan this particular budget item more effectively in years to come. The City is looking at tier plans for in the future, but for now it will be only employee and family. Jim Foy stated this was a good option. Dependent on the healthcare plans funneled down from Congress, the HSA plans could go away, but this is a good option for now. And also due to the changes in healthcare from the Federal Government, the time frame to have the final decisions to TML has moved from September to August 13th. Mr. White stated he is planning to have another meeting with the employees on August 9th. Billy Long expressed concern that all the pros and cons should be presented to the employees before having the choices made; otherwise poor choices will be the lot of the employee for a year with no recourse. Mr. White also stated that TML is working great with the employees and will give one on one instruction to help with this process.

Billy Long motioned to approve Resolution # R-2012-0724-002 to authorize the City Manager to execute a contract with TML IEBP for health insurance with Michael Carr seconding the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Michael Carr yes, Billy Long yes and Jim Foy yes. Motion passed with full Council approval.

Item IV – E) CONSIDER, DISCUSS AND ACT TO CREATE A NEW TEXSTAR ACCOUNT FOR THE 2012 GO BOND

Finance Director Daphne Hamlin presented to the Council a need to have a new TexStar Account which will accommodate the funds for the 2012 General Obligation Bond. She and Mr. White have also looked at investing the funds in Certificates of Deposits. Jim Foy offered that CD's can get fixed interest rates since the dates are known when withdrawals will occur. Ms. Hamlin stated she and Mr. White are working together to have the City's money work hard for us. By doing so, both Ms. Hamlin and Mr. White are attending a Finance Course by Bob Freeman which will take care of one of our audit requirements and which also involves rules of investing. Jim Foy motioned to approve the Resolution to create a new TexStar account with Billy Long seconding the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Michael Carr yes, Billy Long yes and Jim Foy yes. Motion passed with full Council approval.

Item IV – F) CONSIDER, DISCUSS AND ACT UPON APPLICABLE RENEWAL AGREEMENTS AND ASSOCIATED INFORMATION REGARDING BROADBAND AND COMMUNICATION SERVICES

City Manager Ben White came before the Council stating he has been looking at the various contracts regarding broadband and communications with the City of Farmersville. After conferring with our City Attorney, it was agreed that another attorney, James Wilson, who has experience with these companies and this type of work, would work with the contracts. Mr. White expressed concerns regarding the LAN line contract with AT&T as well. Mayor Helmberger stated he is hoping the contract renewals will increase our revenues. Mr. White indicated that there will be consideration of fees per devices on our water towers based on an audit. Council concurred to move forward with the agreement reviews.

Item IV – G) CONSIDER, DISCUSS AND ACT UPON AN AGREEMENT BETWEEN THE CITY OF WYLIE AND THE CITY OF FARMERSVILLE FOR AIR BOTTLE RECHARGING FOR THE FARMERSVILLE FIRE DEPARTMENT

Mayor Helmberger stated he reviewed the contract and had concerns regarding the payment. The contract states that Farmersville will pay a "reasonable" amount, but reasonable is not defined. Kevin Lisman, First Assistant Fire Chief, indicated that this statement was included due to the potential of a natural disaster whereby FEMA could be charged for services rendered. The City of Farmersville will not be charged for this service. The reason for this agreement is due to ISO requiring the Cascade System to be certified and tested annually. Jim Foy motioned to approve the agreement as presented with Michael Carr seconding the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Michael Carr yes, Billy Long yes and Jim Foy yes. Motion passed with full Council approval.

Item IV – H) COMPREHENSIVE PLAN UPDATE

Eddy Daniel, City Engineer, subcontracted Kimley Horn Engineering to assist with the Comprehensive Plan. Janet Tharp, Planner for Kimley Horn, came before the Council and gave information regarding a Community Workshop planned for August 7, 2012. Once more data has been attained, the information will be compiled and presented to the City Council at an August Council meeting. The focus of the Community Meeting is to check if the leader's ideas are consistent with the general public. Mayor Helmberger stated he would like to see the City establish mutual boundaries with other cities. City Manager Ben White stated he would like the

school district to be more involved. Eddy Daniel encouraged all that many opportunities will be given for all to express their concerns and thoughts.

Billy Long left the meeting at 7:30pm. A quorum was still present to continue the meeting.

Item V – A) BUDGET WORKSHOP – CONSIDER, DISCUSS AND ACT UPON FISCAL YEAR BUDGET 2012-2013

Daphne Hamlin, Finance Director, came before the Council and presented the ad valorem tax rate calculations. The amount proposed is due to impending water and sewer increases. To keep the level of funding in the Maintenance and Operations (M&O), the rate was dropped 4¢, where the Interest and Sinking (I&S) went up 6¢, but we are expecting that number to drop 1¢.

Mayor Helmberger was pleased and stated he wanted to keep the tax rate at the same level as last year with no increase, not even utilizing the allowable 3% increase. If any differences occur, Mayor Helmberger stated the funds will be taken from the surplus and not affect the citizens. Pansy Hundley stated she is not for a tax increase at all. Jim Foy stated good point that even with the bond, to hold the tax rate less than 1% will please the citizens. For the immediate debt requirement, an increase in taxable values will have an impact to raise the values of properties. Some development has been seen along Highway 380, but it is unclear when more development will occur. City Manager Ben White stated improving the streets will help the growth. Consensus of the Council was to move forward as is with no tax rate increase.

Mayor Helmberger recalled a request by Councilman Foy regarding the cost of street repairs and using different methods which could be funded through reserve funds. City Manager Ben White stated he is working on a comparison and will present it in the future.

Jim Foy spoke of the tax error found this year from the State, which brought the question and response that \$175,000 was only the city's share. Mr. White indicated that the budget was very conservative regarding the sales tax income; however the City is not expecting to see an additional \$175,000 in next year's budget. Mr. White spoke with the company directly that was impacted by the oversight of sales tax reporting who stated the sales are not expecting to be as high next year. All sales tax projections were based on real figures from last year's earnings. Mr. White indicated he is taking a conservative approach on all funding accounts to place the City in a good position that we can count on.

Jim Foy had previously requested increasing the City Council budget to allow for more training. Daphne Hamlin stated she will increase \$5,000 and also budgeted \$10,000 for the Parks Department. Parks expenditures are presently in the Building and Property Maintenance, but changes will be made with our auditor to set up line items as needed. The 4B Community Development Corporation is also setting aside funds to assist the Parks Board with projects.

Mayor Helmberger agreed with Daphne Hamlin that being conservative will provide the correct figures and a budget amendment can be accomplished to finish out the year's finances. Both 4A and 4B have budgeted very conservatively as well regarding sales tax income. Mayor Helmberger expressed his displeasure in approving a budget with no way to attain a balanced budget by the end of the year.

Mayor Helmberger asked the Council if they prefer to approve the budget line item by line item or by department and allow the department heads to do their jobs. Mr. White stated the Council will be given the detail of expenditures every month. Consensus was to budget approval by department.

Item V – B) DISCUSS AND CONSIDER PROPOSED TAX RATE, SET TWO PUBLIC HEARING DATES FOR THE TAX RATE, AND DIRECT STAFF IN THE PREPARATION OF AN ORDINANCE FOR THE ESTABLISHMENT OF THE SELECTED RATE

City Manager Ben White indicated that the planning calendar is on target. Council concurred to set the two public hearing dates for the tax rate on August 14, 2012 and August 28, 2012 and have the ordinances prepared to establish the selected tax rate.

Item VIII) ADJOURNMENT

Council adjourned at 8:08pm.

APPROVED

Joseph E. Helmberger, P.E., Mayor

ATTEST

Edie Sims, City Secretary



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: August 14, 2012
SUBJECT: CONSENT AGENDA - City Financial Reports

(II - B)

**City of Farmersville
Investment and Budget Report**

June 2012

Prepared by: Daphne Hamlin

MONTHLY BUDGET REPORT

June 2012 (9/12 MONTHS OR 75% OF FISCAL YEAR)

GENERAL FUND

CURRENT FISCAL YEAR						
	CURRENT BUDGET	CURRENT MONTH	Y-T-D	ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE
REVENUE						% OF BUDGET
PROPERTY TAX	728,766	12,779		709,598	-	19,168
SALES TAX	485,779	29,635		395,606	-	90,173
FRANCHISE FEES	68,575	642		65,157	-	3,418
LICENSES/ PERMITS	34,800	1,641		26,391	-	8,409
MUNICIPAL CT FINES	85,000	4,641		78,905	-	6,095
4B SUPPORT/ REIMB	45,000	2,819		26,763	-	18,237
FIRE RUN PAYMENTS	119,000	60		99,900	-	19,100
LEASES/ RENTALS	45,968	3,214		29,566	-	16,402
MISCELLANEOUS INCOME	118,211	6,735		99,452	-	18,759
INTEREST	1,000	139		801	-	199
TRANSFERS IN	1,164,145	87,182		784,650	-	379,495
TOTAL REVENUE	2,896,244	149,487		2,316,789	-	579,455
						79.99%
EXPENDITURES (BY DEPARTMENT)						
CITY COUNCIL	7,847	624		7,157	-	690
ADMINISTRATION	561,327	25,916		411,578	86	149,663
MUNICIPAL COURT	101,045	7,324		78,490	-	22,555
LIBRARY/ CIVIC CENTER	131,862	9,810		87,954	1,156	42,752
POLICE	863,966	53,302		680,909	172	182,885
FIRE	245,778	16,606		158,697	-	87,081
PUBLIC WORKS	743,389	86,926		470,088	525	272,776
DEBT SERVICE (LEASES)	68,393	-		68,393	-	-
TRANSFERS OUT	109,750	-		109,750	-	-
TOTAL EXPENDITURES	2,833,357	200,508		2,073,016	1,939	758,402
						73.16%
NET REVENUES OVER (UNDER)						
EXPENDITURES	62,887	(51,021)		243,773		(178,947)

June 2012 (9/12 MONTHS OR 76% OF FISCAL YEAR)

INTEREST & SINKING FUND

CURRENT FISCAL YEAR					
	CURRENT BUDGET	CURRENT MONTH	Y-T-D	BUDGET BALANCE	% OF BUDGET
REVENUE					
PROPERTY TAX	238,597	4,039	222,344	16,253	93.19%
INTEREST	500	44	337	163	67.40%
TRANSFERS IN				-	0.00%
TOTAL REVENUE	239,097	4,083	222,681	16,416	93.13%
EXPENDITURES (BY DEPARTMENT)					
DEBT SERVICE PRINCIPAL	123,340	-	123,340	-	100.00%
DEBT SERVICE INTEREST	104,515	-	53,731	50,784	51.41%
PAYING AGENT FEES	1,000			1,000	0.00%
TOTAL EXPENDITURES	228,855	-	177,071	51,784	77.37%
NET REVENUES OVER (UNDER)					
EXPENDITURES	10,242	4,083	45,610		

MONTHLY BUDGET REPORT

June 2012 (9/12 MONTHS OR 75% OF FISCAL YEAR)

REFUSE UTILITY FUND

		CURRENT FISCAL YEAR				
	CURRENT BUDGET	CURRENT MONTH	Y-T-D	ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE
REVENUE						% OF BUDGET
RESIDENTIAL COLLECTION	225,466	20,002		170,320		55,146
COMMERCIAL COLLECTION	170,290	15,694		129,222		41,068
BRUSH COLLECTION	1,000	-		500		500
PENALTIES	6,396	552		4,857		1,539
RECYCLING	4,956	396		3,660		1,296
INTEREST	125	9		53		72
TOTAL REVENUE	408,233	36,653		308,612	-	99,621
						75.60%
EXPENSES						
PERSONNEL	-	-		52		(52)
PROFESSIONAL SERVICES	12,600			12,600		-
MAINTENANCE						-
OPERATING EXPENSES	326,678	27,098		242,090		84,588
ADMIN SUPPORT	4,055	338		3,041		1,014
SUPPLIES		-		170		(170)
MISCELLANEOUS	170			(69)		239
CAPITAL OUTLAY						-
TRANSFERS OUT	86,395	7,199		64,795		21,600
TOTAL EXPENDITURES	429,898	34,635		322,679	-	107,219
						75.06%
NET REVENUES OVER (UNDER)	(21,665)	2,018		(14,067)		(7,598)
EXPENSES						

MONTHLY BUDGET REPORT

June (9/12 MONTHS OR 75% OF FISCAL YEAR)

WATER & WASTEWATER UTILITY FUND

		CURRENT FISCAL YEAR				
		CURRENT BUDGET	CURRENT MONTH	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE
REVENUE						% OF BUDGET
WATER REVENUES						
CC CONV FEE	626			626		-
IMPACT FEES						100.00%
WATER SALES	994,494		83,822	726,137		268,357
CONNECTION FEE	3,578		330	3,208		370
PENALTIES & RECONNECT FEES	17,215		1,073	14,214		3,001
TAP FEES						
TRANSFERS IN						
OTHER INCOME	1,666			1,666		
	1,017,579		85,225	745,851		271,728
						73.30%
SEWER REVENUES						
SEWER	533,781		45,329	369,711		164,070
TAP FEES						
PENALTIES	11,097		1,006	8,397		2,700
IMPACT FEES	544,878		46,335	378,108		166,770
						69.39%
INTEREST EARNED						
	2,200		133	901		
						0.00%
						40.95%
						0.00%
TOTAL ALL REVENUES	1,564,657		131,693	1,124,860		439,797
						71.89%
WATER EXPENSES						
ADMINISTRATION EXPENSES						
PERSONNEL	157,854		9,274	121,308		36,546
PROFESSIONAL SERVICES	16,000		2,205	7,793		8,207
MAINTENANCE	1,100		-	1,099		1
CONTRACTS & PROF	11		-	10		1
SUPPLIES	750		-	192		558
MISCELLANEOUS	750		101	588		162
PERSONNEL	152,018		10,995	115,512		36,506
PROFESSIONAL SERVICES	33,047		(33,169)	25,585		7,462
MAINTENANCE	12,900		500	9,168		3,732
UTILITIES	27,700		(65,538)	21,257		6,443
SUPPLIES	420,714		174,123	313,421		107,293
						74.50%

OPERATING EXP	71,588	5,547	38,144	33,444	53.28%
MISCELLANEOUS	3,523		3,134	389	88.96%
CAPITAL OUTLAY	-			-	0.00%
EQUIPMENT TRANSFER	39,200	-	39,200	-	100.00%
TRANSFERS OUT	220,446	18,370	223,762	(3,316)	101.50%
TOTAL WATER EXPENSES	1,157,601	122,408	920,173	237,428	79.49%
WASTEWATER EXPENSES					
PERSONNEL	91,749	4,768	63,148	-	
PROFESSIONAL SERVICES	15,000	-	10,276	28,601	68.83%
MISCELLANEOUS	12,005	-	6,701	4,724	68.51%
MAINTENANCE	228,856	15,338	137,680	(5,356)	
OPERATING EXPENSES	-			91,176	60.16%
SUPPLIES			(67)	-	
UTILITIES	7,950	776	6,791	67	
DEBT SERVICE	116,859		88,522	1,159	85.42%
CAPITAL OUTLAY	-			28,337	75.75%
EQUIPMENT TRANSFER	32,950	-	32,950	-	#DIV/0!
TRANSFERS OUT	101,879	3,620	28,967	72,912	100.00%
TOTAL WASTEWATER EXPENSES	607,248	24,502	374,968	221,620	28.43%
TOTAL ALL EXPENSES	1,764,849	146,910	1,295,141	459,048	61.75%
NET REVENUES OVER (UNDER) EXPENSES	(200,192)	(15,217)	(170,281)	-	73.39%
				218,177	

MONTHLY BUDGET REPORT

June 2012 (9/12 MONTHS OR 75% OF FISCAL YEAR)

ELECTRIC UTILITY FUND

	CURRENT FISCAL YEAR						% OF BUDGET
	CURRENT BUDGET	CURRENT MONTH	Y-T-D	ACTUAL	ENCUMBRAN	BUDGET BALANCE	
REVENUE							
MANAGEMENT AGREEMENT	856,768	-		387,972		468,796	45.28%
MISC		-		(85)		85	
INTEREST	250	20		138		112	55.20%
TRANSFER IN							
TOTAL REVENUE	857,018	20		388,025	-	468,993	45.28%
EXPENSES							
PERSONNEL SERVICES	44,963	2,701		31,296		13,667	69.60%
PROFESSIONAL SERVICES	42,520			19,750		22,770	46.45%
MAINTENANCE	2,600	-		1,729		871	66.50%
OPERATING EXPENSES						-	0.00%
UTILITIES	725			726		(1)	0.00%
MISCELLANEOUS	1,900			1,900		-	0.00%
EQUIPMENT TRANSFER	1,200	-		1,200		-	0.00%
CAPITAL OUTLAY	-					-	0.00%
TRANSFERS OUT	674,000	56,166		505,499		168,501	75.00%
TOTAL EXPENSES	767,908	58,867		562,100	-	205,808	73.20%
NET REVENUES OVER (UNDER)							
EXPENSES	89,110	(58,847)		(174,075)	-	263,185	

48 -EQUIPMENT REPLACEMENT

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
00-REVENUE						
48.00.5912 TRF FROM GF ADMIN	14,700	0.00	14,700.00	0.00	0.00	100.00
48.00.5915 TRF FROM GF LIBRARY	0	0.00	0.00	0.00	0.00	0.00
48.00.5921 TRF FROM GF POLICE	79,900	0.00	86,720.12	0.00 (6,820.12)	108.54
48.00.5922 TRF FROM GF FIRE	26,845	0.00	26,845.00	0.00	0.00	100.00
48.00.5931 TRF FROM GF PARK/STREETS	5,450	0.00	5,450.00	0.00	0.00	100.00
48.00.5932 TRF FROM SANITATION	0	0.00	0.00	0.00	0.00	0.00
48.00.5935 TRF FROM WATER	39,200	0.00	39,200.00	0.00	0.00	100.00
48.00.5936 TRF FROM SEWER	32,950	0.00	32,950.00	0.00	0.00	100.00
48.00.5937 TRF FROM ELECTRIC	1,200	0.00	1,200.00	0.00	0.00	100.00
48.00.5991 TRANSFER IN OTHER FUNDS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 00-REVENUE	200,245	0.00	207,065.12	0.00 (6,820.12)	103.41
TOTAL REVENUE	200,245	0.00	207,065.12	0.00 (6,820.12)	103.41

48 -EQUIPMENT REPLACEMENT

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
12-ADMINISTRATION						
CAPITAL EXPENDITURES						
48.12.6833 INFO TECH EQUIPMENT	2,000	0.00	1,836.97	0.00	163.03	91.85
TOTAL CAPITAL EXPENDITURES	2,000	0.00	1,836.97	0.00	163.03	91.85
TOTAL 12-ADMINISTRATION	2,000	0.00	1,836.97	0.00	163.03	91.85
21-POLICE DEPT.						
CAPITAL EXPENDITURES						
48.21.6832 PATROL VEHICLES	45,165	0.00	45,164.89	0.00	0.00	100.00
48.21.6833 INFO TECH EQUIPMENT	11,343	0.00	11,343.02	0.00	0.02	100.00
48.21.6834 PORTABLE RADIOS	10,775	0.00	10,775.31	0.00	0.20	100.00
TOTAL CAPITAL EXPENDITURES	67,283	0.00	67,283.22	0.00	0.22	100.00
TOTAL 21-POLICE DEPT.	67,283	0.00	67,283.22	0.00	0.22	100.00
22-FIRE DEPT.						
CAPITAL EXPENDITURES						
48.22.6835 FIRE EQUIPMENT	19,780	0.00	19,780.00	0.00	0.00	100.00
TOTAL CAPITAL EXPENDITURES	19,780	0.00	19,780.00	0.00	0.00	100.00
TOTAL 22-FIRE DEPT.	19,780	0.00	19,780.00	0.00	0.00	100.00
31-GENERAL						
CAPITAL EXPENDITURES						
48.31.6833 INFO TECH EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
48.31.6835 PUBLIC WORKS EQUIPMENT	32,277	0.00	32,276.55	0.00	0.45	100.00
TOTAL CAPITAL EXPENDITURES	32,277	0.00	32,276.55	0.00	0.45	100.00
TOTAL 31-GENERAL	32,277	0.00	32,276.55	0.00	0.45	100.00

48 -EQUIPMENT REPLACEMENT

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
35-WATER DEPT.						
CAPITAL EXPENDITURES						
48.35.6833 INFO TECH EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
TOTAL 35-WATER DEPT.	0	0.00	0.00	0.00	0.00	0.00
36-WASTEWATER SYSTEM						
CAPITAL EXPENDITURES						
48.36.6833 INFO TECH EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
TOTAL 36-WASTEWATER SYSTEM	0	0.00	0.00	0.00	0.00	0.00
37-ELECTRIC DEPT.						
CAPITAL EXPENDITURES						
48.37.6833 INFO TECH EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
TOTAL 37-ELECTRIC DEPT.	0	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	121,340	0.00	121,176.74	0.00	163.26	99.87
REVENUE OVER/(UNDER) EXPENDITURES	78,905	0.00	85,888.38	0.00 (6,983.38)	108.85

MONTH ENDING JUNE 2012

Weighted average maturity = 45 days

The Public Funds Investment Act (Sec.2256.008) requires the City's Investment Officer to obtain 10 hrs. of continuing education each period from a source approved by the governing body. Listed below are courses Daphne Hamlin will complete to satisfy that requirement:

I hereby certify that the City of Farmersville's Investment Portfolio is in compliance with the City's investment strategy as expressed in the City's Investment Policy (Resolution 99-17, and with relevant portions of the law.


