

City of Crosbyton  
Cemetery Regulations

Crosbyton, Texas

Revised November 2020

## City of Crosbyton Cemetery Regulations

These regulations shall apply to the City of Crosbyton Cemetery.

### USAGE

- Human Burial:** The cemetery shall be used only for the burial of deceased human remains. The City of Crosbyton reserves the right to refuse to inter the remains of any person if, in its own judgement, interment would not be in the best interest of the City of Crosbyton cemetery and its many owners or the principles, plans, and ideals on which the cemetery was organized.
- Commercial Activity:** No sign shall be erected or placed on any fence connected to the cemetery advertising that any lot or vault is available for sale.
- No commercial advertising whatsoever shall be permitted, in or on any fence connected to the cemetery. No commercial advertising whatsoever shall be permitted in or on the cemetery grounds. No owner may allow interments for remuneration.
- Disobedience to Regulations:** Any person disobeying these regulations may be excluded from the cemetery grounds.
- Purpose of Regulations:** All persons are reminded that the grounds are sacredly devoted to the burial of the dead and that the provisions hereof are to be strictly enforced to such end.
- Firearms:** With the exception of military guards of honor during a military service, and peace officers, no person shall be permitted to be in possession of a firearm on the cemetery grounds.
- Conditional Exception to By-Laws:** Emergency conditions resulting in temporary change or alterations to these By-Laws to allow proper burial procedure will be presented to the City/authorized agent for consideration.

## ADMINISTRATION

The City of Crosbyton shall designate a representative and grant him/her all necessary authority in implementing and enforcing these regulations.

**Hours:** Persons upon the grounds from sunset to sunrise will be reported to the police as trespassers. Exception to this regulation will be workers involved in the activities related to an interment.

**Conditional Exception to By-Laws:** Emergency conditions resulting in temporary change or alterations to these By-Laws to allow proper burial procedure will be presented to the City/authorized agent for consideration.

**Sale of Lots:** Prices for the sale of cemetery lots shall be as established by the City of Crosbyton, and purchases shall be arranged through the City of Crosbyton and/or its authorized agent. Deeds shall be issued by the City of Crosbyton **only**.

### **Sales by Lot**

**Owners:** Any sale of a cemetery lot, or portion thereof, shall be completed only after written approval from the City of Crosbyton, which approval will not be arbitrarily or discriminatorily withheld.

**Interment** When arranging interment service, the authorized representative/agent will follow these instructions:

1. Complete Grave Service Order.
2. Verify the location and ownership with the City of Crosbyton/or their representative.
3. Collect the interment fee and space fee if not already owned.
4. If the family already owns property, check to see if they want to look at their site before making final space selection.
5. Make final preparations for burial.

**Traffic**

**Regulations** Vehicular Traffic Lanes: Vehicular traffic shall be restricted to roadways. No person, except authorized personnel, shall drive a vehicle on any lot of the cemetery property.

Speed Limit: No vehicle may be driven at a speed greater than ten (10) miles per hour within the cemetery grounds.

**Work**

Grade: Lot grades shall not be altered without written authority from the City of Crosbyton.

Digging of Graves: The digging of all graves for interment will be permitted subject to the supervision and direction of the designated person assigned by the City of Crosbyton. On all interments, arrangements shall be made through the City of Crosbyton/or designated person for the digging of all graves.

The backhoe operators shall carry liability insurance to cover any damage that may occur while digging a grave.

Monument companies must submit a complete list of work to be done in the cemetery on that day, such as last dated to be cut, setting of monuments and which lot it is to be set on, etc. This list should be written on monument company stationary showing name of monument company owner, mailing address and telephone number, and submitted to the city office or their representative, before the work starts.

## Work con't.

### Digging of Graves:

No work whatsoever shall be performed on any lot prior to the issuance of a permit.

No permit shall be issued without direction from the lot owner, a surviving next of kin or legal representative. This shall apply to all forms of work, including the cutting of inscriptions, setting of markers, and removal of items from a lot.

All work must cease withing the cemetery boundaries when an interment begins.

### Responsibility:

Funeral Directors, florists, and stone masons shall be responsible for the activities of all agents and employees.

### Grave Set-Ups:

Set-ups must receive careful attention; as careful as any other detail of the funeral. For this reason, the following will be adhered to:

1. The grave will be dug on the day, or the previous day of the service, unless otherwise permitted by authorized personnel.
2. All dirt will be taken from the grave site, unless conditions do not permit.
3. No equipment or dirt trailers are to be left at or near the grave, and they are not to be in sight of the service.
4. Following the service, the process of closing the grave will not begin until the family and friends have left the grave and/or the funeral director has given permission to begin.
5. Graves will be filled, hilled, or leveled on the same day of the service.
6. Flowers should be placed in a careful and thoughtful manner.
7. Any tracks or damage caused by digging of the grave shall be filled and smoothed as soon as possible with topsoil.

## **Permanent Markers**

**Curbing:** No curbing whatsoever shall be allowed in section #'s 25, 26, 27, 28, 29, 30, 31, 32, 33.

No gravel, brick, stone, cement or other kind of artificial work will be permitted on any lot, in section #'s 25, 26, 27, 28, 29, 30, 31, 32, 33.

