Genealogy Collection / Local History Room Use Policy

The Dougherty County Public Library provides access to an extensive collection of Genealogical Research Materials to assist library users in Family History Research. The genealogy collection consists mostly of rare books and materials that are no longer in print and cannot be replaced. Genealogy materials are classified as Reference/Non-circulating and are not available for check-out. For the purpose of securing rare genealogy resources, genealogy materials are to remain in the Genealogy Room at all times except for the purpose of photocopying, and may only leave the room with the assistance of library staff.

To facilitate the need to keep genealogy materials contained within the room, the Genealogy Room is not a designated area for general study and use (i.e. other study not specific to genealogy research). The accommodations in the Genealogy Room (tables and seating) are reserved for users conducting genealogy research and/or using genealogy resources.

Computers in the genealogy room are designated for the purpose of online genealogy research. Library internet computers should be used for general online access.

The library provides Study Rooms for users who require a space for quiet study and use that is non-genealogy related. Library users who are in need of space for general study or non-genealogy related study or internet access are asked to use library study rooms and/or internet computers.