Daphne Hamlin, City Investment Officer

Collateralization of Bank Deposits @ June 30th, 2012

Pledged Securities	Deposit Amount	FDIC	Needed Market Value Collateral Pledged
(1) FNB Interst & Sinking	\$ 173,348 \$	250,000	
(2) FNB Operating Account	\$ 149,783 \$	250,000 \$	-
(3) FNB Money Market	\$ 172,322 \$	250,000	
(3) Certificate of Deposit	\$ - \$	- \$	-
(3) Certificate of Deposit	\$ - \$	- \$	-
Total:	\$ 495,454 \$	750,000 \$	-
Summary of Pledge Securities:			
Needed Pledged per Bank			

(1) First National Bank Interest & Sinking Account has 100% coverage thru FDIC at \$250,000

(2) First National Bank City of Farmersville Operating Account has 100% coverage thru FDIC (unlimited) for municipalities



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: August 14, 2012
SUBJECT: CONSENT AGENDA - Police Department Report

(II - C)



Farmersville Police Department
134 North Washington Street
Farmersville, TX 75442
972-782-6141

Farmersville Police Department Monthly Report July-12

Total Calls For Service: **416**

Tier 1 Crimes

Robbery: **0**
Assault: **3**
Theft: **6**
Burglary: **2**
Motor Vehicle Theft: **0**

Tier 2 Crimes

Forgery: **2**
Fraud: **0**
Criminal Mischief: **4**
Weapons: **0**
DWI: **0**
Public Intoxication: **1**
Disorderly Conduct: **0**
Drugs: **0**

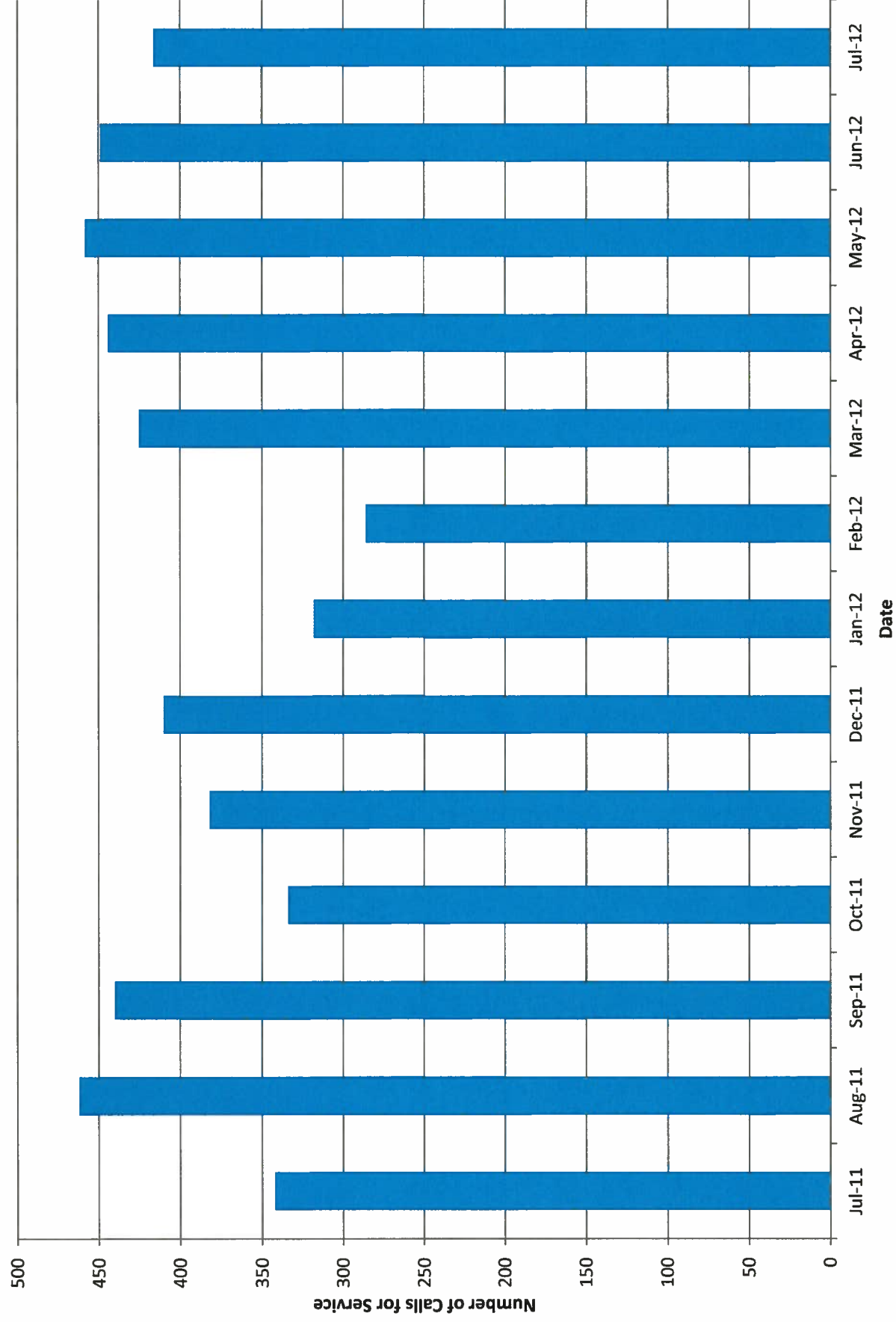
Miscellaneous

Traffic Stops: **190**
Citations: **105 (138 violations)**
Alarms: **7**
Major Accidents: **2**
Minor Accidents: **3**
Agency Assist: **14**

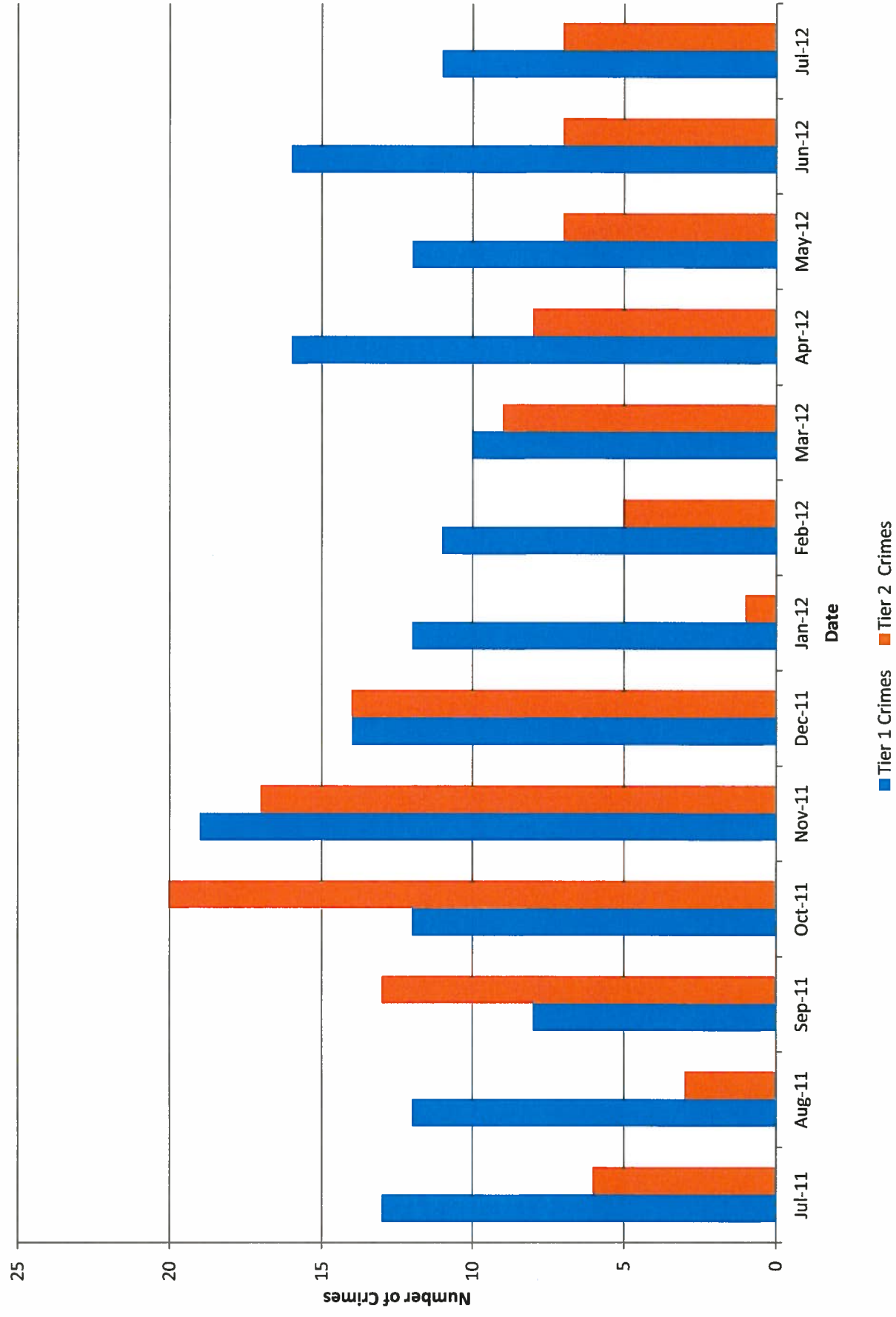
Cases filed with the District Attorney's Office:

Felony: **3**
Misdemeanor: **4**

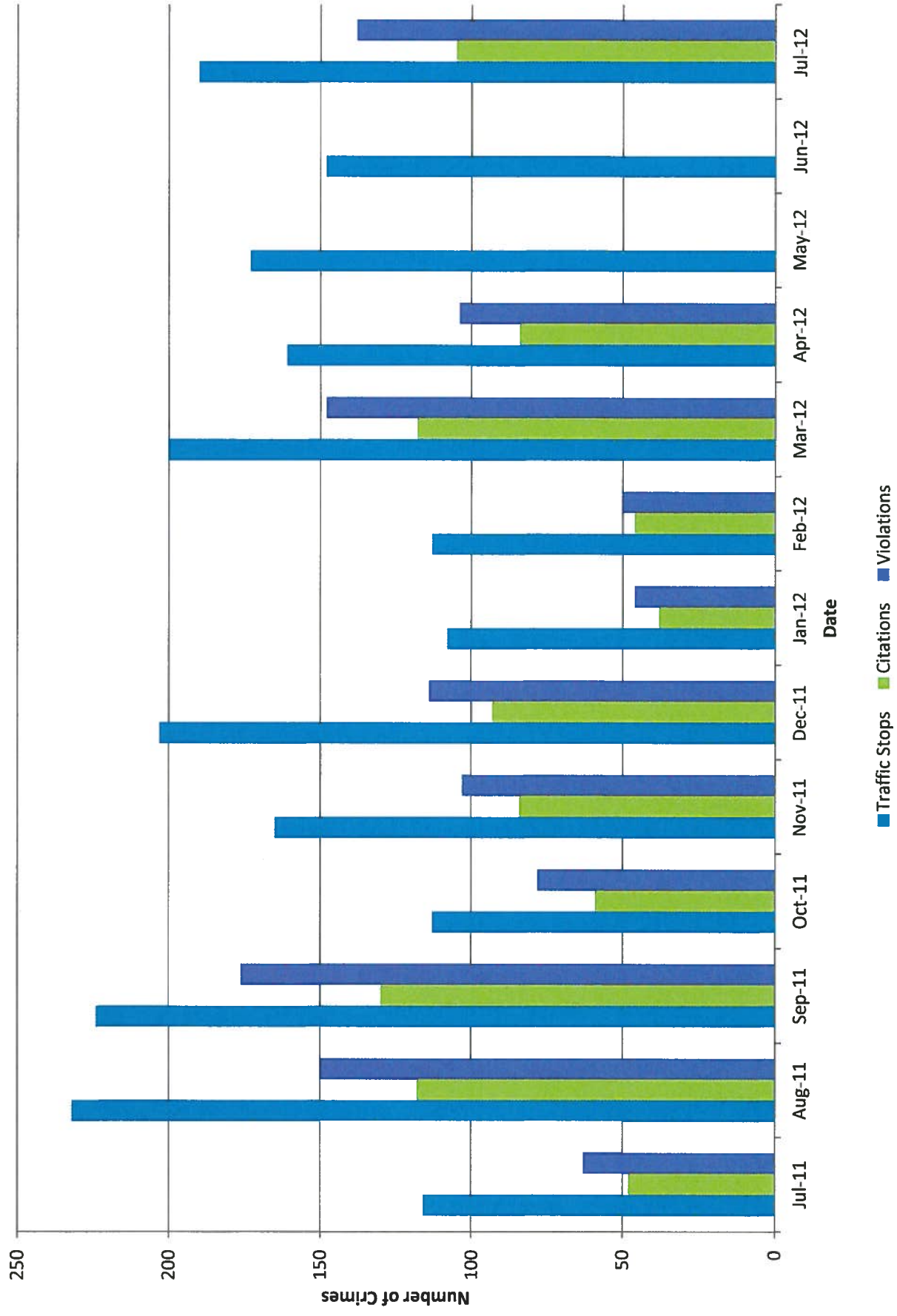
Police Department Calls for Service



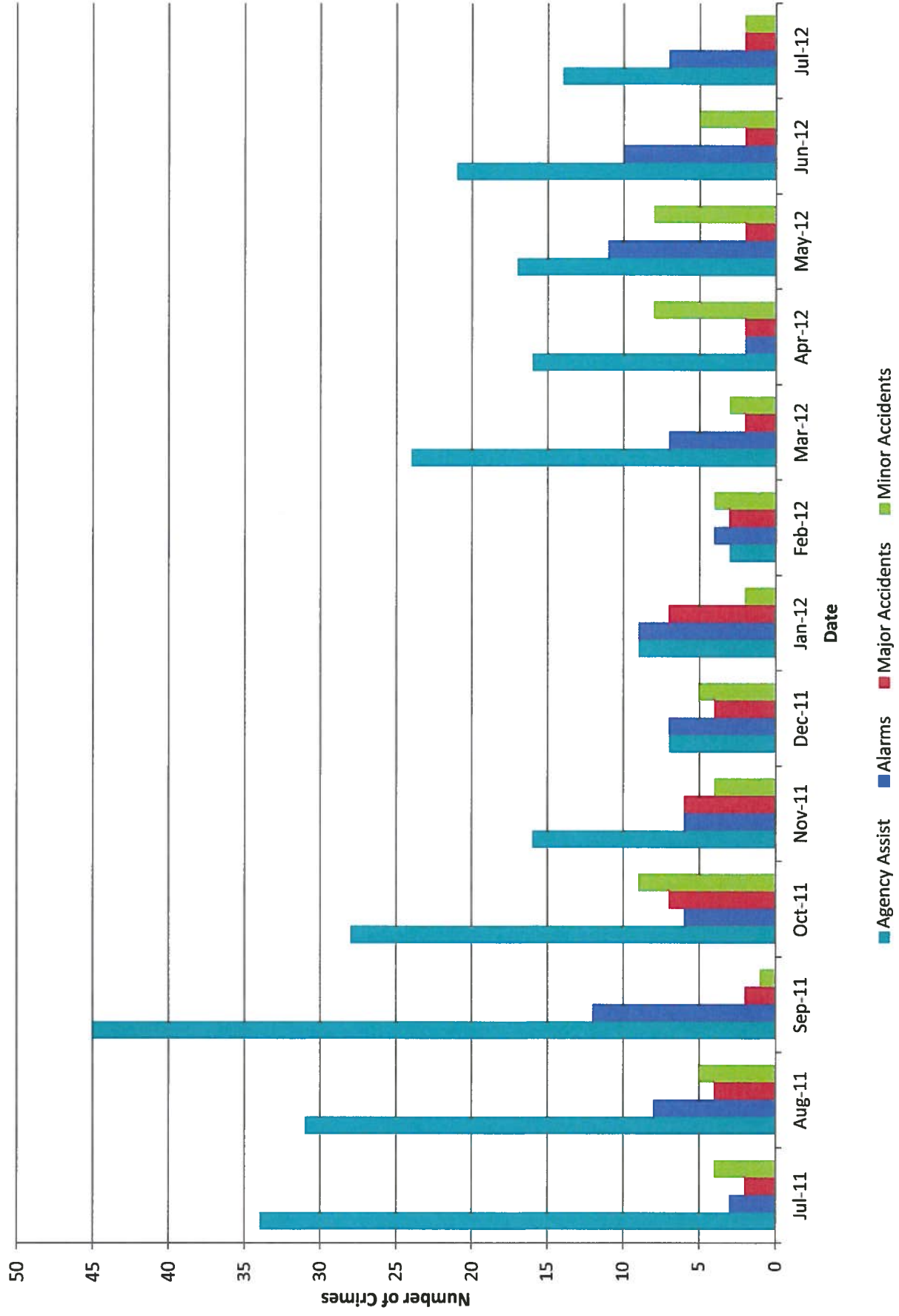
Uniform Crime Reporting



Traffic Enforcement



Police Activity





TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: August 14, 2012
SUBJECT: CONSENT AGENDA – Code Enforcement/Animal Control Report

(II - D)

FARMERSVILLE POLICE DEPARTMENT				CODE ENFORCEMENT				JULY 2012			
DATE	ADDRESS	VIOLATION	INSPECTION	WARNING	NOTICE VIOL	CITATION	CLOSED DATE	NOTES/CFS			
07/05/2012	Wilson-Haughton	Grass, Brush	X		X		07/05/2012				
07/05/2012	408 Pendleton	Tall Grass	X		X		07/23/2012	NOV 7/16/2012			
07/05/2012	Burch-Pendleton	Tall Grass	X				07/23/2012	Letter Sent 7/9/2012			
07/05/2012	415 Haughton	Pile Debris Back Yard	X	X			07/24/2012	Spoke w/Owner			
07/05/2012	303 N. Hamilton	Grass	X	X			07/05/2012				
07/05/2012	517 N. Main	Parking Complaint	X	X			07/20/2012	Spoke w/Owner			
07/05/2012	412 N. Main	Numerous	X				08/03/2012	Extended 7/23/2012			
07/05/2012	Daddy O's	Cooling Tower	X	X			07/20/2012	Spoke w/Owner			
07/09/2012	148 S. Main	Bricks Caving In	X	X			07/09/2012				
07/09/2012	610 N. Washington	Numerous- Complaint	X	X				Extended 7/20/2012			
07/09/2012	703 N. Washington	Grass, Debris, Shelves	X				07/11/2012	Left Card			
07/09/2012	613 Maple	Glass/Bricks	X		X		07/19/2012	Letter Sent 7/9/2012			
07/10/2012	503 Waterford- Complaint	Tall Grass	X	X			07/20/2012	Spoke w/Owner			
07/10/2012	507 Waterford- Complaint	Tall Grass	X				07/10/2012	Ok			
07/10/2012	114 Beech	Recheck-Grass	X		X		07/10/2012				
07/10/2012	505 Waterford	Fence	X		X			Extended 7/20/2012			
07/10/2012	311 Sid Nelson	Recheck-Grass	X		X			Called City to Have Grass Cut			
07/10/2012	Given's Chapel	Recheck-Grass	X		X			Speaking w/Youth Group to Get it			
07/10/2012	107 Wilcoxson- Complaint	Tree Down	X		X		07/10/2012				
07/10/2012	114 Prospect	Recheck-Grass	X		X		07/10/2012				
07/11/2012	605 Waterford-Recheck	Fence	X	X	X		07/11/2012				

07/16/2012	PR 100 #16		Tall Grass	X						07/19/2012	Left Card
07/16/2012	PR 100 #18		Fridge in Back Yard	X	X					07/19/2012	Spoke w/Owner
07/16/2012	PR 100 #10		Tall Grass	X		X				07/26/2012	NOV 7/19/2012
07/16/2012	PR 100 #8		Tall Grass	X	X					07/19/2012	Spoke w/Owner
07/16/2012	PR 100 #50		Tall Grass, Fridge	X	X					07/30/2012	Spoke w/Owner
07/16/2012	703 SH 78		Tall Grass	X	X					07/27/2012	Spoke w/Owner
07/16/2012	1425 Pecan Creek		Tall Grass	X	X					07/27/2012	Spoke w/Owner
07/16/2012	1415 Pecan Creek		Brush	X	X					07/27/2012	Spoke w/Owner
07/16/2012	1402 Pecan Creek		Tall Grass	X	X					07/27/2012	Spoke w/Owner
07/16/2012	1411 Pecan Creek		Tall Grass	X	X					07/27/2012	Spoke w/Owner
07/16/2012	501 Maple		Brush, Tree, Grass	X		X					Extended 7/30/2012
07/16/2012	519 Windom		Tall Grass	X	X					07/19/2012	Spoke w/Owner
07/16/2012	133 N. Washington		Building Debris	X	X						Spoke w/Owner
07/16/2012	128 N. Washington		Grass, Appliance	X		X				08/03/2012	NOV 7/19/2012
07/16/2012	129 S. Washington		Grass	X		X					Extended 7/30/2012
07/16/2012	307 S. Washington		Brush	X	X						Extended 7/30/2012
07/16/2012	Ellis-Neathery/Johnson		Tall Grass	X		X				07/30/2012	Letter sent 7/17/2012
07/16/2012	402 Johnson		Grass/Tree Down	X	X						Extended 7/30/2012
07/16/2012	106 Lincoln-Recheck		Grass	X	X					07/16/2012	
07/16/2012	505 McKinney		Brush	X	X					07/19/2012	Spoke w/Owner
07/16/2012	412 McKinney		Tall Grass	X	X					07/24/2012	Spoke w/Owner
07/16/2012	407 McKinney		Tall Grass	X						07/19/2012	Left Card
07/16/2012	300 McKinney		Tall Grass	X	X					07/17/2012	Spoke w/Owner
07/16/2012	507 Pendleton		Tall Grass	X	X					07/19/2012	Spoke w/Owner
07/16/2012	511 Pendleton		Tall Grass	X	X					07/19/2012	Spoke w/Owner
07/16/2012	305 N. Hamilton		Tall Grass	X	X					07/23/2012	Spoke w/Owner
07/16/2012	126 N. Main		Tall Grass	X						07/17/2012	Send Letter
07/18/2012	209 N. Lincoln		Brush	X						07/30/2012	Letter Sent 7/17/2012
07/18/2012	106 Santa Fe		Tall Grass	X	X					07/24/2012	Spoke w/Owner
07/18/2012	106 Sante Fe		Car in Yard	X	X					07/24/2012	Spoke w/Owner
07/18/2012	318 College		Tall Grass	X	X					07/30/2012	Spoke w/Owner

07/23/2012	404 Sherry	Brush	X			X			08/03/2012	NOV 7/26/2012
07/23/2012	512 N. Main	Tall Grass/Brush	X			X				NOV 7/26/2012
07/23/2012	510 N. Main	Tall Grass	X			X			08/03/2012	Letter Sent 7/24/2012
07/23/2012	425 N. Main	Tall Grass	X		X				08/03/2012	Spoke w/Owner
07/23/2012	424 N. Main	Grass/Appliance	X			X				NOV 7/23/2012
07/23/2012	421 N. Main	Tall Grass	X		X					Spoke w/Owner
07/23/2012	414 N. Main	Tall Grass	X			X				NOV 7/26/2012
07/23/2012	219 N. Main	Tall Grass	X			X			07/26/2012	Left Card
07/23/2012	213 N. Main	Tall Grass	X		X				07/26/2012	Spoke w/Owner
07/23/2012	211 N. Main	Tall Grass	X		X				07/26/2012	Spoke w/Owner
07/23/2012	315 N. Hamilton	Car in Yard	X		X				07/24/2012	Spoke w/Owner
07/24/2012	113 N. Hamilton	Tall Grass	X		X					Spoke w/Owner
07/24/2012	602 S. Main	Tall Grass	X		X					Spoke w/Owner
07/24/2012	507 S. Main	Tall Grass/Brush	X			X				Letter Sent 7/24/2012
07/25/2012	314 Summit-Complaint	Tall Grass, Fence	X		X					Spoke w/Owner
07/25/2012	421 Audie Murphy	Tall Grass	X			X				Letter Sent 7/25/2012
07/25/2012	551 E Audie Murphy	Tall Grass	X			X				Letter Sent 7/25/2012
07/25/2012	404 Floyd	Brush	X		X					Spoke w/Owner
07/25/2012	313 E Audie Murphy	Tall Grass, Brush	X		X					Spoke w/Owner
07/25/2012	410 Mulberry	Tall Grass	X		X					Spoke w/Owner
07/25/2012	204 Beech	Tall Grass	X		X					Spoke w/Owner
07/25/2012	106A Beech	Brush	X			X				Letter Sent 7/25/2012
07/25/2012	506 Maple	Brush	X		X				08/03/2012	Spoke w/Owner
07/25/2012	411 Mulberry	Tall Grass	X			X				Letter Sent 7/25/2012
07/26/2012	602 N. Washington	Noise Complaint	X		X				07/26/2012	Spoke w/Owner
07/26/2012	424 Sherry-Complaint	Grass, Brush, Appliance	X		X					Spoke w/Owner
07/26/2012	603 Maple	Brush	X			X				Letter Sent 7/26/2012
07/26/2012	300 Gotcher	Grass	X			X		X	07/26/2012	
07/26/2012	212 N. Washington	Tall Grass	X		X				07/30/2012	Spoke w/Owner
07/26/2012	426 N. Washington	Tall Grass	X		X					Spoke w/Owner

07/26/2012	510 N. Washington	Tall Grass	X			X				Letter Sent 7/26/2012
07/26/2012	607 N. Washington	Tall Grass	X			X				NOV 7/30/2012
07/26/2012	707 N Washington	Brush	X		X					Spoke w/Owner
07/26/2012	708 N. Washington	Brush, Tree	X		X					NOV 7/30/2012
07/26/2012	702 N. Washington	Tall Grass	X			X				Letter Sent 7/26/2012
07/26/2012	512 Jackson	Tall Grass	X							Left Card
07/26/2012	411 Jackson	Tall Grass	X			X				NOV 7/30/2012
07/26/2012	Hickman-Rike	Tall Grass	X			X				Letter Sent 7/27/2012
07/27/2012	402 Murchison-Complaint	Shed In Disrepair	X							Letter Sent 7/27/2012
07/27/2012	402 Neathery-Complaint	Dead Tree	X		X					Spoke w/owner
07/27/2012	1000 Westgate	Brush, Pool	X		X					Final Notice Sent 7/27/2012
07/30/2012	Lee-Neathery	Tall Grass	X							Letter Sent 8/2/1012
07/30/2012	409 Neathery	Dead Tree	X							Left Card
07/30/2012	218 N. Washington	Tall Grass	X							Send Letter
07/30/2012	709 N. Washington	Tall Grass	X							Send Letter
07/30/2012	601 Jackson	Tall Grass	X							Send Letter
07/30/2012	407 Jackson	Tall Grass	X						08/03/3012	Letter Sent 8/2/2012
07/30/2012	1310 Red Oak-Complaint	Garage Sale Permit OK	X						07/30/2012	
07/30/2012	1204 Willow Ln	Tall Grass	X							Send Letter
07/30/2012	135 S. Main	Tall Grass	X							Send Letter
07/31/2012	304 Gotcher	Tall Grass	X		X					Spoke w/Owner
07/31/2012	114 College	Too Many Cars	X		X				07/31/2012	Spoke w/Owner 5 Cars in Drive w: Cars

FARMERSVILLE POLICE DEPARTMENT
PUBLIC SERVICE OFFICER: ANIMAL CONTROL MONTHLY REPORT
MONTH: JULY 2012

DATE	TYPE OF CALL	ADDRESS	VIOLATION	WARNING	NOTICE/VIO	CITATION	IMPOUND	CC SHELTER	CFS#
07/01/2012	Loose Cow	Caddo Park	Unable to Locate						
07/01/2012	Loose Dog	510 N. Main	Unable to Locate						
07/01/2012	Loose Live Stock	Hwy 380	Unable to Locate						
07/02/2012	Loose Cow	Hwy 380	Unable to Locate						
07/04/2012	Loose Cow	CR 606	Returned to Owner						
07/04/2012	Loose Chicken	307 Audie Murphy	Dead Disposed of						
07/06/2012	Loose Cow	CR 606	Unable to Locate						
07/05/2012	Ck Quarantine	303 Hamilton	Off Quarantine						
07/05/2012	Pick Up Cage	Pound							
07/05/2012	Drop off Cage	509 Park							
07/05/2012	Pick Up Trap	302 Sherry							
07/06/2012	Stray Cat	404 Floyd	Escaped						
07/06/2012	Follow-Up	308 Austin	Dog Bite						
07/06/2012	Quarantine Dog	314 Windom	Dog Bite						
07/06/2012	Stray Dog	602 N. Main	CCAS					X	
07/06/2012	Kitten Up Tree	211 Neathery	Unable to Get It						
07/09/2012	Loose Dog	Pecan Creek	CCAS					X	
07/09/2012	Stray Cat	High School	Returned to Owner						
07/09/2012	Complaint-No Shade	706 Windom	For Dogs-OK						Had Shade
07/09/2012	Ck Shots for Dog	314 Windom	Given 10 Days						
07/10/2012	Stray Dog	Neathery	Unable to Locate						
07/10/2012	Cat in Garage	503 Waterford-Complaint	No Cat in Garage						
07/11/2012	Stray Dog	1031 Josephine	Pound				X		
07/11/2012	Pick Up Dog Food	Feed Store	Pound						
07/11/2012	Stray Cat	413 Summit	Pound				X		



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: August 14, 2012
SUBJECT: CONSENT AGENDA – School Resource Officer Report

School is out and therefore will not have an SRO report until school starts again.

