

CITY CLERK  
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**CITY OF CRAWFORD**  
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**CITY COUNCIL REGULAR MEETING MINUTES**  
**JANUARY 11, 2022**

Members of the City Council of the City of Crawford, Nebraska, met in regular session in the Crawford City Hall Council Chambers, 135 Elm Street, Crawford, Nebraska on the 11<sup>th</sup> day of January, 2022, at 6:30 o'clock p.m. The following individuals were present: Mayor Connie Shell, Council Member Ed Kuhnel, Council Member Ronnie Thompson, Council Member Susan Leeling and Council Member Zac Riggs. Absent: Attorney Adam Edmund.

Notice of the meeting was given in advance thereof by publishing in The Crawford Clipper/Harrison Sun as shown by the affidavit of publication filed in the City Clerk's office at City Hall and by posting in three public places as shown by the Certificate of Posting. Availability of the agenda was communicated in the advance notice and in the notice of the Mayor and City Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Mayor Shell called the meeting to order and declared a quorum present at 6:30 p.m. and announced to the public that a copy of the Open Meetings Act is posted on the wall in the Council Chambers. It is also available in pamphlet form.

The Pledge of Allegiance was recited.

Council Member Kuhnel made a motion to approve the minutes of the December 28, 2021 regular council meeting and to excuse the absence of Council Member Riggs from the December 28, 2021 council meeting. The motion was seconded by Council Member Thompson. The following Council Members voted AYE: Kuhnel, Thompson, Leeling and Riggs. Council Members voted NAY: None. Motion carried.

Council Member Kuhnel made a motion to approve the purchase of the wiring harness for the 2007 Ford for approximately \$1,008.52. The motion was seconded by Council Member Riggs. The following Council Members voted AYE: Kuhnel, Riggs, Thompson and Leeling. Council Members voted NAY: None. Motion carried.

Ordinance 684 regarding the time of council meetings was read by Council Member Kuhnel. The Ordinance proposes to hold council meetings at 5:30 p.m. during Standard Time and 6:30 p.m. during Daylight Saving Time.

Council Member Kuhnel made a motion to introduce and waive the three readings of Ordinance 684. The motion was seconded by Council Member Leeling. The following Council Members voted AYE: Kuhnel and Leeling, Council Members voted NAY: Thompson and Riggs. Mayor Shell: AYE. Motion carried.

Council Member Kuhnel made a motion to pass and publish Ordinance 684. The motion was seconded by Council Member Leeling. The following Council Members voted AYE: Kuhnel and Leeling, Council Members voted NAY: Thompson and Riggs. Mayor Shell: AYE. Motion carried.

Ordinance 685 regarding underground and lawn sprinkler systems and cross-connection control requirements was read by Council Member Kuhnel. Following State guidelines, systems used to disperse toxic substances will be required to have backflow devices.

Council Member Kuhnel made a motion to introduce and waive the three readings of Ordinance 685. The motion was seconded by Council Member Thompson. The following Council Members voted AYE: Kuhnel, Thompson, Leeling and Riggs. Council Members voted NAY: None. Motion carried.

Council Member Kuhnel made a motion to pass and publish Ordinance 685. The motion was seconded by Council Member Thompson. The following Council Members voted AYE: Kuhnel, Thompson, Leeling and Riggs. Council Members voted NAY: None. Motion carried.

Ordinance 686 regarding the refinancing of the water plant bond with Ameritas was read by Council Member Thompson. The refinancing will be at a lower interest rate.

Council Member Thompson made a motion to approve introduce and waive the three readings of Ordinance 686. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Thompson, Kuhnel, Leeling and Riggs. Council Members voted NAY: None. Motion carried.

Council Member Leeling made a motion to approve pass and publish Ordinance 686. The motion was seconded by Council Member Thompson. The following Council Members voted AYE: Leeling, Thompson, Kuhnel and Riggs. Council Members voted NAY: None. Motion carried.

Mayor Shell read Resolution 2022-02 for the State Revolving Fund sewer project and loan documents for the sewer line running behind NW Auto to behind D&S Market.

Council Member Kuhnel made a motion to approve Resolution 2022-02 for the State Revolving Fund sewer project. The motion was seconded by Council Member Leeling. The following Council Members voted AYE: Kuhnel, Leeling, Thompson and Riggs. Council Members voted NAY: None. Motion carried.

