

**FARMERSVILLE CITY COUNCIL
REGULAR SESSION AGENDA
March 13, 2012, 6:00 P.M.
Council Chambers, City Hall
205 S. Main Street**

I. PRELIMINARY MATTERS

- Call to Order, Roll Call, Prayer and Pledge of Allegiance
- Welcome guests and visitors: Anyone wanting to speak on any items that are not the subject of a Public Hearing on this agenda is asked to speak at this time, with an individual time limit of 3 minutes. This forum is limited to a total of 30 minutes. Please note that the City Council cannot comment or take any action on this item.
- Announcements relating to items of public interest: Announcements regarding local or regional civic and charitable events, staff recognition, commendation of citizens, traffic issues, upcoming meetings, awards, acknowledgement of meeting attendees, birthdays, and condolences.
 - ✧ Edie teaching two hours at the High School for a Dual Credit Course regarding the Election process
- Proclamation for Poison Prevention Week March 18 – 24, 2012

II. CONSENT AGENDA

Items in the Consent Agenda consist of non-controversial or “housekeeping” items required by law. Council members may request prior to a motion and vote on the Consent Agenda that one or more Items be withdrawn from the Consent Agenda and considered individually. Following approval of the Consent Agenda, excepting the items requested to be removed, the City Council will consider and act on each item so withdrawn individually.

- A. City Council Minutes
- B. City Financial Reports
- C. Police Department Report
- D. Code Enforcement/Animal Control Report
- E. School Resource Officer Report
- F. Fire Department Report
- G. Municipal Court Report
- H. Public Works and Customer Service Report
- I. Library Report
- J. City Manager’s Report

III. INFORMATIONAL ITEMS

These Informational Items are intended solely to keep the City Council apprised of the actions and efforts of the various boards and commissions serving the City

of Farmersville. Council members may deliberate and/or request further information or clarification regarding any one or more of the items contained in this provision. City Council approval of, or action on, these items is not required or requested.

- A. Update regarding status of grants applied for and/or received by the City
- B. FEDC (4A) Financial Report
- C. FCDC (4B) Financial Report
- D. Planning & Zoning Minutes
- E. FCDC (4B) Meeting Minutes
- F. FEDC (4A) Meeting Minutes
- G. Parks Board Minutes
- H. Main Street Board Minutes
- I. Main Street Report
- J. Building & Property Standards Minutes

IV. READING OF ORDINANCES

- A. Second Reading – Consider, discuss and act upon Ordinance # 2012-0313-001 regarding altering the prima facie speed limits on State Highway 78 or parts thereof, within the incorporated limits of the City of Farmersville

V. REGULAR AGENDA

- A. Receive Annual Report from Sharyland Utilities
- B. Update on the Tax Increment Reinvestment Zone (TIRZ) progress
- C. Update on the Water Management Plan and related water management information
- D. Update on Automatic Meter Reading System for the Water Department
- E. Consider, discuss and act upon Resolution # R-2012-0313-001 authorizing the City to have employee credit cards for City purchases
- F. Receive, discuss and possible direction regarding Code Enforcement process
- G. Update on the Public Works Maintenance Barn
- H. Update on the Public Safety Building
- I. Update on the Project Accounting and Time Entry Software

VI. EXECUTIVE SESSION

Discussion of matters permitted by the following sections of Texas Government Code Chapter 551:

- A. Section 551.074, **DELIBERATION REGARDING PERSONNEL MATTERS**
Appointment of City Manager and related compensation package issues

ACTION REGARDING ITEMS DISCUSSED IN EXECUTIVE SESSION

- A. Consider, discuss and act upon appointment of City Manager and related compensation package

VII. REQUEST FOR CONSIDERATION OF PLACING ITEMS ON FUTURE AGENDAS

VIII. ADJOURNMENT

No action may be taken on comments received under "Recognition of Visitors".

Dated this the 9th day of March, 2012.


Joseph E. Helmberger, P.E., Mayor

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.175-183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Code, including, but not limited to, Section 321.3022 (Sales Tax Information).

Persons with disabilities who plan to attend this meeting and who may need assistance should contact the City Secretary at 972-782-6151 or Fax 972-782-6604 at least two (2) working days prior to the meeting so that appropriate arrangements can be made. Handicap Parking is available in the front and rear parking lot of the building.

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in the regular posting place of the City Hall building for Farmersville, Texas, in a place and manner convenient and readily accessible to the general public at all times, and said Notice was posted March 9, 2012 by 5:00 P.M. and remained so posted continuously at least 72 hours proceeding the scheduled time of said meeting.



Edie Sims, City Secretary



City of Farmersville Proclamation

WHEREAS, our society has become increasingly dependent on household chemicals to perform labor-saving, time-saving miracles; and on medicine to provide health-giving, life sustaining benefits;

WHEREAS, these products, when not used as intended or directed, may be hazardous, particularly if children gain access to them;

WHEREAS, over the past 49 years, the nation has been observing Poison Prevention Week to call attention to these hazards and how proper handling and disposal of these substances and proper use of safety packaging can help eliminate them;

WHEREAS, the efforts of our community organizations, complemented by the efforts of the North Texas Poison Center have reduced childhood poisonings in Farmersville, Texas;

WHEREAS, the North Texas Poison Center, a regional poison center, located at Parkland Memorial Hospital, provides the ultimate in human service programming, immediate, accessible emergency information to save lives of victims of poison-related emergencies, and;

WHEREAS, these programs must continue as long as even one child swallows a household product or medicine by mistake.

NOW, THEREFORE, I, Joseph E. Helmberger, by virtue of the authority vested in me as Mayor of the City of Farmersville, do hereby proclaim the week of March 18 - 24, 2012 as

Poison Prevention Week

and I direct the appropriate agencies in our local government to continue their cooperation with concerned citizens and community organizations, including our schools, to develop programs which will alert our people to the continued danger of misusing medicines and household products and to promote effective safeguards against accidental poisonings among young children..

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City to be affixed this 13th day of March, 2012.

Mayor Joseph E. Helmberger





February 15, 2012

Mayor Joseph E. Helmberger
205 S. Main St.
Farmersville, TX 75442

Dear Mayor Joseph E. Helmberger:

March 18-24, 2011 marks the 50th annual observance of Poison Prevention Week. This time is used to encourage our citizens to learn more about the dangers of accidental poisonings and to take more preventive measures.

On behalf of the North Texas Poison Center I am requesting that March 18-24, 2012 be proclaimed as "Poison Prevention Week" in Farmersville. Enclosed is a suggested proclamation.

Please have the proclamation sent to the following address:

Mike Yudizky
North Texas Poison Center
5201 Harry Hines Blvd.
Dallas, TX 75235

If you have any questions, please call me at 1-800-961-7545 x30346.

Sincerely,

A handwritten signature in black ink that reads 'Mike Yudizky'.

Mike Yudizky
Public Health Education Manager

Enclosure

A PROCLAMATION

Whereas, our society has become increasingly dependent on household chemicals to perform labor-saving, time-saving miracles; and on medicine to provide health-giving, life-sustaining benefits;

Whereas, these products, when not used as intended or directed, may be hazardous, particularly if children gain access to them;

Whereas, over the past 50 years, the nation has been observing Poison Prevention Week to call attention to these hazards and how proper handling and disposal of these substances and proper use of safety packaging can help eliminate them;

Whereas, the efforts of our community organizations, complemented by the efforts of the North Texas Poison Center have reduced childhood poisonings in, Farmersville Texas.

Whereas, the North Texas Poison Center, a regional poison center, located at Parkland Health & Hospital System, provides the ultimate in human service programming, immediate, accessible emergency information to save lives of victims of poison-related emergencies, and;

Whereas, these programs must continue as long as even one child swallows a household product or medicine by mistake.

Now, Therefore, I, Joseph E. Helmberger , Mayor of the City of Farmersville, do hereby proclaim the week of March 18-24, 2012, as Poison Prevention Week in this city. Further, I direct the appropriate agencies in our local government to continue their cooperation with concerned citizens and community organizations, including our schools, to develop programs which will alert our people to the continued danger of misusing medicines and household products and to promote effective safeguards against accidental poisonings among young children.



TO: Mayor and Councilmembers
FROM: Ben White, Interim City Manager
DATE: March 13, 2012
SUBJECT: CONSENT AGENDA - City Council Minutes

Electronic minutes are found at the following link:

http://www.farmersvilletx.com/government/agendas_and_minutes/city_council_meetings.jsp

(II - A)

FARMERSVILLE CITY COUNCIL
MEETING MINUTES
February 14, 2012

The Farmersville City Council met in a regularly called session on February 14, 2012 at 6:00pm in the Council Chambers at City Hall with the following members present: Mayor Joe Helmberger, Pansy Hundley, Paul Kelly, Billy Long, Russell Chandler and Jim Foy. Staff members present were Interim City Manager Ben White, Police Chief Mike Sullivan, City Attorney Alan Lathrom, Fire Chief Kim Morris, Finance Director Daphne Hamlin, and City Secretary Edie Sims.

CALL MEETING TO ORDER, ROLL CALL

Mayor Helmberger called the meeting to order. Edie Sims called the roll and announced a quorum was present. Mayor Helmberger welcomed all guests and visitors.

Gene Sera, residing at 2707 North View Drive, McKinney, Texas, came before the Council announcing his candidacy for Collin County Court at Law 2 Judge.

Mayor Helmberger announced that the Historical Society will be having their annual banquet on February 25th and the Chamber of Commerce banquet will be held on March 24th.

CONSENT AGENDA

Mayor Helmberger requested Item G – Municipal Court Report be pulled for discussion.

Paul Kelly requested Item D – Code Enforcement/Animal Control Report be pulled for discussion.

Jim Foy requested Item A – City Council Minutes and Item B – City Financial Reports be pulled for discussion.

Russell Chandler motioned to approve Items C, E, F, H, I, and J. Jim Foy seconded the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Paul Kelly yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Item A – Jim Foy stated a second motion of an amended vote regarding the City Manager issue on the December 19, 2011 minutes was not reflected. Jim Foy motioned to approve the minutes with the change made to December 19, 2011 minutes. Billy Long seconded the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Paul Kelly yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Item B – Jim Foy asked where the Equipment Replacement Fund was reflected on the monthly budget statement with Daphne Hamlin stating it is a separate fund that can be included in future financial reports. Billy Long motioned to approve the Financial Reports as presented with Pansy Hundley seconding the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Paul Kelly yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Item D – Paul Kelly questioned how many days would a brush pile be left at the curb before the citizen is cited. Police Chief Sullivan came to state he will inquire with the Code Enforcement Officer and report this information to the Council. Mr. Kelly asked for the normal procedure. Chief Sullivan stated all Code Enforcement issues are complaint generated. Mr. Kelly informed Chief Sullivan of a fallen fence on Sycamore behind the Veterinarian's Office which has been down for a number of months. Chief Sullivan stated he will investigate this issue. Paul Kelly motioned to approve the Code Enforcement/Animal Control Report as presented with Billy Long seconding the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Paul Kelly yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

Item G – Mayor Helmberger appreciated the graph depicting the status of the Court and stated that it was previously discussed to include in the operational plan to work warrants in house. Police Chief Mike Sullivan stated he is working with Christi Dowdy, Municipal Court Clerk, to have a current warrant list. The Police Department will incrementally begin working warrants with the top ten and continue working the warrant list from there. Most warrants are local. Paul Kelly motioned to approve the Municipal Court Report as presented with Russell Chandler seconding the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Paul Kelly yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

INFORMATIONAL ITEMS

All Informational Items were presented to the Council. Council did not request further information or clarification regarding Informational Items.

READING OF ORDINANCES – SECOND READING: CONSIDER, DISCUSS AND ACT UPON ORDINANCE # O-2012-0214-001 REGARDING AMENDING THE FISCAL YEAR BUDGET FOR 2011-2012 FOR PROJECT ACCOUNTING AND TIME ENTRY SOFTWARE

The City Council passed this ordinance on the first reading at the last City Council meeting. Paul Kelly motioned to approve Ordinance # O-2012-0214-001 with Jim Foy seconding the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Paul Kelly yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

READING OF ORDINANCES – FIRST READING OF ORDINANCE # O-2012-0228-001 REGARDING AMENDING THE FISCAL YEAR BUDGET FOR 2011-2012 FOR PROJECT ACCOUNTING AND TIME ENTRY SOFTWARE

Interim City Manager Ben White stated the City received a refund from TML for overpaid Worker's Compensation claims. We have seen a need to improve coding procedures and assist with the labor accounting. This software will go a long way to help with the grants the City attains. The time sheets will also be coded to be directed straight to the project time was spent on allowing for greater accuracy and a time saver. Billy Long stated this program will definitely be an asset to the City. Jim Foy stated the cost was reasonable for the modules. Paul Kelly motioned to approve the first reading

of Ordinance # O-2012-0228-001 with Russell Chandler seconding the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Paul Kelly yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

CONSIDER AND ACT UPON RESOLUTION # R-2012-0214-001 TO CALL THE ELECTION FOR MAYOR AND TWO COUNCIL PLACES

Paul Kelly motioned to approve Resolution # R-2012-0214-001 to call the Election for Mayor and two Council places with Jim Foy seconding the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Paul Kelly yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

RECEIVE RECOMMENDATION FRO THE BOND COMMITTEE TO CONSIDER ISSUING BONDS. CONSIDER ALL MATTERS INCIDENT AND RELATED TO ORDERING AND HOLDING A BOND ELECTION, INCLUDING THE ADOPTION OF RESOLUTION # R-2012-0214-002 TO CALL THE SPECIAL ELECTION FOR A BOND ELECTION

Interim City Manager Ben White presented the projects that were considered by the Bond Committee along with two additions: an overlay project on Orange Street from Highway 380 to Old Josephine Road and an overlay project on County Road 557 from Highway 380 to Highway 78. The majority of these two projects will be County funded, but the City will provide some funding as both sections are partially within the City Limits of Farmersville. The Bond Committee approved including the street sign project equaling \$95,000 and an automated water meter reading system equaling \$520,000. All the projects and process of the bond were well studied and Mr. White extended his gratitude to the Bond Committee for their efforts.

Wayne May, Chairman of the Bond Committee, came before the Council stating 9 of the 10 members carried out their duty to study information about bonds, receive and study the projects presented, and reviewed the best course of action for the City. The Bond Committee therefore recommends to the Council the Bond Committee's vote to attain a General Obligation Bond by holding a bond election by the citizens of Farmersville. The cost of the bond is \$5,975,000 with 60% of the total will be used for streets, 22% for water improvement projects and 18% will be used for waste water improvement projects.

Paul Kelly appreciated the hard work afforded by the Bond Committee. Mr. Kelly questioned Sid Nelson being on the list of projects. Wayne May stated the Committee had the same question. Sid Nelson is in very poor condition, but the Committee felt a complete renovation was over extending versus placing an overlay and making improvements to Hamilton Street. Hamilton Street is used as a main North/South passage into the City and it is in need of reconstruction to include drainage and sidewalks.

Wayne May indicated that of the citizenry queried about the bond, he did not receive any negative feedback. The only negative comments received, one or two, were from those on a fixed income. The cost will equal to \$50 per year per \$1,000,000 of bond on a \$100,000 home.

Jim Foy stated that the water and sewer rates could be increased to compensate for the water and sewer projects only and have the taxes pay for the streets. Mr. May stated that all the bonds will not be sold in the first year. The tax increase will be gradual over the next 2-3 years. Mr. White indicated it will take several months to have the engineering complete before actual construction can begin. Paul Kelly questioned the project on Bob Tedford Drive with Interim City Manager Ben White stating a bottleneck currently exists and the \$83,000 project will alleviate problems for the future with growth especially since the TIRZ District will be encouraging growth in that area.

Jim Foy stated that on the consultant's report that design and engineering costs were not included. Mr. White stated he did not have that understanding, but knew that a 15% contingency was built into each project. If engineering costs become a factor, the last projects on the list will suffer so that engineering costs will be covered. Also Mr. White indicated that the bond will not be specific to a street project, only as street improvements. Paul Kelly suggested using part of the budgeted \$50,000 in the Street Department for engineering costs; however Mayor Helmberger thwarted that idea by stating those funds are used for ongoing maintenance. Mr. White stated the best approach would be to go until all funds are exhausted.

Jim Foy also indicated the recalling of the choices available for paying the bonds by using ad valorem taxes and water and sewer rates. Mayor Helmberger stated that the Council recently adopted a water and sewer rate study which included a rate increase over a 5 step plan. Two of the increases have already been implemented so that the utilities will pay for themselves.

Nick Bulaich, representative for FirstSouthwest, stated the water and sewer rates can be used to pay for the water and sewer infrastructure improvements. The rates would be increased on a fixed cost, no matter how many connections are on the system. Figures were concluded that if choosing to use the water and sewer rates as a payment mechanism, each citizen would have an additional increase of approximately \$15 per month which does not include the other rate increases. If the Council chose to pay back the bonds all through ad valorem taxes, it would mean a 28¢ tax rate increase. Council concurred to decide the actual dissemination of costs at a later time, but the Resolution must be concluded at this meeting in order to hold an election on May 12. Mayor Helmberger requested to have the term "storm water" struck from Proposition 2 since these issues will be resolved with the water and sewer improvements.

Paul Kelly motioned to approve Resolution # R-2012-0214-002 with Billy Long seconding the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Paul Kelly yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

CONSIDER ALL MATTERS INCIDENT AND RELATED TO THE APPROVING AND AUTHORIZING PUBLICATION OF NOTICE OF INTENTION TO ISSUE CERTIFICATES OF OBLIGATION, INCLUDING THE ADOPTION OF A RESOLUTION PERTAINING THERETO

With the Council's decision to act upon a General Obligation Bond, this item became moot.

RECEIVE, APPROVE OR DISAPPROVE AUDIT REPORT FROM RUTHERFORD, TAYLOR AND COMPANY FOR FISCAL YEAR 2010-2011

Robert Lake, CPA for Rutherford, Taylor and Company, presented a brief audit report for the City Council. The report included an Independent Auditor's Report stating that the audit was in accordance with auditing standards contained in Government Auditing Standards. Mr. Lake stated that the audit did not reflect any internal nor compliance issues. The overall standing of the City was very good. The assets remained constant and the depreciation is higher than the debt. Cash investments showed good liquidity with no long term debt showing. Mr. Lake indicated the software spoken of earlier in this meeting will help track time used for particularly for projects. Cash reconciliations have had great improvement with less than \$2,000 difference for the year. The Finance Director has made great strides with the monthly reconciliations. Another positive during stated by Mr. Lake was that during the audit, there was better communication to get things done and this will only improve during the next year. Mr. Lake will be working closely with our Finance Director to achieve an exact method for the monthly reconciliations. The Chart of Accounts will be changed and cleaned up and will assist with eliminating coding errors.

Interim City Manager Ben White stated he will have an action item on the next agenda regarding a plan of action regarding recommendations from the auditor. Paul Kelly motioned to approve the audit as presented with Jim Foy seconding the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Paul Kelly yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

CONSIDER AND ACT UPON A RESOLUTION # R-2012-0214-003 REGARDING SUSPENDING THE MARCH 6, 2012 WHICH ATMOS CITIES STEERING COMMITTEE REQUESTED FOR A RATE CHANGE TO PERMIT THE CITY AND ATMOS CITIES STEERING COMMITTEE TIME TO STUDY THE RATE INCREASE REQUEST AND ESTABLISH REASONABLE RATES TO BE PRESENTED

Jeanette Moser, representative for Atmos Public Affairs, came before the Council and explained that on January 31, 2012 Atmos filed a rate increase. Atmos Cities Steering Committee represents cities and they have requested a suspension of the effective date and asked for an additional 90 days to study the rate increase and establish a reasonable rate. This date would push the rate increase request from the Railroad Commission to June 4, 2012. Ms. Moser recommended the City follow the recommendation of the coalition. Jim Foy motioned to approve Resolution # R-2012-0214-003 with Billy Long seconding the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Paul Kelly yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

CONSIDER, DISCUSS AND ACT UPON AWARDING THE CONTRACT TO PWR CONCRETE FOR THE TEXAS CAPITAL FUND SIDEWALK PROJECT

Jim Shankles, representative for Daniel and Brown, Inc., came before the Council stating that PWR Concrete had the lowest bid for the Texas Capital Fund Sidewalk Project. Eddy Daniel, City Engineer, had expressed concerns with the bid

and investigated the previous projects this company has performed. Eddy Daniel believes this company can do the job and fulfill the requirements of the grant in a timely manner. PWR Concrete has two contracts with the City of McKinney and has been in business for 6 years. Interim City Manager Ben White stated there was no indication PWR Concrete the requirements of the job could not be fulfilled. This particular job will be quick to work on and there are no reasons not to offer the bid to PWR Concrete. Paul Kelly asked about the work scope with the reply being the complete job including all ADA compliant ramps. Russell Chandler motioned to approve awarding the bid to PWR Concrete with Jim Foy seconding the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Paul Kelly yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

CONSIDER, DISCUSS AND ACT UPON IMPLEMENTATION OF CORPORATE CREDIT CARDS FOR CITY RELATED PURCHASES AND RELATED RESOLUTION

Mayor Helmberger requested this item be placed on a subsequent agenda.

CONSIDER, DISCUSS AND ACT UPON THE WATER MANAGEMENT PLAN

Interim City Manager Ben White had previously submitted the Water Management Plan to the Council for review. Mr. White indicated all the data is accurate in accordance with our Plan. A Resolution will be put in place to support of the Plan which will be used as a foot print. Landscaping and drought contingencies will be included with the Resolution to complete the Water Management Plan. Mr. Foy was asked to review the closure of the Splash Pad as indicated in the Plan. Stage 2 indicates closing the Splash Pad for two days during a week. Stage 3 will close the Splash Pad for three days during a week and Stage 4 will be completely closed. Mayor Helmberger stated a new development must have a Landscaping Plan, but if we are in Stage 4 the Developer will not be required to install he landscaping or irrigation. Funds will be placed in an escrow account until a later time when conditions allow the construction of the landscaping and irrigation system.

Mr. White requested the Council to allow any changes be addressed and brought back in March with a full packet of ordinances in accordance with the Water Management Plan. Council concurred. No further action taken on this item.

CONSIDER, DISCUSS AND ACT UPON INTERCONNECT CONTRACTS FOR WATER SERVICE WITH CADDO BASIN SUD, COPEVILLE WATER SUD AND NORTH FARMERSVILLE WSC

Interim City Manager Ben White began this item with information of the City selling wholesale water to other water districts. The City of Farmersville pays for water through North Texas Municipal Water District on a take-or-pay program. With the wholesale water districts, the City of Farmersville is able to keep a standard amount of water flowing into our system and we do not have to pay overage costs. The wholesale districts pay the City an additional cost to cover pumping costs. Mr. White has increased the rates charged to the districts to cover costs to 27% which is a reasonable rate. A penalty has been added to the revised contract so that wholesalers do not drain our reservoirs. A clause needs to be added to reduce water in case of an emergency

and include restrictions. Each entity should have a Drought Contingency Plan which Mr. White would like to have reviewed by the City. Mr. White requested the Council to authorize the ability to negotiate and execute contracts with these entities.

Pansy Hundley questioned why the City of Farmersville supplies water to these other entities. Mr. White and Mayor Helmberger answered regarding each entity, North Farmersville Water does not have the means to attain their own water source and Copeville Water uses our interconnection as a back-up source. Caddo Basin supplements their water supply through our interconnection.

Mr. White would like to have these agreements completed and in place by March 1. Paul Kelly motioned to move forward and authorize Interim City Manager Ben White to negotiate and execute the contracts with our wholesale water suppliers with a stated rate and add the two revisions per Mr. White. Billy Long seconded the motion. A poll of the Council was taken as follows: Pansy Hundley yes, Paul Kelly yes, Billy Long yes, Russell Chandler yes and Jim Foy yes. Motion passed with full Council approval.

UPDATE ON THE REGIONAL WASTEWATER TREATMENT PLAN / LAKEHAVEN MUD / MUD FORMATION / MEMORANDUM OF UNDERSTANDING

Interim City Manager Ben White informed the Council a recent meeting with Kyle Kruppa has indicated the City and County have met with a solution regarding the impasse with Texas Commission on Environmental Quality (TCEQ) regarding police and fire requirements for the 1600 homes subdivision. Collin County did not want to take responsibility for fire and police. After the recent meeting, Mr. Kruppa will be working with the City on a high level Memorandum of Understanding to allow us to move forward. The Developer has another meeting with TCEQ on March 5 and the City would like to support Mr. Kruppa by producing another document and have it presented to the City Council on February 28. By supporting Lakehaven MUD, Mr. Kruppa will work closely with the City of Farmersville regarding the Regional Wastewater Treatment Plant which will be good for Farmersville.

Mr. Kruppa has agreed to incorporate the development into the Farmersville extra territorial jurisdiction. Mr. White indicated the land for the Wastewater Treatment Plant will be dedicated in advance. City Attorney Alan Lathrom suggested the area may be in Garland's ETJ due to the power plant. Garland has a 5 mile ETJ area of all their owned property. Mr. Lathrom also indicated that a previous Development Agreement allowed the payment of all attorney fees to be paid by the MUD.

