

CITY CLERK  
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**CITY OF CRAWFORD**  
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**CITY COUNCIL REGULAR MEETING MINUTES**  
**MARCH 22<sup>ND</sup>, 2022**

Members of the City Council of the City of Crawford, Nebraska, met in regular session in the Crawford City Hall Council Chambers, 135 Elm Street, Crawford, Nebraska on the 22<sup>nd</sup> day of March, 2022, at 6:30 o'clock p.m. The following individuals were present: Mayor Connie Shell, Attorney Adam Edmund, Council Member Ed Kuhnel, Council Member Ronnie Thompson and Council Member Zac Riggs. Absent: Council Member Susan Leeling.

Notice of the meeting was given in advance thereof by publishing in The Crawford Clipper/Harrison Sun as shown by the affidavit of publication filed in the City Clerk's office at City Hall. Availability of the agenda was communicated in the advance notice and in the notice of the Mayor and City Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Mayor Shell called the meeting to order and declared a quorum present at 6:30 p.m. and announced to the public that a copy of the Open Meetings Act is posted on the wall in the Council Chambers. It is also available in pamphlet form.

The Pledge of Allegiance was recited.

Council Member Kuhnel made a motion to approve the minutes of the March 8, 2022 regular council meeting. The motion was seconded by Council Member Riggs. The following Council Members voted AYE: Kuhnel, Riggs and Thompson. Council Members voted NAY: None. ABSENT: Leeling. Motion carried.

**Reports:**

**Ponderosa Villa:** hired five new in nursing, dietary and housekeeping; looking for one nightshift nurse to replace one agency nurse; interviews for administrator continue; 25 residents and 6 in assisted-living; will call their auditor in the morning about documents needed to complete their audit.

**Golf:** minutes were available.

**Park:** after golf has completed their recommendations for new-hires, will see if any of them are interested in working at park and cemetery

**NNDC:** loaned out \$120,000; USDA RBEG \$4,000, USDA IRP \$12,194

**SWANN:** January positive cash flow of \$14,894; February cash flow of \$46,961; plus, the \$99,855 they paid off.

No other reports.

The annual audit for 2020-2021 was not yet available. The auditors are waiting on the Ponderosa Villa audit to be completed as it needs to be included in the City's audit. If not completed timely, the City could lose some Highway Allocation.

Council Member Thompson made a motion to approve changing the time for the monthly warning siren test on the first Mondays of the month to 10 a.m. The motion was seconded by Council Member Riggs. The

following Council Members voted AYE: Thompson, Riggs and Kuhnel. Council Members voted NAY: None. ABSENT: Leeling. Motion carried.

Council Member Kuhnel made a motion to approve approximately \$30,000 of Keno funds for the warning siren. The motion was seconded by Council Member Riggs. The following Council Members voted AYE: Kuhnel, Riggs and Thompson. Council Members voted NAY: None. ABSENT: Leeling. Motion carried.

Council Member Thompson made a motion to approve the amended CDBG drawdown #7 of \$23,326.39. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Thompson, Kuhnel and Riggs. Council Members voted NAY: None. ABSENT: Leeling. Motion carried.

Mayor Shell read the Proclamation for April 2022 as Fair Housing Month.

Mayor Shell read the Proclamation for April 5, 2022 as National Service Recognition Day. Bob and Helen Arnold received the Proclamation on behalf of NCAP/RSVP.

Mayor Shell read the Proclamation for April 17 – 23, 2022 as Public Transit Week.

Council Member Kuhnel made a motion to approve the liquor license manager application for Amanda Vogel. The motion was seconded by Council Member Thompson. The following Council Members voted AYE: Kuhnel, Thompson and Riggs. Council Members voted NAY: None. ABSENT: Leeling. Motion carried.

Council Member Kuhnel made a motion to approve the following seasonal employees: Fred Kruse for golf grounds at \$10.75, Tommy Goddard for park/cemetery at \$10.75 and golf clubhouse employees George Mohler, Judy Gortsema, Amanda Cotton, Brittany McKillip and Keri Homan, starting at \$8.00 per hour and \$.25 increase for each returning year. The motion was seconded by Council Member Thompson. The following Council Members voted AYE: Kuhnel, Thompson and Riggs. Council Members voted NAY: None. ABSENT: Leeling. Motion carried.

No action was taken on the Resolution for the lien process, but an example from Chadron was provided.

Clerk Dailey proposed a policy on the use of the City Credit Card. The policy was approved as proposed, with the addition of “for emergencies” in the following statement: “Since use of a credit card should have close monitoring, whenever feasible, purchases utilizing the city credit card will be pre-approved by City Council with a requisition order. Alternatively, since the charge is not yet an actual payment, the Mayor shall be allowed to approve charges for emergencies at his/her discretion with a value up to \$1,000 by signing and dating the requisition order.”

