

CITY CLERK
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CITY OF CRAWFORD
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CITY COUNCIL REGULAR MEETING MINUTES
OCTOBER 11, 2022

Members of the City Council of the City of Crawford, Nebraska, met in regular session in the Crawford City Hall Council Chambers, 135 Elm Street, Crawford, Nebraska on the 11th day of October, 2022, at 6:30 o'clock p.m. The following individuals were present: Mayor Connie Shell, Council Member Ed Kuhnel and Council Member Zac Riggs. Absent: Attorney Adam Edmund, Council Member Ronnie Thompson and Council Member Susan Leeling.

Notice of the meeting was given in advance thereof by publishing in The Crawford Clipper/Harrison Sun as shown by the affidavit of publication filed in the City Clerk's office at City Hall. Availability of the agenda was communicated in the advance notice and in the notice of the Mayor and City Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Mayor Shell called the meeting to order and declared a quorum present at 6:30 p.m. and the Pledge of Allegiance was recited. Mayor Shell announced to the public that a copy of the Open Meetings Act is posted on the wall in the Council Chambers. It is also available in pamphlet form.

Council Member Kuhnel made a motion to approve the minutes of the September 27, 2022 Regular Council meeting, October 1, 2022 Special Council meeting and to excuse the absence of Council Member Thompson from the October 1, Special Council meeting. The motion was seconded by Council Member Riggs. The following Council Members and Mayor voted AYE: Kuhnel, Riggs and Shell. Council Members voted NAY: None. ABSENT: Thompson and Leeling. Motion carried.

Ponderosa Villa: Stacie Jones reported 25 in the nursing home and 8 in assisted-living, with another admission in the next couple of weeks.

The Monthly Water Loss Report reported a loss of 21.21%, down from the previous 27.74%.

Council Member Kuhnel made a motion to approve to close Second Street from Linn to Main, and Main Street from D&S Market to Gibbons Honey for the Annual Cattle Call, and the City will provide a front-end loader for clean-up. The motion was seconded by Council Member Riggs. The following Council Members and Mayor voted AYE: Kuhnel, Riggs and Shell. Council Members voted NAY: None. ABSENT: Thompson and Leeling. Motion carried.

Council Member Kuhnel made a motion to approve a Special Designated Liquor License for the Tailgate Bar & Grill at the Community Building on November 12, 2022 for a fundraiser. The motion was seconded by Council Member Riggs. The following Council Members and Mayor voted AYE: Kuhnel, Riggs and Shell. Council Members voted NAY: None. ABSENT: Thompson and Leeling. Motion carried.

Council Member Kuhnel made a motion to approve the hire of Nic Kesselring as seasonal snow removal. The motion was seconded by Council Member Riggs. The following Council Members and Mayor voted

AYE: Kuhnel, Riggs and Shell. Council Members voted NAY: None. ABSENT: Thompson and Leeling. Motion carried.

Council Member Riggs made a motion to approve the zoning permits for Leonard Forbes for a shed and covered deck at 503 Oak Street, April Grant to relocate a garage to 227 Pine Street and to erect a new garage at 1011 Sixth Street. The motion was seconded by Council Member Kuhnel. The following Council Members and Mayor voted AYE: Riggs, Kuhnel and Shell. Council Members voted NAY: None. ABSENT: Thompson and Leeling. Motion carried.

Council Member Kuhnel made a motion to approve the annual designation of Security First Bank (Crawford and Rapid City) and Homestead Bank in Chadron as bank depositories and the Single Bank Pooled Collateral Program. The motion was seconded by Council Member Riggs. The following Council Members and Mayor voted AYE: Kuhnel, Riggs and Shell. Council Members voted NAY: None. ABSENT: Thompson and Leeling. Motion carried.

Council Member Riggs made a motion to approve the cemetery deed for Janice Hoffman. The motion was seconded by Council Member Kuhnel. The following Council Members and Mayor voted AYE: Riggs, Kuhnel and Shell. Council Members voted NAY: None. ABSENT: Thompson and Leeling. Motion carried.

Treasurer's Report

Savings Account interest has increased to .07%, from the previous .05%. End-of-Year Expenditures remained within what we budgeted (our spending authority) - even not counting the water-sewer project. Just General through Public Transportation had \$10,608.74 to spare – that's just spending authority, not dollars – so close, but well-within the spending limit. Regarding the Budget Summary, if some funds were pretty close on revenue – but way short on expenses, it's probably due to big projects not being done that had revenue coming in from savings, CDs, etc. One thing that concerns the State, in addition to the golf deficit, is that by Statute, we can't carry a large surplus in water and sewer. Surplus is ok at about ½ of the utility's budget. The annual budget is pretty tight for both water and sewer. There needs to be enough revenue coming in every year to support our debt load, etc., but the surplus previously mentioned is what has slowly grown over the years. For example, sewer has \$239,472.10 and with a budget last year of \$582,148.88, that's probably ok. However, this year, without any big sewer projects, the budget is \$292,400. Assuming NDEE comes through with \$110,000 for the emergency sanitary sewer project, we'll have even more on hand, so we should consider putting some of the money into a sinking fund, into interest-bearing bonds or plan on budgeting for some improvements next year... or we could possibly pay off the bond for the water-sewer at the new fire hall (which would free up \$21,313 in bond reserve requirement). We could do these things this year, but we may need to amend the budget. Water ended at \$197,706.71 versus a \$412,538 budget, which would be ok; but for RTS savings, we should plan on projects or investments for that surplus also. A question was asked about using the money for Ponderosa Villa, but it has to be a water or sewer project, and could be considered. Regarding the Golf Fund, the end of September's profit shows \$11,416.21, but the bills that will be paid in October that have September invoice dates, will be accrued back to September by the auditors. So, the \$11,416.21 is just a cash-flow profit as of September 30. The final financial statement will be available in the annual audit.