(II - E)



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: August 14, 2012
SUBJECT: CONSENT AGENDA – Fire Department Report

(II - F)

FARMERSVILLE FIRE DEPARTMENT
CITY COUNCIL MONTHLY REPORT
JULY, 2012

Total Responses: 86

City: 48

Structure	0
Vehicle Accidents	6
First Responder	32
Public Assist	6
Unauthorized Burns	0
Smoke/Odor	1
Grass Fires	0
Hazardous Conditions	1
Alarms	0
Mobile Fires	1
P.D. Assists	0

County: 38

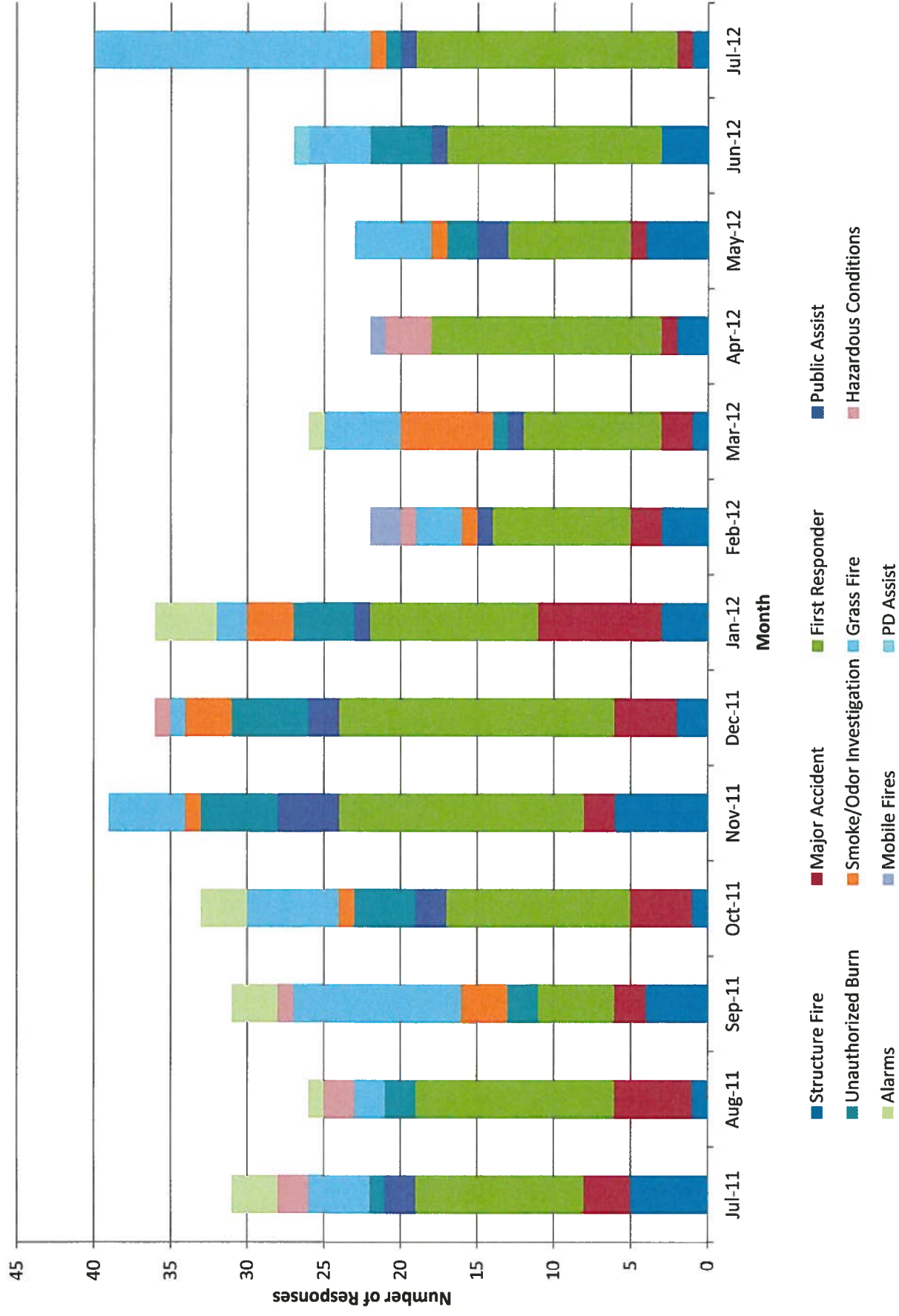
Structure	1
Vehicle Accidents	1
First Responders	17
Public Assist	1
Unauthorized Burns	1
Smoke/odor	1
Grass Fires	16
Hazardous Conditions	0
Alarms	0
Mobile Fires	0
P.D. Assists	0

OTHER ITEMS OF INTEREST:

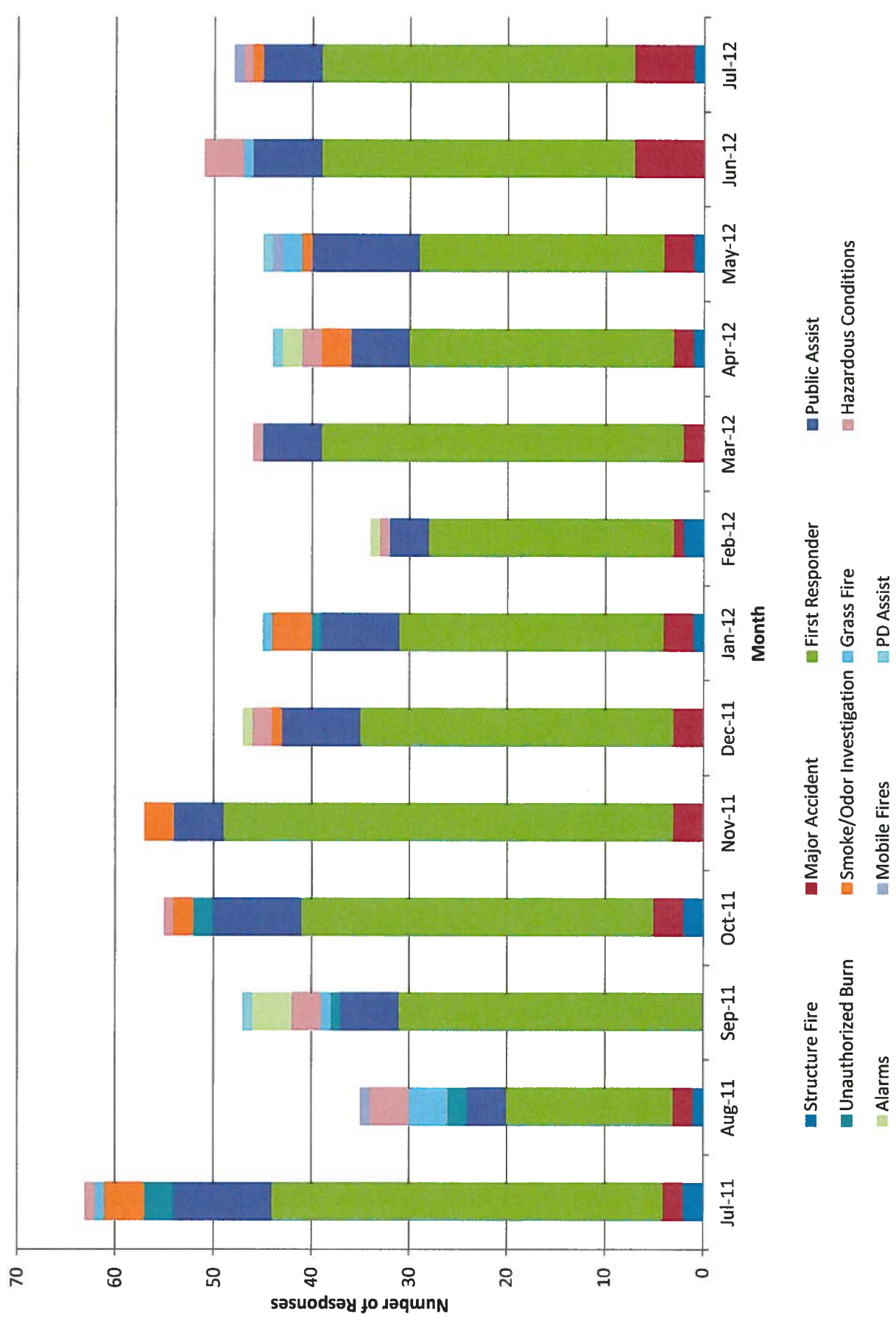
1. Collin County Fire Marshal's office announced Judge Self has issued a county wide burn ban effective immediately. There has been no mention as to how long it will last.
2. Chief Sullivan and Chief Morris attended a week long class at Texas A&M TEEX School. Chief Sullivan successfully passed his Emergency Medical Responder course and Chief Morris successfully passed Fire Educator I. Both classes were paid for by a 100% grant through the Texas Forestry Service.
3. The department received word from FEMA Assistance to Firefighting Grant that we were not successful in attaining our SAFER Grant for 2011.
4. The pre-ISO with Mike Pietsch is scheduled to begin 13 August at 10:00a.m. and begin reviewing all relative departments. He will return 24 September to begin putting ISOs information together. The actual ISO review will be held 1 November by Mike McCormack from the ISO Department. The hydrants are nearly completed with painting and flow test throughout the City.

KIM R. MORRIS
Farmersville Fire Chief

Farmersville Fire Department County Responses



Farmersville Fire Department City Responses





TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: August 14, 2012
SUBJECT: CONSENT AGENDA – Municipal Court Report

(II - G)

FARMERSVILLE MUNICIPAL COURT

MONTHLY REPORT

JUNE 2012

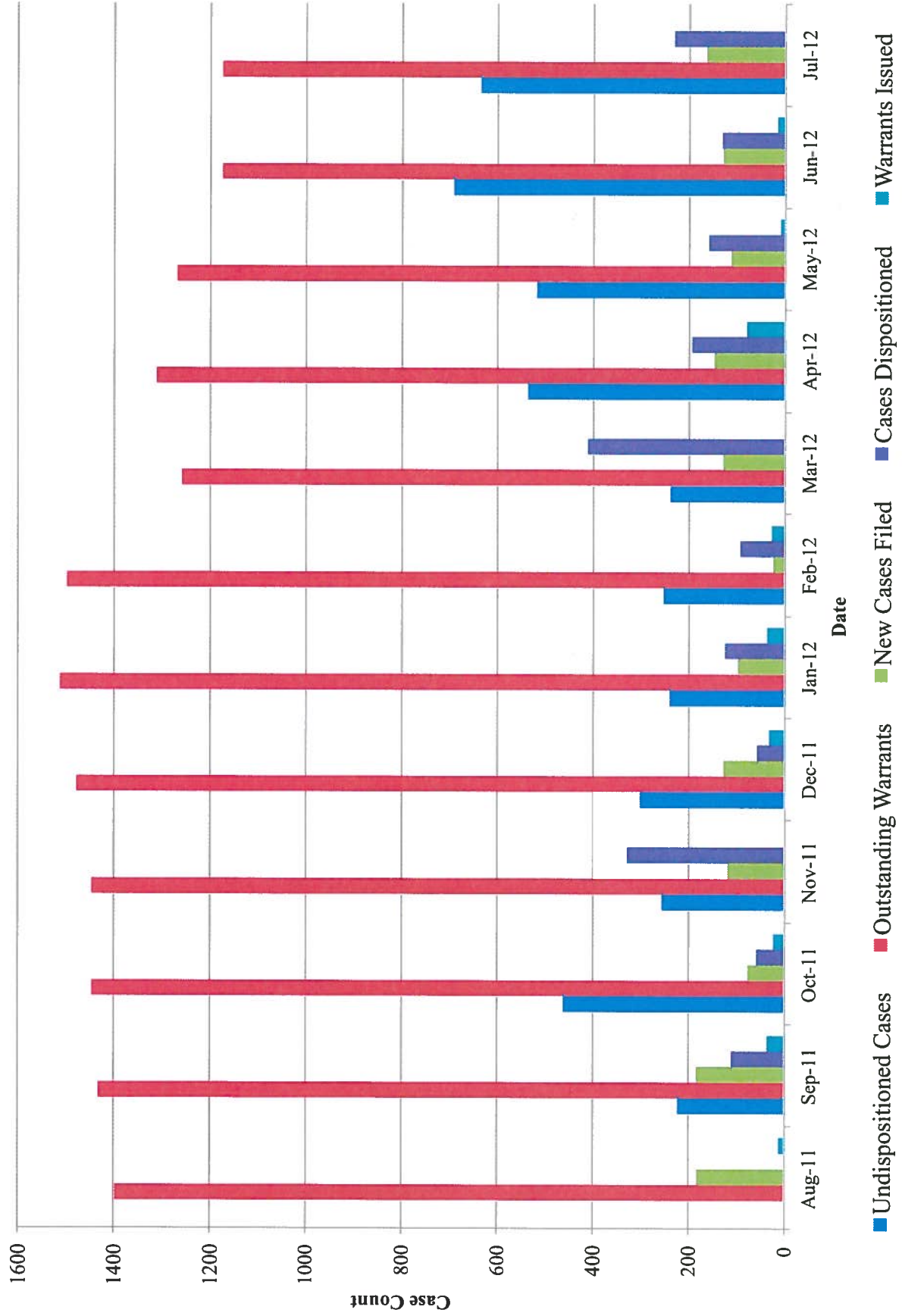
Cases Filed	129
Class C Complaints Received	0
Dispositions Prior to Trial	48
Pre-Trial Hearings Held	0
Non-Jury Trials Held	0
Jury Trials Held	0
Cases Dismissed	
After Driving Safety Course	10
After Deferred Disposition	5
After Proof of Financial Responsibility	2
Compliance Dismissal	0
Dismissed at Trial (By Prosecutor)	0
FTA's Issued	8
Warrants Issued	16
Total Outstanding Warrants	1174
Total Due from Outstanding Warrants	\$381,451.10
Warrants Cleared by Court	12
Warrants Sent to Collection Agency	0
Warrants Cleared by Collection Agency	3
Number of Disposed Cases	131
Total Revenue	\$11,291.60
Total Kept by City	\$7,567.69
Total Remitted to State	\$3,723.91

FARMERSVILLE MUNICIPAL COURT

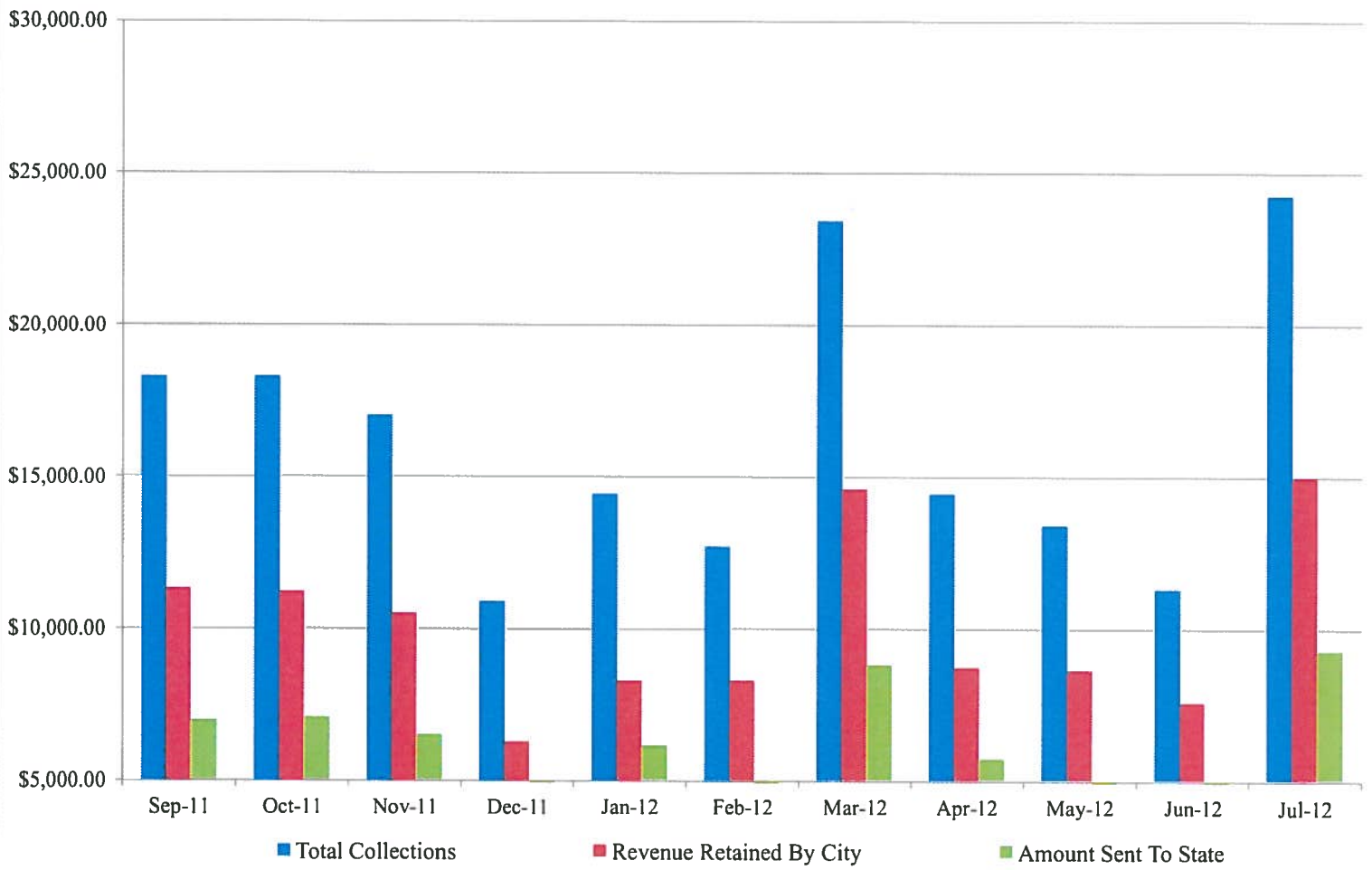
MONTHLY REPORT JULY 2012

Cases Filed	163
Class C Complaints Received	0
Dispositions Prior to Trial	57
Pre-Trial Hearings Held	6
Non-Jury Trials Held	1
Jury Trials Held	0
Cases Dismissed	
After Driving Safety Course	12
After Deferred Disposition	22
After Proof of Financial Responsibility	14
Compliance Dismissal	9
Dismissed at Trial (By Prosecutor)	24
FTA's Issued	0
Warrants Issued	0
Total Outstanding Warrants	1174
Total Due from Outstanding Warrants	\$381,451.10
Warrants Cleared by Court	48
Warrants Sent to Collection Agency	0
Warrants Cleared by Collection Agency	1
Number of Disposed Cases	231
Total Revenue	\$24,234.70
Total Kept by City	\$14,974.30
Total Remitted to State	\$9,260.40

Municipal Court Case and Warrant Rate



Municipal Court Collections





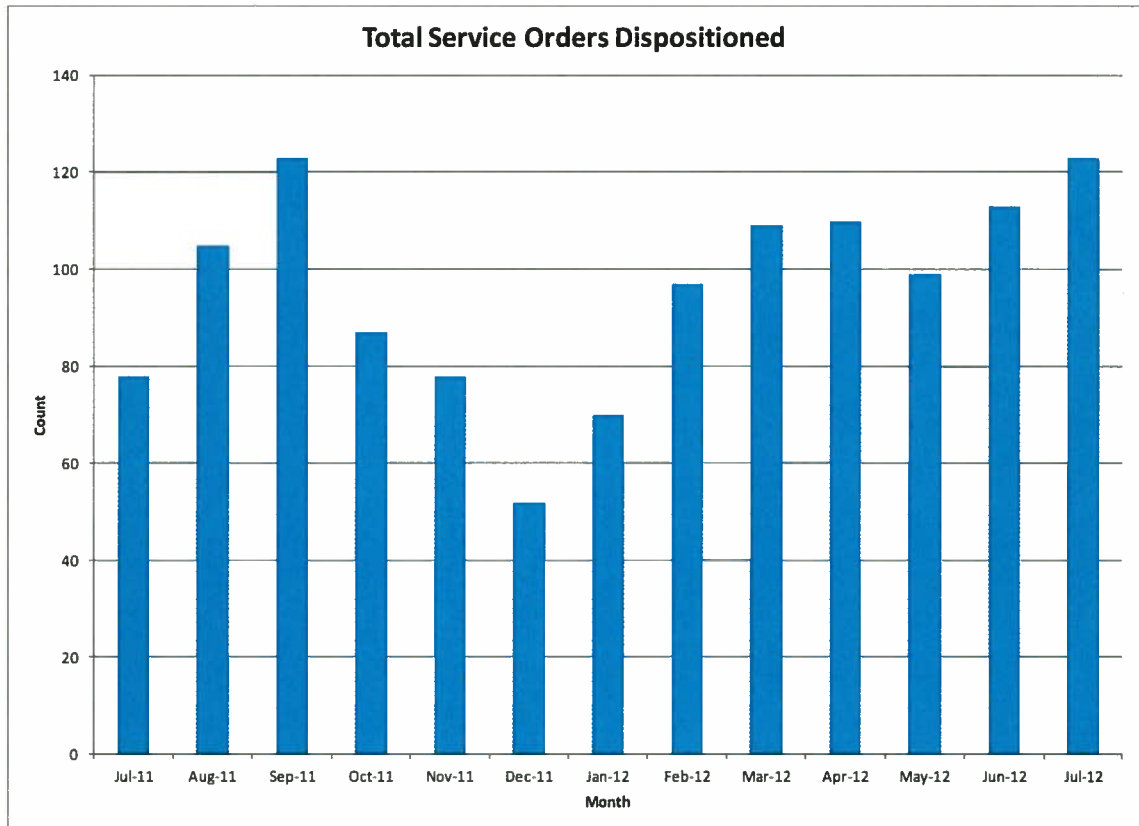
TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: August 14, 2012
SUBJECT: CONSENT AGENDA – Public Works Report

(II - H)



Public Works Monthly Report

Service Order Status



Service Order Group	Jul-11	Aug-11	Sep-11	Oct-11	Nov-11	Dec-11	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12	Jul-12
Utility Billing	17	35	45	44	29	28	32	26	32	20	26	19	21
Street System	2	5	5	0	2	1	3	4	20	16	9	14	5
Water System	17	17	30	23	14	6	3	16	16	17	27	8	29
Waste Water System	2	2	4	1	1	1	8	8	9	11	6	2	3
Storm Water System	1	2	3	1	0	2	1	5	4	8	0	3	0
Property and Buildings	7	6	4	3	3	1	2	14	8	8	5	36	41
Electrical System	0	0	0	0	0	0	0	0	0	0	0	0	0
Refuse System	17	7	9	4	20	10	15	7	16	25	22	14	15
Projects	0	0	0	0	0	0	0	0	0	0	0	0	0
Vehicles	0	0	0	0	0	0	0	0	0	0	0	0	0
Public Works	0	1	5	0	0	0	1	0	1	0	0	0	0
Miscellaneous	15	30	18	11	9	3	5	17	3	5	4	17	9
Total	78	105	123	87	78	52	70	97	109	110	99	113	123

Note:

1. Number of outstanding service orders, 30 days or older (backlog): 40.
2. Number of elevated service orders: 3 completed, 0 outstanding

Public Works General

1. One staff meetings conducted.

2. No increase in lost time accidents for the year.
 - a. Total Number for 2011-2012: 1
 - b. Total lost days for 2011-2012: 6
 - c. Accidents in Month: None
3. Completed rough draft of city-wide standards for water, storm water, streets, wastewater, electrical, etc.

