

CITY CLERK
Phone: (308) 665-1462

CITY OF CRAWFORD
135 Elm Street
CRAWFORD, NEBRASKA 69339

Water Dept: (308) 665-1300
Fax: (308) 665-2441

CITY COUNCIL REGULAR MEETING MINUTES

APRIL 26, 2022

Members of the City Council of the City of Crawford, Nebraska, met in regular session in the Crawford City Hall Council Chambers, 135 Elm Street, Crawford, Nebraska on the 26th day of April, 2022, at 6:30 o'clock p.m. The following individuals were present: Mayor Connie Shell, Council Member Ed Kuhnel, Council Member Ronnie Thompson, Council Member Susan Leeling and Council Member Zac Riggs. Absent: Attorney Adam Edmund.

Notice of the meeting was given in advance thereof by publishing in The Crawford Clipper/Harrison Sun as shown by the affidavit of publication filed in the City Clerk's office at City Hall. Availability of the agenda was communicated in the advance notice and in the notice of the Mayor and City Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Mayor Shell called the meeting to order and declared a quorum present at 6:30 p.m. and announced to the public that a copy of the Open Meetings Act is posted on the wall in the Council Chambers. It is also available in pamphlet form.

The Pledge of Allegiance was recited.

Council Member Kuhnel made a motion to approve the minutes of the April 19, 2022 Special Joint Council and Ponderosa Villa Board meeting and excused the absences of Council Member Leeling and Ponderosa Villa Board Members Bruce Hoem and Kristina Mader. The motion was seconded by Council Member Thompson. The following Council Members voted AYE: Kuhnel, Thompson, Leeling and Riggs. Council Members voted NAY: None. Motion carried.

Reports:

Ponderosa Villa: the City has received notice that since the audit is still not complete, the process of withholding Highway Allocation will begin in May. Mayor Shell advised Stacie Jones to check with their auditor and make sure the auditor has received all of the information to complete their audit. Stacie reported that there are 25 in the nursing home and 5 in assisted-living, with one referral for assisted-living. Decisions still need to be made on a couple of different financing options. Since the Villa lawn mower is not working, they asked if the City could mow the grounds or loan their mower to the Villa. The City's policy is to not loan equipment out and the City is very short on seasonal employees. Council Member Riggs offered to pay to have his son mow it and Council Member Thompson offered to help.

Rachel Johnson presented information on the Dawes & Sioux County Retired and Senior Volunteer Program (RSVP) which included: there are 270,000 volunteers in the United States, including 45 in Crawford. Some of the volunteers serve at the Villa. Rachel serves as a liaison between the volunteers and the organizations needing help. Their grant is through AmeriCorps Seniors. They assist with food security through the food pantry and mobile food pantry, work with the United Way events, fresh produce delivery, blood drives (6 in the last year) which gathered 182 units of blood – three lives are saved with each unit. Some blood drives are organized by students, such as Hannah Wasserburger, who are working for scholarship opportunities. The volunteer program uses MOUs (Memorandum of Understanding) with the

Post Playhouse, the Senior Center, Ponderosa Villa, Wacipi and the Western Wildlife Art Show. They offer assistance with diapers, the books for the literacy campaign and the Salvation Army campaign, raising \$14,000 that stays in Dawes and Sioux Counties. Surveys revealed that volunteers see a need and want to help, 96% claim that volunteering maintains or improves their health, 93% have better social ties and 100% recommend the volunteer program to others.

Golf: no part-time seasonal help; will be short-handed when Kelli is on leave in May; trying to recruit volunteers; are pleased with the recently purchased tractor; not ready to surplus the old tractor. Cambrea offered to help with the grounds also.

Park: the hardware for the pool drains is here; the school will start on the BBQ grills first thing next school year in the fall; planning for the pool to open for Memorial weekend; service matters will do the community building floor in June; continuing with the Sioux County Foundation grant which will match up to \$5,000 for a pool lift (\$10,000 total).

Hospital: the concrete sidewalk, curb and gutter project has started. Chadron Community Hospital has agreed to pay for one half of the cost (total cost of \$21,569.)

SWANN: finances are in the positive of \$24,473 for March, \$71,434 for the year. The amount of garbage is normal for this time of year; working on their budget; do not foresee any rate changes.

