

APPROVED MINUTES

**Erwin Township Board Meeting**  
**Wednesday January 12, 2022 @ 6:00 P.M.**

1. **Call to order/Pledge of Allegiance:** Called to order @ 6:02 p.m. by Supervisor Larry Grimsby followed by Pledge of Allegiance to the flag.
2. **Roll Call:** present: Larry Grimsby, Jim Anderson, Betty Perkis, and 3 guests.  
Absent: Bill Hellen (excused), Bobbie Nuce (excused)
3. **Approval of Agenda:** Motion to approve agenda by Anderson, support by Grimsby. Carried.
4. **Public Comment on Agenda Items (3 minute limit)**-none
5. **Approval of minutes:** Motion to approve **December 9, 2021 Regular Board Meeting** minutes by Anderson, supported by Perkis. Carried.
6. **Consent Agenda:** Nothing to Retain. Motion to approve Consent Agenda by Grimsby, support by Perkis. Carried.
7. **Approval of Payment of Bills-Clerk's Report**-Betty Perkis
  - 19 payments. 11/11/21-12/08/21. Total=\$5,287.44
  - Motion to accept Clerk's report and approve payment of bills as presented by Grimsby, supported by Anderson. Carried.
  - **3<sup>rd</sup> Quarter Profit & Loss Budget vs. Actual.** Motion by Perkis, supported by Grimsby, to make 3 transfers as follows:
    - Transfer \$7,000 from line 450 (Roads and Streets) to line 101 (Township) to cover expense of audit.
    - Transfer \$500 from line 450 to line 215 (Clerk) to account for additional training.
    - Transfer \$500 from line 450 to line 371 (Inspections) due to costs of permits due to unanticipated building.
    - Motion carried.
8. **Treasurer's Report** – Roberta Nuce.
  - General Fund: Beginning balance (11/30/2021) = \$156,281.17. Ending balance (12/31/2021) = \$159,767.76.
  - 5 CD's = \$128,509.93. Receipts = \$8,039.30.
  - Motion to acknowledge the current Treasurer's as presented report by Grimsby, supported by Perkis. Carried.
9. **Supervisor's Comments-Larry Grimsby:**
  - Increased plowing.
  - Signs are ordered.
  - **MTA (25<sup>th</sup>) meeting cancelled.** Subsequent meeting will probably be relocated to a larger facility (with necessary COVID spacing).
  - **Office space needed**- another desk, move safe, increase file storage. With increased hall use, it would be good for Larry to have work space in office. We will pursue the acquisition of desk/s from County's excess.
  - **Road Commission**- Phil Strong is working on the plan to use recycled materials for South Davis work.
  - **State Scrap Tire Clean Up Grant**-will pursue attaining grant in October 2022.
10. **Old Business**
  - **CVTRS** (City, Village, Township Revenue Sharing)-Gus Ahonen CPA (Makella, Pollack, and Ahonen PLLC) is assisting in the preparation of the required reports.
  - **Census 2020** results show a decrease in Erwin's population from 322 to 267. Our taxable value has increased. Because the CVTRS is based on taxable values as well as population, it is not expected to negatively impact our revenue share.
11. **New Business**
  - **BOR Resolution**-Contiguous townships may consolidate their Boards of Review into a single entity if they have the same assessor. Having one BOR for Erwin, Bessemer, and Wakefield townships will save

time and money. Motion to approve this resolution for consolidation of Boards of Review by Grimsby, supported by Anderson. Roll call vote: Anderson, Grimsby, Perkis=aye. Nay=none. Motion approved. Compensation for Jeff Randall (Secretary to BOR) to be determined.

- **Appointment to Planning Commission**-Roger Mussatti's term is expired. Grimsby motion to appoint Sylvia Mussatti to fill this position. Support by Anderson. Carried.
  - Pot hole on Van Buskirk Rd needs filled or flagged. Larry will contact the Road Commission.
12. **Public Comment on Non-Agenda Items (3-minute limit). None.**
- **SISU**- successful.
13. **Adjournment.** Motion to adjourn at 6:38 by Anderson, supported by Grimsby. Carried.

Respectfully submitted,

Betty Perkis, Erwin Township Clerk

Larry Grimsby, Erwin Township Supervisor