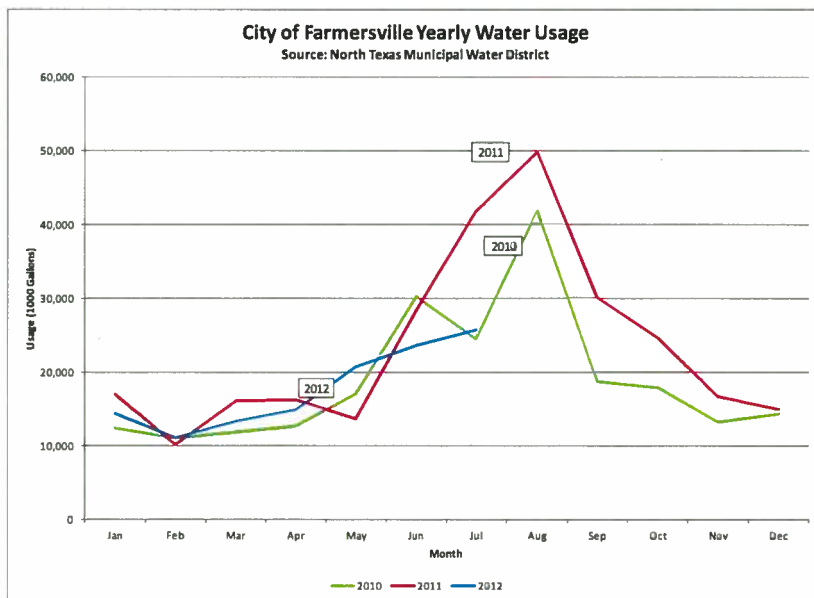
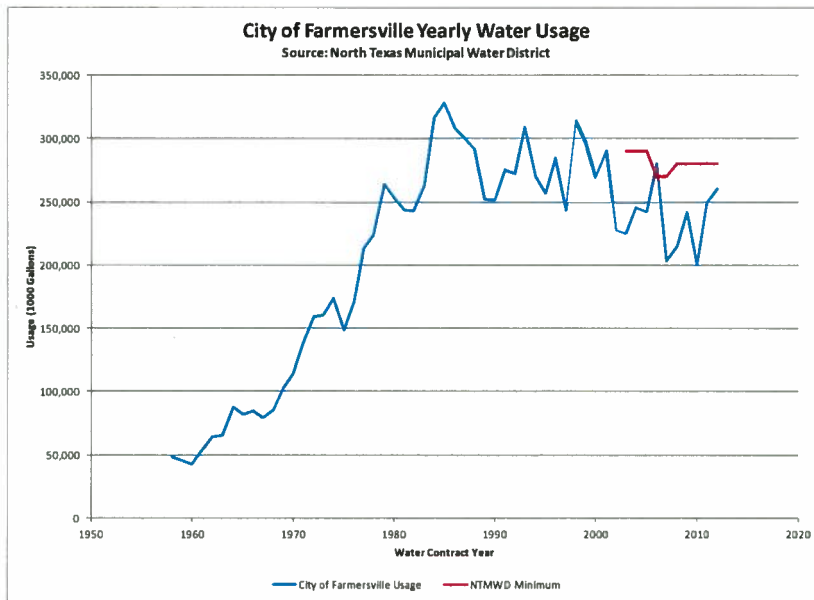
Street System

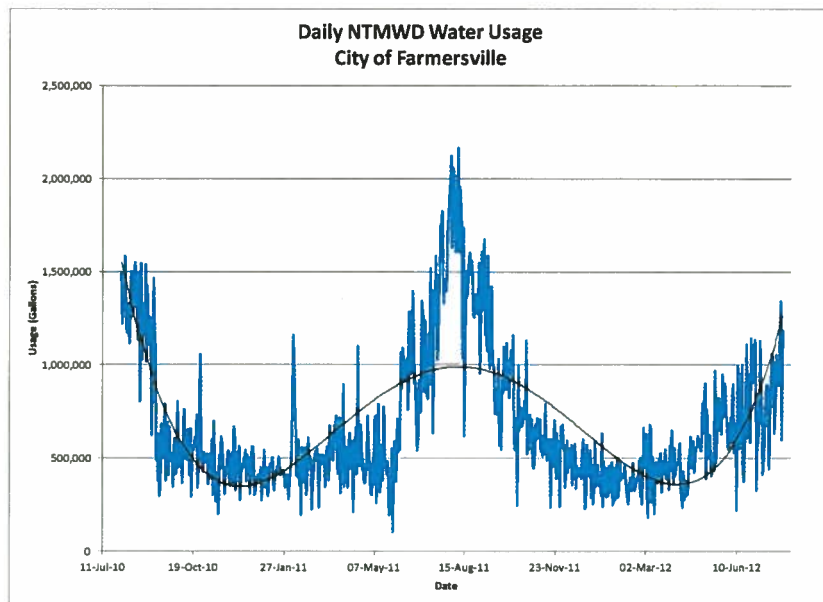
1. Project Backlog
 - a. Maintenance resurfacing.
 - i. Old Josephine Road
 - ii. Summit at Rike Street.
 - iii. West Santa Fe.
 - iv. Houston Street at Main.
 - v. Rike at East Santa Fe.
 - b. Safe Routes to School. See project status below.
 - c. Main Street sidewalks. Construction complete, see project status below.
 - d. Install remainder of school zone signs.
 - e. Parking lot stripes downtown.
 - f. School crossing stripes.
 - g. Stops signs on Farmersville Parkway removed (Hamilton, South Johnson)
 - h. GO Bond related engineering.
 - i. Sycamore Street Panel Replacement (Hwy 78 to Jackson)
 - ii. CR557 (US 380 to SH 78) Overlay
 - iii. Hamilton Street (Yucca to Gaddy) Overlay

Water System

1. Project backlog
 - a. Waterline extension for Caddo Park.
 - b. ISO level 3 certification.
 - i. ISO consultant, Mike Pietsch of Consulting Services, Inc. on board and working with Chief Morris.
 - ii. Buy remaining equipment.
 - iii. Completed fire hydrant bonnet coding and flow testing.
 - c. Transfer NTMWD customers to CoF along Hwy 380.
 - d. GO Bond related engineering.
 - i. Automated Meter Reading System
 - ii. North ET/North Main Street
 - iii. Rike/Houston/Austin Street
2. Meter Report (1372):
 - a. Residential Meters (1140, +3)
 - b. Commercial Meters (180, +1)
 - c. Industrial Meters (30, -0)
 - d. Public Meters (16, +0)
 - e. Wholesale Meters (6, +0)

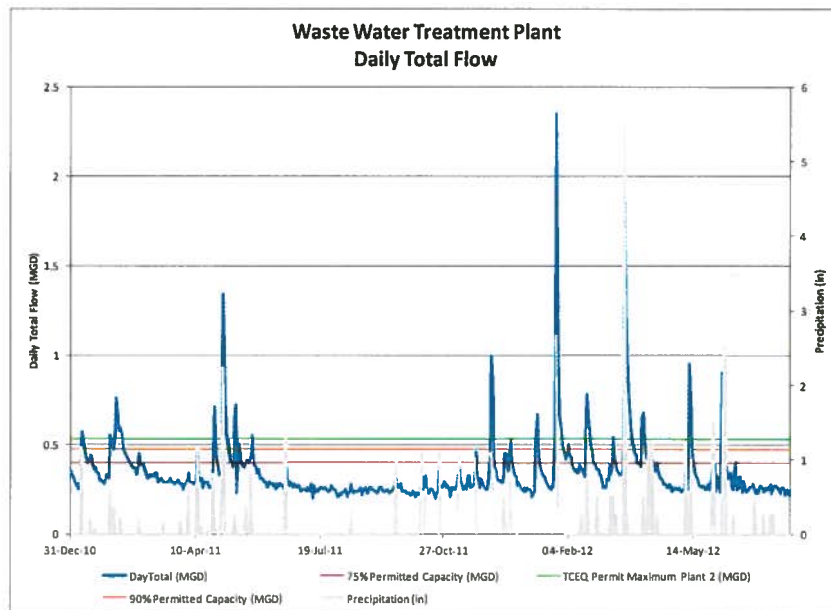
3. Consumption Report (Calendar Year Start 23 Dec 2011, Month 25 Jun 2012 thru 25 Jul 2012)
 - a. Inflow (NTMWD), Calendar Year to Date: 116,516,000
 - b. Inflow (NTMWD), Month: 25,718,000
 - c. Usage, Calendar Year to Date: 105,320,816 gallons
 - d. Usage, Month: 24,072,530 gallons
 - e. Usage, Average Daily Water Usage for the Month: 776,534 gallons
 - f. Calendar Year Water Loss Percentage (to date): 9.61%
4. Stage 2 water restrictions are in place as of 1 June 2012.





Waste Water System

1. Project backlog:
 - a. GO Bond related engineering.
 - i. South Main & Abbey – Gravity Main
 - ii. Hwy 78 & Maple Street – Gravity Main
 - iii. Hwy 78 & CR 611 – Gravity Main
 - iv. Floyd Street Lift Station
2. Applying for Community Development Block Grant (CDBG) to fund sewer system project. This may include SCADA systems, line upgrades. Grant is for \$275K with a \$41,250 match. Match will be in-kind.



Storm Water System

1. Project backlog:
 - a. Drainage issues behind Hurst Antiques.
 - b. Drainage issues behind May Furniture building.

Property and Buildings

1. Project backlog:
 - a. Public Safety Building
 - i. No parking signs. Complete.
 - b. City of Farmersville emergency radio system
 - i. Contractor: American Communications.
 - ii. Delayed installation to August 2012.
 - c. JW Spain
 - i. No longer pursuing the Texas Parks and Wildlife grant for field leveling, signage, fencing, seating, and/or lighting. An environmental survey was required that took us beyond the grant timeline for application. May reapply next year.
 - d. Chaparral Trail
 - i. See project status below.
 - ii. Requesting grant from Collin County Open Space (cash match only) to complete the Chaparral Trail. Requesting \$300K grant with \$150K match. We may use some of this grant to perform field leveling at the JW Spain Complex.
 - e. Rodeo Arena
 - i. Researching rodeo specifications to determine upgrade requirements to make rodeo arena improvements.
 - ii. Researching grant opportunities.
 - f. Public Works maintenance barn updates.
 - i. Reconfigure and update indoor space
 - a. Bathroom
 - b. Locker space
 - c. Shower
 - d. Kitchenette/lunchroom
 - e. Office space
 - ii. Shelving
 - iii. Lean-to covered area for parts
 - g. Splash Pad.
 - i. Water reclamation project.
 - ii. Move gazebo closer to splash pad.
 - iii. Sidewalk connector to the gazebo.
 - iv. Restroom facilities.
 - h. Police shooting range.
 - i. Civic Center
 - i. Handicap ramp compliance issues. In-work.
 - ii. Handicap parking striping and signage.

2. Inspected City Park playground equipment. The following items are due for replacement/maintenance:
 - a. Swing Set: paint, 6 sets of swing assemblies, playground sand. (Complete)
 - b. Slide: paint, build sand box, remove clay protrusion, end cap. (Complete except for sand box)
 - c. Fix 2 park tables: east side, west side. (Complete)
 - d. Replace memorial (Eva Stoval) pots and have Garden Club replant flowers.
 - e. Replace slats on park bench, southwest corner.
 - f. Add rock under plastic slide.
3. Inspected Southlake Park playground equipment. The following items are due for replacement/maintenance:
 - a. Repair/remove broken portal.
 - b. Replace hanging bars, 10.
 - c. Replace missing grill, qty 2.
 - d. Replace bench at the boat ramp.
 - e. Replace weak boards on fishing pier.
 - f. Improve hose bib installation.
4. Inspected Rambler's Park playground equipment. The following items are due for replacement/maintenance:
 - a. Replace Rambler's Park sign.
 - b. Replace Splash Zone sign.
 - c. New placards indicating park time for watering restriction levels.

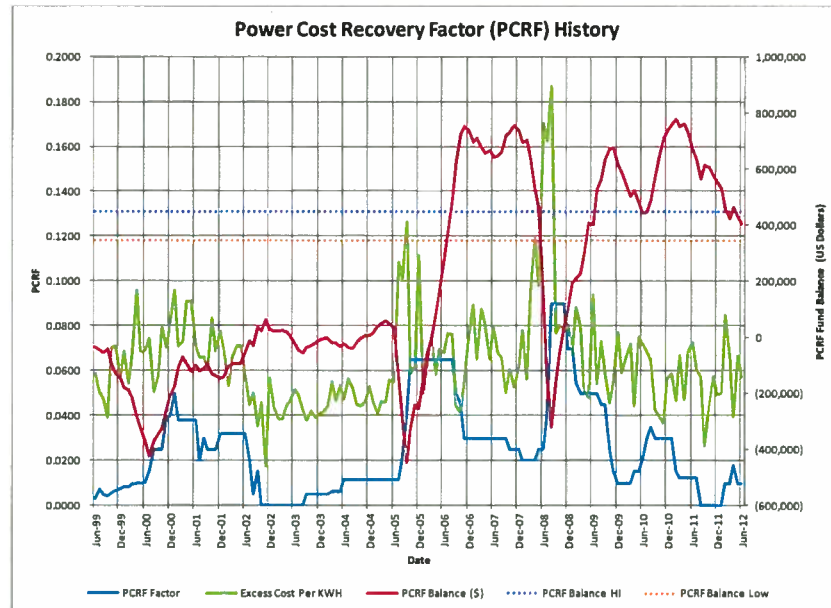
Electrical System

1. Project Backlog:
 - a. Understand the 5 year maintenance plan.
 - b. Investigate the costs involved for the City to take over the electrical system maintenance. Received McCord's preliminary response.
 - i. Initial start-up cost for service truck, bucket truck, digger truck, tools, ERCOT registration, etc: \$255K - \$375K+
 - ii. Annual recurring labor expenses including supervising lineman, lineman, lineman's helper: \$241K (loaded)
 - iii. Recurring fuel costs: \$12K
 - iv. Recurring maintenance for vehicles: \$4K
 - v. Recurring engineering costs: \$20K (first 5 years), \$5K (every year thereafter)
 - vi. Recurring wholesale power costs: 28,300,000 kWhr @ \$0.04/kWhr = \$1,132K (approximate using current Garland contract rate)
 - vii. Currently transfer approximately \$800K to general fund each year.

Year	Kwh Sold	Net Revenue (\$)	Estimated Energy Cost (\$)	Estimated Recurring Expenses (\$)	Estimated Debt Load (\$)	Left Over (\$)
2007	28,755,009	2,358,987	1,310,200	275,000	75,000	960,200
2008	29,134,511	2,458,746	1,325,380	275,000	75,000	975,380
2009	28,305,747	2,356,706	1,292,230	275,000	75,000	942,230
2010	30,752,611	2,406,533	1,390,104	275,000	75,000	1,040,104

Year	Kwh Sold	Net Revenue (\$)	Estimated Energy Cost (\$)	Estimated Recurring Expenses (\$)	Estimated Debt Load (\$)	Left Over (\$)
2011	31,304,723	2,700,477	1,412,189	275,000	75,000	1,062,189

2. Attended TPPA conference.



Refuse System

1. No new news.

Inspections, Permits, Plats

1. Camden Park Concept Plan approved.
2. Ice House by Feagin Grocery under review.

Vehicles

1. No new news.

Special Projects/Grants

Description	Total Project Estimate	City's Share	Estimated Construction Begin Date	Estimated Construction Completion Date	Comments and Status
Safe Routes to School Grant Funded by TxDOT	\$674,000	\$5,000 CoF Funded	Jan-13	Aug-13	Survey complete. Design work underway. Coordination work with TxDOT complete. In-process Detailed Design Review next step. TxDOT project funds will become available in Oct 2012.
Main Street Grant Texas Capital Fund	\$150,000	\$15,000 Cash CoF Funded	Mar-12	Feb-13	Projected started April 2012. Funds remaining for additional work, \$90K. Reserving \$40K for lighting. 1 st phase sidewalk complete. 2 nd phase bid award by Sep 2012, opening in Sep 2012.
Chaparral Trail Grant Texas Parks & Wildlife	\$200,000	\$50,000 4B Funded (In-Kind, City Labor/Equipment possible)	Oct-12	Feb-13	Decomposed granite subcontractor selected. Design documents complete. Construction awarded to Cole Construction.
US 380 Utility Relocation Phase III – Certificate of Obligation	\$500,000		Jul-11	Jun-12	AAA construction complete. Final paperwork items remaining on Hayter/AAA contract. Predict approximately \$26K remaining for beatification efforts.
Farmersville Parkway Phase III Collin County Bond	\$3,800,000	\$1,900,000	On-Hold	On-Hold	Design complete, some ROW acquired, On hold waiting matching funds, 50%.
Floyd Street Extension Collin County Bond	\$200,000	\$100,000	On-Hold	On-Hold	We have received and spent funding for design and some Right-of-Way only. On hold awaiting matching funding, 50%



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: August 14, 2012
SUBJECT: CONSENT AGENDA – Library Report

(II - I)



Charles J. Rike Memorial Library

203 Orange Street - Farmersville, Texas

www.rikelibrary.com

972-782-6681

Monthly Report: July – 2012

Circulation:	2,327
Computer Users:	548
Visitors:	1,865
Inter-library Loan	
Books loaned to other libraries:	3
Books borrowed for our patrons:	1
Patrons Saved \$ *	\$30,941.02
New Patrons:	35
Volunteer Hours Donated:	34 hours 45 minutes

Other Items of Interest:

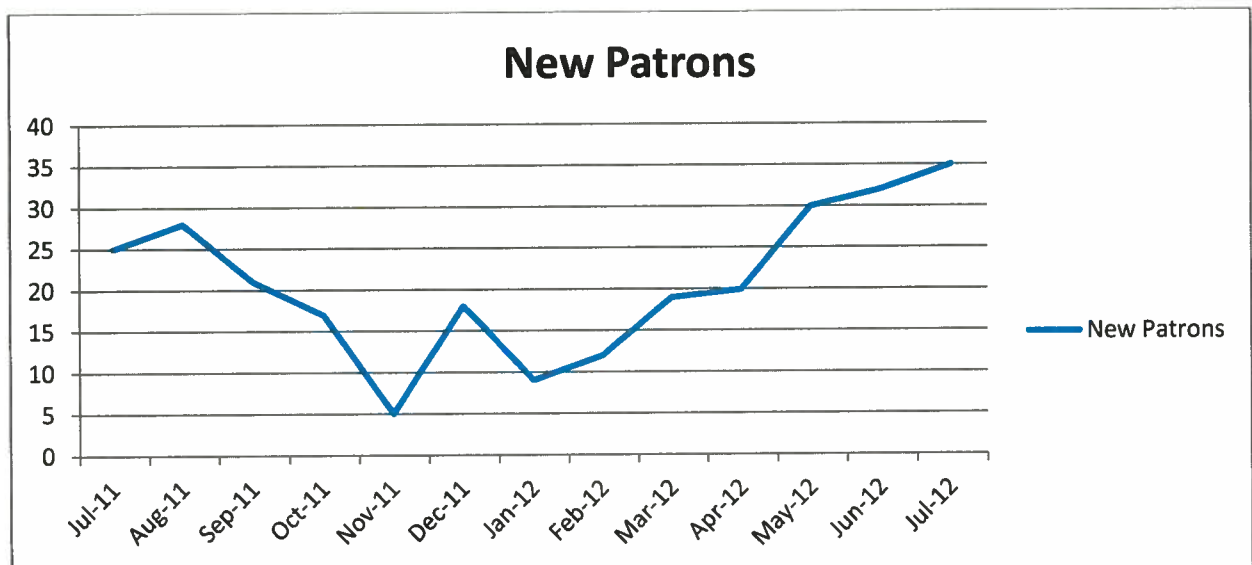
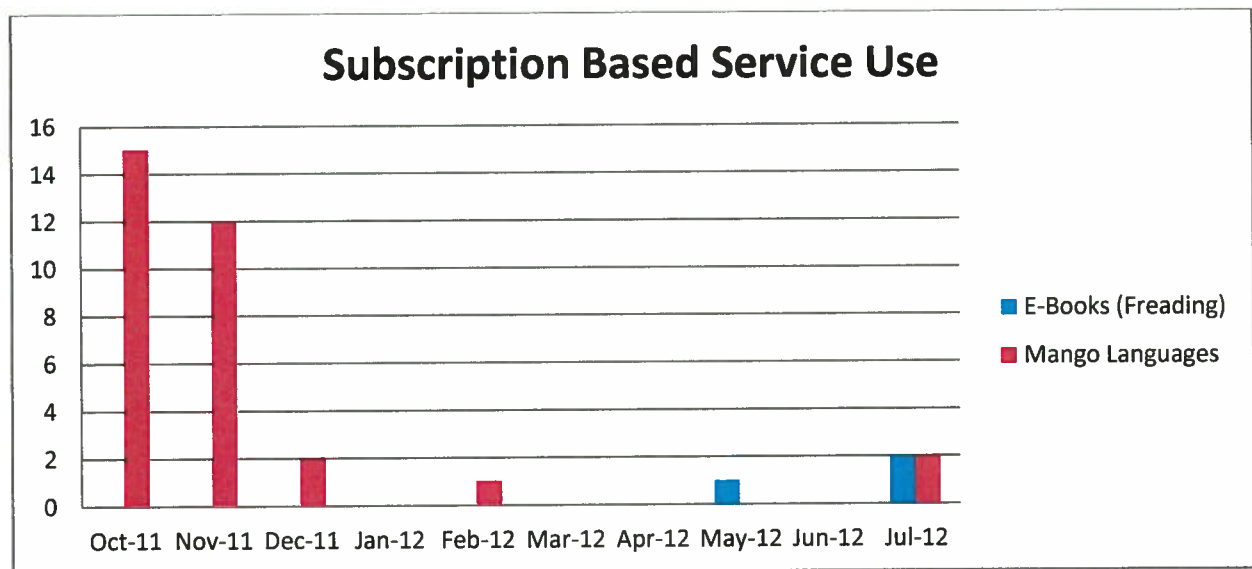
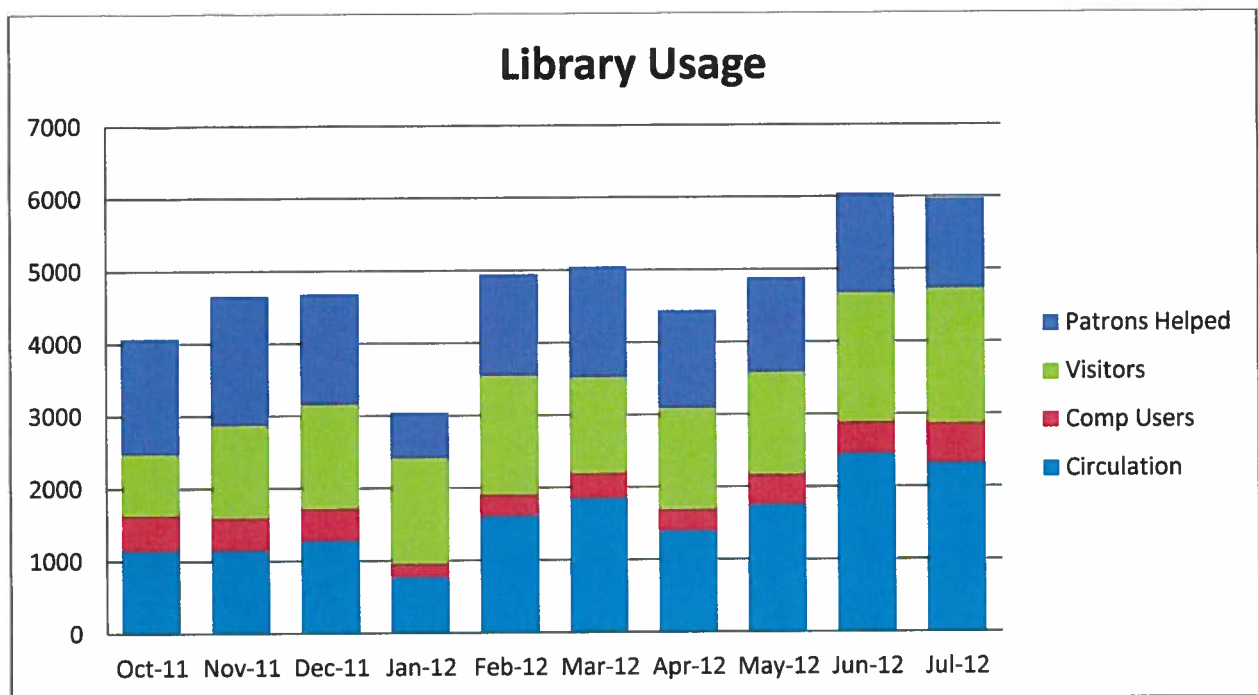
Summer Reading Club attendance for July:

<u>Date</u>	<u>Kids</u>	<u>Adults</u>	<u>Theme</u>
7/3/2012	55	25	Kelly, The Ambassador of Laughter from Ringling Bros
7/11/2012	23	16	Get clued in
7/18/2012	22	11	Happily ever after – City Councilman Jim Foy read
7/25/2012	10	6	I wish it were cold, how about you?
July Total:	110	58	= 168

Trisha Dowell met with a Northeast Texas Library System (NETLS) consultant about Spanish collection development on Thursday, July 19th.