Council Member Kuhnel made a motion to approve the policy on the use of the City Credit Card, with the addition of “for emergencies”. The motion was seconded by Council Member Riggs. The following Council Members voted AYE: Kuhnel, Riggs and Thompson. Council Members voted NAY: None. ABSENT: Leeling. Motion carried.

Public Transportation had a record high of 486 boardings in February. Quarterly transfers from the General fund will take place at the end of March.

Council Member Kuhnel made a motion to approve the Treasurer’s Report. The motion was seconded by Council Member Riggs. The following Council Members voted AYE: Kuhnel, Riggs and Thompson. Council Members voted NAY: None. ABSENT: Leeling. Motion carried.

Council Member Riggs made a motion to approve the bills and claims, requisition orders and transfers, with the exception of the library cabinets if it would put the library over budget. The motion was seconded by Council Member Thompson. The following Council Members voted AYE: Riggs, Thompson and Kuhnel. Council Members voted NAY: None. ABSENT: Leeling. Motion carried.

P = Payroll/Payroll-Related

AFLAC	HEALTH INS SUPPLEMENT	1,030.24	
AMANDA VOGEL	REIMB TRAINING, F.PRINTS, BKGRD	99.70	
AULICK	DUMP TRUCK (purchase approved 2/22/22)	43,000.00	
BLACK HILLS ENERGY	HEAT UTILITY	2,040.51	
BCBS	HEALTH INS	4,600.62	
BOMGAAR'S	OIL - GOLF	56.97	
BUDGE-IT DRAIN SERVICE	SEWER JET	1,800.00	
CAPITAL GUARDIAN	PENSION	551.90	*P
CARDMEMBER SERVICES	LIB BKS/SU	67.07	
CENTURY BUS PRODUCTS	COPIER MAINT	54.96	
CRAWFORD CLIPPER	LIB SUBSCRIPTION	40.00	
CRAWFORD RURAL FIRE	FIRE/RESCUE	7,868.34	
DAWES CO TREAS	LAW ENF	17,266.00	
EFTPS	PAYROLL TAX	2,938.91	*P
FLORIDA SDU	CHILD SUPP	37.38	
HACH	WTR/SWR SU	416.64	
JARROD ALLEN	LIB BALLAST BYPASS	120.00	
JENNIFER DEAN	REIMB SCHOOL TRAVEL & MEALS	453.51	
AMERITAS	WTR BOND INTEREST (from UMB escrow)	7,055.00	
KREIDER INS	PUB OFFICIALS BOND	129.20	
MIDWEST FARM SERVICE	CHAIN SAW SE/SU (corrected invoice)	134.00	
MURPHY TRACTOR	CREDIT FOR RETURN	-104.45	
NE DEPT OF REV	KENO ANNUAL LICENSE	100.00	
NE DEPT OF REV	STATE PAYROLL TAX	774.26	
NE DOT	SNOW REMOVAL AGREEMENT	2,487.10	
NE PUB HEALTH LAB	WTR LAB FEES	478.00	
NET PAYROLL	03-22-22	10,113.80	*P
NPZA	WORKSHOP (approved by motion 3/8/22)	60.00	
PETTY CASH	POSTAGE/TRAINING MEAL REIMB	103.25	
PETTY CASH	GOLF START-UP	1,000.00	
QUILL	PRINTER/CARTRIDGES - LIB	340.94	
UTILITY SERVICE	WTR TANK MAINT	9,820.32	
<b>TOTAL</b>		<b>114,934.17</b>	

**PRE-APPROVAL FOR CREDIT CARD**


WAYFAIR	LIB CABINETS (if within budget)	728.98
BIZTRACKER	GOLF TEESNAP EQUIP (printer & cash drawer)	554.98

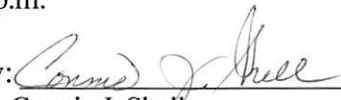
**INTERNAL TRANSFERS**

STR SVGS TO CHECKING	REIMB FOR DUMP TRUCK (approved by motion 2/22/22)	43,000.00
KENO TO CHECKING	REIMB LOCAL SHARE OF WARNING SIREN	30,000.00
QUARTERLY TRANSFERS	GEN TO OTHER FUNDS	103,290.27

Council Member Kuhnel made a motion to adjourn at 7:06 p.m. The motion was seconded by Council Member Thompson. The following Council Members voted AYE: Kuhnel, Thompson and Riggs. Council Members voted NAY: None. ABSENT: Leeling. Motion carried.

The March 22, 2022 regular meeting of the City Council adjourned at 7:06 p.m.

Minutes by:   
Jane Dailey  
City Clerk/Treasurer

Approved by:   
Connie J. Shell  
Mayor