Mr. White stated he would like to move forward and work with Kyle Kruppa and work out a Development Agreement in the near future.

UPDATE ON THE TAX INCREMENT REINVESTMENT ZONE (TIRZ) AND RECEIVE RECOMMENDATIONS FOR THREE TIRZ BOARD MEMBERS FROM THE CITY OF FARMERSVILLE

Interim City Manager Ben White informed the Council that the Collin County Commissioner's Court will be meeting on the Farmersville TIRZ February 20, 2012. Three citizens have accepted the position as being TIRZ Board members to represent Farmersville: Robbie Tedford, Stefanie Hurst and Joe Helmberger.

From all indications, the County seems positive towards Farmersville's creation of the TIRZ. This item will be on the February 28th agenda for an update.

REQUEST FOR CONSIDERATION OF PLACING ITEMS ON FUTURE AGENDAS

Paul Kelly complimented Ben White for his organization and getting things done. Mr. Kelly requested the Council discuss Mr. White's position; Mayor Helmberger announced this topic will be discussed on the March meeting. Mr. White received further accolades for a job well done.

ADJOURNMENT

Council adjourned at 7:48pm.

APPROVED

Joseph E. Helmberger, P.E., Mayor

ATTEST

Edie Sims, City Secretary



TO: Mayor and Councilmembers
FROM: Ben White, Interim City Manager
DATE: March 13, 2012
SUBJECT: CONSENT AGENDA - City Financial Reports

(II - B)

**City of Farmersville
Financial Report**

January 2012

Prepared by: Daphne Hamlin

MEMO

To: Ben White, Interim City Manager

From: Daphne Hamlin, City Accountant

Date: March 8th, 2012

Subject: January 2012 Budget Report

Monthly budget report will focus on the analysis of budgetary variances of the revenues and expenditures of each of the major operating funds and project the impact on available fund balance. As a benchmark for comparison, we'll bear in mind that as of the end of January 2012, 4/12 months or 33.33% of the fiscal year.

Prior year comparisons can assist in budgetary analysis and are also included.

Presented in this format are: 1) an executive summary describing variance analysis and any other current budget issues, 2) budgetary comparison schedules of each major operating fund of the city, and 3) a fiscal year to date activity summary for cash and investments.

Executive Summary

The major operating funds that are part of the annual operating budget of the city are the general, interest & sinking, water & wastewater, refuse, and electric funds.

General Fund

In total, revenues in the general fund are 47.46% collected.

Sales Tax revenues are currently at 39.26%. For the same month last year, sales taxes were 34.66%.

Property taxes collected are currently at 66.26%. For the same month last year, property taxes were 67.26% collected. Bear in mind taxes are not due until January 31, 2012.

Franchise Fees revenues are currently at 58.68%. For the same month last year, franchise fees were 53.51% collected. Main reason for increase is due to annual payment of gas franchise

Licenses/Permits revenues are currently at 53.76% this year as compared to 36.20% for the same month last year.

Municipal Court fines are currently at 40.47% this year as compared to 36.54% for the same month last year.

Fire run payments are currently @ 60.06%. Fire run payments are received quarterly from Collin County. Also, included is the Revenue Rescue Program.

Miscellaneous Income is currently @ 116.15% due to sell of public works property.

Overall the general fund expenditures are at 40.46%.

City Council expenses are currently at 61.05% due to TML Insurance due October 2011.

Same holds true for Administration and Public Works TML Insurance due October 2011

Debt service (capital lease payments) is at 83.08%, annual lease payment (\$56,822) for quint fire truck paid in November 2011

Interest & Sinking Fund

The Interest & Sinking fund (I&S) is supported by the I&S portion of the property tax levy. I&S account is currently showing 63.01 % collected this year versus 67.70 % collected for the same period last year. Bear in mind taxes are not due until January 31, 2012

Total expenditures in I&S account are for bond payments due on a biannual basis. Bond payments are allocated between I&S fund and the water and wastewater fund. First bond payment for this fiscal budget year was made February 2012, in the amount of \$180,020. Second bond payment will be due August 2012

Refuse Fund

Sanitation services are provided under contract by IESI. Total revenues are 33.70% and total expenses are 37.35%.

Water & Wastewater Fund

Total revenues are 41.2% with water at 43.96% and wastewater at 35.73%.

Water expenses are at 33.5% and wastewater is at 27.21%. Overall Water & Waste Water Expenses are at 31.56%.

Electric Fund

Total revenues are 0%; City of Farmersville receives quarterly management payment. Projected revenue amount \$810,000 annual

The expenses are at 31.76 % and include budgeted transfers to general fund (\$674,000 annual, or \$56,166 per month transfer).

Cash Summary

Cash is managed in accordance with the City's adopted Investment Policy. To minimize risk and earn interest, available cash is invested in local government investment pools and CD's. When needed for disbursement funds are transferred to the City's bank account from our investment pools.

MONTHLY BUDGET REPORT
JANUARY 2012 (4/12 MONTHS OR 33.33% OF FISCAL YEAR)
GENERAL FUND

	PRIOR FISCAL YEAR				CURRENT FISCAL YEAR				% OF BUDGET			
	FINAL BUDGET	CURRENT MONTH	Y-T-D	ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	CURRENT MONTH	Y-T-D ACTUAL		Y-T-D ENCUMBRANCE	BUDGET BALANCE	
REVENUE												
PROPERTY TAX	697,426	250,603	-	469,105	-	228,321	67.26%	725,214	259,567	-	480,556	66.26%
SALES TAX	254,734	20,705	-	88,296	-	166,438	34.66%	264,000	27,692	-	103,657	39.26%
FRANCHISE FEES	58,773	1,200	-	31,450	-	27,323	53.51%	66,300	922	-	38,905	58.68%
LICENSES/ PERMITS	14,597	1,192	-	5,284	-	9,313	36.20%	24,200	3,778	-	13,009	53.76%
MUNICIPAL CT FINES	69,780	3,340	-	25,495	-	44,285	36.54%	85,000	7,579	-	34,403	40.47%
48 SUPPORT/ REIMB	54,500	-	-	19,322	-	35,178	35.45%	45,000	4,222	-	12,668	28.15%
FIRE RUN PAYMENTS	107,435	936	-	32,414	-	75,021	30.17%	107,500	30,872	-	64,564	60.06%
LEASES/ RENTALS	43,049	1,564	-	12,712	-	30,337	29.53%	44,968	6,264	-	11,231	24.98%
MISCELLANEOUS INCOME	57,493	8,624	-	20,065	-	37,428	34.90%	52,200	58,017	-	60,628	116.15%
INTEREST	1,800	164	-	706	-	1,094	39.22%	1,800	62	-	256	14.22%
TRANSFERS IN	767,869	63,988	-	255,956	-	511,913	33.33%	1,046,202	87,182	-	348,733	33.33%
TOTAL REVENUE	2,127,456	352,316	-	960,805	-	1,166,651	45.16%	2,462,384	486,157	-	1,168,610	47.46%
EXPENDITURES (BY DEPARTMENT)												
CITY COUNCIL	9,174	100	-	5,860	-	3,314	63.88%	9,240	170	-	5,641	61.05%
ADMINISTRATION	604,888	34,088	-	186,481	-	418,327	30.83%	528,854	37,266	-	192,291	36.36%
MUNICIPAL COURT	95,864	6,596	-	32,433	-	63,431	33.83%	95,994	7,139	-	35,704	37.19%
LIBRARY/ CIVIC CENTER	122,223	8,612	-	37,077	-	82,591	30.34%	124,820	9,490	-	37,958	30.41%
POLICE	765,133	57,442	-	241,902	-	522,221	31.62%	843,668	147,337	-	341,953	40.53%
FIRE	132,617	4,648	-	23,931	-	812	18.05%	206,752	35,745	-	74,908	36.23%
PUBLIC WORKS	470,561	32,002	-	132,445	-	1,400	28.15%	495,224	60,228	-	214,921	43.40%
DEBT SERVICE (LEASES)	71,347	-	-	59,774	-	11,573	83.78%	68,393	-	-	56,822	83.08%
TRANSFERS OUT	-	-	-	-	-	-	0.00%	-	-	-	-	0.00%
TOTAL EXPENDITURES	2,271,807	143,488	-	719,903	-	1,546,047	31.69%	2,372,945	297,375	-	960,198	40.46%
NET REVENUES OVER (UNDER)	(144,351)	208,828	-	240,902	-	(379,396)		89,439	188,782	-	208,412	
EXPENDITURES			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		
			-		-					-		

MONTHLY BUDGET REPORT
JANUARY 2012 (4/12 MONTHS OR 33.33% OF FISCAL YEAR)
INTEREST & SINKING FUND

	PRIOR FISCAL YEAR				CURRENT FISCAL YEAR							
	FINAL BUDGET	CURRENT MONTH	Y-T-D	ACTUAL	BUDGET BALANCE	% OF BUDGET	CURRENT BUDGET	CURRENT MONTH	Y-T-D	ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE												
PROPERTY TAX	239,952	86,923	162,625	77,327	67.77%		238,597	81,200	150,513	88,084	63.08%	
INTEREST	600	72	233	367	38.83%		500	45	141	359	28.20%	
TRANSFERS IN					0.00%					-	0.00%	
TOTAL REVENUE	240,552	86,995	162,858	77,694	67.70%		239,097	81,245	150,654	88,443	63.01%	
EXPENDITURES (BY DEPARTMENT)												
DEBT SERVICE PRINCIPAL	123,340			123,340	0.00%		123,340			123,340	0.00%	
DEBT SERVICE INTEREST	110,413			110,413	0.00%		104,515			104,515	0.00%	
PAYING AGENT FEES	1,000			1,000	0.00%		1,000			1,000	0.00%	
TOTAL EXPENDITURES	234,753	-	-	234,753			228,855	-	-	228,855	0.00%	
NET REVENUES OVER (UNDER) EXPENDITURES												
	5,799	86,995	162,858				10,242	81,245	150,654			

MONTHLY BUDGET REPORT
JANUARY 2012 (4/12 MONTHS OR 33.33% OF FISCAL YEAR)
REFUSE UTILITY FUND

	PRIOR FISCAL YEAR				CURRENT FISCAL YEAR				% OF BUDGET
	FINAL BUDGET	CURRENT MONTH	Y-T-D	BUDGET BALANCE	CURRENT BUDGET	CURRENT MONTH	Y-T-D ACTUAL	ENCUMBRANCE	
REVENUE									
RESIDENTIAL COLLECTION	221,043	18,441	73,725	147,318	219,016	18,740	75,039		34.26%
COMMERCIAL COLLECTION	162,619	13,447	53,842	108,777	165,855	14,301	55,804		33.65%
BRUSH COLLECTION	3,920	-	1,320	2,600	4,000	-	450		11.25%
PENALTIES	6,281	1,313	2,861	3,420	7,000	541	2,299		32.84%
RECYCLING	4,466	404	1,238	3,228	5,220	404	1,616		30.96%
INTEREST	126	10	45	81	125	5	17		13.60%
TOTAL REVENUE	398,455	33,615	133,031	265,424	401,216	33,991	135,225	-	33.70%
EXPENSES									
PERSONNEL	33,352	-	-	33,352	-	-	52	-	0.00%
PROFESSIONAL SERVICES	4,055	337	1,351	2,704	4,055	338	1,351		33.32%
MAINTENANCE	-	-	-	-	-	-	-		0.00%
OPERATING EXPENSES	285,564	24,793	85,026	200,538	310,766	29,226	119,621		38.49%
SUPPLIES	-	-	-	-	-	-	-		0.00%
MISCELLANEOUS	4,931	-	-	4,931	-	-	-		0.00%
CAPITAL OUTLAY	-	-	-	-	-	-	-		0.00%
TRANSFERS OUT	86,395	6,999	27,998	58,397	86,395	7,199	28,818		33.36%
TOTAL EXPENDITURES	414,297	32,129	114,375	299,922	401,216	36,763	149,842	-	37.35%
NET REVENUES OVER (UNDER) EXPENSES									
	(15,842)	1,486	18,656		-	(2,772)	(14,617)		

MONTHLY BUDGET REPORT
JANUARY (4/12 MONTHS OR 33.33% OF FISCAL YEAR)
WATER & WASTEWATER UTILITY FUND

	PRIOR FISCAL YEAR				CURRENT FISCAL YEAR				% OF BUDGET
	FINAL BUDGET	CURRENT MONTH	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	CURRENT MONTH	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	
REVENUE									
WATER REVENUE									
CC CONV FEE	2,256	120	390			1,400	626		44.71%
IMPACT FEE	3,600	0	2100		1,500				
WATER SALES	760,882	53,174	210,337		550,545	880,293	379,838		43.15%
CONNECTION FEE	3,000	175	1,102		1,898	2,999	1,413		47.12%
PENALTIES & RECONNECT FEES	12,545	1,734	4,917		36,806	8,397	9,075		104.07%
TAP FEES	1,800		1,200		600				0.00%
TRANSFERS IN									
OTHER INCOME	173	28	173						0.00%
TOTAL WATER REVENUE	784,256	55,231	219,919		560,971	893,089	392,618		43.96%
WASTEWATER REVENUE									
SEWER									
TAP FEES	351,000	26,223	106,017		244,983	435,304	154,752		35.55%
PENALTIES	1,200	-	600		600				0.00%
IMPACT FEES	7,799	1,259	2,947		4,852	7,861	3,608		45.90%
TOTAL WASTEWATER REVENUE	359,999	27,482	109,564		250,435	443,165	158,360		35.73%
OTHER INCOME									
INTEREST	2,017	163	729		1,288	2,000	323		0.00%
TRANSFERS IN									16.15%
TOTAL ALL REVENUES	1,146,272	82,876	330,212		812,694	1,338,254	551,301		0.00%
EXPENSES									
ADMINISTRATION EXPENSES									
PERSONNEL	51,574	5,062	19,184		32,390	147,919	44,441		30.04%
PROFESSIONAL SERVICES	18,811	8,480	11,011		7,800	16,000	2,277		14.23%
MAINTENANCE	5,386	2,725	4,250		1,136	5,500	1,099		19.98%
OPERATING EXPENSES	8,612	2,114	5,243		3,369				
SUPPLIES	219				219	1,250	0.00%		0.00%
MISCELLANEOUS	948	72	820		128	5,000	144		2.88%
WATER EXPENSES									
PERSONNEL	139,071	7,871	35,772		103,299	141,977	55,142		38.84%
PROFESSIONAL SERVICES	69,418	11,370	13,113		37,505	79,155	52,109		65.83%
MAINTENANCE	26,683	5,465	16,308		10,375	5,500	6,043		109.87%
OPERATING EXPENSES	32,000	2,342	6,573		25,427	26,700	8,994		33.69%
SUPPLIES	397,964	32,069	109,401		284,563	420,714	104,670		24.88%
MISCELLANEOUS	93,292	470	5,070		88,222	106,142	20,283		19.09%
UTILITIES									
CAPITAL OUTLAY									
EQUIPMENT TRANSFER	38,200					2,000			0.00%
TRANSFERS OUT	139,064	11,588	46,354		38,200	39,200	39,200		100.00%
TOTAL WATER EXPENSES	1,031,242	89,628	291,899		729,343	1,217,503	407,864		33.33%
WASTEWATER EXPENSES									
PERSONNEL	101,705	4,799	23,705		78,000	82,659	33,158		40.11%
PROFESSIONAL SERVICES	22,000	715	715		21,285	31,500	1,023		3.25%
MAINTENANCE	213,492	17,150	82,768		130,724	227,000	60,341		26.58%
OPERATING EXPENSES	9,131	1,078	2,309		6,822				
SUPPLIES	4,424				4,424				
UTILITIES									
DEBT SERVICE	116,859				116,859	7,200	1,966		27.31%
CAPITAL OUTLAY									
EQUIPMENT TRANSFER	31,950	1,250	5,000		31,950	31,950	32,950		0.00%
TRANSFERS OUT	15,000				10,000	32,950	14,483		100.00%
TOTAL WASTEWATER EXPENSES	514,561	24,992	114,497		400,064	543,619	147,911		33.33%
TOTAL ALL EXPENSES	1,535,803	114,620	406,396		1,129,407	1,761,122	555,775		27.21%
NET REVENUES OVER (UNDER) EXPENSES	(389,531)	(31,744)	(76,184)		(422,868)	(422,868)	(4,474)		31.56%

NET REVENUES OVER (UNDER) EXPENSES (389,531) (31,744) (76,184) (422,868) (4,474) (418,394)

MONTHLY BUDGET REPORT
JANUARY 2012 (4/12 MONTHS OR 33.33% OF FISCAL YEAR)
ELECTRIC UTILITY FUND

	PRIOR FISCAL YEAR					CURRENT FISCAL YEAR					% OF BUDGET		
	FINAL BUDGET	CURRENT MONTH	Y-T-D	ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET	CURRENT BUDGET	CURRENT MONTH	Y-T-D ACTUAL		Y-T-D ENCUMBRANCE	BUDGET BALANCE
REVENUE													
MANAGEMENT AGREEMENT	641,652	-	-	135,960	-	505,692	21.19%	810,000	(107)	(96)	-	810,000	0.00%
MISC INTEREST	500	24	109	391	-	391	21.80%	500	13	65	-	96	13.00%
TRANSFER IN	-	-	-	-	-	-	0.00%	-	-	-	-	435	0.00%
TOTAL REVENUE	642,152	24	136,069	506,083	-	506,083	21.19%	810,500	(94)	(31)	-	810,531	0.00%
EXPENSES													
PERSONNEL SERVICES	34,314	1,702	6,194	28,120	-	28,120	0.00%	38,288	2,832	10,992	-	27,296	28.71%
PROFESSIONAL SERVICES	40,000	3,638	8,413	31,587	-	31,587	0.00%	75,000	402	17,825	-	57,175	23.77%
MAINTENANCE	16,938	1,632	5,601	11,337	153	11,337	33.07%	25,000	-	1,729	-	23,271	6.92%
OPERATING EXPENSES	-	-	-	-	-	-	0.00%	-	-	-	-	-	0.00%
UTILITIES	-	-	-	-	-	-	0.00%	-	-	726	-	(726)	0.00%
MISCELLANEOUS	-	-	-	-	-	-	0.00%	-	-	1,900	-	(1,900)	0.00%
EQUIPMENT TRANSFER	-	-	-	-	-	-	0.00%	-	-	1,200	-	-	0.00%
CAPITAL OUTLAY	45,000	-	-	-	-	-	0.00%	1,200	1,200	-	-	2,000	0.00%
TRANSFERS OUT	505,900	42,125	168,500	337,400	-	337,400	33.31%	674,000	56,166	224,666	-	449,334	33.33%
TOTAL EXPENSES	642,152	49,097	188,708	453,444	153	453,444	29.39%	815,488	60,600	259,038	-	556,450	31.76%
NET REVENUES OVER (UNDER) EXPENSES													
	-	(49,073)	(52,639)	-	-	-		(4,988)	(60,694)	(259,069)	-	-	

CITY OF FARMERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2012

48 -EQUIPMENT REPLACEMENT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
00-REVENUE	0	0.00	183,100.00	0.00 (183,100.00)	0.00
TOTAL REVENUES	0	0.00	183,100.00	0.00 (183,100.00)	0.00
<u>EXPENDITURE SUMMARY</u>						
12-ADMINISTRATION						
CAPITAL EXPENDITURES	7,000	0.00	0.00	0.00	7,000.00	0.00
TOTAL 12-ADMINISTRATION	7,000	0.00	0.00	0.00	7,000.00	0.00
21-POLICE DEPT.						
CAPITAL EXPENDITURES	41,000	0.00	55,386.10	0.00 (14,386.10)	135.09
TOTAL 21-POLICE DEPT.	41,000	0.00	55,386.10	0.00 (14,386.10)	135.09
22-FIRE DEPT.						
CAPITAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
TOTAL 22-FIRE DEPT.	0	0.00	0.00	0.00	0.00	0.00
31-GENERAL						
CAPITAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
TOTAL 31-GENERAL	0	0.00	0.00	0.00	0.00	0.00
35-WATER DEPT.						
CAPITAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
TOTAL 35-WATER DEPT.	0	0.00	0.00	0.00	0.00	0.00
36-WASTEWATER SYSTEM						
CAPITAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
TOTAL 36-WASTEWATER SYSTEM	0	0.00	0.00	0.00	0.00	0.00
37-ELECTRIC DEPT.						
CAPITAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
TOTAL 37-ELECTRIC DEPT.	0	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	48,000	0.00	55,386.10	0.00 (7,386.10)	115.39
REVENUE OVER/(UNDER) EXPENDITURES	(48,000)	0.00	127,713.90	0.00 (175,713.90)	266.07-

CITY OF FARMERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2012

48 -EQUIPMENT REPLACEMENT

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
00-REVENUE						
48.00.5912 TRF FROM GF ADMIN	0	0.00	14,700.00	0.00 (14,700.00)	0.00
48.00.5915 TRF FROM GF LIBRARY	0	0.00	0.00	0.00	0.00	0.00
48.00.5921 TRF FROM GF POLICE	0	0.00	79,900.00	0.00 (79,900.00)	0.00
48.00.5922 TRF FROM GF FIRE	0	0.00	9,700.00	0.00 (9,700.00)	0.00
48.00.5931 TRF FROM GF PARK/STREETS	0	0.00	5,450.00	0.00 (5,450.00)	0.00
48.00.5932 TRF FROM SANITATION	0	0.00	0.00	0.00	0.00	0.00
48.00.5935 TRF FROM WATER	0	0.00	39,200.00	0.00 (39,200.00)	0.00
48.00.5936 TRF FROM SEWER	0	0.00	32,950.00	0.00 (32,950.00)	0.00
48.00.5937 TRF FROM ELECTRIC	0	0.00	1,200.00	0.00 (1,200.00)	0.00
48.00.5991 TRANSFER IN OTHER FUNDS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 00-REVENUE	0	0.00	183,100.00	0.00 (183,100.00)	0.00
TOTAL REVENUE	0	0.00	183,100.00	0.00 (183,100.00)	0.00

CITY OF FARMERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2012

48 -EQUIPMENT REPLACEMENT

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
12-ADMINISTRATION						
CAPITAL EXPENDITURES						
48.12.6833 INFO TECH EQUIPMENT	7,000	0.00	0.00	0.00	7,000.00	0.00
TOTAL CAPITAL EXPENDITURES	7,000	0.00	0.00	0.00	7,000.00	0.00
TOTAL 12-ADMINISTRATION	7,000	0.00	0.00	0.00	7,000.00	0.00
21-POLICE DEPT.						
CAPITAL EXPENDITURES						
48.21.6832 PATROL VEHICLES	41,000	0.00	44,610.79	0.00 (3,610.79)	108.81
48.21.6833 INFO TECH EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
48.21.6834 PORTABLE RADIOS	0	0.00	10,775.31	0.00 (10,775.31)	0.00
TOTAL CAPITAL EXPENDITURES	41,000	0.00	55,386.10	0.00 (14,386.10)	135.09
TOTAL 21-POLICE DEPT.	41,000	0.00	55,386.10	0.00 (14,386.10)	135.09
22-FIRE DEPT.						
CAPITAL EXPENDITURES						
48.22.6835 FIRE EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
TOTAL 22-FIRE DEPT.	0	0.00	0.00	0.00	0.00	0.00
31-GENERAL						
CAPITAL EXPENDITURES						
48.31.6833 INFO TECH EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00
TOTAL 31-GENERAL	0	0.00	0.00	0.00	0.00	0.00
35-WATER DEPT.						
CAPITAL EXPENDITURES						
48.35.6833 INFO TECH EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00

CITY OF FARMERSVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2012

48 -EQUIPMENT REPLACEMENT

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET	% OF YEAR COMPLETED: 50.00
TOTAL 35-WATER DEPT.	0	0.00	0.00	0.00	0.00	0.00	
36-WASTEWATER SYSTEM							
=====							
CAPITAL EXPENDITURES							
48.36.6833 INFO TECH EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00	
TOTAL CAPITAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00	
=====							
TOTAL 36-WASTEWATER SYSTEM	0	0.00	0.00	0.00	0.00	0.00	
37-ELECTRIC DEPT.							
=====							
CAPITAL EXPENDITURES							
48.37.6833 INFO TECH EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00	
TOTAL CAPITAL EXPENDITURES	0	0.00	0.00	0.00	0.00	0.00	
=====							
TOTAL 37-ELECTRIC DEPT.	0	0.00	0.00	0.00	0.00	0.00	
=====							
TOTAL EXPENDITURES	48,000	0.00	55,386.10	0.00	7,386.10)	115.39	
REVENUE OVER/(UNDER) EXPENDITURES	(48,000)	0.00	127,713.90	0.00	175,713.90)	266.07-	

**City of Farmersville
Investment Report**

January 2012

Prepared by: Daphne Hamlin

SUMMARY OF ACTIVITY
IN TEXPOOL INVESTMENT ACCOUNTS
CITY OF FARMERSVILLE

MONTH ENDING JANUARY 2012			
C/O TAX DEPOSITS	C/O REV RESERVE	CUST DEPOSITS	WATER TOWER RES.
107,501.84	6,610.96	107,293.90	4,480.63
		<i>Resinced</i>	

Beginning Market Value for reporting period
FNB INTEREST
Changes in Market Value:
Deposits
Withdrawals
Interest Earned
Ending Market Value for Period

8.01	0.46	8.01	0.33
107,509.85	6,611.42	107,301.91	4,480.96

TEXSTAR 2005 C/O	TEXSTAR 2006 C/O	GENERAL FND. RES.	REFUSE FUND RES.
4,111.62	243,078.67	799,602.74	75,246.84
	<i>Resinced</i>		

Beginning Market Value for reporting period
Changes in Market Value:
Deposits
Withdrawals
Interest Earned
Ending Market Value for period

0.33	18.63	(Cash Dividend)	(Cash Dividend)
4,111.95	243,097.30	799,602.74	75,246.84

Parks Improvement	Electric Fund Res.	Water Fund Res.
2,142.24	179,506.24	801,059.38
<i>Resinced</i>		

Beginning Market Value for reporting period
Changes to Market Value:
Deposits
Withdrawals
Interest Earned
Ending Market Value for period

0.28	CASH DIVIDEND	59.52
2,142.52	179,506.24	801,118.90

Weighted average maturity = 45 days

The Public Funds Investment Act (Sec.2256.008) requires the City's Investment Officer to obtain 10 hrs. of continuing education each period from a source approved by the governing body. Listed below are courses Daphne Hamlin will complete to satisfy that requirement:

I hereby certify that the City of Farmersville's Investment Portfolio is in compliance with the City's investment strategy as expressed in the City's Investment Policy (Resolution 99-17, and with relevant p of the law.