Trisha Dowell attended a NETLS meeting in at the Sulphur Springs library on Monday, July 30th. The general theme of the meeting was how we will proceed after NETLS closes down August 31, 2012.

* Patron Saved \$ Amount: This amount is how much our patrons save by borrowing books and videos from the Library versus buying them from a bookstore. It is a number that our automation system tracks when there is a price attached to a material.





TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: August 14, 2012
SUBJECT: CONSENT AGENDA – City Manager's Report

(II - J)



City Manager Monthly Report

City Manager General

1. Attended the following community meetings:
 - a. Farmersville Economic Development Corporation (4A).
 - b. Farmersville Community Development Corporation (4B).
 - c. City Council Meeting qty 2.
2. 148 South Main Street: Brick veneer renovations completed.
3. County run-off election complete.
4. November election voting moved to Civic Center.

Ordinances and Ordinance Changes

1. Backlog
 - a. New
 - i. Painting of fire hydrants. (Complete)
 - ii. Electrical customer infrastructure/impact fees.
 - iii. Street sign standards. (Underway)
 - iv. Annexation of 4B property (Underway)
 - v. Budget and tax related ordinances (Underway)
 - vi. Onion Alley naming (Complete)
 - vii. Farmersville Parkway stop sign removal (Complete)
 - b. Change
 - i. Standard design details for: water, wastewater, etc. (Underway)
 - ii. Fee schedule update for permit and plat retainers.
 - iii. Revision to the ordinance codification.
 - iv. Camden Park PD change (In-Work).

Contracts

1. Backlog
 - a. Wireless tower based contracts (AT&T, Partnership Broadband, T-Mobile). (In Work)
 - b. 4B ILA for maintenance of the newly bought land by JW Spain. (In Work)
 - c. Professional services agreement for the Main Street Director. (In Work)
 - d. TIRZ ILA being presented to Collin County Commissioners Court 17 Sep 2012. (In-Work)
 - e. TIRZ ILA with Collin County Tax Office.
 - f. Collin County VPN contract. (Complete)
 - g. Arson and Fire Mutual Agreement. (Complete)
 - h. Placing contract expiration dates on centralized calendar.
2. Franchise agreements. Refuse, telephone, gas, etc.

Planning

1. Continued to support the creation of a new Comprehensive Plan. Successful workshop held at FHS on 7 Aug 2012. Attended by approximately 30 people. Council meeting review scheduled for 25 Sep 2012.

Policy Changes

1. Backlog
 - a. Financial policies. (In work)
 - b. Personnel policy updates.

Personnel Related Matters

1. Finalizing paperwork for new health insurance enrollment. Consumer centered plans chosen. Employee review session followed by an intensive employee sign-up session. Currently all employees are enrolled in 1 of eight different plan options.
2. Replacement for Randle Flowers filled by John Horn.

Customer Service Window

1. Receiving a good many complaints regarding increased sewer rates.

Budget/Finance

1. Continued work on the proposed budget for 2012/2013. Budget books planned for completion by 28 Aug 2012.
2. Net assessed value established by County for ad valorem taxes. Value down from original estimate. Impacts proposed budget by approximately \$100K to the negative. Solutions to follow.
3. TML currently reviewing the liability property rerate exposure summary.
4. Attended Government Accounting and Financial Reporting 3 day training session. Daphne Hamlin and Ben White.

Information Technology

1. Currently integrating all the City buildings into an enterprise network. This helps with information sharing and data collaboration (sharing calendars, etc.).

Awaiting new fiscal year to implement.

- a. Identified the need for a new Storage Area Network (SAN). Placed into the 2012/2013 budget.
- b. Making system changes to integrate the Police IT system with Collin County IT system (ICS, etc.)
- c. Setup new Municipal Court hardware and software in the council chamber.

Special Events

1. No new news.



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: August 14, 2012
SUBJECT: INFORMATIONAL ITEM – FEDC (4A) Financial Report

(III - A)

Farmersville Economic Development Corp (4A)
Investment and Budget Report

July 2012

Prepared by: Daphne Hamlin

Farmersville Economic Development Corp 4A
July 2012

Statement Balance 7-1-2012	\$115,360.82
Deposits:	
Sales Tax:	
Sales Tax:	\$-
Cking Int .05%	\$4.45
CD Interest	
Transfer to Texpool	
Transfer from Texpool	\$-
Checks 1054,1056,1058-1060	<u>\$(29,834.02)</u>
Statement balance 7-31-2012	\$85,531.25

Outstanding Transactions

Sales Tax	\$15,117.89
Transfer to Texpool	
CD Interest	\$123.29
Checks	
Balance 8-6-2012	<u><u>\$100,772.43</u></u>

Farmersville Economic Development Corporation
Cumulative Income Statement
For the 12 Months Ended, September 30, 2012

	FY 2012	October	November	December	January	February	March	April	May	June	July
Budget											
Beginning Bank Balance		\$39,956.89	\$53,157.44	\$17,516.02	\$13,217.72	\$15,080.59	\$16,381.85	\$7,504.21	\$85,468.41	\$100,951.10	\$112,590.69
Deposits											
Sales Tax Collections	\$125,000.00	\$13,092.88	\$14,209.49	\$10,531.49	\$13,829.65	\$13,757.73	\$12,009.73	\$87,727.67	\$17,644.64	\$14,817.66	\$15,117.89
Interest Income cking	\$2,200.00	\$2.91	\$2.19	\$1.96	\$0.37	\$0.50	\$0.82	\$1.37	\$4.01	\$4.50	\$4.45
Misc (accts rec)(JD Russell loan)											
Transfer from Texpool to First Bank											
Transfer funds to CD				\$20,000.00				\$30,000.00			
Transfer to Texpool											
CD Interest Earned											
Total Revenue		\$184.93	\$228.09	\$123.39	\$127.40	\$127.40	\$119.18	\$127.40	\$123.29	\$127.40	\$123.29
Total Revenue	\$127,200.00	\$53,237.61	\$17,597.21	\$48,172.86	\$27,175.14	\$28,966.22	\$28,511.58	\$125,360.65	\$103,240.35	\$115,900.65	\$127,836.32
Expenses:											
Administration	\$5,000.00										
Profession Fee(PR Specialist)	\$2,000.00										
Meeting Expenses	\$1,000.00	\$80.17	\$81.19	\$140.12	\$75.00	\$84.37	\$84.37	\$107.44	\$60.00	\$64.83	
Dues/School/Travel	\$500.00										
Office Supplies	\$200.00										
Marketing/promotion Expenses											
Marketing/Promotion Expenses/Advertising	\$15,000.00										
NCCLP	\$500.00							\$4,462.50	\$675.00	\$250.00	
Collin College Sponsorship	\$7,500.00						\$7,500.00				
Legal Service	\$2,500.00										
Farmersville Chamber							\$1,000.00				
Farmersville Rotary							\$500.00				
Total Expenditures	\$34,200.00	\$80.17	\$81.19	\$140.12	\$75.00	\$84.37	\$9,084.37	\$4,569.94	\$60.00	\$739.83	\$250.00
Directive Business Incentives											
Highway 380/STATE Highway 78	\$50,000.00										
Collin College Project(sewer/street/electric)	\$100,000.00										
NTMWD Regional WW Treatment	\$150,000.00										
Planning	\$100,000.00			\$27,000.00						\$2,570.14	
TIRZ Planning Analysis	\$34,200.00			\$7,815.02	\$12,019.55			\$10,322.30	\$2,229.25		\$1,813.88
Facade Grant Program	\$50,000.00					\$12,500.00	\$11,923.00	\$25,000.00			\$25,000.00
Total Development Cost	\$484,200.00			\$34,815.02	\$12,019.55	\$12,500.00	\$11,923.00	\$35,322.30	\$2,229.25	\$2,570.14	\$26,813.88
Total Expenditures	\$518,400.00	\$80.17	\$81.19	\$34,955.14	\$12,094.55	\$12,584.37	\$21,007.37	\$39,892.24	\$2,289.25		
Revenue vs Expenditures	(\$391,200)										
From Reserves	\$391,200.00										
Balance Budget	\$-										
Total Expenditures		\$80.17	\$81.19	\$34,955.14	\$12,094.55	\$12,584.37	\$21,007.37	\$39,892.24	\$2,289.25	\$3,309.97	\$27,053.88
Ending Bank Balance		\$53,157.44	\$17,516.02	\$13,217.72	\$15,080.59	\$16,381.85	\$7,504.21	\$85,468.41	\$100,951.12	\$112,590.69	\$100,772.44
CD Investment	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00
Texpool Balance	\$365,755.31	\$415,787.82	\$395,813.58	\$395,842.99	\$395,871.37	\$395,910.04	\$395,944.94	\$365,983.67	\$366,025.57	\$366,066.53	\$366,066.53
Interest Earned		\$26.08	\$32.51	\$25.76	\$29.41	\$28.38	\$38.67	\$34.90	\$38.73	\$41.90	\$40.96
Total Available Funds		\$688,912.75	\$683,303.84	\$659,031.30	\$660,923.58	\$662,253.22	\$653,414.25	\$701,413.35	\$716,934.79	\$728,616.26	\$716,838.97

Farmersville Economic Development Corporation
Cumulative Income Statement
For the 12 Months Ended, September 30, 2012

August	September	YTD
		\$212,738.83
		\$23.08
		\$-
		\$50,000.00
		\$-
		\$(50,000.00)
		\$1,411.77
\$-	\$-	\$214,173.68
		\$-
		\$-
		\$697.32
		\$-
		\$-
		\$-
		\$-
		\$-
		\$5,387.50
		\$-
		\$7,500.00
		\$-
		\$1,000.00
		\$500.00
\$-		\$15,084.82
		\$-
		\$-
		\$-
		\$-
		\$-
		\$29,570.14
		\$34,200.00
		\$74,423.00
\$-	\$-	\$138,193.14
		\$153,277.96
		\$-
		\$-
\$-	\$-	\$153,277.96
		\$60,895.72
	\$-	\$337.30

SUMMARY OF ACTIVITY IN TEXPOOL INVESTMENT ACCOUNTS ECONOMIC DEVELOPMENT

8/7/2012

4A INVESTMENT ACCT	4A Certificate of Deposit
--------------------	---------------------------

Beginning Market Value for reporting period

\$366,025.57

Changes in Market Value:

Deposits

Withdrawals

Interest Earned

\$40.96

Ending Market Value for Period

\$366,066.53

\$250,000.00

Weighted average maturity = 48 days

The Public Funds Investment Act (Sec.2256.008) requires the City's Investment Officer to obtain 10 hrs. of continuing education each period from a source approved by the governing body. Listed below are courses Daphne Hamlin will complete to satisfy that requirements.

06-2010 NCTCOG - Public Funds Investment Act Part 1 6 hrs.

06-2010 NCTCOG - Public Funds Investment Act Part 11 6 hrs.

I hereby certify that the City of Farmersville's Investment Portfolio is in compliance with the City's investment strategy as expressed in the City's Investment Policy (Resolution 99-17, and with relevant provisions of the law.


Daphne Hamlin, City Investment Officer



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: August 14, 2012
SUBJECT: INFORMATIONAL ITEM – FCDC (4B) Financial Report

(III - B)

Farmersville Community Development Corp (4B)
Investment and Budget Report

July 2012

Prepared by: Daphne Hamlin

Farmersville Community Development Corporation
Financial Statement
For the Fiscal Year Ended September 30, 2012

	October	November	December	January	February	March	April	May	June	July	August	September
Beginning Bank Balance	29,097.38	\$32,935.42	\$41,910.11	\$44,542.31	\$ 50,873.34	\$54,341.72	\$59,732.65	\$47,547.32	\$29,204.74	\$ 37,252.99		
Deposits:												
Sales tax deposits	13,092.88	14,209.49	\$10,531.49	13,828.65	13,757.78	\$12,009.73	\$87,727.67	\$17,844.64	\$14,817.66	\$ 15,117.89		
Interest income-bank	2.59	1.63	\$1.70	2.03	2.52	\$2.86	\$3.52	\$3.31	\$1.63	\$ 1.52		
Transfer to TexPool							-\$100,000.00					
Check Stock												
Reimbursement for Marketing												
Reimbursement for Main Street Mgr.												
Adjusting Entry	(13.39)											
Total Revenues	42,179.46	47,148.54	\$52,443.30	58,373.99	84,633.62	\$66,354.31	\$51,926.34	\$65,195.27	\$44,024.00	\$ 52,372.40	-	\$ -
Disbursements:												
Main Street	2,815.16	2,815.16	4800.19	3,232.06	3,868.23	\$3,494.44	\$2,904.02	\$2,926.82	\$3,489.95	\$ 3,160.41		
Miscellaneous	1,511.15	1,003.77				\$379.77		\$20.00		\$ 1,060.00		
Maintain Downtown Irrigation System	50.00											
Branding Marketing Commitment	1,333.35	\$ 1,417.50	\$ 1,889.00	\$ 1,554.22	875.00	\$1,575.00	\$475.00	\$675.00	\$900.00	\$ 1,624.04		
Reimburse city for accounting												
Electric Project South Lake Park				\$ 1,109.37	2,318.67			\$871.17				
Chaparral Trail Improvements	304.38											
FCDC 4B Training												
Collin College Scholarship sponsorship												
Support Parks & Recreation Plan												
Chamber of Commerce				\$ 1,500.00								
May Taxes						\$802.45						
Bain Honaker House Restoration								\$3,500.00		\$ 3,000.00		
Downtown Museum seed money	1,000.00						\$1,000.00					
Visitor's Center awning replacement	750.00											
Wildflower Planting	1,480.00											
Christmas Activities			\$ 1,211.80									
Splashpad water reclamation Project												
Splashpad Restrooms												
Fire Works								\$2,000.00				
Historical Marker for Post Office Bldg												
Property Purchase				\$ 105.00	3,230.00	\$270.00		\$25,897.54	\$2,381.06	\$ 4,998.18		
Total Expenses	9,244.04	\$ 5,238.43	\$ 7,900.99	\$ 7,500.65	\$10,281.90	\$6,621.66	\$4,379.02	\$35,890.53	\$8,771.01	\$ 13,842.63	-	\$ -
Ending Bank Balance	32,935.42	\$ 41,910.11	\$ 44,542.31	\$ 50,873.34	\$54,341.72	\$59,732.65	\$47,547.32	\$29,204.74	\$37,252.99	\$39,529.77		
TEXPOOL Balance	134,527.68	\$134,539.63	\$134,548.86	\$134,558.86	\$134,568.51	\$134,581.65	\$234,593.95	\$234,616.18	\$234,643.11	\$ 234,669.34		
Interest Income-TEXPOL	9.58	11.95	9.23	10.00	9.65	\$13.14	\$12.30	\$22.23	\$26.93	\$ 26.23		
Total Available Funds	167,463.10	\$176,449.74	\$179,091.17	\$185,432.20	\$188,910.23	\$194,314.30	\$282,141.27	\$263,820.92	\$271,896.13	\$ 273,195.11		

Signed:



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: August 14, 2012
SUBJECT: INFORMATIONAL ITEM – Planning & Zoning Minutes

Electronic minutes are found at the following link:

http://www.farmersvilletx.com/government/agendas_and_minutes/planning_and_zoning/index.jsp

(III - C)

FARMERSVILLE PLANNING & ZONING COMMISSION
SPECIAL SESSION MINUTES
JULY 26, 2012

The Farmersville Planning and Zoning Commission met in special session on July 26, 2012 at 6:30 p.m. at the City of Farmersville Council Chambers with the following members present: Bill Nerwich, Craig Overstreet, Betty Sargent, Lee Warren, Tom Waitschies and Bryce Thompson. Stanley Treadwell was absent. Staff members present was City Manager Ben White, City Attorney Alan Lathrom and City Secretary Edie Sims.

CALL TO ORDER AND RECOGNITION OF CITIZENS/VISITORS

Chairman Tom Waitschies called the meeting to order at 6:30pm. Edie Sims called roll and announced that a quorum was present.

CONSIDER, DISCUSS AND ACT UPON A CONCEPT PLAN FOR CAMDEN PARK LOCATED AT THE INTERSECTION OF COUNTY ROAD 610 AND FARMERSVILLE PARKWAY ON THE WEST SIDE

Chairman Waitschies opened the topic to discussion with Lee Warren reminding the Commission that at the last meeting the front setbacks were to be changed from 20' to 22'. Another issue at the last meeting was the width between the homes.

City Manager Ben White came before the Commission stating he did a thorough review of the Code of Ordinances. A correction was made from his original recommendation letter which inferred 25' was the standard front setback. The correct front setback is 20' and the Concept Plan for Camden Park follows our setback requirements. Also since the lots are laid out as zero lot lines, the 5' side yard setback is also accurate according to our ordinances. Mr. White suggested to Jeff Crannell, engineer of the project, to leave the setbacks as originally portrayed. Presently the side yard setback is the biggest issue. At the last P&Z meeting, all issues were approved with exception of the side yard setback. Mr. White indicated he reviewed the Fire Code and the International Residential Code (IRC) which could allow as low as a 3' minimum side yard. Bureau Veritas, the City's contractor for inspections, was contacted and the side yard requirements were confirmed to be accurate and have been done in other subdivisions.

Mr. Crannell indicated that to clarify, the 5' side yard for this subdivision is actually 5' from eave to eave. Mr. White had indicated a possibility of installing sprinklers, but this is not the best option. Per the letter from Fire Chief Kim Morris, no specific fire codes would require sprinklers to be installed. The Fire Chief did recommend using fire rating material.

Lee Warren questioned with the width of the streets, would the Quint be able to travel and turn on the streets. Jeff Crannell answered the streets are standard sized per the City's requirements. There is not a variance to axle turning radius.

The Commission continued the conversation about guaranteeing the age limit of not less than 55 years of age. Jeff Crannell stated deed restrictions will be put in place through the attorney's office. Mr. Crannell also stated that multiple steps will be taken to make sure the requirements are met and to protect the developer as well as the City. City Manager Ben White stated there will be two opportunities to place restrictions into place: 1) Planned Development Ordinance will be changed with exceptions if approved by City Council; and 2) a Development Agreement will be in accordance with the wishes of the City as to how the property will be developed and the intricacies with more plans and drawings.

Mr. Crannell stated this is a conceptual plan and will process a more detailed plan now that this development has been taken in a positive direction. The "twin" homes will give the 10' side yard setback and there will be several sidewalk breaks to give a fire protection prevention

mechanism. The setbacks will be tight by being approximately 6' apart from the side yards, however it will not be just row housing. The plan is to place between 5 – 9 single homes in a section.

Mr. White stated from City Staff's perspective, there is a recommendation for approval. There can be restrictions on some things but we understand the product and Mr. White feels the City has reacted in the right manner. This will keep property values up all the while presenting a higher quality to see that it is maintained. The Commission will be able to see more of the aspects as the planning ensues.

Bill Nerwich stated that with a 5' side yard setback, a sprinkler system is not going to change nor protect the home next door. In effect, a fire would scorch the next door neighbors home causing damage from the heat, the sprinkler system will damage the contents of the existing home and potentially the next door home. A sprinkler system would be a waste, however having breaks between the homes is a great idea. Utilizing combustible products such as brick which allows dead air behind the brick wall is good or even hardi-board, or brick freeze. Mr. Nerwich stated the firefighters will be fighting the fire from the truck and will not go between the buildings. Their job is to protect first, then fight the fire. Mr. Nerwich stated he would not have a problem if products can be agreed upon and constrain from having more than 10 homes that are 5' apart. Again, sprinklers are useless.

City Attorney Alan Lathrom indicated that building materials can be imposed as an additional standard, but it will need to be written what percentage of what type of material is to be imposed. Bill Nerwich concurred that a percentage can designate also the side facing the other home which has a percentage which is non-combustible. Mr. Lathrom added that the designation can include masonry or hardi-plank and can stipulate by wall face. These exceptions should be identified in the Planned Development Ordinance.

City Manager Ben White asked if there will be several models for customers to choose from or just a certain number. Ted Zadeh informed the Commission that there will be 4-5 models for residents to choose from. Mr. White also indicated that these models will be pre-approved by Bureau Veritas and Daniel and Brown, Inc. will check the infrastructure of the project. The average square footage of a home will be between 1200 – 1500 square feet with 2 – 3 bedrooms. Some homes will be 2-story with a provisional elevator. The exterior models will be limited, but the internal part can be rearranged to meet the customer's needs.

City Attorney Alan Lathrom offered a motion in writing which reads as follows:
"Move to approve the Concept Plan for Camden Park, dated June 26, 2012, subject to the applicant's satisfaction of the following conditions:

1. Obtain approval of an amendment to the zoning on the property to modify the current requirements of the Planned Development Zoning District adopted and approved by Ordinance Nol. 2006-61 that will bring the Concept Plan into conformity with the zoning on the property in the following particulars, as well as any other matters in conflict therewith:
 - a. Correcting the locations of the areas in the Planned Development District at which Single-Family 3 (SF-3), Multi-Family 2 (MF-2), and Commercial (C) District uses are to be situated;
 - b. Correcting the acreage of the land area attributed to a base zoning district of Single-Family 3 (SF-3) District uses from 77.20 acres of land to 551.13 acres of land;
 - c. Correcting the acreage of the land area attributed to a base zoning district of Multi-Family 2 (MF-2) District uses from 14.54 acres of land to 28.51 acres of land;
 - d. Correcting the acreage of the land area attributed to a base zoning district of Commercial (C) District uses from 9.06 acres of land to 15.27 acres of land;

- e. Reducing the minimum lot width in the Single-Family 3 (SF-3) base zoning district to 40 foot;
 - f. Reducing the minimum side yard setback in the Single-Family 3 (SF-3) base zoning district to require only a 5 foot setback on one side of any lot;
 - g. Reducing the minimum lot area in the Single-Family 3 (SF-3) base zoning district to require a minimum lot area of 3,200 square feet;
 - h. Modifying the minimum front yard setback in the Single-Family 3 (SF-3) base zoning district as may be required, particularly given the exception noted in the existing ordinance regarding corner lots with double street frontage;
 - i. Increasing the maximum lot coverage in the Single-Family 3 (SF-3) base zoning district to 60 percent; and
 - j. Allowing storage facilities and medical/retail facilities in the Multi-Family 2 (MF-2) base zoning district, if required following the realignment of the base zoning districts upon and across the property as noted above;
2. Obtain approval of an amendment to the Thoroughfare Development Plan removing the current Type D Collector from the Thoroughfare Development Plan;
 3. Eliminate the conflict between the proposed extension of County Road 612 reflected on the Concept Plan and the property owned by Community Public Service;
 4. Conform to all provisions of the City's Code of Ordinances and regulations; and
 5. Applicant shall deed restrict the Single-Family 3 (SF-3) District to senior housing with age restrictions, enforceable by a Property Owner's Association formed by Applicant, that conforms to the Housing for Older Persons Act and the Fair Housing Act.

Craig Overstreet recommended approval subject to the listed requirements by the City Attorney with Bryce Thompson seconding the motion. Motion carried unanimously.

ADJOURNMENT

Lee Warren motioned to adjourn with Bryce Thompson seconding the motion. P&Z Commission adjourned at 7:10 p.m.

ATTEST:

Tom Waitschies, Chairman

Edie Sims, City Secretary



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: August 14, 2012
SUBJECT: INFORMATIONAL ITEM – FCDC (4B) Meeting Minutes

Electronic minutes are found at the following link:

http://www.farmersvilletx.com/government/agendas_and_minutes/community_development/index.jsp

(III - D)

FARMERSVILLE COMMUNITY DEVELOPMENT CORPORATION
MINUTES July 9, 2012

CALL TO ORDER, ROLL CALL AND RECOGNITION OF VISITORS

The Farmersville Community Development Corporation met on July 9, 2012 at the Best Community Conference Center. Diane Piwko convened the meeting at 5:45 p.m. and announced that a quorum was present after roll call by Adah Leah Wolf. The following board members were present: Jim Dawkins, Charlie Whitaker, Leaca Caspari, Diane Piwko, Del Sergeant, David Reynolds, and Dick Seward. President Piwko welcomed Main Street Manager Adah Leah Wolf, City Manager Ben White, City Councilman Billy Long, Mayor Joe Helmberger, Fire Chief Kim Morris, Chamber representative Wyndi Veigel, and Museum Committee representative Linda Dawkins.

