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CITY COUNCIL REGULAR MEETING MINUTES

APRIL 12, 2022

Members of the City Council of the City of Crawford, Nebraska, met in regular session in the Crawford City Hall Council Chambers, 135 Elm Street, Crawford, Nebraska on the 12th day of April, 2022, at 6:30 o'clock p.m. The following individuals were present: Mayor Connie Shell, Attorney Adam Edmund, Council Member Ed Kuhnel, Council Member Ronnie Thompson and Council Member Susan Leeling. Absent: Council Member Zac Riggs.

Notice of the meeting was given in advance thereof by publishing in The Crawford Clipper/Harrison Sun as shown by the affidavit of publication filed in the City Clerk's office at City Hall. Availability of the agenda was communicated in the advance notice and in the notice of the Mayor and City Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Mayor Shell called the meeting to order and declared a quorum present at 6:30 p.m. and announced to the public that a copy of the Open Meetings Act is posted on the wall in the Council Chambers. It is also available in pamphlet form.

The Pledge of Allegiance was recited.

Council Member Thompson made a motion to approve the minutes of the March 22, 2022 regular council meeting and to excuse the absence of Council Member Leeling from the March 22 council meeting. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Thompson, Kuhnel and Leeling. Council Members voted NAY: None. ABSENT: Council Member Riggs. Motion carried.

Ponderosa Villa Report: Rhonda Schoenemann, Twila Vogel and Stacie Jones were present to report for the Ponderosa Villa. There are 24 in the nursing home and 5 in assisted-living. One verbal inquiry for assisted-living. Discussion was held on the amount of approximately \$69,000 still owed to Weathercraft for insurance repairs. The insurance money was used to pay more pressing bills at the time. Ponderosa Villa has talked to Security First Bank and presented possible options for a \$200,000 loan to pay back bills. Since they are not breaking even now, having enough cash flow to service the loan payment was a concern. They are still waiting on \$100,000 of VA payments and \$100,000 of Medicare payments. Medicaid will soon be offering better reimbursement. It was asked if the management company should have been aware to help prevent some of these problems. It was stated that other than the administrator, the other management people are not necessarily involved in the bookkeeping part. The Villa believes they have applied for all of the ERC and similar funds that are available. The two main creditors of concern are Weathercraft and Lux (for agency back payroll). It was suggested that they reach out to the other creditors and keep communication open and try to avoid interest being charged. Mayor Shell stated that the sprinkler system repair company said they had to have the first half upfront, but would take payments on the other half. It was stated that the Villa might want to seek a line of credit instead of a loan. They want the City's permission to

apply. If it goes under, the City is responsible for everything. There would also be an economic impact. Other comments included that the City needs more details. All parties need to consider everything – nothing is off the table. However, the Villa representatives expressed no interest in considering resuming talks with Senex. The amount of \$151,296.91 in back bills is as of the end of February, but does not include everything; and they are behind in paying the current line of credit back. The Board was encouraged to make sure paperwork is turned in to the State and auditors on time, which is the reason for some of the Medicare funds not being received yet. Determine which bills are payment critical and use that amount for the loan.

It is time to start looking at nuisance properties again. A notice has been sent to the owners of the brown trailer on Main Street, but there has not been documentation that it has been served yet. Mayor Shell encouraged people to help their neighbors too.

Council Member Kuhnel made a motion to approve the hire of Northwest Nebraska Tree Service to cut down six dead trees in the cemetery for \$1,800. The motion was seconded by Council Member Leeling. The following Council Members voted AYE: Kuhnel and Leeling. Council Members voted NAY: Thompson. ABSENT: Council Member Riggs. Motion carried.

Council Member Thompson made a motion to approve the following seasonal employees: Beau Hanks and Lawson Nolan at \$10 per hour for golf, park and cemetery grounds; Cambrea Vogel at \$8.00 per hour at the golf clubhouse; Buffy-Hourt Allred at \$12 per hour for pool manager; Kylah Vogel at \$10.00 per hour for lifeguard, Mahayla Allred and Carly Lemmon at \$10.50 for lifeguard, Natalie Barry at \$10.75 per hour for lifeguard and Hannah Lemmon at \$11 as Assistant Pool Manager . The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Thompson, Kuhnel and Leeling. Council Members voted NAY: None. ABSENT: Council Member Riggs. Motion carried.

Council Member Kuhnel made a motion to approve the zoning permits for Calvin Parkins for a fence at 410 Pine Street, April Grant for a fence at 227 Pine Street and Blendon and Delisa Olson for steps and railing at 917 Fourth Street. The motion was seconded by Council Member Leeling. The following Council Members voted AYE: Kuhnel, Leeling and Thompson. Council Members voted NAY: None: ABSENT: Council Member Riggs. Motion carried.

No action was taken on the zoning permit for the sign at the Library. Lisa Stocker reported that the Trustees at the Library want the sign on the east side of the sidewalk. The Planning Commission wants it on the west side. At the Planning Commission meeting, it was discussed in detail and they do not want it in the City right-of-way in the berm due to concerns with the sight triangle and other sign regulations. Attorney Edmund will work with Skip Dean of the Planning Commission and the matter will be readdressed at the April 26 Council meeting.