Daphne Hamlin, City Investment Officer

Collateralization of Bank Deposits @ January 30th, 2012

Pledged Securities	Deposit Amount	FDIC	Collateral Pledged	Needed Market Value
(1) FNB Interst & Sinking	\$ 275,767 \$	250,000 \$		25,767
(2) FNB Operating Account	\$ 293,398 \$	250,000 \$		43,398
(3) FNB Money Market	\$ 172,159 \$	250,000		
(3) Certificate of Deposit	\$ - \$	- \$		-
(3) Certificate of Deposit	\$ - \$	- \$		-
Total:	\$ 741,324 \$	750,000 \$	69,165	Needed Pledged per Bank

Summary of Pledge Securities:

(1) First National Bank Interest & Sinking Account has 100% coverage thru FDIC at \$250,000

(2) First National Bank City of Farmersville Operating Account has 100% coverage thru FDIC (unlimited) for municipalities



TO: Mayor and Councilmembers
FROM: Ben White, Interim City Manager
DATE: March 13, 2012
SUBJECT: CONSENT AGENDA - Police Department Report

(II - C)



Farmersville Police Department
134 North Washington Street
Farmersville, TX 75442
972-782-6141

Farmersville Police Department Monthly Report February-12

Total Calls For Service: **286**

Tier 1 Crimes

Robbery: **0**
Assault: **4**
Theft: **6**
Burglary: **1**
Motor Vehicle Theft: **0**

Tier 2 Crimes

Forgery: **0**
Fraud: **0**
Criminal Mischief: **0**
Weapons: **0**
DWI: **1**
Public Intoxication: **3**
Disorderly Conduct: **1**
Drugs: **2**

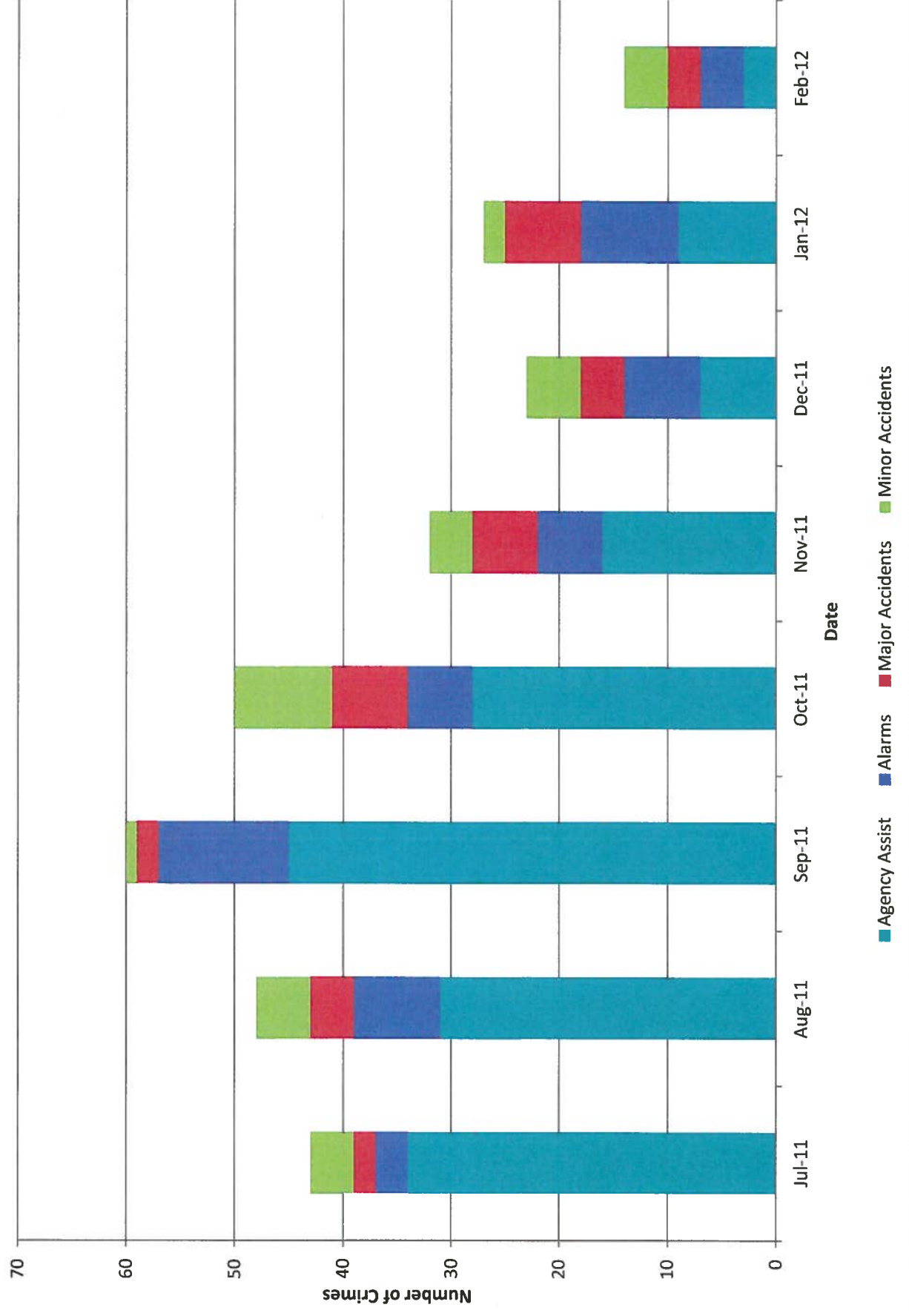
Miscellaneous

Traffic Stops: **113**
Citations: **46 (50 violations)**
Alarms: **4**
Major Accidents: **3**
Minor Accidents: **4**
Agency Assist: **3**

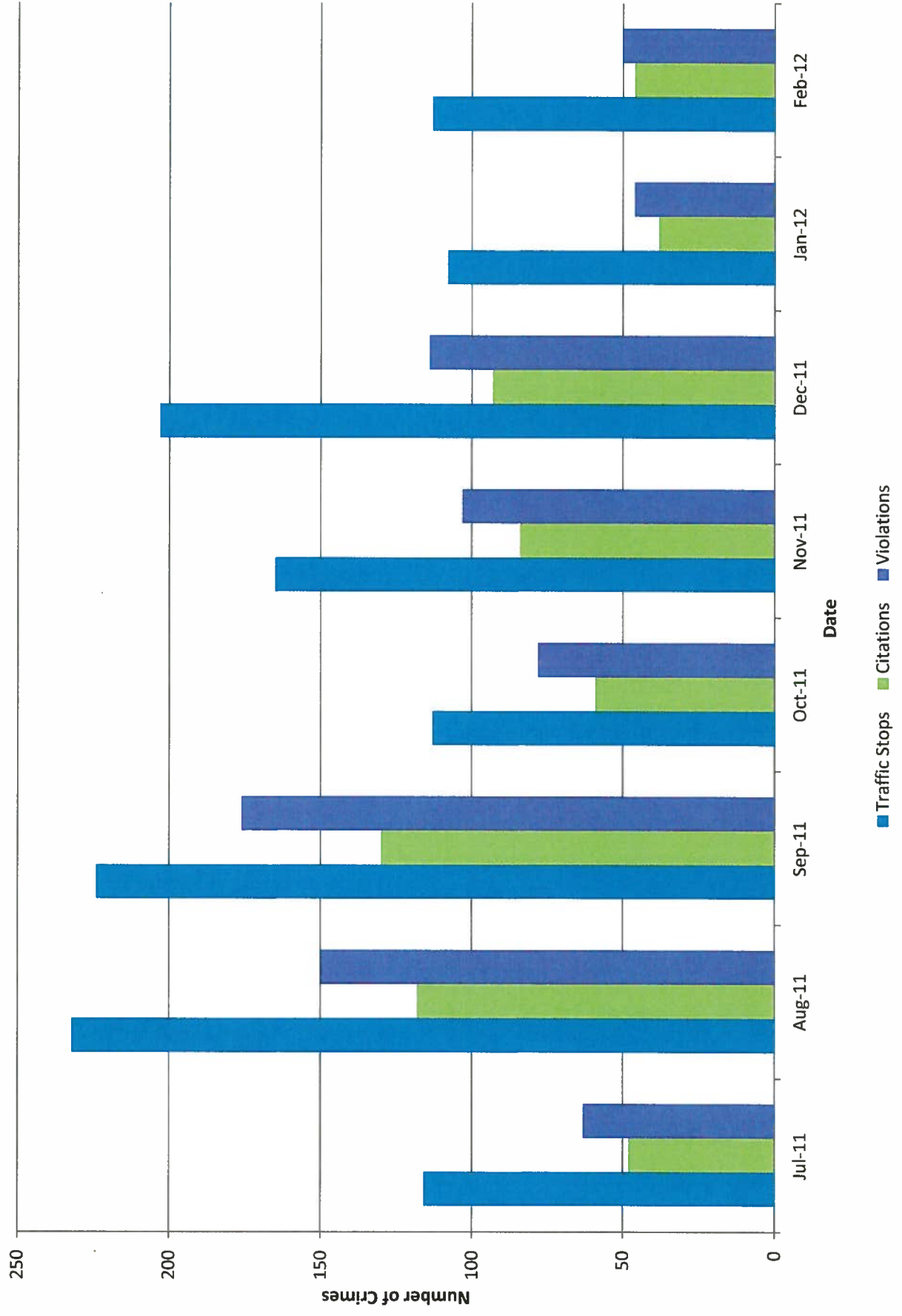
Cases filed with the District Attorney's Office:

Felony: **0**
Misdemeanor: **1**

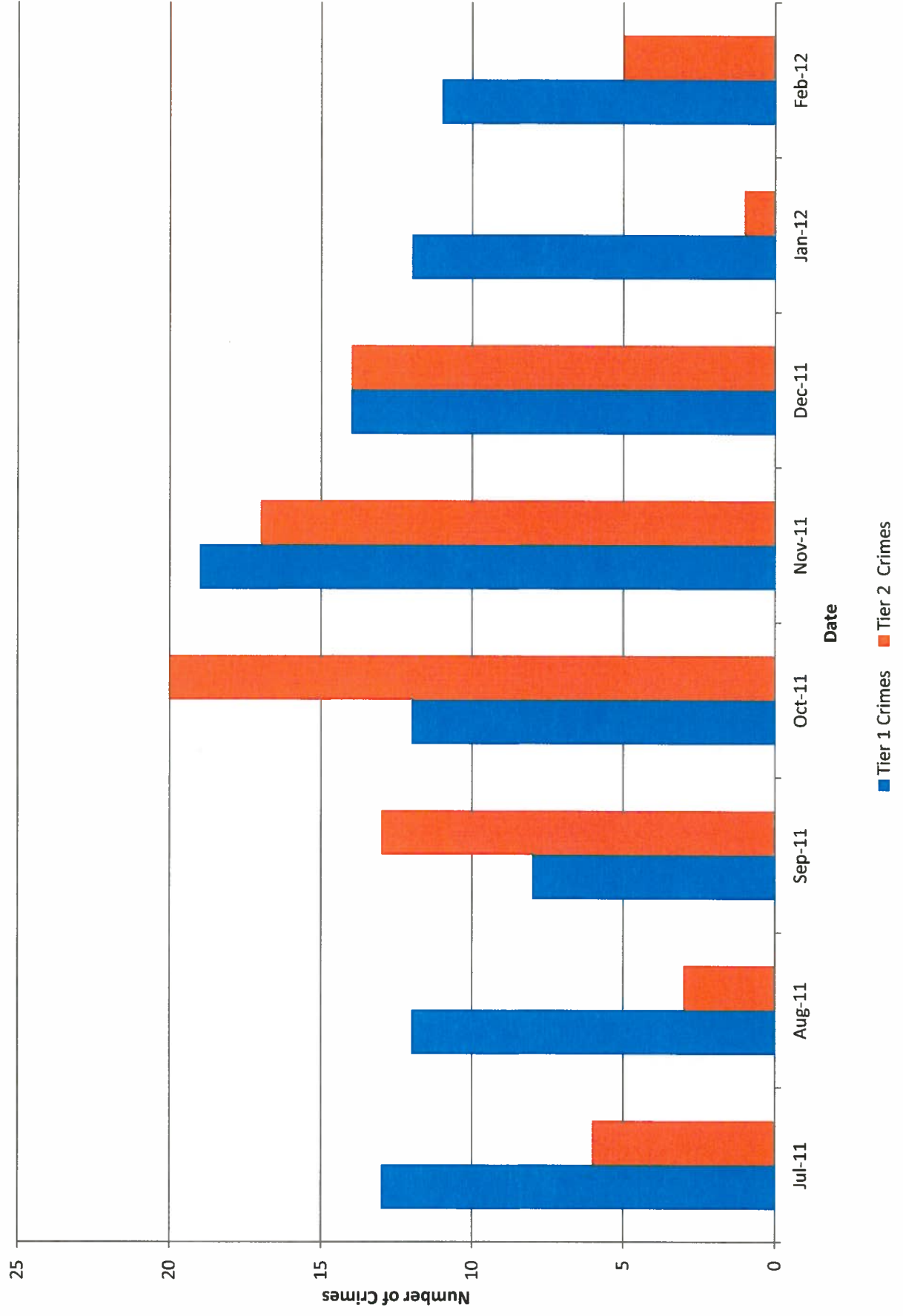
Police Activity



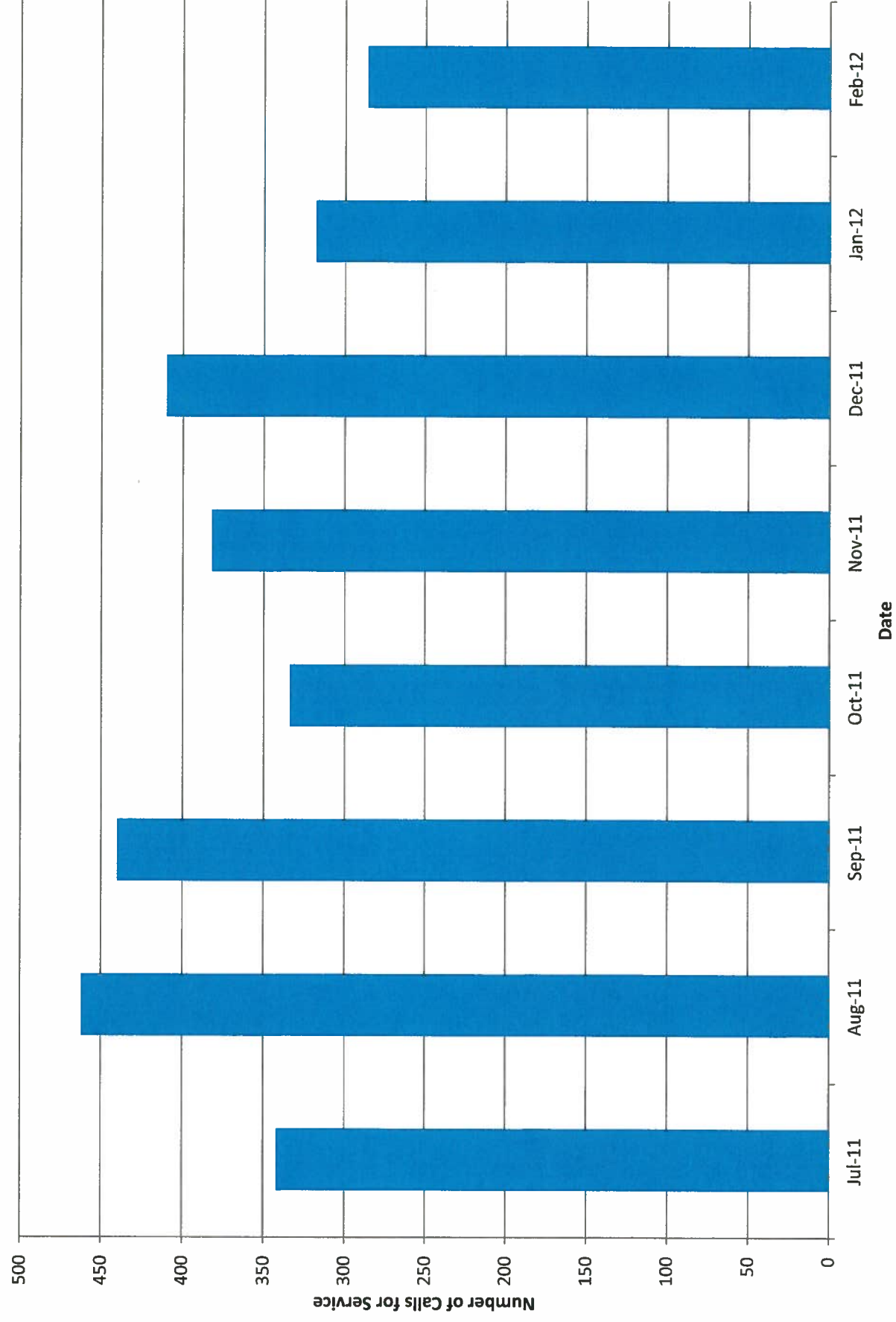
Traffic Enforcement



Uniform Crime Reporting



Police Department Calls for Service





TO: Mayor and Councilmembers
FROM: Ben White, Interim City Manager
DATE: March 13, 2012
SUBJECT: CONSENT AGENDA – Code Enforcement/Animal Control Report

(II - D)

FARMERSVILLE POLICE DEPARTMENT
PUBLIC SERVICE OFFICER: ANIMAL CONTROL MONTHLY REPORT
MONTH: FEBRUARY 2012

DATE	TYPE OF CALL	ADDRESS	VIOLATION	WARNING	NOTICE/VIOL	CITATION	IMPOUND	CC SHELTER	CFS#
2/1/2012	Check Trap	Constable's Office	Empty						
2/1/2012	Stray Dog	Wilcoxson	Trying to Catch						
2/1/2012	2 Stray Dogs	Houston	Taken Home						
2/1/2012	Loose Dog	114 Prospect	Returned to Owner	X					
2/1/2012	Loose Roster	313 Prospect	Complaint	X					
2/1/2012	Loose Dog	107 Neathery	Returned to Owner	X					
2/1/2012	2 Loose Dogs	303 Windom	Returned to Owner	X					
2/2/2012	Check Trap	Constable's Office	Empty						
2/2/2012	Stray Dog	Wilcoxson	Unable to Locate						
2/2/2012	Dead Possum	Sycamore	Disposed Of						
2/3/2012	Stray Dog	Jackson	Unable to Locate						
			Returned to Owner						People Returned Dog to Owner on Sunday
2/6/2012	Stray Dog	405 N. Main							
2/6/2012	Check Trap	Constable's Office	Empty						
2/6/2012	Stray Dog	Wilcoxson	Working With Dog						
2/6/2012	Loose Dog	PR 100 #18	Returned to Owner	X					
2/7/2012	Check Trap	Constable's Office	Empty						
2/7/2012	Stray Dog	Wilcoxson	Working With						

ANIMAL CONTROL

2/27/2012	Discuss Dead Rabbit	111 Woodard	Want Dogs out of City							
2/27/2012	Stray Dog	213 Wilcoxson					X			
2/28/2012	Pick Up Dog	Pound	CCAS						X	
2/28/2012	Barking Dogs	209 Santa Fe-Complaint	Spoke w/Owner	X						
2/28/2012	Stray Dog	Wilcoxson	Working With Dog							
2/28/2012	Dead Cat	Main St	Disposed Of							
2/29/2012	Stray Dog	Wilcoxson	Working With Dog							
2/29/2012	Loose Dog	S. Main	Returned to Owner							
2/29/2012	Check Trap	108 Houston	Empty							
2/29/2012	Dead Cat	425 N. Hamilton	Disposed Of							

FARMERSVILLE POLICE DEPARTMENT

CODE ENFORCEMENT

FEBRUARY 2012

DATE	ADDRESS	VIOLATION	INSPECTION	WARNING	NOTICE VIOL	CITATION	CLOSED DATE	NOTES/CFS
2/1/2012	S. Main-White P/U	Recheck-Good	X	X			2/1/2012	
2/1/2012	209 Lincoln	Brush	X		X		2/20/2012	Letter Sent 2/2/2012
2/1/2012	508 Maple	Brush	X	X			2/7/2012	Spoke w/Owner
2/1/2012	606 Maple	Brush	X	X				Spoke w/Owner
2/1/2012	206 Rolling Hills	Dumping Bricks	X	X			2/7/2010	Spoke w/Owner
2/1/2012	710 Hill	Pile of Debris	X	X			2/7/2010	Spoke w/Owner
		House						
2/2/2012	308 Maple	Demolished	X	X	X		2/2/2012	
2/6/2012	515 Windom-Complaint	Grass, Debris, Garage	X	X				Called 2/7/2012
2/6/2012	416 N Main	Recheck-Good	X	X			2/6/2012	
2/6/2012	Moffett-380	Recheck -Grass	X	X	X			Extended 2/22/2012
2/6/2011	511 Audie Murphy	Recheck-Grass	X	X	X		2/22/2012	Spoke w/Owner Extended 2/6/2012
2/6/2012	PR 100 #27	Recheck-Numerous	X	X	X		2/16/2012	NOV 2/6/2012
2/6/2012	Shell Station-Recheck	Trash-Good	X	X			2/6/2012	
2/6/2012	300 Gotcher-Recheck	Tree, Brush, Debris	X	X	X			Extended 2/22/2012
2/6/2012	217 Raymond	Brush	X	X	X		2/14/2012	Letter Sent 2/8/2012
2/7/2012	715 Pecan Creek	Complaint-Tree	X	X			2/22/2012	Spoke w/Owner
2/7/2012	Sisco Welding	Recheck	X	X	X			NOV 2/22/2012
2/7/2012	110 Santa Fe	Car Yard	X				2/8/2012	Left Card
2/7/2012	McCreaw-Windom	Brush	X				2/14/2012	Brush Belonged to 218 Windom

CODE ENFORCEMENT

2/7/2012	218 Windom		Brush	X						2/21/2012	Spoke w/Owner
2/7/2012	307 Windom		Brush	X	X					2/21/2012	Spoke w/Owner
2/7/2012	426 N. Washington		Brush, Debris	X				X			Extended 2/22/2012
2/8/2012	507 Pendleton-Recheck		Couch, Debris	X				X		2/21/2012	Extended 2/8/2012
2/9/2012	Stop & Buy-Recheck		8 Liners	X	X					2/22/2012	Extended 2/9/2012
2/9/2012	Shell Station-Recheck		8 Liners	X	X					2/22/2012	Extended 2/9/2012
2/9/2012	209 Abbey		Fence, Trash, Wood	X				X			Extended 2/28/2012
2/10/2012	218 Haughton		No Garage Sale Permit	X			X			2/14/2012	Sent to City Hall
2/10/2012	406 Pendleton		Reg Sticker Out	X	X					2/14/2012	Stickered Truck
2/10/2012	611 Windom		Appliance in Driveway	X	X					2/21/2012	Spoke w/Owner
2/10/2012	212 N. Washington		Reg sticker Out	X	X					2/14/2012	Spoke w/Owner about SUV
2/10/2012	105 N. Johnson		Both Stickers Out	X	X					2/14/2012	Spoke w/Owner about Car
2/14/2012	606 S. Main-Complaint		Fence-No Permit	X				X			Letter Sent 2/20/2012
2/15/2012	505 McKinney-Complaint		Broken Windows	X						2/15/2012	No windows found broken
2/15/2012	121 Lincoln		Building Debris	X				X			Letter Sent 2/20/2012
2/17/2012	121 N. Hamilton		Truck Front Yard	X	X						Spoke w/Owner
2/21/2012	116 Houston		Brush	X							Left Card
2/21/2012	122 Houston		Numerous	X	X						Spoke w/Owner
2/21/2012	309 Prospect		Furniture, etc	X	X						Spoke w/Owner
2/21/2012	309 Murchison		Brush	X	X						Spoke w/Owner
2/21/2012	411 Jackson		Brush	X	X						Spoke w/Owner
2/21/2012	109 Murchison		Brush	X							Left Card
2/21/2012	133 N. Washington		Shed Caving In	X				X			Letter Sent 2/20/2012
2/21/2012	121 Windom		Brush	X	X						Spoke w/Owner