WELCOME NEWLY APPOINTED BOARD MEMBERS

Newly appointed board member Dick Seward was welcomed. He had previously been sworn in by city secretary Edie Sims.

CONSIDER FOR APPROVAL JUNE 11, 2012 MEETING MINUTES

On a motion by Jim Dawkins, and a second by Leaca Caspari, the Board approved the meeting minutes of June 11, 2012 as written.

CONSIDERATION AND POSSIBLE APPROVAL OF ITEMS FOR PAYMENT

After discussion, motion made by Charlie Whitaker to approve all items presented for payment. Motion seconded by David Reynolds and passed unanimously. Board asked Adah Leah Wolf to check with bank to see if board can pay rest of this fiscal year's mortgage payments in one payment to save administrative time.

CONSIDERATION AND POSSIBLE ACTION REGARDING FINANCIAL STATEMENTS FOR JUNE 2012 AND REQUIRED BUDGET AMENDMENTS

Leaca Caspari motioned to accept the financial statements as written; motion seconded by Jim Dawkins and passed unanimously.

PARKS BOARD UPDATE

Diane Piwko mentioned that minutes of the last Park Board Meeting did not correctly reflect the discussion held when Mark Vincent presented an option to the 4B Board for a proposed water fountain. She reported to the Board that Mark was asked to work with the City Manager and provide options for providing a water fountain. Mayor Helmberger reported that Mr. Vincent and the Park Board were working on options for the water fountain.

MUSEUM PLANS UPDATE

Linda Dawkins presented a brief update on the Museum Committee's progress: City Council has approved use of Onion Shed "II" for museum. The Museum Committee met with Historical Society, and the Historical Society decided against taking the proposed museum in under their 501.C.3 organization. Initial concept sketches were provided by Main Street architect Howard Langner. The committee is developing a 501.C.3 organization and is working with a McKinney architect for conceptual site plans and floor plans (which will become visuals to use for fundraising and development). Linda Dawkins was asked to have here committee develop a business plan and present it to the board.

PURCHASED LAND: INTER-LOCAL AGREEMENT WITH CITY FOR MAINTENANCE

City Manager Ben White identified elements to include in ILA agreement, including mowing, tree trimming, storm water drainage maintenance, fence row clearing, entrance maintenance, and litter control. He will present the draft of the agreement at an upcoming meeting.

RECEIVE UPDATE FROM BEN WHITE, CITY MANAGER

Ben White distributed a written report, and highlighted the following: A budgetary bid was received for the water reclamation project in the amount of \$250,000. The playground slide and swings are being refurbished. Light poles for the downtown have been selected; Texas Capital Fund will provide approximately \$45,000 toward them. The new poles are higher, so the banner poles will not impede pedestrian traffic. Light will be reflected downward. The old poles will be saved as replacements or possibly to use along Chaparral Trail. The Sparks of Freedom 4th of July fireworks event was a great success, he recommended 4B double funding for the event for next year. Chaparral Trail work is awaiting a rebid later this month. City will be applying for a Collin County Open Space grant for \$300,000; he is asking 4B for \$50,000 toward the \$150,000 required match of funds. He has initiated a flagpole project, identifying locations in the city that need flagpole upgrades or first time poles. He is requesting \$7,000 from 4B to begin with one set of poles in the downtown area. City is applying for a Texas Parks & Wildlife grant for improvements to the Spain Athletic Complex and Chaparral Trail. City is researching grant opportunities for improvements to the rodeo arena.

MAIN STREET MANAGER UPDATE --ADAH LEAH WOLF

Main Street Manager Adah Leah Wolf provided a written monthly report for June 2012, and highlighted the following: City long range planning meetings were attended by Main Street Manager, several 4B board members and Main Street board members, among others. Travis Pecht, summer intern, completed his month long internship. He was a great help during this busiest month of the year, including assistance with Audie Murphy Day. The 13th annual Audie Murphy Day was a success, with 186 veterans in attendance, and all expenses covered by donations received. This year the pilots read for the library's Summer Reading Club, and were very popular with the children attending. The June Farmers & Fleas was a very good month, drawing attendance from the Chamber's Yards of Yard Sales event the same day. Manager met with Jerry Bryant who is planning a motorcycle ride through Farmersville in September. Façade repairs are now complete for 128 S. Main, as well as for 148 S. Main Street. Roof repairs were completed for 111 McKinney Street. Repairs at Bain Honaker House in progress include replacing rotten siding and exterior painting. Downtown merchants meeting was hosted by Fiber Circle this month. Clay Potter has three auctions planned for July.

DESIGNATE 4B REPRESENTATIVE TO MAIN STREET BOARD

Leaca Caspari nominated Jim Dawkins as 4B representative to the Main Street Board; Charlie Whitaker seconded the motion which passed.

DISCUSSION OF BUDGET ITEMS FOR 2013 FISCAL YEAR

A discussion of budget items was held, which will be continued at the next board meeting. The following "wish list" was created:

Flag Pole Installation: Ben White requested \$7,000

Matching Grant Chaparral Trail Phase II: Ben White requested \$50,000

Main Street Program: amount to include raise for manager, last year amount was \$60,000

Miscellaneous: board discussed amount of \$2,000

Marketing Program: Joe Helmsberger requested \$12,000

Accounting services; board discussed leaving amount at \$500

4B Training: board discussed amount of \$2,000 for travel and fees for board members

Collin College: board discussed leaving amount at \$3500

Parks & Recreation: city has budgeted \$10,000 for parks department, board discussed adding to this amount.

Chamber: board discussed possibly raising last year's \$1500 amount to \$3000.

"May" building taxes: contractual amount, last year was budgeted at \$800

Bain Honaker House: no request has been received from Farmersville Historical Society, more info needed.

Spain Complex: board would consider specific projects; Ben White will provide more details.
Museum Development: Linda Dawkins requested \$50,000. Board is interested in seeing a sustainability plan. Discussion of possibly matching funds.
Christmas: Diane Piwko requested \$2,000 for updating décor
Splash pad water reclamation: due to high bid, board declined to consider this item.
Splash pad restrooms: Ben White requested \$30,000. City has plans in hand
Land purchase: approx. \$21,000 is needed as per contract
Fireworks: Chief Morris requested \$4-\$5,000. Huge success this year! Estimated 2,000 in attendance
T shirts distributed to board members.
Post Office historical marker: carry over amount from last year is \$1,500
Chaparral Trail survey work: possible budget line item
Other parks ideas were discussed, which require more information: Disc Park, Soccer field, and Skate Park.

WRAP-UP AND DISCUSSION OF PLACING ITEMS ON FUTURE AGENDAS

Agenda items for next board meeting: Special budget workshop to be held Monday, July 23 at 5:45 PM.
Public hearing for 2013 budget to be held at August 13 board meeting.

ADJOURN

On a motion to adjourn by Charlie Whitaker, seconded by Jim Dawkins, the meeting adjourned at 7:30 PM.

**FARMERSVILLE COMMUNITY DEVELOPMENT CORPORATION
MINUTES July 23, 2012 DRAFT**

CALL TO ORDER, ROLL CALL AND RECOGNITION OF VISITORS

The Farmersville Community Development Corporation met on July 23, 2012 at the Best Community Conference Center. Diane Piwko convened the meeting at 5:45 p.m. and announced that a quorum was present after roll call by Adah Leah Wolf. The following board members were present: Jim Dawkins, Charlie Whitaker, Diane Piwko, Del Sergent, and Dick Seward. President Piwko welcomed Main Street Manager Adah Leah Wolf, Museum Committee representatives Linda Dawkins, Jim Foy and Bill Daniel, and Historical Society representatives Bettye Petree and Winnetta Morrow.

CONSIDER FOR APPROVAL JULY 9, 2012 MEETING MINUTES

On a motion by Charlie Whitaker, and a second by Jim Dawkins, the Board approved the meeting minutes of July 9, 2012 as written.

CONSIDERATION AND POSSIBLE APPROVAL OF ITEMS FOR PAYMENT

After discussion, motion made by Charlie Whitaker to approve all items presented for payment. Motion seconded by Del Sergent and passed unanimously.

CONSIDERATION & ACTION REGARDING INDEPENDENT BANK FCDC 4B CHECKING ACCOUNT CHECK SIGNERS

As requested by Independent Bank, the board signed a memo indicating that the previous account signers are to be removed and the new officers added to the account signer list.

CONSIDER FUNDING REQUESTS FROM 2012-2013 FISCAL YEAR FROM AREA RESIDENTS

Winnetta Morrow and Bettye Petree were present from the Farmersville Historical Society. Winnetta Morrow presented a request for \$3,000 for ongoing restoration of the Bain-Honaker House, and thanked the board for their financial assistance during the current fiscal year. Jim Dawkins suggested that the bids be opened up to the community for any work to be done on the house, and recommended this amount be increased to \$5,000.

Jim Foy, and Bill Daniel, and Linda Dawkins from the Museum Planning Committee presented a sustainability plan to the board, requesting \$50,000 toward the development of the new museum, as well as \$8,000 to defray yearly salary and supplies. The initial monies would be used for the detailed construction plans as well as a start on the construction. This commitment from the 4B board would be very helpful in developing the initial fundraising efforts, to show community support. The project would benefit the entire community, and costs can be kept to a minimum by using local talent in the construction phase.

CONSIDERATION AND POSSIBLE ACTION REGARDING THE 20012-2013 COMMUNITY DEVELOPMENT CORPORATION BUDGET AND GOALS

The board discussed spending some of the monies from the TexPool account, which have accumulated over the past few years. Adah Leah Wolf pointed out that all of the 4B money is available to spend, and that the TexPool account is fluid.

The board discussed paying off the land note in full, and decided that this would preclude funding some of the worthwhile projects coming up in the next fiscal year. The original note amount of \$20,000 was left in the budget.

The board discussed their ongoing commitment to the Main Street Program, and indicated the Main Street Manager should have a raise. Adah Leah Wolf presented a request that her position be funded by 4B as a city employee position, thereby allowing her to receive benefits. At her current rate of salary, and with a reduction in the supply portion of the Main Street budget, this could be achieved with \$65,000. She has

been working for 9 years in the present position, and feels benefits are important to the stability of the program.

The board discussed the request from the Museum Committee. Jim Dawkins opined that a commitment from the 4B board would be a strong message of community support and would assist fundraising greatly. Diane Piwko expressed reservations; what if a large amount of money was given and the museum did not materialize? Charlie Whitaker suggested a lower amount be budgeted and that the Museum Committee return to the 4B Board to request further funds, after they have had success in moving forward.

The board discussed the requests from the City Manager: \$50,000 would be a grant match for continuing improvements to the Chaparral Trail; \$7500 had been requested to begin a flag pole project for the city-the board felt this amount should be raised to \$12,000; Splash pad restrooms were left in the budget for \$20,000.

The board decided not to fund monies for the Parks and Recreation Department, since the city has included them in the operating budget for this year.

The board discussed monies for training and decided that could be included in the administrative line item.

The board wants to maintain its current level of support for the Collin College annual scholarship event (\$3500), as well as marketing (\$12,000), accounting services (\$500), the historical marker (\$1500), and the May building taxes (\$800).

The board discussed increasing its support of the 4th of July fireworks program to \$3500, increasing its sponsorship of the chamber to \$3000, and increasing Christmas activities/décor amount to \$2000.

After discussion, the following budget for Fiscal Year 2013 was presented for a vote:

	Proposed FY 2013
REVENUE	
Sales Tax projection	164,000
TEXPool account	234,000
EXPENSES	
Farmersville Main Street	65,000
Miscellaneous	2,000
Marketing Program	12,000
Reimburse city for accounting services	500
Chaparral Trail improvements	50,000
Collin College Scholarship sponsorship	3,500
Chamber of Commerce	3,000
May building taxes	800
Bain Honaker House Restoration work	5,000
Downtown Museum seed money	20,000
Christmas Activities	2,000
Splash pad Restrooms	20,000
Historical Marker for Post Office bldg	1,500
Land purchase	20,000
fireworks	3,500
Flag Pole installations and upgrades	12,000
Total Expenditures	220,800

Jim Dawkins made the motion to accept the proposed FY 2013 budget as written; Dick Seward seconded the motion. Motion passed unanimously.

WRAP-UP AND DISCUSSION OF PLACING ITEMS ON FUTURE AGENDAS

Agenda items for next board meeting: Public hearing for 2013 budget to be held at August 13 board meeting. Designate TexPool representative at August 13 meeting.

ADJOURN

On a motion to adjourn by Charlie Whitaker, seconded by Del Sergent, the meeting adjourned at 7:35 PM.



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: August 14, 2012
SUBJECT: INFORMATIONAL ITEM – FEDC (4A) Meeting Minutes

Electronic minutes are found at the following link:

http://www.farmersvilletx.com/government/agendas_and_minutes/economic_development/index.jsp

(III - E)

FARMERSVILLE ECONOMIC DEVELOPMENT CORPORATION

MEETING MINUTES

June 20th, 2012

The Farmersville EDC met in regular session on June 20th, 2012, at 12:00 p.m. at the City of Farmersville Council Chambers with the following members present: Eddy Daniel, Stefanie Hurst, Chris Lair, and Kevin McGuire. Staff members present were City Manager Ben White, City Secretary Edie Sims, City Accountant Daphne Hamlin, Intern Travis Pecht and Mayor Joe Helmberger.

CALL TO ORDER

Eddy Daniel convened the meeting at 12:05 p.m. and announced that a quorum was present.

RECOGNITION OF CITIZENS/VISITORS

Guests recognized was Mayor Joe Helmberger, City Secretary Edie Sims and Intern Travis Pecht.

WELCOME INCOMING 4A EDC BOARD MEMBER AND ADMINISTER OATH OF OFFICE

Edie Sims administered oath of office to newly appointed 4A Board Member Kevin McGuire.

REORGANIZE BOARD OF DIRECTORS BY ELECTING A PRESIDENT, VICE PRESIDENT AND SECRETARY FOR THE UPCOMING YEAR

Eddy Daniel opened the floor for President Nominations. Chris Lair nominated Robbie Tedford for 4A EDC Board President. On a motion by Stefanie Hurst to cease nominations and that Robbie Tedford be elected 4A EDC Board President by acclamation and a second by Chris Lair, Motion passed unanimously.

Chris Lair nominated Stefanie Hurst for 4A EDC Board Vice President. On a motion by Kevin McGuire to cease nominations and that Stefanie Hurst be elected 4A EDC Board Vice President by acclamation and a second by Chris Lair, Motion passed unanimously.

Stefanie Hurst nominated Chris Lair for 4A EDC Board Secretary. On a motion by Kevin McGuire to cease nominations and that Chris Lair be elected 4A EDC Board Secretary by acclamation and a second by Stefanie Hurst, Motion passed unanimously.

Eddy Daniel stepped down as President. Stefanie Hurst conducted balance of meeting due to Robbie Tedford absence.

RECEIVE REPORTAON STATUS OF U.S HIGHWAY 380 RECONSTRUCTION PROJECT FROM LAKE LAVON TO THE COLLIN/HUNT COUNTY LINE.

Joe Helmberger said the last he heard from Brandon Sparkman that construction would begin in June. Joe Helmberger also stated that utilities along Hwy 380 are still being relocated.

UPDATE REGARDING COMPREHENSIVE PLAN

Joe Helmberger said that there had been (3) three community meetings and they were very successful. Joe Helmberger stated the theme was community heritage, parks,

community was not against growth. Chris Lair attended the second meeting and advised there were a lot of discussions revolving around roof tops. Chris Lair said some comments about not a lot to do after five in Farmersville.

Joe Helmberger said the Public Hearings are scheduled in July for community input and comments.

Eddy Daniel said that he has spoken with Kimley Horn Engineering after the (3) three community meetings and commented they received a lot of helpful information.

Kevin McGuire asked what the next step is. Eddy Daniel said after the comprehensive plan is completed it will go before City Council for approval. Eddy Daniel said the comprehensive plan is scheduled for completion by the end of 2012 it will also include Impact fee information. Once Comprehensive plan is approved by City Council then the impact fees will be reviewed and updated based on the information received in the comprehensive plan and will go before City Council for approval early 2013.

Eddy Daniel said this will bring the City up to date having a comprehensive plan and impact fees in place. Eddy Daniel said that this is a living document and must be reviewed every (3-5) three to five year.

Eddy Daniel said it will set forth the new thorough fare plan, new zoning plan, and new land use plan. All this is very important for the City.

Kevin McGuire stated basically this is a business plan for the City. Eddy Daniel said yes, the comprehensive plan will have specific dates.

CONSIDERATION AND POSSIBLE ACTION REGARDING THE 2012-2013 ECONOMIC DEVELOPMENT BUDGET AND GOALS

Eddy Daniel stated that the 2012-2013 budgets must be adopted September 2012. Stefanie Hurst asked what is the \$5,000.00 amount budgeted in administration. Joe Helmberger said that is what 4A EDC Board pays for the City of Farmersville Administration.

Joe Helmberger asked for the marketing funds are kept in place. Stefanie Hurst asked if the TIRZ budget was amended. Daphne Hamlin stated TIRZ budget amount was amended in early 2012.

Stefanie suggested waiting for next scheduled meeting for 4A EDC Board input to complete 2012-2013 budgets and goals.

CONSIDERATION AND POSSIBLE ACTION REGARDING ECONOMIC PROFILE AS PROPOSED BY MUNDO & ASSOCIATES INC.

Joe Helmberger said he had spoken with Mundo & Associates in regards to creating an economic profile for the City. Joe Helmberger stated that this has been one of 4A EDC Boards goals.

Joe Helmberger said that he had spoken to Robbie Tedford in regards to the economic profile. Robbie Tedford had advised Joe Helmberger that when James Rice was the 4A EDC Director that he believed he had created an economic profile.

Joe Helmberger said that one of the 4A EDC goals is to attract new businesses to Farmersville. Joe Helmberger stated that the economic profile will compact the entire City's

information into one report for new developers looking into building or relocating to Farmersville.

Chris Lair asked how we would utilize this information. Joe Helmberger said we could post it to the City's website and have information available at the Chamber for distribution

DISCUSS AND APPOINT ECONOMIC DEVELOPMENT MEMBERS FOR BOARD MEETINGS OF COLLIN COLLEGE, NTMWD, COLLIN COUNTY AREA REALTORS AND THE COMMISSIONER'S COURT

The Board's schedule of the meetings for members to volunteer as follows:

NTMWD – Stefanie Hurst

Collin College – Bob Collins – updates the EDC Board regarding the proposed schedule for the Collin College Campus

Commission's Court – Eddy Daniel

Collin Co Area Realtor Meeting – Robbie Tedford

The Board will continue to review the schedule on a monthly basis.

CONSIDERATION AND POSSIBLE APPROVAL OF ITEMS FOR PAYMENT

On a motion by Chris Lair and second by Kevin McGuire the Board approved the invoices listed for payment. Motion carried unanimously.

CONSIDERATION AND POSSIBLE ACTION REGARDING FINANCIAL STATEMENTS FOR MAY 2012 AND REQUIRED BUDGET AMENDMENTS.

On a motion by Stefanie Hurst and a second by Chris Lair, the Board approved the financials for May 2012, Motion carried unanimously.

CONSIDERATION AND POSSIBLE APPROVAL OF THE MINUTES OF THE MAY 16TH. 2012 MEETING.


On a motion by Chris Lair and a second by Stefanie Hurst, the Board approved the meeting minutes of the May 16th. 2012 meeting. Motion carried unanimously.

DISCUSSION IN CONTEMPLATION OF PLACING ITEMS ON FUTURE AGENDA

Comprehensive Plan

ADJOURNMENT

On a motion by Chris Lair and a second by Kevin McGuire, The Board adjourned at 1:00 p.m.



Robbie Tedford, President

ATTEST



Chris Lair, Secretary

FARMERSVILLE ECONOMIC DEVELOPMENT CORPORATION

MEETING MINUTES

July 18th, 2012

The Farmersville EDC met in special session on July 18th, 2012, at 12:00 p.m. at the City of Farmersville Council Chambers with the following members present: Robbie Tedford, Stefanie Hurst, Bob Collins and Chris Lair. Staff members present were City Manager Ben White, City Accountant Daphne Hamlin and Mayor Joe Helmberger.

CALL TO ORDER

Robbie Tedford convened the meeting at 12:10 p.m. and announced that a quorum was present.

RECOGNITION OF CITIZENS/VISITORS

Guests recognized were City Manager Ben White, City Accountant Daphne Hamlin and Mayor Joe Helmberger.

RECEIVE REPORT ON STATUS OF STATE HIGHWAY 380 RECONSTRUCTION PROJECT FROM LAKE LAVON TO THE COLLIN/HUNT COUNTY LINE

Robbie Tedford asked for an update on the Highway 380 Project. Ben White said all Cities' utilities have been relocated and the only utility relocation being performed at this time is by AT & T.

Robbie Tedford asked the status on the Railroad Contract for Phase III. Ben White stated TxDot still waiting on final drawings from Railroad.

Ben White advised the EDC 4A Board that TxDot has promised mowing will be done in July along the Highway 380 Project. Ben White also stated he is actively pursuing beautification grants for Highway 380.

UPDATE REGARDING COMPREHENSIVE PLAN

Robbie Tedford said he has been in contact with Eddy Daniel. Daniel & Brown Engineering Firm will invoice EDC 4A Board in August for work performed on the Comprehensive Plan.

Public Hearing is scheduled for August 7th, 2012 for public input. Comprehensive Plan should be completed by December 2012.

UPDATE REGARDING COLLIN COLLEGE

Bob Collins has spoken to Mr. Israel in regards to the future of Farmersville Collin College Campus. Strategy of the campus has not been set. Leaning towards the theme of either Logistics or Rural Healthcare.

CONSIDERATION AND POSSIBLE ACTION REGARDING ECONOMIC DEVELOPMENT CONSULTANTS

Robbie Tedford asked if the EDC 4A Board was open to actively pursue a Professional Economic Consultant to discuss what type of service they could provide. No action taken.

CONSIDERATION AND POSSIBLE ACTION REGARDING THE 2012-2013 ECONOMIC DEVELOPMENT BUDGET AND GOALS

4A EDC Board met to discuss the upcoming 2012-2013 Budget/Project and Goals. EDC 4A Goals recommended removing item C & F. Projects EDC 4A Board recommended to remove 1, 5, & 6. Bob Collins suggested not only do we need concentrate on growth for the City but the Quality of Life. Example: Superior life style, education, healthcare, parks, etc. Bob Collins suggested the possibility of developing a board to review how to build a quality City.

Attached Exhibit "A" is the outcome of those discussions.

CONSIDERATION AND POSSIBLE ACTION REGARDING TEXPOOL REPRESENTATIVES

On a motion by Chris Lair to remove Eddy Daniel and to add Robbie Tedford to the Texpool account, and a second by Stefanie Hurst. Motion carried unanimously.

CONSIDERATION AND POSSIBLE ACTION REGARDING INDEPENDENT BANK FEDC 4A CHECKING ACCOUNT CHECK SIGNERS

On a motion by Chris Lair to remove Eddy Daniel and to add Chris Lair to the Independent Bank FEDC 4A Checking Account, and a second by Stefanie Hurst, Motion carried unanimously

RECEIVE REPORTS FROM EDC BOARD MEMBERS FOR BOARD MEETINGS OF COLLIN COLLEGE, NTMWD, COLLIN COUNTY AREA REALTORS AND COLLIN COUNTY COMMISSIONERS COURT

The Board's schedule of the meetings for members to volunteer as follows:

NTMWD – Stefanie Hurst

Collin College – Bob Collins – updates the EDC Board regarding the proposed theme of the Farmersville Campus and newly appointed board members

Commission's Court – Eddy Daniel

Collin Co Area Realtor Meeting – Robbie Tedford

The Board will continue to review the schedule on a monthly basis.

CONSIDERATION AND POSSIBLE APPROVAL OF ITEMS FOR PAYMENT

On a motion by Bob Collins and second by Stefanie Hurst the Board approved the invoices listed for payment. Motion carried unanimously.

CONSIDERATION AND POSSIBLE ACTION REGARDING FINANCIAL STATEMENTS FOR JUNE 2012 AND REQUIRED BUDGET AMENDMENTS.

On a motion by Stefanie Hurst and a second by Chris Lair, the Board approved the financials for June 2012, Motion carried unanimously.

CONSIDERATION AND POSSIBLE APPROVAL OF THE MINUTES OF THE JUNE 20TH, 2012 MEETING

On a motion by Chris Lair and a second by Stefanie Hurst, the Board approved the meeting minutes of the June 20th. 2012 meeting. Motion carried unanimously. Bob Collins abstained

DISCUSSION IN CONTEMPLATION OF PLACING ITEMS ON FUTURE AGENDA

ADJOURNMENT

On a motion by Chris Lair and a second by Stefanie Hurst, The Board adjourned at 1:22p.m.