Neither shall coping, curbing, fencing, hedging, turf markings, flowers, nor any substance be so arranged to designate the boundary lines of a lot, in section #'s 25, 26, 27, 28, 29, 30, 31, 32, 33. Corner stones of the same material as the monument (ground level) are permitted.

**Ornaments:** No ornaments of any kind shall be permitted in section #'s 25, 26, 27, 28, 29, 30, 31, 32, 33.

This shall prohibit seats and benches, jars, vases of glass, pitchers, toys, cans and other inanimate or non-vegetation items.

Items containing floral arrangements made for cemetery use, will be permitted.

**Boundary Markers:** All boundary markers set by the City shall remain undisturbed.

**Slabs:** No grave shall be covered with a concrete or masonry slab in section #'s 25, 26, 27, 28, 29, 30, 31, 32, 33.

**Metal:** No metal markers may be utilized more than one hundred eighty (180) days, except those of bronze set below the surface of the ground, or on a granite base.

## **Esthetics**

The usage of markers of good taste and in accord with the established pattern of esthetic appeal is encouraged. No marker may be utilized which shall materially obstruct the view of adjacent lots.

**Monuments:** Only granite, marble, limestone, or bronze may be used as a monument. A monument extending above the grade level shall be of such size that when erected on a lot, no end shall be placed within four (4) inches of the lot line, and no nearer that eight (8) inches of an existing monument. A monument that does not protrude above grade level may extend to the property line.

## Vegetation and Esthetics

**Removal:** If any vegetation should, by reason of branches or roots, become detrimental to an adjacent lot, or become unsightly or result in inconvenience to the public, the City will have authority to remove such vegetation.

Any other obstruction such as curbs, fences, etc., with the exception of monuments, that become unsightly or are detrimental to maintenance of the cemetery will be removed by the City of Crosbyton without recourse.

**Leveling:** The City may fill and level any grave site and maintain as necessary.

**Planting of Vegetation:** No trees or shrubs shall be planted by an individual.

Gifts of trees and shrubs may be made, subject to the following conditions:

1. The Cemetery Association must approve the placement of any tree or shrub in the cemetery and it must be in keeping with the general landscape of the cemetery.  
No fruit or nut bearing trees/shrubs.
2. No plaque or designation will be permitted to be placed at the site of the gift.
3. The Cemetery Association/City of Crosbyton will always maintain control over such gifts and should a tree, shrub, or plant that has been given as a gift die or be deemed by the Association to be in any way out of keeping with the landscape of the cemetery, the City/Association reserves the right to have that item removed.

**Clean-up:** Funeral designs and floral pieces shall be removed from gravesites by the lot owner or family prior to becoming wilted or unsightly. If such are not removed within a reasonable length of time, such will be removed by the City and disposed of without recourse.

Gathering flowers, breaking vegetation, or disturbing the wildlife in the City of Crosbyton Cemetery is prohibited.

## Funerals

**Director:** The City reserves the right to refuse to permit a funeral director to conduct a service of interment if the director is delinquent in the payment of fees to the City of Crosbyton arising from previous services.

**Hold Harmless:** The service itself shall be under the supervision and direction of the funeral director employed by the lot owner, who agrees to look solely to the director in regard to complaints regarding the conduct of the service and attributable to direct activity of the City of Crosbyton.

**Location:** Graves must be located by the family or legal representative and written authorization executed enabling the City to open the site.

**Interments:** Not more than one interment shall be permitted in one grave except in the situations itemized below:

1. Parent and small child in one casket.
2. Small sibling children in one casket.
3. Two cremations:
  - a. One cremated remains shall be allowed in a traditional ground burial space occupied, or to be occupied, by a casket (and then only where the property in question, will in the City's or Cemetery Associations judgment, physically accommodate the extra interment).
  - b. The cremains shall be buried at the head of the space in a manner that does not, or will not, hinder access to the casket.

## Ground Interment of Cremated

**Remains:** City of Crosbyton Cemetery/Cemetery Association shall not be liable for disturbance of ground space in which cremated remains are interred if, in its judgment, such disturbance is necessary or helpful in repairing or replacing water lines, marker placement, or in any other maintenance or cemetery operating function.



Permanent Ground  
Receptables/Grave  
Liner:

With the exception of buried cremains and infants, every earth interment in the City of Crosbyton Cemetery shall be enclosed in a permanent steel or concrete vault or two (2) piece concrete or steel box.

Cremains will be enclosed in at least a Styrofoam container or higher quality container. No cardboard allowed.

No wooden or multi-piece concrete boxes will be permitted in the City of Crosbyton Cemetery.

The City of Crosbyton/Cemetery Association reserves the right to reject and refuse installation of any ground receptable which in its judgment does not reflect high grade craftsmanship.

Removal:

When removal is directed from a single gravesite to another location, all rights in the former site shall revert to the City.

Removal shall be done in strict conformity with all requirements of law. A next of kin or legal representative shall make a written, notarized application for removal. All arrangements for removal shall be made by the next of kin or legal representative after approval by the City of Crosbyton/ and/ or its authorized representative.