CODE ENFORCEMENT

[illegible]



TO: Mayor and Councilmembers
FROM: Ben White, Interim City Manager
DATE: March 13, 2012
SUBJECT: CONSENT AGENDA – School Resource Officer Report

(II - E)

Month of:

February

Officer Huggins

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	TOTAL
FTA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Curfew Viol	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Trespassing	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Para	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MIP Tobacco	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1
MIP Alcohol	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Assault M/C	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
D/C Language	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
D/C Fighting	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Class Disrupt	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	2
Disrup Trans	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
LETS Hours	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Presentation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Events Worked	0	0	5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	0	0	0	0	1	0	0	0	8
Off/Inc Reports	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	0	0	0	1	0	0	0	0	1	0	0	0	0	0	0	0	4
Arrest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Extra Patrols	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Student Contact	0	0	0	0	1	0	0	0	0	1	1	0	0	0	0	0	0	0	0	0	0	1	1	0	0	0	0	0	1	0	0	6
PTA Meetings	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Counsel Forms	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Safety Drills	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Parent Contacts	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Res Chks	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Traffic Stops	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	2
TOTAL	0	0	5	0	2	0	0	2	0	2	1	0	0	0	2	0	0	0	0	2	0	2	4	1	0	0	0	1	1	0	0	25



TO: Mayor and Councilmembers
FROM: Ben White, Interim City Manager
DATE: March 13, 2012
SUBJECT: CONSENT AGENDA – Fire Department Report

(II - F)



Farmersville Fire Department

134 N. Washington Street
Farmersville, Texas 75442

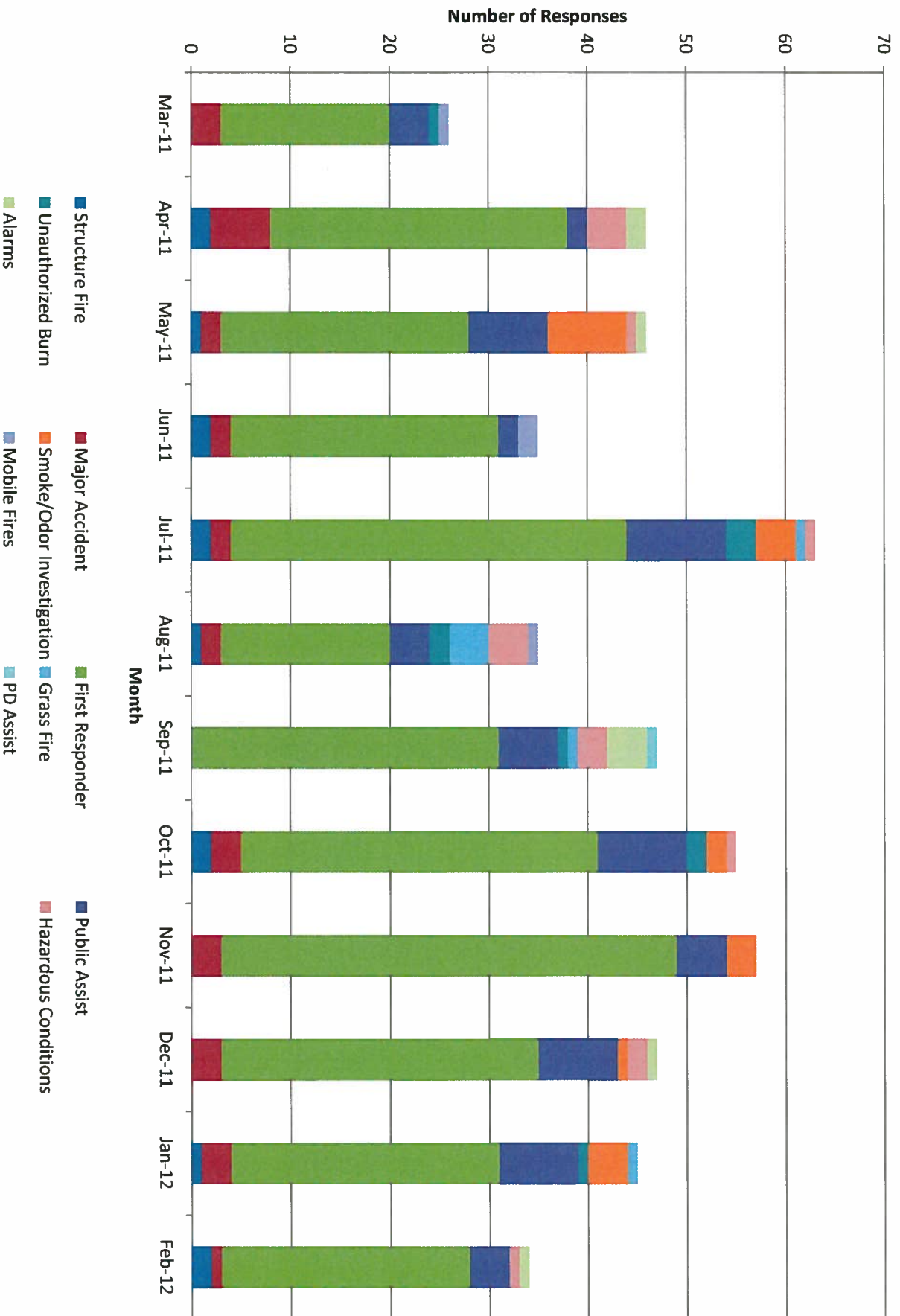
972-782-6043
Fax: 972-782-6043

CITY COUNCIL MONTHLY REPORT FEBRUARY 2012

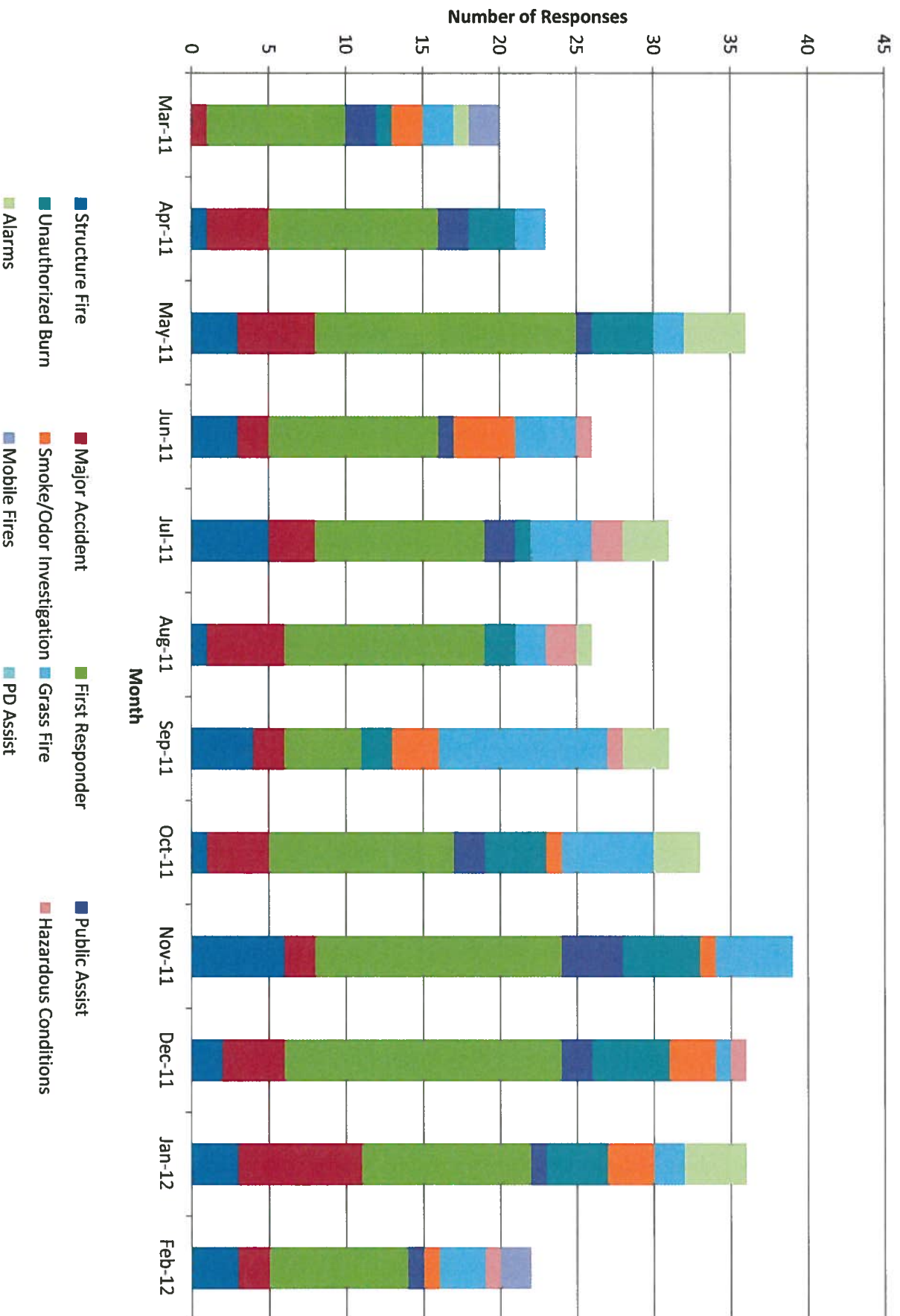
1. The total number of responses for the month of February 2012 was 56. This figure represents 34 calls made in the City limits and 22 calls made in the Collin County area.
2. The Department held its annual inspection of the Quint ladder as well as ground ladders on the unit. The unit passes with no problems noted.
3. The Department will be hosting the annual Spouse/Retiree Banquet March 10th at the First United Methodist Church at 7:00 p.m. All council members are welcomed to attend.
4. The Department is putting the wheels in motion for its annual Fish Fry to be held in May. Details will be announced as they become available.
5. The Department along with the help of various civic groups and individuals will be hosting a fireworks show July 4th at Southlake Park. A committee has been formed to put together the event. It is our intention that this will grow to the point where we may need to move locations however, it does get residents and guests familiar with the park and its amenities if they are not familiar with them.

CHIEF KIM R. MORRIS
Farmersville Fire Department

Farmersville Fire Department City Responses



Farmersville Fire Department County Responses





TO: Mayor and Councilmembers
FROM: Ben White, Interim City Manager
DATE: March 13, 2012
SUBJECT: CONSENT AGENDA – Municipal Court Report

(II - G)

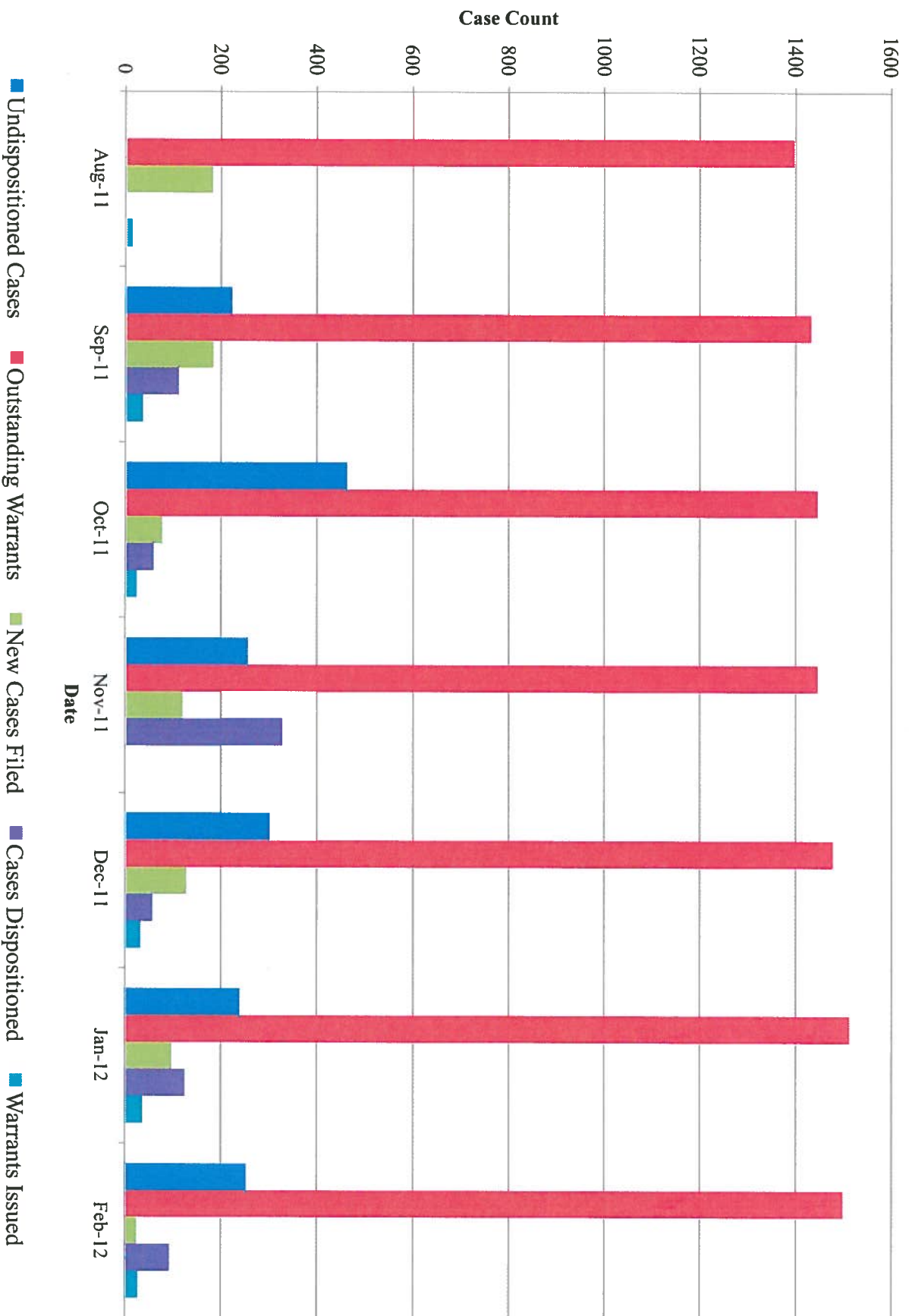
FARMERSVILLE MUNICIPAL COURT

MONTHLY REPORT

FEBRUARY 2012

Cases Filed	24
Class C Complaints Received	0
Dispositions Prior to Trial	27
Pre-Trial Hearings Held	0
Non-Jury Trials Held	0
Jury Trials Held	0
Cases Dismissed	
After Driving Safety Course	9
After Deferred Disposition	0
After Proof of Financial Responsibility	6
Compliance Dismissal	0
Dismissed at Trial	0
FTA's Issued	10
Warrants Issued	27
Total Outstanding Warrants	1498
Total Due from Outstanding Warrants	\$490,163.71
Warrants Cleared by Court	19
Warrants Sent to Collection Agency	0
Warrants Cleared by Collection Agency	0
Warrants Sent to Omnibase	0
Warrants Cleared by Omnibase	2
Number of Disposed Cases	92
Total Revenue	\$12,715.20
Total Kept by City	\$8,296.59
Total Remitted to State	\$4,418.61

Municipal Court Case and Warrant Rate





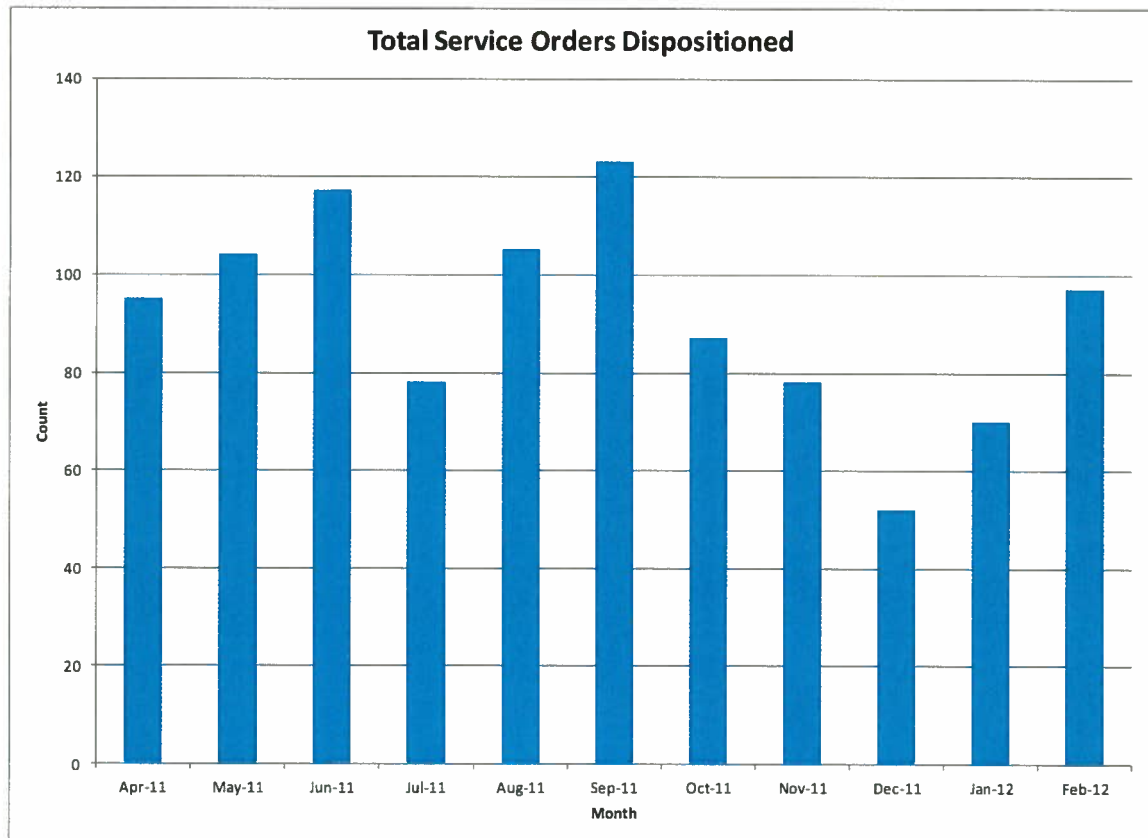
TO: Mayor and Councilmembers
FROM: Ben White, Interim City Manager
DATE: March 13, 2012
SUBJECT: CONSENT AGENDA – Public Works and Customer Service Report

(II - H)



Public Works Monthly Report

Service Order Status



Service Order Group	Apr-11	May-11	Jun-11	Jul-11	Aug-11	Sep-11	Oct-11	Nov-11	Dec-11	Jan-12	Feb-12
Utility Billing	20	30	41	17	35	45	44	29	28	32	26
Street System	7	3	8	2	5	5	0	2	1	3	4
Water System	8	11	5	17	17	30	23	14	6	3	16
Waste Water System	11	5	6	2	2	4	1	1	1	8	8
Storm Water System	0	4	0	1	2	3	1	0	2	1	5
Property and Buildings	18	16	13	7	6	4	3	3	1	2	14
Electrical System	0	0	0	0	0	0	0	0	0	0	0
Refuse System	30	26	26	17	7	9	4	20	10	15	7
Projects	0	0	0	0	0	0	0	0	0	0	0
Vehicles	0	0	2	0	0	0	0	0	0	0	0
Public Works	0	3	3	0	1	5	0	0	0	1	0
Miscellaneous	1	6	13	15	30	18	11	9	3	5	17
Total	95	104	117	78	105	123	87	78	52	70	97

Note:

1. Number of outstanding service orders, 30 days or older (backlog): 4.
2. Number of elevated service orders: 6

Public Works General

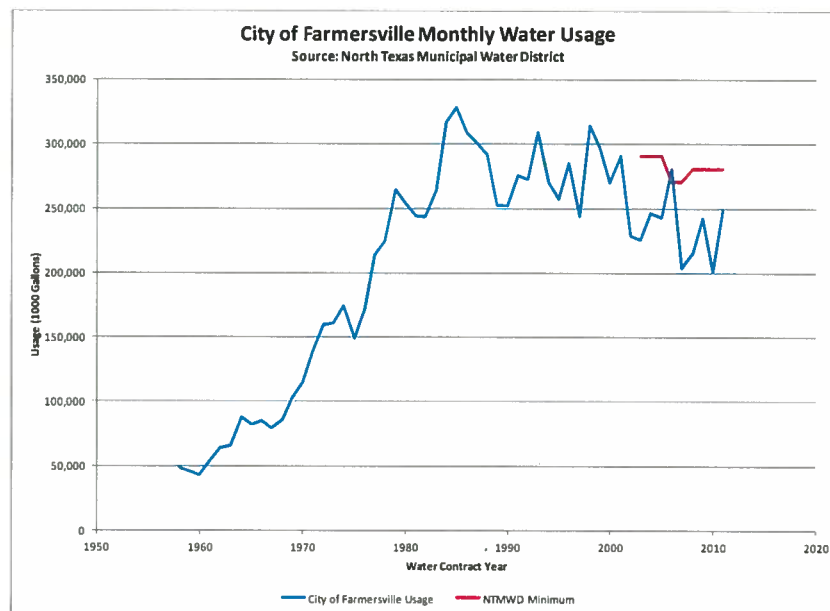
1. Two staff meetings conducted.
2. No increase in lost time accidents for the year.
 - a. Total Number for 2011-2012: 1
 - b. Total lost days for 2011-2012: 6
 - c. Accidents in Month: None
3. Attended the following community meetings:
 - a. Farmersville Economic Development Corporation (4A).
 - b. Farmersville Community Development Corporation (4B).
 - c. City Council Meeting qty 2.
 - d. Parks and Recreation Board.
 - e. Planning and Zoning.
 - f. Garden Club
 - g. Bond Committee, qty 2.

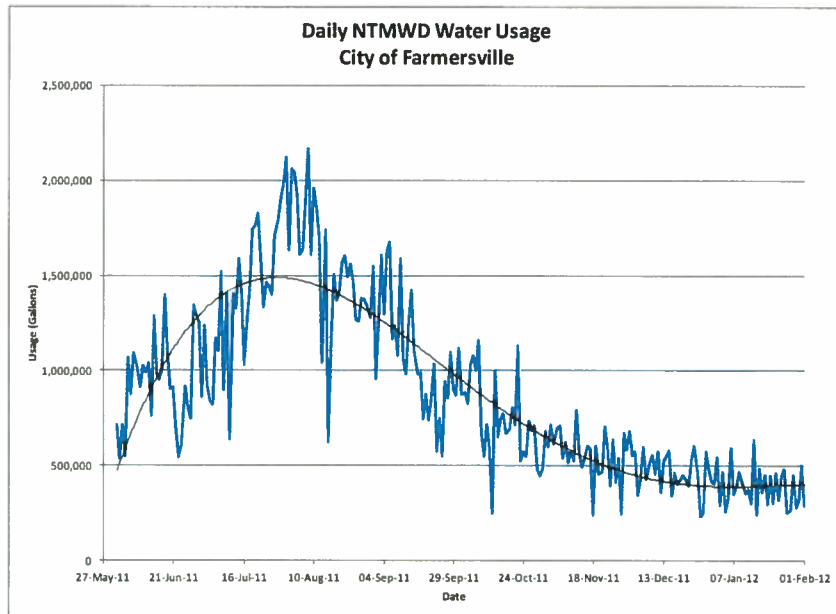
Street System

1. Project Backlog
 - a. Install missing street signs on McKinney Street.
 - b. Maintenance resurfacing.
 - i. Summit at Rike Street.
 - ii. West Santa Fe.
 - iii. Houston Street at Main.
 - iv. Rike at East Santa Fe.
 - c. Safe Routes to School.
 - d. Main Street sidewalks.
 - e. Sycamore Street pothole (Universal Patching Material, UPM)
 - f. Install remainder of school zone signs.
 - g. Parking lot stripes downtown.
 - h. Have TxDOT install new speed zone signs on Hwy 78 and US 380. (US 380 Complete)
 - i. Have TxDOT install signal sign on US 380 eastbound to help alert traffic that a signal is ahead.
2. Discussed GO Bond with the following civic groups:
 - a. Volunteer Fire Department
 - b. Garden Club
 - c. Park and Recreation Board
 - d. MLS Realtor Group
 - e. 4B
3. Installed new process to address burned out street lights in town especially dealing with black pole mounted lights downtown.