Lengthy discussion was held on the Ordinance and permit process to keep animals other than dogs and cats. The permit application by Robyn Garvin for temporarily keeping two bucket calves was tabled until the April 26 Council meeting. The responses from the adjoining neighbors were: 1 for, 1 indifferent and two against. Changes to the current Ordinance will be drafted to consider allowing for a 30-day or 60-day permit, and possibly other options, for discussion at the upcoming Council meetings.

No action was taken on the lease or sale of the property north of the moto-cross grounds as it is believed to be part of the park land grant and can't be sold or leased for non-recreational purposes.

Council Member Thompson stated that he would work with Council Member Riggs on getting the surplus list ready for the April 26 Council meeting.

Council Member Kuhnel made a motion to approve the appointment of Robin Shimek to the Park Board for the 2022-2025 term. The motion was seconded by Council Member Leeling. The following Council Members voted AYE: Kuhnel, Leeling and Thompson. Council Members voted NAY: None. ABSENT: Council Member Riggs. Motion carried.

Mayor Shell stated that since the Council members were already acting as liaisons on so many other boards, she would be the liaison to the Library Board.

Council Member Kuhnel made a motion to approve Pay Application #9 for Paul Reed Construction. The motion was seconded by Council Member Leeling. The following Council Members voted AYE: Kuhnel, Leeling and Thompson. Council Members voted NAY: None. ABSENT: Council Member Riggs. Motion carried.

Council Member Kuhnel made a motion to approve the CDBG drawdown #8 and subsequent transfer to checking. The motion was seconded by Council Member Leeling. The following Council Members voted AYE: Kuhnel, Leeling and Thompson. Council Members voted NAY: None. ABSENT: Council Member Riggs. Motion carried.

Council Member Kuhnel made a motion to approve the drawdown on the interim loan for \$200,000. The motion was seconded by Council Member Thompson. The following Council Members voted AYE: Kuhnel, Thompson and Leeling. Council Members voted NAY: None. ABSENT: Council Member Riggs. Motion carried.

Council Member Thompson made a motion to approve the attendance of Eugene Anderson and Dennis Krotz to wastewater training in Chadron on May 25, 2022. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Thompson, Kuhnel and Leeling. Council Members voted NAY: None. ABSENT: Council Member Riggs. Motion carried.

Council Member Kuhnel made a motion to approve the attendance of Kay Jacob at PASS and Defensive driver training on May 10-11 in Kimball. The motion was seconded by Council Member Thompson. The following Council Members voted AYE: Kuhnel, Thompson and Leeling. Council Members voted NAY: None. ABSENT: Council Member Riggs. Motion carried.

Council Member Leeling made a motion to approve the attendance of Jane Dailey at the Municipal Accounting and Finance conference in Kearney, June 15-17. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Leeling, Kuhnel and Thompson. Council Members voted NAY: None. ABSENT: Council Member Riggs. Motion carried.

Discussion was held on changing paydays for City employees to be compliant with State Statutes requiring approval by Council before payment. The most feasible option is to change from every two weeks to the 1st and 15th of the month. It will also be on the agenda on April 26th.

Public Transportation had a record-high of 634 boardings in March.

Council Member Leeling made a motion to approve the Treasurer's Report and the Semi-Annual Treasurer's Report. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Leeling, Kuhnel and Thompson. Council Members voted NAY: None. ABSENT: Council Member Riggs. Motion carried.

Council Member Kuhnel made a motion to approve the bills and claims, requisition orders and transfers. The motion was seconded by Council Member Leeling. The following Council Members voted AYE: Kuhnel,

Leeling and Thompson. Council Members voted NAY: None. ABSENT: Council Member Riggs. Motion carried.

*Denotes Payment Issued

SU=SUPPLIES; SE=SERVICE	AOD = ACH on delivery; P = Payroll/Payroll-Related; R = Dept Head/Resolution; O = Ordinance	
AMANDA VOGEL	REIMB BLOODY MARY MIX	74.21
BAKER & ASSOC	W/WW PROJECT	7,577.50
BAKER & ASSOC	SANITARY SEWER PROJECT	4,465.00
BLUFFS FACILITY SOLUTIONS	T.P./P.T.	343.79
BRANDON SMITH	TRASH COLL	5,317.98
CAPITAL GUARDIAN	PENSION 4-5-22	578.00 *P
CARDMEMBER	LIB CABINETS, BK RETURN/GOLF POS EQUIP/CONF CREDIT	1,169.36
CASH-WA DISTRIB	GOLF RESALE SNACKS, PIZZA, MIXERS, SUPPLIES	962.92
CENTURY BUS PROD	COPIER MAINT	83.00
CHADRAD	JOB VACANY ADS - PRK, POOL, CEM	160.00
CITY OF CRAWFORD	UB DEPOSITS APPLY TO ACCOUNTS	1.90
CITY OF CRAWFORD	GARBAGE	112.75
COCA-COLA	GOLF RESALE BEV	878.28
CRAWFORD CLIPPER	ADS/PUBS	307.50
D&S MARKET	GOLF RESALE MIXERS, SUPPLY	221.86
DAVID ALBRECHT	TWO GAS CANS W/PUMPS	150.00
DIETRICH DISTRIB	RESALE BEER/LIQ	294.03 *AOD
EFTPS	FED/FICA 4/5/22	3,243.18 *P
ENVIRO SERVICE	WTR LAB FEES	157.00
FIRE AND ICE MECHANICAL	COMM BLDG HVAC REPAIR	1,383.98
FLORIDA SDU	CHILD SUPP	37.38
GREG OETKEN	REFUND OF CREDIT CARD SURCHARGE	13.50
HACH	STABLCAL	486.59
HARRIS SALES	GLF RESALE SNACKS	570.17
HERREN BROS	SU	239.37
HIGH PLAINS BUD	RESALE BEER	709.45 *AOD
JOHN JONES	REFUND OVERCHARGE OF SALES TAX - GOLF	17.50
KELLI HAYNES	CELL PHONE	25.00
MARC	COMM BLDG FLOOR CLEANER	143.77
MARK MADSEN	REFUND OF OVERCHARGE ON SALES TAX - GOLF	17.50
MIKE KUHNEL	REFUND OF OVERCHARGE ON SALES TAX - GOLF	17.50


