

ON-SALE/OFF-SALE INTOXICATING CHECKLIST

This checklist should be used when applying for an on-sale intoxicating liquor license or an off-sale intoxicating liquor license through the City of Victoria, Minnesota.

Please return this checklist with your application and supplemental documents. Incomplete applications cannot be processed until all of the items listed are received.

Business Name: _____

License Type: _____

Item Required	Applicant Initials	City Clerk Initials
City of Victoria Annual Liquor License Application		
Certificate of Liability Insurance		
Premise Layout or Floor Plan		
Tax Information Form (This information is used to conduct criminal history, outstanding warrants, and driving record investigations on the applicant.)		
Minnesota Alcohol and Gambling Enforcement (AGED) Retailer's (Buyer's) Card (Payment and application should be submitted directly to AGED)		n/a
(On-Sale Only) State of Minnesota On-Sale Liquor License, 3.2% Liquor license, or Sunday Liquor License Application		
License and investigation fees (as stated within the City's Annual Fee Schedule)		

Application Completed By: _____
(printed full name)

Applicant Signature: _____ **Date:** _____

City Clerk Signature: _____ **Date:** _____