Water System

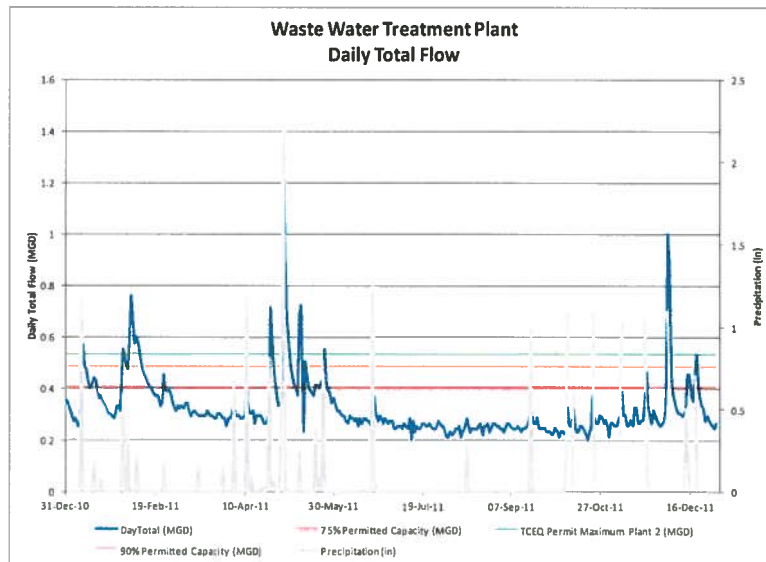
1. Project backlog
 - a. US 380 utility relocation. (95% complete)
 - b. Fire hydrant painting. (Underway)
 - c. Waterline extension for Caddo Park.
 - d. ISO level 3 certification.
 - e. Transfer NTMWD customers to CoF along Hwy 380.
2. Meter Report (1362):
 - a. Residential Meters (1137)
 - b. Commercial Meters (172)
 - c. Industrial Meters (31)
 - d. Public Meters (16)
 - e. Wholesale (6)
3. Consumption Report
 - a. Inflow (NTMWD), Calendar Year to Date: 25,548,000
 - b. Usage, Calendar Year to Date: 24,331,850 gallons
 - c. Usage, Month: 11,362,130 gallons
 - d. Usage, Average Daily Water Usage: 391,798 gallons
 - e. Calendar Year Water Loss Percentage (to date): 4.76%
4. US 380 Phase III water and sewer line relocation work under construction. (95% complete, March 2012 endpoint).
5. Stage 3 water restrictions in place. Need for Stage 4 water restrictions weakening.





Waste Water System

1. Project backlog:
 - a. SSOI sewer line project
 - i. Hwy 78 at CR 611. (complete)
 - ii. Hamilton Street at McKinney.
- 2.



Storm Water System

1. No new news.

Property and Buildings

1. Project backlog:
 - a. JW Spain

- i. Install signs that prohibit vehicles on the fields
 - ii. Secure entrances in such a way to exclude motorcycle traffic.
(Complete)
 - b. Chaparral Trail
 - i. Decomposed granite walkway project.
 - c. Old Country Club Building demolition.
 - i. Asbestos survey complete. \$13K to abate asbestos. \$TBDK to demo the rest of the facility.
 - d. Public Works maintenance barn updates.
 - i. Reconfigure and update indoor space
 - 1. Bathroom
 - 2. Locker space
 - 3. Shower
 - 4. Kitchenette/lunchroom
 - 5. Office space
 - ii. Shelving
 - iii. Lean-to covered area for parts
 - e. Splash Pad.
 - i. Water reclamation project.
 - ii. Sidewalk connector to the gazebo.
 - iii. Restroom facilities.
 - f. Police shooting range.
2. Completed high level design for the maintenance barn updates.
 3. Completed sidewalk repair at Southlake Park.

Electrical System

1. Project Backlog:
 - a. Understand the 5 year maintenance plan.
 - b. Investigate rate increases to make maintenance and capital (college) improvements. (Complete)
 - c. Investigate the costs involved for the City to take over the electrical system maintenance.
2. Developed high level approach for capital improvements. Surcharge approach is suggested.

Refuse System

1. No new news.

Inspections, Permits, Plats

1. O'Reilly's construction underway.
2. Installed new process so Paula (permits, plats) discusses day-to-day activity with Karen (code enforcement)

Vehicles

1. No new news.



TO: Mayor and Councilmembers
FROM: Ben White, Interim City Manager
DATE: March 13, 2012
SUBJECT: CONSENT AGENDA – Library Report

(II - I)



Charles J. Rike Memorial Library

203 Orange Street - Farmersville, Texas

www.rikelibrary.com

972-782-6681

Monthly Report: February – 2012

Circulation:	1,600
Computer Users:	290
Visitors:	1,647
Inter-library Loan	
Books loaned to other libraries:	4
Books borrowed for our patrons:	11
Patrons Saved \$ *	\$34,307
New Patrons:	12
Volunteer Hours Donated:	44 hours 20 minutes

Other Items of Interest:

Volunteer Hours Donated for January 2012 has been calculated. This includes all the volunteers who helped us throughout the renovation process. **We had a total of 195 hours and 39 minutes donated.** This is amazing! We are proud and humbled to have such wonderful community support.

* Patron Saved \$ Amount: This amount is how much our patrons save by borrowing books and videos from the Library versus buying them from a bookstore. It is a number that our automation system tracks when there is a price attached to a material.



TO: Mayor and Councilmembers
FROM: Ben White, Interim City Manager
DATE: March 13, 2012
SUBJECT: CONSENT AGENDA – City Manager's Report

(II - J)



City Manager Monthly Report

City Manager General

1. No new news.

Ordinances and Ordinance Changes

1. Backlog
 - a. New
 - i. Painting of fire hydrants
 - ii. Electrical customer infrastructure/impact fees
 - iii. Sidewalk standards
 - iv. Street sign standards
 - v. First floor residency in downtown district
 - vi. Water Management Plan related ordinances
 - b. Change
 - i. Credit card processing fees for credit card payments.
 - ii. Standard design details for: water, wastewater, etc.
 - iii. Fee schedule update for permit and plat retainers.
 - iv. Fee schedule for Civic Center rental
 - v. Master Fee schedule
2. Water Management Plan related ordinances sent to NTMWD for review.

Contracts

1. Backlog
 - a. Inter-local agreements
 - i. Historical Society, utilities (In-work)
 - ii. Scout Hall, utilities (In-work)
2. Water wholesale contracts under review by water wholesale entities.
3. Final contract approved for election.

Planning

1. Continued to support the creation of a new Comprehensive Plan.

Policy Changes

1. Backlog
 - a. Financial policies.
 - b. Personnel policy updates.
 - c. Credit Card (P-Card) policy
 - d. Police Department policy resolution

Personnel Related Matters

1. Charles (Gene) Foster retired. One opening in Public Works.

Customer Service Window

1. Now staffed by Patience McGee. Trained and doing very well!!
2. Paula Jackson moved to full time public works support for reports, account coding, etc.

Budget/Finance

1. Possible changes:
 - a. ISO consulting services for ISO evaluation and possible shift to ISO level three. Approx. \$17K additional.
 - b. New truck for public works.
2. Project and labor reporting software from INCODE installed. Staff has been trained.
3. Instituting CapitalOne credit card system for everyday purchasing.
4. Continuing forward with GO Bond related actions.
 - a. Community informational meetings
 - b. First Southwest off and going
 - c. Ballot style approved
 - d. Drawing for the general election ballot held 13 Mar 2012.

Information Technology

1. All public buildings with active phone service now connected to Time Warner.

Special Events

1. No new news.



TO: Mayor and Councilmembers
FROM: Ben White, Interim City Manager
DATE: March 13, 2012
SUBJECT: INFORMATION ITEM - Update regarding status of grants applied for and/or received by the City including bonds

(III - A)

Special Projects/Grants

Description	Total Project Estimate	City's Share	Estimated Construction Begin Date	Estimated Construction Completion Date	Comments and Status
Safe Routes to School Grant Funded by TxDOT	\$674,000	\$5,000 CoF Funded	Jan-13	Aug-13	Survey complete. Design work underway. Coordination work with TxDOT complete. In-process Detailed Design Review next step. TxDOT project funds will become available in Oct 2012.
Main Street Grant Texas Capital Fund	\$150,000	\$15,000 Cash CoF Funded	Mar-12	Aug-12	Pre-construction meeting scheduled prior to 23 March 2012. Projected start date March 2012.
Chaparral Trail Grant Texas Parks & Wildlife		\$50,000 4B Funded (In-Kind, City Labor/Equipment possible)	May-12	Jul-14	Working on design documents and project estimates. Advertizing for decomposed granite. Working on installation bid package.
US 380 Utility Relocation Phase III -- Certificate of Obligation	\$500,000		Jul-11	Mar-12	Under construction. More than 95% complete.
Farmersville Parkway Phase III Collin County Bond	\$3,800,000	\$1,900,000	On-Hold	On-Hold	Design complete, some ROW acquired, On hold waiting matching funds, 50%.
Floyd Street Extension Collin County Bond	\$200,000	\$100,000	On-Hold	On-Hold	We have received and spent funding for design and some Right-of-Way only. On hold awaiting matching funding, 50%



TO: Mayor and Councilmembers
FROM: Ben White, Interim City Manager
DATE: March 13, 2012
SUBJECT: INFORMATIONAL ITEM – FEDC (4A) Financial Report

(III - B)

Farmersville Economic Development Corp 4A
February 2012

Statement Balance 2-1-2012	\$1,250.94
Deposits:	
Sales Tax:	\$13,829.65
Sales Tax:	\$13,757.73
Cking Int .10%	\$0.50
CD Interest	\$127.40
Transfer to Texpool	
Transfer from Texpool	
Checks 1036 n 1037	<u>\$(12,584.37)</u>
Statement balance 2-29-2012	\$16,381.85

Outstanding Transactions

Sales Tax
Transfer to Texpool
CD Interest

Balance 02-29-2012	<u>\$16,381.85</u>
---------------------------	---------------------------

Farmersville Economic Development Corporation
Cumulative Income Statement
For the 12 Months Ended, September 30, 2012

	FY 2012 Budget	October	November	December	January	February	March	April	May
Beginning Bank Balance		\$39,966.89	\$53,157.44	\$17,516.02	\$13,217.72	\$15,080.59			
Deposits									
Sales Tax Collections	\$125,000.00	\$13,092.88	\$14,209.49	\$10,531.49	\$13,829.65	\$13,757.73			
Interest Income cking	\$2,200.00	\$2.91	\$2.19	\$1.96	\$0.37	\$0.50			
Misc (accis rec)(JD Russell loan)									
Transfer from Texpool to First Bank				\$20,000.00					
Transfer funds to CD									
Transfer to Texpool				\$(50,000.00)					
CD Interest Earned		\$184.93	\$228.09	\$123.39	\$127.40	\$127.40			
Total Revenue	\$127,200.00	\$53,237.61	\$17,597.21	\$48,172.86	\$27,175.14	\$28,966.22	\$-	\$-	\$-
Expenses:									
Administration	\$5,000.00								
Profession Fee(PR Specialist)	\$2,000.00								
Meeting Expenses	\$1,000.00	\$80.17	\$81.19	\$140.12	\$75.00	\$84.37			
Dues/School/Travel	\$500.00								
Office Supplies	\$200.00								
Marketing/promotion Expenses									
Marketing/Promotion Expenses/Advertising	\$15,000.00								
NCCLP	\$500.00								
Collin College Sponsorship	\$7,500.00								
Legal Service	\$2,500.00								
Farmersville Rotary									
Total Expenditures	\$34,200.00	\$80.17	\$81.19	\$140.12	\$75.00	\$84.37	\$-	\$-	\$-
Directive Business Incentives									
Highway 380/STATE Highwa/ 78	\$50,000.00								
Collin College Project(sewer/street/electirc)	\$100,000.00								
NTMWD Regional WW Treatment	\$150,000.00								
Planning	\$100,000.00			\$27,000.00					
TIRZ Planning Analysis	\$25,000.00			\$7,815.02	\$12,019.55	\$12,500.00			
Facade Grant Program	\$50,000.00								
Total Development Cost	\$475,000.00							\$-	
Total Expenditures	\$509,200.00	\$80.17	\$81.19	\$34,955.14	\$12,094.55	\$12,584.37			
Revenue vs Expenditures	(\$382,000)								
From Reserves	\$382,000.00								
Balance Budget	\$-								
Total Expenditures		\$80.17	\$81.19	\$34,955.14	\$12,094.55	\$12,584.37	\$-	\$-	\$-
Ending Bank Balance		\$53,157.44	\$17,516.02	\$13,217.72	\$15,080.59	\$16,381.85			
CD Investment		\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00			
Texpool Balance		\$365,755.31	\$415,787.82	\$395,813.58	\$395,842.99	\$395,871.37			
Interest Earned		\$26.08	\$32.51	\$25.76	\$29.41	\$28.38			
Total Available Funds		\$668,912.75	\$683,303.84	\$659,031.30	\$660,923.58	\$662,253.22			

Farmersville Economic Development Corporation
Cumulative Income Statement
For the 12 Months Ended, September 30, 2012

June	July	August	September	YTD
				\$65,421.24
				\$7.93
				\$-
				\$20,000.00
				\$-
				\$(50,000.00)
				\$791.21
\$0.00	\$-	\$-	\$-	\$36,220.38
				\$-
				\$-
				\$380.68
				\$-
				\$-
				\$-
				\$-
				\$-
				\$-
				\$-
				\$-
\$-	\$-	\$-	\$-	\$380.68
				\$-
				\$-
				\$-
				\$-
				\$27,000.00
				\$19,834.57
				\$12,500.00
\$-	\$-	\$-	\$-	\$59,334.57
\$-	\$-	\$-	\$-	\$-
				\$142.14
			\$-	\$-

SUMMARY OF ACTIVITY IN TEXPOOL INVESTMENT ACCOUNTS ECONOMIC DEVELOPMENT

3/8/2012

	4A INVESTMENT ACCT	4A Certificate of Deposit
Beginning Market Value for reporting period	\$395,842.99	
Changes in Market Value:		
Deposits		
Withdrawals		
Interest Earned	\$28.38	
Ending Market Value for Period	\$395,871.37	\$250,000.00

Weighted average maturity = 48 days

I hereby certify that the City of Farmersville's Investment Portfolio is in compliance with the City's investment strategy as expressed in the City's Investment Policy (Resolution 99-17, and with relevant provisions of the law.

The Public Funds Investment Act (Sec.2256.008) requires the City's Investment Officer to obtain 10 hrs. of continuing education each period from a source approved by the governing body. Listed below are courses Daphne Hamlin will complete to satisfy that requirements.

- 06-2010 NCTCOG - Public Funds Investment Act Part 1 6 hrs.
- 06-2010 NCTCOG - Public Funds Investment Act Part 11 6 hrs.


Daphne Hamlin, City Investment Officer



TO: Mayor and Councilmembers
FROM: Ben White, Interim City Manager
DATE: March 13, 2012
SUBJECT: INFORMATIONAL ITEM – FCDC (4B) Financial Report

(III - C)

**Farmersville Community Development
Corporation 4B
Financial Report**

February 2012

Prepared by: Daphne Hamlin

Farmersville Community Development Corporation
Financial Statement
For the Fiscal Year Ended September 30, 2012

	October	November	December	January	February	March	April	May	June	July	August	September
Beginning Bank Balance	29,097.38	\$32,935.42	\$41,910.11	\$44,542.31	\$ 50,873.34							
Deposits:												
Sales tax deposits	13,092.88	14,209.49	\$10,531.49	13,828.85	13,757.76							
Interest income-bank	2.59	1.83	\$1.70	2.03	2.52							
Transfer to TexPool												
Transfer From Texpool to First Bank												
Check Stock												
Reimbursement for Marketing												
Reimbursement for Main Street Mgr.												
Adjusting Entry	(13.38)											
Total Revenues	42,179.46	47,146.54	\$52,443.30	58,373.98	64,633.62	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -	\$ -
Disbursements:												
Main Street	2,815.16	2,815.16	4800.19	3,132.06	3,868.23							
Miscellaneous	1,511.15	1,003.77										
Maintain Downtown Irrigation System	50.00											
Branding Marketing Commitment	1,333.35	\$ 1,417.50	\$ 1,888.00	\$ 1,554.22	875.00							
Reimburse city for accounting												
Electric Project South Lake Park	304.38			\$ 1,109.37	2,318.67							
Chaparral Trail Improvements												
FCDC 4B Training												
Collin College Scholarship sponsorship												
Support Parks & Recreation Plan												
Chamber of Commerce				\$ 1,600.00								
May Taxes												
Bain Honaker House Restoration												
Downtown Museum seed money	1,000.00											
Visitor's Center awning replacement	750.00											
Wildflower Planting	1,480.00											
Christmas Activities			\$ 1,211.80									
Splashpad water reclamation Project												
Splashpad Restrooms												
Historical Marker for Post Office Bldg												
Property Purchase												
Total Expenses	9,244.04	\$ 5,236.43	\$ 7,900.99	\$ 7,500.65	\$10,291.90	\$0.00	\$0.00	\$0.00	\$0.00	\$ -	\$ -	\$ -
Ending Bank Balance	32,935.42	\$ 41,910.11	\$ 44,542.31	\$ 50,873.34	\$54,341.72							
TEXPOOL Balance	134,527.68	\$134,539.63	\$134,548.86	\$134,558.86	\$134,568.51							
Interest Income-TEXPOL	9.58	11.85	9.23	10.00	9.85							
Total Available Funds	167,463.10	\$176,449.74	\$179,091.17	\$185,432.20	\$188,910.23							

Signed:



TO: Mayor and Councilmembers
FROM: Ben White, Interim City Manager
DATE: March 13, 2012
SUBJECT: INFORMATIONAL ITEM – Planning & Zoning Minutes

Electronic minutes are found at the following link:

http://www.farmersvilletx.com/government/agendas_and_minutes/planning_and_zoning/index.jsp

(III - D)

FARMERSVILLE PLANNING & ZONING COMMISSION
SPECIAL SESSION MINUTES
February 21, 2012

The Farmersville Planning and Zoning Commission met in special session on February 21, 2012 at 6:30 p.m. at the City of Farmersville Council Chambers with the following members present: Bill Nerwich, John Politz, Craig Overstreet, Betty Sergent, Lee Warren, Tom Waitschies. Doug Dann was absent. Staff members present was Public Works Director Ben White, City Attorney Alan Lathrom, City Secretary Edie Sims and Council Liaison Paul Kelly.

CALL TO ORDER AND RECOGNITION OF CITIZENS/VISITORS

City Secretary Edie Sims called the meeting to order at 6:32pm. Edie Sims called roll and announced that a quorum was present.

DISCUSS, APPROVE OR DISAPPROVE MINUTES FROM DECEMBER 12, 2011 AND JANUARY 17, 2012

Craig Overstreet motioned to approve the minutes as presented from December 12, 2011 and January 17, 2012 with Betty Sergent seconding the motion. Motion carried unanimously.

PUBLIC HEARING – CONSIDER, DISCUSS AND ACT UPON A CONTINUANCE OF A SPECIFIC USE PERMIT FOR PARADISE ISLES GAME ROOM LOCATED AT 1055 W. AUDIE MURPHY PARKWAY, SUITE 103, FARMERSVILLE

Chairman Waitschies opened the Public Hearing at 6:37pm and asked for those to speak for the continuance of the Specific Use Permit for Paradise Isles Game Room. Don Donovan came before the Commission and requested a continuance of his business of 11 years. When asked by Craig Overstreet how prizes are awarded, Mr. Donovan stated that he uses a card system for points. The points are added up to a prize which is purchased from Sam's Club. No gift cards or cash is used. The card can be aggregated to add up points. Mr. Donovan stated he still has 40 machines and is open from 9:00 a.m. to 11:00 p.m. Monday through Thursday. Friday and Saturdays hours are 9:00 a.m. to midnight. Sundays the hours are 12 noon to 11:00 p.m. No one spoke against the Specific Use Permit continuance. Chairman Waitschies closed the Public Hearing at 6:40 p.m.

Lee Warren motioned to approve the Specific Use Permit continuance with John Politz seconding the motion. Members voting for were Bill Nerwich, John Politz, Betty Sergent and Lee Warren. Craig Overstreet stated opposition.

City Attorney Alan Lathrom indicated that the Commission needed to clarify the term of the Specific Use Permit. Lee Warren rescinded his motion with John Politz rescinding his second. Lee Warren motioned to approve the Specific Use Permit continuance for one (1) year with John Politz seconding the motion. Members voting for were Bill Nerwich, John Politz, Betty Sergent and Lee Warren. Craig Overstreet stated opposition. Motion carried 4 to 1.

CONSIDER, DISCUSS AND ACT UPON A CONTINUANCE OF A SPECIFIC USE PERMIT FOR AMERICAN GLORY GAME ROOM LOCATED AT 2202 W. AUDIE MURPHY PARKWAY, FARMERSVILLE

Chairman Waitschies opened the Public Hearing at 6:42 p.m. and asked for those to speak for the continuance of the Specific Use Permit for American Glory Game Room. Chris Ball came before the Commission and requested a continuance of his business of 2 years. When asked by Craig Overstreet how prizes are awarded, Mr. Ball stated that he uses a ticket system. The tickets equal \$5.00 and can be turned in for a prize which was previously purchased. If a customer wants another type of merchandise, Mr. Ball stated he will get said

merchandise in trade for the tickets. No gift cards or cash is used. Mr. Ball stated he still has 50 machines and is open from 9:00 a.m. to 11:00 p.m. Monday through Thursday. Friday and Saturdays hours are 9:00 a.m. to midnight. Sundays the hours are 12 noon to 11:00 p.m. No one spoke against the Specific Use Permit continuance. Chairman Waitschies closed the Public Hearing at 6:45 p.m.

Lee Warren motioned to approve the Specific Use Permit continuance for one (1) year with John Politz seconding the motion. Members voting for were Bill Nerwich, John Politz, Betty Sergent and Lee Warren. Craig Overstreet stated opposition. Motion carried 4 to 1.

UPDATE TO THE DRIVE-IN, DRIVE-THROUGH, ACCESSORY USE MODIFICATIONS OF PROVISIONS

City Attorney Alan Lathrom briefed the Commission and audience stating that accessory uses for drive-ins and drive-thru's were not allowed with the current Zoning Ordinance. A recent site plan was brought to the Planning and Zoning Commission where the developer requested a drive-thru beer and wine store. This request was the purpose of researching the drive-thru uses. Chairman Waitschies invited the public for comment. No one came before the Commission with comments. Bill Nerwich stated he has approached several people in town regarding this issue and no one has given an opinion one way or the other. Mr. Nerwich stated we should treat the drive-thru beer and wine stores like the Game Rooms where a Specific Use Permit is required. Mr. Nerwich continued stating that the voters made their opinion known by voting to sell beer and wine and it is not what the public wants by manipulating the rules to restrict that vote.

City Attorney Alan Lathrom stated that the Specific Use Permit would allow room for stacking cars, appropriate lighting, speaker noise pointed away from residences and proper screening to make sure it is compatible with the surroundings. Lee Warren stated the Specific Use Permits are very subjective and would rather have clear rules in an ordinance. Mr. Lathrom stated that cities are by and large precluded for alcoholic sales under purview of the Texas Alcoholic Beverage Commission (TABC). The Commission cannot amortize alcohol sales like other uses. The TABC preempts the City's rules. Mr. Lathrom requested direction for language. The Commission concurred that the language should allow an accessory use with a primary use. The Commission requested to have a recommendation for approval as amended or revised at the next meeting.

DISCUSSION AND STUDY TO MAKE RECOMMENDATIONS TO THE CITY COUNCIL REGARDING POSSIBLE AMENDMENTS TO THE COMPREHENSIVE ZONING ORDINANCE RELATED TO RESIDENTIAL USES BEING LIMITED TO THE SECOND FLOOR AND ABOVE OF A BUILDING IN THE CA DISTRICT TO EXPAND THE RESIDENTIAL AREA TO A LIMITED AREA ON THE FIRST FLOOR OF A BUILDING LOCATED IN THE CA DISTRICT

Jack Alexander, owner of 1001 Bargains located at 110 McKinney Street, came before the Commission to request the permission to live on the first floor apartment of his building in the Central Area District of downtown. Mr. Alexander stated he does not have immediate plans of residing at this location, but would like to have this option. Chairman Waitschies stated he visited the business and the apartment appears to be a reasonable floor space of 30% of the overall space. The original ordinance prevented anyone from having a residence on the first floor per City Attorney Alan Lathrom. The Commission concurred that 30% living space and 70% retail space is comparable. The Commission requested to have a recommendation for approval as amended or revised at the next meeting.

