

The City of Victoria allows residents to use any garbage haulers service that is licensed within the City. However, this open system generates multiple garbage/recycling trucks servicing each neighborhood at the same time.

To alleviate all the truck traffic, residents who live on the same street, cul-de-sac or neighborhood may choose to go with the same hauler to collect their garbage and recyclables. This type of organized collection can have several benefits: Fewer trucks mean:

- Increased traffic safety
- Decreased noise levels
- Decreased wear and tear on city streets
- Decreased potential air pollution

By setting up your neighborhood with one hauler, there is the possibility of a reduced monthly rate and additional services may be available as a group.

Below are suggested ideas and resource materials included in this packet that can be used as a tool for your neighborhood to set up organized collection serviced. Feel free to modify the documents.

1. Start by surveying neighbors to see if they want to organize collection services with a single collection date and what factors of garbage collection are more important to them. A Residents Garbage Survey form is provided for your convenience, please feel free to modify.
2. Record the results of your Residents Garbage Survey.
3. A list of City of Victoria Licensed Garbage Haulers is included in this packet.
4. Contact the City of Victoria Licensed Haulers to see if they are interested in receiving a proposal from your neighborhood for organized collection. A list of Licensed Garbage Haulers is included. The list can change periodically.
5. Draft a proposal letter and share it with each participating neighbor to allow for their feedback. Be sure to include the name of your neighborhood's representative in the letter in case the garbage hauler has questions about the proposal letter. A Sample Proposal Letter is included.
6. Mail or email a finished proposal letter to each garbage hauler requesting one.
7. Once proposals are received from the Garbage Hauler, record summary of the proposals in the attached Summary of Proposals form.
8. Meet with neighbors to review vendor proposals.
9. Negotiate terms and services with garbage haulers if interested in their services.
10. Neighbors choose the winning vendor and notify vendor and set up service

RESIDENTS ORGANIZED GARBAGE COLLECTION SURVEY

Greetings, I would like to introduce myself as the organizer for starting a neighborhood Organized Garbage/Recycling Collection Program. The intent of this program is to reduce the number of vehicles that travel through our neighborhood and as a result we may have other benefits including: Increased traffic safety, decreased noise levels, decreased wear and tear on city streets, and decreased potential air pollution possibility of reduced monthly garbage/recycling rates.

This program is optional, no one is required to participate. However, to see if this program can be put together, I need information from neighbors and an estimated number of interested households. I am hoping that by participating in this program, it will benefit our neighborhood by having one hauler. Based upon the proposals received from haulers you may not have to switch companies, but if you do, it is hoped that the gained benefits will offset any inconveniences you may have in switching haulers. Again, participation is optional.

- 1. Are you interested in being part of a group to have garbage collected from our neighborhood on a single day each week at a discounted price?

Yes No Not Sure

- 2. Please identify your current garbage collection company and how much you pay for this service.
_____ \$ _____

- 3. Do you have a contract with your current garbage provider, if so, what are your term lengths or cancellation requirements and do you pre-pay months in advance for your service? (this may affect your decision or when you switch over to neighborhood organized collection.)

- 4. What are the preferred sizes of garbage and recycling containers we should seek in a group effort?

Garbage _____ (60-68-gal./90-96 gal) Recycling _____ (32-gal, 60-68-gal)

- 5. Do you have a preference on which day of the week garbage is collected? If yes, please explain:

- 6. Other Comments:

Your Name:	Your Address:
Phone Number:	Email:

RESIDENTS ORGANIZED GARBAGE COLLECTION SURVEY RESULTS

Address	Name	Current Garbage Hauler	Survey Returned?

CITY OF VICTORIA 2023 LICENSED GARBAGE HAULERS

<p>Curbside Waste - Residential and Commercial Customer Service (763) 504 – 2872 - https://curbsidewaste.com/</p>
<p>Dick's Sanitation Service - Residential and Commercial Service Customer Service (952) 469 – 2239 - www.dickssanitation.com</p>
<p>Randy's Sanitation Inc./ A Republic Services Company - Residential and Commercial Service Customer Service (763) 972 – 3335 - www.republicservices.com/randys-environmental-services</p>
<p>Suburban Waste Services - Residential and Commercial Service Customer Service (952) 937 – 8900 - www.suburbanwastemn.com</p>
<p>Waste Management - Residential and Commercial Service Customer Service 1 (800) 777 – 8408 - www.wm.com</p>
<p>Haulers provide recycling and containers (updated 1/10/2023)</p>

CONTACT LIST

Keep track of each company's name, representative and phone number you contact and if they want to receive a proposal letter.

Company	Representative	Proposal Letter



Return form to: City of Victoria, Attn: Office of the Building Department,
City of Victoria, 1670 Stieger Lake Lane, PO Box 36, Victoria, MN 55386

SAMPLE PROPOSAL LETTER

Please use the options below as a guide to start your process.

The proposal letter may be addressed individually to each company. The proposal should identify the location of your neighborhood and the number of residences that are seeking competitive proposals for garbage and recycling collection services and who is the representative in your neighborhood to return the proposals to. Set a deadline for proposals to be received, identify the date when you would like the chosen vendor to begin providing service and include any particular concerns or requirements of your neighborhood. Below are additional options you may want to include in the sample proposal letter.