Chamber of Commerce: working on putting together some walking tours. Someone has approached the Chamber about using a drone for video footage that could be run at the tourist booth. May 5th is the next meeting at City Hall at 5:30 pm. Plan to open the tourist booth for Memorial weekend; new lock has been put on the toilet door; inquired about removing the dead tree by the tourist booth.

Quiet Zone: Mayor Shell, Twila Satchell and Darcy Hays visited with Travis Haberman via Webex. There is some money there, but they will not consider the project until Mill Road gets fixed – some discussion on Mill Road versus Bethel Road. Jeremy Wagner said the arms and lights probably need changed, but would get us new numbers. If NDOT covers 90% of \$555,000, the City would need to come up with \$55,000. Numbers are not final – will keep talking.

Cemetery: Jerry Lemmon provided a report on the trees at the cemetery. NW NE Tree Service cut down 7 trees. We are short of seasonal help. There are about 400 trees and they are doing their best at trimming. Kay Jacob has agreed to help, maybe giving one day per week mowing, helping with tumbleweeds and such.

The Quarterly Water Report was available. Updates were discussed on a couple of repairs.

Discussion was held on the permit for a sign at the Public Library, regarding the sight triangle and building in the berm with is the City's right-of-way.

Council Member Kuhnel made a motion to approve the zoning permit for a sign at the Public Library, placed on the west side of the sidewalk per the Planning Commission's and Attorney Edmund's recommendation. The motion was seconded by Council Member Leeling. The following Council Members voted AYE: Kuhnel and Leeling. Council Members voted NAY: Riggs. ABSTAINING: Thompson. Motion carried.

Council Member Kuhnel made a motion to approve changing payday dates to the 1st and 15th of the month, starting June 15. The motion was seconded by Council Member Riggs. The following Council Members voted AYE: Kuhnel, Riggs and Leeling. Council Members voted NAY: Thompson. Motion carried.

No motion was made to change the existing Ordinance regarding livestock in town. Robyn Garvin agreed to move her calf out by the weekend.

Council Member Riggs made a motion to approve Resolution 2022-04 Surplus Declaration. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Riggs, Kuhnel, Thompson and Leeling. Council Members voted NAY: None. Motion carried.

The Proclamation of May 1 – May 7 as Municipal Clerks Week was read by Mayor Shell. We will try to get some activities together and post them around town and on the website.

Council Member Kuhnel made a motion to approve the fossil-hunting lease for Fossil Finder, LLC to begin May 1. The motion was seconded by Council Member Leeling. The following Council Members voted AYE: Kuhnel, Leeling and Riggs. Council Members voted NAY: Thompson. Motion carried.

Most of the water project is completed, except for the water meters and radio-read equipment. Plans are to begin with that part of the project next week. Delays have been due to supply-chain issues and the difficulty in getting the meters and radio-read equipment. An extension will be needed to provide time for the remaining water meter part of the project to be completed.

Council Member Kuhnel made a motion to approve the extension to complete the water/waste water project for CDBG Project #19-WW-006. The motion was seconded by Council Member Thompson. The following Council Members voted AYE: Kuhnel, Thompson, Leeling and Riggs. Council Members voted NAY: None. Motion carried.

Crawford Public Transportation requested to be open to operate on Saturday, May 14th or May 28th. Council Member Kuhnel made a motion to allow Public Transportation to operate on Saturday, May 14th or May 28th. The motion died for lack of a second.

The update in the Public Transportation Handbook was for guidance in what to do if a passenger falls and is injured. The Council amended the proposed policy to read: “In the event that a passenger should fall anytime they are a customer of Crawford Public Transportation, the bus drivers shall not move or attempt to move the passenger, but shall immediately call 911 and request assistance of a First Responder. This is to prevent further injury to the passenger and for the passenger’s safety as well as the operator’s and City’s protection. The operator shall assist the passenger to keep calm and shall stay with the passenger until the First Responder arrives. Passengers that refuse to be attended by medical services shall sign a waiver provided by the operator.”

Council Member Leeling made a motion to approve the Public Transportation Handbook policy, as amended, for procedures in case of falls. The motion was seconded by Council Member Thompson. The following Council Members voted AYE: Leeling, Thompson, Kuhnel and Riggs. Council Members voted NAY: None. Motion carried.

Council Member Kuhnel made a motion to approve the cemetery deed for Mary Gray or Summer Gray. The motion was seconded by Council Member Thompson. The following Council Members voted AYE: Kuhnel, Thompson, Riggs and Leeling. Council Members voted NAY: None. Motion carried.