ADJOURNMENT

Craig Overstreet motioned to adjourn with Bill Nerwich seconding the motion. P&Z Commission adjourned at 7:19 p.m.

ATTEST:

Tom Waitschies, Chairman

Edie Sims, City Secretary



TO: Mayor and Councilmembers
FROM: Ben White, Interim City Manager
DATE: March 13, 2012
SUBJECT: INFORMATIONAL ITEM – FCDC (4B) Meeting Minutes

Electronic minutes are found at the following link:

http://www.farmersvilletx.com/government/agendas_and_minutes/community_development/index.jsp

(III - E)

FARMERSVILLE COMMUNITY DEVELOPMENT CORPORATION
MINUTES January 23, 2012

The Farmersville Community Development Corporation met on January 23, 2012 at the Best Community Conference Center with the following board members present: Loydell Seward, Jim Dawkins, Bill Daniel, Diane Piwko, Del Sergent, and Charlie Whitaker. David Reynolds arrived 6:20 PM

RECOGNITION OF CITIZENS/VISITORS

Chairman Dawkins welcomed Main Street Manager Adah Leah Wolf, Public Works Director Ben White, Mayor Joe Helmberger, City Councilman Billy Long, and Randal Shinn.

CALL TO ORDER

Chairman Dawkins convened the meeting at 5:50 p.m. and announced that a quorum was present after roll call by Adah Leah Wolf.

CONSIDER FOR APPROVAL JANUARY 9, 2012 MEETING MINUTES

On a motion by Diane Piwko, and a second by Bill Daniel, the Board approved the meeting minutes of January 9, 2012 as written.

CONSIDERATION AND POSSIBLE ACTION REGARDING BUDGET AMENDMENT FOR PURCHASE OF PROPERTY

Diane Piwko made the motion that the 4B budget be amended thus: remove water reclamation project (\$12,000), remove \$2,000 from Visitors Center awning repair, remove \$16,000 from splashpad restrooms project, the amount to be used instead for purchase of park property. The motion was seconded by Bill Daniel, and passed unanimously.

ENTER INTO EXECUTIVE SESSION

On a motion by Charlie Whitaker and a second by Loydell Seward, the Board entered into executive session at 6:03 PM.

RECONVENE AND TAKE ANY ACTION FROM EXECUTIVE SESSION

On a motion by Bill Daniel and a second by Del Sergent, the Board reconvened at 6:15 PM. Diane Piwko made the motion to authorize Randal Shinn to be the negotiating agent for 4B in this real estate transaction for up to \$9,000 per acre for 21 acres; Del Sergent seconded the motion, which passed unanimously. Diane Piwko made the motion to issue \$2,000 in earnest money to the selected title company; Charlie Whitaker seconded the motion, which passed unanimously. Charlie Whitaker made the motion to approve Jim Dawkins as the 4B signatory to enter into contract for the bank transaction. Bill Daniel seconded the motion, which passed unanimously.

ADJOURN

On a motion to adjourn by Bill Daniel, seconded by David Reynolds, the Board adjourned the meeting at 6:25 PM.

Jim Dawkins, Chairman

Loydell Seward, Secretary



TO: Mayor and Councilmembers
FROM: Ben White, Interim City Manager
DATE: March 13, 2012
SUBJECT: INFORMATIONAL ITEM – FEDC (4A) Meeting Minutes

Electronic minutes are found at the following link:

http://www.farmersvilletx.com/government/agendas_and_minutes/economic_development/index.jsp

(III - F)

FARMERSVILLE ECONOMIC DEVELOPMENT CORPORATION

MEETING MINUTES

January 18th, 2012

The Farmersville EDC met in regular session on January 18th, 2012, at 12:00 p.m. at the City Hall Council Chamber with the following members present: Eddy Daniel, Bob Collins, Stefanie Hurst, Chris Lair and Robbie Tedford. Staff members present were Public Works Director Ben White, and Finance Director Daphne Hamlin. Guests recognized were Mayor Joe Helmberger and Kevin McGuire.

CALL TO ORDER

Eddy Daniel convened the meeting at 12:05 p.m. and announced that a quorum was present.

RECOGNITION OF CITIZENS/VISITORS

. Guests recognized were Mayor Joe Helmberger and Kevin McGuire.

RECEIVE REPORT ON STATUS OF U.S HIGHWAY 380 RECONSTRUCTION PROJECT FROM LAKE LAVON TO THE COLLIN/HUNT COUNTY LINE. REPORT PRESENTED BY BARRY HEARD AND BRANDON SPARKMAN, TEXAS DEPARTMENT OF TRANSPORTATION (TXDOT)

Brandon Sparkman and Barry Heard with TXDOT could not be present.

Ben White updated the board on the status of the Highway 380 project. Ben stated that a change in administration had occurred with the Phase II Contractor, (Texas Sterling), but everything is proceeding as planned.

Ben also reported that there have been some changes in the engineering related to railroad for Phase III. The City of Farmersville will not have any high costs related to changes. Ben stated that everything is going according to schedule in Phase III.

UPDATE REGARDING FEASIBILITY STUDY ON TAX INCREMENT FINANCING (TIRZ) PRESENTED BY CRAIG FARMER FROM FREESE & NICHOLS.

Craig Farmer with Freese & Nichols could not be present. Eddy handed out information on the remaining tasks associated with TIRZ. Eddy reminded the Board that the FEDC has been funding 100% of the TIRZ to this point. He also indicated that there are remaining tasks that need to be completed. Freese & Nichols has issued to the FEDC the remaining tasks and cost. The amount not to exceed \$7,200.00. Eddy stated that the costs include filing, interlocal agreements, housekeeping, etc.

Eddy also suggested that some members of the FEDC should be appointed to the TIRZ Board. On a motion by Robbie Tedford and a second by Stefanie Hurst, the FEDC Board approved the funding for the final steps of the TIRZ completion at an amount of \$7,200.00. Motion carried unanimously

CONSIDERATION AND POSSIBLE ACTION REGARDING PRESENTATION BY ALLARD RESEARCH.

The Allard's were not able to be present and will reschedule for a future meeting.

CONSIDERATION AND POSSIBLE ACTION REGARDING COMPREHENSIVE PLAN

Eddy forwarded to the board the final draft scope of the comprehensive plan. Eddy asked if any questions or comments. Stefanie asked for an explanation of impact fee. Eddy explained impact fees are an incremental cost of capacity based on capacity improvements and service capacity. Cost per service unit or cost per building lot. Once the fee is established public hearings are required. Impact fees are charged on new development.

Joe asked that under the Parks, Open Space, or Pedestrian Facility section that the North East Texas Trails Coalition be involved.

Joe also requested that the Main Street Program and FISD to be a part of the Comprehensive Plan.

Joe asked if the GIS database is going to be a part of the Comprehensive Plan.

Another item not mentioned in the draft scope is Lake Lavon; Joe mentioned that even though Farmersville is located on the shallow end of the lake; surely there is something we can do with that land that will benefit Farmersville.

Joe asked how impact fees would affect our contracts with North Farmersville, Copeville and Caddo Basin. Ben said that the contracts are reviewed yearly and that maximums can be set to limit what can be taken, also the water contracts can have a minimum amount.

DISCUSS AND APPOINT ECONOMIC DEVELOPMENT MEMBERS FOR BOARD MEETINGS OF COLLIN COLLEGE, NTMWD, COLLIN COUNTY AREA REALTORS AND THE COMMISSIONER'S COURT

The Board's schedule of the meetings for members to volunteer as follows:

NTMWD – Stefanie Hurst

Collin College – Bob Collins presented an update regarding the Collin College meeting.

Commission's Court – Eddy Daniel

Collin Co Area Realtor Meeting – Robbie Tedford

The Board will continue to review the schedule on a monthly basis.

ITEMS FOR PAYMENT APPROVED

On a motion by Bob Collins and second by Chris Lair, the Board approved the invoices as listed for payment. Motion carried unanimously.

FINANCIAL STATEMENTS FOR DECEMBER 2011

On a motion by Stefanie Hurst and a second by Robbie Tedford, the Board approved the financials for December 2011. Motion carried unanimously.

MEETING MINUTES OF December 21st, 2011

On a motion by Robbie Tedford and a second by Bob Collins, the Board approved the meeting minutes of the December 21st, 2011 meeting. Motion carried unanimously.

DISCUSSION IN CONTEMPLATION OF PLACING ITEMS ON FUTURE AGENDA

Update on Arceli's Fine Foods

ADJOURNMENT

On a motion by Robbie Tedford and a second by Bob Collins, The Board adjourned at 1:03 p.m.

Eddy Daniel, President

ATTEST:

Stefanie Hurst, Secretary



TO: Mayor and Councilmembers
FROM: Ben White, Interim City Manager
DATE: March 13, 2012
SUBJECT: INFORMATIONAL ITEM – Parks Board Minutes

(Parks Board did not have a quorum for the February meeting)

Electronic minutes are found at the following link:

http://www.farmersvilletx.com/government/agendas_and_minutes/parks_and_recreation_board_meetings.jsp

(III - G)

**CITY OF FARMERSVILLE
PARKS AND RECREATION BOARD
MINUTES
JANUARY 17, 2012**

The Farmersville Parks and Recreation Board met in regular session on January 17, 2012 at 6:00 p.m. at City Hall with the following members present: Susan Dann, Alicia Wisdom, Marianne Politz, Tom Waitschies, Del Sergent and Chairman Mark Vincent. Staff members present were Interim City Manager Ben White and Christi Dowdy.

CALL TO ORDER

Mark Vincent called the meeting to order at 6:00 pm, and roll was called by Christi Dowdy who announced that a quorum was present.

APPROVAL OF MINUTES

A motion was made by Marianne Politz to approve the minutes from the July 19, 2011 and September 20, 2011 meetings. The motion was seconded by Susan Dann.

SPLASH PAD AWNING

Chairman Mark Vincent provided information to the Board regarding an awning for the splash pad. The awning consists of metal poles that are stationary and topped with canvas which can be removed during the winter months. The Board discussed getting the exact measurements of the splash pad to determine the proper size needed. Ben White suggested getting installation prices from the company. Chairman Mark Vincent will have additional information regarding prices and installation at the next meeting.

OUTDOOR WATER FOUNTAIN AT TRAIL HEAD

The Board had previously discussed placing a water fountain at the Chaparral Rails to Trails Trail Head and Chairman Mark Vincent provided information regarding various styles of fountains. The Board discussed several variables of the fountain, including being outdoor rated, freeze-proof, vandal-proof, ADA compliant, etc. Ben White added that the Public Works department would run water lines to the installation point and pour a concrete base for the fountain if necessary. Marianne Politz stated that she would call to obtain additional information to present at the next meeting.

VOLUNTEER WORK AT THE CHAPARRAL RAILS TO TRAILS

Board Chairman Mark Vincent requested that members set a date possibly once per month to pick up trash and pull weeds along the Chaparral Rails to Trails from the trail head to the J.W. Spain Athletic Complex. He stated that one Saturday per month from March to October should be sufficient. More discussion will follow at the next meeting.

DISCUSSION OF PLACING ITEMS ON FUTURE AGENDAS

More information regarding the items on this agenda will be discussed at the next meeting.

ADJOURNMENT

On a motion by Alicia Wisdom and a second by Marianne Politz, the Board adjourned at 6:45 p.m. Motion carried unanimously.

Mark Vincent, Chairperson



TO: Mayor and Councilmembers
FROM: Ben White, Interim City Manager
DATE: March 13, 2012
SUBJECT: INFORMATIONAL ITEM – Main Street Board Minutes

Minutes were not available for the of Council Packet

Electronic minutes are found at the following link:

http://www.farmersvilletx.com/government/agendas_and_minutes/main_street_board/index.jsp

(III - H)

**Farmersville Main Street Board
Meeting Minutes January 17, 2012
5:00 p.m., Best Center**

The meeting was brought to order at 5:05 p.m. Present were Main Street Manager, Adah Leah Wolf, and board members Jim Dawkins, Matthew Busby, and Marianne Politz.

Visitors: Linda Dawkins, Loydell Seward, Diane Piwko, Bertie Neu

Minutes from November 29, 2011: Matthew Busby made a motion that the November 29, 2011 minutes be accepted as printed; Marianne Politz seconded the motion. The motion passed.

Consider for approval November and December 2011 Financial Statements:

Marianne Politz made a motion to approve the November and December 2011 financial statements as printed; Matthew Busby seconded the motion, which passed.

Museum Planning Committee Progress: Guest Linda Dawkins reported that the museum committee is looking at possible downtown locations and checking into their availability. They are also considering purchase of cataloguing software. An oral history arm of the committee plans to work with the high school videography class to capture local histories.

Security System for Downtown: Guest Diane Piwko discussed previous incidents of downtown business windows being shot by “drive by” vandals. When she checked into security cameras for her store she found that their reach and detail would not be sufficient to help catch future vandals. After conferring with Police Chief Mike Sullivan, she presented the board with a request for a downtown security camera system, to be funded by 4B. Discussion ensued, with objections raised: perceived loss of citizen’s privacy, not knowing how much coverage would be sufficient to make an impact, would the system actually deter crime, and should it be business owners’ responsibility or city’s responsibility. A question about this kind of security was posed to the Main Street Manager’s listserv, with only 2 cities responding that they had a system. Matthew Busby made a motion that the agenda item be tabled; motion seconded by Marianne Politz and passed.

Historical Asset Survey Program: Guest Loydell Seward discussed a previously mentioned idea of having a city historical marker program. Before such a program can be successful, it is necessary to know the history of the buildings in question. She recommended that the focus instead be placed on participation in the Collin County Historical asset survey program. This program seeks to identify and describe historic sites, for placement on a GIS map which can be accessed via the internet. Volunteer Bertie Neu will be coordinating volunteers to identify Farmersville’s assets. Seward requested that Main Street actively participate in the program. Matthew Busby made a motion that Main Street support the Historical Asset Survey Program with volunteer

assistance and promotion. Marianne Politz seconded the motion, which passed. Neu reported that training sessions will be offered for volunteers.

Main Street Manager Report: Adah Leah Wolf reported that she will be attending the annual Main Street Manager training Feb 8-10 in Harlingen. Tammy Fording has leased 106 McKinney Street, for Ellee's Eatery and Antiques. Farmersville Grain and Hardware is in the process of façade updates and painting. The Civic Center received a new roof, leveling, and repairs. The Library is getting new shelving, carpeting, painting, and other updates. Adam and Heather Reed have sold their business, Critter Cabin, and that space is available. Clay Potter's next auction will be January 21. Hurst Floral is relocated to 101 McKinney Street. Jan Mitchell has leased 120 McKinney Street for "Cowgirl Country", a Western boutique. Sugar Hill is moving its patio room to a smaller room and using the original room for additional retail. The Downtown Merchants meeting is tomorrow morning. The Audie Murphy Day Committee for 2012 has its first planning meeting this week; Audie Murphy Day will be June 23. Main Street has a trial subscription for Constant Contact and will probably be purchasing the service for newsletters.

Adjournment: With no further business to discuss, motion to adjourn was made by Matthew Busby and seconded by Marianne Politz. Meeting adjourned at 6 pm.



TO: Mayor and Councilmembers
FROM: Ben White, Interim City Manager
DATE: March 13, 2012
SUBJECT: INFORMATIONAL ITEM – Main Street Report

Main Street Report was not available for the Council Packet

(III - I)

Main Street Monthly Report
February 2012
Reported by Adah Leah Wolf, Manager



ORGANIZATION:

8-10	Manager attends winter Main Street Manager training in Harlingen
13	Museum Planning Committee meeting. Jim Foy is obtaining laptop and cataloguing software.
14	Collin College representatives met with 4A and 4B presidents regarding changes to scholarship fundraising program.
21	Main Street Board meeting. Board considered and rejected the idea of a downtown security camera system.
23	4B Board meeting and Public Hearing: preparation of agenda, handouts and associated meeting materials. Coordination with realtor and board on pending land purchase.
28	City Council Public Hearing on 4B land purchase
	Main Street submitted an application to the Texas Dept. of Agriculture "Rural Internship" program. Selected applicants receive a college intern for a summer session

PROMOTION:

4	Farmers & Fleas Market.
7	Meeting with Paula Stogner; decision made to not continue Doggie Day Festival as Main Street event.
15	City Marketing Committee meeting. Committee is looking at updating City Hall sign and adding logo. Farmersville has an ad in the new Texas Lakes Trail maps brochure, which is available at all of the TXDOT visitor centers.
16	Audie Murphy Day Committee meeting. Will use Post Office direct mail with flyer to promote event to entire 75442 zip code. Merchandise has been inventoried and additional to be ordered soon.
25	Main Street provides 200 goodie bags to Historical Society luncheon attendees; included are downtown shop coupons and give aways, and information about the city.
	website updates

DESIGN:

	Pete Campbell is undergoing façade improvements on his building at 210 S. Main. New canopy, new wooden doors, new siding, and new outdoor lights.
	Main Street architect provides design renderings for Onion Shed II as a possible museum location.
	Main Street architect, Howard Langner, will be in Farmersville on March 28 for site visits with building owners.
29	Manager and city engineer Eddy Daniel met with James Moody and Postmaster Vonne Hays to review upcoming sidewalk improvements for ADA accessibility.
	The city public safety building received major water damage due to flooding after heavy rains.

ECONOMIC RESTRUCTURING:

	Jan Mitchell with "Cowgirl Country" has leased 120 McKinney and is making interior modifications in preparation for opening.
	JMA Developers Inc has leased space downstairs in the Daniel and Brown building.
	Tammy Fording is working on modifications to 106 McKinney for "Ellee's Eatery and Antiques", which will be a tea room with antique sales.
	Robyn Menard and Ginger McNeill are working on their space in the old Sugar Hill "patio room" at 109 S. Main for "The French Bunny" retail shop.

Volunteers: Approximately 85 volunteer hours were provided this month





TO: Mayor and Councilmembers
FROM: Ben White, Interim City Manager
DATE: March 13, 2012
SUBJECT: INFORMATIONAL ITEM – Building & Property Standards Minutes

February Minutes were not available at time of agenda packet. The minutes will be published on the following link as soon as available:

http://www.farmersvilletx.com/government/agendas_and_minutes/building_and_property_standards_meetings.jsp

(III - J)



TO: Mayor and Councilmembers
FROM: Ben White, Interim City Manager
DATE: March 13, 2012
SUBJECT: SECOND READING – Consider, discuss and act upon Ordinance # O-2012-0313-001 regarding altering the prima facie speed limits on State Highway 78 or parts thereof, within the incorporated limits of the City of Farmersville

Ordinance # 2012-0313-001 is attached

ACTION: Approve or disapprove Ordinance # O-2012-0313-001

(IV – A)

**CITY OF FARMERSVILLE, TEXAS
ORDINANCE # O-2012-0313-001**

AN ORDINANCE OF THE CITY OF FARMERSVILLE, TEXAS, ALTERING THE PRIMA FACIE SPEED LIMITS ESTABLISHED FOR VEHICLES UNDER THE PROVISIONS OF TRANSPORTATION CODE, SECTION 545.356 UPON U.S. HIGHWAY NUMBER 78 OR PARTS THEREOF, WITHIN THE INCORPORATED LIMITS OF THE CITY OF FARMERSVILLE, AS SET OUT IN THIS ORDINANCE; PROVIDING A PENALTY OR FINE NOT TO EXCEED THE SUM OF TWO HUNDRED DOLLARS (\$200.00) FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 545.356 of the Texas Transportation Code, provides that whenever the governing body of the City shall determine upon the basis of an engineering and traffic investigation that any prima facie speed therein set forth is greater or less than is reasonable or safe under the conditions found to exist at any intersection or other place or upon any part of a street or highway within the City, taking into consideration the width and condition of the pavement and other circumstances on such portion of said street or highway, as well as the usual traffic thereon, said governing body may determine and declare a reasonable and safe prima facie speed limit thereat or thereon by the passage of an ordinance, which shall be effective when appropriate signs giving notice thereof are erected at such intersection or other place or part of the street or highway;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FARMERSVILLE, TEXAS, THAT:

SECTION 1.

Upon the basis of an engineering and traffic investigation heretofore made as authorized by the provisions of Transportation Code, Section 545.356, the following prima facie speed limits hereafter indicated for vehicles on the attached Exhibit "A" (strip map) are hereby determined and declared to be reasonable and safe; and such speed limits are hereby fixed at the rate of speed indicated for vehicles traveling upon the named streets and highways, or parts thereof, described as follows:

A. BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FARMERSVILLE, TEXAS

1. That from and after the date of the passage of this speed zone ordinance, no motor vehicle shall be operated along and upon U.S. Highway No. 78 within the corporate limits of the City of Farmersville in excess of speeds now set forth in Exhibit "A".

SECTION 2.

The Mayor of Farmersville or his designees is hereby authorized to cause to be erected, appropriate signs indicating such speed zones.

SECTION 3.

Any person, firm or corporation violating any of the provisions or terms of this Ordinance or of the Code of Ordinances as amended hereby, shall be subject to the same penalty as provided for in the Code of Ordinances of the City of Farmersville, as previously amended, and upon conviction shall be punished by a fine not to exceed the sum of Two Hundred Dollars (\$200.00) for each offense.

SECTION 4.

This Ordinance shall take effect immediately from and after its passage and publication of the caption as required by law and the posting of appropriate signs giving notice of such speed zones.

PASSED on first reading on the 28th day of February, 2012, and second reading on the 13th day of March, 2012 at properly scheduled meetings of the City Council of the City of Farmersville, Texas, there being a quorum present, and approved by the Mayor on the date set out below.

APPROVED THIS 13th DAY OF MARCH, 2012.

APPROVED:

BY: _____
Joseph E. Helmberger, P.E., Mayor

ATTEST:

Edie Sims, City Secretary

DEVELOPMENT
RES. SIGHT DISTANCE
BALL BANK OR ADVISORY SPEED
GRADE OVER 2%
SURFACE WIDTH AND TYPE
R.O.B. AND ROAD WIDTH
ACCIDENTS
ZONE LENGTHS (MILES)
ZONE SPEEDS (M.P.H.)

RESIDENTIAL

1 LANE, 1 SHOULDER

50 MPH

STATION #1



TOWARD
FARMERSVILLE

C.L. BEARINGS

TOWARD
LAVON

S250800 DE
BL=CL

2-36P

GADDY ST

FARMERSVILLE HIGH SCHOOL

0+513
R250023 H20 DL
0001=NO VALUE

MAPLE ST

S255100 DE
BL=CL

S254200 LW
BL=CL

307P

MP 16 297

50 MPH

MP 16 924

1 LANE, 1 SHOULDER

50 MPH

COUNTY: COLLIN
CITY: FARMERSVILLE
HIGHWAY: SH 78
DATE OF STUDY: 11-14-11
SCALE: 1" = 0.1 MILES

MINUTE NO. 1
REPLACES 1
CANCELLED BY 1
DATE 11-14-11

HIGH SCHOOL

DATE OF STUDY: 11-14-11
SCALE: 1" = 0.1 MILES

SPEED ZONE

CONT. 0280 SEC. 02

SECTION ONE		LENGTH		MILES		SECTION TWO		LENGTH		MILES	
STA. OR L.P.	CONT. AND SECT.	PROJECT	BEGINS	ENDS	STA. OR L.P.	CONT. AND SECT.	PROJECT	BEGINS	ENDS	STA. OR L.P.	CONT. AND SECT.
0+00	00	00	00	00	0+00	00	00	00	00	0+00	00
0+00	00	00	00	00	0+00	00	00	00	00	0+00	00

● FATAL ACCIDENT
○ PERSONAL INJURY ACCIDENT
○ PROPERTY DAMAGE ACCIDENT
— INDICATES SECTION ZONE
BY COMMISSION MINUTE
▲ SIGNALIZED INTERSECTION
○ TRIAL RUN

SPEED STUDY
SHEET 1 OF 11

TEXAS Department of Transportation

SECTION 1100
1100.01 1100.02 1100.03 1100.04 1100.05 1100.06 1100.07 1100.08 1100.09 1100.10 1100.11 1100.12 1100.13 1100.14 1100.15 1100.16 1100.17 1100.18 1100.19 1100.20 1100.21 1100.22 1100.23 1100.24 1100.25 1100.26 1100.27 1100.28 1100.29 1100.30 1100.31 1100.32 1100.33 1100.34 1100.35 1100.36 1100.37 1100.38 1100.39 1100.40 1100.41 1100.42 1100.43 1100.44 1100.45 1100.46 1100.47 1100.48 1100.49 1100.50 1100.51 1100.52 1100.53 1100.54 1100.55 1100.56 1100.57 1100.58 1100.59 1100.60 1100.61 1100.62 1100.63 1100.64 1100.65 1100.66 1100.67 1100.68 1100.69 1100.70 1100.71 1100.72 1100.73 1100.74 1100.75 1100.76 1100.77 1100.78 1100.79 1100.80 1100.81 1100.82 1100.83 1100.84 1100.85 1100.86 1100.87 1100.88 1100.89 1100.90 1100.91 1100.92 1100.93 1100.94 1100.95 1100.96 1100.97 1100.98 1100.99 1100.100

RESIDENTIAL

OPEN

DEVELOPMENT
DIST. FROM DISTANCE
R.O.W. AND ROAD WIDTH
GRADES OVER 3%
ACCIDENTS
ZONE LENGTHS (M.P.M.)