Robbie Tedford, President

ATTEST:

Chris Lair, Secretary

EXHIBIT "A"
FARMERSVILLE ECONOMIC DEVELOPMENT CORPORATION 4A
2012-2013 PROPOSED BUDGET

REVENUE	PROPOSED 2012-2013 BUDGET
Sales Tax	\$140,000.00
Interest Earned	\$1,500.00
Total Revenue:	\$141,500.00
Expenses	
Administration	\$1,000.00
Meeting Expenses	\$1,000.00
Dues/School/Travel	\$500.00
Office Supplies	\$200.00
Marketing/Promotion Expenses/Adv	\$5,150.00
Chamber Sponsorship	\$1,000.00
Rotary Sponsorship	\$500.00
Collin College Sponsorship	\$7,500.00
Legal	\$2,500.00
Total Expenses:	\$19,350.00
Development	
Collin College Project (sewer/street)	\$100,000.00
NTMWD Regional Waste Water	\$150,000.00
Planning	\$125,000.00
Facade Grant Program	\$50,000.00
Total Development Cost:	\$425,000.00
Total Expenditures	\$444,350.00
Revenue vs. Expenditures	\$(302,850.00)
From Reserves	\$302,850.00
Balance Budget	\$-

2012-2013 Goals and Specified Projects

Goals:

- A.) Create a business atmosphere in Farmersville that supports:
 - 1. Retention and expansion of existing businesses,
 - 2. Attracting new or relocating businesses that will increase the quantity and quality of primary jobs,
 - 3. Working with regional coalitions to address infrastructure, transportation, education and quality of life issues,
 - 4. Recruiting at least one new employer per year.
- B.) Improve communication with the community and communicate accomplishments of the Economic Development Board.
- C.) Enhance the crossroad status of the City.
- D.) Partner with Collin College for a functional college by 2014.
- E.) Work with the City of Farmersville and NTMWD for a regional wastewater treatment plant (WWTP)
- F.) Combined effort with the City of Farmersville and the Farmersville ISD on the Comprehensive Planning issue.

Projects: Specific funding activities to achieve stated goals:

- 1. Regional wastewater infrastructure design.
- 2. Funding Collin College and/or City of Farmersville requests as they pertain to new college campus.
- 3. Locate property for an EDC investment for future projects.



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: August 14, 2012
SUBJECT: INFORMATIONAL ITEM – Parks Board Minutes

Parks Board did not have a quorum for the July meeting. Another meeting is scheduled for August 21, 2012 at 6:00pm at City Hall.

Electronic minutes are found at the following link:

http://www.farmersvilletx.com/government/agendas_and_minutes/parks_and_recreation_board_meetings.jsp

(III - F)



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: August 14, 2012
SUBJECT: INFORMATIONAL ITEM – Main Street Board Minutes

Electronic minutes are found at the following link:

http://www.farmersvilletx.com/government/agendas_and_minutes/main_street_board/index.jsp

The Main Street Board did not have a quorum for the June meeting.

(III - G)



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: August 14, 2012
SUBJECT: INFORMATIONAL ITEM – Main Street Report

Main Street Report is attached.

(III - H)

Main Street Monthly Report
July 2012
Reported by Adah Leah Wolf, Manager



ORGANIZATION:

4	First ever 4 th of July Fireworks, at Southlake Park-very successful
9	4B Board meeting: preparation of agenda, handouts and associated meeting materials.
13	Museum Planning Committee meets, works on sustainability plan
19	Main Street Board meeting cancelled
20	Janis May and Marianne Politz attend Texas Association of Museums workshop in Waco.
23	4B Budget workshop: developing budget for FY 2013. Signature card updated.
23	Adah Leah celebrates 9 years as Main Street Manager!

PROMOTION:

	Audie Murphy Day: thank yous and follow up from event
	website updates
	Photos submitted for Texas Lakes Trail website and for Texas Historical Commission website.
	Ad placed for Texas Downtown Association banner.
2	Meeting with Bertie Neu, who is working on organizing this year's downtown Christmas tour.
3	July calendar and newsletter sent using Constant Contact (and mail to those without email)
7	Farmers & Fleas Market.
25	Marketing Committee meeting: budget requests from 4A and 4B, will participate in State Fair tradeshow.
31	Main Street Manager gives PowerPoint presentation to Rotary Club.

DESIGN:

	Main Street architects provide façade design assistance for 106 McKinney Street. Tammy Fording continues to work on renovations.
	Wanda's Music (208 McKinney Street) received a new coat of exterior paint.
	Daniel & Brown building (118 McKinney Street) received a new coat of exterior paint.
	Façade of Building at 148 S Main, owned by American Acrylic, was repaired this month.
	Clay Potter had a structural engineer review his building (138 S. Main)

ECONOMIC RESTRUCTURING:

18	Downtown Merchants meeting, hosted by Lisa Eastman at Chamber of Commerce
31	Shoppers Guide revised
31	New shop, Cowgirl Country opens at 120 McKinney Street. Owner is Jan Mitchell. Home décor, jewelry, clothing, inspirational gifts, and artwork.
	"Big Taco" still working on interior modifications at 124 McKinney Street.

Volunteers: Approximately 90 volunteer hours were provided this month.





TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: August 14, 2012
SUBJECT: INFORMATIONAL ITEM – Building & Property Standards Minutes

The Building and Property Standards Board did not meeting during the month of July. Presently, there are no cases to be presented to the Board at this time.

Electronic minutes are found at the following link:

http://www.farmersvilletx.com/government/agendas_and_minutes/building_and_property_standards_meetings.jsp



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: August 14, 2012
SUBJECT: INFORMATIONAL ITEM – TIRZ Minutes

Electronic minutes are found at the following link:

http://www.farmersvilletx.com/government/agendas_and_minutes/building_and_property_standards_meetings.jsp

- The Interlocal Agreement for Reinvestment Zone No. 1 with the City of Farmersville will be on the September 17, 2012 Commissioners Court agenda.
- Kenneth Maun's Office is working on an Interlocal Agreement regarding the collection of taxes within the TIRZ. It will also go before Commissioner's Court in the near future.



TO: Mayor and Councilmembers

FROM: Ben White, City Manager

DATE: August 14, 2012

SUBJECT: Second Reading – Consider, discuss and act upon Ordinance # O-2012-0814-001 naming the alley behind the East side of the square between College Street and South Main as "Onion Alley"

Ordinance is attached

ACTION: Approve or disapprove the Ordinance presented.

(IV – A)

**CITY OF FARMERSVILLE
ORDINANCE # O-2012-0814-001**

AN ORDINANCE OF THE CITY OF FARMERSVILLE, TEXAS, AMENDING THE CODE OF ORDINANCES, CITY OF FARMERSVILLE, TEXAS, AS HERETOFORE AMENDED, THROUGH THE ADOPTION OF THE STREET NAME "ONION ALLEY" FOR THE UNNAMED ALLEY SITUATED BEHIND THE BUILDINGS ALONG AND ABOUT THE EAST SIDE OF NORTH MAIN STREET AND SOUTH MAIN STREET THAT EXTENDS IN A SOUTH AND WESTERLY DIRECTION FROM COLLEGE STREET TO SOUTH MAIN STREET IN ACCORDANCE WITH SECTION 62-64, "STREET NAMES APPROVED BY COUNCIL," AND THROUGH THE AMENDMENT OF CHAPTER 62, "STREETS, SIDEWALKS AND OTHER PUBLIC PLACES," BY AMENDING SECTION 62-66, ENTITLED "STREET NAMES ADOPTED," BY INSERTING THE STREET NAME "ONION ALLEY" IN SECTION 62-66 IN ALPHABETICAL ORDER; REPEALING ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY; PROVIDING FOR GOVERNMENTAL IMMUNITY; PROVIDING FOR INJUNCTIONS; PROVIDING FOR NOTICE AND IMPLEMENTATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the alley that runs behind the buildings situated along and about the eastern side of North Main Street and South Main Street and which extends from College Street at its northern end in a southerly direction to the northern side of the Onion Shed and then in an westerly direction to South Main Street at the southern end of the alley (the "Alley") is not named; and

WHEREAS, the Alley is used in conjunction with special events hosted by the City including Old Time Saturday and Audie Murphy Day as well as other special events; and

WHEREAS, the City desires to adopt a name for the Alley to denote the historical value of the Alley by utilizing the existence of the Onion Shed, and it's historical value as the focal point; and

WHEREAS, the City desires to amend Section 62-66 of the City Code to add a name for the Alley; and

WHEREAS, the City Council of the City of Farmersville, Texas finds that all prerequisites to the adoption of this Ordinance have been met; and

WHEREAS, the City Council of the City of Farmersville, Texas finds that it is in the best interest of the public health, safety and welfare to name the existing alley;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FARMERSVILLE, TEXAS, THAT:

SECTION 1. FINDINGS INCORPORATED

All of the above premises are hereby found to be true and correct legislative and factual determinations of the City of Farmersville and they are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2. ADOPTION OF THE STREET NAME 'ONION ALLEY' FOR THE UNNAMED ALLEY SITUATED BEHIND THE BUILDINGS ALONG AND ABOUT THE EAST SIDE OF NORTH MAIN STREET AND SOUTH MAIN STREET THAT EXTENDS IN A SOUTH AND WESTERLY DIRECTION FROM COLLEGE STREET TO SOUTH MAIN STREET IN ACCORDANCE WITH SECTION 62-64, "STREET NAMES APPROVED BY COUNCIL"

From and after the effective date of this Ordinance, and in accordance with the requirements of Section 62-64, "Street names approved by Council," the unnamed alley that runs behind the buildings situated along and about the eastern side of North Main Street and South Main Street and which extends from College Street at its northern end in a southerly direction to the northern side of the Onion Shed and then in an westerly direction to South Main Street at the southern end of the alley is hereby named "Onion Alley."

SECTION 3. AMENDMENT OF ARTICLE 62, "STREETS, SIDEWALKS AND OTHER PUBLIC PLACES," BY AMENDING SECTION 62-66, ENTITLED "STREET NAMES ADOPTED," BY INSERTING THE NAME "ONION ALLEY" INTO SAID SECTION IN ALPHABETICAL ORDER.

From and after the effective date of this Ordinance, Chapter 62, "Streets, Sidewalks and Other Public Places," of the Code of Ordinances is hereby amended by amending Section 62-66, "Street names adopted," by inserting the name "Onion Alley" into the list of street names contained in said Section 62-66 in alphabetical order.

SECTION 4. WRITTEN NOTICE OF CHANGE IN STREET NAME AND CHANGE IN SIGNAGE

City staff shall provide written notice of the street name changes contained in Section 2, above, together with the effective date of such street name changes to the United States Postal Service, all emergency service providers and governmental entities within whose jurisdiction such properties are situated, and the owners and tenants of all properties affected by the foregoing street name change. New signage reflecting the street name changes contained in Section 62-65 should be installed by the City within thirty (30) days following the effective date of this Ordinance.

SECTION 5. CUMULATIVE REPEALER

This Ordinance shall be cumulative of all other Ordinances and shall not repeal any of the provisions of such Ordinances except for those instances where there are direct conflicts with the provisions of this Ordinance. Ordinances or parts thereof in force at the time this Ordinance shall take effect and that are inconsistent with this Ordinance are hereby repealed to the extent that they are inconsistent with this Ordinance. Provided however, that any complaint, action, claim or lawsuit which has been initiated shall continue to be governed by the provisions of such Ordinance and for that purpose the Ordinance shall remain in full force and effect.

SECTION 6. SAVINGS

All rights and remedies of the City of Farmersville are expressly saved as to any and all violations of the provisions of any Ordinances which have accrued at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such Ordinances, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

SECTION 7. SEVERABILITY

It is hereby declared to be the intention of the City Council of the City of Farmersville that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance should be declared unconstitutional by valid judgment or final decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this Ordinance, since the same would have been enacted by the City Council without incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph, or section.

SECTION 8. GOVERNMENTAL IMMUNITY

All of the regulations provided in this ordinance are hereby declared to be governmental and for the health, safety and welfare of the general public. Any member of the City Council or any City official or employee charged with the enforcement of this ordinance, acting for the City of Farmersville in the discharge of his/her duties, shall not thereby render himself/herself personally liable; and he/she is hereby relieved from all personal liability for any damage that might accrue to persons or property as a result of any act required or permitted in the discharge of his/her said duties.

SECTION 9. INJUNCTIONS

Any violation of this ordinance can be enjoined by a suit filed in the name of the City of Farmersville in a court of competent jurisdiction, and this remedy shall be in addition to any penal provision in this ordinance or in the Code of the City of Farmersville.

SECTION 10. ENGROSSMENT AND ENROLLMENT

The City Secretary of the City of Farmersville is hereby directed to engross and enroll this Ordinance by copying the exact Caption and the Effective Date clause in the minutes of the City Council of the City of Farmersville and by filing this Ordinance in the Ordinance records of the City.

SECTION 11. EFFECTIVE DATE

The change in street name adopted by this Ordinance shall take effect upon the _____ day of _____, 20__.

PASSED on first reading on the 24th day of July, 2012, and second reading on the 14th day of August, 2012 at properly scheduled meetings of the City Council of the City of Farmersville, Texas, there being a quorum present, and approved by the Mayor on the date set out below.

APPROVED THIS 14th DAY OF AUGUST, 2012

APPROVED:

BY: _____
Joseph E. Helmberger, P.E., Mayor

ATTEST:

Edie Sims, City Secretary



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: August 14, 2012
SUBJECT: Consider, discuss and act upon Fiscal Year Budget 2012-2013

Revised budget will be presented at Tuesday night's meeting.

ACTION: Consider, approve or disapprove budget as presented.

(V – A)



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: August 14, 2012
SUBJECT: Consider, discuss and act upon an agreement with Collin County regarding a Connection Policy and Agreement for Virtual Private Network (VPN)

Recommendation from Tony Linton is attached along with the Agreement

ACTION: Consider, approve or disapprove.

(VI – A)

Edie Sims

From: Tony Linton [tlcne65@gmail.com]
Sent: Tuesday, July 31, 2012 9:52 AM
To: e.sims@ci.farmersville.tx.us
Subject: VPN agreement

Edie,

The VPN agreement addresses the proposed site-to-site VPN tunnel between the Farmersville Police Department and Collin County IT services. I highly recommend moving forward with this due to the advantages we gain in a more consistent connectivity as well as more streamlined access to other services within the police department itself. This is something that came about from a meeting that Chief Sullivan and myself had with Collin County a couple of months ago.

Thanks for all your help,

Tony Linton

TLC NetCon, Inc.

Connection Policy and Agreement Form

Virtual Private Network (VPN)

1.0 Purpose

The purpose of this document is to provide the framework for granting remote access to Collin County services/equipment through a Virtual Private Network (VPN).

2.0 Scope

This policy applies to Collin County employees, contractors, government agencies, consultants, temporaries, and other workers including all personnel affiliated with third parties utilizing VPN to access the Collin County network. This policy applies to all Collin County VPN implementations.

3.0 Policy

Authorized parties (Collin County employees, customers, vendors, government agencies, etc.) may utilize the benefits of VPN, which are a "user managed" service. This means that the user is responsible for selecting an Internet Service Provider (ISP), coordinating installation, installing any required software, and paying associated fees.

Additionally,

1. It is the responsibility of the user with VPN privileges to ensure that unauthorized users are not allowed access to Collin County internal networks. User accounts and passwords are NOT to be shared with anyone.
2. Authorized parties and the Collin County employees sponsoring the request for VPN are responsible for defining what services/equipment the authorized parties need access to. Access will be restricted to only those defined objects. Attempting to connect or access any service/device not defined will be considered a violation of the Collin County VPN policy.
3. The authorized parties and the Collin County employees sponsoring the VPN request are also responsible for defining the time scope that the VPN account will be active. All accounts are setup with an expiration date not to exceed 6 months, unless otherwise authorized to be a longer timeframe or permanent by the County.
4. VPN use is to be controlled using either a one-time password authentication such as a token device or a public/private key system with a strong pass phrase.
5. When actively connected to the county network, the VPN will force all traffic to and from the remote PC over the VPN tunnel; all other traffic will be dropped.
6. Dual (split) tunneling is NOT permitted; only one network connection is allowed.
7. VPN gateways will be established and managed by Collin County Infrastructure Department.
8. All computers connected to Collin County internal networks via VPN or any other technology must use the most up-to-date anti-virus software from a reputable IT vendor; this includes personal computers. The anti-virus software must be updated with the latest definition files from that vendor.
9. All users connecting to the Collin County internal networks via VPN or any other technology must keep their systems up to date with the latest security patches for their operating system and applications installed on their connecting systems.
10. VPN users may be automatically disconnected from Collin County's network after sixty minutes of inactivity. The user must then logon again to reconnect to the network.
11. Users of computers that are not Collin County owned equipment must comply with the Collin County acceptable use policy when accessing the Internet while connected through the VPN.
12. Only approved VPN clients may be used.
13. Upon termination of a contract from Collin County, or at the request of the Collin County staff, the user must uninstall the VPN connection from their computer.
14. Vendors expressly agree to notify the County of staffing changes involving employees or subcontractors with access to the County's network within 24 hours or next business day.
15. Customer and vendor accounts will only operate in a defined date range. They will only be operable during project implementation, on an as needed basis, or per the County contractually agreement for remote support. Remote support will only be activated by calling Collin County and requesting access to the VPN. This request must include an end date when remote support will no longer be needed. After those events have been completed the VPN accounts will be disabled.
16. After six months of expired inactivity, Active Directory and VPN accounts will be permanently deleted, unless otherwise approved by the County.

17. Accounts may be locked out after a certain number of failed attempts.
18. VPN users who have lost their password will have to contact their sponsoring parties to request a password reset. The sponsoring party will then contact Collin County IT to reset the password for the VPN user.
19. It is the responsibility of the user with VPN privileges to install, configure and setup their systems to connect to Collin County based on the information provided to them.
20. Users connect at their own risk and Collin County is not responsible for any damages that they may incur from connecting through the VPN to Collin County
21. Prior to acquiring VPN access all users will be required to pass a background check unless otherwise approved by the County.
22. If the County migrates to a new network connection technology it is the responsibility of the vendor or agency to budget and obtain any required technology upgrade in order to maintain their network connection to the County. The vendor or agency will be provided advance notification for this change.

4.0 Granting Access

To obtain access via VPN, the vendor/Agency/User must be sponsored by a party currently employed at Collin County and IT must agree this access is needed for the Collin County information systems. The vendor/agency/user must sign this form agreeing to protect the security of the Collin County network. For external Collin County VPN users, the Request for VPN Access must be signed and approved by the Manager who is responsible for the external user. VPN expiration will be based on the contract length unless further time is requested by Collin County Management. The initial setup and testing will be performed during normal operating hours, Monday – Friday, 8 am – 5 pm, and requires a minimal or two weeks' notice to schedule.

5.0 Enforcement

Collin County Infrastructure Department may actively monitor the VPN concentrator for any suspicious and inappropriate activity. Any VPN user found to have violated any part of this policy may have their VPN access terminated immediately.

6.0 Liability

Vendor expressly agrees that they shall be liable for any and all damages, including but not limited to actual, consequential, or incidental damages, for disruptions caused by their negligence or intentional misconduct to the County's services/equipment resulting from or related to Vendor's connection to the County's networks. Vendor also expressly agrees to notify the County of staffing changes involving employees with access to the County's network within 24 hours.

Unauthorized access or use is prohibited and will be prosecuted to the fullest extent. Anyone using this system expressly consents to monitoring and is advised that if such monitoring reveals possible evidence of criminal activity system personnel may provide the evidence of such monitoring to law enforcement officials. Anyone using the system connects at their own risk and assumes all responsibilities for any possible damage to their own equipment.

7.0 Definitions

Term	Definition
VPN	Virtual Private Network. An extension of Collin County's internal private network.
VPN Concentrator	Physical device that manages VPN connections.
VPN Client	Remote computer with VPN software utilizing VPN services.
Vendor Management	Person in vendor company that can take responsibility for the liability clause of this document.
Dual (split) tunneling	When utilizing VPN, a connection (tunnel) is created to Collin County's network utilizing the Internet. Dual split tunneling allows for this connection as well as a secondary connection to another source. This technology is NOT supported when utilizing Collin County's VPN.
User	Employee, vendor, contractor, consultant, temporaries, customers, government agencies, etc.
Sponsoring Party	Collin County employee requesting access for a non-employee user to have access to Collin County services/equipment through the VPN. The employee may be someone in IT.

Vendor Management's Signature (if applicable)

Printed Name: _____ Signature: _____

E-Mail Address: _____ Phone: _____ Date: _____

VPN Users Signature

Printed Name: _____ Signature: _____

E-Mail Address: _____ Phone: _____ Date: _____

Sponsoring Party's Signature

Printed Name: _____ Signature: _____

E-Mail Address: _____ Phone: _____ Date: _____

Return form to:

Caren Skipworth
2300 Bloomdale #3198
McKinney, Texas 75071



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: August 14, 2012
SUBJECT: Consider, discuss and act upon an Interlocal Agreement with Collin County Fire and Arson Task force

Informational email from Chief Kim Morris is attached along with the Agreement

ACTION: Consider, approve or disapprove.

(VI – B)

Edie Sims

From: Kim Morris [f.dept@ci.farmersville.tx.us]
Sent: Wednesday, August 01, 2012 1:16 PM
To: 'Edie Sims'
Subject: FW: Fire and Arson Task Force Inter-Local Agreement
Attachments: Task Force County Interlocal Agreement - Generic.doc

Edie,
I think this cover letter answers what questions they may have. Currently, we do not have an arson investigator in our city and have relied on Collin County Fire Marshal's to handle it for us. I was a "Cause and Origin" investigator at one time but my certification has lapsed. Normally, I still handle a fire investigation in town unless it becomes suspicious in nature and at that point I stop and request assistance.
Chiefee

From: David Toler [<mailto:dtoler@co.collin.tx.us>]
Sent: Monday, July 30, 2012 4:09 PM
To: f.dept@ci.farmersville.tx.us
Subject: Fire and Arson Task Force Inter-Local Agreement

Chief Morris,

The Collin County Fire and Arson Task Force is up and running and I am now approaching other departments and cities requesting they join to strengthen the group. An inter-local agreement (ILA) is needed to be signed by your city to allow member investigators to enter your city to conduct a fire and/or arson investigation. Your department or city would need to make the request and investigators would conduct the investigation at no cost to your city and your department would be the lead of the investigation. The task force would complement and enhance your resources to conduct an investigation in an efficient manner.

I have attached a sample ILA and the red words are what needs to be changed to reflect your department and city. Once Farmersville has adopted the ILA, two copies need to be forwarded to the Collin County Fire Marshal's Office where I will combine it with other ILA's to submit to the Commissioners Court for adoption. At the conclusion a copy of the ILA will be returned to you.

Please contact me if you have any questions or in need of any assistance and I will be more than happy to assist.

Thank you,

David Toler
Assistant Fire Marshal
Collin County Fire Marshal's Office
825 N. McDonald St., Suite 140
McKinney, TX 75069
Office: (972) 548-5576
Fax: (972) 548-5574
Email: dtoler@co.collin.tx.us

**COLLIN COUNTY FIRE AND ARSON TASK FORCE
INTERLOCAL AGREEMENT**

STATE OF TEXAS §
COUNTY OF COLLIN §

This Agreement is entered into by and between Collin County, and the City of Farmersville (hereinafter referred to collectively as the "Parties"). The Parties execute this Agreement as hereinafter provided pursuant to the Interlocal Agreement Act, Texas Government Code, Section 791.011, et seq., and the Texas Local Government Code, Section 362.002, et seq., and all other applicable statutes.

WHEREAS, there is a need for investigative and prosecutorial cooperation in suspected fire and arson cases in the City of Farmersville;

WHEREAS, the Parties hereto have determined that the best possible method for attacking the arson problem within the City of Farmersville is an agreement establishing such cooperation by way of a Task Force; and

WHEREAS, the Parties desire to enter into this Agreement to provide investigative and prosecutorial cooperation in connection with fire, arson and other criminal cases; and

WHEREAS, each party is authorized to perform the services contemplated herein the Parties for the mutual consideration hereinafter stated, agree and understand as follows:

NOW THEREFORE,

I.

The Parties execute this Agreement for the purpose of providing fire, arson and explosive detection, investigative and prosecutorial capabilities to each other as the need arises.

II.

The Collin County Fire Marshal's Office will be the coordinator of the Collin County Fire and Arson Task Force created by this Agreement, and the Collin County Fire Marshal's Office will be the central repository of the Parties' executed counterparts of this Agreement.

III.