Mayor Shell read Resolution 2022-01 to approve the refinancing of the water plant bond with Ameritas and signing of documents.

Council Member Kuhnel made a motion to approve Resolution 2022-01 to approve the refinancing of the water plant bond with Ameritas. The motion was seconded by Council Member Leeling. The following Council Members voted AYE: Kuhnel, Leeling, Thompson and Riggs. Council Members voted NAY: None. Motion carried.

Council Member Kuhnel made a motion to approve attendance at the 2022 Panhandle Planning Workshop in Gering on January 25 for \$35 each for those that would like to attend. The motion was seconded by Council Member Riggs. The following Council Members voted AYE: Kuhnel, Riggs, Thompson and Leeling. Council Members voted NAY: None. Motion carried.

Council Member Riggs made a motion to approve the attendance of Jennifer Dean at the Municipal Clerk Institute & Academy in Grand Island March 14-18. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Riggs, Kuhnel, Leeling and Thompson. Council Members voted NAY: None. Motion carried.

Council Member Kuhnel made a motion to approve the attendance of Mayor Shell at the Midwinter Conference in Lincoln February 28 – March 1. The motion was seconded by Council Member Leeling. The following Council Members voted AYE: Kuhnel, Leeling, Thompson and Riggs. Council Members voted NAY: None. Motion carried.

Council Member Kuhnel made a motion to approve the attendance of Council Member Susan Leeling at the Midwinter Conference in Lincoln February 28 – March 1. The motion was seconded by Council Member Thompson. The following Council Members voted AYE: Kuhnel, Thompson, Riggs and Leeling. Council Members voted NAY: None. Motion carried.

Council Member Kuhnel made a motion to approve the cemetery deed quit-claimed to Virginia Etten. The motion was seconded by Council Member Riggs. The following Council Members voted AYE: Kuhnel, Riggs, Thompson and Leeling. Council Members voted NAY: None. Motion carried.

Council Member Leeling made a motion to approve Pay Application #7 for Paul Reed Construction for \$17,450.16. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Leeling, Kuhnel, Riggs and Thompson. Council Members voted NAY: None. Motion carried.

Council Member Kuhnel made a motion to approve the CDBG drawdown #6 for \$7,223.22. The motion was seconded by Council Member Leeling. The following Council Members voted AYE: Kuhnel, Leeling, Thompson and Riggs. Council Members voted NAY: None. Motion carried.

Council Member Kuhnel made a motion to approve drawdown on the interim loan up to the balance of \$299,351.99 as needed. The motion was seconded by Council Member Thompson. The following Council Members voted AYE: Kuhnel, Thompson, Riggs and Leeling. Council Members voted NAY: None. Motion carried.

Clerk Dailey explained the opportunity to apply for CARES Act funding that will pay 100% of an electronic sign for public transportation. Consensus was to move forward for approval at the January 25 council meeting. Clerk Dailey brought forward for consideration that there is also NDOT funding available to cover 80% of a bus barn to house the public transportation vehicles. Twenty percent to be covered by the City would still be a considerable sum. Consensus was to think about it as a possibility sometime in the future. It was also suggested to ask Chadron Community Hospital to share the expense for the concrete work at Legend Buttes Health Services this spring.

During the Treasurer’s Report, it was presented that public transportation had 388 boardings in December, whereas last December, it was 226. A spreadsheet was available as a reminder of the difference between revenue and expenses per fund, as budgeted, with the difference being due to transferring money in from savings and CDs. The savings account detail spreadsheet lists the money in savings from hail-insurance and insurance money received for vehicles.

Council Member Kuhnel made a motion to approve the Treasurer’s Report. The motion was seconded by Council Member Leeling. The following Council Members voted AYE: Kuhnel, Leeling, Thompson and Riggs. Council Members voted NAY: None. Motion carried.

Council Member Kuhnel made a motion to approve bills and claims. The motion was seconded by Council Member Leeling. The following Council Members voted AYE: Kuhnel, Leeling, Thompson and Riggs. Council Members voted NAY: None. Motion carried.