C-S 0280-07
MP 16.924

C-S 0281-01
MP 16.395

1 LANE, 1 SHOULDER

1.288

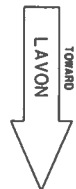
1 LANE, 1 SHOULDER

STATION #2

48
51
123

STATION #3

48
51
123



C.L. BEARINGS

PC 016 431
FARMERSVIL

0053.530

016 495

016 718

016 752

PT 016 795

512000 OW

016 921

016 944

016 963

016 993

017 004

017 017

017 020

017 071

017 078

017 103

017 135

PECAN CREE

017 209

017 247

017 300

MATCHLINE MP 17 3327

187P
100+300.350+055

CONN

4 X 2 BC

5 X 8 BC

24P

51
52
123

58
59
123

50 MPH
1.288

1 LANE, 1 SHOULDER

1 LANE, 1 SHOULDER

COMMERCIAL

SPEED ZONE

CONT. 0281 SEC. 01

SHEET 2 OF 11

SECTION ONE	LENGTH	MILES	SECTION TWO	LENGTH	MILES
STA. ON M.P.	CONT. AND SECT.	PROJECT	STA. ON M.P.	CONT. AND SECT.	PROJECT
BEGINS	0 + 00		BEGINS	0 + 00	
ENDS	0 + 00		ENDS	0 + 00	



TEXAS Department of Transportation

SPEED STUDY
COLLIN COUNTY
SH 78

DESIGN TEAM
DATE: 11/11/01
PROJECT NO.: 0281
SHEET NO.: 11

DATE: 11/11/01
PROJECT NO.: 0281
SHEET NO.: 11

[illegible]



TO: Mayor and Councilmembers
FROM: Ben White, Interim City Manager
DATE: March 13, 2012
SUBJECT: Receive Annual Report from Sharyland Utilities

Dwight Yarbrough representing Sharyland Utilities will be making a presentation.
No documentation is attached.

ACTION: Approve or disapprove the Annual Report from Sharyland

(V – A)



TO: Mayor and Councilmembers
FROM: Ben White, Interim City Manager
DATE: March 13, 2012
SUBJECT: Update on the Tax Increment Reinvestment Zone (TIRZ) progress

Interim City Manager Ben White will make a presentation. No documentation is attached.

ACTION: Receive update from Interim City Manager Ben White. Action as deemed by Council.

(V – B)



TO: Mayor and Councilmembers
FROM: Ben White, Interim City Manager
DATE: March 13, 2012
SUBJECT: Update on the Water Management Plan and related water management information

Interim City Manager Ben White will make a presentation. No documentation is attached.

ACTION: Receive update from Interim City Manager Ben White. Action as deemed by Council.

(V – C)



TO: Mayor and Councilmembers
FROM: Ben White, Interim City Manager
DATE: March 13, 2012
SUBJECT: Update on Automatic Meter Reading System for the Water Department

Interim City Manager Ben White will make a presentation. No documentation is attached.

ACTION: Receive update from Interim City Manager Ben White. Action as deemed by Council.

(V – D)



TO: Mayor and Councilmembers
FROM: Ben White, Interim City Manager
DATE: March 13, 2012
SUBJECT: Consider, discuss and act upon Resolution # R-2012-0313-001 authorizing the City to have employee credit cards for City purchases

Resolution # R-2012-0313-001 is attached along with other policy

ACTION: Approve or disapprove Resolution # R-2012-0313-001

(V – E)

**CITY OF FARMERSVILLE, TEXAS
RESOLUTION # R-2012-0313-001**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FARMERSVILLE APPROVING A TREASURY AGREEMENT – COMMERCIAL CARD AGREEMENT WITH CAPITAL ONE, N.A. FOR A COMMERCIAL CREDIT CARD ACCOUNT WITH WHICH TO TRACK PURCHASES OF MATERIAL, EQUIPMENT AND SUPPLIES, THE PURCHASE OF WHICH HAS BEEN PREVIOUSLY BUDGETED, AND GRANTING SIGNATURE AUTHORITY TO AND DESIGNATING CERTAIN SPECIFIED OFFICERS AND EMPLOYEES OF THE CITY OF FARMERSVILLE TO PERFORM TRANSACTIONS REGARDING THE CITY'S ACCOUNTS WITH CAPITAL ONE, N.A.; PROVIDING FOR THE OPERATION OF THE CITY'S ACCOUNTS WITH SAID BANK; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City of Farmersville, Texas ("City") desires to improve its ability to track purchases of material, equipment and supplies made by City employees; and

WHEREAS, Capital One, N.A., provides a commercial credit card account that allows the City to track and utilize credit cards with varying limits for individual employees to acquire material, equipment and supplies that do not require competitive bidding and the cost for which material, equipment and supplies has been previously budgeted and funds are then available; and

WHEREAS, the City Council finds the use of the Capital One, N.A., commercial credit card account will benefit the residents of the City and improve efficiency and the tracking of budgeted expenses; and

WHEREAS, authorized signatories on the Capital One, N.A., commercial credit card account need to be designated to meet the requirements of Capital One, N.A., to provide such service;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FARMERSVILLE, TEXAS, THAT:

SECTION 1. All of the above premises are true and correct legislative and factual findings of the City Council, and they are hereby approved, ratified and incorporated into the body of this resolution as if copied in their entirety.

SECTION 2. The City Council approves the execution of the Treasury Agreement – Commercial Card Agreement (the "Agreement") and hereby authorizes the City Manager to sign said Agreement and all accompanying agreements with Capital One, N.A., in the name of the City as may be required to establish and open such accounts; to designate the officials and employees authorized to serve as administrators and agents to track purchases and establish monetary limits for employees carrying and signing on such City-owned credit cards for City purchases; to establish limits on and/or revoke each employee's ability to make purchases through the use of City-owned credit

cards for City purchases; and to make payment in full on a monthly basis for any authorized budgeted credit card transactions to Capital One, N.A., in accordance with the Agreement.

SECTION 3. The following officers and employees are hereby authorized to have, carry and sign City-owned credit cards issued in their respective names or department names subject to the determination of the City Manager regarding the monetary limits and purchasing restrictions imposed thereon and the continuing ability of such employees to carry and use such City-owned credit cards for City purchases only: Ben White, Paula Jackson, Edie Sims, Daphne Hamlin, Christi Dowdy, Kim Morris, Mike Sullivan, Debbie Thomas, Eddie Brock, Mike Rosa, Juan Hernandez, Willie Stoker, Edgar Martinez, and Trisha Dowell.

SECTION 4. This Resolution shall take effect upon approval by the City Council as the law in such cases provides, and it is accordingly so resolved.

PASSED THIS 13th DAY OF MARCH, 2012 at a scheduled meeting of the City Council of the City of Farmersville, Texas, there being a quorum present, and approved by the Mayor on the date set out below.

APPROVED THIS 13th DAY OF MARCH, 2012.

Joseph E. Helmberger, P.E., Mayor

ATTEST:

Edie Sims, City Secretary

CAPITAL ONE COMMERCIAL CARD APPLICATION

2245 North Loop 336 West, Suite B, Conroe, Texas 77304
866-959-8110 (Fax)

BUSINESS INFORMATION	Legal Name of Business City of Farmersville, Texas		DBA Name																				
	Billing/Mailing Address 205 S. Main St.		City/State/Zip Farmersville, TX 75442																				
	Location Address same as above		City/State/Zip																				
	Business Phone	Fax	Mobile																				
	Contact Daphne Hamlin		TIN	SIC 9199																			
	Email dhamlin@ci.farmersville.tx.us		Website																				
	Company Name as it will appear on the card – 24 character limit including spaces. Cannot contain numbers.																						
C	I	T	Y		O	F		F	A	R	M	E	R	S	V	I	L	L	E				

Business Description	Ownership Structure: <input type="checkbox"/> LLC <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Non-Profit <input type="checkbox"/> Corp <input type="checkbox"/> LLP <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Other			
	Purchase Type	Anticipated Monthly Spend	Anticipated Avg. Single Purchase	Anticipated High Monthly Spend
	<input type="checkbox"/> Travel and Entertainment	\$	\$	\$
	<input type="checkbox"/> Purchasing	\$	\$	\$
	<input type="checkbox"/> Fuel/Vehicle Maintenance	\$	\$	\$
	<input type="checkbox"/> Working Capital	\$	\$	\$

BILLING OPTIONS	Statement Cycle Day of Month (Payment due 25 days from Cycle Date Selected): <input type="checkbox"/> 5 <input type="checkbox"/> 10 <input checked="" type="checkbox"/> 15 <input type="checkbox"/> 20 <input type="checkbox"/> 27
	<input checked="" type="checkbox"/> Central Billing (Recommended) - Central Billing will deliver one bill per month to the Company Mailing Address listed above. If Central Billing, should individual card holders to receive memo statements? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Submit payment via Auto Debit from company DDA? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If Yes, Routing Number: Bank Account Number for Auto Debit:
	<input type="checkbox"/> Individual Billing: Corporate Liability remains; cardholders send individual payments

SET UP INFORMATION, PRICING AND FEES	Credit Limit for Master Account	\$250,000
	Commercial Card Secured or Unsecured	<input type="checkbox"/> Secured <input checked="" type="checkbox"/> Unsecured
	Will you be making single purchases of \$25,000 or more?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Annual Fee:	\$75 per card (waived)
	Cash Advance Fee	5% of Cash Advance Amount but not less than \$5.00 or more than \$99
	Late Fee	\$39
	Minimum Periodic Finance Charge	If the Periodic Finance charge is less than \$1.00, Company will be assessed a minimum Periodic Finance charge of \$1.00
	Annual Percentage Rate (for unpaid balances)	Purchases–Wall St. Journal’s Prime + Margin, Cash Advance – 17.99%
	Over Limit Fee	\$39
	Replacement Card Fee	\$0.00
	If applicable, Smart Data OnLine Reporting	\$500 installation plus \$20 per card annual fees (waived)
	If applicable, Custom Single Color logo on plastic	\$200 fee plus \$.05 per card
	Returned Check Fee	\$39
	Shipping Fees*: Normal – Cards will be sent to the address listed on the Cardholders Location Address listed on the Card Holder Information Form. Rush/Two Day – Cards send via express delivery shipped individually to the address listed on the Cardholder Information Form	<input checked="" type="checkbox"/> Standard US Postal Delivery – No Charge <input type="checkbox"/> Rush/ Two Business Day Delivery - \$25.00 per card



Treasury Management – COMMERCIAL CARD AGREEMENT

This Commercial Card Agreement (the "Agreement") is entered into on the date(s) hereinafter set forth, effective as of the date fully executed by the parties hereto, by and between Capital One, N.A. ("Bank") and «Customer» ("Company"). This Agreement governs the use of the Commercial Card Master Account and all Related Accounts (as hereinafter defined) pertaining to the Commercial Card Master Account and all Related Accounts. By using or authorizing another person to use the Commercial Card Master Account and all Related Account(s), Company confirms its acceptance of the terms and conditions of this Agreement.

1. **DEFINED TERMS.** In this Agreement, the words "Master Account" mean a non-card account that contains all Company information, Company credit limit, and issuing guidelines. The words "Related Account(s)" mean all individual cardholder accounts that are issued under the Master Account. The words "Merchant Category Codes" mean groupings of merchants by similar lines of business, as established from time to time by MasterCard International Incorporated. The term "Authorized User" means any individual who is duly authorized by the Company to use a Related Account and properly designated pursuant to Section 5 below. The words "Commercial Card Holder Information Form" means the Commercial Card Information Form completed by Company setting forth, among other things, the name and address of each individual Cardholder and whether there are any authorization restrictions associated with such Cardholder. The words "Commercial Card Fee Schedule" means the Pricing and Fees Section of the Commercial Card Application. The word "Administrator" means a person designated on the Commercial Card Application who is authorized by the Company to modify the terms of the Related Accounts through Commercial Card Connect. The words "Authorized Agent" means those individuals designated on the Commercial Card Application who are duly authorized by the Company to request Bank to establish one or more Related Accounts in the name of the Company and request Bank to make changes to Related Accounts in accordance with the terms and conditions of this Agreement. The word "Guarantor" means those individuals, if any, who execute the Continuing Personal Guaranty section of the Commercial Card Application.
2. **REQUEST FOR CARDS.** Company will from time to time request in writing (to the address specified in Section 27 hereinbelow) that Bank establish one or more Related Accounts and issue one or more Commercial Cards ("cards") to and in the name of Company. Each card issued at Company's request will bear Company's name, together with the name of the Authorized User, and will represent a Related Account of Company. Each Related Account will be governed by this Agreement.
3. **REQUEST FOR ATM/CASH ACCESS.** Company may from time to time request in writing (to the address specified in Section 27 hereinbelow) that the Bank permit Authorized Users to obtain cash advances by either presenting their cards to any institution that accepts the card for that purpose, or by using their cards at any automated teller machines ("ATMs") that accept the cards. Each ATM/cash advance is subject to a Cash advance Fee in accordance with the "Finance Charge" Section 10 hereinbelow. ATM/Cash advances from any one Related Account may not exceed, on any one-day, three (3) total transactions or an aggregate daily amount of \$1,000. For these purposes, cash advances obtained after 2:00 p.m. Central Standard Time on any day (including Saturdays, Sundays and holidays) will be considered to have been made on the following day. Company shall require all Authorized Users to maintain in strict confidence the Personal Identification Numbers assigned to them for ATM access. Further, Bank does not warrant or represent that all institutions will accept the card for the purposes of obtaining cash advances, and Bank shall have no liability in connection therewith. Bank may cancel a Related Account's cash advance privileges without also canceling the Related Account.
4. **USE OF CARDS AND ACCOUNTS.** The Related Accounts may be used only for authorized business purposes. As business accounts, the Related Accounts are not subject to any statutes or regulations that apply to credit primarily for personal, family, or household purposes to the extent permitted by applicable law. Bank may, from time to time, give Company notices or take other actions required for consumer purpose accounts without making the Related Accounts subject to such laws or regulations.

Company is responsible for instructing all Authorized Users, and for ensuring, that the Related Accounts and any cards issued thereunder are to be used only to pay for, or (if cash advance access is requested) to obtain cash advances to pay for, business expenses. Company (and any Guarantors)



Treasury Management – COMMERCIAL CARD AGREEMENT

shall, to the extent permitted by applicable law in the absence of a special account established for such purpose, indemnify and hold harmless Bank from any and all liability, loss, or expense, including attorney's fees, arising from or out of any violation or alleged violation of the Truth-In-Lending Act or Regulation Z made or asserted against Bank based upon any use of the Related Accounts and any cards issued thereunder for an alleged consumer purpose.

Company promises to pay and to be responsible for paying Bank for all credit extended under the Related Accounts for any purpose or by any means whatsoever, as well as for all finance charges and other fees and charges that may be assessed against the Master Account and all Related Accounts. This responsibility includes credit extended for business and consumer purposes through the use of a card for purchases of merchandise and/or services, cash advances, automatic cash transfers, and all credit extended on the accounts by use of ATMs.

5. **DESIGNATION OF AUTHORIZED USERS.** Only duly authorized employees, owners, officers, members, or partners of Company may be designated as Authorized Users of Related Accounts. When Company requests cards, it will list the name of the Authorized User and other information requested by Bank, such as address, credit limit, etc., for each card requested. Bank will mail the requested cards to each individual cardholder at Company's business address, unless the Company furnishes Bank, in writing, other instructions. Company is responsible for instructing each individual cardholder to sign the card and to use it only as instructed in Section 4 hereinabove. Bank and any merchant or bank may rely upon any individual's possession of the card, signed by the Authorized User, as its sole evidence of the user's authorization, and shall have no duty to question the purpose or nature of the use by such individual.
6. **TERMINATING AUTHORIZATION.** Company may terminate an Authorized User's authorization to use the card by returning the individual's card to Bank, by sending a request in writing to the address provided in Section 27 herein below, or, in the event of an emergency, by calling Bank's 24-hour toll free customer service line (provided in Section 27 herein below). To the extent permitted by applicable law, Company shall be liable, prior to notification of termination of authorization, for all charges made on the Related Account by the individual to whom the card and/or cards were issued or who was authorized by Company to use the card, and Bank and any merchant or bank may rely on the individual's continuing apparent authority to use the card.
7. **CREDIT LIMIT: SERVICE CHARGE FOR EXCEEDING LIMIT.** The overall credit limit established for the Master Account and the individual credit limit for each Related Account will include the total of the account charges which include, without limitation, charges for purchases, cash advances, credit extended by use of ATMs, and all other charges, fees and costs assessed to the account. Company will be responsible for seeing that the balance of each Related Account does not exceed the credit limit for that account established for Company by Bank, and that the total of all Related Account balances does not exceed the credit limit established for Company's Master Account by Bank. Bank may, but need not, permit transactions on the Related Account that would cause the total Master Account and/or Related Account balance to exceed the applicable credit limits. Furthermore, Company agrees to pay any such overlimit charges immediately. If, on the closing date of any billing cycle for the Company's Master Account, the "New Balance" disclosed on the billing statement exceeds the "Credit Limit" disclosed on the same billing statement, Bank will assess an overlimit fee to the Master Account in the amount set forth on the Commercial Card Fee Schedule. If any credit limit established for the Master Account or any Related Account by Bank is exceeded, Bank may review, in its discretion, the account in question or all Company's account, and, in Bank's sole discretion, take no action, increase the applicable credit limit, or revoke and cancel all privileges arising hereunder with respect to the account in question or all Company's accounts. The credit limit Bank has established for the Master Account is specified on the Commercial Card Application.
8. **LIMITING AUTHORIZATION.** Company may request that Bank limit an Authorized User's ability to use the card to purchases made within specified Merchant Category Codes (MCC's). Company may grant or limit authorization for Authorized Users on the Commercial Card Information Form or by calling Bank at the number listed in Section 27 hereinbelow to request another form and additional information.



Treasury Management – COMMERCIAL CARD AGREEMENT

9. PAYMENTS.

- A. If the Commercial Card Application provides for central billing, each month Bank will mail Company a billing statement for the Master Account, reflecting the total of all activity for all Related Accounts during the preceding billing cycle ("Central Billing"). Company shall pay the entire "New Balance" on the "Payment Due Date" as set forth on the billing statement. Payments must be mailed to Bank at the address shown on the billing statement. Payments received at this address by 10:00 am, Central Standard Time, on a business day will be credited as of the date received by Bank. Payments may be made in any other manner to which Bank has agreed or notified Company of in writing. Bank may apply payments and credits to the amounts owed on the account in any order that Bank establishes. In Bank's sole discretion, payments requiring external processing that are substantial in amount will not result in availability under the credit limit for up to 7 days to allow adequate time for confirmation of receipt of funds. If the Auto Debit option has been elected, the "New Balance" shown on the face of the Company billing statement will be the amount debited from the designated checking account.
- B. If the Commercial Card Application provides for individual billing, each month for each Related Account, Bank will mail a billing statement to the Authorized User (at the address set forth in the Commercial Card Holder Information Form or otherwise furnished in writing to Bank) of such Related Account reflecting the total of all activity for such Related Account during the preceding billing cycle ("Individual Billing"). If such Authorized User does not pay the entire "New Balance" on the "Payment Due Date" as set forth on the billing statement, Company shall pay such amount within ten (10) days after receipt of notice from Bank to Company that such amount is past due. Payments must be mailed to Bank at the address shown on the billing statement. Payments received at this address by 10:00 am, Central Standard Time, on a business day will be credited as of the date received by Bank. Bank may apply payments and credits to the amounts owed on the account in any order that Bank establishes.

10. FINANCE CHARGE.

- A. CONDITIONS UNDER WHICH A FINANCE CHARGE MAY BE IMPOSED:

Cash Advances. Finance charges are imposed on each cash advance from the transaction date or the first day of the billing cycle in which the cash advance is posted to the Related Account (whichever is later) or, if the transaction date is unavailable, the date the cash advance is posted to the Related Account by Bank. These finance charges consist of two types: (a) a "cash advance fee" which is imposed on all cash advances, and (b) "Periodic Finance Charges" which are finance charges resulting from application of the periodic rate to the account balance. Both of these types of finance charges are described hereinbelow.

Purchases. The only type of finance charges which apply to purchases are Periodic Finance Charges. No Periodic Finance Charges are imposed on purchases on a Related Account if (1) the billing statement (for the Related Account in the case of Individual Billing or for the Master Account in the case of Central Billing) for the current billing cycle disclosed a "Previous Balance" of \$0.00; and (2) Bank receives payments and credits sufficient to pay the "New Balance" shown on the face of the current billing statement (for the Related Account in the case of Individual Billing or for the Master Account in the case of Central Billing) within 25 days of the closing date of the billing cycle, shown on each billing statement.

Otherwise, Periodic Finance Charges are imposed on each purchase from the transaction date or the first day of the billing cycle (whichever is later) or, if the transaction date is unavailable, the date the purchase is posted to the Related Account by Bank if the "New Balance" is not paid in full at the end of the 25-day period each billing cycle.

- B. PERIODIC FINANCE CHARGES



Treasury Management – COMMERCIAL CARD AGREEMENT

Periodic Finance Charges will be assessed on each Related Account (the Master Account in the case of Central Billing) by applying a Monthly Periodic Rate to the Average Daily Balance of each Related Account (the Master Account in the case of Central Billing) by multiplying that amount by the number of days in the billing cycle. Should this calculation result in a Periodic Finance Charge below the minimum specified in the Commercial Card Fee Schedule, Company will be assessed the minimum Periodic Finance Charge specified in the Commercial Card Fee Schedule.

The Average Daily Balance, which will be disclosed on each billing statement, will be computed by totaling the Closing Balance of the Related Account (the Master Account in the case of Central Billing) for each day of the billing cycle and dividing the resulting total by the number of days in the billing cycle. The daily Closing Balance of the Related Account (the Master Account in the case of Central Billing) will reflect (1) the beginning balance for the day, including any unpaid finance charges, (2) less payments and credits posted to such Related Account (the Master Account in the case of Central Billing), (3) plus new cash advances posted to such Related Account (the Master Account in the case of Central Billing), (4) plus any other fees and charges, (5) plus, under the limited circumstances discussed above, new purchases posted to such Related Account (the Master Account in the case of Central Billing).

C. CASH ADVANCE FEES

An additional cash fee will be assessed on each cash advance posted to a Related Account (the Master Account in the case of Central Billing) during the current billing cycle. The cash advance fee will be determined according to the Commercial Card Fee Schedule. Cash advance fees are a type of finance charge and will be reflected in the "Annual Percentage Rate" disclosed on the billing statement for each Related Account for Individual Billing or for the Master Account for Central Billing. For these purposes, any cash advance obtained with a card at an ATM or elsewhere or by means of an overlimit advance will be treated as a cash advance.

D. PERIODIC FINANCE CHARGES

The periodic rate and Corresponding Annual Percentage Rate that Bank uses to compute Periodic Finance Charges on each Related Account (the Master Account in the case of Central Billing) will be based on the highest Wall Street Journal "Prime Rate". If the Periodic Finance Charge is less than the minimum specified in the Commercial Card Fee Schedule, Company will be assessed the minimum Periodic Finance Charge specified in the Commercial Card Fee Schedule. The periodic rate and Corresponding Annual Percentage Rate may change monthly and will be reflected on each billing statement. The Annual Percentage Rate for any billing cycle will be equal to the highest "Prime Rate" identified in the "Money Rates" section of *The Wall Street Journal* effective on the first business day of the previous calendar month plus the margin set forth in the Pricing and Fees section but in no event more than the maximum rate allowed by applicable law. The rate computed according to this formula will apply to your next billing cycle that begins after the date of the rate change. If *The Wall Street Journal* is not published or the Prime Rate is not stated, then Bank shall use the immediately preceding highest Prime Rate published. If the Prime Rate is no longer published or is otherwise unavailable, Bank may select a comparable rate.

11. **LATE CHARGE ON DELINQUENT PAYMENTS.** Company shall be responsible for paying Bank a late fee in the amount set forth on the Commercial Card Fee Schedule for any payment not received within 1 day after the payment due date, or if the 1 day period expires on a Saturday, Sunday, or legal holiday, by the end of the next business day. Company shall also be responsible for payment of all expenses of collection incurred by Bank, including reasonable attorney fees incurred prior to litigation to collect any payment, and attorney fees in any litigation and on appeal or review. Payment of late charges shall not cure any default, whether caused by late payment or otherwise. The provisions of this paragraph shall also be applicable with regard to all amounts owed at the time this Agreement goes into effect.