Council Member Kuhnel made a motion to approve the transfer from general to public transportation for the local match. The motion was seconded by Council Member Thompson. The following Council Members voted AYE: Kuhnel, Thompson, Leeling and Riggs. Council Members voted NAY: None. Motion carried.

Council Member Leeling made a motion to approve bills and claims, requisition orders and transfers. The motion was seconded by Council Member Riggs. The following Council Members voted AYE: Leeling, Riggs, Kuhnel and Thompson. Council Members voted NAY: None. Motion carried.

*Denotes Payment Issued


ACH = automatic bank withdrawal; AOD = ACH on delivery; P = Payroll/Payroll-Related; S - Statute/St. Req.


AFLAC	HEALTH INS SUPP FOR APRIL	1,030.24	
BAKER & ASSOC	WTR PROJECT FEES	14,248.17	
BLACK HILLS ENERGY	HEAT UTILITY	1,310.84	
BCBS	HEALTH INS	4,600.62	
BOMGAAR'S	DRAIN PAN, OIL, FILTERS - GOLF; HOSE/SPRINKLER HEAD	229.17	
CAPITAL GUARDIAN	PENSION	576.00	*P

CINDY DRINKWALTER	REIMB MEALS	60.50	
COCA-COLA	GOLF RESALE BEV	198.47	
CRAWFORD RURAL FIRE	FIRE/RESCUE	7,868.34	
D&S MARKET	GOLF RESALE/MIXERS	16.83	
DAWES CO CLERK	FILE CEM DEED	10.00	
DAWES CO TREAS	LAW ENF	17,266.00	
EFTPS	PAYROLL TAX	3,397.43	*P
ENVIRO SERVICE	SWR LAB FEES	157.00	
FLORIDA SDU	CHILD SUPP	37.38	
HARRIS SALES	GOLF RESALE	33.60	
HAWKINS	WTR CHLORINE CYL	20.00	
HIGH PLAINS BUDWEISER	RESALE BEER	128.00	*AOD
IIMC	ANNUAL DUES	175.00	
JOHNSON BROTHERS	GOLF RESALE ALCOHOL	618.86	
KREIDER INS	ADD DUMPTRUCK	291.00	
NE DEPT OF REV	STATE PAYROLL TAX	865.56	
NE PUB HEALTH LAB	WTR LAB FEES	274.00	
NE TOTAL OFFICE	GOLF PENCILS	74.04	
NET PAYROLL	4/19/2022	12,387.23	*P
NMC	VOLTAGE REGULATOR - PORTABLE GENERATOR	2,275.00	
NW NE TREE SERVICE	CEMETERY TREE REMOVAL	1,900.00	
PETTY CASH	ALCOHOL DELIVERY 180/POSTAGE/PAPER ROLLS/SU	304.63	
RECREATION SUPPLY	POOL DRAIN COVER HARDWARE	127.98	
REPUBLIC NATIONAL	RESALE ALCOHOL	728.40	
RUNNING WATER GRAVEL - SCOTT WILKINS	ROCK/GRAVEL	1,050.00	
SOUTHERN GLAZERS	RESALE ALCOHOL	924.05	
TRACI KENNEDY	REFUND CLUBHOUSE RENTAL	150.00	
TOTAL		73,334.34	
PRE-APPROVAL FOR CREDIT CARD			
SUPER 8 - KIMBALL	DRIVER TRAINING LODGING - 2 NIGHTS	138.00	APPROX
THRIFT BOOKS	LIB BKS VIA CREDIT CARD	229.81	
REQUISITION ORDERS			
US POST	MTHLY UTILITY BILL POSTAGE	175-185	RANGE
INTERNAL TRANSFERS			
GEN TO PUB TR	XFER LOCAL FUNDS, PER NDOT REQUEST	3,939.00	

Council Member Kuhnel made a motion to adjourn at 7:45 p.m. The motion was seconded by Council Member Leeling. The following Council Members voted AYE: Kuhnel, Leeling, Thompson and Riggs. Council Members voted NAY: None. Motion carried.

The April 26, 2022 regular meeting of the City Council adjourned at 7:45 p.m.

Minutes by: 
Jane Dailey
City Clerk/Treasurer

Approved by: 
Connie J. Shell
Mayor