SU=SUPPIES; SE=SERVICE; RE==REPAIRS

ACH = automatic bank withdrawal; P = Payroll/Payroll-Related; R = Dept Head/Resolution

AFLAC	HEALTH BENEFIT	1,030.21	
BRANDON SMITH	TRASH COLL	5,354.56	
CAPITAL GUARDIAN	PENSION 1/11/22	538.58	*P
CENTURY BUS PROD	COPIER MAINT	50.13	


CHADRON RECORD	LIB SUBSCRIPTION	67.94	
CINDY DRINKWALTER	REIMB OFF PAPER	159.64	
CITY OF CRAWFORD	GARBAGE	112.75	
CITY OF GERING	SEWER JET RENTAL/USAGE	666.60	
CRAWFORD CLIPPER	ADS/PUBS	254.72	
CRAWFORD PUB SCHOOLS	REMIT TOBACCO LIC FEES	70.00	
DAWES CO CLERK	FILING OF CEM.DEED	10.00	
ECONOSIGNS	SAFETY JACKET	87.88	
EFTPS	FED/FICA 1/11/22	2,778.28	*P
ENVIRO SE	SWR LAB FEES	87.00	
FIRE AND ICE MECH	STR SHOP HEATER	130.76	
FLORIDA SDU	CHILD SUPP 1/25/22	37.38	
GARDNER, LOUTZ	ANNUAL AUDIT 1/2	9,000.00	
HACH	REAGENT	308.82	
HAWKINS	CHLORINE CYL RENT	20.00	
HERRENS	SU	880.62	
MOBIUS	PHONE/FAX/INT	709.47	
NE DEPT OF REV	SALES TAX - W/WW/GEN	2,024.68	
NE DEPT OF REV	QRTLY SALES TAX - PARK	15.83	
NE DEPT OF REV	ANNUAL LODGING TAX	186.57	
NE DEPT OF REV	ANNUAL SALES TAX - POOL	735.95	
NET PAYROLL	1/11/2022	9,432.71	*P
NORTHERN TRUCK	CUTTING EDGE	565.15	
NPPD	ELECT	4,995.61	
NW PIPE	CURB STOPS/CPLGS	378.06	
NW RURAL PPD	ELECT	201.47	
ONE CALL	DIGGERS - QRTLY	50.76	
PAUL REED CONSTR	PAY APP #7	17,450.16	
PETTY CASH	POSTAGE/ICE FOR WTR SAMPLES	48.50	
PINE RIDGE SE	MAINT/RE/PROPANE	3,016.16	
REGINA RANKIN	ANIMAL SHELTER	250.00	
SECURITY FIRST	MTHLY ACH FEE	15.40	*ACH
SKAVDAHL, EDMUND	LEGAL FEES/MILE REIMB	1,005.48	
SKEETERS NAPA	2007 FORD BATTERY	190.00	
SWANN	LANDFILL	8,083.44	
US POST	POSTAGE	180.23	*R
UTILITY SE	WTR TANK MAINT	9,820.32	

VERIZON	CELL PHONES	386.16
WESTCO	FUEL/SU/PROPANE	2,785.90
<b>TOTAL</b>		<b>84,173.88</b>
<b>INTERNAL TRANSFERS</b>		
WTR CASH TO WTR SVGS	RTS REVENUE	3,921.26
SWR CASH TO SWR SVGS	FOR JUNE BOND PYMT	12,437.34
GEN SVGS TO GEN CASH	FOR OCT INS PYMT	7,677.25
CDBG TO W/WW	REIMB CHECKING	7,223.22
INTERIM LOAN TO	REIMB CHECKING FOR WTR PROJECT EXPENSES	299,351.99
CHECKING		MAX. (BALANCE OF LOAN)

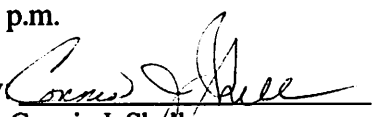
Council Member Kuhnel made a motion to approve to adjourn at 7:08 p.m. The motion was seconded by Council Member Leeling. The following Council Members voted AYE: Kuhnel, Leeling, Thompson and Riggs. Council Members voted NAY: None. Motion carried.

The January 11, 2022 regular meeting of the City Council adjourned at 7:08 p.m.

Minutes by:

  
Jane Dailey  
City Clerk/Treasurer

Approved by:

  
Connie J. Shell  
Mayor