Treasury Management – COMMERCIAL CARD AGREEMENT

12. **ANNUAL MEMBERSHIP FEES FOR RELATED ACCOUNTS.** In addition to all other fees and charges payable under this Agreement, Company shall be responsible for paying Bank a nonrefundable annual membership fee in the amount set forth on the Commercial Card Fee Schedule for each Related Account. The fee will be due and payable for each Related Account when the Master Account is initially opened, and in that same month annually thereafter (the "Anniversary Date"). The charge for the Related Account(s) each year will be based upon the number of Related Accounts open under the Master Account on the Anniversary Dates. For Related Accounts open between anniversary dates, a pro-rata fee for each Related Account will become due and payable on the first calendar day following the month that the Related Account is issued. Company agrees that the fees may be charged to the Related Account as a purchase transaction. The fees are nonrefundable notwithstanding the fact that Bank may at any time revoke or cancel all or any part of the privileges related to the Related Account, or that Bank may at any time amend the terms of this Agreement pursuant to Paragraph 21 hereinbelow, or that Company does not utilize all or any of the conveniences of the Related Account.
13. **LIABILITY; SECURITY.** To the extent permitted by applicable law, Company shall be liable for all amounts owed to Bank under this Agreement. As collateral security for repayment of all amounts due under the Master Account and all renewals, substitutions and extensions thereof, as well as to secure any and all other loans, notes, indebtedness and obligations that Company (or any Guarantor) may now or in the future owe to Bank or incur in Bank's favor, whether direct or indirect, absolute or contingent, due or to become due, of any nature and kind whatsoever (with the exception of any indebtedness under a consumer credit card account), Company (and any Guarantor) hereby grants to Bank a continuing security interest in any and all present and future funds on deposit with the Bank including certificates of deposit and other deposit accounts in which Company (and any Guarantor) is an accountholder (with the exception of IRA, pension and other tax-deferred deposits), as well as any other assets pledged to Bank under a UCC-1 financing statement. Company (and any Guarantor) agree that, should there be a default under this Agreement, Bank may at any time thereafter apply any such funds on deposit with the Bank, including certificates of deposit and other deposit accounts in which Company has an interest, against any unpaid balance of the Master Account and any and all other present and future indebtedness and obligations that Company (or any Guarantor) may then owe to Bank.
14. **LOST OR STOLEN MASTERCARD CARDS.** Company shall notify Bank immediately by telephone (using Bank's 24-hour toll-free customer service line provided in Section 27 hereinbelow) if any card is lost or stolen, or is in the hands of an unauthorized person. Company (and any Guarantor) shall be liable for paying Bank for all credit extended through the unauthorized use of the Related Account, including the card, that occurs before Bank is notified of the loss, theft, or possible unauthorized use; provided that, if Company has been issued less than 10 cards, the liability for unauthorized use of a card prior to notifying Bank will not exceed \$50.00. Company agrees to cooperate fully in the investigation and prosecution of unauthorized users. Company also agrees to give Bank and/or any law enforcement authority all reasonable assistance with any prosecution of unauthorized users.
15. **CARD REPLACEMENT FEE.** A card replacement fee in the amount set forth on the Commercial Card Fee Schedule may be assessed for replacing each lost or stolen card, and the fee will be added to the Related Account as a purchase transaction.
16. **NSF FEES.** An NSF Fee in the amount set forth on the Commercial Card Fee Schedule will be imposed on a Related Account as a purchase transaction if any check used to pay the account is returned unpaid to Bank.
17. **PREVENTING UNLAWFUL USE.** Company will make every reasonable effort to recover the card from any person whose authority to use the card Company intends to terminate, or has terminated, or from any unauthorized user. Company will cooperate fully in all efforts to prevent use of the card by any such person. Company will cooperate in all legal action against any such person, and in connection therewith, will promptly provide all available information, and will cause Company's employees to testify.
18. **CANCELLATION BY BANK; SURRENDER OF CARD; REFUSAL TO HONOR CARD AND CANCELLATION BY COMPANY.** The cards are property of Bank and, except as otherwise required by applicable



Treasury Management – COMMERCIAL CARD AGREEMENT

law, Bank may, without liability or notice to Company or any individual user, revoke or cancel all or any part of the privileges of the Master Account and/or any Related Accounts and, if deemed to be in Bank's best interests, as determined in Bank's sole reasonable discretion, this Agreement. Company will surrender the cards to Bank or any merchant or bank upon demand. Neither Bank nor any MasterCard merchant or bank shall be liable in contract, tort, or otherwise for failure to honor the card under any circumstances.

Company may cancel the Master Account, and Company may cancel one or more Related Accounts, at any time by giving Bank written notice of cancellation at, or by returning any and all outstanding cards on the Related Account to the address listed in Section 27 hereinbelow. Cancellation will be effective only after Bank has received written notification and/or any and all cards outstanding on the Related Account have been returned to Bank. Company (and any Guarantor) remain liable for all obligations resulting from the use of the Related Accounts, even after Bank receives written notice of cancellation. Company (and any Guarantor) also remain obligated to pay Bank all amounts owed on the Master Account and/or Related Accounts, including any amounts for which Company has not yet been billed.

19. **DEFAULT.** The accounts of Company (and Guarantor(s), if any) shall all be in default if (1) the "New Balance" on any Related Account (the Master Account in the case of Central Billing) is not paid in full by the "Payment Due Date" shown on the billing statement for that account, (2) Company (or any Guarantor) fails to comply with any term of this Agreement, (3) Company (or any Guarantor) is in default under any other agreement between Bank and Company (or any Guarantor), or (4) Company (or any Guarantor) becomes insolvent, or bankruptcy or other insolvency proceedings are commenced by or against Company (or any Guarantor). Upon default, Bank may at its option and without notice require that the balance owed on the Master Account and all Related Accounts be repaid on such terms as Bank may require or declare the entire balance owed on the Master Account and all Related Accounts immediately due and payable. Bank may employ any or all remedies available to Bank under this Agreement or otherwise to enforce performance or compensate Bank for any failure to perform in accordance with the terms of this Agreement.

No delay or omission by Bank to exercise any right under this Agreement shall impair such right or be construed to be a waiver of any default or an acquiescence therein, and the authorization of transactions shall not constitute any waiver or acquiescence. Any single or partial exercise of any such right shall not preclude other or further exercise thereof or the exercise of any other right, and no waiver, amendment, or other variation of the terms, conditions, or provisions of the Agreement whatsoever shall be valid unless in writing signed by Bank, and then only to the extent in such writing specifically set forth. All remedies contained in the Agreement or by law afforded shall be cumulative and all shall be available to Bank until the Company's obligations under the Agreement have been paid in full.

20. **CREDIT INFORMATION.** Bank may investigate Company's credit history and financial situation and may disclose to other interested parties its experience with the accounts of Company (Guarantor(s), if any). Bank may also disclose any financial information received from Company (or any Guarantor) to any of Bank's subsidiaries or affiliates.
21. **AMENDMENTS.** Bank may at any time amend any term or condition of the Master Account and/or any Related Accounts (including the finance charge rates, annual fee or other fees and charges) or may otherwise amend this Agreement by mailing notice to Company. Any change in terms will apply to any outstanding account balances on the effective date of the change. At Bank's option, notice may be included in or with the billing statement. The parties agree that separate notice of the change need not be furnished by Bank to any Guarantor(s). This Agreement as amended will govern unless the account is paid in full and all cards returned to Bank before the effective date of the change.
22. **CURRENCY CONVERSION.** If Company has transactions on an account in a currency other than U.S. Dollars, then MasterCard International Incorporated will use its currency conversion procedure then in effect, and such transactions will be billed on the billing statement converted to U.S. Dollars. This currency conversion procedure involves use of a currency conversion rate that is either the government-mandated exchange rate or a wholesale market rate in effect one day prior to the processing date, increased by one percent. The currency conversion rate used on the processing date may differ from the rate that would have been used on the purchase date or posting date shown on the periodic statement.



Treasury Management – COMMERCIAL CARD AGREEMENT

Company should write to Bank as referenced in Section 27, if Company wants further information on the currency conversion procedure now in effect.

23. **GOVERNING LAW.** Except to the extent federal law may apply, this Agreement, the cards, and the accounts shall be governed by and interpreted in accordance with the laws of the State of Texas, no matter where Company is organized or located (and no matter where Guarantor(s), if any is located).
24. **DISPUTES OVER PURCHASES.** Company shall settle all disputes in any way related to goods or delivery of services or performance directly with the merchant involved and shall pay to Bank the entire amount owing under Section 9 of this Agreement, notwithstanding any such dispute. Neither Company (nor any Guarantor) shall assert against Bank any claims or defenses that Company (or any Guarantor) may have, or believe that it, he or she has, against any merchant.

Company agrees that in any event Bank will not be liable for the validity of any item on, or any error in, any billing statement unless the Bank is notified in writing of such error within sixty (60) days after the billing statement is mailed to the Company.

Billing Errors or Questions. If you think your bill is wrong, or if you need more information about a transaction on your bill, call us at (800)-797-4282.

Please send all dispute correspondence to the following address:

Capital One Merchant Services and Commercial Card
Dispute Resolution
2245 North Loop 336 West Ste B
Conroe, TX 77304

25. **MISCELLANEOUS.**
- A. **Non-Assignability.** The terms and provisions of this Agreement shall be binding upon and shall inure to the benefit of the Company and Bank and their respective successors and assigns. This Agreement, or any of the rights hereunder, may not be assigned by the Company without the prior written consent of Bank. The Company shall give written notice of the existence of this Agreement to any purchaser, transferee, assignee, or other successor in interest of the Company's business prior to any sale, transfer, or assignment of same and shall immediately provide Bank with a copy of such notice. In no event shall Company (or any Guarantor) be relieved of liability to Bank arising hereunder unless and until a purchase, transferee, assignee, or other successor in interest to the Company's business shall expressly assume such liability in writing and Bank accepts such assumption of the liability in writing, which acceptance by Bank shall be solely within Bank's discretion. Bank may assign the Commercial Card Master Account and all Related Accounts and any of its rights under this Agreement without the consent of the Company.
- B. **Execution by Company.** Each person signing below on behalf of Company certifies that such person is signing this Agreement on behalf of Company in the capacity indicated below such person's signature and that such person is authorized to execute this Agreement in such capacity.
- C. **Address Change.** The Company shall notify Bank in writing of any address change within twenty (20) days after the change becomes effective.
- D. **Special Requests.** From time-to-time, Company may request special reports or rush delivery of cards or other information. If Bank complies with Company's special requests, Bank will assess additional fees on the Master Account as set forth on the Commercial Card Fee Schedule.



Treasury Management – COMMERCIAL CARD AGREEMENT

- E. **Public Entities.** If Company is a public entity, Company expressly agrees that (i) use of the cards shall be limited to purchases made in the ordinary course of administration, (ii) notwithstanding any conflicting provisions contained herein, cash advances are prohibited hereunder, and (iii) Company will comply with all laws and regulations applicable to the validity, execution and compliance with this Agreement.

26. COMMERCIAL CARD CONNECT

- A. Commercial Card Connect provides Company internet access to information and reports relating to the Master Account and Related Accounts and provides Company with the ability to make changes to Related Accounts such as increasing or decreasing credit limits on Related Accounts and temporarily closing and re-opening Related Accounts, subject to any limitations imposed upon such Service (as such term is defined by the Master Services Agreement) by Bank. Company agrees that Commercial Card Connect will be an additional method of modifying the terms of the Related Accounts. Company agrees that Authorized Users of Related Accounts will have access to Commercial Card Connect but, unless otherwise noted as an Administrator on the Commercial Card Application, will not be authorized to modify the terms of the Related Accounts. Commercial Card Connect can be accessed by visiting <http://www.commercialcardconnect.com>
- B. Bank shall not be liable for lost profits, indirect, special, consequential, or punitive damages, foreseeable or non-foreseeable, which may arise in connection with the performance or nonperformance by Bank of the Commercial Card Connect Services, even if Bank has been advised of the possibility of such damages, except as limited by applicable state law. Company agrees that Company will indemnify and hold Bank harmless from and against any claim arising out of honoring or acting upon any instructions received through Commercial Card Connect.

27. INQUIRIES AND CORRESPONDENCE

- A. All notices or other communications (not to include disputes over purchases) must be in writing or by electronic mail and shall be deemed effective when delivered by hand or sent and received by certified mail, postage prepaid with return receipt requested, at such addresses appearing herein, or to such other addresses as either party may specify in writing to the other party or upon receipt by the party by electronic mail. Any notices or inquiries regarding this Agreement or the Master Services Agreement should be sent to:

If to Bank:

Capital One Merchant Services and
Commercial Card
2245 North Loop 336 West Ste B
Conroe, TX 77304
Phone (800) 797-4282
Email TM-CommercialCardsupport@capitalonebank.com

F

- B. For customer service and lost/stolen reporting, or additional information, please call:
1-800-797-4282 24 hours.



Treasury Management – Addendum SMART DATA ONLINE SERVICE

This ADDENDUM describes Capital One, National Association's ("Bank") provision of Smart Data OnLine Service(s) selected by Company and is incorporated into the Treasury Management Corporate Card Master Agreement (the "Corporate Card Master Agreement").

SECTION 1. THE SERVICE. Bank provides Company access to Smart Data OnLine, a web-based expense management system that allows the Company to generate comprehensive spending reports for all employees and to accurately integrate transaction data into the Company's accounting system. Company agrees to follow the procedures set out in the Smart Data OnLine Company Guide as such Company Guide may be amended or supplemented from time to time. Company acknowledges receipt of the Company Guide.

SECTION 2. TERMS & CONDITIONS.

- A. Smart Data OnLine is a service provided by MasterCard International and Bank is not responsible for any loss or damage suffered or incurred of whatsoever type in relation to the Company's use of Smart Data OnLine, including any availability of the service or any errors, inaccuracy or omission of any data or information.
- B. Company agrees that the Bank may supply details of the Company's Cardholder(s) and any transactions completed using the card to MasterCard or any other person nominated by the Bank or MasterCard for the purposes of providing the Smart Data OnLine services.
- C. Bank shall issue Company's Authorized User(s), as noted in Schedule C, a Smart Data OnLine User Identification Code and one or more passwords (collectively, the "Identification") which will permit access to those features of Smart Data OnLine selected by Company. Company understands and agrees that any one person who provides the correct Identification may have access to any and all accounts subject to Smart Data OnLine. Company agrees to limit disclosure of the Identification only to those of its employees Company authorizes to use Smart Data OnLine and to establish adequate internal procedures to prevent disclosure of the Identification to other persons and the unauthorized use of Smart Data OnLine. Company understands and agrees that Company is solely responsible for the risks associated with disclosure of the Identification and the unauthorized use of Smart Data OnLine and that Bank is fully protected in performing any and all Smart Data OnLine transactions entered under valid Identification, whether or not the person actually entering such transactions is authorized by Company to perform such transactions.
- D. Company's execution of this Addendum or use of any of the described services evidences Company's agreement to be bound by the covenants and conditions of this Addendum and the Pricing Schedule and the MasterCard Corporate Card Agreement and any and all amendments hereto.
- E. The undersigned represent and warrant that they have full authority to execute this Addendum on behalf of Bank and Company, respectively. If Company is signing this Addendum on behalf of separate legal entities, affiliates, divisions or subsidiaries as well as on its own behalf, Company hereby represents and warrants to Bank Company has received proper authorization or powers of attorney granting authorization from each of such separate legal entities, affiliates, divisions or subsidiaries to agree to and be bound by the terms of this Addendum and the Corporate Card Master Agreement.

In addition to all other fees and charges payable under this Agreement, Company and each Responsible Person shall be jointly, severally, and solidarily responsible for paying Bank a nonrefundable annual membership fee in the amount set forth on the Smart Data OnLine Pricing

Capital One ♦ P. O. Box 61540 ♦ New Orleans, LA 70161 ♦ 888-822-2274



Treasury Management – Addendum SMART DATA ONLINE SERVICE

Schedule for each Related Account. The fee will be due and payable for each Related Account when the Corporate Card Master Account is initially opened, and in that same month annually thereafter (the "Anniversary Date"). The charge for the Related Account(s) each year will be based upon the number of Related Accounts under the Corporate Card Master Account. Company and each Responsible Person agree that the fees may be charged to the Related Account as a purchase transaction. The fees are nonrefundable notwithstanding the fact that Bank may at any time revoke or cancel all or any part of the privileges related to the Related Account.

By execution of this Addendum, Company acknowledges its review and acceptance of this Addendum.

<u>CAPITAL ONE, NATIONAL ASSOCIATION</u> Bank	<u>City of Farmersville, Texas</u> Company
<u>Authorized Signature</u> «SalesPerson»	<u>Authorized Signature</u>
<u>Print Name</u>	<u>Print Name</u>
<u>Title</u>	<u>Title</u>
<u>Date</u>	<u>Date</u>

Registration fee Payment Method: DDA Acct # N/A or Check # N/A

SMART DATA ONLINE PRICING SCHEDULE	
ONE TIME FEE	
One time Registration fee	\$ 500.00 (waived)
RECURRING FEES	
Annual fee per cardholder	\$ 20.00 yr.(waived)

MASTERCARD CORPORATE CARD SCHEDULE C

User Definitions: (I request the following users be given access to MasterCard Smart Data OnLine as Administrators)

Capital One ♦ P. O. Box 61540 ♦ New Orleans, LA 70161 ♦ 888-822-2274



Treasury Management – Addendum SMART DATA ONLINE SERVICE

User 1 Last Name:	<u>Hamlin</u>	User 1 First Name:	<u>Daphne</u>
Phone Number:	<u>972-782-6151</u>	Email Address:	<u>d.hamlin@ci.farmersville.tx.us</u>

User 2 Last Name	<u>Jackson</u>	User 2 First Name	<u>Paula</u>
Phone Number:	<u>972-782-6151</u>	Email Address	<u>p.jackson@ci.farmersville.tx.us</u>

Registration fee			
Payment Method:	<u>DDA Acct # N/A</u>	or	<u>Check # N/A</u>

Administrators are only authorized to make changes on Smart Data OnLine. This authorization does not include functions associated with Authorized Agents as specified on the MasterCard Implementation Request Form.

<u>City of Farmersville, Texas</u>	<u>N/A</u>
<u>Company</u>	<u>Responsible Person – Party Name</u>
<u>Authorized Signature</u>	<u>N/A</u>
<u>Print Name</u>	<u>Responsible Person Signature</u>
<u>Print Name</u>	<u>N/A</u>
<u>Title</u>	<u>Print Name</u>
<u>Title</u>	<u>N/A</u>
<u>Date</u>	<u>Title</u>
	<u>N/A</u>
	<u>Date</u>
	OPTIONAL



Rebate Addendum

The following represents an Addendum to the Capital One Bank Treasury Management Commercial Card Agreement dated February 7, 2012 between Capital One, N.A. ("Bank") and City of Farmersville (name of Customer) ("Company") (the "Agreement"). Customer Account Number: TBD

Terms not defined herein shall have the same meaning ascribed to them in the Agreement.

Company wishes to participate in the Rebate Program, subject to the following guidelines:

Bank shall pay to Company, within 60 days of each Anniversary Date (MONTHLY), revenue share based on Company's total net purchase volume, less credits, charge-backs, credit losses, cash advances, delinquency assessments, fees and unauthorized charges ("Rebates"). Rebates will be paid in accordance with the table below:

REBATE GRID FOR COMMERCIAL CARDS	
Spend in Millions \$ (excludes large ticket*)	Basis points earned
\$1 - \$1,999,999	65
\$2,000,000 - \$2,999,999	70
\$3,000,000 - \$4,999,999	75
\$5,000,000 - \$9,999,999	80
\$10,000,000 - \$14,999,999	85

Payments received after the Payment Due Date do not qualify for Rebate.

Table references basis points on spend volume - one basis point = one hundredth of a percentage point (or .01%).

*Large ticket = transactions greater than \$7,500 carrying Level III data appended to transaction record.

Additional Terms and Conditions

- A. Eligibility is restricted to accounts in good standing.
- B. Suspension, fraud or abuse will result in forfeiture of any Rebates earned after the then-preceding Anniversary Date.
- C. This Rebate Program is void where prohibited by federal, state or local law.
- D. Company is responsible for any fees, taxes and charges for Rebates paid.
- E. Bank reserves the right to alter, substitute or terminate the entire Rebate Program for any reason at any time without notice.
- F. There is no limit to the amount of Rebates a company can earn.
- G. Termination of the Agreement, for any reason, will result in forfeiture of any Rebates earned after the then-preceding Anniversary Date.
- H. Company will be responsible for an annual per card fee of \$75 (waived)



PURCHASING CARD PROGRAM

CARDHOLDER AGREEMENT TO ACCEPT THE PURCHASING CARD

Your signature verifies that you have completed the City of Farmersville Purchasing Card Program training, understand the guidelines listed below, and agree to comply with all aspects of the program.

1. The Purchasing Card is provided to employees, based on their need to purchase COG-related goods and services. A card may be revoked at any time. *The card is not an entitlement nor reflective of title or position.*
2. The card is for City of Farmersville business-related purchases only; personal charges must NOT be made to the card.
3. You are the **only** person entitled to use the card and are responsible for all charges made against the card.
4. Improper use of the card shall be considered a misappropriation of City funds and may result in (1) disciplinary action, up to and including termination; (2) legal action seeking the recovery of all misappropriated funds; and (3) criminal prosecution.
5. All charges are billed directly to and paid directly by the City. Any personal charges on the card could be considered misappropriation of City funds
6. Cardholders are expected to comply with internal control policies and procedures in order to protect City assets. This includes keeping original itemized receipts, reconciling monthly statements, following proper card security measures and compliance with all Purchasing and Finance procedures, policies, guidelines, and City Directives.
7. You are responsible for all receipts to match the monthly statements and resolving any discrepancies by contact with the vendor and Capital One Bank.
8. A lost or stolen card should be reported immediately by telephone to Capital One Bank at the number on your statement. This number is also shown on the back of the p-card. *Purchasing must be notified as soon as possible by phone or email.*
9. A card compromised with fraud charges should be immediately reported to Capital One Bank and the fraud charges identified. *Purchasing must be notified as soon as possible by phone or email.*
10. A cardholder must surrender the card upon termination of employment (i.e. retirement, voluntary or involuntary termination) or transfer to another department. At this point, no further use of the card is authorized.

Department Name

Cardholder Signature

Supervisor Signature

Cardholder Name *(Printed)*

Supervisor Name *(Printed)*

Date

Date



PURCHASING CARD APPLICATION

Complete entire form and hand carry or send in sealed envelope to Purchasing.

EMPLOYEE INFORMATION Card will not be issued without complete information.

First Name Middle Initial Last Name

205 S. Main St.

Business Address

Farmersville

TX

75442

City

State

Zip

()

Home Phone

()

Work Phone

Mother's Maiden Name

Last 4 digits of Social Security
Number or Employee ID Number

DEPARTMENT INFORMATION

Department Name/Division number –Please Complete –for statement use

Default Code: Fund ___ Department ___

205 S. Main St.

Company Address

Farmersville

TX

75442

City

State

Zip

\$

Monthly Credit Limit

Tax Exempt #756000524

Second Line of Embossing

\$

Single Transaction Limit

Card will not be issued without complete information

EMPLOYEE / APPROVAL SIGNATURE

Signature of Applicant / Date

Signature of Managing Director / Date

(Will be returned if not signed and dated)



TO: Mayor and Councilmembers
FROM: Ben White, Interim City Manager
DATE: March 13, 2012
SUBJECT: Receive, discuss and possible direction regarding Code Enforcement process

Interim City Manager Ben White will make a presentation. A process layout is attached

ACTION: Receive update from Interim City Manager Ben White. Action as deemed by Council.

(V – F)

① Notice (10 – 30 days)

- Certified Letter to Owner
- Calling Card

② Notice of Violation

③ Final Notice of Violation

④ Citation

⑤ Court

⑥ Administrative Search Warrant with Inspection Report

⑦ Building and Property Standards Commission

- Demolition

⑧ Auction

- Repair and bring up to standard (City Lien)
- Repair and bring up to standard (Owner)
- No action



TO: Mayor and Councilmembers
FROM: Ben White, Interim City Manager
DATE: March 13, 2012
SUBJECT: Update on the Public Works Maintenance Barn

Interim City Manager Ben White will make a presentation. No documentation is attached.

ACTION: Receive update from Interim City Manager Ben White. Action as deemed by Council.

(V – G)



TO: Mayor and Councilmembers
FROM: Ben White, Interim City Manager
DATE: March 13, 2012
SUBJECT: Update on the Public Safety Building

Interim City Manager Ben White will make a presentation. No documentation is attached.

ACTION: Receive update from Interim City Manager Ben White. Action as deemed by Council.

(V – H)



TO: Mayor and Councilmembers
FROM: Ben White, Interim City Manager
DATE: March 13, 2012
SUBJECT: Update on the Project Accounting and Time Entry Software

Interim City Manager Ben White will make a presentation. No documentation is attached.

ACTION: Receive update from Interim City Manager Ben White. Action as deemed by Council.

(V – I)