

AMENDED MINUTES

REGULAR MEETING

EVART HOUSING COMMISSION

Tuesday, January 18, 2022, 6:00 P.M.

Centennial Arms Community Room

The meeting was called to order at 6:00 p.m. by Acting President Molenaar.

ROLL CALL

Present - Dellar, Mock, Moyer, Northon and Molenaar  
Absent - None

ADOPTION OF AGENDA – ADDITIONS/CHANGES

It was moved by Commissioner Northon and supported by Commissioner Dellar to approve the Agenda with no changes.

Yeas: Dellar, Mock, Moyer, Northon and Molenaar  
Nays: None

APPROVAL OF MINUTES

- a. It was moved by Commissioner Northon, supported by Commissioner Dellar to approve the Minutes of the Regular Meeting held December 21, 2021.

Yeas: Dellar, Mock, Moyer, Northon and Molenaar  
Nays: None

BILLS AND COMMUNICATIONS

- a. It was moved by Commissioner Dellar, supported by Commissioner Northon to approve the Bills and Disbursements for December 2021.

Yeas: Dellar, Mock, Moyer, Northon and Molenaar  
Nays: None

- b. It was moved by Commissioner Northon and supported by Commissioner Dellar to receive and file the January 2022 Newsletter, Resident Council Minutes for December, 2021 and Kasey Fitzpatrick's Letter of Resignation.

Yeas: Dellar, Mock, Moyer, Northon and Molenaar  
Nays: None

#### REPORTS OF THE DIRECTOR

- a-e. It was moved by Commissioner Northon, supported by Commissioner Dellar to receive and file the available reports.

Yeas: Dellar, Mock, Moyer, Northon and Molenaar  
Nays: None

#### UNFINISHED BUSINESS

- a. None

#### COMMISSIONER COMMENTS/CONCERNS

Commissioner Moyer commented on paving First Street. President Molenaar wished everyone a Happy New Year and thanked them for coming to the meeting.

#### NEW BUSINESS

- a. It was moved by Commissioner Moyer, supported by Commissioner Northon to approve the Proposal to Provide Professional Audit Services to Smith & Klaczkiwicz, PC in the amount of \$6,800.00 to perform the audit for fiscal year ending 12/31/2021 with optional years ending December 31, 2022 and 2023.

Yeas: Dellar, Mock, Moyer, Northon and Molenaar  
Nays: None

- b. It was moved by Northon and supported by Commissioner Dellar to approve the Management Invoice from the Big Rapids Housing Commission for December, 2021.

Yeas: Dellar, Mock, Moyer, Northon and Molenaar  
Nays: None

- c. It was moved by Commissioner Northon, supported by Commissioner Moyer to approve the advertisement for Evert Housing Commission in the Talk of the Town Magazine in the monthly amount (not to exceed) \$150.00.

Yeas: Dellar, Mock, Moyer, Northon and Molenaar  
Nays: None

- d. During the Election of Officers, it was moved by Commissioner Dellar and supported by Commissioner Moyer to nominate Sarah Molenaar as President. It was moved by

Commissioner Moyer and supported by Commissioner Molenaar to nominate Tammy Dellar as Vice-President.

Yeas: Dellar, Mock, Moyer, Northon and Molenaar  
Nays: None

- e. It was moved by Commissioner Northon and supported by Commissioner Mock to approve the Evert Housing Commission Organization Flow Chart.

Yeas: Dellar, Mock, Moyer, Northon and Molenaar  
Nays: None

- f. The Evert Housing Commission Roster was reviewed and no changes are necessary at this time.

Yeas: Dellar, Mock, Moyer, Northon and Molenaar  
Nays: None

- g. It was moved by Commissioner Northon, supported by Commissioner Dellar to approve the used washer and dryer bids.

Yeas: Dellar, Mock, Moyer, Norton and Molenaar  
Nays: None

- h. The Procurement Policy was reviewed and discussed.

- i. The Community Service Policy was reviewed and discussed.

### HEARING OF THE PUBLIC

During the Hearing of the Public comments were heard regarding dust.

### ADJOURNMENT

It was moved by Commissioner Mock and supported by Commissioner Northon to adjourn the meeting at 7:20 p.m.

Yeas: Dellar, Mock, Moyer, Northon and Molenaar  
Nays: None

Respectfully submitted,

Sarah Molenaar  
President

Mark W. Sochocki  
Executive Director/Secretary