MOBIUS	PHONE/FAX/INT	790.42	
NE DEPT OF REVENUE	GOLF - SALES TAX	5.87	
NE DEPT OF REVENUE	SALES TAX - W/WW/GEN	1,909.79	
NERWA	ANNUAL DUES	150.00	
NET PAYROLL	4/5/2022	11,885.97	*P
NPPD	ELECT	5,310.16	
NW PIPE	CURB BOX	196.28	
NW RURAL PPD	ELECT	182.94	
ONE CALL	DIGGERS - QRTL	42.54	
PAUL REED CONSTRUCTION	WTR PROJECT	102,649.14	
PETTY CASH	REFUND OF OVERCHARGE ON SALES TAX - GOLF - ROBERT O.	17.50	
PINE RIDGE SE	SU/SE/FUEL	118.75	
PREMIER BIOTECH	RANDOM DRUG TEST	51.18	
R & R	GOLF BEDKNIVES	255.65	
RAMADA MIDTOWN	LODGING - DEAN	464.75	
REGINA RANKIN	ANIMAL SHELTER	250.00	
ROBERT HUGHES	REFUND OF CREDIT CARD SURCHARGE	2.80	
RYAN OSMOTHERLY	REFUND OF OVERCHARGE ON SALES TAX - GOLF	17.50	
SECURITY FIRST	MTHLY ACH FEE	8.60	*ACH
SECURITY FIRST	NSF FEES	3.00	*ACH
SKAVDAHL, EDMUND	LEGAL FEES/MILE REIMB	1,171.59	
SKEETERS NAPA	FILTERS/BATTERY/SHOP TOWELS	180.74	
SWANN	LANDFILL	8,028.75	
TAD KING	REFUND OF OVERCHARGE ON SALES TAX - GOLF	17.50	
TALOR MORAVA	REFUND OF OVERCHARGE ON SALES TAX - GOLF	8.40	
TERRY STEINACHER	REFUND OF OVERCHARGE ON SALES TAX - GOLF	17.50	
TYLER MORAVA	REFUND OF OVERCHARGE ON SALES TAX - GOLF	17.50	
TUCKER KNODE	REFUND OF OVERCHARGE ON SALES TAX - GOLF	17.50	
UMB BANK	WTR PLANT BOND RE-FI INTEREST FROM ESCROW	707.68	*O
US POST	POSTAGE - UTILITY BILLS	179.93	*R
UTILITY SE	WTR TANK MAINT	9,820.32	
VERIZON	CELL PHONES	400.72	
WESTCO	FUEL/PROPANE	4534.06	
TOTAL		179,175.00	
INTERNAL TRANSFERS			
WTR CASH TO WTR SVGS	RTS REVENUE	3,635.65	

SWR CASH TO SWR SVGS	FOR JUNE BOND PYMT	12,437.34
GEN SVGS TO GEN CASH	FOR OCT INS PYMT	7,677.25
CDBG TO W/WW	REIMB CHECKING FOR DRAWDOWN #7 (CORRECTED AMOUNT)	23,326.39
CDBG TO W/WW	REIMB CHECKING FOR DRAWDOWN #8	27,887.46
INTERIM LOAN TO CHECKING	REIMB PYMTS FOR WTR/SWR PROJECT	200,000.00
REQUISITION ORDER		
RECREATION SUPPLY	POOL ANTI-ENTRAPMENT DRAIN COVERS	1,895.40 PLUS ANY SHIPPING

Council Member Kuhnel made a motion to adjourn at 8:07 p.m. The motion was seconded by Council Member Leeling. The following Council Members voted AYE: Kuhnel, Leeling and Thompson. Council Members voted NAY: None. ABSENT: Council Member Riggs. Motion carried.

The April 12, 2022 regular meeting of the City Council adjourned at 8:07 p.m.

Minutes by: 
Jane Dailey
City Clerk/Treasurer

Approved by: 
Connie J. Shell
Mayor