

### Temporary On-Sale Checklist

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Questions? Contact the Office of the City Clerk  
952-443-4210 or cityclerksoffice@ci.victoria.mn.us

## TEMPORARY ON-SALE CHECKLIST

This checklist should be used when applying for a temporary on-sale liquor license through the City of Victoria, Minnesota.

Please return this checklist with your application and supplemental documents. Incomplete applications cannot be processed until all of the items listed are received.

**Organization Name:** \_\_\_\_\_

Temporary on-Sale License Applications must be submitted to the Victoria Office of the City Clerk at least 60 days prior to the event.

Item Required	Applicant Initials	City Clerk Initials
State of Minnesota Temporary On-Sale Intoxicating License Application		
Certificate of Liability Insurance		
License fees (as stated within the City's Annual Fee Schedule)		

**Application Completed By:** \_\_\_\_\_  
(printed full name)

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**City Clerk Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_