

On-Sale Club Checklist

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Questions? Contact the Office of the City Clerk
952-443-4210 or cityclerksoffice@ci.victoria.mn.us

ON-SALE CLUB CHECKLIST

This checklist should be used when applying for an on-sale club liquor license through the City of Victoria, Minnesota.

Please return this checklist with your application and supplemental documents. Incomplete applications cannot be processed until all of the items listed are received.

Business Name: _____

License Type: _____

Item Required	Applicant Initials	City Clerk Initials
City of Victoria Annual Liquor License Application		
Certificate of Liability Insurance		
Premise Layout or Floor Plan		
Tax Information Form (This information is used to conduct criminal history, outstanding warrants, and driving record investigations on the applicant.)		
State of Minnesota On-Sale Club Liquor License Application		
License and investigation fees (as stated within the City's Annual Fee Schedule)		

Application Completed By: _____
(printed full name)

Applicant Signature: _____ **Date:** _____

City Clerk Signature: _____ **Date:** _____