Council Member Riggs made a motion to approve the Treasurer's Report. The motion was seconded by Council Member Kuhnel. The following Council Members and Mayor voted AYE: Riggs, Kuhnel and Shell. Council Members voted NAY: None. ABSENT: Thompson and Leeling. Motion carried.

Council Member Kuhnel made a motion to approve bills, claims, transfers and requisition orders. The motion was seconded by Council Member Riggs. The following Council Members and Mayor voted AYE: Kuhnel, Riggs and Shell. Council Members voted NAY: None. ABSENT: Thompson and Leeling. Motion carried.

ARROWHEAD
BAIRD HOLM

GLF BEER/RED BULL
WTR/SWR BOND ATTORNEY

10.39 AOD
10,000.00

BARKER CONCRETE	GLF SAND	2,666.51
BRANDON SMITH	TRASH COLLECTION	5,494.08
CAPITAL GUARDIAN	PENSION	675.46
CENTURY BUS PROD	COPIER MAINT CONTRACT	120.83
CITY OF CRAWFORD	GARBAGE	205.00
CRAWFORD CLIPPER	ADS/PUBS	346.34
CRAWFORD CLIPPER	LIB AD FOR TOWN HALL FORUM	44.00
DAWES CO CLERK	FILE CEM DEED	10.00
EFTPS	FED/FICA TAX	4,083.44
HERREN BROS	SUPPLIES	139.76
JARROD ALLEN	ELECT. RE: C.BLDG, WTR PLANT, BNSF OFFICE	865.66
JUNIOR LIB GUILD	LIB BKS	259.56
KELLI HAYNES	CELL PHONE	25.00
KREIDER INS	ANNUAL INS	90,100.00
MICHAEL FREDERICK	LIB BKS	48.00
MOBIUS	PHONE-FAX-INT-ANTIVIRUS-BKUP	740.20
NE DEPT OF AG	REMIT DOG & CAT LIC FEES	80.52
NE DEPT OF REV	GOLF SALES TAX	1,957.76
NE DEPT OF REV	CAMPING SALES TAX	114.25
NE DEPT OF REV	SALES TAX	1,982.92
NPPD	ELECT	7,679.64
NW RURAL PPD	ELECT - WELLS	411.14
ONE CALL	DIGGERS	32.22
PAYROLL CHKS	PAYROLL 10/11/2022	13,240.09
PETTY CASH	BLEACH DISINF	23.35
PINE RIDGE SE	FUEL, TIRE RE, OIL CHANGES/SE	519.43
R & R PROD	TURF GUARD, GLF SU	336.95
REGINA RANKIN	ANIMAL SHELTER	250.00
SEC FIRST BANK	BACKHOE LOAN	10,203.16
SEC FIRST BANK	GLF CREDIT LINE	7,458.14
SEC FIRST BANK	MTHLY ACH FEE	9.00
SEC FIRST BANK	NSF FEE	3.00
SKAVDAHL,EDMUND	LEGAL FEES/MILEAGE	963.75
SORENSEN IRRIG	DIAPHRAGM, ROD, BEARING - BALANCE	57.88
SWANN	LANDFILL	8,158.59
US POST	UTIL BILL POSTAGE - APPROVED BY REQ. ORDER 9/27/22	195.69
UTILITY SE	WTR TANK MAINTENANCE	5,128.75
VERIZON	CELL PHONES	400.64
WESTCO	FUEL/BULK FUEL	2,984.17
TOTAL		178,025.27

FOR INFORMATIONAL PURPOSES:

HEARTLAND	GLF CREDIT CARD BANK FEES FOR SEPT IS TAKEN OUT OF DAILY DEPOSITS	486.41
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REQUISITION ORDERS

VIA CREDIT CARD: AMAZON	LIB BKS	203.77	APPROX
VIA CREDIT CARD: THRIFTBOOKS	LIB BKS	58.95	APPROX

INTERNAL TRANSFERS


CITY OF CRAWFORD	XFER 250 UB DEP TO DEP ACCT (1 OF 2)	250.00
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CITY OF CRAWFORD	XFER 250 UB DEP TO DEP ACCT (2 OF 2)	250.00
CITY OF CRAWFORD	APPLY UTIL DEP TO ACCT	36.21
SVGS TO CHKG	PARTIAL REIMB ANNUAL INS PYMT	30,709.00
CHKG TO SVGS	WTR RTS PD IN SEPT	4,420.30
CHKG TO SVGS	FOR DEC SEWER BOND	12,409.67
CHK TO SVGS	FOR OCT 2023 INS PREMIUM	7,725.00

Council Member Riggs made a motion to adjourn at 6:48 p.m. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Riggs, Kuhnel and Shell. Council Members voted NAY: None. ABSENT: Thompson and Leeling. Motion carried.

The October 11, 2022 regular meeting of the City Council adjourned at 6:48 p.m.

Minutes by: 
Jane Dailey
City Clerk/Treasurer

Approved by: 
Connie J. Shell
Mayor