REQUEST PROPOSAL FROM- Insert vendor name, address, and representative.

SERVICES LOCATION- Insert your neighborhood name, location and or map and number of homes to that will be involved in the organized collection.

DEADLINE TO SUBMIT THE PROPOSAL- List when the proposal must be returned to you.

REQUEST HOW LONG THE PRICE IS GUARANTEED

LENGTH/EXTENSION OF CONTRACT/AGREEMENT- Insert the requested length of contract. Each following year of continued service, quoted prices in this proposal will increase by no more than this maximum percentage: ____%.

GARBAGE COLLECTION DAY- State the day of the week you prefer to have all waste picked up, but ask if that is not an option, what day do they provide service.

CONTACT PERSON- Request who will be the company representative to serve as the contact person to respond to questions, complaints or calls for service. Also request the phone number and email address of the company representative.

HOUSEHOLD GARBAGE	
Standard 60-68 Gallon Cart with Lid – Total Monthly Price	\$
90-96 Gallon Cart with Lid – Total Monthly Price	\$
Other sizes offered_____ with Lid – Totally Monthly Price	\$
Other sizes offered_____ with Lid – Totally Monthly Price	\$

RECYCLING

*If recycling charges are included in household garbage collection fee prices, please not that above

How often do you pick up recycling?

- Weekly
- Bi-Weekly
- Other

Vendors shall provide a recycling container that is a wheeled cart with a lid.

32 Gallon Cart with Lid – Total Monthly Price	\$
60-68 Gallon Cart with Lid – Total Monthly Price	\$
90-96 Gallon Cart with Lid – Total Monthly Price	\$
Other sizes offered_____ with Lid – Total Monthly Price	\$
Other sizes offered_____ with Lid – Total Monthly Price	\$

Please identify or attach a list of recycling materials you accept:

ORGANIC DISPOSAL

The Organic Disposal services will be optional at the sole discretion of each individual homeowner.

Container sizes offered _____ with Lid – Total Monthly Price	\$
Container sizes offered _____ with Lid – Total Monthly Price	\$

YARD WASTE

The Yard Waste services will be optional at the sole discretion of each individual homeowner.

Container sizes offered _____ with Lid – Total Weekly Price	\$
Container sizes offered _____ with Lid – Total Monthly Price	\$

BAGS

Weekly pick-up price	\$
Monthly pick-up price	\$
Number of bags allowed per week. _____	
Additional charge for extra bags over allotted number of bags each week: _____	
Do you provide bags, if so, please provide size, cost, and quantity: _____	

ADDITIONAL SERVICES

Additional Services will be at the sole discretion of each individual homeowner.

Please list and explain additional services that you provide such as appliance pick-up, furniture pick-up, roll-off containers, or shredding services. Note any charges, restrictions or exemptions.

INCENTIVES

Please list any special incentives or programs you offer your customers:

BILLING

Please indicate what your billing terms are: monthly, quarterly, or other:

What is the minimum number of accounts needed for our neighborhood to receive a discounted rate?

Do you offer any discounts for certain billing terms if payments are made in advance?

Do the rates include taxes, surcharges, and other fees? If not, what are those fees?

NOT A CONTRACT

The homeowners and any garbage collection company submitting a proposal acknowledge and agree that any business relationship formed from this effort is not a collective contract because the group of homeowners within the City is not acting on behalf of a Homeowners Association or other legal entity. Each homeowner will be individually and solely responsible for paying all their bills or services provided by the garbage collection company. It is understood and agreed upon that no homeowner will have any obligation, responsibility, duty, or debt for another homeowner in the group. A list of all homeowners in the group by name and address will be submitted to the chosen garbage-collection company once an agreement is reached for that company to provide services to the group of homeowners. Although the homeowners anticipate a long-lasting and mutually beneficial arrangement with the chosen garbage collection company, it is acknowledged and agreed upon that each homeowner and the chosen garbage collection company are entitled at any time, with or without cause, to cancel the business relationship formed by this effort without any penalty and without prejudice.

Name:	Address:
Phone:	Email:

SUMMARY OF PROPOSALS						
	Hauler 1	Hauler 2	Hauler 3	Hauler 4	Hauler 5	Hauler 6
Term of Proposal						
Length of Contract						
% Increased to extend Contract						
Garbage Collection Day Choice #1						
Garbage Collection Day Choice #2						
Household Garbage						
60-68 Gallon Monthly Price						
90-96 Gallon Monthly Price						
Other Sizes Monthly Price						
Recycling						
How often do you pick up?						
Weekly						
Bi-Weekly						
Other						
32 Gallon Monthly Price						
60-68 Gallon Monthly Price						
90-96 Gallon Monthly Price						
Other Sizes Monthly Price						
*Review Recycling Lists						
Organic Disposal						
Container size and Mo. Price						
Container size and Mo. Price						
Yard Waste						
Container size and weekly price						

Container size and monthly price						
Bags						
Weekly pick up price						
Monthly pick up price						
No. of bags allowed per week						
Additional bag charge						
Cost of bags						
Additional Services						
Incentives						
Billing Terms						
Discounts						