When requested by one party to this Agreement, another party to this Agreement may provide available members of its fire and explosive investigative unit to investigate and perform follow-through prosecution duties regarding fires or explosions of suspicious origin or unknown causes within the requesting jurisdiction. While engaged in such

activities, employees of the responding party shall be under the rules of the requesting party and the direction and supervision of the requesting party's officer in charge of the investigation. The availability of a party's officers shall be determined by the responding party.

IV.

While any responding party investigative officer is in the service of the requesting party, he or she shall be considered an investigative officer of the requesting member and be under the command of the requesting party's department head or the department head's designee, which all the powers of a regular investigative officer of the requesting party, as fully as though he or she were within the territorial limits of the governmental entity where he or she is regularly employed and his or her qualifications, respectively, in the job position for the local governmental entity by which he or she is regularly employed, shall constitute his or her qualifications for the position within the territorial limits of the requesting member, and no other oath, bond, or compensation need be made.

V.

In performing duties under this agreement, each party will comply with all necessary federal, state and local laws, regulations and ordinances, including those relating to disposal of property acquired from grant funds.

VI.

The party regularly employing the investigative officer shall pay all wages and disability payments, pension payments and payments for damages to equipment and clothing of that officer while he or she is involved in activities pursuant to this Agreement the same as though the services had been rendered within the jurisdiction wherein the investigative officer is regularly employed. The requesting party shall have no obligation to reimburse the responding party for such costs unless reimbursement is required under the Local Government Code § 362.003 (c).

VII.

Any request for assistance under this Agreement shall include a statement of the amount and type of equipment and number of personnel requested and shall specify the location to which the equipment and personnel requested are to be dispatched, but the amount and type of equipment and number of personnel to be furnished shall be determined by the responding party's department head or department head's designee.

VIII.

The department head of the responding party, or department head's designee, in his or her sole discretion, may at any time withdraw his or her personnel or equipment or discontinue participation in any activity initiated pursuant to this Agreement.

IX.

A party to this Agreement may unilaterally terminate its participation in this Agreement only after providing not less than ninety (90) days' written notice of termination to the other parties. This Agreement may be terminated at any time by the written mutual agreement of the Parties.

X.

In the event that any person performing services pursuant to this Agreement shall be cited as a party to a state or federal civil lawsuit arising out of performance of those services, that person shall be entitled to the same benefits that he or she would be entitled to receive if such civil action had arisen out of the performance of his or her duties as a member of the department where he or she is regularly employed and in the jurisdiction of the party by which that person is regularly employed.

XI.

Each party to this Agreement expressly waives all claims against every other party for compensation for any loss, damage, personal injury, or death occurring as a consequence of the performance of this Agreement.

XII.

It is expressly understood and agreed that, in the execution of this Agreement, no party waives, nor shall be deemed hereby to waive, any immunity or defense that would otherwise be available to it against claims arising in the exercise of governmental powers and functions. Third party claims against members shall be governed by the Texas Tort Claims Act or other appropriate state statutes, municipal ordinances or laws of the State of Texas or any political subdivision thereof.

XIII.

This agreement and any of its terms and provisions, as well as the rights and duties of the parties hereto, shall be governed by the laws of the State of Texas.

XIV.

In the event that any portion of this agreement shall be found to be contrary to law, it is the intent of the parties hereto that the remaining portions shall remain valid and in full force and effect to the extent possible.

XV.

This Agreement may be amended or modified only by the mutual agreement of the Parties hereto in writing to be attached to and incorporated into this Agreement.

XVI.

This Agreement may be signed in multiple counterparts and shall be binding on the Parties when duly authorized by the governing bodies of such Parties and such Parties' duly authorized representatives and delivered to the Collin County Fire and Arson Task Force Coordinator.

XVII.

This Agreement contains all commitments and agreements of the Parties, and oral or written commitments not contained herein shall have no force or effect to alter any term or condition of this Agreement.

XVIII.

The undersigned officers and/or agents of the Parties hereto are the properly authorized officials and have all necessary authority to execute this Agreement on behalf of the parties, and each party hereby certifies to the other that any necessary resolutions extending said authority have been duly passed and are now in full force and effect.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement to be effective upon execution and dating by all of the Parties.

COUNTY OF COLLIN, TEXAS

Keith Self, County Judge

Date

APPROVED AS TO CONTENT:

Jason Browning, Interim County Fire Marshal

Date

CITY OF FARMERSVILLE, TEXAS

Joseph E. Helmberger, P.E., Mayor

Date

APPROVED AS TO FORM:

Alan Lathrom, City Attorney

Date



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: August 14, 2012
SUBJECT: Consider, discuss and act upon an agreement with Oneok Sterling III Pipeline for right-of-way easement for property located along the Chaparral Trail

Right-of-Way Agreement is attached for review with more specific maps. Oneok Sterling III Pipeline is offering \$100 per rod plus damages.

The rod is a unit of length equal to 5.5 yards, 11 cubits, 5.0292 meters, 16.5 feet, or 1/320 of a statute mile.

ACTION: Consider, approve or disapprove.

(VI – C)

RIGHT-OF-WAY AGREEMENT

Return To: **ONEOK Sterling III Pipeline, L.L.C.**
Real Estate Services
PO Box 871
Tulsa, OK 74102

AFE: 022.134.5670.010000.115201.21

LINE No.: 10547

TRACT No.:

TXCO0076.00

Agent:

Darlene Tanner

STATE OF TEXAS
COUNTY OF COLLIN

For and in consideration of Ten Dollars (\$10.00) in hand paid, the receipt and sufficiency of which is hereby acknowledged, the undersigned landowner **City of Farmersville, Texas**, (hereinafter called GRANTOR, whether one or more), does hereby GRANT, BARGAIN, SELL and CONVEY to **ONEOK Sterling III Pipeline, L.L.C.**, an Oklahoma limited liability company with its principal offices in Tulsa, Oklahoma, having a mailing address of P.O. Box 871, Tulsa, Oklahoma, 74102, its successors and assigns (hereinafter called GRANTEE), a right-of-way and easement along a route, the location of which has been agreed to by the parties herein (the location of the pipeline, as constructed, to evidence such agreed route), to construct, install, maintain, operate, replace, abandon in place, inspect, patrol, protect, test, repair, reconstruct, alter, relocate, change the size of, remove, and any and all related uses thereto (the "Permitted Uses") a pipeline and necessary and incident facilities, equipment and appurtenances including but not limited to valves and markers ("GRANTEE's Facilities"), for the transportation of natural gas liquids or any other material or substance which can be transported by pipeline across under and upon the lands of GRANTOR in the County of Collin, State of Texas, To wit:

A permanent easement Fifty (50') feet in width and a temporary construction easement of an additional Twenty-five (25') in width across the following tract(s) of land:

A tract of land containing 2.86 acres, more or less, and lying in the James Ellison Survey, Abstract No. 293, Collin County, Texas.

As shown on attached Exhibits "A" and "B"

(the "Easement")

During construction, GRANTEE shall have the right to use an additional workspace of one hundred and fifty feet by one hundred and fifty feet (150' x 150') along the easement area at

either side of the crossing of roads, railroads, streams, foreign pipelines, terraces, uneven terrain and pipeline points of intersection. Following completion of the construction of Grantee's Facilities, Grantee may record an amended Exhibit A, if adjustments become necessary following actual construction, that reflects the survey of the center line of the pipeline as built, and any such amended easement description shall be included within and constitute the Easement granted by Grantor herein.

GRANTEE shall have all of the rights and benefits necessary or convenient for the full enjoyment or use of the rights herein granted, including but without limiting the same to the free right of ingress and egress over and across said lands to and from said Easement, the right to use all roads over and across said lands and adjacent lands of GRANTOR, and the right from time to time, and at GRANTEE's sole discretion, to cut all trees and undergrowth and remove other obstructions that may injure, endanger or interfere with the Permitted Uses for GRANTEE's Facilities located thereon. GRANTOR may continue to use the surface of the Easement for agricultural, pasturage, or other purposes which will not interfere with the use of the Easement by GRANTEE or any of the rights herein granted (the "Retained Rights"); provided, however, that GRANTOR shall not impound water upon the Easement, change the ground elevation or grade of the Easement, or construct or permit to be constructed any building, structure, improvement or obstruction, or plant any trees or shrubs upon the Easement which would interfere with GRANTEE'S exercise of the rights hereby conveyed, including access to the Easement, and the safe operation of GRANTEE's Facilities. The GRANTEE shall have the absolute right to assign, sell, lease or otherwise transfer this Easement in whole or in part.

TO HAVE AND TO HOLD unto the said GRANTEE, its successors and assigns, for so long as said Easement is used by or is useful to GRANTEE, its successors and assigns, with ingress to and egress from said premises for the Permitted Uses. However, GRANTEE shall have the right to abandon and terminate all or any part of the rights granted herein, by filing a release of same in the county records.

GRANTEE agrees to pay for any physical damage to growing crops, timber, fences, or other structural improvements located outside the above-described Easement and additional workspace which are caused by the Permitted Uses.

It is understood and agreed that this Easement and all rights, privileges, and obligations created herein shall run with the land and shall inure to the benefit of and be binding and obligatory upon the legal representatives, heirs, executors, administrators, devisees, legatees, successors, and assigns of the parties hereto.

GRANTOR represents and warrants that GRANTOR is lawfully seized in fee simple title to the above-described lands and has a good and lawful right to convey the rights as herein done. GRANTOR further covenants and binds itself, its successors and assigns to warrant and forever defend the title to this easement to GRANTEE, its successors and assigns, against the lawful claims of all persons.

It is agreed that this grant covers all the agreements between the parties and that no representation or statements, verbal or written, have been made modifying, adding to or changing the terms of this Agreement.

IN TESTIMONY WHEREOF, the GRANTORS herein have executed this conveyance this ____ day of _____, 2012.

LANDOWNER'S SIGNATURE

City of Farmersville, Texas

By: _____

Title: _____

ACKNOWLEDGEMENTS

STATE OF TEXAS

COUNTY OF _____

On this ____ day of _____, 2012, before me, a Notary Public in and for said County and State, personally appeared _____, to me personally known to be the identical person who subscribed the name of the maker thereof to the foregoing instrument as _____ of **City of Farmersville, Texas**, to me personally known to be the identical person(s) who executed the within and foregoing instrument and acknowledged to me that he/she executed the same as his/her free and voluntary act and deed for the uses and purposes therein set forth.

WITNESS my hand and official seal the day and year first above written.

My commission expires:

Notary Public

EXHIBIT A

J. ELLISON SURVEY, A-293
COLLIN COUNTY, TEXAS



Scale: 1" = 100'



J. ELLISON SURVEY
A-293

TXCO0075.00
MICHAEL ROSS HAHN
25.006 ACRES
DOC. NO. 95-0044198

FND. 3/8" I.R.

N 56°19'16" W 1,462.26'

P.O.B.

CITY OF FARMERSVILLE

TXCO0076.00
2.86 ACRES
DOC. NO. 2002-0082840
VOL. 5201, PG. 398

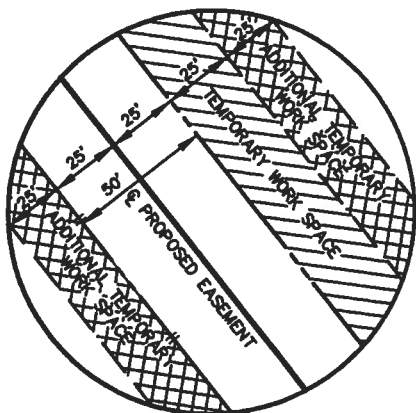
PROPOSED
50' EASEMENT

TERMINAL
POINT

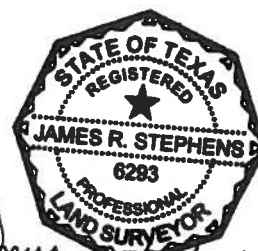
TXCO0077.00
VETERANS LAND BOARD OF
THE STATE OF TEXAS AND
MICHAEL D. EDENSTROM AND
CONNIE JO EDENSTROM
23.30 ACRES
DOC. NO. 95-0022330
DOC. NO. 98-0083016
VOL. 4221, PG. 184

S 44°34'57" W 287.05'

FND. 3/8" I.R.



DETAIL "A"
N.T.S.



JAMES R. STEPHENS
REGISTERED PROFESSIONAL LAND SURVEYOR
NO. 6293

TOTAL LENGTH: 101.12 FEET = 6.13 RODS

PERMANENT EASEMENT (0.12 AC.)
TEMPORARY WORK SPACE (0.06 AC.)
ADDITIONAL TEMPORARY WORK SPACE (0.12 AC.)

NOTES:

1. BEARINGS BASED ON UTM ZONE 14, NAD 83, DERIVED FROM GPS OBSERVATIONS.
2. SURVEYOR HAS MADE NO INVESTIGATION OR INDEPENDENT SEARCH FOR EASEMENTS, ENCUMBRANCES, OR ANY OTHER FACTS THAT AN ACCURATE AND CURRENT TITLE SEARCH MAY DISCLOSE.
3. UNITS ARE U.S. SURVEY FEET.
4. THIS IS AN EASEMENT DRAWING AND IS NOT INTENDED TO REPRESENT A BOUNDARY SURVEY.
5. INFORMATION DEPICTED HEREON IS BASED ON A SURVEY FOR THE DETERMINATION OF: ESTABLISHING A BASELINE FOR MAPPING, PARTICULAR TOPOGRAPHIC FEATURES, LOCATING NECESSARY PIPELINES FOR DESIGN AND EASEMENTS ACQUISITION.



ONEOK
STERLING III PIPELINE
A SUBSIDIARY OF ONEOK PARTNERS

TXCO0076.00
CITY OF FARMERSVILLE

SCALE: 1" = 100'

DRAWN BY: MM 05/05/12

REV. 1



L.W. SURVEY COMPANY
8400 N. SAM HOUSTON PRIORITY W., SUITE 100
HOUSTON, TX 77064

STERLING III PIPELINE
COLLIN COUNTY, TEXAS

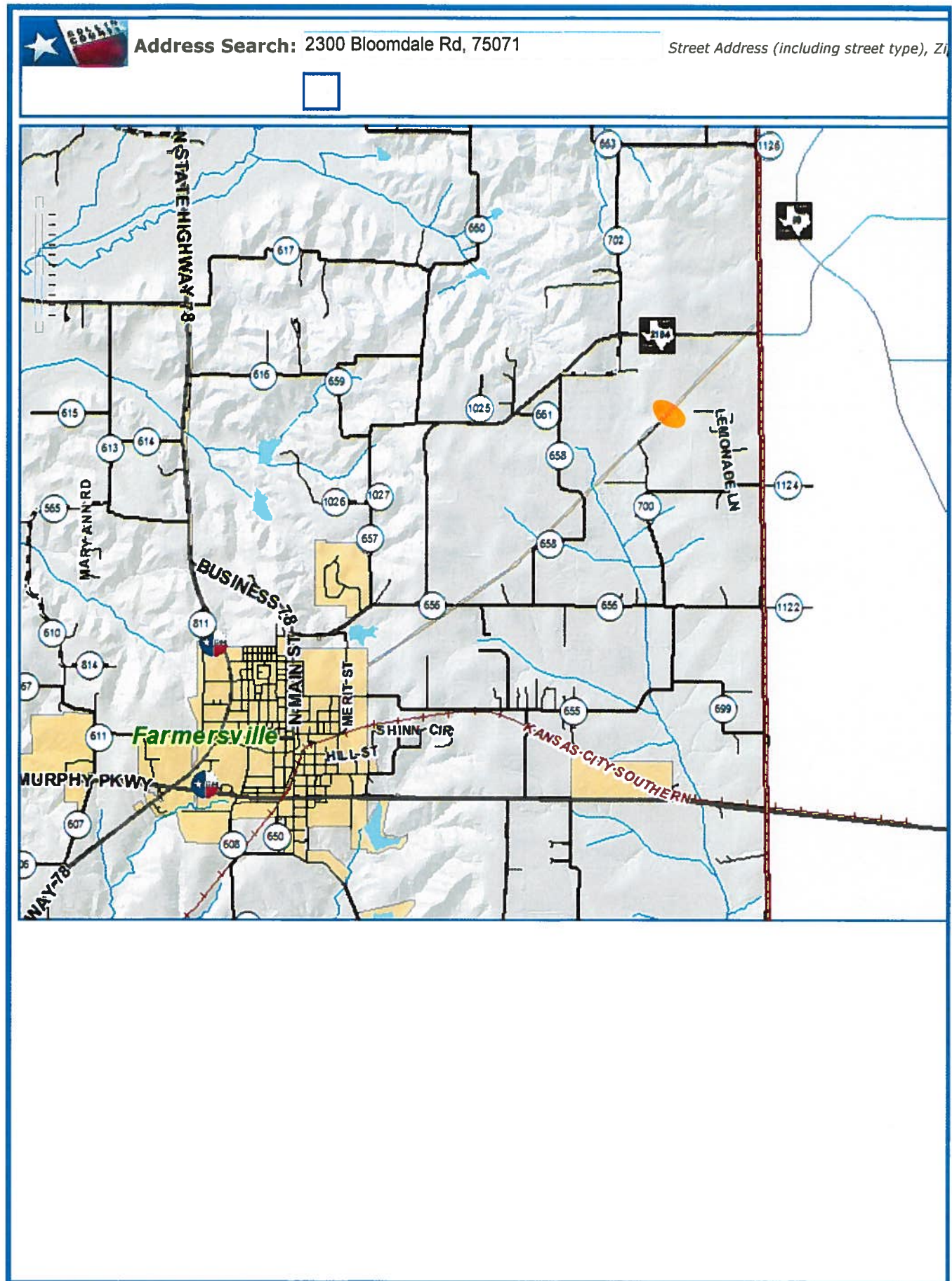
SHEET
1 OF 1


Exhibit B

TXCO0076.00

Tax ID # 2510709:

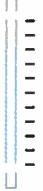
A 50 foot wide strip along either side of the railroad right of way, in the James Ellison Survey, Abstract No. 293, Collin County, Texas, containing 2.86 acres, more or less, out of a larger tract of land containing 15.027 acres, more or less. See Instrument No. 95-0096237 for full metes and bounds description.

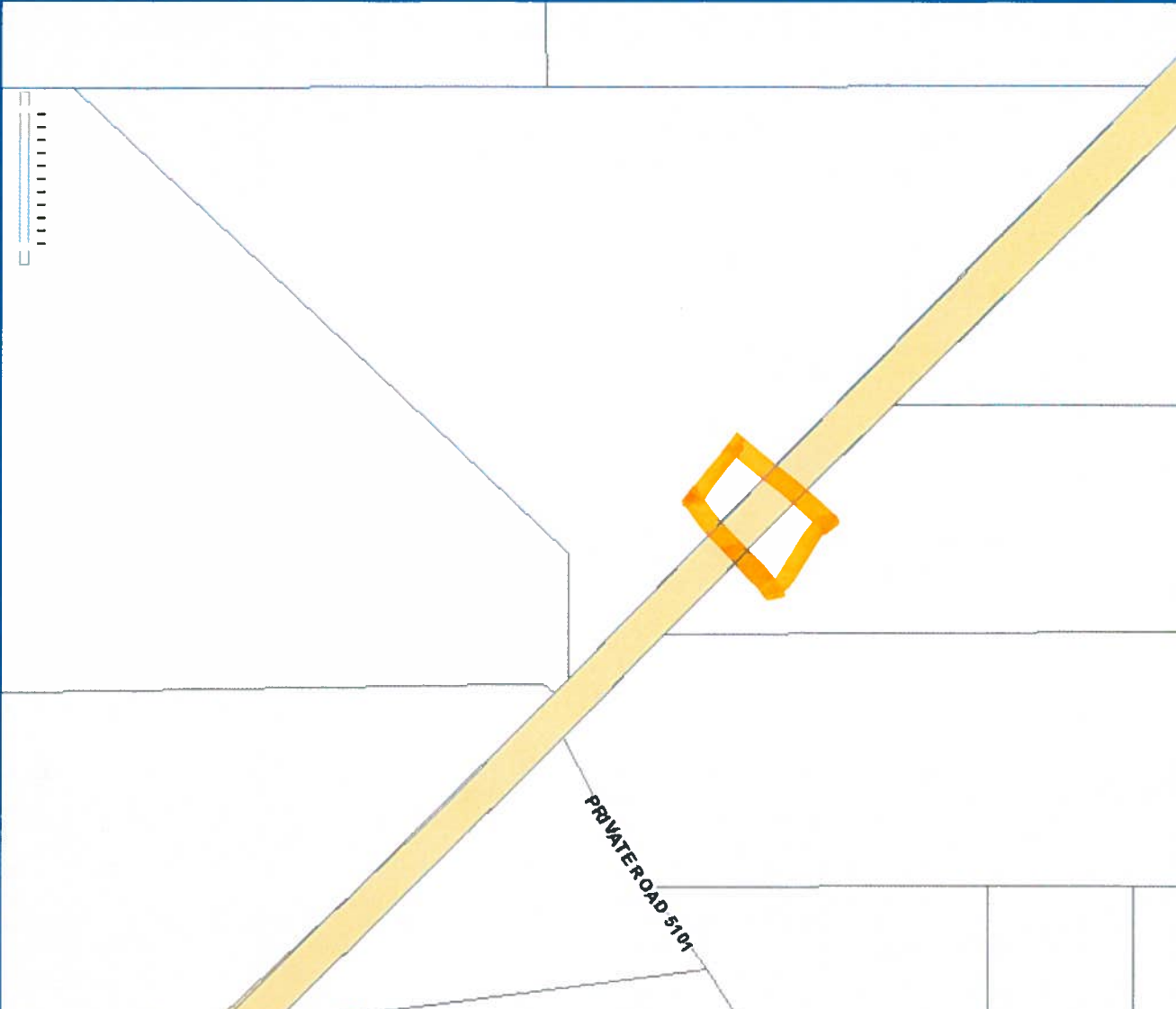




Address Search:

Street Address (including street type), Zip





PRIVATE ROAD 5101



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: August 14, 2012
SUBJECT: Discuss and consider proposed tax rate, set two public hearing dates for the tax rate, and direct staff in the preparation of an ordinance for the establishment of the selected rate

The public hearing dates have been scheduled for August 28 and a Special Meeting will be called on September 4th. A calendar is attached for your review.

ACTION: Approve setting the public hearing dates as presented.

(VI – D)

2012 Planning Calender

*** Please provide your adopted tax rate to the Collin County Tax Office by September 19, 2012**
City _____

April - May	Mailing of notices of appraised value by chief appraiser.
May-08	Deadline for submitting appraisal records to ARB
July 20 (Sept. 2)	Deadline for ARB to approve appraisal records
07/25/12	Deadline for chief appraiser to certify rolls to taxing units
	Certification of anticipated collection rate by collector
	Calculation of effective and rollback tax rates
	Publication of effective and rollback tax rates, statement and schedules; submission governing body.
07/20/12	72-Hour notice for meeting (Open Meetings Notice)
07/24/12	Meeting of governing body to discuss tax rate; if proposed tax rate will exceed the rollback rate or the effective tax rate (whichever is lower), take record vote and schedule public hearing.
07/30/12	NOTICE OF Public Hearing on Tax Increase is the first quarter-page notice in newspaper and on TV and Web site, if available, published at least seven (7) days before public hearing.
08/24/12	72-Hour notice for public hearing (Open Meetings Notice)
08/28/12	Public Hearing
08/31/12	72-Hour notice for second public hearing (Open Meetings Notice).
09/04/12	Second public hearing; schedule and announce meeting to adopt tax rate 3-14 days from this date.
09/04/12	Notice of Vote on Tax Rate Published before meeting* to adopt tax rate is the second quarter-page notice in newspaper before meeting and published on TV and Web site (if available, at least seven (7) days before meeting).
09/07/12	72-Hour notice for meeting at which governing body will adopt tax rate (Open Meetings Notice).
09/11/12	Meeting to adopt tax rate. Meeting is 3 to 14 after second public hearing. Taxing unit must adopt tax rate before September 30 or 60 days after receiving certified appraisal roll, whichever is later.

*S.B. 18 may be interpreted as requiring one or two notices of vote on a tax rate. Either interpretation is reasonable and advice of taxing unit legal counsel should be sought to determine which approach to take in notifying the public of the meeting at which the governing body will vote on the tax rate.

*** Please provide your adopted tax rate to the Collin County Tax Office by September 19, 2012. Please email to:**
aelledge@co.collin.tx.us or fax to 214-491-4808 or mail to Alvis Elledge, Collin County Tax Office, P O Box 8046,
 McKinney, Texas 75070



TO: Mayor and Councilmembers
FROM: Ben White, City Manager
DATE: August 14, 2012
SUBJECT: Discuss water reclamation at the Splash Pad

Estimated costs is greater than \$200,000. 4B decided to delay the project.
City Manager is currently investigating recycle design as an alternative to lower the cost

ACTION: Action as deemed by the Council

(VI – E)